

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
October 15, 2013

I. CALL TO ORDER

The meeting was called to order at 5:33 p.m.

II. ROLL CALL

PRESENT: Ms Doran, Ms O'Connell, Mr. Brodrick, Ms Street-Stewart, Miss Carroll, Superintendent Silva, Mr. Lalla, General Counsel, Ms. Polsfuss, Assistant Clerk

Ms. Seeba – arrived at 5:38 p.m.

Mr. Hardy – arrived at 5:41 p.m.

III. PUBLIC COMMENT (Time Certain 5:30 p.m.)

1. Joe Nathan – SPPS center for School Change – Help young people to move on to college
2. Donee Amaerde – attend college classes while in high school (PSEO)
3. Angelica Veys – PSEO opportunities
4. Khalique Rogers – PSEO and college opportunities
5. Richard Dodson – Partner with SPPS to form permanent home for OWL
6. Jonathan Sage-Martinson - Reasons families like OWL
7. Rebecca Noecker – West Side for Strong Schools 10/29 Community meeting
8. Leslie Trone – OWL move to Humboldt and how it affects students
9. Tabitha Benei-DeRango – OWL move to west side and leaving downtown area is a loss
10. Alex Gordon – West Siders for Strong Schools –vote no to OWL move, west side community needs to be a stakeholder in process
11. Greg Copeland – Increase in property taxes, how to reduce district expense and Racial Equity training
12. Megan McCoy – Ed Coordinator Project Pathfinder, Inc. rehabilitation of sexual abusers
13. Bob Zick – Balancing finances of the district

IV. APPROVAL OF THE ORDER OF THE AGENDA

A. Order of the Consent Agenda

MOTION: Ms. Carroll moved approval of the order of the Consent Agenda with the exception of items C3 -- Contract for Services with Kelly Educational Staffing; E6 -- Request to Approve the 2013-14 Saint Paul Public Schools Parent Academy Pay Rate with the Office of Family Engagement and Community Partnerships and E8 -- Repeal of Policy 508.00 Pupils with Individualized Education Programs that were pulled for separate consideration. The motion was seconded by Ms. Seeba.

The motion was approved with the following roll call vote:

Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes

B. Order of the Main Agenda

MOTION: Ms. Carroll moved the Main Agenda be adjusted to allow the Superintendent's Report to precede Item V – Approval of the Minutes. The motion was seconded by Ms. Doran.

The motion was approved with the following roll call vote:

Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes

V. APPROVAL OF THE MINUTES

A. Minutes of the Regular Meeting of the Board of Education of September 17, 2013

B. Minutes of the Special Meeting of the Board of Education of September 24, 2013

MOTION: Ms. Carroll moved the Board approved the Minutes of the Regular Meeting of the Board of Education of September 17, 2013 and the Special Meeting of the Board of Education of September 24, 2013. Mr. Hardy seconded the motion.

The motion was approved with the following roll call vote:

Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes

VI. COMMITTEE REPORTS

A. Committee of the Board Meeting of October 1, 2013

The meeting began with an update on the 2013 legislative session and then moved on to the recommendations for the **2014 SPPS Legislative Agenda**.

RECOMMENDED MOTION: That the Board of Education approve the 2014 Legislative Agenda as presented.

The motion was approved with the following roll call vote:

Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes

The next area of discussion was an update on the timing, focus areas and internal and external outreach plans for developing the continuing strategic plan -- **SSSC 2.0 - Continuing the Momentum**. Priority areas of focus are racial equity, personalized learning, infrastructure, and systems. Supporting focus areas include post-secondary preparation, program articulation and alignment.

Members of the Latino Consent Decree Parent Advisory Group joined the meeting to hear the **Administrative Response to the Latino Consent Decree Report and Recommendations**

presented earlier in the year. The response addressed each area of concern noted by the advisory group and outlined steps that were being taken to address the issues brought forward.

RECOMMENDED MOTION: That the Board of Education accept the Latino Consent Decree Report and the Administrative Response, with thanks.

The motion was approved with the following roll call vote:

Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes

Staff then provided an **overview of the procedure revision process** and provided a context for the finalized procedure revisions to be presented at the October 22 COB meeting. All procedures are being looked at using a racial equity lens.

