



# **Saint Paul Public Schools**

## **Regular Meeting**

**Tuesday, September 23, 2014 5:30 PM**

**SAINT PAUL PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT NO. 625**

**BOARD OF EDUCATION**



**Mary Doran**  
*Chair*



**Keith Hardy**  
*Vice Chair*



**John Brodrick**  
*Clerk*



**Anne Carroll**  
*Treasurer*



**Jean O'Connell**  
*Director*



**Louise Seeba**  
*Director*



**Chue Vue**  
*Director*



**ADMINISTRATION**  
**Valeria S. Silva**  
*Superintendent*

**BOARD OF EDUCATION COMMITTEES**

**Committee of the Board – Keith Hardy, Vice Chair**

**SPPS VISION STATEMENT**

*Imagine every student*  
Inspired, challenged, and cared for by exceptional educators  
*Imagine your family*  
Welcomed, respected, and valued by exceptional schools  
*Imagine our community*  
United, strengthened, and prepared for an exceptional future  
***Saint Paul Public Schools: Where imagination meets destination***

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**MISSION of the Saint Paul Public Schools – PREMIER EDUCATION FOR ALL**

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**Long-Range Goals Adopted by the Board:**

**HIGH ACHIEVEMENT**

**Learners will understand the relationship between their lives and the lives of others,  
And the relevance of their educational experiences to their roles in society.**

**MEANINGFUL CONNECTIONS**

**Learners will understand the relationship between their lives and the lives of others,  
and the relevance of their educational experiences to their roles in society.**

**RESPECTFUL ENVIRONMENT**

**The learning environment will be safe, nurturing and equitable for our diverse learners.**

**INDEPENDENT SCHOOL DISTRICT NO. 625**  
**Saint Paul, Minnesota**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**Administration Building**  
**360 Colborne Street**

**September 23, 2014**  
**5:30 PM**

**A G E N D A**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF THE ORDER OF THE MAIN AGENDA**
- IV. PUBLIC COMMENT** (Time Certain 5:30 p.m.)
  - A. C. Lewis - Empowering Students of Color in Higher Rigor Courses
- V. RECOGNITIONS** (Immediately following close of Public Comment)
  - A. Acknowledgement of Good Work Provided by Outstanding District Employees 6
- VI. APPROVAL OF THE ORDER OF THE CONSENT AGENDA**
- VII. APPROVAL OF THE MINUTES**
  - A. Minutes of the Regular Meeting of the Board of Education of August 19, 2014 7
- VIII. COMMITTEE REPORTS**
  - A. Minutes of the September 9, 2014 Committee of the Board Meeting 21
  - B. Minutes of the September 16, 2014 Committee of the Board Meeting 29
- IX. SUPERINTENDENT'S REPORT**
  - A. SSSC Year-End Review 32
  - B. SSSC 2.0 Monitoring & Reporting System 48
  - C. PLTT Update 66
  - D. Pay 15 Levy Presentation 87
  - E. Human Resource Transactions 99
- X. CONSENT AGENDA**

The Consent Agenda Items below fall under one or more of the following Strategic Plan Goals: 1) Achievement, 2) Alignment and 3) Sustainability.

  - A. Gifts
    - 1. Ecolab Donation for Bridge View Playground 117

2. Acceptance of Donation from the Shakopee Mdewakanton (Sioux) Dakota Community	118
3. Gift Acceptance from The Travelers Companies, Inc.	119
B. Grants	
1. Permission to Accept a 3M Foundation Grant for 3M Partnership Program	120
2. Permission to Submit and Accept, if Approved, an Adult Basic Education Proposal for 2014-2015 and Distribute Funds to Saint Paul Literacy Consortium Members.	121
3. Request for Permission to Accept a Grant from the Center for School Change	122
4. Request for Permission to Accept Grants from Ecolab's Visions for Learning Grant Program	123
5. Request for Permission to Accept a Grant from United States Tennis Association (USTA) Northern	124
C. Contracts	
1. Request Permission to Enter into a Contract with the Minnesota Literacy Council on Behalf of the Saint Paul Literacy Consortium for 2014-2015	125
2. Sanneh Foundation Dreamline Program Contract SY 2014-15	126
D. Agreements	
1. Enter into Lease Agreements with Apple for iPads and MacBooks	127
2. Request for Permission to Participate in a Dietetic Intern Agreement with Fairview-University Medical Center's Dietetic Internship Program	128
3. Request for Permission to Participate in a Dietetic Intern Agreement with Indiana University	129
4. Agreement with the Goodwill Industries, Inc./Easter Seal Society of Minnesota	130
5. College Park Outdoor Classroom	131
6. Langford Park Outdoor Classroom	132
7. Marydale Park Outdoor Classroom	133
8. Joint Powers Agreement between Saint Paul Public Schools, Johnson High School, and the Minnesota Office of Higher Education	134
9. Joint Powers Agreement between Saint Paul Public Schools, Washington Technology Magnet School and the Minnesota Office of Higher Education	135
10. Joint Powers Agreement Between Saint Paul Public Schools and Saint Paul College for the College Within Reach Program	136
11. Memorandum of Agreement Between Saint Paul Public Schools and Saint Paul College for the Gateway to College Program/ALC School at Saint	137

Paul College

E. Administrative Items

1. Approval of Employment Agreement Between Independent School District No. 625 and Tri-Council Local No. 49, Local No. 120, and Local No. 363, exclusive representative for Drivers, Grounds and Labor Employees, and Heavy Equipment Operators 138
2. Approval of Memorandum of Agreement with Twin City Glaziers, Architectural Metals and Glass Workers, Local 1324, to Establish Terms and Conditions of Employment for 2014-2015 139
3. Monthly Operating Authority 140
4. Professional Services from Elevator Advisory Group, Inc. 141
5. Professional Services from Lawal Scott Erickson Architects, Inc 142
6. Professional Services from Dunwiddie Architects 143
7. Professional Services from WSB and Associates, Inc. 144

F. Bids

1. Bid No. A205778-K Family Education Building Renovation at 271 Belvidere 145
2. Tyson Commodity Purchase for 2014-2015 146

**XI. OLD BUSINESS**

- A. Approval of Maximum Levy Amount

**XII. NEW BUSINESS**

**XIII. BOARD OF EDUCATION**

- A. Information Requests & Responses
- B. Items for Future Agendas
- C. Board of Education Reports/Communications

**XIV. FUTURE MEETING SCHEDULE**

- A. Board of Education Meetings (5:30 unless otherwise noted) 147
- B. Committee of the Board Meetings (4:00 unless otherwise noted) 148

**XV. ADJOURNMENT**

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** Sept. 23, 2014

**TOPIC:** Acknowledgement of Good Work Provided by Outstanding District Employees

**A. PERTINENT FACTS:**

1. In recognition of another smooth start to the school year we would like to recognize the contribution of Saint Paul Public Schools' many labor unions. Whether members are creating engaging classrooms for eager students or cleaning and waxing the floors of our school hallways, or meeting aggressive construction deadlines as we work to improve our buildings, Saint Paul Public Schools relies heavily on the talents and commitment of our union leaders and membership.

On behalf of our students and families, we thank you. We'd also like to welcome and congratulate **Denise Rodriguez**, a teacher at Ramsey Middle School, and the new president of the Saint Paul Federation of Teachers.

2. This item is submitted by Michelle J. Walker, Chief Executive Officer

**B. RECOMMENDATION:**

The recommendation is that the Board of Education recognizes the staff acknowledged above for their contributions and outstanding work.

**INDEPENDENT SCHOOL DISTRICT NO. 625**  
**Saint Paul, Minnesota**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION**

**August 19, 2014**

**I. CALL TO ORDER**

The meeting was called to order at 5:32 p.m. The Chair requested a moment of silence for the passing of former Board Clerk, Marie Tischer.

**II. ROLL CALL**

PRESENT: Mr. Brodrick, Mr. Vue, Ms. Carroll, Ms. Doran, Mr. Hardy, Ms. O'Connell, Superintendent Silva, Mr. Lalla, General Counsel and Ms. Polsfuss, Assistant Clerk.

ABSENT: Ms. Seeba

**III. APPROVAL OF THE ORDER OF THE MAIN AGENDA**

**MOTION:** Ms. Carroll moved approval of the Main Agenda; Ms. O'Connell moved to amend the Main Agenda to change the start time for Recognitions to immediately follow the end of the Public Comment period. Ms. Carroll seconded the motion.

Director Brodrick then moved to amend the amended motion to add a discussion of the Teachers On Call/Substitute teacher issue. This motion to amend failed for lack of a second.

The amended motion was approved with the following roll call vote:

Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Absent
Mr. Hardy	Yes
Ms. O'Connell	Yes

**IV. PUBLIC COMMENT (Time Certain 5:30 p.m.)**

- T. Bosler – Personalized Learning and value to students
- J. Komyar – Personalized Learning and value in interactive learning
- B. Zick – SPPS budget and technical training for students

**V. APPROVAL OF THE ORDER OF THE CONSENT AGENDA**

**MOTION:** Ms. Carroll moved approval of the Consent Agenda as published. Mr. Hardy seconded the motion.

The motion was approved with the following roll call vote:

Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes

## VI. APPROVAL OF THE MINUTES

### A. Minutes of the Regular Meeting of the Board of Education of July 15, 2014

**MOTION:** Ms. Carroll moved approval of the Minutes of the Regular Meeting of the Board of Education of July 15, 2014 as published. Ms. O'Connell seconded the motion.

The motion was approved with the following roll call vote:

Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes

## VII. COMMITTEE REPORTS

### A. Committee of the Board Meeting of July 15, 2014

The first agenda item was a Presentation on the Other Post-Employment Benefits (OPEB) Strategy. Staff provided a brief history of how SPPS has approached OPEB over the past several years. Valuation of the trust was reviewed and future strategies discussed.

The Communications, Marketing and Development (CMD) Department provided an overview of its plans for "Telling the SPPS Story".

The Office of College and Career Readiness provided a brief review of graduation rates from 2009 to 2013 and then moved on to discuss its Community Partners for Higher Education Opportunities and the services they provide to SPPS students.

A brief Work Session addressed the General Counsel Search Process, meetings with various PACs and the upcoming meeting of the Fund Balance Work Group. The Review of the Public Comment Process was moved to the September COB meeting.

**MOTION:** Ms. Carroll moved acceptance of the report on the COB meeting of July 15 and approval of the minutes as published. Ms. O'Connell seconded the motion.

The motion was approved with the following roll call vote:

Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes

### B. RECOGNITIONS

#### **BF 29803** Acknowledgement of Good Work Provided by Outstanding District Employees

The Board recognized the new leaders in the district for the 2014-15 school year.

**MOTION:** Ms. Carroll moved the Board of Education recognizes the new leaders and wish them well in their work over the coming year. The motion was seconded by Ms. O'Connell.

The motion was approved with the following roll call vote:

Mr. Brodrick	Yes
Mr. Vue	Yes



Ms. Carroll	Yes
Ms. Doran	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes

## IX. SUPERINTENDENT'S REPORT

The Superintendent provided an overview of the various committee efforts that had been on going through the summer. These included the School Start Time Committee, the Solutions in Action Group, the Facility Master Plan Group. The Special Education Committee and the ELL Committee will begin meeting in September. She went on to discuss the new "Trending at SPPS" web effort, the Administrator's Academy and the Technology HOOPLA. She ended her opening comments with a discussion of the three areas Generation Next will address jointly with SPPS in the next year: expanding early childhood screening to three year old, development of common practices and protocols for literacy tutors across the city and a focus on Career Readiness to ensure all students have a six year plan with a particular focus on 9<sup>th</sup> grade students. She then introduced the reports for the evening's meeting.

### B. Rights & Responsibilities Handbook Update

The Rights and Responsibilities Student Behavior handbook Steering Committee determined there were minimal technical changes to the Handbook for 2014-15. The Committee identified increased Professional Development (PD) support as a means to increase consistency in communications to all stakeholders, reporting requirements and assigning consequences.

Technical changes / revisions to the handbook include:

- Update all the Bullying references to align with the new board policy
- Update PBIS language so it is current
- Add a contact name to the Title IX Section
- Incapacitation/Audio Alert Devices will move from a Level  $\frac{3}{4}$  Violation to Level 4/5 to include Police Notification

For Professional Development PBIS, CAMPUS and R&R Handbook staff will collaborate to offer PD throughout the school year. PD topics will include:

- Consistency within and across schools regarding District consequences. (Possibly have Principals, Assistant Principals, Administrative Interns share and learn from one another)
- PBIS 'Office Discipline Referral Form' roll out
- Examples/scenarios on how schools respond to specific behavior so that other schools can learn how to respond just as effectively.
- Consistency with communicating key definitions and allowable consequences (i.e., office referral, suspension, dismissal, expulsion, homebound)
- Informational sessions for teachers on understanding the use of the handbook
- Data cleaning to ensure accuracy of reported violations and behaviors

### B. Personalized Learning Through Technology Update

The mission for Personalized Learning (PL) is to transform the teaching and learning experience at SPPS to be student-centered, customizable and technology-enriched in order to meet the diverse needs of all students. Every learner is unique, PL aims to meet these needs by tailoring instruction, and learning supports. Relevant content and skills mean engaged learners. PL respects each individual learner by providing opportunities for voice and choice. Access to current technology prepares learners for future careers. PL is enhanced by a technology-enriched environment. This is a district-wide, multi-departmental effort.

Technology and support work streams were described.

- Support – Service Desk, Field Techs and Network Techs

- Infrastructure – WAN/LAN, Wireless, Data Centers and Security
- Academic Systems – Campus, Moodle, Destiny and Tableau
- Business Systems – PeopleSoft, Laser Fiche, etc.
- Enterprise Systems – Lotus Notes, Google Apps, VOIP phones
- End User Devices – desktops, laptops, phones, iPads

Year 1 (2014-15) students will receive iPads between October 2014 and February 2015; all other schools will receive iPads in the 2015-16 school year. Year 1 schools are: Adams, AGAPE, Capitol Hill, Central, Chelsea Heights, Cherokee Heights, Como Park Sr. Creative Arts, Crossroads, Eastern Heights, Farnsworth, Frost Lake, Galtier, Gordon parks, Hamline, Harding, Highland Park Middle and Senior, Horace Mann, Humboldt, Jackson, John A. Johnson, Johnson Senior, Journeys, LEAP, Linwood Monroe, Maxfield, Mississippi, Murray, Obama, Open World, Parkway, Phalen Lake, Randolph Heights, Riverview, St. Anthony Park and Washington Technology.

Staff provided a project management overview in the areas of Curriculum Instruction, Professional Development, Logistics, Technology/Devices, Tech Support, Policy and Procedures and Communications.

1. Curriculum Instruction, Professional Development – before iPads are given to students, every teacher is required to complete nine hours of PD. Additional opportunities for PD are available to all teachers. Two PD coaches will provide Apple PD support for one year and one PD coach for two years. Key accomplishments for the summer of 2014 include the launch of the PD Plan, iPad Cafes, Technology HOOPLA, June PD sessions for administrators and teachers, criteria for apps selection and process for adding developed, core set of apps for initial use identified, iPad basic and refresher courses for iPads for Educator events and Essentials of PL online module for opening week.

Next steps include the ongoing implementation of PD plan for 2,000 plus educators including substitute teachers, EA and TAs. Providing guidance for the digital workflow between teachers and students, collaborating with the Office of Teaching and Learning to create instructional materials that integrate iPads as tools to enhance learning and working with all departments to support iPad used in their work

2. Technology and Support Work Stream -- key accomplishments for summer 2014 are all devices were delivered (22,340 iPads and cases, 5,420 iPad minis and cases and 1.395 MacBook Pros), Facilities Department partners for advice and support, upgraded warehouse security system, prepped 1,835 MacBooks for teachers, Tech Services staff received training on JAMF/Casper software and additional servicers were ordered to add capacity and create redundancy. Apple caching servers were ordered to manage network traffic, Apple completed on-site network assessment and will present recommendations this week. Year 1 schools readiness, creating extensive Apple checklist with each school prior to rollout, updated user documentation for both MacBooks and iPads. Full-time Apple technical resource is onsite for the next year and Apple phone support is available. Next steps include: finishing school network upgrade, continued updating of Tech Services website, completion of set up of Apple Care+ and Apple reporting processes, all field techs are completing Apple iOS certification courses and implementation of anti-theft features is underway.
3. Logistics -- key accomplishments for summer 2014 first staff iPad deployment planned, finalized delivery and storage of devices, organized iPads for Educators events to distribute iPads to 1,800 educators, the framework for student iPad handout events was created and classroom storage and power options are being explored. Next steps are to finalize the school rollout schedule, plan and implement each school's deployment events and collect previously owned devices and redirecting their use.

4. It was not necessary to create new Policy and Procedures as existing policies were adequate. Research and guidance was provided on an iPad damaged, lost, stolen policy, guidelines for acceptable use of technology and Apple IDs. Next steps are to review the advertising policy to ensure relevance to digital devices, finalize the Damaged, Lost/Stolen iPads protocols and finalize the Student/Family iPad Handbook to provide guidelines help and advice.
5. Communications – key accomplishments include a communications plan to keep audiences informed of progress, events, a Principals' Toolkit to help engage families, students and staff, a Communications Protocol to maximize responsiveness to questions and initiation of work on the Anti-Theft Campaign. Next steps include assisting schools in collecting parent/guardian email for student Apple IDs, informing District partners so they are on board with the various efforts, creation of a video for families to help them understand how iPads will personalize their child's learning, distribution of Family/Student Handbook, planning how best to highlight and promote student work done through the iPads and working with schools to ensure translators and interpreters are available.

#### QUESTIONS/DISCUSSION:

- A Board member asked for an explanation of the term “totally bricked”. Response: This is a term used for the ability to remotely delete everything on a computer and render it non-functional through its initialization process.
- Can iPads be tracked? Response: Yes, in a limited fashion, SPPS can track iPads to where they were last used but it does not track via GPS as this moves into the area of personal privacy.
- How were year 1 schools identified? Response: This was a process of criteria – achievement scores, building and administration leadership input and involvement in last year's PL and tech efforts. If a school was experiencing large changes or high focus events they were moved to year 2 as the feeling was it would be better to wait until events/changes were completed.
- What is the sticker on the back of the computer? Response: The sticker is to communicate to holders of the iPad that the device is provided by taxpayers of St Paul to the students of St. Paul.
- A Board member stated they were glad to hear the newest teachers are receiving training and asked if Board members could have an iPad to practice with. Response: It is imperative leaders model where SPPS is going to students and teachers. Students and teachers come first but Board members will receive an iPad in the Year 1 stage.
- What has administration heard from teachers about how they will make content more engaging? Response: Teachers are just beginning efforts on how to share ideas back and forth. Teachers are saying they will be more efficient due to use of devices and that the iPad is a transformational tool that leads to a sharing environment.
- What about theft? It will happen despite having cases and labels to prevent it. Go over the insurance policy and what responsibilities are if devices break. What is the role of the family? Response: Staff looked at what other districts do, some have a small fee and some do not. As SPPS looked at the consequences for students, the foremost consideration was equity and diminishing the impact of inequity. The more engaged families are the more responsible; they will be in care of iPads at home. The dispersal process is front loaded with a meeting for parents that will explain acceptable use. If there is an issue with an iPad, at the first incident administration will step in and try to find out what happened. A second incident would have the student go back through the iPad security process. A third incident the student would be required to take a mini-class. SPPS does have an insurance policy with Apple that covers breakage; it will be charged the cost of repair or \$49 whichever is less. This applies to any computer over two repairs/computer. If one goes missing, SPPS does need to pay for the missing iPad when it settles the lease at the end of contract. Behavioral consequences do not require payment for a lost or stolen item. SPPS has made the St. Paul Police Department aware of the roll out of iPads and they are working with pawnshops, etc. to provide information on iPads. Not every student will take iPads home, initially only older students will.

- Staff stated on August 26-27 iPads and MacBooks will be distributed to teachers. Board members could participate in obtaining an iPad and in the courses provided. Board members asked to be provided information on where and when.
- Administration indicated the teachers felt comfortable being taught by students during their learning events.
- How will SPPS get tutors ready to tutor with iPads? The answer can be provided later.
- Staff indicated the best way to utilize textbook dollars would be to develop a district's own.
- Board members asked to be kept advised of when various community-partnering efforts occur.

C. Report on School Readiness 2014-15

The Chief of Operations provided an overview for the Board on the state of readiness for the first day of school, September 2, 2014.

1. FACILITIES worked on 43 difference projects over the summer, financed through capital, alternative facilities and health and safety funds. Examples of project included improvements to the ventilations system at Expo. Renovation of Humboldt Jr. building for Open World Learning. Renovation of the 6<sup>th</sup> grade learning area and cafeteria at Murray and renovation of performance spaces at Creative Arts. All new furniture (student chairs, tables, teacher furniture and storage) were installed at Galtier, Humboldt Secondary and Open World Learning.

Facilities have implemented "Close the Gap" Work Order Improvement process, which has led to a significant reduction in delays in work order completion. The target is a two-week backlog (approximately 935 work orders).

A Beautification Day pilot project was implemented at Ramsey and Highwood Hills providing a fun day for staff, students and families and community members to come together and help get ready for the first day of school. This fostered a sense of ownership of the buildings and grounds and involved planting and weeding gardens, light interior cleaning and preparations.

2. TECHNOLOGY SERVICES has been involved in setting up 1,385 new teacher Macbook Pro's and 1,822 new teacher iPad set-ups. It has also made significant upgrades to internet bandwidth and hardware including 1,749 wireless access points and 2,052 network switches as well as ongoing support.
3. NUTRITION SERVICES. Student meal PINs will now be a student's SPPS student ID. Students will no longer need to learn a new set of numbers, students visiting other SPPS schools will be able to access their account and they will not need to carry around PIN cards. Translated practice keypads will be provided to schools for back to school packets.

On August 8, 17,205 direct certification notifications were mailed to homes. On August 11, 15,603 Free and Reduced Meal Applications were mailed to homes. All homes received the first week's menu and a newsletter.

Access to meals has expanded. Reduced-price lunches are now offered at no cost. Breakfast to Go is still no cost to all students. More after school meal programs are converting to supper. Through the Community Eligibility Program (CEP) universal free meals will be piloted at eight sites.

SPPS Food Truck will go to pockets of community to provide meals over the summer.

4. SECURITY AND EMERGENCY MANAGEMENT is expanding its training efforts to a wider audience including principals, AP's, interns, custodial staff and Nutrition Services.

These trainings call on experts from various areas including HR, the St. Paul Police and SEM staff.

5. TRANSPORTATION has worked to improve communications with its contractors, staff, parents and the schools. Contractors have “read only” access to Versatrans to print route directions and create lists of students on bus routes. Families and schools can check the late bus blogs for faster, more accurate late arrival information.

Bus drivers and Transportation staff will meet with assigned schools before the school year starts to align behavior expectations with PBIS, confirm site-specific details like loading and unloading, to meet staff, clarify roles and responsibilities and address concerns. Cabinet members will help ease students into their first day of school, provide information about bus safety and talk with families. They will also help with Breakfast to Go and eat with the students.

6. A STAFFING UPDATE was provided showing openings by position per the Assistant Superintendents. Focus on classroom, special ed and specialist positions.
7. The WORKFORCE PLANNING ACTION TEAMS (WPAT) are refreshing teacher postings on sites that are frequented by teacher candidates. They are revisiting candidate in the teacher pool and forwarding those still available to schools for interviews. They are aligning social worker candidates from the existing pool with available positions. The pool seems sufficient to cover the remaining needs. All counselors FTEs have been filled as of August 14.

WPAT is also reposting Media jobs online. These have been difficult positions to fill, and an exception if being explored with MDE to use Community Specialists in these roles. The SPPS School Library Coordinator is leading this effort.

There is an on-going need for PARAs throughout the year. The Para Professional exam will be administered and positions posted as needed.

Regular posting of openings for other staff will be done and qualified candidates will be passed on the building leadership for interviews.

On the first day of school, September 2, at 7:30 a.m. buildings will be clean and ready for use. Technology and support will be keyed up for learning. Nutritious, delicious meals will be hot and ready to serve. Trained security staff will begin creating positive relationships with students. The buses will be rolling and drivers will be welcoming students back for another school year and all classrooms will be staffed.

#### QUESTIONS/DISCUSSION:

- The availability of individual bus lists and requiring printing/distribution of those lists – will bus drivers have the lists? Response: They are not required to have it as of now but that could certainly be made a requirement at some point.
- What about the GPS piece for buses? Response: All SPPS and contractor buses are equipped with GPS and SPPS does have a log tied to operational reports but is looking at a system to provide on-time reports to parents and schools.
- Is there any app for this? Response: No, but one is being worked on. The current key performance indicator being looked at is on time at the first stop. SPPS will hold contractors accountable at the first stop.
- What is SPPS doing to prepare for outside circumstances – road construction, etc? Response: There are eight routers very familiar with construction projects and who are planning ways around those projects to get students to schools on time.
- What about substitute bus drivers; will they have lists and the route information? Response: Each contractor is to have pivot drivers in an area who would receive route sheets with directions on it along with student lists. Contractors also do practice runs.

