

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

June 20, 2017

I. CALL TO ORDER

The meeting was called to order at 6:11 p.m.

II. ROLL CALL

Present: Mr. Vue, Ms. Vanderwert, Mr. Schumacher, Mr. Marchese, Ms. Ellis, Ms. Foster, Mr. Brodrick, Superintendent Thein, Ms. Cameron, General Counsel, Ms. Polsfuss, Assistant Clerk

III. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Mr. Schumacher moved approval of the Order of the Main Agenda as published. The motion was seconded by Mr. Marchese.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Absent
Ms. Foster	Yes
Mr. Brodrick	Yes

IV. RECOGNITIONS

BF 30941 Acknowledgement of Good Work Provided by Outstanding District Employees

- **Theresa Neal, Principal at Como Park Senior High School**, for being recognized by the City of Saint Paul in a proclamation as an unsung hero for services to young people in SPPS and the Saint Paul community. The Saint Paul City Council proclaimed May 17, 2017 as Theresa Neal Day in the City of Saint Paul.
- **Mary Mackbee, Principal at Central Senior High School**, for being recognized by the City of Saint Paul in a proclamation as changing the course of public education in her 50-year career as well as being the first female appointed as a high school assistant principal and the first African-American female appointed as a high school principal. The Saint Paul City Council proclaimed May 18, 2017 as Mary Mackbee Day in the City of Saint Paul.
- The Board recognized and thanked **Superintendent John Thein** for his service and support to the district over the past year.
- The Board recognized and thanked **Marilyn Polsfuss** for her work as Board Secretary as she leaves the district for retirement.

V. APPROVAL OF THE ORDER OF THE CONSENT AGENDA

MOTION: Mr. Schumacher moved approval of the Order of the Consent Agenda with the exception of Items E3 -- Request Permission to Delay Implementation of Uniform Guidance Procurement Standards, E4 -- Facilities Department FY18 Purchases over \$100,000, and E13 --

Request to Introduce New Job Title: Based on Job Study which were pulled for separate consideration. Item E12 -- Request for Approval to Process an Upgrade: Based on Job Study was pulled off the agenda for later consideration. The motion was seconded by Mr. Marchese.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

VI. APPROVAL OF THE MINUTES

- A. Minutes of the Regular Meeting of the Board of Education of May 16, 2017
- B. Minutes of the Special Meeting of the Board of Education June 13, 2017

MOTION: Mr. Schumacher moved approval of the Minutes of the Regular Meeting of the Board of Education of May 16, 2017 and the Minutes of the Special Meeting of the Board of Education June 13, 2017 as published. The motion was seconded by Mr. Marchese.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

VII. COMMITTEE REPORTS

- A. Committee of the Board Meeting of June 13, 2017

The SPPS Legislative Liaison provided a wrap-up of the 2017 session outlining E-12 Education bills and major spending categories that would impact SPPS.

The Chief Financial Officer provide the Board with a March 31, 2017 Quarterly Financial Budget Update on the current fiscal year 2016-17 budget including a projection of Revenue, Expenditures and Fund Balance as of June 30, 2017. The changes outlined result in a projected unassigned fund balance of 5.8% which is within the 5% Board of Education policy.

She then moved on to provide an update on changes made to the FY 18 Budget as a result of known legislative changes made this session.

The Board asked that Administration provide them with information on how the \$4.2 million was achieved and where it has been invested prior to the 6/20 Board meeting.

The Board then heard the Latino Consent Decree Parent Advisory Council Annual Report which brought forth six recommendations from the group.

A brief overview was provided of changes to the 2017-2018 Rights & Responsibilities Handbook.

Representatives from the non-profit organization Beautiful Lie, Ugly Truth provided a brief overview of their work on an ordinance with the City of St. Paul that would treat menthol in

tobacco the same way that other flavors are treated. They were asked to give a brief presentation at the June 20 Board meeting.

MOTION: Ms. Ellis moved the Board accept the report on the June 13 Committee of the Board meeting and approve the minutes of that meeting as published. The motion was seconded by Ms. Vanderwert.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

VIII. SUPERINTENDENT'S REPORT

A. Update on the Process for Non-Renewal of Probationary Teachers

The purpose of June 13, 2017 special board meeting will be to ask for Board of Education approval for the following action:

- Non-renewal of probationary teachers
The Data Privacy Act prevents discussion of individual data, thus only summary data will be discussed.
- MN Statute 122A.41 (Cities of the first class) applies to Saint Paul Public Schools.
 - This Law defines the probationary period as the first three (3) years of consecutive employment. During the probationary period, any annual teaching contract may or may not be renewed for any reason.
 - Subd. 4 (b) – A probationary teacher is deemed to have been reemployed for the ensuing school year, unless the school board gives written notice before July 1, of the termination of employment. Therefore all non-renewed teachers must be notified prior to July 1.
- SPPS may non-renew for any reason however, common reasons include:
 - Budget – Vacancies are fewer than needed to place current staff.
 - License (not fully licensed for the position which they hold)
 - Performance – not meeting expectations (effective instruction, class room mgmt, team work/ professional behavior).
 - Some combination and/or other relevant reasons may include (training)

This year there are a total of 37 employees recommended for non-renewal (35 Teachers and 2 Counselors) of the 37 employees, 23 choose to resign prior to the recommendation for non-renewal going to the Board of Education and one probation extension was given. The Board will consider the non-renewal of 14 teachers at this meeting.

