



Saint Paul Public Schools

Regular Meeting

Tuesday, July 26, 2016 6:30 PM

**SAINT PAUL PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 625**

BOARD OF EDUCATION



Jon Schumacher
Chair



Zuki Ellis
Vice Chair



Chue Vue
Clerk



Steven Marchese
Treasurer



John Brodrick
Director



Jean O'Connell
Director



Mary Vanderwert
Director



ADMINISTRATION
Valeria S. Silva
Superintendent

BOARD OF EDUCATION COMMITTEES

Committee of the Board – Zuki Ellis, Vice Chair

SPPS VISION STATEMENT

Imagine every student
Inspired, challenged, and cared for by exceptional educators
Imagine your family
Welcomed, respected, and valued by exceptional schools
Imagine our community
United, strengthened, and prepared for an exceptional future
Saint Paul Public Schools: Where imagination meets destination

MISSION of the Saint Paul Public Schools – PREMIER EDUCATION FOR ALL

Long-Range Goals Adopted by the Board:

HIGH ACHIEVEMENT

**Learners will understand the relationship between their lives and the lives of others,
And the relevance of their educational experiences to their roles in society.**

MEANINGFUL CONNECTIONS

**Learners will understand the relationship between their lives and the lives of others,
and the relevance of their educational experiences to their roles in society.**

RESPECTFUL ENVIRONMENT

The learning environment will be safe, nurturing and equitable for our diverse learners.

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
REGULAR MEETING OF THE BOARD OF EDUCATION
Administration Building
360 Colborne Street

July 26, 2016
6:30 PM

A G E N D A

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF THE ORDER OF THE MAIN AGENDA**
- IV. APPROVAL OF THE ORDER OF THE CONSENT AGENDA**
- V. APPROVAL OF THE MINUTES**
 - A. Minutes of the Regular Meeting of the Board of Education of June 21, 2016 6
 - B. Minutes of the Special Board of Education Meeting of July 12, 2016. 24
- VI. COMMITTEE REPORTS - No Report**
- VII. SUPERINTENDENT'S REPORT**
 - A. Personalized Learning VisionCard 30
 - B. Human Resource Transactions 52
- VIII. CONSENT AGENDA**

The Consent Agenda Items below fall under one or more of the following Strategic Plan Goals: 1) Achievement, 2) Alignment and 3) Sustainability.

 - A. Gifts - None
 - B. Grants
 - 1. Request for Permission to Submit a Grant Application to 3M Gives 61
 - 2. Request for Permission to Submit a Grant Application to the Elmer L. and Eleanor J. Andersen Foundation 62
 - 3. Request for Permission to Submit Grant Applications to the F.R. Bigelow and Saint Paul Foundations 63
 - 4. Request for Permission to Submit a Grant Application to the National Football League Foundation 64
 - 5. Request for Permission to Accept a Grant from St. Paul Sunrise Rotary Club Foundation 65

6. Request for Permission to Submit a Grant Application to the U.S. Department of Education Promoting Student Resilience Program	66
7. Request for Permission to Submit a Grant Application to the U.S. Department of Education Research Training Programs in the Education Sciences	67
8. Request for Permission to Partner on a Grant Application for YouthBuild, Employment and Training Administration (ETA), U.S. Department of Labor grant Working With 16-24 Youth on Construction Training.	68
C. Contracts	
1. Contracts and Agreements for Rental of Hockey Facilities for 2016-2017	69
2. Reauthorization of Saint Paul Public School Adult Basic Education to work in conjunction with and to act as fiscal agent for Minnesota Literacy Council(MLC) and Saint Paul Community Literacy Consortium (SPCLC) and related Management Contract for the consortium for the 2016-17 School Year.	70
3. Approval to Enter into a Contract with Middle English, Inc. to Provide American Sign Language Interpreting Services for the 2016-17 School Year	71
4. Playworks Partnership Contract	72
D. Agreements	
1. Early Childhood Family Education (ECFE) Service Provider Agreements With Saint Paul Public Housing Agency (PHA) at Mt Airy and Roosevelt Homes	73
2. Request for Permission of Board of Education to Enter into a Renewal Service Agreement with EDmin for the DataZone Assessment Management System	74
3. Approval to Enter into an Agreement with Zaretta Hammond Regarding Culturally Responsive Teaching & Literacy Instruction at Phalen Lake Hmong Studies Magnet	75
E. Administrative Items	
1. Crossroads Elementary 2016-2017 Calendar Change Recommendation	76
2. Approval of an Employment Agreement With Cement Mason, Plasterers and Shophands Local 633 to Establish Terms and Conditions of Employment for 2016-19	79
3. Approval of Employment Agreement Between Independent School District No. 625 and Manual and Maintenance Supervisors' Association Representing Facility and Nutrition Services Supervisors	80
4. Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools, and Minnesota Teamsters Local 320,	81

Exclusive Representative for Nutrition Services Employees	
5. Long-Term Facilities Maintenance (LTFM) Revenue Program Submittal to Minnesota Department of Education (MDE)	82
6. MN Urban Debate League (MNUDL) Program 2016-17 SY	88
7. Monthly Operating Authority	89
8. Establishment of Outreach School Partnership Between Reach Together School and Saint Paul Public Schools Adult Basic Education (SPPS-ABE) Program	90
9. Request for Permission of Board of Education to Purchase Materials for Indigenous and World Languages	91
10. Sanneh Foundation Dreamline Program 2016-17SY	93
11. Settlement of Partially Insured Claim	94
F. Bids	
1. Bid No. A209866-A Type III Transportation For 2016-18 School Years	95
2. Crossroads Elementary Operable Partition Replacement Bid Approval	96
IX. OLD BUSINESS	
A. Community Engagement Process to Provide Board Input on Hiring of Superintendent	
B. Third Reading - Board Policy 620.00 Student Surveys	97
C. Second Reading: Policy 4xx.xx Use of Social Media	104
X. NEW BUSINESS	
XI. BOARD OF EDUCATION	
A. Information Requests & Responses	
B. Items for Future Agendas	
C. Board of Education Reports/Communications	
XII. FUTURE MEETING SCHEDULE	
A. Action to Schedule Two Special Board of Education Meeting (Candidate Interviews & Board Retreat)	107
B. Board of Education Meetings (6:05 unless otherwise noted)	108
C. Committee of the Board Meetings (4:30 unless otherwise noted)	109
XIII. ADJOURNMENT	

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

June 21, 2016

I. CALL TO ORDER

The meeting was called to order at 6:16 p.m.

II. ROLL CALL

Present: Directors Vanderwert, Schumacher, O'Connell, Marchese, and Vue, Michelle Walker, Chief Executive Officer, Ms. Cameron, General Counsel, Ms. Polsfuss, Assistant Clerk

Directors Brodrick and Ellis joined the meeting immediately following roll call.

III. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Ms. O'Connell moved to amend the agenda as follows: that the Approval of the Budget be moved from Old Business to follow the budget presentation during the Superintendent's Report. She also asked that an item regarding Resignation of a Board Member be added to New Business. The motion was seconded by Ms. Vanderwert.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

MOTION: Mr. Marchese moved approval of the Order of the Main Agenda as amended, seconded by Ms. Vanderwert.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

IV. APPROVAL OF THE ORDER OF THE CONSENT AGENDA

MOTION: Ms. O'Connell moved approval of the Order of the Consent Agenda with the exception that the following item: E-5 - Approval of Superintendency Agreement was pulled for separate consideration. The motion was seconded by Ms. Vanderwert.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

V. APPROVAL OF THE MINUTES

- A. Minutes of the Special Closed Board of Education Meeting May 16, 2016
- B. Minutes of the Special Closed Board of Education Meeting May 16, 2016
- C. Minutes of the Regular Meeting of the Board of Education of May 17, 2016
- D. Minutes of the Special Meeting of the Board of Education of May 31, 2016
- E. Minutes of the Special Closed Board of Education Meeting June 13, 2016
- F. Minutes of the Special Meeting of the Board of Education of June 14, 2016

MOTION: Mr. Marchese moved approval of the Minutes of the Special Closed Board of Education Meeting May 16, 2016, Minutes of the Special Closed Board of Education Meeting May 16, 2016 , Minutes of the Regular Meeting of the Board of Education of May 17, 2016 , Minutes of the Special Meeting of the Board of Education of May 31, 2016 , Minutes of the Special Closed Board of Education Meeting June 13, 2016 and Minutes of the Special Meeting of the Board of Education of June 14, 2016 as published. Ms. O'Connell seconded the motion.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

VI. COMMITTEE REPORTS

A. Committee of the Board Meeting of May 31, 2016

The Chief Financial Officer provided an in-depth look at the FY 17 budget and how various additional reductions to it would play out. After lengthy deliberation the Board moved the following recommended motion:.

MOTION: That the Board of Education direct staff to create a budget that will move an \$85 /pupil allotment to Pre-K-5, K-8 and Middle schools with the remaining amount to be put into the fall contingency fund.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

B. Committee of the Board Meeting of June 14, 2016

The first item on the agenda was the FY 16 Quarterly Report which is an update to the Board on the current fiscal year 2015-16 budget and includes a projection of Revenue, Expenditures and Fund Balance as of June 30, 2016.

MOTION: That the Board accept the FY 16 Quarterly Financial report.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

The Chief Financial Officer then moved on to another update on the 2017 Budget Update outlining how the additional \$85/pupil was reflected in the budget. She outlined the impacts the changes to the budget would have on programs and departments.

MOTION: That the Board accept the 2017 Budget report.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

The next presentation was provided by the Latino Consent Decree Parent Committee regarding their recommendations pursuant to the LCD Stipulation.

The Hmong Parent Advisory Council then provided the Board with their 2015-16 Year End Report and recommendations.

Administration then provided a brief update on policies under development/revision.

- Policy 620.00 - Student Surveys (PPRA)
- Policy 4XX.XX - Use of Social Media
- Other a brief discussion on Student Discipline and Inclusion of SEAB in policy.

MOTION: Ms. O'Connell moved the Board accept the reports on the COB meetings of May 31 and June 14 and approve the minutes of both meetings as published. Ms. Ellis seconded the motion

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

VII. SUPERINTENDENT'S REPORT

A. FY 17 Budget

Thanks were extended to the Finance group for the work done to finalize the budget and district leaders and their staff for the work done to pull together the budgets. It was noted every budget involves difficult decisions, particularly in times of deficit.

The Chief Financial Officer stated the purpose of the presentation was to present the final budget for FY 2017 for adoption.

The total proposed budget for **FY 17 (expenditures) total \$715.9 million.** This is broken down as follows:

- \$518.2 million to the General Fund
- \$42.9 million to General Fund Fully Financed
- \$28.8 million to Food Service
- \$23.8 million to Community Service
- \$6.0 million to Community Service Fully Financed
- \$44.5 million to Building Construction and
- \$51.7 million to Debt Service

The proposed **FY 17 budget Revenue and Expenditure Summary** shows

	Estimated Beginning Fund Balance	Revenues	Expenditures	Revenues Over/Under Expenditures	Estimated Ending Fund Balance
General Fund	\$74,787,196	518,180,440	518,180,440	\$0	\$74,787,196
GF Fully Financed	185,736	42,881,752	42,881,752	0	185,736
Food Service	2,520,632	28,846,700	28,846,700	0	2,520,632
Community Service	2,927,989	23,387,295	23,783,689	(396,394)	2,531,595
Comm. Service Fully Financed	681,918	6,041,846	6,041,846	0	681,918
Building Construction	14,129,638	45,862,122	44,448,000	1,414,122	15,543,760
Debt Service	31,457,126	38,940,000	51,669,000	(12,729,000)	18,728,126
Total All Funds	\$126,690,235	\$704,140,155	\$715,851,427	(\$11,711,272)	\$114,978,963

The District will not make use of any of the unassigned fund balance this year. The projected ending fund balance is a little over 5% and within Board policy. It is not in the best interest of the District to use fund balance.

FY 17 Proposed General Fund Big Picture - Expenditures

Area	FY 16 Adopted	FY 17 Proposed	Change	Percent Change
Schools	\$253,330,183	\$249,112,891	(4,217,292)	(1.66%)
School Service Support	175,987,186	177,194,030	1,206,844	0.69%
District-wide Support	91,793,916	88,237,474	(3,556,442)	(3.87%)
Central Admin	4,154,590	3,636,045	(518,545)	(12.48%)
TOTAL	\$525,265,875	\$518,180,440	(7,085,444)	(1.35%)

The increased in the school service support is due to transportation cost increases. The Finance Department is not seeing a large amount of inflation and inflation was not allocated anywhere except to transportation.

The CFO reviewed community engagement information.

She then stated the recommendation is that the Board of Education adopt the FY 17 proposed budget of \$715,851,427 as presented.

The Board extended its thanks for the work done on the budget and expressed their appreciation of the forthrightness and detail brought to the Board.

QUESTIONS/DISCUSSION

- Ms. Vanderwert expressed her appreciation for keeping the district solvent with excellent bond ratings. She expressed concern about how the money was returned to schools

and about removing district-wide support for the most vulnerable students. She also expressed regret about the reduction in support for parents. She stated the Board needs to start budget talks sooner so it understands what it will be losing when cuts are made.

- Ms. O'Connell stated that budgets generally reflect a strategy and she believed there was a lack of agreement on what strategy and priorities are important to the district resulting in fits and starts to the budget process. She encouraged the Board to focus on what and why so the budget can reflect that.
- Mr. Marchese stated this is not a perfect budget. He extended thanks to administration for the information provided on the budget. He stated the choices made are ones the District is forced to make for a variety of reasons and were made with the priorities brought to the Board. Schools are what need to be protected the most as they are the places serving all children, they must be kept strong and vibrant. There are trade-offs if the District is committed to equity, fairness, achievement and providing quality opportunities for all families along with options of choice. Next year the Board will take a more thoughtful look at how funds are being used and how programs are aligned.
- Mr. Vue stated budgets are always difficult as one needs to weigh priorities. This budget cycle has been particularly difficult with cuts to programs and initiatives important to students of color who need the extra help. Science, music and electives are important but it seems money allocated back to classrooms is for non-FTEs. He stated he was troubled at reducing Parent Academy and support to families. He indicated he would vote no on the budget to protest how it was arrived at and giving up some things that have taken years to build.
- Ms. Ellis stated the Board thought about where cuts were to come from as they wanted money to go back to the schools to address general concerns about staffing and student support and work with students. This has not been an easy decision in taking money away from schools.
- Mr. Schumacher stated this year was a unique situation with so many new board members in place and the need for staff to educate and orient the Board and then to understand what the Board wants. He believes in some of the same outcomes and goals, however the delivery system might need to change because of cost and effectiveness. There are other opportunities to arrive at outcomes in ways easier on the budget and more effective. He noted budgets are adjusted over time as situations change. SPPS is in a time of transition but there is a commitment to parents, students, equity and programs that will help all kids. The Board want to be sure to take care of all kids so they can succeed.

MOTION: Mr. Schumacher moved the Board of Education adopt the FY 17 proposed budget of \$715,851,427 as presented. Ms. O'Connell seconded the motion.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	No

B. Human Resource Transactions

The Chief Executive Officer outlined the following District Leadership changes.

- The departments formerly under Chief Operating Officer Jean Ronnei have been redistributed.
- Chief Turner will assume oversight of Nutrition services, Transportation, Facilities and Safety and Security and will retain oversight of Student Placement and Family and Community Engagement and Community Education.

- Chief Wilcox-Harris will continue oversight of the Division of Academics which will now include Title I/Funded Programs
- CEO Walker will assume oversight of Technology Services and Communications, Marketing and Development in addition to Finance, HR, REA, Equity and Strategic Planning and Policy

The 58 schools and programs have been distributed across three Assistant Superintendents (Dr. Theresa Battle, Mr. Andrew Collins, Ms. Lisa Sayles-Adams), with each having between 15-23 sites, and between 10,000 - 15,000 total K-12 students under their purview. In addition, each assistant superintendent will continue to supervise one or more programs or initiatives such as Athletics, JROTC, Achievement Plus, Promise Neighborhood, New Middle School, etc.

School leader placements have been finalized and there are currently no principal vacancies. The following placements were recently made:

- JJ Hill Montessori - Dr. Fatima Lawson will serve as the new principal of JJ Hill.
- Parkway Montessori and Community Middle School - Jocelyn Sims will serve as the new principal for Parkway.
- Maxfield Elementary - Ryan Vernosh will serve as the next principal of Maxfield.
- Battle Creek Middle School (BCMS) - Lanisha Paddock will serve next principal of BCMS

All school communities have been notified of these assignments and transition activities have begun between outgoing and incoming leaders to support a smooth transition and successful start of the school year.

Questions/Discussion:

- A Board member noted it will be important for the Board, who have questions regarding a placement, to be kept aware of the support being provided as this individual moves to a new school and how on-going development will be coached. The Board is aware of the community concerns and it is also been informed of support and development opportunities that will be made available to this individual.

MOTION: **Mr. Marchese moved approval of the Human Resource Transactions for the period May 1, 2016 through May 31, 2016 and leadership changes as outlined by the Chief Executive Officer. Ms. Vanderwert seconded the motion.**

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Absent
Mr. Brodrick	Yes
Mr. Vue	Yes

VIII. CONSENT AGENDA

MOTION: **Ms. O'Connell moved approval of all Items on the Consent Agenda with the exception of the following item: E-5 - Approval of Superintendent Agreement, which was pulled for separate consideration. The motion was seconded by Ms. Vanderwert.**

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

A. Gifts

BF 30466 Acceptance of Gift from LMAP PTA

That the Board of Education authorize the Superintendent (designee) to accept the gift from Linwood Monroe Arts Plus PTA.

BF 30467 Gift Acceptance from The Jack and Gretchen Norqual Foundation
That the Board of Education authorizes the Superintendent to accept the awarded gift.

B. Grants

BF 30468 Request for Permission to Submit a Grant Application to Allina Health
That the Board of Education authorize the Superintendent (designee) to submit a grant to Allina Health for funds to provide mini-grants to Wellness Champions in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30469 Request for Permission to Accept a Grant from Digital Promise Global
That the Board of Education authorize the Superintendent (designee) to accept a grant from Digital Promise Global to support innovative uses of technology at Highland Park Senior High School; and to implement the project as specified in the award documents.

