



Saint Paul Public Schools

Regular Meeting

Tuesday, December 15, 2009 5:45 PM

**SAINT PAUL PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 625**

BOARD OF EDUCATION



Kazoua Kong-Thao
Chair



Elona Street-Stewart
Vice Chair



John Brodrick
Clerk



Anne Carroll
Director



Keith Hardy
Director



Jean O'Connell
Director



Vallay Varro
Director



ADMINISTRATION
Suzanne Kelly
Interim Superintendent

BOARD OF EDUCATION COMMITTEES

Committee of the Board – Elona Street-Stewart, *Chair*

SPPS VISION STATEMENT

Imagine every student
Inspired, challenged, and cared for by exceptional educators
Imagine your family
Welcomed, respected, and valued by exceptional schools
Imagine our community
United, strengthened, and prepared for an exceptional future
Saint Paul Public Schools: Where imagination meets destination

MISSION of the Saint Paul Public Schools – PREMIER EDUCATION FOR ALL

Long-Range Goals Adopted by the Board:

HIGH ACHIEVEMENT

**Learners will understand the relationship between their lives and the lives of others,
And the relevance of their educational experiences to their roles in society.**

MEANINGFUL CONNECTIONS

**Learners will understand the relationship between their lives and the lives of others,
and the relevance of their educational experiences to their roles in society.**

RESPECTFUL ENVIRONMENT

The learning environment will be safe, nurturing and equitable for our diverse learners.

Saint Paul Public Schools

School Board Meeting Agenda

Tuesday, December 15, 2009 at 5:45 PM

Regular Meeting

Administration Building

I.	CALL TO ORDER	
II.	ROLL CALL	
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	B. Order of the Main Agenda	
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IX. CONSENT AGENDA

The Consent Agenda Items below fall under one or more of the following Strategic Plan Goals, specific areas are listed in each item.

1) Ensure high academic achievement for all students; 2) Raise expectations for accountability; 3) Accelerate the path to excellence; 4) Align resource allocation to District priorities and 5) Strengthen relationships with community and families.

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* If any one board member wishes to remove an item from the consent agenda for discussion, that item should be added to the board meeting agenda prior to its approval.

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION**

November 17, 2009

I. CALL TO ORDER

The meeting was called to order at 5:51 p.m.

II. ROLL CALL

PRESENT: Ms. Kong-Thao, Ms. Varro, Mr. Brodrick, Ms. Street-Stewart, Ms. Carroll, Mr. Hardy, Interim Superintendent Kelly, Mr. Lalla, General Counsel, Ms. Polsfuss, Assistant Clerk

ABSENT: Ms. O'Connell; she joined the meeting at 6:00 p.m.

Ms. Carroll left the meeting at 8:35 p.m.

III. APPROVAL OF THE ORDER OF THE AGENDA

A. Order of the Consent Agenda

MOTION: Ms. Street-Stewart moved approval of the order of the Consent Agenda. Seconded by Ms. Carroll.

The motion was approved with the following roll call vote:

Ms. Kong-Thao	Yes
Ms. O'Connell	Absent
Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Mr. Hardy	Yes

B. Order of the Main Agenda

MOTION: Ms. Carroll moved approval of the order of the Main Agenda. Seconded by Ms. Street-Stewart.

The motion was approved with the following roll call vote:

Ms. Kong-Thao	Yes
Ms. O'Connell	Absent
Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Mr. Hardy	Yes

IV. APPROVAL OF THE MINUTES

- A. Minutes of the Regular Meeting of the Board of Education of October 20, 2009
- B. Minutes of the Special Board of Education Meeting November 4, 2009

- C. Minutes of the Special Board of Education Meeting November 10, 2009
- D. Minutes of the Special Board of Education Meeting November 11, 2009
- E. Minutes of the Special Board of Education Meeting November 13-14, 2009
- F. Minutes of the Special Board of Education Meeting November 16, 2009

MOTION: Ms. Carroll moved approval of the minutes of the Regular Board of Education meeting of October 20, 2009 and the minutes of the Special Board of Education Meetings of November 4, 2009, November 10, 2009, November 11, 2009, November 13-14, 2009 and November 16, 2009. Motion seconded by Ms. Street-Stewart.

The motion was approved with the following roll call vote:

Ms. Kong-Thao	Yes
Ms. O'Connell	Absent
Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Mr. Hardy	Yes

V. COMMITTEE REPORTS

A. Minutes of the Committee of the Board Meeting November 10, 2009

The agenda included:; 2010 Legislative Recommendations/Update. Initial 2009-10 Budget Revisions, Preliminary Discussion of Board Budget, Standing Item: School and Program Changes, Superintendent Transition, Work Session on CBFAC and Other Committee Names and Board Listening Sessions 2009-10

1. 2010 Legislative Recommendations/Update

The Legislative Liaison presented recommendations to be voted upon in December.

a. **Budget Forecast**

It appears this will be another session where revenue is lagging behind expenditures. The November forecast is estimated to range between \$4.6 and \$7 billion. It is possible that the Governor will make another round of unallotments following the November forecast, as the session does not reconvene until February 4, 2010.

A further complication is that all Senate, House, and Executive Branch officials will be up for election this year and there are over a dozen elected officials who have currently announced that they are running for Governor.

b. **Legislative Recommendations**

The district must remain steadfast in its support of the pursuit of adequate and stable funding for K-12 education, as districts are still under the Federal NCLB mandate to reach 100% proficiency by 2014. K-12's piece of the state budget continues to shrink from approximately 45% of the State budget (general fund spending) to 40% in the current biennium, and less than 38% in the next biennium.

- The State should modernize and stabilize education funding to give all students the opportunity to meet or exceed state and federal expectations through a comprehensive education funding system:
- Continue to Support the New Minnesota Miracle-allowing schools to target dollars for use in researched based programs that will provide proven, measurable results.
- Allow local boards to "opt out" of any new state mandate that is not adequately funded or not tied to student achievement or student safety. The legislature

should reexamine the existing state mandates and provide adequate revenue prior to imposing any new mandates for districts or students.

- The goal of any changes in the integration rule and funding must:
 - Maintain and fund existing inter-district plans that have been developed over time with the community that provide choice and reduce segregation.
 - Maintain flexibility for local districts to develop a plan best suited for their community, which also recognizes a broader definition of diversity that includes all demographic groups.
 - Intra-district plans with voluntary and non-contiguous districts should be jointly developed and mutually beneficial with racially isolated districts.
 - Promote collaboration with MDE for approval and implementation of plans that promote integration activities that also acknowledge the changing context of schools within communities.
- Allow immigrant students that are enrolled by tenth grade to continue school until age 23 in an Area Learning Center or Alternative Learning Program.
- Provide clarification to Care and Treatment provisions.
- Support moving to high school end of course exams for math, language arts and science.

In addition: Districts must be appropriately resourced in technology to support the next generation of assessments across all grade levels. Adopt the TESOL English Language Performance standards and join the World-Class Instructional Design and Assessment (WIDA) consortium to be able to use the ELL assessments that the consortium has created based on the TESOL standards. This ELL alignment should also be included in the State's Race to the Top (RTTT) proposal.

- The district supports the State's effort to secure Race to the Top (RTTT) funding focused on the four assurances: (1) great teachers and leaders; (2) turning around struggling schools; (3) standards and assessments and (4) data systems to support instruction, which are designed to improve education and close the achievement gap. It also looks for a robust set of alternatives for districts to employ in turning around struggling schools to be included in the plan along with "Power" standards that are nationally aligned along with the resources to ensure that students have the necessary supports are also critical to this effort.
- Support the Governor's initiatives to have the State develop a uniform online learning curriculum that would be free to school districts for students who opted for on-line learning.
- In the area of meaningful connections:
 - Amend the compulsory attendance law to require students to attend school until they obtain a diploma or reach the age of 18.
 - Establish collaboratives between Adult Basic Education and local work force programs to provide training for people who are under or unemployed who don't have basic ELL and/or work skills.
 - Increase the funding for adults with disabilities which has been frozen at \$60,000 for ten years.
- In the area of respectful environment:
 - Support option for local governments to provide health insurance for domestic partners.
 - Allow a district to charge the costs of a disabled student's special transportation for a field trip to the special education account.
 - Provide a significant increase in the school safety levy.

- Modify the health and safety application and program to allow a district to respond appropriately to any OSHA, fire code, asbestos, mold, Department of Health regulation or requirement.

RECOMMENDED MOTION: **That the Board of Education accept the report with thanks.**

The motion was approved with the following roll call vote:

Ms. Kong-Thao	Yes
Ms. O'Connell	Yes
Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Mr. Hardy	Yes

2. Initial 2009-10 Budget Revisions

The Superintendent stated the Board adopted 2009-10 budget but it is a “living” document which periodically comes back with revisions. The Fall revisions are being brought before the Board. She indicated the good news is enrollment numbers are higher than projected; there has been less of a decline than anticipated.

The Chief Budget Analyst presented the budget revisions. Exhibit A showed the adopted revenue and expenditure budget for 09-10 by fund, the proposed fall revisions to the budget in each fund and the resulting revised budget for the fiscal year.

Exhibit B provided detail of the proposed changes to revenue by fund and the event that caused the change to occur with detail of the activity in grant programs that generated the \$9.8 million in growth.

The Fall enrollment counts have been completed and student numbers at schools are up by 355 students. School allocations have been revised accordingly.

Exhibit C provided detail of the accumulated changes in expenditures by fund and the event that caused the change to occur. This revision is the standard fall revision which re-appropriates the reserved fund balance for encumbrances as well as those designations such as contractual obligations; site-based carryover or balances for one-time only expenditures. It also recognized the expenditures for the grants for which revenue has been received.

RECOMMENDED MOTION: **That the Board of Education approve the initial 2009-10 budget revisions.**

The motion was approved with the following roll call vote:

Ms. Kong-Thao	Yes
Ms. O'Connell	Yes
Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Mr. Hardy	Yes

3. Preliminary Discussion of Board of Education Budget

The Chief Financial Officer indicated the report provided the Board budget broken out into what was spent last year and a summary of what has been spent to date for 2009-10 current as of November 7. He stated the budget has been put under the direct control of the Accountant V position in order to provide more control and to tighten up

codes and spending within them. He indicated further that spending was a bit ahead of where it should be. He also explained encumbrances being held for the Board.

RECOMMENDED MOTION; That the Board of Education recognize the preliminary presentation of the Board budget and accept the report with anticipation of further, more detailed discussion as soon as it can be scheduled.

The motion was approved with the following roll call vote:

Ms. Kong-Thao	Yes
Ms. O'Connell	Yes
Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Mr. Hardy	Yes

The Superintendent stated there was one additional budget item. Administration is moving toward having a much earlier dialogue around budget projections for the 10-11 school year. This step is being taken because LSSC anticipates budget shortfalls of between \$23-28 million for the 10-11 budget.

4. Standing Item: School & Program Changes

a. Update on School Program Changes

Information was provided in the Board Weekly Update on Roosevelt and Longfellow. The Board heard a presentation on Open School at the last COB. Open School is in the process of going through the procedure defined by the Board for a name change and will be voting on the proposed names in the very near future.

City Council Member Carter gave an in-depth presentation on the Frogtown/Summit-U Family Support Partnership and presented a resolution to the Board asking the District to participate in the partnership in order to transform student and families' lives. The partnership is between the city, county and the schools with each having specific areas of accountability. The resolution was read as follows:

WHEREAS the Saint Paul Public School District is committed to ensuring that all of our youth are prepared for future success; and

WHEREAS the School District is continuing to implement large-scale system changes due to the unstable funding structures, and academic achievement accountability requirements that are expected to increase through 2014 with significant district-wide budget reductions expected through 2015; and

WHEREAS the City of Saint Paul and Saint Paul region continue to pursue federal, state and local and private funds to develop the Central Corridor and adjacent neighborhoods; and

WHEREAS Maxfield and Jackson Elementary programs, located within the aforementioned neighborhoods along the Central Corridor, strive to increase student achievement, close the academic gap and move all students to advanced levels of proficiency; and

WHEREAS the City of Saint Paul recognizes the interdependent nature of school success and thriving neighborhoods and as such, designates Maxfield and Jackson Elementary as anchors of its community development efforts; and

WHEREAS a stronger partnership between schools and community, including City and County services for families within the school and surrounding areas, could beneficially address the growing disparity in educational attainment and make a positive impact on the region's economic vitality and competitiveness; and

WHEREAS the Saint Paul Children's Collaborative is an existing structure focused on addressing issues facing youth that include policy level representatives from the Saint Paul Public School District, Ramsey County, City of Saint Paul, Community Action Partnership of Ramsey & Washington Counties, and community stakeholders; and

WHEREAS a holistic, concentrated approach to community development maximizes public resources and establishes a strong case to target resources to these two school neighborhoods;

NOW, THEREFORE, BE IT RESOLVED that the School Board of Independent School District 625 (Saint Paul) welcomes and supports the opportunity to partner with the City of Saint Paul, Ramsey County and community organizations focused on enhancing the neighborhoods around Maxfield and Jackson Elementary schools; and

BE IT FURTHER RESOLVED that the Board of Directors hereby requests that District staff develop recommendations for strengthening and supporting this partnership effort, specifically focused around academic programming & achievement; teacher recruitment & training; and parent & community engagement.

RECOMMENDED MOTION: That the Board of Education approve the resolution designating Maxfield and Jackson Elementary Schools as anchors of community development efforts.

The motion was approved with the following roll call vote:

Ms. Kong-Thao	Yes
Ms. O'Connell	Yes
Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Mr. Hardy	Yes

5. Resignation of Board of Education Director

The Board Chair reported Director Goldstein has resigned his office effective November 11, 2009 and that she has received his formal letter of resignation. Official action to accept the resignation and additional actions to appoint the two newly elected Board members will occur at the Special Board of Education meeting on November 11, 2009 at 6:00 p.m. in order to have a full compliment of Board members active during the final stages of the Superintendent search process. Director Goldstein was thanked for his services on the Board and for the gracious gesture made to facilitate the process of selection of a new superintendent.

6. Standing Item: Superintendent Transition

Regarding the Superintendent Search, the process is on task.

7. Work Session

a. **CBFAC and Other Committee Names**

RECOMMENDED MOTION: That the Board of Education eliminate the word citizen from the committees over which the Board has discretion and to move forward with final decision on new names pending receipt of further information and input from the committees.

Director Hardy stated he want to be on the record to state CBFAC is an inclusionary committee.

The motion was approved with the following roll call vote:

Ms. Kong-Thao	Yes
Ms. O'Connell	Yes
Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Mr. Hardy	Abstain

Administration was asked to assist in an Inventory of any other committees which might be impacted and when the final change is made to ensure that changes are consistent throughout.

b. **Board Listening Sessions 2009-10**

Work is in process to schedule and organize Board Listening Session for 2009-10.

B. Acceptance of the Report of the Committee Meetings Reports

MOTION: Ms. Street-Stewart moved acceptance of the Report of the Committee of the Board for November 10, 2009. Motion seconded by Ms. Varro.

The motion was approved with the following roll call vote:

Ms. Kong-Thao	Yes
Ms. O'Connell	Yes
Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Mr. Hardy	Yes

VI. **RECOGNITIONS**

BF 28115

Recognition of Schools, Teams, Individuals and Coaches in Our Saint Paul Public Schools That Have Won Athletic Awards and Championships

- A. Murray Junior High School - Girls' Soccer Team, City Champion
- B. Murray Junior High School - Volleyball Team, City Champion
- C. Washington Technology Middle School - Flag Football Team, City Champion
- D. Washington Technology Middle School - Boys' Soccer Team, City Champion
- E. Central Senior High School - Boys' Cross Country Team, City Champion
- F. Central Senior High School - Girls' Cross Country Team, City Champion
- G. Central Senior High School - Football Team, City Co-Champion
- H. Central Senior High School - Girls' Swim Team, City Champion
- I. Central Senior High School - Girls' Tennis Team, City Co-Champion
- J. Central Senior High School - Volleyball Team, City Champion
- K. Como Park Senior High School - Football Team, City Co-Champion
- L. Como Park Senior High School - Boys' Soccer Team, City Champion
- M. Como Park Senior High School - Girls' Tennis Team, City Co-Champion
- N. Highland Park Senior High School - Football Team, City Co-Champion
- O. Highland Park Senior High School - Girls' Soccer Team, City Champion

MOTION: **Ms. Street-Stewart moved, seconded by Ms. Carroll, the Board of Education recognize and congratulate the coaches, team and individuals for their outstanding accomplishments.**

The motion was approved with the following roll call vote:

Ms. Kong-Thao	Yes
Ms. O'Connell	Absent
Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Mr. Hardy	Yes

BF 28116. Acknowledgement of Good Work Provided by Outstanding District Employees and Departments

- A. **Patrick Bryan**, principal at Jackson Preparatory Magnet, received the 2009-10 Saint Paul Division Leadership Achievement Award from the Minnesota Elementary School Principals' Association (MESPA).
- B. **Sharon Looney**, kindergarten teacher from Frost Lake Elementary, was the second place recipient of the 2009 3M Innovative Economic Education Teaching Award. The award recognizes the success of teachers who provide innovation and leadership in improving economic and personal finance literacy.