All teachers recommended for non-renewal are notified in writing and given the option to meet with their Assistant Superintendent to discuss the reasons for the non-renewal. Assistant Superintendents then make their recommendations to the Superintendent.

Over the past year 22 probationary teachers recommended for non-renewal were supported through the Peer Assistance and Review Program. These teachers worked with a Par Consultation teacher who provided significant coaching and mentoring during the school year. Both the PAR consultant and the principal evaluated these teachers and the Par Consultant made a recommendation for non-renewal to the PAR Board the PAR Board then provided recommendations to the Superintendent.

Teachers not served by PAR received mentoring and a minimum of 3 observations, which are reviewed with the teacher. Teachers not meeting the standards of effective teaching are provided assistance. These supports include mentors and Professional Development.

QUESTIONS/DISCUSSION:

- As you look at non-renewal do you keep an awareness of how this is impacting teachers of color as well as gender dynamics? Response: This year there are 584 probationary teachers in district, 22% are teachers of color. The adverse impact is that non-renewal of one teacher of color has a higher impact on the numbers relative to teachers of color because of fewer total numbers. Recommendations for non-renewal are made with the support of the PAR Board and the Assistant Superintendents.
- The Executive Director of HR stated their request this evening is a yea or nay on non-renewal of the 14 teachers recommended for non-renewal.
- Who are the PAR coaches? Response: PAR coaches are selected from high performing teachers within the SPPS teaching population. The positions are looked at closely regarding content area and expertise. The positions are posted, sometimes with special emphasis on a content area. The interview process is done jointly with SPFT, staff and the two co-chairs of the PAR board so there is a great breadth of experience on the PAR interview team. Once a PAR is hired they receive PD in coaching as well as connections with content area experts associated with the areas of the teachers they will be working with. PD for PARs includes the veteran PAR staff working with new staff as mentors. As the PARs begin their work with probationary teachers there is a "triangle meeting" with school administration, the PAR lead and the PAR coach where they meet with the new teacher to connect, plan and understand the shared expectations of their role as probationary teacher.
- What is involved in the appeals process? Response: Following the third evaluation, the principal will share with the teacher what their intentions are related to non-renewal. The teacher is informed they can appeal non-renewal to their Assistant Superintendent with reasons they feel the non-renewal should be reconsidered.
- As we look at efforts to recruit teachers of color, particularly in the area of grow your own, how should teachers be supported since learning curves may be longer for some of them? Response: We practice what we teach regarding culturally relevant teaching in the classroom and we take the same approach. We recognize the value of mentors within the building and that having strong support in the education process is vital so we find ways to expose the new teachers to best practices. The PD that new teachers get includes the new educator week which includes personalized learning, Beyond Diversity, PBIS and school climate work, etc. In this way all new teachers are aware of key pieces of content. We also try to create a community for teachers of color with dedicated days where they have access to affinity groups of other teachers of color. The mentor/mentee program pairs new teachers with mentors in their school who know the school well, who can assist in the technical pieces of the job and who are steeped in racial equity work.
- PAR support for MLL/ELL staff how does that work? Response: There are a number of ways we connect PAR support with the ELL department. MLL and Special Ed meet as team so PAR staff join the meeting to become aware of development efforts in that area and learn key pieces of the programs whether they have background in ELL or not. We provide a set of resources so PARs get a strong lens on specialized areas if it is not their area of expertise, this allows them to build a strong basis in areas they will be working in. PARs guide and support development of probationary teachers. If additional supports are needed they are provided. Probationary teachers are also offered substitute time so they (and their PAR) can visit other teachers in the district to see/experience best practices directly.
- How do you gauge productivity in monitoring and supporting? Response: SPPS has been doing comprehensive PAR evaluation since our first year with the program. The overall satisfaction with PAR support has increased over the years. A very detailed survey is utilized with both individual and broad questions over programming. In the third year we like to have probationary teachers more independent in their classrooms so the principal can really see their abilities in the classroom.
- Has SPPS looked at how other districts integrate other teacher into programs? Response: We have done a variety of different connections in this area; however, SPPS is considered a

leader in the area of PAR. SPPS is viewed highly by other districts and by higher ed. as well. There are also national networks that are part of PAR as well.

- For Grow Our Own SPPS is taking people who have been district employees who want to move up the ladder – sometimes when someone tries to do something differently it may not work out so well. Because people are encouraged to take the risk, if it does not work out is SPPS prepared to be sure the person finds a “soft landing”? Do we encourage them to try again at a later time? Response: Non-renewal is a weighty decision as it impacts people. We try to keep the process humane. Sometimes there is just a bad fit, the person is a good resource for the district but not as a teacher. Sometimes they are just missing a maturity level or are coming from another role in the district. The fundamental question is "what was their previous history of success?" We do try to find a place for them in the district. However, if we see a lack of progression we try to find solutions but at some point we need to ask if this is right for the children of SPPS.

B. Update on Crosswinds School

The Superintendent indicated the Legislature has directed the Department of Administration (MDA) to sell the Crosswinds School building at fair market value as soon as practicable. After July 1, 2017, MDA will contract for an appraisal of the building and begin the process for disposition laid out in Minnesota Statute 16B.281-16B.287. He indicated SPPS has expressed an interest in purchasing the Crosswinds School and has currently expressed interest in leasing the Crosswinds School building as MDA works through the disposition process.

The MDA stated in order for this to happen on the extremely abbreviated timeline that has been established, they need an affirmative notice that SPPS intends to enter a lease agreement with MDA no later than 6/21/17. MDA will then move the lease negotiations with SPPS which need to be completed on or before 6/28/17 for assumption of the property on 7/1/17.

The Superintendent stated he was asking the board for their approval to contact MDA and let them know SPPS is interested in leasing the Crosswinds School. Secondly, he is requesting the Board to instruct the Superintendent, the General Counsel and a member of the Board to work to negotiate favorable lease terms. He stated there are considerations that need to be kept in mind as well; (1) Will there be sufficient students to operate the school on a financially favorable basis? (2) SPPS must be sure it is not "on the hook" for any long-term commitments to staff serving there previously. (3) That operating costs are reasonable and (4) an understanding from MDE that students attending there would be covered by integration transportation.

QUESTIONS/DISCUSSION:

- As a Board we need to be good stewards, what are the risks involved? Response: SPPS should know what the lease will cost and whether this is a one year lease or long-term move to purchase? We need to say we are interested and then secondly enter into negotiations on the lease and if favorable terms can be arrived at to come back to the Board for approval. We need to know if the students attending Crosswinds are coming back and if they will be identified as SPPS students so the money comes with the students to the district. We need to be sure we can cash flow it. Right now purchase is not on table, that would come through a Facilities property purchase. There will be no commitment to anything until the Board gives its approval. In the worst case, if the students are there and we operate the school and the property is sold to someone else – we would still have students coming to SPPS. Administration and staff members have discussed SPPS with Crosswinds parents and outlined the potential pathways available within SPPS. Right now we should look at this as a revenue enhancer and an opportunity to increase enrollment.
- The deadline again? Response: Before June 28 SPPS would have to have something indicating the lease would move forward.

- Is MDA talking with anyone else? Response: There were a couple others but from the letter it seems they are looking to SPPS at this point.

MOTION: Mr. Brodrick moved the Board of Education approve moving forward with discussions on leasing the Crosswinds School building for a term of one year and that the Minnesota Department of Administration be notified of SPPS's interest. The motion was seconded by Mr. Schumacher.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

MOTION: Mr. Schumacher moved the Board instruct the Superintendent, the General Counsel and a member of Board (the Treasurer and/or Vice Chair) meet with the Minnesota Department of Administration to move forward with lease negotiations on the Crosswinds School. The motion was seconded by Mr. Brodrick.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

C. Human Resource Transactions

MOTION: Mr. Brodrick moved approval of the HR Transactions for the period May 1, 2017 through May 31, 2017. Ms. Vanderwert seconded the motion.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

IX. CONSENT AGENDA

MOTION: Mr. Schumacher moved approval of all items on the Consent Agenda with the exception of Items E3 -- Request Permission to Delay Implementation of Uniform Guidance Procurement Standards, E4 -- Facilities Department FY18 Purchases over \$100,000, and E13 -- Request to Introduce New Job Title: Based on Job Study which were pulled for separate consideration. Item E12 -- Request for Approval to Process an Upgrade: Based on Job Study was pulled off the agenda for later consideration. The motion was seconded by Ms. Vanderwert.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes

Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

A. Gifts

BF 30942 Humboldt Scholarship Donation 2017-18

That the Board of Education authorize the Superintendent (designee) to accept the \$54,000 gift from the South Robert St Business Association and provide a letter expressing appreciation for the gift.

B. Grants

BF 30943 Request for Permission to Accept a Grant from the 3M Gives Foundation

That the Board of Education authorize the Superintendent (designee) to accept a grant from 3M Gives to hire an Eastside Partnership Coordinator; and to implement the project as specified in the award documents.

BF 30944 Request for Permission to Submit a Grant Application to the Caring Tree Program of the Kids in Need Foundation

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Kids in Need Foundation for school supplies for students experiencing homelessness in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30945 Request for Permission to Submit a Grant to Educators of America

That the Board of Education authorize the Superintendent (designee) to submit a request to Educators of America for funds to purchase and install a classroom projector; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30946 Request for Permission to Submit a Grant Application to the Elmer L. Eleanor J. Andersen Foundation

That the Board of Education authorize the Superintendent (designee) to submit a grant request to the Elmer L. and Eleanor J. Andersen Foundation for funds to support a tutoring program at Murray Middle School; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30947 Request for Permission to Submit a Grant to the Greater Twin Cities United Way - Humboldt

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Greater Twin Cities United Way for funds to create a makerspace at Humboldt High School; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30948 Request for Permission to Submit a Grant to the Greater Twin Cities United Way - Ramsey

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Greater Twin Cities United Way for funds to create a makerspace at Ramsey Middle School; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30949 Request for Permission to Submit a Grant Application to the Minnesota Department of Education McKinney Vento Grant Program

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Department of Education McKinney Vento Grant Program for funds to serve

homeless students in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30950. Request for Permission to Submit Grant Application to the Minnesota State Arts Board Folk and Traditional Arts Grant Program for the Indian Education Program

That the Board of Education authorize the Superintendent (designee) to submit an application to the Minnesota State Arts Board Arts Folk and Traditional Arts Grant Program for funds to implement an after-school Native arts program at Harding Senior High; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30951 Request for Permission to Accept a Grant from Minnesota State Colleges and Universities, Saint Paul College

That the Board of Education authorize the Superintendent (designee) to accept a grant from Minnesota State Colleges and Universities, Saint Paul College to provide advising services to Gateway to College students who are enrolled at Saint Paul College in PSEO; and to implement the project as specified in the award documents.

BF 30952 Request for Permission to Submit a Grant to the US Department of Education

That the Board of Education authorize the Superintendent (designee) to submit a grant to the US Department of Education for funds to maintain and strengthen the Ojibwe and Dakota language programs at American Indian Magnet School and Harding High School; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30953 Request for Permission to Submit Grant Applications to Wells Fargo
That the Board of Education authorize the Superintendent (designee) to submit grants to Wells Fargo for funds to support school based projects; to accept funds, if awarded; and to implement the projects as specified in the award documents.

C. Contracts

BF 30954 Contract for Legislative Services

That the Board of Education enter into a contract with Mary Dougherty Gilbert to provide legislative services to the District for a period of twenty-four (24) months beginning July 1, 2017 and ending June 30, 2019.

BF 30955 Contract for Services between Saint Paul Public Schools (SPPS) and Ramsey County Community Corrections for Providing Summer Term 2017 Educational Services To Students At Boys Totem Town And Ramsey County Juvenile Detention Center

That the Board of Education authorize the Superintendent (designee) to enter into a Contract for Services Agreement with Ramsey County Community Corrections and accept the County's offer, not to exceed, \$65,000 to support the Summer Term program at Boys Totem Town and the Ramsey County Juvenile Detention Center.

D. Agreements

BF 30956 Food Service Agreements with Various Schools and Programs

That the Saint Paul Public Schools' Board of Education authorizes the Superintendent (designee) to enter into agreements to provide food service for non-SPPS schools and programs.

BF 30957 Request to Sign Concurrent Enrollment and PSEO Joint Powers Agreement with Saint Paul College.

That the Board of Education authorize the Superintendent (designee) to sign the Joint Powers Agreement between Saint Paul Public Schools and Saint Paul College for FY17.

BF 30958 Request Permission to Enter Into A Program Agreement With University of Minnesota Extension Service

That the Board of Education authorize the Superintendent to enter into an agreement with University of Minnesota Extension Service to collaborate to provide a pilot program to emphasize healthy eating through taste testing potential Nutrition Services menu items, provide direct education in classrooms, participation in District Wellness Team, and other projects as agreed upon by the Extension SNAP Ed program and SPPS.

E. Administrative Items

BF 30959 Approval of an Employment Agreement with Sheet Metal Workers International Association, Local 10, to Establish Terms and Conditions of Employment for 2017-2020

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those employees in this school district for whom Sheet Metal Workers International Association, Local 10, is the exclusive representative; duration of said Agreement is for the period of May 1, 2017 through April 30, 2020.

BF 30960 Data Storage

That the Board of Education authorize administration to approve the proposal from Insight for the purchase of data storage in the amount not to exceed \$300,000.

BF 30961 Insurance - Excess Liability

That the Board of Education authorize the Superintendent to approve a new 12-month policy for excess liability coverage with Hallmark Specialty for the period of July 1, 2017 through June 30, 2018, at a cost of \$164,864.

BF 39062 Insurance - General Liability & Crime, Educators Legal Liability, and Auto
That the Board of Education authorize the Superintendent to renew a 12-month bundled policy for general liability and crime, educators legal liability, and auto insurance coverage with Wright Specialty for the period of July 1, 2017 through June 30, 2018, at a cost of \$801,921.

BF 30963 Insurance - Property

That the Board of Education authorize the Superintendent to renew a 12-month policy for property insurance coverage with Affiliated FM for the period of July 1, 2017 through June 30, 2018, at a cost of \$517,150.

BF 30964 Microsoft Licensing

That the Board of Education authorize administration to approve the proposal from Insight for the renewal of Microsoft Licenses in the amount not to exceed \$230,000.

BF 30965 Monthly Operating Authority

That the Board of Education approve and ratify the following checks and wire transfers for the period April 1, 2017 – April 30, 2017.

