

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

November 13, 2012

I. CALL TO ORDER

The meeting was called to order at 5:48 p.m., November 13, 2012.

II. ROLL CALL

PRESENT: Ms. O'Connell, Mr. Brodrick, Ms. Street-Stewart, Ms. Carroll, Ms. Doran, Ms. Seeba, Mr. Hardy, Superintendent Silva, Mr. Lalla, General Counsel and Ms. Polsfuss, Assistant Clerk.

III. APPROVAL OF THE ORDER OF THE AGENDA

- A. Order of the Consent Agenda
- B. Order of the Main Agenda

MOTION: Ms. Carroll moved approval of the Order of the Consent Agenda and the Order of the Main Agenda as published. Mr. Hardy seconded the motion.

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes

IV. APPROVAL OF THE MINUTES

- A. Minutes of the Regular Meeting of the Board of Education of October 16, 2012

MOTION: Ms. Seeba moved approval of the Minutes of the Regular Meeting of the Board of Education of October 16, 2012 as published. Ms. Carroll seconded the motion.

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes

V. COMMITTEE REPORTS

- A. Committee of the Board Meeting of October 30, 2012
The meeting began with the **2012 Legislative Update & Agenda**

The SPPS Legislative Liaison indicated the 2013 session would convene on January 6, 2013 with the largest turnover of legislators since 2002. While there was some good news on the revenue side, the State may still face a \$1.1 billion shortfall (based on the February forecast). By law, any surplus in the November forecast must be used to pay back the schools which are owed \$2.4 billion.

She then went on to review the 2013 SPPS Legislative Agenda, which is available at the end of the minutes of this meeting on the Board website and in the Board Book for this meeting, also on the Board website.

RECOMMENDED MOTION: That the Board of Education accept the 2013 Legislative Update and approve the 2013 Legislative Agenda with the adjustments as discussed.

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes

The next area addressed were the **Budget Guidelines for FY 13** that were reviewed in detail and approved with the following motion:

RECOMMENDED MOTION: That the Board of Education approve the Budget Guidelines for the 2013-14 budget as presented.

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes

Recommendations for the **Proposed School Calendars** were reviewed. Three proposed calendars were brought to the Board for approval: the 2013-14, 2014-15 and 2015-16. All were based on semesters and quarters. Three year-round calendars were also brought forward for the same years.

Additional information on the calendars will be provided in the Superintendent's Report.

RECOMMENDED MOTION: That the Board of Education approved the report and all three calendars presented (2013-14, 2014-15 and 2015-16) along with the year-round calendars for the same period with the proviso that the later two may change if future circumstances warrant it. The Board will continue to review the calendars on an annual basis.

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Abstain

The final major topic was an **SSSC Monitoring item -- Staff Use of Student Data & Work to Improve Instruction**. Additional information will also be presented on this subject in the Superintendent's report.

RECOMMENDED MOTION: That the Board of Education accept the SSSC Monitoring Report on Staff Use of Student Data & Work to Improve Instruction.

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes

A **work session** reviewed the District Communication Plan on the Referendum and provided time for a Board Check-In.

MOTION: Ms. Street-Stewart moved acceptance of the Report on the Committee of the Board Meeting of October 30, 2012. Ms. Carroll seconded the motion.

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes

VI. RECOGNITIONS

BF 29199 Recognition of Schools, Teams, Individuals and Coaches in Our Saint Paul Public Schools That Have Won Athletic Awards and Championships

The Superintendent recognized the Athletic Director, Jerry Keenan for his work with student athletics. Participation in athletics has gone up every year for the last six years in both middle and high school.

1. Capitol Hill Magnet School - Flag Football Team
2. Highland Park Junior High School - Girls' Soccer Team
3. Murray Junior High School - Boys' Soccer Team
4. Murray Junior High School - Volleyball Team
5. Central Senior High School - Boys' Cross-Country Team
6. Central Senior High School - Football Team
7. Central Senior High School - Girls' Soccer Team
8. Central Senior High School - Girls' Swim Team
9. Central Senior High School - Girls' Tennis Team
10. Como Park Senior High School - Boys' Soccer Team
11. Harding Senior High School - Girls' Soccer Team
12. Highland Park Senior High School - Girls' Cross-Country Team
13. Highland Park Senior High School - Volleyball Team

MOTION: Mr. Hardy moved the Board of Education recognize and congratulation all of the coaches, teams and individuals for their accomplishments. The motion was seconded by Ms. Doran.

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Brodrick	Yes

Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes

VII. PUBLIC COMMENT

- Kris Farmer-Lies – Support of tobacco policy
- Tim Finnegan – Concerns on SPPS compliance with MN Data Practices Act

VIII. SUPERINTENDENT'S REPORT

The Superintendent extended her thanks for the work done by the community, staff, families and parents for the referendum that passed with an approval of 61%. She thanked everyone for their commitment to the city and the schools.

A. SSSC Monitoring: Staff Use of Student Data & Work to Improve the Instructional Process VisionCard

This VisionCard provides information on how adults are utilizing the student data to improve instruction. Staff indicated the VisionCards are a measure or summary of district-wide indicators of progress on SSSC Strategic Plan.

Staff indicated all figures were for SY 2011-12. In the area of Common Assessments Vision Level is >90%. Common assessments are in place across all subject areas and grades. Data shows SPPS is at Progress or Vision Level in Literacy and at Baseline Level in Math.