BF 30470 Request for Permission to Submit a Grant Application to Dollar General Literacy Foundation for Chelsea Heights Elementary School
That the Board of Education authorize the Superintendent (designee) to submit a grant to the Dollar General Literacy Foundation for funds to purchase multicultural texts at Chelsea Heights Elementary; to accept funds, if awarded; and to implement the project as specified in the award documents

BF 30471 Request for Permission to Submit a Grant Application to Dollar General Literacy Foundation for Frost Lake Elementary School
That the Board of Education authorize the Superintendent (designee) to submit a grant to the Dollar General Literacy Foundation for funds to purchase nonfiction and take-home books at Frost Lake Elementary; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30472 Request for Permission to Submit a Grant Application to Dollar General Literacy Foundation for Highland Park Senior High School
That the Board of Education authorize the Superintendent (designee) to submit a grant to the Dollar General Literacy Foundation for funds to deliver a literacy curriculum at Highland Park Senior High; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30473 Acceptance of Johnson Family Foundation Grant to Humboldt High School Athletics
That the Board of Education authorize the Superintendent (or Designee) to accept the \$8000 grant is deemed for specific athletic supplies to support student athletes at Humboldt High School.

BF 30474 Request for Permission to Accept a Grant from Lowe's Toolbox for Education
That the Board of Education authorize the Superintendent (designee) to accept a grant from Lowe's Toolbox for Education to purchase books for the LEAP High School library; and to implement the project as specified in the award documents.

BF 30475 Request for Permission to Submit a Grant Application to Minnesota Department of Education

That the Board of Education authorize the Superintendent (designee) to submit a grant to Minnesota State Colleges & Universities for funds to expand CTE programming in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30476 Request for Permission to Submit a Grant Application to the Minnesota Department of Transportation

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Department of Transportation for funds to support training of safe walking and bicycling behavior in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30477 Request for Permission to Submit a Grant Application to the U.S. Department of Education's CTE Makeover Challenge

That the Board of Education authorize the Superintendent (designee) to submit a grant to the U.S. Department of Education for funds to upgrade the Makerspace at Johnson Senior High School; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30478 Request for Permission to Submit a Grant Application to the U.S. Department of Education's Carol M. White Physical Education Program

That the Board of Education authorize the Superintendent (designee) to submit a grant to the U.S. Department of Education for funds to standardize K-8 health and physical education in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30479 Request for Permission to Accept a Grant from the VH1 Save the Music Foundation

That the Board of Education authorize the Superintendent (designee) to accept a grant from the VH1 Save the Music Foundation to support piano instruction and performances at Parkway; and to implement the project as specified in the award documents.

BF 30480 Request for Permission to Accept a Grant from the Amherst H. Wilder Foundation

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Amherst H. Wilder Foundation to support families and children at Freedom Schools in SPPS; and to implement the project as specified in the award documents.

C. Contracts

BF 30481 Contract for Services Between Saint Paul Public Schools (SPPS) and Ramsey County Community Corrections for Providing Summer Term 2016 Educational Services to Students at the Boys Totem Town and Ramsey County Juvenile Detention Center

That the Board of Education authorize the Superintendent (designee) to enter into a Contract for Services Agreement with Ramsey County Community Corrections and accept the County's offer, not to exceed, \$35,000 to support the Summer Term program at Boys Totem Town and the Ramsey County Juvenile Detention Center.

BF 30482 Request for Permission to Enter into a Contract with Saint Paul College to Hire a College Navigator for the Youth Career Connect (YCC) Grant

That the Board of Education authorize the Superintendent (or Designee) to enter into a contract with Saint Paul College to hire a Youth Career Connect (YCC) College Navigator.

BF 30483

Reauthorization of Saint Paul Public School Adult Basic Education to Work in Conjunction With and To Act As Fiscal Agent for Saint Paul Community Literacy Consortium (SPCLC) in Providing Basic Skills, English Literacy Training and Occupational Training Classes Through the Saint Paul Public Schools Adult Basic Education Program and Nine Consortium Members

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Minnesota Department of Education for re-authorization of funding to provide Adult Basic Education and act as fiscal agent for funding through the SPPS Adult Education program and the Saint Paul Community Literacy Consortium.

BF 30484

Memorandum of Understanding and Contract for Services with the YMCA of the Greater Twin Cities for Providing the Bell Power Scholars Academy.

That the Board of Education authorize the Superintendent (designee) to enter into a Memorandum of Understanding and Contract for Services with the YMCA of the Greater Twin Cities to provide summer educational services at Maxfield Elementary to combat summer learning loss and improve the academic success of children.

BF 30485

Renewal of Contract with Teachers on Call

That the Board of Education authorize the Superintendent (designee) to renew the contract with Teachers on Call to provide substitute teacher services for Independent School District 625. The contract amount will be charged to budget code #01-005-271-000-6305-0000.

D. Agreements

BF 30486

Lease Agreement with West Side Booster Club

That the Board of Education authorize the Superintendent to execute a Lease Agreement between the District and West Side Booster Club to lease space at the Baker Center located at 209 West Page Street, St. Paul, MN 55107 for the term June 1, 2016 through December 31, 2017, with monthly rent of eighty-nine and 05/100 dollars (\$89.05) subject to all other terms and conditions of said agreement.

E. Administrative Items

BF 30487

Request for Permission to Accept a Stipend Check from the School Nutrition Association

That the Board of Education authorize the Superintendent (designee) to accept the stipend check from SNA for the Nutrition Services Fund.

BF 30488

Enter into a Collaboration with Minnesota State University, Mankato

That the Board of Education authorize the Superintendent to accept the collaboration and to approve the \$50,000 Income Contract with Minnesota State University, Mankato.

BF30489

Approval of an Employment Agreement with the North Central States Regional Council of Carpenters to Establish Terms and Conditions of Employment for 2016-2019

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those employees in this school district for whom the North Central States Regional Council of Carpenters, is the exclusive representative; duration of said Agreement is for the period of May 1, 2016 through April 30, 2019.

BF30490

Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools, and Saint Paul Federation of Teachers, Exclusive Representative for School and Community Service Professionals

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those School and Community Service Professional employees in this school district for whom the Saint Paul Federation of Teachers is the exclusive representative; duration of said Agreement is for the period of July 1, 2015 through June 30, 2017.

BF 30492 Insurance - General Liability & Crime, Educators Legal Liability, Excess Liability, Auto

That the Board of Education authorize the Superintendent to renew a 12-month policy for general liability and crime, educators legal liability, excess liability, and auto insurance coverage with Wright Specialty/Catlin Insurance Company for the renewal period of July 1, 2016 through June 30, 2017, at a cost of \$764,623.00. for the policy term.

BF 30493 Insurance – Property

That the Board of Education authorize the Superintendent to renew a 12-month policy for property insurance coverage with Affiliated FM for the renewal period of July 1, 2016 through June 30, 2017, at a cost of \$488,695. for the policy term.

BF 30494 Memorandum of Understanding Between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Federation of Teachers (SPFT) Regarding a Union Leave of Absence for Rebecca Wade, Teacher to Fulfill Duties for SPFT

District 625, Board of Education authorize the Superintendent (designee) to approve the Memorandum of Understanding Union Leave, regarding salary and benefits continuation for Rebecca Wade effective August 1, 2016 and will remain in effect through the end of her term as SPFT Release Time Professional Development Coordinator.

BF 30495 Approval of Memorandum of Agreement with United Association of Steamfitters, Pipefitters, and Service Technicians, Local Union No. 455, to Establish Terms and Conditions of Employment for 2016-2017

That the Board of Education of Independent School District No. 625 approve and adopt the Memorandum of Agreement concerning the terms and conditions of employment of those employees in this school district for whom the United Association of Steamfitters, Pipefitters, and Service Technicians, Local Union No. 455, is the exclusive representative; duration of said agreement is for the period of May 1, 2016 through April 30, 2017.

BF 30496 Monthly Operating Authority

That the Board of Education approve and ratify the following checks and wire transfers for the period April 1, 2016 – April 30, 2016.

(a) General Account	#658073-659460	\$69,865,928.78
	#0001919-0001973	
	#7001736-7001770	
	#0001039-0001084	
(b) Debt Service	-0-	\$0.00
(c) Construction	-0-	\$568,296.30
		\$70,434,225.08

Included in the above disbursements are payrolls in the amount of \$56,970,519.76 and overtime of \$255,235.32 or 0.45% of payroll. April disbursements included 3 payrolls.

(d) Collateral Changes	
Released:	None
Additions:	None

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending September 30, 2016.

BF 30497 Name Change for Barack and Michelle Obama Service Learning Elementary School

That the Board of Education authorize the Superintendent (designee) to approve the name change of Barack and Michelle Obama Service Learning Elementary to Barack and Michelle Obama Elementary School beginning in the Fall of 2016.

BF 30498 Permission for Institutions of Higher Education to Participate in Field/Practicum Experiences at SPPS

That the Board of Education authorize the Superintendent (designee) to enter into Affiliation Agreements with the Institutions of Higher Education.

BF 30499 Approval of Renewal of Membership in the Minnesota State High School League

That the Board of Education adopt the attached resolution to renew the School District's membership in the Minnesota State High School League.

BF 30500 Revise Population Estimate to Minnesota Department of Education
That the Board of Education authorize the Superintendent to submit 2015 population number in consideration of funding formula for Community Education.

BF 30501 Ricoh Lease (RATIFICATION)

That the Board of Education ratify the Administration's action for the purchase of Ricoh on a lease for 5 years for the amount totaling \$61,493 per month.

F. Bids

BF 30502 AGAPE Masonry Envelope Repair Bid Approval

That the Board of Education authorize award of the AGAPE Masonry Envelope Repair bid to LS Black for the lump sum base bid plus alternate no. 1 for \$244,562.65.

BF 30503 Renewal of Request for Bid # A200284-E - Petite Bananas

That the Board of Education authorize the renewal of Bid # A200284-E with Russ Davis Wholesale, Inc. for furnishing and delivery of petite bananas for the period of July 1, 2016 through June 30, 2017, for an estimated value of \$245,000.

BF 30504 Bid # A207476-A - Renew Prime Vendor Contract for Dairy and Juice Products

That the Board of Education authorize the renewal of Bid # A207476-A with Agropur, Inc. for furnishing and delivery of dairy and juice products for the period of July 1, 2016 through June 30, 2017, for an estimated value of \$2,000,000.

BF 30505 Renewal of Request for Bid # A207620-A - Fresh Bakery Goods

That the Board of Education authorize the renewal of Bid # A207620-A with Bimbo Bakeries for furnishing and delivery of fresh bakery goods for the period of July 1, 2016 through June 30, 2017, for an estimated value of \$245,000.

BF 30506 RFP# A209579-A - Poultry

That the Board of Education authorize the award of RFP #A209579-A to Ferndale Market for the furnishing and delivery of poultry products for the period of August 1, 2016 through July 31, 2017, for an estimated value of \$120,000.

BF 30507 Request for authorization to award RFB # A209608-A - Equipment Sous Vide Machine and Vacuum Chamber Packaging Machine to Douglas Equipment

That the Board of Education authorizes the award of RFB# A209608-A Equipment Sous Vide Machine and Vacuum Chamber Packaging Machine to Douglas Equipment for the furnishing

and delivery of a sous vide machine and a vacuum chamber packaging machine for the approximate value of \$154,986.56.

BF 30508 RFB #A209633-A - Prime Vendor for Non-Food Disposable-Delivery to 65+ Sites

That the Board of Education authorize the award of RFB # A209633-A to Trio Supply Company for the furnishing and delivery of non-food and disposable products for the period of August 1, 2016 through July 31, 2017, for an estimated value of \$600,000.

BF 30509 Produce Vendor Purchase Orders

That the Board of Education authorize the purchase order for the furnishing and delivery of produce items for the period of July 1, 2016 through June 30, 2017.

BF 30510 Request for Yogurt Products

That the Board of Education authorize purchases with Upstate Niagara Cooperative, Inc. for the furnishing and delivery of yogurt for the period July 1, 2016 through June 30, 2017, for an estimated value of \$275,000 utilizing pricing established by the MSFBG bid process.

CONSENT AGENDA ITEMS PULLED FOR SEPARATE CONSIDERATION

BF 30491 Approval of Superintendency Agreement

Director Brodrick indicated he had pulled this item for separate consideration as he intended to vote no on the item.

MOTION: Mr. Schumacher moved the Board of Education approve the recommended salary increase for members of the Superintendency; duration of said recommendation is for the period of July 1, 2015 through June 30, 2017. Ms. O'Connell seconded the motion.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Ms. O'Connell	Yes
Mr. Marchese	No
Ms. Ellis	No
Mr. Brodrick	No
Mr. Vue	Yes

IX. OLD BUSINESS

A. Adoption of Fiscal Year 2017 Budget – moved to Superintendent's Report.

B. **BF 30464** Acceptance of the Sale of \$15,000,000 General Obligation School Building Bonds, Series 2016A

Staff indicated SPPS has maintained its excellent bond ratings. The bond sale was placed and on closing awarded to Robert W. Baird & Company.

MOTION: Ms. O'Connell moved the Board of Education approve the Resolution Accepting Bid on the Sale of \$15,000,000 General Obligation School Building Bonds, Series 2016A, providing for their issuance and levying a tax for the payment thereof. The motion was seconded by Mr. Marchese.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes

Mr. Brodrick
Mr. Vue

Yes
Yes

C. **BF 30465** Acceptance of the Sale of \$37,635,000 General Obligation School Building Refunding Bonds, Series 2016B

The savings on the refunding was \$5,388,935 with the sale going to Robert W. Baird & Company.

SPPS has maintained its excellent bond ratings.

MOTION: Mr. Schumacher moved the Board of Education approve the Resolution Accepting Bid on the Sale of \$34,955,000 General Obligation School Building Refunding Bonds, Series 2016B, providing for their issuance and levying a tax for the payment thereof. Mr. Marchese seconded the motion.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

D. Second Reading - Board Policy 620.00 Student Surveys

The Board acknowledged the second reading on this policy.

E. Action on the Temporary Closure of Galtier Community Elementary School

MOTION: Mr. Schumacher moved the Board accept, with regret, the temporary closure of Galtier Community School for up to three years, effective June 12, 2017. Ms. Vanderwert seconded the motion.

The General Counsel was asked for clarification on the definition of "Temporary Closure." Response: The effective date is the end of the 16-17 school year. A temporary closure of a school does not require a public hearing, it requires only public comment. Programmatically the program that was run in a school to be temporarily closed ends but the building can be used for other non-educational activities. The school can be reopened as a school site anytime before the end of the third year. If it does not reopen as a school site prior to the end of the third year, the District needs to have a formal hearing on closure in order to formally close it.

COMMENT - per agreement each Board member was allotted 2 minutes to comment.

- Mr. Vue stated he was conflicted as it is encouraging that community members want to keep the school open but with current budget situation it seems impossible.
- Mr. Marchese stated the closure seems to be predicated on saving money, but it seems the district has the potential of losing families to other educational options. The potential of closing has been held over the head of the school for a long time. He stated he was not convinced they have had enough support as administration placed the burden on the community and parents to fulfill enrollment options. This is not the time to make changes in schools until the Board is sure they have the right balance of options for the full district. Over the next few years the Board will look at all schools relative to the best balance of options. He was not in favor of closure.
- Mr. Brodrick concurred with Director Marchese. He believed SPPS should make a long range commitment to support Galtier. The issue is bigger than Galtier, there are other "Galtiers" in the district, schools trying to be good neighborhood schools. He stated he would vote against the recommendation. If the District supports the SSSC plan they need to help all schools to be strong.

- Ms. O'Connell applauded the efforts to make Galtier work, she stated she was concerned about having two community schools in the Midway area neither of which is sustainable for the future. She felt, for the short term (3-5 years), SPPS owes families and the community a really strong educational program. She noted how the money follows students limits the District's ability to bring enough funding to either school to make both strong; it can only afford one.
- Ms. Vanderwert indicated she lives in the Midway district and she wants a strong community school and she believed it could be done if resources were put together. This is a decision on what is good for the entire district. She felt SPPS can use the experience gained from Galtier to build a strong program at Hamline.
- Mr. Schumacher stated there are no easy decisions. This is a difficult decision based on where SPPS is as a district and on how it can support a vision for that school going forward considering the current financial situation. At some point a decision needs to be made and it is now up to the Board to decide.
- CEO Walker recognized the Galtier families and applauded their effort to communicate commitment. She also acknowledged Hamline families and recognized the initiative to start conversations around the two schools. Family commitment to Galtier is reflective of support for the SSSC and for programs developed in the belief programs would draw students to SPPS schools. She stated Administration would implement whatever the Board decides.

RESTATEMENT OF THE MOTION: **Mr. Schumacher moved the Board accept, with regret, the temporary closure of Galtier Community School for up to three years, effective June 12, 2017. Ms. Vanderwert seconded the motion.**

The motion **failed** on the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Ms. O'Connell	Yes
Mr. Marchese	No
Ms. Ellis	No
Mr. Brodrick	No
Mr. Vue	No

X. NEW BUSINESS

A. First Reading: Policy 4xx.xx Use of Social Media

Staff reviewed the rationale for the policy and provided a summary of its content.

QUESTIONS/DISCUSSION:

- A Board member stated that since this was the first reading he wanted to encourage the public to take a look at the policy. He felt it needed further discussion and deliberation and outlined his concerns. (1) The general statement of policy – "adherence to social media use". He assumed this would be expanded further in guidelines developed to supplement the policy or as a procedural adjunct to the policy. Response: Staff indicated the procedure would be similar to the Technology Usage Policy that has detailed guidelines linked to procedures. (2) V-C – appropriate action - he stated his concern was that this is broad language "or reasonably suspects" (3) VI-A – Monitor use of employee social media – he felt the language was concerning though admitted people have to be careful about what is said on social media. (4) VI-B – he felt this sounded threatening. Overall he questioned if SPPS needs a policy on social media it may only require guidelines. He felt it would be helpful if the Director of HR worked with the Policy Work Group on this item.

B. BF 30511 Superintendent Employment Agreement

MOTION: **Mr. Schumacher moved, seconded by Mr. Marchese, that the District, through its Board of Education, terminate the March 17, 2015 Superintendent Employment**

Agreement without cause and that it approve the proposed (negotiated) Separation Agreement with Superintendent Silva.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Ms. O'Connell	No
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	No

QUESTIONS/DISCUSSION - again each Board member was allowed 2 minutes to speak.

