



Saint Paul Public Schools

Regular Meeting

Tuesday, July 11, 2017 6:05 PM

**SAINT PAUL PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 625**

BOARD OF EDUCATION



Jon Schumacher
Chair



Zuki Ellis
Vice Chair



Mary Vanderwert
Clerk



Steven Marchese
Treasurer



John Brodrick
Director



Jeanelle Foster
Director



Chue Vue
Director



ADMINISTRATION
Dr. Joe Gothard
Superintendent

BOARD OF EDUCATION COMMITTEES

Committee of the Board – Zuki Ellis, Vice Chair

SPPS VISION STATEMENT

Imagine every student
Inspired, challenged, and cared for by exceptional educators
Imagine your family
Welcomed, respected, and valued by exceptional schools
Imagine our community
United, strengthened, and prepared for an exceptional future
Saint Paul Public Schools: Where imagination meets destination

MISSION of the Saint Paul Public Schools – PREMIER EDUCATION FOR ALL

Long-Range Goals Adopted by the Board:

HIGH ACHIEVEMENT

Learners will meet the highest district and state standards through a learning journey that is academically rich and rigorous.

MEANINGFUL CONNECTIONS

Learners will understand the relationship between their lives and the lives of others, and the relevance of their educational experiences to their roles in society.

RESPECTFUL ENVIRONMENT

The learning environment will be safe, nurturing and equitable for our diverse learners.

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
REGULAR MEETING OF THE BOARD OF EDUCATION
Administration Building
360 Colborne Street

July 11, 2017
6:05 PM

A G E N D A

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF THE ORDER OF THE MAIN AGENDA**
- IV. RECOGNITIONS**
 - A. Recognition of Superintendent Search Design Team 6
- V. APPROVAL OF THE ORDER OF THE CONSENT AGENDA**
- VI. APPROVAL OF THE MINUTES**
 - A. Minutes of the Regular Meeting of the Board of Education of June 20, 2017 7
- VII. COMMITTEE REPORTS**
 - A. Committee of the Board Meeting of June 13, 2017 25
- VIII. SUPERINTENDENT'S REPORT**
 - A. Facilities Master Plan (FMP)
Presenter: Tom Parent, Director of Facilities
 - B. The Impact of the Reduction in Medicaid to SPPS
Presenter: Mary Yackley, Supervisor for Student Health & Wellness and Mary Gilbert, Legislative Liaison
 - C. Human Resources Transactions 38
Presenter: Laurin Cathey, Executive Director of Human Resources
- IX. CONSENT AGENDA**

The Consent Agenda Items below fall under one or more of the following Strategic Plan Goals: 1) Achievement, 2) Alignment and 3) Sustainability.

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G. Change Orders

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X. OLD BUSINESS

A. PLACEHOLDER: Vote on Sale of Building at 900 Albion Ave, Saint Paul

XI. NEW BUSINESS

XII. BOARD OF EDUCATION

A. Information Requests & Responses

B. Items for Future Agendas

C. Board of Education Reports/Communications

XIII. FUTURE MEETING SCHEDULE

A. Board of Education Meetings (6:05 unless otherwise noted)

B. Committee of the Board Meetings (4:30 unless otherwise noted)

XIV. ADJOURNMENT

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Acknowledgement of Good Work Provided by Outstanding District
Employees, Students and Partners

A. PERTINENT FACTS:

1. **The SPPS Superintendent Search Design Team** for their collaboration efforts making the engagement process more equitable. The district partnered with The Bureau of Mediation Services (BMS) and the Dispute Resolution Institute at Mitchell Hamline School of Law (DRI). The main goal of the team was to create a plan to gather as much input as possible to help define characteristics the community feels are important for a new superintendent. The Design Team was comprised of students, parents, community members, district leaders, school board members and members of two of the district's collective bargaining groups - the Saint Paul Federation of Teachers (SPFT) and American Federation of State, County, Municipal Employees (AFSCME).

The Design team met frequently throughout the year planning community-wide meetings, conversations and outreach. The team can be credited with creating a transparent and equitable process for the entire Saint Paul community. Design Team committee members include:

Kate Wilcox-Harris, Heather Kilgore, Cedrick Baker, Sharon Press, Dominique Diadiggo-Cash, Maria Levison, Makkah Abdur Salaam, John Brodrick, Nick Faber, Rosario Fuentes, Peter Grafstrom, Martin Hoerth, Rose Lewis, Dan Mesick, Beth Mork, Denise Rodriguez, Jon Schumacher, Lynn Shellenberger, Damon Shoholm, Jackie Statum Allen, Robin Tushaus, See Vue, Zoua Vue, Pangjua Xiong, Tonya Long, Jeanelle Foster, Reverend Dr. Charles Gill, Shoua Salas, Pepe Barton and Kaohly Her.

2. This item is submitted by Jackie Turner, Chief Operations Officer

B. RECOMMENDATION:

The recommendation is that the Board of Education recognizes the staff acknowledged above for their contributions and outstanding work.

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

June 20, 2017

I. CALL TO ORDER

The meeting was called to order at 6:11 p.m.

II. ROLL CALL

Present: Mr. Vue, Ms. Vanderwert, Mr. Schumacher, Mr. Marchese, Ms. Ellis, Ms. Foster, Mr. Brodrick, Superintendent Thein, Ms. Cameron, General Counsel, Ms. Polsfuss, Assistant Clerk

III. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Mr. Schumacher moved approval of the Order of the Main Agenda as published. The motion was seconded by Mr. Marchese.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Absent
Ms. Foster	Yes
Mr. Brodrick	Yes

IV. RECOGNITIONS

BF 30941 Acknowledgement of Good Work Provided by Outstanding District Employees

- **Theresa Neal, Principal at Como Park Senior High School**, for being recognized by the City of Saint Paul in a proclamation as an unsung hero for services to young people in SPPS and the Saint Paul community. The Saint Paul City Council proclaimed May 17, 2017 as Theresa Neal Day in the City of Saint Paul.
- **Mary Mackbee, Principal at Central Senior High School**, for being recognized by the City of Saint Paul in a proclamation as changing the course of public education in her 50-year career as well as being the first female appointed as a high school assistant principal and the first African-American female appointed as a high school principal. The Saint Paul City Council proclaimed May 18, 2017 as Mary Mackbee Day in the City of Saint Paul.
- The Board recognized and thanked **Superintendent John Thein** for his service and support to the district over the past year.
- The Board recognized and thanked **Marilyn Polsfuss** for her work as Board Secretary as she leaves the district for retirement.

V. APPROVAL OF THE ORDER OF THE CONSENT AGENDA

MOTION: Mr. Schumacher moved approval of the Order of the Consent Agenda with the exception of Items E3 -- Request Permission to Delay Implementation of Uniform Guidance Procurement Standards, E4 -- Facilities Department FY18 Purchases over \$100,000, and E13 --

Request to Introduce New Job Title: Based on Job Study which were pulled for separate consideration. Item E12 -- Request for Approval to Process an Upgrade: Based on Job Study was pulled off the agenda for later consideration. The motion was seconded by Mr. Marchese.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

VI. APPROVAL OF THE MINUTES

- A. Minutes of the Regular Meeting of the Board of Education of May 16, 2017
- B. Minutes of the Special Meeting of the Board of Education June 13, 2017

MOTION: Mr. Schumacher moved approval of the Minutes of the Regular Meeting of the Board of Education of May 16, 2017 and the Minutes of the Special Meeting of the Board of Education June 13, 2017 as published. The motion was seconded by Mr. Marchese.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

VII. COMMITTEE REPORTS

- A. Committee of the Board Meeting of June 13, 2017

The SPPS Legislative Liaison provided a wrap-up of the 2017 session outlining E-12 Education bills and major spending categories that would impact SPPS.

The Chief Financial Officer provide the Board with a March 31, 2017 Quarterly Financial Budget Update on the current fiscal year 2016-17 budget including a projection of Revenue, Expenditures and Fund Balance as of June 30, 2017. The changes outlined result in a projected unassigned fund balance of 5.8% which is within the 5% Board of Education policy.

She then moved on to provide an update on changes made to the FY 18 Budget as a result of known legislative changes made this session.

The Board asked that Administration provide them with information on how the \$4.2 million was achieved and where it has been invested prior to the 6/20 Board meeting.

The Board then heard the Latino Consent Decree Parent Advisory Council Annual Report which brought forth six recommendations from the group.

A brief overview was provided of changes to the 2017-2018 Rights & Responsibilities Handbook.

Representatives from the non-profit organization Beautiful Lie, Ugly Truth provided a brief overview of their work on an ordinance with the City of St. Paul that would treat menthol in

tobacco the same way that other flavors are treated. They were asked to give a brief presentation at the June 20 Board meeting.

MOTION: Ms. Ellis moved the Board accept the report on the June 13 Committee of the Board meeting and approve the minutes of that meeting as published. The motion was seconded by Ms. Vanderwert.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

VIII. SUPERINTENDENT'S REPORT

A. Update on the Process for Non-Renewal of Probationary Teachers

The purpose of June 13, 2017 special board meeting will be to ask for Board of Education approval for the following action:

- Non-renewal of probationary teachers
The Data Privacy Act prevents discussion of individual data, thus only summary data will be discussed.
- MN Statute 122A.41 (Cities of the first class) applies to Saint Paul Public Schools.
 - This Law defines the probationary period as the first three (3) years of consecutive employment. During the probationary period, any annual teaching contract may or may not be renewed for any reason.
 - Subd. 4 (b) – A probationary teacher is deemed to have been reemployed for the ensuing school year, unless the school board gives written notice before July 1, of the termination of employment. Therefore all non-renewed teachers must be notified prior to July 1.
- SPPS may non-renew for any reason however, common reasons include:
 - Budget – Vacancies are fewer than needed to place current staff.
 - License (not fully licensed for the position which they hold)
 - Performance – not meeting expectations (effective instruction, class room mgmt, team work/ professional behavior).
 - Some combination and/or other relevant reasons may include (training)

This year there are a total of 37 employees recommended for non-renewal (35 Teachers and 2 Counselors) of the 37 employees, 23 choose to resign prior to the recommendation for non-renewal going to the Board of Education and one probation extension was given. The Board will consider the non-renewal of 14 teachers at this meeting.

All teachers recommended for non-renewal are notified in writing and given the option to meet with their Assistant Superintendent to discuss the reasons for the non-renewal. Assistant Superintendents then make their recommendations to the Superintendent.

Over the past year 22 probationary teachers recommended for non-renewal were supported through the Peer Assistance and Review Program. These teachers worked with a Par Consultation teacher who provided significant coaching and mentoring during the school year. Both the PAR consultant and the principal evaluated these teachers and the Par Consultant made a recommendation for non-renewal to the PAR Board the PAR Board then provided recommendations to the Superintendent.

Teachers not served by PAR received mentoring and a minimum of 3 observations, which are reviewed with the teacher. Teachers not meeting the standards of effective teaching are provided assistance. These supports include mentors and Professional Development.

QUESTIONS/DISCUSSION:

- As you look at non-renewal do you keep an awareness of how this is impacting teachers of color as well as gender dynamics? Response: This year there are 584 probationary teachers in district, 22% are teachers of color. The adverse impact is that non-renewal of one teacher of color has a higher impact on the numbers relative to teachers of color because of fewer total numbers. Recommendations for non-renewal are made with the support of the PAR Board and the Assistant Superintendents.
- The Executive Director of HR stated their request this evening is a yea or nay on non-renewal of the 14 teachers recommended for non-renewal.
- Who are the PAR coaches? Response: PAR coaches are selected from high performing teachers within the SPPS teaching population. The positions are looked at closely regarding content area and expertise. The positions are posted, sometimes with special emphasis on a content area. The interview process is done jointly with SPFT, staff and the two co-chairs of the PAR board so there is a great breadth of experience on the PAR interview team. Once a PAR is hired they receive PD in coaching as well as connections with content area experts associated with the areas of the teachers they will be working with. PD for PARs includes the veteran PAR staff working with new staff as mentors. As the PARs begin their work with probationary teachers there is a "triangle meeting" with school administration, the PAR lead and the PAR coach where they meet with the new teacher to connect, plan and understand the shared expectations of their role as probationary teacher.
- What is involved in the appeals process? Response: Following the third evaluation, the principal will share with the teacher what their intentions are related to non-renewal. The teacher is informed they can appeal non-renewal to their Assistant Superintendent with reasons they feel the non-renewal should be reconsidered.
- As we look at efforts to recruit teachers of color, particularly in the area of grow your own, how should teachers be supported since learning curves may be longer for some of them? Response: We practice what we teach regarding culturally relevant teaching in the classroom and we take the same approach. We recognize the value of mentors within the building and that having strong support in the education process is vital so we find ways to expose the new teachers to best practices. The PD that new teachers get includes the new educator week which includes personalized learning, Beyond Diversity, PBIS and school climate work, etc. In this way all new teachers are aware of key pieces of content. We also try to create a community for teachers of color with dedicated days where they have access to affinity groups of other teachers of color. The mentor/mentee program pairs new teachers with mentors in their school who know the school well, who can assist in the technical pieces of the job and who are steeped in racial equity work.
- PAR support for MLL/ELL staff how does that work? Response: There are a number of ways we connect PAR support with the ELL department. MLL and Special Ed meet as team so PAR staff join the meeting to become aware of development efforts in that area and learn key pieces of the programs whether they have background in ELL or not. We provide a set of resources so PARs get a strong lens on specialized areas if it is not their area of expertise, this allows them to build a strong basis in areas they will be working in. PARs guide and support development of probationary teachers. If additional supports are needed they are provided. Probationary teachers are also offered substitute time so they (and their PAR) can visit other teachers in the district to see/experience best practices directly.
- How do you gauge productivity in monitoring and supporting? Response: SPPS has been doing comprehensive PAR evaluation since our first year with the program. The overall satisfaction with PAR support has increased over the years. A very detailed survey is utilized with both individual and broad questions over programming. In the third year we like to have probationary teachers more independent in their classrooms so the principal can really see their abilities in the classroom.
- Has SPPS looked at how other districts integrate other teacher into programs? Response: We have done a variety of different connections in this area; however, SPPS is considered a

leader in the area of PAR. SPPS is viewed highly by other districts and by higher ed. as well. There are also national networks that are part of PAR as well.