BF 28117. Acknowledgement of Good Work by School

- A. **Barack and Michelle Obama Service Learning Elementary** received the 2009 Minnesota Service Learning Leader School Award from the Minnesota Department of Education. One school in the state of Minnesota is chosen for this award each year. Candidate schools need to demonstrate their commitment to service learning, and also demonstrate that their projects meet the benchmarks as identified by the National K-12 Service-Learning Standards for Quality Practice.
- B. **Creative Arts High School** received the highest rating possible when they went through the accreditation process last spring. Schools that enter this process are scrutinized and evaluated by a team of professionals from AdvancEd using research-based accreditation standards that cross state, regional, and national boundaries and are based upon best practice. Creative Arts High School spent two years preparing for this accreditation. The accreditation is a distinctive mark of quality, recognized internationally, representing external recognition of this school's commitment to quality.
- C. **SPPS schools and programs were acknowledged in the National Network of Partnership Schools (NNPS) 2009 Promising Partnership Practices publication**, which has been distributed nationally and is available on the NNPS Web site, www.partnershipschools.org, for the following family engagement strategies:
 - Highland Park Elementary, for Family Science Night
 - Phalen Lake Hmong Studies Magnet School, for Hmong New Year and Hmong Studies Showcase
 - L'Etoile du Nord - French Immersion School, for The Trumpeter Swan Society
 - Roosevelt West Side School of Excellence, for Harambee
 - Saint Paul Public Schools, for Learning Standards for Families (District-wide initiative)

MOTION: **Ms. Carroll moved the Board of Education recognize the staff, departments and schools acknowledged for their contributions and outstanding work. Motion seconded by Ms. Street-Stewart.**

The motion was approved with the following roll call vote:

Ms. Kong-Thao	Yes
Ms. O'Connell	Yes
Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Mr. Hardy	Yes

BF 28118

Acknowledgement of Good Work of Former Board Member

The Chair recognized former Director Goldstein for his service on the Board over the past four year. Director Goldstein offered observations for the Board to consider.

MOTION: Ms. Street-Stewart moved, seconded by Ms. Carroll, the Board of Education recognizes Director Tom Goldstein for his contributions and outstanding work.

The motion was approved with the following roll call vote:

Ms. Kong-Thao	Yes
Ms. O'Connell	Yes
Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Mr. Hardy	Yes

VII. PUBLIC COMMENT

A. Mary Reis – Spoke about the Achievement Gap

VIII. SUPERINTENDENT'S REPORT

A. American Education Week

The Interim superintendent acknowledged that this is American Education Week and Wednesday is Education Support Professionals Day and Thursday is Support Educators Day. This year's national theme is Great Public Schools: A Basic Right and Our Responsibility.

She stated she is encouraged that individually and collectively Saint Paul Public Schools staff, especially those who work most closely with students, have embraced the idea that they must be accountable for all students achieving at high levels. The District has committed to providing high quality instruction, a comprehensive curriculum that prepares its graduates to compete in a global economy and added interventions and opportunities for enrichment to ensure student success.

She went on that even as budget reductions have meant larger class sizes and fewer resources for many schools and programs, staff has rallied to implement new curriculum, authentically participated in cultural proficiency training and gracefully navigated the leadership transition by continuing to focus on the work of educating the students and supporting their families. She extended her thanks to staff for their work.

B. Council of Great City Schools Update

The Superintendent stated she would report on two highlights of the Council of Great City Schools annual conference. One was the opportunity for on discussion on National Standards and the next steps for urban schools. The group was interested in hearing from

SPPS, Boston, Denver, Atlanta about how the move toward national standards would affect students and teachers and what additional resources might be needed. She noted there was particular discussion that attention needs to be paid to the effect national standards would have on districts with high numbers of ELL students and to the assumption that districts have infrastructure to support new technology standards; many do not. Also attention should be paid to the additional professional development costs districts will incur during implementation.

The Councils ELL and Bi-Lingual Education Task Force issued its report on district-level policies and practices as well as a historical, administrative and programmatic contents of school systems that showed growth in ELL student achievement from 2002-2006. Saint Paul Public Schools was lauded in the report and throughout the conference for its trailblazing work with English Language Learners that was shaped under SPPS's Chief Academic Officer and continued under the current ELL director. The Superintendent stated the entire ELL staff is to be commended for the significant accomplishments they have made and for serving as a model for other large urban district.

A request was made to have the link to the CGCS Report placed on the SPPS website.

C. Mondo Implementation Progress Report

The Superintendent commended staff on their implementation of Mondo and the LLC work. Mondo has raised some critical questions in terms of implementation and as the questions have arisen staff has been responsive in terms of figuring out what needs to be tweaked or changed, what is working well and whether an issue is discomfort with change or if there is a real need to make accommodation.

In the process of deciding on the Mondo curriculum an independent evaluation showed that implementation of Mondo Bookshop has resulted in double digit gains in the percentage of children who read at or above grade level in six other urban districts (South Florida, New Haven, Hartford, Boston, New York City and Elgin, IL).

The Mondo curriculum is completely aligned with SPPS's current Reader's Workshop and Skills Block. With the implementation of Mondo Bookshop all students receive oral language assessments and lessons. For many students, oral language development skills are impeding their reading achievement and this program helps in these areas. Mondo materials are engaging; lessons are built on colorful pictures for "Let's Talk About It" and catchy tunes for "Let's Sing About It." Both of which enhance the degree of learning as it is known engagement is tied to achievement. Additionally, more than half of the texts in the program are non-fiction and support national standards in science and social studies.

Mondo was selected through a rigorous adoption process completed in SY 08-09. The process included a committee of 48 individuals, including teachers, principals, district administrators, ELL staff and special education. Teachers comprised 2/3 of the selection team. The process was based on specific criteria to select the program that best fit with SPPS' existing Reader's Workshop.

Mondo provides a common curriculum for K-5 literacy (in combination with the pacing guide and support materials). Job-embedded weekly literacy grade level team meetings are conducted at each school to plan for instruction. The Mondo Bookshop professional development plan provides training for principals, literacy coaches and teachers. The program includes model lessons with SPPS students (at Barack and Michelle Obama Service Learning and Prosperity Heights schools), preparation for literacy team meetings and preparation for individual coach/teacher meetings.

SPPS will measure program implementation for Year One by answering the following questions: (1) To what extent are the conditions for full program implementation present in

each school? (2) Is the principal visiting classrooms to monitor reading instruction and provide support? (3) What activities are school literacy coaches performing each month that support Mondo implementation and (4) What activities are district Reading Instruction Specialists (RIS) performing to support school literacy coaches and principals in the implementation of Mondo. There will be monthly coaching reports.

Student growth is what is sought and will be measured with PALS data for K-3 students, periodic Mondo Oral Language Assessments, Mondo Benchmark Assessments and NWEA/MAP data for schools using that test.

Next steps will be to fully implement Reader's Workshop using Mondo Bookshop materials as a priority over the next five years. It will be necessary, of course, to secure full support of the implementation with the new superintendent and there must be an assurance of continuous professional learning about effective reading instruction including implementation of Mondo Bookshop.

It was agreed the implementation of a new curriculum does put a burden on people but if results are to be expected it will take intensive coaching and professional development for staff as well as buy-in for the program.

QUESTIONS/DISCUSSION:

- The Board is hearing that while there is flexibility with the very guided instruction to use the materials (not to treat it as a separate curriculum) this may not allow those places where students are advancing faster than what is expected so even with great flexibility the focus seems to be on moving students forward but doesn't give the support or classroom structure when there are students who can advance faster. Response: What is being asked of teachers is to address the specific teaching **point**, with more advanced students they will still be able to use the mini-lesson around the teaching point. The mini-lesson may be at a 4th grade level (the mini-lesson should always be at grade level); it is only a 10-15 minute lesson and is about the teaching point. That teaching point is equally valid for high and low learners. If the lesson plan gets into text that isn't appropriate teachers don't need to use it. The small group teaching should still be continuing with the classroom, libraries and through independent reading. It is here where there should be really close matching of the text to the student's instructional and independent reading levels.
- It is recognized that any newly implemented program needs time for change and adjustment. However, with a committee of 48 persons, how did the committee research Mondo education and work through the scenarios of levels of push back? Response: There were six programs explored, there was consultation with a national reading consultant, national research was looked at and reviewed and the program was presented in-depth. It was a consensus process; there was a 90% consensus in the committee for implementing Mondo. As complaints are heard these are being heard, monitored and adjusted as the program goes along. It is essential to know where the difficulties are appearing and that these are being addressed and smoothed out. The national Mondo team has been very responsive to requests to change principal training, to respond to teacher complaints and to try to help SPPS as much as possible to make the changes being asked for where it is possible.
- It appears materials were not available until close to the start of school and while there was some training there was not enough time to become familiarized with the materials. It was noted that administration should take a lesson from this and try to have materials in a timely manner; perhaps in the spring so teachers would have them to work with over the summer. Response: Administration did have teacher guides available for summer research and use. The materials were delivered the week of August 10 so teachers did come back to school and it was a hard piece of work for both teachers and textbook managers.

- In the Early Ed program there is a focus on literacy; how does this articulate into the elementary phase of Mondo effort? Additionally, what will be seen with those students coming from SPPS early education programs moving into this sort of curriculum? Response: SPPS is working very carefully with pre-school programs. It is a two-way street where they are informing SPPS instruction at the Kindergarten level and SPPS is working with them to inform their instruction at the pre-school level. They have early childhood workshops which are very similar to SPPS readers and writers workshops. These coincide well. What is learned from early childhood programs is being used to beef up Kindergarten instruction. SPPS is doing a whole Kindergarten practicum this year to take the lessons from early childhood and make sure that if early childhood kids are exceeding what is expected of them as 4-year olds, when they get to 5 they aren't cycled back to the beginning of their learning. This will then be moved up to the first grade and continued on up.
- From an evaluation standpoint is SPPS tracking how the early childhood ed students continue to maintain that gain into 3rd grade. Response: SPPS has been given the opportunity with a grant over the last five years which provided for evaluation of early learning. In the first two cohorts when they came into Kindergarten they were performing at much higher levels than those students who had not had the advantage of early childhood programs. When they moved into 1st grade they continued to be higher but not to as marked a degree. This indicated a need to elevate standards to continue to challenge students as they progress. To close the achievement gap it is essential to start early with kids. Students are making gains coming out of early childhood education but they must continue to be challenged to continue to achieve the gains.
- Monthly coaching reports, what has been the result? Response: There are monthly coaching clusters and the monthly report is a log of what coaches are doing with teachers and what teachers are being asked if they are being helped by coaches.
- When will student assessment start? Students will be tracked throughout the year with PALS data, the oral language assessments and the Mondo benchmarks. The second set of PALS testing is in January so preliminary data will come from that.

D. Human Resource Transactions

MOTION: Ms. Carroll moved, seconded by Ms. Street-Stewart, the Board of Education approve the Human Resource Transactions as published.

The motion was approved with the following roll call vote:

Ms. Kong-Thao	Yes
Ms. O'Connell	Yes
Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Mr. Hardy	Yes

IX. **CONSENT AGENDA**

MOTION: Ms. Street-Stewart moved approval of all Consent Agenda Items as published. Motion seconded by Ms. Varro.

The motion was approved with the following roll call vote:

Ms. Kong-Thao	Yes
Ms. O'Connell	Yes
Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes

A. Gifts**BF 28119.** Gift Acceptance from Cisco Systems

That the Board of Education authorize the Superintendent (designee) to accept this donation to support the technology initiatives of the District.

BF 28120. Gift Acceptance from Ecolab Foundation

That the Board of Education authorize the Superintendent (designee) to allow Crossroads Elementary School to accept this gift from Ecolab Foundation. And that The Superintendent (designee) will send a letter of appreciation to Ecolab Foundation.

BF 28121. Gift Acceptance from J. A. Wedum Foundation

That the Board of Education authorize the Superintendent (designee) to allow Crossroads Elementary School to accept this gift from J. A. Wedum Foundation. And that the Superintendent (designee) will send a letter of appreciation to J. A. Wedum Foundation.

BF 28122. Gift Acceptance from J.J. Hill Montessori Magnet School Parent Teacher Organization

That the Saint Paul Public Schools Board of Education authorize the Superintendent (designee) to allow J.J. Hill Magnet School to accept a monetary gift of \$6000.00 from the J.J. Hill Montessori Magnet School Parent Teacher Organization. The total amount will be deposited in Intraschool Fund 19-493-000-0000-5096-0000.

B. Grants**BF 28123.** Request for Permission to Submit a Grant to 3M

That the Board of Education authorize the Superintendent (designee) to submit a grant to 3M to support the *Strategic Science and Engineering Initiative: 2010-2011 Engineering Is Elementary Expansion*; to accept funds, as necessary; and to implement the project as specified in the award documents.

BF 28124. Request for Permission to Apply for a Grant from 3M (NASA STEM)

That the Board of Education authorize the Superintendent (designee) to submit a grant application to NASA to support science and technology education; to accept funds, if awarded, and to implement the project as specified in the award documents.

BF 28125. Request for Permission to Submit a Grant Application to the Minnesota Department of Education - Adult Basic Education (MDE-ABE) for a Supplementary English as a Second Language Services to Refugees Grant

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Minnesota Department of Education for funds to provide intensive ESL services to refugee students and families in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 28126. Request for Permission to Submit Grant Applications to the Target Foundation

That the Board of Education authorize the Superintendent (designee) to submit grant applications to the Target Foundation for funds in the district to conduct field trips to enhance student learning; to accept funds, if awarded; and to implement the projects as specified in the award documents.

C. Agreements

BF 28127. Request for Permission to Participate in Student Nurse Agreement

That the Board of Education authorize the Superintendent (designee) to participate in a Student Nurse Agreement with The University of Iowa. This Agreement shall become effective August 1, 2009 and continue annually unless sixty days written notice to terminate this Agreement is given to the other party. Advance notice of termination is required to safeguard the students currently enrolled in the nursing program

D. Contracts

BF 28128. Supplemental Educational Services Contracts – Revision of Company Names to Reflect Actual Names of Incorporation and Correction of Budget Code

That the Board of Education authorizes the Superintendent (designee) to enter into an agreement with the above authorized SES providers for the school year 2009-2010.

E. Administrative Items

BF 28129. Monthly Operating Authority

That the Board of Education approve and ratify the following checks and wire transfers for the period .

(a) General Account	#461297-462850	\$47,498,598.19
	#3013861-3013946	
(b) Debt Service	-0-	
(c) Construction	-0-	<u>3,697,038.77</u>
		<u>\$51,195,636.96</u>

Included in the above disbursements are payrolls in the amount of \$18,267,518.55 and overtime of \$121,352.50.

(d) Collateral Changes

	Original Face	Maturity Date
US Bank Released		
FHLMW FHARM 1L1273	18,322,000.00	12/01/2035
FHLMC GOLD E01418	42,000,000.00	07/01/2018
FNMA FNCL 555608	10,645,000.00	07/01/2033
FNMA FNCL 720312	13,855,000.00	06/01/2018
FNMA FNCL 742161	6,820,000.00	09/01/2018

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending February 16, 2010.

BF 28130. Professional Services from Springsted, Inc.

That the Board of Education authorize the administration to procure professional financial services from Springsted, Inc as needed, based on the schedule of rates provided, for the period of time through June 30, 2012 or for additional extended periods at the same terms and conditions.

X. **OLD BUSINESS**

A. Negotiated Sale of Bonds

BF 28112 Resolution Accepting Bid on Sale of \$9,790,000 General Obligation School Building Bonds, Series 2009B, providing for their issuance, and levying a tax for the payment thereof

BF 28113

Resolution Accepting Bid on Sale of \$8,300,000 General Obligation Refunding Bonds, Series 2009C, providing for their issuance and levying a tax for the payment thereof

BF 28114

Resolution Providing for the Issuance and Sale of \$16,115,000 General Obligation School Building Bonds, Series 2009D (Qualified School Construction Bonds)

MOTION: Mr. Hardy moved that the Board of Education approve (1) the acceptance of the bid on the sale of \$9,700,000 general obligation school building bonds, Series 2009B; (2) the acceptance of the bid on the sale of \$8,300,000 general obligation refunding bonds, Series 2009C and (3) the negotiated sale and issuance of general obligation school building bonds, Series D (Qualified School Construction Bonds – QSCB). Motion seconded by Mr. Brodrick.

The motion was approved with the following roll call vote:

Ms. Kong-Thao	Yes
Ms. O'Connell	Yes
Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Absent
Mr. Hardy	Yes

XI. NEW BUSINESS

A. Appointment of Treasurer

MOTION: Ms. Street-Stewart moved the appointment of Keith Hardy to the position of Treasurer to complete the year term vacated by Director Goldstein's resignation. Motion seconded by Mr. Brodrick.