- Ms. O'Connell stated this did not need to happen if the Board had been respectful of the Superintendent's ability and expertise, a better solution could have been worked out. She stated discontinuity of leadership has consequences and removes the focus from on-going efforts and hurts marginalized kids the most.
- Mr. Vue reviewed his experience as a Board member and ended noting there is a very divided community within SPPS and that needs to change if SPPS wants to serve ALL kids. SPPS and its community needs to get down to work for the benefit of the kids. Instead of embracing differences they need to be taken advantage of it. SPPS has done important work in equity and he was uncertain what damage might come from termination of the Superintendent. He was hopeful SPPS would continue with the equity effort. He stated he felt the Superintendent has not been given the credit she deserves. He stated he feels the Board and the community has not been working together but has been divided and hoped that could be healed.
- Mr. Schumacher stated the Board has spent time to find the best way forward for the district and the kids. He stated the agreement is between two parties and is about the future. He stated the Board is dedicated to being sure what is done is for the best of the district.
- Mr. Marchese stated the most important job of the Board is choosing leadership and leadership it can support to do work it has confidence in. He stated he respects the work done on equity and that is work that is incomplete and will remain at the core of what the district is about and where it will go. He stated the Board will point in the direction of the future with leadership all of the community can support. The Board is thinking in the long term interest of the district.
- Mr. Vue pointed out the prior board voted on the contract as was their duty and obligation and he did not feel they had put the current board in any sort of difficult position. They were elected to do the job, they knew the Superintendent best and had evaluated her work. He indicated the statement that the prior Board put the new Board in an uncomfortable position is very disrespectful to prior Board members.
- Ms. Vanderwert thanked the Superintendent for her investment made to SPPS schools around racial equity and stated equity needs to remain as the Board goes forward. She stated transition creates new opportunities to reaffirm visions for schools and how everyone will work together.

C. BF 30512 Interim Superintendent Employment Agreement

MOTION: Mr. Schumacher moved the District, through its Board of Education, appoint John Thein as the Interim Superintendent, effective July 18, 2016, and that it approve the proposed Interim Superintendent Employment Agreement. Mr. Brodrick seconded the motion.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes

Mr. Brodrick
Mr. Vue

Yes
No

QUESTIONS/DISCUSSION:

- Ms. O'Connell stated she hoped, with the change in the Superintendent's office, the Board will change the way it behaves. The Board needs to listen and learn about its governance role.
- Mr. Vue stated he would vote no on this as he felt there were capable people within the district who could lead.

D. **BF 30513** Resignation of Board Member

Director O'Connell indicated she would be resigning from the Board effective June 30, 2016 and made the following statement:

"This is a difficult day in the history of this school board and I feel a need to put this moment in context.

In that spirit, and in contradiction with the recent civic discussion, it is vitally important that this board and the people who care about public education in Saint Paul understand that the children of Saint Paul Public Schools have seen significant improvements in their education in the past six years. Are we where we want to be? No. Has it improved? Yes and I'd like to highlight some of those improvements.

Shortly after I joined the Board, we hired a new superintendent, a career Saint Paul Public Schools educator, who has helped us navigate many challenges in the past 6 ½ years. We have made decisions and gone directions I never would have predicted.

This school district has led our city's conversation about racial equity. It has been and continues to be difficult and challenging work.

Have we solved all the problems? Of course not. Are we talking about race in more meaningful ways than we have done before? Oh, yes, we are. Those conversations were instigated and led by Superintendent Silva. Has it been non-controversial, clear and concise, fast and easy? No! This is difficult social change. But, we have looked at our results and established goals in very different ways, leading to changes in how we approach curriculum, discipline, special education, hiring practices and even the food served in our cafeterias.

I would like to thank staff and community members who have accelerated my growth as a racial equity advocate. It is hard to remember a time when racial equity concerns were not on my radar, but that certainly was the case and it wasn't that long ago. I am thankful for the tough discussions with Board, Staff and community members about the personal and systemic changes needed to make it possible for all of our children to succeed.

Saint Paul has a long history as a high performing urban school district and that continues today.

- *Graduation rates have increased for all St. Paul students from 63 to 75% since 2010. Our Hispanic, Black, English Language learner and Low income students all graduate at rates at least 5 percentage points higher than the state average. Hispanic graduation rates jumped 26 points in five years! Many worry that as we focus on our students of color that white students suffer. In those same 5 years, white graduation rates rose from 76 to 83%.*
- *1,481 students attended Pre-K this year, a record number.*
- *Thousands of parents have learned how to be more involved in their children's education through Parent Academy.*
- *Today, every child in the district has an iPad, teachers are integrating technology into the classroom and students have access to more tools to help them learn.*

This is what St. Paul Public Schools is all about, educating all of our St. Paul kids.

And this is why I feel a need to put the events of the past year into context. Because, if we believe the things that were said during last year's school board campaigns and that have been said in this room in recent months, you would think this is a failing school district - not one of the highest performing urban school districts in the country.

We all share responsibility in this. I regret that in our efforts to focus on needed improvements, we have neglected to share success stories in equal measure. There is plenty of blame to go around and I accept my fair share of it, I would hope others at this table do as well.

None of my colleagues sitting at this table hold a superintendent or principal license. But, regularly the people who have the experience and knowledge to give us recommendations have been ignored, aggressively questioned or assumed to be wrong by this Board.

I am personally taken aback by the way the current chair and treasurer of this board have worked in secret and frozen other members of this board out of major issues, up to and including the decision to buy out the Superintendent's contract. Not only is this questionable governance, it is terrible leadership.

Saint Paul is a high performing urban school district. Right now it does not have a high performing School Board. This Board needs to work together with the interim superintendent, Administration and the entire community to refocus on the needs of our children.

Our schools are bigger than the superintendent. They are bigger than me and they are bigger than the board members who have brought us here today. With the continued support of this community, and I hope, a more realistic conversation about where we are today and want to be in the future, this school district will continue to be a tremendous asset to this city.

But, the environment at this table has become so disrespectful, destructive and cynical that I can no longer be a part of it.

I will resign my position on the school board effective June 30th, 2016. It has been a great honor to work on behalf of the children of Saint Paul. The future of this city is determined by how we treat them. Thank you for giving me the opportunity to serve."

QUESTIONS/DISCUSSION:

- Mr. Vue thanks Ms. O'Connell for her work in orienting and supporting new Board members. He stated he would be sorry to see her leave.
- Ms. Vanderwert thanked her for her help and guidance in protocol.

XI. BOARD OF EDUCATION

A. Information Requests & Responses

- Director Brodrick requested information on the meeting scheduled for the School Climate Task Force

B. Items for Future Agendas - None

C. Board of Education Reports/Communications - None

XII. FUTURE MEETING SCHEDULE

A. Action to Reschedule Two Board Meetings

MOTION: Mr. Schumacher moved the Board of Education reschedule the following two meetings: (1) Committee of the Board - November 8, 2016 rescheduled to November 1, 2016 (2) Board of Education Meeting - April 18, 2017 rescheduled to April 25, 2017.

The motion passed with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

B. Board of Education Meetings (6:05 unless otherwise noted)

- July 12 - 6:30 p.m.
- August 23
- September 20
- October 25
- November 22
- December 13

C. Committee of the Board Meetings (4:30 unless otherwise noted)

- July 12
- September 13
- October 4
- November 1
- November 8 - Cancelled
- December 6

XIII. ADJOURNMENT

MOTION: **Mr. Schumacher moved the meeting adjourn, seconded by Ms. Ellis.**

The motion passed with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Ms. O'Connell	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

The meeting adjourned at 7:59 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by
Marilyn Polsfuss
Assistant Clerk,
St. Paul Public Schools Board of Education

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF EDUCATION

July 12, 2016

I. CALL TO ORDER

The meeting was called to order at 4:36 p.m.

II. ROLL CALL

PRESENT: Mr. Schumacher, Ms. Ellis, Mr. Brodrick, Mr. Vue, Ms. Vanderwert, Mr. Thein, Interim Superintendent, Ms. Cameron, General Counsel and Ms. Polsfuss, Assistant Clerk

Mr. Marchese joined the meeting at 4:40 p.m.

III. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Mr. Schumacher moved approval of the Main Agenda as published. The motion was seconded by Ms. Vanderwert.

The motion was approved with the following roll call vote:

Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes

IV. NEW BUSINESS

A. Exploration of Public Engagement Process to Provide Board with Input on Hiring of Superintendent

The Minnesota State Office of Collaboration (OCDR) and the Dispute Resolution Institute at Mitchell Hamline School of Law (DRI) offered a proposal to partner with the SPPS District, St. Paul Federation of Teachers, parent groups, student groups, community groups and other stakeholders in a project to use dialogue and community engagement to build stakeholders' capacity to address ongoing challenges around school climate, school safety, equity, school discipline and other issues identified by the stakeholders. The goal of the project is not to solve a particular issue, but rather to improve relationships and expand the stakeholders' capacity to continually engage with each other to make progress on these complex issues.

They proposed a two-phase process.

- Phase I would be to work with stakeholders including the district, the unions, the PTA, community groups, neighborhood associations, student government and others to collaboratively design and implement a stakeholder engagement process that would

provide the district with input on the hiring of the new superintendent. The goal of this effort would be, not only to facilitate a smooth and successful process for hiring the new superintendent, but to expand the stakeholders' capacity to collaboratively address the ongoing challenges of school climate, school safety, equity, and discipline by building relationships, improving communication, increasing collaboration and more.

- Phase II would be to assist the stakeholders in collaboratively addressing these issues.

The first step in the process – the assessment - is to identify and meet with all stakeholder groups. The purpose of these meetings is to assess whether stakeholders would like to engage in this process; whether it makes sense to proceed based on factors such as external deadlines, level of interest, available alternatives, etc; and a to create a final project proposal which details participants, timelines, deliverables, etc.

If the initial assessment leads to the mutual conclusion that the project should proceed, stakeholders will work with OCDR and DRI to collaboratively design an engagement process. Upon conclusion of Phase I, stakeholders and OCDR/DRI will determine whether or not to proceed with Phase II based upon interest, resources, availability of alternatives, etc. Should they elect to continue the project, they would again work with OCDR and DRI to collaboratively design an engagement process to address the broader issues.

Key elements of this project include:

- Design, implementation, and management of the project are collaborative with all stakeholders having an equal voice.
- Decisions are made by consensus (not majority rules).
- The project will build upon and support the existing extensive community engagement and problem solving resources in the SPPS community.
- The process is iterative.

Proposed Timeline

- July-August 2016: Phase I assessment
- September 2016: Phase I process design
- October 2016 – January 2017: Phase I engagement process
- February 2017: Submit input to district
- March 2017: Phase II assessment
- April 2017: Phase II process design
- May – December 2017: Phase II engagement process

Questions/Discussion:

- Where in this process do you see development of criteria for finding candidates? Response: It will get clearer as we work with the Board and stakeholders. This is a very collaborative process that will generate ways the various communities can be included in the process, define what they are looking for, criteria, etc. It is also assumed SPPS will be working with a consultant to find and vet actual candidates.
- What is Phase II. Response: That would be the work on equity issues. We are looking at SPPS because they are already working on equity issues -- school climate, school safety, dispute resolution. We also assume the Board will want community input on hiring a new superintendent. That would be the initial phase of the process. The initial phase would establish the working groups and expose them to the process, the second phase would explore, in depth, working out the various equity issues facing the district. Both phases involve a collaborative process, the scope and conversations would be defined as the process moves forward.
- What have you done in the past? Response: We have worked with a number of public sector entities on a wide variety of issues. MNSCU regarding a no confidence in chancellor issue which resulted in a redesign around negotiations. The St. Peter Security Hospital on patient care and staff safety. This resulted in a set of recommendations on how to improve patient care quality and labor management relations. The process can result in a number of outcomes such as legislative changes, better employee/management relations, etc.

- At the end of Phase I, is that where the Board would be presented with recommendations regarding the superintendent search? Response: Yes.
- What would Phase II address then? Response: Equity issues facing the district. It would establish what issues need to be addressed, who would be involved and establish desired outcomes.
- What would the timeframe be for Phase I so the Board would have information that might be helpful when they vet candidates? Response: Timing of this process with the search timing would be important. The process would also build relationships for future efforts. We estimate this input would be ready around February.
- What experience have you had in working with communities of color, with many cultural differences within the communities of color? Response: Diverse communities would be the focus of this grant work we would be doing. The work would develop what team members would look like; we always work with a core group of stakeholders who inform the work and process. We also know what resources are needed by participants in order to be available to engage (interpreters, child care, etc).
- It was noted it will be important to have a very diverse group able to work in culturally sensitive ways.
- Where is the grant money from and what are the grant expectations? Response: The grant was made by the American Arbitration Assn Foundation. This is their first grant cycle and they are excited about our proposal to work in a long-term way on equity issues. We hope this work will develop capacity and relationships to enable SPPS to work on future issues in a collaborative and equitable way. The greatest value of this process is that it strengthens relationships and allows work to move forward on difficult issues.
- The Board noted it is interested in getting input into the process for hiring the next superintendent. Concerns are that going out into the community to get diverse representation and then to get consensus from such a large group of organizations will be challenging. As the Board goes through this process it cannot relinquish its authority to choose the next superintendent. The Board can solicit input from the community but cannot send the message that the Board will give up its authority to choose the next superintendent. Response: It is important that we are clear about expectations from the beginning. The groups will develop recommendations, the group does not have power to implement. There is power in groups coming together and reaching consensus but they will be clear that the ultimate authority will make the final decision. We will work to refine how we talk and think about that. From the beginning we must be clear about the level of input the group will have. In turn, the community groups will need to be clear, from the Board's perspective, how the Board will treat the groups recommendations. The Board must be willing to consider those recommendations.
- What is the nature of this collaborative process? Response: The expectation is that there would be on-going dialogue among the groups and the Board. It would be a collaboration of stakeholders working toward making recommendations to the Board. All stakeholders will have agreement on the design of the process and reach agreement on how to get feedback. The group will reach consensus on recommendations brought forward to the Board. We hope the Board will be a part of the process design and work within the process as we move forward.
- The Board Chair indicated this presentation is informational and the Board will have discussions on how they want to move forward.
- The Board is ultimately responsible for hiring the superintendent. How will planning and design involve the Board? Response: We will talk with the Board and stakeholder groups, after we talk to the groups we will modify the proposal as to what we want to do. We will create an advisory group with Board representation on it to carry the work forward regarding what is being planned. Of course, the Board could come up with a process to get public input, the Board could figure out its own way.
- This suggests the process is not owned by the Board but is designed collectively by all stakeholders in defining outcomes, to reach consensus on the process and to reach recommendations from the group. Response: Yes, it would lay a foundation around collaborative relationships, build a way of getting input, further build relationships for ongoing input and establish a foundation for moving forward.

- It is a process to determine the process. I think I want to have a sense of what outcomes might be. Response: By doing something more open you are opening avenues to other options and ways things might be done. You need to be willing to do things differently -- as you are hearing from the community and your stakeholders. It is an idea that could have a twofold benefit – a deep community engagement process and building capacity and structures that will continue to benefit the district in the future.
- We would facilitate conversations as an outside entirely neutral entity.
- The comment was made that this is high risk with potential of high return.

Thanks were extended to the presenters for bringing their recommendation forward. The Board indicated they would consider the proposal.

BF 30514 Acceptance of Resignation of Director Jean O'Connell

MOTION: **Director Schumacher moved acceptance of the letter of resignation from Jean O'Connell. The motion was seconded by Mr. Brodrick.**

The motion was approved with the following roll call vote:

Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes

C. Process for Filling Board of Education Vacancy

The General Counsel indicated the law requires that the Board appoint a candidate to fill the vacant position on an interim basis despite the short time period. The Board must also call a special election in order to fill the position for the remaining one year of Ms. O'Connell's term. Board policy requires an application process, that the vacancy be published and that interview process be held. She indicated a one interview process would be most efficient in getting someone on board quickly. She also noted the law has been changed so that the appointment is not effective until 30 days after appointment is made.

The Board chair stated there are three decisions to be made: (1) length of application period (2) Use of one or two interviews and (3) Clarification on whether the Board can ask that the applicants not consider running in the special election for the remaining year of term.

The General Counsel stated that if an applicant wants to run they will have to file during the same period they are making application to the Board for the interim term.

Questions/Discussion:

- So they can take office after they are certified? Response: Yes, once the election returns are certified the person elected will serve out the remainder of the term.
- I have some concerns about who might run. We do not want the perception the Board is influencing the process even though there is an election involved. Applicants will want to run but the Board may not have appointed the choice from the election. The decision ultimately rests back with the voters.
- Counsel stated her recommendation for the interview process was based on timeframe and circumstance. Also, you cannot legally prevent someone from running for office.
- If we did not fill the position what would the consequences be? Response: There is no penalty stated in law, it states only that the Board must fill it and this is interpreted as mandatory even with the short term to be served.
- Are you suggesting it not be filled? Response: It seems most logical considering the timeframe not to fill it by appointment but to wait for the special election results.
- Is there agreement on not filling the position? (There was no consensus.)
- If we get this all done quickly we can move ahead with applications.

- We can always ask if they are planning to run and factor that into the decision.
- I would recommend the shorter process of one interview with the expectation that someone will want the experience of serving even for the short amount of time.

MOTION: Mr. Schumacher moved that "Applications to fill the Board vacancy open upon posting of Notice of Vacancy to Board and SPPS website on Wednesday, July 13, 2016. The deadline for submission of applications is Friday, July 22, 2016 at 5:00 p.m. If there are six (6) or fewer total applications for the vacant position the Board will interview all candidates. If there are seven (7) or more total applications for the position each Board member will nominate up to two (2) applicants for the interview process. Interviews of selected applicants will take place on Tuesday, August 2, 2016 beginning at 4:00 p.m. in Rooms A & B at the Saint Paul Public School's Administration Office, 360 Colborne Street, St. Paul, MN 55102 after which the Board of Education will make their selection of the applicant to fill the position vacated by Jean O'Connell on June 30, 2016." Mr. Brodrick seconded the motion.

