



Saint Paul Public Schools

Regular Meeting

Tuesday, December 16, 2014 5:30 PM

**SAINT PAUL PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 625**

BOARD OF EDUCATION



Mary Doran
Chair



Keith Hardy
Vice Chair



John Brodrick
Clerk



Anne Carroll
Treasurer



Jean O'Connell
Director



Louise Seeba
Director



Chue Vue
Director



ADMINISTRATION
Valeria S. Silva
Superintendent

BOARD OF EDUCATION COMMITTEES

Committee of the Board – Keith Hardy, Vice Chair

SPPS VISION STATEMENT

Imagine every student
Inspired, challenged, and cared for by exceptional educators
Imagine your family
Welcomed, respected, and valued by exceptional schools
Imagine our community
United, strengthened, and prepared for an exceptional future
Saint Paul Public Schools: Where imagination meets destination

MISSION of the Saint Paul Public Schools – PREMIER EDUCATION FOR ALL

Long-Range Goals Adopted by the Board:

HIGH ACHIEVEMENT

**Learners will understand the relationship between their lives and the lives of others,
And the relevance of their educational experiences to their roles in society.**

MEANINGFUL CONNECTIONS

**Learners will understand the relationship between their lives and the lives of others,
and the relevance of their educational experiences to their roles in society.**

RESPECTFUL ENVIRONMENT

The learning environment will be safe, nurturing and equitable for our diverse learners.

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
REGULAR MEETING OF THE BOARD OF EDUCATION
Administration Building
360 Colborne Street

December 16, 2014
5:30 PM

A G E N D A

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF THE ORDER OF THE MAIN AGENDA**
- IV. PUBLIC COMMENT** (Time Certain 5:30 p.m.)
- V. RECOGNITIONS** (Immediately Following Close of Public Comment.)
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- VI. APPROVAL OF THE ORDER OF THE CONSENT AGENDA**
- VII. APPROVAL OF THE MINUTES**
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**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 16, 2014

TOPIC: Acknowledgement of Good Work Provided by Outstanding District Employees

A. PERTINENT FACTS:

1. **Amy Ensign**, an English teacher at Johnson High School, recently earned her National Board Teacher Certification. National Board Standards are achieved through the four components of the certification process: a content knowledge assessment, reflections on student work samples, classroom video and analysis, and documentation of the teacher's impact as a teaching professional.
2. **Mary Frances Clardy**, a teacher at Obama Elementary, was appointed to the Minnesota Board of Teaching by Governor Mark Dayton. Clardy, who has been a teacher for 19 years, works as an Elementary Literacy Content Coach at Obama Elementary. She began serving on the 11-member board Nov. 14.

The Minnesota Board of Teaching establishes and maintains licensure standards and requirements, approves institutions and licensure programs, and establishes and enforces the Code of Ethics for Minnesota teachers.

3. Nurse **Mary Tomes** of SPPS was recognized Nov. 8 as the Minnesota School Nurse of the Year by the School Nurse Organization of Minnesota. Tomes joined SPPS in 2008. She has worked as a school nurse in a variety of settings, beginning with the Minnesota Migrant Program during harvest in 1979. Currently, Tomes is assigned to Early Childhood Special Education and serves as a coach to elementary school nurses.
4. Five SPPS school nurses have obtained the additional qualification of School Nurse Certification. Certification assures a national standard of preparation, knowledge, and practice. National Certification shows a commitment to the profession. Students' benefit from being in the care of a Licensed School Nurse with exceptional understanding of the link between health and learning. These five nurses include:

Todd Anderson, Washington Technology Magnet
Jessica Lux, Jackson Preparatory
Sally Schmaltz, Saint Paul Music Academy
Dawn Swanson, Nurse Coach and non-public schools
Donna Wente, Cherokee and Riverview

5. This item is submitted by Michelle J. Walker, Chief Executive Officer

B. RECOMMENDATION:

The recommendation is that the Board of Education recognizes the staff acknowledged above for their contributions and outstanding work.

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
November 18, 2014

I. CALL TO ORDER

The meeting was called to order at 5:31 p.m.

II. ROLL CALL

PRESENT: Ms. Seeba, Mr. Hardy, Mr. Vue, Ms. Carroll, Ms. Doran,
Superintendent Silva, Ms. Cameron, General Counsel and
Ms. Polsfuss, Assistant Clerk

Mr. Brodrick arrived 5:33 p.m.

Absent: Ms. O'Connell

III. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Ms. Carroll moved approval of the Order of the Main Agenda as published.
Mr. Vue seconded the motion.

The motion passed with the following roll call vote:

Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Absent
Mr. Brodrick	Absent
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes

IV. PUBLIC COMMENT (Time Certain 5:30 p.m.)

- A. Fredell & H. Lee – Benefits of iPad Rollout
- B. Zick – New Orleans PEG Summit,
- H. Norton Bower – Incidents at Ramsey Middle School
- M. Namowicz - ECFE 40th Anniversary and power of the program in parent/child development
- T. Asberry – St. Paul Youth Services Behavior Intervention Program
- J. Koon - What's happening RE: student evaluation of teachers – Request for information
- K. Hansen - iPad Rollout at Open School
- M. Atlas – Ramsey – supports needed for incidents at the school
- K. Swanson – Concern about incidents at Ramsey and effect on learning
- J. Slaten - iPad Rollout and their value on learning

V. RECOGNITIONS

BF 29892 Acknowledgement of Good Work Provided by Outstanding District Employees

1. **Dr. Delores Henderson, Principal of Hazel Park Preparatory Academy**, was named the recipient of the 2014 Charles L. Hopson Racial Equity Principal Leadership award from the Pacific Educational Group (PEG) at its annual National Summit for Courageous Conversations.
2. **Valeria Silva, Superintendent of Saint Paul Public Schools**, has been recognized among the top superintendents in the country by the Council of the Great City Schools (CGCS). She

was named a finalist among a field of five superintendents across the country for the CGCS Green-Garner Award, which annually recognizes the "urban educator of the year."

3. **Valeria Silva, Superintendent of Saint Paul Public Schools**, was among 84 Twin Cities Women Leaders honored by the George Family Foundation which recognizes women leaders making remarkable contributions to the Twin Cities.

BF 29893 Recognition of Schools, Teams, Individuals and Coaches in Our Saint Paul Public Schools That Have Won Athletic Awards and Championships

1. Hazel Park Prep Academy - Flag Football Team - City Champion
2. Highland Park Middle School - Girls' Soccer Team - City Champion
3. Murray Middle School - Volleyball Team - City Champion
4. Ramsey Middle School - Boys' Soccer Team - City Champion
5. Central High School - Boys' Cross-Country Team - City Champion
6. Central High School - Football Team - City Champion
7. Central High School - Boys' Soccer Team - City Champion
8. Central High School - Girls' Soccer Team - City Champion
9. Central High School - Girls' Swim Team - City Champion
10. Harding High School - Girls' Tennis Team - City Champion
11. Highland Park High School - Girls' Cross-Country Team - City Champion
12. Highland Park High School - Volleyball Team - City Champion

MOTION: **Mr. Hardy moved the Board of Education recognize and congratulate the SPPS employees, coaches, teams and individuals for their accomplishments. The motion was seconded by Ms. Carroll.**

The motion passed with the following roll call vote:

Ms. Seeba	Yes
Mr. Hardy	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes

VI. APPROVAL OF THE ORDER OF THE CONSENT AGENDA

MOTION: **Ms. Carroll moved approval of the Order of the Consent Agenda with the exception of Item C1 - Request for Permission to Contract with Saint Paul Youth Services for Behavioral Specialist Program Support which was pulled for separate consideration. The motion was seconded by Ms. Seeba.**

The motion passed with the following roll call vote:

Ms. Seeba	Yes
Mr. Hardy	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes

VII. APPROVAL OF THE MINUTES

- A. Minutes of the Regular Meeting of the Board of Education of October 14, 2014

MOTION: **Mr. Hardy moved approval of the Minutes of the Regular Meeting of the Board of Education of October 14, 2014 as published. Ms. Seeba seconded the motion.**

The motion passed with the following roll call vote:

Ms. Seeba	Yes
Mr. Hardy	Yes

Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes

VIII. COMMITTEE REPORTS

A. Committee of the Board Meeting of October 21, 2014

The meeting started with a **Personalized Learning Through Technology Update** describing the first iPad rollout event and changes that have been made to the process following that event. Professional development opportunities for teachers were also reviewed.

The Controller updated the Board on the **Pay 15 Levy** now all Minnesota Department of Education figures are completed and provided examples of the impact a reduction to 5% would have on the District budget

Administration provided background on **School Choice Preferences** reviewing data regarding school choice priorities and discussion on the implications of those priorities. Discussion was also begun on whether modifications should be made to assure SPPS is still aligned with SSSC goals in this area.

The meeting ended with a **work session** which included a Board check-in, discussion on preparation for the Superintendent's Review in December, a review of the Fund Balance Work Group recommendation and a beginning discussion regarding recognitions.

MOTION: Ms. Seeba moved the Board accept the report on the October 21 COB meeting and approve the minutes as published. Ms. Carroll seconded the motion.

The motion passed with the following roll call vote:

Ms. Seeba	Yes
Mr. Hardy	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes

IX. SUPERINTENDENT'S REPORT

A. PLTT Update

The Assistant Superintendent for Personalized Learning, the Director of the Office of Teaching and Learning and the Deputy Chief of Technology Services provided an update on personalized learning and an update on the iPad rollout.

The iPad Project Management Flow Chart was provided for the Board's review showing all areas on track. Technology infrastructure updates included adding wireless access which is on schedule, the caching server installation is on track, the server for expanding the capacity of Mobile Device Management (MDM) is in place, a new operating system (iOS8.1) is still being updated on a few iPads and network bandwidth issues are being addressed.

The student iPad safety campaign launched the week of November 10 with safety tips including: keeping an eye on their iPads, not sharing pass codes, how to keep iPads safe on public buses and at bus stops, on light rail cars and at stations. A video, posters and flyers are available that highlight these tips. Each iPad has anti-theft/remote disabling features which render the iPad useless to thieves. SPPS is working with media and the police department to provide this information to pawn shops, coffee shops, libraries, etc. Online safety is being addressed through a digital citizenship course, a list of apps not allowed on iPads and the use of home content filters.

The school iPad handout schedule is underway. Parkway, Eastern Heights, OWL and Humboldt are completed. Central, Johnson, Murray, Galtier and Como will be completed prior to winter break. This leaves 29 Year 1 schools remaining. Changes made to the rollout process following the first event were:

- It was more efficient to move student iPad handout to the daytime with in-class distribution
- Students are setting up their own iPads
- OPL/OTL staff and teachers are providing support along with Tech Services technical support
- Additional support has been provided by district-wide staff member volunteers.

The volunteer "adopt a school" campaign was initiated to provide greeters, help families set up Apple IDs and assist in student iPad setup during evening family sessions and daytime iPad handouts.

The family iPad orientation is provided in two ways. (1) Evening orientation events that include the presentation of the "Student and Family iPad Handbook", a review of behavior consequences for lost/damaged/stolen iPads, completion of parent signatures on the "Student iPad Loan Agreement" and the set up of an Apple ID and email. (2) An online option provides a review of the handbook and associated video, a review of behavior consequences, signing off on loan agreement and prompts on setting up an Apple ID.

Professional development for all principals has been provided through the "Apple Leadership 1:1 Course." This course is a 4-day course for Year 1 and 2 Cohorts presented by Apple professional development specialists. It offers insight into transforming schools into 1:1 learning environments, covers iPad features in education, key components of successful 1:1 deployment and using iPads for collaborative strategic planning with staff.

1,627 teachers have attended 80 sections of the "Establishing a 1:1 Environment" course. Additional sessions are scheduled and it is also available online. It offers OPL plus PBIS developed lessons on iPad behavior expectations and responsible use as well as choosing apps for learning, establishing IDs and passwords, iPad care and how-to's, an overview on digital citizenship and CIPA information regarding online behavior (cyber-bullying, copyright, fair use, etc.).

