



School Resource Officer

Job Description

The School Resource Officer is responsible for providing safety and security for our school and campus. The SRO should demonstrate a Christlike attitude and their actions and reactions should reflect such as well as demonstrating professionalism in emergency and non-emergency situations. The SRO should work with the administration and enforce the law when necessary.

- Ensure that all students and staff are in a safe environment.
- Assist the Principals in producing and implementing an emergency awareness plan.
- Participate in security surveys and safety drills (fire, lock down, and severe weather).
- Assist school administration with maintaining and completing a safety checklist.
- Provide advice to and answer questions posed by administrators and faculty regarding safety and security matters, such as, but not limited to, traffic flow, emergency preparedness, and evacuation procedures.
- Patrol the school's halls and grounds to detect and deter criminal activity.
- Patrol the campus to detect and address any potential safety and security concerns.
- Respond to calls, make arrests, write reports regarding incidents and arrests, and report certain matters to the local District Attorney or Solicitor General's office.
- Conduct investigations, including interviewing witnesses, interrogating suspects, collecting evidence, and maintaining case files.
- Act as a liaison between the school and the Locust Grove Police Department, Henry County Police Department, Henry County Sheriff and the Department of Family and Children Services.
- Provide training to faculty, administrators, and parent groups regarding safety issues.
- Prepare for and teach classes to students on matters such as personal safety, bus safety, driving laws, alcohol, and drugs.
- Ensure the building and grounds are secure each night before leaving.
- Proactively identify potential safety concerns and work with administration to make improvements to mitigate.
- Participate in school orientations and large events.
- Provide security for Strong Rock's athletic or cocurricular events.
- Assist Director of Human Resources with background checks and fingerprinting for staff and parents including signing off on any background reports with items in question as needed.
- Assist Director of Safety and Security and administration with other responsibilities as required.
- Must be able to lift a minimum of 50 lbs.
- Must be able to sit or stand for long periods of time.
- Must demonstrate physical ability to accommodate school needs.

244 day employee

Reports to: Director of Safety and Security