The motion was approved with the following roll call vote:

Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes

BF 30515 RESOLUTION CALLING SPECIAL ELECTION TO FILL VACANT SCHOOL BOARD OFFICE

WHEREAS, the office of School Board Member became vacant effective June 30, 2016 with the resignation of Jean O'Connell; and

WHEREAS, the vacancy occurred more than 90 days prior to the Tuesday following the first Monday in November of 2016; and

WHEREAS, the current term of that office is in its third year and said term will expire on the first Monday in January 2018, i.e., January 1, 2018; and

WHEREAS, Minn. Stat. § 123B.09, subd. 5b (2016) and Section 2.05 (B) of the Saint Paul City Charter require that a special election be held in conjunction with the state general election to fill the vacancy for the unexpired term;

NOW, THEREFORE, BE IT RESOLVED, that the School Board does hereby authorize and call a special election of the School District, to be held in conjunction with the state general election on November 8, 2016; and be it further

RESOLVED, that candidates to fill this vacancy must file affidavits of candidacy with the Ramsey County Elections Office during the period beginning on August 2, 2016 and ending on August 16, 2016; and be it further

RESOLVED, that the Ramsey County Elections Office is hereby authorized to make all necessary preparations and give the required notices to conduct the special election.

MOTION: Mr. Schumacher moved the Board approve the Resolution Calling Special Election to Fill Vacant School Board Office. The motion was seconded by Mr. Brodrick.

The motion was approved with the following roll call vote:

Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes

E. Action to Schedule Closed Board of Education Meeting for update on pending litigation.

MOTION: **Mr. Schumacher moved the Board of Education schedule the following Special (Closed) Board of Education meeting for Tuesday, August 9, 2016 4:30 p.m. for the purposed of a discussion on pending litigation. Ms. Ellis seconded the motion.**

The motion was approved with the following roll call vote:

Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes

V. ADJOURNMENT

MOTION: **Mr. Marchese moved the meeting adjourn, seconded by Ms. Ellis.**

The motion was approved with the following roll call vote:

Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes

The meeting adjourned at 6:05 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by
Marilyn Polsfuss
Assistant Clerk,
St. Paul Public Schools Board of Education

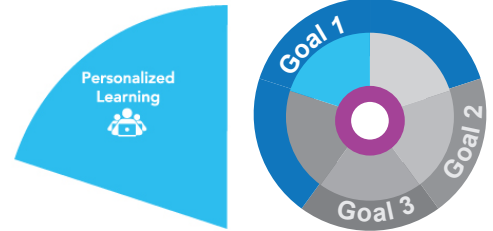
GOAL 1: Achievement

Personalized Learning

DISTRICTWIDE DATA (SY 2015-16)

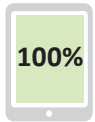
Vision Card Levels

Critical Concern Stable Progress Vision Baseline — VISION SY14-15



TOOLS

These measures monitor how well the district distributes and uses technology resources to achieve personalized learning



100% of K-12 STUDENTS who have 1:1 iPad access during school hours

Number of months where network capacity exceeds 80% of available bandwidth for one hour or more

0 Months in SY15-16 [39,000 student iPads]

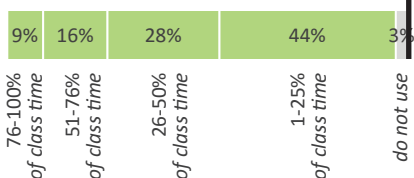


3 Months in SY14-15 [25,209 student iPads]



% of class time TEACHERS use iPads

97% use iPads VISION >100%



% of STUDENTS who find the iPad "useful" or "very useful" in at least one category below VISION >100%



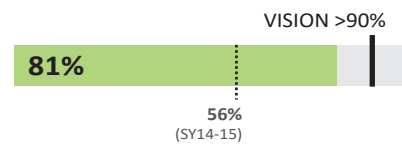
% of STUDENTS who find the iPad "useful" or "very useful" in doing each of the following:

- 91%** - Doing research
- 75%** - Homework
- 73%** - Writing assignments
- 57%** - Creatively expressing ideas
- 56%** - Organizing school work
- 56%** - Staying engaged
- 47%** - Communicating with others

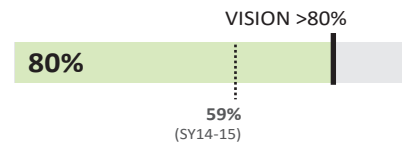
CAPACITY BUILDING

These measures monitor how well the district supports teachers in their ability to deliver personalized learning

% TEACHERS (school and district) who have completed the "Establishing Personalized Learning through a 1:1 iPad environment" course



% of TEACHERS who report they are confident in their skills and abilities to integrate technology into teaching and learning



% of TEACHERS who report "The 'Essentials of Personalized Learning' are included in my professional development opportunities"



% of TEACHERS who report "I would like to improve my skills in the effective use of technology"



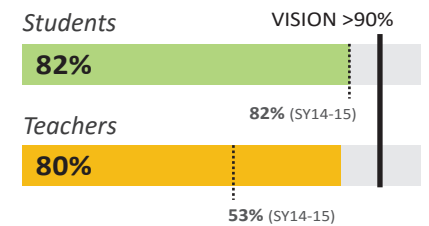
TEACHING & LEARNING

These measures monitor how personalized learning impacts teaching and learning for students and teachers

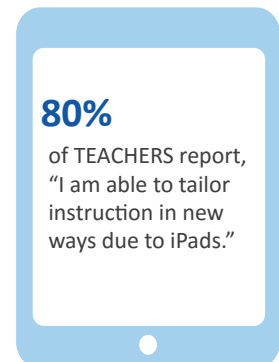
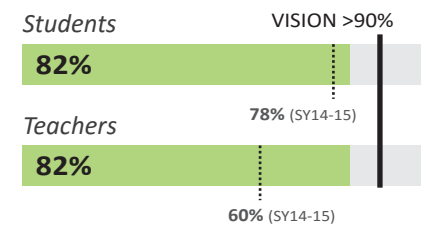
% of TEACHERS report they provide students with multiple pathways for meeting standards "Most of the time" or "Always"



% who report STUDENTS are able to make decisions about HOW they learn



% who report STUDENTS are able to pursue interests and learning opportunities that are racially and culturally relevant



80% of TEACHERS report, "I am able to tailor instruction in new ways due to iPads."



31

Personalized Learning VisionCard 2016

Idrissa Davis – Deputy Chief, Office of Technology Services

Hans Ott – Director, Office of Teaching and Learning

SPPS Committee of the Board Meeting

July 26, 2016

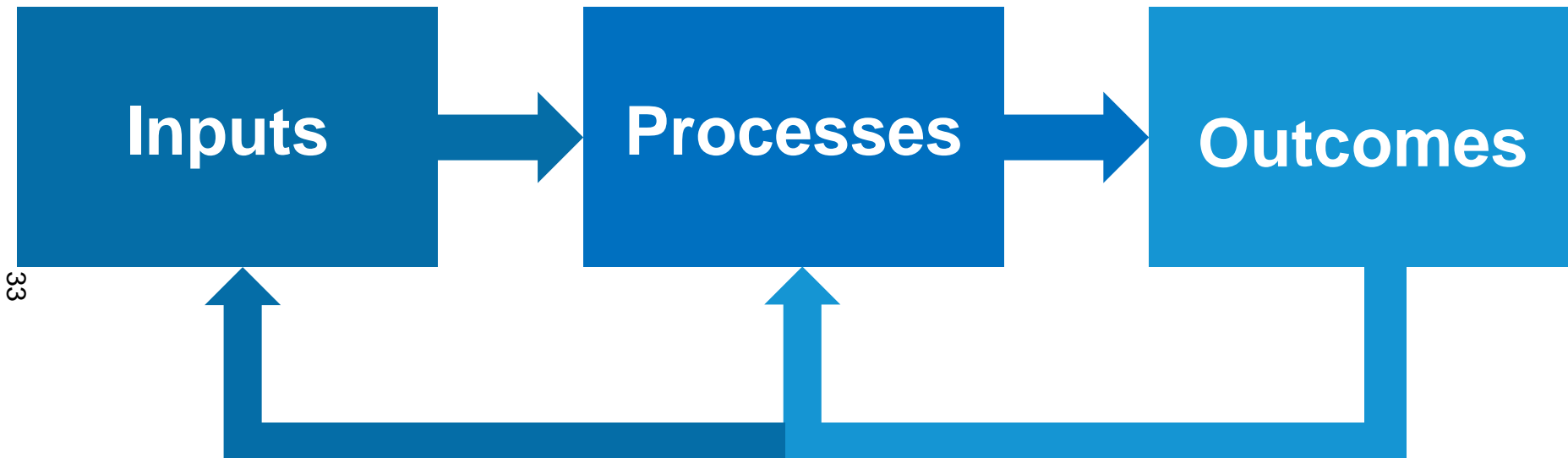


Purpose

- The purpose of this presentation is to present the 2016 VisionCard for the SSSC 2.0 focus area: Personalized Learning
- The tasks for Personalized Learning include:
 - 1. Establish personalized learning as a key strategy to accelerate student achievement.
 - 2. Provide technology tools to more schools, teachers and students.
 - 3. Use more technology to engage students in learning.
 - 4. Support and develop teacher capacity around personalized learning.



Continuous Improvement (TeamWorks model)



To improve Outcomes, VisionCards focus on Outcomes and Processes



Presentation Structure

- Tools
- Capacity Building
- Teaching and Learning



First Section: Tools Metrics

TOOLS

These measures monitor how well the district distributes and uses technology resources to achieve personalized learning

Tools: Access



**of K-12 STUDENTS who
have 1:1 iPad access during
school hours**

Vision Level

Year 2 of deployment saw full distribution of iPads to students

Tools: Bandwidth

Number of months where network capacity exceeds 80% of available bandwidth for one hour or more

0 Months in SY15-16 [39,000 student iPads]



3 Months in SY14-15 [25,209 student iPads]



Vision Level

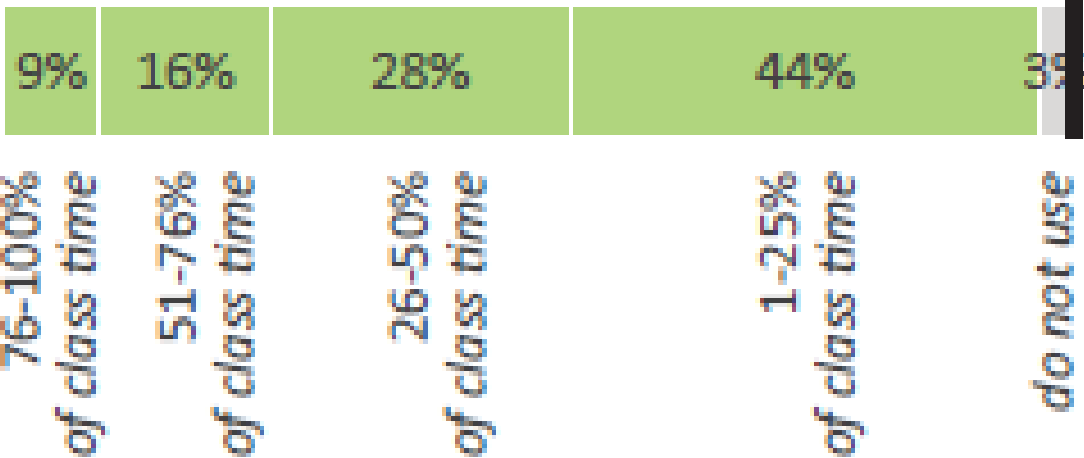
Improvements to infrastructure make bandwidth no longer an issue

Tools: Teacher Use

% of class time **TEACHERS** use iPads

97% use iPads

VISION >100%



PROGRESS LEVEL

97% of teachers use iPads for some portion of class.


1 out of 4 teachers use iPads a majority of class time.

Tools: Student Use

% of STUDENTS who find the iPad
"useful" or "very useful" in at least one
category below

VISION >100%

95%



*% of STUDENTS who find the iPad "useful" or
"very useful" in doing each of the following:*

91% - Doing research

75% - Homework

73% - Writing assignments

57% - Creatively expressing ideas

56% - Organizing school work

56% - Staying engaged

47% - Communicating with others

PROGRESS LEVEL

95% of students
find the iPad
useful among the
seven categories
listed

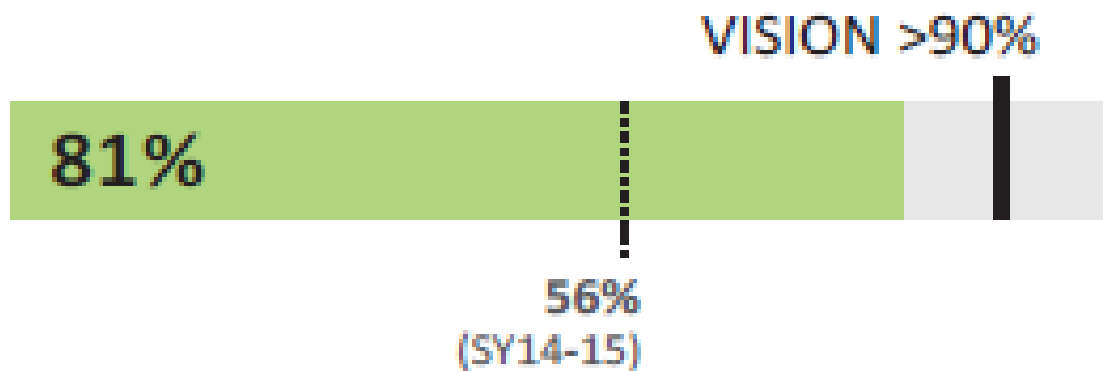
Second Section: Capacity Building

CAPACITY BUILDING

These measures monitor how well the district supports teachers in their ability to deliver personalized learning

Capacity Building: PD

% TEACHERS (school and district) who have completed the "Establishing Personalized Learning through a 1:1 iPad environment" course

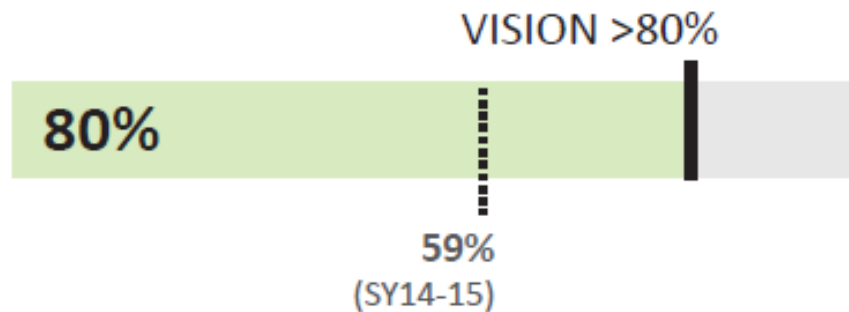


PROGRESS LEVEL

Participation has increased 25 percentage points since last year

Capacity Building: Teacher Confidence

% of instructional staff who report they are confident in their skills and abilities to integrate technology into teaching and learning



Vision Level

Strong improvement in teacher confidence

Increased 21 percentage points since last year

Capacity Building: Professional Learning

% of TEACHERS who report "The 'Essentials of Personalized Learning' are included in my professional development opportunities"

VISION >100%

81%



PROGRESS LEVEL

4 out of 5 teachers see evidence of the "Essentials of Personalized Learning" embedded in their PD courses.

Capacity Building: Professional Learning

% of TEACHERS who report "I would like to improve my skills in the effective use of technology"

VISION >98%

93%

PROGRESS LEVEL

Nearly all teachers are interested in developing their skills in the use of technology.

Third Section: Teaching and Learning

TEACHING & LEARNING

These measures monitor how personalized learning impacts teaching and learning for students and teachers

Teaching and Learning: WHAT they learn

% of TEACHERS report they provide students with multiple pathways for meeting standards “Most of the time” or “Always”

VISION >90%

74%



STABLE LEVEL

Nearly three-quarters of teachers provide multiple pathways for students to meet standards

Teaching and Learning: HOW they learn

% who report STUDENTS are able to make decisions about HOW they learn

Students

VISION >90%

82%

Teachers

82% (SY14-15)

80%

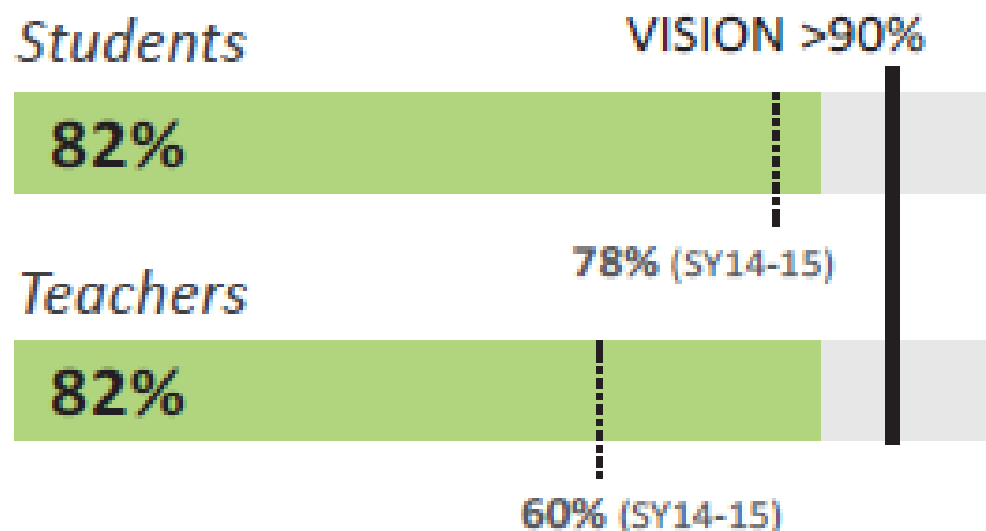
53% (SY14-15)

PROGRESS AND STABLE LEVELS

The ratings on this measure from students and teachers are now much more closely aligned

Teaching and Learning: Culturally Relevant

% who report STUDENTS are able to pursue interests and learning opportunities that are racially and culturally relevant



PROGRESS LEVEL

Major increase from teachers compared to year 1 of iPad deployment

Teaching and Learning

80%

of TEACHERS report,
“I am able to tailor
instruction in new
ways due to iPads.”