Going forward, PD will offer additional 1:1 course sections as demand for the program continues and staff is looking to Year 2 teacher participation in the spring. An on-site teacher drop-in center will be part of the site plan. A catalog of after school courses to address a range of needs is being developed and collaboration with departments about iPad integration will move forward.

Success will be measured through use of a VisionCard in the following areas:

<u>Indicator</u>	<u>Evidence</u>
Closing technology gap	Student handouts in progress, wireless upgrades on schedule and Year 1 teacher device handout completed
Preparing teachers	1:1 iPad environment course attended by 1,627 teachers; OPL teacher resource web site created
Personalizing learning through technology	Moodle course introducing PL district-wide - in progress and instructional departments reviewing curriculum and instruction to integrate PL

QUESTIONS/DISCUSSION:

- Thanks were extended to staff for the work being done.

- Is there an accessible list of which schools are receiving their iPads and when that is happening? Response: There is a list on the website and staff will see it is readily accessible on the website.
- Will it be available for the next round? Response: Yes, this is a challenging process and as sites are confirmed they will be added to the list.
- What is being done to communicate to teachers on the use of iPads? Response: SPPS through 1:1 goes through levels of use for technology. Resources are provided for teachers to do this. Trainings, on-site support, apps supporting the use of technology are additional resources. This has been communicated to SPFT as well. The SAMR model is being utilized in this process. Many of the content areas have specific processes for use within that area.
- When, after the 39th school has their rollout, will gains be seen? Response: Individual gains by schools will be seen depending on how technology is utilized and the comfort level within the schools. There is no definitive timeline, it depends on how students engage in the use of the iPads. At this point it is providing additional resources for the student learning.
- With the apps not allowed on iPads, between their being on the list or not on there yet, if students put one on their iPad, what happens? Response: If students download an unapproved app a communication is sent to student instructing them to remove the app and stating they will not be allowed to download more apps until the unapproved one is removed. Once the unapproved app is removed the student can access the apps again. Families will also need to monitor students' use of iPads.
- In the future does SPPS envision a library equivalent of approved apps that are attractive and relevant to students? Response: There are many ways that will happen, a one-stop shop will never truly exist as apps are pulled from so many areas. Self-service tools are apps used throughout the district and are listed on the website as preferred apps. Each department and school will probably also establish their own approved apps and processes. The district set of core apps will be the "library" and schools will be allowed to personalize their list as use grows.
- Is there a plan for teachers to post assignments allowing parents to check on what is expected of students? Response: The expectations for teachers is that they use technology to communicate with parents more and more.
- A Board member stated what she had not seen, as a parent, is a place where the actual assignments are at parent's fingertips so they know what may be missing in the students work. Response: That would require teachers to input to materials onto the site. Staff is doing a number of things in the area of workflow and Infinite Campus has been moved into the Office of Teaching and Learning. Currently staff is working with secondary schools and teaching staff how the set up Campus and the protocols and expectations of utilizing it. Workflow is a major piece addressed in the 1:1 class on how to make the most information available to students. Infinite Campus and shared apps should provide options to make documents available to students. There are multiple ways to push content out to families and students and SPPS is working to maximize its current technology to meet those needs and will add new technologies as they evolve.

B. Facilities Master Plan (FMP) for 21st Century Learning Update

The timeline for the FMP is arranged in four phases. Phase 1 (May-August 2014) has a focus on gathering and studying data that will impact the district's plan for improving all of its buildings and land. Phase 2 (May-December 2014) will establish the standards the district will use to decide which improvement projects to do first. Phase 3 (January-June 2015) will see schools and other district buildings develop their own plans on how to improve their buildings. Phase 4 (June-December 2015) District plans will be finalized for making building and land improvements. The plan will be shared with families, students, staff, partners and the community.

Master planning has both technical and adaptive challenges and SPPS will look at the technical challenges, identify experts and review known industry solutions and share information and methods gathered in forums in order to adapt solutions to be SPPS specific.

This adaptive process will convene stakeholders so they can understand systemic issues and collaboratively design solutions with community values and priorities in mind.

A Facilities Master Plan Committee has been established made up of approximately 60 members covering a wide diversity of areas and expertise. Six workshops (four of which have been held since May) offer development sessions for the group with the outcome of developing guiding documents for vision, principles and standards.

The FMP vision states "we envision versatile, equitable, healthy environments that balance the factors creating authentic, engaging and personalized learning experiences to sustain our academic mission and deepen connections to our communities and world."

The principles are the SSSC 2.0 goals of achievement, alignment and sustainability. Specifics for each goal are:

- Achievement - foster personalized learning and collaboration, support college and career readiness, support authentic and experiential learning, provide flexible, adaptable learning environments that are adaptable to respond to future technologies.
- Alignment - support access and equity for all, provide facilities that are used by, reflect and connect to the community and neighborhoods, that foster partnerships and community connections and that support connectivity to the natural environment and the outdoors.
- Sustainability - provide excellence in design, construction of facilities and grounds utilizing sustainable principles in siting, design and operation. Minimizing the facilities' impact on the environment while providing environments that support and promote health and safety and balance emergency preparedness with all facility principles.

Each "specific" under the goals breaks down further into deeper dive areas in order to provide the broadest insight into the area in order to maximize understanding and meet the needs over the long-term.

The foundation for the FMP are the Facilities Condition Assessment (FCA), the Educational Adequacy Assessment (EAA) and the Facilities Alignment Analysis (FAA) done by the District earlier. Further areas which required deeper dives were demographics, specialized learning needs, early learning, college and career readiness, athletics, food service and community education among others. Examples would be:

- Enrollment projections will be made through partnering with a demographer, the Metropolitan Council, the City of St. Paul and Ramsey County which will provide a new enrollment model for long-range planning with a 10-year school-by-school enrollment projection by grade. This model will inform more than the FMP.
- An Athletic Council will be utilized to ensure that scholar/athletes receive a premier experience through competitive and equitable programs by leveraging the assets of a diverse stakeholder council.
- In partnering with Ramsey County and Parks and Recreation an asset map has been created outlining potentials and assets within the St. Paul area that may be leveraged to benefit the St. Paul community and students.

Phase 2 will end with two workshops. One in November for analysis of the FCA and FAA and a survey of FMP participant prioritization and in January to review demographics compared to programming and capacity, finalize planning parameters/standards, select strategic recommendations for Board review and look at growth, prioritization and review prudent assumptions.

Phase 3 will partner with the Office of Engagement to model the FMP Committee recruitment process, provide equity sessions and review the FMP Principals' Toolkit. The outcome will be site-based master plans based on district criteria/standards. Planning will be done within established pathways with groups for Areas A through F2, Montessori, Creative/Performing Arts and language immersion. School teams will be composed of 17-19 members consisting

of the principal, assistant principal, head engineer, four teachers, four parents, four students and two to four community members.

Phase 4 will finalize the FMP, establish the Facilities Improvement Approval Process and provide funding recommendations.

QUESTIONS/DISCUSSION:

- A Board member stated the problem for an older, urban school district is that its facilities are “locked in” to areas that limit their ability to expand their facilities. If the District wants equity across the metro area for the kids, there is a long way to go for all district facilities. SPPS needs to begin to leverage with the county, city and non-profits to develop possibilities for the potential of new facilities or to share facilities to maximize access to them for the benefit of students and families within the city.
- Where will SPPS go to get information on projected needs for academic spaces beyond what might be needed from a numerical standpoint but more from a teaching and learning standpoint? Response: SPPS has started building its own dynamic programming model that looks at spaces, at what works and what has not from an industry standards standpoint focused through an SPPS lens. SPPS is looking nationwide at who is leading, particularly areas with similar demographics, size, facility age, etc.
- So you are gathering perspectives and capacity on how the process works, purpose, ends and means. At the end of the master planning process how will SPPS maintain and deepen that capacity with new people and into the future? Response: That is a critical question for SPPS. The master plan is being designed as a dynamic process so it will require continuation of the conversation and capacity building over time.
- The 72 buildings, does that include community centers? Response: It does include community centers SPPS now has ownership of.
- What are the priorities, from committee members, on what needs to be addressed first vs. athletic facilities and community gathering places? And, what might the Board hear in 2015 in terms of how much can be done at the district level and how much will need city, county and community partner assistance? Response: At this stage in the process there has not been a prioritization. What has been heard is a thoughtful and comprehensive view of the overall student experience. Athletics, space, air conditioning, restrooms are some of the big issues. The student experience in the schools is the comprehensive base the committee is addressing. SPPS recognizes it is resource scarce but that it does have the advantage of having strong community partners that can be leveraged to support the student experience and opportunities. Partners will be key players on the spatial side.
- The Board requested they be notified of areas where they could assist in discussions with stakeholders, etc.

C. Pay 15 Levy

The Controller updated the Board on the Pay 15 levy. Truth in Taxation statements have been mailed to the community.

The Pay 15 Levy Ceiling is as follows:

	Certified Pay 14	Pay 15 Levy Ceiling	Difference
General Fund Levy	\$91,272,110	\$96,574,604	\$5,302,494
Community Service Levy	3,457,227	3,435,950	(21,277)
Debt Service Levy	40,327,197	36,396,560	(3,930,637)
Total All Levies	\$135,056,534	\$136,407,114	\$1,350,580
Percent Change			1.0%

Staff went on to answer several questions on the levy.

- 1) Why do school boards levy? To provide revenues that help fund cost of staff (salary and benefits), school supplies, utilities, OPEB, health and safety projects and other expenses. Schools can only levy what is authorized by law.
- 2) What factors impact school levies? Changes in state formulas for funding schools, equalization factors, state changes to pension contributions, selling bonds and enrollment.
- 3) Why is the school board proposing a 1% increase in the levy? Costs continue to rise for the district. Continuation of the second year of the phase in of Alternative Facilities "Pay As You Go" levy, OPEB costs are increasing and statutory increases for pension contributions.

Staff then went on to review the Levy Process Timetable.

QUESTIONS/DISCUSSION:

- How is funding used to help students? Response: The levy funds vary, the majority of funds support debt service (long term bonding) but overall they help fund staffing, health and safety, OPEB benefits (long-term benefits for retirees) and the General Ed levy supports class size, school supplies, community service programs and other educational areas within SPPS.

D. Human Resources Update

The Director of Human Resources provided a comparison on the current status vs. SPPS's commitment regarding counselors, media specialists, nurses and social workers under the teacher contract negotiations. Currently SPPS has 32 additions planned (7 school nurses, 10 media specialists, 10 counselors and 5 social workers). Of this number 2 nurses, 8 media specialists, 10 counselors and .5 social worker positions have been filled leaving 11.5 positions needed (5 nurses, 2 media specialists and 4.5 social workers). He provided a more in-depth comparison for each position type to portray reasons for the numbers. The SPPS recruitment timeline is generally between February and May when talent pools are the largest. Due to the timing of resignations, retirements, etc. in the above areas, SPPS has been put in a position of looking for expertise when the talent pool has already been depleted.

He then went on to state three schools in the district are without access to either of the supports for arts, music and/or physical education. 16 schools in the district are missing one of the supports in these areas. Most of these school has programmatic nuances impacting these needs and addressing them in differing manners depending on the school focus. The district meets the commitments in these areas in 44 schools or 71% of schools.

Next steps will be to continue efforts to hire more counselors, media specialists, nurses and social workers, improve retention of these positions during the 2015-16 budgeting process, establish a point in time for baseline and result measures and explore alternative school schedules that better support specialist rotations.

