

**INDEPENDENT SCHOOL DISTRICT NO. 625**  
**Saint Paul, Minnesota**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION**

**August 19, 2014**

**I. CALL TO ORDER**

The meeting was called to order at 5:32 p.m. The Chair requested a moment of silence for the passing of former Board Clerk, Marie Tischer.

**II. ROLL CALL**

PRESENT: Mr. Brodrick, Mr. Vue, Ms. Carroll, Ms. Doran, Mr. Hardy, Ms. O'Connell, Superintendent Silva, Mr. Lalla, General Counsel and Ms. Polfuss, Assistant Clerk.

ABSENT: Ms. Seeba

**III. APPROVAL OF THE ORDER OF THE MAIN AGENDA**

**MOTION:** Ms. Carroll moved approval of the Main Agenda; Ms. O'Connell moved to amend the Main Agenda to change the start time for Recognitions to immediately follow the end of the Public Comment period. Ms. Carroll seconded the motion.

Director Brodrick then moved to amend the amended motion to add a discussion of the Teachers On Call/Substitute teacher issue. This motion to amend failed for lack of a second.

The amended motion was approved with the following roll call vote:

Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Absent
Mr. Hardy	Yes
Ms. O'Connell	Yes

**IV. PUBLIC COMMENT (Time Certain 5:30 p.m.)**

- T. Bosler – Personalized Learning and value to students
- J. Komyar – Personalized Learning and value in interactive learning
- B. Zick – SPPS budget and technical training for students

**V. APPROVAL OF THE ORDER OF THE CONSENT AGENDA**

**MOTION:** Ms. Carroll moved approval of the Consent Agenda as published. Mr. Hardy seconded the motion.

The motion was approved with the following roll call vote:

Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes

## VI. APPROVAL OF THE MINUTES

### A. Minutes of the Regular Meeting of the Board of Education of July 15, 2014

**MOTION:** Ms. Carroll moved approval of the Minutes of the Regular Meeting of the Board of Education of July 15, 2014 as published. Ms. O'Connell seconded the motion.

The motion was approved with the following roll call vote:

Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes

## VII. COMMITTEE REPORTS

### A. Committee of the Board Meeting of July 15, 2014

The first agenda item was a Presentation on the Other Post-Employment Benefits (OPEB) Strategy. Staff provided a brief history of how SPPS has approached OPEB over the past several years. Valuation of the trust was reviewed and future strategies discussed.

The Communications, Marketing and Development (CMD) Department provided an overview of its plans for "Telling the SPPS Story".

The Office of College and Career Readiness provided a brief review of graduation rates from 2009 to 2013 and then moved on to discuss its Community Partners for Higher Education Opportunities and the services they provide to SPPS students.

A brief Work Session addressed the General Counsel Search Process, meetings with various PACs and the upcoming meeting of the Fund Balance Work Group. The Review of the Public Comment Process was moved to the September COB meeting.

**MOTION:** Ms. Carroll moved acceptance of the report on the COB meeting of July 15 and approval of the minutes as published. Ms. O'Connell seconded the motion.

The motion was approved with the following roll call vote:

Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes

### B. RECOGNITIONS

#### **BF 29803** Acknowledgement of Good Work Provided by Outstanding District Employees

The Board recognized the new leaders in the district for the 2014-15 school year.

**MOTION:** Ms. Carroll moved the Board of Education recognizes the new leaders and wish them well in their work over the coming year. The motion was seconded by Ms. O'Connell.

The motion was approved with the following roll call vote:

Mr. Brodrick	Yes
Mr. Vue	Yes

Ms. Carroll	Yes
Ms. Doran	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes

## IX. SUPERINTENDENT'S REPORT

The Superintendent provided an overview of the various committee efforts that had been on going through the summer. These included the School Start Time Committee, the Solutions in Action Group, the Facility Master Plan Group. The Special Education Committee and the ELL Committee will begin meeting in September. She went on to discuss the new "Trending at SPPS" web effort, the Administrator's Academy and the Technology HOOPLA. She ended her opening comments with a discussion of the three areas Generation Next will address jointly with SPPS in the next year: expanding early childhood screening to three year old, development of common practices and protocols for literacy tutors across the city and a focus on Career Readiness to ensure all students have a six year plan with a particular focus on 9<sup>th</sup> grade students. She then introduced the reports for the evening's meeting.