- Will lists help prevent students being left on the bus or dropped at the wrong spot? Response: Lists would not be used for that, drivers are supposed to check the bus front to back at the end of every route.
- What has been done to bring contractors and their employees up to speed on equity training? Response: They are aware of it and SPPS is working on a condensed program for the drivers. The contractors are open to the idea and a presentation is projected to occur around January.
- The Superintendent noted the one-half mile transport for all students has made a difference for many families.
- Administration pointed out that changes in bus routes and arrival times are not related to the school start time study. They noted there were no changes from last year to this year in start times at schools.
- The HR vacancies for teachers, will schools be fully staffed? Response: Throughout the school year there are always about 49 vacancies during any given week. There are always fluctuations in the teacher population and sometimes schools must start with a long-term sub while a permanent teacher is recruited.
- The Board stated they want to be sure teachers are ready to help kids on day one. Response: HR stated it is focusing on filling the vacancies. They are also trying to address the transition that occurs in the recruiting process when some recruits are lost over the summer. SPPS is never in a position where students are impacted by a vacancy. It is recognized how important it is to have quality teachers in core classes however, some specialized areas are difficult to fill.
- Do Paras fluctuate through the year? Response: Yes.
- Administration noted Special Ed para's are the most difficult position to fill and to keep in place.
- With commercial construction having a boom, what can SPPS do to try to get construction workers in as SPPS has a tight window for required work? Response: SPPS does have a tight construction window now, if it finds it has a problem it did not expect there might be a wait period until a particular crew is available. This affects the timeline. What can be done through long range planning is what the Facility Master Plan is about.
- What about the Green Line – what ways can SPPS partner with Metro Transit to provide training on how to travel safely across train lines. Response: Flyers were done for all schools near the light rail lines and they will be distributed and posted on school websites.
- It was noted that students who live on the opposite sides of University to their school are provided transportation.
- What is SPPS doing to promote the Green Line? Response: That is part of the discussion within the Facilities Master Plan on how to utilize resources within the cities to enhance the community

Thanks were extended to all groups within the Operations area for their work.

#### D. Human Resource Transactions and Personnel Assignments

The Superintendent announced the appointment of Tom Parent as Director of Facilities.

**MOTION: Ms. O'Connell moved that the Board approve the Human Resource Transactions for the period July 1, 2014 through July 31, 2014 as published and the appointment of Tom Parent as Director of Facilities. Mr. Hardy seconded the motion.**

The motion was approved with the following roll call vote:

Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Mr. Hardy	Yes

**X. CONSENT AGENDA**

**MOTION:** Ms. Carroll moved approval of all Consent Agenda Items as published. Ms. O'Connell seconded the motion.

The motion was approved with the following roll call vote:

Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes

**A. Gifts****BF 29804** Lowe's Donation for Bridge View Playground

That the Board of Education authorize the Superintendent (designee) to accept this generous donation.

**B. Grants****BF 29805** Request for Permission to Submit a Grant Application to Action for Healthy Kids

That the Board of Education authorize the Superintendent (designee) to accept this generous donation.

**BF 29806** Request for Permission to Accept Grant Award from Building More Philanthropy With Purpose (BMPP) Giving Circle for the Office of Racial Equity

That the Board of Education authorize the Superintendent (designee) to accept this grant from BMPP Giving Circle for a Hmong Youth & Staff Leadership Conference; and to implement the project as specified in the award documents.

**BF 29807** Request for Permission to Accept Grant Award from Capitol Region Watershed District for Adams Spanish Immersion Elementary

That the Board of Education authorize the Superintendent (designee) to accept this grant from the Capitol Region Watershed District for the purpose of installing rain gardens at Adams Spanish Immersion; and to implement the project as specified in the award documents.

**BF 29808** Acknowledgement of Grant Received by District Employee

That the Board of Education recognize and acknowledge receipt by Jennie Arnett, Furniture and Move Coordinator in the Facilities Department, of a School Facility Improvement Grant to attend the School Equipment Show, October 29-31, 2014 in Tampa, Florida.

**BF 29809** Request for Permission to Submit Application to Farmers Insurance Dream Big Teacher Challenge from Open World Learning

That the Board of Education authorize the Superintendent (designee) to submit an applications to the Farmers Insurance Thank a Million Teachers/Dream Big Teacher Challenge for funds to construct a greenhouse addition at Open World Learning and conduct a year of science and service learning programs; to accept funds, if awarded; and to implement the project as specified in the award documents.

**BF 29810** Request for Permission to Submit a Grant Application to Honda Foundation

That the Board of Education authorize the Superintendent (designee) to submit an application to Honda Foundation; to accept funds, if awarded; and to implement the project as specified in the award documents.

**BF 29811** Request for Permission to Accept Grant Award from Lowe's Toolbox for Education to American Indian Magnet School

That the Board of Education authorize the Superintendent (designee) to accept this grant from Lowe's Toolbox for Education for a Sacred Plants Garden at American Indian Magnet; and to implement the project as specified in the award documents.

**BF 29812** Request for Permission to Submit a Grant Application to Ramsey County Human Services

That the Board of Education authorize the Superintendent (designee) to submit an application to Ramsey County Human Services; to accept funds, if awarded; and to implement the project as specified in the award documents.

**BF 29813** Request for Permission to Accept Grant Awards from Saint Anthony Community Foundation for Murray Middle School

That the Board of Education authorize the Superintendent (designee) to accept these grants from the Saint Anthony Park Community Foundation for Murray Middle School's general purposes and for support of the Murray Wolf Ridge program; and to implement the project as specified in the award documents.

**BF 29814.** Request for Permission to Submit a Grant Application to St. Paul Children's Collaborative

That the Board of Education authorize the Superintendent (designee) to submit an application to St. Paul Children's Collaborative; to accept funds, if awarded; and to implement the project as specified in the award documents.

**BF 29815** Request for Permission to Submit Grant Applications to The Saint Paul and F. R. Bigelow Foundations to Support Activities in the Office of Leadership Development

That the Board of Education authorize the Superintendent (designee) to submit applications to the Saint Paul and Bigelow Foundations for funds to conduct leadership development activities with students, principals and others; to accept funds, if awarded; and to implement the project as specified in the award documents.

C. Contracts

**BF 29816** 2014-2015 Amherst H. Wilder Contract

That the Board of Education enter into a contract with the Amherst H. Wilder Foundation to provide Special Education services for the 2014-2015 school year paid from the 2014-15 adopted budget for Special Education in the General Fund (01-005-408-740-6305-0000).

**BF 29817** Employment Contract of Deputy General Counsel

That the employment contract of the Deputy General Counsel be amended as above recommended.

**BF 29818** Open World Learning Community Expeditionary Learning 2014-15 SY

That the Board of Education authorize the Superintendent (designee) to approve the 2015 partnership agreement between Open World Learning Community and Expeditionary Learning



**BF 29819**

## REVISION: Playworks Partnership Contract

That the Board of Education authorize the Superintendent (designee) to enter into a contract with Playworks with the change to the contract removing Wellstone.

**BF 29820**

## Contracts and Agreements for Rental of Hockey Facilities for 2014-2015

That the Board of Education authorizes the Superintendent (designee) to enter into contracts and agreements with County officials for the 2014-2015 boys' and girls' hockey teams. Hockey ice time (practice and game) capital costs are paid from lease levy, operational costs Facilities general fund, and security fees Athletic Department general fund.

**D. Agreements****BF 29821**

## Agreement with City of St. Paul Police Department for Shared Costs of School Resource Officers (SROs)

That the Board of Education consider and authorize the Chair and Clerk to execute an agreement with the City of St. Paul Police Department to provide School Resource Officers for services to the Saint Paul Public Schools for the term July 1, 2014 through June 30, 2015 in accordance with all terms and provisions of said agreement

**BF 29822**

## Agreement between Saint Paul Independent School District #625 and Young Men's Christian Association (YMCA) of the Greater Twin Cities

That the Board of Education authorize the Superintendent to enter into an agreement with the YMCA of the Greater Twin Cities to reimburse the YMCA for providing direct childcare services in an amount not to exceed \$673,600 from August 1, 2014, to July 31, 2015.

**E. Administrative Items****BF 29823**

## Approval of Employment Agreement Between Independent School District No. 625 and Minnesota School Employees Association, Representing Classified Confidential Employees Association

That the Board of Education of Independent School District No. 625 enter into an Agreement concerning the terms and conditions of employment of those classified confidential employees in this school district for whom the Minnesota School Employees Association is the exclusive representative; duration of said Agreement is for the period of July 1, 2014 through June 30, 2016.

**BF 29824**

## Memorandum of Understanding with Saint Paul Federation of Teachers and Saint Paul Public Schools Regarding Federation President Leave

That the Board of Education authorize the Superintendent (designee) to approve the Memorandum of Understanding regarding salary and benefits continuation for Denise Rodriguez between Independent School District No. 625, Saint Paul Public Schools, and Saint Paul Federation of Teachers, effective August 1, 2014, and remains in effect through the end of her term as Federation President.

**BF 29825**

## Memorandum of Understanding with Saint Paul Federation of Teachers and Saint Paul Public Schools Regarding Federation Release Time Officer Leave

That the Board of Education authorize the Superintendent (designee) to approve the Memorandum of Understanding regarding salary and benefits continuation for Nick Faber between Independent School District No. 625, Saint Paul Public Schools, and Saint Paul Federation of Teachers, effective August 1, 2014, and remains in effect through the end of his term as a Release Time Officer.

**BF 29826**

## Instructional Material Management (IMM)

That the Board of Education authorize the Superintendent (designee) to approve the upgrade of Follett's Destiny Resource Management Software Suite to include the Textbook Manager and Asset Manager modules in the amount of \$162,344 (3 year cost).

## Monthly Operating Authority

(a) General Account	#621119-622916	\$45,542,485.79
	#0000767-0000823	
	#7000735-7000794	
	#0000244-0000260	
(b) Debt Service	-0-	\$1,377,000.01
(c) Construction	-0-	\$3,610,034.09
		\$50,529,519.89

(d) Collateral Changes None

F. Bids -- None

## XII. NEW BUSINESS

## Summation of Superintendent Mid-Year Evaluation

At the end of the meeting, board members communicated their appreciation for the Superintendent's hard work and re-iterated their desire to continue working with her.

A. Information Requests & Responses - None

1. Director Brodrick requested discussion on a long-term, joint (City, County, School District) solution to the issue of having equitable athletic facilities within the City of St. Paul for the use of the City's youth. He further requested administration put together ideas about long-range plans for improving all athletic facilities with the District collaborating with other entities to achieve this.
2. Director Brodrick requested the Board discuss, in a future COB meeting, the Teachers on Call contract to be sure issues that have surfaced are addressed (retirement fund and substitute teacher concerns). He further requested administration provide information for the discussion on the ramifications to substitute teachers and retirement fund issues.

C. Board of Education Reports/Communications

1. Director O'Connell reminded Board and staff of the St. Paul Children's Collaborative's Freedom School Celebration at the Roy Wilkins Auditorium on Friday. Thanks were extended to SPPS staff involved with Freedom School.
2. Director O'Connell thanked the Children's Collaborative and the St. Paul Foundation for its support of efforts to educate the public on the importance of attendance at school. The Superintendent indicated SPPS would be sending a video to parents that includes information on the importance of attendance at school.
3. Director Hardy praised the Superintendent on her presentation at the CUBE Summer Conference on the district's work in racial equity.
4. Several Board members spoke on the Ferguson situation. Stress was placed on wanting SPPS to be a district where every student is welcome in its buildings, its desire to ensure no student is looked down upon or considered less than another, and a place where students will be welcomed, supported and loved. The Superintendent stated the community (St. Paul) is still facing racial issues and it affects students when they come to school. She stated, supported by the Board, SPPS will not stop its equity work but will go deeper into it, it is a morale imperative.
5. Director Vue stated he had addressed the National Asian Pacific Legislative group on education in St. Paul.

**XIV. FUTURE MEETING SCHEDULE**

A. Board of Education Meetings (5:30 unless otherwise noted)

- September 23
- October 14
- November 18
- December 9 – Closed (Superintendent Evaluation)
- December 16
- January 6, 2015 (Annual Meeting) – 5:00 p.m.
- January 20
- February 17
- March 17
- April 21
- May 19
- June 23
- July 21

B. Committee of the Board Meetings (4:00 unless otherwise noted)

- September 9
- October 7
- October 21
- October 28 - Cancelled
- December 2
- January 13, 2015
- February 10
- March 3
- April 7
- May 5
- June 9
- July 21

**XV. ADJOURNMENT**

**MOTION:** Mr. Brodrick moved, Ms. O'Connell seconded the motion that the meeting adjourn.

The motion was approved with the following roll call vote:

Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes

The meeting adjourned at 9:34 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by  
Marilyn Polsfuss  
Assistant Clerk, St. Paul Public Schools Board of Education

**MEETING MINUTES  
COMMITTEE OF THE BOARD MEETING  
September 9, 2014**

**PRESENT:** Board of Education: Keith Hardy, Mary Doran, Jean O'Connell, Chue Vue, John Brodrick  
Ms. Carroll arrived at 4:08 p.m. and Ms. Seeba at 4:29 p.m.

Staff: Superintendent Silva, Marie Schrul, Mary Gilbert, Jon Peterson, Jim Engen, Jackie Turner, Jeff Lalla, Andrew Collins, Michelle Walker, Michelle Bierman, Ryan Vernosh, Jean Ronnei, Jackie Allen, Lisa Sayles-Adams, Dan Meseck, Fatima Lawson, Christine Osorio, Theresa Battle, C. Lynch, Sharon Freeman, Patrick Duffy, Kate Wilcox-Harris, Elizabeth Keenan, Efe Agbamu, Lauren Cathey

Other: J. McClure, T. Lonetree

**I. CALL TO ORDER**

The meeting was called to order at 4:02 p.m.

**II. AGENDA**

**A. Review/Update on 2014 Payable 2015 Property Tax Levy**

Staff stated the purpose of the update was to provide general information to the COB on the Pay 15 levy process as the preliminary Minnesota Department of Education calculations would not be ready until September 11, 2014. They then proceeded to describe the levy process.

The State Legislature sets property tax policy, establishes property classes and class rates, determines levels of state aid, sets school formulas, is responsible for underfunded mandates to local governments and levies state business taxes. Taxing jurisdictions determine the levy amount and the county assessor determines market value and assigns the property class.

Major factors affecting property taxes include:

- Whether the property tax levy goes up, down or stays the same.
- Whether there is additional money available to reduce the local tax burden (State aids, local government, county aid, school equalization increase or fiscal disparity distribution.)
- Is the market value of the home changing relative to other homes or compared to other types of property.
- Are there increases to the tax base that are not the result of inflationary or deflationary changes to the values of individual properties (i.e., new construction, property going from exempt to taxable, decertified tax increment financing district, etc.)
- Have there been legislative changes.

Market value trends in St. Paul show the residential market values improving, especially on the East Side. The medium value home shows an 11.1% increase in estimated market value. Medium value commercial property (\$361,200) shows a 2% decrease in estimated market value. Apartment values are up, averaging 7% and the total tax base in Ramsey County is up.

Changes in fiscal disparity distribution from 2014 to 2015 are up 2.2% for Ramsey County, 3.5% for the City of St. Paul and up 3.2% for SPPS.

SPPS levy categories changes for 2015 are:

	<u>Number of Pay 15 Levy Categories</u>	<u>Number of Pay 15 Adjustments to Levy Categories</u>	<u>Total Number of Categories</u>
General Fund	18	13	31
Community Service Fund	5	4	9
Debt Service Fund	1	2	3

The General fund levies are those authorized by the Legislature to fund school programs – based largely on per pupil numbers, some equalized with aid penalties, others based on costs. This also includes the referendum levy.

The Community Service fund has a formula set by the Legislature and includes ECFE, general community education, home visiting program, school age care and disabled adult.

The Debt Service fund includes debt service (principal and interest) on capital bonds, certificates of participation, alternative facilities bonds and abatement adjustments.

Staff described the Pay 15 Levy process calendar with final certification of the Pay 15 levy due to Ramsey County no later than December 31, 2014.

First payment from property tax is received by districts in late spring for 2015-16 school year. The second payment comes in the fall. The Property Tax Recognition Shift was fully repaid in June 2014. Adjustments are made for abatements each year.

Factors influencing the levy for SPPS include:

- Changes in pupil counts
- Legislative changes to formulas and equalization aid
- Pension contribution changes required by law
- Abatements
- Capital bonding, refunding of bonds, abatements, health and safety projects and lease costs.
- Employment changes that drive severance and unemployment levies.

Staff requested the following actions:

- Scheduling of a COB prior to the 9/23 BOE meeting to review figures to prepare for setting the Pay 15 levy ceiling.

**RECOMMENDED MOTION:** Ms. Carroll moved the Committee of the Board schedule COB meetings for both September 16 and September 23, 2014 to begin at 4:30 p.m. for discussion on the levy ceiling. Additionally, the COB recommended that a closed Board of Education meeting be scheduled for September 16 at 5:30 p.m. with official notice to follow. Ms. Seeba seconded the motion.

**The motion passed.**

- That the Board set the Pay 15 levy ceiling at the 9/23 BOE meeting and
- Set a public hearing date for Tuesday, December 2 at 6:00 p.m. (time certain).

**RECOMMENDED MOTION:** Ms. O'Connell moved, seconded by Ms. Carroll that the Committee of the Board recommends the Board of Education set a public hearing date for the levy on Tuesday, December 2 at 6:00 p.m. (time certain).

The motion passed.

**QUESTIONS/DISCUSSION:**

- Explain fiscal disparity please. Response: It is a metro area-wide tax share pool where property rich counties pay in to the disparities fund and property poor counties are beneficiaries of the fund. Its purpose is to even out costs and to provide tax fairness to districts across the metro area.
- Slide 8, – Average Annual Change in Property Taxes 2008-2015. Can you clarify exactly what this is saying? Can a Board member say to someone from the North End that their average annual property tax has gone down 4.6%? Response: This was from data provided by Ramsey County and staff will check on the details and let Board members know.
- Slide 7 – the SPPS fiscal disparity went up 3.2%. Response: Yes, it increased by 3.2% or \$955,740. This is deducted from the levy figure before final calculations on property taxes are made. As such, SPPS could potentially increase its levy by that amount without impacting the net cost to taxpayers.
- With the Green Line, is there any revenue factoring into disparity distribution? Response: It increases property values along the line so that would show up but as far as actual revenue, no there is no impact on the disparity calculations.
- Just to confirm, the disparities percent cannot be used relative to the SPPS percent. What will happen in the coming year? Response: That is correct; there is a one-year lag in the disparities calculation relative to property tax. It is difficult to say what will happen in the coming year as so much depends on what happens in the other counties.

**B. Empowering High School Students to Enroll in Higher Rigor Courses**

The effort to empowering high school students to enroll in higher rigor courses is divided into five steps.

1. **Trend data for ACT and advanced courses.** Staff reviewed the 2013 Achievement & Equity VisionCard figures to remind Board members where gains had occurred.
2. **Framing the problem of disproportionality** (figures are based on Viewpoint Data as of August 27, 2014). Disproportionality is the over-representation of a particular group of people in a particular group or system. Proportionality is being properly related in size, degree or other measurable characteristics corresponding to a group of people.

Data was presented on the various ethnic groups by high school for 2014-15 (T = Percentage of Total School Population; AP = (AP US History or IB History of the Americas) is the percentage of the ethnic group taking the class. All figures are percentages.)

School	Am Indian		Asian		Hispanic		Black		White	
	T	AP	T	AP	T	AP	T	AP	T	AP
Central	1	0	25	23	5	3	33	19	35	55
Como	2	1	30	21	10	8	36	20	23	49
Harding (IB)	3	1	49	61	15	13	25	18	8	8
Highland (IB)	1	0	14	13	18	16	24	9	43	62
Humboldt	2	0	37	28	19	38	36	18	7	18
Johnson	1	0	50	69	11	10	26	7	12	14
Washington	1	0	56	67	12	6	25	18	6	9

Career and Technical Education (CTE) bridges the gap between academics and career. In SPPS, over 7,000 students take CTE courses which are rigorous programs providing students with experiential learning. SPPS needs to leverage and expand CTE offerings.

CTE offers articulated college credit in many CTE courses through agreements with Dunwoody, North Hennepin, St Paul College, etc. The Careers Pathways Academy is located at St. Paul College. Inver Hills provides nursing assistant certification at LEAP and Humboldt along with EMT/First Responder training at Humboldt. Through the National Academy Foundation (NAF) and the Youth Career Connect (YCC) grant, the Academy of Finance at Como has expanded and the Academy of Information Technology has begun at Humboldt. Students may earn college certification while in high school.

CTE provides direct work experience through career seminar and occupational work experience courses in some high schools as well as through internships at such firms as: 3M STEP, Genesys Works, Right Track, Under Construction, Phoenix, the BrandLab and others.

Recognizing the racially predictable pattern in the data is critical in framing the problem of disproportionality in the SPPS educational system. In every instance, African American and Native American students were disproportionately under represented in AP US History and IB History in the Americas.

3. SPPS is working to develop a **roadmap for post-secondary success**. Post-secondary success (achievement of post secondary degree, certification or career training) will be addressed through:
  - Redefining what graduation represents: College eligible ACT score or Accuplacer score, prepared for college, reading and writing and meeting District credit requirements.
  - SPPS will promise all students are prepared for post-secondary success regardless of race, class, disability, gender, sexual orientation, creed and/or class. Post-secondary success indicators will be tied to SSSC 2.0 and the VisionCards for Achievement.
  - Graduation rates will be increase through addressing individual ACT scores; credits earned toward a post-secondary program and well articulated post-secondary plans for all students beginning in 6<sup>th</sup> grade.

SPPS is developing “Keys to PK-14, Post-Secondary Success.” The goal is for all students to be accepted into the post-secondary school or program of their choice without the need for remediation. Several questions need to be answered in order to establish habits for post- secondary success. The roadmap must also incorporate the Courageous Conversations compass and protocol and personalizes learning so that all students may achieve post-secondary success.

4. **Establishing alignment and a culture of post-secondary success**. SPPS has aligned grades 6-14 by linking middle school, high school and the first two years of college. It has increased the rigor and relevance of high school courses through 9-14 alignment and is collaborating with post-secondary institutional partners to align expectations between high school and college. This alignment will reduce the need for remedial coursework in college, align college credit-earning courses offered with the general education requirements of the Minnesota Transfer Curriculum and/or Associates degree at a post-secondary institution and align school counselor’s work to the SPPS Roadmap for Post-Secondary Success.

Establishing a culture of post-secondary success will address the (1) expectation gap by clearly stating, high expectations that all students can and will achieve post-secondary success. It will address the (2) aspiration gap by tapping into students post-secondary hopes and dreams to drive personalized goal setting and one-to-one advising from school counselors and/or mentors. The (3) opportunity gap will be addressed by giving students the skills they need to access opportunities beyond high school and offering them a chance to earn an associate degree for free. The (4) achievement gap will be closed by activating the untapped potential present in the middle of each high school class (the 30<sup>th</sup> to 70<sup>th</sup> percentile).



5. Step 5 addresses **setting goals to systematically increase proportionality**. New college and career metrics will be set based on a seven-year plan (6-14) for increasing overall proportionality at each high school with annual benchmarks for monitoring progress. African American and Native American students will be encouraged to enroll in college level coursework and to successfully earn college credits. Existing opportunities will be maintained for students in the top 30<sup>th</sup> percentile to take college credit-earning courses and existing supports for students in the bottom 30<sup>th</sup> percentile to obtain post-secondary success will be maintained.

Goals will be set to systematically increase proportionality. Acceleration not remediation will be a key mindset for educators, students and families to know and act upon. Students who do not meet college-readiness indicators from standardized assessments will be identified for additional foundation classes and college seminar courses to prepare them for the increased rigor of college credit-earning curriculums. A foundation will be established for students to develop the skills to be successful in their post-secondary careers, whether it is a two-year, four-year college, certificate program, internship or the military.

Additional considerations include:

- A four-year phase in plan at each high school.
- A focus on increasing enrollment in college credit-earning courses for African American and Native American students in the middle of their class.
- A cost saving to the school, the District and the student's family; costs are significantly lower than other programs.
- Finding an institutional post-secondary partner who is willing to flex on the credentialing of high school teachers and has pre-established a culture of concurrent enrollment.
- Automatic enrollment for identified students
- Defining anchor assessments as Explore, Plan and ACT
- Joint development of the syllabus for each course by the District's classroom teach and the collaborating teacher from the institutional post-secondary partner.
- A continued willingness from leaders in the system to take calculated risks to close the four gaps.

QUESTIONS/DISCUSSION:

- It was noted the trades are saying math is still a major issue with students coming in to work in trades.
- Concern was expressed in the goal wording "post secondary school of their choice". It might better be stated "prepared for post secondary program of choice".
- The COB Chair proposed bringing back the last several slides from this item at the upcoming Board meeting for further discussion.
- A Board member stated she was encourage to see career technical education being discussed but was concerned it had not been address in more depth in the presentation. She suggested, as SPPS moves forward it would be beneficial to have a conversation on the choice of words being used in this area to avoid playing down the value for student career paths in this area. There are huge opportunities for kids in the construction trades and SPPS should be creating opportunities to bring this forward on a more equal basis as a career path choice.
- Another Board member suggested the "measures" discussed in the dialogue would also be useful in the slide presentation as a critical measure.
- It was noted it is important to use the right measures (beyond the national norms) so SPPS knows what it is aiming for.
- Relative to college and/or career & technical education. It is frequently suggested this means college for whites and career/tech for colored. The Board would like to be sure SPPS looks at proportionality across racial groups and between college and technical.
- A Board member noted "automatic enrollment" is a very valuable addition to the work
- Concern was expressed relative to the need to match the reality of the outside world to actual opportunities available to students

- A piece that is essential is emphasis on the idea of continual learning, as a high school diploma no longer cuts it. Post secondary learning adds value in finding a job.
- Relative to African American and American Indian students – what does staff hear from students about feeling empowered to take on higher rigor classes? What can be done to help and empower those students who feel they cannot handle the rigor? Response: Kids want to be successful but lack belief that they can accomplish it. SPPS needs a development approach to address that belief gap. Students need to see kids who are being successful, to have role models showing it can be done. As educators it is important not to make assumptions about a student's ability to do the work. There needs to be a student voice in this and students must have role models to help persevere and understand what it takes to succeed.
- Is there something in place to bring back SPPS students with post-secondary connections? Yes.
- The comment was made that this needs to start at 6<sup>th</sup> grade not at 9th with a plan for future educational direction.
- Staff noted SPPS is looking at middle schools differently; Assistant Superintendents are working to create a safety net for students starting to fall behind in middle school. Students will have no choice in doing the work as a Reading & Math Program (RAMP) it being put in place across all K-8 schools for catch up cohorts.
- What is SPPS really doing to support Blacks and American Indians moving forward? Has consideration been given to the best practice of having a cohort for AP and IB for these groups? SPPS needs to consider cohorts beyond those for AVID.

