



Saint Paul Public Schools

Regular Meeting

Tuesday, April 26, 2016 6:05 PM

**SAINT PAUL PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 625**

BOARD OF EDUCATION



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Superintendent

BOARD OF EDUCATION COMMITTEES

Committee of the Board – Keith Hardy, Vice Chair

SPPS VISION STATEMENT

Imagine every student
Inspired, challenged, and cared for by exceptional educators
Imagine your family
Welcomed, respected, and valued by exceptional schools
Imagine our community
United, strengthened, and prepared for an exceptional future
Saint Paul Public Schools: Where imagination meets destination

MISSION of the Saint Paul Public Schools – PREMIER EDUCATION FOR ALL

Long-Range Goals Adopted by the Board:

HIGH ACHIEVEMENT

**Learners will understand the relationship between their lives and the lives of others,
And the relevance of their educational experiences to their roles in society.**

MEANINGFUL CONNECTIONS

**Learners will understand the relationship between their lives and the lives of others,
and the relevance of their educational experiences to their roles in society.**

RESPECTFUL ENVIRONMENT

The learning environment will be safe, nurturing and equitable for our diverse learners.

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
REGULAR MEETING OF THE BOARD OF EDUCATION
Administration Building
360 Colborne Street

April 26, 2016
6:05 PM

A G E N D A

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF THE ORDER OF THE MAIN AGENDA**
- IV. RECOGNITIONS**
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XIV. ADJOURNMENT

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 26, 2016

TOPIC: Acknowledgement of Good Work by Students.

A. PERTINENT FACTS:

1. **Fue Xiong**, a senior at **Central High School**, has been recognized for winning *Chipotle's Cultivating Thought* national essay contest. Fue Xiong's 300-word essay is printed on the restaurant chain's cups and bags and earned him a \$20,000 scholarship. Xiong joined the Minnesota Army National Guard and has been accepted to the University of Minnesota College of Liberal Arts.
2. This item is submitted by Michelle J. Walker, Chief Executive Officer

B. RECOMMENDATION:

That the Board of Education recognizes the schools above for their contributions and outstanding work.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 26, 2016

TOPIC: Acknowledgement of Good Work Provided by Outstanding District Employees

A. PERTINENT FACTS:

1. The Minnesota Elementary School Principals' Association (MESPA) recognized **Catherine Rich**, principal of Phalen Lake Hmong Magnet, with the 2016 MESPA Division Leadership Achievement Award.

Principals are responsible for a school's instructional, school culture, and resource leadership. The award honors principals whose exemplary leadership and sustained efforts have made noteworthy contributions to the operation of effective school learning programs — improving education, their communities, and their profession. She was recognized by colleagues statewide on February 4, 2016, at the MESPA Awards Banquet – held at the DoubleTree by Hilton Bloomington Hotel during the annual MESPA Institute, the statewide convention of Minnesota's elementary and middle level principals.

2. The **Saint Paul Public Schools Receives the Minnesota Department of Education 2016 School Finance Award:** The Minnesota Department of Education (MDE) released its list of school districts that received the 2016 School Finance Award, in which Saint Paul Public Schools made the list. Each year, MDE reviews each school district for criteria in the following areas: timely submission of financial data, compliance with MN statutes, presence of select indicators of fiscal health, and accuracy in financial reporting. The Finance team is pleased to share this great news with the Board, the District and the community.
3. The Fund for Teachers fellowships have been announced. These individuals and teams received a total of \$37,734 to undertake their fellowships. Congratulations to the following teachers:

Julie Elliott, who will travel to Scotland to research how natural environments impact art; **Brad Ollmann**, who will explore Latin dance and percussion in Mexico, Guatemala and Colombia; **See Vang, Leigh Vang** and **Kethkeo Vichaiyarath**, who will research current living conditions of the Hmong people in Laos, Vietnam and Thailand; **Bethany McGraw** and **Charlotte Landreau**, who will explore the impacts of conflicts on indigenous groups in Thailand and Cambodia; **Charlotte Sivanich**, who will study mindfulness in Amsterdam and attend a math conference in Hungary; and **Amber Glawe**, who will travel to Guatemala to learn self control strategies for struggling learners and deepen her Spanish language proficiency.

Fund for Teachers supports educators' efforts to develop skills, knowledge and confidence that impact student achievement. By trusting teachers to design unique fellowships, Fund for Teachers grants validate teachers' professionalism and leadership, as well. Since 2001, Fund for Teachers has invested \$22 million in nearly 6,000 teachers, transforming grants into growth for teachers and their students.

4. **Jesse Buetow**, a 5th grade teacher at **Randolph Heights**, was recently chosen for the 2016

DATE: April 26, 2016
TOPIC: Acknowledgement of Good Work Provided by Outstanding District Employees
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Lead PBS LearningMedia Digital Innovator program. They choose one representative from each state. This is a great honor and learning experience for him. Over the next year, he will be among a prestigious group of top educators that will receive professional development opportunities that will help him build his digital classroom.

The PBS LearningMedia Digital Innovators program is a yearlong, free professional program designed to foster and reward a community of highly engaged, tech-savvy K-12 educators who are effectively using digital media and technology in classrooms to further student engagement and achievement. In addition to representing his state in Denver in June at the PBS Digital Summit and one day at the International Society for Technology Education Conference, he will be invited to join hundreds of Local Digital Innovators from across the country for exclusive access to all affiliated virtual events and trainings and the potential to partner with PBS in-person at specific education events back in our community.

5. This item is submitted by Michelle J. Walker, Chief Executive Officer

B. RECOMMENDATION:

The recommendation is that the Board of Education recognizes the staff acknowledged above for their contributions and outstanding work.

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EDUCATION

March 22, 2016

I. CALL TO ORDER

The meeting was called to order at 6:22 p.m.

II. ROLL CALL

PRESENT: Ms. O'Connell, Mr. Marchese, Ms. Ellis, Mr. Brodrick, Mr. Vue, Ms. Vanderwert, Mr. Schumacher, Superintendent Silva, Ms. Cameron, General Counsel and Ms. Polsfuss, Assistant Clerk

III. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Ms. O'Connell moved the Board of Education approve the Order of the Main Agenda as published. Mr. Marchese seconded the motion.

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes

IV. RECOGNITIONS

A. Acknowledgement of Good Work Provided by Outstanding District Employees

The recognition of Ms. Rich was postponed to the next meeting.

BF 30379 Acknowledgement of Good Work by Students

A team of "mathletes" at Capitol Hill Magnet School took first place in the 2016 Minnesota MATHCOUNTS tournament held on March 12 at the Crowne Plaza Hotel and Conference Center in Plymouth. The Capitol Hill math team is made up of seventh-graders Sasha Hydrie and Simon Mulrooney, and eighth-graders Riaz Kelly and Cali Rivera. Alex Ford, middle school math teacher, is the team's coach. More than 123 "mathletes" from 26 schools across the state qualified for this year's Minnesota MATHCOUNTS tournament.

BF 30380 Recognition of Schools, Teams, Individuals and Coaches in Our St. Paul Public Schools That Have Won Athletic Award or Championships

- **Highland Middle School** – The girls' basketball team was middle school city co-champion. David Michaelson is the coach.
- **Murray Middle School** – The girls' basketball team was middle school city co-champion. Brian Pearson is the coach.
- **Washington Technology Magnet** – The wrestling team was middle school city champion. Dave Anderson is the coach.
- **Washington Technology Magnet** – The wrestling team was city champion and had one state tournament qualifier. Richard Taylor is the coach.
- **Highland Park Senior High School** – The boys' Nordic ski team had two state tournament qualifiers. Brad Moening is the coach.

- **Highland Park Senior High School** – The girls' Nordic ski team was city champion and qualified for the state tournament. Brad Moening is the coach.
- **Highland Park Senior High School/SPA** – The boys' co-op swim team was city champion. They also had four state tournament qualifiers. Kathryn Vandam is the coach.
- **Johnson Senior High School** – The boys' basketball team were city co-champions. Vern Simmons is the coach.
- **Johnson Senior High School** – The wrestling team had two state tournament qualifiers. Mason Fong is the coach.
- **Harding Senior High School** – The wrestling team had a state tournament qualifier. Otto Kraus is the coach.
- **Como Park Senior High School** – The girls' basketball team were city champions and qualified for state. Alexis Gray is the coach.
- **Como Park Senior High School** – The wrestling team had a state tournament qualifier. Tijl Vanderwege is the coach.
- **Central Senior High School** – The boys' basketball team were city co-champions. Scott Howell is the coach.
- **Central Senior High School** – The girls' gymnastics team were city champions. Tammy Little is the coach.
- **Central Senior High School** – The boys' Nordic ski team was city champion and qualified for the state tournament. Robb Lageson is the coach.
- **Central Senior High School** – The boys' swim team had four state tournament qualifiers. Emily Blasko is the coach.

MOTION: Ms. O'Connell moved the Board recognize of the above students for their outstanding achievements.

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Absent
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes

V. APPROVAL OF THE ORDER OF THE CONSENT

MOTION: Ms. O'Connell moved the Board approve all Consent Agenda Items as listed with the exception of Items D1 - Approval to Enter into an Agreement Between Independent School District #625, Saint Paul Public Schools/American Indian Magnet School and Family Innovations, Inc., a Community Mental Health Service Provider, D2 - Approval to Enter into an Agreement Between Independent School District #625, Saint Paul Public Schools/Como Park Elementary School and Family Innovations, Inc., a Community Mental Health Service Provider, D3 - Approval to Enter into an Agreement Between Independent School District #625, Saint Paul Public Schools/Paul and Sheila Wellstone Elementary School and Family Innovations, Inc., a Community Mental Health Service Provider, D5 - Approval to Enter into an Agreement Between Independent School District #625, Saint Paul Public Schools/Highwood Hills Elementary School and Metro Social Services, a Community Mental Health Service Provider, D6 - Approval to Enter into an Agreement Between Independent School District #625, Saint Paul Public Schools/Creative Arts High School and MinnesotaCare Partner, a Community Mental Health Service Provider; D7 -- Approval to Enter into an Agreement Between Independent School District #625, Saint Paul Public Schools/Frost Lake Elementary School and MinnesotaCare Partner, a Community Mental Health Service Provider, E5 -- Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Principals' Association; E6 -- Approval of Employment Agreement and Related Memoranda of Agreement Between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Federation of Teachers, Local 28,

Exclusive Representative for Teachers, for 2015-2017 and F1 - RFP #A-2088827-A -- Prime Vendor Grocery Items and Supplies all of which were pulled for separate consideration. The motion was seconded by Mr. Brodrick.

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes

VI. APPROVAL OF THE MINUTES

A. Minutes of the Regular Meeting of the Board of Education of February 23, 2016

MOTION: Mr. Brodrick moved the Board of Education move approval of the Minutes of the Regular Meeting of the Board of February 23, 2016 as published. Mr. Marchese seconded the motion.

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes

VII. COMMITTEE REPORTS

A. Committee of the Board Meeting of March 8, 2016

The Chief Financial Officer provided an overview of the preliminary FY 2016-17 General Fund budget and timeline to the Board. She reviewed the preliminary big picture of the **FY 2016-17 General Fund** noting revenue is down \$4.6 million. On the expenditure side the increase is due to inflationary increases overall and contractual agreements. Overall SPPS is facing a \$15.1 million shortfall. She reviewed unknown factors that might further impact the budget and areas under consideration for FY 201617 budget reductions. She then moved on to an overview of staffing for the schools.

RECOMMENDED MOTION: That the Board of the Education accept the FY 2016-17 Preliminary General Fund Budget Report

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes

The Director of Facilities provided a report on **Grade 6-8 Space Shortage - Next Steps**. The purpose of the presentation was to receive guidance from the Board on preparation for making relocation decisions. Briefly the proposed changes were:

- Relocating Jie Ming Mandarin Immersion to the Homecroft building by 2017-18

- Relocating River East from the Homcroft building to leased or newly purchased space
- Transition ECFE out of Homcroft over the next few years.

He then moved on to discuss Middle School Growth indicating it is projected that SPPS middle schools will be 500 student seats short in 2019-20 and 700 student seats short by 2024-25. Area A is primarily affected, areas B and C are compensating for shortages. He indicated the best option would be to build a new comprehensive middle school in Area A. Other options considered were (1) converting Hazel Park IB (PreK-8) into a middle school. (2) Repurposing Wellstone (PreK-5) as a middle school and building a new elementary. (3) Converting three regional PK-5s to PreK-8 (Frost Lake, Dayton's Bluff, Eastern Heights) or (4) building two 500 seat middle schools. Pros and cons for each were discussed along with the proposed timeline for Board decisions and public engagement.

RECOMMENDED MOTION: That the Board of the Education accept the report on the FMP Program Relocations.

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	No
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes

VIII. SUPERINTENDENT'S REPORT

The Superintendent made a statement on school climate and on Como and work that will move forward within the school and its community.

Questions/Discussion:

- A statement was made that there are multiple needs involved in building school climate and race seems to be critical issue in how schools run, in who succeeds and who does not. We need to recognize these multiple needs so schools work for the children.
- Another Board member noted that this is work the superintendent, staff, teachers and principals have been doing for a long time and there is a lot of good work being done. The recent focus has been on particular incidents but SPPS can move forward as it has experience in its staff and the community to meet these issues as it moves forward.

A. SSSC 2.0 Monitoring: College & Career Readiness

The CEO stated this conversation will inform efforts around and on-going use of VisionCards as a monitoring tool for the Strategic Plan. VisionCards are a form of balanced score card used to measure progress. They were designed to measure progress toward implementation of the strategic plan. The metrics aligned to the three goals of plan and its five focus areas. They measure continuous improvement and the processes that influence the outcomes. They serve to inform changes toward the outcomes and the processes that get the district there.

The Assistant Superintendent High Schools and the Executive Director of OCCR stated to improve outcomes, the VisionCards focus on Outcomes and Processes. The area for the focus of this VisionCard is Ready for College and Career aimed at creating a K-12 culture focused on college and career throughout all SPPS schools by providing all students with the academics, resources and experiences to prepare them to be successful in college and their careers. This involves ensuring middle school students start planning for high school and beyond, increasing opportunities for students to earn post-secondary credits and expanding existing and developing new CTE programs. The goal is for all students to meet the "ramp up" standards (as defined by the College Readiness Consortium at the U of MN) - academic, admissions, career, financial and personal/social so the student has the

knowledge and skills to succeed in first-year, credit-bearing courses at a technical college, a community college or a four-year college or university.

Measures for the academic pillar include:

- Passing 8th grade algebra
 - Percent of students that passed algebra by the end of 8th grade (Vision 80%); 73% (Progress) the same as for SY 13-14.
 - Largest percentage gap in passing rates by race/ethnic groups (Vision <10%) - Asian students were highest at 85%, Black students lowest at 58% for a 27% gap (31% in SY 13-14). The gap is closing in 8th grade algebra passing rates. More support is needed to keep students from failing classes.
- Percent of students with two or more failed core classes (Vision <15%)
 - Middle School is at 24% (25% for SY 13-14)
 - Focus on Freshmen is at 39% - Critical (36% for SY 13-14) Generation Next is tracking this data as well.

The Admissions Pillar measures if students to have the ability to meeting admissions requirements at a range of postsecondary institutions that are a match for their goals and interests.

- Naviance - Percent of students completing recommended components for grade level (Grades 9-12). Vision is >90%. This is at 43% (baseline year). SPPS has added more training for counselors and greater accountability regarding progress monitoring and reporting.
- ACT - Percent of students with a composite score of 21 or higher (2,146 students tested). Vision is >65%. This is at 25% - critical (37% - 1,297 students tested in SY 13-14). SY 14-15 was the first year for universal testing for SPPS. Dips in scores are typical nationally and statewide. Recovery is expected in three years.

Staff highlighted the ACT Prep Class introduced in 2015. It is a curriculum created and published by *The Princeton Review (TPR)*. Teachers are certified in teaching the ACT Prep courses and were recruited through the high schools and also the College Access Programs. The course offers three course options: 3 hours, 9 hours and 18 hours. It operates on Saturdays in the morning and early afternoon at Central and Washington. In evaluating the 2015 ACT Prep Course a matched comparison was used. It matched students according to GPA, race, gender and income status and compared TPR prep course participants and non-participants. The 2015 TPR Prep Course produced significant test score increases for TPR participants (698 students). A chart was provide showing the point difference between participants and non-participants (matched comparisons).

Measures for the Career Pillar are to ensure the student has the ability to identify careers that match personal, financial and other goals and an understanding of the skills, credentials and experiences required to succeed in those careers.

- Career and Technical Education (CTE) - students participating in:
 - Career Programs (Vision is 850). This is at Vision with 1,197 students participating (656 in SY 13-14). SPPS has 11 courses within the program.
 - Internships (Vision is 1,500). This is at progress with 1,279 students participating (970 in SY 13-14 - this was recalculated based on 2014-15 definition).

Numbers are increasing due to strong partnerships and solid programming.

Measures for the Personal and Social Pillar allow students to know how to set educational goals and monitor progress toward them and create relationships with peers and adults that support academic success.

- Senior Survey - Percent feeling supported and encouraged by teachers (Vision is >95%). This is at progress 90% (89% in SY 13-14). This metric is a composite of three survey questions: (1) The teachers at this school believe that all students can do well, (2) there is at least one adult in this school that I can talk to, that knows me well and (3) the adults

in this school care about students.

The Financial Pillar is to ensure the student is able to cover the cost of the first term of study at a postsecondary institution through savings, loans, work-study and/or financial aid.

- Financial Readiness - Percent of graduating class who completed a FAFSA (Vision is >65%). This is at progress 63% (59% SY 13-14). Good progress is being made in this area.

The report went on to discuss Proportionality Ratios - this measures how a student group's participation in a given program compares to their share of the total student population. A Proportionality Ratio of 1.0 means that a student group is represented exactly the same proportion as in the overall student population. Less than 1.0 means the group is under-represented.

- Advanced Courses Proportionality Ratios by Race (student group percent of those enrolled [or passing] classed/% of student group in district). Vision is >.75 representation by all groups.
 - Advanced CTE Courses (Grades 9-12) % enrolled -- Asian .92, White 1.0, Black 1.1, Hispanic 1.1, American Indian 1.1. (At Vision level)
 - Advanced Courses (Grades 6-12) % passing -- Asian 1.1, White 1.4, Black .74, Hispanic .88, American Indian .61. (This is at Stable level.)

Last year SPPS students earned \$2.6 million worth of post-secondary credits while still in High School.

Drop Out Prevention - Students entering the Gateway to College Program each year (Vision is >45 students). This is at Vision with 51 students this year and last.

Four Year Graduation Rates:

- Percent of students graduating in four years. This is at Progress 75% (76% last year).
- Largest percentage gap in four-year cohort rate between race/ethnic groups (Vision is <10%) Whites are at 83%, American Indian at 52% for a 31% gap (32% SY 13-14). Counselors have been assigned to work with American Indian students to increase their participation.

Graduation rates at seven SPPS schools surpass the State average at all schools. For the second year in a row, SPPS graduation rates for Black and ELL students are higher than the State average at all schools

AVID participation - 100% of students who took AVID all four years graduated on time. (Vision is >80%)

- All four years - at Vision 99% (100% SY 13-14)
- Some is at Vision with 91% (Vision 90%)
- None (Vision is 74%) at 73%

QUESTIONS/DISCUSSION:

- What is being done for 9th graders and is it consistent across the district? Response: At Washington, Focus on Freshmen has two interdisciplinary teams that work only with 9th grade students. The teams meet on a regular basis. Washington offers support for students from 6 through 12. Data is reviewed constantly to see where students are and if they are passing their classes. Last year was the first year for the Focus on Freshmen initiative – each high school tailors support for incoming freshmen. At some schools, juniors and seniors act as mentors for younger students. Dream On coaches work with freshmen. Parent Academy has been offered to 9th grade families and Washington tries to get as many students into the AVID program as possible.
- Overall numbers for graduation are around 75%. How is overall average 75% when the high schools are graduating at not less than 80%? Response: There are programs outside the high school programs where students are included in the four year district

tally, as these programs are small they are not reported out separately. SPPS is experiencing great progress in its five and six year graduation rates. Humboldt HS if calculated on five year graduations would have a 90% graduation rate. Any schools and programs serving 9th-12th grades fall into the four year graduation rate calculations. Overall five year graduation rate is around 78%.