The motion was approved with the following roll call vote:

Ms. Kong-Thao	Yes
Ms. O'Connell	Yes
Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Mr. Hardy	Yes

B. Project Labor Agreement for Window Replacement at Highland Park Senior High School

MOTION: Ms. Varro moved the Board accept the administrative recommendation that no PLA be used on this project. Motion seconded by Ms. O'Connell.

The motion was approved with the following roll call vote:

Ms. Kong-Thao	Yes
Ms. O'Connell	Yes
Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Mr. Hardy	Yes

XII. BOARD OF EDUCATION

A. Information Requests & Responses

The Chair indicated she had placed materials from the CGCS Annual Conference in the Board Room for the review of Board members.

B. Items for Future Agendas -- None

C. Board of Education Reports/Communications -- None

D. Superintendent Transition/Search

The Chair reported the Board is in the final stages of the Superintendent search. It is in the process of interviewing the three finalists (Dr. Charles Hopson, Valeria Silva and Dr. Deb Henton). She described the public engagement opportunities and the feedback process. She extended the Board's thanks to staff for putting together such a smooth process. She additionally thanked the Interim Superintendent for her leadership during the transition.

XIII. FUTURE MEETING SCHEDULE

A. Board of Education Meetings (5:45 unless otherwise noted)

- December 15
- January 5, 2010 Annual Meeting
- January 19
- February 16
- March 16
- April 20
- May 18
- June 15
- July 20

B. Committee of the Board Meetings (4:30 unless otherwise noted)

- December 1
- January 12 -- CANCELLED
- January 26
- February 23
- March 23
- April 6
- May 4
- June 1
- July 13

MOTION: Mr. Hardy moved the Board of Education schedule a Special Board of Education meeting for Monday, November 23 at 6:00 p.m. for the purpose of selection of the new Superintendent for Saint Paul Public Schools. Motion seconded by Ms. Varro.

The motion was approved with the following roll call vote:

Ms. Kong-Thao	Yes
Ms. O'Connell	Yes
Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Mr. Hardy	Yes

XIV. ADJOURNMENT

MOTION: Ms. Varro moved the meeting adjourn; seconded by Ms. O'Connell.

The motion was approved with the following roll call vote:

Ms. Kong-Thao	Yes
Ms. O'Connell	Yes
Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Mr. Hardy	Yes

The meeting adjourned at 8:52 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by
Marilyn Polsfuss
Assistant Clerk, St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
SAINT PAUL, MN
MINUTES OF THE SPECIAL BOARD OF EDUCATION MEETING**

November 18, 2009

I. CALL TO ORDER

The meeting was reconvened at 6:34 p.m.

II. ROLL CALL

PRESENT: Mr. Hardy, Ms. Kong-Thao, Ms. O'Connell, Ms. Varro, Mr. Brodrick, Ms. Street-Stewart, Ms. Carroll

III ORDER OF THE AGENDA

The Chair stated the purposed of meeting was the interview of Valeria Silva for the position of Superintendent for Saint Paul Public Schools.

Ms. Silva was welcomed and the interview was conducted with the following questions being asked of her.

1. Ms. Silva: The superintendent's role in raising standards and closing the achievement gap is different from that of all other staff. Over the next three years, what executive leadership would you provide to significantly close these gaps?
2. Ms. Silva: You have been successful using an inclusion model to help close the achievement gap with ELL students, and are now using similar strategies with special education. As superintendent, what leadership and guidance would you provide to ensure that these approaches are properly *evaluated* and adjusted over time to meet changing student needs?
3. Ms. Silva: You have tremendous passion, belief, and commitment. How do you know when it is time to drive something forward, and when it is time to listen and learn? How to you balance the need for authentic collaboration with the requirements for individual leadership?
4. Ms. Silva: What is your plan for transitioning successfully from your current peer relationships into the very different role of superintendent?
5. Ms. Silva: We want to talk about succession planning, both from your current position and as a superintendent. How would you empower staff to ensure that key initiatives continue?
6. Ms. Silva: Please share your vision for and some examples of how families and districts can interact successfully in support of student success. In particular, what different roles and relationships can families have, and as superintendent, how would you provide the necessary leadership to ensure this?
 - As a follow-up, what are your ideas about engaging families who are inexperienced or uncomfortable with participating; how would you support your staff to successfully and respectfully reach out to such families?
7. Ms. Silva: Tell us your thinking about shared accountability – the district, students, families, and the entire community

8. Ms. Silva: Give us your best 3-minute speech convincing St. Paul families from across cultures, incomes, and languages, to send their children to St. Paul Public Schools.
9. Ms. Silva: We know that collaborative relationships and partnerships are critical to student success. What have you done to build external relationships that have measurably improved student outcomes, and how would your particular leadership skills shape how that would be done under your tenure as a superintendent?
 - Once those relationships are built, what have you learned about maintaining relationships like these, and how would you bring those learnings to the role as superintendent here?
10. Ms. Silva: We anticipate budget cuts for several more years, and are considering using a Zero Based Budgeting approach for our 2010-11 fiscal year. Of course, some funds are legally or otherwise restricted or targeted, and we have a long history of site-based budgeting. So thinking as a superintendent, what kind of process might you follow to prepare a draft budget?
11. Ms. Silva: There is concern that our District needs healing in key relationships. Tell us about a time when you moved into a group with trust issues. What did you do to improve the situation? What skills are critical in situations like this, and what behaviors would you expect your direct reports to model?
12. Ms. Silva: Let's talk for a moment about the students for whom traditional schools do not work. Please share your experience, philosophy, and organizational approach to alternative education.
13. Ms. Silva: What leadership roles have you played on critical education issues at the state, regional, or national level? What difference did you make? How might you use those learnings and your discretionary power as superintendent to elevate issues that are critical to St. Paul Public Schools?
14. Ms. Silva: What benefits will SPPS realize by your having graduated from the Broad superintendent's program?
15. Ms. Silva: As superintendent, what leadership would you provide to recruit and retain qualified professional staff of color?
16. Ms. Silva: What experience or knowledge do you have with any system that relates pay to performance? If any, please provide a complete description of the process, partners, pitfalls, and outcomes. If not, provide us your thoughts on such an approach.
17. Ms. Silva: The guidelines for the second round of ARRA funding, Race to the Top, just came out last week. We don't expect instant expertise with those, but as our superintendent, how would you work with the MN Department of Education to ensure that St. Paul would be well positioned to access those funds?
18. Ms. Silva: When you leave St. Paul after 10 great years as superintendent of St. Paul Schools, what stories will be told by people in different St. Paul communities about your time here?
19. As you know, our brand is graduate to something great with our desire being to continue on with post secondary education; not all students choose that. What is the district doing well to provide support to students who don't move directly to the path of secondary education? What enhances those paths?
20. When you talked earlier about engaging families inexperienced with the education system or who have had a bad experience with education; how would you support staff to successfully and respectfully reach out to these families to bring them back to education?
21. As technology becomes increasingly important to support learning there is increasing need to bring families up to speed on technology. What kinds of opportunities to engage families in student learning via technology would you provide?
22. How will the district expand early education?

23. You mentioned the graduate to something great and SPPS's relationship with higher education. How will you work to continue our relationships with higher education, what will it take?
24. Elimination of the achievement gap is a moral commandment and will require the expenditure of a great amount of energy and resources. How will we assure parents we are not losing focus in other areas especially in regard to class sizes?

Ms. Silva then made a closing statement.

IV. RECESS

MOTION: Ms. Carroll moved the meeting recess until 6:30 p.m. on November 19, 2009.
Motion seconded by Ms. Street-Stewart.

The motion passed with the following roll call vote:

Mr. Hardy	Yes
Ms. Kong-Thao	Yes
Mr. O'Connell	Yes
Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes

The meeting recessed at 8:31 p.m.

For clarity and to facilitate research, these minutes reflect the order of the Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by
Marilyn Polsfuss
Assistant Clerk, St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
SAINT PAUL, MN
MINUTES OF THE SPECIAL BOARD OF EDUCATION MEETING**

November 19, 2009

I. CALL TO ORDER

The meeting was reconvened at 6:33 p.m.

II. ROLL CALL

PRESENT: Mr. Hardy, Ms. Kong-Thao, Ms. O'Connell, Ms. Varro, Mr. Brodrick, Ms. Street-Stewart, Ms. Carroll

III ORDER OF THE AGENDA

The Chair stated the purposed of meeting was the interview of Dr. Deborah Henton for the position of Superintendent for Saint Paul Public Schools.

Dr. Henton was welcomed and the interview was conducted with the following questions being asked of her.

1. Dr. Henton: Eliminating the achievement gap is a moral commandment, and SPPS has established major initiatives that are beginning to bear fruit.
 - Tell us how you would support those current initiatives
 - What approaches would wish to pursue?
 - What leadership and guidance would you provide to ensure that these approaches are properly *evaluated* and adjusted over time to meet changing student needs?
2. Dr. Henton: Tell us about your personal journey around cultural proficiency, and how you translate that to ensuring high achievement for every one of our students.
3. Dr. Henton: We want to talk about transitions. You were with SPPS for 7 years, but left 2 ½ years ago and took the superintendency in North Branch, a rural district with only 3,000 students.
 - With your superintendency experience in such a different district, what are some of the key challenges around a transition *back* to SPPS, and working with people who have remained in place?
 - What are the critical components necessary for a successful transition to SPPS superintendent, what resources would you draw upon, and what kinds of supports would you need?
4. Dr. Henton: You are hoping to become superintendent of a very diverse and pluralistic school district.
 - What resources and strategies will you draw upon to successfully engage our families, students, staff, and community toward a common vision and successful outcomes for students?
 - As a follow-up, what are your ideas about engaging families who are inexperienced with participating, or who have had negative experiences with education; how would you support your staff to successfully and respectfully reach out to such families?
5. Dr. Henton: You have tremendous passion, belief, and commitment. How do you know when it's time to drive something forward, and when it's time to listen and learn? How to you balance the need for authentic collaboration with the requirements for individual leadership?
6. Dr. Henton: Give us your best 3-minute speech convincing St. Paul families from across cultures, incomes, and languages, to send their children to St. Paul Public Schools.

7. Dr. Henton: Tell us your thinking about shared accountability – the district, students, families, and the entire community. How would you specifically communicate to our families and students what their responsibilities must be to ensure school success?
8. Dr. Henton: We know that collaborative relationships and partnerships are critical to student success.
 - What have you done to build external relationships that have measurably improved student outcomes, and how would your particular leadership skills shape how that would be done under your tenure as a superintendent?
 - Once those relationships are built, what have you learned about maintaining relationships like these, and how would you bring those learnings to the role as superintendent here?
9. Dr. Henton: We anticipate budget cuts for several more years, and are considering using a Zero Based Budgeting approach for our 2010-11 fiscal year. Of course, some funds are legally or otherwise restricted or targeted, and we have a long history of site-based budgeting.
 - As a superintendent, what kind of process might you follow to prepare a draft budget?
 - Describe in detail the “budget boot camp” process you used in North Branch and how the new Spanish program and its funding came about as a result of your budget cutting discussions.
10. Dr. Henton: There is concern that our District needs healing in key relationships. Tell us about a time when you moved into a group with trust issues. What did you do to improve the situation? What skills are critical in situations like this, and what behaviors would you expect your direct reports to model?
11. Dr. Henton: Let's talk for a moment about the students for whom traditional schools do not work. Please share your experience, philosophy, and organizational approach to alternative education.
12. Dr. Henton: What successes or failures have you had collaborating with unionized staff to move forward student achievement? What have you learned from those situations and to what extent does any of that apply here?
13. Dr. Henton: What has been the most demanding or challenging decision or situation you had to make or face with a school board, what was your role, the role of the Board and what did you learn?
14. Dr. Henton: What leadership roles have you played on critical education issues at the state, regional, or national level? What difference did you make? How might you use those learnings and your discretionary power as superintendent to elevate issues that are critical to St. Paul Public Schools?
15. Dr. Henton: As superintendent, what leadership would you provide to recruit and retain qualified professional staff of color?
16. Dr. Henton: Our attention to the critical need to close the achievement gap *could* create the impression that we are less concerned about reducing class size and maintaining a challenging learning environment for our highest-achieving students. What would you do to ensure that SPPS is meeting the needs of *all* of our students, and how would you communicate that effectively to our staff, students, and families?
17. In your previous interview, you talked about a Q-Comp effort in North Branch. Please provide a complete description of the process, partners, pitfalls, and outcomes. How much of that might apply to SPPS, and what might be both the potential benefits and serious pitfalls?
18. Dr. Henton: The guidelines for the second round of ARRA funding, Race to the Top, just came out last week. We don't expect instant expertise with those, but as our superintendent, how would you work with the MN Department of Education to ensure that St. Paul would be well positioned to access those funds?
19. Dr. Henton: When you leave St. Paul after 10 great years as superintendent of St. Paul Schools, what stories will be told by people in different St. Paul communities about your time here?

20. As technology becomes increasingly important to support student learning in our schools. There is an increasing need to bring families up to speed with technology. What are some key opportunities that you would see to engage families and their students in using technology?
- 21 I want to revisit Question #2, Other factors contributing to the achievement gap. Did I hear you say race is an important piece in closing the achievement gap?
22. We hold the attention to community engagement and parent involvement and the satisfaction of education of students as an extreme priority for this district long-term. My question is that you are setting standards and providing directives on particular areas, it is necessary at times to be able to come to a school as a parent group and talk about changes that need to be made on site (instruction, relationships or about resources or events) a great variety. As superintendent how would that information come to you, how would you solicit directly from parents the kind of input they would like to see happen at a school site and also as superintendent how would you respond to both the needs the parents express and the work environment of the staff at the building?
23. We as a board are careful in phrasing our questions to you and other candidates around the achievement gap and talking about all of our students regardless of racial background, etc. However, as you are aware we are in a state where we are 50th in graduation of African American students. Remind us of what you have done as superintendent in North Branch and what you would want to do to help improve the achievement gap and graduation rates for African American students.

Dr. Henton then made a closing statement.

IV. ADJOURNMENT

MOTION: Mr. Brodrick moved the meeting adjourn; motion seconded by Ms. O'Connell.

The motion passed with the following roll call vote:

Mr. Hardy	Yes
Ms. Kong-Thao	Yes
Mr. O'Connell	Yes
Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes

The meeting adjourned at 8:25 p.m.

For clarity and to facilitate research, these minutes reflect the order of the Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by
Marilyn Polsfuss
Assistant Clerk, St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
SAINT PAUL, MN
MINUTES OF THE SPECIAL BOARD OF EDUCATION MEETING**

November 23, 2009

I. CALL TO ORDER

The meeting was called to order at 6:02 p.m.

II. ROLL CALL

PRESENT: Ms. O'Connell, Ms. Varro, Mr. Brodrick, Ms. Street-Stewart, Ms. Carroll,
Mr. Hardy, Ms. Kong-Thao, Mr. Lalla, General Counsel, Ms. Polsfuss,
Assistant Clerk

III ORDER OF THE AGENDA

The Chair announced the purpose of the meeting was the selection of a superintendent.

She reviewed the process the Board utilized for finding and naming the next SPPS Superintendent.

- The Board hired Hazard, Young, Attea and Associates to assist in the search
- Two sessions were held for stakeholder input to assist in development of profile
- The profile was developed
- A schedule was established for the search process. Community engagement was a key piece of the process as designed
- Various public sessions as well as online input was provided for community input on the various candidates for the position
- There were 13 key points of contact in the assessment of the final three candidates:
 - Overview with Board members
 - A meeting with critical partners
 - Visits to High Schools
 - Conversations with students
 - Visit to elementary schools
 - Conversation with Interim Superintendent
 - Conversation with the Senior Leadership Team
 - Conversation with the Union and Bargaining Units
 - Meeting with the Media
 - Meeting with community leaders, key partners and board advisory chairs
 - A family and community reception
 - The formal, televised interview with the Board of Education
 - An exit interview with selected Board members

The Board members were asked to do the following after completion of the formal in:

- Review the profile
- Read all of the feedback
- Complete the primary and secondary reference calls for each finalist
- Consider input received from the community input
- Consider the interviews with each candidate
- Come to the November 23 meeting prepared to consider the action to selection the preferred candidate.

The Chair thanked the Board for doing their due diligence throughout the process and indicated she was prepared to entertain a motion..

MOTION: **Ms. O'Connell moved the Board of Education select Ms. Valeria Silva as the preferred candidate for Superintendent of Saint Paul Public Schools and begin contract negotiations immediately.. Motion seconded by Ms. Street-Stewart**

The motion passed with the following roll call vote:

Ms. O'Connell	Yes
Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Mr. Hardy	Yes
Ms. Kong-Thao	Yes

DISCUSSION:

- The Board expressed its appreciation for the input received from everyone.
- The Chair extended thanks to all of the candidates (the 41 applicants, the six semi-finalists and the three finalists) for their interest and participation in the process.
- A Board member extended thanks to all stakeholders in the district for caring about what happens for the children and for taking time to communicate their interest and concerns to Board members. He indicated he was excited by the finalists who participated in the process and looked forward to working with Ms. Silva in her new role.. He asked the community to continue being as passionate and involved as they have been through the superintendent search process as the District moves forward with new opportunities and challenges. He further asked families and community members to become involved with the schools their children attend and offer their help as volunteers, mentors and tutors to assist the students.