- District Common Assessments created and aligned to standards (% of units of study) for
 - Math 7-12 is at Baseline (68%) in its first year of measurement
 - Literacy 7-12 is at Progress (77%) in its first year of measurement
 - Math K-6 is at Baseline (56%) in its first year of measurement
- Mondo Bookshop Assessments administered (% of classrooms) – Literacy is at 100% (Vision); up from 91% in the previous year.

Use of data or PLC with the Data Teams Process functioning close to or at proficiency (% of PLCs at target schools) is at Progress (77%); up from 52% the previous year. More of the PLC-DTs at target schools are operating close to or at proficiency. This is now at Progress level.

In the area of Utilization and Delivery of Curriculum, two areas are measured:

- Differentiated Small Group Instruction aligned to student stage of reading development (% of classrooms) – Literacy K-6 is at 62% (Baseline); up from 50% in 10-11.
- Math Key Ideas, Concepts and Vocabulary articulated and used by teachers and students (% of classrooms) – Math 7-12 is at Progress (72%); up from 49% in 10-11.

Student Engagement shows information from 1,909 Senior Surveys (% who agree or strongly agree that “my teachers stimulated my thinking and my interest in learning” is at Progress (88%) up from 82% in 2004-05.

Feedback is measured in two areas:

- Math Feedback provided to students (% of classrooms implementing error analysis) – Math 7-12 is at Progress (83%), up from 55% in 10-11.
- Senior Survey (1,921 surveys) - % who agree or strongly agree that “I received adequate personal attention from my teacher” is at Progress (83%) up from 78% in 2004-05.

Information on the Professional Learning Communities (PLCs) at Hancock-Hamline University Collaborative Magnet School was provided by its principal.

Results from school staff feedback indicators was also reported in five areas:

- Use of Data -- Teachers in this school share and discuss student work with other teachers (4,317 responses): 29% strongly agree, 59% agree and 12% disagree or strongly disagree.
- Common Assessments -- How frequently do you review assessment data with teachers in your grade level (4,129 responses): 24% said weekly, 36% every 3-4 weeks, 11% every 6-8 weeks, 17% a few times a year and 11% never?
- Utilization & Delivery of Curriculum -- There is consistency in curriculum instruction and learning materials among teachers in the same grade level at this school (3,925 responses): 19% strongly agree, 67% agree and 15% disagree or strongly disagree.
- Curriculum, instruction and learning materials are well coordinated across the different grade levels at this school (3,925 respondents): 9% strong agree, 63% agree and 28% disagree or strongly disagree.
- How frequently do you review assessment data with teachers across grades? (4,179 responses) 11% weekly, 16% every 3-4 weeks, 12% every 6-8 weeks, 34% a few times a year and 29% never.

QUESTIONS/DISCUSSION:

- Slide 29 – could the 29% who never reviewed assessment data across grades be due to the 6th to 7th grade breaks or were the surveys taken at each school. Response: This was the first year this survey was conducted. The Five Essentials Survey was across all employees working in classrooms so it included EAs, TAs, social workers, nurses and classroom teachers. Because of this, a significant number of respondents would not review the data in that way. As this survey is improved for the next year, it will be more aligned to the various positions as appropriate.
- What is the population total? Response: There were 4,179 surveys completed which is approximately 75% of all surveys sent out.
- What strategies are being implemented to close this gap? Response: SPPS implemented the survey in April 2010. The survey was developed by the University of Chicago and it did not have district specific questions in it. Next year's questions will be more specific to SPPS in order to capture changes from one year to the next. SPPS does not do the survey itself, it is done by an outside agency. Survey data can be compared with other districts with similar populations. This project is possible because of a grant to SPPS from the McKnight Foundation. Job embedded professional development has been rolled out this year and every school is utilizing the six-step data team process. The percentage should go up next year.
- Part of this effort includes working across grade levels. Response: Yes and additionally within common assessments progress monitoring data bases for students have been implemented so data can be shared between teachers and across grade levels.
- How does feedback work with students? Do students have the expectation of receiving more feedback from teachers and can students base additional questions on that feedback? How can that be measured? Response: One piece is students have been owning their own learning to a much greater degree. They are challenging themselves in their own personal competition. Teachers assist them by showing them the areas in which they need to improve. The district is pushing to get one-to-one feedback, to provide students immediate return on their status. Teachers are taking the time to show students what is wrong and other ways to address the issues. There are also programs such as AVID for tutoring, mentoring opportunities, etc. Five Easy Steps in math has been implemented at the secondary level. Secondary teachers are moving beyond how to implement this and moving toward a focus on student learning level. Assessment on achievement will be measured in math results at the secondary level.
- Students understand the learning process; they get feedback on where they did well and on what areas are in need of improvement.
- The senior survey – 1,921 responded, what percent of seniors does this represent? Response: This is an 85% response rate.
- It was noted that one change seen is teachers are looking at not only how they teach but also if the students are learning. What students learn has become the focus.
- Is data shared with parents and how regularly? Response: Yes, data is shared, primarily at conference time.

- What is the window for the fall MAP exam and what is the turnaround time for results?
Response: MAP results are turned around rapidly, many times within a day. The test is taken at the end of September and information on results is provided to students right away. Work is being done on getting the results onto the parent portal so parents have access to it sooner.

