

ROSE PARK ELEMENTARY SCHOOL

From The Desk of Principal Griffith

Friday, November 3rd, 2023

Dear Parents and Guardians,

In light of everything going on in our community, and considering the recommendations of our school resource officer, we will be putting additional safety measures in place at Rose Park effective Monday, November 6th. Student safety is our top priority, and we appreciate your support in implementing these changes.

Beginning Monday, all visitors will continue to buzz in at the front door. Please have your picture ID ready to present to the outside camera, and also be ready to state your reason for visiting the school. (All visitors will be asked to show identification.)

If you are dropping something off for your student: We will have a table in the vestibule between the sets of double doors at the front entrance. You will find sticky notes on the table inside the front doors. Please label your student's item with their name and teacher's name, and we will deliver it to them as soon as possible.

If you are picking something up: The item will be left on the table or nearby in the vestibule. (Please verify with the person leaving the item that they have brought it to the office.)

If you are signing your student out for an appointment, trip, etc.: Feel free to call the office five minutes before you arrive so we can have your student ready for you. When you arrive, please scan the QR code and fill out the early out form on your phone. Please wait for your student in the vestibule. If you do not have a smart phone, please fill out a paper early out form for your student.

If you need to enter the school: You will be greeted at the second set of doors by a staff member and let into the school. Please proceed to the front desk, sign in, and put on a visitor or volunteer sticker.

Thank you for your understanding as we try to keep our school as safe as possible for our students and staff!

Amber Griffith