Spotlight

Four Seasons,
Kate Garvey

https://drive.google.com/a/stpaul.k12.mn.us/file/d/0B7Kj8Hr_VpESQnNmV1FjVUZmU2s/view





Questions?

HUMAN RESOURCE TRANSACTIONS
June 1, 2016 through June 30, 2016
July 26, 2016

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Newby, S. M.	Classroom Teacher	08/29/2016	\$38.40	Nokomis Montessori North
Otter, R. E.	Classroom Teacher	08/29/2016	\$29.68	Nokomis Montessori North
Perna, A. M.	Classroom Teacher	08/29/2016	\$48.38	Cherokee Heights
Veglia Young, C. M.	Nurse	08/29/2016	\$55.09	Capitol Hill Magnet
Buschmann, T. M.	School/Community Professional	06/13/2016	\$23.11	Rondo Education Center
Chambard, C. A.	Clerical	06/20/2016	\$21.24	Como Service Center
Verhulst, J. W.	Custodian	06/13/2016	\$25.30	Linwood Monroe Arts Upper
Osman, S. S.	Nutrition Services Personnel	06/02/2016	\$11.21	Maxfield Elementary

PROMOTION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Mobley, A.	Superintendency	07/18/2016	\$57.50	Colborne Admin Offices
Steward Downey, T.	Superintendency	08/08/2016	\$55.22	Colborne Admin Offices
Gomez, F. A.	Custodian Career Progression	06/11/2016	\$27.61	Humboldt Secondary
Payton, M.	Custodian Career Progression	06/11/2016	\$26.75	Johnson Senior High
Schmaltz, G.	Custodian Career Progression	06/11/2016	\$24.46	Como Service Center
Spellerberg, M. K.	Professional Employee Career Progression	05/28/2016	\$31.20	Colborne Admin Offices

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Christensen, M. J.	Classroom Teacher	06/25/2016	Crossroads Montessori
Nichol, J. D.	Classroom Teacher	09/01/2016	Plato Admin Offices
Schubert, S. E.	Classroom Teacher	09/01/2016	Focus Beyond (18-Adult)
Schubert, S. E.	Classroom Teacher	05/23/2016	Focus Beyond (18-Adult)
O'Brien, M. A.	Special Ed Teacher	06/11/2016	Como Park Elementary
O'Brien, M. A.	Special Ed Teacher	09/01/2016	Como Park Elementary

HUMAN RESOURCE TRANSACTIONS
June 1, 2016 through June 30, 2016
July 26, 2016

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Underwood, R. A.	Nurse	01/27/2016	Como Park Elementary
Hetznecker, L.	Classroom Teacher	07/01/2016	Murray Middle School
Miller, P. A.	Teacher on Special Assignment	06/25/2016	Plato Admin Offices
Keller, J.	School/Community Professional	06/09/2016	RiverEast Elem/Secondary
Than Johnson, K. J.	Teaching Assistant	05/23/2016	Benjamin Mays/Museum
Mercado-Ramirez, C.	Teaching Assistant	05/19/2016	Adams Spanish Immersion
Xiong, W. N.	Teaching Assistant	05/17/2016	Nokomis Montessori South
Yang, K.	Teaching Assistant	06/07/2016	Nokomis Montessori North
Vang, P.	Clerical	06/08/2016	Jackson Preparatory
Davis, E.	Nutrition Services Personnel	05/31/2016	Maxfield Elementary
Reeves, V. M.	Nutrition Services Personnel	06/09/2016	Como Service Center
Sadek, A. L.	Nutrition Services Personnel	06/10/2016	Highland Park Elementary
Williams, T. K.	Nutrition Services Personnel	06/06/2016	Johnson Senior High
Mencel, K. A.	Supervisory	05/26/2016	Colborne Admin Offices

ADMINISTRATIVE LEAVE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
H., L.	Classroom Teacher	06/13/2016
W., R. A.	Classroom Teacher	08/29/2016
X., D. N.	Education Assistant	06/06/2016
W., G. L.	Custodian	05/27/2016

REINSTATEMENT AFTER LAYOFF

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Laiho, J.	Education Assistant	07/01/2016	\$28.94	Boys Totem Town
Kramer, K. M.	Custodian	07/01/2016	\$25.30	Galtier Elementary

HUMAN RESOURCE TRANSACTIONS
June 1, 2016 through June 30, 2016
July 26, 2016

REHIRE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Iwaszkowicz, S. I.	Classroom Teacher	08/29/2016	\$35.98	Cherokee Heights

REINSTATEMENT FROM LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Criswell, M. K.	Classroom Teacher	06/01/2016	Nokomis Montessori North
Hill, J. L.	Classroom Teacher	05/23/2016	Maxfield Elementary
Kuhlers, K. C.	Classroom Teacher	06/02/2016	St. Paul Music Academy
Leepalao, M.	Classroom Teacher	06/01/2016	Phalen Lake Hmong
Skaar, J. M.	Classroom Teacher	06/13/2016	Capitol Hill Magnet
Spanier, K. V.	Classroom Teacher	05/23/2016	Daytons Bluff Achievement
Lindwall, B. L.	Nurse	06/01/2016	Horace Mann School
Larson, E.	Education Assistant	06/06/2016	Central Senior High
O'Brien, K. L.	Education Assistant	05/09/2016	Riverview School of Excel.
Virnig, B.	Education Assistant	05/26/2016	Journey's Secondary
Barry, M. M.	Teaching Assistant	06/02/2016	Highland Park Elementary
Flynn Buggs, I. D.	Teaching Assistant	05/23/2016	Riverview School of Excel.
Scott, T.	Teaching Assistant	05/26/2016	Bridge View
Bennett, L.	Custodian	05/16/2016	Hazel Park Preparatory
Chuhel, R. K.	Electrician	05/31/2016	Como Service Center
Kenneally, P. P.	Professional Employee	06/20/2016	Como Service Center

RESCISSION OF NON-RENEWAL

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Robmann, M.	Classroom Teacher	06/15/2016	American Indian Magnet

HUMAN RESOURCE TRANSACTIONS
June 1, 2016 through June 30, 2016
July 26, 2016

REHIRE AFTER TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Sannie-Ariyibi, A. L.	Classroom Teacher	06/14/2016	\$33.33	Como Park Senior High
Hanson, E. E.	Teacher on Special Assignment	06/11/2016	\$47.73	Plato Admin Offices

CHANGE IN TITLE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Bierman, M.	Assistant Principal	08/08/2016	\$62.50	Open World Learning

SUSPENSION WITHOUT PAY

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
E., J. K.	Classroom Teacher	08/25/2016
V., R.	Classroom Teacher	06/13/2016
V., R.	Classroom Teacher	06/09/2016
J., A. J.	Special Ed Teacher	06/08/2016
B., W. E.	School/Community Professional	08/30/2016
B., A.	Education Assistant	06/08/2016
C., M. O.	Teaching Assistant	06/09/2016
M., B. D.	Teaching Assistant	10/12/2016
M., B. D.	Teaching Assistant	09/21/2016
M., B. D.	Teaching Assistant	09/28/2016
M., B. D.	Teaching Assistant	09/14/2016
M., B. D.	Teaching Assistant	10/05/2016
M., L.	Teaching Assistant	05/30/2016
T., K. M.	Teaching Assistant	05/30/2016
R., Q. V.	Professional Employee	06/13/2016

RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Fajardo, J. H.	Assistant Principal	07/01/2016	Humboldt Secondary
Arabbo, M. A.	Central Administrator	07/01/2016	Colborne Admin Offices

HUMAN RESOURCE TRANSACTIONS
June 1, 2016 through June 30, 2016
July 26, 2016

RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Grostephan, G. N.	Classroom Teacher	06/15/2016	Jie Ming Mandarin Academy
Nikpai, A. M.	Classroom Teacher	06/14/2016	Linwood Monroe Arts Upper
Hetznecker, L.	Classroom Teacher	11/16/2017	Murray Middle School
Fantauzza, K. J.	Special Ed Teacher	06/17/2016	No Assigned Bldg - Misc
Mason, H. C.	Special Ed Teacher	06/14/2016	Journey's Secondary
Madera, L. R.	ELL Teacher	06/14/2016	Battle Creek Middle
Pain, L. L.	Nurse	08/19/2016	Agape High school (ALC)
Stachel, N.	Principal	08/02/2016	Maxfield Elementary
Ahartz, J.	School/Community Professional	06/11/2016	Creative Arts Secondary
Baldinelli O'Brien, K. A.	Education Assistant	06/11/2016	Wellstone Elementary
Dwelly, K. M.	Education Assistant	08/23/2016	Cherokee Heights
Mikesell, N. B.	Education Assistant	09/01/2016	Johnson Senior High
Hutchinson, G. L.	Teaching Assistant	08/29/2016	Crossroads Montessori
Jerusal, L. L.	Teaching Assistant	09/01/2016	Horace Mann School
Cervantes, P.	Clerical	08/25/2016	Highwood Hills
Belde, J. E.	Custodian	04/13/2016	Crossroads Science
Kline, T. E.	Custodian	08/27/2016	Johnson Achievement Plus
Waterhouse, G. L.	Custodian	06/03/2016	Galtier Elementary

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Anderson Schmidt, T.	Central Administrator	07/09/2016	Plato Admin Offices
Salava, K. M.	Central Administrator	07/01/2016	Colborne Admin Offices
Amstutz, M.	Classroom Teacher	08/02/2016	The Heights Community
Corcoran, L. M.	Classroom Teacher	07/01/2016	Creative Arts Secondary
Footrakoon, O.	Classroom Teacher	02/29/2016	No Assigned Bldg - Misc
Gullickson, J.	Classroom Teacher	07/01/2016	No Assigned Bldg – Misc.

HUMAN RESOURCE TRANSACTIONS
June 1, 2016 through June 30, 2016
July 26, 2016

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Johnson, A. H.	Classroom Teacher	08/19/2016	Parkway Montessori
Luloff, S. E.	Classroom Teacher	06/14/2016	Daytons Bluff Achievement
Mendenhall, K. E.	Classroom Teacher	06/14/2016	Highland Park Senior
Rhone, A.	Classroom Teacher	07/23/2016	271 Belvidere Bldg
Rodgers, H. J.	Classroom Teacher	08/19/2016	Riverview School of Excel.
Sanders Dokas, D. L.	Classroom Teacher	06/14/2016	Murray Middle School
Weaver, S. B.	Classroom Teacher	06/24/2016	Benjamin Mays/Museum
White, C. T.	Classroom Teacher	07/01/2016	Washington Tech Sec
Ahrens, N. J.	Special Ed Teacher	06/11/2016	St. Paul Music Academy
Chapman, A. P.	Special Ed Teacher	08/01/2016	Como Park Senior High
Georgeson, M. I.	Special Ed Teacher	08/02/2016	Riverview School of Excel.
Pedersen, J. K.	Special Ed Teacher	06/14/2016	Linwood Monroe Arts Lower
Tantow, B.	Special Ed Teacher	06/14/2016	JJ Hill Montessori
Williams, A. A.	Special Ed Teacher	08/19/2016	Journey's Secondary
Hanson, E. E.	Teacher on Special Assignment	06/21/2016	Plato Admin Offices
Hanson, E. E.	Teacher on Special Assignment	06/11/2016	Plato Admin Offices
Erickson, K. A.	School/Community Professional	06/04/2016	Student Placement Center
Guerra Navarrete, M. G.	School/Community Professional	06/16/2016	Student Placement Center

HUMAN RESOURCE TRANSACTIONS
June 1, 2016 through June 30, 2016
July 26, 2016

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Moua, P.	School/Community Professional	07/01/2016	Multicultural Resource Center
Moua, C. G.	Professional Employee	06/17/2016	Colborne Admin Offices
Gaszak, A. M.	Supervisory	07/09/2016	Como Service Center
Robmann, M. E.	Classroom Teacher	06/03/2016	American Indian Magnet
Parham, S. J.	School/Community Service Professional	06/11/2016	Linwood Monroe
O'Brien, K. L.	Education Assistant	06/15/2016	Riverview School of Excel.
Barry, M. M.	Teaching Assistant	06/14/2016	Highland Park Elementary
Franklin, L. M.	Teaching Assistant	06/18/2016	RiverEast Elem/Secondary
Langreck, J. D.	Teaching Assistant	06/11/2016	Mississippi Creative Arts
Rice, J. J.	Teaching Assistant	06/11/2016	Highland Park Senior
Toe, T.	Teaching Assistant	08/02/2016	Phalen Lake Hmong
Vang, S. N.	Teaching Assistant	09/01/2016	Phalen Lake Hmong
Wright, P.	Teaching Assistant	07/02/2016	Crossroads Montessori
Plattner, N. M.	Custodian	06/20/2016	Ramsey Middle School
Barber, F.	Nutrition Services Personnel	05/25/2016	Murray Middle School
Bell, M. P.	Nutrition Services Personnel	06/18/2016	Daytons Bluff Achievement
Bryson, E. D.	Nutrition Services Personnel	06/03/2016	Rondo Education Center
Cardenas, A.	Nutrition Services Personnel	06/14/2016	Harding Senior High
Herrera, A. M.	Nutrition Services Personnel	06/07/2016	International Academy

HUMAN RESOURCE TRANSACTIONS
June 1, 2016 through June 30, 2016
July 26, 2016

LAYOFF

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Flowers, S.	School/Community Professional	07/01/2016	Plato Admin Offices
Galvin, K. F.	School/Community Professional	07/01/2016	1780 W. 7 th Street
Reddinger-Adams T. A.	School/Community Professional	07/01/2016	Plato Admin Offices
Zanitsch, T. A.	School/Community Professional	07/01/2016	1780 W. 7 th Street
Carter-Richardson, C. J.	Education Assistant	07/01/2016	Battle Creek Middle
Laiho, J.	Education Assistant	07/01/2016	Boy Totem Town
Yang, M. S. Elementary	Education Assistant	07/01/2016	Como Park
Xiong, W. N.	Teaching Assistant	07/01/2016	Nokomis Montessori South
Johnson, K. B.	Clerical	07/01/2016	Benjamin Mays/Museum
Kramer, K. M.	Clerical	07/01/2016	Como Service Center
Vang, A. L.	Clerical	07/01/2016	Colborne Admin Office
Hoffmann, D. M.	Professional Employee	07/01/2016	Colborne Admin Office
Hsu, V. M.	Professional Employee	07/01/2016	Colborne Admin Office

TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
K., H. M.	Special Ed Teacher Teacher	06/14/2016
L., C. E.	Teaching Assistant	06/09/2016
S., N. D.	School Bus Driver	05/28/2016
H., D. D.	Custodian	06/28/2016
B., M. L.	Nutrition Services Personnel	06/01/2016
S., K.	Nutrition Services	06/01/2016

Personnel

HUMAN RESOURCE TRANSACTIONS
June 1, 2016 through June 30, 2016
July 26, 2016

TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
S., W. J.	Nutrition Services Personnel	05/26/2016

DISCHARGE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
A., E. I.	Teaching Assistant	06/11/2016
G., T. I.	Teaching Assistant	06/04/2016
O., J. P.	Teaching Assistant	06/11/2016
Y., C.	Teaching Assistant	06/09/2016
G., L. J.	Clerical	06/18/2016

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 26, 2016

TOPIC: Request for Permission to Submit a Grant Application to 3M Gives

A. PERTINENT FACTS:

1. 3M Gives is currently accepting grant applications for projects that increase the number of students pursuing science or technical fields after graduation.
2. Saint Paul Public Schools has prepared an application for funds to support and promote STEM enrichment activities. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$295,000. Staff at the program researched this grant opportunity.
3. This project will meet the District strategic plan goal of achievement.
4. This item is submitted by Hans Ott, Director, Office of Teaching & Learning; Jon Peterson, Executive Director, Office of Career and College Readiness; Kate Wilcox-Harris, Chief Academic Officer; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to 3M Gives for funds to promote STEM enrichment activities in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 26, 2016

TOPIC: Request for Permission to Submit a Grant Application to the Elmer L. and Eleanor J. Andersen Foundation

A. PERTINENT FACTS:

1. The Elmer L. and Eleanor J. Andersen Foundation is currently accepting grant applications for projects that place a strong emphasis on improving educational achievement.
2. Saint Paul Public Schools' Murray Middle School has prepared an application for funds to support its Pilot One-on-One Program, which provides highly qualified tutoring services to struggling students. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$10,000. Staff at the school researched this grant opportunity.
3. This project will meet the District strategic plan goal of achievement.
4. This item is submitted by Stacy Theien-Collins, Principal, Murray Middle School; Lisa Sayles-Adams, Assistant Superintendent; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Elmer L. and Eleanor J. Andersen Foundation for funds to support the tutoring program at Murray Middle School; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 26, 2016

TOPIC: Request for Permission to Submit Grant Applications to the F.R. Bigelow and Saint Paul Foundations

A. PERTINENT FACTS:

1. The F.R. Bigelow Foundation and the Saint Paul Foundation are currently accepting grant applications for projects that build community capacity to produce long-term social change and advance racial equity.
2. Saint Paul Public Schools' Office of Equity has prepared an application for funds to expand teacher participation in Innocent Classroom, a professional development opportunity that promotes equitable relationships with students. Saint Paul Public Schools will serve as fiscal agent for the project. These grants are for approximately \$80,000. Staff at the program researched this grant opportunity.
3. This project will meet the District strategic plan goal of achievement.
4. This item is submitted by Michelle Bierman, Director, Office of Equity; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the F.R. Bigelow and Saint Paul Foundations for funds to expand participation in equity professional development in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 26, 2016

TOPIC: Request for Permission to Submit a Grant Application to the National Football League Foundation

A. PERTINENT FACTS:

1. The National Football League Foundation Grassroots Program is currently accepting grant applications for projects that improve the quality, safety, and accessibility of local football fields.
2. Saint Paul Public Schools' Como Park Senior High School has prepared an application for funds to contribute to the Facilities Department plan to install a field turf football field on the building site. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$250,000. Staff at the school researched this grant opportunity.
3. This project will meet the District strategic plan goal of sustainability.
4. This item is submitted by Theresa Neal, Principal, Como Park Senior High School; Tom Parent, Director, Facilities; Theresa Battle, Assistant Superintendent; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the National Football League Foundation for funds to install a football field at Como Park Senior High School; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 26, 2016

TOPIC: Request for Permission to Accept a Grant from St. Paul Sunrise Rotary Club Foundation

A. PERTINENT FACTS:

1. St. Paul Sunrise Rotary Club Foundation provides charitable support to non-profit organizations within and around St. Paul that work to strengthen the community.
2. Gordon Parks High School prepared an application and received a grant for approximately \$4,227 to purchase materials that support the Gordon Parks vision of providing pathways to graduation and opportunities for lifelong success.
3. This project will meet the District strategic plan goal of achievement.
4. This item is submitted Traci Gauer, Principal, Gordon Parks High School; Theresa Battle, Assistant Superintendent; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from St. Paul Sunrise Rotary Club Foundation to purchase materials in support of operations at Gordon Parks High School; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 26, 2016

TOPIC: Request for Permission to Submit a Grant Application to the U.S. Department of Education Promoting Student Resilience Program

A. PERTINENT FACTS:

1. The U.S. Department of Education is currently accepting grant applications for projects that build and increase district capacity to address the comprehensive behavioral and mental health needs of students in communities that have experienced significant civil unrest.
2. Saint Paul Public Schools' Office of Career and College Readiness has prepared an application for funds to increase district capacity to cope with trauma and student access to supportive services. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$2.375 million. Staff at the program researched this grant opportunity.
3. This project will meet the District strategic plan goal of achievement.
4. This item is submitted by Jon Peterson, Executive Director, Office of Career and College Readiness; Stacey Gray Akyea, Director, Research, Evaluation and Assessment; Kate Wilcox-Harris, Chief Academic Officer; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the U.S. Department of Education for funds to improve capacity to respond to trauma in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 26, 2016

TOPIC: Request for Permission to Submit a Grant Application to the U.S. Department of Education Research Training Programs in the Education Sciences

A. PERTINENT FACTS:

1. The U.S. Department of Education is currently accepting grant applications for projects that provide reliable and valid information about education practices that support learning and improve academic achievement and access to education opportunities for all students.
2. Saint Paul Public Schools Office of Early Learning has prepared an application for funds to partner with the University of Minnesota in developing an Individual Growth and Development Indicators (IGDIs) pre-literacy assessment for Hmong children. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$400,000. Staff at the program researched this grant opportunity.
3. This project will meet the District strategic plan goal of achievement.
4. This item is submitted by Lori Erickson, Assistant Director, Office of Early Learning; Stacey Gray Akyea, Director, Research, Evaluation and Assessment; Kate Wilcox-Harris, Chief Academic Officer; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the U.S. Department of Education for funds to develop a Hmong language pre-literacy assessment in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 26, 2016

TOPIC: Request for Permission to Partner on a Grant Application for YouthBuild, Employment and Training Administration (ETA), U.S. Department of Labor grant Working With 16-24 Youth on Construction Training.