B. School Calendars

The Superintendent noted the calendars were ready earlier than ever this year and an additional two years have been developed as well. She indicated it is a very difficult task to get the calendar developed while meeting as many expectations as possible. Staff went on to say that in order to build the calendars, information was gathered on or from:

- Contract obligations
- Religious holidays
- Calendar examples from all 50 states
- Calendars from school districts that are closing the achievement gap
- Comparisons of instructional days with other districts'
- State and national testing calendars
- The family survey
- The staff survey and
- Input from stakeholder groups (SPFT, OCCR, SPI, REA, Office of Early Learning, Division of Schools, Office of Family Engagement, ALC, HR, Payroll, Special Ed, ELL, and the Middle School Transition Team)

Over 700 family surveys were collected. The majority of respondents preferred conferences in November, rather than September and the "traditional calendar" rather than the year-round.

Staff survey results came in from 200 staff members. The majority of the respondents preferred conferences in November rather than September and the traditional calendar rather than an extended calendar into the summer. Staff indicated they appreciated the Professional Development Days and Grading Days but did request these be attached to natural breaks and end of terms.

Considerations used in developing the calendar included: the State Fair/starting after Labor Day, testing schedules including AP/IB, the printing window for elementary progress reports, contractual language, summer school start time and holiday breaks.

Of five districts surveyed, only Minneapolis had more instructional days (176) than St. Paul (175). Staff then presented a chart showing various dates for Pre-K, Kindergarten, Elementary and Secondary in the areas of no school for students, parent/teacher conferences, conference prep/grading days, professional development days, total instructional days for students and workdays for teachers.

Three proposed calendars were brought to the Board for approval: the 2013-14, 2014-15 and 2015-16. All were based on semesters and quarters. Three year-round calendars were also brought forward for the same years.

Other recommendations brought forward from the process were:

- A request for a commitment to avoid evening meetings on significant religious/cultural holidays
- Future consideration of increasing the number of instructional days for students
- Embedding conversations about future Grading and Professional Development Days into regular PIC meetings
- Consideration of a permanent window for Spring Break to eliminate big shifts from one year to the next (i.e., after 3rd Quarter).

QUESTIONS/DISCUSSION:

- Thanks were extended for the work done to get so much feedback from so many areas.

- Where and when will the calendars be available? Response: The calendars will be available on the website and in the schools.

C. Post Referendum Update

The Chief of Family, Community and Partnership Engagement stated the referendum had passed with a 61% approval. She thanked everyone who worked hard on the ballot issue:

- Principals, teachers, students and families at the schools
- Saint Paul Mayor Chris Coleman
- Union partners and colleagues
- The St. Paul Area Chamber of Commerce and the Midway Chamber of Commerce
- And the many individuals, foundations, organizations and companies who contributed funds to the campaign
- Also the voters for giving their continued support for St. Paul students.

She went on to remind everyone that the primary purpose of the referendum funding is for continuing existing programs (75% or \$30 million). These include:

- Early education – all day Kindergarten at schools, Pre-K and Early Childhood Family Education
- Elementary math and reading specialists in the schools
- Reduced class sizes for math and science at the secondary level along with additional guidance counselors for post-secondary preparation.
- Specialized Learning – funding for mandated Special Education and English Language Learner programs and services that are not fully funding by the State.

With the increase portion of the referendum funding (25% or \$9 million), SPPS will invest in a personalized learning platform to be called Learning Transformed by Technology which will include a digital library of teaching and learning tools.

The District is already working on the next steps required for a successful launching, including an assessment of current district technology, an RFP process to select the platform provider and a detailed implementation plan for platform rollout (grades, content areas, etc.) and input from stakeholders on infrastructure, curriculum and materials, professional development and outreach and engagement.

D. Strong Schools Strong Communities Plan Implementation Update

The Chief of Family, Community and Partnership Engagement reminded everyone the SSSC Plan is intended to improve education for all students without exception or excuse. It has three goals: achievement (ensuring each child achieves to their potential), alignment (assuring all students have quality school choices in their own communities) and sustainability (equitable distribution of resources and investment in what works).

The District has been realigned to support the City's efforts around SPROCKETS. It has been aligned into six geographic areas (A – F1 & 2). Families will continue to receive choice.

Next fall, all elementary schools become K-5 sites. 6th grade moves to middle schools. New Community School Zones (CSZ) ensure families have the best chance of getting into their community schools. Busing will be provided to schools within the areas as well as to regional and district-wide magnets. Sibling preference will continue and the Reflecting St. Paul Program will work toward continuing to preserve integration.

Community school pathways have been established which guarantee a child a pathway from Pre-K through high school within their area. Articulations within programs (i.e., IB, French Immersion, etc.) have been established across specified schools which also guarantees students a place within that program from beginning to finish.

The enrollment process has been reviewed and upgraded and will offer an online enrollment system. Only students changing schools need to reapply. Letters and calls to students who are likely to lose transportation will be done. Specifics around enrollment processes should

be available to principals before Thanksgiving. Information will be provided to families more quickly and in an easy to understand manner. All families affected by changes and who will not receive transportation will receive information in order to assist them in their choices.

Six preference criteria have been established for the enrollment process:

- 1st priority is for students living in the Community School Zone (CSZ)
- 2nd priority is for students falling within the Reflecting St. Paul Program parameters
- 3rd priority goes to children of SPPS employees (only SPFT associates at this time)
- 4th priority goes to students in the areas but not in the CSZ
- 5th priority is for students who live in St. Paul but not the area and
- 6th priority goes to students who live outside St. Paul.