C. Recognition of Partners and/or Outside Organizations

District Action Team groups provided the following recommendations in 2011:

- That the Superintendent must champion the role and importance of partnerships in learner success, demonstrating her support in words, resources and systems.
- SPPS must understand, build and reinforce its infrastructure to create support and expand and align those partnerships.

Previously SPPS had 2,500 partners not aligned to SPPS or the SSSC. Now there are 288 authorized partners, plus funding partnerships that align with SSSC 2.0. Partner support is divided among the six SPPS areas.

SPPS supports its partners by:

- Providing a single point of entry into Office of Family engagement – assistance with operational items, etc.
- Assistance with building facility use, transportation, etc.
- Workshops, training and PD opportunities
- The Partner Bridge publication
- Letters of support for grants
- Connection with the Saint Paul Public Schools Foundation and
- Individual recognition for key milestones.

QUESTIONS/DISCUSSION:

- How does SPPS recognize partners? Response: It runs the gamut from annual luncheons to formal letters of recognition.
- Staff indicated the partners appreciate the efforts made to streamline the partnership process between partners and SPPS
- It was suggested SPPS do whatever it can do to support and continue the partnerships without impacting more time for staff, Board, etc.
- A Board members noted SPPS should want to be aligned with partners other than the authorized partners, it needs to find a balance,
- What are some of things already done to recognize partners? Response: SPPS has not done a lot on a District-wide basis.
- The Board indicated some effort to recognize partners should be made, it is important to keep their support. Maybe just a simple letter of thanks.

- Partner totals reduced from 2,500 down to 288 – what was done with those other than the 288? Response: The 2,500 were offered the opportunity to come in as an authorized partner but many made the decision not to go through the process. In addition, some of the past partnerships required a match to make funding – schools no longer have money to do this. In addition, many of the associations have diminished funds available or are no longer viable.
- Board members stated SPPS needs to ask partners what they want – recognition or not? Perhaps in conjunction with the survey being done. Also, SPPS needs to find ways of having recognitions closer to where service delivery is.
- Staff noted the new partnerships have made it easier for REA to provide data to authorized partners if needed.
- What does SPPS do to measure accountability with partners to ensure they are creating value? Response: Some partners are under data sharing agreements, they have agreed to annual site visits, to complete surveys, to data sharing, etc. Part of the authorized agreement is that they are open to having a conversation if they are not meeting their goals. SPPS does monitor efforts of partners.
- It was suggested SPPS do more recognition from the sites and Board members could, with adequate notice, be there to offer their thank during events.
- Board visits to some of the programs would be good opportunity to provide recognition from the Board.
- A Board member reminded everyone there is a cultural component to this and it will be necessary to maintain those differentiations depending on the organization.
- It was suggested that DELT be a possible contact point to mid-level organizations to provide a look at how SPPS is doing.
- Staff was instructed to add the question “how/when/if they want to be recognized” to the survey.

D. Standing Item: Policy Update – No Update

E. Standing Item: PLTT Update – No Update

F. Standing Item: SSSC 2.0 Update – No Update

G. Work Session

1. Board Check-In

Board members discussed where they are in racial equity work and the need to establish some goals. IDI results were suggested as a retreat topic.

2. General Counsel Search Update

The group reviewed the reporting structure of the position and incorporated an evaluation process for the position during the meetings. The position was posted on 8/25/14. Nine applicants have come in to date and the application process closes on September 12. Initial interviews are scheduled mid-September with two additional interview rounds being scheduled.

3. Fund Balance Work Group Update

The basis for the group's discussion centered on how rating agencies look at fund balances, SPPS policy and the need for the Board to take a more active role in providing guidance during the early budgeting process to establish a fund balance target for each year in order to be clear on use of unrestricted funds.

They additionally discussed use of OPEB funds held in a committed fund balance and how to move that into the Trust (restricted funds) over time.

Staff provided a list of action items for Board consideration with a goal of focusing on increasing SPPS Unassigned Fund Balance to 6% or higher while leaving the current policy in place. Actions included:

- Action to begin shifting Committed Fund Balance for OPEB to the Revocable Trust (\$3 million is currently budgeted for FY 2015)
- Begin FY 16 budget process earlier (preliminary ready by December)
- Inform Board on potential use of fund balance
- Review budget guidelines each year and add notation on fund balance usage.

**MOTION:**                      **Ms. Carroll moved to extend the meeting to 7:45 p.m. Ms. Doran seconded the motion.**

**The motion passed six in favor, 1 opposed (Seeba).**

4. COB Start Times – 2015  
The consensus was to return meeting start time to 4:30 p.m. beginning in January 2015.
5. Finalize Plans for September/October Listening Sessions  
Various Board members committed to attend the Somali Pac meeting on September 26 and the SEAC meeting on October 2.
6. Consideration of Name Change for Listening Sessions  
This item was moved to the October COB meeting.
7. Review of Public Comment Process  
Board members reviewed the public comment process with the consensus being to maintain the current process and priorities along with the 5:30 p.m. start time for public comment.  
  
One additional change was made to the BOE agenda with recognitions being moved from time certain 6:30 to immediately follow the close of public comment.
8. New Microphones for Board Dias  
It was decided this was not a board issue but a Facilities issue.
9. Game Plan for PLTT Updates  
Board input on expectations of what the Board would like to hear in this area are to be sent to the COB chair.
10. Travel Plans and Attendance at October Conferences  
All arrangements have been made for the CGCS and the PEG Summit.
11. BOE Letterhead  
The Board Secretary was instructed to add board member names to the letterhead.

### **III. ADJOURNMENT**

<p><b>MOTION:</b>                      <b>Ms. Doran moved to adjourn the meeting, Ms Seeba seconded the motion.</b></p> <p><b>The motion passed.</b></p>
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The meeting adjourned at 7:49 p.m.

Respectfully submitted,  
Marilyn Polsfuss  
Assistant Clerk

**MEETING MINUTES  
COMMITTEE OF THE BOARD MEETING  
September 16, 2014**

**PRESENT:** Board of Education: Directors Doran, Brodrick, Hardy, O'Connell, Vue, Carroll and Seeba

Staff: Ms. Walker, Ms. Schrul, Mr. Engen, Ms. Gilbert, Mr. Cathey

Other: Ms. McClure, Mr. Lonetree

**I. CALL TO ORDER**

The meeting was called to order at 4:30 p.m.

**II. AGENDA**

**A. Update of 2014 Payable 2015 Property Tax Levy**

All figures in the report are based on Administration's best estimates, using the statutory authorized amounts. MDE is continuing to adjust the SPPS numbers.

Factors impacting the levies are:

- Changes in pupil counts
- Legislative changes to formulas required by law
- Abatements
- Capital bonding, refunding of bonds, abatements and health and safety projects, lease costs
- Employment changes that drive severance and unemployment levies.

Staff reviewed the important dates in the levy process.

The proposed Pay 15 Levy Ceiling is as follows:

	<b>Certified Pay 14</b>	<b>Proposed Ceiling Pay 15 Levy</b>	<b>Difference</b>
General Fund Levy	\$91,272,110	\$96,574,604	\$5,302,494
Community Service Fund	3,457,227	3,435,950	(21,277)
Debt Service Fund	<u>40,327,197</u>	<u>36,396,560</u>	<u>(3,930,637)</u>
Total All Levies	\$135,056,534	\$136,407,114	<b>\$1,350,580</b>
<b>Percent Change</b>			<b>1.0%</b>

In the area of Debt service, last year SPPS did not levy bonds for deferred maintenance but phased this funding into the general fund under "pay as you go." This has resulted in a drop of approximately \$4 million so this is moving in the right direction as anticipated in 2013.

Community Service is relatively stable with only a minor reduction.

The changes in the General Fund are still in flux with a couple figures still being worked on at MDE (Alternative Facilities and Health and Safety numbers). Two factors that have influenced the general fund changes are SPPS is still phasing in the pay as you go and there was a very large change in the TRA levy (pension).

The maximum increase being recommended is a ceiling of \$1,350,580 or 1%.

Staff reviewed the property tax impact of the proposed 1% ceiling. The properties used as examples all had a reduction in the estimated change in school tax. That will hold if market value remains the same. The County did make the adjustments in average median value including fiscal disparities evaluation. If there is a market value increase, the tax amount will increase proportionately.

Staff requested the Board approve the maximum levy ceiling of 1% over Pay 14 and set the Pay 15 levy ceiling at the September 23 Board meeting.

#### QUESTIONS/DISCUSSION:

- Is the entire pay as you go levy included in this? Response: Yes.
- So SPPS is recommending 1%, what is the maximum the State would allow? Response: The \$1.3 million is SPPS best estimate based on actual figures. The maximum could go higher though the State is still calculating numbers and the final will not be available until the end of the month. The 1% is SPPS's best estimate and is what is being recommended. The Alt Facilities Program allows the submission of an approved plan so SPPS could go higher on that. SPPS proposed a two year phase in for the pay as you go. If SPPS wanted to submit, additional money could be approved.
- At this stage, hasn't the Board automatically set at the max? Response: Yes, at this point SPPS has historically set the ceiling at the max but that can be reduced as the process moves forward. The recommendation accounts for what is known currently, pension increases, pay as you go, OPEB obligations, etc. Most of the formulas are based on per pupil calculations and this is the best recommendation based on what is known. SPPS feels it has met statutory obligation and keep levy steady and reasonable.
- We cannot go above this 1% in December? Response: No, the ceiling would be the 1% but SPPS can always go lower.
- Has the Board voted before not knowing what the State ceiling is? Response: Yes.
- Will the State know by Tuesday? Response: That is not likely.
- Have student numbers been taken into account? Response: Yes, they have been considered and carefully scrubbed in order to be as accurate as possible. The way it works is SPPS projects pupil counts, if the projection is high or low the State makes corrections the following year. Those are part of constant adjustments made every year.
- SPPS feels very comfortable with the recommendation of 1% and is confident of its estimates in each levy category.
- 
- Are there other entities impacting this 1%? No, the 1% is just the school tax portion. The City is recommending an increase, the County is recommending a zero percent increase and SPPS 1% increase. On the truth in taxation, our figure and those others will be considered in the calculation for property tax figures. If a house has increased in market value there will be an increase in tax, if it has stayed flat there will be a reduction.
- The increase of 1% what is money used for? Response: The bulk of what SPPS levies for is the general fund that supports the work at the schools. It includes the general education revenue, integration revenue, operating capital revenue and pays for the teachers. There are also some obligations related to OPEB obligations, health and safety and alt facilities revenue (only for deferred maintenance and must be approved by State). Some years there is a re-employment levy, etc. The Community Ed levy covers ECFE, after school enrichment, adult disability and community ed programs. The operating levy covers debt service includes all debt in past, no longer doing alt facilities. SPPS has limited bonding authority from legislature so could do levy for al facilities.
- Where is the Facilities Management Plan (FMP) process now? Response: It will bring its recommendations in the spring. Alt facilities would be included in future levy plans. This levy is for 2016.
- What does average annual change in property taxes mean? Response: Over the seven-year period, these figures were the average. Those districts showing decrease did have the biggest decreases in property values over time. Some neighborhoods went up and/or held market value well and have had increases over time. About 42% of properties had a majority of years with decreases and 52% had an increase over time.

Market value changes or legislative changes drove the majority of changes in property taxes.

- The Board requested some good talking points around the levy – public school financing 101. Tie it to market value and explain what the 1% will be used for.
- It was suggested further explanation of fiscal disparities in relation to levy be included in talking points as well? Response: There is a one-year lag, so this year's disparities is based on last year's calculation so those have been calculated and included in the proposed 1% ceiling.
- If the Board wanted the tax levy to be a zero increase is it reasonable to assume a General Fund increase of \$3.9 million rather than the 5.3? How would that impact planned programming. Does that run into problems with the State? Response: It might impact areas being phased in alternative facilities, health and safety, OPEB, the TRA levy. It would mean running the risk of falling behind in future years. The obligation is there to make payments so the money would have to come from other places.
- The comment was made that St. Paul taxes are out of whack compared to the rest of the metro. The request was made that between now and December the Board would like information on what could be changed to get down to zero without affecting buildings.
- The Board was reminded that as this goes forward at a 1% ceiling that figure could change until final vote in December.
- Staff noted SPPS will have the combined levy increase from the September 29 JPTAC meeting and will provide that presentation to the Board so it has the full picture.
- A further request was made that as staff breaks out what the different funds are for, show how the recommendation reflects the Board's stated priorities to provide long-term benefits and how project conservatively. Response: This is part of the general fund budget and most of the referendum portion is determined by the legislature. SPPS does not have a lot of control. The City and County can levy to meet their needs. The SPPS levy is defined in statute and therefore limited.
- What would need to be done to reach zero increase, what would need to be cut? There is a feeling out there that taxes are always going up.
- Can staff present scenarios if it is feasible to get to zero and what are implications of that?
- Staff noted there are two property tax refund programs for taxpayers – one based on income and one based on percent of increase.
- It was noted the General Ed formula is already set in statute for the year this levy is for. The levy increase is tied to a formula set in statute and which is not set to increase.
- Staff clarified that between the vote in September and December the Board would like information on the impacts of levy increase between zero and 1%.

**MOTION:**                    **Ms. Carroll moved the Committee of the Board recommend the Board of the Education approve the 1% levy ceiling for purposes of discussion at the September 23 Board meeting. Mr. Brodrick seconded the motion.**

**Motion passed.**

### **III. ADJOURNMENT**

**MOTION:**                    **Mr. Brodrick moved the meeting adjourn, seconded by Ms. Carroll.**

**Motion passed.**

The meeting adjourned at 5:24 p.m.

Respectfully Submitted,  
Marilyn Polsfuss  
Assistant Clerk



# ***Strong Schools, Strong Communities Year End Review***

*Board of Education Meeting*

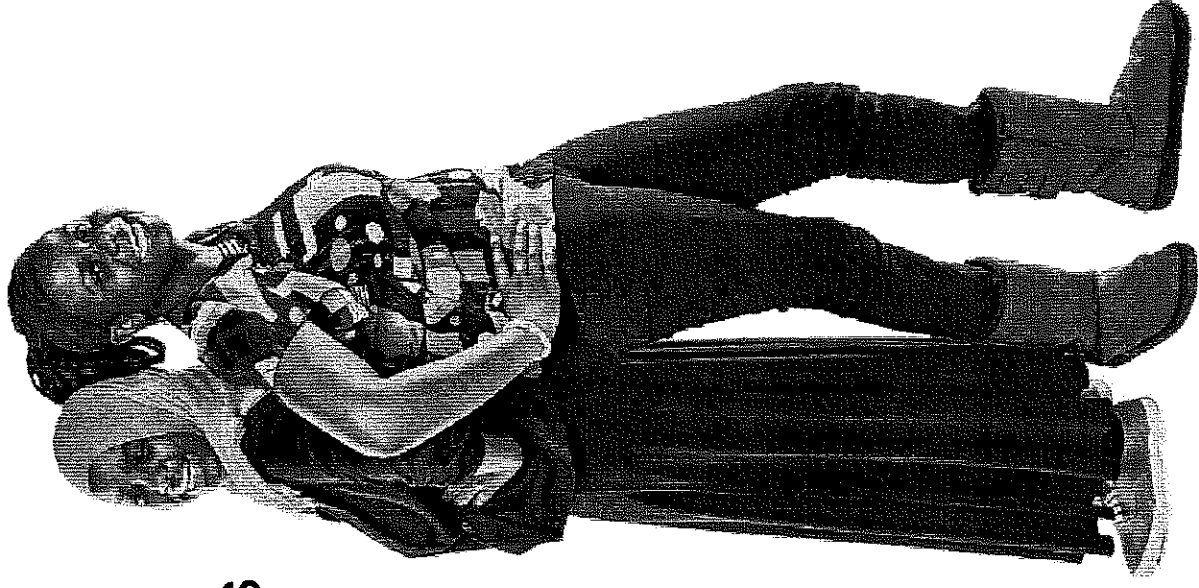
*September 23, 2014*





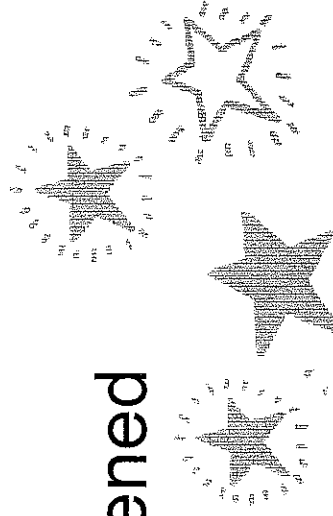
# Purpose

The purpose of this presentation is to update the Board on the implementation and accomplishments of *Strong Schools, Strong Communities* (SSSC) strategic plan.



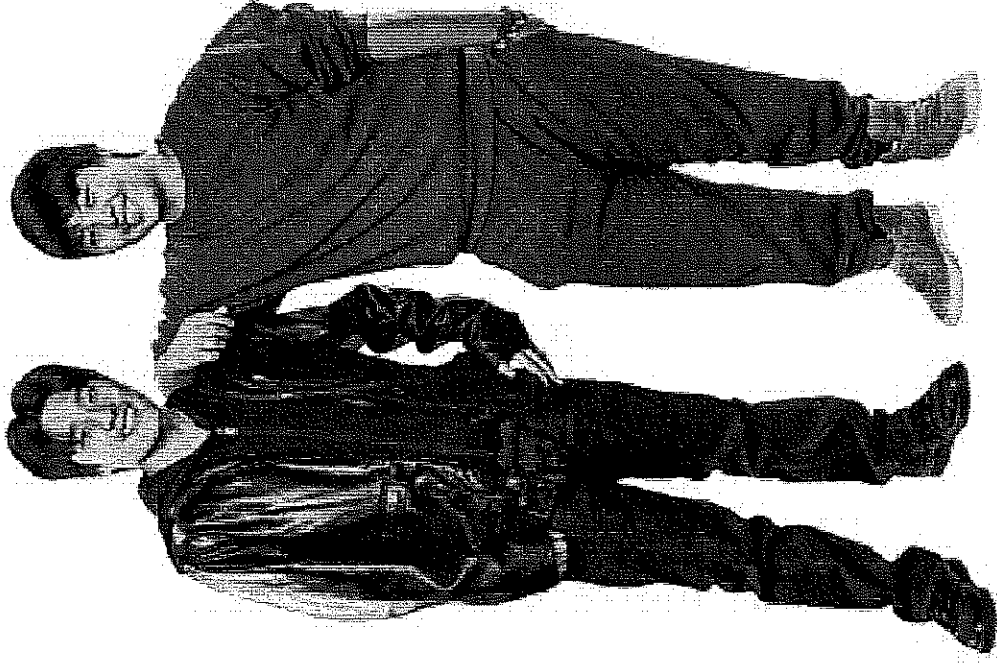
# SSSC Fully Implemented in SY13-14

- Transitioned to Area-based school choice system
  - High schools and 6-12 schools in SY12-13
  - Elementary and middle schools in SY13-14
- Junior highs transitioned to middle schools
- 5 elementary magnet schools transitioned to community schools
- 4 decommissioned buildings reopened



# Impacts of choice system changes

- 14,000 students transitioned to new schools last year
- 40% of students going to school closer to home
  - Walk zone reduced to ½ mile
- Five additional community schools



# Racial Equity

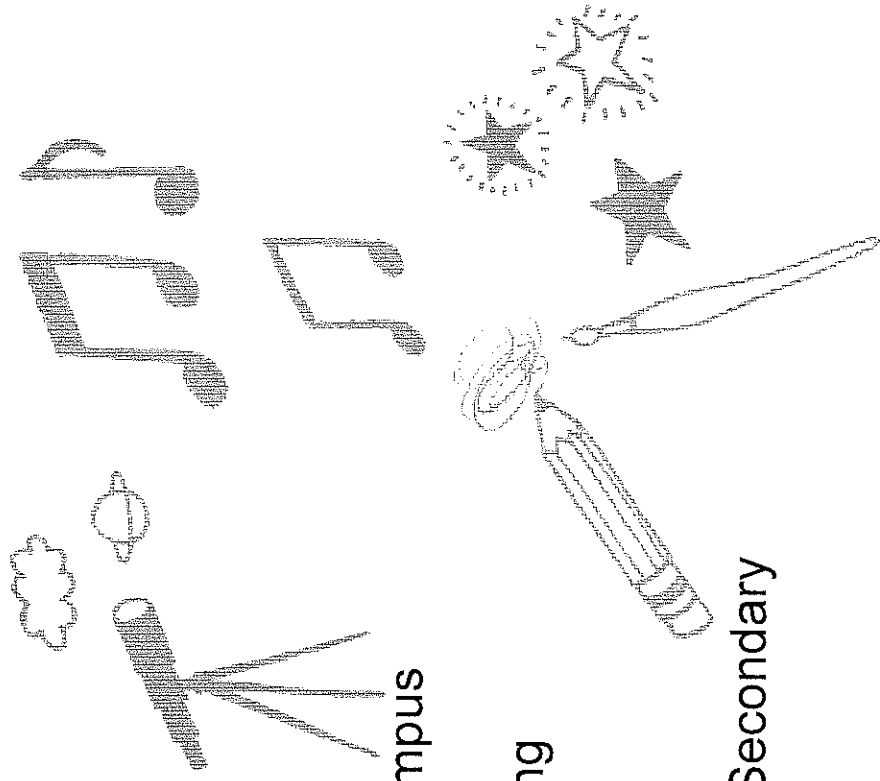
- Racial equity policy was adopted in July 2013
- More than 3,000 employees have received racial equity PD to date
- Solutions In Action
- Culturally responsive teaching
- Continued joint efforts with city and county



# Strength of schools and programs

SSSC led to strengthened options for families

- Access to 14 specialty programs
- Montessori expansions
  - Nokomis now dual campus
  - Parkway Middle School
- Language immersion
  - L'Etoile Du Nord expansion to dual campus
  - Jie Ming Mandarin immersion growing
  - Phalen Lake Hmong immersion growing
- CTE Academies
  - Finance at Como High School
  - Information Technology at Humboldt Secondary



# Aligned Services and Inclusion

- Language Academies and Special Education programs are located in each Area
- Discontinued isolation of students in Learning Centers
  - Students are in inclusion and co-taught classrooms
  - The district is doing better at providing a continuum for the EBD program students
- MTSS vertical teams established



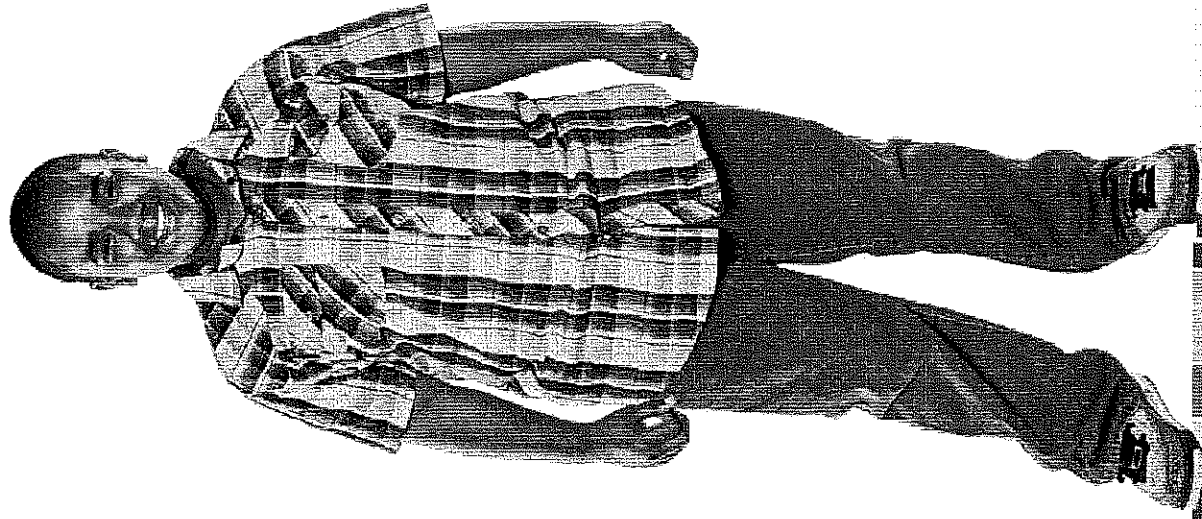
# Middle Schools Established

- Successful Camp 67 orientation program
- Building stronger relationships with students
- Launched ELA Workshop model for grades 6 and 7
- Tools in place to address challenges
  - Solutions in Action
  - The Honoring Project
  - More PD and support for classroom management
  - PBIS