QUESTIONS/DISCUSSION:

- We want to retain effective people in these positions, correct? Response: Yes, however a "position" is not specific to a person; the "position" is what is considered within the budgeting process.
- SPPS continues to be creative in finding the best and brightest, correct? How is it using those sources to address these openings? Response: These are hard to fill roles, particularly licensed media specialists (due to licensing and degree requirements) and nurses. SPPS needs to build some of its own in addition to recruiting. SPPS will utilize persons already in the roles in order to assist in recruiting into the district. SPPS connections with colleges will hopefully provide candidates to fill the positions. SPPS wants candidates to understand the expectations within the district in order to make

candidates successful. It will still need to be creative and aggressive in approaching recruiting people, it will have to identify candidates early and do outreach to recruit them. It needs to make SPPS a "destination" district.

E. Human Resource Transactions

MOTION: Ms. Carroll moved the Board approve the Human Resource Transactions for the period September 29 through October 31, 2014 as published and that the Board adopt the Superintendent's recommendation and establish the following St Paul Supervisor's Organization position and associated salary: Chief Financial Officer, Grade 42 and promote Marie Schrul to the position of Chief Financial Officer effective November 18, 2014. Additionally, that the St. Paul Supervisor's Organization agreement be amended to comply with the foregoing. Ms. Doran seconded the motion.

The motion passed with the following roll call vote:

Ms. Seeba	Yes
Mr. Hardy	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes

X. **CONSENT AGENDA.**

MOTION: Ms. Carroll moved approval of all Consent Agenda items with the exception of Item C1 - Request for Permission to Contract with Saint Paul Youth Services for Behavioral Specialist Program Support which was pulled for separate consideration. The motion was seconded by Ms. Seeba.

The motion passed with the following roll call vote:

Ms. Seeba	Yes
Mr. Hardy	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes

A. Gifts

BF 29894

Request for Permission to Accept a \$5,000 Gift from Gayle Smith for Bridge View Playground

That the Board of Education authorize the Superintendent (designee) to accept this generous donation.

BF 29895

Request for Permission to Accept a \$6,000 Gift from Make-A-Wish Foundation on Behalf of Eisha Vang, Student, for Bridge View Playground

That the Board of Education authorize the Superintendent (designee) to accept this generous donation

BF 29896

Acceptance of Monetary Gift to Humboldt Athletics

That the Board of Education approve the acceptance of the monetary gift of \$5,000.00 presented to Humboldt Athletics from alumni "H-Club".

BF 29897

Gift Acceptance from Randolph Heights PTA

That the Board of Education authorize the Superintendent (designee) to allow Randolph Heights to accept this gift from the PTA to aid in the support of student achievement.

BF 29898 Request for Permission to Accept Gift from the St. Paul Public Schools Foundation

That the Board of Education authorize the Superintendent (designee) to accept the gift from the Saint Paul Public Schools Foundation; and to use the funds for internet safety education for students.

B. Grants

BF 29899 Request for Permission to Submit Initial Applications to the Bush Foundation Community Creativity Cohort

That the Board of Education authorize the Superintendent (designee) to submit initial applications from Four Seasons and Creative Arts to the Bush Foundation Community Creativity Cohort; to accept funds if awarded; and to use the funds as specified in the award documents

BF 29900 Request for Permission to Submit Application to the Bush Foundation Teacher Effectiveness Initiative

That the Board of Education authorize the Superintendent (designee) to submit an application to the Bush Foundation's Teacher Effectiveness Initiative; to accept funds if awarded; and to use the funds as specified in the award documents.

BF 29901 Request for Permission to Submit Application to Capitol Region Watershed District (CRWD) for Central High School

That the Board of Education authorize the Superintendent (designee) to submit the application from Central High School to Capitol Region Watershed District; to accept the funding if awarded; and to use the funds as specified in the award documents

BF 29902 Request for Permission to Submit Application to Capitol Region Watershed District (CRWD) for Rondo Education Complex and at Bridge View School

That the Board of Education authorize the Superintendent (designee) to submit the application to Capitol Region Watershed District; to accept the funding if awarded; and to use the funds as specified in the award documents

BF 29903 Request for Permission to Accept a Grant from Ecolab for FIRST Robotics at Humboldt Secondary School

That the Board of Education authorize the Superintendent (designee) to accept the grant from Ecolab for FIRST Robotics at Humboldt; and to use the funds as specified in the award documents.

BF 29904 Request for Permission to Submit a Grant to Educator Innovator LRNG Innovation Challenge from Eastern Heights Elementary

That the Board of Education authorize the Superintendent (designee) to submit an application request for \$20,000 to the Educator Innovator LRNG Innovation Challenge program; to accept the grant if awarded; and to implement the project as specified in the award documents.

BF 29905 Request for Permission to Accept Grants from Knight Foundation

That the Board of Education authorize the Superintendent (designee) to accept the grants from the Knight Foundation's Green Line and Arts Challenges; and to use the funds as specified in the award documents.

BF 29906 Request for Permission to Submit Application to Lowe's from LEAP

That the Board of Education authorize the Superintendent (designee) to submit a request to the Lowe's Charitable and Education Foundation; to accept the grant if awarded; and to implement the project as specified in the award documents.

BF 29907 Request for Permission to Submit Applications to Metro Educational Cooperative Service Unit (Metro ECSU) from the Office of Specialized Services

That the Board of Education authorize the Superintendent (designee) to submit two applications requesting approximately \$2,000 each to the Metro ECSU/Region 11 program; to accept the grant(s) if awarded; and to implement the project as specified in the award documents.

BF 29908 Request for Permission to Accept a Grant from the Minnesota Historical Society

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Minnesota Historical Society for funds to implement the Northern Lights Minnesota history curriculum for sixth grade students, participate in National history day, and participate in MNHS field trips at Washington Technology Middle School; to accept funds; and to implement the project as specified in the award documents.

BF 29909 Request for Permission to Accept Awards from the NEA Foundation - Neighborhood Bridges Project

That the Board of Education authorize the Superintendent (designee) to accept two awards from the NEA Foundation on behalf of Elodie Sontgerath and Rebecca Biel; to serve as fiscal agent for the awards; and to implement the projects as specified in the award documents.

BF 29910 Request for Permission to Submit Applications to NEA Foundation from Two SPPS Teachers

That the Board of Education authorize the Superintendent (designee) to submit two applications to the NEA Foundation on behalf of teachers Bart Berlin and Kay Kennedy; to accept the grant(s) if awarded; and to implement the project as specified in the award documents.

BF 29911 Request for Permission to Submit a Grant Application to the U.S. Department of Education and Department of Health and Human Services to Provide Preschool Expansion Efforts

That the Board of Education authorize the Superintendent (designee) to submit an application to the U.S. Department of Education and Department of Health and Human Services to support full day Pre-K in four area schools; Benjamin E. Mays, Galtier, Maxfield and Obama; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 29912 Request for Permission to Submit a Grant Application to the U.S. Department of Health and Human Services to Promote Access to Health Care for Children and Employ Preventative Health Strategies

That the Board of Education authorize the Superintendent (designee) to submit an application to the U.S. Department of Health and Human Services to improve learning and safety for SPPS students with chronic conditions by increasing competency and coordination in the care provided for these students; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 29913 Request for Permission to Accept Grant Award from Fuel Up to Play 60/Minnesota Vikings Hometown

That the Board of Education authorize the Superintendent (designee) to accept the grant from Fuel Up to Play 60/Minnesota Vikings; and to use the funds as specified in the award documents.

C. Contracts

BF 29914 Consulting Services Contract between Wilder Foundation and Saint Paul Public Schools

That the Board of Education authorize the Superintendent (designee) to enter into a contract with Wilder Foundation to provide Cherokee Heights Elementary and Riverview Westside School of Excellence with a Learner Support Facilitator to improve the health and well-being of students.

D. Agreements - None

E. Administrative Items

BF 29915 Approval of Employment Agreement between Independent School District No. 625 and American Federation of State, County and Municipal Employees, District Council 5, Local Union No. 844, Representing Clerical and Technical Employees

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for American Federation of State, County and Municipal Employees, Local Union No. 844, District Council 5, representing clerical and technical employees in this school district; duration of said Agreement is for the period of July 1, 2014, through June 30, 2016.

BF 29916 Approval of Employment Agreement Extension for the Assistant Manager, Negotiations/Employee Relations

That the Board of Education approve the extension of the employment agreement with the Assistant Manager, Negotiations/ Employee Relations effective November 19, 2014.

BF 29917 Approval of Memorandum of Agreement with Minnesota Cement Masons, Plasterers, and Shophands Local No. 633 to Establish Terms and Conditions of Employment for 2014-2015

That the Board of Education of Independent School District No. 625 approve and adopt the Memorandum of Agreement concerning the terms and conditions of employment of those employees in this school district for whom Minnesota Cement Masons, Plasterers, and Shophands Local No. 633 is the exclusive representative; duration of said agreement is for the period of May 1, 2014 through April 30, 2015.

BF 29918 Approval of Employment Agreement between Independent School District No. 625 and 625 and International Union of Operating Engineers, Local No. 70, Exclusive Representative for Custodians

That the Board of Education of Independent School District No. 625 enter into an agreement concerning the terms and conditions of employment for International Union of Operating Engineers, Local No. 70; duration of said Agreement is for the period of July 1, 2014, through June 30, 2016.

BF 29919 Approval of Employment Agreement between Independent School District No. 625 and Professional Employees Association Representing Non-Supervisory Professional Employees

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for Professional Employees Association in this school district; duration of said Agreement is for the period of January 1, 2014, through December 31, 2015.

BF 29920 Establishment of the Unclassified Position of Chief Financial Officer for Independent School District No. 625 and Relevant Terms and Conditions of Employment

That the Board of Education of Independent School District No. 625 approve the establishment of the Chief Financial Officer job classification effective November 18, 2014; that the Board of Education declare the position of Chief Financial Officer, as unclassified; and that the pay rate be Grade 42 of the 2012-2013 Saint Paul Supervisors' Organization standard ranges.

BF 29921 Recommendations for Exclusion of Students in Non-Compliance with Minnesota Statute 123.70 Health Standards: Immunizations
 That the Board of Education excludes the named students from school effective December 1, 2014, should they not comply with Minnesota State Health Standards for Immunizations on or before this date

BF 29922 Monthly Operating Authority
 That the Board of Education approve and ratify the following checks and wire transfers for the period September 1, 2014 – September 30, 2014.

(a) General Account	#625627-627143	\$50,307,977.24
	#0000934-0000987	
	#7000886-7000940	
	#0000303-0000326	
(b) Debt Service	-0-	\$0.00
(c) Construction	-0-	\$3,312,288.31
		\$53,620,265.55

Included in the above disbursements are 2 payrolls in the amount of \$35,297,083.31 and overtime of \$123,880.92 or 0.35% of payroll.

Collateral Changes

Released	None
Additions	None

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending January 30, 2015.

BF 29923 Property Transfer of 129 Chatsworth Street N, St Paul, MN 55105
 That the Board of Education accepts the property located at 129 Chatsworth Street North by use of a quit claim deed from the Housing and Redevelopment Authority of the City of Saint Paul.

BF 29924 Request for Approval to Un-Commit \$3 Million of Committed Fund Balance
 That the Board of Education authorize a modification to the District's Committed Fund Balance and un-commit \$3 million for purposes of making the funding available to invest into the District's Other Post Employment Benefits (OPEB) revocable trust.

BF 29925 Submission of a Minnesota Residential Care and Treatment Education Program Application for Brittany's Place
 That the Board of Education authorizes the Superintendent (designee) to submit a Minnesota Residential Care and Treatment Education Program application on behalf of the District to provide educational services at the new residential care and treatment program, opening in Saint Paul, called Brittany's Place.

F. Bids

BF 29926 Bid No. A206108-A Elevator Modernization at Ramsey Middle School
 That the Board of Education of Bid No. A206108-A Elevator Modernization at Ramsey Middle School to Schumacher Elevator Company for the lump sum base bid of \$135,635.00

BF 29927 Bid No. A206172-A Elevator Modernization at Humboldt Secondary Campus
 That the Board of Education of Bid No. A206172-A Elevator Modernization at Humboldt Secondary Campus to Minnesota Elevator for the lump sum base bid of \$327,944.00.