- For Grow Our Own SPPS is taking people who have been district employees who want to move up the ladder – sometimes when someone tries to do something differently it may not work out so well. Because people are encouraged to take the risk, if it does not work out is SPPS prepared to be sure the person finds a “soft landing”? Do we encourage them to try again at a later time? Response: Non-renewal is a weighty decision as it impacts people. We try to keep the process humane. Sometimes there is just a bad fit, the person is a good resource for the district but not as a teacher. Sometimes they are just missing a maturity level or are coming from another role in the district. The fundamental question is “what was their previous history of success?” We do try to find a place for them in the district. However, if we see a lack of progression we try to find solutions but at some point we need to ask if this is right for the children of SPPS.

B. Update on Crosswinds School

The Superintendent indicated the Legislature has directed the Department of Administration (MDA) to sell the Crosswinds School building at fair market value as soon as practicable. After July 1, 2017, MDA will contract for an appraisal of the building and begin the process for disposition laid out in Minnesota Statute 16B.281-16B.287. He indicated SPPS has expressed an interest in purchasing the Crosswinds School and has currently expressed interest in leasing the Crosswinds School building as MDA works through the disposition process.

The MDA stated in order for this to happen on the extremely abbreviated timeline that has been established, they need an affirmative notice that SPPS intends to enter a lease agreement with MDA no later than 6/21/17. MDA will then move the lease negotiations with SPPS which need to be completed on or before 6/28/17 for assumption of the property on 7/1/17.

The Superintendent stated he was asking the board for their approval to contact MDA and let them know SPPS is interested in leasing the Crosswinds School. Secondly, he is requesting the Board to instruct the Superintendent, the General Counsel and a member of the Board to work to negotiate favorable lease terms. He stated there are considerations that need to be kept in mind as well; (1) Will there be sufficient students to operate the school on a financially favorable basis? (2) SPPS must be sure it is not “on the hook” for any long-term commitments to staff serving there previously. (3) That operating costs are reasonable and (4) an understanding from MDE that students attending there would be covered by integration transportation.

QUESTIONS/DISCUSSION:

- As a Board we need to be good stewards, what are the risks involved? Response: SPPS should know what the lease will cost and whether this is a one year lease or long-term move to purchase? We need to say we are interested and then secondly enter into negotiations on the lease and if favorable terms can be arrived at to come back to the Board for approval. We need to know if the students attending Crosswinds are coming back and if they will be identified as SPPS students so the money comes with the students to the district. We need to be sure we can cash flow it. Right now purchase is not on table, that would come through a Facilities property purchase. There will be no commitment to anything until the Board gives its approval. In the worst case, if the students are there and we operate the school and the property is sold to someone else – we would still have students coming to SPPS. Administration and staff members have discussed SPPS with Crosswinds parents and outlined the potential pathways available within SPPS. Right now we should look at this as a revenue enhancer and an opportunity to increase enrollment.
- The deadline again? Response: Before June 28 SPPS would have to have something indicating the lease would move forward.

- Is MDA talking with anyone else? Response: There were a couple others but from the letter it seems they are looking to SPPS at this point.

MOTION: Mr. Brodrick moved the Board of Education approve moving forward with discussions on leasing the Crosswinds School building for a term of one year and that the Minnesota Department of Administration be notified of SPPS's interest. The motion was seconded by Mr. Schumacher.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

MOTION: Mr. Schumacher moved the Board instruct the Superintendent, the General Counsel and a member of Board (the Treasurer and/or Vice Chair) meet with the Minnesota Department of Administration to move forward with lease negotiations on the Crosswinds School. The motion was seconded by Mr. Brodrick.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

C. Human Resource Transactions

MOTION: Mr. Brodrick moved approval of the HR Transactions for the period May 1, 2017 through May 31, 2017. Ms. Vanderwert seconded the motion.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

IX. **CONSENT AGENDA**

MOTION: Mr. Schumacher moved approval of all items on the Consent Agenda with the exception of Items E3 -- Request Permission to Delay Implementation of Uniform Guidance Procurement Standards, E4 -- Facilities Department FY18 Purchases over \$100,000, and E13 -- Request to Introduce New Job Title: Based on Job Study which were pulled for separate consideration. Item E12 -- Request for Approval to Process an Upgrade: Based on Job Study was pulled off the agenda for later consideration. The motion was seconded by Ms. Vanderwert.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes

Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

A. Gifts

BF 30942 Humboldt Scholarship Donation 2017-18

That the Board of Education authorize the Superintendent (designee) to accept the \$54,000 gift from the South Robert St Business Association and provide a letter expressing appreciation for the gift.

B. Grants

BF 30943 Request for Permission to Accept a Grant from the 3M Gives Foundation
That the Board of Education authorize the Superintendent (designee) to accept a grant from 3M Gives to hire an Eastside Partnership Coordinator; and to implement the project as specified in the award documents.

BF 30944 Request for Permission to Submit a Grant Application to the Caring Tree Program of the Kids in Need Foundation
That the Board of Education authorize the Superintendent (designee) to submit a grant to the Kids in Need Foundation for school supplies for students experiencing homelessness in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30945 Request for Permission to Submit a Grant to Educators of America
That the Board of Education authorize the Superintendent (designee) to submit a request to Educators of America for funds to purchase and install a classroom projector; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30946 Request for Permission to Submit a Grant Application to the Elmer L. Eleanor J. Andersen Foundation
That the Board of Education authorize the Superintendent (designee) to submit a grant request to the Elmer L. and Eleanor J. Andersen Foundation for funds to support a tutoring program at Murray Middle School; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30947 Request for Permission to Submit a Grant to the Greater Twin Cities United Way - Humboldt
That the Board of Education authorize the Superintendent (designee) to submit a grant to the Greater Twin Cities United Way for funds to create a makerspace at Humboldt High School; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30948 Request for Permission to Submit a Grant to the Greater Twin Cities United Way - Ramsey
That the Board of Education authorize the Superintendent (designee) to submit a grant to the Greater Twin Cities United Way for funds to create a makerspace at Ramsey Middle School; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30949 Request for Permission to Submit a Grant Application to the Minnesota Department of Education McKinney Vento Grant Program
That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Department of Education McKinney Vento Grant Program for funds to serve

homeless students in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30950. Request for Permission to Submit Grant Application to the Minnesota State Arts Board Folk and Traditional Arts Grant Program for the Indian Education Program

That the Board of Education authorize the Superintendent (designee) to submit an application to the Minnesota State Arts Board Arts Folk and Traditional Arts Grant Program for funds to implement an after-school Native arts program at Harding Senior High; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30951 Request for Permission to Accept a Grant from Minnesota State Colleges and Universities, Saint Paul College

That the Board of Education authorize the Superintendent (designee) to accept a grant from Minnesota State Colleges and Universities, Saint Paul College to provide advising services to Gateway to College students who are enrolled at Saint Paul College in PSEO; and to implement the project as specified in the award documents.

BF 30952 Request for Permission to Submit a Grant to the US Department of Education

That the Board of Education authorize the Superintendent (designee) to submit a grant to the US Department of Education for funds to maintain and strengthen the Ojibwe and Dakota language programs at American Indian Magnet School and Harding High School; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30953 Request for Permission to Submit Grant Applications to Wells Fargo
That the Board of Education authorize the Superintendent (designee) to submit grants to Wells Fargo for funds to support school based projects; to accept funds, if awarded; and to implement the projects as specified in the award documents.

C. Contracts

BF 30954 Contract for Legislative Services

That the Board of Education enter into a contract with Mary Dougherty Gilbert to provide legislative services to the District for a period of twenty-four (24) months beginning July 1, 2017 and ending June 30, 2019.

BF 30955 Contract for Services between Saint Paul Public Schools (SPPS) and Ramsey County Community Corrections for Providing Summer Term 2017 Educational Services To Students At Boys Totem Town And Ramsey County Juvenile Detention Center

That the Board of Education authorize the Superintendent (designee) to enter into a Contract for Services Agreement with Ramsey County Community Corrections and accept the County's offer, not to exceed, \$65,000 to support the Summer Term program at Boys Totem Town and the Ramsey County Juvenile Detention Center.

D. Agreements

BF 30956 Food Service Agreements with Various Schools and Programs

That the Saint Paul Public Schools' Board of Education authorizes the Superintendent (designee) to enter into agreements to provide food service for non-SPPS schools and programs.

BF 30957 Request to Sign Concurrent Enrollment and PSEO Joint Powers Agreement with Saint Paul College.

That the Board of Education authorize the Superintendent (designee) to sign the Joint Powers Agreement between Saint Paul Public Schools and Saint Paul College for FY17.

BF 30958 Request Permission to Enter Into A Program Agreement With University of Minnesota Extension Service

That the Board of Education authorize the Superintendent to enter into an agreement with University of Minnesota Extension Service to collaborate to provide a pilot program to emphasize healthy eating through taste testing potential Nutrition Services menu items, provide direct education in classrooms, participation in District Wellness Team, and other projects as agreed upon by the Extension SNAP Ed program and SPPS.

E. Administrative Items

BF 30959 Approval of an Employment Agreement with Sheet Metal Workers International Association, Local 10, to Establish Terms and Conditions of Employment for 2017-2020

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those employees in this school district for whom Sheet Metal Workers International Association, Local 10, is the exclusive representative; duration of said Agreement is for the period of May 1, 2017 through April 30, 2020.

BF 30960 Data Storage

That the Board of Education authorize administration to approve the proposal from Insight for the purchase of data storage in the amount not to exceed \$300,000.

BF 30961 Insurance - Excess Liability

That the Board of Education authorize the Superintendent to approve a new 12-month policy for excess liability coverage with Hallmark Specialty for the period of July 1, 2017 through June 30, 2018, at a cost of \$164,864.

BF 39062 Insurance - General Liability & Crime, Educators Legal Liability, and Auto
That the Board of Education authorize the Superintendent to renew a 12-month bundled policy for general liability and crime, educators legal liability, and auto insurance coverage with Wright Specialty for the period of July 1, 2017 through June 30, 2018, at a cost of \$801,921.

BF 30963 Insurance - Property

That the Board of Education authorize the Superintendent to renew a 12-month policy for property insurance coverage with Affiliated FM for the period of July 1, 2017 through June 30, 2018, at a cost of \$517,150.

BF 30964 Microsoft Licensing

That the Board of Education authorize administration to approve the proposal from Insight for the renewal of Microsoft Licenses in the amount not to exceed \$230,000.

BF 30965 Monthly Operating Authority

That the Board of Education approve and ratify the following checks and wire transfers for the period April 1, 2017 – April 30, 2017.

(a) General Account	#675597-676858	\$51,993,562.37
	#0002503-0002544	
	#7002278-7002316	
	#0001519-0001552	

(b) Debt Service -0- \$0.00

(c) Construction -0- \$534,125.67

\$52,527,688.04

Included in the above disbursements are 2 payrolls in the amount of \$37,663,416.20 and overtime of \$152,581.62 or 0.41% of payroll.

(d) Collateral Changes

Released: None

Additions: None

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending September 30, 2017.

BF 30966

Reauthorization of Saint Paul Public School Adult Basic Education to Work in Conjunction with and to Act as Fiscal Agent for Minnesota Literacy Council(MLC) and Saint Paul Community Literacy Consortium (SPCLC) and Related Management Contract for the Consortium for the 2017-18 School Year.

That the Board of Education authorize the Superintendent (designee) approve the Agreement between Saint Paul Public Schools and the Minnesota Literacy Council for the Management Contract of the Saint Paul Community Literacy Consortium.

BF 30967

Approval of Renewal of Membership in the Minnesota State High School League

That the Board of Education adopt the attached resolution to renew the School District's membership in the Minnesota State High School League.

F. Bids

BF 30968.

Bid No. A211687-A Humboldt Addition and Renovation

That the Board of Education authorize the award of Bid No. A211687-A Humboldt Addition and Renovation project to Berwald Roofing for the lump sum base bid for \$1,959,180.00.

BF 30969

Bid No. A211688-A Humboldt Addition and Renovation

That the Board of Education authorize the award of Bid No. A211688-A Humboldt Addition and Renovation project to Carciofini Company for the lump sum base bid for \$275,250.00.

BF 30970

Bid No. A211692-A Humboldt Addition and Renovation

That the Board of Education authorize the award of Bid No. A211692-A Humboldt Addition and Renovation project to RTL Construction for the lump sum base bid for \$2,669,000.00.

BF 30971

Bid No. A211693-A Humboldt Addition and Renovation

That the Board of Education authorize the award of Bid No. A211693-A Humboldt Addition and Renovation project to Grazzini Brothers & Company for the lump sum base bid for \$439,900.00.

BF 30972

Bid No. A211694-A Humboldt Addition and Renovation

That the Board of Education authorize the award of Bid No. A211694-A Humboldt Addition and Renovation project to Twin City Acoustics, Inc. for the lump sum base bid plus alternate 2 for \$759,235.00.

BF 30973

Bid No. A211695-A Humboldt Addition and Renovation

That the Board of Education authorize the award of Bid No. A211695-A Humboldt Addition and Renovation project to Commercial Flooring Services, LLC for the lump sum base bid plus alternate 1 for \$1,191,405.00.

BF 30974

Bid No. A211696-A Humboldt Addition and Renovation

That the Board of Education authorize the award of Bid No. A211696-A Humboldt Addition and Renovation project to Steinbrecher Painting Company for the lump sum base bid for \$412,250.00.

BF 30975

Bid No. A211698-A Humboldt Addition and Renovation

That the Board of Education authorize the award of Bid No. A211698-A Humboldt Addition and Renovation project to Haldeman-Homme, Inc. for the lump sum base bid for \$149,201.00.

BF 30976 Bid No. A211699-A Humboldt Addition and Renovation
That the Board of Education authorize the award of Bid No. A211699-A Humboldt Addition and Renovation project to Strategic Equipment for the lump sum base bid for \$226,995.00.

bf 30977 Bid No. A211704-A Humboldt Addition and Renovation
That the Board of Education authorize the award of Bid No. A211704-A Humboldt Addition and Renovation project to Greenscape Companies for the lump sum base bid for \$127,900.00.