IV ADJOURNMENT

MOTION: Mr. Brodrick moved the meeting adjourn; motion seconded by Ms. Varro.

The motion passed with the following roll call vote:

Ms. O'Connell	Yes
Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Mr. Hardy	Yes
Ms. Kong-Thao	Yes

The meeting adjourned at 6:16 p.m.

For clarity and to facilitate research, these minutes reflect the order of the Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by
Marilyn Polsfuss
Assistant Clerk, St. Paul Public Schools Board of Education

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul Public Schools (SPPS)
MINUTES OF THE SPECIAL BOARD OF EDUCATION MEETING
December 1, 2009

I. CALL TO ORDER

The meeting was called to order at 6:03 p.m.

II. ROLL CALL

PRESENT: Ms. Varro, Mr. Brodrick, Ms. Street-Stewart, Ms. Carroll, Mr. Hardy, Ms. Kong-Thao, Ms. O'Connell, Interim Superintendent Kelly, Ms. Polsfuss, Assistant Clerk

III. NEW BUSINESS

A. Presentation of Pay 10 Tax Levy

The Chair thanked the audience for taking the time to attend the public hearing on the school district portion of the Pay 10 tax levy. She stated one of the primary jobs of the Board of Education is to balance the educational needs of the city's children against the property tax impact. The District cut \$25.1 million from this year's budget, including \$10 million in direct funding to schools and \$15.1 million in cuts to centrally funded programs, district administration and the excess fund balance. The District is facing a shortfall of approximately \$23 to \$28 million in its budget for the 2010-11 school year. The Board will make the required reductions to live within its means and balance the budget for 2010-11.

She went on to state that as state and federal demands and expectations accelerate and their support declines, SPPS is committed to making the critical decisions necessary to maximize resources and obtain the most effective educational results for all students. Stakeholders will be included as early as possible in the development of the 2010-11 budget. She then turned the meeting over to the administration for a brief presentation on the Pay 2010 Levy.

The Chief Financial Officer outlined the information supplied by the Ramsey County, Property Records and Revenue Department. Outlining who determines the property taxes, major factors that influence the 2010 property tax, the process to appeal an individual estimated market value in Ramsey County and information on property tax refunds.

He then went on to provide general information on the property tax levy:

- The property tax levy laws are established by the Legislature of the State of Minnesota
- Board of Education set the overall levy for school districts
- The 2010 levy will be paid by taxpayers in May and October of 2010
- The proceeds of the 2010 levy provide funds for the 2010-11 school year, and
- Calculations for individual property taxes are administered by Ramsey County.

Minnesota law changed this year so each taxing jurisdiction holds its own hearing. SPPS continues to work with the City and County to reduce the impact overall.

SPPS levies because the State does not provide all of the general education expense requirements (equity, transition, integration, operating capital, etc.). Mandates from the State and Federal governments require additional funding (alternative maintenance). The levy also provides for leased space support, health care support, pension support and operating costs.

The proposed taxes payable in 2010 for SPPS are \$110,238,530.00, which represents a 3.05% increase; this is in line with inflation. The reason the levy has increased is due primarily to Other Post Employment Benefits (OPEB) and the principal and interest payments made on district bonds. The proposed 2010 levy is the smallest growth in the last five years for the District. The Board is mindful of the tough economic times and seeks to keep the levy reasonable and for the first time established a ceiling lower than the authorized maximum.

Several other considerations were listed for the deficit facing the district:

- Enrollment is declining, the district was designed to handle 45,000 students; there are currently approximately 38,000 students. Enrollment is expected to decline an additional 2,500 students over the next several years.
- The District must ensure that every child in St. Paul receives an education that prepares them for a great future. There are high expectations for schools, teachers and students and it is the District's responsibility to meet them.

Changes to accomplish and meet these responsibilities cannot be done through business as usual. That is why the community and stakeholders were engaged in forums around issues like Large Scale System Change. Several themes and actions emerged:

- Use of American Rescue and Recovery Act (ARRA) to implement academic improvements
- Temporary closure of two schools beginning school year 2010-11
- Continued discussion around the school choice theme

Since the District receives most of its money from the State, the shortfall is predicted to continue.

B. Public Comment on Pay 10 Levy

1. Patrick Boylan – spoke to debt and the levy amount
2. John Faltesek – spoke to the general cost per student and the new Superintendent

The Chair called for additional comment, as there were no additional speakers she called for a motion to adjourn.

IV. ADJOURNMENT

MOTION: Ms. Carroll moved the meeting adjourn; motion seconded by Mr. Hardy.

The motion passed with the following roll call vote:

Ms. Varro	Yes
Mr. Brodrick	Yes
Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Mr. Hardy	Yes
Ms. Kong-Thao	Yes
Ms. O'Connell	Yes

The meeting adjourned at 6:20 p.m.

For clarity and to facilitate research, these minutes reflect the order of the Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by
Marilyn Polsfuss
Assistant Clerk, St. Paul Public Schools Board of Education

**MEETING MINUTES
COMMITTEE OF THE BOARD MEETING
December 1, 2009**

PRESENT: Board of Education: Elona Street-Stewart, Kazoua Kong-Thao, Anne Carroll, Vallay Varro, John Brodrick, Jean O'Connell
Director Hardy joined the meeting at 5:00 p.m.

Staff: Interim Superintendent Kelly, Michael Baumann, Sandra Weston, Kathy Brown, Christine Wroblewski, Michelle Walker, Jeremiah Ellis, Nancy Stachel, Luz Maria Serrano, Hitesh Haria

Other: Chris Omdahl, Raydene Hagan, Mary Turck

I. CALL TO ORDER

The meeting was called to order at 4:33 p.m.

II. AGENDA

1. Financial Audit Report

The Superintendent stated the draft report of the FY 09 Financial Audit and the OMBA A-133 Audit has been prepared by the firm of KPMG who was retained by Saint Paul Public Schools (SPPS) to perform both audits. Two representatives from KPMG were present to make the presentation of the audit report.

The Superintendent went on to reassure the Board that this year's challenges around staff member misappropriation of funds were being addressed. She stated that while there was great disappointment that staff members had acted illegally, administration is encouraged as administrative policies and practices have been looked at, various additional checks and balances have been implemented, and areas of operation have been tightened up in order to forestall any further instances of this behavior.

A Board member asked to what extent this instance of illegal behavior has triggered any conversation around employee counseling activities in Human Resources as people are stretched/stressed during these difficult economic times. The Superintendent indicated she did not have an answer to this at this time but would get an answer from HR.

The Chief Financial Officer stated the audit was a challenging process with staff needing to be very focused on providing accurate and timely data to the auditors over a period of time. Processes and procedures to accomplish this are continually being refined. He credited this work to the new Accountant V who has worked to streamline the process. Now that the audit is completed there will be an "after action review" of the process to find ways to do things better with next audit.

Chris Omdahl (Partner), with Raydenne Hagen (Audit Lead) in attendance, from KPMG, LLP presented highlights from the financial statements and the opinion for the audit conducted for the year ending June 30, 2009. He stated, in their opinion, the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, the aggregate remaining fund information and the respective changes in financial position and, where applicable, cash flows thereof for the year ended June 30, 2009 in conformity with U.S. generally accepted accounting principles or, in layman's terms, an "unqualified or clean opinion."

He reported they had also issued a report on the District's internal control over financial reporting and tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. Additionally they audited the District's compliance with the U.S. Office of Management and Budget (OMB) Circular A-133, which are applicable to major federal programs for the year ended June 30, 2009. Finally, they performed an audit of the financial transactions in accordance with statutory requirements embodied in the Minnesota Legal Compliance Checklist since SPPS is a political subdivision of the State of Minnesota.

He then moved on to a review of the actual financial statements for the District. He noted there was a decrease in net assets of approximately \$24 million (2008 \$155 million; 2009 \$130 million). The principal factor contributing to this change in net assets is the increase in the liability associated with OPEB (Other Post Employment Benefits). He state the General Fund balance for SPPS on June 30, 2009 was approximately \$62 million. The unreserved, undesignated fund balance was \$27.4 million or 5.26% of general fund expenditures.

QUESTIONS (Financial Statements):

- There was a question on the liability for retirees, the number shown as a liability, what does that represent? Response: See Footnote 8 on page 41; it is the difference between the annual actuarial determined required contribution and the actual contribution made by the District. It amortizes the unfunded obligation over a 30-year period. The total actuarial accrued liability is approximately a \$312 million as of January 1, 2007. This figure is revised every two years through actuarial valuation. It was noted there was an earlier presentation to the Board on this subject that will be forwarded to the new members for their review.

Mr. Omdahl then moved to the OMB Circular A-133 Audit Report. This report was in two parts; the first was the audit of the financial statements of the governmental activities, each major fund and the remaining fund information of SPPS as of June 30, 2009. The audit was conducted in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in the *Governmental Auditing Standards* as issued by the Comptroller General of the United States. It looked at procedures and reported the results of those procedures related to standards required under government audit standards. This audit considers the design and operating effectiveness of the system established by the District in presenting financial statements. Any deficiencies found were called out as findings. There were two findings noted in the report.

- Financial Accounting and Disclosure for Certain Debt Transactions
- Segregation of Duties and Approval of Manual Journal Entries

The second report was on compliance with the requirements applicable to each major program and on internal control over this compliance in accordance with OMB Circular A-133 and on the Standards of Expenditures of Federal Awards. Five programs were audited for these reports: Title I; Magnet School Assistance-BioSMART; English Language Acquisition Grants Title III; Improving Teacher Quality State Grants Title II, Part A; and the Special Education Cluster. There were findings related to this area as well.

- Cash Management - Timing of reimbursements to expenditures in a Special Education transaction
- Allowable costs - time and effort reporting (Title I, II and III)
- Equipment and Real Property Management – equipment BioSMART project grant

In summary, the findings do not affect the District's overall compliance, so it complied in all material respects with the requirements of OMB Circular A-133 but there were reportable findings as noted. The opinion issued was an unqualified opinion.

QUESTIONS:

- Relative to some of the issues and deficiencies addressed in the opening remarks, were any of the findings related to those? Will the solutions address those? Response: Directly no; indirectly (through process, procedures, compliance, financial assessments, oversight), yes. Specific remedies were discussed relative to the findings.
- There was a realignment of duties within the Business Office that addressed some inefficiencies, are these in addition to those addressed last year or are they new? Response: The items noted in this audit are over and above what was addressed last year. One of the issues last year was to hire an Accountant V which has been done. There was also some realignment and organization redesign with regard to direct report lines. It is not just the Business Office; finance permeates the entire operation of SPPS. There are business administrators at almost every level. What was addressed last year was not just positional but organizational processes. A Financial Management Leadership Team has been established with senior accountants, the budget director and the Chief Financial Officer. This group is looking strategically, operationally and tactically to make an effort to review processes and procedures to make sure that at the classroom level the mission is being accomplished while at the same time insuring compliances are in place and functioning at all levels. This effort is being leveraged using technology capabilities and the establishment of key performance indicators to increase fidelity of the work and the compliances.
- On page 12, the time and effort reporting, are these new issues or continuing challenges from previous efforts? Is technology improving the reporting efforts and how? Response: The specific instances are different; the general occurrence is similar to past issues. The District is moving to an electronic system. This was put into effect in July, 2009 so in FY 10 it is hoped that technology will eliminate this issue. The standard will be zero; the District needs to find the right key to get leadership doing the right thing and the accountants doing quality assurance/quality control processes as needed. Technology will help to do this better. Technology puts less paper in front of individuals, simplifies the process; provides expanded opportunities for review and oversight and putting fail-safes into the system should eliminate the quality assurance, quality control dimension. Additionally ARRA requires T&E reporting so the District must get it right.
- Relative to the advance payment situation, with the new automated State financial management system (SERVS) this should go away.
- On the BioSMART equipment, the inventory was not counted/documented properly. Response: Management of this area has been reassigned so it will be documented properly in future.
- Why is corrective action moving toward a "Policy?" Response: This is administrative policy related to procedures.

The third report was an audit for compliance with the provisions of the contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements, uniform financial accounting and reporting standards for school districts and local government miscellaneous provisions of the *Minnesota Legal Compliance Audit Guide for Local Governments*. There were no instances of noncompliance in this area.

The Chair noted this was a preliminary report on the audit findings. The final Audit Report will be approved at the December Board of Education meeting. Administration was instructed to prepare a brief presentation on the audit to be given at this meeting.

MOTION: Ms. Carroll moved acceptance of the audit report as presented; motion seconded by Ms. Kong-Thao.

Motion Passed.

Appreciation was expressed for the thoroughness of the report from KPMG and to staff for their work leading to its preparation.

2. Standing Item: School & Program Changes

Information was provided to the Board on the two-year restructuring plan for Washington Technology Magnet Middle School through the restructuring into Interdisciplinary Teams as a continuation of the BioSMART model and expansion of the AVID program into 8th grade. Years 1 and 2 were outlined along with additional considerations for administration and the professional development requirements for implementation. No action was required of the Board at this time.

The report also outlined guidance provided by the Minnesota Department of Education for restructuring Title I schools under NCLB. This represents the only guidance available at this time.

QUESTIONS:

- Who has input into these restructuring plans? Response: In this case the school leadership team for both Washington and Open as the changes were already underway.
- The 10 added days for staff development, how is that handled? Response: The schools generally schedule this in terms of what works for them.
- How do new teachers receive training in these models if they miss the initial professional development? Response: The Professional Learning Communities' (PLCs) work is crucial to ongoing professional development. The restructuring is a two-year plan, the Interdisciplinary Teams at Washington have a consultant who works with them on BioSMART and will continue to work with the group over the next two years to fine tune the model. The training is not done and then over with, there is on-going work. For the AVID training, there are certified District trainers. For the PLCs, the Defores come to town frequently or have on-going workshops people can attend. The PLCs are crucial to development and ongoing training as they model/mentor the new members of the community.

The Board requested a Glossary of Acronyms and Terms be prepared in time for use at the Parent Fair in January.

3. Standing Item: Policy Update -- No report was made at this meeting.

III. **ADJOURNMENT**

MOTION:	Mr. Brodrick moved the meeting adjourn; seconded by Ms. Carroll.
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Motion passed.

The meeting adjourned at 5:53 p.m.

Respectfully submitted,

Marilyn Polsfuss
Assistant Clerk

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 15, 2009

TOPIC: Acknowledgement of Good Work by Schools.

A. PERTINENT FACTS:

1. **Highland Park Elementary** received the 2009 Family-Friendly School Award from the Minnesota Parent Center and the Minnesota Department of Education. Four Minnesota schools received this honor for partnering with families to increase student success. Parents were asked to nominate schools for efforts to create a family-school partnership.
2. This item is submitted by Nancy Stachel, Chief of Schools.

B. RECOMMENDATION:

That the Board of Education recognizes the schools above for their contributions and outstanding work.

