

618.00.1 RESEARCH

- A. District approval is required for any research program that involves district staff, facilities or functions in:
 - 1. The collection of data from students, parents, teachers, administrators, or other professional staff; or
 - 2. Observation, focus groups, or individual interviews involving any of the above persons; or
 - 3. The release of private data from the district's records; or
 - 4. Recruitment of subjects for research.

- B. Research projects shall comply with the following principles:
 - 1. The study must have the potential to make a definite contribution to the education profession and/or to the Saint Paul Public Schools in particular.
 - 2. The study must be pedagogically sound and feasible in terms of its demands on student time, teacher time, and possible expense to the district.
 - 3. There must be reasonable assurance that no child in the Saint Paul Public Schools will suffer educationally as a result of the research.
 - 4. The overall design of the study must be sound and have the potential for successful completion.
 - 5. The project must comply with ethical standards for research in education and with all regulations set forth in federal and state law, particularly as they pertain to privacy of data on individuals.

- C. Applications to conduct research shall follow procedures as detailed on the Research, Evaluation and Assessment website located at <http://rea.spps.org>.

CROSS REFERENCE:

Policy 304.00 Records: Data Management

LEGAL REFERENCES: