

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**SPECIAL MEETING OF THE BOARD OF EDUCATION
Via Telephonic Phone and Video Conference
Available Streaming Online at www.spps.org/boe**

**May 12, 2020
4:30 p.m.**

MINUTES

I. CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Jeanelle Foster, Vice Chair

II. ROLL CALL

Board of Education: C. Allen, J. Kopp, S. Marchese, J. Foster, Z. Ellis, J. Brodrick

Absent: M. Xiong

Staff: Superintendent Gothard; Chuck Long, General Counsel; Cedrick Baker, Chief of Staff; Dave Watkins, Chief of Schools; Jackie Turner, Chief Operations Officer; Kate Wilcox-Harris, Chief Academic Officer; Kevin Burns, Director of Communications; Hans Ott, Executive Director, Office of Digital and Alternative Education; Craig Anderson, Executive Director, Office of Teaching and Learning; Andrew Collins, Assistant Superintendent; Kaying Thao, Administrator to the Board; Sarah Dahlke, Secretary to the Board

II. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Foster moved approval of the Order of the Main Agenda. The motion was seconded by Director Ellis.

The motion was approved by roll call vote:

Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes
Director Brodrick	Yes
Director Xiong	Absent

III. CONSENT AGENDA

Superintendent Gothard then introduced Jackie Turner, Chief Operations Office, and Tom Parent, Director of Facilities, to provide background on these items, including information on the gate check process.

BF 32023 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0330: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0554-A American Indian Magnet Addition & Renovation cast-in-place concrete (Project # 1160-19-01) to B & D Associates, LLC for a lump sum base bid plus Alternate #1 of \$1,422,000 and approve Gate Check 4A Finance Update.

BF 32023 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS2100: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0576-A American Indian Magnet Addition & Renovation fire protection (Project # 1160-19-01) to Nasseff Mechanical for a lump sum base bid of \$940,000 and approve Gate Check 4A Finance Update.

BF 32024 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 2200: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0577-A American Indian Magnet Addition & Renovation plumbing, piping & heating (Project # 1160-19-01) to NAC Mechanical & Electrical Services for a lump sum base bid of \$5,035,700 and approve Gate Check 4A Finance Update.

BF 32025 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 2300: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0578-A American Indian Magnet Addition & Renovation HVAC and integrated automation (Project # 1160-19-01) to Thelen Heating & Roofing, Inc. for a lump sum base bid of \$2,998,000 and approve Gate Check 4A Finance Update.

BF 32026 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 2600: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0579-A American Indian Magnet Addition & Renovation electrical, communications and electronic safety & security (Project # 1160-19-01) to Master Electric, Inc. for a lump sum base bid of \$4,350,000 and approve Gate Check 4A Finance Update.

BF 32027 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 3100: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0580-A American Indian Magnet Addition & Renovation earthwork (Project # 1160-19-01) to Veit & Company, Inc. for a lump sum base bid plus Alternate #1 of \$875,950 and approve Gate Check 4A Finance Update.

BF 32028 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 3210: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0581-A American Indian Magnet Addition & Renovation exterior paving (Project # 1160-19-01) to G. Urban Companies, Inc. for a lump sum base bid plus Alternate #1 of \$517,000 and approve Gate Check 4A Finance Update.

BF 32029 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 3290: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0582-A American Indian Magnet Addition & Renovation landscape, fence, boulders & site furnishings (Project # 1160-19-01) to Peterson Companies, Inc. for a lump sum base bid of \$396,800 and approve Gate Check 4A Finance Update.

BF 32030 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 3300: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0583-A American Indian Magnet Addition & Renovation utilities (Project # 1160-19-01) to St. Paul Utilities & Excavating, Inc. for a lump sum base bid of \$887,000 and approve Gate Check 4A Finance Update.

BF 32031 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0420: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0555-A American Indian Magnet Addition & Renovation masonry (Project # 1160-19-01) to Maertens-Brenny Construction Company for a lump sum base bid of \$899,000 and approve Gate Check 4A Finance Update.

BF 32032 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0510: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0556-A American Indian Magnet Addition & Renovation steel erection (Project # 1160-19-01) to Patriot Erectors, Inc. for a lump sum base bid plus Alternate #1 of \$646,500 and approve Gate Check 4A Finance Update.

BF 32033 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0512: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0557-A American Indian Magnet Addition & Renovation steel supply (Project # 1160-19-01) to Construction Systems, Inc. for a lump sum base bid plus Alternate #1 of \$863,534 and approve Gate Check 4A Finance Update.

BF 32034 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0610: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0558-A American Indian Magnet Addition & Renovation general construction, selective demolition & carpentry (Project # 1160-19-01) to Schreiber Mullaney Construction for a lump sum base bid plus Alternates #1 & #4 of \$3,818,500 and approve Gate Check 4A Finance Update.

BF 32035 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0618: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0559-A American Indian Magnet Addition & Renovation glued-laminated structural units (Project # 1160-19-01) to Bell Structural Solutions for a lump sum base bid of \$287,083 and approve Gate Check 4A Finance Update.

BF 32036 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0750: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0561-A American Indian Magnet Addition & Renovation roofing, sheet metal, and metal panels (Project # 1160-19-01) to Central Roofing for a lump sum base bid of \$1,297,900 and approve Gate Check 4A Finance Update.

BF 32037 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0810: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0563-A American Indian Magnet Addition & Renovation doors, frames & hardware (supply) (Project # 1160-19-01) to Kendell Door & Hardware, Inc. for a lump sum base bid of \$433,958 and approve Gate Check 4A Finance Update.

BF 32038 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0840: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0565-A American Indian Magnet Addition & Renovation aluminum storefronts, curtainwalls, glass & glazing (Project # 1160-19-01) to S & J Glass, Inc. for a lump sum base bid of \$998,900 and approve Gate Check 4A Finance Update.

BF 32039 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0920: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0566-A American Indian Magnet Addition & Renovation drywall & fireproofing (Project # 1160-19-01) to RTL Construction, Inc. for a lump sum base bid of \$2,609,000 and approve Gate Check 4A Finance Update.

BF 32040 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0930: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0567-A American Indian Magnet Addition & Renovation tiling (Project # 1160-19-01) to Grazzini Brothers & Company for a lump sum base bid of \$498,500 and approve Gate Check 4A Finance Update.

BF 32041 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0950: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0568-A American Indian Magnet Addition & Renovation acoustical & linear ceilings & acoustic components (Project # 1160-19-01) to Sonus Interiors, Inc. for a lump sum base bid of \$1,199,900 and approve Gate Check 4A Finance Update.

BF 32042 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0965: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0569-A American Indian Magnet Addition & Renovation resilient flooring & carpet (Project # 1160-19-01) to Commercial Flooring Services, LLC for a lump sum base bid of \$906,425 and approve Gate Check 4A Finance Update.

BF 32043 Phase Gate Approval of American Indian Magnet Addition & Renovation 44 Project (Project # 1160-19-01) – WS 0990: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0571-A American Indian Magnet Addition & Renovation painting & wall coverings (Project # 1160-19-01) to Hamernick Interior Solutions for a lump sum base bid plus Alternate #1 of \$418,000 and approve Gate Check 4A Finance Update.

BF 32044 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 1140: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0573-A American Indian Magnet Addition & Renovation food service equipment (Project # 1160-19-01) to Culinex for a lump sum base bid plus Alternate #2 of \$522,300 and approve Gate Check 4A Finance Update.

QUESTION/DISCUSSION:

- Finalized contract amounts have been provided for the 29 contracts.
- The format and different scope of work for each item was provided in the BoardBook, and the Board would be approving the final contracts for those projects.
- These results have been as a result of receiving authorization from the Minnesota Department of Education to issue the Certificates of Participation. We are seeking approval for work that has been captured previously, and this is the financial approval of the work to begin the process of trades and contractors on the sites to start the work.
- It was noted that the gate-check stage has been confusing, and at gate check 3, we did approve was the scope of the projects and that would contained estimates of actual dollars to be spent? Response: Mr. Parent then provided a review of the process, as a way to introduce board review and comment moments to have clarity in how a project scope is developed and financial impacts of overall program management. From the initial gate of gate check 1 is the concept of the work and high level overview, to gate check 2, which is the project charter and looks at increasing detail, however, budgets are ranges and more amorphous without the fine level of detail. Gate check is where the Board approved a hard line budget and scope and there is committed by the project team to deliver, and the marching orders to continue and go to bidding. At gate check 4 is the award of contracts, as well as an update to how tracking related to budget from the previous phase gate 3, and recurring reporting expectation for monthly budget updates to the Board based on contract advancement and how work is proceeding. Gate check 5 is celebratory where the work is complete and review of work in relation to scope and budget.
- There was also clarification on gate check 3. It is when as a District, we say the project budget and what we will deliver the work for and setting the high watermark and opportunity to commit what we are providing.

- As we move to gate check 4, and are we being assured that the number in gate check 4 which are the actual numbers that will be accepted are numbers that are consistent and aligned with gate check 3? Response: Yes, and we are proud of the bidding work done and costs representatives. Costs below estimates previously presented in December. A special recognition also to our Purchasing team for their work in going virtual for the bidding process. It has been a team effort for bids to present.
- Superintendent Gothard reviewed the public comment at the February meeting regarding AIMS, and the review process to present information in various stages to be comfortable, and holding ourselves accountable. We have contingency amounts for items unforeseen, it is factored into the budget, and the approach in coming to the Board and community for a specific price or less. There are timeline efficiencies that we may be able to capitalize on for these projects, and there could be adjustments to the budget, but will come back and share updates on our progress.
- If we were to look at projects and bids and contractors, would we be able to get a tally of estimated cost of contracts versus the projected budget? Response: In the board agenda item, there is preliminary information on the impacts, and have had successful bidding process over past six weeks, with approximately 120 submissions for the District Service Facility with great market coverage and aggressive pricing, and order magnitude impacts. Transitions and between hard costs, soft costs, and contingencies, but there is a positive trendline indicator.
- When there are reports on the updates for these projects, what is the timing and format of those? There will be reports, monthly, and also project recommendation from the project review team also recommended a dashboard that is being worked on. Those items will be coming before the Board. Part of the schedule with the FMP did look forward to bring strategies at prioritized and reshape and reframe the FMP moving forward. We are continuing to meet as an internal team to modify that timeline. It would likely be early summer as we look to make those modifications to the timeline. There will be ongoing monthly and quarterly updates.
 - It was also noted that the dashboard will be helpful to see the overall cash flow. One of the issues has been to be aware of the cash flow of these projects. Know building new systems, and to know the Board has enough oversight and one way to monitor cash flow, budgets verses projections will be helpful.
- Are we going to see an FMP update discussion coming soon, with this out there that doing these projects as “leftovers” from prior to Jacobs report. What’s the schedule for that? Response: One - wehn implement new tools and sharing with the board an d comm, schedule work session or meeting to orient with tools in order to use them effectively. Related to the FMP, it was important to get this cycle out - with many of the others on hold. COVID-19 has a lot of us thinking about what to focus on in terms of work as we come back. Another piece is that we presented Envision SPPS and already begin to look at footprint, program of studies, interest, enrollment patterns - list of things in terms learning about ourselves through critical points. We need to be strategic, and want to ensure continue to address and work with students and communities and find right time to make decisions. The team is also continuing to implement recommendations from the review.
- Director Foster noted that in the review process, it’s inform board members to relate back to the Jacobs recommendations. If there’s information to feed to the board, or questions to be asking, request that the Board know.
- The focus is these two projects, and in time, there will be more information about how these projects are tracking, and also dovetails into plans moving forward based on what we know at that time.
- It’s important as thinking about the FMP and the revisions, also talking in budget process about commitemements and staffing and expecting level of activity and where the various building needs are and adequate oversee them - those have budgetary impacts to staff costs. We’re planning a regular budget process without knowing if an FMP is going to go forward if we though - because of

the economy and nature of work will look like next school year. Know nature of FMP is to be forward thinking and build in flexibility. Want to be mindful of commitments of this down the road because of our uncertainty . what we thought it might look like, isn't necessarily where we are in may, or even know for november. Want to ensure to making commitment that don't reflect actual needs will be. Funding through COPs, related to these projects and others. We have a lot to knit together in the future. Response: Administration has also had similar thoughts and conversations, and what we are learning from right now into the future.

- Dr. Gothard also thanked the Minnesota Department of Education for their help, all our partners, and team in this distant way, and feel happy to move these projects to their place and issue contracts and begin working.

MOTION: Director Foster moved the approval of Items A1-A23 regarding American Indian Magnet School. The motion was seconded by Director Allen.

The motion was approved by roll call vote:

Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes
Director Brodrick	Yes
Director Xiong	Absent

BF 32045 Phase Gate Approval of the District Service Facility Renovation Project (Project # 4000-16-01) – WS 09-A: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0656-A District Service Facility Renovation drywall (Project # 4000-16-01) to RTL Construction, Inc. for a lump sum base bid plus Alternates #1, #2 & #3 of \$454,269 and approve Gate #4A – Finance Plan Update.

BF 32046 Phase Gate Approval of the District Service Facility Renovation Project (Project # 4000-16-01) – WS 23-A: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0663-A District Service Facility Renovation combined mechanical (Project # 4000-16-01) to RJ Mechanical, Inc. for a lump sum base bid of \$1,876,300 and approve Gate #4A – Finance Plan Update.

BF 32047 Phase Gate Approval of the District Service Facility Renovation Project (Project # 4000-16-01) – WS 26-A: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0664-A District Service Facility Renovation electric (Project # 4000-16-01) to Muska Electric Co. for a lump sum base bid plus Alternates #1, #2 & #3 of \$2,354,750, and approve Gate #4A – Finance Plan Update.

BF 32048 Phase Gate Approval of the District Service Facility Renovation Project (Project # 4000-16-01) – WS 31-A: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0665-A District Service Facility Renovation earthwork & utilities (Project # 4000-16-01) to US SiteWork, Inc. for a lump sum base bid of \$608,333 and approve Gate #4A – Finance Plan Update.

BF 32048 Phase Gate Approval of the District Service Facility Renovation Project (Project # 4000-16-01) – WS 03-A: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0645-A District Service Facility Renovation concrete (Project # 4000-16-01) to Maertens-Brenny Construction Company for a lump sum base bid plus Alternates #1, #2 & #3 of \$431,000 and approve Gate #4A – Finance Plan Update.

BF 32048 Phase Gate Approval of the District Service Facility Renovation Project (Project # 4000-16-01) – WS 06-A: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0649-A District Service Facility Renovation carpentry (Project # 4000-16-01) to Schreiber Mullaney Construction Company, Inc. for a lump sum base bid of \$455,502 and approve Gate #4A – Finance Plan Update.

MOTION: Director Foster moved the approval of Items A24-A29 regarding District Service Facility. The motion was seconded by Director Marchese and Director Ellis.

The motion was approved by roll call vote:

Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes
Director Brodrick	Yes
Director Xiong	Absent

XII. ADJOURNMENT

Director Foster moved to adjourn the meeting; Director Allen seconded the motion.

The motion was approved by roll call vote:

Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes
Director Brodrick	Yes
Director Xiong	Absent

The meeting adjourned at 5:41 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education