The Board's Work Session covered:

1. An update on the September 30 JPTAC meeting
2. Discussion on the Region 4AA proposal regarding funding
3. Discussion on the review of public comment process at the 10/22 COB.
4. The process for Board offices and external appointments
5. Proposed subjects for the Board's additional Equity Sessions
6. An update on the OWL/Humboldt change and
7. A request for information on the SEED move

MOTION: Ms. Doran moved the Board accept the report on the Committee of the Board meeting of October 1, 2013 and approved the minutes of that meeting as published.

The motion was approved with the following roll call vote:

Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes

VII. RECOGNITIONS

BF 29491 Acknowledgement of Good Work Provided by Outstanding District Employees

1. The Minnesota Association of Secretaries to the Principal (MASP) recently named **Mary Mackbee, Central High School Principal, Administrator of the Year**, at their annual workshop this summer. She won the award based on recommendations from her staff and students. Mary is known for her hard work, leadership, welcoming nature and genuine interest in serving the greater community.
2. **Diana van Deusen, audiologist**, has been chosen to be one of the four Minnesota Hands & Voices High Five Award recipients for 2013. According to her nomination, Diana provides outstanding audiological services for children with hearing loss in SPPS. Diana is known as a patient educator for families of children with hearing loss, helping them understand their children's hearing and communication needs. Diana also seeks out opportunities to educate and advocate for culturally and linguistically diverse parents.

BF 29492 Acknowledgement of Accomplishments of SPPS Students

Heron Lopez, a Senior at Washington Technology Magnet School and Naval JROTC Cadet, for receiving the Legion of Valor Bronze Cross for Achievement. The Legion of Valor is sanctioned by the U.S. Congress and its members include only those who have been awarded the Medal of Honor or the Distinguished Service Cross (Army), the Navy Cross (Navy and USMC), or the Air Force Cross (AF). These are the two highest decorations for heroism in combat awarded by our military. The membership in this organization is very limited and exclusive. Heron is one of only 22 recipients of this award nationwide. There were about 87,000 NJROTC cadets eligible for this award.

MOTION: Ms. Street-Stewart moved the Board of Education recognize the good works and accomplishments of the outstanding district employees and students. Ms. Seeba seconded the motion.

The motion was approved with the following roll call vote:

Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes

VIII. SUPERINTENDENT'S REPORT

A. Open World Learning (OWL) Move to Humboldt Site on the West Side

The Superintendent extended her thanks to the OWL community for their input regarding the change. She apologized for the breakdown in communication on the move. She stated the success of the school was one of the primary reasons for the move as it has grown beyond expectations and is now too large to share the space with Creative Arts, which has also grown. The growth is a result of the work of the teachers and school community who should be praised for their dedication to the school and their recruitment efforts in the community.

The primary issue was how to maximize current space in the district and provide OWL with the opportunity for the school to continue to grow. Staff looked at what was available and found space at the Humboldt Junior High site that, in fact, was the only space available that can hold up to 400 students. The move also provided additional choice in Area D.

The move allows for the possibility to build the space to meet the expeditionary learning philosophy and needs. SPPS will work with the school community and staff and the West Side community to make the location change a success. The Superintendent again thanked the community for taking the time to attend this and other meetings and for the communication provided by the school community.

She stated she wanted to start discussion early in order to allow time to transform the school site to meet the unique needs of the OWL school. She expressed excitement at the possibilities this move presents and that she was looking forward to the next steps.

B. Enrollment Update

The Superintendent indicated SPPS had reached its enrollment goal for the year. Numbers are still in flux with students still enrolling and/or leaving. She thanked the Placement Center for the amazing work done in both enrollment and in moving 17,000-19,000 students this year in conjunction with the SSSC plan. Administration has worked to remediate differences in enrollment levels at schools requiring this. SPPS has been able to retain more of its Pre-K students and the District is losing fewer students in transition grades. In passing the SSSC plan, the District can celebrate more students being closer to home in their schools.

The Superintendent acknowledged the SSSC plan set very ambitious enrollment targets, and though these were not met, SPPS did maintain enrollment numbers especially this year where major changes outlined in the SSSC plan occurred.

