

**INDEPENDENT SCHOOL DISTRICT NO. 625**  
**Saint Paul, Minnesota**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION**  
**January 22, 2013**

**I. CALL TO ORDER**

The meeting was called to order at 5:49 p.m.

**II. ROLL CALL**

PRESENT: Mr. Hardy, Ms. O'Connell, Mr. Brodrick, Ms. Street-Stewart, Ms. Carroll, Ms. Doran, Ms. Seeba, Superintendent Silva, Mr. Lalla, General Counsel, Ms. Polsfuss, Assistant Clerk

**III. APPROVAL OF THE ORDER OF THE AGENDA**

A. Order of the Consent Agenda

**MOTION:** Ms. Seeba moved approval of the Order of the Consent Agenda with the exception that Item D1 – Permission for Institutions of Higher Education to Participate in Co-Teaching Experiences at SPPS and Item F4 – Request for Proposal No. A152353-K: Web-Based Teaching and Learning Platform were pulled for separate consideration. Ms. Carroll seconded the motion.

The motion was approved with the following roll call vote:

Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes

B. Order of the Main Agenda

**MOTION:** Ms. Street-Stewart moved approval of the Order of the Main Agenda as revised (time certain removed from recognitions). Ms. Carroll seconded the motion:

The motion was approved with the following roll call vote:

Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes

**IV. APPROVAL OF THE MINUTES**

- A. Minutes of the Regular Meeting of the Board of Education of December 18, 2012
- B. Minutes of the Board of Education Annual Meeting - January 15, 2013

**MOTION:** Mr. Hardy moved approval of the Minutes of the Regular Meeting of the Board of Education of December 18, 2012 and the Annual Meeting of January 15, 2013 as published. The motion was seconded by Ms. Carroll.

The motion was approved with the following roll call vote:

Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes

## V. COMMITTEE REPORTS

### A. Minutes of the Committee of the Board Meeting of January 15, 2013

The meeting began with a report on the 2012 Audit.

The representative from Malloy, Montague, Karnowski, Radosevich & Company, P.A. (MMKR) stated, based on their audit for the year ended June 30, 2012; they have issued an unqualified opinion on the District's basic financial statements. They reported two deficiencies involving internal control over financial reporting that were considered material weaknesses and proceeded to discuss those.

The results of their testing disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*. The Schedule of Expenditures of Federal Awards was fairly stated, in all material respects, in relation to the basic financial statements.

They also reported one finding on their testing of the District's compliance with Minnesota laws and regulations.

Staff has addressed all items noted as out of compliance.

He stated that overall the District's financial picture is very good with the general fund showing an increase due to operating efficiencies and living within the budget. Other funds are stable. Cash flow looks good with the District having gained \$80 million with the tax shift and with expectations of no borrowing in May of 2013.

**RECOMMENDED MOTION: That the Board of Education accept the 2012 Audit Report as presented.**

The motion was approved with the following roll call vote:

Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes

Staff then presented the Second Budget Revision for 2012-13. The adjustments for this revision affect only the general fund (a re-appropriation of funds), the general fund fully financed and the community service fund fully financed.

The adopted revenue budget (all funds) was \$646,870,535. With the adjustments of \$18,345,337, the revised revenue budget is \$665,215,872. The expenditures budget was originally \$655,776,385. With revisions of \$37,891,015 (including the re-appropriation figure) the expenditures budget stands at \$693,667,400.

**RECOMMENDED MOTION: That the Board of Education accept the second budget revision for 2012-13 as presented.**

The motion was approved with the following roll call vote:

Mr. Hardy	Yes
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Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes

Administration then provided an overview of **Common Core Implementation**. The presentation highlighted efforts to support implementation, instruction and assessment of Minnesota Common Core English Language Arts (ELA) standards. Minnesota is a pioneer in this area. The Common Core Standards are fewer, clearer and much more stringent. Work in this area has been made possible through a Gates Foundation grant. The presentation covered

- A gap analysis, curriculum development and field-testing.
- Current curriculum, instruction and common assessments.
- Professional development
- MCA-III preparation and
- Community outreach.

**RECOMMENDED MOTION: That the Board of Education accept the Common Core Implementation report with thanks.**

The motion was approved with the following roll call vote:

Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes

The Assistant Superintendent for Academic & Technology Innovation offered a review of the timeline on the SPPS Personalized Learning Through Technology effort. This will be covered later under the Superintendent's Report.

A policy revision was next on the agenda for **Policy 533.00 Wellness**. Staff reviewed the reasons for the policy changes and provided their recommendations.