### B. Rights & Responsibilities Handbook Update

The Rights and Responsibilities Student Behavior handbook Steering Committee determined there were minimal technical changes to the Handbook for 2014-15. The Committee identified increased Professional Development (PD) support as a means to increase consistency in communications to all stakeholders, reporting requirements and assigning consequences.

Technical changes / revisions to the handbook include:

- Update all the Bullying references to align with the new board policy
- Update PBIS language so it is current
- Add a contact name to the Title IX Section
- Incapacitation/Audio Alert Devices will move from a Level  $\frac{3}{4}$  Violation to Level 4/5 to include Police Notification

For Professional Development PBIS, CAMPUS and R&R Handbook staff will collaborate to offer PD throughout the school year. PD topics will include:

- Consistency within and across schools regarding District consequences. (Possibly have Principals, Assistant Principals, Administrative Interns share and learn from one another)
- PBIS 'Office Discipline Referral Form' roll out
- Examples/scenarios on how schools respond to specific behavior so that other schools can learn how to respond just as effectively.
- Consistency with communicating key definitions and allowable consequences (i.e., office referral, suspension, dismissal, expulsion, homebound)
- Informational sessions for teachers on understanding the use of the handbook
- Data cleaning to ensure accuracy of reported violations and behaviors

### B. Personalized Learning Through Technology Update

The mission for Personalized Learning (PL) is to transform the teaching and learning experience at SPPS to be student-centered, customizable and technology-enriched in order to meet the diverse needs of all students. Every learner is unique, PL aims to meet these needs by tailoring instruction, and learning supports. Relevant content and skills mean engaged learners. PL respects each individual learner by providing opportunities for voice and choice. Access to current technology prepares learners for future careers. PL is enhanced by a technology-enriched environment. This is a district-wide, multi-departmental effort.

Technology and support work streams were described.

- Support – Service Desk, Field Techs and Network Techs

- Infrastructure – WAN/LAN, Wireless, Data Centers and Security
- Academic Systems – Campus, Moodle, Destiny and Tableau
- Business Systems – PeopleSoft, Laser Fiche, etc.
- Enterprise Systems – Lotus Notes, Google Apps, VOIP phones
- End User Devices – desktops, laptops, phones, iPads

Year 1 (2014-15) students will receive iPads between October 2014 and February 2015; all other schools will receive iPads in the 2015-16 school year. Year 1 schools are: Adams, AGAPE, Capitol Hill, Central, Chelsea Heights, Cherokee Heights, Como Park Sr. Creative Arts, Crossroads, Eastern Heights, Farnsworth, Frost Lake, Galtier, Gordon parks, Hamline, Harding, Highland Park Middle and Senior, Horace Mann, Humboldt, Jackson, John A. Johnson, Johnson Senior, Journeys, LEAP, Linwood Monroe, Maxfield, Mississippi, Murray, Obama, Open World, Parkway, Phalen Lake, Randolph Heights, Riverview, St. Anthony Park and Washington Technology.

Staff provided a project management overview in the areas of Curriculum Instruction, Professional Development, Logistics, Technology/Devices, Tech Support, Policy and Procedures and Communications.

1. Curriculum Instruction, Professional Development – before iPads are given to students, every teacher is required to complete nine hours of PD. Additional opportunities for PD are available to all teachers. Two PD coaches will provide Apple PD support for one year and one PD coach for two years. Key accomplishments for the summer of 2014 include the launch of the PD Plan, iPad Cafes, Technology HOOPLA, June PD sessions for administrators and teachers, criteria for apps selection and process for adding developed, core set of apps for initial use identified, iPad basic and refresher courses for iPads for Educator events and Essentials of PL online module for opening week.