(a) General Account	#675597-676858	\$51,993,562.37
	#0002503-0002544	
	#7002278-7002316	
	#0001519-0001552	
(b) Debt Service	-0-	\$0.00
(c) Construction	-0-	\$534,125.67
		\$52,527,688.04

Included in the above disbursements are 2 payrolls in the amount of \$37,663,416.20 and overtime of \$152,581.62 or 0.41% of payroll.

(d) Collateral Changes

Released: None

Additions: None

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending September 30, 2017.

BF 30966 Reauthorization of Saint Paul Public School Adult Basic Education to Work in Conjunction with and to Act as Fiscal Agent for Minnesota Literacy Council(MLC) and Saint Paul Community Literacy Consortium (SPCLC) and Related Management Contract for the Consortium for the 2017-18 School Year.

That the Board of Education authorize the Superintendent (designee) approve the Agreement between Saint Paul Public Schools and the Minnesota Literacy Council for the Management Contract of the Saint Paul Community Literacy Consortium.

BF 30967 Approval of Renewal of Membership in the Minnesota State High School League

That the Board of Education adopt the attached resolution to renew the School District's membership in the Minnesota State High School League.

F. Bids

BF 30968. Bid No. A211687-A Humboldt Addition and Renovation

That the Board of Education authorize the award of Bid No. A211687-A Humboldt Addition and Renovation project to Berwald Roofing for the lump sum base bid for \$1,959,180.00.

BF 30969 Bid No. A211688-A Humboldt Addition and Renovation

That the Board of Education authorize the award of Bid No. A211688-A Humboldt Addition and Renovation project to Carciofini Company for the lump sum base bid for \$275,250.00.

BF 30970 Bid No. A211692-A Humboldt Addition and Renovation

That the Board of Education authorize the award of Bid No. A211692-A Humboldt Addition and Renovation project to RTL Construction for the lump sum base bid for \$2,669,000.00.

BF 30971 Bid No. A211693-A Humboldt Addition and Renovation

That the Board of Education authorize the award of Bid No. A211693-A Humboldt Addition and Renovation project to Grazzini Brothers & Company for the lump sum base bid for \$439,900.00.

BF 30972 Bid No. A211694-A Humboldt Addition and Renovation

That the Board of Education authorize the award of Bid No. A211694-A Humboldt Addition and Renovation project to Twin City Acoustics, Inc. for the lump sum base bid plus alternate 2 for \$759,235.00.

BF 30973 Bid No. A211695-A Humboldt Addition and Renovation

That the Board of Education authorize the award of Bid No. A211695-A Humboldt Addition and Renovation project to Commercial Flooring Services, LLC for the lump sum base bid plus alternate 1 for \$1,191,405.00.

BF 30974 Bid No. A211696-A Humboldt Addition and Renovation

That the Board of Education authorize the award of Bid No. A211696-A Humboldt Addition and Renovation project to Steinbrecher Painting Company for the lump sum base bid for \$412,250.00.

BF 30975 Bid No. A211698-A Humboldt Addition and Renovation

That the Board of Education authorize the award of Bid No. A211698-A Humboldt Addition and Renovation project to Haldeman-Homme, Inc. for the lump sum base bid for \$149,201.00.

BF 30976 Bid No. A211699-A Humboldt Addition and Renovation
That the Board of Education authorize the award of Bid No. A211699-A Humboldt Addition and Renovation project to Strategic Equipment for the lump sum base bid for \$226,995.00.

bf 30977 Bid No. A211704-A Humboldt Addition and Renovation
That the Board of Education authorize the award of Bid No. A211704-A Humboldt Addition and Renovation project to Greenscape Companies for the lump sum base bid for \$127,900.00.

BF 30978 Bid No. A211705-A Humboldt Addition and Renovation
That the Board of Education authorize the award of Bid No. A211705-A Humboldt Addition and Renovation project to Haldeman-Homme, Inc. for the lump sum base bid plus alternate 4 for \$189,077.00.

BF 30979 Bid No. A211737-A Humboldt Addition and Renovation
That the Board of Education authorize the award of Bid No. A211737-A Humboldt Addition and Renovation project to TMI Systems Corporation for the lump sum base bid for \$210,150.00.

BF 30980. Bid No. A212045-A Como Park Senior High Addition and Renovation
That the Board of Education authorize the award of Bid No. A212045-A Como Park Senior High Addition and Renovation to Northland Concrete & Masonry Co for the lump sum base bid for \$1,115,280.00.

BF 30981 Bid No. A212048-A Como Park Senior High Addition and Renovation
That the Board of Education authorize the award of Bid No. A212048-A Como Park Senior High Addition and Renovation to Construction Systems, Inc. for the lump sum base bid for \$702,000.00.

BF 30982 Bid No. A212050-A Como Park Senior High Addition and Renovation
That the Board of Education authorize the award of Bid No. A212050-A Como Park Senior High Addition and Renovation to Schreiber Mullaney Construction for the lump sum base bid for \$3,799,000.00.