**RECOMMENDED MOTION: That Board of Education move Policy 533.00 – Wellness forward to the January 22 Board meeting for its first reading.**

The motion was approved with the following roll call vote:

Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes

The Board confirmed its representation on **Outside Committees & District Councils**.

The Board rescheduled its April Board Meeting with the following

**RECOMMENDED MOTION: That the Board of Education reschedule the April 16, 2013 Board meeting to Tuesday, April 23, 2013.**

The motion was approved with the following roll call vote:

Mr. Hardy	Yes
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Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes

**MOTION: Ms. Street-Stewart moved the Board accept the Minutes of the January 15, 2013 Committee of the Board Meeting as presented. Ms. Carroll seconded the motion.**

The motion was approved with the following roll call vote:

Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes

## VI. RECOGNITIONS

### BF 29272                      Acknowledgement of Good Work Provided by Outstanding District Employees and Departments

1. Josh Hirman, an English teacher at Central High School, received a High School Teacher of Excellence Award from the National Council of Teachers of English (NCTE). Harman was the sole recipient from Minnesota for the 2012 honors.
2. The Saint Paul Public School district received recognition for their work with the Karen community. Saint Paul Public Schools was one of 10 local organizations honored by the Karen community at the Karen New Year held recently at Johnson Senior High School. The organizations were honored for helping Karen immigrants resettle

**MOTION: Ms. Carroll moved the Board of Education recognize the staff acknowledged above for their contributions and outstanding work. The motion was seconded by Ms. Seeba.**

The motion was approved with the following roll call vote:

Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes

## VII. PUBLIC COMMENT

- Jaime Santiago – Capital improvement monies related to American Indian Magnet school signage
- Leslie Radloff – Hopes for Media Specialists in the schools
- Tim Finnegan – Harassment and retaliation re complaints to OSHA and MN EPA
- Kevin – School use of technology, school sign at Farnsworth, open meeting issues
- Bev Hanson – Targeting of teachers, special education services
- Dave Sylvester – Concern re: Benjamin E. Mays autism program & services
- Lori Gustafson – Concern re: Benjamin E. Mays autism program and value of program as it is
- Norma Crumble – Value of autism program at Benjamin E. Mays program
- Andre Morant – Value of autism program at Benjamin E. Mays program – Inclusion, culture of program and acceptance of differences

- Michelle Sylvester – Outlined children with disabilities program requirements for children with disabilities – Value of Benjamin Mays program
- Kristen Morant – Retain Benjamin Mays autism program
- Tira Buggs – Concern for future autistic children who might not have Benjamin Mays program
- Brian Smith – Value of Benjamin Mays autism program
- Lavra Capistrant – Value of Benjamin Mays’ autism program
- Anne Conklin – Introduced the organization “GRASP” – Gifted Resource Alliance of St. Paul
- Bob Zick – Technology platform and fiscal responsibility

Superintendent Silva assured parents the autism program would remain at Benjamin Mays.

## VIII. SUPERINTENDENT'S REPORT

### A. School Choice Reminder

Chief of Engagement Officer stated the school choice season had officially opened with the Parent Information Fair. Advertising efforts have been increased in order to draw attention to SPPS and its enrollment campaign. One Thing I Love posters have been placed on city buses and on billboards around the community. This should bring about several million “views” of the SPPS ads. Ads have also been placed in community newspapers and a first-time effort utilizing Google ads has been implemented. It is estimated the Google ads will result in approximately 2 million “views” of the SPPS ads during school choice season.

For the first time, the School Choice Fair was organized by areas. Approximately 3,300 people attended. Targeted recruitment efforts were utilized in various locations across the city to encourage families to attend the fair. In many cases, transportation was provided from various sites in conjunction with this effort.

A survey of opinion was done with participants at the School Choice Fair; 95% felt they would use the information obtained during the fair and that it would be helpful to them in making their school decisions. There was a mix of how participants found out about the fair, one-third each from mailers, advertising and billboards, phone calls and mailers. The majority of attendees came from areas A, E and F. The comments indicated participants felt there was more diversity at this year’s fair.

A new school choice website has been developed containing an on-line application for use by anyone who wishes to enroll their child. Paper copy enrollment forms are also available for those who do not have access to a computer. 2,500 applications have been received on-line to date. On-line enrollment will provide more up-to-date and accurate school choice data to the schools and administration. A “school finder” is also available on the website that shows families their school options based on a home address and contains tips to make the school selection process easier.

A new enrollment video detailing the new Community School Zones, along with the launch of the 2013-14 school choice website will help families find the right school for their students. High schools have already made the transition to the SSSC plan model; in 2013-14 elementary schools become K-5 and sixth grade moves to middle school so the videos will assist families in understanding the changes and what they need to do. The videos will be available in English, Hmong, Spanish, Somali and Karen by January 25, 2013.