BF 29928 Ferndale Market Foods Purchase - Turkey Products
That the Board of Education authorize the request to purchase turkey products from Ferndale Market Foods for an estimated value of \$175,000.00 for furnishing and delivery of ground turkey and turkey thigh meat products for the period of September 1, 2014 through July 1, 2015.

CONSENT AGENDA PULLED FOR SEPARATE CONSIDERATION:

BF 29929 Request for Permission to Contract with Saint Paul Youth Services for Behavioral Specialist Program Support

Director Hardy indicated he served on the Board of Saint Paul Youth Services and would therefore recuses himself from voting.

MOTION: Ms. Carroll moved the Board of Education authorize the Superintendent (designee) to contract with the Saint Paul Youth Services for behavioral specialist support at four sites for SY 2014/2015; and to implement the services as specified in the contract. Ms. Doran seconded the motion.

The motion passed with the following roll call vote:

Ms. Seeba	Yes
Mr. Hardy	Recused
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes

XI. OLD BUSINESS -- None

XII. NEW BUSINESS

A. Project Labor Agreements

BF 29930 PLA for Renovation of the Bus Garage at 261 Chester Street, St. Paul, MN 55107

This project includes renovation of an existing office/garage facility including overhead doors, concrete work, interior renovations, mechanical, electrical, civil, and paving replacement.

MOTION: Ms. Carroll moved the Board of Education accept Administration's recommendation for the use of a Project Labor Agreement for the Renovation of the Bus Garage at 261 Chester Street, St. Paul, MN 55107. Mr. Hardy seconded the motion.

The motion passed with the following roll call vote:

Ms. Seeba	Yes
Mr. Hardy	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes

XIII. BOARD OF EDUCATION

A. Information Requests & Responses

1. Ms. Seeba requested administration explore ways to use the Parent Portal to make student assignments available for parents. Response: Administration indicated they would take the issue to the next PIC meeting.

- B. Items for Future Agendas - None
- C. Board of Education Reports/Communications
 1. Director Brodrick indicated he had provided Board members with the MSBA book for use at the MSBA Delegate Assembly on December 6.

XIV. FUTURE MEETING SCHEDULE

- A. Board of Education Meetings (at 5:30 unless otherwise noted)
 - December 2 – Public Hearing on Pay 15 Levy 6:00 p.m.
 - December 9 – Closed (Superintendent Evaluation) 5:00 p.m.
 - December 16
 - January 6, 2015 (Annual Meeting) – 5:00 p.m.
 - January 20
 - February 17
 - March 17
 - April 21
 - May 19
 - June 23
 - July 21

- B. Committee of the Board Meetings (at 4:30 p.m. unless otherwise noted)
 - December 2 - 4:00 p.m.
 - January 13, 2015
 - February 10
 - March 3
 - April 7
 - May 5
 - June 9
 - July 21

XV. ADJOURNMENT

MOTION: Mr. Brodrick moved the meeting adjourn, seconded by Ms. Seeba.

The meeting adjourned at 9:28 p.m.

The motion passed with the following roll call vote:

Ms. Seeba	Yes
Mr. Hardy	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by
 Marilyn Polsfuss
 Assistant Clerk, St. Paul Public Schools Board of Education

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF EDUCATION
FOR A PUBLIC HEARING ON SAINT PAUL PUBLIC SCHOOLS PAY 2015 PROPERTY TAX
LEVY
December 2, 2014

I. CALL TO ORDER

The meeting was called to order at 6:05 p.m.

II. ROLL CALL

PRESENT: Directors Hardy, O'Connell, Brodrick, Vue, Carroll, Doran, Seeba, Superintendent Silva, Ms. Cameron, General Counsel and Ms. Polsfuss, Assistant Clerk

III. APPROVAL OF THE ORDER OF THE AGENDA

MOTION: Ms. O'Connell moved approval of the order of the agenda. Mr. Hardy seconded the motion.

The motion passed with the following roll call vote:

Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes

IV. OLD BUSINESS

A. Administration Presentation on the Pay 15 Levy

State statute requires all local governments (cities, counties and school districts) to hold a public hearing prior to finalizing their levy authority and allow for public comment. The hearing must follow the release of the proposed tax notices from the county (mailed on 11/14/14). The notice provides information on estimated taxes as well as market value and other homestead adjustments.

School levy authority is established in law. School budgets are a combination of state, federal and local funding, including the voter approved referendum. The Pay 15 levy funds the 2015-16 school year.

The Pay 15 Levy proposal is as follows:

	Certified Pay 14	Pay 15 Levy Ceiling	Difference
General Fund Levy	\$91,272,110	\$96,574,604	\$5,302,494
Community Service Levy	3,457,227	3,435,950	(21,277)
Debt Service Levy	40,327,197	36,396,560	(3,930,637)
Total All Levies	\$135,056,534	\$136,407,114	\$1,350,580
Percent Change			1.0%

Staff went on to answer several questions on the levy.

- 1) Why do school boards levy? To provide revenues that help fund cost of staff (salary and benefits), school supplies, utilities, OPEB, health and safety projects and other expenses. Schools can only levy what is authorized by law.
- 2) What factors impact school levies? Changes in state formulas for funding schools, equalization factors, state changes to pension contributions, selling bonds and enrollment.
- 3) Why is the school board proposing a 1% increase in the levy? Costs continue to rise for the district. Continuation of the second year of the phase in of Alternative Facilities "Pay As You Go" levy, OPEB costs are increasing and statutory increases for pension contributions.

Staff then went on to review the tax impact of the 1% levy increase proposal on various estimated market value properties.

Administration reiterated the Pay 15 levy of \$136,407,114 supports:

- The continuation of SSSC 2.0 Strategic Plan of Achievement, Alignment and Sustainability
- Continuation of referendum commitments
- Reduction of long-term debt
- Maintenance of high bond ratings and
- Compliance with federal and state obligations.

QUESTIONS/DISCUSSION:

- A Board member noted OPEB funds are put in trust to honor District responsibilities to its retirees.
- Explain fiscal disparities. Response: Fiscal disparities is a calculation made to certain cities. It is a metro area developed tax share pool intended to equalize the impact of development across the metro district. The developmentally rich metro entities contribute to the fund and developmentally poorer metro entities receive funds. Ramsey County generally receives a fiscal disparities distribution.
- Describe where a person looking at a significant increase in their taxes can look to for help. Response: The information is on the back of the Truth-In-Taxation Statement where various programs offering assistance are noted. One is based on percentage increase (a 12% increase automatically gets an offset) and a second is based on fixed income. People are urged to see if they are eligible as many do not do so and miss the opportunity for mitigation. There is also a program for renters if rent goes up due to tax increases on rental property.

V. PUBLIC HEARING

There were no community members present at the meeting for comment.

VI. ADJOURNMENT

MOTION: Mr. Brodrick moved the meeting adjourn, seconded by Ms. Seeba.

The motion passed with the following roll call vote:

Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes

The meeting adjourned at 6:19 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by
Marilyn Polsfuss
Assistant Clerk, St. Paul Public Schools Board of Education

**MEETING MINUTES
COMMITTEE OF THE BOARD MEETING
December 2, 2014**

PRESENT: Board of Education: J. Brodrick, M. Doran, J. O'Connell, C. Vue, A. Carroll (arrived 4:10), L. Seeba (arrived 4:20), Mr. Hardy (arrived 4:59)

Staff: Superintendent Silva, M. Walker, J. Statum-Allen, J. Peterson, J. Ronnei, J. Schultz-Brown, J. Turner, C. Osorio, S. Freeman, A. Collins, L. Cathey, P. Matamoros, E. Agbamu, M. Bierman, P. Duffy, N. Cameron, T. Burr, M. Hoerth, T. Battle, S. Reyas, I. Pinner, A. Rey

Other: B. Gibbons, M. Corey, A. Bryant, P. James, M. Karcher-Remos, H. De La Torre, M. Marquez, B. Marquez, P. Nin, N. Dunvegas, S. Huges, I. Saldivar, P. Perez Jenkins, A. Oertwig, M. Freeman

I. CALL TO ORDER

The meeting was called to order at 4:06 p.m.

II. AGENDA

A. St. Paul Promise Neighborhood (SPPN) Update

SPPN Director indicated the Promise Neighborhood effort was "place-based" and provided a map outlining the area encompassed by the program. An estimated 20,000 residents live in the St. Paul Promise Neighborhood.

The current pathway focus is on early childhood to ensure children are ready for Kindergarten and Elementary to ensure children are reading at proficiency by the end of 3rd grade. The goal is to move the program into middle and high school focusing on encouraging students to pursue a post-secondary education and career.

The 2014-15 academic goals are to improve readiness for Kindergarten, to improve 3rd grade growth and proficiency scores, to increase parent engagement in the educational process of their children, to improve school attendance for families in transition and to improve school mobility rates.

Family and community goals for 2014-15 are to improve housing stability rates, to increase access to healthy food and to increase engagement in public decision making processes.

SPPS is made up of four organizing sites: Maxfield Elementary, Jackson Elementary, St Paul City School and the SPPS early learning network. It has 1,451 scholars and 494 parents in the focus group the program is concentrating on.

SPPS early learning scholarships were distributed to 260 students encompassing 14 different centers and providers. Outcome data from the school district is being worked on.

The SPPN Director described the SPPN Generation Next Social Innovation Fund Project and provided a chart of the progress path in its theory of change. Cultural engagement has been put back into the educational process so that all students and families have access to education opportunities that honor and fully integrate their cultural practices, values, communication preferences and learning styles to children have a foundation on which to build their definition of themselves.

One aspects of culturally-based programming involves Sankofa/Parent Power with the lead partner the Network for the Development of Children of African Descent (NdCAD). The method used is to deconstruct myths, using counter narratives providing intrinsic cultural motivation. The goal is 3rd grade reading proficiency with the result that 100% of students who completed Sankofa improved 2-5 reading levels over nine weeks.

Culturally-based programming also involves Freedom School with the participating population predominantly African American. It provides integrated reading with cultural enrichment. Results show 91% of Scholars maintained or advanced 1+ reading levels based on 2013 results.

The Director went on to describe the systems of integrated support involving SPPS partnership teams and referral partners and SPPN program partners. Community partnership in the schools include the Jackson Family Center and the Center for Culture, Families & Learning at Maxfield. Lead partners are the Cultural Wellness Center, the Hmong American Partnership, SPPS and St. Paul College.

SPPN is aligned for collective impact on 3rd grade reading through several areas: Sankofa (NdCAD), Freedom School (SPPS), YW Reads (YWCA St. Paul), Bell Power Scholars (YMCA of Greater Twin Cities) and Project SPIRIT (St. Paul Area Council of Churches). Core instruction is provided by the schools.

Reading scores have improved indicating population-level change: Scores (2013 to 2014) for the State were 57.6% to 58.8%, for SPPS 37.1% to 38.0%, for Jackson 24.9% to 32.4% and for Maxfield 17.6% to 21.3%.

SPPN is also addressing school mobility through the SPPN Rental Assistance Program which saw 50 families at Jackson, Maxfield and St Paul City School secure housing through December 2015. Partners in this effort include: SPPN, The Amherst H. Wilder Foundation, SPPS, Frogtown Rondo Home Fund, Minnesota Housing Finance Agency, the Cultural Wellness Center, the Minnesota Department of Education and St. Paul City School.

SPPS also has partners working at the Capitol whose efforts garnered \$350,000 for the SPPN for FY 2015. Its agenda for 2015 include: the Cradle-to-Career Bill establishing Promise Neighborhoods statewide and a secure state appropriation. Early Access to All, an effort to increase access to early learning scholarships. There is also family/community wraparound in the Homes for All, an effort to secure and increase funding for continuation of the pilot rental assistance program.