# Reflecting St. Paul

- Second year of Reflecting St. Paul (RSP)
  - 20% set-aside rule at the district's lowest poverty schools
- 92% of RSP seats were filled through school choice lottery
- 238 seats set-aside for RSP
  - 56% reduction from year ago (549 seats)
  - Due to fewer available seats at RSP schools
- DAT reconvened to address this issue

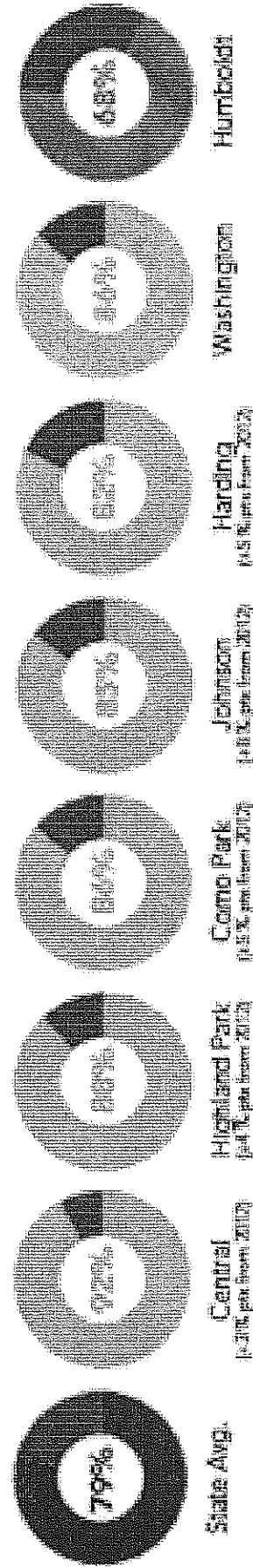




# Graduation Rates are Up!

- 4-year graduation rate is 74% (2013)
- Increased 8 points since 2011
- Almost all high schools are above state average (79%)
- Gap decreasing between white students and students of color

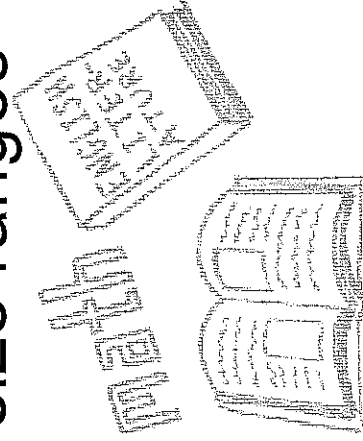
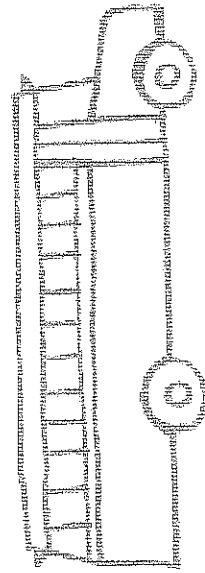
Most SPPS grad rates are equal to or higher than the state average



\* Open World Learning reported less than 20 graduates

# Maintaining Stable Finances

- Referendum funding continuing to support district priorities
- Four straight years without significant budget cuts
- Budgets at schools remain stable
- FY15 budget supports new class size ranges

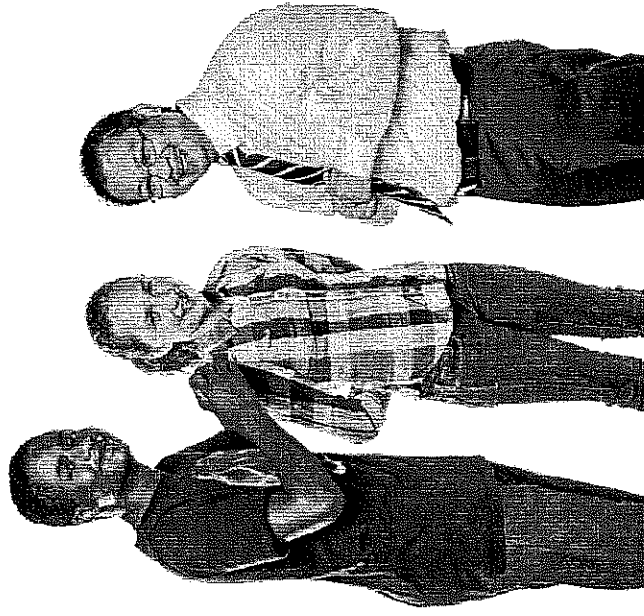
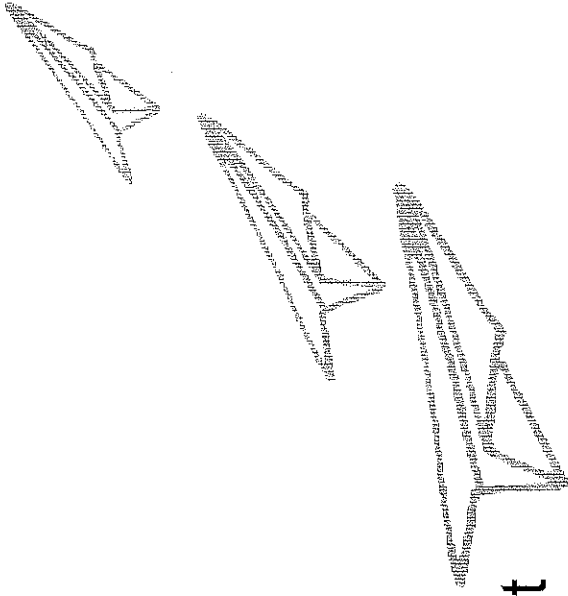


23 SEP 4



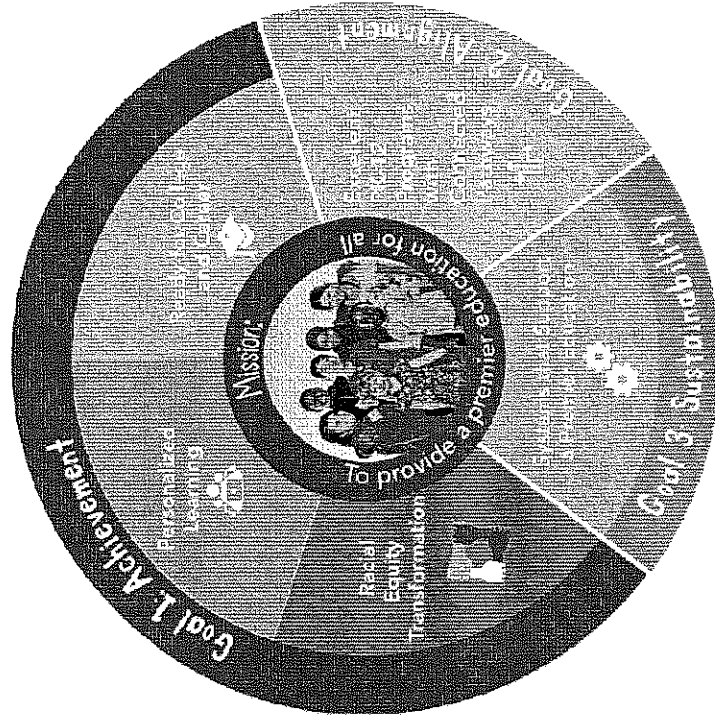
# Continuing Challenges

- Achievement gap
  - Incremental gains seen in proficiency
  - Racial disparities in achievement persist
- Ensuring positive school climate
  - Maintaining high expectations for behavior
  - PBIS supports
  - Solutions in Action



# Developed SSSC 2.0

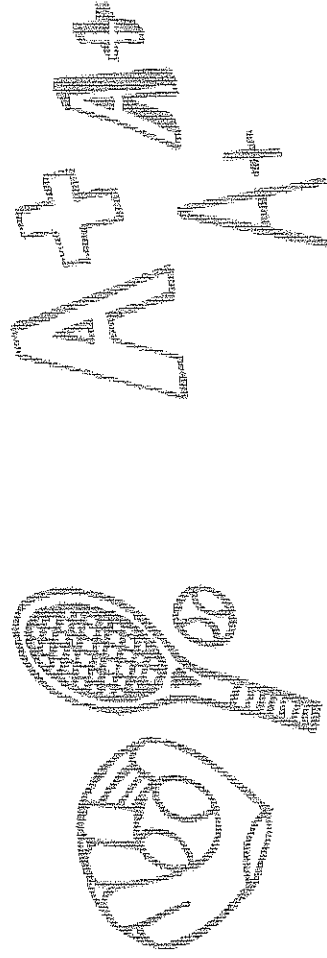
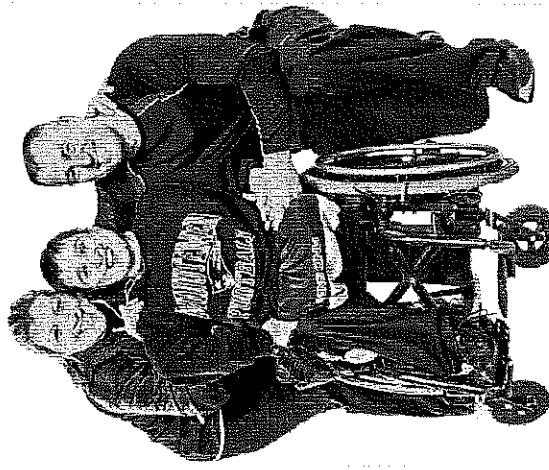
- Board approved SSSC 2.0 in March 2014
- Continuation of goals with five focus areas to support



23 SEPT 4

# SSSC 2.0 Implementation

- Highlights of implementation available online
- Established cross-functional implementation committee
- Developed detailed implementation tracker for accountability
- VisionCards reorganized



23 SEPT 4

Saint Paul  
PUBLIC SCHOOLS

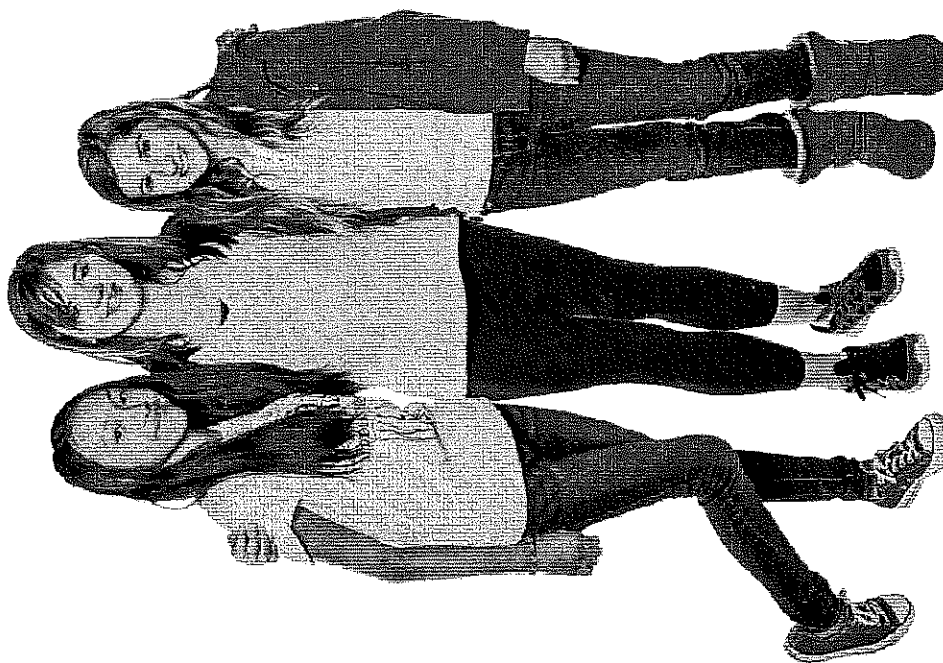
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# Looking Forward



- Continued implementation of SSSC 2.0
- Roll-out of Personalized Learning through 1:1 iPad environment
- Ongoing monitoring and reporting through VisionCards

# Questions?







***Strong Schools, Strong Communities  
for All SPPS Students***

## **VisionCards**

***SSSC 2.0 Monitoring and Reporting System***

*Regular Board of Education Meeting*

9/23/14





# Purpose

The purpose of this presentation is to:

- Provide an overview of the VisionCard process and measures for *Strong Schools, Strong Communities 2.0*.
- Request Board approval of proposed metrics and vision levels.



# Why VisionCards?

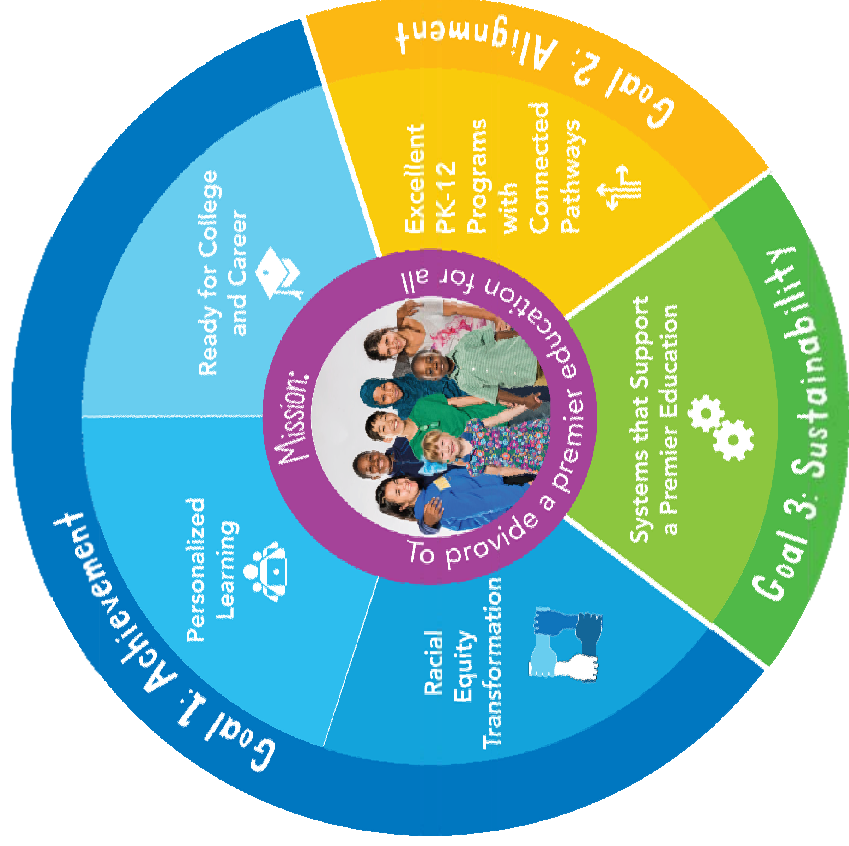
- VisionCards serve several purposes
  - Monitor and report on progress of SSSC 2.0
  - Inform policy review, procedure development, targeted interventions, resource allocation, etc.
- Will be presented at regular Board Meetings (October 2014 – August 2015)

# Vision Card Organization

- Organized by the five focus areas of SSSC 2.0

## Six VisionCards

- Racial Equity
- Personalized Learning
- College and Career
- Programs and Pathways
- Systems
- plus**
- Growth and Proficiency



28 SEP '14

# Timing

Schedule for presentation of VisionCards at BOE meetings  
for SY 14-15

Date	VisionCard Topic
September 23	Overview of measures and timing
October 14	Growth and Proficiency
January 20	Racial Equity
March 17	College and Career
April 21	Programs and Pathways
June 23	Personalized Learning
August	Systems

# VisionCard Levels

## Proposed Labels      Phase One Labels

- Level 1 – Critical      Intervene
- Level 2 – Concern      Concern
- Level 3 – Stable      Baseline
- Level 4 – Progress      Progress
- Level 5 – Vision      Vision



# Growth and Proficiency (October)



ACHIEVEMENT - Growth & Proficiency		
Measures / Metrics	Vision Level	Phase One VisionCard
MCA Growth: % of students made medium or high growth	> 75%	Achievement
ACCESS (total of grades 1-12): % of students making progress towards English proficiency	> 55%	New measure
Mondo: % Meeting spring grade level benchmark for oral language (K-2)	> 90%	Achievement
Mondo: % Meeting spring grade level benchmark for text level (K-2)	> 90%	Achievement
Mondo: Meeting spring grade level benchmark for letter-sound correspondence (K-1)	> 90%	Achievement
MCA+MTAS 3rd Grade: % proficient in Math and Reading	> 75%	Achievement
MCA+MTAS 5th Grade: % proficient in Math, Reading, and Science	> 75%	Achievement
MCA+MTAS 8th Grade: % proficient in Math, Reading, and Science	> 75%	Achievement
MCA+MTAS Math (total grades 3-8, 11): Largest % gap between race/ethnic groups	< 10 percentage pts	Equity
MCA+MTAS reading (total grades 3-8, 10): Largest % gap between race/ethnic groups	< 10 percentage pts	Equity
MCA+MTAS science (total grades 5, 8, HS): Largest % gap between race/ethnic groups	< 10 percentage pts	Equity

# Racial Equity (January)



ACHIEVEMENT - Racial Equity Transformation		
Measures / Metrics	Vision Level	Phase One VisionCard
<b>Leadership</b>		
TDAS: Highest equity ratio	< 2.0	Equity
Special Education Referrals: Highest equity ratio	< 2.0	Equity
Absences (Students with 11+): Highest equity ratio	< 2.0	Equity
Suspensions: Highest equity ratio	< 2.0	Equity
% of Central administrators who have implemented racial equity department-wide	> 90%	Leadership
% of staff participating in racial equity PD - by function, role, departments	> 90%	PD
<b>Teaching &amp; Learning</b>		
% of teachers receiving culturally responsive teaching PD	98%	New measure
% of instructional support staff receiving racial equity foundational PD	98%	New measure
% of schools adopting culturally responsive curriculum	100%	New measure
% of MTSS vertical team members who have received racial equity PD	100%	New measure

# Racial Equity (continued)



ACHIEVEMENT - Racial Equity Transformation		
Measures / Metrics	Vision Level	Phase One VisionCard
<b>Family and Community</b>		
% of Parent Advisory Committees participants who report being better able to navigate school system	> 90%	New measure
Measure on academic results for students of Parent Academy graduates vs. students on non-participants	baseline only	New measure
<b>Recruitment and Retention</b>		
Teacher retention rate - retention for 3 or more years	> 90%	Operational Excellence
Diversity recruiting: % of applicants are persons of color or indigenous (teachers and administrators)	baseline only	New measure
Diversity recruiting: % of interviews are persons of color or indigenous	baseline only	New measure
Diversity recruiting: % of hires are persons of color or indigenous (teachers and administrators)	baseline only	New measure
Diversity recruiting: retention rate for teachers and administrators of color or indigenous	baseline only	New measure
Number of schools with target % or more of new hires	baseline only	New measure



# College and Career (March)



ACHIEVEMENT - Ready for College and Career		
Measures / Metrics	Vision Level	Phase One VisionCard
<b>Courses</b>		
CTE: Number of students participating in out-of-school career programs and internships	1200	New measure
CTE: Proportionality ratio (student group % of those in classes / % of student group in district) by race enrolled in advanced CTE courses	All groups > 0.75	New measure
Advanced courses: Proportionality ratio (student group % of those in classes / % of student group in district) by race enrolled in advanced courses	All groups > 0.75	New measure
Advanced courses: Proportionality ratio (student group % of those passing classes / % of student group in district) by race passing advanced courses	All groups > 0.75	Equity
8th Grade Algebra: % of students who passed Algebra by end of 8th grade	> 80%	
8th Grade Algebra: Largest % gap in passing rates by race/ethnic groups	< 10 % pts	New measure
Middle school: % of students with two or more failed core classes	< 15%	New measure



28 SEP 14

# College and Career (continued)



ACHIEVEMENT - Ready for College and Career		
Measures / Metrics	Vision Level	Phase One VisionCard
<b>Support tools and programs</b>		
Focus on Freshman: % of students with two or more failed core classes	< 15%	New measure
Naviance: % of students completed recommended components for grade level (grades 6 - 12)	> 90%	New measure
AVID: four-year graduation rate for AVID participants	> 80%	New measure
Drop-out prevention: Number of students entering Gateway to College program each year	> 45	New measure
Senior Survey - % feeling supported and encouraged by teachers	> 90%	New measure
<b>Capstone measures</b>		
ACT: Composite Score of 21 or higher	> 75%	Achievement
PLAN: % meeting state target	Baseline only	New measure
PSAT: Proportionality ratio (% taking test / % of student group in district) by race taking PSAT exam	All groups > 0.75	New measure
Graduation: four-year cohort graduation rate	> 80%	Achievement
Graduation: Largest % gap in four-year cohort rate between race/ethnic groups	< 10 percentage pts	Equity



28 SEP 14



# Programs and Pathways (April)

ALIGNMENT - Excellent PK-12 Programs with Connected			
Measures / Metrics	Vision Level	Phase One VisionCard	
<b>School readiness</b>			
Number of St. Paul daycare providers using SPPS training and curriculum	Baseline only	New measure	
Early childhood readiness screen: Proportionality ratio by race (% of child group screened / % of student group in K-12)	Baseline only	New measure	
ECFE participation: Proportionality ratio by race (% group in ECFE / % of student group in K-12 in district)	All groups > 0.75	Partnership	
<b>School Choice</b>			
On-time Kindergarten applications as % of total projected seats (not including Pre-K students continuing to K)	> 70%	Partnership	
% Students that are awarded first or second choice school (KG and grades 1-12)	> 85%	New measure	





# Programs and Pathways (Cont.)

ALIGNMENT - Excellent PK-12 Programs with Connected		
Measures / Metrics	Vision Level	Phase One VisionCard
<b>Continued Enrollment and Engagement</b>		
% students staying enrolled in SPPS across transition grades (PreK to K, 5 <sup>th</sup> to 6 <sup>th</sup> grade, 8 <sup>th</sup> to 9 <sup>th</sup> grade)	> 88%	Resources and Ops Excellence
% students staying enrolled in community or specialized program pathway across transition grades (5 <sup>th</sup> to 6 <sup>th</sup> grade, 8 <sup>th</sup> to 9 <sup>th</sup> grade)	> 70%	New measure
Alternative Education: attendance rate of students enrolled in S Term	> 80%	New measure
Alternative Education: attendance rate of students enrolled in Extended Day Learning (EDL)	> 80%	New measure
Exit interview measure: Number of interviews conducted	Baseline only	New measure
Exit interview measure: TBD measure based on baseline data collected	2016 measure	New measure
% of student involved in out-of-school activities	Baseline only	New measure



28 SEP 14

# Personalized Learning (June)



ACHIEVEMENT - Personalized Learning		
Measures	Vision Level	Phase One VisionCard
<b>Tools</b>		
% of PreK-12 students who have 1:1 iPad access during school hours	> 90%	New measure
% students (K-12) that report using their iPad for educational purposes in at least one subject area at least once a week	> 90%	New measure
% students in grades 3 - 12 who report using their iPad for educational purposes outside of the school day at least once a week	> 90%	New measure
Number of times per month network capacity exceeds 80% of available bandwidth for one hour or more	baseline only	New measure
<b>Capacity Building</b>		
% of school-based instructional staff who have completed the 3 PL Essentials modules	> 90%	New measure
% instructional staff (school and district) who have completed the "Establishing Personalized Learning through a 1:1 iPad environment" course	> 90%	New measure
% of instructional staff who report they are confident in their skills and abilities to integrate technology into teaching and learning	> 80%	New measure
% of teachers who report having integrated each level of SAMR into their teaching	baseline only	New measure

# Personalized Learning (Cont.)



ACHIEVEMENT - Personalized Learning			
Measures		Vision Level	Phase One VisionCard
<b>Teaching and Learning</b>			
% who report students are able to make decisions about <b>what</b> they learn (students and teachers)		baseline only	New measure
% who report students are able to make decisions about <b>how</b> they learn (students and teachers)		baseline only	New measure
% who report students are able to pursue interests and learning opportunities that are racially and culturally relevant (students and teachers)		baseline only	New measure
% of teachers who report they utilize student work to plan and modify instruction.		baseline only	New measure

# Systems (August)



SUSTAINABILITY - Systems the Support a Premier Education		
Measures / Metrics	Vision Level	Phase One VisionCard
<b>Leadership</b>		
% of Central Administrators with a current completed annual evaluation	> 97%	Leadership
% of Central Administrators rated at or above standard on last evaluation	> 90%	Leadership
% of Principals with a current completed annual evaluation	> 97%	Leadership
% of Principals rated at or above standard on last evaluation	> 90%	Leadership
% of tenured Principals with a completed evaluation proficient or better in each of the four performance expectations	> 90%	Leadership
% of Assistant Principals with a current completed annual evaluation	> 97%	Leadership
% of Assistant Principals rated at or above standard on last evaluation	> 90%	Leadership
<b>Professional Development</b>		
PAR: % of current probationary teachers who have been supported through PAR	> 90%	Professional Development
MTSS: % of MTSS team time spend on PD in MMR Focus and Priority schools	TBD	New measure
PBIS: % of schools at full implementation of PBIS strategies	100%	New measure
TDE: % of teachers who report The components of TD&E support their growth as a professional in SPPS	Baseline only	New measure