BF 30983 Bid No. A212054-A Como Park Senior High Addition and Renovation
That the Board of Education authorize the award of Bid No. A212054-A Como Park Senior High Addition and Renovation to Kendell Door, Inc. for the lump sum base bid for \$435,586.00.

BF 30984 Bid No. A212056-A Como Park Senior High Addition and Renovation
That the Board of Education authorize the award of Bid No. A212056-A Como Park Senior High Addition and Renovation to Capital City Glass for the lump sum base bid for \$1,789,000.00.

BF 30985 Bid No. A212071-A Como Park Senior High Addition and Renovation
That the Board of Education authorize the award of Bid No. A212071-A Como Park Senior High Addition and Renovation to Kone, Inc. for the lump sum base bid for \$177,500.00.

BF 30986 Bid No. A212072-A Como Park Senior High Addition and Renovation
That the Board of Education authorize the award of Bid No. A212072-A Como Park Senior High Addition and Renovation to Breth-Zenzen Fire Protection for the lump sum base bid for \$724,400.00.

BF 30987 Bid No. A212073-A Como Park Senior High Addition and Renovation
That the Board of Education authorize the award of Bid No. A212073-A Como Park Senior High Addition and Renovation to R J Mechanical, Inc. for the lump sum base bid for \$6,030,000.00.

BF 30988 Bid No. A212074-A Como Park Senior High Addition and Renovation
That the Board of Education authorize the award of Bid No. A212074-A Como Park Senior High Addition and Renovation to Thelen Heating & Roofing, Inc. for the lump sum base bid for \$4,726,000.00.

BF 30989 Bid No. A212075-A Como Park Senior High Addition and Renovation
That the Board of Education authorize the award of Bid No. A212075-A Como Park Senior High Addition and Renovation to Northern Air Corp d/b/a NAC Mechanical & Electrical for the lump sum base bid for \$4,989,800.00.

BF 30990 Bid No. A212076-A Como Park Senior High Addition and Renovation
That the Board of Education authorize the award of Bid No. A212076-A Como Park Senior High Addition and Renovation to Veit & Company, Inc. for the lump sum base bid for \$485,689.00.

Bf 30991 Adams Spanish Immersion Playground
That the Board of Education authorize award of the Adams Spanish Immersion Playground bid to Flagship Recreation for the lump sum base bid for \$176,924.00.

BF 30992 Highland Park Elementary Playground
That the Board of Education authorize award of the Highland Park Elementary Playground bid to Flagship Recreation for the lump sum base bid for \$183,253.26.

BF 30993 Horace Mann Elementary Playground
That the Board of Education authorize award of the Horace Mann Elementary Playground bid to Flagship Recreation for the lump sum base bid for \$180,109.06.

CONSENT AGENDA ITEMS PULLED FOR SEPARATE CONSIDERATION:

BF 30994 Request Permission to Delay Implementation of Uniform Guidance Procurement Standards

Director Brodrick requested clarification on what the UGG (deals with Federal grants) is. Response: The CFO stated Federal procurement standards are under evaluation and revision. SPPS need to move on the action to delay before July 1 so the upcoming audit will not be done under the new standards.

MOTION: Mr. Brodrick moved the Board of Education grant permission to delay implementation of Uniform Guidance Procurement Standards to July 1, 2018 (FY19), as permitted by Federal Regulations. Seconded by Mr. Schumacher.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

BF 30995 Facilities Department FY18 Purchases over \$100,000

Director Brodrick asked how Facilities had arrived at the additional expenditures over \$100,000. Response: The Assistant Director of Facilities stated these were standard purchases done every year (building controls, hardware, fire control, etc.). The new vendor is DELCO for all custodial and cleaning supplies for the entire district. This provides for a more sustainable practice, cost control and efficiency in ordering.

Why is the Board only hearing about this now? If you anticipated expenditures would be over \$100,000 why not have them approved previously? Response: We cannot always anticipate how much some things might cost. These items are prospective costs that may occur over the course of the next school year for the entire district. The amounts are estimated amounts of money that might be involved in those activities.

COO clarified that throughout the entire district SPPS would spend up to an amount over the next year for various supplies, items. This is preapproval of anticipated costs, it is a blanket purchase order for future needs/costs to come.

MOTION: Mr. Brodrick moved the Board of Education authorize the purchases listed for the Facilities Department anticipated to be over the \$100,000. The motion was seconded by Mr. Marchese.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

BF 30996 Request to Introduce New Job Title: Based on Job Study

Concern was expressed that this is an increase in administration. Response: Admin indicated they are not adding to staff but adding another layer on top of existing jobs. They are adding a senior level to a group of five consultants due to a change in service delivery model. This is adding a level for future potential promotions. HR has eliminated one position and needs to change job description to accommodate duties added to other positions in order to continue to provide the level of services needed.. There is currently a gap in workflow from a position that existed previously. HR is providing services at a similar level with one less resource.