A. PERTINENT FACTS:

1. The YouthBuild grant provides education and training to disconnected youth aged 16 to 24 (e.g., out-of-school, adjudicated youth, youth aging out of foster care, youth with disabilities, homeless youth, etc.)
2. This grant is to assist low skilled, underprepared learners to complete their GED, Adult Diploma and training within the construction trade. Primary partners will be Goodwill EasterSeals.
3. Saint Paul Public Schools Adult Basic Education in partnership with Goodwill EasterSeals will provide GED preparation and construction training to 17-24 year old students. Saint Paul Public Schools Adult Basic Education will receive approximately \$63,000.00 for a 40 month period. The duration of this contract is from October 2016 – October 2019.
4. This item will meet the District strategic plan goal of Achievement,
5. This item is submitted by Scott D. Hall, Adult Basic Education Supervisor, Lynn Gallandat, Community Education Director, Jackie Turner, Chief Operations Officer, and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant application to YouthBuild to provide GED preparation and construction training to learners from Adult Basic Education; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 12, 2016

TOPIC: Contracts and Agreements for Rental of Hockey Facilities for 2016-2017

A. PERTINENT FACTS:

A. PERTINENT FACTS:

1. Each school year our athletic teams play and practice at hockey facilities that are not owned by the Saint Paul Public Schools. Rental of these facilities is necessary.

2. The following are the hockey rental fees for 2016-2017:

Varsity and Junior Varsity Practice Ice Time at:

- County Arenas (Highland South, Oscar Johnson, Phalen, West Side) = \$86,580.00

Varsity and Junior Varsity Game Ice Time at:

- County Arenas (Oscar Johnson, Highland North, Phalen) = \$36,708.00

Security for Varsity/Junior Varsity Games at:

- County Arenas (Oscar Johnson, Highland North, Phalen) = \$6,300.00

Total for Ice Rental and Security = \$129,588.00

Funds for ice hockey rental are paid from lease waiver monies. Security is paid by Athletics.

3. This item will meet the District strategic plan goal/goals of Achievement, Alignment and Sustainability.

4. This item is submitted by Laura Ranum, Athletic Secretary and Theresa Battle, Assistant Superintendent for High Schools.

B. RECOMMENDATION:

That the Board of Education authorizes the Superintendent (designee) to enter into contracts and agreements with County officials for the 2016-2017 boys' and girls' hockey teams. Hockey ice time (practice and game) is paid from lease waiver monies and security fees are paid by the Athletic Department.

**INDEPENDENT SCHOOL DISTRICT NO.
625 BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 26, 2016

TOPIC: Reauthorization of Saint Paul Public School Adult Basic Education to work in conjunction with and to act as fiscal agent for Minnesota Literacy Council(MLC) and Saint Paul Community Literacy Consortium (SPCLC) and related Management Contract for the consortium for the 2016-17 School Year.

A. PERTINENT FACTS:

1. The following services will be provided by MLC on a contractual basis with SPPS (fiscal agent for SPCLC):
 - Coordination and facilitation of SPCLC Activities;
 - MABE Data Base Support
 - Professional teacher mentoring and support;
 - Professional development support;
 - Assistance with development and implementation of Learner Web and other Distance learning programming.
2. This partnership meets the SPPS goals of achievement.
3. This item is submitted by Renada Rutmanis, Adult Basic Education Assistant Supervisor in lieu of Scott D. Hall, Adult Basic Education Supervisor, Lynn Gallandat, Community Education Director, Jackie Turner, Chief Engagement Officer, and Michelle Walker, Chief Executive Officer.

B.. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) approve the Agreement between Saint Paul Public Schools and the Minnesota Literacy Council for the Management Contract of the Saint Paul Community Literacy Consortium.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 23, 2016

TOPIC: Approval to Enter into a Contract with Middle English, Inc. to Provide American Sign Language Interpreting Services for the 2016-17 School Year

A. PERTINENT FACTS:

1. Special Education wishes to enter into a contract with Middle English Inc. in the amount of \$150,000 to provide American Sign Language interpreting for both students and for parents involved with afterschool school activities and for conferences for the 2016-17 school year.
2. The services of this contract will meet the District strategic plan goals of Achievement and Sustainability through supporting programs to enhance student learning and promoting sportsmanship and team playing.
3. The contract costs is to be paid for by Special Education for interpreting services needed for students participating in afterschool activities (01-005-405-740-6305-0000) and by the schools for interpreting services needed for parents for conferences.
4. This item is submitted by Elizabeth Keenan, Assistant Superintendent, Office of Specialized Services

B. RECOMMENDATION:

That the Board of Education authorizes the Superintendent (designee) to enter into a contract with Middle English for \$150,000 to provide American Sign Language interpreting for students and parents as needed for the 2016-17 school year to be paid by Special Education and by the schools.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 26, 2016

TOPIC: Playworks Partnership Contract

A. PERTINENT FACTS:

1. The Office of the Superintendent requests permission to enter into a contract with Playworks to provide John A Johnson Elementary with a Program Coordinator to improve the health and well-being of children.
2. The goal of this effort is to provide these schools a high quality, multifaceted program to increase opportunities for physical activity and safe, meaningful play during the school day and after school. The program has five key components: Recess, Class Game Time, Junior Coach Program, Out-of-School Programming, and Leagues.
3. Playworks is a non-profit, public benefit corporation organized and operated exclusively for charitable purposes within the meaning of section 501(c)(3) of the Internal Revenue Code.
4. The total cost for this agreement will not exceed \$29,000 for each school for the time period of September 1, 2016 through June 30, 2017.
5. This project will meet the District target area goal of Alignment.
6. This item is submitted by – Lisa Gruenewald, Principal, John A Johnson Elementary and Andrew Collins, Assistant Superintendent.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to enter into a contract with Playworks to provide John A Johnson Elementary with one Program Coordinator to improve the health and well-being of children.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 26, 2016

TOPIC: Early Childhood Family Education (ECFE) Service Provider Agreements With Saint Paul Public Housing Agency (PHA) at Mt Airy and Roosevelt Homes

A. PERTINENT FACTS:

1. PHA has been providing space for ECFE programming in Public Housing Community Centers for decades at no cost. This programming has provided access for families who might not otherwise be able to attend ECFE programs.
2. A Certificate of Liability Insurance is required by PHA by SPPS. The current certificate is expiring and needs updated. Service Provider Agreements between the two organizations was also in need of updating.
3. This project will meet the District strategic plan goals of:

Achievement: ECFE provides a high quality parent and early childhood education program for parents with their children, Birth-Kindergarten. Location at these sites provides access to services for many families who might not otherwise attend ECFE classes, and provides an introduction to the Saint Paul Public Schools. In addition, classes at both these sites include Family Literacy programs, where newly immigrated families are learning English along with their children.

Alignment: ECFE utilizes MDE Early Childhood Indicators of Progress along with a modified Pre-K curriculum that focuses on early literacy and school readiness.

Sustainability: Programming in these locations is providing services to harder to reach populations with no cost to ECFE or SPPS for space use.

4. This item is submitted by Donald Sysyn, ECFE Supervisor and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (or Designee) to implement the Early Childhood Family Education (ECFE) Service Provider Agreements With Saint Paul Public Housing Agency (PHA) at Mt Airy and Roosevelt Homes.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 26, 2016

TOPIC: Request for Permission of Board of Education to enter into a Renewal Service Agreement with EDmin for the DataZone Assessment Management System

A. PERTINENT FACTS:

1. In support of Goal 1: Achievement of the Strong Schools, Strong Communities 2.0 strategic plan, the Division of Academics has identified the service agreement with EDmin for the DataZone Assessment Management System to continue into the sixth year. EDmin, Inc. is a longtime leader in providing learning and accountability solutions for K-20 education. The company has provided instruction and data management systems for over 20 years and now serves nearly 5 million users in all 50 states and the international market. In partnership with Mondo Publishing, EDmin has created DataZone--a web-based assessment management, instructional planning, and daily progress monitoring system to support teachers, schools and districts with management of reading benchmark and daily formative assessment data.
2. The proposed agreement with EDmin includes a renewal of the DataZone subscription to:
 - Capture all formative reading assessments, including benchmarks and ongoing progress monitoring
 - Analyze multiple data points to determine a stage of reading development and to create an individual profile for each student
 - Support personalization of learning through differentiated small group instruction
 - Generate reports of student reading progress at the student, classroom, grade, school, and district level
2. Renewing the service agreement with EDmin for the use of DataZone aligns with Goal 1 Achievement of the Strong Schools, Strong Communities Strategic Plan 2.0 to Provide an equitable education for all students through strong leadership, well-rounded curriculum and data-driven decisions.
4. The proposal from EDmin was reviewed by the Division of Academics and will be funded through Instructional Services. The cost of the services during the 2016-17 school year will not exceed \$208,402..
5. This item is submitted by: Kate Wilcox-Harris, Chief Academic Officer; Hans Ott, Director, Office of Teaching and Learning; Teajai Anderson Schmidt, Assistant Director, Office of Teaching and Learning; and Susan Braithwaite, Literacy Program Manager.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to enter into an agreement with EDmin to provide Data Zone. The total cost for services will be paid from the Instructional Services budget #01-005-610-000-6305-0000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 12, 2016

TOPIC: Approval to Enter into an Agreement with Zaretta Hammond Regarding Culturally Responsive Teaching & Literacy Instruction at Phalen Lake Hmong Studies Magnet

A. PERTINENT FACTS:

1. Phalen Lake Staff have spent the 2015-2016 school year engaged in building level professional development utilizing the text Culturally Responsive Teaching and the Brain by Zaretta Hammond. The following proposal is to take the work deeper by working directly with Zaretta Hammond for the 2016-2017 school year.
2. The proposed budget will not exceed \$23,450.00 for the 2016-2017 school year.
3. The agreement would be in effect September 1, 2016 through June 1, 2017, and provide onsite professional development for staff that will improve literacy learning for Phalen's linguistically diverse students and deepen staff's knowledge and capacity around culturally responsive instruction.
4. These services will be provided to Phalen Lake Hmong Studies Magnet staff.
5. This project will meet the District strategic plan goal of achievement.
6. This item is submitted by – Catherine Rich, Principal Phalen Lake Hmong Studies Magnet and Andrew Collins, Assistant Superintendent.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to enter into an agreement with Zaretta Hammond for the purpose of improving literacy learning for Phalen Lake's linguistically diverse students and deepening staff's knowledge and capacity around culturally responsive instruction.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 26, 2016

TOPIC: Crossroads Elementary 2016-2017 Calendar Change Recommendation

A. PERTINENT FACTS:

1. In review of the 2016-2017 Crossroads Elementary school calendar, it is recommended that the last day of school be July 31, 2017 instead of the previously approved date of August 1, 2017.
2. This change will better accommodate families by having the entire month of August off. Ending school in July aligns with the Minnesota Department of Education school reporting calendar, eliminating additional student data reporting for the month of August.
3. This change does not result in any loss of student contact days or staff work days. The year round calendar is unique and had scheduled April 7, 2016 as a day off for students and staff. April 7 will now become a normal school day, allowing the school year to end one day earlier, on July 31, 2017.
4. This item is submitted by Hans Ott, Director, Office of Teaching and Learning, Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to approve the change on the Crossroads Elementary 2016-2017 school calendar.

9-1-15

CROSSROADS SCHOOL CALENDAR 2016-2017

AUGUST

M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

SEPTEMBER

M	T	W	TH	F
			1	2
5	6K*	7K*	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

OCTOBER

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

NOVEMBER

M	T	W	TH	F
	1	2	3	4
7	8	9	10*	11*
14	15	16	17	18
21	22	23	24	25
28	29	30		

DECEMBER

M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

JANUARY

M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

FEBRUARY

M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

MARCH

M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

APRIL

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

MAY

M	T	W	TH	F
1	2	3	4	5
8	9	10	11*	12*
15	16	17	18	19
22	23	24	25	26
29	30	31		

JUNE

M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

JULY

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31	1	2	3	4

	No School All Students
	Teacher Workshop Week - No School
	Student Attendance Day
	1st day of school grades 1-5
K*	No School PreK & Kindergarten Only
	1st day of school PreK & Kindergarten
	No School All Students - Teacher Conference Prep Day
	No School Science PreK classes only
*	Parent Teacher Conferences
	Intersession
	No School All Students - Teacher Work Day
	Last Day for Students

Website: <http://crossroads.spps.org>

CROSSROADS SCHOOL CALENDAR 2016-2017

AUGUST

M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

SEPTEMBER

M	T	W	TH	F
			1	2
5	6K*	7K*	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

OCTOBER

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

NOVEMBER

M	T	W	TH	F
	1	2	3	4
7	8	9	10*	11*
14	15	16	17	18
21	22	23	24	25
28	29	30		

DECEMBER

M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

JANUARY

M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

FEBRUARY

M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

MARCH

M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

APRIL

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

MAY













M	T	W	TH	F
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15	16	17	18	19
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29	30	31		

JUNE

M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

JULY

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31	1	2	3	4

	No School All Students
	Teacher Workshop Week - No School
	Student Attendance Day
	1st day of school grades 1-5
	No School PreK & Kindergarten Only
	1st day of school PreK & Kindergarten
	No School All Students - Teacher Conference Prep Day
	No School Science PreK classes only
	Parent Teacher Conferences
	Intersession
	No School All Students - Teacher Work Day
	Last Day for Students

Website: <http://crossroads.spps.org>

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 26, 2016

TOPIC: Approval of an Employment Agreement With Cement Mason, Plasterers and Shophands Local 633 to Establish Terms and Conditions of Employment for 2016-19

A. PERTINENT FACTS:

1. New Agreement is for the three-year period May 1, 2016 through April 30, 2019.
2. Contract changes are as follows:

Wages: Wage and benefit changes reflect prevailing wage for the industry. Year one reflects a \$2.00 wage increase. The second and third year wage increase is \$1.90.
3. The remaining language provisions of the previous contract remain essentially unchanged, except for necessary changes to dates and outdated references.
4. The District has 1 regular F.T.E. in this bargaining unit.
5. The estimated total of all new costs (including wage adjustment, insurance, pension adjustments and non-taxable costs) for this agreement has been calculated as follows:

• in the 2015-16 budget year (May 1, 2016-June 30, 2016):	\$323
• in the 2016-17 budget year (July 1, 2016-June 30, 2017):	\$1,616
• in the 2017-18 budget year (July 1, 2017-June 30, 2018):	\$2,101
• in the 2018-19 budget year (July 1, 2018-June 30, 2019):	\$1,896
6. This item will meet the District's target area goal of alignment.
7. This request is submitted by Laurin J. Cathey, Executive Director of Human Resources; Jim Vollmer, Assistant Director of Employee/Labor Relations; Joyce Victor, Negotiations/Employee Relations Assistant Manager; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those employees in this school district for whom Minnesota Cement Masons, Plasterers and Shophands Local 633, is the exclusive representative; duration of said Agreement is for the period of May 1, 2016 through April 30, 2019.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 26, 2016

TOPIC: Approval of Employment Agreement Between Independent School District No. 625 and Manual and Maintenance Supervisors' Association Representing Facility and Nutrition Services Supervisors

A. PERTINENT FACTS:

1. New Agreement is for a two-year period from January 1, 2016, through December 31, 2017.

2. Contract changes are as follows:

Wages: Effective July 1, 2016, increase salary schedule by 2.0%. Effective April 30, 2017, increase salary schedule by 2.0%. Maintain steps and lane both years.

Longevity Pay: Effective July 1, 2016, employees at the beginning of their ten (10) years of service with the Employer shall receive \$0.25 per hour above the normal hourly rate of pay.