SPPS will continue to get information out on implementation of the SSSC Plan through parent teacher conferences, recruitment activities, the School Selection Guide, the School Choice Fair, school open houses and various communication efforts

The Chief of Family, Community and Partnership Engagement then reviewed four administrative recommendations for Board actions to support effective implementation of SSSC and to align with prior decisions.

- Establishment of Full Service School Zones – all sites serving grades Pre-K thru 5 will become Full Service School Zones. The change will reduce the walk zone from one mile to one-half mile.
- School name changes recommend the removal of the word “magnet” from five schools and changing the names of Murray and Ramsey to middle schools instead of junior high.
- It was recommended the temporarily closed sites at Ames, Prosperity Heights and Sheridan be reopened and
- That the Roosevelt site also be reopened with the Riverview programs (Pre-K-5) relocated into the building, which would then be called Riverview. Additionally that the Riverview site be utilized for various educational programs including early childhood, community education and ALC.

She stated this would provide much needed space on the West Side allowing both dual language and English-only sections in each grade and provide more classrooms for Pre-K and ECFE programs.

QUESTIONS/DISCUSSION:

- When can families expect to know where their student is going next year? Response: Enrollment opens with the School Choice Fair on January 12 and February 15 is the deadline that gives families the best chance to get their choice. Families will be notified before spring break of their school(s). The enrollment process is pretty much fully automated working off the student number. Paper applications will be accepted and staff will enter the data into the system. Not all students have to apply, a majority of families will be able to remain in their current schools and receive transportation. There are about 2800 families who do not fall within this parameter and will receive information on how to enroll and their options. 5th and 6th graders will receive a welcome letter from their middle school and do not need to apply if they are going to their area school. Ninth graders will need to apply if they are going outside of a particular pathway or articulation.
- Slide 18 – employees, who does that refer to? Response: It is only employees within the SPFT bargaining unit. This was part of negotiations with teachers and was a request from employees of the bargaining unit wanting to bring their children into the district. Can this be expanded beyond that group? Administration stated they do see the point of equity. Board members expressed concern about this limitation and asked that expansion be explored and brought back to the Board.
- A formal request was made of the Superintendent to get back to the Board about the implications of extending that to all employees who wish to take advantage of it. The Superintendent said she would provide more inform to Board
- Please explain what Reflecting St. Paul is. Response: The purpose of Reflecting St. Paul is to have all schools reflect the demographics of the city (socio-economic, demographically, language, aptitude, etc.). Administration, worked with the District

Action Team to come up with a formula so schools that are low poverty (20% or below the district poverty average [about 73%] – schools at 53% or below the district poverty average) will reserve 20% of their seats for families qualifying under Reflecting St. Paul criteria. It is the household that qualifies. Every household in St. Paul is aligned to a block census code that incorporates data including MCA math and reading scores, speaking language other than English and qualifying for free or reduced lunch. They still need to be within the geographic area. Schools in this situation are primarily in Area F.

- Moving Riverview into Roosevelt, that will grow dual language at all class levels – will it be 1 to 1 and how will it be staffed? Response: Riverview is a two-section school all the way through. One section is Spanish and one is English. What is happening is we are not getting enough students to fill the Spanish making it difficult to have a quality program. The rationale for moving everything in the program as is and see, through applications next year, how many families choose to attend the school. This will determine how many sections of what according to who is applying to the school. Riverview is a 14-section building. When you talk about enrollment, you are talking about how to build sections. Specific questions to answer right now are establishing a transition team and a plan for outreach and marketing of the building to the community. Possibilities in the new building are exciting and is limited only by the number of students choosing the building. Strategic outreach and marketing are important and when you talk about programs, you want a level of equity from a resource perspective. This is a niche for dual immersion teachers that the district needs to bring in as they find them so they are there to fill the slots as needed to expand sections.
- Principal Rivera is tasked with the planning? Response: SPPS has the experience having done this before but also want the site, the principal and parents to shape the plan for the community. This is not the only school that will need additional help in making the community aware of new choices (i.e., Chinese immersion, Montessori program).
- So with enrollment the goal is to satisfy families in their choice of schools and to create a school population for individual schools that is the optimal population in terms of demographics of entire district/community? This is obviously using a computerized system to get these enrollments sorted. Response: Yes, it is computerized. This process applies only to schools that have more applications than space available. Families will provide their data and choice and the computer will assign the priority and provide options for families. The system can process up to 6,000 applications in 60 seconds. It will be on a point system, it will be transparent, and it will be accurate and efficient. There have been preference criteria for years; this makes it more accurate and efficient. The system has been tailor made for the SSSC system. It can run error reports to assess questionable areas providing a regular crosschecking process.
- Will there be a perception that any one of the priorities because of the value attached to it will be a trump card for a family? Response: That is where transparency comes in; the system will give families an assessment of their chances to get into a particular school and provides options for them. It allows equity to be utilized to the greatest degree.
- In the language immersion pathway to middle school and high school, is that guaranteed even if they leave the pathway say in middle school? Response: No, if a student chooses to go outside of the district pathway for middle school they can get back on the pathway for high school but it will be on a space available and “testing in” basis. They will have lost their guaranteed space. Again, they can test into the program but they will not have the guarantee they had through the guaranteed pathway or articulation they would have had if they stayed within the district pathway/articulation.
- Is this being made clear to families? Response: Yes, it is made very clear in the materials. This was a specific request of the DAT team that the system not be gamed.
- The second priority only affects certain schools, correct? Response: Yes, it only affects schools at 20% below the district poverty level. So schools at or below 53% of the of students qualifying for free or reduced lunch would qualify.
- It was noted this would be important to provide to parents, it currently reads as if it applies to all schools. Response: In the Guide Book, schools that meet the criteria are actually listed so it is very clear. It was also noted the identified schools and/or blocks could change year to year.