Next steps include the ongoing implementation of PD plan for 2,000 plus educators including substitute teachers, EA and TAs. Providing guidance for the digital workflow between teachers and students, collaborating with the Office of Teaching and Learning to create instructional materials that integrate iPads as tools to enhance learning and working with all departments to support iPad used in their work

2. Technology and Support Work Stream -- key accomplishments for summer 2014 are all devices were delivered (22,340 iPads and cases, 5,420 iPad minis and cases and 1.395 MacBook Pros), Facilities Department partners for advice and support, upgraded warehouse security system, prepped 1,835 MacBooks for teachers, Tech Services staff received training on JAMF/Casper software and additional servicers were ordered to add capacity and create redundancy. Apple caching servers were ordered to manage network traffic, Apple completed on-site network assessment and will present recommendations this week. Year 1 schools readiness, creating extensive Apple checklist with each school prior to rollout, updated user documentation for both MacBooks and iPads. Full-time Apple technical resource is onsite for the next year and Apple phone support is available. Next steps include: finishing school network upgrade, continued updating of Tech Services website, completion of set up of Apple Care+ and Apple reporting processes, all field techs are completing Apple iOS certification courses and implementation of anti-theft features is underway.
3. Logistics -- key accomplishments for summer 2014 first staff iPad deployment planned, finalized delivery and storage of devices, organized iPads for Educators events to distribute iPads to 1,800 educators, the framework for student iPad handout events was created and classroom storage and power options are being explored. Next steps are to finalize the school rollout schedule, plan and implement each school's deployment events and collect previously owned devices and redirecting their use.

4. It was not necessary to create new Policy and Procedures as existing policies were adequate. Research and guidance was provided on an iPad damaged, lost, stolen policy, guidelines for acceptable use of technology and Apple IDs. Next steps are to review the advertising policy to ensure relevance to digital devices, finalize the Damaged, Lost/Stolen iPads protocols and finalize the Student/Family iPad Handbook to provide guidelines help and advice.
5. Communications – key accomplishments include a communications plan to keep audiences informed of progress, events, a Principals' Toolkit to help engage families, students and staff, a Communications Protocol to maximize responsiveness to questions and initiation of work on the Anti-Theft Campaign. Next steps include assisting schools in collecting parent/guardian email for student Apple IDs, informing District partners so they are on board with the various efforts, creation of a video for families to help them understand how iPads will personalize their child's learning, distribution of Family/Student Handbook, planning how best to highlight and promote student work done through the iPads and working with schools to ensure translators and interpreters are available.

#### QUESTIONS/DISCUSSION:

- A Board member asked for an explanation of the term "totally bricked". Response: This is a term used for the ability to remotely delete everything on a computer and render it non-functional through its initialization process.
- Can iPads be tracked? Response: Yes, in a limited fashion, SPPS can track iPads to where they were last used but it does not track via GPS as this moves into the area of personal privacy.
- How were year 1 schools identified? Response: This was a process of criteria – achievement scores, building and administration leadership input and involvement in last year's PL and tech efforts. If a school was experiencing large changes or high focus events they were moved to year 2 as the feeling was it would be better to wait until events/changes were completed.
- What is the sticker on the back of the computer? Response: The sticker is to communicate to holders of the iPad that the device is provided by taxpayers of St Paul to the students of St. Paul.
- A Board member stated they were glad to hear the newest teachers are receiving training and asked if Board members could have an iPad to practice with. Response: It is imperative leaders model where SPPS is going to students and teachers. Students and teachers come first but Board members will receive an iPad in the Year 1 stage.
- What has administration heard from teachers about how they will make content more engaging? Response: Teachers are just beginning efforts on how to share ideas back and forth. Teachers are saying they will be more efficient due to use of devices and that the iPad is a transformational tool that leads to a sharing environment.
- What about theft? It will happen despite having cases and labels to prevent it. Go over the insurance policy and what responsibilities are if devices break. What is the role of the family? Response: Staff looked at what other districts do, some have a small fee and some do not. As SPPS looked at the consequences for students, the foremost consideration was equity and diminishing the impact of inequity. The more engaged families are the more responsible; they will be in care of iPads at home. The dispersal process is front loaded with a meeting for parents that will explain acceptable use. If there is an issue with an iPad, at the first incident administration will step in and try to find out what happened. A second incident would have the student go back through the iPad security process. A third incident the student would be required to take a mini-class. SPPS does have an insurance policy with Apple that covers breakage; it will be charged the cost of repair or \$49 whichever is less. This applies to any computer over two repairs/computer. If one goes missing, SPPS does need to pay for the missing iPad when it settles the lease at the end of contract. Behavioral consequences do not require payment for a lost or stolen item. SPPS has made the St. Paul Police Department aware of the roll out of iPads and they are working with pawnshops, etc. to provide information on iPads. Not every student will take iPads home, initially only older students will.