- On vision levels, how are those set, when are/were they set and when is the process revisited? Response: Vision levels for all cards were approved by the Board, staff developed them and made recommendations providing reasons they were set at that level. Vision levels started as milestones as SPPS developed its strategic plan. Vision cards were aligned to outcomes that were being developed. There is examination of where they should be, what is considered an ambitious goal, where levels are now in the scale from concern to vision. If data suggests the vision is off target then there is discussion on whether to move the target higher or change the vision level. This is the second reporting year for current vision cards. The vision levels, goals, etc. could be revisited or expanded.
- Graduation rates – how does SPPS track what happens to students after they graduate. There seems to be a large number of students who need remedial courses as they enter college. How is that tracked and how does it feed back into the teaching being done in buildings? Response: There is a statewide longitudinal data base at MDE and a National Clearing House that gathers this type of data so SPPS does have information on graduates and for the past three years SPPS has reviewed this data at a final evaluation meeting. Some schools have set goals in this area. It is critically important to be sure what college and career ready is so students are ready and do not need to take remedial courses. The Board stated that this would be helpful information to track.
- A Board member stated she appreciated the intentionality of keeping kids on target to graduate and move on to post secondary opportunities.
- Staff noted academics is square one – college access is the icing on the cake – academics is the core mission. SPPS has to have staff to work with students to meet their needs, know what their academic needs are and push them to work to meet those. Students need to take remedial classes in high school so that by the time they go to college they do not need remedial classes.
- There are many critical elements coming together at Washington - partnerships, staff, sustainability and relationship, being there for all kids. SPPS needs to define these foundational elements and move them out to other schools while still giving latitude to address unique needs, etc.

B. FY 2016-17 Preliminary General Fund Budget

The CEO indicated the purpose of the presentation was to provide an overview of the preliminary FY 2016-17 General Fund budget and timeline to the Board. She reviewed the key planning assumptions approved by the Board at the previous COB meeting.

She moved on to factors which may influence the budget as it is developed:

- Third quarter projections impact fiscal year end fund balance
- Enrollment fluctuations impact revenue, class size and building capacity
- Contractual commitments in labor agreements
- Legislative adjustments or state adjustments
- Previous year's October 1 free and reduced lunch count impact revenue (Comp Ed)
- Bond ratings

FY 2016-17 General Fund Preliminary Big Picture

	(In millions)	FY 16 Adopted (In millions)	FY 17 Preliminary Difference
Revenue	\$522.8	\$518.2	(\$4.6)
Used of Fund Balance	2.5	0	(2.5)
Expenditures	525.3	533.3	(8.0)
Balance	\$0	(\$15.1)	

She noted revenue is down \$4.6 million due to compensatory education dollars, free reduced lunch count down slightly (all of which is allocated directly to schools), enrollment projections indicate a slight decline in enrollment for the fall. School aid and referendum both are impacted. Currently, administration does not plan to use any fund balance. On the expenditure side the increase is due to inflationary increases overall and contractual agreements.

FY 206-17 General Fund Factors Impacting Shortfall

	Amount (In millions)
Projected Shortfall (as of 1/19/16)	(\$9.3)
Contractual Commitments	(3.5)
Compensatory Revenue Decrease	(1.1)
Gen Ed Revenue Decrease (2/29 projected enrollment)	(1.2)
Total Shortfall	(\$15.1)

Unknown factors for the FY 2016-17 budget are:

- Additional secondary electives/study hall reductions
- Elementary class size alignment
- Safety & security
- Transportation - bus route contracts
- Substitutes

Areas under consideration for FY 201617 budget reductions include:

- 0% inflation increase in most program budgets
- Targeted program reductions/eliminations
- Hiring freeze (March–June 2016)
- Postpone FY 17 OPEB contribution to trust
- Professional Learning Communities (PLC)
- Transportation bus routes
- Early Retirement Incentive (ERI)

The CEO then moved on to staffing of the schools (funding for SSSC 2.0).

SSSC 2.0 Class Size Ranges for Higher Poverty Sites

Grade	FY 17 Target Ranges
PreK	20
KG	20-24
1-3	22-25
4-5	25-28
6-8	29-33
9-12	30-35

SSSC 2.0 Class Size Ranges for Lower Poverty Sites

Grade	FY 17 Target Ranges
PreK	20
KG	22-26
1-3	22-27
4-5	25-29
6-8	29-35
9-12	30-37

FY 2016-17 Site staffing criteria - a few additional categories were added to the staffing categories – psychologist, MLL teachers and SSSC site staff for program articulation.

Site Configurations

Pre-K - 5
K - 8

Staffing Categories

Principal
Assistant Principal

Dual Campus
6 - 8
6 - 12
9 - 12

Administrative Intern
Teachers
Clerks
Counselors
Library Media Specialists
Nurses
Social Workers
Psychologists
MLL Teachers
Library Support (EA or TA)
SSSC 2.0 Site Staff for Program Articulation

The budget adoption calendar was reviewed. The CFO indicated a great deal of background work has already occurred starting in November-December 2015. March 31 will see school allocations distributed as well as general fund program allocations. Joint budget and staffing meetings (Principals, HR and Finance) will occur between April 4 and 29. Community engagement presentations will be scheduled April 1 through June 21. On April 29 school and program budgets must be returned and HR staffing worksheets are due. June 21 is the proposed date for the Board to adopt the final budget.

The Superintendent noted two community meetings have been scheduled to address the budget - April 14 at 5:30 p.m. and April 16 at 10:00 a.m.

QUESTIONS/DISCUSSION:

- So there are two community sessions coming up, what about sessions in the buildings?
Response: Budget meetings will be scheduled with the Parent Advisory Groups and other groups who make the request. Staff will meet with principals and their teams to review staffing, etc. A Principal's Tool Kit on building the budget has been designed to help address school site information dissemination.
- For the community conversations, the Board should know when and where these will be held so they can hear what the community has to say. It would also be advantageous to have a Board member present at the various PAC budget meetings as well.

C. Human Resource Transactions

MOTION: Ms. O'Connell moved approval of the HR Transactions for the period February 1, 2016 through February 29, 2016. Ms. Vanderwert seconded the motion.

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes

IX. CONSENT AGENDA

MOTION: Ms. O'Connell moved the Board approve all Consent Agenda Items as listed with the exception of Items D1 - Approval to Enter into an Agreement Between Independent School District #625, Saint Paul Public Schools/American Indian Magnet School and Family Innovations, Inc., a Community Mental Health Service Provider, D2 - Approval to Enter into an Agreement Between Independent School District #625, Saint Paul Public Schools/Como Park Elementary School and Family Innovations, Inc., a Community Mental Health Service Provider, D3 - Approval to Enter into an Agreement Between Independent School District #625, Saint Paul Public Schools/Paul and Sheila Wellstone Elementary School and Family Innovations, Inc., a Community Mental Health Service Provider, D5 - Approval to Enter into an Agreement Between

Independent School District #625, Saint Paul Public Schools/Highwood Hills Elementary School and Metro Social Services, a Community Mental Health Service Provider, D6 - Approval to Enter into an Agreement Between Independent School District #625, Saint Paul Public Schools/Creative Arts High School and MinnesotaCare Partner, a Community Mental Health Service Provider; D7 -- Approval to Enter into an Agreement Between Independent School District #625, Saint Paul Public Schools/Frost Lake Elementary School and MinnesotaCare Partner, a Community Mental Health Service Provider, E5 -- Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Principals' Association; E6 -- Approval of Employment Agreement and Related Memoranda of Agreement Between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Federation of Teachers, Local 28, Exclusive Representative for Teachers, for 2015-2017 and F1 - RFP #A-2088827-A -- Prime Vendor Grocery Items and Supplies all of which were pulled for separate consideration. The motion was seconded by Ms. Vanderwert.

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Marchese	Absent
Ms. Ellis	Absent
Mr. Brodrick	Absent
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes

A. Gifts

BF 30381 Gift Acceptance Hiway Federal Credit Union at Highland Park High School
That the Board of Education, authorize the Superintendent (or Designee) to allow Highland Park High School to accept a gift of \$43,477.64 for the construction of the Hiway Federal Credit Union branch office at Highland Park Senior High School.

B. Grants

BF 30382 Request for Permission to Submit a Grant Application to Dollar General Literacy Foundation - Hubbs

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Dollar General Literacy Foundation for funds to provide literacy classes at seven sites in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30383 Request for Permission to Submit a Grant Application to the Kids in Need Foundation

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Kids in Need Foundation for school supplies for students experiencing homelessness in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30384 Request for Permission to Accept a Grant from the Minnesota Department of Education

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Minnesota Department of Education to improve special education-related professional development in SPPS; and to implement the project as specified in the award documents.

BF 30385 Request for Permission to Submit a Grant Application to the Minnesota State Arts Board

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota State Arts Board for funds to provide contact hours with an artist in residence at Como Park Senior High School; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30386 Request for Permission to Accept a Grant from the New Lens Urban Mentoring Society

That the Board of Education authorize the Superintendent (designee) to accept a grant from the New Lens Urban Mentoring Society to install new basketball hoops in the Murray gymnasium; and to implement the project as specified in the award documents.

BF 30387 Request for Permission to Submit Two Grant Applications to the U.S. Department of Agriculture

That the Board of Education authorize the Superintendent (designee) to submit two grants to the U.S. Department of Agriculture for funds to execute strategic planning and professional development for an agriculture career pathway in the district; to accept funds, if awarded; and to implement the project as specified in the award documents

BF 30388 Request for Permission to Accept a Grant from the University of Minnesota Monarch Lab - Belwin

That the Board of Education authorize the Superintendent (designee) to accept a grant from University of Minnesota Monarch Lab to create a schoolyard garden at Belwin Outdoor Science; and to implement the project as specified in the award documents.

BF 30389 Request for Permission to Submit a Grant Application to the Lillian Wright & C. Emil Berglund Foundation

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Lillian Wright & C. Emil Berglund Foundation for funds to install an Aqualab at Crossroads Elementary School; to accept funds, if awarded; and to implement the project as specified in the award documents.

C. Contracts

BF 30390 Authorization for the Amendment to Metropolitan Health Plan (MHP) Contract

That the Board of Education authorize the Superintendent (designee) to approve amendments to the Metropolitan Health Plan (MHP) contract for as long as the services support the District's infrastructure to provide the services.

BF 30391 Approval to Enter into a Contract Addendum with Middle English, Inc. to Provide American Sign Language Interpreting Services for the Remainder 2015-2016 School Year

That the Board of Education authorizes the Superintendent (designee) to enter into a contract addendum with Middle English for \$30,000 to provide American Sign Language interpreting for students and parents as needed for the remainder of 2015-16 to be paid by Special Education and by the schools.

D. Agreements

BF 30392 Food Service Agreements with Various Schools and Programs

That the Saint Paul Public Schools' Board of Education authorizes the Superintendent (designee) to enter into agreements to provide food service for legally separate from SPPS schools and programs.

E. Administrative Items

BF 30393 SPPS Achievement and Integration Budget for FY17

That the Board of Education approve the Achievement and Integration budget for Saint Paul Public Schools for fiscal year 2016-17.

BF 30394 Application for Child and Adult Care Food Program Funds

That the Saint Paul Public Schools' Board of Education authorize the Superintendent (designee) to submit an application for CACFP funds for the 2016-2017 school year and, if

granted, to accept such funds.

BF 30395 Discharge of Probationary Teacher 1

That the Board of Education finds, concludes and directs: (1) That RS did engage in the conduct set forth in the Superintendent's recommendation to the Board of Education for the discharge of RS; (2) That such conduct by RS constitutes conduct unbecoming a teacher as set forth in the Superintendent's recommendation to the Board of Education for the discharge of RS; (3) That the Superintendent's recommendation for the discharge of RS is adopted by the Board of Education; (4).That RS be discharged from School District employment as a teacher; (5) That the Clerk of the Board of Education provide RS with a written statement of the cause of such discharge;)6) That RS's discharge will take effect thirty (30) days after the Clerk of the Board of Education provides RS with a written statement of the cause of such discharge; and (7) That RS remain on administrative leave with pay until the effective date of his discharge.

BF 30396 Proposed Discharge of Tenured Teacher

That the Board of Education: (1) Accept the filing of the Charges proposing to discharge Tenured Teacher for the grounds alleged in the Charges; (2) Ratify the Superintendent's suspension of Tenured Teacher without pay, effective at the end of the day on February 26, 2016, and pending the conclusion of teacher termination proceedings; (3) Direct the Assistant Clerk of the Board of Education to serve Tenured Teacher with a copy of the Charges filed with the Clerk on February 29, 2016, and give notice to Tenured Teacher of the teacher's rights to a hearing or arbitration under the Teacher Tenure Act and (4) Authorize the District's legal counsel to select a hearing officer or an arbitrator, as applicable, if Tenured Teacher requests a hearing.

BF 30397 Recommendations for Exclusion of Students in Non-Compliance with Minnesota Statute 123.70 Health Standards: Immunizations

That the Board of Education excludes the named students from school effective March 26, 2015, should they not comply with Minnesota State Health Standards for Immunizations on or before this date.

BF 30398 Humboldt Trap/Skeet Club

That the Board of Education authorize the Superintendent (designee) to approve a Trap/Skeet Club at Humboldt High School to compete in the Minnesota Sate High School Clay Target League

BF 30399 Increase Lunch Prices 2016-17

That the Board of Education authorize the Superintendent or designee to increase lunch prices as follows, effective September 1, 2016.

- Grades PreK-5 lunch to \$2.25
- Grades 6-8 lunch to \$2.40
- Grades 9-12 lunch to \$2.60
- Adult breakfast to \$2.25
- Adult lunch to \$4.00

BF 30400 Application for Minnesota Kindergarten Milk Program Funds

That the Saint Paul Public Schools' Board of Education authorize the Superintendent (designee) to submit an application for MKMP funds for the 2016-2017 school year and, if granted, to accept such funds.

BF 30401 Monthly Operating Authority

That the Board of Education approve and ratify the following checks and wire transfers for the period January 1, 2016 – January 31, 2016.

(a) General Account	#653393-654687	\$48,022,694.20
	#0001768-0001827	
	#7001596-7001625	

#0000915-0000950

(a) Debt Service	-0-	\$31,570,012.79
(b) Construction	-0-	<u>\$921,040.73</u>
		\$80,513,747.72

Included in the above disbursements are payrolls in the amount of \$35,988,421.30 and overtime of \$119,122.42 or 0.33% of payroll.

(d) Collateral Changes

Released: None

Additions: None

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending June 30, 2016.

BF 30402 Application for School Nutrition Program Funds

That the Saint Paul Public Schools' Board of Education authorize the Superintendent (designee) to submit a consolidated application for SNP funds for the 2016-2017 school year and, if granted, to accept such funds.

BF 30403 Application for Summer Food Service Program Funds

That the Saint Paul Public Schools' Board of Education authorize the Superintendent (designee) to submit an application for 2016 SFSP funds and, if granted, to accept such funds.

F. Bids

BF 30404 Request For Proposal (RFP) No. A209144-A and (RFP) No. A209146-A Approval of School Improvement Grant (SIG) Funded Contracts for Cherokee Heights Elementary School

That the Board of Education authorizes the Superintendent (or Designee) to award contracts based on responses to the Request for Proposal (RFP) No. A209144-A and (RFP) No. A209146-A, approval of School Improvement Grant (SIG) funded contracts for Cherokee Heights Elementary.

CONSENT AGENDA ITEMS PULLED FOR SEPARATE CONSIDERATION

BF 30405 Approval to Enter into an Agreement Between Independent School District #625, Saint Paul Public Schools/American Indian Magnet School and Family Innovations, Inc., a Community Mental Health Service Provider

BF 30406 Approval to Enter into an Agreement Between Independent School District #625, Saint Paul Public Schools/Como Park Elementary School and Family Innovations, Inc., a Community Mental Health Service Provider

BF 30407 Approval to Enter into an Agreement Between Independent School District #625, Saint Paul Public Schools/Paul and Sheila Wellstone Elementary School and Family Innovations, Inc., a Community Mental Health Service Provider

BF 30408 Approval to Enter into an Agreement Between Independent School District #625, Saint Paul Public Schools/Highwood Hills Elementary School and Metro Social Services, a Community Mental Health Service Provider

BF30409 Approval to Enter into an Agreement Between Independent School District #625, Saint Paul Public Schools/Creative Arts High School and MinnesotaCare Partner, a Community Mental Health Service Provider

BF 30410 Approval to Enter into an Agreement Between Independent School District #625, Saint Paul Public Schools/Frost Lake Elementary School and MinnesotaCare Partner, a Community Mental Health Service Provider

Ms. Vanderwert indicated she had pulled these items regarding contracts with mental health providers in elementary schools to understand the expectations of the program, how they were chosen and how they will work with SPPS. What are the costs and what are the plans for expansions and evaluation.

Response: The goal is to expand mental health supports and access to licensed social workers within the school day. Initially SPPS reached out to a couple of community therapeutic services with licensed social workers that were working with family components. An RFP was issued and the above groups met the criteria contained within the RFP. The groups will come into schools to do in kind services within the school space, they have agreed to sharing of information and referrals to support groups. No money will be exchanged. They will work with families, provide support to families and students. This should lead to better communication with SPPS families. Last year Family Innovations piloted the program; they currently have 60 students receiving third tier supports within the school and over the summer.

The RFP criteria was to have support services, sharing of information and having coordinators to coordinate services within the schools. These groups also meet the cultural piece in that they do hire therapists that reflective ethnicity and culture of the groups they serve. Now that the agencies are within the schools they are seeing a reduction in visits and fewer missed family visits. They also provide for a smaller drop in visits as they do work over the summertime.

With regard to scaling up, it is quite difficult to find licensed staff to provide support in the school and home environment. SPPS will work to continue to expand services in elementary schools first then move to middle and high school. School social workers do the first two tiers and the outside groups third tiers. The groups are paid through insurance claims. All agencies are donating time for IEP discussions, etc. SPPS is looking at expanding to additional schools next year. A case worker can serve 18 students as their case load. SPPS has DHS grants for 24 schools. Health Partners provides services for the high schools.

Is data being gathered to see if this is helping kids? Response: SPPS is looking at behavior, truancy, activities, etc. and are finding the services beneficial. Families are more connected to the schools, it improves communication between families and schools.

How is alignment being handled? With multiple service providers, how are they aligned? All together? Response: When the RFP was put out, the criteria was set by SPPS and the alignment piece happens during initial discussions. There are definite benefits to having wrap around services, the family component is involved, seeing the family/student in the schools is beneficial, shared data pieces help in assessing outcomes, etc.

MOTION: Ms. Vanderwert moved the Board of Education (1) authorize the Superintendent to enter into an agreement with Family Innovations, Inc., a community mental health service provider, for school-based mental health services at American Indian Magnet School from February 25, 2016 through February 24, 2017 and renew annually with a letter of agreement or until either SPPS or Family Innovations, Inc. terminate this Agreement; (2) authorize the Superintendent to enter into an agreement with Family Innovations, Inc., a community mental health service provider, for school-based mental health services at Como Park Elementary School from September 1, 2015 through August 31, 2016 and renew annually with a letter of agreement or until either SPPS or Family Innovations, Inc. terminate this Agreement; (3) authorize the Superintendent to enter into an agreement with Family Innovations, Inc., a community mental health service provider, for school-based mental health services at Paul and Sheila Wellstone Elementary School from February 15, 2016 through February 14, 2017 and renew annually with a letter of agreement or until either SPPS or Family Innovations, Inc. terminate this Agreement; (4) authorize the Superintendent to enter into an agreement with Metro Social Services, a community mental health service provider, for school-based mental health services at Highwood Hills Elementary School from March 14, 2016 through March 13, 2017 and renew annually with a letter of agreement or until either SPPS or Metro Social Services terminate this Agreement; (5) authorize the Superintendent to enter into an agreement with MinnesotaCare Partner, a community mental health service provider, for school-based mental health services at Creative Arts High School from November 1, 2015 through October 31, 2016 and renew annually with a letter of agreement or until either SPPS or MinnesotaCare Partner terminate this Agreement; and (6) authorize the Superintendent to enter into an agreement with MinnesotaCare Partner, a community mental health service provider, for school-based mental health services at Frost Lake Elementary School

from March 14, 2016 through March 13, 2017 and renew annually with a letter of agreement or until either SPPS or MinnesotaCare Partner terminate this Agreement. Ms. O'Connell seconded the motion.

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Marchese	Absent
Ms. Ellis	Absent
Mr. Brodrick	Absent
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes

BF 30411 Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Principals' Association

Ms. O'Connell stated she had pulled this item in order to extend the Board's thanks to the negotiations team for their long hours and difficult work.

MOTION: Ms. O'Connell moved the Board of Education of Independent School District No. 625 approve and adopt the agreement concerning the terms and conditions of employment for principals in this school district for whom the Saint Paul Principals' Association is the exclusive representative; duration of said agreement is for the period of July 1, 2015 through June 30, 2017. The motion was seconded by Ms. Vanderwert.

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes

BF 30412 Approval of Employment Agreement and Related Memoranda of Agreement Between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Federation of Teachers, Local 28, Exclusive Representative for Teachers, for 2015-2017

Ms. O'Connell stated she had also pulled this item in order to extend the Board's thanks to the negotiations team for their long hours and difficult work. She stated everyone was working to do better by all students and it is recognized this will take everyone working together. It is also recognized how important it is to establish concrete opportunities for staff, administration and families to work on important things in the district and to embed cultural work in the buildings. The staffing commitments are significant for support staff in the buildings. SPPS has made a commitment to work with the union to make this possible.

MOTION: That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for teachers in this school district for whom Saint Paul Federation of Teachers, Local 28 is the exclusive representative; duration of said Agreement is for the period of July 1, 2015 through June 30, 2017; and approve and adopt the related Memoranda of Agreement. Mr. Marchese seconded the motion.

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Abstain

Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes

MOTION: Mr. Schumacher moved the Board now address New Business and The Resolution on Staffing Supports to Promote Strong Schools, Strong Communities. Ms. O'Connell seconded the motion. (See New Business)

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes

BF 30414 RFP #A-2088827-A -- Prime Vendor Grocery Items and Supplies

Mr. Brodrick stated that since SPPS has own distribution network what is the cost benefit of having Indianhead deliver food to schools? Currently there are different trucks covering the same routes, isn't that redundant? Response: SPPS has had many prime vendors so this has been practice over time. SPPS would be hard pressed to have all food come into the central kitchen and be distributed from there to the schools. By passing delivery work on to a prime vendor the need for central storage is reduced both centrally and for all schools. This is a cost effective approach given the cost of space and storage. Also, SPPS trucks are filled to maximum capacity when hauling items produced in the Nutrition Center. They leave the center with carts full of entrees, frozen items and baked goods. Eliminating service of the prime vendor would require SPPS to purchase/lease more trucks and find more drivers. The current structure has made SPPS' food costs a matter of envy nationally.

I am hoping that this contract with private vendors is not a threat to the current system and employees in the system? Response: Administration does not envision a time when SPPS will not be delivering food from its Nutrition Center. This year SPPS combined the Nutrition Services delivery team with the Service teams to make use of them in a broader and more efficient manner.

So SPPS will have a combination of prime vendors and SPPS employees delivering goods to schools. Will staff be looking at this contract for one year or does it allow for extensions. Response, Yes, in both cases.

It might behoove the Board to be sure to look at this particular contract and how well it performed over this year and evaluate the SPPS system as well. Response: Staff is always in the process of reviewing service levels.

MOTION: Mr. Brodrick moved the Board of Education authorize the award of RFP# A-2088827-A to Indianhead Foodservice Distributor for the furnishing and delivery of groceries for the period of August 1, 2016 through July 31, 2017, for an estimated value of \$4,500,000. Ms. O'Connell seconded the motion.

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes

X. OLD BUSINESS - None**XI. NEW BUSINESS****BF 30413 Resolution on Staffing Supports to Promote Strong Schools, Strong Communities**
Preamble

The Board of Education is pleased to publicly affirm its ongoing partnership with the Saint Paul Federation of Teachers and our shared commitment to providing all Saint Paul Public Schools students with a premier education.

We have agreed in negotiations on several ways to formally combine our collective philosophies and resources to provide the instruction, tools, supports, and learning environments required for increased student achievement and reduced racial disparities in Saint Paul Public Schools.

We also agree that many important issues require attention in terms of both policy and practice, and that action can and should take place outside a labor contract.

To that end, we look forward to working together on increasing staffing supports in key areas.

Resolution

For the 2016-17 school year, the Board of Education resolves to:

1. Continue honoring the additional staff supports agreed to by the Board of Education pursuant to its March 18, 2014 Board Resolution. Specifically:
 - Personalized Learning – As the district expands its Personalized Learning capacity, priority budget decisions will be made to fund 10.0 FTEs of additional licensed media specialists to specifically identified school sites to provide additional student support at those sites. Existing FTEs of Educational Assistant staffing in school libraries will be maintained but not necessarily in the schools where they exist today.
 - Student Health and Wellness – We agree that additional health personnel would benefit student learning. The district will add 7.0 FTEs of Licensed School Nurses, as well as 10.0 additional Elementary School Counselors, and 5.0 FTEs of School Social Workers.
 - Each elementary student will have access to instruction from a licensed performance or visual art and a physical education teacher. Each secondary student will have access to instruction by licensed art, music and physical education teachers during the school day.
2. Provide funding for 30 additional supports, specifically:
 - a. Ten (10) FTEs that were deferred from the 2015-2016 school year by the Board of Education pursuant to its "Implementation of March 18, 2014 Staffing Support Resolution" on June 23, 2015.
 - b. Twenty (20) additional FTEs that will be comprised of a combination of licensed Social Workers, School Nurses, School Counselors, ELL teachers and no less than seven (7) School Psychologists.
3. Consider voices of staff and parents in decision making about placements of the additional staff through the following process:
 - a. Assistant Superintendents will recommend schools to receive additional FTEs. Assignments will be based on school and student demographics, site level data, as well as license availability in the current marketplace.
 - b. When deciding how to apply the allocated FTE(s), school leadership teams will seek input from school staff and parents to consider what license area(s) are recommended to be hired (i.e., social worker, nurses, counselors, ELL, licensed media specialist).
 - c. Assistant Superintendent and school leadership team decisions will be presented to the May 2016 Professional Issues Committee (PIC) for discussion.
 - d. After discussion at the PIC, the final staffing plan will be brought to the Board of Education for inclusion in the FY 17 budget. The Board of Education's decision will be

final.

4. In an effort to monitor progress and ensure that the FTEs are staffed as described, the following process steps will be implemented:
 - a. April 30, 2016: SPPS will establish the baseline for each of the relevant positions by communicating current FTE counts in these positions to the designated SPFT staff members.
 - b. September 30, 2016: SPPS will provide SPFT with the name, title and location of every person hired into one of the FTEs as proof of efforts to honor this resolution.
 - c. January 31, 2017: SPPS will provide a final summary document to SPFT outlining the names of the individuals filling the 30 FTEs, the new totals by position versus the baseline totals, a requisition number for any position that remains unfilled, and an explanation for why any unfilled positions remain open.

MOTION: **Mr. Schumacher moved the Board of Education adopt the Resolution on Staffing Supports to Promote Strong Schools, Strong Communities as published. The motion was seconded by Ms. O'Connell.**

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes

XII. BOARD OF EDUCATION

- A. Information Requests & Responses
 - Further review/discussion on how the Board will respond to recommendations from the Student Advisory Board.
- B. Items for Future Agendas
 - Look into community partnerships, teacher led schools, etc.
- C. Board of Education Reports/Communications - None

XIII. FUTURE MEETING SCHEDULE

- A. Board of Education Meetings (5:30 unless otherwise noted)
 - April 26 (Tentative Closed - Negotiations) - 4:00 p.m.
 - April 26
 - May 17
 - June 14 - Special - Non-Renewals - 4:00 p.m.
 - June 21
 - July 12 - 6:30 p.m.
 - August 23
 - September 20
 - October 25
 - November 22
 - December 13
 - January 10, 2017 - Annual Meeting - 4:30 p.m.
 - January 24
 - February 21
 - March 21
 - April 18
 - May 16

- June 13 - Non-Renewals - 4:00 p.m.
- June 20
- July 11
- August 15

B. Committee of the Board Meetings (4:30 unless otherwise noted)

- April 12
- May 3
- June 14 - 4:45 p.m.
- July 12
- September 13
- October 4
- November 8
- December 6
- January 10, 2017 - 5:15 p.m.
- February 7
- March 7
- April 11
- May 2
- June 13 - 4:45 p.m.
- July 11

XIV. ADJOURNMENT

MOTION: **Mr. Brodrick moved the meeting adjourn, seconded by Mr. Schumacher.**

The motion was approved with the following roll call vote:

Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes

The meeting adjourned at 9:59 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by
Marilyn Polsfuss
Assistant Clerk,
St. Paul Public Schools Board of Education

MEETING MINUTES
COMMITTEE OF THE BOARD MEETING
April 12, 2016

PRESENT: Board of Education: J. Schumacher, Z. Ellis, J. O'Connell, J. Brodrick
C. Vue arrived 4:36 p.m., M. Vanderwert arrived 4:39 p.m. and S. Marchese arrived 4:47 p.m.

Staff: Superintendent Silva, M. Walker, M. Schrul, J. Engen, K. Her, P. Duffy, T. Battle, H. Ott, J. Allen, M. Hoerth, L. Cathey, J. Peterson, L. Sayles-Adams, A. Collins, M. Bierman, N. Cameron, S. Freeman, T. Parent, K. Wilcox-Harris, R. Vernosh, E. Keenan, E. Agbamu

Other: B. Pryse, S. Stedman, L. DiEuliis, T. Oppenheim, J. McCue, B. Hofford, S. Blacksborg, M. Goldberg, J. & J. Johnson, M. Korte, A. Birsbenm J. Farnsworth, C. Wells, S. Wright, T. Lonetree, B. Zick, J. Verges

I. CALL TO ORDER

The Vice Chair called the meeting to order at 4:32 p.m.

II. AGENDA

A. FY 2016-17 Budget Update

The CFO indicated the purpose of the presentation was to provide an update to the Board on the FY 2016-17 General Fund budget. She reviewed the SSSC 2.0 goals and focus areas along with the 2016-17 budget guidelines.

The FY 2016-17 General Fund revenue is projected to decrease by \$4.6 million (Comp Ed and Enrollment). The budget meets required contractual obligations. All school do not receive the same amount of money per pupil because some school funding is categorical (it has specific criteria on its spending), funding for CompEd and Title I follow the students on a one year delay (previous year's October 1 count) and higher poverty schools have greater access to categorical dollars than lower poverty sites. School enrollment affects the dollars allocated.

Other influencing factors include third quarter projections that impact fiscal year end fund balance, enrollment fluctuations impact revenue, class size and building capacity, contractual settlements impact expenditure levels, legislative adjustments impact revenue, previous year's October 1 free and reduced lunch count impacts revenue, and bond ratings have an impact on financing and interest rates.

FY 2016-17 General Fund Preliminary Big Picture (in millions)

	FY 16	FY 17		
	Adopted Budget	Preliminary	Difference	% Change
Revenue	\$522.8	\$518.2	(\$4.6)	(0.88%)
Use of Fund Balance	2.5	0	(2.5)	(100.0%)
Expenditures	525.3	533.3	(8.0)	(1.50%)
Balance	\$0	(\$15.1)		

FY 2016-17 General Fund Factors Impacting Shortfall

Item	Amount (\$M)
Projected Shortfall (as of 1/19/16)	(\$9.3)
Contractual Commitments	(3.5)
Compensatory Revenue Decrease	(1.1)

Gen Ed Revenue Decrease (2/29 Projected Enrollment)	(1.2)
Total Shortfall	(\$15.1)

FY 17 PROPOSED GENERAL FUND BIG PICTURE - EXPENDITURES

Area	FY 16 Adopted	FY 17 Proposed	Change	% Change
Schools	\$253,330,183	\$246,318,621	(\$7,011,562)	(2.77%)
School Service				
Support	175,987,186	178,608,175	2,620,989	1.49%
District-wide				
Support *	91,793,916	89,347,274	(2,446,642)	(2.67%)
Central Admin	4,154,590	3,906,370	(248,220)	(5.97%)
TOTAL	\$525,265,875	\$518,180,440		

FY 17 Proposed General Fund Budget Reductions of Central Admin Programs

Program Category	FY 16 Adopted	FY 17 Proposed	Reduction Amount	Reduct. %	Inflation Amt. Not Allocated	% Total Reduct.
Central Admin	\$4,154,590	\$3,906,370	(\$248,220)	(5.97%)	(\$73,742)	(7.8%)
• Board of Education						
• Superintendent's Office						
• CEO						
• CAO						

FY 17 Proposed General Fund Budget Reductions of District-wide Support Programs

Program Category	FY 16 Adopted	FY 17 Proposed	Reduction Amount	Reduct. %	Inflation Amt. Not Allocated	% Total Reduct.
District-wide Support	\$91,806,591	\$89,347,274	(\$2,446,642)	(2.67%)	(\$1,311,404)	(4.1%)
• Finance						
• Enterprise Resource Planning						
• Office of Equity						
• Out for Equity						
• Multicultural Resource Center						
• Family & Community Engagement						
• Communications						
• MIS						
• HR						

FY 17 Proposed General Fund Budget Reductions of School Service Support Programs

Program Category	FY 16 Adopted	FY 17 Proposed	Reduction Amount	Reduct. %	Inflation Amt. Not Allocated	% Total Reduct.
School Service Support	\$175,987,186	\$178,608,175	\$2,620,989	(1.49%)	(\$2,678,069)	(0.01%)
• Student Placement						
• Indian Ed						
• Valley Branch						
• Am. Indian Studies						
• TDAS						
• MLL						

- 3rd Party Reimbursement
- Instructional Services
- Staff Development
- Leadership Development
- Achievement Plus
- Career in Education
- Counseling/Guidance
- OCCR
- Student Wellness
- Attendance Action Ctr
- Alt to Suspension
- Transportation
- Referendum - PLTT
- Peer Assistance/Review

FY 17 General Fund Considerations to Address Projected Shortfall of \$15.1 million

Description	Amount
Eliminating the proposed 2017 contribution to OPEB Trust	1.0
No annual inflationary increases for departments	4.1
Eliminating job-embedded PD at non-priority elementary, K-8 and 6-8 sites	7.5
Targeted departmental and central admin staff & program adjustments	2.7
Offering an early retirement incentive	<u>2.5</u>
Total	\$17.8

Reductions were projected with an aim for a greater amount of reduction than the \$15.1 million when taking the early retirement incentive into account, as it may or may not develop depending on employee participation.

QUESTIONS/DISCUSSION:

- Because transportation is going up, all other areas are reduced to compensate for it? Response: Yes.
- Will you be replacing early retirement people? Response: Yes, that is factored in. Early retirement is being offered to those who qualify across all unions with the exception of a couple trade unions and elected officials.
- Job embedded PD, how will that change programming in the buildings? Response: SPPS is looking at eliminating PD for non-priority elementary, K-8 and 6-8 schools. Teachers currently have 50 minutes of prep time and 50 minutes of PLC. The 10 priority schools will still have embedded PD and are funded through Title I. PD will continue in the other schools but they will have to do it in different ways. The high schools were not touched as they have 7 period days so students can make up credits and also because it is difficult to change class structures at this point in time. This will be the last year high schools will do embedded PD and PLCs. PLCs are done differently in every school. Middle schools will move to six period days which will eliminate one transition time for students.
- With the six period day will there be longer periods? Response: Yes, 55 minute blocks.
- Is there any data around how using PLCs affects kids outcomes? If PLCs are eliminated what effect will it have? Response: PLCs were put in about four years ago because they are recommended as a best practice. SPPS data has shown no major results across all schools, it depends entirely on the fidelity of the implementation within each school. Some schools have utilized it well others have not. When SPPS initially introduced PLCs it did a study on fidelity of implementation. Where PLCs had been structured intentionally, with collaboration SPPS has seen increases. Again, there have been differences in implementation across the schools. A number of pieces need to be in place for PLCs to function well with intentionality. If PLCs are done well, positive results will be seen.
- The additional \$2.3 million in Title I, does that offset some of the shortfall? Response: Yes, that amount goes to schools; 53 of 56 schools will see an increase. Administration looked at its Title I criteria and moved to 40% from 50% in order to keep a higher threshold and avoid dropping off a couple schools.
- So, will some specialty prep classes (science, art, gym) no longer be offered? Response: Schools generally use the PLC for science. SPPS has committed to having phy. ed., music and/or art and administration is asking schools to add in

science prep wherever possible. The science piece impacts elementary schools and the schools will have to figure out how to make it work for their individual sites.

- Is it left to schools on how to make this work? Response: Yes, there will be some reduction in science at the elementary level.
- The change in periods for middle schools, what gets lost? Response: An elective class; specifically it is a loss of elective time but not of elective options. That depends on what schools choose to do.
- A Board member stated he would like to see this fleshed out to see what it will look like – there will be concerns around this from parents so there needs to be clarity in communication on the effects of this.

The CFO then moved on to a review of staffing of the schools (funding for SSSC 2.0).

SSSC 2.0 Class Size Ranges for Higher Poverty Sites

Grade	FY 17 Target Ranges
PreK	20
KG	20-24
1-3	22-25
4-5	25-28
6-8	29-33
9-12	30-35

SSSC 2.0 Class Size Ranges for Lower Poverty Sites

Grade	FY 17 Target Ranges
PreK	20
KG	22-26
1-3	22-27
4-5	25-29
6-8	29-35
9-12	30-37

FY 2016-17 Site staffing criteria (a few additional categories were added to the staffing categories – psychologist, MLL teachers and SSSC site staff for program articulation).

Site Configurations

Pre-K - 5
K - 8
Dual Campus
6 - 8
6 - 12
9 - 12

Staffing Categories

Principal
Assistant Principal
Administrative Intern
Teachers
Clerks
Counselors
Library Media Specialists
Nurses
Social Workers
Psychologists
MLL Teachers
Library Support (EA or TA)
SSSC 2.0 Site Staff for Program Articulation

All staffing categories are based on established criteria for each school. Schools also receive a non-salary amount for supplies and an extra-curricular allocation depending on what kind of site they are.

The CFO then reviewed the budget adoption calendar and the schedule for community engagement meetings. She noted April 29 is a hard deadline for HR as most contracts have a May 1 communication date for layoffs, etc. It is also necessary in order to align staffing for the following year.