Class size continues to be monitored and SPPS is moving on a trajectory to meet the class size goals set out in the strategic plan. This year, Elementary has 795 classroom sections with only six over class size ranges or less than 1%. Where numbers are over it is generally due to programmatic design. Middle school has 90% of classes below class size ranges for core courses and where there are larger classes, they are co-taught by two teachers. With the move to the quarter system, schedule adjustments can be made at quarter breaks to address some of the class size issues. In the high schools, 92-96% are below class size ranges. In the core courses, all classes are below class size ranges. AP & IB and specialized courses may have higher numbers of students. SPPS had more students in middle and high school and fewer in elementary this year. High schools are doing a great job in preparing 9th graders coming into the high schools.

Class size is an annual issue and SPPS sets aside dollars to meet its needs in adjusting this area. This year SPPS was able to provide additional teachers and resources to meet most class size needs. Additionally, adjustments were made to minimize the impact for schools who did not meet enrollment projections in order to preserve teacher student relationships.

QUESTIONS/DISCUSSION

- When will starting times for high schools be addressed, next year? Response: This is a very important discussion and SPPS needs to invite stakeholders in to help make that decision. The School Choice catalog must be ready to print by late November, so this change would not take place next year. Administration is committing to beginning the discussion in March for the SY 2015-16. VersaTrend is being utilized to look into the cost of doing start time changes and that might be the deciding issue right at the start if the cost exceeds what the district is able to afford.
- When will the Board get final enrollment numbers? Response: Typically, a count is done on October 1; it is then verified and audited. The numbers should be final by November or December. Non-traditional programs are still growing right now.
- Is SPPS doing everything it can in regard to class sizes? Response: SPPS is doing well based on the SSSC plan. The work will be done when class sizes are smaller. SPPS needs to see how much more it can imbed into class size. Administration recognizes smaller class sizes are the optimum and it is working to achieve that. Where there are large class sizes administration is doing everything it can (assigning teaching assistants, etc) to assist those teachers.

C. Aligning District Furniture with 21st Century Personalized Learning

The Facilities Director provided an overview for the Board on how furniture changes are being implemented in the district. As the process evolved, the guiding questions were:

- How does furniture best support the academic mission of SPPS?
- What role does furniture play in personalized learning?
- What does research indicate about the role of movement in learning?
- What are the best investments for the district?

Input was provided by instructional leaders at the Office of Teaching, Learning and Leading as well as by individual teachers and administrators. Research was also done by looking at similar school districts and referencing industry literature and standards.

The direction being taken is not the same static learning environment with more contemporary furniture. The furniture selected met several criteria:

- Flexibility in meeting configurations for whole group instruction, small group collaboration, individual work and easy reconfiguration.
- Student choice for soft seating where appropriate as well as offering a variety of options to suit individual preference.

- Allowance for movement to engage the whole student and able to accept all different varieties of behavior needed for learning.
- Promotion of collaboration
- And, that it be fun.

Elements decided upon for classrooms included flexible student tables and chairs, mobile teacher's desks, mobile group tables and activity stools, at least one soft seating option and mobile bookcases and/or storage cabinets. All of these elements allow for easy reconfiguration within the classroom. All elements are sized appropriately for the various age levels using them.

Parkway Middle School and Riverview Elementary were selected to serve as test sites for the new furniture. Evaluation will take place with periodic feedback from teachers and an evaluation for student input is under development.

The work over the past year in furniture represents a shift in thinking about how the culture of flexibility and personalization can be engrained into classroom environments. How movement is a critical component for student engagement and how investment in quality furniture can benefit the district long term.

In moving forward facilities is currently developing a standardized furniture replacement and upgrade plan. Furniture repair and reuse will still continue as a central strategy for satisfying the district's needs.

QUESTIONS/DISCUSSION:

- What is the timeline for other schools? Response: Facilities is putting together a roll out plan which will be released next year.
- Are teachers from other schools being invited to check out the changes? Response: Yes, teachers will be invited to see the furniture especially when the roll out plan is released.
- How is this a benefit to academic learning? How will you measure the benefit? Response: Facilities is working with the Office of Teaching, Learning and Leading to put metrics around that.