- Staff stated on August 26-27 iPads and MacBooks will be distributed to teachers. Board members could participate in obtaining an iPad and in the courses provided. Board members asked to be provided information on where and when.
- Administration indicated the teachers felt comfortable being taught by students during their learning events.
- How will SPPS get tutors ready to tutor with iPads? The answer can be provided later.
- Staff indicated the best way to utilize textbook dollars would be to develop a district's own.
- Board members asked to be kept advised of when various community-partnering efforts occur.

C. Report on School Readiness 2014-15

The Chief of Operations provided an overview for the Board on the state of readiness for the first day of school, September 2, 2014.

1. FACILITIES worked on 43 difference projects over the summer, financed through capital, alternative facilities and health and safety funds. Examples of project included improvements to the ventilations system at Expo. Renovation of Humboldt Jr. building for Open World Learning. Renovation of the 6<sup>th</sup> grade learning area and cafeteria at Murray and renovation of performance spaces at Creative Arts. All new furniture (student chairs, tables, teacher furniture and storage) were installed at Galtier, Humboldt Secondary and Open World Learning.

Facilities have implemented "Close the Gap" Work Order Improvement process, which has led to a significant reduction in delays in work order completion. The target is a two-week backlog (approximately 935 work orders).

A Beautification Day pilot project was implemented at Ramsey and Highwood Hills providing a fun day for staff, students and families and community members to come together and help get ready for the first day of school. This fostered a sense of ownership of the buildings and grounds and involved planting and weeding gardens, light interior cleaning and preparations.

2. TECHNOLOGY SERVICES has been involved in setting up 1,385 new teacher Macbook Pro's and 1,822 new teacher iPad set-ups. It has also made significant upgrades to internet bandwidth and hardware including 1,749 wireless access points and 2,052 network switches as well as ongoing support.
3. NUTRITION SERVICES. Student meal PINs will now be a student's SPPS student ID. Students will no longer need to learn a new set of numbers, students visiting other SPPS schools will be able to access their account and they will not need to carry around PIN cards. Translated practice keypads will be provided to schools for back to school packets.

On August 8, 17,205 direct certification notifications were mailed to homes. On August 11, 15,603 Free and Reduced Meal Applications were mailed to homes. All homes received the first week's menu and a newsletter.

Access to meals has expanded. Reduced-price lunches are now offered at no cost. Breakfast to Go is still no cost to all students. More after school meal programs are converting to supper. Through the Community Eligibility Program (CEP) universal free meals will be piloted at eight sites.

SPPS Food Truck will go to pockets of community to provide meals over the summer.

4. SECURITY AND EMERGENCY MANAGEMENT is expanding its training efforts to a wider audience including principals, AP's, interns, custodial staff and Nutrition Services.

These trainings call on experts from various areas including HR, the St. Paul Police and SEM staff.

5. TRANSPORTATION has worked to improve communications with its contractors, staff, parents and the schools. Contractors have “read only” access to Versatrans to print route directions and create lists of students on bus routes. Families and schools can check the late bus blogs for faster, more accurate late arrival information.

Bus drivers and Transportation staff will meet with assigned schools before the school year starts to align behavior expectations with PBIS, confirm site-specific details like loading and unloading, to meet staff, clarify roles and responsibilities and address concerns. Cabinet members will help ease students into their first day of school, provide information about bus safety and talk with families. They will also help with Breakfast to Go and eat with the students.