The videos will be utilized at various community sites/meetings to inform families. All families have received letters if they need to move to another school and follow-up will be made by phone or in person. All families remaining in their current schools have received communication to that effect. If families have a student transitioning into or out of middle school they have received a letter to let them know where a seat has been reserved for their students at a particular pathway school.

### QUESTIONS/DISCUSSION:

- How many attended the School Choice Fair last year vs. this year? Response: Attendance figures are estimates as it is difficult to do an actual count but in 2012, there were approximately 3,000 compared to 3,300 this year.
- Thanks were extended for the work done in getting more attendance and diversity at the event.
- How do you know where the bulk of attendees came from? Response: If a survey was completed, it contained a question asking where the individual lived.
- Were buses offered fairly equally across all six areas? Response: No, SPPS offered buses in targeted areas where SPPS wants to increase diversity in the schools. There were staff members on board all of these buses to provide direction and information if requested. The bus from Sears was still provided to make access easier for all families.
- Regarding the letters on pathways where space has been set aside, if parents choose another school is there still a spot reserved for them. Response: If families do not want to do the articulated pathways, they can file an application for the schools of their choice and they then become part of the lottery choice system for another school. If they do not get into the school of their choice, they still have a seat at the pathway school.
- How did people hear about the fair? Response: One-third from calls, one-third from billboards and ads and one-third from direct invitations/mailers. Invitations to the School Choice Fair were also delivered to over 100 community retail stores so the information was also available throughout the community.
- For those who do not have internet, what do they do? Response: They can, as in the past, fill out a paper application. Schools have been encouraged to make their media centers available for applications. City libraries are providing access for enrollment and the Placement Center has provided several computers in their lobby for making application.
- What about first-time Pre-K parents, how were they targeted to go to the fair? Response: The Pre-K screening list was utilized and work was done through Community Ed, Early Family Education, ads in Community Ed Bulletins and with Head Start.
- What is the on-time enrollment deadline? Response: 11:59 p.m., February 15, 2013.

#### B. SPPS Personalized Learning Through Technology (PPLT)

The Assistant Superintendent for Academic and Technology Innovation provided an overview of some of the on-going efforts in digital literacy projects. A viewing of 4th Grade podcasts demonstrated technology and academics coming together toward literacy standards. A video of students commenting on developing the podcasts was also presented.

The integrated technology plan will be executed over eight years in overlapping phases

- Phase I: Development will involve assessment of schools for readiness & development of a launch plan; installation of necessary infrastructure and development of curriculum and collection of lesson objects.
- Phase II. Implementation will see the training of teachers, families and partners; launching at the schools; provision of instructional and technical supports and increased access to the community.
- Phase III. Sustainability will involve the refreshment of hardware as necessary and ensuring continuous curriculum development efforts.
- Phase IV. Evaluation will see on-going evaluation and improvements to the system.

Investment over the eight-year period will break out approximately as 37% to technology/hardware infrastructure/systems; 5% leadership support; 17% curriculum/lesson development, 6% teacher training/support and 35% school support. Investment estimates for Year 1 should be 46% technology/hardware/infrastructure/systems; 24% school support, 7% teacher training/support; 17% curriculum/lesson development and 6% leadership support.

Technology/Hardware/Infrastructure will include such things as:

- Increased internet bandwidth
- Increased network capacity and performance
- Integration of the teaching and learning platform
- Technology support and

- Replacement of below specification testing computers in labs

School Support will involve hiring Digital Media Specialists and Technology Integration Specialists.

Curriculum/Lesson Development will be addressed through review, borrowing, purchase and teacher authored curriculum/lessons.

Teacher Training and Support will begin with a survey and analysis among the teachers and professional development beginning in the summer of 2013 into SY 13-14.

Leadership Support started with filling the new position of Assistant Superintendent for Academic and Technology Innovation. A 2013 Visioning Day is being designed and members for an Advisory Committee and Action Teams are being recruited.