So you are asking to approve a job title without approving an appointment of anyone into that job title? Response: Yes

MOTION: Mr. Brodrick moved the Board of Education approve the new title Senior Human Resources Consultant effective July 1, 2017. Mr. Schumacher seconded the motion.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

X. OLD BUSINESS

BF 30997. Approval of the FY 18 Budget

The Chief Financial Officer presented the final proposed FY 18 Budget to the Board. The FY 18 Proposed budget (Expenditures) total (numbers reflected in millions) is \$731.2. This is broken out in to funds as follows:

- General Fund \$521.4
- GF Fully Financed 39.9
- Food Service 29.4
- Community Service 23.9
- CS Fully Financed 7.4
- Building Construction 57.6
- Debt Service 51.6

FY 18 PROPOSED BUDGET REVENUE & EXPENDITURE SUMMARY

	Estimated Beginning Fund Balance	Revenues	Expenditures	Revenues Over/(Under) Expenditures	Estimated Ending Fund Balance
Gen. Fund	\$92,455,989	\$521,446,074	\$521,446,074	\$0	\$92,455,989
GF Fully Financed	182,459	39,944,369	39,944,369	0	182,459
Food Service	4,698,680	29,366,500	29,366,500	0	4,698,680
Comm. Service	2,877,718	23,563,001	23,878,458	(315,457)	2,562,261
CS Fully Financed	503,986	7,409,063	7,409,063	0	503,986
Building Construction	37,753,435	30,994,856	57,618,661	(26,623,805)	11,129,630
Debt Service	62,805,456	37,860,000	51,592,123	(13,732,123)	49,073,333
Total All Funds	\$201,277,723	\$690,583,862	\$731,255,248	(\$40,671,386)	\$160,606,337

The CFO noted SPPS is not utilizing any fund balance from the General Fund in this budget. Community Ed is using some of their fund balance. Building Construction is also using fund balance as planned in the FMP and Debt Service is using some fund balance to pay back refundings.

FY 18 PROPOSED GENERAL FUND - BIG PICTURE - EXPENDITURES

Area	FY 17 Adopted	FY 18 Proposed	Percent Change	Change
Schools	\$249,112,891	\$247,365,968	(\$1,746,923)	(0.7%)
School Service Support	177,194,030	180,513,043	3,319,013	1.8%
District-Wide Support	88,237,474	90,033,697	1,796,223	2.0%
Central Admin.	3,636,045	3,533,366	(102,679)	(2.9%)
Total	\$518,180,440	\$521,446,074		

- The Schools decline is due to compensatory fundings and enrollment decreases.
- School Service Support is mainly due to transportation and special ed.
- District-wide Support is due to the increase in utilities and OPEB
- Admin shows a decrease to staff.

Per the Board's request, administration has proposed the following use of the \$3.2 million discussed at the 6/13 COB meeting:

- Restore/Add 10 MLL Teacher FTEs (leg revenues, compensatory Dollars and title funding)
- Restore 7 EAs from layoffs
- Restore 1 TA from layoff
- Restore 1 AFSCME from layoff
- Add 1.0 EA to Alt to Expulsion Elem. program
- Add \$2,451,000 to Site Contingency
- Continue to fund OPEB in FY 18 budget.

QUESTIONS/DISCUSSION:

- The Superintendent took this opportunity to recognize the Finance team for their efforts in balancing the budget and putting the monies into the schools. He also extended a word of caution to the Board stating this budget has SPPS stretched to the limit and the Board will need to make some very difficult decisions in the next years as funding will not improve in the near future.
- The Chair thanked Director Marchese for his input into the budget process.
- Mr. Marchese echoed his appreciation to all administration and staff for their collective work on the budget and being very transparent in the process in working with the Budget Finance Committee. He stated the Legislative funding increase of 2% does not keep up with the cost of doing business along with cost related to the Special Education cross subsidy that the district is not funded for. Every dollar spent on Special Ed comes off someone else and the district is obligated to provide education for all students some of which is not being funded by the State. Cuts were made in Central Administration so funding could be dedicated to the schools. SPPS will need to be very strategic as it moves forward on the next budget. It will need to focus on baseline commitment to the district. He stated SPPS will need to look at the cost of personnel as the budget forecast is declining. The Board will need to think about its policy toward the future of COLA and what is fiscally prudent so the District's future is not put in peril. The Board needs to focus on what it can do to support students.

MOTION: Ms. Vanderwert moved the Board of Education adopt the FY 18 Proposed Budget of \$731,255,248 as presented. The motion was seconded by Mr. Marchese.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

B. Action On The Non-Renewal of Probationary Teachers

MOTION: Mr. Schumacher moved the Board of Education approve the non-renewal of the probationary teachers listed on the HR Transaction page dated June 13, 2017. Ms. Vanderwert seconded the motion.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

BF 30998 Resolution Regarding Use of Menthol Tobacco

The representatives from Beautiful Lie, Ugly Truth provided a brief presentation on the efforts of the organization to limit the use of menthol tobacco by youth.

She stated menthol is harder to quit. It increases nicotine absorption, leading to greater dependence making it harder to quit smoking.