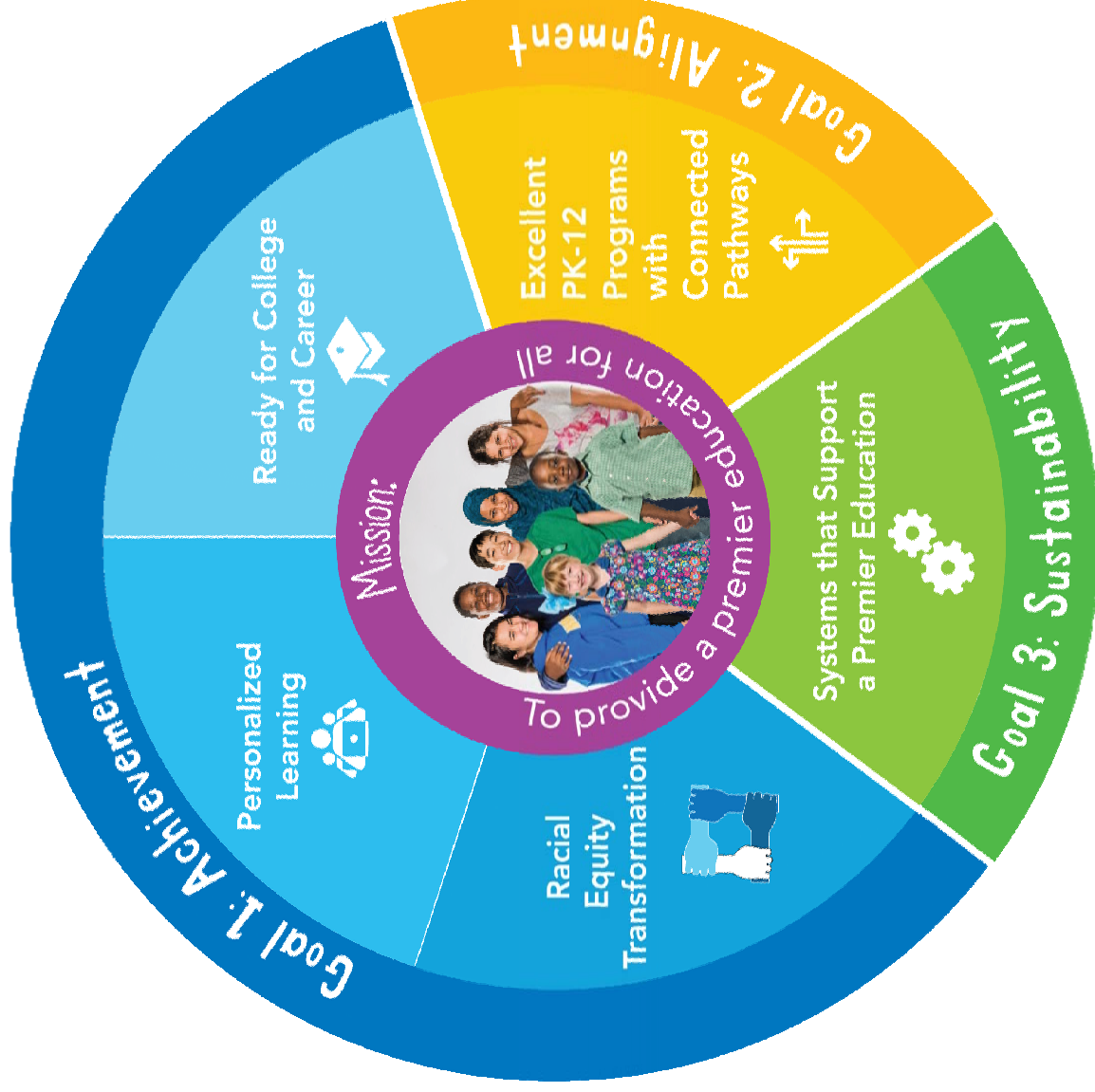


# Systems (Continued)

SUSTAINABILITY - Systems the Support a Premier Education		
Measures / Metrics	Vision Level	Phase One VisionCard
<b>Operational Excellence</b>		
% students participating in SPPS breakfast program	> 58%	Resources and Ops Excellence
% students participating in SPPS lunch program	> 78%	Resources and Ops Excellence
% of after-school snack programs converted to supper program	> 50%	New measure
% of on-time arrival at first bus stop of day	> 98%	New measure
% of IT service desk tickets resolved within 24 hours	> 40%	New measure
% recycling rate (by weight)	> 60%	New measure
% energy use reduced	> 5%	New measure
% of school administrators receiving annual emergency preparedness training	> 95%	New measure
% of unassigned general fund balance	> 5%	Resources and Ops Excellence
% of vendor payments made within 35 days	> 90%	New measure



# Questions?



# Personalized Learning and iPad Update

Board of Education; September 23, 2014

**Idrissa Davis**

Deputy Chief of Technology Services

**Hans Ott**

Director of Office of Teaching and Learning

**Kate Wilcox-Harris**

Assistant Superintendent for  
Personalized Learning



# Agenda

- Project Management Overview
- Technology/Infrastructure
- iPads for Students Events
  - Apple IDs for Students
- Professional Development
- Sustainable Technology Ecosystem
- Apple lease agreement update



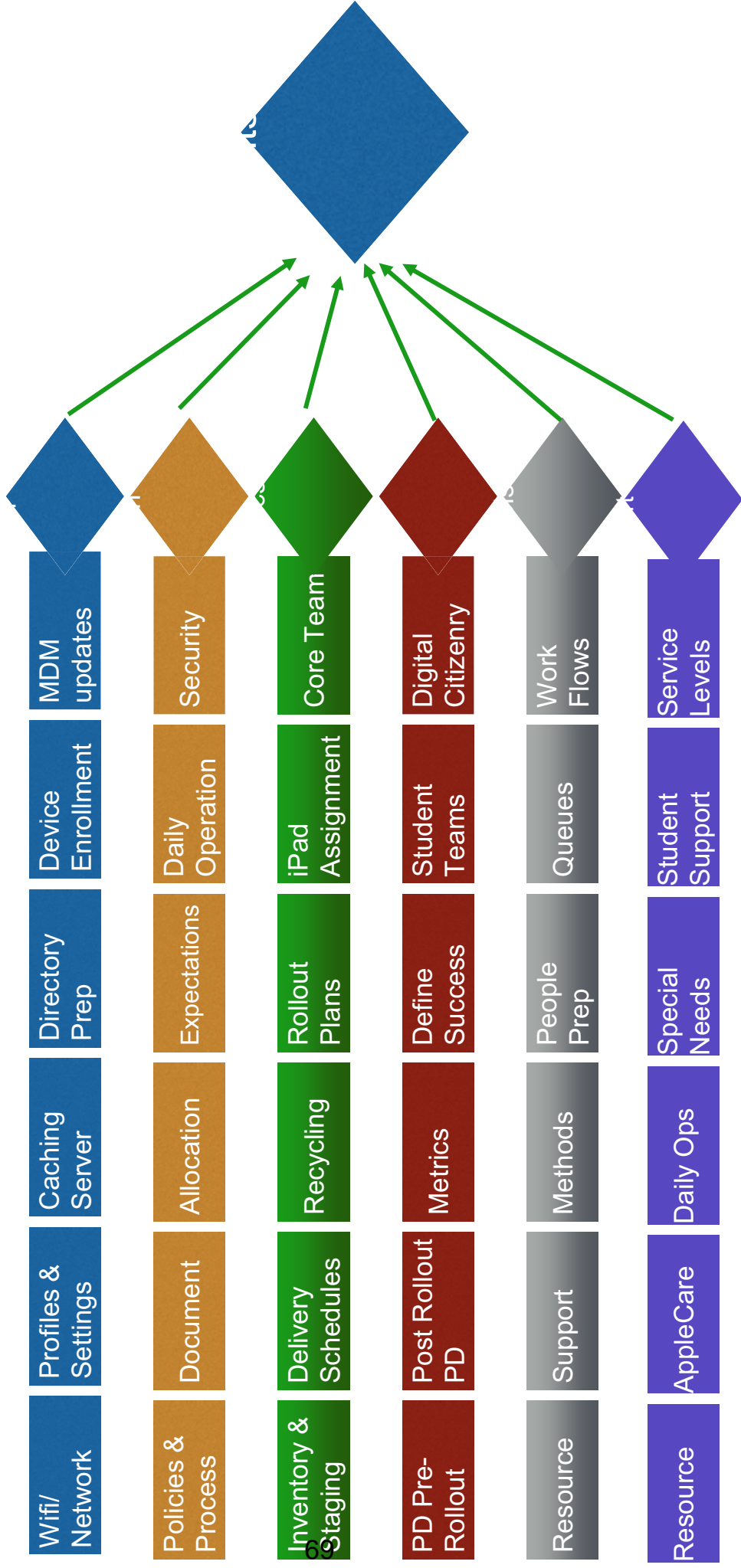
# Personalized Learning and Racial Equity

## Personalized Learning Mission:

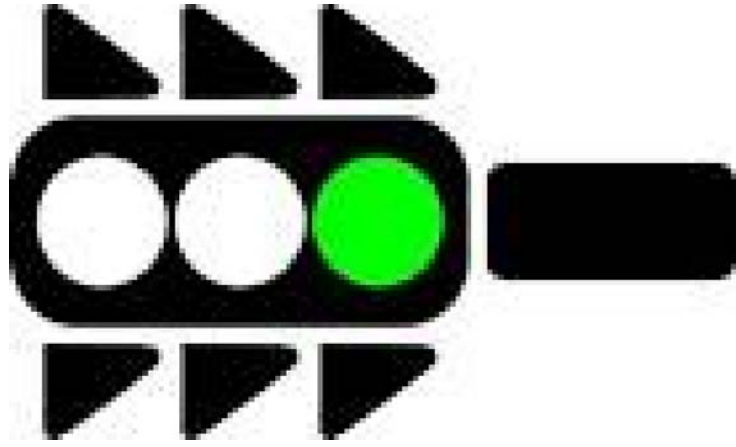
Transform the teaching and learning experience at Saint Paul Public Schools to be **student-centered, customizable** and **technology-enriched** in order to meet the diverse needs of all students.



# Project Management Overview



# Project Status - Green





# Technology/Infrastructure

- Adding more wireless as needed
- Caching server installation well underway
- In process of expanding capacity of Mobile Device Management (MDM) to ensure high availability
- Rollout strategy for new operating system (iOS8)

# iPads for Students Events

- School schedule for week of student iPad finalized
- Working with schools to create a personalized event plan
- “iPad Schoolkit” addresses:
  - Communicating with families, students and staff
  - Event logistics, e.g., stations and tasks
  - iPad storage and delivery
  - Staffing evening events
  - Apple ID process for students



# iPads for Students Events

- Events modeled on successful teacher iPad handouts
- Two pilot sites going first to refine process (Parkway; Eastern Heights)
- Family supports:
  - Childcare
  - Transportation
  - Interpreters
  - Snacks



# Preparing for iPad Student Events: Apple IDs

- **Personal, unique student account** to tailor iPad to learning needs
- **Easy access** -- anywhere, anytime -- and backup of materials, homework, projects, etc.
- **13 and over** can create their own
- **NO credit card needed**



# Preparing for iPad Student Events: Apple IDs

- **Under 13, parent approval needed via email to set up Apple ID**
- **Federal law: Children's Online Privacy Protection Act (COPPA)**
- **Elementary schools will take the longest, will get iPads last; high schools 1st, middle 2nd**



# Apple IDs - Gathering Parent Emails

- Establish **Apple ID** accounts **prior** to **iPad** event
- Looking into **easiest solution** for parents
- Otherwise need to confirm/collect as many parent **emails prior to rollout**; logistics and plan in place



# Genius Squad


- Student tech support teams
- Organized and supervised by Tech Integration TOSA at sites
- Organized and supervised by Lee Vang at district-level
- OPL provides organizational assistance and district vision





bradwell + iPads =

love



02:00

HD

# Professional Development

## “Establishing a 1:1 Environment” Course:

- Training over 100 specialists and coaches
- Teachers (1,800): 84 sections; Sept. 22-Nov. 7
- 40 session choices for 6-12
- Feedback highly positive:  
96% agree training was relevant



# “Establishing a 1:1 Environment”

## 1. Instructional Context: the *Why*

- Equity for all students
- Multiple ways to access info, share ideas
- Relevant content and skills-- engaged learners
- Access to current technology-- prepared for future careers

## 2. Classroom Management

- Introduction to iPad Student Handbook
- Considerations for routines
- Examples of practice, useful tips





# “Establishing a 1:1 Environment”

## 3. Digital Citizenship

Recommended lessons for each grade level:

- Internet best practice
- Copyright



# Sustainable Technology Ecosystem

Why a single ecosystem:

- Compatibility with same devices
- Support streamlined
- Reduced maintenance
- Cost savings
- Educational experience



# Apple lease agreement update

- Providing iPads and updated MacBooks to Year 2 teachers earlier (spring 2015)
- Begin addressing classroom display needs
  - Apple credits to buy dongles
- New lease in spring 2015, begin ordering process for Year 2 student iPads



# Sustainable Technology Ecosystem

## Old equipment:

- Shelf life usually corresponds with warranty (3 yrs.)
- 2+ years; take the new device
- Existing devices redistributed to EAs/TAs

# Lease Numbers

Two schedules that amend the previous master lease agreement

	Schedule 4	Schedule 5
<b>Equipment</b>	950 MacBook Pros 2400 Adapters	2000 iPads 2182 Adapters
<b>Yearly Payment</b>	\$488,630/4 years	\$576,170/3 years

# Questions

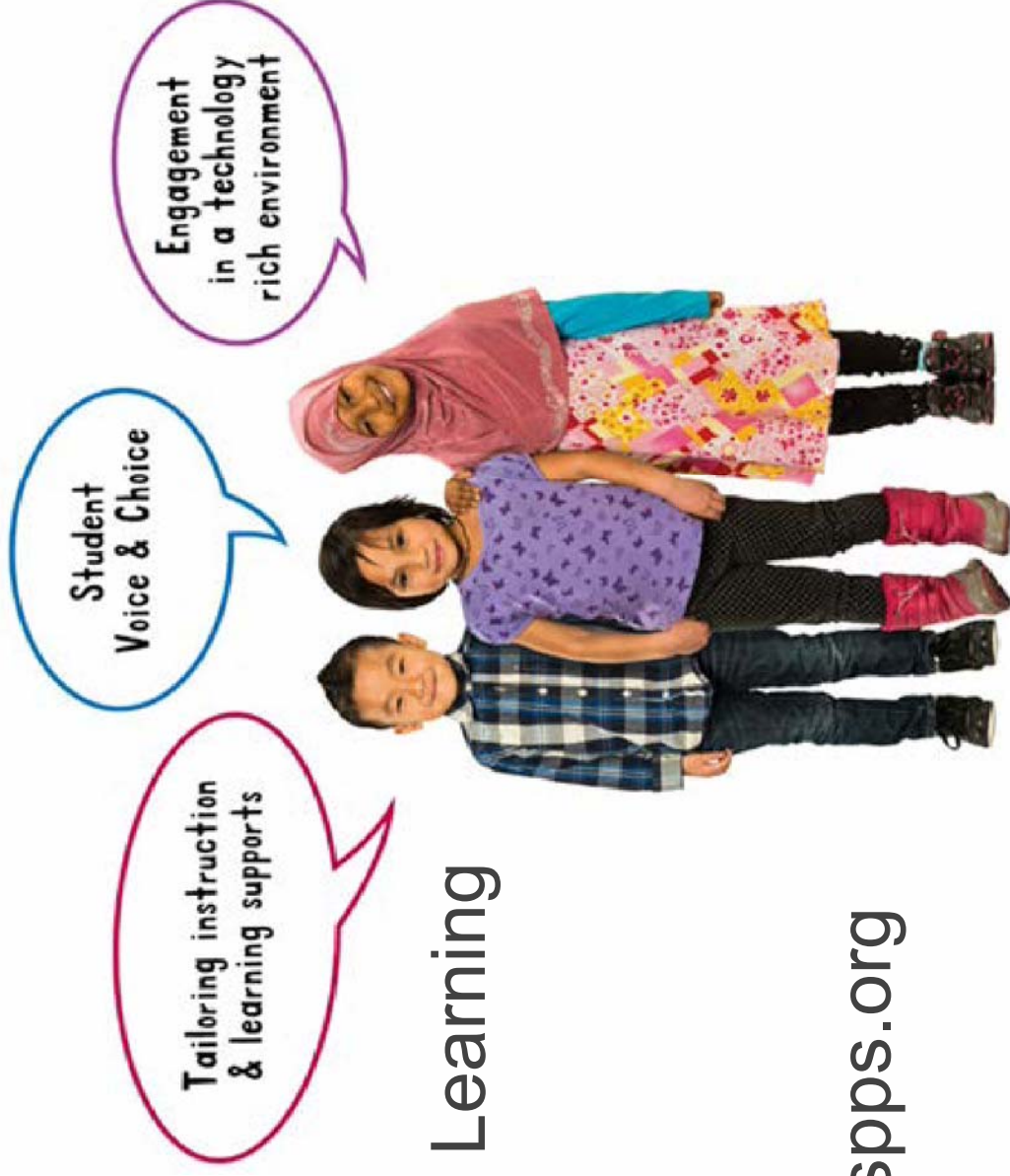
Office of Personalized Learning

657-744-7107

[pl@spps.org](mailto:pl@spps.org)

[personalizedlearning.spps.org](http://personalizedlearning.spps.org)

[twitter.com/spps\\_pl](https://twitter.com/spps_pl)





# Proposed Pay15 Levy

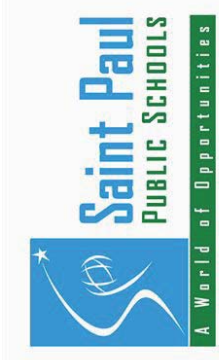
Marie Schrul

September 23, 2014



# Purpose

To set the Pay15 maximum levy ceiling







# Agenda

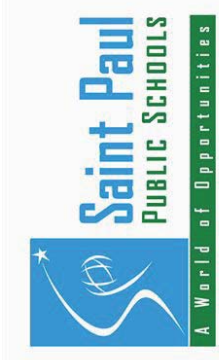
- Planning Assumptions
- Levy Basics
- Factors Impacting Levies
- Levy Process/Calendar
- Proposed Pay15 Levy Ceiling
- Property Tax Impact
- Requested Actions
- Questions



# Planning Assumptions

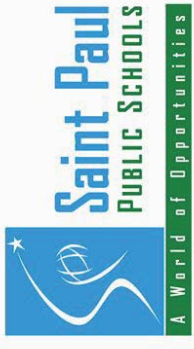
(staff estimate)

- All figures in this report are based on Administration's best estimates, using the statutory authorized amounts
- MDE continues to make adjustments to the SPPS numbers





# The Basics



- School levy authority is established by law
- School budgets are a combination of state, federal and local funding, including voter approved referenda
- Pay 15 levy helps fund the 2015-2016 school year
- State law requires boards to adopt budget by June 30, 2015

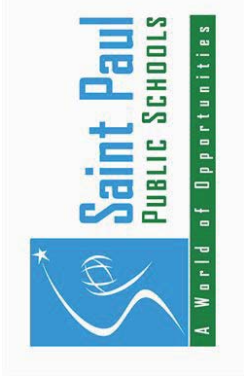


# What Does the Levy Fund?

- A portion of expenses to operate all school programs from ECFE to ABE, including teachers, paraprofessionals, insurance and utilities
- Additional pension contributions, OPEB, severance and reemployment costs.
- Maintenance and improvements of school facilities



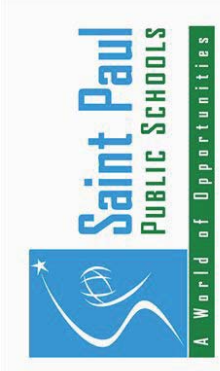
# Factors Impacting Levies



- Changes in pupil counts
- Legislative changes to formulas and equalization aid
- Pension contribution changes required by law
- Capital bonding, refunding of bonds, abatements, and health and safety projects, lease costs
- Employment changes that drive severance and unemployment levies
- Abatements, TIF Changes and Fiscal Disparities



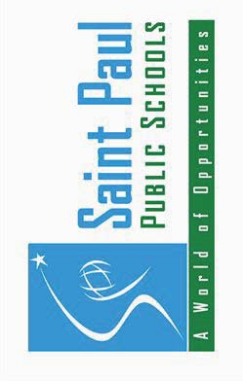
# Pay 15 Levy Process



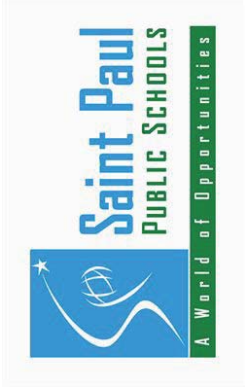
Date	Action
✓ September 9	COB discusses Pay15 levy
✓ September 11	MDE provides preliminary calculations
✓ September 16	COB discusses Pay15 levy calculations
September 23	BOE sets ceiling for Pay15 levy
September 29	JPTAC (Joint Property Tax Advisory Committee) adopts joint levy
September 30	SPPS provides Pay15 levy ceiling data to Ramsey County and MDE
October 1 – November 15	Ramsey County calculates taxes and prepares tax statements
November 17 (approximately)	Ramsey County mails tax statements
December 2	SPPS holds public hearing
December 16	BOE certifies Pay15 levy
December 31	SPPS certifies Pay15 levy to Ramsey County



# Proposed Pay15 Levy Ceiling



	Certified Pay14	Proposed Ceiling Pay15 Levy	Difference
General Fund Levy	\$91,272,110	\$96,574,604	\$5,302,494
Community Service Levy	\$3,457,227	\$3,435,950	(\$21,277)
Debt Service Levy	\$40,327,197	\$36,396,560	(\$3,930,637)
<b>Total – All Levies</b>	<b>\$135,056,534</b>	<b>\$136,407,114</b>	<b>\$1,350,580</b>
<b>Percent Change</b>			<b>1.0%</b>



# Property Tax Impact Proposed 1% Ceiling

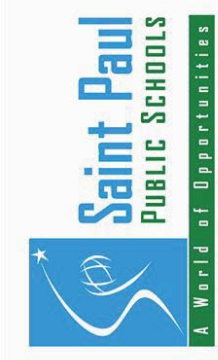
Home Estimated Market Value	Pay 2014 ISD 625 Property Taxes	Estimated Pay 2015 ISD 625 Property Taxes	Estimated Change in School Tax
75,000	312.81	296.01	(16.80)
100,000	472.19	444.60	(27.59)
145,000 [median]	762.63	715.29	(47.34)
200,000	1,118.13	1,046.60	(71.53)
300,000	1,764.07	1,648.60	(115.47)
400,000	2,410.01	2,250.6	(159.41)
500,000	3,019.52	2,819.60	(199.92)

This information is prepared by Ramsey County, Property Records and Revenue





# Requested Actions



Approve maximum levy ceiling of 1% over Pay14

Set hearing date for Tuesday, December 2, 2014  
at 6:00 pm at 360 Colborne



# Questions

**HUMAN RESOURCE TRANSACTIONS**  
(August 1, 2014 through August 31, 2014)  
**September 23, 2014**

**NEW APPOINTMENT**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Pay Rate</u></b>	<b><u>Location</u></b>
Turner, K. O.	Assistant Principal	08/04/2014	\$57.58	Hazel Park Preparatory
Loddigs-Werlinger, T.	Central Administrator	08/26/2014	\$43.31	Colborne Admin Offices
Amaya, V. C.	Classroom Teacher	08/18/2014	\$30.19	Riverview School
Amstutz, M.	Classroom Teacher	08/25/2014	\$47.87	The Heights Community School
Anderson, L. M.	Classroom Teacher	08/25/2014	\$27.34	Expo for Excellence
Armstrong, K. R.	Classroom Teacher	08/25/2014	\$35.30	Obama Service Learning
Barron, M. J.	Classroom Teacher	08/25/2014	\$43.17	Boys Totem Town
Bercaw, E. A.	Classroom Teacher	08/25/2014	\$32.43	Mississippi Creative Arts
Blehm, D. J.	Classroom Teacher	08/25/2014	\$25.61	Nokomis Montessori North
Burke, T. M.	Classroom Teacher	08/25/2014	\$34.48	Groveland Park
Cahill, M. T.	Classroom Teacher	08/18/2014	\$30.19	Plato Admin Offices
Campbell, N. N.	Classroom Teacher	08/25/2014	\$27.34	Farnsworth Aerospace Upper
Carlson, M. E.	Classroom Teacher	08/25/2014	\$29.02	Benjamin Mays/Museum
Cohen, R. M.	Classroom Teacher	08/25/2014	\$47.70	Como Park Senior High
Connelly, P. F.	Classroom Teacher	08/25/2014	\$29.75	American Indian Magnet
Cullen, A. K.	Classroom Teacher	08/25/2014	\$30.00	Crossroads Montessori
Davies, K. B.	Classroom Teacher	08/25/2014	\$44.87	Hazel Park Preparatory
Dawolo Towns, L. T.	Classroom Teacher	08/25/2014	\$25.61	Linwood Monroe Arts Upper
Deignan, P. C.	Classroom Teacher	08/25/2014	\$32.67	Hazel Park Preparatory
Dickerman, A. E.	Classroom Teacher	08/25/2014	\$33.63	Highwood Hills
Draayer, S. L.	Classroom Teacher	08/25/2014	\$25.61	Mississippi Creative Arts
Duffin, J.	Classroom Teacher	08/18/2014	\$34.58	Homecroft Building
Ederer, C. M.	Classroom Teacher	08/25/2014	\$48.81	ALC Elementary Program
Feneis, J. T.	Classroom Teacher	08/25/2014	\$25.61	Hazel Park Preparatory
Ferber, C. R.	Classroom Teacher	08/25/2014	\$47.15	Nokomis Montessori North
Ferderer, A. P.	Classroom Teacher	08/28/2014	\$25.61	Harding Senior High