C. Human Resource Transactions and Organizational Changes

BF 29519 The Superintendent indicated she was recommending several **personnel and position changes**. She asked the Board adopt her recommendations as follows:

1. Establish the following Superintendency positions and associated salary ranges, effective October 16, 2013:

<u>New Title</u>	<u>2011-13 Salary Range</u>
Chief Executive Officer	\$140,000-\$175,000
	(With \$600/month business expense allowance)
Chief Operations Officer	\$126,506-\$144,803
Director, Equity	\$94,744-\$120,286
2. Appoint the following individuals to the following Superintendency positions effective October 16, 2013:

Chief Executive Officer	Michelle Walker
Chief Operations Officer	Jean Ronnei
Executive Director, Human Resources	Laurin Cathey
Director, Equity	Michelle Bierman
Director, Research, Evaluation and Assessment	Stacey Gray Akyea
3. Discontinue the following Superintendency positions, effective on the date shown:

Deputy Superintendent, Schools & Business Operations	October 16, 2013
Chief of Staff	October 16, 2013
4. That the 2011-13 Terms and Conditions of Professional Employment for the Members of the Superintendency be amended to comply with the foregoing.

QUESTIONS/DISCUSSION:

- As you fill these positions, what does this mean for students, having this team in place? How will you move forward now? Response: The COO will have to make changes in bus operations and addressing how students behave on buses. IT has grown quickly in a short time and with new systems being put in place needs direction. Facilities continues its support and needs more opportunities to show what it can do as team. The CEO will need to address various HR practices needing to be brought up-to-date and to meet compliance. Equity Director will act as liaison between the City, County and St. Paul police in their equity work along with continuing her involvement in district equity work. REA will continue its focus on looking at what the District is doing and its practices and providing evaluation of programs and staff. It will allow the Superintendent more time in the schools where the magic happens with greater support from a district team.
- The Superintendent was asked to insure the district maintains its nationally recognized lead in nutrition services programs.

MOTION: Ms. Carroll moved that the Board adopt the personnel and position recommendations outlined and approve the Human Resource Transactions for the period August 29, 2013 through September 29, 2013 as published. Ms. Doran seconded the motion.

The motion was approved with the following roll call vote:

Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes

IX. CONSENT AGENDA

MOTION: Ms. Carroll moved approval of all items on the Consent Agenda with the exception of items C3 -- Contract for Services with Kelly Educational Staffing; E6 -- Request to Approve the 2013-14 Saint Paul Public Schools Parent Academy Pay Rate with the Office of Family Engagement and Community Partnerships and E8 -- Repeal of Policy 508.00 Pupils with Individualized Education Programs that were pulled for separate consideration. The motion was seconded by Mr. Hardy.

The motion was approved with the following roll call vote:

Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes

- A. Gifts -- None
- B. Grants

BF 29493 Acknowledgement of Grant Received by District Employee
That the Board of Education recognize and acknowledge receipt by Jennie Arnett, Furniture and Move Coordinator in the Facilities Department, of a School Facility Improvement Grant to attend the School Equipment Show, December 4-6, 2013 in San Antonio, Texas.

BF 29494 Request for Permission to Participate with Augsburg College to Implement the Minnesota Indian Teacher Training Program Grant
That the Board of Education authorize the Superintendent (designee) to participate with Augsburg College to Implement the Minnesota Indian Teacher Training Program Grant and to implement the project as specified in the award documents.

BF 29495 Request for Permission to Accept a Grant from the City of St. Paul
That the Board of Education authorize the Superintendent (designee) to accept a grant from the City of St. Paul to support the Jackson Elementary School Family Carnival; to accept funds; and to implement the project as specified in the award documents.

BF 29496 Request to Accept Ecolab Visions for Learning Grants, Awarded to Primary and Secondary Schools as Listed in Number 2 Below.
That the Board of Education authorize the Superintendent (designee) to accept these awards to teachers from Ecolab's Visions for Learning program; and to implement projects as specified in the award documents.