QUESTIONS/DISCUSSION:

- What can SPPS do to be more supportive of kids and families? Response: Engage with parents, hear their concerns. Support maintenance of the funding for SPPN and work to address the needs of homeless families/kids.

B. Administrative Response to the Latino Consent Decree (LCD)

As a condition of the Latino Consent Decree stipulation, the district is to receive an annual report from the LCD Parent Advisory Council and provide a written administrative response.

LCD recommendation to update, review and evaluate the LCD Program Implementation Guide was the one recommendation made for this year. The last recorded Implementation Guide dates back to 1998 when Curman L. Gaines was the School Superintendent so programs and processes have changed since the guide was completed. The LCD Parent Advisory Council recommends that this evaluation be planned, coordinated and led by the LCD Program Coordinator, Office of Family Engagement and Community Partnerships.

Response: SPPS is committed to supporting the Latino students in its schools and it acknowledged the legal basis for this recommendation, Section VIII, Evaluation Section B, Program Evaluation and Monitoring, stating “there shall be from time to time an evaluation made as to the home language background identification and assessment process and the other programs under this Stipulation to assure District compliance with all areas under the LCD.”

Several things are being done to address this recommendation:

1. One key element to the LCD program and for SPPS will be the creation of awareness and implementation of an effective training program to educate Latino/Hispanic parents. Beginning this fall, the Office of Family Engagement and Community Partnerships in collaboration with the LCD Program and its staff will launch five parent training sessions to inform Latino/Hispanic parents about the program, its services and the rights and responsibilities under the Consent Decree. Dates and locations of these sessions were noted.
2. A steering committee will be established to guide the review process to the desired results, outcomes and recommendations. The primary function of the new implementation guide will be to give teachers and schools the steps to follow and the educational services that Latino/Hispanic and LCD eligible students are entitled to. The committee will provide guidance in developing specific ways to carry out the new Implementation Guide. Areas may include (but will not be limited to) entrance-exit procedures for LCD students, ESL services, bilingual support in content areas, language proficiency assessments and Latino Culture in the Social Studies Curriculum.

Administration recommended that all of the LCD members should be members of the steering committee as well as having some high school student representation. The remaining stakeholders would stay as stated in the report. Dates and locations of meetings to facilitate the process of the steering committee were included in the response.

3. Administration recommended the LCD Advisory Council work with the Steering Committee and revise the timeline and phases #2 and #3 initially proposed in the 2013-14 report. The goal of the work is to create a plan for full implementation of the LCD so SPPS must go beyond compliance and ensure that the Implementation Guide is created in a meaningful manner that directly results in positive outcomes for the students and families of SPPS. Administration offered a proposed revision to the timeline.

QUESTIONS/DISCUSSION:

- To do this right will take more than a few months, does the group feel empowered to move forward? Response: There are many areas within the Consent Decree that can be implemented sooner rather than later. As an example, SPPS should potentially be assessing students at the start of each year. This can be implemented almost immediately as the program moves forward. Another piece is each student must have a LCD individual student report, this can also be implemented in one of the earlier phases. Areas can be implemented year by year.
- How much room is there in the process to try new things and change it if it does not work? Will you have support to be innovative? Response: The Steering Committee is made up of a wide diversity of talents from parents to embedded experts from administration, teachers who know the decree along with community members working with the Latino community. The committee has a lot of public participation with an on-going learning process for committee members; it focuses on the power of participation.

MOTION: Ms. Carroll moved the Board accept the report. Ms. O'Connell seconded the motion.

The motion passed.

C. Start Time Pilot: Johnson Senior High 2015-16

The Johnson Senior High pilot will run for the 2015-16 school year. Students will begin at 8:30 a.m. and they will be offered Metro Transit Go-To cards. The pilot is a direct result of feedback received during the "Rethinking School Start Times" engagement process. It continues SPPS's commitment to the Board and community to further study available options to shift start times. SPPS will be able to investigate impact of an 8:30 start time as well as using Metro Transit Go-To cards.

Johnson was selected for the pilot for several reasons:

- The school aligns best with current Metro Transit routing capacities
- The principal has previous experience working with Metro Transit
- The Aerospace and Engineering program (city-wide program) will offer an opportunity to see implications of a Metro Transit partnership within a city-wide articulation.

94% of Johnson students have a travel time to school of 45 minutes or less with the average travel time being 24 minutes. 93% of students have a travel time from school of 45 minutes or less with the average being 23 minutes. Exploring options for those students who do not have the beneficial travel times.

Measures for tracking pilot results will include student attendance and tardy data, participation rates in after-school programs, enrollment in college and career readiness programs and feedback from students, families and staff.

An outreach plan is being developed which will include:

- Letters sent home to families on December 2
- Information sessions, co-hosted with Metro Transit, are scheduled with families at Johnson
- Meetings with teachers and SPFT
- Metro Transit representatives will be at the Johnson booth during the School Choice Fair
- Work will be done with the SPPS athletic directors to accommodate shifts to game scheduling and
- Meetings will be held with key partners such as SPPD, city/county Park & Rec, the Mayor's office and District 5 planning council and other external partners.

QUESTIONS/DISCUSSION:

- A Board member expressed the hope that the pilot's focus is on a later start time and what results on that are relative to what it does for education of participating students. Response: The committee has worked to stress that it is a start time pilot to see what happens with secondary students with later start times. Metro Transit is a partner in this and is a second pilot to see how this change in transportation of students works. The main purpose was to study later start times but SPPS wanted to use the current Metro Transit structure in the process as part of the learning experience. A later start allows kids to participate in more after school learning experiences with benefit of transportation.
- A Board member stated she was interested to hear more about some of the measures being used around academic achievement and changes in student behavior and how they report their experience with a later start and how it affects family schedules. She presumed issues such as how kids meet family needs after school, how they meet work options, etc.
- How is it fair that just Johnson is being piloted? Response: It is a pilot school because it is the school with the most students complementary to the current Metro Transit structure. If this is successful, SPPS will need to figure out how to make it happen for other schools, transportation, routing, etc.
- Can we assume there will be enough data early enough that plans could be made for the following year? Response: There will need to be a survey of student experience in the fall, enrollment needs to be concrete to see how this affects enrollment, comparisons need to be made of attendance and teachers and staff will need to be asked what the engagement of the students is with a later start. SPPS will need to see what the

potentials are and how it can make it work for the entire district and how differences can be addressed.

- Is there an after school mentoring or homework help time at Johnson – how is that impacted? Response: Athletic directors feel there will be more participation in athletics with transportation options available. Feedback needs to come from students, families and staff.
- A Board members stated they were excited SPPS is doing the pilot to see how things plays out. Will families be given the option to use a yellow bus or the Go To card? What kind of budget is involved? Response: Staff estimates the need for five to eight yellow buses to provide back-up. In the afternoon there is an option to do a shuttle to Washington with transport to home from there. Staff expects this will be a cost neutral situation.
- What are the options for families with 45 minutes or greater rides on Metro Transit? Response: For families with concerns about their student riding Metro Transit or those with the longest ride times, a limited number of yellow bus routes will be made available. SPPS is encouraging students to use Metro Transit. Support will be provided for younger students so they are comfortable with the process. Experience has shown that students who are on yellow buses eventually decide to make the transition to Metro Transit from observation and experiences of their peers.
- Administration stated this is primarily about a later start with an additional pilot with Metro Transit as a bonus.
- This would mean school time from 8:30 to 3:00 p.m.?. Response: Yes, Metro Transit will increase route frequency during start and end times of schools. This is allowed under law to provide capacity to meet demand.
- A Board member commented it will be very helpful to have Metro Transit representatives at the Parent Info Fair. He stated safety on Metro Transit is very good. Response: Every bus has four to six cameras that record in color and sound so there is a good record of what goes on in the vehicle. The reliability of images is high and of good quality for investigation if needed. Every driver has training and has an on-board radio telephone and a silent alarm to call for help in a less obvious way. The transit police service is well staffed so aid is available and their focus is more on quality of life issues not often addressed by city police. Buses are an adult environment so behavior may improve from students as has been seen with students at college sites.
- Will assessments look at academics? Response: That data will not be available for early decision making and changes may not be seen in achievement but will be seen in other areas such as additional programming, etc. This provides students with greater flexibility in managing their educational experience.
- A Board member comments as a future possibility, as SPPS looks at results of the pilot and if the Metro Transit relationship looks viable, SPPS may want to explore its contribution to environmental protection and provide options for staff to ride Metro Transit.

MOTION: Ms. O'Connell moved the meeting recess, seconded by Ms. Doran.

Motion passed.

The meeting recessed at 5:49 p.m. for the levy hearing.
The meeting reconvened at 6:30 p.m.

- D. Standing Item: Policy Update - No Report
- E. Standing Item: PLTT Update - No Report
- F. Standing Item: SSSC 2.0 Update - No Report
- G. Work Session

1. Board Check-In
The Board discussed which areas of the current meeting carried the most relevance to the racial equity discussion. Further discussion occurred on the on-going Board experience in the area of equity.
2. Superintendent's Review Forms/Timeline
 - The process for negotiations on the Superintendent's next contract were outlined and agreed to.
 - The deadline for submission of the Superintendent's evaluation form was set as 6:00 p.m. Saturday, December 6th.
3. Update on Winter 2015 Board Retreat
The Board Secretary was instructed to re-send the proposed dates to all Board members for response on availability.
4. Options for Student Awards at BOE Meetings was not addressed.
5. Board Officers
Board members were asked to consider their interest in the four Board officer positions for the upcoming year.
6. EMID Update
Administration indicated the EMID board has worked to redefine itself now that it is without leadership of a school district. It has set up a series of core services membership has access to on a fee basis as well as some supplemental services such as Kindergarten Camp and classroom partnerships.

Discussion also occurred regarding the alignment of rules now that there is a new integration statute in effect. The rule making process was described and its potential impact on SPPS and EMID were discussed.

Director Brodrick indicated he would be letting go of his assignment as Board representative to EMID with the new year and encouraged the Board to consider a replacement as soon as possible. The Board Secretary was instructed to send out the Committee Assignment List and descriptions to all Board members.

III. ADJOURNMENT

MOTION: Mr. Brodrick moved the meeting adjourn. The motion was seconded by Ms. Doran.
The motion passed.

The meeting adjourned at 8:57 p.m.

Respectfully submitted,
Marilyn Polsfuss
Assistant Clerk

St Paul Public Schools TRASH, RECYCLING & FOOD WASTE COLLECTION PROGRAM

Fall 2014



New Recycling Efforts



- Single Stream Opportunity
- Expanded Food Waste Collection
- Reduce Trash Production
- Goal 60% recycle rate by 2020. State Goal implemented by Ramsey County



Training Students and Staff



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<https://vimeo.com/107220119>



The Economics of Trash

- SPPS produces 4,200 tons of Trash per year
(8.4 Million pounds of trash)
 - With 0% recycling we would pay: \$816,000
 - With the current 34% rate we pay: \$733,000
 - At 60% rate we would pay: \$633,000

In Ramsey County we pay 70% in taxes for trash!