- Allowing employee children in to district schools could be offered to all bargaining units if there are no legal restrictions and the Board should instruct administration to do it. There are advantages to doing this as it shows the community district employees have a invested in its product. The DAT team was not necessarily in favor of all employees receiving this option. Staff requested time to explore the issues involved in expanding the pool.
- Why dual immersion, Spanish and English only in the new building? Response: The two-section dual immersion program at Riverview provides two options for Area D.
- Does the district transport Pre-K? Response: The one-half mile walk applies only to all K through 5. Pre-K get door-to-door transportation.
- All current 5th and 6th graders need not apply, as they will get their first choice. Response: A seat will be reserved for them at the pathway middle school in their area. If they want to go elsewhere, they will need to apply for those choices.
- For the current Riverview building, you are moving Pre-K, ECFE, ALC and Community Ed. Will this proposal increase available spaces thus addressing the waiting list? Response: The goal is to increase the number of 4-year-old programs if the district has the right revenue. It will also address the fact there are not enough seats on the West Side for other types of classes. There is also the possibility of having after school classes in a centralized location.
- How would that partner with what is offered at Neighborhood House? Response: SPPS is trying to align with SPROCKETS and work cooperatively with these other programs.
- Board members expressed interest in seeing how the enrollment process works with examples for specific addresses. Administration was asked to set up a demonstration for interested board members.
- The Riverview move to Roosevelt – is the principal getting added support in transitioning her program to a new building? Response: Yes, she is getting assistance from Assistant Superintendent Collins along with expertise in specific areas (i.e. Communications, etc.).
- Concern was expressed about the need for immediate action on these items with no earlier conversation. Delaying the decision pending further discussion would be preferred. Response: All decisions were held within SSSC plan that was approved earlier, these are just details within it and those details were communicated last Friday.

1. Reopening of Temporarily Closed Buildings / Repurposing of Riverview Site

The Superintendent stated in order to support the full implementation of the Board approved dual campuses at L'Etoile du Nord French Immersion and Nokomis Montessori, the following temporarily closed sites be formally re-opened: Ames, Prosperity Heights and Sheridan. In addition, she requested the Roosevelt site be re-opened to support the relocation of the current Riverview program. Parkway will re-open as a middle school for its area.

She reported that all building projects for the school year 2013-14, including the upgrade of the Parkway building (former LNFI site) are on schedule for successful openings on September 3, 2013. Each of the schools have an administrative champion coordinating the information flow with staff and working with the Facilities project manager for their site.

The Superintendent stated she was seeking approval to relocate Riverview in its entirety to the old Roosevelt School site at 160 Isabel Street East, about one mile north of the current Riverview. All programs and staff currently at Riverview would move to the new site, which would be known as Riverview. Following the move, the site at 271 East Belvedere would be repurposed for early childhood and other learning activities.

The relocation of Riverview to the Isabel site would allow for the expansion of the school's dual language immersion program as well as provide additional capacity for English-only instruction. Major renovations at the Isabel site will provide Riverview with more classrooms, dedicated instructional space for subjects like science and updated infrastructure that meets the district's 21st century technology goals. Re-opening a larger

school will give SPPS room to grow – from 300+ at the current building to 500+ at the new site. This will ensure a seat in the classroom for all West Side students who want to learn close to home. The old Roosevelt School site is more centralized, easier to find and close to services that many families use. Administration expects it will be used for community meetings and events and serve as “the heart” of the West Side community, as envisioned in Strong Schools, Strong Communities.

2. School Name Changes

The Superintendent indicated that under the SSSC plan several schools would no longer have magnet programs. To that end, she recommended that term “magnet” be removed from their names and hereafter the schools be named:

- Battle Creek Elementary
- Expo Elementary School
- Frost Lake Elementary School
- Galtier Elementary School
- Maxfield Elementary School

In addition, to support the transition to middle schools she recommended that all sites serving stand-alone grades 6-8 (not K-8) be called “middle schools” and recommended the following name changes:

- Murray Junior High School to Murray Middle School
- Ramsey Junior High School to Ramsey Middle School

3. Full-Service School Zones (One-Half Mile Transportation)

Over the last two years, SPPS has witnessed an increase in enrollment at current sites schools with half-mile transportation. Given the success of these efforts and the potential to stabilize enrollment and reduce mobility at more sites, the Superintendent recommended that all elementary schools be designated as full service school zones with half-mile transportation. Administration does not anticipate increased costs associated with this recommendation and preliminary estimates for FY 14 include an overall savings in transportation.

E. Human Resource Transactions

MOTION: Ms. Carroll moved the Board of Education accept the Superintendent’s Report and approve the Human Resource Transactions for the period September 28 through October 25, 2012. The motion was seconded by Ms. Street-Stewart.