BF 29497 Request for Permission to Submit a Grant Application for \$175,114 from Saint Paul Public Schools to East Metro Integration District (EMID)
That the Board of Education authorize the Superintendent (designee) to submit a grant to EMID for funds to implement projects that advance gap-closing student learning programs through collaboration among EMID member districts; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 29498 Request to Submit a Proposal to the W. K. Kellogg Foundation, Supporting a Project Designed to Accelerate English Language Skill Acquisition for English Learners in Four Saint Paul Public Schools
That the Board of Education authorize the Superintendent (designee) to submit this request to the W. K. Kellogg Foundation; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 29499 Request for Permission to Accept a Grant from the Minnesota Department of Education for Early Learning Scholarships
That the Board of Education authorize the Superintendent (designee) to accept an Early Learning Scholarships Program grant from the Minnesota Department of Education for funds to enroll students (from established waiting lists) in Pre-Kindergarten; to accept funds; and to implement the project as specified in the award documents.

BF 29500 Request for Permission to Accept a Grant from the Minnesota Humanities Center
That the Board of Education authorize the Superintendent (designee) to accept a grant from the Minnesota Humanities Center in partnership with the Chicano Latino Advisory Council to improve supports to Latino/a students and families; to accept funds; and to implement the project as specified in the award documents.

BF 29501 Request for Approval to Apply for Funds from the Minnesota State High School League's Foundation
That the Board of Education authorize the Superintendent (designee) to submit an application to the Minnesota State High School League's Foundation for monies being awarded to high schools in the State of Minnesota; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 29502 Request for Permission to Accept a Grant from the NEA Foundation
That the Board of Education authorize the Superintendent (designee) to accept a grant from the NEA Foundation for funds to incorporate tablet technology into special education classrooms to introduce research-based audio content to improve reading comprehension with students with severe print disabilities; to accept funds; and to implement the project as specified in the award documents.

BF 29503 Request for Permission to Accept a Grant from the Saint Paul Foundation

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Saint Paul Foundation for to build on the grassroots approach of the "One Thing I Love" campaign to educate and engage both SPPS staff and parents about what's working for them and students in SPPS; to accept funds; and to implement the project as specified in the award documents.

C. Contracts

BF 29504 Request for Permission for Saint Paul Public Schools Adult Basic Education Program to Enter into a Contract with City of Saint Paul Department of Human Resource and Equal Economic Opportunity (HREEO).

That the Board of Education authorizes the Superintendent (designee) to enter into a contract with the City of Saint Paul HREEO department Medical Service Career Pathway Program.

BF 29505 Request Permission to Enter into Contract with Haberman Company for \$110,000 a Funding Obligation Being Met by Two Grants Already Received by Saint Paul Public Schools.

That the Board of Education authorize the Superintendent (designee) to requisition appropriate funds from two existing grants to the District and implement the project as specified in the award document.

D. Agreements

BF 29506 Commitment by Saint Paul Public Schools Regarding Placement of an AmericaCorps Vista Member at Jackson Preparatory Magnet for the 13-14 School Year

That the Board of Education authorize the Superintendent (designee) to allow placement of an AmeriCorp member at Jackson Preparatory Magnet.

BF 29507 Professional Services from the Adkins Association, Inc.

That the Board of Education authorize the administration to procure professional architectural/ engineering services from The Adkins Association Inc as needed, based on a schedule of rates not to exceed \$150.00 per hour, depending on the level of expertise provided.

BF 29508 Professional Services from TDKA

That the Board of Education authorize the administration to procure professional architectural/engineering services from TDKA as needed, based on a schedule of rates not to exceed \$150.00 per hour, depending on the level of expertise provided.

BF 29509 Professional Services from The Westlund Group, Inc.

That the Board of Education authorize the administration to procure professional architectural/engineering services from The Westlund Group, Inc. as needed, based on a schedule of rates not to exceed \$135.00 per hour, depending on the level of expertise provided.

BF 29510 Professional Services from Wold Architects Engineers

That the Board of Education authorize the administration to procure professional architectural/engineering services from Wold Architects Engineers as needed, based on a schedule of rates not to exceed \$130.00 per hour, depending on the level of expertise provided.

E. Administrative Items

BF 29511 Approval of an Employment Agreement with Bricklayers and Allied Craftworkers Local Union No. 1 of Minnesota to Establish Terms and Conditions of Employment for 2013-2016

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those employees in this school district for whom Bricklayers and Allied Craftworkers Local Union No. 1 of Minnesota, is the exclusive representative; duration of said Agreement is for the period of May 1, 2013 through April 30, 2016.