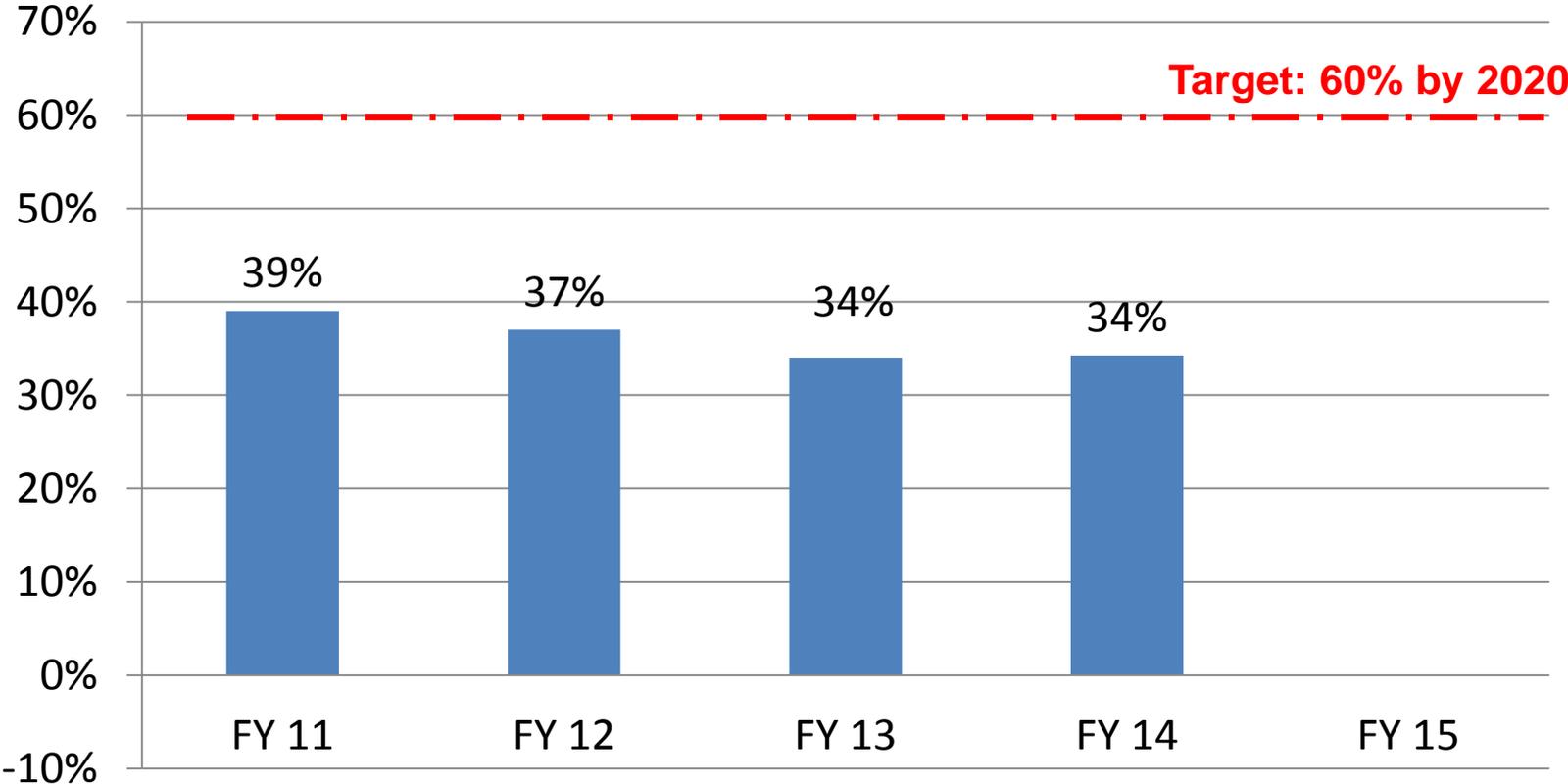
Roles & Responsibilities

- **Custodians:** Ownership, oversight, and knowledge of the process in their buildings
- **Kitchen Supervisors:** Ensure kitchen area recycling, support cafeteria monitors
- **Principals** or their designees: Knowledge of the system and support of the recycling program as needed, designate cafeteria sort line monitors
- **Facilities/ESG:** Track data, arrange contracts, manage haulers, educate the students and staff, help with problem areas, fix ergonomic and pick up issues, ensure payment for services, promote recycling and partnership opportunities.

Partnerships

- Ramsey County – Environmental Health Department
 - Solid Waste Expertise during RFP process
 - (2) Public Entity Innovation Grants = \$150,000+
 - Biz Recycling Grant (Recycling Containers) = \$100,000+
- Grants Department
- Nutrition Services
- Custodial Services
- Principals and school staff
- MN Pollution Control Agency- GreenCorps

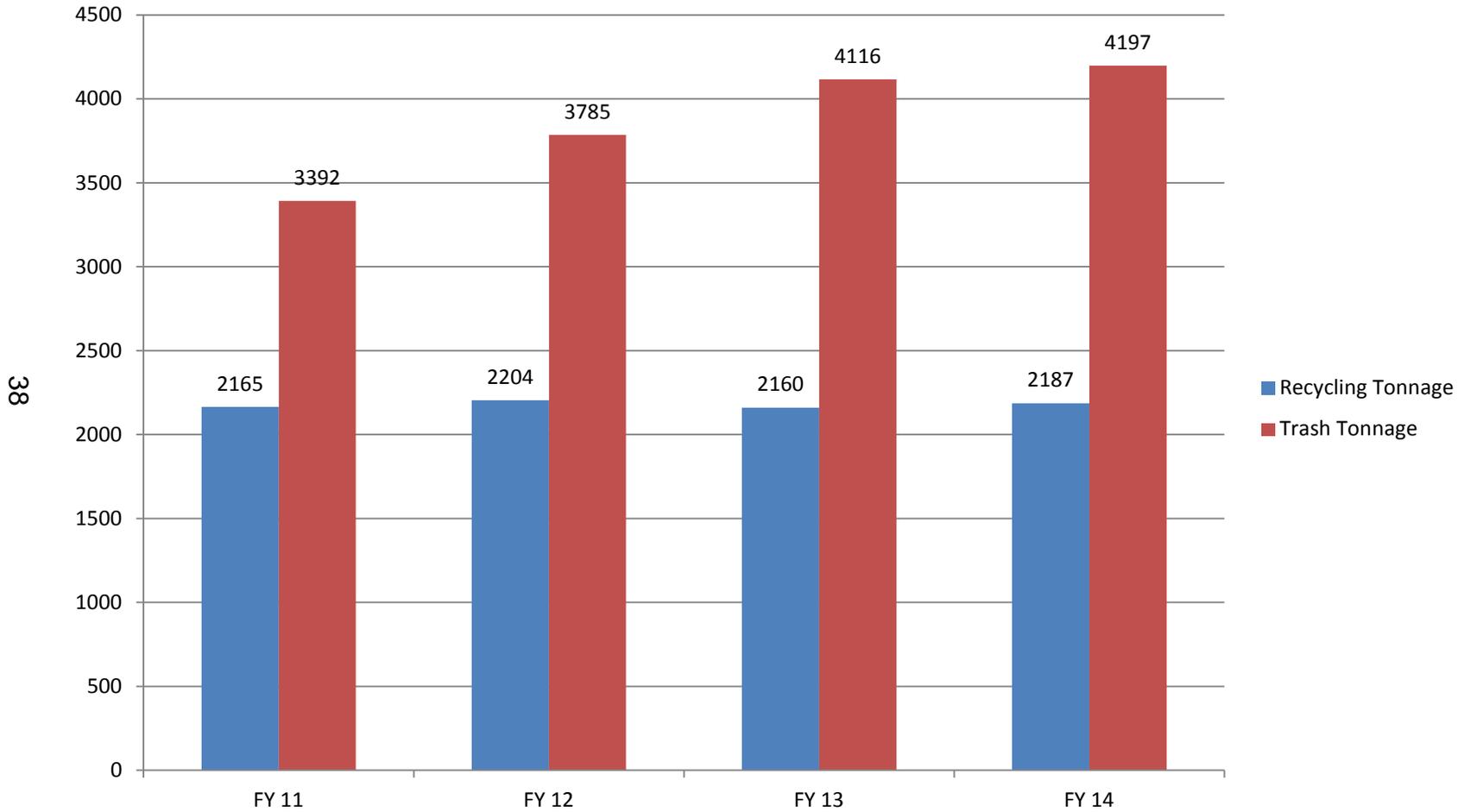
KPI- District Wide Recycling Rate



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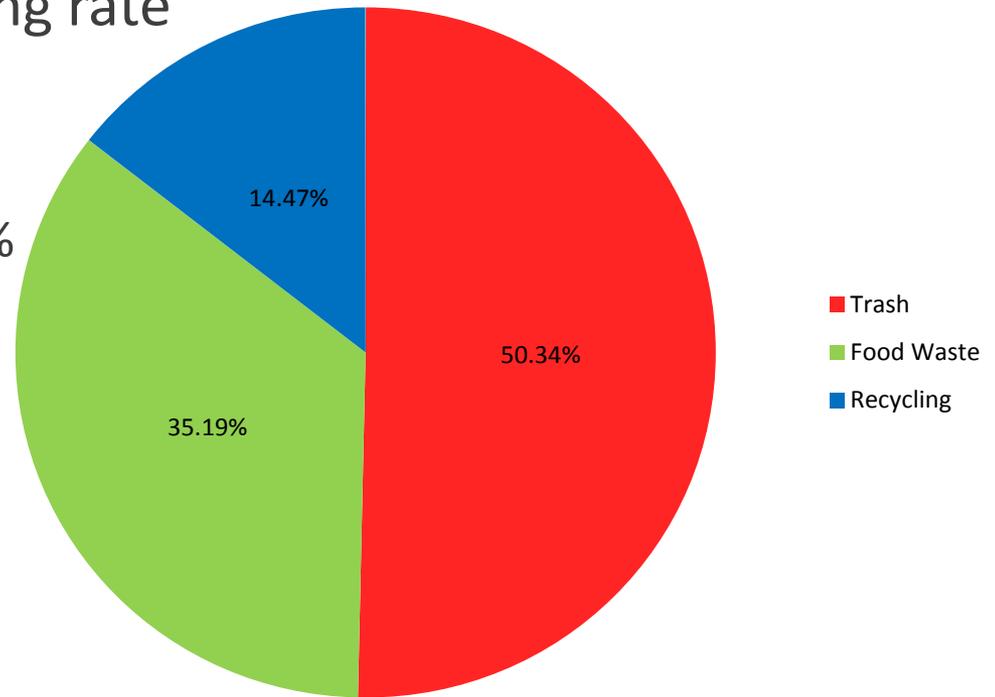


Waste Composition



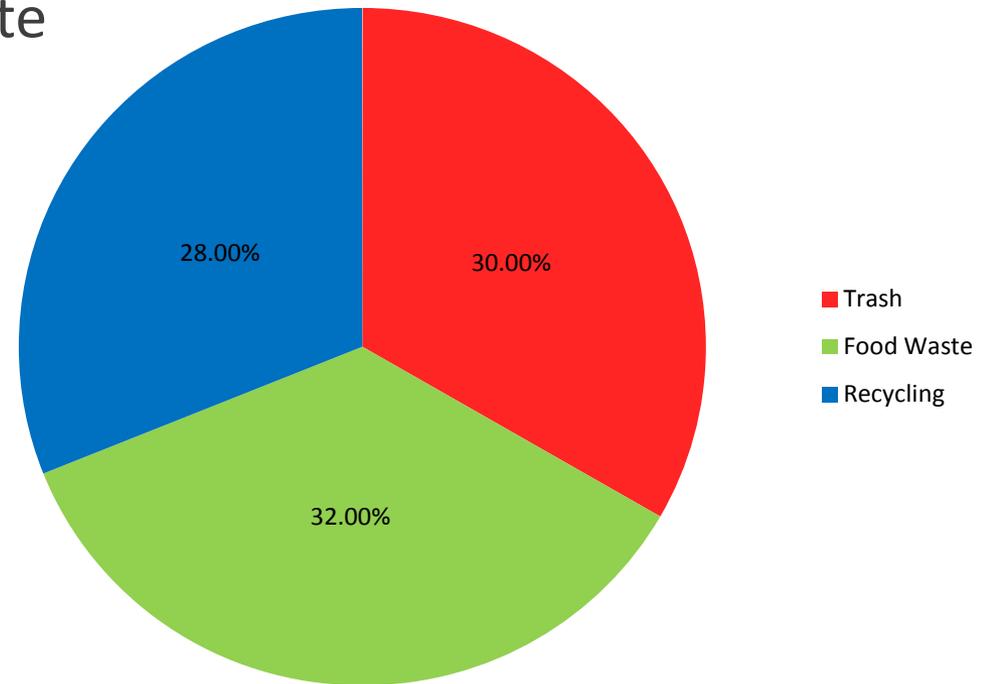
School Performance

- Highest Performing
 - Average 49.66% recycling rate
 - Trash- 50.34%
 - Food Waste- 35.19%
 - Mixed Recycling- 14.47%