6. A STAFFING UPDATE was provided showing openings by position per the Assistant Superintendents. Focus on classroom, special ed and specialist positions.
7. The WORKFORCE PLANNING ACTION TEAMS (WPAT) are refreshing teacher postings on sites that are frequented by teacher candidates. They are revisiting candidate in the teacher pool and forwarding those still available to schools for interviews. They are aligning social worker candidates from the existing pool with available positions. The pool seems sufficient to cover the remaining needs. All counselors FTEs have been filled as of August 14.

WPAT is also reposting Media jobs online. These have been difficult positions to fill, and an exception if being explored with MDE to use Community Specialists in these roles The SPPS School Library Coordinator is leading this effort.

There is an on-going need for PARAs throughout the year. The Para Professional exam will be administered and positions posted as needed.

Regular posting of openings for other staff will be done and qualified candidates will be passed on the building leadership for interviews.

On the first day of school, September 2, at 7:30 a.m. buildings will be clean and ready for use. Technology and support will be keyed up for learning. Nutritious, delicious meals will be hot and ready to serve. Trained security staff will begin creating positive relationships with students. The buses will be rolling and drivers will be welcoming students back for another school year and all classrooms will be staffed.

#### QUESTIONS/DISCUSSION:

- The availability of individual bus lists and requiring printing/distribution of those lists – will bus drivers have the lists? Response: They are not required to have it as of now but that could certainly be made a requirement at some point.
- What about the GPS piece for buses? Response: All SPPS and contractor buses are equipped with GPS and SPPS does have a log tied to operational reports but is looking at a system to provide on-time reports to parents and schools.
- Is there any app for this? Response: No, but one is being worked on. The current key performance indicator being looked at is on time at the first stop. SPPS will hold contractors accountable at the first stop.
- What is SPPS doing to prepare for outside circumstances – road construction, etc? Response: There are eight routers very familiar with construction projects and who are planning ways around those projects to get students to schools on time.
- What about substitute bus drivers; will they have lists and the route information? Response: Each contractor is to have pivot drivers in an area who would receive route sheets with directions on it along with student lists. Contractors also do practice runs.

- Will lists help prevent students being left on the bus or dropped at the wrong spot? Response: Lists would not be used for that, drivers are supposed to check the bus front to back at the end of every route.
- What has been done to bring contractors and their employees up to speed on equity training? Response: They are aware of it and SPPS is working on a condensed program for the drivers. The contractors are open to the idea and a presentation is projected to occur around January.
- The Superintendent noted the one-half mile transport for all students has made a difference for many families.
- Administration pointed out that changes in bus routes and arrival times are not related to the school start time study. They noted there were no changes from last year to this year in start times at schools.
- The HR vacancies for teachers, will schools be fully staffed? Response: Throughout the school year there are always about 49 vacancies during any given week. There are always fluctuations in the teacher population and sometimes schools must start with a long-term sub while a permanent teacher is recruited.
- The Board stated they want to be sure teachers are ready to help kids on day one. Response: HR stated it is focusing on filling the vacancies. They are also trying to address the transition that occurs in the recruiting process when some recruits are lost over the summer. SPPS is never in a position where students are impacted by a vacancy. It is recognized how important it is to have quality teachers in core classes however, some specialized areas are difficult to fill.
- Do Paras fluctuate through the year? Response: Yes.
- Administration noted Special Ed para's are the most difficult position to fill and to keep in place.
- With commercial construction having a boom, what can SPPS do to try to get construction workers in as SPPS has a tight window for required work? Response: SPPS does have a tight construction world now, if it finds it has a problem it did not expect there might be a wait period until a particular crew is available. This affects the timeline. What can be done through long range planning is what the Facility Master Plan is about.
- What about the Green Line – what ways can SPPS partner with Metro Transit to provide training on how to travel safely across train lines. Response: Flyers were done for all schools near the light rail lines and they will be distributed and posted on school websites.
- It was noted that students who live on the opposite sides of University to their school are provided transportation.
- What is SPPS doing to promote the Green Line? Response: That is part of the discussion within the Facilities Master Plan on how to utilize resources within the cities to enhance the community

Thanks were extended to all groups within the Operations area for their work.