The motion was approved with the following roll call vote:

Ms. O’Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes

IX. **CONSENT AGENDA**

MOTION: Ms. Carroll moved the Board approve all Consent Agenda Items as published. Ms. Seeba seconded the motion.

The motion was approved with the following roll call vote:

Ms. O’Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes

Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes

A. Gifts

BF 29200 Gift Acceptance from the Target Corporation Take Charge of Education Program - Central High School

That the Board of Education authorize the Superintendent (designee) to allow Central High School to accept a monetary gift from the Target Corporation Take Charge of Education Program to be used as designated. The total gift of \$7,377.62 will be deposited into the Central High School intra-school account, 19-210-000-000-5096-0000.

BF 29201 Request for Permission to Accept a Gift from The Clock and Globe Club of Travelers Insurance Company to Saint Paul Public Schools AVID Program in the Amount of \$8,361.65

That the Board of Education authorize the Superintendent (designee) to accept the Clock and Globe Club of Travelers Insurance Company gift for the Saint Paul Public Schools AVID program to advance and support educational programming for students and staff in preparing for the transition to post secondary enrollment and completion.

B. Grants

BF 29202 Request for Permission to Submit a Grant Application to 3M for Strategic Science and Engineering Initiative

That the Board of Education authorize the Superintendent (designee) to submit a grant to 3M to support, maintain and expand the district's Strategic Science and Engineering Initiative; to accept funds, if necessary; and to implement the project as specified in the award documents.

BF 29203 Request for Permission to Submit a Grant Application to 3M for the STEP Program

That the Board of Education authorize the Superintendent (designee) to submit an application to 3M to increase the number of students pursuing science or technical fields after graduation; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 29204 Request for Permission to Submit a Grant Application to the Robert Wood Johnson Foundation

That the Board of Education authorize the Superintendent (designee) to submit an application to the Robert Wood Johnson Foundation to expand on the pilot successes SPPS has experienced with AVID/AAMI and Technology Scholars and develop an AVID all-male section for students of color at additional SPPS sites; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 29205 Request for Permission to Accept a Grant from the Toshiba America Foundation

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Toshiba America Foundation for funds to implement a science inquiry and research project on renewable energy sources at Highland Senior High School; to accept funds; and to implement the project as specified in the award documents.

C. Contracts

D. Agreements

BF 29206 Authorization for Agreement with State of Minnesota for Monitoring Equipment Site Lease at Harding Senior High School

That the Board of Education authorize execution by the Chair and Clerk of a "Monitoring Equipment Site Lease" with the State of Minnesota, Department of Administration, for purposes of maintaining and operating a pollution control monitoring site for the Minnesota Pollution Control Agency at Harding Senior High School for the term January 1, 2013, through December 31, 2017.

E. Administrative Items

BF29207 Approval of Employment Agreement Between Independent School District No. 625 and Minnesota Teamsters Public and Law Enforcement Employees Union Local No. 320, Representing Bus Drivers

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for Minnesota Teamsters Public and Law Enforcement Employees Union Local No. 320, representing bus drivers in this school district; duration of said Agreement is for the period of July 1, 2012, through June 30, 2014.

BF 29208 Approval of Employment Agreement With Twin Cities Glaziers, Architectural Metals and Glass Workers, Local No. 1324, to Establish Terms and Conditions of Employment for 2012-2015

That the Board of Education of Independent School District No. 625 approve and adopt the Employment Agreement concerning the terms and conditions of employment of those employees in this school district for whom Twin City Glaziers, Architectural Metals and Glass Workers, Local No. 1324, is the exclusive representative; duration of said agreement is for the period of June 1, 2012 through May 31, 2015.

BF 29209 Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools and District Lodge No 77 International Association of Machinists and Aerospace Workers ALF-CIO Exclusive Representative for Machinists

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those machinist employees in this school district for whom District Lodge No. 77 International Association of Machinists and Aerospace Workers AFL-CIO, is the exclusive representative; duration of said Agreement is for the period of July 1, 2011, through June 30, 2013.

BF 29210 Approval of Employment Agreement Between Independent School District No. 625 and Professional Employees Association Representing Non-Supervisory Professional Employees

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for Professional Employees Association in this school district; duration of said Agreement is for the period of January 1, 2012, through December 31, 2013.

BF 29211 Approval of Employment Agreement Between Independent School District No. 625 and Minnesota Teamsters Public and Saint Paul Supervisors' Organization Representing Supervisors

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for Saint Paul Supervisors Organization in this School District; duration of said Agreement is for the period of January 1, 2012, through December 31, 2013.

BF 29212 Approval of Employment Agreement Between Independent School District No. 625 and Minnesota Teamsters Public and Law Enforcement Employees Union Local No. 320, Representing Teaching Assistants

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for teaching assistant employees in this school district for whom the Minnesota Teamsters Public and Law

Enforcement Employees Local No. 320 is the exclusive representative; duration of said Agreement is for the period of July 1, 2012, through June 30, 2014.

BF 29213 Establishment of the Unclassified Position of Custodial Coordinator for Independent School District No. 625 and Relevant Terms and Conditions of Employment

That the Board of Education of Independent School District No. 625 approve the establishment of the Custodial Coordinator job classification effective November 13, 2012; that the Board of Education declare the position of Custodial Coordinator as unclassified; and that the pay rate be Grade 37 of the 2011-2012 Manual and Maintenance Supervisors' Association standard ranges

BF 29214 Recommendations for Exclusion of Students in Non-Compliance with Minnesota Statute 123.70 Health Standards: Immunizations

That the Board of Education excludes the named students from school effective November 26, 2012, should they not comply with Minnesota State Health Standards for Immunizations on or before this date.