**HUMAN RESOURCE TRANSACTIONS**  
**September 23, 2014**

**NEW APPOINTMENT**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Freeman, G. S.	Classroom Teacher	08/23/2014	\$25.61	JJ Hill Montessori
Fryman, A. D.	Classroom Teacher	08/25/2014	\$25.61	Daytons Bluff
Gernand, A. K.	Classroom Teacher	08/25/2014	\$32.43	Capitol Hill Magnet
Gilles, B.	Classroom Teacher	08/25/2014	\$34.37	1780 W. 7th Street
Gustison, H. W.	Classroom Teacher	08/25/2014	\$28.52	Open World Learning Community
Haefemeyer, C. M.	Classroom Teacher	08/25/2014	\$31.96	Humboldt Secondary
Hagberg, M. R.	Classroom Teacher	08/25/2014	\$27.45	Crossroads Montessori
Hamilton, E.	Classroom Teacher	08/25/2014	\$44.87	Washington Tech Secondary
Haukom, K. M.	Classroom Teacher	08/25/2014	\$25.61	Farnsworth Aerospace Upper
Herman, B. L.	Classroom Teacher	08/18/2014	\$29.58	Daytons Bluff
Johnson, K. E.	Classroom Teacher	08/25/2014	\$27.15	Obama Service Learning
Kaliszewski, J.	Classroom Teacher	08/25/2014	\$26.44	Agape High school (ALC)
Knox, B. W.	Classroom Teacher	08/25/2014	\$30.18	Central Senior High
Kostuch, N.	Classroom Teacher	08/18/2014	\$48.62	Homecroft Building
Kreger Dale, A. M.	Classroom Teacher	08/25/2014	\$25.61	Linwood Monroe Arts Upper
Kujawa, M. N.	Classroom Teacher	08/25/2014	\$25.61	Battle Creek Elementary
Larson, K. E.	Classroom Teacher	08/25/2014	\$25.96	Highwood Hills
Liberatore, D.	Classroom Teacher	08/25/2014	\$31.96	Open World Learning Community
Lincoln, D. A.	Classroom Teacher	08/25/2014	\$25.61	Hazel Park Preparatory
Longway, K. A.	Classroom Teacher	08/18/2014	\$47.15	Homecroft Building
Lopez, D.	Classroom Teacher	08/25/2014	\$38.03	Riverview School
Lundgren, D. L.	Classroom Teacher	08/25/2014	\$45.57	Jackson Preparatory
Lynch, C. M.	Classroom Teacher	08/25/2014	\$32.95	Linwood Monroe Arts Upper
Maas, M. D.	Classroom Teacher	08/25/2014	\$42.13	Ramsey Middle School
MacGregor Farris, J.	Classroom Teacher	08/25/2014	\$36.91	Chelsea Heights

**HUMAN RESOURCE TRANSACTIONS**  
**September 23, 2014**

**NEW APPOINTMENT**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Pay Rate</u></b>	<b><u>Location</u></b>
Mang, P. R.	Classroom Teacher	08/25/2014	\$47.70	L'Etoile du Nord Upper
Manthis, S. T.	Classroom Teacher	08/25/2014	\$44.87	Highland Park Senior
Manz, G. M.	Classroom Teacher	08/25/2014	\$25.61	Highwood Hills
Markfort, T. L.	Classroom Teacher	08/25/2014	\$26.51	Farnsworth Aerospace Upper
Mayer, S. C.	Classroom Teacher	08/25/2014	\$37.44	Linwood Monroe Arts Upper
McCarthy, K. M.	Classroom Teacher	08/18/2014	\$28.45	Mississippi Creative Arts
McCully, K. J.	Classroom Teacher	08/25/2014	\$45.57	Murray Middle School
McIntyre, N. P.	Classroom Teacher	08/25/2014	\$25.61	Highland Park Middle
Midtling, J. C.	Classroom Teacher	08/25/2014	\$25.96	Linwood Monroe Arts Upper
Miller, S.	Classroom Teacher	09/05/2014	\$25.61	Murray Middle School
Misukanis, A. M.	Classroom Teacher	08/25/2014	\$27.78	Daytons Bluff
Murphy, K. L.	Classroom Teacher	08/23/2014	\$25.61	Farnsworth Aerospace Upper
Neibauer, N.	Classroom Teacher	08/25/2014	\$32.43	Humboldt Secondary
Nelson, M. B.	Classroom Teacher	08/25/2014	\$28.52	Linwood Monroe Arts Upper
Novak, K. R.	Classroom Teacher	08/23/2014	\$28.88	Murray Middle School
Rabelhofer, L. W.	Classroom Teacher	08/25/2014	\$28.52	Humboldt Secondary
Reger, J. P.	Classroom Teacher	08/25/2014	\$28.52	Murray Middle School
Rhone, A.	Classroom Teacher	08/18/2014	\$25.46	Linwood Monroe Arts Upper
Richards, M. T.	Classroom Teacher	08/25/2014	\$27.15	Farnsworth Aerospace Upper
Richardson, A. O.	Classroom Teacher	08/25/2014	\$25.61	Parkway Montessori & Comm Middle
Sampson, A.	Classroom Teacher	08/18/2014	\$32.13	Benjamin Mays/Museum
Schlatter, R. M.	Classroom Teacher	08/23/2014	\$38.85	Highland Park Senior
Schwarze, J. C.	Classroom Teacher	08/18/2014	\$29.58	Hazel Park Preparatory
Secor, T. C.	Classroom Teacher	08/25/2014	\$34.58	Nokomis Montessori North
Sheridan-Mclver, F.	Classroom Teacher	08/25/2014	\$31.98	Open World Learning Community
Shier, J. C.	Classroom Teacher	08/25/2014	\$33.63	Obama Service Learning

**HUMAN RESOURCE TRANSACTIONS**  
**September 23, 2014**

**NEW APPOINTMENT**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Pay Rate</u></b>	<b><u>Location</u></b>
Showers, L. M.	Classroom Teacher	08/25/2014	\$50.02	Central Senior High
Somerville, K. A.	Classroom Teacher	08/23/2014	\$33.28	Como Park Senior High
Stafford, A. N.	Classroom Teacher	08/18/2014	\$38.65	Creative Arts Secondary
Sullivan, C. B.	Classroom Teacher	08/25/2014	\$28.52	Daytons Bluff
Temali, L.	Classroom Teacher	08/23/2014	\$36.93	Ronald M Hubbs Center
Unger, L. B.	Classroom Teacher	08/18/2014	\$42.29	Homecroft Building
Van Wyk, M. M.	Classroom Teacher	08/18/2014	\$52.20	Wellstone Elementary
Warde, K. V.	Classroom Teacher	08/25/2014	\$30.18	L'Etoile du Nord Upper
Weber, R.	Classroom Teacher	08/25/2014	\$43.35	Horace Mann School
Wenzel, J. L.	Classroom Teacher	08/25/2014	\$26.44	Washington Tech Secondary
Whitney, R. M.	Classroom Teacher	08/25/2014	\$33.66	Highland Park Middle
Woodruff, B. C.	Classroom Teacher	08/18/2014	\$30.84	Plato Admin Offices
Wychor, C. R.	Classroom Teacher	08/25/2014	\$32.43	Maxfield
Xiong, C.	Classroom Teacher	08/25/2014	\$27.34	Nokomis Montessori North
Berry, K. S.	ELL Teacher	08/25/2014	\$28.52	Daytons Bluff
Buckle, T.	ELL Teacher	08/25/2014	\$43.00	Como Park Senior High
Korynta, L. M.	ELL Teacher	08/25/2014	\$25.61	Highwood Hills
Larsen, J. C.	ELL Teacher	08/25/2014	\$36.91	Humboldt Secondary
Neilson, K.	ELL Teacher	08/25/2014	\$28.52	Harding Senior High
Reese, J.	ELL Teacher	08/25/2014	\$28.52	Murray Middle School
Ryan, M. E.	ELL Teacher	08/25/2014	\$28.52	Humboldt Secondary
Thuente, S. J.	ELL Teacher	08/25/2014	\$41.46	Humboldt Secondary
Yang, C. X.	ELL Teacher	08/25/2014	\$35.73	Mississippi Creative Arts
Dhein, S. J.	Early Education Teacher	08/04/2014	\$20.68	Humboldt Jr - Admin Bldg
Lundgren, L. M.	Early Education Teacher	08/04/2014	\$23.04	Humboldt Jr - Admin Bldg
Antonson, E.	Nurse	08/25/2014	\$25.61	Battle Creek Middle

**HUMAN RESOURCE TRANSACTIONS**  
**September 23, 2014**

**NEW APPOINTMENT**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Pay Rate</u></b>	<b><u>Location</u></b>
Cutshall, P. R.	Nurse	08/25/2014	\$36.01	Agape High school (ALC)
Isaacs, R. E.	Nurse	08/25/2014	\$27.78	Johnson Achievement Plus
Shukla, A. M.	Nurse	08/25/2014	\$33.28	Bridge View
Thor, M. S.	Nurse	08/25/2014	\$25.61	Hamline Elementary
Jackley, L. M.	Psychologist	08/25/2014	\$33.39	1780 W. 7th Street
Olson, L. M.	Psychologist	08/25/2014	\$47.70	1780 W. 7th Street
Stibbins, R. D.	Social Worker	08/25/2014	\$31.41	Washington Tech Secondary
Thor, M. L.	Social Worker	09/02/2014	\$44.87	Farnsworth Aerospace Upper
Zielinski, L.	Social Worker	08/25/2014	\$31.98	RiverEast Elem/Secondary
Brackins, M. L.	Special Education Teacher	08/25/2014	\$34.27	Washington Tech Secondary
Butler, T.	Special Education Teacher	08/25/2014	\$27.78	Daytons Bluff
Caruso, A. L.	Special Education Teacher	08/23/2014	\$25.61	Bruce F Vento Elementary
Chapman, A. P.	Special Education Teacher	08/25/2014	\$29.02	Boys Totem Town
Chavez, D.	Special Education Teacher	08/25/2014	\$26.44	Washington Tech Secondary
Clark, S. H.	Special Education Teacher	08/25/2014	\$47.87	Battle Creek Middle
Erickson, S. I.	Special Education Teacher	08/23/2014	\$30.20	The Heights Community School
Hoffert, G. J.	Special Education Teacher	08/25/2014	\$48.81	Battle Creek Middle
Kohorst, K.	Special Education Teacher	08/25/2014	\$28.52	Bridge View
Kyllo, T. M.	Special Education Teacher	08/25/2014	\$28.88	Central Senior High
Morland, A.	Special Education Teacher	08/25/2014	\$29.47	Como Park Elementary
O'Meara, T. L.	Special Education Teacher	08/25/2014	\$30.78	Linwood Monroe Arts Upper

**HUMAN RESOURCE TRANSACTIONS**  
**September 23, 2014**

**NEW APPOINTMENT**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Pay Rate</u></b>	<b><u>Location</u></b>
Reid, M. L.	Special Education Teacher	08/25/2014	\$33.99	Farnsworth Aerospace Upper
Roach, S. L.	Special Education Teacher	08/25/2014	\$27.78	Murray Middle School
Schluender, C.	Special Education Teacher	08/25/2014	\$29.23	Highland Park Elementary
Tepley, M.	Special Education Teacher	08/23/2014	\$30.78	Linwood Monroe Arts Upper
Wannarka, R. E.	Special Education Teacher	08/25/2014	\$46.86	Boys Totem Town
Anderson, R. C.	Speech Pathologist	08/25/2014	\$30.11	Battle Creek Middle
Ashburn, L. A.	Speech Pathologist	08/25/2014	\$29.47	Battle Creek Middle
Dam, E. M.	Speech Pathologist	08/25/2014	\$30.18	Hamline Elementary
Gromacki, C. J.	Speech Pathologist	08/25/2014	\$33.28	Cherokee Heights
Henning, C. M.	Speech Pathologist	08/25/2014	\$31.96	Wellstone Elementary
Klotzbach, K.	Speech Pathologist	08/25/2014	\$32.92	Crossroads Montessori
Kuzj, C. D.	Speech Pathologist	08/25/2014	\$29.47	Hazel Park Preparatory
Lopez, A.	Speech Pathologist	08/25/2014	\$31.37	Ramsey Middle School
Machurick, E. E.	Speech Pathologist	08/25/2014	\$28.88	Mississippi Creative Arts
Sack, A. E.	Speech Pathologist	08/25/2014	\$29.47	Phalen Lake Hmong Studies
Evjen, H. A.	Teacher on Special Assignment	08/11/2014	\$40.18	Plato Admin Offices
Harris, S. F.	Teacher on Special Assignment	08/11/2014	\$30.67	Benjamin Mays/Museum
Elcombe, E. A.	School/Community Professional	08/25/2014	\$25.28	Homecroft Building
Emerson-Kramer, J.	School/Community Professional	08/25/2014	\$23.77	ALC Elementary Program
Fritz, A.	School/Community Professional	08/25/2014	\$20.85	Journey's Secondary
Gardner, K. A.	School/Community Professional	08/25/2014	\$23.77	1780 W. 7th Street



**HUMAN RESOURCE TRANSACTIONS**  
**September 23, 2014**

**NEW APPOINTMENT**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Pay Rate</u></b>	<b><u>Location</u></b>
Mariani, C. T.	School/Community Professional	08/22/2014	\$25.16	Early Ed Ben Mays-Rondo
McKinney, D. M.	School/Community Professional	08/25/2014	\$31.64	Boys Totem Town
Sabo, K. M.	School/Community Professional	08/25/2014	\$24.59	Highland Park Senior
Salazar, E.	Education Assistant	08/25/2014	\$14.87	Riverview School
Wood, M.	Education Assistant	08/25/2014	\$17.89	Four Seasons A+
Cummings, T. A.	Teaching Assistant	09/02/2014	\$12.41	Nokomis Montessori North
Dahir, H. M.	Teaching Assistant	09/08/2014	\$12.53	1780 W. 7th Street
Delaney, P. J.	Teaching Assistant	09/02/2014	\$13.05	Johnson Senior High
Edwards, F. C.	Teaching Assistant	09/02/2014	\$12.95	Bridge View
Fletcher, K. N.	Teaching Assistant	09/02/2014	\$14.05	Maxfield Elementary
Hansen, S. P.	Teaching Assistant	09/02/2014	\$14.05	Maxfield Elementary
Harris, B. A.	Teaching Assistant	09/02/2014	\$14.75	Bruce F Vento Elementary
Harrison, S. L.	Teaching Assistant	09/02/2014	\$12.41	Parkway Montessori & Comm Middle
Heinzen, M. J.	Teaching Assistant	09/02/2014	\$12.95	Bridge View
Hui, S.	Teaching Assistant	09/02/2014	\$14.05	Bridge View
Messmer, S. A.	Teaching Assistant	09/02/2014	\$13.05	Battle Creek Middle
Ortiz, A.	Teaching Assistant	09/02/2014	\$14.23	Bridge View
Peterson, C. M.	Teaching Assistant	09/02/2014	\$14.75	Nokomis Montessori South
Robinson, J. D.	Teaching Assistant	09/02/2014	\$12.60	Nokomis Montessori South
Shakir, N. A.	Teaching Assistant	08/25/2014	\$14.75	Harding Senior High
Sharpe, R. S.	Teaching Assistant	08/25/2014	\$12.95	Expo for Excellence
Smith, C. C.	Teaching Assistant	09/02/2014	\$14.05	Obama Service Learning
Swarts, A. R.	Teaching Assistant	09/02/2014	\$13.05	Open World Learning Community
Vang, K.	Teaching Assistant	09/02/2014	\$14.05	Parkway Montessori & Comm Middle

**HUMAN RESOURCE TRANSACTIONS**  
**September 23, 2014**

**NEW APPOINTMENT**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Xiong, T.	Teaching Assistant	08/25/2014	\$13.05	Harding Senior
Bachhuber, P. H.	School Bus Driver	08/18/2014	\$17.67	Colborne Admin Offices
Vinson, L. T.	School Bus Driver	08/18/2014	\$17.67	Colborne Admin Offices
Jibril, H. A.	Clerical	08/11/2014	\$13.97	Como Service Center
Vang, S.	Clerical	08/04/2014	\$14.62	Colborne Admin Offices
Johnson, J. L.	Nutrition Services Personnel	08/26/2014	\$10.71	Bridge View
Villegas-Eckert, F. L.	Nutrition Services Personnel	08/13/2014	\$10.71	Como Service Center
Sanychanh, S.	Professional Employee	09/03/2014	\$20.62	1780 W. 7th Street

**PROMOTION**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Egbert, S. R.	Central Administrator From: Education Assistant	07/28/2014	\$34.36	1780 W. 7th Street
Hillstrom, R. P.	Central Administrator Career Progression	07/01/2014	\$46.80	Plato Admin Offices
Blessner, L. M.	Classroom Teacher From: Education Assistant	08/25/2014	\$25.61	Washington Tech Secondary
Farah, K. A.	Classroom Teacher From: School/Community Professional	08/18/2014	\$33.12	Plato Admin Offices
Kakou, K.	Classroom Teacher From: Teaching Assistant	08/25/2014	\$25.61	L'Etoile du Nord Upper
Kigin, J. A.	Classroom Teacher From: Teaching Assistant	08/25/2014	\$25.61	L'Etoile du Nord Lower
Verstraete, M. C.	ELL Teacher From: Teaching Assistant	08/25/2014	\$28.52	Linwood Monroe Arts Upper
Nick, K. E.	Social Worker From: School/Community Professional	08/25/2014	\$29.47	Frost Lake Elementary
Stark, M. R.	Special Education Teacher From: Teaching Assistant	08/25/2014	\$26.44	Highland Park Senior
Williams, K. K.	Special Education Teacher From: School/Community Professional	08/25/2014	\$20.49	Crossroads Science
Stewart, S. A.	School/Community Professional From: Teaching Assistant	08/25/2014	\$23.50	Chelsea Heights

**HUMAN RESOURCE TRANSACTIONS**  
**September 23, 2014**

**PROMOTION**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Pay Rate</u></b>	<b><u>Location</u></b>
White, B. K.	School/Community Professional Career Progression	07/29/2014	\$27.21	Colborne Admin Offices
Eberhardt, L. S.	Clerical Career Progression	09/01/2014	\$30.74	Colborne Admin Offices
Evans, A. L.	Professional Employee Career Progression	07/23/2014	\$36.56	Colborne Admin Offices
Forsberg, C. O.	Supervisory Career Progression	08/15/2014	\$52.31	Como Service Center
Clark, E. R.	Supervisory From: Professional Employee	07/28/2014	\$34.84	Colborne Admin Offices
Meyer, T.	Supervisory Career Progression	08/25/2014	\$43.13	Colborne Admin Offices
Sierra, M.	Supervisory From: Professional Employee	07/28/2014	\$44.05	Colborne Admin Offices
Wisneski, Sun	Supervisory From: Technical	04/18/2014	\$35.39	Colborne Admin Offices

**TEMPORARY APPOINTMENT**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Pay Rate</u></b>	<b><u>Location</u></b>
Ananou, H. J.	Classroom Teacher	08/25/2014	\$26.51	L'Etoile du Nord Upper
Lijewski, M.	Classroom Teacher	08/25/2014	\$27.78	Central Senior High
Manay, I. L.	Classroom Teacher	08/25/2014	\$25.61	Adams Spanish Immersion
Mollner, J. G.	Classroom Teacher	08/25/2014	\$25.61	Central Senior High
Pawelec, P. M.	Classroom Teacher	08/23/2014	\$30.20	Mississippi Creative Arts
Ungs, L.	Classroom Teacher	08/25/2014	\$30.11	Highland Park Senior
Vinson, K. E.	Classroom Teacher	08/28/2014	\$30.89	Adams Spanish Immersion

**LEAVE OF ABSENCE**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Location</u></b>
Carr, D. J.	Classroom Teacher	08/25/2014	Gordon Parks High – ALC
DeGree, T.	Classroom Teacher	08/25/2014	Capitol Hill Magnet
Gardner, A. M.	Classroom Teacher	08/25/2014	Bruce F Vento Elementary
Jax, S. M.	Classroom Teacher	08/11/2014	Plato Admin Offices
MacPhail, M. J.	Classroom Teacher	08/11/2014	Journey's Secondary

**HUMAN RESOURCE TRANSACTIONS**  
**September 23, 2014**

**LEAVE OF ABSENCE**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Wall, E. S.	Classroom Teacher	08/25/2014	Central Senior High
Zahedi-Jasbi, B.	Classroom Teacher	08/25/2014	Ronald M Hubbs Center
Grady, C. R.	Nurse	08/18/2014	Colborne Admin Offices
Babu, C.	Social Worker	08/25/2014	Wellstone Elementary
Hook, A. E.	Social Worker	08/25/2014	Murray Middle School
Yang, B.	Special Education Teacher	09/02/2014	Johnson Senior High
Thao, L.	School/Community Professional	08/09/2014	Colborne Admin Offices
Froysa de Ortega, L.	Teaching Assistant	09/02/2014	Linwood Monroe Arts Lower
Hitchens, K. M.	Teaching Assistant	07/09/2014	Crossroads Science
Sherman, A. R.	Teaching Assistant	09/02/2014	Wellstone Elementary
Stedje, R. A.	Teaching Assistant	09/02/2014	Bridge View
Walker, J.	Teaching Assistant	09/02/2014	Hazel Park Preparatory
Messenger, T. S.	School Bus Driver	07/26/2014	Colborne Admin Offices
Hadd, R. J.	Custodian	07/30/2014	Bruce F Vento Elementary
O'Neil, J. P.	Custodian	08/14/2014	Washington Tech Secondary
Martinez, J.	Technical	06/04/2014	Colborne Admin Offices

**ADMINISTRATIVE LEAVE**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
H., A.	Classroom Teacher	09/18/2014
H., K.	Education Assistant	07/30/2014

**REINSTATEMENT FROM ADMINISTRATIVE LEAVE**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
H., M.	Teaching Assistant	09/03/2014

**REINSTATEMENT AFTER LAYOFF**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Berenato, M. K.	Education Assistant	08/25/2014	\$21.50	Bruce F Vento Elementary

**REHIRE**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Anderson, M. D.	Classroom Teacher	08/25/2014	\$26.40	Crossroads Montessori
Biagi, A. I.	Classroom Teacher	08/25/2014	\$25.61	The Heights Community School

**HUMAN RESOURCE TRANSACTIONS**  
**September 23, 2014**

**REHIRE**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Pay Rate</u></b>	<b><u>Location</u></b>
Birr, A.	Classroom Teacher	08/25/2014	\$25.61	Linwood Monroe Arts Upper
Chang, T. Y.	Classroom Teacher	08/25/2014	\$30.00	Crossroads Montessori
Comeford, J.	Classroom Teacher	08/25/2014	\$47.15	Humboldt Secondary
Freund, N. R.	Classroom Teacher	08/25/2014	\$28.32	Crossroads Montessori
Kallmes, J. R.	Classroom Teacher	08/25/2014	\$30.70	Nokomis Montessori North
Kuensting, A. M.	Classroom Teacher	08/25/2014	\$30.90	Washington Tech Secondary
McGinley Myers, N.	Classroom Teacher	08/25/2014	\$43.35	Ramsey Middle School
Meyer, R. M.	Classroom Teacher	08/25/2014	\$25.61	Wellstone Elementary
Nguyen, H.	Classroom Teacher	08/25/2014	\$34.58	Humboldt Secondary
Qin, Q.	Classroom Teacher	08/25/2014	\$26.98	Jie Ming Mandarin Immersion
Stanton, J.	Classroom Teacher	08/25/2014	\$48.81	Benjamin Mays/Museum
Taylor, A. J.	Classroom Teacher	08/25/2014	\$34.22	Four Seasons A+
Williams, P.	Classroom Teacher	08/25/2014	\$52.95	Washington Tech Secondary
Zhou, H.	Classroom Teacher	08/25/2014	\$32.66	Jie Ming Mandarin Immersion
da Cruz, C. A.	Classroom Teacher	08/25/2014	\$31.01	Highland Park Middle
Martinez-Carlos, P.	ELL Teacher	08/25/2014	\$25.61	Obama Service Learning
Mleczewski, S. L.	ELL Teacher	08/25/2014	\$45.57	Frost Lake Elementary
Riggs, E. S.	ELL Teacher	08/25/2014	\$29.75	Como Park Senior High
Scheid, C. M.	ELL Teacher	08/25/2014	\$44.87	Murray Middle School
Vang, B. B.	ELL Teacher	08/25/2014	\$25.61	Daytons Bluff
Grundhauser, C.	Early Education Teacher	08/25/2014	\$47.15	Frost Lake Elementary
Hendry, A. M.	Early Education Teacher	08/25/2014	\$28.52	Homecroft Building
Dubruiel, N.	Nurse	08/25/2014	\$32.67	American Indian Magnet
Grant, C.	Social Worker	08/25/2014	\$41.63	Harding Senior High
Henry, J. L.	Social Worker	08/25/2014	\$28.88	Parkway Montessori & Comm Middle
Andestic, R. J.	Special Education Teacher	08/25/2014	\$33.63	Agape High school (ALC)