The timeline for the SPPS Personalized Learning Through Technology effort so far has been:

- 2010 – Technology Plan requested by Board
- 2011 – SPPS SSSC Plan approved in March. Student Learning & Engagement Through Technology Integration Plan presented to Board in November with the goal of increasing student access and participation toward equity
- 2012
  - January - Beginning of conversation about personalized learning with January 25 Visioning Day
  - January - Positions for District Academic Innovation & Technology Integration Specialists created.
  - February - Request for Proposal issued with Integrated Platform Requirements – three options considered: open source solution, off-the-shelf commercial solution and a customized solution.
  - March – RFP Committee convened
  - April – RFP Committee reviews top three vendors, confirms final two vendors for deeper review
  - May – Full day participatory, hands-on, live demonstrations from final two vendors involving students, teachers, building administrators, district personnel
  - July – Board approves Referendum Request
  - November – General Election and voter approval of SPPS Referendum Request with levy increase
  - December – Community Advisory Committee and Action Team applications posted; position of Assistant Superintendent for Academic Innovation & Technology Integration approved; Positions posted for District Digital Media Specialists & District Academic Innovation & Technology Integration Specialists.
- 2013 – Personalized Learning Through Technology Integration Update provided to Committee of the Board – January 15

The PLTT begins with development of Integrated Platform and moves to 1) Technology – open systems, support, devices, infrastructure, data and 2) Teaching Learning – aligned learning, standards, professional development, extended learning environments and digital literacy all aimed toward access and participation for students, families and staff.

The Integrated Platform will help remedy/integrate the multiple programs/systems currently in use in SPPS. The platform requirements include:

- A Learning Management System
- Collaboration tools
- Curriculum repository and mapping system
- Assessment management systems
- Formative/summative assessment data dashboards
- Integrated content at the course-level from various sources
- Integration with existing and future SPPS enterprise systems and
- Parent and partner portals.

It will allow students to:

- Facilitate opportunities for new and blended learning environments
- Access class materials and supplemental resources
- Connect with peers and collaborative groups
- Quickly review their individual progress
- Participate in extra-curricular student groups and
- Organize their academic life and individualize a path for postsecondary education.

It will provide families with:

- Continuous progress monitoring and help with homework
- Access to class materials and supplemental resources to support their child
- Connect with teachers, administrators and school resources
- Find information about community resources
- Actively participate in their child's success and love of learning.

For the community it will:

- Provide out-of-school time support for students, with access to class materials and supplemental resources
- Connect the community with families to offer community resources in a secure environment and
- Allow collaboration with teachers and staff to extend partner resources to benefit students.

Teachers will have:

- Access to high quality curriculum content that matches their students' needs and styles
- Connection with individual students enabling them to reach them at their level
- A means to quickly review student progress
- The ability to monitor student collaborative groups
- Connection with peers and Professional Learning Communities (PLCs) and
- A reduction in effort and time needed to research lessons, connect with families and share information with peers.

Next steps will involve providing opportunities for community, families and staff to view the Teaching and Learning Platform (January 25 & 26, February dates to be announced) and gathering input to shape the development process through the work of four Action Teams.

QUESTIONS/DISCUSSION:

- What are the dates for the community to see a demonstration of this? Response: January 25 and 26, additional dates are being look at for February. Other demos will be available at other times as well.
- When are Action Team applications due? Response: February 1.
- How quickly will SPPS be able to do this in multiple languages? Response: SPPS has the capacity through devices and staff already so participants will be able to do this in their first language.
- What is the dimensionality of equity and how will it be measured over time? Response: SPPS has completed a needs assessment on technology and will begin to take action on that to bring more equity between the technology rich schools and others. SPPS will tap into teachers' and care professionals' expertise to obtain an idea of what their needs are. SPPS will be able to compile information on where the most urgent needs are. Residencies will be provided for the neediest groups.
- Will there eventually be an upgrade in access at the Admin building so staff there can tap into what is happening in the schools? Response: Yes, absolutely. An assessment has been done for Admin, Gordon Parks and other non-school areas.
- The technology assessments, what did they show? In general are the below specifications in older schools or across the board? Response: In general computers that are below spec are 300 Apples and approximately 500 PCs. All computers



inventoried below spec (provided by testing hardware) will be upgraded if that is possible. Those that are not salvageable will be replaced in a scheduled manner.

Thanks were extended for the very complete update on the status of this effort.

C. Human Resource Transactions

**MOTION:** Ms. Carroll moved the Board approve the HR Transactions for the period November 30, 2012 through January 3, 2013. Ms. Doran seconded the motion.

The motion was approved with the following roll call vote:

Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes

**IX. CONSENT AGENDA**

**MOTION:** Ms. Carroll moved the Board approve all Consent Agenda Items as presented with the exception of Item D1 – Permission for Institutions of Higher Education to Participate in Co-Teaching Experiences at SPPS and Item F4 – Request for Proposal No. A152353-K: Web-Based Teaching and Learning Platform that were pulled for separate consideration. Ms. Doran seconded the motion.

The motion was approved with the following roll call vote:

Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes

A. Gifts

**BF 29273** Gift Acceptance from Allina Health

That the Board of Education authorize the Superintendent (designee) to allow Student Health and Wellness to accept a monetary gift from Allina Health to be used as designated. The total gift of \$20,000 will be deposited into Misc. Donations - Student Health and Wellness, 29-005-720-000-5096-4302.