Superintendent's Report to the Board of Education *Race to the Top Update*

December 15, 2009
Board of Education Meeting



1

Program Overview

- Race to the Top (RTTT) is a new federal education program intended to promote significant new reforms in public education – tied to key priorities of the Obama administration
- \$4.35 billion made available competitively to states under the American Recovery and Reinvestment Act of 2009 (ARRA)



2

Program overview

- The program will reward states for advancing effective reforms while requiring states to implement new efforts in four key reform areas:
 - Improving the Rigor and Quality of Standards and Assessments
 - Data Systems to Support Instruction
 - Developing, Supporting, Retaining and Rewarding Great Teachers and Leaders
 - Turning around Persistently Low-Performing Schools



3

Competition Overview

- Will provide substantial resources to a handful of states ready to commit to the next wave of educational reform
- Over 30 states have indicated an intent to submit an application by the Jan. 19, 2010 deadline for Phase 1
- Minnesota plans to apply for approximately \$175 million – the top of the range provided to states of Minnesota's size
- Minnesota is seen as highly competitive by national observers and has received significant support from the Gates Foundation to complete the application
- Minnesota Department of Education has a team from McKinsey & Company to assist in the development



4

Potential Impact for SPPS

- If SPPS decides to participate, the district may receive approximately \$30-35 million for use over the next three to four years for efforts directly related to the Race to the Top state application (depending upon the level of funding awarded to Minnesota)
- Some of the requirements of the application may also leverage other state resources to support required elements



5

Standards and Assessment

- Race to the Top is the vehicle to promote the development and adoption of Common Core Standards and aligned assessments
- Minnesota has participated in multiple rounds of development and review for the Common Core Standards – SPPS staff have contributed
- Phase I applicants must participate in the process and commit to adopting the standards later in 2010
- Minnesota must also participate in various consortia for development of new assessments tied to the Common Core Standards



6

Data Systems to Support Instruction

- Minnesota well positioned in this area – 9 of the 12 components of the America Competes Act are in place
- MDE has plans for implementing the other 3, regardless of the Race to the Top funding
- Overall data systems should provide access to information at all levels and drive reform



7

Great Teachers and Leaders

- Most important component of Race to the Top
- Minnesota is well positioned due to its history with alternative compensation programming
- Minnesota is also at a competitive disadvantage due to the state's history with alternative pathways for teachers and principal licensure
- MDE plans to emphasize its strengths (QComp, etc.) while committing to new options for its areas of relative weakness



8

Turning Around Persistently Low-Performing Schools

- U.S. Department of Education has significantly tightened the definition for “persistently low-performing schools” under Race to the Top
- Approximately 40 schools across the state will fall into this category, mostly secondary schools
- Schools identified will have the lowest proportions of students achieving proficiency for multiple years and the lowest growth among students at risk of not maintaining or becoming proficient
- High schools and middle schools have additional ways of being identified as “persistently low-performing”



9

Turnaround Strategies

- Schools identified for a “turnaround” intervention will be notified within the next two to three weeks
- Districts will work with a state Office of Turnaround Schools to identify the appropriate strategy
- Schools will have to implement one of the models identified in the Race to the Top application
- USED is also aligning these efforts with other school improvement programs, such as the Title I School Improvement grants



10

Next steps

- MDE is working with districts to secure commitment to the application
- SPPS will have to submit a letter of intent and support by mid-January
- The letter must have the signature of the Superintendent, the Chair of the Board of Education, and the President of the Federation of Teachers
- If SPPS does not sign on to the application prior to submission, the district will forgo the opportunity to participate
- SPPS will receive no funding under Race to the Top if it does not opt in



11

HUMAN RESOURCE TRANSACTIONS
December 15, 2009

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Aaronson, L.	Classroom Teacher	11/02/2009	\$31.57	Humboldt Sr High
Askew, A.	Classroom Teacher	11/18/2009	\$22.64	Como Park Elementary
Krech, M. J.	Classroom Teacher	11/09/2009	\$23.76	Boys Totem Town
Neustadter, G. A.	Classroom Teacher	11/02/2009	\$22.99	Phalen Lake*
Olvera, A. P.	Classroom Teacher	11/16/2009	\$22.64	Johnson Sr High
Welsh, J. H.	Classroom Teacher	11/03/2009	\$29.07	Daytons Bluff
Elftmann, J. D.	Education Assistant	11/03/2009	\$22.13	Museum Magnet/Rondo
Holter, H. A.	Education Assistant	10/26/2009	\$15.24	Humboldt Sr High
Spencer, N. D.	Education Assistant	11/16/2009	\$14.85	Valley Branch ELC
Bouts, J.	Teaching Assistant	11/02/2009	\$12.74	Monroe Community School
Eilts, M.	Teaching Assistant	11/09/2009	\$11.96	Adams Spanish Immersion
Haindfield, R.	Teaching Assistant	11/16/2009	\$13.25	Johnson Achievement Plus
Hitchens, K. M.	Teaching Assistant	11/12/2009	\$11.96	Crossroads Montessori
Johnson, A. R.	Teaching Assistant	11/16/2009	\$13.25	Humboldt Sr High
Kwakenat, J. D.	Teaching Assistant	11/02/2009	\$13.25	Humboldt Sr High
Kyne, S. L.	Teaching Assistant	10/26/2009	\$12.57	Eastern Heights
Lo, C.	Teaching Assistant	11/16/2009	\$12.62	Arlington Sr High
Nwaiwu, C.	Teaching Assistant	11/09/2009	\$13.74	Spc Education-Frost Lake
Otis, M. P.	Teaching Assistant	11/09/2009	\$13.25	Bruce F. Vento
Riesgraf, L. D.	Teaching Assistant	10/30/2009	\$13.57	Frost Lake
Westrum, L.	Teaching Assistant	10/26/2009	\$13.25	Highland Park Sr High
Azizi, D.	Clerical	11/16/2009	\$16.86	Special Education*
Feldt, S. M.	Clerical	11/13/2009	\$16.86	Special Education*
Giovanni, T. E.	Clerical	11/13/2009	\$17.62	Special Education*
Sanders, P. J.	Clerical	11/23/2009	\$19.59	360 Colborne - Admin

*ARRA funded

HUMAN RESOURCE TRANSACTIONS
December 15, 2009

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Walton, R. R.	Clerical	10/30/2009	\$18.15	Special Education*
Wells, K. L.	Clerical	11/13/2009	\$16.86	Special Education*
Mulvaney, P. J.	Custodian	11/16/2009	\$20.90	1930 Como/Mech & Laborers
Friday, S. E.	Nutrition Services Personnel	11/02/2009	\$10.40	Battle Creek Elementary

PROMOTION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Coffey, J.	Central Administrator From: Supervisory	11/02/2009	\$47.58	360 Colborne - Admin
Pozanc, J.	Central Administrator Career Progression	11/16/2009	\$48.24	Arlington Sr High
Arco, S. M.	School/Community Professional From: Clerical	11/09/2009	\$20.93	Harding Sr High
Paitich, J. J.	School/Community Professional From: Education Assistant	10/27/2009	\$23.30	Como Park Elementary
Harrington, E.	Education Assistant From: Teaching Assistant	11/16/2009	\$17.33	French Immersion
Mullaney, M. D.	Clerical From: Teaching Assistant	10/30/2009	\$14.84	Spc Education-Frost Lake*
Yang, P. N.	Research and Evaluation Career Progression	11/03/2009	\$28.73	360 Colborne - Admin
Dykstra, J. E.	Technical Career Progression	11/03/2009	\$24.79	1930 Como/Cent Srv/Dst Srv Ctr

TEMPORARY APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Tholl, M. A.	Classroom Teacher	11/02/2009	\$22.64	Johnson Achievement Plus
Politsch, S. B.	Nurse From: Substitute Teacher	10/22/2009	\$27.19	Hancock Hamline U

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Edgeberg, S. A.	Classroom Teacher	11/12/2009	Johnson Achievement Plus
Glas, E. M.	Classroom Teacher	11/16/2009	Washington Middle

*ARRA funded

HUMAN RESOURCE TRANSACTIONS
December 15, 2009

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Lee, D.	Classroom Teacher	10/23/2009	Arlington Sr High
Ryan, M. C.	Classroom Teacher	11/18/2009	Ronald M. Hubbs Ctr
Williams, P. L.	Classroom Teacher	11/03/2009	Wellstone
Lee, K.	Nurse	11/03/2009	Hancock Hamline U
Moua, J. T.	Education Assistant	11/30/2009	Como Park Sr High
Perry, W.	Education Assistant	10/08/2009	St. Anthony Park
Shire, H. A.	Education Assistant	01/11/2010	Ronald M. Hubbs Ctr
Blanco, M. A.	Teaching Assistant	10/14/2009	Randolph Heights
Gallagher, M.	Teaching Assistant	01/04/2010	Daytons Bluff
Outen, K. R.	Teaching Assistant	10/07/2009	Bridge View
Radermacher, K. J.	Teaching Assistant	03/01/2010	Daytons Bluff
Gallup, K. M.	Clerical	10/30/2009	Highland Park Sr High

ADMINISTRATIVE LEAVE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
C., L.	Classroom Teacher	11/04/2009
K., K.	Classroom Teacher	11/19/2009
G., B.	Principal	11/20/2009

REINSTATEMENT AFTER LAYOFF

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Paitich, J. J.	School/Community Professional	10/27/2009	\$23.30	Como Park Elementary
Moua, C.	Education Assistant	11/02/2009	\$24.41	Webster
Xiong, S.	Teaching Assistant	09/28/2009	\$12.62	Nokomis Montessori

REHIRE AFTER RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Alamsaputra, D. M.	Speech Pathologist	10/12/2009	\$36.52	Bridge View
Wardlaw, M. S.	Education Assistant	11/09/2009	\$14.57	Eastern Heights
Errickson, A.	Teaching Assistant	11/09/2009	\$14.25	Arlington Sr High
Metzler, J.	Teaching Assistant	10/26/2009	\$13.25	Wheelock
Nahl, D. F.	Teaching Assistant	10/11/2009	\$13.25	Mississippi Creative Arts
Seals, M. D.	Teaching Assistant	11/03/2009	\$11.50	Cleveland Jr High

HUMAN RESOURCE TRANSACTIONS
December 15, 2009

REHIRE AFTER RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Wantland, J. A.	Teaching Assistant	10/21/2009	\$13.74	Harding Sr High
Vue, B. J.	Clerical	11/16/2009	\$17.62	360 Colborne – Admin*

REINSTATEMENT FROM LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Ali, S.	Classroom Teacher	11/02/2009	Riverview
Anderson, A. L.	Classroom Teacher	11/16/2009	Webster
Brash, T. M.	Classroom Teacher	11/05/2009	Washington Middle
Pettipiece, S. M.	Classroom Teacher	10/26/2009	Harding Sr High
Rekonen, L. E.	Classroom Teacher	11/02/2009	Humboldt Sr High
Thao, C. H.	Classroom Teacher	10/26/2009	Jackson
Torres-Skendi, G.	Classroom Teacher	11/02/2009	Highland Park Jr High
Michaelis, K. K.	ELL Teacher	11/02/2009	Linwood A+
Becker, J. M.	Special Education Teacher	11/02/2009	Longfellow
Mondry, L.	Education Assistant	10/26/2009	Johnson Sr High
Perry, W.	Education Assistant	11/04/2009	St. Anthony Park
Reischel, C. D.	Education Assistant	11/02/2009	Highland Park Sr High
Blanco, M. A.	Teaching Assistant	11/09/2009	Randolph Heights
Johnson, S.	Teaching Assistant	11/09/2009	Hancock Hamline U
Vang, N.	Teaching Assistant	11/12/2009	Phalen Lake
Wendt, V. C.	Teaching Assistant	11/10/2009	Como Park Elementary
Ly, I. O.	Clerical	11/02/2009	360 Colborne - Admin
Rowe, M. K.	Clerical	10/26/2009	Battle Creek Elementary
Ralston, R. E.	Custodian	11/02/2009	Monroe Community School
Cook, M. G.	Nutrition Services Personnel	11/16/2009	Adams Spanish Immersion
Sanchez Velasquez, P.	Nutrition Services Personnel	11/02/2009	Nutrition Center/1930 Como

*ARRA funded

HUMAN RESOURCE TRANSACTIONS
December 15, 2009

VOLUNTARY REDUCTION IN TITLE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Ritchart, J.	Teaching Assistant	10/26/2009	\$12.62	Harding Sr High

SUSPENSION WITHOUT PAY

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
H., M. L.	Nutrition Services Personnel	11/02/2009

RETIREMENT AND RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Acree, W. L.	Classroom Teacher	10/24/2009	Longfellow
Anthony, F. R.	Classroom Teacher	06/15/2010	Harding Sr High
Cassil, P.	Classroom Teacher	08/05/2010	Four Seasons A+
Cotter, E. M.	Classroom Teacher	06/15/2010	Highland Park Elementary
Couchman, P. A.	Classroom Teacher	06/15/2010	Longfellow
Hamilton, K.	Classroom Teacher	06/15/2010	Webster
LeCocq, P. A.	Classroom Teacher	01/01/2010	Franklin
Mukherjee, R.	Classroom Teacher	12/02/2009	Ronald M. Hubbs Ctr
Puff, E. M.	Classroom Teacher	11/14/2009	Johnson Sr High
Roy Grobe, V.	Classroom Teacher	10/31/2009	Horace Mann
Sunseri, A. M.	Classroom Teacher	06/15/2010	Crossroads Montessori
Washington, G. L.	Classroom Teacher	06/15/2010	Galtier
Stohlmann, J. D.	ELL Teacher	06/15/2010	Franklin
Otto, S. M.	Social Worker	01/29/2010	1780 W. 7th Street
McMillan, P. O.	Speech Pathologist	06/14/2010	Johnson Sr High
Green, B.	Principal	03/01/2010	Maxfield
Childs, S.	Education Assistant	11/19/2009	Expo Elementary
Barnett, K. C.	Teaching Assistant	11/07/2009	Humboldt Sr High
Coleman, E. C.	Teaching Assistant	11/07/2009	Benjamin Mays
Olsen, J. N.	Teaching Assistant	11/26/2009	Webster
Reinoso, D. A.	Teaching Assistant	10/20/2009	Roosevelt School
Stewart, D.	Teaching Assistant	11/13/2009	Bridge View

HUMAN RESOURCE TRANSACTIONS
December 15, 2009

RETIREMENT AND RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Peterson, P. M.	Carpenter	08/29/2009	1930 Como/Mech & Laborers
Davis, S. A.	Clerical	12/05/2009	Washington Middle – Title 1
Hutchinson, L. M.	Clerical	11/14/2009	Wheelock
Mueller, M. F.	Clerical	05/01/2010	360 Colborne - Admin
Demarre, L. P.	Custodian	09/18/2009	Central Sr High
Andretta, L. M.	Nutrition Services Personnel	02/01/2010	Ramsey Jr High
Meyer, T.	Nutrition Services Personnel	10/27/2009	Central Sr High
Pennig, H. F.	Nutrition Services Personnel	11/14/2009	Highland Park Sr High
Goetz, D. A.	Pipe Fitter	01/01/2010	1930 Como/Mech & Laborers

TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Shields, C.	Professional Employee	11/03/2009	360 Colborne - Admin

DISCHARGE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
C., J. M.	Custodian	11/10/2009
T., M. J.	Custodian	11/10/2009

TERMINATION OF TEMPORARY EMPLOYMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Tholl, M. A.	Classroom Teacher	06/15/2010	Johnson Achievement Plus
Politsch, S. B.	Nurse	06/15/2010	Hancock Hamline U

LAYOFF

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Ward, J. A.	Tri-Council	10/31/2009	1930 Como/Mech & Laborers

**INDEPENDENT SCHOOL DISTRICT NO 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 15, 2009

TOPIC: Request for Permission to Submit a Grant Application to the Minnesota Department of Education for an Enhancing Education Through Technology (Ed Tech) Competitive Stimulus Grant Program

A. PERTINENT FACTS:

1. The Minnesota Department of Education (MDE), Division of School Improvement, is soliciting applications from high-need local educational agencies (LEA) to support initiatives that promote integration of technology with instruction, develop information and technology literacy skills for students and teachers, apply technology to learning to increase student engagement and achievement, and develop professional development (PD) opportunities for teachers in the integration of technology with instructional practice.
2. The Saint Paul Public Schools Office of Information Technology, in collaboration with the Office of Academics, ELL, and Special Education, and non-public schools, has prepared an application for funds to integrate technology into 9th grade ELA courses. The goals of the project are to: 1) increase student academic achievement, technology literacy and use of technology to enhance literacy and writing skills; and 2) significantly and effectively increase teacher mastery and integration of technology as a means of creating substantive changes in teaching strategies, and curriculum delivery. To track and analyze the role technology integration plays in increasing student academic achievement at a critical transition grade, the project will be implemented in 9th grade English/Language Arts (ELA) in one public high school (Harding) and one non-public high school.
3. Project funds will support 1) integrating technology into 9th grade ELA courses with expert guidance in high-quality, standards-based design and evaluation through partnerships with the International Society for Technology in Education and the University of Minnesota; 2) implementation of a year-long course of high-quality, job-embedded professional development and ongoing coaching for teachers, through Professional Learning communities; and 3) integration of 21st century technologies and learning strategies into course delivery, such as digital books, tutorials, online discussions and collaborative activities using Web 2.0 tools, Moodle, and Netbook computers. The grant is for approximately \$300,000.
4. This project will meet the District target area goals by ensuring high academic achievement for all students, and accelerating the path to excellence.
5. This item is submitted by Shirley Heitzman, Director, Office of Innovation and Development; Rich Valerga, Director, Information Technology; Hitesh Haria, Chief Operating Officer; and Luz Maria Serrano, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Minnesota Department of Education for an Enhancing Education Through Technology grant; to accept funds, if awarded, and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 15, 2009

TOPIC: Permission to Accept a Grant from the National Youth Leadership Council

A. PERTINENT FACTS:

1. The National Youth Leadership Council has awarded a service learning grant to Barack and Michelle Obama Service Learning Elementary and Farnsworth Aerospace Magnet Schools.
2. Barack and Michelle Obama Service Learning Elementary and Farnsworth Aerospace Magnet Schools applied for funds to support STEM-focused service learning projects in the district. Each grant is for approximately \$14,000. Saint Paul Public Schools will serve as fiscal agent. Staff in the programs researched this opportunity.
3. This project will meet the District target area goals by ensuring high academic achievement for all students.
4. This item is submitted by Lori Simon, Principal, Barack and Michelle Obama Service Learning Elementary; Troy Vincent, Principal, Farnsworth Aerospace Magnet; Shirley Heitzman, Director, Office of Innovation and Development; Barbara Demaster, Executive Director, Elementary Education; Sharon Freeman, Executive Director, Elementary Education; Christine Wroblewski, Chief Community Relations Officer; Nancy Stachel, Chief of Schools; and Luz Maria Serrano, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from the National Youth Leadership Council for Barack and Michelle Obama Service Learning Elementary and Farnsworth Aerospace Magnet Schools to support STEM-focused service learning projects in the district; to accept funds, and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 15, 2009