Benefits: Effective January 1, 2017, the district monthly contribution of \$ 850 for single coverage has increased to \$861.

Severance: Effective July 1, 2017, for notification of three months, increase the maximum amount of severance pay from \$125.00 a day to \$150.00 a day. Less than 3 month notification, increase the maximum amount of severance pay from \$85 a day to \$90 a day. Maximum severance amount will increase from \$25,000 to \$ 27,000.

Professional Growth: Effective January 1, 2017, the District match contribution is increased from \$500 to \$1,000 per year.

3. The District has 12 FTE's in this bargaining unit.

4. The new total package costs for the agreement are estimated as follows:

- in the 2015-16 budget year: \$27,991
- in the 2016-17 budget year: \$45,742

5. This item will meet the District target area goal of alignment.

6. This request is submitted by Laurin J. Cathey, Executive Director of Human Resources; Jim Vollmer, Assistant Director of Employee/Labor Relations; Joyce Victor, Negotiations/Employee Relations Assistant Manager; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for Manual and Maintenance Supervisors' Association in this school District; duration of said Agreement is for the period of January 1, 2016, through December 31, 2017.

INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS

DATE: July 26, 2016

TOPIC: Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools, and Minnesota Teamsters Local 320, Exclusive Representative for Nutrition Services Employees

A. PERTINENT FACTS:

1. New Agreement is for a two-year period from July 1, 2015, through June 30, 2017.

2. Contract changes are as follows:

Wages: Effective January 9, 2016, 2.0% increase. Effective September 3, 2016, increase salary schedule by 2.0%. Maintain step progression both years.

Insurance: Effective January 1, 2017, the District's monthly contribution of \$625 for single coverage is increased to \$645; the District's monthly contribution of \$1,200 for family coverage is increased to \$1,220.

Severance: Effective January 1, 2017, Nutrition Services Assistants who provide three months notice of retirement will receive \$12.50 per day for each day of unused sick leave up to a maximum of \$18,250. Nutrition Services Supervisors who provide three months notice of retirement will receive \$14.50 per day for each day of unused sick leave up to a maximum of \$21,170.

Compensatory Leave: Effective January 1, 2017, increase the amount of accumulated sick leave employee may use to care for and attend to the illness or injury of his/her adult child, spouse, sibling, parent, grandparent, stepparent or member of household from 120 to 160 hours.

3. The District has 268 employees in this bargaining unit.

4. The estimated new total package costs for this agreement have been calculated as follows:

- in the 2015-16 budget year: \$183,015
- in the 2016-17 budget year: \$301,280

This item will meet the District's target area goal of alignment.

5. This request is submitted by Laurin J. Cathey, Executive Director of Human Resources; Jim Vollmer, Assistant Director of Employee/Labor Relations; Joyce Victor, Negotiations/Employee Relations Assistant Manager; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those nutrition services employees in this District for whom the Minnesota Teamsters Local No. 320 is the exclusive representative; duration of said Agreement is for the period of July 1, 2015 through June 30, 2017

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 26, 2015

TOPIC: Long-Term Facilities Maintenance (LTFM) Revenue Program Submittal to Minnesota Department of Education (MDE)

A. PERTINENT FACTS:

1. Minnesota Statute 123B.595 requires the District to submit annually a ten-year facility plan outlining anticipated expenditures along with an indication of whether the District will issue bonds to finance the plan or levy for the costs. Documents required to be submitted to MDE include:
 - A statement of assurances that the District has reviewed the allowable uses of LTFM revenue to be signed by the Interim Superintendent;
 - Required spreadsheets;
 - And a Board resolution adopting the LTFM ten-year plan.
2. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief, Office of Family Engagement and Community Partnerships.

B. RECOMMENDATION:

That the Board of Education approve the ten-year Long-Term Facilities Maintenance Plan documentation for submission to the Minnesota Department of Education.

Facilities Department

Custodial Services • Energy & Waste Management • Environmental Health & Safety
Furniture & Moves • Grounds • Maintenance • Facility Planning

1930 Como Avenue
Saint Paul, MN 55108-2778

Telephone: (651) 744-1800 • Fax: (651) 290-8362 • www.facilities.spps.org

To: Commissioner Brenda Cassellius, Minnesota Department of Education
From: Tom Parent, Director of Facilities, Saint Paul Public Schools
Date: July 26, 2015
Re: Long-Term Facilities Maintenance – Deferred Maintenance Projects Exceeding \$2,000,000
and Indoor Air Quality Projects Exceeding \$100,000

Johnson High School

As part of a large, coordinated renovation and modernization of the facilities at Johnson High School, multiple scopes of deferred maintenance work will occur. In addition to the LTFM-funded work enumerated below, please see www.spps.org/fmp for a full listing of the improvements slated to occur at this site.

Deferred Maintenance - \$5,372,000

Previously approved work includes:

- Replacement of two boilers that have exceeded their serviceable life (> 50 years in service). Project approved in FY16-FY17 Alternative Facilities submittal.
- Replacement of original 1963 domestic water and sewer piping and plumbing fixtures that have exceeded their serviceable life. Project approved in FY16-FY17 Alternative Facilities submittal.
- Replacement of 97,000 square feet of roofing that is beyond its serviceable life (installed in 1992). Project approved in FY16-FY17 Alternative Facilities submittal.

Additional work:

- Replacement of original 1963 ventilation system & hydronic system that has exceeded its serviceable life;
- Whole building replacement of original 1963 medium voltage primary electrical service;
- Replacement of two (2) hollow metal exterior doors.

Indoor Air Quality

Eighteen percent (18%) of rooms surveyed have CO2 levels above 1100 ppm, which indicates proper ventilation rates as required by ASHRAE Standard 62.1 are not being met. Six point five percent (6.5%) of rooms are above 1500 ppm.

Linwood Monroe – Upper

As part of a large, coordinated renovation and modernization of the facilities at Linwood-Monroe Upper, multiple scopes of deferred maintenance work will occur. In addition to the LTFM-funded work enumerated below, please see www.spps.org/fmp for a full listing of the improvements slated to occur at this site.

Deferred Maintenance - \$9,111,000

Previously approved work includes:

- Replacement of building ventilation and hydronic heating system from original 1926 construction and 1939, 1965 and 1972 additions, which have exceeded their useful life. Project approved in FY15-FY16 Alternative Facilities submittal.

Additional Work:

- Replacement of 1988 roofing;
- Exterior wall waterproofing to prevent further erosion;
- Replacement of three hollow metal exterior doors;
- Partial replacement of failing flooring, approximately 70,000 square feet;
- Partial replacement of ACT ceiling (grid and tiles) which is damaged and beyond its serviceable life, approximately 70,000 square feet;
- Replacement of two boilers;
- Replacement of failing incandescent lighting;
- Replacement of auditorium stage and lighting controls.

Indoor Air Quality

Over twelve percent (12%) of rooms surveyed have CO2 levels above 1100 ppm, which indicates proper ventilation rates as required by ASHRAE Standard 62.1 are not being met. Two percent (2%) of rooms are above 1500 ppm.

Highland Park Elementary

As part of a large, coordinated renovation and modernization of the facilities at Highland Park Elementary, multiple scopes of deferred maintenance work will occur. In addition to the LTFM-funded work enumerated below, please see www.spps.org/fmp for a full listing of the improvements slated to occur at this site.

Deferred Maintenance - \$2,893,000

- Replacement of two hollow metal entry door and side lights;
- Replacement of deteriorating countertops and sinks;
- Lighting replacement – FL to LED;
- Replacement of approximately 36,000 square feet of roofing originally, installed in 2000, that has deteriorated;
- Partial replacement of air distribution system and controls;
- Partial replacement of electrical service and distribution throughout the school.

Como Park Senior High School

As part of a large, coordinated renovation and modernization of the facilities at Como Park Senior High, multiple scopes of deferred maintenance work will occur. In addition to the LTFM-funded work enumerated below, please see www.spps.org/fmp for a full listing of the improvements slated to occur at this site.

Deferred Maintenance - \$12,807,000

- Partial replacement of flooring that has degraded beyond its serviceable life, approximately 48,400 square feet at minimum;
- Replacement of 1978 elevator which has exceeded its serviceable life;
- Replacement of original 1954 galvanized domestic water distribution piping, approximately 210,000 square feet;

- Replacement of failed terminal and package units throughout the school, including air handlers, roof top units, and unit ventilators;
- Replacement of electrical service and distribution throughout the school;
- Replacement of stage curtain and 1954 auditorium seating.

Indoor Air Quality

Thirty-three percent (33%) of rooms surveyed have CO2 levels above 1100 ppm, which indicates proper ventilation rates as required by ASHRAE Standard 62.1 are not being met. Fourteen percent (14%) of rooms are above 1500 ppm.

St. Anthony Park

As part of a large, coordinated renovation and modernization of the facilities at St. Anthony Park, multiple scopes of deferred maintenance work will occur. In addition to the LTFM-funded work enumerated below, please see www.spps.org/fmp for a full listing of the improvements slated to occur at this site.

Deferred Maintenance - \$4,450,000

- Partial repair and replacement of exterior brick;
- Replacement of 50,000 square feet of roofing, originally installed in 1989, that has exceeded expected lifecycle;
- Replacement of 1974 boiler that has exceeded its serviceable life;
- Partial replacement of original 1991 air distribution and hydronic system;
- Replacement of 4 steel windows that have exceeded serviceable life;
- Replacement of twelve metal exterior doors;
- Replacement of panelboards (1953 and 1966 installations) that have exceeded serviceable life;
- Replacement of 7,500 square feet of worn flooring in the gymnasium and cafeteria.

Indoor Air Quality

Seventeen percent (17%) of rooms surveyed have CO2 levels above 1100 ppm, which indicates proper ventilation rates as required by ASHRAE Standard 62.1 are not being met.

GENERAL INFORMATION: Minnesota school districts, intermediate school districts and cooperatives applying for long-term facilities maintenance revenue under Minnesota Statutes, section 123B.595, must annually complete the application for Long-Term Facilities Maintenance Revenue – Statement of Assurances (ED-02477-02). The application must be submitted to the Minnesota Department of Education, (MDE) Attn: Dale Sundstrom by **July 31, 2016**.

IDENTIFICATION INFORMATION

Name of District or Cooperative:	District Number and Type:	Date Submitted:
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STATEMENT OF ASSURANCES

1. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE health and safety system are for allowed health and safety uses under Minnesota Statutes section 123B.595, subdivision 10, paragraph (a), clause (3); Minnesota Statutes, section 123B.57, subdivision 6; and the Minnesota Department of Education (MDE) *Long-Term Facilities Maintenance Revenue Guide for Allowable Expenditures*, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety (June 10, 2016). None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE health and safety system are for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
2. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for allowed uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clauses (1) and (2), and the MDE *Long-Term Facilities Maintenance Revenue Guide for Allowable Expenditures*, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria (June 10, 2016). None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
3. All actual expenditures to be reported in Uniform Financial and Accounting Reporting Standards (UFARS) for FY 2018 under Finance codes 347, 349, 352, 358, 363, and 366 will be for allowed health and safety uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clause (3); Minnesota Statutes, section 123B.57, subdivision 6; and the Minnesota Department of Education (MDE) *Long-Term Facilities Maintenance Revenue Guide for Allowable Expenditures*, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety (June 10, 2016). None of the actual expenditures reported in these Finance codes will be for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
4. All actual expenditures to be reported in UFARS for FY 2018 under the Finance codes 367, 368, 369, 370, 379, 380, 381, 382, 383, and 384 for accessibility and deferred maintenance will be for allowed uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clauses (1) and (2), and the MDE *Long-Term Facilities Maintenance Revenue Guide for Allowable Expenditures*, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the actual expenditures reported in these Finance codes will be for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
5. The district will maintain a description of each project funded with long-term facilities maintenance revenue that will provide enough detail for an auditor to determine the cost of the project and if the work qualifies for revenue.
6. The district's plan includes provisions for implementing a health and safety program that complies with health, safety and environmental regulations and best practice, including indoor air quality management.

CERTIFICATION OF STATEMENT OF ASSURANCES

A Statement of Assurances submitted by a single district must be signed by the district superintendent. A Statement of Assurances submitted by an intermediate school district or cooperative must be signed by the intermediate district superintendent or cooperative director.

Signature – Superintendent or Cooperative Director:	Name – Superintendent or Cooperative Director (Please print)	Date:
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	Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266	Long-Term Facility Maintenance Revenue Application – Ten-Year Expenditure								ED - 02478-02	
INSTRUCTIONS: Enter estimated expenditures that are allowable uses of Long-term Facilities Maintenance Revenue under MS 123B.595, Subd. 10, by UFARS Finance Code by fiscal year in the space provided.The Finance Code for Pre-K remodeling is yet to be assigned.											
					District Name:					District #	
										Date:	
					District Contact for Questions on this Spreadsheet:			E-mail:			
					Name:			Phone #: () -			
	Fiscal Year, Ending June 30th -->	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
ESTIMATED EXPENDITURES:											
	Health and Safety, Excluding Projects in Finance codes 358, 363 and 366 Costing > \$100,000 per Site										
Finance	Category										
347	Physical Hazards	\$740,000	\$740,000	\$740,000	\$740,000	\$740,000	\$740,000	\$740,000	\$740,000	\$740,000	\$740,000
349	Other Hazardous Materials	\$514,896	\$514,896	\$514,896	\$514,896	\$514,896	\$514,896	\$514,896	\$514,896	\$514,896	\$514,896
352	Environmental Health & Safety Management	\$573,400	\$573,400	\$573,400	\$573,400	\$573,400	\$573,400	\$573,400	\$573,400	\$573,400	\$573,400
358	Asbestos Removal and Encapsulation	\$365,000	\$565,000	\$565,000	\$565,000	\$565,000	\$565,000	\$565,000	\$565,000	\$565,000	\$565,000
363	Fire Safety	\$2,045,080	\$2,045,080	\$2,045,080	\$2,045,080	\$2,045,080	\$2,045,080	\$2,045,080	\$2,045,080	\$2,045,080	\$2,045,080
366	Indoor Air Quality	\$1,520,000	\$1,520,000	\$1,520,000	\$1,520,000	\$1,520,000	\$1,520,000	\$1,520,000	\$1,520,000	\$1,520,000	\$1,520,000
	Total Health and Safety Capital Projects	\$5,758,376	\$5,958,376	\$5,958,376	\$5,958,376	\$5,958,376	\$5,958,376	\$5,958,376	\$5,958,376	\$5,958,376	\$5,958,376
	Health and Safety, Projects Costing > \$100,000 per Site										
358	Asbestos Removal and Encapsulation	\$220,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$793,734	\$2,138,306	\$1,708,962	\$1,851,985	\$1,674,376	\$1,633,476	\$1,698,815	\$1,766,768	\$1,837,438	\$1,910,936
366	Indoor Air Quality	\$1,295,699	\$7,408,793	\$6,933,579	\$13,414,514	\$27,235,880	\$10,299,000	\$10,710,960	\$11,139,398	\$11,584,974	\$12,048,373
	Total Health and Safety Capital Projects \$100,000 or More	\$2,309,433	\$9,547,099	\$8,642,541	\$15,266,499	\$28,910,256	\$11,932,476	\$12,409,775	\$12,906,166	\$13,422,413	\$13,959,309
	Remodeling for Pre-K instruction approved under M.S. 124D.151										
Finance	Category										
TBD	Remodeling for Pre-K instruction approved by the commissioner	\$83,162	\$471,112	\$441,559	\$1,120,455	\$3,508,661	\$1,125,000	\$1,170,000	\$1,216,800	\$1,265,472	\$1,316,091
	Accessibility										
Finance	Category										
367	Accessibility	\$0	\$0	\$74,700	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0
	Deferred Capital Expenditures and Maintenance Projects										
Finance	Category										
368	Building Envelope	\$691,889	\$1,471,424	\$1,482,195	\$1,296,823	\$2,161,220	\$2,962,500	\$2,962,500	\$2,962,500	\$2,962,500	\$2,962,500
369	Building Hardware and Equipment	\$490,246	\$1,869,286	\$1,618,114	\$1,011,911	\$1,824,068	\$3,178,500	\$3,178,500	\$3,178,500	\$3,178,500	\$3,178,500
370	Electrical	\$3,184,740	\$8,030,915	\$7,647,619	\$3,311,065	\$2,554,502	\$11,758,500	\$11,758,500	\$11,758,500	\$11,758,500	\$11,758,500
379	Interior Surfaces	\$2,131,059	\$6,028,403	\$5,289,742	\$3,187,020	\$5,224,996	\$9,011,500	\$9,011,500	\$9,011,500	\$9,011,500	\$9,011,500
380	Mechanical Systems	\$1,726,527	\$2,462,676	\$2,492,868	\$1,518,135	\$1,946,030	\$3,890,500	\$3,890,500	\$3,890,500	\$3,890,500	\$3,890,500
381	Plumbing	\$2,258,644	\$2,611,377	\$2,802,394	\$737,032	\$1,651,811	\$5,059,500	\$5,059,500	\$5,059,500	\$5,059,500	\$5,059,500
382	Professional Services and Salary	\$300,000	\$400,000	\$416,000	\$432,640	\$449,946	\$467,943	\$486,661	\$506,128	\$526,373	\$547,428
383	Roof Systems	\$2,380,062	\$2,092,401	\$3,761,777	\$3,815,706	\$5,749,943	\$6,583,500	\$6,583,500	\$6,583,500	\$6,583,500	\$6,583,500
384	Site Projects	\$100,423	\$694,139	\$911,608	\$296,968	\$282,194	\$2,056,500	\$2,056,500	\$2,056,500	\$2,056,500	\$2,056,500
	Total Deferred Capital Expense and Maintenance	\$13,263,593	\$25,660,622	\$26,422,316	\$15,607,300	\$21,844,712	\$44,968,943	\$44,987,661	\$45,007,128	\$45,027,373	\$45,048,428
	Total Annual 10 Year Plan Expenditures	\$21,414,564	\$41,637,209	\$41,539,492	\$38,052,630	\$60,222,005	\$63,984,795	\$64,525,812	\$65,088,470	\$65,673,633	\$66,282,204

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 26, 2016

TOPIC: MN Urban Debate League (MNUDL) Program 2016-17 SY

A. PERTINENT FACTS:

1. The MN Urban Debate League (MNUDL) will provide debate programming at the following Saint Paul Public School District partner schools: High schools: Washington Technology, Humboldt, Como Park, Highland Park, Central, Johnson, Gordon Parks; Middle schools: Washington Technology, Humboldt, Murray, Highland Park, Battle Creek.
2. MNUDL programming includes:
 - Recruiting, training, and supporting teacher-coaches
 - Entering students into debate tournaments
 - Providing curriculum and materials for partner schools
 - Providing stipends for coaches (teachers and outside coaches)
 - Providing transportation to and from tournaments
 - Providing food at tournaments
 - Working in partnership with the St. Paul Public School District Research and Evaluation office to provide assessment data on participating students.
3. This program will meet the District target area goal of achievement by empowering students through competitive academic debate to become engaged learners, critical thinkers, and active citizens who are effective advocates for themselves and their communities.
4. MNUDL partnership is \$50,000, paid through district funding. District funds of \$50,000 are applied to budget code 01-005-211-000-6305-0000.
5. This item is submitted by Theresa Battle, Assistant Superintendent and Lisa Sayles-Adams, Assistant Superintendent and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education approves the MN Urban Debate League partnership in the aforementioned high schools and middle schools for the 2016-17SY.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 26, 2016

TOPIC: Monthly Operating Authority

A. PERTINENT FACTS:

1. The Board of Education must authorize and approve all expenditures of the District.
2. The Board of Education must ratify any changes in collateral that have been previously approved by the Assistant Treasurer.
3. This item meets the District target area goals alignment and sustainability.
4. This item is submitted by Marie Schrul, Chief Financial Officer.