QUESTIONS/DISCUSSION:

- A Board member noted the Board should think about what kind of engagement they might want to have in addition to what is scheduled in order to hear district-wide concerns regarding the changes to elementary and middle schools, etc. It is something worth discussing.
- What happens at school-based budget meetings? Response: The Principal shares the budget video (Budget 101), site-specific conversations around enrollments, budget, recommendations the principal has made, etc. occur. Prioritization is discussed to be sure classroom teachers are covered and where the comp funding will go.
- Is the community engaged before those meetings? Response: Yes, different surveys have been done, there have been conversations on the changes in schedules and PLC changes with Principals. Administration is asking principals to survey both staff and parents prior to the final budget approval. Principals will meet with their PTOs and staff to explain the budget.
- A Board member stated she had a concern about having general budget conversations when parents want specifics about impacts to their own schools. The Board members do not have site specific information, that is the Principal's role. She recommended Board members attend site meetings to hear the conversations that are happening there rather than holding general meetings on the budget.
- Administration stated school site budget meetings are where staff and parents want to hear the broad context but even more the specifics on their school. Schools have some flexibility and discretion on how their budget is built. Contractual obligations and priorities are established by the district in order to address financial realities. Administration also noted there is history at the schools on how to do PD/PLC development within the schools going back previous to the implementation of embedded PD/PLC four years ago.
- A Board member stated it would be helpful for the Board to hear from the Assistant Superintendent about areas that may need looking into.
- If April 29 is the deadline date for determining personnel needs what does that mean about decisions on early retirement? Response: SPPS is using April 29 based on a budget assuming no early retirements.
- When does the Board have to make a decision on early retirement for it to work? Response: Tonight – based on the finance assumptions presented.
- The Board is being asked to approve the entire recommendation tonight? Response: Yes, SPPS needs to get the budgets to the schools ASAP – this is the first iteration of recommendations for reductions so budgets can be presented to the schools.
- But we need information on how PLC will be implemented in the buildings. Response: PLCs will not go away, it is the job embedded piece that will go away. PLCs still have to happen – after school or in some other way.
- Staff noted even early retirement is subject to rescission. If SPPS does not get enough people participating it will come off the table.
- Early retirement – how much did SPPS make from the previous one? Was there a gain for the district? Has SPTRFA been consulted on this to address any concerns they might have about consequences? Has SPPS considered the negative response from people who have already submitted intention for retirement and who would not be eligible for the incentive? Response: SPTRFA has not been in contacted at this point. When numbers are known, impacts can be discussed with them. Conversations have been held with SPFT to let them know SPPS is considering this and they are on board. Yes, there will probably be some ill will though SPPS has not seen retirements at a normal level this year, it is somewhat behind historical trends. Five years ago the savings was about \$1.1 million and that early retirement was limited to the pool of unions for teachers, EAs and principals; this one is open to all unions with a couple exceptions.

- How will SPP arrive at the incentive? Response: SPPS will look at retirement age of 55 or greater with 15 years of consecutive experience with the district. The amount is driven by retirement standards; the maximum amount would be around \$114,000. There are prescribed formulas across bargaining units.
- This will result in a loss of EA and/or TAs? Response: Yes

MOTION: Mr. Schumacher moved acceptance of the budget report. Ms. O'Connell seconded the motion.

The motion passed.

B. FMP Update

The Director of Facilities reviewed the agenda and the actions the Board would be asked to take at the April 26 Board meeting regarding the FMP. These were:

- Relocate RiverEast Elementary and Secondary program from Homecroft to another site by 2017-18 school year.
- Relocate Jie Ming Mandarin Immersion Academy from Hamline building to Homecroft for 2017-18 school year.
- Approve a resolution on construction of a new middle school in Area A
- Approve a resolution approving the 2016 five-year facilities maintenance and capital implementation plan, covering FY 2017-21.

He went on to review the scope of facilities, space and land held by SPPS. He stated the FMP is a 10-year strategic plan addressing facility improvements equitably, efficiently and cost-effectively. It is student-centered and addresses 21st century learning needs. He reviewed engagement efforts that led to the finalized FMP which involved representatives from across the entire spectrum of the St. Paul community.

The 2016 five-year Facilities Maintenance and Capital Implementation Plan is based on Board resolutions made in November and December of 2015 covering:

- The 5 Year Facilities Maintenance and Capital Implementation Plan
- The Long Term Facilities Maintenance and Improvement Investments, and
- Criteria for the Prioritization of Facility Improvements for SPPS to Create 21st Century Schools.

The Implementation Plan covers FY 2017-2021 and will be updated every year with the assistance of the FMP Committee. The Implementation Plan sets strategic direction but does not provide funding.

The FMP Committee is made up of a broad cross-section of SPPS stakeholders (students, parents, teachers, administrators, neighborhoods, city staff, county staff, community partners, local businesses, etc.). Its role is to uphold the Vision, Principles and Standards of the FMP, review factors that may impact FMP criteria (enrollment/demographic updates, educational pathway/program changes, technology advances, State or Federal law changes, grant opportunities) and to annually update the 5-Year Implementation Plan based on that review.

Upcoming action for the Board include:

- April 26 - vote on FMP 5-Year Implementation Plan and list of proposed school facility work scopes.
- At the August Board meeting the Board will determine its financial commitment to the 5-year plan (levy amount set for FY 2018 along with consideration of upcoming bond sales).
- April 2017 - review approval of next 5-year rolling facility plan.

Considerations for facility work is to pursue projects with impact and economy, reviewing the delivery model (self-performing more work) and selectively delaying certain actions (not everything can happen in the first five years).

Highlights of the first 5-year implementation plan include:

- Build first K-12 school in 20 years
- Provide comprehensive, coordinated program supports
- Focus on critical building systems, particularly those inefficient to maintain/operate
- Have appropriate instructional technology in every learning space within five years
- Have baseline level of cameras and physical security infrastructure within two years
- Implement coordinated use of capital and LTFM funding.

Proposed existing building system work will involve 73% building systems, 8% building interiors, 16% to building shell and 3% to site work. Proposed major building renovation will involve right-sizing buildings and programs, with a commitment to the quality environments demanded by the FMP Vision, Principles and Standards and this indicates a need for major renovation at:

- | | |
|-------------------------------------|------------------------------------|
| • Adams Spanish Immersion | • Frost Lake |
| • American Indian Magnet | • Highland Park Elementary |
| • Barack & Michelle Obama | • Horace Mann |
| • Cherokee Heights | • Humboldt |
| • Como Park Sr. High | • Linwood Monroe Arts Plus (Lower) |
| • Farnsworth Aerospace Lower Campus | • St. Anthony Park |

In accordance with FMP Standards, portable classrooms will be replaced by high quality permanent learning environments at: Adams Spanish Immersion, Como Park Sr. High, Farnsworth Aerospace Lower, Highland Park Elementary and St. Anthony Park.

Select capital improvements are proposed for:

- Gordon Parks - additional learning space plus core
- Hamline Elementary - entry
- Homecroft - Jie Ming renovation
- Highland Complex - cafeteria plus circulation
- Mississippi Creative Arts - improvements in heating plant
- Ramsey Middle - entry and learning spaces
- District Service Facility - central kitchen plus office improvements.

Proposed athletic capital improvements are:

- Washington Technology - new multi-sport, competition quality artificial turf field and amenities
- Como Park Sr. High - new artificial turf plus lights, new softball/baseball dugouts
- Johnson High School - new athletic field lights
- Highland Park High School - new artificial turf field, new softball/baseball dugouts

Other significant work will occur at:

- Johnson Senior - mechanical system upgrades and learning/office space renovation

- Bruce Vento - mechanical system upgrades and learning space renovation
- Linwood Monroe Upper - mechanical system upgrades and learning space renovation
- Wellstone - mechanical and other existing system upgrades
- The Heights - mechanical and other existing system upgrades
- Farnsworth Upper - mechanical and other existing system upgrades
- Harding - electrical system upgrades and roofing replacement.

Action will be delayed (post 5-year time table) for:

- Battle Creek Elementary
- Eastern Heights
- Four Seasons
- JJ Hill
- Mississippi
- Randolph Heights
- Central High School
- Hazel Park
- Rondo Complex (Benjamin E Mayes and Capitol Hill)

Funding considerations/analysis have costs incorporating 3% inflation per year. Budgets will change as project scopes are refined and construction costs fluctuate (+/- 5% in year 1, +/- 20% in year 5). Approval of the 5-year plan does not authorize sale of bonds/levy to fund work but is dependent upon these actions which may increase taxes. Total projected facilities investments at 2021 is approximately \$484 million which includes new construction, major repair/replacement, abatement and renovation.

This will impact taxpayers. Implementation of the 5-year Plan is expected to increase the median home's taxes by approximately \$30 each year (the analysis does not factor in the proceeds from the sale of 900 Albion, grant or rebate opportunities). Facilities and Business Office staff will continue to work with Springstead on minimizing taxpayer impact.

The total SPPS 2015-16 budget is \$697,800,000 broken out into the following categories:

- General Fund - \$562.2 million
- Debt Service - \$55.8 million
- Building Construction Funds - \$27.4 million
- Food Service - \$25.7 million
- Community Service - \$26.7 million.

The Building Construction Funds are held and utilized entirely separate from the other funds. They are used to maintain, improve, remodel buildings and land. By law they cannot be used for other funding categories. Increases to the Building Construction Funds do not decrease the General Fund. These funds come from bond sales, capital loans or Long Term Facilities Maintenance Revenue (including levies). SPPS has used bonds every year since 1994 to pay for facilities.

Next steps include stakeholder engagement including an interactive website of proposed projects and timing. On April 12 the FMP Implementation Plan will be presented to the principals. Between April 13-16 Board members and staff will brief the County

Commissioners, principals will share the information with staff and families, Facilities will share the information with the FMP Committee, FMP Workshop participants and the District Councils. The Board will vote on the 5 Year Plan on April 26. Beyond that, information will be provided to PACs, District Councils/neighborhoods, potential partners, public agencies, etc. On May 9 the Plan will be presented to the Mayor and the City's education committee.

QUESTIONS/DISCUSSION

- What is the Board being asked to do tonight? Response: Information presented at this meeting is for information only; actions will occur at the April 26 Board meeting.
- Has there been engagement with schools and school communities and the larger community? Has that happened? What about the building communities impacted by the Plan? Response: Engagement efforts have been intentional around voices at the table in order to balance the roles of school and community. Each District Council had a part in the FMP Steering Committee or had check ins over development of the plan. Digital content has been placed on the FMP website to channel information to those with interest.
- Some projects appear ready to move forward, many seem to be at the next step design phase. Where is the plan and what does design mean and how involved will the entire community be? Response: SPPS will maintain the same engagement strategy as was used with development of the FMP. It will involve business, faith, District Councils, students, staff, principals, administrators, in other words representatives from all of the community.
- What degree of flexibility is there for the groups to determine specifics in larger issues? Response: Fairly significant within the defined core set of values.
- Have schools been part of the conversations so that they have background information on where decisions are going? Response: Yes.
- SPPS needs to be very clear on the way it communicates things at community meetings. It needs to be really clear if there is flexibility, where it is at and who is included in the conversation. Response: Authentic conversation includes what pieces are up for grabs and what are set and non-negotiable and where the District is holding steady. SPPS will capitalize on common interests to achieve best solutions basing conversation on the ground work as defined in the overall FMP vision.
- Concern was expressed about how the plan comes together with the programmatic plan and overall structure on how SPPS delivers educational services. Changes to one building impacts others and parent choices impact schools. Response: SPPS has looked at this issue on a system level and the impacts it will have on other buildings. Programmatic and education choices parents might make now and in future have impacts as well and are much less predictable. SPPS is cognizant of that issue and is working to understand tradeoffs. There are no known tradeoffs on student mobility, programmatic beliefs, etc. on the part of families. SPPS is promoting a vision that is sustainable and trying to avoid creating winners and losers in the process. It is using capital to make buildings more attractive and functional and provide equity across the district for its students. Investing in facilities is a statement of belief but there will always be tradeoffs and ideas left on the table.
- Concern was expressed about some school's concerns about their ability to draw students from their community base. Response: The Superintendent stated SPPS does not have enough dollars to run small schools any longer. SPPS needs to do what is feasible.
- The FMP is sending a message to kids and families that they deserve a good learning environment.
- SPPS will move forward knowing each project will go through a design phase to reach the end product. The Plan is now at a point where there is a need to look at debt service and construction budgets. Efforts will be made to minimize the tax impact to the community, though there will be some impact.

- A Board member expressed appreciation for the process used to give structure to the plan including consideration of larger issues. It is a process that could be utilized for other areas as well.
- A Board members stated he recognized the process was built on enrollment projections. However, the budget shows enrollment going down while the FMP projects enrollment going up. When you look at reality of enrollment is there a process within the FMP to make changes to the plan to reflect real changes? Response: Yes, the Plan is a rolling plan and is reviewed/reassessed every year and brought to the Board for review/approval. Those considerations would be worked into that.
- The public needs to understanding that the process may change, commitments will be revisited yearly as the process moves forward. That may/will include potential changes to priorities, etc. Response: Flexibility is a key to the success

MOTION: Mr. Schumacher moved approval of the report. Ms. Vanderwert seconded the motion.

The motion passed.

C. Standing Item: Policy Update

Additional policies coming up for review include: Student Discipline (May), Student Surveys (PPRA) (May), Use of Social Media (May) and Students: Medications and Medical Procedures (Fall 2016).

QUESTIONS/DISCUSSION:

- Staff was instructed, with the Intellectual Property Policy, to consider procedures, sign offs, etc. as the process moves forward.

D. Standing Item: PLTT Update - No Report

E. Standing Item: SSSC 2.0 Update - No Report

III. ADJOURNMENT

MOTION: Ms. O'Connell moved the meeting adjourn, seconded by Mr. Brodrick.

The motion passed.

The meeting adjourned at 7:35 p.m.

Respectfully submitted by,
Marilyn Polsfuss
Assistant Clerk

GOAL 2: ALIGNMENT

Excellent PK-12 Programs with Connected Pathways



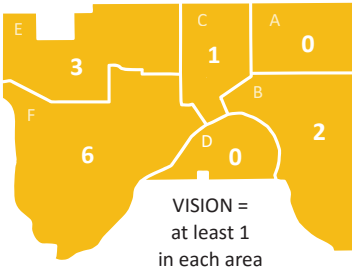
Vision Card Levels

Critical Concern Stable Progress Vision

SCHOOL READINESS

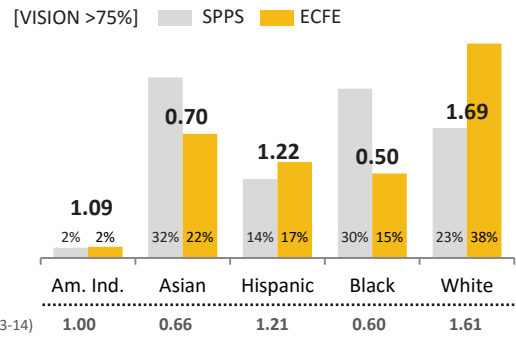
Childcare Partnerships:

Distribution of childcare providers using SPPS early childhood workshop model in SY15-16



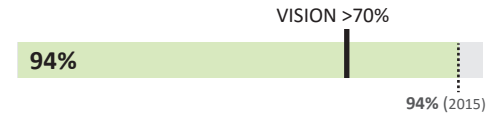
Early Childhood Family Education Participation:

Proportionality Ratio by Race for SY 14-15

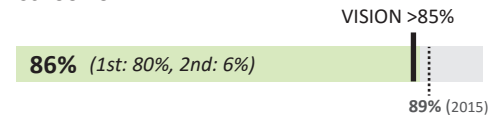


SCHOOL CHOICE

On time Kindergarten Applications (2016 School Choice Process): % of total projected seats (including PK continuing to K)

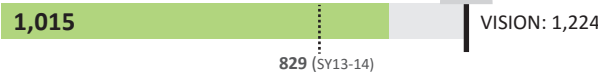


Kindergarten Choice: % families applying in 2016 that receive first or second choice school for K



Early Childhood Readiness

Screening: Number of 3 Year Olds Screened during SY14-15



Response Rate of Family Feedback Exit Survey
1228 surveys sent in Q1 & Q2
80 responses as of 4/16/16

CONTINUED ENROLLMENT

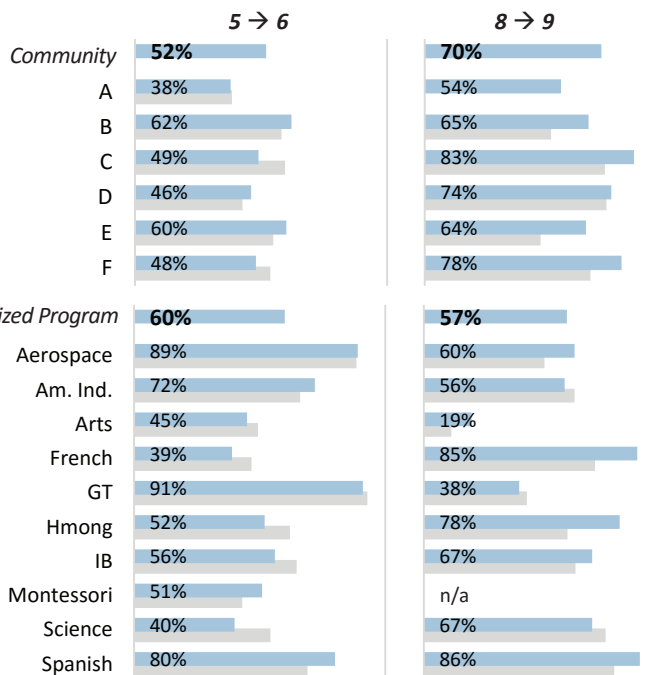
Continued enrollment in SPPS: % students staying enrolled across transition grades

[VISION > 85%]



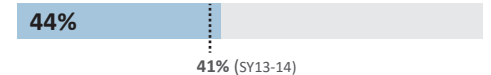
Continued enrollment in Pathway: % students staying enrolled across transition grades

Legend: SY15-16 (blue), SY14-15 (grey)



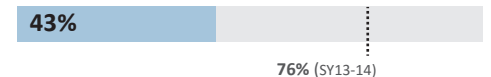
OUT OF SCHOOL LEARNING

Percent of SPPS students participating in Sprockets activities in SY14-15

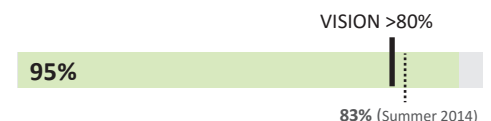


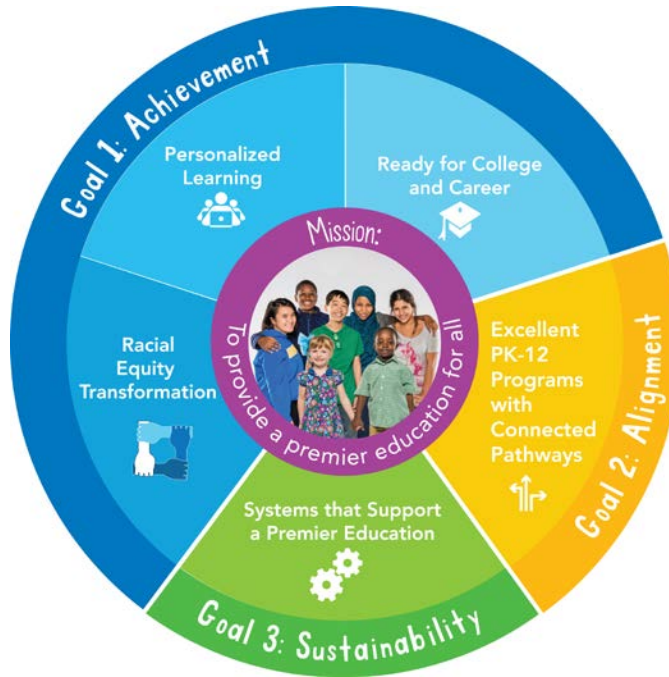
Attendance rate of students enrolled in...