**BF 29274** Donation of Open Jet Wind Tunnel - Johnson Sr. High

That the Board of Education authorize the Superintendent (designee) to sign and seal the Bill of Sale for the Open Jet Wind Tunnel with Aero Systems Engineering, Inc. and that the Superintendent shall send a letter to Aero Space Engineering, Inc. for the gift of the Wind Tunnel for Johnson High School.

B. Grants

**BF 29275** Ecolab Foundation Grant to Humboldt High School

That the Board of Education authorize the Superintendent (designee) to accept the awarded gift.

**BF 29276** Request for Permission to Submit a Grant Application to the F.R. Bigelow Foundation

That the Board of Education authorize the Superintendent (designee) to submit a grant to the F.R. Bigelow Foundation for funds to ease the middle school transition for all students in SPPS through an intensive multi-day effort; to accept funds, if awarded; and to implement the project as specified in the award documents.

**BF 29277** Request for Permission to Submit a Grant Application to Fuel Up to Play 60 for Six Schools

That the Board of Education authorize the Superintendent (designee) to submit grant applications to Fuel Up to Play 60 to fund nutrition and physical activity programming at Battle Creek Middle School, Benjamin E. Mays IB World School, Crossroads Montessori, Frost Lake Elementary, Jackson Elementary and/or Randolph Elementary; to accept funds, if awarded; and to implement the project as specified in the award documents.

**BF 29278** Request for Permission to Submit Grant Applications to KaBoom for Three Schools

That the Board of Education authorize the Superintendent (designee) to submit grant applications to the KaBoom organization to fund the designing and building of a new playground at Bridge View, Saint Paul Music Academy, and/or The Heights; to accept funds, if awarded; and to implement the project as specified in the award documents.

**BF 29279** Request for Approval to Apply for Funds from the Minnesota State High School League's Foundation

That the Board of Education authorize the Superintendent (designee) to submit an application to the Minnesota State High School League's Foundation for monies being awarded to high schools in the State of Minnesota; to accept funds, if awarded; and to implement the project as specified in the award documents.

**BF 29280** Grant Acceptance from the Minnesota State High School League (MSHSL) Foundation - Central

That the Board of Education authorize the Superintendent (designee) to allow Central High School to accept a monetary grant from the Minnesota State High School League Foundation to be used as designated. The total gift of \$5,911.00 will be deposited into the Central High School Intra-school Account 19-210-000-000-5096-0000.

**BF 29281** Minnesota State High School League (MSHSL) Foundation Grant - Humboldt

That the Board of Education authorize the Superintendent (designee) to accept the awarded grant.

**BF 29282** Request for Permission to Submit a Grant Application to The Saint Paul Foundation

That the Board of Education authorize the Superintendent (designee) to submit a grant to The Saint Paul Foundation for funds to ease the middle school transition for all students in SPPS through an intensive multi-day effort; to accept funds, if awarded; and to implement the project as specified in the award documents.

**BF 29283** Request for Permission to Accept a Target Field Trip Grant for Adams Spanish Immersion

That the Board of Education authorize the Superintendent (designee) to accept a Target Field Trip Grant for Adams Spanish Immersion; to accept funds, and to implement the project as specified in the award documents.

**BF 29284** Request for Permission to Submit a Grant Application to the Greater Twin Cities United Way (Genesys Works)

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Greater Twin Cities United Way for funds to support work being done through Genesys Works to identify juniors that may benefit from its professional job training and corporate internship program; to accept funds, if awarded; and to implement the project as specified in the award documents.

**BF 29285** Request for Permission to Submit a Grant Application to the Greater Twin Cities United Way (LDA)

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Greater Twin Cities United Way for funds to allow 180 elementary students to receive additional instruction in reading during guided reading group time within Reader's Workshop; to accept funds, if awarded; and to implement the project as specified in the award documents.

**BF 29286** Request for Permission to Submit a Grant Application to the Greater Twin Cities United Way (PAT)

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Greater Twin Cities United Way for funds to provide an evidence-based home visiting model to low-income and immigrant families with preschool-aged children and their younger siblings; to accept funds, if awarded; and to implement the project as specified in the award documents.

**BF 29287** Request for Permission to Submit a Grant Application to the Greater Twin Cities United Way (Promise Neighborhood)

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Greater Twin Cities United Way for funds to allow 288 African American students and Hmong students in the Saint Paul Promise Neighborhoods to participate in targeted culturally-responsive and culturally-specific programs to increase positive relationships between parents and children, increase school readiness, ensure readers who are motivated to read and achieve and improve academic performance; to accept funds, if awarded; and to implement the project as specified in the award documents.