B. RECOMMENDATIONS:

1. That the Board of Education approve and ratify the following checks and wire transfers for the period May 1, 2016 – May 31, 2016.

(a) General Account	#659461-661205	\$53,491,688.08
	#0001974-0002014	
	#7001771-7001824	
	#0001085-0001135	
(b) Debt Service	-0-	\$0.00
(c) Construction	-0-	<u>\$1,133,491.60</u>
		<u>\$54,625,179.68</u>

Included in the above disbursements are payrolls in the amount of \$38,375,782.26 and overtime of \$199,535.61 or 0.52% of payroll.

(d) Collateral Changes

Released:	None
Additions:	None

2. That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending October 31, 2016.

**INDEPENDENT SCHOOL DISTRICT NO 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 26, 2016

TOPIC: Establishment of Outreach School Partnership Between Reach Together School and Saint Paul Public Schools Adult Basic Education (SPPS-ABE) Program

A. PERTINENT FACTS:

1. SPPS ABE will form a partnership to serve Reach Together adult learners. The agreement provides a framework for the partnership of SPPS ABE and Reach Together to ensure the success of the Adult Basic Education, English Language Learners program.
2. SPPS ABE will provide two certified part-time teachers to teach English Language Learner (ELL) classes at Reach Together. Attendance hours accumulated by these learners will be submitted for funding and this funding will be retained by SPPS – ABE.
3. Reach Together will also provide several classes and hire teachers directly for these classes. Attendance hours accumulated by these learners will be submitted for funding and this funding will be reimbursed to Reach Together by SPPS ABE which is fiscal agent for the Saint Paul Community Literacy Consortium. MDE State funding is estimated to be \$5.88 per attendance hour for the 2016-17 fiscal year. Reimbursement takes place after July 31, 2017.
4. This item will meet the District strategic plan goals of Achievement, Alignment and Sustainability.
5. This item is submitted by Scott D. Hall, Adult Basic Education Supervisor, Lynn Gallandat, Community Education Director, Jackie Turner, Chief Operations Officer, and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to approve the partnership between SPPS-ABE and Reach Together.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 26, 2016

TOPIC: Request for Permission of Board of Education to Purchase Materials for
Indigenous and World Languages

A. PERTINENT FACTS:

1. Through the district curriculum review cycle and materials adoption calendar *procedures* established by the Office of Teaching and Learning, an Indigenous and World Languages materials adoption has been recommended for the 2016-2017 school year. This adoption will provide materials for all Level 1 French, Level 2 French, Level 1 Spanish, Level 2 Spanish for middle school and high school for grades for teachers to teach Level 1 French, Level 2 French, Level 1 Spanish, Level 2 Spanish .
2. Through the process established by the SPPS Curriculum Review Cycle, Indigenous and World Languages had developed standards based curriculum and recommend a new materials adoption.
3. Through the use of a district rubric, SPPS Indigenous and World Languages evaluated the curriculum maps and materials to determine gaps in content, access and Personalized Learning. Upon determination that new curriculum maps and materials were needed, SPPS Indigenous and World Language Teachers developed new curriculum maps and evaluated publications for materials adoption.
4. Improvement of the language acquisition skills of SPPS students is the central goal of the Curriculum Review Cycle with the explicit objectives of:
 - Aligning all languages offered in SPPS with World-Readiness Standards for Learning Language developed by the America Council on Teaching of Foreign Language (ACTFL).
 - Provide curriculum maps to ensure all students have consistent access to learning, including high school credit in middle school and preparation for MN State Seals of Bi-Literacy
 - Determining materials that support student learning and classroom instruction
 - Determining timeline for materials purchase and implementation for the ten languages taught in SPPS.
4. The District committee, comprised of teachers for Levels 1&2 for Spanish and French, recommends the purchase of Que chevere! for French and T'es branche for Spanish. The publisher for these materials is EMC Publishing, St. Paul MN
5. This project will meet the District target area goals by ensuring high academic achievement for all students.
6. The cost of \$361,332.30 will be paid through Instructional Services budget number 01-005-610-000-6460-0000.
7. This item is submitted by: Kate Wilcox-Harris, Chief Academic Officer, Hans Ott, Director, Office of Teaching and Learning, Teajai Anderson Schmidt, Assistant

DATE: July 26, 2016
TOPIC: Request for Permission of Board of Education to Purchase Materials for Indigenous and World Languages
Page 2

Director, Office of Teaching and Learning, and Rebecca Biel, Social Studies Supervisor.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to enter into a purchase agreement with EMC Publishing. The total cost for services will be paid from the Instructional Services budget #01-005-610-000-6305-0000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 26, 2016

TOPIC: Sanneh Foundation Dreamline Program 2016-17SY

A. PERTINENT FACTS:

1. Sanneh Foundation Dreamline Program staff (9 total) to be employed as tutors, mentors and coaches at the following SPPS schools: Como Sr. (2), Harding Sr. (1), Highland Park Sr. (2), Humboldt (2), Washington Technology (2).
2. Dreamline staff perform:
 - In-class student academic support in classes recommended by individual schools
 - Afterschool homework help/tutoring and mentorship
 - Leadership of afterschool enrichment activities
3. This project will meet the District target area goal of achievement through Dreamline staff teaching and modeling behaviors and work habits that lead to improved student academic performance and civic engagement.
4. Partnership services fee for Dreamline staff is \$154,000, paid through school and district. District funds of \$80,000 applied to budget code 01-005-211-000-6305-0000.
5. This item is submitted by Theresa Battle, Assistant Superintendent

B. RECOMMENDATION:

That the Board of Education approve the services of Sanneh Foundation Dreamline tutors in the aforementioned high schools for the 2106-17SY.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 26, 2016

TOPIC: Settlement of Partially Insured Claim

A. PERTINENT FACTS:

1. On July 30, 2015, the School District received a Notice of Claim regarding an employment matter which was partially insured.
2. The matter can be settled for a payment of \$33,000, on the terms set forth in a mediated Settlement Agreement.
3. This settlement supports the District's target area goal of alignment.
4. This item is submitted by Laurin Cathey, Executive Director of Human Resources; Nancy L. Cameron, General Counsel; Marie Schrul, Chief Financial Officer; and Dr. John Thein, Interim Superintendent.

B. RECOMMENDATION:

That the Board of Education approve the settlement of the above referenced claim; authorize its Chief Financial Officer to sign the Settlement Agreement; and authorize School District administration to issue payment.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 26, 2016

TOPIC: Bid No. A209866-A Type III School Transportation

A. PERTINENT FACTS:

1. This Bid establishes the rates for Type III (inspected vans, cars and taxis) School Transportation primarily used for the Project Reach program.
2. The period of the contracts are from August 1, 2016 to July 31, 2018.
3. Type III service is expected to cost the District approximately \$2,000,000.00 per year for the 2016-2017 school year and the 2017-2018 school year.
4. Rates for Type III School Transportation have remained consistent with school year 2015-2016. The average rate is \$240.00 per 5 hour to/from transportation. Service need has increased.
5. Bid award will be to all vendors listed below. This contract will be used on an "as needed" basis.
6. This supports the District Strategic Goal of aligning resources to district priorities through a safe and efficient student transportation system.
7. Submitted by Tom Burr, Director, Transportation; and Jackie Turner, Chief Engagement Officer.

B. RECOMMENDATION:

That the Board of Education authorizes the Superintendent (designee) establish contracts and to award service based on responses to Bid No. #A-209866-A for Type III School Transportation for Fiscal Years 2016-2018.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 26, 2016

TOPIC: Crossroads Elementary Operable Partition Replacement Bid Approval

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for the door replacement at Crossroads Elementary.
2. The following bid was received per the terms and conditions of NJPA Contract No MN02D-121614-RAK, Area 2.

	<u>Lump Sum Base Bid</u>
	<u>Plus alternate no. 1</u>
RAK Construction, Inc.	\$168,312.22

1. Alternate no. 1 – Replacement of second door system.
2. The bid was reviewed by Bradley Miller, Purchasing Manager.
3. Funding will be provided from Long Term Facilities Maintenance Revenue.
4. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
5. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Executive Director, Office of Family Engagement and Community Partnerships.

B. RECOMMENDATION:

That the Board of Education authorize award of the Crossroads Elementary Operable Partition Replacement bid to RAK Construction, Inc. for the lump sum base bid plus alternate no. 1 for \$168,312.22.

Policy Readings

Jackie Statum Allen

Assistant Director, Strategic Planning and Policy

Board of Education Meeting

June 21, 2016



Student Surveys – Third Reading

- Propose new policy (620.00) be developed
- Rationale:
 - According to Pupil Protection Rights Act (PPRA) federal statute, districts must have policies about how parents are given notice of student surveys about specific topics.
- Summary
 - Parents will be notified prior to a student being administered a survey with specific question topics
 - District will notify parents of these rights

Use of Social Media – Second Reading

- Propose new policy (426.00) be developed
- Rationale
 - Provide SPPS staff with District expectations for appropriate use of social media
- Summary
 - Employees will be held responsible for things communicated by them on social media.
 - The district may take action when professional or personal use of social media impedes an employee's ability to do their job.
 - Only district-approved sites can claim to be representing schools or programs
- Social Media Guidelines have been drafted

Questions?



INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
360 Colborne Street

Proposed Policy:

620.00 STUDENT SURVEYS

Proposed Policy Revision:

First Reading **May 17, 2016**

Second Reading **June 21, 2016**

Third Reading **July 26, 2016**

COMMENTS:

Saint Paul Public Schools
360 Colborne Street
Saint Paul, Minnesota 55102
651-767-8149

620.00 STUDENT SURVEYS

I. PURPOSE

Occasionally the school district utilizes surveys to obtain student opinions and information about students. The purpose of this policy is to establish the parameters of information that may be sought in student surveys.

II. DEFINITION

A survey is a method for collecting data, information, and opinions as reported by ~~individuals~~ students about specific topics. Surveys can include, but are not limited to, paper and digital questionnaires, interviews, evaluations, and focus groups.

III. CONDUCTING STUDENT SURVEYS

- A. All instructional materials, including teacher's manuals, multimedia, or other supplementary material, which will be used in connection with any survey or evaluation, as well as any third party surveys will be available for inspection by a student's parent or guardian.
- B. ~~Upon request, third party surveys will be available for inspection by a student's parent or guardian before the survey is administered to the student.~~ Upon request, a student's parent or guardian may inspect a third party survey before the survey is administered to the student.
- C. The District may choose not to approve any survey that seeks probing personal and/or sensitive information that could result in identifying the survey participant, or is discriminatory in nature based on age, race, color, sex, socio economic status, sexual orientation, gender identity or expression, disability, religion, or national origin.
- C. No student will be required to participate in a survey that includes questions that reveal any information concerning the topics listed below, without prior written consent of the student's parent or guardian. The student may provide written consent if they are 18 years old or older or an emancipated minor.

Furthermore, optional surveys containing questions concerning the topics listed below will not be administered to any student unless the parent or guardian of the student is notified in writing that such survey is to be administered and the parent or guardian of the student is given the

opportunity to opt out of the survey.

The topics are limited to the following:

1. Political affiliations or beliefs of the student or the student's parent;
2. Mental and psychological problems of the student or the student's family;
3. Sex behavior or attitudes;
4. Illegal, antisocial, self-incriminating, or demeaning ~~behavior~~ acts of the student or the student's family;
5. Critical appraisals of individuals with whom the student has close family relationships;
6. Legally recognized privileged or similar relationships, such as those of lawyers, physicians, and ministers;
7. Religious practices, affiliations, or beliefs of the student or the student's parent; or
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

D. ~~Even for surveys. Although the survey is~~ conducted anonymously, potential exists for personally identifiable information to be provided in response to a survey. To the extent that personally identifiable information of a student is contained in his or her responses to a survey, the District will take appropriate steps to ensure the data is protected in accordance with state and federal law.

E. The school district shall give parents and students notice of their rights under this policy.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
20 U.S.C. 1232g (Family Educational Rights and Privacy Act)
20 U.S.C. 1232h (Protection of Pupil Rights)
34 C.F.R. Part 99 (Family Educational Rights and Privacy Act Regulations)

Cross References: Policy 618.00 - Research

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
360 Colborne Street

Proposed Policy:

4xx.xx USE OF SOCIAL MEDIA

Proposed Policy Revision:

First Reading	<u>June 21, 2016</u>
Second Reading	<u>July 26, 2016</u>
Third Reading	<u></u>

COMMENTS:

Saint Paul Public Schools
360 Colborne Street
Saint Paul, Minnesota 55102
651-767-8149

Adopted:
Revised:

426.00 USE OF SOCIAL MEDIA

I. PURPOSE

Saint Paul Public Schools (District) recognizes that social media can be a powerful tool for enhancing learning and communication. The purpose of this policy is to address professional and personal use of social media by District employees.

II. DEFINITIONS

- A. Social media: Includes, but is not limited to, online media such as: websites, web logs (blogs) wikis, online forums, podcasts, and social networks.
- B. Employees: Any staff person of the District, as well as any agent, independent contractor, or other person engaging in work for the District
- C. Work time: Includes any time for which the employee is being compensated by the District.

III. GENERAL STATEMENT OF POLICY

- A. When engaging with social media, whether for professional or personal use, District employees are advised to be respectful and maintain the highest standards of professionalism and ethical conduct.
- B. When referring to the District, its schools, students, employees, communities, programs, and activities on any social media networks, employees shall not use obscene, profane, or vulgar language or images in communications or conduct that is threatening, harassing, libelous, or defamatory, or that discusses or encourages any illegal activity or inappropriate use of illegal drugs, sexual behavior, harassment, or bullying. Employees must adhere to District *Guidelines for Social Media Use*.
- C. An employee is responsible for any content communicated by them on social media.
- D. When employees engage in social media sites that represent students, families, or groups within the District, they do so as employees of the district. Employees are advised to maintain appropriate boundaries at all times and must follow the requirements for mandated reporting.

IV. WORK-RELATED USE OF SOCIAL MEDIA

- A. The Superintendent is authorized to establish public online social media accounts on behalf of the District, its departments, schools, official activities or programs for the purposes of informing the public generally and specifically regarding District messages.

- B. Only those public online social media accounts approved by the Superintendent or Superintendent's designee may use the District name, or name of any of its schools or departments, its mascots or team names, or otherwise present an image in words or visual images that purports to identify the social media account with Saint Paul Public Schools, its schools, departments, activities, or programs.
- C. The Superintendent, or Superintendent's designee, may authorize establishment and use of public online social media accounts by teachers for educational uses for their classes.

V. PERSONAL USE OF SOCIAL MEDIA

- A. Employees may not use social media for personal use during work time.
- B. The decision of whether or not to use social media for personal use, outside of work hours, is left to the discretion of the individual District employee.
- C. The District may take appropriate action when it becomes aware of, or reasonably suspects, conduct or communication on social media that adversely affects the workplace, impedes their ability to do their job, or violates professional codes of ethics or other laws.

VI. ACCOUNTABILITY

- A. While the District does not affirmatively monitor employee use of social media, it may view and monitor an employee's social media activity at any time and without prior consent.
- B. Employees who violate provisions of this policy are subject to consequences, including termination.

Legal References:

Minnesota Administrative Rule 8710.2100 Code of Ethics for Minnesota Teachers

Cross References:

415.00, Harassment, Violence and Other Offensive Behavior

501.00, Hazing Prohibition

505.00, Bullying Prohibition

520.00, Technology Usage and Safety

**INDEPENDENT SCHOOL DISTRICT NO. 625
SAINT PAUL PUBLIC SCHOOLS**

ACTION

The Board of Education moves to schedule the following Special Board of Education meeting for Tuesday, August 2, 2016 at 4:00 p.m. for the purposed of interviewing candidates to fill Board position vacancy.

The Board of Education also moves to schedule the following Special Board of Education meeting for Tuesday, August 2, 2016 at approximately 5:00 p.m. for the purposed of conducting a Board Retreat.

Board of Education Meetings

(Regular meetings at 6:05 unless otherwise noted)

- August 2 - 4:00 p.m. Special-Candidate Interviews
- August 2 - Approximately 5:00 p.m. - Board Retreat
- August 9 - Special (Closed) - Litigation
- August 23
- September 20
- October 25
- November 22
- December 13
- January 10 - Annual Meeting - 4:30 p.m.
- January 24
- February 21
- March 21
- April 18 - Cancelled
- April 25
- May 16
- June 13 - Non-Renewals - 4:00 p.m.
- June 20
- July 11
- August 15

Committee of the Board Meetings

(4:30 p.m. unless otherwise noted)

- September 13
- October 4
- November 1
- November 8 - Cancelled
- December 6
- January 10 - 5:15 p.m.
- February 7
- March 7
- April 11
- May 2
- June 13 - 4:45 p.m.
- July 11