

**VENURA UNIFIED SCHOOL DISTRICT**  
**Citizens' Bond Oversight Committee**  
**July 24, 2023**  
**Minutes**

**Call to Order**

Ventura Unified School District held a meeting of the Citizens' Bond Oversight Committee on July 24, 2023. The initial Chairperson, Ashley Pope, called the meeting to order.

**Roll Call**

Committee Members Present: Christina Alvarez, Albert Antelman, Ryan Grau, Maddie Hendrych, Andrew Morgan, Draza Mrvichin, Ashley Pope, Marina Porter, Kim Prillhart

Absent: Dave Armstrong, Laura Reyes

VUSD Support Staff Present: Ahsan Mirza, Anthony Ramos, Terri Allison, Ray Richards, Jason McIlhaney, Dennis Kuykendall, Vanessa Cordero

**Presentation from AALRR**

Anthony Ramos reviewed the CBOC Bylaws with the group, the law firm AALRR will provide the format for the annual report that will be presented at the VUSD Board of Education by the CBOC. The committee will have the format by March 31<sup>st</sup> and the presentation will take place shortly after. Mr. Ramos explained that the Board Bond Subcommittee is comprised of two Board Trustees (less than the quorum of Board Trustees). Sabrena Rodriguez and Jerry Dannenberg will serve as the CBOC Board Subcommittee. There were a number of questions from committee members regarding tours of VUSD sites, clarification of what the bond funds can be used on, and how priorities were decided to be deemed 1 or 2 in the Long Range Master Plan. The committee requested a copy of the ballot language, which was emailed to the group after the meeting. Mr. Ramos explained that committee members could bring issues before the Board at meetings as part of Public Comments, this would not be a conflict as members of the CBOC. Mr. Ramos briefly went over the Form 700, Rose Ramirez from VUSD's Legal Services can assist with questions.

Mr. Ramos then reviewed the Brown Act with the committee, going over how the rules applied to CBOC members and meetings. Mr. Ramos went over what constitutes a quorum for the CBOC (six or more members), and how any discussion taking place outside of an agenda meeting (in person or online) with six or more members would violate the Brown Act. Mr. Ramos clarified that conversations with the public, consultants, and staff are not considered meetings, so long as there are five or less CBOC members involved/present.

**Committee Terms**

Committee member terms are for two years, members may serve three consecutive terms. In accordance to the bylaws, there must be a selection of terms for CBOC members at the first meeting so that three members draw/volunteer to serve an initial one-year term in order to stagger the end of member terms. Three members volunteered to serve an initial one-year term: Draza Mrvichin, Ashley Pope, and Kim Prillhart. Their terms will end in 2024, the remaining members' terms will end in 2025.

**Selection of Chair and Vice-Chair**

Ashley Pope read the responsibilities and duties of the Committee Chair and Vice-Chair and asked for nominations/self-nominations. Maddie Hendrych was nominated as Chair, Ryan Grau was nominated as Vice-Chair. The roll call vote for Ms. Hendrych as chair passed 8 to 0, with one member abstaining. The roll call vote for Mr. Grau as Vice-Chair passed 8 to 0, with one member abstaining.

**Current Expenses**

Ahsan Mirza presented a review of the ledger and current expenses, with staff from the Facilities teams also providing information. CBOC members had a number of questions and began giving VUSD staff feedback about information they'd like to be included in future reviews. Committee members requested: Location/School site, date of expense, more detailed notes, percentage of completion, a way to indicate project status (tasks related to and the entire project itself). There were questions as to how priorities were determined for projects, Terri Allison gave some clarification and explaining that project scheduling will come when the bond team is complete. The CBOC members made requests for how they would prefer the expenses be presented at future meetings, an ad hoc subcommittee was formed to meet with Mr. Mirza in the following days to make the requests clear, as well as to request a copy of the ballot language for Measure E and the resolution authorizing the sale of the bond. The subcommittee will consist of CBOC Chair, Ms. Hendrych, CBOB Vice-Chair Mr. Grau, and CBOB member Marina Porter.

**Selection of Next Meeting Date/Time**

Because the group has requested a new format for the review of current expenses, another meeting was scheduled for August 21, 2023 at 5pm at the VUSD offices.

**Adjournment**

The meeting was adjourned at 7:20PM.