They provided information on the percent of smokers who use menthol:

- 44% MN High School smokers
- 70% LGBTQ youth smokers
- 70% African American youth

- 22% MN adult smokers

African Americans use menthol more than other racial/ethnic groups:

- African American 88% menthol, 12% non-menthol
- Hawaiian 53% menthol, 47% non-menthol
- Hispanic 38% menthol, 62% non-menthol
- White 24% menthol, 76% non-menthol

The number of African American adult smokers using menthol has increased from 5% in 1952 to 82% in 2006.

They concluded that Saint Paul should prohibit the sale of menthol flavored tobacco products in stores where kids can enter. They encouraged the SPPS Board to approve the following resolution.

WHEREAS, Tobacco use is the single most preventable cause of disease and death in St. Paul and across the US and kills more people than murders, suicide, illegal drugs, alcohol, AIDS and car crashes combined; and,

WHEREAS, A disproportionate number of these deaths occur in minority communities; and,

WHEREAS, Long-term tobacco use causes numerous illnesses, including lung, oral and pharyngeal cancer, heart disease, and lung diseases such as emphysema and bronchitis; and,

WHEREAS, Lifetime smoking and other tobacco use almost always begins before children graduate from high school; approximately 90% of adult smokers started by age 18 and almost no one begins smoking after age 21 and the United States Food and Drug Administration (FDA) has declared that smoking is “fundamentally a pediatric disease;” and,

WHEREAS, In 2009 the FDA removed flavored cigarettes from the market but exempted menthol, allowing menthol flavored products to continue being sold; and,
 WHEREAS, With menthol flavoring, the harshness of the smoke is masked, which makes it easier for young people to start smoking; and,

WHEREAS, There is no health or social benefit to the user or the health of the community for the use of flavored tobacco; and

WHEREAS, There is sufficient research to confirm that tobacco companies target youth, women and African Americans with menthol marketing; and,

WHEREAS, Use of menthol cigarettes among Minnesota high school students has more than doubled since 2000, with 44 percent of Minnesota high school students who smoke using menthol; and,

WHEREAS, Of African American adults who smoke, 88 percent use menthol, compared to 25 percent of adult smokers overall; and,

WHEREAS, Among LGBTQ youth smokers, 70 percent smoke menthol; and,

WHEREAS, Communities that are heavily targeted by tobacco companies suffer disproportionately from tobacco-related death and disease; and,

WHEREAS, The City of Saint Paul limits the sale of flavored tobacco products, except menthol, to adult-only tobacco stores; and,

WHEREAS, the initiative led by community groups including African American Leadership

Forum, Association for Nonsmokers - Minnesota, Aurora/St. Anthony Neighborhood Development Corporation, Blue Cross and Blue Shield of Minnesota, ClearWay Minnesota, The God Squad, MAD DADS, Minnesota Association of Community Health Centers, New Hope Baptist Church, Progressive Baptist Church, Rainbow Health Initiative, Tobacco-Free Alliance and Twin Cities Medical Society calls for menthol to be added to the list of flavored tobacco that can be sold through adult-only tobacco stores; and,

WHEREAS, the FDA has the ability to include menthol to their list of federally prohibited ingredients;

Now therefore be it resolved that the Board of Education for the Saint Paul Public Schools supports efforts by the City of Saint Paul to improve the health of their citizens by restricting the sale of flavored tobacco products including menthol to adult only tobacco shops, and call on the FDA to regulate menthol as it does other flavored tobacco products.

MOTION: Mr. Schumacher moved the Board approve the Resolution Regarding the Use of Menthol Tobacco as presented. Ms. Foster seconded the motion.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

XI. NEW BUSINESS - None

XII. BOARD OF EDUCATION

A. Information Requests & Responses - None

B. Items for Future Agendas

- Mr. Brodrick requested a presentation regarding PSEO and the SPPS early college model and how the program is funded.
- Ms. Vanderwert asked for a report on how the reduction in Medicaid will impact SPPS..
- Ms. Ellis reminded that the Board needs to address Start Time and the SRO contracts

C. Board of Education Reports/Communications

XIII. FUTURE MEETING SCHEDULE

A. Board of Education Meetings (6:05 unless otherwise noted)

- | | |
|--|------------------------------------|
| • July 11 | • February 20 |
| • August 15 | • March 20 |
| • September 19 | • April 24 |
| • October 17 | • May 22 |
| • November 14 | • June 12 - Special (Non-Renewals) |
| • December 19 | • June 19 |
| • January 9, 2018 - Annual Meeting 4:30 p.m. | • July 17 |
| • January 23 | • August 21 |

B. Committee of the Board Meetings (4:30 unless otherwise noted)

- | | |
|----------------|-------------------------------|
| • July 11 | • November 7 |
| • September 12 | • December 5 |
| • October 3 | • January 9, 2018 - 5:00 p.m. |

- February 6
- March 6
- April 10

- May 8
- June 12
- July 17

XIV. ADJOURNMENT

The Chair moved the meeting adjourn, the Vice Chair seconded the motion. It passed by acclaim.

The meeting adjourned at 8:46 p.m..

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by
Marilyn Polsfuss
Assistant Clerk,
St. Paul Public Schools Board of Education