BF 29215. Monthly Operating Authority

That the Board of Education approve and ratify the following checks and wire transfers for the period

	September	1	-	September	30,	2012.
(a) General Account		#510338-511491				\$116,476,054.05
		#3017033-3017087				
(b) Debt Service		-0-				-0-
(c) Construction		-0-				<u>\$2,341,895.92</u>
						\$118,817,949.97

Included in the above disbursements are payrolls in the amount of \$32,149,135.84 and overtime of \$95,162.83 or 0.30% of payroll.

(d) Collateral Changes None

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending February 15, 2013.

BF 29216 Proposed Name Change for Hancock-Hamline University Collaborative Magnet School

That the Board of Education authorize the Superintendent (designee) to approve Hancock-Hamline University Collaborative Magnet School name change to Hamline Elementary, beginning in the Fall of 2013.

BF 29217 Professional Consultant Construction Manager Services

That the Board of Education authorize the administration to procure professional consultant construction manager services on an as needed basis from Bossardt Corporation based upon an hourly rate fee schedule not to exceed a maximum of \$125.00 per hour; and also, authorize the administration to procure professional consultant construction manager services on an as needed basis from Kraus Anderson based on an hourly rate fee schedule not to exceed a maximum of \$130.00 per hour.

F. Bids

BF 29218 Bid No. A154672-K: Renovation of East Side Community Center at Harding Senior High School

That the Board of Education authorize award of Bid No. A154672-K for construction of renovation at the East Side Community Center at Harding Senior High School to the lowest responsible bidder, Schreiber Mullaney Construction Co. Inc. for the lump sum base bid plus alternates #1 and #3 of \$1,304,000.

X. OLD BUSINESS

BF 29219

Third Reading: Policy 414.00 Tobacco-Free Environment

MOTION: Ms. Carroll moved the Board of Education approve the revised Policy 414.00 Tobacco-Free Environment as presented. Mr. Hardy seconded the motion.

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes

XI. NEW BUSINESS

BF 29198

Canvass of November 6, 2012 Referendum Results

MOTION: Ms. Carroll moved the Board of Education adopt the Resolution Canvassing Returns of Votes of Independent School District No. 625 General Election. Ms. Doran seconded the motion.

Be it resolved by the Board of Education of Independent School District No. 625, as follows:

- 1. It is hereby found, determined and declared that the general election of the voters of this District held on November 6, 2012, was in all respects duly and legally called and held.**
- 2. As specified in the attached Abstract of Votes Cast, a total of 128,009 voters of the District voted at said election on the question of increasing its general education revenue by \$821.55 per resident marginal cost pupil unit for taxes payable in 2013, the first year it is to be levied, said levy to be authorized for eight years, of which 78,703 voted in favor, 49,306 voted against the same.**
- 3. Said proposition, having received the approval of at least a majority of such votes, is hereby declared to have carried.**
- 4. The School District Clerk is hereby directed to certify the results of the election to the Ramsey County Auditor and notify the Commissioner of the Department of Education of the results of said general election.**

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes

BF 29220

Action on Reopening of Temporarily Closed Buildings

By action of the Board of Education on April 20, 2010, the following school buildings were temporarily closed:

1. Ames, 1760 Ames Place
2. Prosperity Heights, 1305 Prosperity Ave
3. Sheridan, 525 White Bear Ave N

Under the *Strong Schools, Strong Communities* plan these three school buildings will be re-opened for the 2013-14 school year with these general education program focus:

1. Ames – to serve as the site of L'Etoile du Nord French Immersion upper campus (2-5)
2. Prosperity Heights - to serve as the site of L'Etoile du Nord French Immersion lower campus (K-1)

3. Sheridan – to serve as the site of Nokomis Montessori South, PreK-5

MOTION: Ms. Carroll moved the Board of Education authorize the Superintendent (designee) to proceed with the re-opening of these sites for the programs as listed: a) Ames – to serve as the site of L’Etoile du Nord French Immersion upper campus (2-5), b) Prosperity Heights, - to serve as the site of L’Etoile du Nord French Immersion lower campus (K-1) and c) Sheridan – to serve as the site of Nokomis Montessori South, PreK-5. The motion was seconded by Mr. Brodrick.

The motion was approved with the following roll call vote:

Ms. O’Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Mr. Hardy	Yes

BF 29221 Re-Open Roosevelt and Repurposing of Riverview

By action of the Board of Education on July 21, 2009 Roosevelt Elementary school (located at 160 Isabel Street E) was temporarily closed. To support the full implementation of *Strong Schools, Strong Communities* strategic plan in school year 2013-14, Administration is recommending that the Roosevelt site be re-opened and that the educational program at Riverview West Side School of Excellence be relocated from the current building at 271 E Belvedere Street to the building at 160 Isabel Street E (current site of Roosevelt). The newly renovated Roosevelt building (160 Isabel Street E) will accommodate all of the Riverview students and staff and will allow for future expansion of the student population.

The current Riverview site (271 E Belvedere Street) will be re-purposed for early childhood and other educational activities.