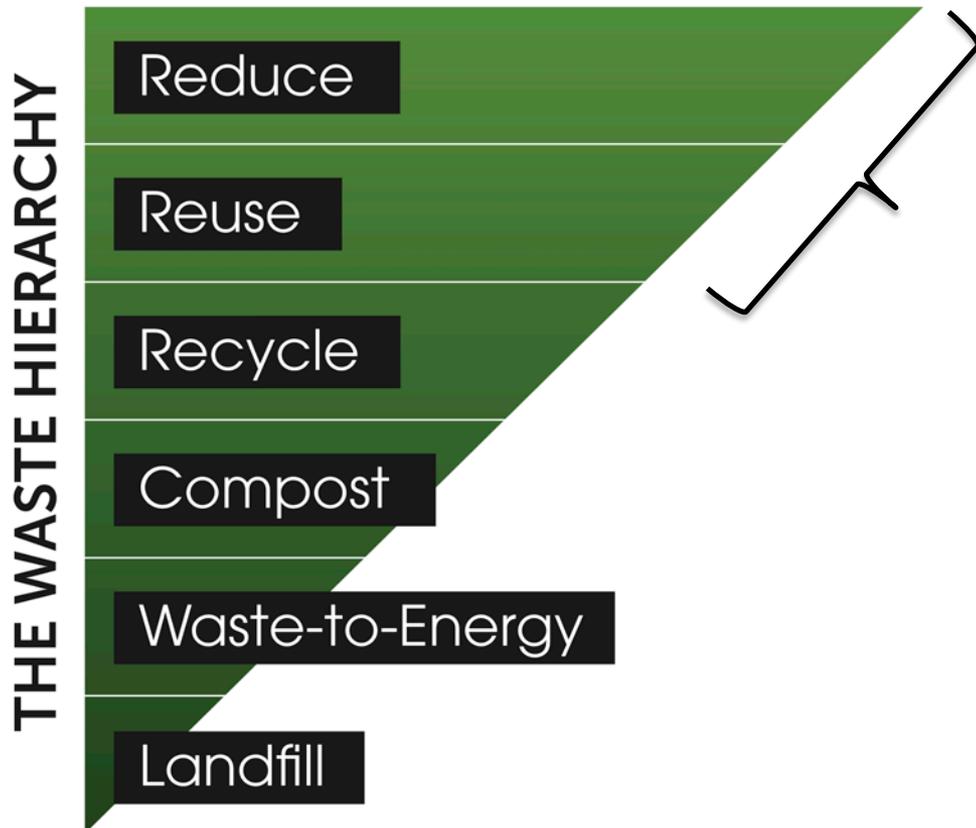
Goal Performance

- Goal Performance
 - Average 60% recycling rate
 - Trash – 30%
 - Food Waste – 32%
 - Mixed Recycling – 28%



Next Steps

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- Focus on **Reduce** and **Reuse**
 - Purchasing Guidelines
- Student/Staff Engagement
 - Sustainability Liaisons
 - Green Teams



Questions or Concerns

Rachel King, Environmental Assistant

Jeff T. Connell, Environmental Services Manager

Facilities Department

Office: 651.744.1855

Cell: 651.558.1325

Facilities One-Stop @ 651-744-1800

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Personalized Learning and iPad Update

Board of Education update; December 16, 2014

Idrissa Davis

Deputy Chief of Technology Services

Hans Ott

Director of Office of Teaching and Learning

Kate Wilcox-Harris

Assistant Superintendent for
Personalized Learning



Personalized Learning and Racial Equity

Personalized Learning Mission:

Transform the teaching and learning experience at Saint Paul Public Schools to be **student-centered**, **customizable** and **technology-enriched** in order to meet the diverse needs of all students.



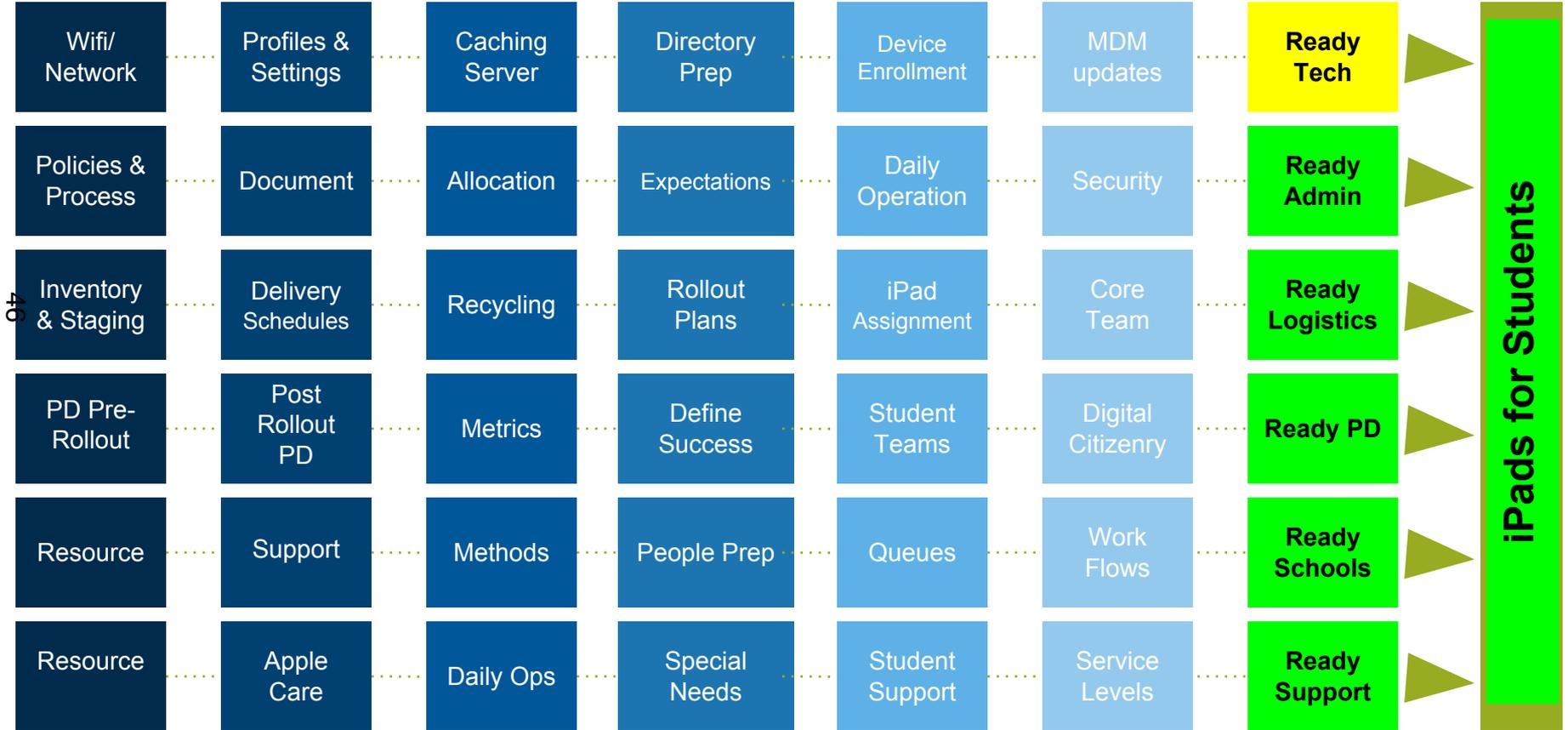
Agenda

- Project Management Overview
- Ready Tech: Infrastructure
- Classroom Apple IDs and kiosks
- iPads Handout Status
- Professional Development
- Measuring Success

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Project Management Overview



Ready Tech: Infrastructure

- Caching server installation on track
- Server for expanding capacity of Mobile Device Management (MDM) in place
- Addressing network bandwidth issues
 - Working with Centurylink; Cisco and Apple
 - Addressing YouTube Status

School iPad Handout Schedule

- **Completed (orientation and handout):**
 - Parkway, Eastern Heights, OWL, Humboldt, Central, Murray, Galtier, Johnson, Como Sr.
- **Before winter break: A.G.A.P.E., Linwood Upper and Lower Family Orientations**



Secondary School Status

SCHOOLS	School Enrollment	Apple IDs 12U	User Agreement
Parkway, 6-8	487	99%	100%
Open World Learning, 6-12	361	98%	96%
Humboldt, 6-12	1150	88%	94%
Central, 9-12	1884	---	96%
Murray, 6-8	687	97%	98%
Johnson, 9-12	1350	---	98%

Elementary School Status

SCHOOLS	School Enrollment	Students with iPad Access
Eastern Heights	394	394
Galtier	226	226

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Apple ID Process

- PreK-5: Classroom Apple ID accounts
- Grades 6-12
 - Streamlined SPPS registration process developed
 - Apple IDs set-up through iPad app

January Handouts

School	Enrollment	Date	School	Enrollment	Date
Linwood-Monroe	825	1/ 6, 1/7	Cherokee Heights	325	1/21
Highland HS	1225	1/12, 1/13	John A. Johnson	400	1/22
Frost Lake	550	1/14	Maxfield	375	1/22
Hamline / Jie Ming	425	1/15	Harding HS	2050	1/27, 1/28
Jackson	500	1/20	Gordon Parks	250	1/26
Mississippi	500	1/20	Riverview	400	1/29
Journeys	90	1/21	Obama	550	1/30

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February Handouts

School	Enrollment	Date	School	Enrollment	Date
Washington	2100	2/2-4	Capitol Hill	1275	2/12, 2/17
Crossroads	800	2/5	Saint Anthony Park	525	2/18
Phalen Lake	750	2/5	LEAP	300	2/19
Farnsworth	1200	2/9-10	Chelsea Heights	450	2/19
Boys Totem Town	25	2/9	Highland Middle School	800	2/23
Randolph Heights	475	2/11	Horace Mann	400	2/25
RiverEast	16	2/12	Adams	700	2/26

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Transforming Learning

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Click here for [video link](#).

Transforming Learning: Student Quotes

- “I learned about math. Sometimes I might read on the iPad. I think it’s a good choice for you because iPads are good...iPads are smart. They make me smart.” - Kindergartener
- “You get to learn things and you get to learn in different types of ways, not just somebody telling you what to do. You can actually see it by yourself and it’s...fun because you get to use technology.” - 5th grader
- “It’s really cool ‘cause at my house my dad doesn’t let me use his tablet so now it feels kinda cool to have one at school.” 1st grader
- “It’s better for me because I’m learning more.” -3rd grader

Transforming Learning: Student Quotes

- “I think it’s a great opportunity for kids to learn because of the websites you can go onto. If you were at home...and you forget how to do something you can go on your iPad and look it up. It can go the same way for school too. If your teacher is working with another student and you need help with something you can just look it up on your iPad.” - 5th grader
- “It’s fun because you get to learn with it. What I really like about the iPads is we’re doing writing on them, we get to do research...and in Math we do fun activities like XtraMath.” -5th grader

Transforming Learning: Student Quotes

- “I’m learning new stuff and that’s cool. I think it makes me... smarter.”
- “If I was to have the school-wide iPad I would probably save something and then it would go to different class, to like second grade, and they will probably have to do the same thing and it would erase all my stuff. It is better when you have your own so you can keep working on it.”
- In writer’s workshop we’re looking on our iPads and reading articles about debates and it actually helps us...because we can save it and it’s our iPad so we can come back later to read it over again if you need to.”
- “Pencil and paper is boring because you use it all the time.”