Extended Day Learning (K-12) in SY14-15



S Term (K-12) in Summer 2015





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Programs and Pathways VisionCard

Spotlight: Early Childhood Readiness Screenings

Mary Yackley, Supervisor for Student Health and Wellness

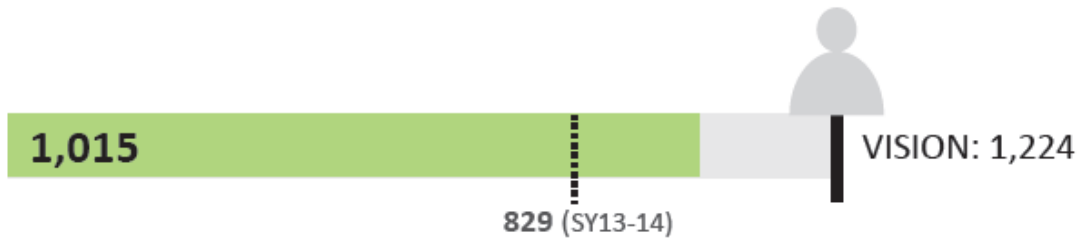
SPPS Board of Education

April 26, 2016



Early Childhood Readiness Screenings Metric

**Early Childhood Readiness
Screening:** Number of 3 Year
Olds Screened during SY14-15



Over 20% increase in the number of 3 year olds screened during the 2014-15 school year compared to a year earlier.

Screenings are important and required

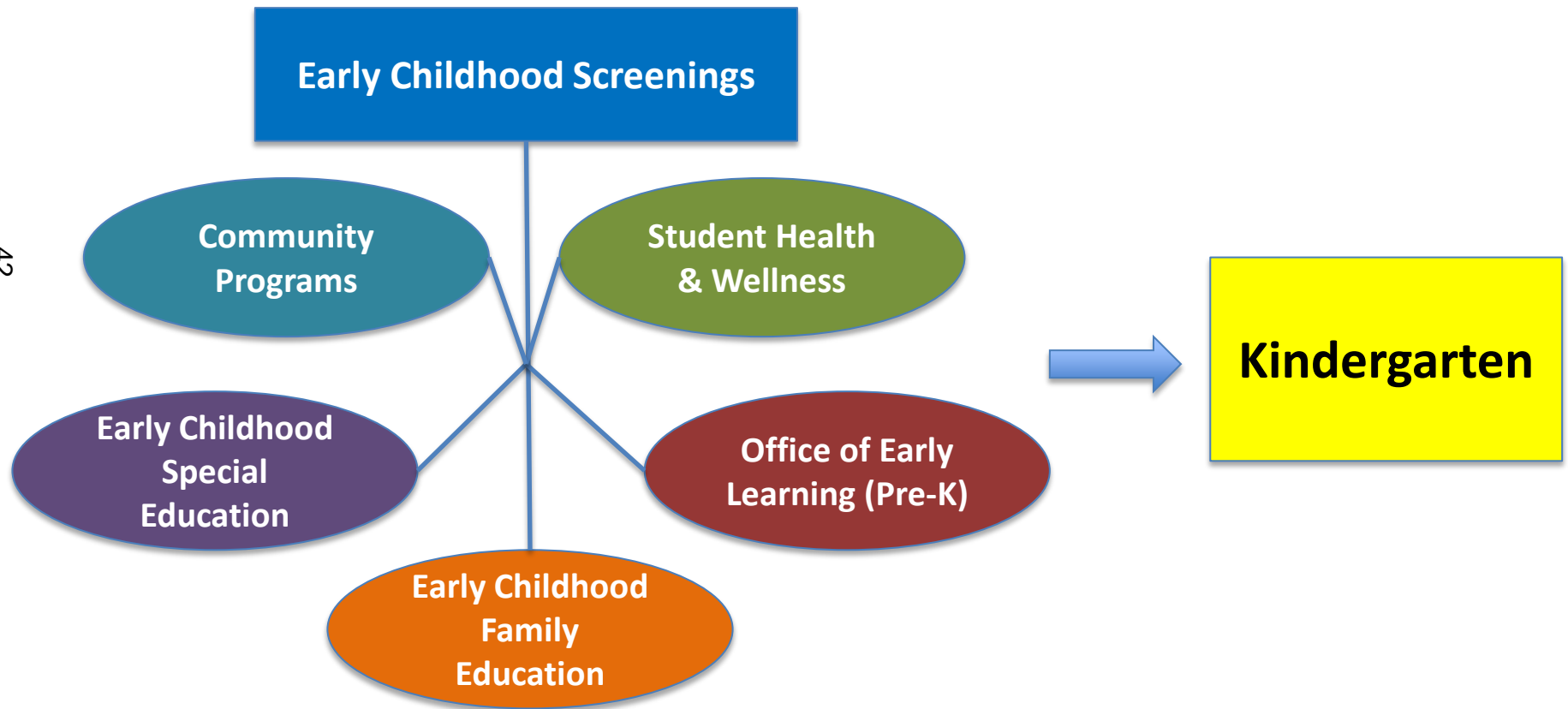
Screenings review:

- Height and weight
- Vision and hearing
- Health and immunization information
- Social/emotional
- Speech
- Development



Readiness for Kindergarten: A Collaborative Process

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Improved Practices for Early Childhood Screenings

- Greater collaboration across system
 - Developed process map
 - Regular meetings of ECFE , ECSE, and Office of Early Learning
- Equipment upgrades
- Data system supports
- Increased community engagement



HUMAN RESOURCE TRANSACTIONS
April 26, 2016

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Lin, P. F.	Classroom Teacher	04/11/2016	\$25.61	Highland Park Senior
Vetsch, L. M.	Classroom Teacher	03/19/2016	\$30.19	1780 W. 7th Street
Weninger, L. J.	Classroom Teacher	03/07/2016	\$28.52	Randolph Heights
Lessard, M. L.	Nurse	04/11/2016	\$41.63	Student Placement Center
Skoogman, A. G.	Nurse	04/11/2016	\$29.02	St Anthony Park
Nichols, T. M.	Occupational Therapist	03/21/2016	\$35.90	Bridge View
Browning, N.	School/Community Professional	03/17/2016	\$31.33	RiverEast Elem/Secondary
Kearney, E. R.	School/Community Professional	02/29/2016	\$19.81	Humboldt Secondary
Berney, B. B.	Teaching Assistant	03/08/2016	\$12.43	The Heights Community
Clark, J. K.	Teaching Assistant	03/01/2016	\$13.99	Frost Lake Elementary
Contreras Barboza, M.	Teaching Assistant	03/09/2016	\$13.39	Johnson Achievement
Dennis, N. I.	Teaching Assistant	03/22/2016	\$12.43	Mississippi Creative Arts
Gresham, T. I.	Teaching Assistant	03/14/2016	\$12.99	United Hospital
Hamilton, J. J.	Teaching Assistant	03/08/2016	\$13.52	Juvenile Service Center
Johnson, A. M.	Teaching Assistant	03/09/2016	\$13.39	Focus Beyond (18-Adult)
Johnson, N. M.	Teaching Assistant	03/21/2016	\$13.39	Linwood Monroe Arts
Kihega, D. R.	Teaching Assistant	03/14/2016	\$14.52	Farnsworth Aerospace Upper
Lindell, E. K.	Teaching Assistant	04/14/2016	\$13.52	L'Etoile du Nord Upper
Lindsey, C. M.	Teaching Assistant	02/29/2016	\$12.39	Harding Senior High
Mercado-Ramirez, C.	Teaching Assistant	03/25/2016	\$12.39	Adams Spanish Immersion

HUMAN RESOURCE TRANSACTIONS
April 26, 2016

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Mohamud, H. A.	Teaching Assistant	03/08/2016	\$13.52	The Heights Community
Molitor, J. B.	Teaching Assistant	03/15/2016	\$12.99	Groveland Park
Quiroz, M. Y.	Teaching Assistant	03/04/2016	\$11.79	Wellstone Elementary
Rice, J. J.	Teaching Assistant	03/07/2016	\$14.52	Highland Park Senior
Rogers, L. A.	Teaching Assistant	03/14/2016	\$14.52	Bridge View
Sandlin, D. A.	Teaching Assistant	03/30/2016	\$13.99	Bruce F Vento Elementary
Siguenza, B. J.	Teaching Assistant	03/14/2016	\$13.71	Eastern Heights
Swenson, A. L.	Teaching Assistant	03/10/2016	\$12.86	St Anthony Park
Taylor, M. L.	Teaching Assistant	03/15/2016	\$12.39	The Heights Community
Tuhy, A. M.	Teaching Assistant	03/07/2016	\$12.39	Hamline Elementary
Xiong, Y.	Teaching Assistant	02/29/2016	\$14.25	The Heights Community
Yarmolenka, D.	Teaching Assistant	03/02/2016	\$12.86	L'Etoile du Nord Lower
Braddock, M. J.	Clerical	03/14/2016	\$24.98	Colborne Admin Offices
Mohamud, H. Y.	Clerical	03/09/2016	\$15.44	Student Placement Center
DeLaCruz, A. J.	Custodian	03/04/2016	\$15.74	Highland Park Senior
Fischer, D. G.	Custodian	03/14/2016	\$15.74	Rondo Education Center
Juelich, J. M.	Custodian	03/14/2016	\$15.74	Humboldt Secondary
Granados, D.	Nutrition Services Personnel	03/15/2016	\$11.21	Central Senior High
Hedesh, L. A.	Nutrition Services Personnel	03/15/2016	\$11.21	Obama Service Learning
Kyles, B. D.	Nutrition Services Personnel	03/29/2016	\$11.21	Wellstone Elementary
Miletto, A. M.	Nutrition Services Personnel	03/29/2016	\$11.21	Rondo Education Center

HUMAN RESOURCE TRANSACTIONS
April 26, 2016

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Schaffer, K.	Nutrition Services Personnel	03/29/2016	\$11.21	Highland Park Senior
Sinclair, A. D.	Nutrition Services Personnel	03/15/2016	\$11.21	Humboldt Secondary
Vang, S. X.	Nutrition Services Personnel	03/29/2016	\$11.21	Expo for Excellence
Yusuf, B. A.	Nutrition Services Personnel	03/29/2016	\$11.21	Highland Park Senior
Hernandez, J. N.	Professional Employee	03/28/2016	\$23.88	Como Service Center

PROMOTION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Erickson, L. D.	Central Administrator Career Progression	03/07/2016	\$52.96	Plato Admin Offices
Burton, D.	Special Ed. Teacher From: Teaching Assistant	03/07/2016	\$27.15	Linwood Monroe Arts Plus Upper
Jackson, T. G.	School/Community Professional From: Teaching Assistant	03/19/2016	\$21.95	RiverEast Elem/Secondary
Kelly, J. R.	School/Community Professional Career Progression	01/12/2016	\$27.40	Colborne Admin Offices
Funk, D. J.	Clerical Career Progression	03/22/2016	\$28.14	Colborne Admin Offices
Baker, M. W.	Custodian Career Progression	03/22/2016	\$25.30	Adams Spanish Immersion
Deneen, A.	Custodian Career Progression	03/24/2016	\$25.94	Creative Arts Secondary
Roppeau, W. J.	Custodian Career Progression	03/17/2016	\$25.94	Creative Arts Secondary
Weiser, L.	Custodian Career Progression	03/17/2016	\$25.94	Adams Spanish Immersion
Frazier, C. A.	Nutrition Services Personnel Career Progression	03/05/2016	\$13.71	International Academy

HUMAN RESOURCE TRANSACTIONS
April 26, 2016

PROMOTION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Jubran, S.	Nutrition Services Personnel Career Progression	02/25/2016	\$17.79	L'Etoile du Nord Upper
Bartle, B. K.	Professional Employee From: Technical	04/02/2016	\$42.85	Como Service Center

TEMPORARY APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Babu, C.	Social Worker	02/29/2016	\$43.00	Ramsey Middle School

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Asuquo, C. I.	Classroom Teacher	03/16/2016	Adams Spanish Immersion
DelCastillo, A.	Classroom Teacher	03/05/2016	Crossroads Science
Heeringa, C. R.	Classroom Teacher	03/23/2016	Crossroads Montessori
Hill, J. L.	Classroom Teacher	03/11/2016	Maxfield Elementary
Lowther, L. M.	Classroom Teacher	03/22/2016	Como Park Senior
May, A. M.	Classroom Teacher	04/12/2016	Johnson Senior
Waite-Tranberg, S. J.	Classroom Teacher	03/27/2016	Battle Creek Elementary
Adams, E. K.	ELL Teacher	03/17/2016	Battle Creek Middle
Mathews, R. D.	Early Education Teacher	03/03/2016	Phalen Lake Hmong
Scherping, M. J.	Early Education Teacher	04/14/2016	Battle Creek Elementary
Huyer-DeVries, J.	Social Worker	04/15/2016	Colborne Admin Offices
Smith, R. M.	Special Ed. Teacher	04/15/2016	Highwood Hills
Bankovics, A. W.	Speech Pathologist	03/12/2016	Linwood Monroe Arts Plus Upper
Tvrdik, C. M.	Physical Therapist	04/02/2016	271 Belvidere Bldg
Goodwin, R. E.	School/Community Professional	03/19/2016	Plato Admin Offices
Kemp, H. W.	School/Community Professional	04/02/2016	Battle Creek Middle

HUMAN RESOURCE TRANSACTIONS
April 26, 2016

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Larson, E.	Education Assistant	03/18/2016	Central Senior High
Ayala, R. M.	Teaching Assistant	03/16/2016	Johnson Senior High
Diaz, J.	Teaching Assistant	03/18/2016	Harding Senior High
Fischer, J.	Teaching Assistant	01/25/2016	Highland Park Middle
Palma, W.	Teaching Assistant	03/08/2016	Frost Lake Elementary
Smith-Bosire, A.	Teaching Assistant	02/24/2016	Como Park Elementary
Hernandez, P. L.	Clerical	03/18/2016	Colborne Admin Offices
Lor, M. N.	Clerical	03/16/2016	Colborne Admin Offices
Mann, C. R.	Custodian	03/16/2016	The Heights Community
Davis, E.	Nutrition Services Personnel	02/16/2016	Maxfield Elementary

ADMINISTRATIVE LEAVE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
O., T. R.	Special Ed. Teacher	03/09/2016
W., B. K.	School/Community Professional	03/24/2016
B., L. S.	Education Assistant	03/01/2016
A., Q. S.	Teaching Assistant	03/14/2016
N., D. F.	Teaching Assistant	03/07/2016

REHIRE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Wathum-Ocama, D. P.	Special Ed. Teacher	04/11/2016	\$26.44	Como Park Elementary
Johnson, E. D.	Teaching Assistant	03/21/2016	\$12.39	Hazel Park Preparatory
Smith, T. N.	Teaching Assistant	02/29/2016	\$14.25	Linwood Monroe Arts Plus Upper
Wagner, M. J.	Teaching Assistant	03/14/2016	\$14.25	Linwood Monroe Arts Plus Upper

HUMAN RESOURCE TRANSACTIONS
April 26, 2016

REHIRE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Graham, T. A.	Custodian	03/28/2016	\$15.74	Central Senior High
House, H. J.	Nutrition Services Personnel	03/15/2016	\$11.21	Highland Park Senior
Jenkins, S.	Nutrition Services Personnel	03/29/2016	\$11.21	Parkway Montessori & Comm. Mid
Jordan, A. L.	Nutrition Services Personnel	03/15/2016	\$11.21	Horace Mann School

REINSTATEMENT FROM LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Whiteis, A. V.	Classroom Teacher	03/07/2016	Crossroads Science
Xiong, C.	Classroom Teacher	03/21/2016	Nokomis Montessori North
Zimmerman, K. L.	Classroom Teacher	03/07/2016	Homecroft Early Learning Ctr
Morphew, N.	ELL Teacher	03/07/2016	Battle Creek Middle
Levinson, E. B.	Special Ed. Teacher	03/15/2016	271 Belvidere Bldg
Wiest, S. J.	Social Worker	03/14/2016	Journey's Secondary
Dupay, C. G.	Education Assistant	03/07/2016	Humboldt Secondary
Larson, E.	Education Assistant	03/21/2016	Central Senior High
Burton, D.	Teaching Assistant	03/07/2016	Linwood Monroe Arts Plus Upper
Fischer, J.	Teaching Assistant	01/25/2016	Highland Park Middle
Harris, M. L.	Teaching Assistant	03/14/2016	Eastern Heights
Listner, V. J.	Teaching Assistant	03/08/2016	Frost Lake Elementary
Smith-Bosire, A.	Teaching Assistant	03/22/2016	Como Park Elementary
Xiong, X. L.	Teaching Assistant	01/19/2016	271 Belvidere Bldg
Rivera, D. M.	Clerical	03/17/2016	Washington Tech Sec

HUMAN RESOURCE TRANSACTIONS
April 26, 2016

REINSTATEMENT FROM LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
McCurdy, J. T.	Custodian	03/08/2016	Rondo Education Center

VOLUNTARY REDUCTION IN TITLE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Listner, V. J.	Teaching Assistant	03/08/2016	\$17.58	Capitol Hill Magnet

SUSPENSION WITHOUT PAY

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
D., S. K.	Classroom Teacher	02/24/2016
S., R.	Classroom Teacher	03/23/2016
S., R.	Classroom Teacher	03/30/2016
S., C. R.	Classroom Teacher	03/30/2016
S., C. R.	Classroom Teacher	03/16/2016
S., C. R.	Classroom Teacher	04/13/2016
S., C. R.	Classroom Teacher	04/20/2016
S., C. R.	Classroom Teacher	04/20/2016
J., A. J.	Special Ed. Teacher	03/25/2016
J., A. J.	Special Ed. Teacher	04/04/2016
J., A. J.	Special Ed. Teacher	05/30/2016
J., A. J.	Special Ed. Teacher	06/10/2016

RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Ronnei, J. M.	Superintendency	07/01/2016	Colborne Admin
Yoder, L.	Administrator	08/31/2016	345 Plato
Carl, S.C.	Classroom Teacher	01/02/2017	271 Belvidere Bldg
Hinrichs, B.	Classroom Teacher	03/01/2016	No Assigned Bldg – Misc
Hansen, L.S.	Classroom Teacher	08/03/2016	Crossroads Elem.
Brooks, S.	Classroom Teacher	12/31/2016	Farnsworth Lower
Thames, M.	Classroom Teacher	12/31/2016	Cherokee Heights
Fee, D.J.	Classroom Teacher	11/03/2017	Plato Admin Offices

HUMAN RESOURCE TRANSACTIONS
April 26, 2016

RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Andersen, J. A.	Classroom Teacher	06/16/2016	Battle Creek Middle
Connelly, J. F.	Classroom Teacher	07/01/2016	271 Belvidere Bldg
Fourniea, S.	Classroom Teacher	06/14/2016	Battle Creek Middle
Hammes-Bunnell, K. A.	Classroom Teacher	06/14/2016	Groveland Park
Hansen, L. S.	Classroom Teacher	08/04/2016	Crossroads Montessori
Lambert, B. J.	Classroom Teacher	06/14/2016	Highland Park Senior
Martinez, M. M.	Classroom Teacher	06/15/2016	Farnsworth Aerospace Lower
Neymark, M. A.	Classroom Teacher	06/14/2016	Washington Tech Sec
Nicodemus, J.	Classroom Teacher	06/16/2016	Eastern Heights
North, C.	Classroom Teacher	06/14/2016	Washington Tech Secondary
Peterson, R. L.	Classroom Teacher	06/16/2016	Eastern Heights
Roberts-Simmons, M.	Classroom Teacher	06/14/2016	Washington Tech Secondary
Rutmanis, L. J.	Classroom Teacher	06/14/2016	Hubbs Center
Shapiro, H. S.	Classroom Teacher	06/15/2016	Homecroft Early Learning
Snodgrass, D. E.	Classroom Teacher	06/14/2016	Ramsey Middle School
Wallraff, P. J.	Custodian	04/07/2016	Como Service Center
Green, T. M.	Custodian	06/01/2016	Colborne Admin Office
Mammenga, L.R.	Custodian	0701/2016	Battle Creek Middle
Hausker, T. E.	Teaching Assistant	06/01/2016	Focus Beyond
Warhol, G. V.	Classroom Teacher	06/16/2016	Bridge View
Carlson, R. W.	ELL Teacher	04/08/2016	The Heights Community
Wente, D.	Nurse	06/14/2016	Cherokee Heights
Belland, R.	Social Worker	06/14/2016	Farnsworth Aerospace Upper
Pease, T. A.	Social Worker	06/16/2016	Highwood Hills
Bostrom, J. L.	Special Ed Teacher	07/01/2016	American Indian Magnet