**HUMAN RESOURCE TRANSACTIONS**  
**September 23, 2014**

**REHIRE**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Pay Rate</u></b>	<b><u>Location</u></b>
Smolik, C.	Special Education Teacher	08/25/2014	\$34.58	Highland Park Senior
Vollmer, K. M.	Special Education Teacher	08/25/2014	\$31.01	RiverEast Elem/Secondary
Zieske, C. P.	Special Education Teacher	08/25/2014	\$45.18	Farnsworth Aerospace Upper
Iverson, K. A.	Speech Pathologist	08/25/2014	\$35.52	Frost Lake Elementary
Gray, K. M.	School/Community Professional	08/25/2014	\$26.63	Battle Creek Middle
Walker, J. E.	School/Community Professional	08/11/2014	\$37.15	Daytons Bluff
Drexler, I.	Education Assistant	08/25/2014	\$23.45	Four Seasons A+
Guzman Perez, F. A.	Teaching Assistant	09/02/2014	\$13.23	Adams Spanish Immersion
Rice, C.	Teaching Assistant	09/02/2014	\$14.75	Johnson Achievement
Adaya-Ramirez, G.	Nutrition Services Personnel	08/25/2014	\$10.71	Cherokee Heights

**REINSTATEMENT FROM LEAVE OF ABSENCE**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Location</u></b>
Abler, F.	Classroom Teacher	08/25/2014	Murray Middle School
Butler, K. J.	Classroom Teacher	08/25/2014	Plato Admin Offices
Cina, G.	Classroom Teacher	08/25/2014	Adams Spanish Immersion
Decourt, E.	Classroom Teacher	08/25/2014	Open World Learning Community
Grodin, J.	Classroom Teacher	07/14/2014	Crossroads Science
Kellogg, J. F.	Classroom Teacher	08/25/2014	Benjamin Mays/Museum
Levenhagen, B.	Classroom Teacher	08/25/2014	Frost Lake Elementary
Major, C. J.	Classroom Teacher	08/25/2014	Murray Middle School
McCourtney, K. A.	Classroom Teacher	08/25/2014	Early Ed Ben Mays-Rondo
Ormsby, T. P.	Classroom Teacher	08/25/2014	Central Senior High
Rosales, S. E.	Classroom Teacher	08/25/2014	Highland Park Middle
Solakhava, G.	Classroom Teacher	08/25/2014	L'Etoile du Nord Upper

**HUMAN RESOURCE TRANSACTIONS**  
**September 23, 2014**

**REINSTATEMENT FROM LEAVE OF ABSENCE**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Location</u></b>
Stefansky, M. E.	Classroom Teacher	08/25/2014	Randolph Heights
Turner, N.	Classroom Teacher	08/25/2014	Linwood Monroe Arts Upper
Levenhagen, B. J.	ELL Teacher	08/25/2014	Phalen Lake Hmong Studies
Hurd, S. L.	Occupational Therapist	08/25/2014	Linwood Monroe Arts Upper
Johnson, J. M.	Special Education Teacher	08/25/2014	Four Seasons A+
McGinley, R.	Special Education Teacher	08/25/2014	Boys Totem Town
Murray, K. M.	Special Education Teacher	08/25/2014	Four Seasons A+
Kariye, S.	Education Assistant	08/25/2014	Expo for Excellence
Kersting, M. K.	Education Assistant	08/25/2014	The Heights Community School
Lee, Y.	Education Assistant	08/25/2014	St. Paul Music Academy
Vang, E.	Education Assistant	08/25/2014	Four Seasons A+
Messenger, T. S.	School Bus Driver	08/18/2014	Colborne Admin Offices
Yang, M.	Clerical	07/21/2014	Colborne Admin Offices
Herman, E. N.	Professional Employee	07/28/2014	Colborne Admin Offices
Martinez, J.	Technical	08/06/2014	Colborne Admin Offices

**VOLUNTARY REDUCTION IN TITLE**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Pay Rate</u></b>	<b><u>Location</u></b>
Lee, Z. L.	Education Assistant	08/25/2014	\$31.42	Homecroft Building
Foster, I. J.	Teaching Assistant	08/25/2014	\$14.75	Parkway Montessori & Comm Middle
Johnson, S.	Nutrition Services Personnel	08/11/2014	\$19.31	Hamline Elementary

**CHANGE IN TITLE**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Pay Rate</u></b>	<b><u>Location</u></b>
Ross, S. R.	Classroom Teacher From: Specialist	08/23/2014	\$46.50	Expo for Excellence
Meryhew, T. A.	Specialist From: Classroom Teacher	08/11/2014	\$48.70	Plato Admin Offices
Berg, E. S.	Education Assistant From: Classroom Teacher	06/29/2014	\$14.99	Early Ed Ben Mays-Rondo

**HUMAN RESOURCE TRANSACTIONS**  
**September 23, 2014**

**SUSPENSION WITHOUT PAY**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
S., J. W.	Classroom Teacher	08/25/2014

**RETIREMENT**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Schmidt, L. J.	Classroom Teacher	08/08/2014	The Heights Community School
Schultz, C.	Classroom Teacher	08/23/2014	The Heights Community School
Pham, J.	ELL Teacher	08/30/2014	Washington Tech Secondary
Cavanaugh, B.	Special Education Teacher	01/17/2015	Bruce F Vento Elementary
Morrissey, S.	Education Assistant	01/01/2015	Como Service Center
Gary, R. C.	Teaching Assistant	08/26/2014	Johnson Elementary
Kvistad, T.	Carpenter	10/01/2014	Como Service Center
Phabmisay, S.	Custodian	12/01/2014	Nokomis Montessori North
Kolstad, K. M.	Nutrition Services Personnel	03/02/2014	Humboldt Secondary

**CHANGE IN RETIREMENT**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Musgrave, F.	ELL Teacher	08/23/2014	Wellstone Elementary

**RESIGNATION**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
King, P. K.	Central Administrator	09/05/2014	Plato Admin Offices
Willhite, K. L.	Central Administrator	08/05/2014	Colborne Admin Offices
DeSantiago-Fjelstad, B.	Classroom Teacher	08/19/2014	Colborne Admin Offices
Dmytrenko, A. A.	Classroom Teacher	08/05/2014	Open World Learning Community
German, M. P.	Classroom Teacher	08/23/2014	Daytons Bluff
Gertz, S.	Classroom Teacher	09/01/2014	Frost Lake Elementary
Harvey-Carlson, S. W.	Classroom Teacher	08/09/2014	Daytons Bluff
Heidelberger, J. P.	Classroom Teacher	08/07/2014	Humboldt Secondary
Jennings, C. M.	Classroom Teacher	08/07/2014	Four Seasons A+
Johnson, A. L.	Classroom Teacher	08/30/2014	Journey's Secondary



**HUMAN RESOURCE TRANSACTIONS**  
**September 23, 2014**

**RESIGNATION**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Location</u></b>
Johnson, K. D.	Classroom Teacher	08/19/2014	Washington Tech Secondary
Kendrick, J.	Classroom Teacher	08/07/2014	Ramsey Middle
Knutson, A. L.	Classroom Teacher	08/23/2014	Washington Tech Secondary
Lovestrand, J. S.	Classroom Teacher	08/02/2014	Farnsworth Aerospace Upper
Marx, M.	Classroom Teacher	08/05/2014	Linwood Monroe Arts Lower
Poppe, D. L.	Classroom Teacher	08/23/2014	Farnsworth Aerospace Upper
Porthan, K.	Classroom Teacher	08/28/2014	Adams Spanish Immersion
Slaboch, N. J.	Classroom Teacher	08/08/2014	Riverview School
Stronczer, R. A.	Classroom Teacher	08/12/2014	L'Etoile du Nord Upper
Troszak, J. A.	Classroom Teacher	08/13/2014	Highland Park Middle
Tschohl, N. J.	Classroom Teacher	08/19/2014	Chelsea Heights
Walls, J. H.	Classroom Teacher	08/15/2014	ALC Creative Arts
Dowden, C. M.	ELL Teacher	08/08/2014	Harding Senior
Abrahamson, K. S.	Special Education Teacher	08/22/2014	Daytons Bluff
Cregan, S.	Special Education Teacher	08/26/2014	Frost Lake
Donald, A.	Special Education Teacher	08/06/2014	Central Senior
Fitzgerald, J. L.	Special Education Teacher	08/23/2014	Hamline Elementary
Kinsman, L. E.	Special Education Teacher	08/21/2014	Humboldt Jr - Admin Bldg
Larson, K. D.	Special Education Teacher	08/07/2014	Highland Park Elementary
Mann, A. M.	Special Education Teacher	08/23/2014	Journey's Secondary
Olson, D. K.	Special Education Teacher	08/23/2014	Ramsey Middle
Vo, H.	Special Education Teacher	08/22/2014	Obama Service Learning

**HUMAN RESOURCE TRANSACTIONS**  
**September 23, 2014**

**RESIGNATION**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Location</u></b>
Benevides, M. J.	Speech Pathologist	08/08/2014	Battle Creek Middle
Eatock, P. D.	Speech Pathologist	08/09/2014	Expo for Excellence
Renner, L. M.	Speech Pathologist	08/08/2014	Obama Service Learning
Vang, P. W.	Speech Pathologist	08/05/2014	Johnson Elementary
Lee, C. K.	School/Community Professional	08/16/2014	Colborne Admin Offices
Martin, S. L.	School/Community Professional	08/02/2014	Journey's Secondary
Parham, S. J.	School/Community Professional	08/23/2014	Linwood Monroe Arts Upper
Scott-Rudnick, R. L.	School/Community Professional	08/02/2014	Homecroft Building
Tyler, E. L.	School/Community Professional	08/23/2014	RiverEast Elem/Secondary
Baker, A. L.	Education Assistant	08/16/2014	Humboldt Secondary
Berg, E. S.	Education Assistant	08/28/2014	Nokomis Montessori North
Hughes, K.	Education Assistant	08/12/2014	St Anthony Park
Mahdi, M. M.	Education Assistant	08/16/2014	Expo for Excellence
Mehawej, L. M.	Education Assistant	08/23/2014	Horace Mann School
Santiago, G. A.	Education Assistant	08/25/2014	Adams Spanish Immersion
Schoenberg, N.	Education Assistant	08/09/2014	Expo for Excellence
Virnig, D.	Education Assistant	08/02/2014	Four Seasons A+
Behler, D.	Teaching Assistant	08/05/2014	Battle Creek Elementary
Bossert, C. S.	Teaching Assistant	08/20/2014	Benjamin Mays/Museum
Budrow, T. A.	Teaching Assistant	08/12/2014	Highwood Hills
Clements, A.	Teaching Assistant	08/15/2014	Linwood Monroe Arts Upper
Framstad, J. T.	Teaching Assistant	08/23/2014	Battle Creek Elementary
Horton, C. M.	Teaching Assistant	08/23/2014	Galtier Elementary
Ingram, A. D.	Teaching Assistant	08/28/2014	Hamline Elementary

**HUMAN RESOURCE TRANSACTIONS**  
**September 23, 2014**

**RESIGNATION**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Location</u></b>
Jeter, J. N.	Teaching Assistant	08/22/2014	Linwood Monroe Arts Lower
Kerlin, J. L.	Teaching Assistant	08/08/2014	Parkway Montessori & Comm Middle
Kleinfehn, D. C.	Teaching Assistant	08/23/2014	Como Park Elementary
Koran, A. M.	Teaching Assistant	08/12/2014	Obama Service Learning
Larson, L. B.	Teaching Assistant	09/01/2014	Eastern Heights
Larson, S. G.	Teaching Assistant	08/15/2014	St Anthony Park
Limberg, B. J.	Teaching Assistant	08/19/2014	Frost Lake
Meryhew, K. L.	Teaching Assistant	09/01/2014	Eastern Heights
Momanyi, A. S.	Teaching Assistant	08/27/2014	RiverEast Elem/Secondary
Shanklin, R.	Teaching Assistant	08/20/2014	Obama Service Learning
Veltri, A.	Teaching Assistant	08/22/2014	Highland Park Senior
Yang, J.	Teaching Assistant	08/12/2014	Johnson Elementary
Schwartz, S.	Nutrition Services Personnel	08/09/2014	Farnsworth Aerospace Upper
Herman, E. N.	Professional Employee	08/20/2014	Colborne Admin Offices
Klinkenberg, J. J.	Professional Employee	08/16/2014	Colborne Admin Offices
Brownell, S.	Supervisory	08/26/2014	Colborne Admin Offices
Oleksowicz, J. M.	Technical	08/16/2014	Colborne Admin Offices

**RECISION OF RESIGNATION**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Location</u></b>
Verstraete, M. C.	Teaching Assistant	09/03/2014	Nokomis Montessori North

**TERMINATION**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Location</u></b>
Norman, A. J.	Classroom Teacher	08/26/2014	American Indian Magnet
Allen, C. L.	Education Assistant	08/30/2014	Randolph Heights
Blomquist, A. A.	Education Assistant	08/30/2014	Expo for Excellence
Vang, S.	Education Assistant	08/23/2014	Four Seasons A+

**HUMAN RESOURCE TRANSACTIONS**  
**September 23, 2014**

**TERMINATION OF TEMPORARY EMPLOYMENT**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Location</u></b>
Banaszynski, K. M.	Classroom Teacher	08/02/2014	Hazel Park Preparatory
Biagi, A. I.	Classroom Teacher	08/02/2014	The Heights Community School
Blazej, C.	Classroom Teacher	08/02/2014	Bruce F Vento Elementary
Brown, T. M.	Classroom Teacher	08/02/2014	Battle Creek Middle
Cardinal, H. D.	Classroom Teacher	08/02/2014	Mississippi Creative Arts
Dowdy, M. V.	Classroom Teacher	08/02/2014	L'Etoile du Nord Upper
Guzman Perez, F. A.	Classroom Teacher	08/02/2014	Open World Learning Community
Hendry, A. M.	Classroom Teacher	08/02/2014	Cherokee Heights
Kutz, J. L.	Classroom Teacher	08/02/2014	Ramsey Middle School
Lijewski, M.	Classroom Teacher	08/02/2014	Central Senior
Manay, I. L.	Classroom Teacher	08/02/2014	Adams Spanish Immersion
Meyer, R. M.	Classroom Teacher	08/02/2014	Wellstone Elementary
Murphy, C. B.	Classroom Teacher	08/02/2014	Como Park Senior High
Pabon, C. A.	Classroom Teacher	08/02/2014	Riverview School
Pettit-DeDimayuga, M.	Classroom Teacher	08/02/2014	Adams Spanish Immersion
Qin, Q.	Classroom Teacher	08/02/2014	Hamline Elementary
Rangel, M. A.	Classroom Teacher	08/02/2014	Riverview School
Timm, B.	Classroom Teacher	08/02/2014	Battle Creek Elementary
Williams, L. M.	Classroom Teacher	08/02/2014	Wellstone Elementary
Zhou, H.	Classroom Teacher	08/02/2014	Hamline Elementary
Byrne, T. J.	ELL Teacher	08/02/2014	Como Park Elementary
Swenson, K. A.	ELL Teacher	08/02/2014	Washington Tech Secondary
Dombrovski, N. P.	Special Education Teacher	08/02/2014	Como Park Senior
Iverson, K. A.	Speech Pathologist	08/02/2014	Maxfield

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Ecolab Donation for Bridge View Playground

**A. PERTINENT FACTS:**

1. Donation will be used to fund the playground project at Bridge View School.
2. It will go toward the purchase of safe and handicap accessible playground equipment.
3. This project will meet the District strategic plan goals of achievement and sustainability.
4. This item is submitted by Lisa Carrigan, Bridge View Principal.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to accept this generous donation.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Acceptance of Donation from the Shakopee Mdewakanton (Sioux)  
Dakota Community

**A. PERTINENT FACTS:**

1. The Shakopee Mdewakanton Sioux (Dakota) Community has donated to the Saint Paul Public Schools, American Indian Education Program \$12,000 and these funds will be placed in the American Indian Education Program budget number 29-005-790-000-5096-2050. The funds will be used for school supplies, backpacks, calculators, and other items for students.
2. The Shakopee Mdewakanton Sioux (Dakota) Community has asked that this donation be used by the American Indian Education Program office to distribute school supplies to needy American Indian students attending Saint Paul Public Schools.
3. The American Indian Education Program currently has a service component that provides school supplies to American Indian students in need and will follow the guidelines and procedures that have been developed with the involvement of the American Indian Parent Committee to distribute the supplies from this donation. A letter of appreciation will be sent to the Shakopee Mdewakanton Sioux (Dakota) Community.
4. This project will meet the District target area goals by ensuring high academic achievement for all students and strengthening relationships with community and families.
5. This item is submitted by Elona Street-Stewart, Program Liaison, American Indian Education Program; and Christine Osorio, Chief Academic Officer.

**B. RECOMMENDATIONS:**

That the Board of Education authorize the Superintendent (designee) to accept this donation of \$12,000 from the Shakopee Mdewakanton Sioux (Dakota) Community and to disburse the funds according to the contract.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Gift Acceptance from The Travelers Companies, Inc.

**A. PERTINENT FACTS:**

1. A gift of \$15,000 was received at Riverview Elementary in September of 2014.
2. The gift was received from The Travelers Companies, Inc. This donation is for use at Riverview Westside School of Excellence.
3. This money will be used for: Special staff professional development, parent informational events, field trips, and literacy resources in a variety of languages. Budget No: 29-551-000-000-5096-000.
4. This gift will meet the strategic plan goal of Achievement, Alignment, and Sustainability.
5. This item is submitted by Melisa Rivera, Principal, Riverview Westside School of Excellence; and Andrew Collins, Elementary Assistant Superintendent.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to allow Riverview Elementary to accept this gift from The Travelers Companies, Inc. to aid in the support of student achievement.

**INDEPENDENT SCHOOL DISTRICT NO 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Permission to Accept a 3M Foundation Grant for 3M Partnership Program

**A. PERTINENT FACTS:**

1. 3M is continuing a partnership that began January 2004 with the Saint Paul Public Schools, Harding, and Johnson High Schools. The main objective of the partnership is to increase the number of students graduating and ready for college.
2. A part-time coordinator has been jointly hired as a consultant to manage the partnership, recruit volunteers, and work with teachers at Harding and Johnson High Schools, Battle Creek, Farnsworth and Hazel Park Academy Middle Schools.
3. Saint Paul Public Schools wishes to accept a grant of \$10,000 from 3M to fund the coordinator position and to sustain other partnership activities such as bus transportation for volunteers to tutor students; transportation for teachers and students to visit 3M; and other costs such as substitutes and science fair expenses associated with the partnership.
4. This project will meet the Strong Schools, Strong Communities goal of achievement.
5. This item is requested by Kathy Kittel, Career and Technical Education Program Manager; Hans Ott, Director Office of Teaching and Learning; Julie Schultz Brown, Director of Communications, Marketing & Development; and Christine Osorio, Chief Academic Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to accept grant funds of \$10,000 from 3M to fund the consultant for the 3M partnership coordination and other partnership activities; to accept funds, if awarded; and to implement the project as specified in the award documents.



**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Permission to Submit and Accept, if Approved, an Adult Basic Education Proposal for 2014-2015 and Distribute Funds to Saint Paul Literacy Consortium Members.

**A. PERTINENT FACTS:**

1. The Adult Basic Education Program submits a grant proposal each year to the Minnesota Department of Education for funding to provide adult basic education services.
2. The proposal includes funds to be disbursed by the District as fiscal agent for the Saint Paul Community Literacy Consortium.
3. The Consortium membership agreed to distribute funds on the Minnesota Department of Education Adult Basic Education funding formula.
4. Consortium members eligible to receive funding include Comunidades Latinas Unidas en Servicio (CLUES), Guadalupe Alternative Program, Hmong American Partnership, Hmong Cultural Center of Minnesota, International Institute, Lao Family Community of Minnesota, Minnesota Literacy Council, MORE School for Multicultural Empowerment, Neighborhood House, Saint Paul Public Schools, and Vietnamese Social Service of Minnesota.
5. These funds will be accounted for in Fund 4, Community Services Fund, Program 520, and Adult Basic Education.
6. This project will meet the District target area goals by ensuring high academic achievement for all students, strengthening relationships with community and families, and raising expectations for accountability.
7. This item is submitted by Scott Hall, Supervisor, Adult Basic Education; Lynn Gallandat, Director, Community Education; and Jackie Turner, Executive Director, Office of Family Engagement and Community Partnerships.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Minnesota Department of Education to provide Adult Basic Education services for the 2014-2015 year, to accept funds if awarded, and to disburse funds to Saint Paul Community Literacy Consortium members based on the adult basic education formula.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Request for Permission to Accept a Grant from the Center for School Change

**A. PERTINENT FACTS:**

1. The Center for School Change works with educators, parents, business people, students, policy-makers and other concerned people throughout the United States to increase student achievement and raise high school and post-secondary graduation rates, among other goals.
2. The Center for School Change has made a grant of \$4,500 to Saint Paul Public Schools as part of the Center's Increasing College Readiness program. The funds are to be distributed evenly, \$1,125 each to AGAPE, Gordon Parks, Creative Arts and Open World Learning Community. The funds are to be used to increase the number and percentage of students at these schools who take high school classes that result in both high school and college credit; and increase the percentage of students who are prepared for higher education in math, reading and writing.
3. This project will meet the District target area goal of achievement.
4. This item is submitted by Julie Schultz Brown, Communications, Marketing & Development; Assistant Superintendent Theresa Battle; Christine Osorio, Chief Academic Officer; and Michelle Walker, Chief Executive Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to accept this grant from the Center for School Change on behalf of the four schools awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Request for Permission to Accept Grants from Ecolab's Visions for Learning Grant Program

**A. PERTINENT FACTS:**

1. The Ecolab Foundation awards grants to school educators (teachers, paraprofessionals, administrators and other licensed staff) to encourage and reward individual educators' creativity and innovation in classroom learning by providing opportunities that will motivate and challenge students intellectually, raise student achievement, as well as increase their understanding of academic content and the connection between school and life.
2. One hundred eighty eight teachers in Saint Paul Public Schools have been awarded grants of up to \$3,000 each. Saint Paul Public Schools will serve as fiscal agent for these projects. The total grant is for approximately \$244,000 All schools were informed of this grant opportunity.
3. This project will meet the District strategic plan goal of achievement
4. This item is submitted by Julie Schultz Brown, Director, Communications, Marketing and Development; and Jackie Turner, Chief Engagement Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to accept multiple grants from the Ecolab Foundation's Visions for Learning program; to accept funds, and to implement the projects as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Request for Permission to Accept a Grant from United States Tennis Association (USTA) Northern

**A. PERTINENT FACTS:**

1. The United States Tennis Association Northern offers grants to initiate or expand community tennis activities.
2. Saint Paul Public Schools have been awarded a grant for Washington Secondary School to purchase tennis equipment and uniforms. Saint Paul Public Schools will serve as fiscal agent for this project. The total grant is for approximately \$2,500. Staff in the program researched this opportunity.
3. This project will meet the District strategic plan goal of sustainability.
4. This item is submitted by Mike McCollor, Principal, Washing Secondary School; Julie Schultz Brown, Director, Communications, Marketing and Development; Theresa Battle, Assistant Superintendent; and Jackie Turner, Chief Engagement Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to accept multiple grants from the Ecolab Foundation's Visions for Learning program; to accept funds, and to implement the projects as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Request Permission to Enter into a Contract with the Minnesota Literacy Council on Behalf of the Saint Paul Literacy Consortium for 2014-2015

**A. PERTINENT FACTS:**

1. At its March 17, 1998 meeting the Board approved submission to the Department of Children, Families and Learning (B. F. 22629) a request from Adult Basic Education to form the Saint Paul Community Literacy Consortium, and approval for Saint Paul Public Schools to act as the fiscal agent.
2. That request was submitted and approved by the Department of Children, Families and Learning on June 1, 1998.
3. The Saint Paul Community Literacy Consortium contracts with the Minnesota Literacy Council to provide coordinated delivery of training for volunteer programs and assist with management of member organizations.
4. The amount to provide these services for the 2014-15 fiscal year will be accounted for in budget 04-005-520-322-6305-8522.
5. This project will meet the District target area goals by ensuring high academic achievement for all students and strengthening relationships with community and families.
6. This item is submitted by Scott Hall, Supervisor, Adult Basic Education; Lynn Gallandat, Director, Community Education; and Jackie Turner, Executive Director, Office of Family Engagement and Community Partnerships.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to enter into a contract with the Minnesota Literacy Council on behalf of the Saint Paul Community Literacy Consortium to provide coordinated delivery of training for volunteer programs and assist with management of member services for the 2014-15 fiscal year to be accounted for in budget 04-005-520-322-6305-8522.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Sanneh Foundation Dreamline Program Contract 2014-15 SY

**A. PERTINENT FACTS:**

1. Sanneh Foundation Dreamline Program staff (17 total) are employed as tutors, mentors and coaches at the following SPPS high schools: Como Sr. (3), Johnson Sr. (3), Harding Sr. (3), Highland Park Sr. (2), Washington Technology (2), Humboldt (2), Central Sr. (2).
2. Dreamline staff perform:
  - In-class student academic support in classes recommended by individual schools
  - Afterschool homework help/tutoring and mentorship
  - Leadership of afterschool enrichment activities
3. This contract will meet the District target area goal of achievement through Dreamline staff teaching and modeling behaviors and work habits that lead to improved student academic performance and civic engagement.
4. Partnership services fee for Dreamline staff is \$294,000 applied to budget code 01-005-211-000-6305-9113.
5. This item is submitted by Theresa Battle, Assistant Superintendent and Michelle Walker, Chief Executive Officer.