BF 30978 Bid No. A211705-A Humboldt Addition and Renovation
That the Board of Education authorize the award of Bid No. A211705-A Humboldt Addition and Renovation project to Haldeman-Homme, Inc. for the lump sum base bid plus alternate 4 for \$189,077.00.

BF 30979 Bid No. A211737-A Humboldt Addition and Renovation
That the Board of Education authorize the award of Bid No. A211737-A Humboldt Addition and Renovation project to TMI Systems Corporation for the lump sum base bid for \$210,150.00.

BF 30980. Bid No. A212045-A Como Park Senior High Addition and Renovation
That the Board of Education authorize the award of Bid No. A212045-A Como Park Senior High Addition and Renovation to Northland Concrete & Masonry Co for the lump sum base bid for \$1,115,280.00.

BF 30981 Bid No. A212048-A Como Park Senior High Addition and Renovation
That the Board of Education authorize the award of Bid No. A212048-A Como Park Senior High Addition and Renovation to Construction Systems, Inc. for the lump sum base bid for \$702,000.00.

BF 30982 Bid No. A212050-A Como Park Senior High Addition and Renovation
That the Board of Education authorize the award of Bid No. A212050-A Como Park Senior High Addition and Renovation to Schreiber Mullaney Construction for the lump sum base bid for \$3,799,000.00.

BF 30983 Bid No. A212054-A Como Park Senior High Addition and Renovation
That the Board of Education authorize the award of Bid No. A212054-A Como Park Senior High Addition and Renovation to Kendell Door, Inc. for the lump sum base bid for \$435,586.00.

BF 30984 Bid No. A212056-A Como Park Senior High Addition and Renovation
That the Board of Education authorize the award of Bid No. A212056-A Como Park Senior High Addition and Renovation to Capital City Glass for the lump sum base bid for \$1,789,000.00.

BF 30985 Bid No. A212071-A Como Park Senior High Addition and Renovation
That the Board of Education authorize the award of Bid No. A212071-A Como Park Senior High Addition and Renovation to Kone, Inc. for the lump sum base bid for \$177,500.00.

BF 30986 Bid No. A212072-A Como Park Senior High Addition and Renovation
That the Board of Education authorize the award of Bid No. A212072-A Como Park Senior High Addition and Renovation to Breth-Zenzen Fire Protection for the lump sum base bid for \$724,400.00.

BF 30987 Bid No. A212073-A Como Park Senior High Addition and Renovation
That the Board of Education authorize the award of Bid No. A212073-A Como Park Senior High Addition and Renovation to R J Mechanical, Inc. for the lump sum base bid for \$6,030,000.00.

BF 30988 Bid No. A212074-A Como Park Senior High Addition and Renovation
That the Board of Education authorize the award of Bid No. A212074-A Como Park Senior High Addition and Renovation to Thelen Heating & Roofing, Inc. for the lump sum base bid for \$4,726,000.00.

BF 30989 Bid No. A212075-A Como Park Senior High Addition and Renovation
That the Board of Education authorize the award of Bid No. A212075-A Como Park Senior High Addition and Renovation to Northern Air Corp d/b/a NAC Mechanical & Electrical for the lump sum base bid for \$4,989,800.00.

BF 30990 Bid No. A212076-A Como Park Senior High Addition and Renovation
That the Board of Education authorize the award of Bid No. A212076-A Como Park Senior High Addition and Renovation to Veit & Company, Inc. for the lump sum base bid for \$485,689.00.

Bf 30991 Adams Spanish Immersion Playground
That the Board of Education authorize award of the Adams Spanish Immersion Playground bid to Flagship Recreation for the lump sum base bid for \$176,924.00.

BF 30992 Highland Park Elementary Playground
That the Board of Education authorize award of the Highland Park Elementary Playground bid to Flagship Recreation for the lump sum base bid for \$183,253.26.

BF 30993 Horace Mann Elementary Playground
That the Board of Education authorize award of the Horace Mann Elementary Playground bid to Flagship Recreation for the lump sum base bid for \$180,109.06.

CONSENT AGENDA ITEMS PULLED FOR SEPARATE CONSIDERATION:

BF 30994 Request Permission to Delay Implementation of Uniform Guidance Procurement Standards

Director Brodrick requested clarification on what the UGG (deals with Federal grants) is. Response: The CFO stated Federal procurement standards are under evaluation and revision. SPPS need to move on the action to delay before July 1 so the upcoming audit will not be done under the new standards.

MOTION: Mr. Brodrick moved the Board of Education grant permission to delay implementation of Uniform Guidance Procurement Standards to July 1, 2018 (FY19), as permitted by Federal Regulations. Seconded by Mr. Schumacher.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

BF 30995 Facilities Department FY18 Purchases over \$100,000

Director Brodrick asked how Facilities had arrived at the additional expenditures over \$100,000. Response: The Assistant Director of Facilities stated these were standard purchases done every year (building controls, hardware, fire control, etc.). The new vendor is DELCO for all custodial and cleaning supplies for the entire district. This provides for a more sustainable practice, cost control and efficiency in ordering.

Why is the Board only hearing about this now? If you anticipated expenditures would be over \$100,000 why not have them approved previously? Response: We cannot always anticipate how much some things might cost. These items are prospective costs that may occur over the course of the next school year for the entire district. The amounts are estimated amounts of money that might be involved in those activities.

COO clarified that throughout the entire district SPPS would spend up to an amount over the next year for various supplies, items. This is preapproval of anticipated costs, it is a blanket purchase order for future needs/costs to come.

MOTION: Mr. Brodrick moved the Board of Education authorize the purchases listed for the Facilities Department anticipated to be over the \$100,000. The motion was seconded by Mr. Marchese.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

BF 30996 Request to Introduce New Job Title: Based on Job Study

Concern was expressed that this is an increase in administration. Response: Admin indicated they are not adding to staff but adding another layer on top of existing jobs. They are adding a senior level to a group of five consultants due to a change in service delivery model. This is adding a level for future potential promotions. HR has eliminated one position and needs to change job description to accommodate duties added to other positions in order to continue to provide the level of services needed.. There is currently a gap in workflow from a position that existed previously. HR is providing services at a similar level with one less resource.

So you are asking to approve a job title without approving an appointment of anyone into that job title? Response: Yes

MOTION: Mr. Brodrick moved the Board of Education approve the new title Senior Human Resources Consultant effective July 1, 2017. Mr. Schumacher seconded the motion.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

X. OLD BUSINESS

BF 30997. Approval of the FY 18 Budget

The Chief Financial Officer presented the final proposed FY 18 Budget to the Board. The FY 18 Proposed budget (Expenditures) total (numbers reflected in millions) is \$731.2. This is broken out in to funds as follows:

- General Fund \$521.4
- GF Fully Financed 39.9
- Food Service 29.4
- Community Service 23.9
- CS Fully Financed 7.4
- Building Construction 57.6
- Debt Service 51.6

FY 18 PROPOSED BUDGET REVENUE & EXPENDITURE SUMMARY

	Estimated Beginning Fund Balance	Revenues	Expenditures	Revenues Over/(Under) Expenditures	Estimated Ending Fund Balance
Gen. Fund	\$92,455,989	\$521,446,074	\$521,446,074	\$0	\$92,455,989
GF Fully Financed	182,459	39,944,369	39,944,369	0	182,459
Food Service	4,698,680	29,366,500	29,366,500	0	4,698,680
Comm. Service	2,877,718	23,563,001	23,878,458	(315,457)	2,562,261
CS Fully Financed	503,986	7,409,063	7,409,063	0	503,986
Building Construction	37,753,435	30,994,856	57,618,661	(26,623,805)	11,129,630
Debt Service	62,805,456	37,860,000	51,592,123	(13,732,123)	49,073,333
Total All Funds	\$201,277,723	\$690,583,862	\$731,255,248	(\$40,671,386)	\$160,606,337

The CFO noted SPPS is not utilizing any fund balance from the General Fund in this budget. Community Ed is using some of their fund balance. Building Construction is also using fund balance as planned in the FMP and Debt Service is using some fund balance to pay back refundings.

FY 18 PROPOSED GENERAL FUND - BIG PICTURE - EXPENDITURES

FY 17 Area	FY 18 Adopted	Proposed	Percent Change	Change
Schools	\$249,112,891	\$247,365,968	(\$1,746,923)	(0.7%)
School Service Support	177,194,030	180,513,043	3,319,013	1.8%
District-Wide Support	88,237,474	90,033,697	1,796,223	2.0%
Central Admin.	3,636,045	3,533,366	(102,679)	(2.9%)
Total	\$518,180,440	\$521,446,074		

- The Schools decline is due to compensatory fundings and enrollment decreases.
- School Service Support is mainly due to transportation and special ed.
- District-wide Support is due to the increase in utilities and OPEB
- Admin shows a decrease to staff.

Per the Board's request, administration has proposed the following use of the \$3.2 million discussed at the 6/13 COB meeting:

- Restore/Add 10 MLL Teacher FTEs (leg revenues, compensatory Dollars and title funding)
- Restore 7 EAs from layoffs
- Restore 1 TA from layoff
- Restore 1 AFSCME from layoff
- Add 1.0 EA to Alt to Expulsion Elem. program
- Add \$2,451,000 to Site Contingency
- Continue to fund OPEB in FY 18 budget.

QUESTIONS/DISCUSSION:

- The Superintendent took this opportunity to recognize the Finance team for their efforts in balancing the budget and putting the monies into the schools. He also extended a word of caution to the Board stating this budget has SPPS stretched to the limit and the Board will need to make some very difficult decisions in the next years as funding will not improve in the near future.
- The Chair thanked Director Marchese for his input into the budget process.
- Mr. Marchese echoed his appreciation to all administration and staff for their collective work on the budget and being very transparent in the process in working with the Budget Finance Committee. He stated the Legislative funding increase of 2% does not keep up with the cost of doing business along with cost related to the Special Education cross subsidy that the district is not funded for. Every dollar spent on Special Ed comes off someone else and the district is obligated to provide education for all students some of which is not being funded by the State. Cuts were made in Central Administration so funding could be dedicated to the schools. SPPS will need to be very strategic as it moves forward on the next budget. It will need to focus on baseline commitment to the district. He stated SPPS will need to look at the cost of personnel as the budget forecast is declining. The Board will need to think about its policy toward the future of COLA and what is fiscally prudent so the District's future is not put in peril. The Board needs to focus on what it can do to support students.

MOTION: **Ms. Vanderwert moved the Board of Education adopt the FY 18 Proposed Budget of \$731,255,248 as presented. The motion was seconded by Mr. Marchese.**

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

B. Action On The Non-Renewal of Probationary Teachers

MOTION: **Mr. Schumacher moved the Board of Education approve the non-renewal of the probationary teachers listed on the HR Transaction page dated June 13, 2017. Ms. Vanderwert seconded the motion.**

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

BF 30998 Resolution Regarding Use of Menthol Tobacco

The representatives from Beautiful Lie, Ugly Truth provided a brief presentation on the efforts of the organization to limit the use of menthol tobacco by youth.

She stated menthol is harder to quit. It increases nicotine absorption, leading to greater dependence making it harder to quit smoking.

They provided information on the percent of smokers who use menthol:

- 44% MN High School smokers
- 70% LGBTQ youth smokers
- 705 African American youth

- 22% MN adult smokers

African Americans use menthol more than other racial/ethnic groups:

- African American 88% menthol, 12% non-menthol
- Hawaiian 53% menthol, 47% non-menthol
- Hispanic 38% menthol, 62% non-menthol
- White 24% menthol, 76% non-menthol

The number of African American adult smokers using menthol has increased from 5% in 1952 to 82% in 2006.

They concluded that Saint Paul should prohibit the sale of menthol flavored tobacco products in stores where kids can enter. They encouraged the SPPS Board to approve the following resolution.

WHEREAS, Tobacco use is the single most preventable cause of disease and death in St. Paul and across the US and kills more people than murders, suicide, illegal drugs, alcohol, AIDS and car crashes combined; and,

WHEREAS, A disproportionate number of these deaths occur in minority communities; and,

WHEREAS, Long-term tobacco use causes numerous illnesses, including lung, oral and pharyngeal cancer, heart disease, and lung diseases such as emphysema and bronchitis; and,

WHEREAS, Lifetime smoking and other tobacco use almost always begins before children graduate from high school; approximately 90% of adult smokers started by age 18 and almost no one begins smoking after age 21 and the United States Food and Drug Administration (FDA) has declared that smoking is “fundamentally a pediatric disease;” and,

WHEREAS, In 2009 the FDA removed flavored cigarettes from the market but exempted menthol, allowing menthol flavored products to continue being sold; and,
WHEREAS, With menthol flavoring, the harshness of the smoke is masked, which makes it easier for young people to start smoking; and,

WHEREAS, There is no health or social benefit to the user or the health of the community for the use of flavored tobacco; and

WHEREAS, There is sufficient research to confirm that tobacco companies target youth, women and African Americans with menthol marketing; and,

WHEREAS, Use of menthol cigarettes among Minnesota high school students has more than doubled since 2000, with 44 percent of Minnesota high school students who smoke using menthol; and,

WHEREAS, Of African American adults who smoke, 88 percent use menthol, compared to 25 percent of adult smokers overall; and,

WHEREAS, Among LGBTQ youth smokers, 70 percent smoke menthol; and,

WHEREAS, Communities that are heavily targeted by tobacco companies suffer disproportionately from tobacco-related death and disease; and,

WHEREAS, The City of Saint Paul limits the sale of flavored tobacco products, except menthol, to adult-only tobacco stores; and,

WHEREAS, the initiative led by community groups including African American Leadership

Forum, Association for Nonsmokers - Minnesota, Aurora/St. Anthony Neighborhood Development Corporation, Blue Cross and Blue Shield of Minnesota, ClearWay Minnesota, The God Squad, MAD DADS, Minnesota Association of Community Health Centers, New Hope Baptist Church, Progressive Baptist Church, Rainbow Health Initiative, Tobacco-Free Alliance and Twin Cities Medical Society calls for menthol to be added to the list of flavored tobacco that can be sold through adult-only tobacco stores; and,

WHEREAS, the FDA has the ability to include menthol to their list of federally prohibited ingredients;

Now therefore be it resolved that the Board of Education for the Saint Paul Public Schools supports efforts by the City of Saint Paul to improve the health of their citizens by restricting the sale of flavored tobacco products including menthol to adult only tobacco shops, and call on the FDA to regulate menthol as it does other flavored tobacco products.