HUMAN RESOURCE TRANSACTIONS
April 26, 2016

RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Carl, S. C.	Special Ed Teacher	01/03/2017	271 Belvidere Bldg
Dorwick, P. J.	Special Ed Teacher	06/14/2016	Gordon Parks High
Rue, J. K.	Special Ed Teacher	06/15/2016	Belwin Outdoor Science
Paz, C. M.	Speech Pathologist	01/03/2017	271 Belvidere Bldg
Baron, A. R.	School/Community Professional	06/16/2016	Plato Admin Offices
Burns, K.	Education Assistant	06/11/2016	Washington Tech Sec
Feit, R. T.	Education Assistant	06/11/2016	Washington Tech Sec
Quesada, N.	Education Assistant	06/11/2016	St. Paul Music Academy
Taylor, W.	Education Assistant	07/08/2016	Central Senior High
Thomas, R.	Education Assistant	06/11/2016	Harding Senior High
Conway, P. L.	Teaching Assistant	06/16/2016	Daytons Bluff
Dienger, L. G.	Teaching Assistant	06/17/2016	St. Paul Music Academy
Shields, P. G.	Teaching Assistant	06/10/2016	Four Seasons A+
Wilson, T. F.	Teaching Assistant	09/01/2016	Cherokee Heights
Zweber, M.	Teaching Assistant	06/11/2016	Johnson Achievement
Franzen, S.	Teaching Assistant	06/11/2016	271 Belvidere Bldg
Shanklin, B. J.	Teaching Assistant	06/11/2016	Bruce F Vento Elementary
Bertelsen, B. L.	Teaching Assistant	07/23/2016	Bridge View
Wilson, T.F.	Teaching Assistant	08/31/2016	Cherokee Heights
Messenger, T. S.	School Bus Driver	06/11/2016	Colborne Admin Office
Mohwinkel, J. F.	Clerical	06/18/2016	Daytons Bluff
Olson, J.M.	Clerical	08/31/3016	Como Service Center
Pechmann, N. J.	Clerical	06/09/2016	Como Service Center
Sundmark, L. A.	Clerical	06/18/2016	Highwood Hills
Tillges, D. L.	Clerical	07/01/2016	Murray Middle School
Holmes, J. S.	Custodian	06/07/2016	Humboldt Secondary

HUMAN RESOURCE TRANSACTIONS
April 26, 2016

RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Bertelsen, B.L.	Physical Therapist Assistant	07/22/2016	Bridgeview
Moe, R.	Nutrition Services Personnel	05/14/2016	Washington Tech Sec
Peterson, K. A.	Pipe Fitter	04/30/2016	Como Service Center
Wallraff, P. J.	Custodian	04/07/2016	Como Service Center
Green, T. M.	Custodian	06/01/2016	Colborne Admin Office
Mammenga, L.R.	Custodian	0701/2016	Battle Creek Middle
Krambeer, H. B.	Custodian	06/11/2016	Como Park Senior High

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Herreid, K.	Classroom Teacher	03/19/2016	Hazel Park Preparatory
Lundgren, D. L.	Classroom Teacher	03/05/2016	Jackson Preparatory
Grandstrand, R. C.	Nurse	02/26/2016	RiverEast Elem/Secondary
Woolf, T. L.	Special Ed. Teacher	04/16/2016	271 Belvidere Bldg
Sanders, A. N.	School/Community Professional	03/19/2016	RiverEast Elem/Secondary
McCabe, A.	Education Assistant	04/09/2016	Hamline Elementary
Vu, C.	Education Assistant	02/26/2016	Hazel Park Preparatory
Aden, F. G.	Teaching Assistant	03/05/2016	Capitol Hill Magnet
Parker, P. P.	Teaching Assistant	03/23/2016	Johnson Senior High
Saari, A. R.	Teaching Assistant	03/21/2016	Highland Park Middle
Thawtrue, W.	Teaching Assistant	01/23/2016	International Academy
Vang, M.	Teaching Assistant	03/19/2016	Linwood Monroe Arts
Woodson, N.	Teaching Assistant	03/03/2016	Adams Spanish Immersion

HUMAN RESOURCE TRANSACTIONS
April 26, 2016

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Vue, W. L.	School Bus Driver	04/09/2016	Colborne Admin Offices
Arnold, R. M.	Clerical	03/26/2016	Central Senior High
Neitzert, C. R.	Clerical	03/29/2016	Colborne Admin Offices
Mann, C. R.	Custodian	04/01/2016	The Heights Community
Moser, A. M.	School/Community Professional	03/30/2016	Harding Senior High
Johnson, E D.	Nutrition Services Personnel	03/19/2016	Hazel Park Preparatory
Pier, A. D.	Supervisory	04/01/2016	Como Service Center

DISCHARGE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
S., L. M.	Classroom Teacher	03/24/2016
F., B. J.	Special Education Teacher	03/24/2016
S., R. M.	Special Education Teacher	04/22/2016
T., E.	Education Assistant	03/16/2016
N., D. F.	Teaching Assistant	03/22/2016

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 26, 2016

TOPIC: Request for Permission to Accept a Grant from the CenturyLink Clark M. Williams Foundation

A. PERTINENT FACTS:

1. The CenturyLink Clark M. Williams Teachers and Technology grants are designed to help fund projects that advance student success through the innovative use of technology.
2. Crossroads Elementary School prepared an application and received a grant for approximately \$4,795 to purchase a Glowforge laser cutter for our students to design and create objects using computer-aided design apps on their iPads.
3. This project will meet the District strategic plan goal of achievement.
4. This item is submitted by Celeste Carty, Principal, Crossroads Elementary School; Ryan Vernosh, Director, Communications, Marketing and Development; Sharon Freeman, Assistant Superintendent; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from the CenturyLink Clark M. Williams Foundation to purchase a laser cutter at Crossroads; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 26, 2016

TOPIC: Request for Permission to Submit a Grant Application to the City of Saint Paul Neighborhood STAR Grant

A. PERTINENT FACTS:

1. The City of Saint Paul Neighborhood STAR Grant is currently accepting grant applications for projects that make capital improvements to strengthen Saint Paul neighborhoods.
2. Saint Paul Public Schools, on behalf of Transforming Central, has prepared an application for funds to complete exterior renovations on Central High School. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$100,000. Staff at the school researched this grant opportunity.
3. This project will meet the District strategic plan goal of sustainability.
4. This item is submitted by Mary Mackbee, Principal, Central High School; Ryan Vernosh, Director, Communications, Marketing and Development; Tom Parent, Director, Facilities; Theresa Battle, Assistant Superintendent; Jean Ronnei, Chief Operations Officer; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the City of Saint Paul Neighborhood STAR Grant for funds to make exterior renovations at Central High School; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 26, 2016

TOPIC: Request for Permission to Submit a Grant Application to the Jeffers Foundation

A. PERTINENT FACTS:

1. The Jeffers Foundation is currently accepting grant applications for projects that promote school garden projects in Minnesota.
2. Saint Paul Public Schools Belwin Outdoor Science has prepared an application for funds to establish an educational, self-sustaining pollinator garden. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$500. Staff at the school researched this grant opportunity.
3. This project will meet the District strategic plan goal of achievement.
4. This item is submitted by Joshua Leonard, Education Director, Belwin Outdoor Science; Ryan Vernosh, Director, Communications, Marketing and Development; Hans Ott, Director, Office of Teaching and Learning; Kate Wilcox-Harris, Chief Academic Office; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Jeffers Foundation for funds to create a pollinator garden at Belwin Outdoor Science; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 26, 2016

TOPIC: Request for Permission to Submit a Grant Application to the Minnesota Department of Education's Fresh Fruit and Vegetable Program

A. PERTINENT FACTS:

1. The Minnesota Department of Education's Fresh Fruit and Vegetable Program is currently accepting grant applications for projects that introduce fresh fruit and vegetables as healthy snack options to 7,500 SPPS students.
2. Saint Paul Public Schools Nutrition Services has prepared an application for funds to provide fresh fruit and vegetables to SPPS students. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$375,000. Staff at the program researched this grant opportunity.
3. This project will meet the District strategic plan goal of sustainability.
4. This item is submitted by Stacy Koppen, Director, Nutrition Services; Ryan Vernosh, Director, Communications, Marketing and Development; Jean Ronnei, Chief Operations Officer; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Department of Education's Fresh Fruit and Vegetable Program for funds to provide fresh fruit and vegetables in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 26, 2016

TOPIC: Request for Permission to Submit a Grant Application to the National Environmental Education Foundation

A. PERTINENT FACTS:

1. The National Environmental Education Foundation is currently accepting grant applications for projects that provide continued development and innovation of school programs and projects connecting STEM with environmental education.
2. Saint Paul Public Schools Belwin Outdoor Science has prepared an application for funds to create an integrated ecology curriculum combining in-class lessons and field studies. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$1,000. Staff at the school researched this grant opportunity.
3. This project will meet the District strategic plan goal of achievement.
4. This item is submitted by Joshua Leonard, Education Director, Belwin Outdoor Science; Ryan Vernosh, Director, Communications, Marketing and Development; Hans Ott, Director, Office of Teaching and Learning; Kate Wilcox-Harris, Chief Academic Officer; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the National Environmental Education Foundation for funds to create an ecology curriculum at Belwin Outdoor Science; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 26, 2016

TOPIC: Request for Permission to Submit four Grant Applications to the Saint Anthony Park Community Foundation

A. PERTINENT FACTS:

1. The Saint Anthony Park Community Foundation is currently accepting grant applications for projects that nurture the unique community assets of St. Anthony Park to secure a strong and vibrant neighborhood for future generations.
2. Saint Paul Public Schools Murray Middle School has prepared four applications for funding: 1) \$1,500 to subsidize a school band field trip, 2) \$5,000 to support the Pilot One-on-One tutoring program, 3) \$2,500 for a cross-cultural community engagement event, and 4) \$3,000 for a student leadership summit at Wolf Ridge Environmental Learning Center. Saint Paul Public Schools will serve as fiscal agent for these projects. This grant is for approximately \$12,000. Staff at the school researched this grant opportunity.
3. This project will meet the District strategic plan goal of achievement.
4. This item is submitted by Stacy Theien-Collins, Principal, Murray Middle School; Ryan Vernosh, Director, Communications, Marketing and Development Lisa Sayles-Adams, Assistant Superintendent; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Saint Anthony Park Community Foundation for funds to subsidize a band field trip and administer a tutoring program at Murray Middle School; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 27, 2016

TOPIC: Request for Permission to Accept a Grant from the Whole Kids Foundation

A. PERTINENT FACTS:

1. The Whole Kids Foundation supports schools and inspires families to improve children's nutrition and wellness. The foundation's School Garden Grants help fund edible educational gardens located at a school.
2. Crossroads Elementary School prepared an application and received a grant for approximately \$2,000 to build and maintain an Aqualab hydroponic garden, supporting Crossroads' STEM program.
3. This project will meet the District strategic plan goal of achievement.
4. This item is submitted by Celeste Carty, Principal, Crossroads Elementary School; Ryan Vernosh, Director, Communications, Marketing and Development; Sharon Freeman, Assistant Superintendent; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Whole Kids Foundation to expand and improve the school garden at Crossroads Elementary School; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 26, 2016

TOPIC: Authorization for Amendment to the Contract with Public Consulting Group, Inc.

A. PERTINENT FACTS:

1. On August 19, 2008, the Board authorized award of RFP No. A9242-G and a contract to Public Consulting Group, Inc., for automated third party reimbursement services. This contract assists the District in receiving reimbursement for health related services. On April 14, 2009, the Board authorized an Amendment from June 1, 2009, through June 30, 2013, to the Public Consulting Group contract that added the EasyIEP and Section 504 modules. These modules are electronic web based systems for the required documentation and management of Individualized Education Program (IEP) plan and Section 504 services.
2. Amendment II from July 1, 2013, through June 30, 2015, includes the third party reimbursement services, and the EasyIEP (electronic Individualized Education Program) and 504 modules. The EasyIEP module is \$120,000/year for maintenance, support and hosting costs. The cost for the 504 module is \$7000/year for maintenance, support and hosting. The cost for the third party reimbursement claiming fee is \$7.80 per claim per student per month. Pricing is listed for optional modules/services, including: Hours bank, scanning and faxing, student behavior management, progress monitoring, response to intervention, and assessment data. Amendment III from July 1, 2015, through June 30, 2016, includes the electronic Individualized Education Program (IEP), Third Party Reimbursement, and the 504 modules. The price remains the same as in Amendment II. The contract may be extended annually based on mutual written agreement.
3. The Amendment from July 1, 2016, through June 30, 2017, includes the Third Party Reimbursement services at \$7.80 per claim per student per month for IEP students and non-IEP students, and the EasyIEP (electronic Individualized Education Program) at \$120,000/year; the 504 modules at \$7000/year. The pricing remains the same as the Amendment III.
4. This project will meet the District's Strong Schools Strong Communities goals to improve education for all students without exception or excuse through Achievement, Alignment and Sustainability.
5. Requested by Janet Lowe, Third Party Reimbursement, Dr. Elizabeth Keenan, Assistant Superintendent, Office of Specialized Services, and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to approve this Amendment to the contract with Public Consulting Group, Inc. for the services in accordance with the terms and conditions of Amendment for as long as the services support the district's application infrastructure and systems.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: Tuesday, April 26, 2016

TOPIC: CHILDREN'S DEFENSE FUND FREEDOM SCHOOLS PROGRAM

A. PERTINENT FACTS:

1. The Children's Defense Fund (CDF) is the national sponsor of the Saint Paul Public Schools' Freedom Schools Program for Summer Term (S-Term).
2. The CDF Freedom Schools program provides summer and after-school enrichment that helps children fall in love with reading, increases their self-esteem, and generates more positive attitudes toward learning. Children are taught using a model curriculum that supports children and families around five essential components: high quality academic enrichment; parent and family involvement; civic engagement and social action; intergenerational leadership development; and nutrition, health and mental health.
3. This project will meet the District strategic plan goal of achievement as it will be providing our ALC eligible students participating in CDF Freedom Schools Summer Term (S-Term) with the Freedom Schools curriculum and instruction designed to ensure each participating child is equipped with the necessary skills to succeed in life. The professional development, curriculum, and instruction pursuant to the CDF Freedom Schools program boosts student motivation to read, generates a more positive attitude toward learning, and connects the needs of children and families to the resources of their communities.
4. This item is submitted by Dr. Fatima Lawson, Principal on Special Assignment, Department of Alternative Education and Jon Peterson, Executive Director, Office of College and Career Readiness (OCCR).

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to approve the expending of ALC funds in the amount of \$142,500 to provide professional support for overall program operations including training for CDF Freedom Schools staff, according to the CDF model, and also provide for the purchasing of curriculum and books for teachers and students to use for instructional and learning purposes during CDF Freedom Schools Summer Term.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 26, 2016

TOPIC: Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools, and Saint Paul Federation of Teachers, Exclusive Representative for Educational Assistants

A. PERTINENT FACTS:

- 1) New Agreement is for a two-year period from July 1, 2015 through June 30, 2017.
- 2) Contract changes are as follows:

Wages: Effective July 1, 2015, maintain step and lane progression. Effective January 9, 2016 increase salary schedule 2%. Effective July 1, 2016, maintain step and lane progression; increase salary schedule 2%, add BA lane to EA1 salary schedule with 2% increase above lane 6, increase longevity payments by \$0.10 each, change step 5, lane 1 on salary schedule from \$14.31 to \$15.00.

Insurance for employees working 60+ hours per pay period: Effective January 1, 2017, the District's contribution for family coverage is increase to \$1,280.

Insurance for employees working 40 hours per pay period: Effective January 1, 2017, the District's contribution for family coverage is increase to \$660.

- 3) Memoranda of Agreement/Understanding are renewed/agreed upon on the following topics: Educational Assistant Seniority Groups, Joint Union Management Training Sessions, Saint Paul Federation of Teachers Welcome Back Gathering, Job Description Review Process, Pay Stubs, Educational Assistant Representation on Building Equity Teams, Religious Holidays, Educational Assistant to Licensed Teacher Pathway, Sick Leave Bank, Discovery Club Additional Hours and Preparation Time, Educational Assistants Interview and Selection, Development and Support for Restorative Practice in Schools, Educational Assistant Substitutes for Specialized Services, Improvement Plan Process.
- 4) The District has (434) regular employees in this bargaining unit.
- 5) The new total package costs for this agreement are estimated as follows:

-- in the 2015-2016 budget year:	\$23,224,908
-- in the 2016-2017 budget year:	\$24,002,845
- 6) This item will meet the District target area goal of alignment.
- 7) This request is submitted by Laurin Cathey, Executive Director of Human Resources; Jim Vollmer, Assistant Director of Employee/Labor Relations; Joyce Victor, Negotiations/Employee Relations Assistant Manager; and Michelle Walker, Chief Executive Officer

DATE: April 26, 2016
TOPIC: Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools, and Saint Paul Federation of Teachers, Exclusive Representative for Educational Assistants

Page 2

B. RECOMMENDATION:

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those educational assistant employees in this District for whom the Saint Paul Federation of Teachers is the exclusive representative; duration of said Agreement is for the period of July 1, 2013 through June 30, 2015.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 26, 2016

TOPIC: Recommendations for Exclusion of Students in Non-Compliance with Minnesota Statute 123.70 Health Standards: Immunizations

A. PERTINENT FACTS:

1. There are students in the district who are not in compliance with M.S. 123.70 Health Standards for Immunizations. The students' parents/guardians have been informed of needed immunizations, provided a copy of the law, and given information about community immunization clinics. A contact is made to verify the parents/guardians know that the child is non-compliant, understand the law, and are aware of the possible exemptions to the law. All parents/guardians have had a minimum of 30 days to comply with the law after they are informed that their child is non-compliant.
2. A list of the students is under separate cover.
3. This project will meet the District target area goals by ensuring high academic achievement for all students.
4. Requested by Mary Yackley, Supervisor, Student Health and Wellness, and Dr. Elizabeth Keenan, Assistant Superintendent, Office of Specialized Services.

B. RECOMMENDATION:

That the Board of Education excludes the named students from school effective April 30, 2016, should they not comply with Minnesota State Health Standards for Immunizations on or before this date.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 26, 2016

TOPIC: Facilities Department FY16 Purchases/Change Orders over \$100,000

A. PERTINENT FACTS:

1. In the normal course of work, the Facilities Department must establish purchase orders with vendors that may incur costs in excess of \$100,000 throughout the fiscal year.
2. The following list indicates purchase orders anticipated to be over \$100,000 with the vendor name, a general description, anticipated amount and procurement notes.