**BF 29288** Request for Permission to Submit a Grant Application to the Greater Twin Cities United Way (Tutoring Partnership)

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Greater Twin Cities United Way for funds to support the Tutoring Partnership for Academic Excellence; to accept funds, if awarded; and to implement the project as specified in the award documents.

C. Contracts

**BF 29289** Contract for Consulting Services fro Oracle Business Intelligence Enterprise Edition (OBIEE) Software

That the Board of Education authorize the administration to extend the contract with Aptude, Inc for Oracle OBIEE Dashboard Development consulting for a total not to exceed \$150,000.00 and extend the dates of service to 6/30/13.

**BF 29290** Approval of Extension of Pacific Educational Group's Existing Contract  
That the Board of Education approves the increase in the contract amount with Pacific Educational Group. The additional cost for services will be paid from budget codes #29-005-216-401-6303/6304-2643 and 01-005-420-000-6305-0000.

D. Agreements - Item pulled for separate consideration

E. Administrative Items

**BF 29291.** Establishment of the Unclassified Position of Security and Emergency Management Assistant Manager for Independent School District No. 625 and Relevant Terms and Conditions of Employment

That the Board of Education of Independent School District No. 625 approve the establishment of the Security and Emergency Management Assistant Manger job classification effective January 22, 2013; that the Board of Education declare the position of Security and Emergency Management Assistant Manager as unclassified; and that the pay rate be Grade 13 of the 2012 - 2013 Saint Paul Supervisors' Organization standard ranges.

**BF 29292** Establishment of the Classified Position of Security and Emergency Management Coordinator for Independent School District No. 625 and Relevant Terms and Conditions of Employment

That the Board of Education of Independent School District No. 625 approve the establishment of the Security and Emergency Management Coordinator job classification effective January 22, 2013; that the Board of Education declare the position of Security and Emergency Management Coordinator as classified; and that the pay rate be Grade 30 of the 2012 - 2014 AFSCME standard ranges.

**BF 29293** Establishment of the Classified Position of Security and Emergency Management Department Assistant for Independent School District No. 625 and Relevant Terms and Conditions of Employment

That the Board of Education of Independent School District No. 625 approve the establishment of the Security and Emergency Management Department Assistant job classification effective January 22, 2013; that the Board of Education declare the position of Security and Emergency Management Department Assistant as classified; and that the pay rate be Grade 9 of the 2012 - 2013 Professional Employees Association standard ranges.

**BF 29294** Establishment of the Classified Position of Security and Emergency Management Lead Coordinator for Independent School District No. 625 and Relevant Terms and Conditions of Employment

That the Board of Education of Independent School District No. 625 approve the establishment of the Security and Emergency Management Lead Coordinator job classification effective January 22, 2013; that the Board of Education declare the position of Security and Emergency Management Lead Coordinator as classified; and that the pay rate be Grade 33 of the AFSCME 2012 - 2014 standard ranges.

**BF 29295** Recommendations for Exclusion of Students in Non-Compliance with Minnesota Statute 123.70 Health Standards: Immunizations

That the Board of Education excludes the named students from school effective January 31, 2013, should they not comply with Minnesota State Health Standards for Immunizations on or before this date.

**BF 29270** Renewal of General Liability Insurance Coverage

The Board of Education approve the contract for general liability insurance coverage for the period February 1, 2013 – January 31, 2014 with Riverport Insurance Company, administered through Berkley Risk Administrators Co., LLC at the proposed annual premium of \$598,874.

**BF 29296** Monthly Operating Authority

That the Board of Education approve and ratify the following checks and wire transfers for the period November 1 – November 31, 2012.

General Account	#513320-514489	\$66,515,362.94
	#3017166-3017235	
Debt Service	-0-	-0-
Construction	-0-	<u>\$ 1,054,548.07</u>
		\$67,569,911.01

Included in the above disbursements are payrolls in the amount of \$50,858,702.44 and overtime of \$190,326.70 or 0.37% of payroll.

Collateral	None
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That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending April 17, 2013.

**BF 19297** Approval of Pay Equity Implementation Report

That the Board of Education of Independent School District No. 625 approve the Pay Equity Implementation Report to be submitted to the Minnesota Department of Employee Relations.

**BF 29271** Renewal of Property Insurance Coverage

The Board of Education approve the contract for general liability property insurance coverage for the period February 1, 2013 – January 31, 2014 with Affiliated FM, administered through Berkley Risk Administrators Co., LLC at the proposed premium of \$527,973.