**B. RECOMMENDATION:**

That the Board of Education approve the contracted services of Sanneh Foundation Dreamline tutors, mentors, and coaches in the aforementioned high schools for the 2014-15 SY.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Enter into Additional Lease Agreements with Apple for iPads and MacBooks

**A. PERTINENT FACTS:**

1. Permission to enter into sole source lease agreements (Lease Schedule No. 4 and Lease Schedule No. 5) with Apple, Inc. for iPads and MacBooks. The agreements will also include professional development, technical support, iPad cases, Device Enrollment Program and AppleCare+ which includes: three year extended warranty; device insurance; and extended phone support for students, parents and SPPS staff. These agreements will amend the Master Lease agreement dated August 1, 2014.
2. These leases enable teachers included in the second year of the Personalized Learning through a 1:1 iPad Environment, to receive their iPads and MacBook Pros this winter instead of next year. This will enable them to start mastering the use of the iPad for enabling personalized learning, the newer MacBook Pros will create efficiencies for teachers struggling with older equipment that does not meet their needs. Several other departments who wish to incorporate iPads as part of their service delivery will also be covered in the iPad lease, using their budgets.
3. Lease Schedule No. 4 will be a four-year lease agreement for MacBooks. Lease Schedule No. 5 will be a three-year lease agreement for iPads. First payment will be due August 1, 2015. Total cost of \$2,618,230.00 over the life of the leases.
4. Apple, Inc. is considered a sole source, with leases that offers the unique characteristics of serial number registration and the telephonic support for SPPS staff.
5. Funding for leases will come out of the Personalized Learning Referendum dollars and department budgets.
6. This item is submitted by Kate Wilcox-Harris, Assistant Superintendent, Office of Personalized Learning, Idriss Davis, Deputy Chief of Technology Services, Jean Ronnei, Chief Operations Officer, and Christine Osorio, Chief Academic Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to enter into sole source lease agreements (Lease Schedule No. 4 and Lease Schedule No. 5) with Apple, Inc for iPads and MacBooks, for a total of \$2,618,230.00 over the life of the leases.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Request for Permission to Participate in a Dietetic Intern Agreement with Fairview-University Medical Center

**A. PERTINENT FACTS:**

1. The Fairview-University Medical Center is requesting an agreement with Saint Paul Public Schools to participate in a dietetic internship program and agrees to provide appropriate oversight of the program.
2. The district agrees to provide a suitable setting for the dietetic interns to learn about nutrition in the Saint Paul Public Schools as well as complete a project which meets the interns' objectives and benefits our program.
3. The term of the agreement is from September 1, 2014 through June 30, 2018, unless terminated according to the agreement.
4. Working with area colleges to train high quality dietitians fits into the strategic plan target area of ensuring high academic achievement for all students and strengthening relationships with community and families.
5. This item is submitted by Jim Hemmen, Director, Nutrition Services and Jean Ronnei, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to execute an agreement to participate in a Dietetic Intern Program with Fairview-University Medical Center, for the period of September 1, 2014 through June 30, 2018.



**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Request for Permission to Participate in a Dietetic Intern Agreement with Indiana University

**A. PERTINENT FACTS:**

1. The Indiana University is requesting an agreement with Saint Paul Public Schools to participate in a dietetic internship program and agrees to provide appropriate oversight of the program.
2. The district agrees to provide a suitable setting for the dietetic interns to learn about nutrition in the Saint Paul Public Schools as well as complete a project which meets the interns' objectives and benefits our program.
3. The term of the agreement is from October 1, 2014 through September 30, 2018, unless terminated according to the agreement.
4. Working with area colleges to train high quality dieticians fits into the strategic plan target area of ensuring high academic achievement for all students and strengthening relationships with community and families.
5. This item is submitted by Jim Hemmen, Director, Nutrition Services and Jean Ronnei, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to execute an agreement to participate in a Dietetic Intern Program with Indiana University, for the period of October 1, 2014 through September 30, 2018.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Agreement with the Goodwill Industries, Inc./Easter Seal Society of Minnesota

**A. PERTINENT FACTS:**

1. Saint Paul Public Schools has identified students whose IEPs involve training services that can best be provided in a controlled work adjustment environment.
2. Goodwill Industries, Inc./Easter Seal Society of Minnesota has identified selected vocational training stations within their facilities in Saint Paul and in the community which offers this work adjustment training environment.
3. Goodwill Industries, Inc./Easter Seal Society of Minnesota working in conjunction with the Saint Paul Public Schools has developed a partnership with the goal of work adjustment training/placement of selected special education students.
4. This collaboration effort will assist special education students with a wide range of handicapping conditions to successfully pursue and secure employment in the community and live as independently as possible after graduation.
5. Goodwill Industries, Inc./Easter Seal Society of Minnesota will also focus on skill training and employment service opportunities. Students will be enrolled in retail occupation skill training, service technician skill training, banking skill training, and construction skill training opportunities. Students will participate in hands-on training programs ranging from 7-12 weeks.
6. This agreement supports the District target area goals of high achievement for all students and meaningful connections.
7. Funding for this agreement will come from an existing Special Education Budget.
8. The agreement amount is \$147,390 and covers the period September 1, 2014 through June 30, 2015.
9. This item is submitted by Elizabeth Keenan, Assistant Superintendent for Specialized Services

**B. RECOMMENDATIONS:**

1. That the Board of Education enter into the 2014-15 agreement with Goodwill Industries, Inc./Easter Seal Society of Minnesota to provide work adjustment training/placement of selected special education students using Goodwill facilities for the period September 1, 2014 through June 30, 2015.
2. The agreement amount of \$147,390 will be funded from an existing Special Education General Fund Budget 01-608-380-835-6393-0000.

**INDEPENDENT SCHOOL DISTRICT NO. 625**  
**BOARD OF Error! Reference source not found.**

**DATE:** September 23, 2014

**TOPIC:** College Park Outdoor Classroom

**A. PERTINENT FACTS**

1. The City of Saint Paul Department of Parks and Recreation desires the District to enroll College Park as a functional Outdoor Classroom for use by Murray Middle School and other District schools by having the School Board designate it as a School Forest in the Minnesota Department of Natural Resources (DNR) School Forest Program.
2. The School Forest program has existed in Minnesota since 1949. School Forests can make lessons more relevant by using meaningful, real-world situations, reach students through hands-on learning, increase knowledge gain and student achievement, and foster a sense of ownership and community connection, while allowing teachers to try a new teaching method in a outdoor setting.
3. There are no fees associated with becoming a School Forest. However, a Joint Powers Agreement between the District and the City of Saint Paul Department of Parks and Recreation is needed, as well as a School Board resolution designating the space as an Outdoor Classroom.
4. The City of Saint Paul Department of Parks and Recreation has identified 3.86 acres within College Park as an outdoor classroom.
5. Murray Middle School would use the outdoor classroom but also claim it as their school forest and benefit from the additional support provided by the Minnesota Department of Natural Resources.
6. A School Forest designation offers the ability for schools to receive support from the MN DNR with grant writing and partner support to offset costs for school activities, curriculum development, educational materials, and teacher development.
7. This item meets the District Strategic Plan goals by aligning resource allocation to District priorities.
8. This item is presented by Stacy Theien-Collins, Murray Middle School Principal, Julie Schultz Brown, Communication, Marketing and Development, Tom Parent, Director of Facilities, and Jean Ronnei, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorizes the Superintendent or designee to enter into a Joint Powers Agreement with The City of Saint Paul Department of Parks and Recreation, designating 3.86 acres of College Park as an outdoor classroom and School Forest in the Minnesota Department of Natural Resources School Forest Program.

**INDEPENDENT SCHOOL DISTRICT NO. 625**  
**BOARD OF Error! Reference source not found.**

**DATE:** September 23, 2014

**TOPIC:** Langford Park Outdoor Classroom

**A. PERTINENT FACTS**

1. The City of Saint Paul Department of Parks and Recreation desires the District to enroll Langford Park as a functional Outdoor Classroom for use by St. Anthony Park Elementary and other District schools by having the School Board designate it as a School Forest in the Minnesota Department of Natural Resources (DNR) School Forest Program.
2. The School Forest program has existed in Minnesota since 1949. School Forests can make lessons more relevant by using meaningful, real-world situations, reach students through hands-on learning, increase knowledge gain and student achievement, and foster a sense of ownership and community connection, while allowing teachers to try a new teaching method in a outdoor setting.
3. There are no fees associated with becoming a School Forest. However, a Joint Powers Agreement between the District and the City of Saint Paul Department of Parks and Recreation is needed, as well as a School Board resolution designating the space as an Outdoor Classroom.
4. The City of Saint Paul Department of Parks and Recreation has identified 6.13 acres within Langford Park as an outdoor classroom.
5. St. Anthony Park Elementary would use the outdoor classroom but also claim it as their school forest and benefit from the additional support provided by the Minnesota Department of Natural Resources.
6. A School Forest designation offers the ability for schools to receive support from the MN DNR with grant writing and partner support to offset costs for school activities, curriculum development, educational materials, and teacher development.
7. This item meets the District Strategic Plan goals by aligning resource allocation to District priorities.
8. This item is presented by Ann Johnson, St. Anthony Park Elementary Principal, Julie Schultz Brown, Communication, Marketing and Development, Tom Parent, Director of Facilities, and Jean Ronnei, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorizes the Superintendent or designee to enter into a Joint Powers Agreement with The City of Saint Paul Department of Parks and Recreation, designating 6.13 acres of Langford Park as an outdoor classroom and School Forest in the Minnesota Department of Natural Resources School Forest Program.

**INDEPENDENT SCHOOL DISTRICT NO. 625**  
**BOARD OF Error! Reference source not found.**

**DATE:** September 23, 2014

**TOPIC:** Marydale Park Outdoor Classroom

**A. PERTINENT FACTS**

1. The City of Saint Paul Department of Parks and Recreation desires the District to enroll Marydale Park as a functional Outdoor Classroom for use by Crossroads Montessori and other District schools by having the School Board designate it as a School Forest in the Minnesota Department of Natural Resources (DNR) School Forest Program.
2. The School Forest program has existed in Minnesota since 1949. School Forests can make lessons more relevant by using meaningful, real-world situations, reach students through hands-on learning, increase knowledge gain and student achievement, and foster a sense of ownership and community connection, while allowing teachers to try a new teaching method in a outdoor setting.
3. There are no fees associated with becoming a School Forest. However, a Joint Powers Agreement between the District and the City of Saint Paul Department of Parks and Recreation is needed, as well as a School Board resolution designating the space as an Outdoor Classroom.
4. The City of Saint Paul Department of Parks and Recreation has identified 20.75 acres within Marydale Park as an outdoor classroom.
5. Crossroads Montessori would use the outdoor classroom but also claim it as their school forest and benefit from the additional support provided by the Minnesota Department of Natural Resources.
6. A School Forest designation offers the ability for schools to receive support from the MN DNR with grant writing and partner support to offset costs for school activities, curriculum development, educational materials, and teacher development.
7. This item meets the District Strategic Plan goals by aligning resource allocation to District priorities.
8. This item is presented by Celeste Carty, Crossroads Montessori Principal, Julie Schultz Brown, Communication, Marketing and Development, Tom Parent, Director of Facilities, and Jean Ronnei, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorizes the Superintendent or designee to enter into a Joint Powers Agreement with The City of Saint Paul Department of Parks and Recreation, designating 20.75 acres of Marydale Park as an outdoor classroom and School Forest in the Minnesota Department of Natural Resources School Forest Program.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Joint Powers Agreement between Saint Paul Public Schools, Johnson High School, and the Minnesota Office of Higher Education

**A. PERTINENT FACTS:**

1. The Minnesota Office of Higher Education is in need of two licensed school counselors at Johnson High School for the 2014-15 school year, to act as Get Ready Program College and Career Counselors.
2. The two licensed counselors will provide services under the Get Ready/GEAR UP program to help prepare students for postsecondary education.
5. This project will meet the District strategic plan goal/goals of increasing opportunities for students to become College and Career ready so that all students might achieve post-secondary success.
6. This item is submitted by –Jon Peterson, Director of the Office of College and Career Readiness and Christine Osorio, Chief Academic Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to enter into a Joint Powers Agreement with the Minnesota Office of Higher Education for the purposes of establishing two licensed school counselors at Johnson High School to be funded by the state of Minnesota Office of Higher Education in an amount not to exceed \$222,368.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Joint Powers Agreement between Saint Paul Public Schools, Washington Technology Magnet School and the Minnesota Office of Higher Education

**A. PERTINENT FACTS:**

1. The Minnesota Office of Higher Education is in need of three licensed school counselors at Washington Technology Magnet School for the 2014-15 school year, to act as Get Ready Program College and Career Counselors.
2. The three licensed school counselors will provide services under the Get Ready/GEAR UP program to help prepare students for postsecondary education.
5. This project will meet the District strategic plan goal/goals of increasing opportunities for students to become College and Career ready so that all students might achieve post-secondary success.
6. This item is submitted by – Jon Peterson, Director of the Office of College and Career Readiness and Christine Osorio, Chief Academic Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to enter into a Joint Powers Agreement with the Minnesota Office of Higher Education for the purposes of establishing three licensed school counselors at Washington Technology Magnet School to be funded by the state of Minnesota Office of Higher Education in an amount not to exceed \$320,371.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Joint Powers Agreement between Saint Paul Public Schools and Saint Paul College for the College Within Reach Program.

**A. PERTINENT FACTS:**

1. The goal of the College Within Reach program is to prepare 12th grade students for college-level mathematics. Saint Paul College partners with Gordon Parks, Harding and Johnson High Schools to ensure that 75 students are on track to graduate from high school in June of 2015.
2. Students will improve their mathematics skills and ACCULACER test scores, thereby eliminating the need for developmental mathematics courses in college. At the end of this program, students earning a B- grade or higher will be given advanced standing at Saint Paul College, making them eligible for immediate placement into college-level mathematics. The intensive, year-long program consists of academic preparation in mathematics; three sessions in test-preparation strategies; and a College 101 session.
5. This project will meet the District strategic plan goal/goals of increasing opportunities for students to be prepared for College and Career and will help to eliminate the need for for students to enroll in developmental mathematics courses in college.
6. This item is submitted by –Jon Peterson, Director of the Office of College and Career Readiness and Christine Osorio, Chief Academic Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to enter into a Joint Powers Agreement with Saint Paul College for the purposes of implementing the College Within Reach Program at Gordon Parks, Harding, and Johnson High Schools for a total participation number of 75 students.



**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Memorandum of Agreement between Saint Paul Public Schools and Saint Paul College

**A. PERTINENT FACTS:**

1. The Gateway to College program is designed to help 16-20 year old students who have left high school without earning a diploma to return to education and gain a high school diploma while earning college credit at the college. Students will participate in small classes on a college campus, work with teachers and counselors, and receive intensive support services in order to facilitate their success.
2. The program will function as a Saint Paul Public School (SPPS) ALC school located on the Saint Paul College Campus and will be called the Gateway to College program.
5. This project will meet the District strategic plan goal/goals of increasing opportunities for students who have dropped out or who are at risk for dropping out an opportunity to earn post-secondary credit and to provide students opportunities to enroll in challenging classes.
6. This item is submitted by –Jon Peterson, Director of the Office of College and Career Readiness and Christine Osorio, Chief Academic Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to enter into a Memorandum of Agreement with Saint Paul College for the purposes of beginning a Gateway to College program/SPPS ALC school at Saint Paul College to start in November of the 2014-15 school year.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Approval of Employment Agreement Between Independent School District No. 625 and Tri-Council Local No. 49, Local No. 120, and Local No. 363, exclusive representative for Drivers, Grounds and Labor Employees, and Heavy Equipment Operators

**A. PERTINENT FACTS:**

1. New Agreement is for a two-year period from July 1, 2014, through June 30, 2016.
2. Contract changes are as follows:

Wages: Effective July 1, 2014, increase wage schedule 2.0%. Heavy Equipment Operator market adjustment increase by \$.20 per hour, and School Grounds Crew Leader and School Labor Crew Leader increase by \$.20 per hour. Effective July 1, 2015, increase wage schedule 2.0%, Heavy Equipment Operator market adjustment increase by \$.20 per hour and increase School Grounds Crew Leader and School Labor Crew Leader by \$.20 per hour.

Longevity: Effective July 1, 2015, increase the 15-year longevity step an additional \$.05 per hour to: \$.83 above base rate. Effective July 1, 2015, a 25-year longevity step added at \$.88 per hour above the base rate.

Insurance: Effective January 1, 2016, the District's monthly contribution of \$600 for single coverage is increased to \$625; the District's monthly contribution of \$1,075 for family coverage is increased to \$1,100.

Supplemental Pension: Effective July 1, 2014, the District contribution to the Laborers National Industrial Pension Plan will increase from \$1.05 to \$1.16 for all hours worked. Effective July 1, 2015, the District contribution will increase to \$1.28 per hour.

3. The District has 19 regular FTE's in this bargaining unit.
4. The new total package costs for the agreement are estimated as follows:
  - in the 2014-15 budget year: \$18,723
  - in the 2015-16 budget year: \$22,408
6. This item will meet the District target area goal of alignment.
5. This request is submitted by Joyce Victor, Negotiations/Employee Relations Assistant Manager; Laurin Cathey, Executive Director of Human Resources; and Michelle Walker, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for Tri-Council Local No. 49, Local No. 120, and Local No. 363, exclusive representative for Drivers, Grounds and Labor Employees, and Heavy Equipment Operators in this school district; duration of said Agreement is for the period of July 1, 2014, through June 30, 2016.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Approval of Memorandum of Agreement with Twin City Glaziers, Architectural Metals and Glass Workers, Local 1324, to Establish Terms and Conditions of Employment for 2014-2015

**A. PERTINENT FACTS:**

1. The Memorandum of Agreement is for a one-year period, June 1, 2014, through May 31, 2015.
2. The language provisions of the previous contract remain unchanged, except for necessary changes to Appendix C (Salary) and Appendix D (Benefits).
3. The District has two regular FTE in this bargaining unit.
4. Wage and benefits changes reflect prevailing wage.
5. The estimated total of all new costs (including wage adjustment, insurance and pension adjustments) for this agreement has been calculated as follows:
  - in the 2013-2014 budget year (June 1, 2014 – June 30, 2014): \$344
  - in the 2014-2015 budget year (July 1, 2014 – May 31, 2015): \$3,779
6. This item will meet the District's target area goal of alignment.
7. This request is submitted by Laurin J. Cathey, Executive Director of Human Resources; Joyce Victor, Negotiations/Employee Relations Assistant Manager; and Michelle Walker, Chief Executive Officer.

**B. RECOMMENDATION:**

That the Board of Education of Independent School District No. 625 approve and adopt the Memorandum of Agreement concerning the terms and conditions of employment of those employees in this school district for whom Twin City Glaziers, Architectural Metals and Glass Workers, Local 1324, is the exclusive representative; duration of said agreement is for the period of June 1, 2014 through May 31, 2015.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Monthly Operating Authority

**A. PERTINENT FACTS:**

1. The Board of Education must authorize and approve all expenditures of the District.
2. The Board of Education must ratify any changes in collateral that have been previously approved by the Assistant Treasurer.
3. This item meets the District target area goals alignment and sustainability.
4. This item is submitted by Marie Schrul, Controller.

**B. RECOMMENDATIONS:**

1. That the Board of Education approve and ratify the following checks and wire transfers for the period July 1, 2014 – July 31, 2014.

(a) General Account	#622917-624535 #0000824-0000875 #7000795-7000849 #0000261-0000286	\$41,499,611.92
(b) Debt Service	-0-	\$7,311,787.00
(c) Construction	-0-	<u>\$5,579,838.57</u>
		<u>\$54,391,237.49</u>

Included in the above disbursements are 2 payrolls in the amount of \$19,527,629.95 and overtime of \$33,425.03 or 0.17% of payroll.

(d) Collateral Changes	
Released:	None
Additions:	None

2. That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending November 30, 2014.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Professional Services from Elevator Advisory Group, Inc.

**A. PERTINENT FACTS:**

1. The District requires professional consulting services on vertical transportation construction, and remodeling projects on an as-needed basis. Services provided include; condition analysis, planning, industry standards, current code requirements, safety, and other professional services as required by the District.
2. Elevator Advisory Group, Inc, is has submitted a proposal to provide the described professional services based on a schedule of rates not to exceed \$150.00 per hour depending on the level of expertise provided.
3. This proposal has been reviewed by Brad Miller, Purchasing Manager.
4. Funding will be provided from alternative bonds, capital bonds, and health and safety levy budgets on a project-by-project basis.
5. This item meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is presented by Tom Parent, Director of Facilities, and Jean Ronnei, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the administration to procure professional consulting services on vertical transportation construction from Elevator Advisory Group, Inc. as needed, based on a schedule of rates not to exceed \$150.00 per hour.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Professional Services from Lawal Scott Erickson Architects, Inc

**A. PERTINENT FACTS:**

1. The District requires professional architectural/engineering services to implement various construction remodeling, capital improvement and design projects on an as-needed basis. Services provided include: planning, architecture, landscape architecture, interior design, field inspection of contractors' work, and other professional services as required by the District.
2. Lawal Scott Erickson Architects, Inc has submitted a proposal in response to the District RFQ to provide the described professional services based on a schedule of rates not to exceed \$200.00 per hour depending on the level of expertise provided.
3. This proposal has been reviewed by Brad Miller, Purchasing Manager.
4. Funding will be provided from alternative bonds, capital bonds, and health and safety levy budgets on a project-by-project basis.
5. This item meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is presented by Tom Parent, Director of Facilities, and Jean Ronnei, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the administration to procure professional architectural/engineering services from Lawal Scott Erickson Architects, Inc as needed, based on a schedule of rates not to exceed \$200.00 per hour.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Professional Services from Miller Dunwiddie Architects

**A. PERTINENT FACTS:**

1. The District requires professional architectural/engineering services to implement various construction remodeling, capital improvement and design projects on an as-needed basis. Services provided include: planning, architecture, landscape architecture, interior design, field inspection of contractors' work, and other professional services as required by the District.
2. Miller Dunwiddie Architects has submitted a proposal in response to the District RFQ to provide the described professional services based on a schedule of rates not to exceed \$192.90 per hour depending on the level of expertise provided.
3. This proposal has been reviewed by Bradley Miller, Purchasing Manager.
4. Funding will be provided from alternative bonds, capital bonds, and health and safety levy budgets on a project-by-project basis.
5. This item meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is presented by Tom Parent, Director of Facilities, and Jean Ronnei, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the administration to procure professional architectural/engineering services from Miller Dunwiddie Architects as needed, based on a schedule of rates not to exceed \$192.90 per hour.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Professional Services from WSB and Associates, Inc.

**A. PERTINENT FACTS:**

1. The District requires professional civil engineering services to implement various construction remodeling, capital improvement and design projects on an as-needed basis. Services provided include: civil engineering, planning, environmental, landscape architecture, and other professional services as required by the District.
2. WSB and Associates, Inc. has submitted a proposal in response to the District RFQ to provide the described professional services based on a schedule of rates not to exceed \$137.00 per hour, depending on the level of expertise provided.
3. This proposal has been reviewed by Brad Miller, Purchasing Manager.
4. Funding will be provided from alternative bonds, capital bonds, and health and safety levy budgets on a project-by-project basis.
5. This item meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is presented by Tom Parent, Director of Facilities, and Jean Ronnei, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the administration to procure professional civil engineering services from WSB and Associates, Inc. as needed, based on a schedule of rates not to exceed \$137.00 per hour.



**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Bid No. A205778-K Family Education Building Renovation at 271 Belvidere

**A. PERTINENT FACTS:**

1. This bid provides all labor, materials, equipment and services for interior renovations necessary to create a staff office area hub at the Family Education Building, 271 Belvidere.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Schreiber Mullaney	\$157,000.00
Green Construction	184,000.00
CM Construction	188,800.00
Sheehy Construction	225,000.00
RAK Construction	243,099.00
Shaw-Lundquist Associates	250,700.00
Morcon Construction	282,900.00

3. Bids have been reviewed by Bradley Miller, Purchasing Manager.
4. Funding will be provided from capital bonds, budget code 06-005-870-000-6520-6030.
5. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Director of Facilities, and Jean Ronnei, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorizes an award of Bid No. A205778-K Family Education Building Renovation at 271 Belvidere to Schreiber Mullaney for the lump sum base bid of \$157,000.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** September 23, 2014

**TOPIC:** Tyson Commodity Purchase for 2014-2015

**A. PERTINENT FACTS:**

1. Saint Paul Public Schools' Nutrition Services has established a request for furnishing and delivery of commodity poultry products with Tyson Foods.
2. Nutrition Services requests authorization to divert commodity poultry products to Tyson Foods for a one-year period, beginning September 1, 2014 through July 1, 2015, for the estimated value of \$600,864.00
3. This request has been reviewed by Bradley Miller, Purchasing Manager.
4. Funding will be provided from the Nutrition Services budget 02-005-680-707-6401-0000.
5. This project will provide students with nutritious meals to help the district meet its goal of ensuring high academic achievement for all students.
6. This item is submitted by Jim Hemmen, Nutrition Services Director, and Jean Ronnei, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the request to purchase commodities from Tyson Foods for an estimated value of \$600,864.00 for furnishing and delivery of poultry products for the period of September 1, 2014 through July 1, 2015.

**Board of Education Meetings**

(Regular meetings at 5:30 unless otherwise noted

Closed meetings are all at 4:00 p.m. unless otherwise noted and are in regard to updates on labor negotiations)

- October 14
- November 18
- December 2 – Public Hearing on Pay 15 Levy
- December 9 – Closed (Superintendent Evaluation)
- December 16
- January 6, 2015 (Annual Meeting) – 5:00 p.m.
- January 20
- February 17
- March 17
- April 21
- May 19
- June 23
- July 21

**Committee of the Board Meetings**

(4:00 p.m. through December 2, thereafter 4:30 p.m. unless otherwise noted)

- September 23 - Cancelled
- October 7
- October 21
- October 28 - Cancelled
- December 2
- January 13, 2015
- February 10
- March 3
- April 7
- May 5
- June 9
- July 21