MOTION: Mr. Schumacher moved the Board approve the Resolution Regarding the Use of Menthol Tobacco as presented. Ms. Foster seconded the motion.

The motion was approved with the following roll call vote:

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

XI. NEW BUSINESS - None

XII. BOARD OF EDUCATION

A. Information Requests & Responses - None

B. Items for Future Agendas

- Mr. Brodrick requested a presentation regarding PSEO and the SPPS early college model and how the program is funded.
- Ms. Vanderwert asked for a report on how the reduction in Medicaid will impact SPPS..
- Ms. Ellis reminded that the Board needs to address Start Time and the SRO contracts

C. Board of Education Reports/Communications

XIII. FUTURE MEETING SCHEDULE

A. Board of Education Meetings (6:05 unless otherwise noted)

- | | |
|--|------------------------------------|
| • July 11 | • February 20 |
| • August 15 | • March 20 |
| • September 19 | • April 24 |
| • October 17 | • May 22 |
| • November 14 | • June 12 - Special (Non-Renewals) |
| • December 19 | • June 19 |
| • January 9, 2018 - Annual Meeting 4:30 p.m. | • July 17 |
| • January 23 | • August 21 |

B. Committee of the Board Meetings (4:30 unless otherwise noted)

- | | |
|----------------|-------------------------------|
| • July 11 | • November 7 |
| • September 12 | • December 5 |
| • October 3 | • January 9, 2018 - 5:00 p.m. |

- February 6
- March 6
- April 10

- May 8
- June 12
- July 17

XIV. ADJOURNMENT

The Chair moved the meeting adjourn, the Vice Chair seconded the motion. It passed by acclaim.

The meeting adjourned at 8:46 p.m..

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by
Marilyn Polsfuss
Assistant Clerk,
St. Paul Public Schools Board of Education

**MEETING MINUTES
COMMITTEE OF THE BOARD MEETING
June 13, 2017**

PRESENT: Board of Education: J. Schumacher, S. Marchese, Z. Ellis, J. Brodrick, M. Vanderwert, J. Foster, C. Vue (arrived at 4:58 p.m.)

Staff: Superintendent Thein, A. Collins, C. Baker, M. Gilbert, M. Schrul, M. Hoerth, N. Cameron, J. Tuner, J. Engen, E. Agbamu, L. Sayles-Adams, I. Davis, J. Peterson, K. Wilcox-Harris, T. Stewart-Downey, S. Erickson, Z. Vang, H. Ott, H. Kilgore, T. Battle, K. Lombardi, J. Vollmer, L. Cathey, J. Ronnei de Avila, C. Musacho, J. Farnsworth, S. Carlstrom, G. Ghere

Other: T. Lonetree, J. Verges, Z. Lee, H. Thoj. S. Vue, T. Fang, X. Chang, K. Ying Yang, J. Sanchez, L. Sandoval, P. Perez-Tukirj, E. Schatlern, P. Grafstrom, K. Sterns, A. Marlowe, S. Nathan, J. Cox, J. Weigum

I. CALL TO ORDER

The meeting was called to order at 4:45 p.m.

II. AGENDA

A. Legislative Wrap Up

It is almost over, the next special session in the hands of the courts.

1. Session Politics

- There is a Republican majority in both bodies
- The Speaker is a potential gubernatorial candidate
- The Governor and Lt. Governor are not running
- Federal budget chaos – especially health care
- There is a \$1.6 Billion surplus
- Tax cuts and spending reductions were GOP priorities
- The Governor added investments, modest tax relief and retention for the structural balance.

2. Big Picture - Over Base

	FY 2018-2019		FY 2020-2021	
Governor	\$714 M	3.9%	\$956 M	5%
House	273 M	1.5%	287 M	1.5%
Senate	300 M	1.7%	435 M	2.3%
Conference C.	303 M	1.7%	424 M	2.2%
Special Session	483 M	2.8%	596 M	3.2%

3. E-12 Education Bills - Major Spending Categories (FY 18-19 Biennium State Appropriations - \$ in Thousands)

	GOVERNOR	HOUSE	SENATE	CONF.	FINAL
General & Spec Ed Funding	415,288	256,589	286,444	290,244	384,564
TRA Pension Aid	68,554	-	10,000	-	-
Early Learning	177,857	23,187	3,100	14,049	71,750
Other Ed Funding	31,291	11,057	10,582	16,168	21,498
Crosswinds Conveyance	-	(10,000)	(10,000)	(10,000)	(10,000)
State Agencies	20,513	(10,382)	1,323	(5,299)	16,841
Revenues	-	2,358	(1,189)	(1,680)	(1,401)
GRAND TOTAL	713,503	272,809	300,260	303,482	483,252

4. Major Money Provisions

- 2% (\$121) and 2% (\$124) on the formula (Governor) \$371.5 million
- Compensatory linked to formula - additional 1.7% tied to extended time in FY 18 and 3.5% in FY 19
- \$50 million over two years - VPK/School Readiness Plus
- \$20.75 million Scholarship - added criteria
- \$1 million home visiting
- ECFE linked to formula
- Transportation - awaiting foster care and pilot
- MA - all assessments covered
- Teachers of Color and Grow Your Own, Shortage
 - Para Professional \$1 million
 - CUE - \$440,000
 - Concurrent enrollment teacher training \$750,000
 - Teacher shortage loan forgiveness \$500,000
 - Tax credit for attaining masters - tax bill
- Reading and Math Corp \$3.15 million
- Sannah Foundation - \$1 million (limited to new sites)
- Recovery Program - \$500,000
- St. Paul Promise Neighborhood - \$200,000
- High School League Sales Tax Exemption

5. Policy Provisions

- Operating Referendum Notice - can be delivered bulk mail (current law - 1st Class mailing)
- Must negotiate lay-offs - Effective 7/1/19
- Lead testing requirement - SPPS already complies
- Directs Commission of Admin to offer Crosswinds for sale
- Districts must develop, update and post performance reports that comply with WBWF

6. Testing and Proficiency

- ACT/SAT - limits reimbursement to low income\
- Requires identification of third grade students not at grade level, requires report to parents
- Requires personal learning plans for students in grade 9 to inform parents of student achievement level on high school MCAs (requires school to tell students who do not meet or exceed MCA standards that public school is free until age 21).
- Adds ramifications of opting out of MCAs on State opt out form parents must sign.

7. Data Disaggregation - rollout sites a one year delay to allow testing at six sites and allow for stakeholder engagement and a working group to make recommendations for state-wide implementation.
 - Sites represent urban, suburban, rural and charter schools. St. Paul is one of the sites.
 - The stakeholders will be able to discuss adding or removing ethnicities and determine how frequently edits should happen into the future
 - Statewide implementation - two year delay
 - Data disaggregation limited to 23 ethnicities
8. Professional Educator Licensing and Standards Board
 - Establishes an 11 member Professional Educator Licensing and Standards Board - adopt rules by 7/1/18.
 - Creates Tier 1-4 system for teacher licensure
 - An ESL teacher that provided content instruction as a highly qualified teacher under NCLB can continue instruction until end of 18/19 school year
 - Requires Tier 3 and 4 Prep: cultural competency, behavior interventions, reading prep, MH
 - Converts current licenses to new system
9. Teacher Prep Programs
 - Prep Program Reporting
 - Alternative Teacher Preparation Programs
 - District, charter or nonprofit may seek approval to run a program
 - Grants for alternative teacher prep programs to fill teacher shortage areas (grants must be used to get program approval, expand programming, recruit teachers reflecting diversity or establish professional development programs.)
 - An ESL Teacher
 - Statewide Concurrent Enrollment Teacher Training Program
 - Expands Northwest Regional Partnership Program statewide
 - Partnership may contract with a post-secondary institution to establish a continuing education credit program to allow concurrent enrollment teachers to earn graduate credits.
10. Provisions Not Enacted
 - Opportunity Scholarships or expanded deductions for private/religious school exemptions
 - Metro Transit funding for Como & Central
 - Deep transit cuts in Legislative transportation bill
 - Complicated ballot language for future referenda
 - Cut to compensatory, integration and adult basic education and VPK and Pathway II scholarships
 - St. Paul Teacher Pension Provisions included in both pension bills.

QUESTIONS/DISCUSSION:

- Will the data disaggregation include information on whether a student participated in early childhood ed and which ones? Response: The process is under development, all parents will fill out the same form so they correctly self-identify. It will takes time to gather all this data so there is a viable base to work from. The focus is on ethnicity but once a sufficient database is built it can be sliced in any number of ways.
- It was stressed the state is not moving forward with current law on this but is working through six pilot sites to build implementation processes, etc.
- Which items will have a fiscal impact on the district? Response: The 2% is a given, compensatory is tied to extended time, others will have to be applied for. Slots are apportioned so SPPS has applied for more slots than were available. There is a Webinar

on Wednesday to further clarify this area. Other areas are teachers of color, foster care, concurrent enrollment. Opportunities are based on grant applications and timing is critical.

- A Director expressed disappointment that the SPPS proposal for Crosswinds had not been accepted. Is there a chance for that school to continue as it was intended as part of East Metro Integration Plan? Does SPPS have a chance to do what is right in this situation? Response: The legislative team lobbied hard to support the SPPS proposal. SPPS has contacted administration at Crosswinds School and will bring a team to meet with families, staff and students to inform them of opportunities available in SPPS and encourage them to attend SPPS. The Commissioner of Education and the Chair of the Perpich Board will also be visited. SPPS is continuing to pursue options.
- Crosswinds must go through a State surplus property process and then will be offered for interested purchasers.

B. March 31, 2017 Quarterly Financial Update Report

The March 31, 2017 Quarterly Financial Report is an update to the Board of Education on the current fiscal year 2016-17 budget and it includes a projection of Revenue, Expenditures and Fund Balance as of June 30, 2017.

A budget is a living, viable document. Once the budget is adopted in June, the Board is asked 3 times during the following year to look at and approve the changes that occur in the District's revenue and expenditures in each of the seven funds. The final determination, by fund, occurs each fall, following the acceptance of the audit report.

The fund balance accounts within the General Fund are prescribed by the Governmental Accounting Standards Board, known as GASB 54. The unassigned fund balance in the General Fund is required to maintain a balance of 5% as referred to in Board policy. The fund balance in the Food Service fund is controlled by federal USDA regulations.

Highlights in the report include the following:

- The **General Fund** includes the five fund balance categories. Please refer to the financial definitions sheet for descriptions of fund balances. General Fund revenue is projected to increase by \$2.1 million due to the net effect of a projected decrease in State aid of \$3.9 million due to enrollment decline offset by increases in Special Education revenue of \$2.7 million, Misc. revenue of \$1.7 million, Levy adjustments of \$1.0 million and Voluntary Pre-K funding of \$.6 million.

General Fund expenditures are projected to be under spent by \$2.0 million in the areas of Intra-school \$2.0m, various programs & sites due to a fall adjustment for enrollment decline \$1.0m and operational savings of \$.8 m offset by an over expenditure of \$1.8m for transportation.

These changes result in a projected unassigned fund balance of 5.8% which is within the 5% Board of Education policy.

- **General Fund, Fully Financed:** The Fully Financed fund must have revenue that equals expenditures. Revenue and Expenditures are under budget by \$8.0 million due to lower expenditures in Title III \$.5m, Title II \$1.0m, Title I \$1.9m, Special Education \$1.1m, and other grants of \$3.5m. No change in fund balance is anticipated at this time.
- **Food Service Fund:** Revenue is projected to decrease by \$.2 million due to a decrease in meals served (.4%for breakfast and .6% for lunch). Reimbursement rates have increased by slightly over 2% to assist in offsetting the decrease. Expenditures are projected to decrease by \$ 1.1 million in labor, food and supply costs associated with the decrease in meals served. Fund balance is projected to increase by \$.8 million.

- **Community Service Fund:** Revenue is projected to increase by \$.1 million due to increases in levy, federal sources, tuition and fees which exceed a decrease in before and after school care fees. Expenditures are projected to decrease by \$.5 million due to reductions in labor and benefits from programming changes. Fund balance is projected to increase by \$.2 million.
- **Community Service, Fully Financed:** Revenue is projected to decrease by \$.8 million due to reductions in local aid \$.6 million and State aid \$.2 million. Expenditures are projected to decrease by \$1.2 million. Fund balance is projected to increase by \$.4 million.
- **Building Construction Fund:** Revenue is projected to increase by \$25.5 million related to proceeds and premium received on the 2017B Lease Purchase Certificates of Participation. Expenditures are projected to increase by \$3.4 million related to the 2017B Lease Purchase Certificates of Participation for Rivereast. Fund balance is projected to increase by \$23.6 million due to the 2017B issue.
- **Debt Service:** Fund balance is projected to increase by \$31.6 million due to escrow activity for bond refunding proceeds from the 2016B refunding issue and the net change of revenue and expenditures.

Results of Operations Budget vs. Projected as of 3/31/2017

	Revised Budget	Projected	Budget Variance Favorable (Unfavorable)	
			Dollar	Percent
Fund Balance				
7/1/2016	\$91,510,306	491,510,306		
Revenue	\$518,784,440	520,902,439	2,117,999	0.41%
Expenditures	521,967,082	519,956,756	2,010,326	0.39%
Fund Balance				
6/30/2017	\$88,327,664	\$92,455,989	\$4,128,325	4.67%

Revenue is projected to increase by \$2.1 million due to the net effect of increases in Special Education revenue of \$2.7 m, \$1.7m in misc revenue, \$1.0 m in levy adjustments, \$0.6 m for Voluntary PreK offset by an overall projected decrease in State aid of \$3.9 m due to enrollment decline.