F. Bids

**BF 29298** Bid No. A155349-K Interior Renovation for the L'Etoile du Nord French Immersion Program at the Ames School Building, 1760 Ames Place

That the Board of Education authorize award of Bid No. A155349-K for construction of interior renovation at the Ames School building to Construction Results Corporation for the lump sum base bid and alternate no. 1 of \$1,142,900.00.

**BF 29299** Bid A155655-K Replacement of Existing Elevator, Installation of New Elevator and Ceiling Tile Replacement at Central High School, 275 N. Lexington Parkway

That the Board of Education authorize award of Bid No. A155655-K for construction of replacement of existing elevator, installation of new elevator and ceiling tile replacement at Central Senior High School to RAK Construction, Inc. for the lump sum base bid plus alternate no. 1 of \$1,017,283.12.

**BF 29300** Bid A155656-K Renovations at Roosevelt School Building, 160 East Isabel Street

That the Board of Education consider and authorize award of Bid No. A155656-K for construction of renovations at the Roosevelt school building, 160 E. Isabel Street, to the lowest responsible bidder, George F. Cook Construction Co. for the lump sum base bid plus alternates #4 & #5 of \$5,055,000.00.

**CONSENT AGENDA PULLED FOR SEPARATE CONSIDERATION:**

**BF 29301** Permission for Institutions of Higher Education to Participate in Co-Teaching Experiences at SPPS.

Mr. Hardy indicated he had pulled this to obtain information on how well this effort was doing in recruiting candidates of color.

Staff indicated this work was funded through a Bush Grant to help SPPS meet the needs of its students and future teachers. This is the third year of full implementation. The program involves a co-teaching model for student teachers collaborating for pre-service training and the use of defined criteria for identifying future teachers.

Seven of the participating institutions have specific plans in their action plans for recruiting candidates of color with set target numbers and percentages. Six institutions have met their established goal of 360 candidates of color and by 2018 they want to double that number. They are working with SPPS on how to actively recruit candidates, are developing a feedback system to learn about candidates' experiences in co-teaching and what the candidates experience was from their mentors so SPPS can retain and hire the best candidates.

It was noted, in talking with Teach for America participants, one challenge Minnesota faces is not having an established community of support within state. Does this partnership focus on students here in the state or outside of the state? Response: Participating institutions are recruiting from within and outside as well. Once a candidate is here as part of a year-long residency they have someone working with them in the district to support their residency. Co-teaching/training supports a strong relationship between the co-teacher and candidate to ensure success and hopefully a desire to remain in the area.

**MOTION:** Mr. Hardy moved the Board of Education authorize the Superintendent (designee) to enter into Affiliation Agreements with the Institutions of Higher Education. Ms. Carroll seconded the motion.

The motion was approved with the following roll call vote:

Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes

**BF 29302**

Request for Proposal No. A152353-K: Web-Based Teaching & Learning Platform

The Chair indicated questions could be posed on this subject and then the item would move to a vote.

**QUESTIONS/DISCUSSION:**

- Mr. Brodrick stated he would vote no for the reasons stated during the COB meeting.
- Clarification was sought as to whether the top two bid amounts were an “apple to apple” comparison or if one vendor offered more of a package than the other? Response: The bids were not “apples to apples.” What was provided in the RFP were a series of specifications of what the District had determined its needs were as to capabilities. The respondents provided written proposals around the specifications. It is not uncommon for proposals to omit things or not provide direct responses to all specifications but only to address those that their product might best serve. The assessment process was critical in evaluating the differences and nuances among the various bids, particularly the final two. The final two were invited to provide day-long demonstrations of their product and to address any questions/concerns addressed to them. Then, based on those presentations, further evaluation occurred. In the demonstrations, specifications may or may not be addressed/included so it can be difficult to discern what the exact capabilities of a product/program are. The differences in the numbers can be attributed to these ambiguities and to the scale a particular company can get due to its size, etc. Many factors were assessed and compared during the evaluations. In this case, the specs were not equally met and the recommended platform provides a process that includes hours of training and consultation.
- Administration was asked to be sure teachers have the time and opportunity to train on the platform once it is established.
- The Chair stated the district has done a complete and thorough review of all proposals and that she would vote yes on this proposal. She noted she was please that in the implementation efforts and in the development phase, there will be opportunities for people to touch and feel the platform as proposed so parents, staff and board members can see its potentials.
- It was noted that during a recent event a speaker indicated that, in a survey of what students need to be completely successful in college, access to a platform showing their work and through which they can connect to instructors is critical. The students were requesting that colleges and universities advance this access at a faster pace. It was stated that because of this information, the potential capabilities of the proposed platform, the concurrence of St. Paul voters and the SPPS strategic plan, now is the right time to do this.
- On the usability issue, how will it benefit students and how will this be monitored and feedback provided to the Board? Response: Students benefit from the use of multiple devices. The “Dashboard” on the platform will provide a place for feedback from students, teachers and parents on development and use of the platform. Administration will see that the Board is kept up-to-date.
- Excitement was expressed about finally moving toward the equity of access piece with a truly robust sharing of what teachers and staff are already doing. It is great for adults

and youth to be able to make these many connections so everyone has equity of access and moves toward addressing the gaps.