TOPIC: Request for Permission to Submit a Grant Application to the Qwest Foundation

A. PERTINENT FACTS:

1. The Qwest Foundation is currently accepting grant applications for programs that promote the integration of technology into teaching practices and the classroom.
2. Central High School has prepared an application for funds to provide camera equipment for the Central Morning News language arts program. Saint Paul Public Schools will serve as the fiscal agent for this grant. The grant is for approximately \$7,300.
3. This grant will meet the District target area goals by ensuring high academic achievement for all students.
4. This item is submitted by Shirley Heitzman, Director, Office of Innovation and Development; Denise Quinlan, Executive Director, Middle Grades Education; Christine Wroblewski, Chief Community Relations Officer; Valeria Silva, Chief Academic Officer; Nancy Stachel, Chief of Schools and Luz Maria Serrano, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant application to The Quest Foundation to support academic achievement through the use of technology; to accept funds, if awarded, and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 15, 2009

TOPIC: Request for Permission to Submit a Grant Application to the Regional Comprehensive System of Personnel Development

A. PERTINENT FACTS:

1. The Regional Comprehensive System of Personnel Development is currently accepting grant applications for technology that improves the educational quality of special education students.
2. Highland Junior and Senior High Complex has prepared an application for funds to provide computer software that assists in language arts education for special needs students. Saint Paul Public Schools will serve as the fiscal agent for this grant. The grant is for approximately \$2,300. Staff in the program researched this opportunity.
3. This grant will meet the District target area goals by ensuring high academic achievement for all students.
4. This item is submitted by Shirley Heitzman, Director, Office of Innovation and Development; Christine Wroblewski, Chief Community Relations Officer; Cecelia Dodge, Director, Special Education; Valeria Silva, Chief Academic Officer and Luz Maria Serrano, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant application to Regional Comprehensive System of Personnel Development to support academic achievement through the use of technology; to accept funds, if awarded, and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 15, 2009

TOPIC: Request for Permission to Submit a Grant Application to the University of Minnesota Extension Services

A. PERTINENT FACTS:

1. The University of Minnesota Extension Services is currently accepting grant applications for programs that promote science education through gardening.
2. Chelsea Heights Elementary School has prepared an application for funds to provide gardening materials and plants to improve the school's courtyard. Saint Paul Public Schools will serve as the fiscal agent for this grant. The grant is for approximately \$1,000.
3. This grant will meet the District target area goals by strengthening relationships with community and families.
4. This item is submitted by Jill Gebeke, Principal, Chelsea Heights Elementary; Shirley Heitzman, Director, Office of Innovation and Development; Christine Wroblewski, Chief Community Relations Officer; Hitesh Haria, Chief Operations Officer; and Luz Maria Serrano, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the University of Minnesota to support science education through gardening; to accept funds, if awarded, and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 15, 2009

TOPIC: Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools, and District Lodge No. 77 International Association of Machinists and Aerospace Workers AFL-CIO, Exclusive Representative for Machinists

A. PERTINENT FACTS:

1. New Agreement is for a two-year period from July 1, 2009, through June 30, 2011.
2. Contract changes are as follows:
 - Wages: Effective July 4, 2009, the average salary schedule increase is 1%. Effective July 3, 2010, the average salary schedule increase is 1%.
 - Insurance: Effective January 1, 2010, the District monthly contribution for single coverage is increased from \$500 to \$550; family coverage is increased from \$975 to \$1,075; effective January 1, 2011, the District contribution for single coverage is increased to \$575, family coverage is increased to \$1,125.
 - Deferred Compensation: Effective January 1, 2010, the District match contribution is increased from \$500 to \$750 per year and the following requirements are eliminated: three-year service eligibility requirement, \$50 per pay check maximum match, and \$12,500 lifetime employer maximum contribution. Effective January 1, 2011, the District match contribution is increased from \$750 to \$1,000 per year.
 - OPEB: A Memorandum of Agreement regarding other post-employment benefits was reached removing the district contribution for health insurance upon retirement for employees who are hired on or after January 1, 2014, and who retire before reaching the Medicare-eligible age. The district contribution will be replaced with a \$200 per year district match to a 403(b) retirement savings plan.
3. The District has five (5) regular employees in this bargaining unit.
4. The new total package costs for the agreement are estimated as follows:
 - In the 2009-2010 budget year: \$ 8,343
 - In the 2010-2011 budget year: \$ 4,020
5. This item will meet the District target area goal of aligning resource allocation to district priorities.
6. This request is submitted by Joyce Victor, Negotiations/Employee Relations Assistant Manager; Sue Gutbrod, Negotiations/Employee Relations Manager; Teresa C. Rogers, Executive Director of Human Resources and Employee Relations; Hitesh Haria, Chief Operations Officer; and Michael Baumann, Interim Chief Financial Officer.

B. RECOMMENDATION:

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those machinist employees in this school district for whom District Lodge No. 77 International Association of Machinists and Aerospace Workers AFL-CIO, is the exclusive representative; duration of said Agreement is for the period of July 1, 2009, through June 30, 2011.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 15, 2009

TOPIC: Expeditionary Learning Model at Open School

A. PERTINENT FACTS:

1. In support of implementation of the Expeditionary Learning model at Open School, administration has identified the need to secure the services of Expeditionary Learning Schools (ELS) to provide design and professional development support and services at Open School.
2. The proposed work with Expeditionary Learning Schools will include:
 - a. On-site professional development and technical assistance provided by an ELS designer
 - b. ELS books and other professional development materials identified by the ELS designer and school leadership team that are necessary to support the program design and professional development work.
 - c. Off-site professional development such as 5-day National Institutes and Learning Expeditions for Educators, 3-day institutes regarding specific ELS design practices, ELS Leadership Cohort Participation and Institutes, the ELS National Conference, and 2-day Site Seminars at select ELS schools.
 - d. ELS Network membership for all licensed staff. This membership provides access to additional technical assistance, shared materials from other ELS sites, access to Teacher Scholarships and Outward Bound courses for secondary students.
3. The proposal from Expeditionary Learning Schools was reviewed by members of the Open School Leadership Team, the Chief of Schools, and the Director Title 1/Funded Programs. The total amount of the contracts over the three years (SY 09-10, SY10-11, and SY 11-12) is estimated at \$170,000. Expeditionary Learning Schools provided five separate contracts, breaking down expenses over the three year period to recognize summer planning times and school year activities. Each contract will be reviewed prior to its start to verify projected services meet the needs of the school and program development efforts.
4. This project will meet the District target area goals by ensuring high academic achievement for all students and accelerating the path to excellence.
5. This item is submitted by Nancy Stachel, Chief of Schools, and Suzanne Kelly, Interim Superintendent.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to authorize the award of contract to Expeditionary Learning Schools, beginning December 1, 2009 through June 30, 2012 for an estimated cost not to exceed \$170,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 15, 2009

TOPIC: Approval for a Contract Between Saint Paul Public Schools and Minnesota State Colleges and Universities

A. PERTINENT FACTS:

1. The Minnesota State Colleges and Universities (MnSCU), have agreed to continue a partnership with Arlington Senior High School, Humboldt Secondary School, Linwood Monroe Arts Plus, Four Seasons A+ Elementary, John A. Johnson Achievement Plus Elementary, Dayton's Bluff Achievement Plus Elementary, Cherokee Heights West Side School of Excellence, Riverview West Side School of Excellence, and Roosevelt West Side School of Excellence.
2. The participating schools and universities will continue a partnership known as the Urban Teacher Education Partnership (UTEP), formed to facilitate collaborative effort to place additional pre-service teacher education students in the elementary schools, where they will contribute to the educational development of the students.
3. This contract would be in effect from November 1, 2009, through June 30, 2010.
4. The main goal of this program is to place teacher education students in their school buildings and classrooms for pre-student teaching clinical and student teaching assignments. There will be no cost to the district.
5. This project will meet the District target area goals by ensuring high academic achievement for all students.
6. This item is submitted by Sharon Hendrix, Principal, Cherokee Heights West Side School of Excellence; Howard Wilson, Principal, Four Seasons A+ Elementary; Mike Sodomka, Principal, Humboldt Secondary School; Elizabeth Heffernan, Principal, Riverview West Side School of Excellence; Tim Williams, Principal, Roosevelt West Side School of Excellence; Steve Unowsky, Principal, Linwood Monroe Arts Plus; Melissa Lehman, Principal, John A Johnson Achievement Plus Elementary; Andrew Collins, Principal, Dayton's Bluff Achievement Plus Elementary; Patty Murphy, Principal, Arlington Senior High School; Joan Rourke, UTEP Coordinator, Cherokee Heights West Side School of Excellence; Luz Maria Serrano, Interim Chief of Staff; Nancy Stachel, Chief of Schools; Denise Quinlan, Executive Director of Secondary Education; Barbara DeMaster, Executive Director of Elementary Education; and Sharon Freeman, Executive Director of Elementary Education.

B. RECOMMENDATIONS:

That the Board of Education authorize the Interim Superintendent (designee) to enter into a contract with the Minnesota State Colleges and Universities (MnSCU) to provide a partnership with the Saint Paul Public Schools. This will be known as the Urban Teacher Education Partnership (UTEP). The dates of this contract are from November 1, 2009 through June 30, 2010. There will be no cost to the district.

**INDEPENDENT SCHOOL DISTRICT NO 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 15, 2009

TOPIC: Request for Permission to Enter into a Contract with the University of Minnesota to Provide National Institute for School Leadership (NISL) Training for Principal Leadership Development Efforts (Cohort II)

A. PERTINENT FACTS:

1. The Office of Academics is requesting to enter into a contract with the University of Minnesota to provide National Institute for School Leadership (NISL) professional development for the second cohort of the **Minnesota Principals' Academy, Twin Cities Cohort**. The NISL program, a part of the National Center on Education and the Economy (NCEE), is based on six years of research and design related to the most effective executive leadership programs worldwide and on an exhaustive review of research on instructional leadership in education. The University of Minnesota contract does not exceed \$200,000.
2. The Minnesota Principals' Academy, Twin Cities Cohort is a collaboration of the Minnesota Department of Education, the Regents of the University of Minnesota (UMN), Minneapolis Public Schools (MPS) and Saint Paul Public Schools (SPPS). This principal leadership initiative is designed to increase student achievement for all students by developing and supporting effective instructional leaders and targeting high-need schools in the two largest urban centers of education in Minnesota. Over the next two years, this critical project will create a coordinated inter-district partnership for professional development for existing principals between Minneapolis Public Schools and Saint Paul Public Schools. This project will expand the statewide model of leadership in the highest need Minnesota schools through implementation of a comprehensive, innovative leadership program to educate and retain principals along a continuum of training. Principals, with at least two years of experience, will be trained in research-based, relevant strategies that meet the critical needs of urban schools and the 75,000 students in the Minneapolis and Saint Paul Public Schools.
3. This initiative is being funded through support from the Travelers Foundation.
4. This project will meet the District target area goals by accelerating the path to excellence and strengthening relationships with community and families.
5. This item is submitted by James Eaton, Principal on Special Assignment, Leadership; Shirley Heitzman, Director, Office of Innovation and Development; Kate Wilcox-Harris, Executive Director, Professional Development; Valeria Silva, Chief Academic Officer, Office of Academics; and Luz Maria Serrano, Interim Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to enter into a contract with the University of Minnesota to provide National Institute for School Leadership (NISL) professional development for experienced principals for the second cohort of the Minnesota Principals' Academy, Twin Cities Cohort, not to exceed \$200,000, funded by the Travelers Foundation.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 15, 2009

TOPIC: Monthly Operating Authority

A. PERTINENT FACTS:

1. The Board of Education must authorize and approve all expenditures of the District.
2. The Board of Education must ratify any changes in collateral that have been previously approved by the Assistant Treasurer.
3. This item meets the District target area goal of aligning resource allocation to District priorities.
4. This item is submitted by Michael A. Baumann, Chief Financial Officer.

B. RECOMMENDATIONS:

1. That the Board of Education approve and ratify the following checks and wire transfers for the period November 1 – November 30.

(a) General Account	#462851-464051	\$46,146,513.24
	#3013947-3014030	
(b) Debt Service	-0-	3,603.75
(c) Construction	-0-	<u>1,722,798.28</u>
		<u>\$47,872,915.27</u>

Included in the above disbursements are gross payrolls in the amount of \$34,186,186.29 and overtime of \$101,495.36.

(d) Collateral Changes	None
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2. That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending March 23, 2010.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 15, 2009

TOPIC: Payment for Services with Northeast Metro Intermediate School District #916

A. PERTINENT FACTS:

1. The Department of Special Education requested, at the beginning of the 2008-09 school year, that Northeast Metro Intermediate School District # 916 reserve 12 slots for Saint Paul students with severe disabilities to be served by Northeast Metro Intermediate District # 916.
2. The request was due to limited Special Ed staffing and space limitations in specialized programs within the Saint Paul public Schools to serve these students.
3. For state funding and tuition billing purposes, Northeast Metro Intermediate School District #916 invoices participating districts their full cost of reserved, but unused, slots. The cost of slots that are used is covered through the state tuition billing system.
4. Northwest Metro Intermediate School District #916's is owed \$115,561.20 for the full cost of the unused slots requested by the Saint Paul Public Schools not covered by state funding.
5. The Department of Special Education had, at the end of the 2008-09 fiscal year, encumbered the \$115,561.20. This cost will not to be expensed against the current 2009-10 Special Education General Fund tuition line item.
6. The Department of Special Education is requesting that this remaining 2008-09 tuition balance of \$115,561.20 owed to Northeast Metro Intermediate School District be approved for payment.
7. This payment for services meets the District target area goal of ensuring high achievement for all students and strengthening relationships with community and families.
8. Our process has now been revised to prevent occurrence of unused slots in the future.
9. This item is submitted by Cecelia Dodge, Director of Special Education, and Valeria Silva, Academic Officer, Office of Academics.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to approve payment to Northeast Metro Intermediate District #916 for \$116,561.20 for unused slots not covered through the state tuition billing process for the 2008-09 year from District encumbered funds specifically set-aside for these services.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 15, 2009

TOPIC: Name Change for St. Paul Open School

A. PERTINENT FACTS:

1. St. Paul Open School has been involved in a re-visioning and transformation process and is now in the initial phases of becoming an Expeditionary Learning Outward Bound school beginning in the fall of 2010. In tandem with the program reform efforts, the school community decided to change the school's name to reflect a forward-looking and global orientation and a revitalized program.
2. The school received broad-based support from the St. Paul Open School Site Council, student body, parents, staff, and community to update the name. It is the desire of the school community that this new name be adopted as it enters a new era wherein the best practices of the last three decades are matched with accountability for the achievement of all learners and a commitment to providing the most engaging, rigorous, and pertinent learning environment. As the process played out and a variety of proposed names were considered, Open World Learning Community (O.W. L. Com.) emerged and captured the vast majority of the vote. The name represents change but also offers a bridge with valuable Open School traditions. The two choices on the ballot were Open World Learning Community and Global Voyager's Community.
3. This item will meet the following District target area goals:
 - ensure high academic achievement for all students;
 - accelerate the path to excellence; and
 - strengthen relationships with community and families.
4. This item is submitted by Todd Bartholomay, Principal, St. Paul Open School; Denise Quinlan, Executive Director, Secondary Education; and Nancy Stachel, Chief of Schools, Office of Academics.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to approve a name change at St. Paul Open School to Open World Learning Community which reflects the alignment with the new program focus for achievement of all learners and a commitment to providing the most engaging, rigorous, and pertinent learning environment.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 15, 2009

TOPIC: Bid No. A9342-K
Ventilation Improvements at Bridgeview Elementary School

A. PERTINENT FACTS:

1. This bid provides for all labor, materials, equipment and services necessary for and incidental to ventilation improvements at Bridgeview Elementary School.
2. The following bids were received for the lump sum base bid plus alternate no. 1:

	<u>Lump Sum Base Bid</u> <u>Plus Alternate No. 1</u>
Northern Air Corporation, dba NAC Mechanical & Electrical Services	\$105,585.00
Metro Sheet Metal, Inc.....	\$118,775.00
Cool Air Mechanical	\$122,300.00
Bostrom Sheet Metal Works, Inc.	\$133,930.00
Optimum Mechanical Systems, Inc	\$141,300.00
Master Mechanical, Inc.....	\$160,000.00
Nasseff Mechanical Contractors, Inc.....	\$192,598.00
Northwest Sheetmetal Co. of St. Paul, Inc	\$196,600.00

Alternate no. 1 provides for adding insulation for all existing ductwork in the project area.