Expenditures are projected to be under spent by \$2.0 m in the areas of intra-school (\$2.0m), (\$1.0m) in various programs due to a fall adjustment for enrollment decline, and (\$0.8m) in operational savings offset by a projected over expenditure of \$1.8 for transportation services.

Fund Balance Details

	7/2/2016	6/30/2017	Increase (Decrease)
Nonspendable			
Inventory & Prepaid			
Expense	1,277,416	1,300,000	22,584
	1,277,416	1,300,000	22,584
Restricted			
Operating Capital	5,511,843	4,511,843	(1,000,000)
Health & Safety*	(5,722,006)	(5,189,375)	532,631
Area Learning Center	367,837	0	
Teacher Development	451,629	0	
Long-Term Facilities			
Maintenance	0	6,000,000	6,000,000
OPEB Revocable Trust	31,390,345	31,390,345	0
	31,999,648	36,712,813	5,532,631
Committed			

Severance Pay	2,538,018	2,538,108	0
Retiree Health Insurance	0	0	0
	2,538,108	2,538,018	0
Assigned			
Contractual Obligations	3,440,596	4,000,000	559,404
Strong Schools Initiatives	7,200,000	6,000,000	(1,200,000)
Site Based Operations	6,340,760	6,000,000	(340,760)
Intra-School Activities	2,897,273	3,000,000	102,727
	19,878,629	19,000,000	(878,629)
Unassigned			
Unassigned	35,816,596	32,905,158	(2,911,438)
	35,816,596	32,905,158	(2,911,438)
Total Fund Balance	\$91,510,307	\$92,455,989	\$1,765,148

* The CFO indicated she was watching Health & Safety closely as it phases out next year and if there is a shortage SPPS may need to adjust the fund balance.

The CFO noted the Unassigned Fund Balance is estimated to be \$32.9 million in the General Fund. SPPS must stay above 5% and is currently at 5.8%. Bond raters have been pleased with the projections. Bond raters rate fund balance as important along with previous year overall fund balance compared to the next year's.

QUESTIONS/DISCUSSION:

- If we were to go from 5.8% to 5.0%, how much would that generate ? Response: \$4 million. The CFO recommended leaving it as is so that when fall comes SPPS has something to address surprises.
- How are bond ratings done? How much of a divergence could we make in fund balance and not affect bond ratings? Response: There are a lot of very detailed calculations – they look at overall fund balance and the district's ability to cover its liabilities. If we decrease fund balance over time that could lead to a decrease in bond ratings and increased interest costs. They look at financial management, is a district spending more than it gets in in revenue, does the district live within its revenue. They look at additional revenues, enrollment and economic factors. They work over a three year trend.
- Do they look at categories of fund balance? Response: Yes, each category, the why and what is in each.
- It was noted that maintaining fund balance results in interest saved on bonds, reduces obligations SPPS has in debt service fund and gives more borrowing capacity. We want to keep expenditures as reasonable as we can and maximize revenue as much as we can.

C. FY 18 Budget Update

The Chief Financial Officer (CFO) stated this budget meets required contractual obligations. She indicated all schools do not receive the same amount of money per pupil because:

- Some school funding is categorical (it has specific criteria on its spending)
- Funding for Comp Ed and Title I follows the students on a one year delay (previous year's October 1 count).
- Higher poverty schools have greater access to categorical dollars than lower poverty sites.

She also noted that school enrollment affects the dollars allocated.

Factors influencing the budget include:

- Fiscal yearend projections vs. actual revenue and expenditures impact fund balance
- Enrollment fluctuations impact revenue, class size and building capacity.
- Contractual settlements impact expenditure levels
- Legislative adjustments impact revenue
- Previous year's October 1 Free and Reduced lunch count impacts revenue

- Bond ratings
- Inflation

FY 2017-18 GENERAL FUND PRELIMINARY BIG PICTURE

	FY 17 Adopted (in millions)	FY 18 Prelim. (in millions)	Difference
Revenue (Current law)	\$518.2	\$514.2	(\$4.0)
Use of Fund Balance	0	0	0
Expenditures	518.2	541.5	(23.3)
Balance	\$0	(\$27.3)	

ADDITIONAL FY 18 REVENUE FROM LEGISLATURE

The FY 18 proposed budget includes a 2% increase in the General Education Basic formula.

Description	Fund	Amount
General Ed Formula 2%	General	\$7,200,000
Compensatory Education	General	TBD
Voluntary Pre-K (application-based)	General	TBD
Total		\$7,200,000

FY 2017-18 GENERAL FUND FACTORS IMPACTING PROJECTED SHORTFALL

Item	Amount \$
Inflationary impact of "rolling over" FY 2016-17 budget "as is"	
without any changes	(\$23.3)
Net Revenue decrease due to enrollment & Comp Ed	(4.0)
Total Projected Shortfall	(\$27.3)
4/25/17 - Restored \$4.0 million of funding to Schools: \$3.2 M (80%)	
to Programs \$0.8 M (20%)	4.0
6/13/17 - Recommendation to restore an additional \$3.2 M of funding to schools: \$2.6 M* (81%), to Programs \$0.6 M (19%)	3.2
Revised Projected shortfall as of 6/13/17	(\$20.1)
*\$1.5 is being reserved for Fall adjustments.	

General Fund budget categories are:

- Schools - refers to all budgets for school sites in SPPS
- School Service Support - refers to program budgets that provide direct support services to schools (ex: Transportation, MLL, Special Education, Student Placement Center)
- District-wide Support - refers to program budgets that provide support to all areas of the district (ex: Operations, HR, Employee Benefits, Technology Services)
- Administration - refers to program budgets necessary to support governance, policy and staff support to the Superintendent (ex: Board of Education, Superintendent, Legal Counsel).

FY 18 PROPOSED GENERAL FUND BIG PICTURE - EXPENDITURES (FY 18 proposed amounts as of 6/13/17)

	FY 17 Adopted	FY 18 Proposed	Change	Percent Change
Schools	\$249,112,891	\$247,714,870	*(\$1,398,021)	(0.6%)
School Service Support	177,194,030	179,764,141	**2,570,111	1.4%
District-wide Support	88,237,474	90,433,697	2,196,223	2.4%
Administration	3,635,045	3,533,366	(102,679)	(2.9%)
Total	\$518,180,440	\$521,446,074		

* Due primarily to Compensatory Ed and enrollment

** Due primarily to Transportation

FY 2017-18 recommendations to address the projected shortfall include:

Programs:

- reduced inflationary allocations - 5.1 million
- Enrollment related service/staffing reductions - estimated at \$3-4 million
- Vacant positions, staff attrition/retirements, negotiated contracts - amount TBD
- Targeted and 2% reductions - \$0.7 million

Sites:

- Eliminate one time only FY 17 allocations of \$85/pupil and SSSC 2.0 program additions - \$2.0 million
- Enrollment related service/staffing reductions TBD - Legislative allocations will decrease impact
- Vacant positions, staff attrition/retirements, negotiated contracts -- amount TBD

FY 2017-18 school and program HR staffing impacts now stands at 20 FTEs (14 non-licensed EA/TA FTEs and six other FTEs [AFSME and Community Service])

QUESTIONS/DISCUSSION:

- There is no teacher impact? Response: No, does not include retirement or attrition.
- Do you have a sense of what attrition numbers might be – how many are needed to meet retirements or those leaving? Response: There are 119 open vacancies; 95 teachers we know are leaving. We can fill 29 positions before we need to consider cutting jobs. This is basically a licensure issue.
- So the teacher headcount 2016 to 2017 is down 29 positions?. Response: Yes, there are 29 fewer in the buildings compared to previous year.
- When we get the BOE meeting on the 20th will there be broad options for reinstatements, fall adjustments and other areas where money will be invested? We (Admin) would like to know what the Board is thinking before the meeting on the 20th. The CFO protects the district and its fund balance overall. Administration strives to give the best information possible so the Board can make the best decisions possible so we need to know where to put it, where it should it go? We need to stay within our means.
- We need to talk about the priorities of the Board rather than specific programs -- MLL programming (the admin team will be looking at this); keeping licensed teachers working, address the concern about EA and TAs. We need broad direction from the Board
- We need to think strategically as a Board about our priorities and focus. We need to decide where we want to make an impact. The \$3.2 million is not allocated so far. There is money allocated to fund the OPEB trust but to take that money now is not what I feel, personally, is a good choice. I would suggest taking the OPEB \$1 million from the unassigned fund balance rather than taking it from the General Fund.
- It was noted MLL needs a substantial investment; what is doable and sustainable? Response: The MLL cost will be substantial.
- Also, there is a staffing priority – EA and TA funding -- but that also needs to be sustainable and doable.
- What about music and art within the buildings, what buildings have had to make cuts?
- What about Crosswinds if SPPS were to want to purchase the building.
- Another Board member noted it is important to have additional staff in the classroom to help with ELL students. The Board needs to look at priorities and what can be done with additional monies. Strong concern was expressed about the achievement gap – there are models out there that have worked -- has SPPS looked at those? SPPS needs to be more intentional about needs and priorities out there to help struggling kids.
- Regarding EAs and TAs are the positions lost a result of right sizing or are we losing support for kids – those are real reductions. Are kids losing extra support too? Can HR get specific information for the Board? Response: This year vs. last SPPS is down nine EA FTEs. SPPS is up 53 TAs across the district. For School and Community Services the numbers are flat. The decrease in EAs is due in some instances to their moving into

teaching positions, etc. For arts and music there has been no reduction in art teachers and only two FTEs in music.

- What is Board member opinion on shifting OPEB funding? Response: First off, sustainability – what is added now, can we afford that next year? The next five years do not look rosy. OPEB is an operating cost agreed to years ago in contracts. It is an operating cost, a long-term operating cost that has to be paid now or in 30 years. Looking at the budget SPPS is doing pretty well with only a \$20 million budget shortfall. Also, there are other contractual needs, we still have an obligation to pay out on a Superintendent contract next year. Some of that is being framed and does have to do with sustainability and moving forward strategically rather than just addressing current/present issues. Music, arts and specialists being moved around is a long-term issue. MLL needs to build toward compliance. How we assess EL needs might need to be addressed. We need to build toward something viable and valuable.
- It was noted that what is hard in all this is a lack of vision around where we are going. There needs to be a larger discussion of what we want SPPS to look like and work toward it and fund toward it. We need to be visionary about what is being done in the district.
- We need to get clarity about what we want to guarantee in an education in SPPS and what we want outcomes will be. If we focus on that I believe progress can be made toward documented needs.
- ELL, PreK placements and minimize paraprofessional losses could be direction to admin for use of monies.
- Administration stated, remember back a year ago, there were no resources for the fall adjustments, no reserve. We did cover the shortfall. We are now faced with a \$27 million shortfall and we have put together a solid plan. What Admin needs from the Board is clear direction as to what the Board wants - voluntary PreK, MLL as a priority, retention of positions for TAs and putting them out in classrooms where they can help kids. We know kids are struggling and we need to target that. Is \$3.2 million enough to get moving or is additional funding necessary to invest back in schools, how much and give direction as to location.
- Is updating the Hmong materials a possibility?
- If the money is spread too thin it does not have impact, we want to invest dollars where they will make a difference and help kids move forward.
- To reach compliance in MLL what is the cost? Response: 28 staff members or about \$3 Million.

MOTION: Mr. Marchese moved SPPS look to allocate \$4.2 million dollars to schools and programs with priority on MLL, PreK and paraprofessional support to buildings. Mr. Schumacher seconded the motion.

For clarification he stated this would take \$1 million from fund balance for the OPEB trust and use the \$1 million allocated for OPEB from the General Fund to add to \$3.2 million. \$2.2 million would be used to address priorities.

Following extended discussion Director Marchese moved to amend his motion with approval from Director Schumacher (who seconded the motion).

MOTION: The Board directs the Superintendent to review the proposed current budget to increase the allocation by \$4.2 million. This includes \$3.2 million in additional revenue from the legislative formula plus \$1.0 million from the OPEB contribution budget line in the General Fund budget. To allocate the \$4.2 million, the Board directs the Superintendent to focus on the following priorities: (1) MLL staffing to meet documented needs as identified by MDE, (2) contingency for fall adjustments and (3) paraprofessional staffing at sites. The Board further directs a one-time use of \$1.0 million from the unrestricted fund balance to the OPEB trust for FY 18.

- The CFO was asked if we do not upset the fund balance is there any other place to find a million dollars. Response: To find a million would be difficult now, SPPS is a labor intensive organization so to find a million and not affect programming, etc. along the way would be difficult
- The CFO was asked to reiterate her reasoning for paying for OPEB from the General Fund. Response: Taking a million from fund balance would put SPPS in a tighter position closer to policy threshold, it would be viewed unfavorably by bond raters and could tip SPPS over the edge for bond ratings resulting in higher interest rates on bonds, fewer bids and savings to be used for facilities. In the long run, using \$1 million from fund balance would be very costly.

Again following extended discussion and indications of discomfort on the part of a number of Board members regarding the OPEB funding suggestion, Director Marchese, with Director Schumacher's agreement, withdrew his motion.

- Administration was asked what their priorities would be. Response: Voluntary PreK, MLL, EAs/TAs and Contingency.

The Board asked that Administration provide them with information on how the \$4.2 was achieved and where it is invested prior to the 6/20 Board meeting.

D. Latino Consent Decree Parent Advisory Council Annual Report

The purpose of the report was to update, review and evaluate the LCD Implementation Guide. The PAC's recommendation is made pursuant to the LCD Stipulation, Section VIII; evaluation of Section B, "Program Evaluation and Monitoring", this states that "there shall be from time to time, an evaluation made as to the home language background identification and assessment process and the other programs under this Stipulation to assure District compliance with all areas under the LCD." The current implementation guide as it is today does not address all the advancements and improvements and best practices in education. The LCD also wants to ensure that the LCD is implemented in the modern era in such a way as to meet its goal of advancing Latino students, closing the achievement gap and align it to the District's Strategic Plan.