- Opposition was again expressed along with a need for assurance the players and stakeholders are all on board. Concern was expressed that SPPS is moving too fast into this transformation.
- What is the timetable after approval of the proposal for development of the platform and the assessment of the hardware and systems of support? How will it be integrated into the next 12 months? When will specific feedback be available? Response: The next year will involve simultaneous efforts in several areas. One piece with great merit is the rich potential for a curriculum repository and for internal curriculum design. This will go on with input from the Action Teams. There are many places where the work can start, bandwidth, infrastructures that will not interrupt process plus hardware that will improve the instructional environment. The process will be ongoing and simultaneous; Dell is heavy on ability repository and peer-to-peer sharing.

**MOTION:** Ms. Carroll moved the Board of Education authorize award of RFP No. A152353-K for development, implementation and hosting of a web-based teaching and learning platform to Dell, Inc., at an estimated cost not to exceed \$4,294,987 over the five-year duration of the project.

The motion was approved with the following roll call vote:

Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes

**X. OLD BUSINESS** -- None

**XI. NEW BUSINESS**

A. First Reading: Policy 533.00 Wellness

The Chair announced the first reading of the Wellness policy and noted revisions could be made at either the second or the final reading of the policy.

B. Project Labor Agreements

1. PLA for Boiler Replacement at Humboldt Secondary School, 30 East Baker Street  
**BF 29303** PLA for Interior Renovation and Construction at Johnson Senior High School, 1349 Arcade Street
3. Fire Alarm System Replacement (Bid Package A) at Eastern Heights Elementary School (2001 Margaret Street), The Heights Community School (1863 E. Clear Avenue), Adams Elementary (615 S. Chatsworth) and the District Service Facility (1930 Como Avenue).
4. Fire Alarm System Replacement (Bid Package B) at American Indian Magnet School (1075 E. Third Street), Highwood Hills Elementary (2188 Londin Lane), Rondo Education Center (560 Concordia Avenue) and Saint Paul Music Academy (27 E. Geranium Avenue)
5. Fire Alarm System Replacement (Bid Package C) at Cherokee Heights Elementary (694 Charlton Street, Como Park Elementary (780 W. Wheelock Parkway), Four Seasons A+ Elementary (318 Moore Street), Farnsworth Aerospace (1290 Arcade Street) and Hancock/Hamline University Collaborative (1599 Englewood Avenue).

**MOTION:** Ms. Street-Stewart moved the Board accept all of Administration's recommendation regarding utilization of PLAs with a PLA utilized on the Interior Renovation and Construction at Johnson Senior High School. No PLAs will be used on the Boiler Replacement at Humboldt Secondary School or on the various fire alarm system replacements (Packages A, B and C) as listed. Ms. Carroll seconded the motion.

The motion was approved with the following roll call vote:

Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes

## **XII. BOARD OF EDUCATION**

### **A. Information Requests & Responses**

1. Director Hardy requested a future presentation from Translation & Interpretation Services – what is involved, processes, etc.

### **B. Items for Future Agendas - None**

### **C. Board of Education Reports/Communications - None**

## **XIII. FUTURE MEETING SCHEDULE**

### **A. Board of Education Meetings (5:45 unless otherwise noted)**

- February 19
- March 19
- April 23
- May 21
- June 4 - Special Meeting (Non-Renewals) – 4:00 p.m.
- June 18
- July 16
- August 20
- September 17
- October 15
- November 12 Special Meeting (Canvass Votes) – 4:00 p.m.
- November 19
- December 17

### **B. Committee of the Board Meetings (4:30 unless otherwise noted)**

- February 5
- March 5
- April 2
- May 7
- June 11
- July 16
- July 30
- September 10
- October 1
- October 29
- December 3

## **XIV. ADJOURNMENT**

**MOTION:**                    **Mr. Brodrick moved the meeting adjourn; seconded by Ms. Doran.**

The motion was approved with the following roll call vote:

Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes



Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes

The meeting adjourned at 9:44 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by  
Marilyn Polsfuss  
Assistant Clerk, St. Paul Public Schools Board of Education