3. Bids have been reviewed by Bradley Miller, Purchasing Manager.
4. Funding will be provided from the General Fund – Health & Safety/Indoor Air Quality; 01-005-850-366-6520-0000.
5. This project will meet the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Kevin Umidon, General Manager, Facility Planning; and Hitesh Haria, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of Bid No. A9342-K for the ventilation improvements at Bridgeview Elementary School to Northern Air Corporation, dba NAC Mechanical & Electrical Services for \$105,585.00, the lump sum base bid plus alternate no. 1.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 15, 2009

TOPIC: Request for Proposal (RFP) No. A9331-K
District-Wide Data Network Replacement

A. PERTINENT FACTS:

1. This request for proposal provides for all labor, materials, equipment and services necessary for and incidental to replacing the data network on a district-wide basis and providing support for five (5) years.
2. The following proposals were received, the total 5 year costs are noted below:

	<u>Lump Sum Costs</u>
Norlight Telecom.....	\$5,152,500.00
Qwest Communication/Qwest Corporation.....	\$5,376,900.00
Integra Telcom.....	\$5,708,040.00
Enventis/CP/Hickory Tech.	\$5,743,960.00
Nextera	No Response

Approximately 75% of the contract amount will be paid by E-Rate funds.

3. The most responsive proposer, Qwest Communications/Qwest Corporation, offers the most comprehensive and reliable solution.
4. Funding will be provided from the Educational Technology budget code 01-005-681-000-6320-0000 and E-rate funds.
5. This project will meet the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Richard Valerga, Director, Information Technology; and Hitesh Haria, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of RFP No. A9331-K for replacing the data network on a district-wide basis and providing support for five (5) years to Qwest Communication/Qwest Corporation for \$5,376,900.00, with two 1-year options to extend.

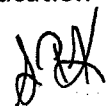


Independent School District 625
360 Colborne Street
Saint Paul, MN 55102-3299

Office of the Superintendent
Suzanne P. Kelly
Interim Superintendent of Schools

Telephone: (651) 767-8150 • Fax: (651) 290-8331 • www.spps.org

December 15, 2009

Memorandum to: The Board of Education
From: Suzanne P. Kelly 
Subject: Acceptance of Bond Sale Bid

Attached is the Resolution Ratifying Sale of \$16,115,000 Taxable General Obligation Bonds, Series 2009D (Qualified School Construction Bonds-Tax Credit) and Levying a Tax for their Payment.

Recommended Resolution

Move approval of the attached resolution providing for the acceptance of the bid on the sale of the Series 2009D bonds.

INDEPENDENT SCHOOL DISTRICT NO. 625

BOARD OF EDUCATION

SAINT PAUL PUBLIC SCHOOLS

RESOLUTION – GENERAL FORM



Board File No. 28131
Date 12-15-09

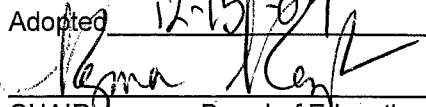

RESOLUTION RATIFYING SALE OF
\$16,115,000 TAXABLE GENERAL OBLIGATION
BONDS, SERIES 2009D
(QUALIFIED SCHOOL CONSTRUCTION BONDS-TAX CREDIT)
AND LEVYING A TAX FOR THEIR PAYMENT

A. WHEREAS, On November 17, 2009, the School Board adopted a Resolution entitled "Resolution Providing for the Issuance and Sale of \$16,115,000 General Obligation School Building Bonds, Series 2009D (Qualified School Construction Bonds).

B. WHEREAS, the Board delegated to the Superintendent and Chief Business Officer (the "Pricing Committee"), the authority to agree with RBC Capital Markets Corporation, in Minneapolis, Minnesota (the "Purchaser") as to the purchase price, supplemental interest rate and redemption provisions of the Bonds and to execute a Bond Purchase Agreement with the Purchaser on behalf of the District.

C. WHEREAS, the Pricing Committee and the Purchaser have agreed to the terms of the Bonds.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District Number 625 (Saint Paul), Minnesota, as follows:

Adopted 12-15-09

CHAIR Board of Education

CLERK Board of Education

1. Ratification. The actions of the Pricing Committee setting the supplemental interest rate, purchase price and redemption provisions of the Bonds as set forth in the Bond Purchase Agreement, and the execution by the Superintendent and Chief Business Officer of the Bond Purchase Agreement, are hereby ratified, confirmed and approved.

2. Annual Deposits. In order to provide for the payment of the principal of the Bonds at maturity, the District hereby covenants and agrees to deposit in the Escrow Account held by U.S. Bank National Association pursuant to the Escrow Agreement dated December 1, 2009, on or prior to December 1 of each year, commencing December 1, 2010 through and including December 1, 2023, the amount of \$1,007,188 per year, which amounts, together with earnings thereon, is estimated to be sufficient to pay the principal due on the Bonds at their maturity. The District hereby irrevocably pledges the amounts deposited in the Escrow Account to the payment of principal of the Bonds.

3. Tax Levy; Coverage Test. To provide moneys for the deposit to the Escrow Account and interest on the Bonds there is hereby levied upon all of the taxable property in the District a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the District for the years and in the amounts as follows:

<u>Year of Tax Levy</u>	<u>Year of Tax Collection</u>	<u>Amount</u>
2010	2011	\$1,354,051
2011	2012	1,325,741
2012	2013	1,325,741
2013	2014	1,325,741
2014	2015	1,325,741
2015	2016	1,325,741
2016	2017	1,325,741
2017	2018	1,325,741
2018	2019	1,325,741
2019	2020	1,325,741
2020	2021	1,325,741
2021	2022	1,325,741
2022	2023	1,291,472

The tax levies are such that if collected in full they, together with estimated collections of other revenues herein pledged for the payment of the Bonds, will produce at least five percent (5%) in excess of the amount needed to meet when due the principal and interest of the Bonds. The tax levies shall be irrevocable so long as any of the Bonds are outstanding and unpaid, provided that the District reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3. Any amounts levied to pay interest on the Bonds shall be deposited in the Debt Service Account held by the

District and remitted to U.S. Bank National Association, the Paying Agent on the Bonds at the times necessary to pay interest on the Bonds.

4. General Obligation Pledge. For the prompt and full payment of the principal and interest of the Bonds as the same respectively become due, the full faith, credit and taxing powers of the District shall be and are hereby irrevocably pledged. If the balance in the Escrow Account is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency shall be promptly paid out of any other funds of the District which are available for such purpose, and such other funds may be reimbursed with or without interest from the Debt Service Account when a sufficient balance is available therein.

5. Certificate of Registration. The Clerk is hereby directed to file a certified copy of this resolution with the County Director of Property Records and Revenue of Ramsey County, Minnesota, together with such other information as he or she shall require, and to obtain the County Director of Property Records and Revenue's Certificate that the Bonds have been entered in the County Director of Property Records and Revenue's Bond Register, and that the tax levy required by law has been made.

6. Records. The officers of the District are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Bonds, certified copies of all proceedings and records of the District relating to the Bonds and to the financial condition and affairs of the District, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bonds as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the District as to the facts recited therein.

7. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

8. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

STATE OF MINNESOTA
COUNTY OF RAMSEY
INDEPENDENT SCHOOL DISTRICT
NUMBER 625 (SAINT PAUL)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District Number 625 (Saint Paul), DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the School Board of said District, duly called and held on the date therein indicated, insofar as such minutes relate to considering ratifying the sale of, \$16,115,000 Taxable General Obligation School Building Bonds, Series 2009D (Qualified School Construction Bonds-Tax Credit) of said District and levying a tax for their payment.

WITNESS my hand of said District this 15th day of December, 2009.

Clerk

\$16,115,000

Independent School District No. 625, St. Paul, Minnesota
Taxable General Obligation School Building Bonds, Series 2009D
Qualified School Construction Bonds - Tax Credit

Total Issue Sources And Uses

Dated 12/23/2009 | Delivered 12/23/2009

	Capital Projects	Alternative Facilities Projects	Issue Summary
Sources Of Funds			
Par Amount of Bonds.....	\$15,000,000.00	\$1,115,000.00	\$16,115,000.00
Total Sources.....	\$15,000,000.00	\$1,115,000.00	\$16,115,000.00
Uses Of Funds			
Deposit to Project Construction Fund.....	14,830,268.17	1,102,383.26	15,932,651.43
Total Underwriter's Discount (0.750%).....	112,500.00	8,362.50	120,862.50
Costs of Issuance.....	57,231.83	4,254.24	61,486.07
Total Uses.....	\$15,000,000.00	\$1,115,000.00	\$16,115,000.00





Saint Paul
PUBLIC SCHOOLS

A World of Opportunities

Facility Planning

Independent School District 625

360 Colborne Street
Saint Paul, MN 55102-3299

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MEMORANDUM

DATE: November 30, 2009

TO: Hitesh Haria 

FROM: Sara Guyette 
Manager Facility Planning

SUBJECT: CEAC Applications

Attached are applications from the following individuals for membership on the Capital Expenditure Advisory Committee (CEAC):

Kevin Motz
Phillip M. Peterson

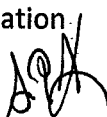
Please have these applications brought to the Board of Education for the December 15, 2009 meeting for action.

Cc: Kevin Umidon

SG/mah

December 15, 2009

Memorandum To: The Board of Education

From: Suzanne P. Kelly 

Subject: 2009 Payable 2010 Property Taxes, Revised

The Saint Paul Public Schools Board of Education must certify its final 2009 payable 2010 property tax levy by December 24, 2009. Notification of the final levy adoption must be sent to Ramsey County and the Minnesota Department of Education (MDE) by December 28, 2009.

The action taken to date on the levy is as follows:

- The School Board adopted a proposed levy limit on September 17, 2009 not to exceed \$111,793,719
- Ramsey County and MDE were notified of the proposed levy by September 30, 2009.
- A hearing, meeting the Truth in Taxation requirement, was held on December 1, 2009 at 360 Colborne to hear taxpayers' concerns about the proposed levy.

The action requested at this time is the approval of the final 2009 payable 2010 property tax levy.

As described in the Committee of the Board presentation on September 17, 2009 on the setting of the levy limits, Minnesota Department of Education (MDE) may recalculate levy limits up until the final levy certification by the Board in December. Friday, December 14, 2009, we received notification from MDE of a recalculation on our debt levy due to the sale of Series 2009B, Series 2009C, and Series 2009D bonds. The MDE recalculation of our debt levy has resulted in a change in the total maximum levy limit and the amount of our requested levy.

Attached is a revised detail by fund of the payable 2010 levy along with a comparison to last year's levy. The revised pay 2010 maximum allowable levy, as calculated by the MDE, is \$113,130,536, compared with a levy of \$106,979,636 certified for pay 2009, an increase of 5.75%. Administration is recommending the revised pay 2010 levy certification of \$111,692,237. This represents an increase of 4.41% or \$4,712,601 and is \$1,438,299 less than the revised maximum allowable and is \$101,482 less than the ceiling set at the September 17th COB meeting.

Recommended Resolution

Move approval of the final payable 2010 levy as detailed on the attachment.

Saint Paul Public Schools
 2009 Payable 2010 Final Property Tax Levy
 15-Dec-09
 (revised)

	Final <u>09</u>	Pay <u>10</u>	Proposed <u>Pay 10</u>	% <u>Change</u>
General Fund	\$ 73,001,435	\$ 72,209,685		-1.10%
Community Services Fund	3,745,039	3,668,391		-2.05%
Debt Service Fund	<u>30,233,163</u>	<u>35,814,161</u>		<u>18.46%</u>
Total Levy	\$ <u>106,979,637</u>	\$ <u>111,692,237</u>		<u>4.41%</u>

MINNESOTA DEPARTMENT OF EDUCATION
 LEVY LIMITATION AND CERTIFICATION
 2009 PAYABLE 2010

PAGE 23 OF 32
 DATE OF RUN: 12/14/09

LVYLM06250109
 DISTRICT NO. 0625 TYPE 01
 DISTRICT NAME ST. PAUL PUBLIC SCHOOL DI
 ECSU REGION 11 RAMSEY

LEVY CATEGORY	MAXIMUM LEVY BEFORE OFFSETS	OFFSET ADJUSTMENTS (B)	TACONITE ADJUSTMENTS	MAXIMUM LEVY LIMITATIONS	FINAL CERTIFIED LEVY
(1) GENERAL--RMV VOTER JOBZ EXEMPT	28,003,388.93			28,003,388.93	28,003,388.93
(2) GENERAL--RMV OTHER JOBZ EXEMPT	10,864,471.51			10,864,471.51	10,864,471.51
(3) GENERAL--NTC VOTER JOBZ EXEMPT					
(4) GENERAL--NTC OTHER JOBZ EXEMPT	34,780,124.31			34,780,124.31	33,341,824.77
(5) COMMUNITY SERV--NTC OTHER JOBZ EXEMPT	3,668,390.73			3,668,390.73	3,668,390.73
(6) GEN DEBT SERV--VOTER JOBZ NONEXEMPT					
(7) GEN DEBT SERV--OTHER JOBZ NONEXEMPT	35,814,160.53			35,814,160.53	35,814,160.53
(8) OPEB/PENSION--VOTER JOBZ NONEXEMPT					
(9) OPEB/PENSION--OTHER JOBZ NONEXEMPT					
(10) TOTAL LEVY	113,130,536.01			113,130,536.01	111,692,236.47
(11) GENERAL ADJUST OFFSET CARRIED FORWARD					
(12) DEBT SERVICE OFFSET CARRIED FORWARD					

/(13) TOTAL CERTIFIED ON REFER
 MARKET VALUE = (1)+(2) = 38,867,860.44
 /
 / (14) TOTAL CERTIFIED ON NET
 CAPACITY = (3)+(4)
 + (5)+(6)+(7)+(8)+(9) = 72,824,376.03
 /
 / (15) GRAND TOTAL CERTIFIED
 LEVY = (13)+(14) = 111,692,236.47
 /

- A) TRUTH IN TAXATION CATEGORIES: VOTER APPROVED LEVIES = (1)+(3)+(6)+(8)
 ALL OTHER LEVIES = (2)+(4)+(5)+(7)+(9)
 B) OFFSETTING ADJUSTMENTS USED TO ENSURE THE MAXIMUM LEVY LIMITATION
 IN EACH LEVY CATEGORY IS NOT LESS THAN ZERO. IF THERE IS NOT ENOUGH LEVY
 AUTHORITY WITHIN THE GENERAL & COMMUNITY SERVICE FUNDS, OR IN THE GENERAL
 DEBT SERVICE FUND, A NEGATIVE BALANCE WILL BE CARRIED FORWARD TO PAY 2011.
 C) SCHOOL DISTRICTS CERTIFYING THE MAXIMUM LEVY LIMITATION FOR THE FINAL
 LEVY MUST CERTIFY THE DOLLAR LIMITATION SHOWN. SCHOOL DISTRICTS MUST
 ADOPT THEIR FINAL LEVY ON OR BEFORE DECEMBER 24, 2009.
 D) SCHOOL DISTRICTS CERTIFYING LESS THAN THE MAXIMUM LEVY LIMITATION FOR
 ANY CATEGORY MUST CERTIFY A DOLLAR AMOUNT FOR EACH OF LINES (1)-(15) AND
 COMPLETE THE APPROPRIATE SECTIONS OF PAGES 24 THROUGH 32 AS NEEDED TO
 DOCUMENT THE SPECIFIC AMOUNTS CERTIFIED FOR EACH LEVY COMPONENT.
 E) THE SCHOOL DISTRICT MUST SUBMIT THE COMPLETED ORIGINAL OF THIS FORM TO
 THE HOME COUNTY AUDITOR BY DECEMBER 28, 2009. A DUPLICATE COPY MUST
 BE SUBMITTED TO MINNESOTA DEPT OF EDUCATION, PROGRAM FINANCE DIVISION,
 1500 HIGHWAY 36 WEST, ROSEVILLE, MN 55113, BY JANUARY 7, 2010.

THE CERTIFIED LEVY LISTED ABOVE IS THE LEVY VOTED
 BY THE SCHOOL BOARD FOR TAXES PAYABLE IN 2010.