District and LCD program goals are to: (1) Create a plan for full implementation of the Latino Consent Decree, (2) Go beyond compliance, (3) ensure that the Implementation Guide is created in a meaningful manner and (4) Have positive outcomes for students and families.

The PAC then moved on to review their 2017-18 Recommendations:

1. LCD Teacher responsibilities - update job responsibilities to include essential functions for all LCD teachers directly responsible for providing services to LCD eligible students.
 - Work in collaboration with the Office of Multilingual Learners (MLL) and HR
 - Consult with the St. Paul Federation of Teachers (SPFT).
2. Qualified Bilingual Teachers - prioritize recruiting and hiring EL-LCD qualified bilingual teachers. The reasons for this include:
 - There is a serious to non-existence of LCD teachers in the district
 - There are 2,500 LCD eligible students in 60 schools
 - There are only 8 full time LCD teachers (by job description) and they are not necessarily working with LCD students
 - There is a need to re-identify LCD teachers. The PAC will work with MLL and HR on this.
3. LCD Bilingual Education Assistants (EA2) - increase the number of EA2s. The reasons for this are:
 - There are 2,500 LCD eligible students
 - There are 17 LCD EA2 (six of them are split between two schools)
 - Only 21 sites receive direct support from an LCD EA2.

- The EA2s stretch their daily schedules
- EA2s could be more effectively allocated in schools and classrooms with LCD eligible students. To achieve this LCD will work with HR and MLL.
- 4. LCD EA2 Job Postings - re-write job titles and description for all LCD EA2 positions.
 - LCD initials are being used incorrectly - SPPS should avoid using LCD initials other than related to the Consent Decree. The PAC will work with HR and MLL on this.
- 5. The "LCD Flag" - create an LCD Flag be created in the Student Information System
 - All Latino students who receive EL instruction should be tracked using this record keeping tool. The PAC will work with MLL and the Office of Teaching and Learning on this.
- 6. Parent Engagement - continue strengthening the collaboration with community-based organizations and SPPS district programs.
 - Amherst H. Wilder Foundation (Latino Leadership Program)
 - Parent Academy Program
 - CLUES (Sexual Health Program)
 - MLL Family Night
 - Special Education Family Groups

The next steps include continuing the task of evaluating and updating the LCD Stipulation Guide.

QUESTIONS/DISCUSSION:

- The LCD Flag – would that be part of the Parent Portal if implemented? MLL does have a flag used in the information system. There are also flags for special ed and gifted services.
- Any question regarding privacy? Response: SPPS would need to work on technology and logistics with Campus provider.
- Is it difficult to find LCD teachers, do they exist and why are we not hiring them or do we need to develop those skills? Response: It has not been a problem finding but we need a stronger focus on directly recruiting LCD teachers. SPPS will need to be first into the market for LCD teachers in order to get to the best teachers available. SPPS also needs to find institutions developing teachers in this area and build a partnership with the organization. SPPS needs to make connections early and identify SPPS as an employer of favor.
- Are MLL services distributed uniformly regardless of language issues? Response: ELL services are around English development – social relevant and socially responsible. ELL does not adjust to exact aspects of culture.
- Are LCD staff trained because of language competency or cultural competency. Response: LCD stipulates the need to teach in Spanish and English. If a child from another country who has had education there, that child should not be taught in English but continue learning in home language backed up by English. The difference is stipulated in the LCD.
- A parent noted, we want to know a student is not being taught a lesser course because of language.
- Where is SPPS at in regard to LCD teachers. What is recommended in numbers 1 and 2, what is good number ratio of LCD teachers to students. Also EAs? Response: The district needs to hire the number needed to meet need, it would be a high number which is why there is a need to re-identify teachers so we do have real numbers. We did not talk about ratios, just that there is a need for increase. Much classroom work falls on EAs because teachers are not there to take care of students. There is a lot of family engagement involved in the EA position.
- Are more LCD students have an education level that is similar or are there a number coming with limited educational backgrounds? Response: That information was requested two years ago, it is being worked on but do not have numbers currently.

- Misidentification of LCD initials, does that creep into data? Response: If those individuals were working under that title it would indicate they are working with LCD students. There are some Somali and Hmong staff members identified LCD who will not meet LCD needed.
- What is method and format and timetable in terms of the administrative response to the recommendations? Response: The administrative response is due back within 90 days, similar to American Indian Parent Committee. Admin prepares the report, brings it to the Board and then to PAC. What if the PAC does not like it, what happens? Response: Administration does not do the response in isolation, we work with the PAC in order to get to point where everyone is satisfied and so they are not surprised by the response.
- What is the process for placing LCD teachers, are they placed where there are children who qualify for services? Response: Yes, but misidentification needs to be addressed. If a teacher leaves an LCD position we need to address the issue of replacement so the teacher is replaced with another LCD teacher.
- The task of the Council is to monitor the LCD Stipulation. Today we are looking at 60 sites with Latino students everywhere. More things will come up as the Council continues to review the Stipulation. It will take time and collaboration to get to the desired end results.

E. 2017-2018 Rights & Responsibilities Handbook Updates

In order to review the Rights and Responsibilities Handbook a committee was formed where multiple perspectives could be shared, the "who" of the intended audience could be identified and efforts could be made to make the Handbook more student/parent friendly. Presentations were made to Principals and notes from the SEAB event were utilized. Intended audience is students and families and what can be done to make it more friendly. The opening letter was re-written.

Highlights of the changes include:

- Increased alignment and consistency in language used – matched Handbook and Campus system language along with PBIS.
- Minor format changes particularly in responsibilities area
- Additions to the Students Rights and Responsibilities - the Gender Inclusion Policy and more information on Transportation and R&R applies to buses as well.
- Information on Restorative Practices and the Transfer Committee was added.

The following behavior violation revisions were made:

- Level 1 - added statement explaining documented interventions needed if there are repeated instances of a behavior.
- Level 2 - Audio Alert Device downgraded
- Level 5 - Definitions added to the matrix

Next steps – review by Legal, then translation of summary document (Hmong, Spanish and Karen) and finalize plans to get book out to schools.

QUESTIONS/DISCUSSION:

- Is there just one R&R for all students or is it separated by age? Response: Only one R & R Handbook applies to all sites, ages and grades.
- Do schools have their own handbooks? Response: They have handbooks around other things – absences, names of administrators, PAC information, school-wide expectations at the school, etc.
- Standardization across district – is it standardized at every site and is orientation standardized across sites? Response: Every site does have school-wide expectations such as Tier 1 PBIS expectations. Staff could not say it is communicated the same at every site. Schools generally have their handbook on websites.

- A Board member stated we need to standardize access to information on sites for all schools.
- Is there an orientation for 6th and 9th graders so they understand expectations? How does that work? Response: 6th, 7th and 8th graders have the "Welcome to School" week which covers among other things the PBIS matrix and school-wide expectations. There is "Focus on Freshmen" which is an orientation for all incoming freshmen. High Schools have classroom orientation.
- How do we find the school handbooks and other information in this area? Response: When you go to a school website the information is pushed to the "ABOUT" tab. This will give you access the R & R Handbook, school handbook, etc. Students have a better understanding of their rights and responsibilities. It is the parents and community who lack an aligned understanding. All families have translated copies of the summary R&R Handbook. In future it would be beneficial for them to have a translated full R&R Handbook with supporting programs. Admin is setting goals to align understanding among students, families and schools.

- F. Standing Item: SEAB Report - No report
- G. Standing Item: FMP Update - No report
- H. Standing Item: Policy Update - No report
- I. Standing Item: SSSC 2.0 Update - No report

J. Work Session

1. **Resolution Regarding Use of Menthol Tobacco**

Representatives from the non-profit organization Beautiful Lie, Ugly Truth provided a brief overview of their work on an ordinance with the City of St. Paul that would treat menthol in tobacco the same way that other flavors are treated, that is, menthol products could only be sold thorough adult-only tobacco product shops. They requested support for their effort from the SPPS Board.

The Board briefly discussed the draft resolution language and asked the group to provide them with language that the Board could act on at their June 20th board meeting. They invited the group to make a brief presentation at that meeting as well.

III. **ADJOURNMENT**

Mr. Schumacher moved, seconded by Ms. Ellis to adjourn the meeting. The motion passed by acclaim.

The meeting adjourned at 9:20 p.m.

Respectfully submitted,

Marilyn Polsfuss
Assistant Clerk

HUMAN RESOURCE TRANSACTIONS
June 1, 2017 through June 30, 2017
July 11, 2017

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Lorenzen, J. G.	Professional Employee	06/12/2017	\$43.26	Como Service Center
Pagidipati, T.	Professional Employee	07/03/2017	\$34.86	Como Service Center
Dahlke, S. K.	Clerical	06/26/2017	\$27.39	Colborne Admin Office

PROMOTION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Coyne, M. J.	Central Administrator Career Progression	07/01/2017	\$55.49	Plato Admin Offices
Holm, P. G.	Central Administrator Career Progression	07/01/2017	\$57.60	Plato Admin Offices
Kephart, S. L.	Clerical Career Progression	06/12/2017	\$23.33	Como Service Center
Ashton, A. P.	Custodian Career Progression	06/05/2017	\$24.95	Como Service Center
Hartwich, N. M.	Custodian Career Progression	06/05/2017	\$26.46	Linwood Monroe Arts Plus Upper
Riley, D. M.	Custodian Career Progression	05/01/2017	\$24.95	Randolph Heights Elem
Nagendrappa, C. D.	Professional Employee Career Progression	06/12/2017	\$30.36	Como Service Center
Dressely, K. M.	Supervisory From: Education Assistant	07/01/2017	\$25.51	1780 W 7th Street
Handberg, C.	Supervisory From: Education Assistant	07/01/2017	\$25.51	1780 W 7th Street
Jansma, N.	Supervisory From: Education Assistant	07/01/2017	\$33.36	1780 W 7th Street
Negen, C.	Supervisory From: Education Assistant	07/01/2017	\$35.03	1780 W 7th Street
Nordman, C.	Supervisory From: Education Assistant	07/01/2017	\$35.03	1780 W 7th Street
Sandvik, G.	Supervisory From: Education Assistant	07/01/2017	\$33.36	1780 W 7th Street
Tuorila, D. R.	Supervisory From: Education Assistant	07/01/2017	\$33.36	1780 W 7th Street

HUMAN RESOURCE TRANSACTIONS
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LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Adair, L. M.	Classroom Teacher	08/28/2017	Crossroads Montessori
Couture, J. L.	Classroom Teacher	05/22/2017	The Heights Community
Gustafson, A. S.	Classroom Teacher	06/12/2017	Crossroads Montessori
Kelley, D. M.	Classroom Teacher	09/01/2017	Maxfield Elementary
Kelley, D. M.	Classroom Teacher	06/06/2017	Maxfield Elementary
Nelson, G. J.	Classroom Teacher	08/28/2017	Wellstone Elementary
Rentzel, R. J.	Classroom Teacher	08/28/2017	Open World Learning
Ryan, H. G.	Classroom Teacher	08/28/2017	Adams Spanish Immersion
Schleper, K. G.	Classroom Teacher	08/28/2017	Highland Park Senior
Shank, A. M.	Classroom Teacher	06/12/2017	Ronald M Hubbs Center
Lindgren, K. M.	Classroom Teacher	06/02/2017	Johnson Achievement Elem
Shasky, T.	Classroom Teacher	08/28/2017	Journey's Secondary School
Stokes, J. L.	Classroom Teacher	08/28/2017	Frost Lake Elementary
Sims, L. D.	School/Community Professional	06/01/2017	Parkway Montessori
Slabiak, K. M.	School/Community Professional	07/01/2017	Plato Admin Offices
Slabiak, K. M.	School/Community Professional	06/17/2017	Plato Admin Offices
Bengtson, R. A.	Teaching Assistant	08/28/2017	St. Paul Music Academy
Kenney, A. M.	Teaching Assistant	04/19/2017	Battle Creek Middle School
Littler, C. L.	Teaching Assistant	08/28/2017	Four Seasons A+
Nelson, T.	Teaching Assistant	06/08/2017	Harding Senior High
Strowder, R. K.	Teaching Assistant	05/02/2017	Como Park Senior

HUMAN RESOURCE TRANSACTIONS
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LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Turner, M.	Teaching Assistant	05/26/2017	Obama Service Learning
Jenkins, C. D.	Clerical	06/17/2017	Colborne Admin Offices

ADMINISTRATIVE LEAVE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
D., K. B.	Skilled Trades	06/01/2017
B., F. W.	Custodian	05/23/2017
K., W. J.	Custodian	06/05/2017

REINSTATEMENT FROM LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Young, J. T.	Classroom Teacher	06/12/2017	1780 W. 7th Street
Kenney, A. M.	Teaching Assistant	05/26/2017	Battle Creek Middle School
Williams-Davis, C. J.	Teaching Assistant	06/01/2017	Como Park Elementary

RECISION OF RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Jackson, D. K.	Nutrition Services Personnel	06/10/2017	\$11.66	Wellstone Elementary

REHIRE AFTER TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Vang-Yang, K. A.	Teaching Assistant	06/10/2017	\$13.25	Phalen Lake Hmong
Moses, B. A.	School Bus Driver	06/19/2017	\$24.73	Transportation Services
Broady, R. R.	Electrician	06/12/2017	\$43.56	Como Service Center

SUSPENSION WITHOUT PAY

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
N., H. E.	Classroom Teacher	06/05/2017
N., H. E.	Classroom Teacher	06/06/2017
N., H. E.	Classroom Teacher	06/07/2017

HUMAN RESOURCE TRANSACTIONS
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SUSPENSION WITHOUT PAY

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
N., H. E.	Classroom Teacher	06/08/2017
N., H. E.	Classroom Teacher	06/09/2017
M., B. A.	School Bus Driver	06/19/2017
G., O.	Nutrition Services Personnel	06/07/2017

RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Heinrichs, M.	Supervisory	08/05/2017	Colborne Admin Offices
Albrecht, E.	Classroom Teacher	06/13/2017	Benjamin Mays/Museum
Carroll, M.	Classroom Teacher	06/20/2017	No Assigned Bldg - Misc
Keenan, G. L.	Classroom Teacher	07/04/2017	Harding Senior High
Stroebe, N. M.	Classroom Teacher	08/05/2017	Harding Senior High
Lewandowski, K. A.	Classroom Teacher	08/05/2017	Obama Service Learning
Hildreth, T. L.	Classroom Teacher	06/13/2017	Como Park Senior High
Howard, T. W.	Classroom Teacher	06/13/2017	United Hospital
Fuchs, M.	Education Assistant	08/01/2017	Battle Creek Middle School
Harrison, J.	Teaching Assistant	09/01/2017	Como Park Elementary
Kretsch, S. J.	Teaching Assistant	09/01/2017	Como Park Elementary
Rhines, A. L.	Teaching Assistant	08/26/2017	Humboldt Secondary
Oswald, S.	Clerical	08/03/2017	Johnson Senior High
Travers, I.	Clerical	08/15/2017	Benjamin Mays/Museum
Fletcher, T.	Custodian	09/01/2017	Nokomis Montessori South
Nun, T. C.	Custodian	09/01/2017	Nokomis Montessori South
Johnson, C. N.	Nutrition Services Personnel	06/02/2017	Daytons Bluff Achievement

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RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
McCann, E. J.	Nutrition Services Personnel	08/16/2017	Humboldt Secondary School
Tibesar, J. A.	Nutrition Services Personnel	08/16/2017	Murray Middle School

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Huffman, B. D.	Superintendency	06/24/2017	Colborne Admin Offices
Green, C. A.	Central Administrator	06/22/2017	Plato Admin Offices
Pham, L.	Principal	07/03/2017	Highwood Hills Elem
Stibbins, S. P.	Principal	06/24/2017	Galtier Elementary
Ayers, C. V.	Classroom Teacher	06/29/2017	Maxfield Elementary
Bachmeier, K. J.	Classroom Teacher	06/13/2017	Obama Service Learning
Berg, T. L.	Classroom Teacher	06/13/2017	The Heights Community
Conrad, D. C.	Classroom Teacher	08/05/2017	St. Paul Music Academy
Foley, J. J.	Classroom Teacher	07/01/2017	Como Park Senior High
Holcomb, H. L.	Classroom Teacher	08/05/2017	Hazel Park Preparatory
Kesti, J. A.	Classroom Teacher	06/15/2017	Humboldt Secondary
Laubenstein, K. L.	Classroom Teacher	06/14/2017	Jie Ming Mandarin Immr
March, B. J.	Classroom Teacher	06/06/2017	Washington Tech Secondary
Moua, S.	Classroom Teacher	04/01/2017	Humboldt Secondary
Sheridan-Mclver, F. G.	Classroom Teacher	08/05/2017	Open World Learning
Stewart, J. L.	Classroom Teacher	06/13/2017	Como Park Elementary
Thomas, T. M.	Classroom Teacher	06/13/2017	Daytons Bluff Achievement
Wettengal, E. J.	Classroom Teacher	06/13/2017	The Heights Community
Wickenhauser, K. L.	Classroom Teacher	06/14/2017	Groveland Park Elem
Willis, C. V.	Classroom Teacher	06/13/2017	271 Belvidere Bldg
Wilson, B. E.	Classroom Teacher	07/14/2017	Riverview School of Excell

HUMAN RESOURCE TRANSACTIONS
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July 11, 2017

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Melgar, K. M.	Classroom Teacher	06/13/2017	Highland Park Elementary
Anderson, A. L.	Classroom Teacher	08/05/2017	Mississippi Creative Arts
Ayers, A. R.	Classroom Teacher	08/05/2017	Johnson Achievement
Drawe, C. E.	Classroom Teacher	06/24/2017	Hazel Park Preparatory
Jeffers, S. M.	Classroom Teacher	06/13/2017	The Heights Community
Kerr, M.	Classroom Teacher	06/28/2017	Hazel Park Preparatory
Lindgren, K. M.	Classroom Teacher	08/05/2017	Johnson Achievement Plus
Moore, M.	Classroom Teacher	08/05/2017	RiverEast Elem/Secondary
Whiteford, L. N.	Classroom Teacher	07/01/2017	Focus Beyond (18-Adult)
Ali, S. M.	School/Community Professional	05/27/2017	Student Placement Center
Monteith, C. L.	School/Community Professional	06/01/2017	Journey's Secondary
Simmons, A. L.	Education Assistant	06/01/2017	Eastern Heights Elem
Bischoff, T.	Teaching Assistant	06/10/2017	Homecroft Early Learning
Cox, S.	Teaching Assistant	07/11/2017	Four Seasons A+
Engfer, M. L.	Teaching Assistant	06/14/2017	Harding Senior High
Harris, L. E.	Teaching Assistant	06/10/2017	Nokomis Montessori South
Kustra, J. M.	Teaching Assistant	06/10/2017	Daytons Bluff Achievement
Moore, L. D. Upper	Teaching Assistant	06/10/2017	Farnsworth Aerospace
Nguyen, D. T.	Teaching Assistant	06/10/2017	Jackson Preparatory Elem
Rice, J. J.	Teaching Assistant	06/10/2017	Highland Park Senior
Kane, L. M.	Classroom Teacher	06/20/2017	Farnsworth Aerospace Upper
Sogn-Frank, B. G.	Teaching Assistant	06/10/2017	L'Etoile du Nord Upper
Thaney, J. L.	Teaching Assistant	06/13/2017	Johnson Senior High
Tyson, A. D.	Classroom Teacher	06/20/2017	Farnsworth Aerospace

Upper

HUMAN RESOURCE TRANSACTIONS
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July 11, 2017

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Westmoreland, S. V.	Teaching Assistant	06/10/2017	Benjamin Mays/Museum
Whitney, D. L.	Teaching Assistant	04/07/2017	Cherokee Heights Elem
Schilling, L. L.	Clerical	06/06/2017	Frost Lake Elementary
Snow, H. M.	Clerical	08/12/2017	Central Senior High
Hatch, R. M.	Nutrition Services Personnel	06/10/2017	Open World Learning
Murphy, R. M.	Nutrition Services Personnel	06/10/2017	Central Senior High
Ogilvie, R.	Nutrition Services Personnel	06/10/2017	Humboldt Secondary
Robideaux, B. R.	Nutrition Services Personnel	05/31/2017	Farnsworth Aerospace Upper
Smith, B. E.	Nutrition Services Personnel	06/10/2017	Washington Tech Secondary
Triemert, L. L.	Nutrition Services Personnel	06/10/2017	Hazel Park Preparatory

TERMINATION OF TEMPORARY EMPLOYMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Ananou, H. J.	Classroom Teacher	08/05/2017	L'Etoile du Nord Lower
Chambers, S. E.	Classroom Teacher	08/05/2017	Wellstone Elementary
Chism, L. C.	Classroom Teacher	08/05/2017	Crossroads Montessori
Eckols-McCoy, C. A.	Classroom Teacher	08/05/2017	Crossroads Montessori
Frantum, B. W.	Classroom Teacher	08/05/2017	Harding Senior High
Holmes, M. D.	Classroom Teacher	08/05/2017	Highland Park Senior
Huntley, C. J.	Classroom Teacher	08/05/2017	Harding Senior High
Kakou, K.	Classroom Teacher	08/05/2017	L'Etoile du Nord Upper
Kigin, J. A.	Classroom Teacher	08/05/2017	L'Etoile du Nord Upper
Lindell, E. K.	Classroom Teacher	08/05/2017	L'Etoile du Nord Lower

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July 11, 2017

TERMINATION OF TEMPORARY EMPLOYMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Manay, I. L.	Classroom Teacher	08/05/2017	Adams Spanish Immersion
McDonald, R. R.	Classroom Teacher	08/05/2017	Ramsey Middle School
Meyers, K.	Classroom Teacher	08/05/2017	Linwood Monroe Arts Plus Upper
Moua, M.	Classroom Teacher	08/05/2017	Jackson Preparatory Elem
O'Diah, E. A.	Classroom Teacher	08/05/2017	Como Park Senior High
Olson, T. J.	Classroom Teacher	08/05/2017	Wellstone Elementary
Rosenthal, M. J.	Classroom Teacher	08/05/2017	L'Etoile du Nord Lower
Runsewe, C. M.	Classroom Teacher	08/05/2017	Harding Senior High
Sarasti, S. L.	Classroom Teacher	05/06/2017	Highland Park Middle
Sharp, D. M.	Classroom Teacher	08/05/2017	Battle Creek Middle School
Tavernier, T. C.	Classroom Teacher	08/05/2017	L'Etoile du Nord Upper
Thao, C. K.	Classroom Teacher	08/05/2017	Linwood Monroe Arts Plus Upper
Vang, E.	Classroom Teacher	08/05/2017	Mississippi Creative Arts
Gilman, W. G.	Classroom Teacher	08/05/2017	Ramsey Middle School
Grahek, K. L.	Classroom Teacher	08/05/2017	Hamline Elementary
Lemmons, M. M.	Classroom Teacher	08/05/2017	Harding Senior High
O'Malley, B. M.	Classroom Teacher	08/05/2017	St. Paul Music Academy
O'Neill-Catalan, E. E.	Classroom Teacher	08/05/2017	Humboldt Secondary
Roberts, A. T.	Classroom Teacher	08/05/2017	Ramsey Middle School
Binion, J. M.	Classroom Teacher	08/05/2017	Obama Service Learning
Carroll, C.	Classroom Teacher	08/05/2017	Farnsworth Aerospace Upper
Ly, S. M.	Classroom Teacher	08/11/2017	International Academy - LEAP
Beam, S. L.	Classroom Teacher	08/05/2017	International Academy -

HUMAN RESOURCE TRANSACTIONS
June 1, 2017 through June 30, 2017
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TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
L., F. N.	Principal	07/01/2017
F., L. D.	School/Community Professional	06/10/2017
C.-O., D.O.	Teaching Assistant	06/10/2017
H., J. S.	Teaching Assistant	06/10/2017
M., S.	Teaching Assistant	06/10/2017
N., A. L.	Teaching Assistant	06/10/2017
S., P. D.	Teaching Assistant	06/10/2017
T., K. B.	Teaching Assistant	06/10/2017
W., M. D.	Teaching Assistant	06/13/2017
G., A. B.	Custodian	06/06/2017

DISCHARGE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
B., N.	School/Community Professional	06/02/2017
J., T. J.	Teaching Assistant	06/10/2017

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Gift Acceptance University of Minnesota at Bruce Vento Elementary School

A. PERTINENT FACTS:

1. The University of Minnesota wishes to donate cafeteria tables valued at \$18,870.48 to Saint Paul Public Schools to be used at Bruce Vento Elementary School.
2. The gift imposes no undue financial burden or obligation to the school district.
3. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
4. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education, authorize the Superintendent (or Designee) to allow Saint Paul Public Schools to accept the cafeteria tables to be used at Bruce Vento Elementary School.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Gift Acceptance Delta at Highwood Hills Elementary School

A. PERTINENT FACTS:

1. Delta wishes to donate \$20,000 to Saint Paul Public Schools for the on-going maintenance for the playground at Highwood Hills Elementary School.
2. The gift imposes no undue financial burden or obligation to the school district.
3. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
4. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education, authorize the Superintendent (or Designee) to allow Highwood Hills Elementary School to accept a gift of \$20,000 for the on-going maintenance of the playground at Highwood Hills Elementary School.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Request for Permission to Submit a Grant to Hunger Impact Partners

A. PERTINENT FACTS:

1. Hunger Impact Partners is currently accepting grant applications for projects that increase enrollment of youth programs or licensed childcare centers in the Child and Adult Care Food Program (CACFP) or transition school sites currently offering snacks through the National School Nutrition Program to CACFP At-Risk suppers.
2. Saint Paul Public Schools Nutrition Services has prepared an application for funds to expand the number of CACFP sites that serve supper. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$25,000. Staff at the program researched this grant opportunity.
3. This project will meet the District strategic plan goals of sustainability.
4. This item is submitted by Stacy Koppen, Director, Nutrition Services; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to Hunger Impact Partners for funds to expand the number of CACFP sites that serve supper; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Request for Permission to Accept a Grant from Minnesota Department of Education – Fresh Fruits and Vegetables Program

A. PERTINENT FACTS:

1. The Minnesota Department of Education's Fresh Fruit and Vegetable Program (FFVP) provides grants for projects that introduce fresh fruit and vegetables as healthy snack options.
2. Saint Paul Public Schools' Nutrition Services prepared an application and received a FFVP grant for approximately \$465,000 to provide fresh fruit and vegetables to SPPS students. Saint Paul Public Schools will serve as fiscal agent for the project.
3. This project will meet the District strategic plan goal of sustainability.
4. This item is submitted by Stacy Koppen, Director of Nutrition Services; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Minnesota Department of Education to provide fresh fruit and vegetables to students in SPPS; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Agreement Between Saint Paul Independent School District #625 and Young Men's Christian Association (YMCA) Of The Greater Twin Cities for Child Care Services at AGAPE And Harding

A. PERTINENT FACTS:

1. The YMCA of the Greater Twin Cities and the Saint Paul Independent School District #625 are entering a cooperative agreement to provide child care services to adolescent student parents.
2. This agreement allows the district to reimburse the YMCA of the Greater Twin Cities for direct child care services in the high school centers located at AGAPE and Harding Senior High for a maximum of 102 children.
3. The maximum cost to the district for these services is \$486,045.00. These funds are provided through a separate agreement with Ramsey County Human Services.
4. The district provides in kind support for this program by providing the necessary physical space at AGAPE and at Harding High School.
5. The agreement period is from August 1, 2017, to July 31, 2018.
6. This project supports the District goal to ensure high academic achievement for all.
7. Requested by Mary Yackley, Supervisor, Student Health and Wellness, and Gail Ghare, Interim Director, Office of Specialized Services.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent to enter into an agreement with the YMCA of the Greater Twin Cities to reimburse the YMCA for providing direct child care services in an amount not to exceed \$486,045.00 from August 1, 2017, to July 31, 2018.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Sanneh Foundation Dreamline Program 2017-18SY