D. Human Resource Transactions and Personnel Assignments

The Superintendent announced the appointment of Tom Parent as Director of Facilities.

**MOTION: Ms. O'Connell moved that the Board approve the Human Resource Transactions for the period July 1, 2014 through July 31, 2014 as published and the appointment of Tom Parent as Director of Facilities. Mr. Hardy seconded the motion.**

The motion was approved with the following roll call vote:

Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Mr. Hardy	Yes



**X. CONSENT AGENDA**

**MOTION:** Ms. Carroll moved approval of all Consent Agenda Items as published. Ms. O'Connell seconded the motion.

The motion was approved with the following roll call vote:

Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes

A. Gifts

**BF 29804** Lowe's Donation for Bridge View Playground

That the Board of Education authorize the Superintendent (designee) to accept this generous donation.

B. Grants

**BF 29805** Request for Permission to Submit a Grant Application to Action for Healthy Kids

That the Board of Education authorize the Superintendent (designee) to accept this generous donation.

**BF 29806** Request for Permission to Accept Grant Award from Building More Philanthropy With Purpose (BMPP) Giving Circle for the Office of Racial Equity

That the Board of Education authorize the Superintendent (designee) to accept this grant from BMPP Giving Circle for a Hmong Youth & Staff Leadership Conference; and to implement the project as specified in the award documents.

**BF 29807** Request for Permission to Accept Grant Award from Capitol Region Watershed District for Adams Spanish Immersion Elementary

That the Board of Education authorize the Superintendent (designee) to accept this grant from the Capitol Region Watershed District for the purpose of installing rain gardens at Adams Spanish Immersion; and to implement the project as specified in the award documents.

**BF 29808** Acknowledgement of Grant Received by District Employee

That the Board of Education recognize and acknowledge receipt by Jennie Arnett, Furniture and Move Coordinator in the Facilities Department, of a School Facility Improvement Grant to attend the School Equipment Show, October 29-31, 2014 in Tampa, Florida.

**BF 29809** Request for Permission to Submit Application to Farmers Insurance Dream Big Teacher Challenge from Open World Learning

That the Board of Education authorize the Superintendent (designee) to submit an applications to the Farmers Insurance Thank a Million Teachers/Dream Big Teacher Challenge for funds to construct a greenhouse addition at Open World Learning and conduct a year of science and service learning programs; to accept funds, if awarded; and to implement the project as specified in the award documents.

**BF 29810** Request for Permission to Submit a Grant Application to Honda Foundation

That the Board of Education authorize the Superintendent (designee) to submit an application to Honda Foundation; to accept funds, if awarded; and to implement the project as specified in the award documents.

**BF 29811** Request for Permission to Accept Grant Award from Lowe's Toolbox for Education to American Indian Magnet School

That the Board of Education authorize the Superintendent (designee) to accept this grant from Lowe's Toolbox for Education for a Sacred Plants Garden at American Indian Magnet; and to implement the project as specified in the award documents.

**BF 29812** Request for Permission to Submit a Grant Application to Ramsey County Human Services

That the Board of Education authorize the Superintendent (designee) to submit an application to Ramsey County Human Services; to accept funds, if awarded; and to implement the project as specified in the award documents.

**BF 29813** Request for Permission to Accept Grant Awards from Saint Anthony Community Foundation for Murray Middle School

That the Board of Education authorize the Superintendent (designee) to accept these grants from the Saint Anthony Park Community Foundation for Murray Middle School's general purposes and for support of the Murray Wolf Ridge program; and to implement the project as specified in the award documents.

**BF 29814.** Request for Permission to Submit a Grant Application to St. Paul Children's Collaborative

That the Board of Education authorize the Superintendent (designee) to submit an application to St. Paul Children's Collaborative; to accept funds, if awarded; and to implement the project as specified in the award documents.