SIGNATURE OF
 SCHOOL BOARD CLERK

DATE OF CERTIFICATION

I. COMPUTATION OF 2009 PAYABLE 2010 LEVY LIMITATION BY FUND (BEFORE COUNTY AUDITOR ADJUSTMENTS):

FUND	INITIAL LEVY LIMITATION	LIMITATION ADJUSTMENTS	ABATEMENT ADJUSTMENTS	OFFSET ADJUSTMENTS	TACONITE ADJUSTMENT	MAXIMUM LEVY LIMITATION
GEN-RMV VOTER-EXEMP	29,407,561.93	1,404,173.00-	N/A			28,003,388.93
GEN-RMV OTHER-EXEMP	11,377,020.47	512,548.96-	N/A			10,864,471.51
GEN-NTC VOTER-EXEMP	38,724,901.37	4,023,347.07-	N/A			34,780,124.31
GEN-NTC OTHER-EXEMP	79,509,483.77	5,940,069.03-	78,570.01			73,647,984.75
TOTAL GENERAL	3,634,838.81	23,735.94	9,815.98			3,668,390.73
COM SERV-EXEMP	37,464,456.00	1,834,903.42-	184,607.95			35,814,160.53
DEBT-VOTER-NONEXEMP	37,464,456.00	1,834,903.42-	184,607.95			35,814,160.53
DEBT-OTHER-NONEXEMP						
TOTAL DEBT SERV						
OPEB-VOTER-NONEXEMP						
OPEB-OTHER-NONEXEMP						
TOTAL OPEB/PENSION						
TOTAL	120,608,778.58	7,751,236.51-	272,993.94			113,130,536.01

II. COMPARISON OF 2008 PAYABLE 2009 LEVY LIMITATION WITH 2009 PAYABLE 2010 LEVY LIMITATION (BEFORE COUNTY AUDITOR ADJUSTMENTS): *1

FUND	2008 PAY 09 LIMITATION	2009 PAY 10 LIMITATION	INCREASE (DECREASE)	PERCENT CHANGE
GENERAL	73,001,433.99	73,647,984.75	646,550.76	.89
COMMUNITY SERVICE	3,745,039.27	3,668,390.73	76,648.54-	2.05-
GENERAL DEBT SERVICE *2	30,233,162.52	35,814,160.53	5,580,998.01	18.46
OPEB DEBT SERVICE *2				
TOTAL	106,979,635.78	113,130,536.01	6,150,900.23	5.75

III. COMPARISON OF 2008 PAYABLE 2009 CERTIFIED LEVY PLUS COUNTY AUDITOR ADJUSTMENTS WITH 2009 PAYABLE 2010 CERTIFIED LEVY PLUS COUNTY AUDITOR ADJUSTMENTS: *1

FUND	PAY 09 CERT LEVY + ADJUSTMENTS	PAY 10 CERT LEVY + ADJUSTMENTS	INCREASE (DECREASE)	PERCENT CHANGE
GENERAL	73,001,433.99			
COMMUNITY SERVICE	3,745,039.27			
GENERAL DEBT SERVICE *2	30,233,162.52			
OPEB DEBT SERVICE *2				
TOTAL AFTER ADJUSTMENTS	106,979,635.78			

TABLE II AND III FOOTNOTES:

*1 AMOUNTS SHOWN ARE BEFORE REDUCTION FOR MARKET VALUE CREDITS.

*2 AMOUNTS SHOWN REFLECT REDUCTIONS FOR DEBT SERVICE EXCESS AND/OR DEBT SERVICE AID.

MEMORANDUM

DATE: November 24, 2009

TO: Suzanne Kelly
Interim Superintendent

FROM: Hitesh Haria
Chief Operations Officer 

SUBJECT: Project Labor Agreement

Attached please find information related to responses received from the Solicitation of Comments on the potential use of a Project Labor Agreements for the following projects:

- Window Replacement at Johnson Senior High School
- Piping Replacement at Riverview Elementary School

The Saint Paul Building and Construction Trades Council recommends yes to PLAs for both of these projects.

The administration recommends yes to a PLA for the piping replacement at Riverview Elementary School, and no to a PLA for the window replacement at Johnson Senior High School.

These items are for the December 15, 2009 Board meeting. Please provide the attached materials to the Board of Education, under separate cover, for that meeting. Thank you.

Encs.

Cc: Jeff Lalla, Kevin Umidon

SUPERINTENDENT EMPLOYMENT AGREEMENT

AGREEMENT, Made December 15, 2009 by and between Independent School District No. 625, also known as Saint Paul Public Schools (hereinafter "SPPS"), and Valeria Silva (hereinafter "Silva");

WITNESSETH:

WHEREAS, SPPS, acting through its Board of Education, has selected Silva to perform the duties of the position of Superintendent and in connection therewith has offered to employ Silva in said position, and

WHEREAS, Silva has agreed to accept such employment in the position of Superintendent; and

WHEREAS, SPPS and Silva desire to memorialize the employment relationship by entering into this Agreement setting forth the terms and conditions of said employment;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein contained, SPPS and Silva do hereby agree as follows:

1. **Appointment.** SPPS does hereby hire and appoint Silva to perform the duties of Superintendent. Silva does hereby accept said appointment and does hereby agree to perform such duties associated with the position of Superintendent as are or may hereafter be required by law and as SPPS's Board of Education has established and will establish from time to time during the term of this Agreement.
2. **Duties.** Silva shall be the chief executive officer of SPPS and as such shall have charge, under the direction of SPPS's Board of Education, of the administration of SPPS. In connection therewith Silva's duties shall include, but are not limited to, the following: Silva shall direct and assign teachers and other employees of SPPS; shall organize, reorganize and arrange the administrative and supervisory staff, as best serves SPPS subject,

however, to the approval of SPPS's Board of Education; shall select all personnel subject, however, to the approval of SPPS's Board of Education; shall from time to time recommend to SPPS's Board of Education such policies, regulations, rules or procedures as Silva deems necessary or desirable for SPPS; shall abide by the policies, regulations, rules and procedures established by SPPS's Board of Education; shall serve as an ex-officio nonvoting member of SPPS's Board of Education and provide administrative recommendations on each item of business considered by SPPS's Board of Education and by each Committee thereof; and in general shall perform all duties incident to the office of the position of Superintendent together with such other duties as may from time to time be prescribed by SPPS's Board of Education.

Silva shall exercise due diligence in the administration, affairs and activities of SPPS, shall do so exclusively on a full-time basis and shall devote substantially all her time, attention and efforts to the affairs of SPPS.

3. **Licensure.** Silva shall provide SPPS with a valid and appropriate license to act in the position of Superintendent as may be required by applicable law, rules and/or regulations of the State of Minnesota and during the term of this Agreement shall maintain said license in full force and effect.
4. **Annual Salary.** SPPS shall pay Silva an annual base salary of One Hundred Eighty Thousand Dollars (\$180,000.00). Such annual base salary shall be payable in equal biweekly installments, according to SPPS normal payroll practices. Such annual base salary shall increase one percent (1%) effective January 1, 2011 and one percent (1%) effective January 1, 2012.
5. **Performance Evaluation.** At the conclusion of each fiscal year SPPS's Board of Education shall formally review Silva's performance in the position of Superintendent, including her attainment of goals. Goals shall be annually established by SPPS's Board

of Education in consultation with Silva. The first of such reviews shall evaluate Silva's performance for the 2009-2010 school year. Informal reviews shall occur semiannually. Based upon each such annual review, SPPS's Board of Education may, or may not, in its sole discretion, determine that SPPS provide additional compensation and benefits to Silva in addition to those already set forth in this Agreement, including as set forth in Paragraph 4 hereof. For each satisfactory annual review of her performance for the first and second years of this Agreement Silva's annual base salary must be increased at least one percent (1%), in addition to the one percent (1%) increase set forth in Paragraph 4 hereof, such increases to become effective on January 1 next following the fiscal year evaluated. The compensation and benefits set forth in this Agreement shall not be reduced at any time during the term of this Agreement.

6. **Professional Activities.** Silva shall or may, as the case may be, attend professional conferences and meetings at the local, state and national level when her attendance is directed by SPPS's Board of Education or mutually agreed to by the parties. SPPS shall reimburse Silva for all expenses and fees incurred in attendance at said conferences and meetings, all in accordance with SPPS's policies and practices with respect to employee reimbursement. In addition, SPPS shall reimburse Silva for all expenses and dues incurred by her for membership and participation in appropriate professional, educational, civic and other organizations where membership in such organizations is related to her position as Superintendent, serves the interests of SPPS, and is approved by the Chair of SPPS's Board of Education.
7. **Expense Allowance.** SPPS shall pay Silva a monthly lump sum allowance of One Thousand Dollars (\$1,000) for the use of her personal automobile in the performance of her duties and for all other miscellaneous expenses incurred by her in the performance of her duties in the position of Superintendent, which miscellaneous expenses are not

otherwise reimbursable under SPPS policies and practices with respect to employee reimbursement. Such monthly allowance shall be increased to One Thousand One Hundred Dollars (\$1,100.00) effective January 1, 2012.

8. **Deferred Compensation.** As authorized by Minnesota Statutes Section 356.24, Subdivision 1, SPPS shall match on a dollar-for-dollar basis Silva's contribution to any investment eligible under Section 403(b) of the Internal Revenue Code in the following amounts: For calendar year 2010 such matching amount shall be up to Two Thousand Dollars (\$2,000.00); for calendar year 2011 such matching amount shall be up to Four Thousand Dollars (\$4,000.00); for the period January 1, 2012 through December 15, 2012 such matching amount shall be up to Eight Thousand Two Hundred Fifty Dollars (\$8,250.00).
9. **Vacation.** Each calendar year period Silva shall be entitled to annual vacation with pay in an amount of thirty-two (32) days per calendar year, which, if not used, may accumulate from year to year subject to the limitation herein. Silva shall notify the Chair of SPPS's Board of Education in advance of any such vacation to be utilized. Annual vacation days not used in a calendar year period may be used thereafter, PROVIDED that in no event shall the total of such accumulated unused vacation days for all prior calendar year periods exceed sixty-five (65) days. For the period of this Agreement within the year 2009, Silva shall be entitled to 1.33 days of vacation. Vacation credited for the calendar year in which this Agreement is terminated or not renewed shall be prorated as of date of termination. Silva shall be entitled to payment for accrued vacation days upon the termination of her employment, subject to the limitations set forth in this Agreement.
10. **Consulting Days.** Silva may, with or without compensation, undertake ten (10) days during any calendar year for consultative work, speaking engagements, writing, lecturing and/or other professional activities without deduction from salary PROVIDED such

activities do not impede or conflict with Silva's performance of, or ability to perform, the duties of the position of Superintendent, and FURTHER PROVIDED that any such consultative work, speaking engagements, writing, lecturing and/or other professional activities in excess of ten (10) days shall not be performed during traditional office hours unless Silva uses accrued vacation or unpaid leave of absence. Such annual consulting days not utilized during a calendar year period may not be utilized thereafter.

11. **Health Insurance.** SPPS shall provide Silva, at no cost to her, with group health insurance for herself, her spouse, and her dependents. Such insurance shall be issued by a company selected by SPPS to insure all SPPS employees. Silva may select among any plan then available to SPPS employees through such insurer. The eligibility of Silva, her spouse and her dependents for insurance benefits shall be governed by the terms of the policy or policies purchased by SPPS. It is understood that SPPS's only obligation is to purchase the insurance policy or policies described herein and that no claim may be made against SPPS as a result or denial of coverage or benefits by the insurer.
12. **Insurance and Other Benefits.** Except for health insurance, deferred compensation, vacation and expense allowance which are specifically provided for herein, Silva shall be entitled to receive all fringe and professional benefits and privileges, including without limitation dental insurance; life insurance; long and short term disability insurance; professional benefits; leaves, including sick leaves; holidays; severance; retirement benefits; and longevity pay, accorded to members of SPPS's Superintendency under that certain document entitled "Terms and Conditions of Professional Employment for the Members of the Superintendency of Saint Paul Public Schools July 1, 2007 – June 30, 2009" as may be amended from time to time by SPPS's Board of Education. The document entitled "Terms and Conditions of Professional Employment for the Members of the Superintendency of Saint Paul Public Schools July 1, 2007 – June 30, 2009", as may

be amended from time to time by SPPS's Board of Education, is hereby incorporated by reference into this Agreement.

13. **Severance Pay Supplement.** During the term of this Agreement Silva shall continue to participate in and be eligible for the severance pay plan provided by SPPS to members of the Superintendency pursuant to the document referenced in Paragraph 12 hereof. In addition thereto, in the event Silva (a) satisfactorily serves for the full term of this Agreement, (b) does not enter into a subsequent Superintendent contract with SPPS, and (c) at that time severs her employment with SPPS, then SPPS's Board of Education may, but need not, provide Silva with severance pay up to an amount which, when added to the amount of severance pay provided to Silva under the Superintendency severance pay plan, does not exceed six months of base salary, all as authorized and calculated pursuant to Minnesota Statutes Section 465.722, as may be amended. Such severance pay shall be made payable to Silva in a lump sum within thirty (30) days of the last day of her employment with SPPS.
14. **Saint Paul Residence.** While both Silva and SPPS's Board of Education acknowledge that there is no legal residency requirement for the Superintendent position, the parties prefer that Silva reside within the City of Saint Paul. At such time as Silva initiates a relocation to a residence within the City of Saint Paul, SPPS's Board of Education and Silva agree to make a good faith effort to accomplish such relocation by mutually establishing specific terms for such a relocation.
15. **Pension.** Silva shall participate in and be a member of the St. Paul Teachers Retirement Fund Association.
16. **Term.** The term of this Agreement shall commence December 16, 2009 and shall expire at the close of business on December 15, 2012 at which time SPPS's employment of Silva shall automatically cease. SPPS shall notify Silva no later than September 16, 2012

if it does not intend to offer Silva the opportunity to continue in the position of Superintendent upon the expiration of the Agreement.

17. **Termination of Agreement During Term.**

- a. **Termination for Death or Disability.** SPPS, through its Board of Education, may terminate this Agreement in the event of Silva's death or disability. "Disability" means a mental or physical condition which, in the good faith opinion of SPPS's Board of Education, renders Silva, with reasonable accommodation, unable or incompetent to carry out the material job responsibilities which Silva held or the material duties to which Silva was assigned at the time the disability was incurred, which has existed for at least three months and which in the opinion of a physician mutually agreed upon by SPPS and Silva (provided that neither party shall unreasonably withhold such agreement) is expected to be permanent or to last for an indefinite duration or a duration in excess of six months.

In such event, Silva or her estate shall be paid all accrued, unpaid salary, and vacation. Such payment shall be made to Silva or her estate in a lump sum payment within thirty (30) days of Silva's death or the date of the SPPS's Board of Education's determination of disability.
- b. **Termination by Resignation.** Silva may relinquish the position and duties of the Superintendent and leave the employment of SPPS provided she submits a resignation in writing to SPPS's Board of Education at least 90 days in advance of her actual resignation. Silva's rights, duties and obligations stated herein shall terminate ninety (90) days after the SPPS's Board of Education's acceptance of such written notice of resignation, unless the parties mutually agree that they shall terminate at an earlier date. Compensation will be provided to Silva through the

final date of her employment, and will include a lump sum payment of unused accrued vacation leave.

- c. **Termination by SPPS Without Cause.** Notwithstanding Paragraph 16 hereof, SPPS, acting through its Board of Education, may terminate this Agreement without cause and for any or no reason, in which event SPPS shall pay to Silva all accrued, unpaid salary and vacation and, in addition, a sum equal to the total compensation and fringe benefits she would have been paid hereunder between the date of termination and December 15, 2012, inclusive (hereinafter "period of time") had this Agreement not been so terminated less all amounts earned by her during said period of time after she has made reasonable efforts to mitigate her damages.
- d. **Termination by SPPS For Cause.** Notwithstanding Paragraph 13 hereof, SPPS, acting through its Board of Education, may terminate this Agreement for cause by giving written notice thereof to Silva, such termination to be effective on the date stated in said notice, in which event SPPS shall pay to Silva all accrued, unpaid salary but Silva shall not be entitled to payment of any accrued, unused vacation or any other compensation hereunder.

As used herein "cause" means: (1) a material breach of either any covenant contained in this Agreement or any duty assumed hereunder; (2) any gross negligence, self dealing or material willful misconduct in connection with the performance of duties hereunder, including without limitation securing or attempting to secure personally any profit in connection with any transaction entered into on behalf of SPPS; (3) any material willful act having the effect of injuring the reputation, operations or business relationships of SPPS; (4) any of the grounds specified in Minnesota Statutes Section 122A.40, Subdivision 9 or

- 13 or Section 122A.41, Subdivision 6, as may be amended from time to time; and (5) commission of a felony or misdemeanor involving fraud, dishonesty or moral turpitude.
18. **Maintenance of Tenure**. While serving SPPS as Superintendent Silva shall maintain all rights previously accruing to her under the Teacher's Tenure Act, Minnesota Statutes Section 122A.41.
19. **Governing Law/Severability**. This Agreement shall be construed according to the laws of Minnesota. If any provision of this Agreement is held to be invalid by operation of law, the remainder of the contract shall not be affected thereby and shall remain in full force and effect.
20. **Attorney Fees**. In an action for breach of this Agreement, the prevailing party shall be entitled to payment from the nonprevailing party of the prevailing party's reasonable attorneys fees, costs and expenses incurred in prosecuting or defending such breach.

IN WITNESS WHEREOF, SPPS and Silva have executed this Agreement on the respective dates set forth below.

Dated: December 15, 2009

By: _____
Valeria Silva

INDEPENDENT SCHOOL DISTRICT NO. 625

Dated: December 15, 2009

By: _____
Its Chair

Dated: December 15, 2009

By: _____
Its Clerk

APPROVED AS TO FORM

General Counsel

Board of Education Meetings

(5:45 unless otherwise noted)

- December 16 Special
- January 5, 2010 Annual Meeting
- January 19
- February 16
- March 16
- April 20
- May 18
- June 15
- July 20

Committee of the Board Meetings

(4:30 unless otherwise noted)

- January 26
- February 23
- March 23
- April 6
- May 4
- June 1
- July 13