A. PERTINENT FACTS:

1. Sanneh Foundation Dreamline Program staff (11 total) to be employed as tutors, mentors, and coaches at the following SPPS schools: Como Sr. (2), Harding Sr. (2), Highland Sr. (2), Humboldt Sr. (3), Washington Technology (2)
2. Dreamline staff perform:
 - In-class student academic support in classes recommended by individual schools
 - Afterschool homework help/tutoring and mentorship
 - Leadership of afterschool enrichment activities
3. This project will meet the District target area goal of achievement through Dreamline staff teaching and modeling behaviors and work habits that lead to improved student academic performance and civic management.
4. Partnership services fee for Dreamline staff is \$194,000, paid through school and district. District funds of \$80,000 applied to budget code 01-005-211-000-6305-0000.
5. This item is submitted by Theresa Battle, Assistant Superintendent

B. RECOMMENDATION:

That the Board of Education approves the services of Sanneh Foundation Dreamline tutors in the aforementioned high schools and middle schools for the 2017-18SY.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Request for Permission of Board of Education to Enter into a Service Contract with FastBridge

A. PERTINENT FACTS:

1. In support of Goal 1: Achievement of the Strong Schools, Strong Communities 2.0 strategic plan, the Division of Academics has identified a need to replace the existing Mondo Bookshop & DataZone K-5 literacy assessment with a more comprehensive and robust assessment FastBridge. FAST™ expands our current assessment capabilities from K-5 literacy to K-8 literacy, math and social emotional components while respecting our assessment time requirements for students. FastBridge, headquartered out of the University of Minnesota, is the leading online assessment company who provides the assessments, progress monitoring and support for interventions in literacy, mathematics and social emotional learning. FAST™ is a recommended assessment by the Minnesota Department of Education, and has been adopted by schools in 30 states, including a statewide adoption in Iowa. In 2014–15 FAST™ users exceeded 5 million administrations.
2. The proposed agreement with FastBridge includes:
 - a. iPad ready assessments that will reduce the assessment time for teachers and students as well as increase the reliability and validity of data gathered
 - b. Capture of all formative reading, mathematics and social emotional assessments including screening and ongoing progress monitoring
 - c. Generate multiple data reports to help create a profile for each student for teachers to make instructional decisions and generate reports of student progress at the student, classroom, grade, and district level
 - d. Generate data reports for families
 - e. Support personalized learning through differentiated small groups instruction by having current and relevant data from screener and progress monitoring
 - f. On site and webinar professional development for district teams and users
 - g. FastBridge account manager assigned to support SPPS

3. To enter into this service agreement will meet the District strategic plan Goal 1: Achievement of the Strong Schools, Strong Communities 2.0. to provide an equitable education for all students through strong leadership, well- rounded curriculum driven by data.
4. The proposal from FAST™ was reviewed by the Division of Academics and will be funded through instructional services. The cost of this service during the 2017-2018 school year will not exceed \$160,000.
5. This item is submitted by: Kate Wilcox-Harris, Chief Academic Officer, Hans Ott, Assistant Superintendent, Office of Teaching and Learning, Susan Braithwaite, Supervisor of PreK-12 Literacy, Ishmael Robinson, Supervisor of PreK-12 Mathematics.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent to enter into a contract with FastBridge. The total cost for services not to exceed \$160,000, will be paid from the instructional services budget for the 2017-2018 school year.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: MOA with SPC - Student Eligibility for Concurrent Enrollment (w/ 3 Appendices)

A. PERTINENT FACTS:

1. The District has the opportunity to partner with Saint Paul College to provide Concurrent Enrollment opportunities for students at SPPS High Schools
2. This partnership will provide opportunities for SPPS students to earn both college and high school credit for select courses.
3. This partnership will save SPPS students time and money in pursuit of their post-secondary plans
4. This Memorandum of Agreement will create multiple measures for students to demonstrate readiness for Concurrent Enrollment courses through Saint Paul College.
5. This agreement includes 3 Appendices:
 - a. Student Eligibility Proposal for Pilot - establishes overall GPA standards for student enrollment in Concurrent Enrollment courses.
 - b. Math Proposal for Pilot - establishes entrance requirements for 12'h grade students entering Concurrent Enrollment Course, SPC MATH 1730, College Algebra.
 - c. English Sequence Proposal for a Pilot - establishes entrance requirements for 12'h grade students entering Concurrent Enrollment Course, SPC ENGL 1711, Composition 1.
6. This items address SPPS goals of Achievement and Alignment.
7. This item is submitted by Jon Peterson, Executive Director, Office of College and Career Readiness

B. RECOMMENDATIONS:

That the Board of Education authorize the District to partner with Saint Paul College to provide Concurrent enrollment opportunities for SPPS students at approved SPPS High Schools with approved SPPS teachers.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: MN Urban Debate League (MNUDL) Program 2017-18SY

A. PERTINENT FACTS:

1. The MN Urban Debate League (MNUDL) will provide debate programming at the following Saint Paul Public School District partner schools: High schools: Washington Technology, Humboldt, Como Park, Highland Park, Central, Johnson, Middle schools: Washington Technology, Humboldt, Murray, Highland Park, Battle Creek.
2. MNUDL programming includes:
 - Recruiting, training, and supporting teacher-coaches
 - Entering students into debate tournaments
 - Providing curriculum and materials for partner schools
 - Providing stipends for coaches (teachers and outside coaches)
 - Providing transportation to and from tournaments
 - Providing food at tournaments
 - Working in partnership with the St. Paul Public School District Research and Evaluation office to provide assessment data on participating students.
3. This program will meet the District target area goal of achievement by empowering students through competitive academic debate to become engaged learners, critical thinkers, and active citizens who are effective advocates for themselves and their communities.
4. MNUDL partnership is \$50,000, paid through district funding. District funds of \$50,000 are applied to budget code 01-005-211-000-6305-0000.
5. This item is submitted by Theresa Battle, Assistant Superintendent and Lisa Sayles-Adams, Assistant Superintendent.

B. RECOMMENDATION:

That the Board of Education approves the MN Urban Debate League partnership in the aforementioned high schools and middle schools for the 2017-18SY.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Appointment of the Assistant Clerk

A. PERTINENT FACTS:

1. The Board of Education annually appoints an Assistant Clerk of the school district.
2. The Assistant Clerk has the authority to sign appropriate documents in the absence of the Board Clerk as well as other assigned duties.
3. This meets the District target area goal of raising expectations for accountability.
4. This item is submitted by Dr. Joe Gothard, Superintendent

B. RECOMMENDATION:

That the Board of Education approve the attached resolution naming Sarah Dahlke as the Assistant Clerk of Independent School District No. 625 for the remainder of 2017.



Board File No. _____

Date _____

INDEPENDENT SCHOOL DISTRICT NO. 625

**Board of Education
Saint Paul Public Schools**

APPOINTMENT OF THE ASSISTANT CLERK

BE IT RESOLVED, by the Board of Education of Independent School District No. 625, that it herewith appoints Sarah Dahlke as the Assistant Clerk of this school district for the remainder of 2017.

Adopted July 11, 2017

CHAIR Board of Education

CLERK Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Dedication of Easement for Right-of-Way Purposes

A. PERTINENT FACTS:

1. The City of Saint Paul requested a right-of-way easement for sidewalks and pedestrian lighting along both the Kent Street and Mackubin Street frontages of 1055 Mackubin Street as a condition of the building permit for the new RiverEast K-8 school.
2. This item has been reviewed by Saint Paul Public School's outside legal counsel, Briggs and Morgan, P.A.
3. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
4. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize Saint Paul Public Schools to grant a perpetual easement for right-of-way purposes to the City of Saint Paul.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Request to Process a Job Upgrade: Based on Job Study

A. PERTINENT FACTS:

1. Human Resources completed a job study of the TOSA – ALC job in response to changes within the department. The department eliminated the Principal on Special Assignment – ALC during the 2016 – 2017 cost reduction process. As the models for Alternative Learning and Summer School evolved it became clear that a single senior resource should have accountability for this area. The Principal on Special Assignment was the right level of discretion and decision making but could only be open to individuals with a Principals license. The equivalent level for a non-licensed individual would be Assistant Director in the ASAP.
2. This ALC Program serves 17,000+ eligible students whose participation generates \$8-9M in annual revenue, while adjusting staffing allocations and managing expenditures to remain within budget. It monitors, selects and trains 850+ teachers, 100+ paraprofessionals and 60+ site leaders and site administrators at 42 schools during the traditional school year (EDL) and 20 schools during the summers.
3. This request meets the Districts strategic plan goals of Alignment and Sustainability.
4. This item is submitted by Laurin Cathey, Executive Director of Human Resources; Kate Wilcox-Harris, Chief Academic Officer and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the upgrade of the TOSA – ALC and that the current incumbent be promoted effective August 1, 2017.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Bid No. A212046-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Structural Precast Concrete at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Molin Concrete	\$232,617.00
Wells Concrete	\$304,836.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room
4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212046-A Como Park Senior High Addition and Renovation to Molin Concrete for the lump sum base bid for \$232,617.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Bid No. A212047-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Masonry at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Northland Concrete & Masonry	\$709,610.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212047-A Como Park Senior High Addition and Renovation to Northland Concrete & Masonry for the lump sum base bid for \$709,610.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Bid No. A212049-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Steel Erection at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
High Five Erectors II	\$754,698.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room
4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212049-A Como Park Senior High Addition and Renovation to High Five Erectors II for the lump sum base bid for \$754,698.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Bid No. A212051-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Sheet Waterproofing / Weather Barriers at Como Park Senior High Addition and Renovation.

2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Exterior Building Services.....	\$186,500.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.

5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.

6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.

7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212051-A Como Park Senior High Addition and Renovation to Exterior Building Services for the lump sum base bid for \$186,500.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Bid No. A212052-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Roofing, Sheet Metal & Metal Panels at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Palmer West.....	\$2,405,500.00
Berwald Roofing.....	\$2,537,130.00
Flynn Midwest	\$2,946,337.00
Central Roofing	\$3,215,175.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212052-A Como Park Senior High Addition and Renovation to Palmer West for the lump sum base bid for \$2,405,500.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Bid No. A212053-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Joint Sealers and Firestopping at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Carciofini	\$189,205.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212053-A Como Park Senior High Addition and Renovation to Carciofini for the lump sum base bid for \$189,205.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Bid No. A212057-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Drywall & Fireproofing at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Commercial Drywall	\$2,225,000.00
RTL Construction	\$2,669,000.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212057-A Como Park Senior High Addition and Renovation to Commercial Drywall for the lump sum base bid for \$2,225,000.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Bid No. A212058-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Tiling at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Grazzini Brothers	\$541,500.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212058-A Como Park Senior High Addition and Renovation to Grazzini Brothers for the lump sum base bid for \$541,500.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Bid No. A212059-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Acoustical Ceiling Panels at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Kirk Acoustics	\$752,000.00
Twin City Acoustics	\$1,023,755.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212059-A Como Park Senior High Addition and Renovation to Kirk Acoustics for the lump sum base bid for \$752,000.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Bid No. A212060-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Resilient Athletic Flooring at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Floors by Becker	\$250,000.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room
4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212060-A Como Park Senior High Addition and Renovation to Floors by Becker for the lump sum base bid for \$250,000.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Bid No. A212062-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Epoxy Terrazzo Flooring at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
WTG Terrazzo & Tile	\$250,600.00
Grazzini Brothers	\$251,200.00
Adanced Terrazo	\$255,000.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room
4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212062-A Como Park Senior High Addition and Renovation to WTG Terrazzo & Tile for the lump sum base bid for \$250,600.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Bid No. A212063-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Resilient Flooring & Carpet at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Commercial Flooring Services.....	\$1,163,745.00
Floors by Beckers	\$1,250,000.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room
4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212063-A Como Park Senior High Addition and Renovation to Commercial Flooring Services for the lump sum base bid for \$1,163,745.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Bid No. A212064-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Painting & Wall Coverings at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Wasche Commercial Finishes	\$591,270.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room
4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212064-A Como Park Senior High Addition and Renovation to Wasche Commercial Finishes for the lump sum base bid for \$591,270.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Bid No. A212066-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Lockers at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Olympus Lockers & Storage, Inc.	\$174,734.00
Haldeman Homme	\$191,196.00
Lyon Workspace	\$196,000.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room
4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212066-A Como Park Senior High Addition and Renovation to Olympus Lockers & Storage, Inc. for the lump sum base bid for \$174,734.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Bid No. A212069-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Lab Equipment and Furnishings at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Haldeman Homme	\$415,238.00
Cosney Corporation	\$419,225.00
Lance Service, Inc.	\$455,200.00
TMI Systems	\$462,265.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room
4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212069-A Como Park Senior High Addition and Renovation to Haldeman Homme for the lump sum base bid for \$415,238.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Bid No. A212070-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Auditorium Seating at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Haldeman Homme	\$177,545.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room
4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212070-A Como Park Senior High Addition and Renovation to Haldeman Homme for the lump sum base bid for \$177,545.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Bid No. A212078-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Landscaping and Fencing at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Urban Companies	\$169,000.00
Hoffman and MacNamara.....	\$174,640.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room
4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212078-A Como Park Senior High Addition and Renovation to Urban Companies for the lump sum base bid for \$169,000.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 11, 2017

TOPIC: Change Order #5 for Johnson Aerospace & Engineering High School
Renovation

A. PERTINENT FACTS:

1. This change order provides all labor, material, equipment and services necessary for the following items:
2. Construction Change Directive 16:
 - Proposal Request No. 6 - Miscellaneous fire protection
 - Proposal Request No. 18 - Kitchen modifications
 - Proposal Request No. 20 - Bathroom modifications
 - Proposal Request No. 24 - New exhaust fan
 - Proposal Request No. 25 - Reinstall TV
 - Proposal Request No. 28 - New cabinet fronts
3. Construction Change Directive 17:
 - Proposal Request No. 1 - Subfloor correction
4. Construction Change Directive 19:
 - Proposal Request No. 14: Add overflow drainage piping and provide scupper overflow drainage
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent to sign Change Order #5 for Johnson High School for the lump sum of \$291,136.00.