Vendor	Description	Amount	Notes
Nasseff	Install Fire Protection Suppression System throughout Nokomis North	\$368,500.00	NJPA/District Contract
RAK	Correction of Fire Code Violations Change	\$400,000.00	Ramsey Co. Contract
Nasseff	Install Fire Protection Suppression System throughout L'Etoile du Nord French Immersion Lower	\$405,350.00	NJPA/District Contract

3. The purchase orders have been approved by Bradley Miller, Purchasing Manager.
4. Funding will be provided from the approved Facilities Department Fiscal Year 2016 budget.
5. The purchases meet the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Director of Facilities, and Jean Ronnei, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the purchases listed for the Facilities Department anticipated to be over the \$100,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 26, 2016

TOPIC: Monthly Operating Authority

A. PERTINENT FACTS:

1. The Board of Education must authorize and approve all expenditures of the District.
2. The Board of Education must ratify any changes in collateral that have been previously approved by the Assistant Treasurer.
3. This item meets the District target area goals alignment and sustainability.
4. This item is submitted by Marie Schrul, Chief Financial Officer.

B. RECOMMENDATIONS:

1. That the Board of Education approve and ratify the following checks and wire transfers for the period February 1, 2016 – February 29, 2016.

(a) General Account	#654688-656265 #0001828-0001878 #7001626-7001677 #0000951-0000997	\$46,620,088.25
(b) Debt Service	-0-	\$0.00
(c) Construction	-0-	\$1,081,277.28
		\$47,701,365.53

Included in the above disbursements are payrolls in the amount of \$36,740,608.04 and overtime of \$162,215.45 or 0.44% of payroll.

(d) Collateral Changes

Released:	None
Additions:	None

2. That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending July 31, 2016.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 26, 2016

TOPIC: Bid No. A209050-A Transforming Central Sitework Project

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for the sitework at Central High School.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
	<u>Plus alternates no. 1,3,5,6 & 8</u>
LS Black	\$369,953.00
New Look Contracting.....	\$485,761.00

3. Alternate no. 1 – Path to Lexington Parkway
Alternate no. 3 – Lighting conduit
Alternate no. 5 – Additional site furnishings
Alternate no. 6 – Extended landscape maintenance warranty
Alternate no. 8 – Permeable Pavers in lieu of concrete at west path
4. Bids have been reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and site funds.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jean Ronnei, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of Bid No. A209050-A Transforming Central Sitework Project to LS Black for the lump sum base bid plus alternates no. 1,3,5,6 & 8 for \$369,953.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 26, 2016

TOPIC: Bid No. A209059-A Central Griffin Stadium Repair

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for the stadium repair at Central High School.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
	<u>Plus alternate no. 2</u>
Innovative Masonry Restoration, LLC	\$1,184,000.00
Building Restoration Corp.	\$1,608,637.00
3. Alternate no. 2 – Remove and replace concrete treads with new concrete treads.
4. Bids have been reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Long Term Facilities Maintenance Revenue..
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jean Ronnei, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of Bid No. A209059-A Central Griffin Stadium Repair to Innovative Masonry Restoration, LLC for the lump sum base bid plus alternate no. 2 for \$1,184,000.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 26, 2016

TOPIC: Bid No. A209277-A Toilet Partition Replacement at Various Schools

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for the toilet partition replacement at Obama ES, Phalen Lake ES, L'Etoile du Nord Lower and Hazel Park Preparatory.

2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u> <u>Plus alternate no. 1</u>
Iyawe & Associates	\$135,000.00
Bowens Companies	\$149,000.00
JPMI Construction	\$149,900.00
CFK Construction	\$150,300.00
Green Construction Services	\$152,300.00
RAK Construction	\$171,123.00
Meisinger Construction.....	\$186,500.00

3. Alternate no. 1 – Addition of a school
4. Bids have been reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Long Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jean Ronnei, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of Bid No. A209277-A Toilet Partition Replacement at Various Schools to Iyawe & Associates for the lump sum base bid plus alternate no. 1 for \$135,000.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 26, 2016

TOPIC: Bid No. A209292-A Johnson Aerospace High School Renewal

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for the work at Johnson Aerospace High School.

2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u> <u>Plus alternates no. 1,2,5 & 6</u>
Corval	\$15,071,092.00
LS Black Constructors.....	\$16,660,000.00

3. Alternate no. 1 – Field house roof

Alternate no. 2 – Additional lavatory fixture in ADA toilet rooms

Alternate no. 5 – Cleaning of sanitary sewer and storm sewer

Alternate no. 6 – Re-routing of the field house drain line

4. Bids have been reviewed by Bradley Miller, Purchasing Manager.

5. Funding will be provided from Long Term Facilities Maintenance Revenue, Capital Bonds and Health & Safety.

6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.

7. This item is submitted by Tom Parent, Director of Facilities, and Jean Ronnei, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of Bid No. A209292-A Johnson Aerospace High School Renewal to Corval for the lump sum base bid plus alternate nos. 1,2,5 & 6 for \$15,071,092.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 26, 2016

TOPIC: Bid No. A209302-A Humboldt Secondary Campus Tennis Court Rehabilitation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for the tennis court rehabilitation at Humboldt Secondary Campus.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Bituminous Roadways.....	\$215,635.00
Midwest Asphalt Corp.	\$216,400.00
3. Bids have been reviewed by Bradley Miller, Purchasing Manager.
4. Funding will be provided from Long Term Facilities Maintenance Revenue.
5. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Director of Facilities, and Jean Ronnei, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of Bid No. A209302-A Humboldt Secondary Campus Tennis Court Rehabilitation to Bituminous Roadways for the lump sum base bid for \$215,635.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
SAINT PAUL PUBLIC SCHOOLS**

MOTION

That the Board of Education approve

- a. Saint Paul Public Schools relocating the River East Elementary and Secondary program from the Homecroft building, at 1845 Sheridan Ave, to another suitable site by the start of the 2017-2018 school year, and
- b. That Saint Paul Public Schools relocate Jie Ming Mandarin Immersion Academy from the Hamline Elementary building, at 1599 Englewood Ave., to the Homecroft building, at 1845 Sheridan Ave, beginning with the 2017-2018 school year

**INDEPENDENT SCHOOL DISTRICT NO. 625
SAINT PAUL PUBLIC SCHOOLS**

MOTION
(for the middle school)

That the Board of Education adopt the Resolution “Construction of a New Middle School in Area A.”

INDEPENDENT SCHOOL DISTRICT NO. 625

BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS

RESOLUTION



Board File No. _____

Date _____

Construction of a New Middle School in Area A

WHEREAS, Saint Paul Public Schools (SPPS) has engaged in an extensive planning process to develop a 10-year Facilities Master Plan (FMP) to ensure school buildings and facilities are able to meet the 21st century learning needs of Saint Paul students; and

WHEREAS, as part of the FMP planning process, demographic analyses of housing, birth and enrollment patterns in Saint Paul were conducted;

WHEREAS, SPPS projects there will not be enough space for students currently in grades 2, 3, and 4 when they reach middle school; and

WHEREAS, SPPS projects an increase in enrollment in SPPS and that SPPS will be short approximately 500 student seats in grades 6, 7, and 8 by 2019-2020 and at least 700 student seats by 2024-2025; and

WHEREAS, SPPS has further determined that students on the East Side of Saint Paul in Area A will need a middle school option in the near future; and

WHEREAS, Area A does not have a comprehensive middle school option aligned with its elementary academic pathway; and

WHEREAS, the new middle school is estimated to cost approximately \$65-\$70 million to build and have a \$1.5M annual operating budget; and

WHEREAS, the Board of Education has the authority to locate and acquire necessary sites for schoolhouses and to erect schoolhouses on sites acquired, pursuant to Minnesota Statutes section 123B.51, subdivision 1;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Independent School District No. 625 as follows:

1. Construction of a new middle school building in Area A is necessary and serves a public purpose;
2. Acquisition of a site is necessary for the construction of a new middle school in Area A; and

3. Administration is authorized and directed to take all appropriate steps to locate and investigate potential sites for the construction of a new middle school in Area A and is directed to report back to the Board with administration's findings and recommendations on potential sites and acquisition costs.

Adopted _____

CHAIR Board of Education

CLERK Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
SAINT PAUL PUBLIC SCHOOLS**

MOTION

(for all 2016-2021 capital and maintenance implementation plans EXCEPT the middle school)

That the Board of Education adopt the Resolution “2016 Five-Year Facilities Maintenance and Capital Implementation Plan, Covering Fiscal Years 2017-2021”

INDEPENDENT SCHOOL DISTRICT NO. 625

BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS

RESOLUTION



Board File No. _____

Date _____

**2016 Five-Year Facilities Maintenance and Capital Implementation Plan, Covering
Fiscal Years 2017-2021**

WHEREAS, on December 15, 2015, the Board of Education (BOE) established a rolling Five-Year Facilities Maintenance and Capital Implementation Plan (hereinafter “Five-Year Plan”) to implement the approved 10-year Facilities Master Plan (FMP) and otherwise meet the strategic facility needs for the District; and

WHEREAS, the BOE has resolved to approve a rolling Five-Year Plan annually; and

WHEREAS, District administration has developed a 2016 Five-Year Facilities Maintenance and Capital Implementation Plan, covering Fiscal Years 2017-2021, with the involvement of a broad cross-section of District stakeholders and the guidance of the FMP Committee; and

WHEREAS, District administration proposes that the BOE approve the 2016 Five-Year Facilities Maintenance and Capital Implementation Plan, covering Fiscal Years 2017-2021, as reflected in Attachment A; and

WHEREAS, the Board of Education will have continued input into the planning and budgeting process to implement specific projects in the 2016 Five-Year Facilities Maintenance and Capital Implementation Plan, covering Fiscal Years 2017-2021;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of Independent School District No. 625 herewith: Commits to and approves the 2016 Five-Year Facilities Maintenance and Capital Implementation Plan, covering Fiscal Years 2017-2021, as reflected in the 2016 Five-Year Facilities Maintenance and Capital Implementation Plan, subject to the Board's future funding of specific projects.

Adopted _____

CHAIR Board of Education

CLERK Board of Education

INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS
RESOLUTION - GENERAL FORM



Board File No. _____

Date _____

RESOLUTION PROVIDING FOR THE COMPETITIVE NEGOTIATED
SALE OF \$15,000,000 GENERAL OBLIGATION
SCHOOL BUILDING BONDS, SERIES 2016A;
COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND
BY AND USE THE PROVISIONS OF MINNESOTA STATUTES,
SECTION 126C.55 TO GUARANTEE THE PAYMENT OF THE
PRINCIPAL AND INTEREST ON THE BONDS

A. WHEREAS, the School Board of Independent School District Number 625, Saint Paul, Minnesota (the "District") has heretofore determined that it is necessary and expedient to issue \$15,000,000 General Obligation School Building Bonds, Series 2016A (the "Bonds") pursuant to Minnesota Statutes, Chapter 475 and pursuant to Laws of Minnesota, 2007, Regular Session, Chapter 146, Article 4, Sections 12 and 13, as amended by Laws of Minnesota, 2013, Chapter 116, Article 6, Section 8, to finance the acquisition and betterment of school facilities; and

B. WHEREAS, the District desires to use the provision of Minnesota Statutes, Section 126C.55 to take advantage of the State guarantee program.

C. WHEREAS, the District has retained Springsted Incorporated, in Saint Paul, Minnesota ("Springsted"), as its independent financial advisor and is therefore authorized to sell the Bonds by a competitive negotiated sale in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9); and

Adopted _____

CHAIR Board of Education

CLERK Board of Education

D. WHEREAS, the Department of Treasury has promulgated final regulations governing the use of proceeds of tax exempt bonds, all or a portion of which are to be used to reimburse the District for project expenditures made by the District prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the "Regulations") require that the District adopt a statement of official intent to reimburse an original expenditure not later than 60 days after payment of the original expenditure. The Regulations also generally require that the bonds be issued and the reimbursement allocation made from the proceeds of the bonds within 18 months after the later of the date the expenditure is paid or the date the project is placed in service or abandoned, but in no event more than three years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the bonds; and

E. WHEREAS, the District desires to comply with requirements of the Regulations with respect to the project hereinafter identified.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District Number 625, Saint Paul, Minnesota as follows:

1. Authorization; Findings. The School Board hereby authorizes Springsted to solicit bids for the competitive negotiated sale of the Bonds.

2. Meeting; Bid Opening. The School Board shall meet at the time and place specified in the Terms of Proposal attached hereto as Exhibit A for the purpose of considering sealed bids for, and awarding the sale of, the Bonds. The bids shall be opened at the time and place specified in the Terms of Proposal.

3. Terms of Proposal. The terms and conditions of the Bonds and the negotiation thereof are fully set forth in the "Terms of Proposal" attached hereto as Exhibit A and hereby approved and made a part hereof.

4. Guarantee of Payment.

(a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds, and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due, an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit in the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Commissioner of Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section.

5. Official Statement. In connection with said competitive negotiated sale, the officers and employees of the District are hereby authorized to cooperate with Springsted and participate in the preparation of an official statement for the Bonds, and to execute and deliver it on behalf of the District upon its completion.

6. Official Intent Declaration.

(a) The District has determined to finance various capital improvements to existing District facilities and grounds (the "Project").

(b) Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds (as hereinafter defined), (ii) expenditures permitted to be reimbursed under prior Treasury Regulations pursuant to the transitional provision contained in Section 1.150-2(j)(2) of the Regulations, (iii) expenditures constituting "preliminary expenditures" within the meaning of Section 1.150-2(f)(2) of the Regulations, or (iv) expenditures in a "de minimus" amount (as defined in Section 1.150-2(f)(1) of the Regulations), no expenditures for the Project have been paid by the District more than 60 days before the date of adoption of this Resolution.

(c) The District reasonably expects to reimburse all or a portion of the expenditures made for costs of the Project out of the proceeds of debt to be issued by the District in an estimated maximum aggregate principal amount of \$15,000,000 (the "Bonds") after the date of payment of all or a portion of the costs of the Project. All reimbursed expenditures shall be capital expenditures, costs of issuance of the Bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations.

7. Budgetary Matters. As of the date hereof, there are no District funds reserved, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Project, other than pursuant to the issuance of the Bonds. This resolution, therefore, is determined to be consistent with the District's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof.

8. Reimbursement; Allocations. The District's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the District to make payment of the prior costs of the Project. Each allocation shall be evidenced by an entry on the official books and records of the District maintained for the Project and shall specifically identify the actual original expenditure being reimbursed.

EXHIBIT A

THE DISTRICT HAS AUTHORIZED SPRINGSTED INCORPORATED TO NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE FOLLOWING BASIS:

TERMS OF PROPOSAL

\$15,000,000*

**INDEPENDENT SCHOOL DISTRICT NO. 625
SAINT PAUL, MINNESOTA**

GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2016A

(MINNESOTA SCHOOL DISTRICT CREDIT ENHANCEMENT PROGRAM)

(BOOK ENTRY ONLY)

Proposals for the Series 2016A Bonds will be received on Tuesday, June 21, 2016, until 10:00 A.M., Central Time, at the offices of Springsted Incorporated, 380 Jackson Street, Suite 300, Saint Paul, Minnesota, after which time proposals will be opened and tabulated. Consideration for award of the Series 2016A Bonds will be by the School Board at 5:30 P.M., Central Time, of the same day.

SUBMISSION OF PROPOSALS

Springsted will assume no liability for the inability of the bidder to reach Springsted prior to the time of sale specified above. All bidders are advised that each proposal shall be deemed to constitute a contract between the bidder and the District to purchase the Series 2016A Bonds regardless of the manner in which the proposal is submitted.

(a) **Sealed Bidding.** Proposals may be submitted in a sealed envelope or by fax (651) 223-3046 to Springsted. Signed proposals, without final price or coupons, may be submitted to Springsted prior to the time of sale. The bidder shall be responsible for submitting to Springsted the final proposal price and coupons, by telephone (651) 223-3000 or fax (651) 223-3046 for inclusion in the submitted proposal.

OR

(b) **Electronic Bidding.** Notice is hereby given that electronic proposals will be received via PARITY®. For purposes of the electronic bidding process, the time as maintained by PARITY® shall constitute the official time with respect to all proposals submitted to PARITY®. *Each bidder shall be solely responsible for making necessary arrangements to access PARITY® for purposes of submitting its electronic proposal in a timely manner and in compliance with the requirements of the Terms of proposal.* Neither the District, its agents nor PARITY® shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the District, its agents nor PARITY® shall be responsible for a bidder's failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY®. The District is using the services of PARITY® solely as a communication mechanism to conduct the electronic bidding for the Series 2016A Bonds, and PARITY® is not an agent of the District.

* *Preliminary; subject to change.*

If any provisions of this Terms of proposal conflict with information provided by PARITY®, this Terms of proposal shall control. Further information about PARITY®, including any fee charged, may be obtained from:

PARITY®, 1359 Broadway, 2nd Floor, New York, New York 10018
Customer Support: (212) 849-5000

DETAILS OF THE SERIES 2016A BONDS

The Series 2016A Bonds will be dated as of the date of delivery and will bear interest payable on February 1 and August 1 of each year, commencing February 1, 2017. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Series 2016A Bonds will mature February 1 in the years and amounts* as follows:

2017	\$765,000	2021	\$620,000	2025	\$695,000	2029	\$785,000	2033	\$885,000
2018	\$565,000	2022	\$640,000	2026	\$720,000	2030	\$810,000	2034	\$910,000
2019	\$585,000	2023	\$655,000	2027	\$740,000	2031	\$835,000	2035	\$935,000
2020	\$600,000	2024	\$675,000	2028	\$760,000	2032	\$855,000	2036	\$965,000

* *The District reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Series 2016A Bonds or the amount of any maturity in multiples of \$5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per \$1,000 of Series 2016A Bonds as that of the original proposal. Gross spread is the differential between the price paid to the District for the new issue and the prices at which the securities are initially offered to the investing public.*

Proposals for the Series 2016A Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify “Years of Term Maturities” in the spaces provided on the proposal form.

BOOK ENTRY SYSTEM

The Series 2016A Bonds will be issued by means of a book entry system with no physical distribution of Series 2016A Bonds made to the public. The Series 2016A Bonds will be issued in fully registered form and one Series 2016A Bond, representing the aggregate principal amount of the Series 2016A Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company (“DTC”), New York, New York, which will act as securities depository of the Series 2016A Bonds. Individual purchases of the Series 2016A Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Series 2016A Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The purchaser, as a condition of delivery of the Series 2016A Bonds, will be required to deposit the Series 2016A Bonds with DTC.

REGISTRAR

The District will name the registrar which shall be subject to applicable SEC regulations. The District will pay for the services of the registrar.

OPTIONAL REDEMPTION

The District may elect on February 1, 2026, and on any day thereafter, to prepay Series 2016A Bonds due on or after February 1, 2027. Redemption may be in whole or in part and if in part at the option of the District and in such manner as the District shall determine. If less than all Series 2016A Bonds of a maturity are called for redemption, the District will notify DTC of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be

redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All prepayments shall be at a price of par plus accrued interest.

SECURITY AND PURPOSE

The Series 2016A Bonds will be general obligations of the District for which the District will pledge its full faith and credit and power to levy direct general ad valorem taxes. In addition, the District has covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 126C.55 and to use the provisions of that statute pursuant to which the State of Minnesota will appropriate money to the payment of the principal and interest on the Series 2016A Bonds when due if the District is unable to make a principal or interest payment. The proceeds will be used to finance various capital improvements to existing District facilities and grounds.

BIDDING PARAMETERS

Proposals shall be for not less than \$15,000,000 (Par) plus accrued interest, if any, on the total principal amount of the Series 2016A Bonds. No proposal can be withdrawn or amended after the time set for receiving proposals unless the meeting of the District scheduled for award of the Series 2016A Bonds is adjourned, recessed, or continued to another date without award of the Series 2016A Bonds having been made. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity must be 98.0% or greater. Series 2016A Bonds of the same maturity shall bear a single rate from the date of the Series 2016A Bonds to the date of maturity. No conditional proposals will be accepted.