**BF 29815** Request for Permission to Submit Grant Applications to The Saint Paul and F. R. Bigelow Foundations to Support Activities in the Office of Leadership Development

That the Board of Education authorize the Superintendent (designee) to submit applications to the Saint Paul and Bigelow Foundations for funds to conduct leadership development activities with students, principals and others; to accept funds, if awarded; and to implement the project as specified in the award documents.

C. Contracts

**BF 29816** 2014-2015 Amherst H. Wilder Contract

That the Board of Education enter into a contract with the Amherst H. Wilder Foundation to provide Special Education services for the 2014-2015 school year paid from the 2014-15 adopted budget for Special Education in the General Fund (01-005-408-740-6305-0000).

**BF 29817** Employment Contract of Deputy General Counsel

That the employment contract of the Deputy General Counsel be amended as above recommended.

**BF 29818** Open World Learning Community Expeditionary Learning 2014-15 SY

That the Board of Education authorize the Superintendent (designee) to approve the 2015 partnership agreement between Open World Learning Community and Expeditionary Learning

**BF 29819** REVISION: Playworks Partnership Contract  
That the Board of Education authorize the Superintendent (designee) to enter into a contract with Playworks with the change to the contract removing Wellstone.

**BF 29820** Contracts and Agreements for Rental of Hockey Facilities for 2014-2015  
That the Board of Education authorizes the Superintendent (designee) to enter into contracts and agreements with County officials for the 2014-2015 boys' and girls' hockey teams. Hockey ice time (practice and game) capital costs are paid from lease levy, operational costs Facilities general fund, and security fees Athletic Department general fund.

D. Agreements

**BF 29821** Agreement with City of St. Paul Police Department for Shared Costs of School Resource Officers (SROs)

That the Board of Education consider and authorize the Chair and Clerk to execute an agreement with the City of St. Paul Police Department to provide School Resource Officers for services to the Saint Paul Public Schools for the term July 1, 2014 through June 30, 2015 in accordance with all terms and provisions of said agreement

**BF 29822** Agreement between Saint Paul Independent School District #625 and Young Men's Christian Association (YMCA) of the Greater Twin Cities

That the Board of Education authorize the Superintendent to enter into an agreement with the YMCA of the Greater Twin Cities to reimburse the YMCA for providing direct childcare services in an amount not to exceed \$673,600 from August 1, 2014, to July 31, 2015.

E. Administrative Items

**BF 29823** Approval of Employment Agreement Between Independent School District No. 625 and Minnesota School Employees Association, Representing Classified Confidential Employees Association

That the Board of Education of Independent School District No. 625 enter into an Agreement concerning the terms and conditions of employment of those classified confidential employees in this school district for whom the Minnesota School Employees Association is the exclusive representative; duration of said Agreement is for the period of July 1, 2014 through June 30, 2016.

**BF 29824** Memorandum of Understanding with Saint Paul Federation of Teachers and Saint Paul Public Schools Regarding Federation President Leave

That the Board of Education authorize the Superintendent (designee) to approve the Memorandum of Understanding regarding salary and benefits continuation for Denise Rodriguez between Independent School District No. 625, Saint Paul Public Schools, and Saint Paul Federation of Teachers, effective August 1, 2014, and remains in effect through the end of her term as Federation President.

**BF 29825** Memorandum of Understanding with Saint Paul Federation of Teachers and Saint Paul Public Schools Regarding Federation Release Time Officer Leave

That the Board of Education authorize the Superintendent (designee) to approve the Memorandum of Understanding regarding salary and benefits continuation for Nick Faber between Independent School District No. 625, Saint Paul Public Schools, and Saint Paul Federation of Teachers, effective August 1, 2014, and remains in effect through the end of his term as a Release Time Officer.

**BF 29826** Instructional Material Management (IMM)

That the Board of Education authorize the Superintendent (designee) to approve the upgrade of Follett's Destiny Resource Management Software Suite to include the Textbook Manager and Asset Manager modules in the amount of \$162,344 (3 year cost).