MOTION: Ms. Carroll moved the Board of Education authorizes the Superintendent (designee) to execute the actions: (1) Re-open Roosevelt building, 160 Isabel Street E as an elementary school site beginning the school year 2013-14. (2) Relocate the elementary program located at the Riverview building, 271 E. Belvedere Street effective the 2013-14 school year. (3) Repurpose the current Riverview building, located at 271 E. Belvedere Street for other educational uses. Ms. Doran seconded the motion.

The motion was approved with the following roll call vote:

Ms. O’Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes

BF 29222 Action on School Name Changes

By action of the Board of Education on March 15, 2011 the *Strong Schools, Strong Communities* strategic plan was approved. The plan included the following components:

1. Starting with the 2013-14 school year, several elementary schools with magnet school designations would transition to community schools.
2. Starting with the 2013-14 school year, junior high schools serving grades 7 and 8 would transition to middle schools serving grades 6-8.

The following elementary schools currently include the designation of magnet school in their names. Those school names will change as listed below:

1. *Battle Creek Elementary School*

2. *Expo for Excellence Elementary School*
3. *Frost Lake Elementary School*
4. *Galtier Elementary School*
5. *Maxfield Elementary School*

The following secondary schools currently include the designation of junior high school in their names. The school names will change as listed below:

1. *Murray Junior High School* will change to *Murray Middle School*
2. *Ramsey Junior High School* will change to *Ramsey Middle School*

MOTION: Ms. Carroll moved, seconded by Mr. Brodrick, the Board of Education authorize the renaming of these schools to align with the Strong Schools, Strong Communities strategic plan.

- **Battle Creek Elementary**
- **Expo Elementary School**
- **Frost Lake Elementary School**
- **Galtier Elementary School**
- **Maxfield Elementary School**
- **From Murray Junior High School to Murray Middle School**
- **From Ramsey Junior High School to Ramsey Middle School**

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes

BF 29223 Full-Service School Zones (One-Half Mile Transportation)

The State of Minnesota amended Minnesota Statute Section 123B.88 to allow transportation to be provided, without regard to distance, to and from schools designated by a Board of Education to be full-service school zones. For the 2013-14 school year all elementary schools (includes sites serving grades Pre-K through 5) are seeking designation as full-service school zones. Adding the provision of transportation for students who live between six blocks and one mile from school will stabilize enrollment and reduce mobility at the schools, as part of the *Strong Schools, Strong Communities* strategic plan.

MOTION: Ms. Carroll moved that, pursuant to Minnesota Statutes Section 123B.88, subdivision 1a, the Board of Education finds that providing half-mile transportation will stabilize enrollment and reduce mobility and thereby designates full-service school zones in the 2013-14 school year for all elementary schools (includes sites serving grades Pre-K through 5). Ms. Doran seconded the motion.

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes

BF 29224 Project Labor Agreements

Project Labor Agreement for Interior Renovation at Roosevelt Elementary School Building, 160 East Isabel Street, St. Paul

MOTION: Ms. Carroll moved the Board of Education accept Administration's recommendation to utilize a Project Labor Agreement for the Interior Renovation at Roosevelt

Elementary School Building, 160 East Isabel Street, St. Paul. The motion was seconded by Ms. Street-Stewart.

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes

XII. BOARD OF EDUCATION

A. Information Requests & Responses

The request for a demonstration of the new computerized enrollment system was reiterated.

B. Items for Future Agendas - None

C. Board of Education Reports/Communications

Director Hardy reported on his attendance at the CUBE Conference held in October. The focus was on Black male students and was full of visceral conversations. Presentations were excellent. He reported specifically on two: 1) Sonya Gunnings-Moton, Ph.D., Michigan State on the "Realities & Responsibilities: The Role of School Boards in Addressing Issues Relating to African American Male Students' Success." and 2) a panel discussion on various factors that lead to black males students not performing academically with common sense recommendations about what needs to happen and the responsibilities of various entities. He also indicated Washoe County Public Schools was selected as the CUBE "premier" school district for the year. He noted particularly their efforts at community outreach for the Board making them more visible to community in an effort to improve the perception of community. He suggested SPPS consider viewing "Beyond the Bricks/"

XIII. FUTURE MEETING SCHEDULE

A. Board of Education Meetings (5:45 unless otherwise noted)

- December 4 Truth-in-Taxation Hearing – 6:00 p.m.
- December 11 – CLOSED Meeting (Superintendent Evaluation)
- December 18
- January 15, 2013 – Annual Meeting 4:30 p.m.
- January 22
- February 19
- March 19
- April 16
- May 21
- June 4 -- Special Meeting (Non-Renewals) – 4:00 p.m.
- June 18
- July 16
- August 20
- September 17
- October 15
- November 12 Special Meeting (Canvass Votes) – 4:00 p.m.
- November 19
- December 17

B. Committee of the Board Meetings (4:30 unless otherwise noted)

- December 4
- January 15 (5:00 p.m.)
- February 5
- March 5
- April 2

- May 7
- June 11
- July 16
- July 30
- September 10
- October 1
- October 29
- December 3

Board members asked that any changes or additions be flagged.

XIV. ADJOURNMENT

MOTION: Mr. Brodrick moved the meeting adjourn; seconded by Ms. Carroll.

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes

The meeting adjourned at 9:48 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by
 Marilyn Polsfuss
 Assistant Clerk, St. Paul Public Schools Board of Education