BF 29512 Approval of an Employment Agreement With International Union of Painters & Allied Trades District Council 82 to Establish Terms and Conditions of Employment for 2013-2016

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those employees in this school district for whom International Union of Painters & Allied Trades District Council 82, is the exclusive representative; duration of said Agreement is for the period of May 1, 2013 through April 30, 2016.

BF 29513 Establishment of the Unclassified Position of Nutrition Coordinator for Independent School District No. 625 and Relevant Terms and Conditions of Employment

That the Board of Education of Independent School District No. 625 approve the establishment of the Nutrition Coordinator job classification effective October 15, 2013; that the Board of Education declare the position of Nutrition Coordinator as unclassified; and that the pay rate be Grade 12 of the 2012-2013 Saint Paul Supervisors' Organization standard ranges.

B29514 Recommendations for Exclusion of Students in Non-Compliance with Minnesota Statute 123.70 Health Standards: Immunizations

That the Board of Education excludes the named students from school effective October 24, 2013, should they not comply with Minnesota State Health Standards for Immunizations on or before this date.

BF 29515 Monthly Operating Authority

That the Board of Education approve and ratify the following checks and wire transfers for the period August 1, 2013 – August 31, 2013.

(a) General Account	#601881-603263	\$36,086,335.44
	#0000257-0000312	
	#7000270-7000322	
	#0000039-0000044	
(b) Debt Service	-0-	\$0.00
(c) Construction	-0-	<u>\$2,946,897.13</u>
		\$39,033,232.57

Included in the above disbursements are payrolls in the amount of \$16,014,145.01 and overtime of \$29,891.48 or 0.19% of payroll.

(d) Collateral Changes	
Released	None
Additions	None

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending January 31, 2014.

BF 29516 Post Age-65 Retiree Health Insurance Annual Renewal

That the Board of Education approve the contracts for retiree health insurance coverage with HealthPartners effective January 1, 2014, at the proposed premium renewal rates.

F. Bids

BF 29517 Amendment of Bid No. A9465-E – Non-Fat Yogurt Items

That the Board of Education authorize a one-year extension of bid No. A9465-E for furnishing and delivery of Yogurt Items for the period of July 1, 2013 through June 30, 2014 to Upstate Farms Yogurt based on holding price from previous year, for an estimated total amount of \$247,880.00.

BF 29518 Bid #A200780-E – Nutrition Services Juice Bid Recommendation

That the Board of Education authorize award of Bid No. A200780-E for furnishing and delivery of Juice items during the period October 21, 2013 through August 15, 2014 to the lowest conforming bidder, Hastings Co-Op Creamery for Ardmore Farms juice, in the amount of \$534,213.

CONSENT AGENDA ITEMS PULLED FOR SEPARATE CONSIDERATION:

BF 29520 Contract for Services with Kelly Educational Staffing

Mr. Brodrick indicated he had pulled this over a concern about the impact on pay relative to substitute teachers hired through the SPPS regular source and the pay base for Kelly. Will Kelly hires receive the same things as other substitutes? Response: The contract with Kelly Educational Staffing replaces contracted services from another organization. Kelly hires would receive the pay outlined in the contract. This contract will assure SPPS has substitutes available.

SPPS has a challenge in finding substitutes in particular areas, is Kelly going to provide a bigger pool to fill hard to fill areas? Are they a “partner” to help find those people if they are not in their pool? Response: How to find substitutes is a larger questions that needs to be address by administration. The Kelly contract expands SPPS’s ability to provide substitutes in a fast and efficient manner. Administration needs to explore other options to expand the substitute pool. The Kelly contract is replacing a service that was utilized previously. SPPS needs to think about how and with whom to collaborate to expand and find teachers who want to work as substitutes. How can that be incentivized as much as possible.

MOTION: Ms Carroll moved the Board of Education authorize the Superintendent (designee) to enter into a contract with Kelly Services effective October 16, 2013 to provide substitute teachers on an as needed basis. The contract amount will be charged to budget code #01-005-271-000-6305-0000. Ms. O’Connell seconded the motion.