**BF 29827**

Monthly Operating Authority

That the Board of Education approve and ratify the following checks and wire transfers for the period June 1, 2014 – June 30, 2014.

(a) General Account	#621119-622916 #0000767-0000823 #7000735-7000794 #0000244-0000260	\$45,542,485.79
(b) Debt Service	-0-	\$1,377,000.01
(c) Construction	-0-	<u>\$3,610,034.09</u>
		\$50,529,519.89

Included in the above disbursements are 2 payrolls in the amount of \$28,748,265.41 and overtime of \$130,494.84 or 0.45% of payroll.

(d) Collateral Changes    None

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending October 30, 2014.

F. Bids -- None

**XI. OLD BUSINESS** - None

**XII. NEW BUSINESS**

**BF 29828**            Summation of Superintendent Mid-Year Evaluation

On July 22, 2014, the Board of Education held a closed meeting for purposes of the Superintendent's mid-year review.

They discussed three major areas: communications, Strong Schools Strong Communities 2.0 planning and communication, and organizational culture. In these three areas, they discussed the superintendent's goals, strengths and areas for opportunity.

At the end of the meeting, board members communicated their appreciation for the Superintendent's hard work and re-iterated their desire to continue working with her.

**XIII. BOARD OF EDUCATION**

A. Information Requests & Responses - None

B. Items for Future Agendas

1. Director Brodrick requested discussion on a long-term, joint (City, County, School District) solution to the issue of having equitable athletic facilities within the City of St. Paul for the use of the City's youth. He further requested administration put together ideas about long-range plans for improving all athletic facilities with the District collaborating with other entities to achieve this.
2. Director Brodrick requested the Board discuss, in a future COB meeting, the Teachers on Call contract to be sure issues that have surfaced are addressed (retirement fund and substitute teacher concerns). He further requested administration provide information for the discussion on the ramifications to substitute teachers and retirement fund issues.

C. Board of Education Reports/Communications

1. Director O'Connell reminded Board and staff of the St. Paul Children's Collaborative's Freedom School Celebration at the Roy Wilkins Auditorium on Friday. Thanks were extended to SPPS staff involved with Freedom School.
2. Director O'Connell thanked the Children's Collaborative and the St. Paul Foundation for its support of efforts to educate the public on the importance of attendance at school. The Superintendent indicated SPPS would be sending a video to parents that includes information on the importance of attendance at school.
3. Director Hardy praised the Superintendent on her presentation at the CUBE Summer Conference on the district's work in racial equity.
4. Several Board members spoke on the Ferguson situation. Stress was placed on wanting SPPS to be a district where every student is welcome in its buildings, its desire to ensure no student is looked down upon or considered less than another, and a place where students will be welcomed, supported and loved. The Superintendent stated the community (St. Paul) is still facing racial issues and it affects students when they come to school. She stated, supported by the Board, SPPS will not stop its equity work but will go deeper into it, it is a morale imperative.
5. Director Vue stated he had addressed the National Asian Pacific Legislative group on education in St. Paul.

**XIV. FUTURE MEETING SCHEDULE**

A. Board of Education Meetings (5:30 unless otherwise noted)

- September 23
- October 14
- November 18
- December 9 – Closed (Superintendent Evaluation)
- December 16
- January 6, 2015 (Annual Meeting) – 5:00 p.m.
- January 20
- February 17
- March 17
- April 21
- May 19
- June 23
- July 21

B. Committee of the Board Meetings (4:00 unless otherwise noted)

- September 9
- October 7
- October 21
- October 28 - Cancelled
- December 2
- January 13, 2015
- February 10
- March 3
- April 7
- May 5
- June 9
- July 21

**XV. ADJOURNMENT**

**MOTION:** Mr. Brodrick moved, Ms. O'Connell seconded the motion that the meeting adjourn.

The motion was approved with the following roll call vote:

Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes

The meeting adjourned at 9:34 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by  
Marilyn Polsfuss  
Assistant Clerk, St. Paul Public Schools Board of Education