GOOD FAITH DEPOSIT

To have its proposal considered for award, the lowest bidder is required to submit a good faith deposit to the District in the amount of \$150,000 (the "Deposit") no later than 1:00 P.M., Central Time on the day of sale. The Deposit may be delivered as described herein in the form of either (i) a certified or cashier's check payable to the District; or (ii) a wire transfer. The lowest bidder shall be solely responsible for the timely delivery of their Deposit whether by check or wire transfer. Neither the District nor Springsted Incorporated have any liability for delays in the receipt of the Deposit. If the Deposit is not received by the specified time, the District may, at its sole discretion, reject the proposal of the lowest bidder, direct the second lowest bidder to submit a Deposit, and thereafter award the sale to such bidder.

Certified or Cashier's Check. A Deposit made by certified or cashier's check will be considered timely delivered to the District if it is made payable to the District and delivered to Springsted Incorporated, 380 Jackson Street, Suite 300, St. Paul, Minnesota 55101 by the specified time.

Wire Transfer. A Deposit made by wire will be considered timely delivered to the District upon submission of a federal wire reference number by the specified time. Wire transfer instructions will be available from Springsted Incorporated following the receipt and tabulation of proposals. The successful bidder must send an e-mail including the following information: (i) the federal reference number and time released; (ii) the amount of the wire transfer; and (iii) the issue to which it applies.

Once an award has been made, the Deposit received from the lowest bidder (the "purchaser") will be retained by the District and no interest will accrue to the purchaser. The amount of the Deposit will be deducted at settlement from the purchase price. In the event the purchaser fails to comply with the accepted proposal, said amount will be retained by the District.

AWARD

The Series 2016A Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis calculated on the proposal prior to any adjustment made by the District. The District's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling.

The District will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Series 2016A Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal that the District determines to have failed to comply with the terms herein.

BOND INSURANCE AT PURCHASER'S OPTION

The District has **not** applied for or pre-approved a commitment for any policy of municipal bond insurance with respect to the Series 2016A Bonds. If the Series 2016A Bonds qualify for municipal bond insurance and a bidder desires to purchase a policy, such indication, the maturities to be insured, and the name of the desired insurer must be set forth on the bidder's proposal. The District specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest TIC to the District. All costs associated with the issuance and administration of such policy and associated ratings and expenses (other than any independent rating requested by the District) shall be paid by the successful bidder. Failure of the municipal bond insurer to issue the policy after the award of the Series 2016A Bonds shall not constitute cause for failure or refusal by the successful bidder to accept delivery of the Series 2016A Bonds.

CUSIP NUMBERS

If the Series 2016A Bonds qualify for assignment of CUSIP numbers such numbers will be printed on the Series 2016A Bonds, but neither the failure to print such numbers on any Series 2016A Bond nor any error with respect thereto will constitute cause for failure or refusal by the purchaser to accept delivery of the Series 2016A Bonds. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the purchaser.

SETTLEMENT

On or about July 27, 2016, the Series 2016A Bonds will be delivered without cost to the purchaser through DTC in New York, New York. Delivery will be subject to receipt by the purchaser of an approving legal opinion of Briggs and Morgan, Professional Association, of Saint Paul and Minneapolis, Minnesota, and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Series 2016A Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the District or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Series 2016A Bonds has been made impossible by action of the District, or its agents, the purchaser shall be liable to the District for any loss suffered by the District by reason of the purchaser's non-compliance with said terms for payment.

CONTINUING DISCLOSURE

On the date of the actual issuance and delivery of the Series 2016A Bonds, the District will execute and deliver a Continuing Disclosure Undertaking (the "Undertaking") whereunder the District will covenant to provide, or cause to be provided, annual financial information, including audited financial statements of the District, and notices of certain material events, as specified in and required by SEC Rule 15c2-12(b)(5).

OFFICIAL STATEMENT

The District has authorized the preparation of a Preliminary Official Statement containing pertinent information relative to the Series 2016A Bonds, and said Preliminary Official Statement will serve as a nearly final Official Statement within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For copies of the Preliminary Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Municipal Advisor to the District, Springsted Incorporated, 380 Jackson Street, Suite 300, Saint Paul, Minnesota 55101, telephone (651) 223-3000.

A Final Official Statement (as that term is defined in Rule 15c2-12) will be prepared, specifying the maturity dates, principal amounts and interest rates of the Series 2016A Bonds, together with any other information required by law. By awarding the Series 2016A Bonds to an underwriter or underwriting syndicate, the District agrees that, no more than seven business days after the date of such award, it shall provide without cost to the sole underwriter or to the senior managing underwriter of the syndicate (the "Underwriter" for purposes of this paragraph) to which the Series 2016A Bonds are awarded up to 25 copies of the Final Official Statement. The District designates the Underwriter of the syndicate to which the Series 2016A Bonds are awarded as its agent for purposes of distributing copies of the Final Official Statement to each Participating Underwriter. Such Underwriter agrees that if its proposal is accepted by the District, (i) it shall accept designation and (ii) it shall enter into a contractual relationship with all Participating Underwriters of the Series 2016A Bonds for purposes of assuring the receipt by each such Participating Underwriter of the Final Official Statement.

Dated April 26, 2016

BY ORDER OF THE SCHOOL BOARD

/s/ Marilyn Polsfuss
Assistant Clerk

INDEPENDENT SCHOOL DISTRICT NO. 625

BOARD OF EDUCATION

SAINT PAUL PUBLIC SCHOOLS

RESOLUTION - GENERAL FORM



Board File No. _____

Date _____

RESOLUTION PROVIDING FOR THE COMPETITIVE NEGOTIATED
SALE OF \$37,635,000 GENERAL OBLIGATION
SCHOOL BUILDING REFUNDING BONDS, SERIES 2016B;
COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND
BY AND USE THE PROVISIONS OF MINNESOTA STATUTES,
SECTION 126C.55 TO GUARANTEE THE PAYMENT OF THE
PRINCIPAL AND INTEREST ON THE BONDS

A. WHEREAS, the School Board of Independent School District Number 625, Saint Paul, Minnesota (the "District") has heretofore determined that it is necessary and expedient to issue \$37,635,000 General Obligation School Building Refunding Bonds, Series 2016B (the "Bonds"), to refund in advance of maturity the (i) February 1, 2019 through February 1, 2028 maturities of the District's General Obligation School Building Bonds, Series 2007A, dated November 1, 2007; (ii) February 1, 2020 through February 1, 2029 maturities of the District's General Obligation School Building Bonds, Series 2008A, dated December 1, 2008; and (iii) February 1, 2020 through February 1, 2030 of the District's General Obligation School Building Bonds, Series 2009B, dated December 15, 2009; and

B. WHEREAS, the District desires to use the provision of Minnesota Statutes, Section 126C.55 to take advantage of the State guarantee program.

C. WHEREAS, the District has retained Springsted Incorporated, in Saint Paul, Minnesota ("Springsted"), as its independent financial advisor and is therefore authorized to sell the Bonds by a competitive negotiated sale in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9); and

Adopted _____

CHAIR Board of Education

CLERK Board of Education

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District Number 625, Saint Paul, Minnesota as follows:

1. Authorization; Findings. The School Board hereby authorizes Springsted to solicit bids for the competitive negotiated sale of the Bonds.

2. Meeting; Bid Opening. The School Board shall meet at the time and place specified in the Terms of Proposal attached hereto as Exhibit A for the purpose of considering sealed bids for, and awarding the sale of, the Bonds. The bids shall be opened at the time and place specified in the Terms of Proposal.

3. Terms of Proposal. The terms and conditions of the Bonds and the negotiation thereof are fully set forth in the "Terms of Proposal" attached hereto as Exhibit A and hereby approved and made a part hereof.

4. Guarantee of Payment.

(a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds, and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due, an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit in the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Commissioner of Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section.

5. Official Statement. In connection with said competitive negotiated sale, the officers and employees of the District are hereby authorized to cooperate with Springsted and participate in the preparation of an official statement for the Bonds, and to execute and deliver it on behalf of the District upon its completion.

EXHIBIT A

THE DISTRICT HAS AUTHORIZED SPRINGSTED INCORPORATED TO NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE FOLLOWING BASIS:

TERMS OF PROPOSAL

\$37,635,000*

**INDEPENDENT SCHOOL DISTRICT NO. 625
SAINT PAUL, MINNESOTA**

GENERAL OBLIGATION SCHOOL BUILDING REFUNDING BONDS, SERIES 2016B

(MINNESOTA SCHOOL DISTRICT CREDIT ENHANCEMENT PROGRAM)

(BOOK ENTRY ONLY)

Proposals for the Series 2016B Bonds will be received on Tuesday, June 21, 2016, until 10:00 A.M., Central Time, at the offices of Springsted Incorporated, 380 Jackson Street, Suite 300, Saint Paul, Minnesota, after which time proposals will be opened and tabulated. Consideration for award of the Series 2016B Bonds will be by the School Board at 5:30 P.M., Central Time, of the same day.

SUBMISSION OF PROPOSALS

Springsted will assume no liability for the inability of the bidder to reach Springsted prior to the time of sale specified above. All bidders are advised that each proposal shall be deemed to constitute a contract between the bidder and the District to purchase the Series 2016B Bonds regardless of the manner in which the proposal is submitted.

(a) **Sealed Bidding.** Proposals may be submitted in a sealed envelope or by fax (651) 223-3046 to Springsted. Signed proposals, without final price or coupons, may be submitted to Springsted prior to the time of sale. The bidder shall be responsible for submitting to Springsted the final proposal price and coupons, by telephone (651) 223-3000 or fax (651) 223-3046 for inclusion in the submitted proposal.

OR

(b) **Electronic Bidding.** Notice is hereby given that electronic proposals will be received via PARITY®. For purposes of the electronic bidding process, the time as maintained by PARITY® shall constitute the official time with respect to all proposals submitted to PARITY®. *Each bidder shall be solely responsible for making necessary arrangements to access PARITY® for purposes of submitting its electronic proposal in a timely manner and in compliance with the requirements of the Terms of proposal.* Neither the District, its agents nor PARITY® shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the District, its agents nor PARITY® shall be responsible for a bidder's failure to register to bid or for any failure in the

* *Preliminary; subject to change.*

proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY®. The District is using the services of PARITY® solely as a communication mechanism to conduct the electronic bidding for the Series 2016B Bonds, and PARITY® is not an agent of the District.

If any provisions of this Terms of proposal conflict with information provided by PARITY®, this Terms of proposal shall control. Further information about PARITY®, including any fee charged, may be obtained from:

PARITY®, 1359 Broadway, 2nd Floor, New York, New York 10018
Customer Support: (212) 849-5000

DETAILS OF THE SERIES 2016B BONDS

The Series 2016B Bonds will be dated as of the date of delivery and will bear interest payable on February 1 and August 1 of each year, commencing February 1, 2017. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Series 2016B Bonds will mature February 1 in the years and amounts* as follows:

2019	\$1,335,000	2022	\$3,455,000	2025	\$3,790,000	2028	\$4,135,000
2020	\$3,270,000	2023	\$3,560,000	2026	\$3,905,000	2029	\$2,465,000
2021	\$3,360,000	2024	\$3,690,000	2027	\$4,020,000	2030	\$ 650,000

* *The District reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Series 2016B Bonds or the amount of any maturity in multiples of \$5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per \$1,000 of Series 2016B Bonds as that of the original proposal. Gross spread is the differential between the price paid to the District for the new issue and the prices at which the securities are initially offered to the investing public.*

Proposals for the Series 2016B Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify “Years of Term Maturities” in the spaces provided on the proposal form.

BOOK ENTRY SYSTEM

The Series 2016B Bonds will be issued by means of a book entry system with no physical distribution of Series 2016B Bonds made to the public. The Series 2016B Bonds will be issued in fully registered form and one Series 2016B Bond, representing the aggregate principal amount of the Series 2016B Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company (“DTC”), New York, New York, which will act as securities depository of the Series 2016B Bonds. Individual purchases of the Series 2016B Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Series 2016B Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The purchaser, as a condition of delivery of the Series 2016B Bonds, will be required to deposit the Series 2016B Bonds with DTC.

REGISTRAR

The District will name the registrar which shall be subject to applicable SEC regulations. The District will pay for the services of the registrar.

OPTIONAL REDEMPTION

The District may elect on February 1, 2026, and on any day thereafter, to prepay Series 2016B Bonds due on or after February 1, 2027. Redemption may be in whole or in part and if in part at the option of the District and in such manner as the District shall determine. If less than all Series 2016B Bonds of a maturity are called for redemption, the District will notify DTC of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All prepayments shall be at a price of par plus accrued interest.

SECURITY AND PURPOSE

The Series 2016B Bonds will be general obligations of the District for which the District will pledge its full faith and credit and power to levy direct general ad valorem taxes. In addition, the District has covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 126C.55 and to use the provisions of that statute pursuant to which the State of Minnesota will appropriate money to the payment of the principal and interest on the Series 2016B Bonds when due if the District is unable to make a principal or interest payment. The proceeds will be used to refund the (i) February 1, 2019 through February 1, 2028 maturities of the District's General Obligation School Building Bonds, Series 2007A, dated November 1, 2007; (ii) February 1, 2020 through February 1, 2029 maturities of the District's General Obligation School Building Bonds, Series 2008A, dated December 1, 2008; and (iii) February 1, 2020 through February 1, 2030 of the District's General Obligation School Building Bonds, Series 2009B, dated December 15, 2009.

BIDDING PARAMETERS

Proposals shall be for not less than \$37,635,000 (Par) plus accrued interest, if any, on the total principal amount of the Series 2016B Bonds. No proposal can be withdrawn or amended after the time set for receiving proposals unless the meeting of the District scheduled for award of the Series 2016B Bonds is adjourned, recessed, or continued to another date without award of the Series 2016B Bonds having been made. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity must be 98.0% or greater. Series 2016B Bonds of the same maturity shall bear a single rate from the date of the Series 2016B Bonds to the date of maturity. No conditional proposals will be accepted.

GOOD FAITH DEPOSIT

To have its proposal considered for award, the lowest bidder is required to submit a good faith deposit to the District in the amount of \$376,500 (the "Deposit") no later than 1:00 P.M., Central Time on the day of sale. The Deposit may be delivered as described herein in the form of either (i) a certified or cashier's check payable to the District; or (ii) a wire transfer. The lowest bidder shall be solely responsible for the timely delivery of their Deposit whether by check or wire transfer. Neither the District nor Springsted Incorporated have any liability for delays in the receipt of the Deposit. If the Deposit is not received by the specified time, the District may, at its sole discretion, reject the proposal of the lowest bidder, direct the second lowest bidder to submit a Deposit, and thereafter award the sale to such bidder.

Certified or Cashier's Check. A Deposit made by certified or cashier's check will be considered timely delivered to the District if it is made payable to the District and delivered to Springsted Incorporated, 380 Jackson Street, Suite 300, St. Paul, Minnesota 55101 by the specified time.

Wire Transfer. A Deposit made by wire will be considered timely delivered to the District upon submission of a federal wire reference number by the specified time. Wire transfer instructions will be available from Springsted Incorporated following the receipt and tabulation of proposals. The successful bidder must send an e-mail including the following information: (i) the federal reference number and time released; (ii) the amount of the wire transfer; and (iii) the issue to which it applies.

Once an award has been made, the Deposit received from the lowest bidder (the "purchaser") will be retained by the District and no interest will accrue to the purchaser. The amount of the Deposit will be deducted at settlement from the purchase price. In the event the purchaser fails to comply with the accepted proposal, said amount will be retained by the District.

AWARD

The Series 2016B Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis calculated on the proposal prior to any adjustment made by the District. The District's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling.

The District will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Series 2016B Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal that the District determines to have failed to comply with the terms herein.

BOND INSURANCE AT PURCHASER'S OPTION

The District has **not** applied for or pre-approved a commitment for any policy of municipal bond insurance with respect to the Series 2016B Bonds. If the Series 2016B Bonds qualify for municipal bond insurance and a bidder desires to purchase a policy, such indication, the maturities to be insured, and the name of the desired insurer must be set forth on the bidder's proposal. The District specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest TIC to the District. All costs associated with the issuance and administration of such policy and associated ratings and expenses (other than any independent rating requested by the District) shall be paid by the successful bidder. Failure of the municipal bond insurer to issue the policy after the award of the Series 2016B Bonds shall not constitute cause for failure or refusal by the successful bidder to accept delivery of the Series 2016B Bonds.

CUSIP NUMBERS

If the Series 2016B Bonds qualify for assignment of CUSIP numbers such numbers will be printed on the Series 2016B Bonds, but neither the failure to print such numbers on any Series 2016B Bond nor any error with respect thereto will constitute cause for failure or refusal by the purchaser to accept delivery of the Series 2016B Bonds. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the purchaser.

SETTLEMENT

On or about July 27, 2016, the Series 2016B Bonds will be delivered without cost to the purchaser through DTC in New York, New York. Delivery will be subject to receipt by the purchaser of an approving legal opinion of Briggs and Morgan, Professional Association, of Saint Paul and Minneapolis, Minnesota, and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Series 2016B Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the District or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Series 2016B Bonds has been made impossible by action of the District, or its agents, the purchaser shall be liable to the District for any loss suffered by the District by reason of the purchaser's non-compliance with said terms for payment.

CONTINUING DISCLOSURE

On the date of the actual issuance and delivery of the Series 2016B Bonds, the District will execute and deliver a Continuing Disclosure Undertaking (the "Undertaking") whereunder the District will covenant to provide, or cause to be provided, annual financial information, including audited financial statements

of the District, and notices of certain material events, as specified in and required by SEC Rule 15c2-12(b)(5).

OFFICIAL STATEMENT

The District has authorized the preparation of a Preliminary Official Statement containing pertinent information relative to the Series 2016B Bonds, and said Preliminary Official Statement will serve as a nearly final Official Statement within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For copies of the Preliminary Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Municipal Advisor to the District, Springsted Incorporated, 380 Jackson Street, Suite 300, Saint Paul, Minnesota 55101, telephone (651) 223-3000.

A Final Official Statement (as that term is defined in Rule 15c2-12) will be prepared, specifying the maturity dates, principal amounts and interest rates of the Series 2016B Bonds, together with any other information required by law. By awarding the Series 2016B Bonds to an underwriter or underwriting syndicate, the District agrees that, no more than seven business days after the date of such award, it shall provide without cost to the sole underwriter or to the senior managing underwriter of the syndicate (the "Underwriter" for purposes of this paragraph) to which the Series 2016B Bonds are awarded up to 25 copies of the Final Official Statement. The District designates the Underwriter of the syndicate to which the Series 2016B Bonds are awarded as its agent for purposes of distributing copies of the Final Official Statement to each Participating Underwriter. Such Underwriter agrees that if its proposal is accepted by the District, (i) it shall accept designation and (ii) it shall enter into a contractual relationship with all Participating Underwriters of the Series 2016B Bonds for purposes of assuring the receipt by each such Participating Underwriter of the Final Official Statement.

Dated April 26, 2016

BY ORDER OF THE SCHOOL BOARD

/s/ Marilyn Polsfuss
Assistant Clerk

Board of Education Meetings

(Regular meetings at 6:05 unless otherwise noted)

- May 17
- June 14 - Special - Non-Renewals - 4:00 p.m.
- June 21
- July 12 - 6:30 p.m.
- August 23
- September 20
- October 25
- November 22
- December 13
- January 10 - Annual Meeting - 4:30 p.m.
- January 24
- February 21
- March 21
- April 18
- May 16
- June 13 - Non-Renewals - 4:00 p.m.
- June 20
- July 11
- August 15

Committee of the Board Meetings

(4:30 p.m. unless otherwise noted)

- May 3
- June 14 - 4:45 p.m.
- July 12
- September 13
- October 4
- November 8
- December 6
- January 10 - 5:15 p.m.
- February 7
- March 7
- April 11
- May 2
- June 13 - 4:45 p.m.
- July 11