The motion was approved with the following roll call vote:

Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O’Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes

BF 29521 Request to Approve the 2013-14 Saint Paul Public Schools Parent Academy Pay Rate with the Office of Family Engagement and Community Partnerships

Mr. Hardy stated he pulled this in order to praise the Parent Academy work and to ask for more information on what is happening with it. How does the program retain the good people currently in place, what is the educational/professional range of the faculty and how will the program move forward? Response: SPPS is constantly recruiting members of the community to become

facilitators for the Parent Academy. Facilitators need only be parents or people in the community who love working with parents and expanding their ability to assist their children in their learning. SPPS needs to have more effective pay to meet what is paid by other districts that are running similar programs. While the SPPS model is recognized as one of the best and one that should be replicated it also needs to pay the best rates. There are 60 trained facilitators working with SPPS and they are well worth what they will be paid. Additionally they have a fairly substantial time commitment in being facilitators, not only in running the weekly programs for the academy, but time spent weekly in discussions on the curriculum and its delivery and in training in order to continue the current high quality programming.. The professional background is widely varied. All that is required to be a facilitator is to be a caring, loving parent that has the ability and passion to work with other parents. No degree is required. Weekly evaluation and feedback is provided on how each is doing.

MOTION: Mr. Hardy moved the Board of Education authorizes the Superintendent or her designee to approve the 2013-2014 Parent Academy pay rates to provide the above mentioned services for the period of July 1, 2013 - June 30, 2012 at the cost of \$197,421.00. Ms. Carroll seconded the motion.

The motion was approved with the following roll call vote:

Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes

BF 29522. Repeal of Policy 508.00 Pupils with Individualized Education Programs

Mr. Hardy asked why there is a need to do this? Response: The repeal of the policy is due to a change and repeal of a rule by the State Legislature and the current policy is no longer applicable due to that rule change.

Does a State rule supersede policy? Response: The rule change struck all language of the "conditional" procedure and moved to "restrictive" procedures. The restrictive procedures are contained within guidelines that SPPS already has in place. Therefore, nothing is changed that is currently in place. The repeal merely confirms where SPPS is relative to existing law and practices that the Minnesota Department of Education thoroughly monitors.

What exactly was done? Response: The Legislature changed the language and reference from "conditional procedures" to "restrictive procedures." It is a change in terminology only with the same set of practices in place that the State monitors through guidelines and requirements. This action is essentially a housekeeping motion to keep SPPS policy consistent with State law. The current policy is no longer necessary or required by the State.

Would keeping the policy be in contradiction of State law or restating state law? Response: If the Board does not adopt the recommendation to repeal, the school district will do nothing different than it has been doing. The policy is just not necessary and needs to be repealed to clean up District policies.

MOTION: Mr. Hardy moved the Board of Education repeal policy 508.00 Pupils with Individualized Education Programs as recommended by administration. Ms. Carroll seconded the motion.

The motion was approved with the following roll call vote:

Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes

Ms. Street-Stewart
Ms. Carroll

Yes
Yes

X. OLD BUSINESS -- None

XI. NEW BUSINESS

A. Relocation of the Open World Learning (OWL) Community Program to Humboldt Middle School Site

QUESTIONS/DISCUSSION:

- A Board members stated it was good to be on the Board when parents are so involved and willing to address the Board on a subject. She stated the Board appreciated the communication from students, administration and from parents. Communication is particularly valuable when everyone is working toward a common goal together. She stated the Board wants the OWL transition to be successful.
- Another Board members stated OWL does exceptional work and she was impressed with how the community has handled the situation of the change. She also reminded the community that SPPS does not ask permission to move programs, but that a consultative process is important in making a change successful.
- A Board member expressed appreciation to the Superintendent for taking responsibility for the communication misstep. She noted staff was quick to respond to the parents, staff and Humboldt community with a community meetings and on-going communication. She expressed appreciation to the parents and staff for their communications to the district.
- Can SPPS benefit in any way by holding off and getting more input from the community? The Chair stated her opinion on this had moved from postponement to making the decision at this meeting. She expressed concern that delay would affect recruiting and marketing efforts and with the Parent Fair in January. Putting the decision off would not allow time for the community to have input into a marketing plan. She felt the Board should move forward even knowing the West Side community has not had an opportunity to have deeper conversations, in the interest of actually having a program where recruiting issues are addressed. It is also critical to allow time for the design/development timeline and getting bids out for the project. The more time allotted to these efforts the better the results in the design of the end product.
- Demographics of the school population were requested by and supplied to Director Hardy. Of 292 students, 34% are Caucasian with the rest being students of color. Concern was expressed that the District has not heard from the complete demographic. That the group coming before the Board represented only one aspect of the community (34%) while those who come from multiple racial backgrounds should also be able to provide input and support to the school as well. In addition, District 3 feels its voice has not been heard. The October 29 meeting needs to be promoted much more widely. The Director indicated he wanted to be comfortable that the demographic represented in OWL and on West Side will champion the effort. That the community feels it is being listened to so they are willing to champion the educational possibilities for the schools on the West Side. Mr. Hardy indicated he would vote no as there has not been an authentic complete hearing from all stakeholders.
- The comment was made that putting off the decision is not partnering with stakeholders. It was stated it is critical to get the ball rolling in the design process, the marketing and recruiting process, establishing partnership relationships, etc. Timing is critical.
- It was also noted that the District needs to move forward so that at the Parent Fair the school will be able to provide a vision of what they are expecting by having schematics and renderings of the space on hand.
- The comment was made that engaging in commitment to neighborhoods is a priority for all schools and finding better ways to monitor how well that is being done are needed.
- The Superintendent stated delaying the decision would not make a difference in the outcome, as there is no other choice available for space for the program. Humboldt is the only space where students can be moved to allow for program growth as all buildings

in SPPS are now fully utilized. SPPS needs to offer more school choices across the district, and this is a great opportunity to connect with the West Side, which now has two wonderful elementary schools and a high school/middle school. She noted that there are not enough students on West Side supporting those schools and asked the community for greater support from the West Side.

- When can the Board and community get details on the October 29 meeting? Response: The Board can be updated tomorrow once the brochure is complete. The purpose of the meeting is to bring communities together to talk about the transition, address questions and concerns.
- How will SPPS reach out to the various demographic groups on the West Side? Response: SPPS has chosen to do a grass roots effort with backpack information going home with students and through partnering with the West Side papers and the Latino community. Childcare and interpretation will be provided.

MOTION: Ms. Carroll moved the Board of Education approve administration’s recommendation to relocate the Open World Learning (OWL) Community Program to Humboldt Middle School Site. The motion was seconded by Ms. Doran.

The motion was approved with five for and two against:

Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	No
Ms. O’Connell	Yes
Mr. Brodrick	No
Ms. Street-Stewart	Yes
Ms. Carroll	Yes

XII. BOARD OF EDUCATION

A. Information Requests & Responses

- Request for additional Parent Academy updates
- It was noted this is Dyslexia Awareness Month. A request was made for more information on early interventions for students, testing for learning disabilities and how students are identified for Special Education
- A request was again made for an update on the Bullying Policy implementation
- In Special Ed, why does the District need to reassess students when they come in having already had an assessment elsewhere? What is the evaluation and assessment process?
- Another request was made for additional information on the Seed Program move – background information on the short and long-range plans for this group.

B. Items for Future Agendas -- None

C. Board of Education Reports/Communications -- None

XIII. FUTURE MEETING SCHEDULE

A. Board of Education Meetings

(5:30 unless otherwise noted; closed meetings are all at 4:00 p.m. unless otherwise noted and are in regard to updates on labor negotiations)

- November 12 -- Closed Meeting
- November 12
- December 3 -- Closed Meeting
- December 17 -- Closed Meeting
- December 17
- 1/7 -- ANNUAL MEETING (Board Members take office) Time TBD
- 1/21
- 2/18

- 3/18
- April 15
- 5/20
- 6/24
- 7/15
- 8/19
- 9/23
- 10/14
- 11/18
- 12/16

B. Committee of the Board Meetings (4:30 unless otherwise noted)

- October 22
- December 3
- January 14
- February 11
- March 4
- April 8
- May 6
- June 10
- July 15
- August 9
- September 7
- October 28
- December 2

XIV. ADJOURNMENT

MOTION: Mr. Brodrick moved the meeting adjourn, motion seconded by Ms. Doran.

The motion was approved with the following roll call vote:

Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes

The meeting adjourned at 8:37 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by
 Marilyn Polsfuss
 Assistant Clerk, St. Paul Public Schools Board of Education