Professional Development

- January and online: additional sections of "Establishing a 1:1 environment" course for year 1 teachers
- Teacher drop-in PD with Apple specialists
- Core Apps classes by the Apple PD specialists
- iPad cafe sessions, with choice built-in
- March/April follow-up on-site support
- April-August "Establishing a 1:1 environment" course for year 2 teachers,
- Summer "Personalized Learning in a 1:1 Environment" Institutes
- Technology integration in all Division of Academic Services PD
- Growing set of resources at personalizedlearning.spps.org

Transforming Instruction: Teacher Quotes

- “Popplet is fabulous way to represent family trees. Students were able to follow along with me and add popples, highlight, connect gray lines to indicate generations, etc.”
- “Used Popplet to make a character web with my Spanish 4 students. Students enjoyed the choice of doing their own webs.”
- “Students w/o textbooks take pics of textbook pages.”
- “I had my students download e-library sites so they could always have a book to read.”
- “I like Socrative. Have used it for Anticipation Guides and Exit Notes. I can see responses as they come in, and it facilitates discussion. You can also share things with colleagues who teach the same class.”

Genius Squad



- Central iPad Handouts led by Genius Squad and assisted by National Honor Society
- Johnson Genius Squad members assisted in Enrollment classrooms and distribution as well as prep of iPads
- Genius Squad Students now integral part of all iPad events - GS iPads distributed early to train GS members
- Washington, Highland, Harding iPads distributed 2-4 weeks early

Measuring PL Success

Indicator	Evidence
Closing technology gap	<ul style="list-style-type: none">• Student handouts in progress - 6500 students• Wireless upgrades on schedule.• Year 1 teacher device handout complete.
Preparing teachers	<ul style="list-style-type: none">• 1:1 iPad environment course attended by 1,627 teachers• OPL teacher resource web site created
Personalizing learning through technology	<ul style="list-style-type: none">• Moodle course introducing PL district-wide in progress• Instructional departments reviewing curriculum and instruction to integrate PL

Questions

Tailoring instruction
& learning supports

Student
Voice & Choice

Engagement
in a technology
rich environment

Office of Personalized Learning

657-744-7107

pl@spps.org

personalizedlearning.spps.org

twitter.com/spps_pl



HUMAN RESOURCE TRANSACTIONS
 (November 1, 2014 through November 30, 2014)
December 16, 2014

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Cervantes, A. M.	Classroom Teacher	11/10/2014	\$27.34	Washington Tech Secondary
Cross, T. E.	Classroom Teacher	11/22/2014	\$34.54	Galtier Elementary
Dickhausen, S. J.	Classroom Teacher	11/03/2014	\$30.18	Harding Senior High
Kalinowski, M. D.	Classroom Teacher	12/01/2014	\$48.62	Frost Lake Elementary
Kaluza, E. P.	Classroom Teacher	11/14/2014	\$47.70	Ramsey Middle School
Lucas, A.	Classroom Teacher	11/03/2014	\$27.15	Ramsey Middle School
Messar, A. J.	Classroom Teacher	11/17/2014	\$29.47	Ramsey Middle School
Miles, E. J.	Classroom Teacher	11/17/2014	\$32.43	Como Park Senior High
Thorstad, H. D.	Classroom Teacher	11/10/2014	\$27.15	Como Park Senior High
Weber, R. D.	Classroom Teacher	11/17/2014	\$26.81	Johnson Senior High
Wood, B. L.	Classroom Teacher	11/10/2014	\$30.84	Humboldt Secondary
Ruthenbeck, J. P.	Teacher on Special Assignment	11/17/2014	\$47.15	Crossroads Science
Noor, A. D.	School/Community Professional	11/10/2014	\$21.95	Colborne Admin Offices
Agwu, U. R.	Education Assistant	10/18/2014	\$13.44	Homecroft Early Learning Center
Muridi, Y. M.	Education Assistant	11/17/2014	\$15.99	Four Seasons A+
Silberman, F. M.	Education Assistant	11/14/2014	\$27.36	L'Etoile du Nord Upper
Dahir, L. M.	Teaching Assistant	11/10/2014	\$11.95	Johnson Achievement Plus
Foroozan, A. M.	Teaching Assistant	11/14/2014	\$13.11	The Heights Community School
Helen, B. R.	Teaching Assistant	11/24/2014	\$13.75	271 Belvidere Bldg
Howard, N. K.	Teaching Assistant	11/03/2014	\$11.99	Bruce F Vento Elementary
Kehr, E. D.	Teaching Assistant	10/29/2014	\$12.60	Capitol Hill Magnet
Lewis, K. B.	Teaching Assistant	11/11/2014	\$13.75	Como Park Senior High
Robbins-Brazil, I. T.	Teaching Assistant	11/17/2014	\$13.53	Johnson Achievement Plus
Soles, N. F.	Teaching Assistant	10/30/2014	\$12.60	Nokomis Montessori North

HUMAN RESOURCE TRANSACTIONS
December 16, 2014

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Thomas, T. M.	Teaching Assistant	11/19/2014	\$13.53	Highwood Hills
Vang, K. Y.	Teaching Assistant	11/03/2014	\$13.11	Battle Creek Elementary
Wathum-Ocama, Q. A.	Teaching Assistant	11/05/2014	\$13.11	Crossroads Science
Xiong, B.	Teaching Assistant	11/19/2014	\$11.99	Highwood Hills
Xiong, S.	Custodian	11/10/2014	\$14.94	Highland Park Senior
Arbogast, D. P.	Nutrition Services Personnel	10/30/2014	\$10.71	Humboldt Secondary
Hatch, B. L.	Nutrition Services Personnel	10/30/2014	\$10.71	Humboldt Secondary
Jefferson, E. Y.	Nutrition Services Personnel	10/30/2014	\$10.71	Hamline Elementary
Johnson, L. S.	Nutrition Services Personnel	10/30/2014	\$10.71	Bruce F Vento Elementary
Thornton, G.	Nutrition Services Personnel	10/30/2014	\$10.71	Harding Senior High
Mencel, K. A.	Supervisory	11/24/2014	\$37.48	Colborne Admin Offices
Shaikh, N.	Supervisory	12/08/2014	\$63.33	Como Service Center
Iwaszek, T. T.	Technical	11/24/2014	\$23.00	Como Service Center

PROMOTION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Bjostad, M.	Classroom Teacher From: Teaching Assistant	11/19/2014	\$29.75	Highwood Hills
Runsewe, C. M.	Special Education Teacher From: Teaching Assistant	10/27/2014	\$25.61	Creative Arts Secondary
Kasper, M. V.	School/Community Professional From: Teaching Assistant	11/12/2014	\$23.11	RiverEast Elem/Secondary
Olson, A.	School/Community Professional From: Educational Assistant	09/18/2014	\$22.32	1780 West 7 th Street/ Discovery Club
Menchaca, A.	Clerical Career Progression	12/01/2014	\$22.30	Hazel Park Preparatory

HUMAN RESOURCE TRANSACTIONS
December 16, 2014

PROMOTION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Beisang, K. L.	Nutrition Services Personnel Career Progression	08/11/2014	\$14.10	Highwood Hills
Castile, P. D.	Nutrition Services Personnel Career Progression	08/11/2014	\$17.79	JJ Hill Montessori
Cooper, M. F.	Professional Employee From: Technical	10/20/2014	\$40.16	Como Service Center

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Braman, E.	Classroom Teacher	10/21/2014	Frost Lake Elementary
Campbell, N. N.	Classroom Teacher	10/10/2014	Farnsworth Aerospace Upper
Edwards, H. E.	Classroom Teacher	11/03/2014	The Heights Community
Erickson, R.	Classroom Teacher	11/14/2014	Bruce F Vento Elementary
Guettler, J. L.	Classroom Teacher	11/10/2014	Battle Creek Middle
Gulsvig, T. A.	Classroom Teacher	11/01/2014	Central Senior High
Huberty, A. M.	Classroom Teacher	10/26/2014	Cherokee Heights
McCurdy, M.	Classroom Teacher	11/22/2014	Como Park Senior High
Menne, J. E.	Classroom Teacher	10/22/2014	Como Park Senior High
Sauer, K.	Classroom Teacher	11/20/2014	St. Paul Music Academy
Schultz, K. A.	Classroom Teacher	11/06/2014	Highland Park Senior
Vang, G. X.	Classroom Teacher	11/29/2014	St. Paul Music Academy
Weiss-Dunlap, E.	Classroom Teacher	11/08/2014	St. Paul Music Academy
Yang, P.	Classroom Teacher	11/20/2014	Jackson Preparatory
Holloway, E. G.	Nurse	11/03/2014	Agape High school (ALC)
Mims, A. L.	Special Education Teacher	11/18/2014	Bridge View
Wilmes, S.	Special Education Teacher	10/21/2014	Humboldt Secondary
Ollendick, K.	Speech Pathologist	10/21/2014	Bridge View

HUMAN RESOURCE TRANSACTIONS
December 16, 2014

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Langenfeld, S. P.	Teacher on Special Assignment	11/05/2014	Homecroft Early Learning Center
Elcombe, E. A.	School/Community Professional	11/04/2014	Homecroft Early Learning Center
Mena, E.	Education Assistant	11/08/2014	Nokomis Montessori North
Schneider, L. J.	Education Assistant	10/17/2014	Student Placement Center
Vang, M. M.	Teaching Assistant	11/18/2014	Mississippi Creative Arts
Weaver, S. B.	Teaching Assistant	01/05/2015	Battle Creek Middle
Linaman, T. J.	School Bus Driver	11/13/2014	Colborne Admin Offices
Moses, B. A.	School Bus Driver	11/01/2014	Colborne Admin Offices
Hoffman, M. D.	Custodian	11/06/2014	1780 W. 7th Street
Claus, L. C.	Nutrition Services Personnel	10/03/2014	Washington Tech Secondary
Crew, N. N.	Nutrition Services Personnel	11/19/2014	Washington Tech Secondary
Supinski, P. M.	Nutrition Services Personnel	11/07/2014	Harding Senior High

ADMINISTRATIVE LEAVE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
H., M. C.	Classroom Teacher	11/19/2014
J., F.	Classroom Teacher	11/18/2014
M. J., V.	Classroom Teacher	11/06/2014
N., N.	Classroom Teacher	11/21/2014
S., B.	Classroom Teacher	11/12/2014
S., C.	Classroom Teacher	11/06/2014
P., T. T.	Teaching Assistant	10/29/2014
S., L.	Teaching Assistant	11/13/2014
M., M.	Nutrition Services Personnel	11/13/2014

HUMAN RESOURCE TRANSACTIONS
December 16, 2014

REINSTATEMENT FROM ADMINISTRATIVE LEAVE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
B., T. M.	Classroom Teacher	12/04/2014

REHIRE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Urich, K.	Classroom Teacher	11/17/2014	\$36.01	Open World Learning Community
Edwards, D. K.	Special Education Teacher	11/24/2014	\$33.63	Ramsey Middle School
Johnson, T. R.	Teaching Assistant	11/19/2014	\$13.23	Wellstone Elementary
Simeon, H.	Teaching Assistant	11/11/2014	\$13.75	Battle Creek Elementary

REINSTATEMENT FROM LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Norton, F. A.	Central Administrator	11/03/2014	Riverside Admin Offices
Askew, E. L.	Classroom Teacher	11/17/2014	Mississippi Creative Arts
Campbell, N. N.	Classroom Teacher	11/24/2014	Farnsworth Aerospace Upper
Kane, L. J.	Classroom Teacher	11/03/2014	Johnson Senior High
Menne, J. E.	Classroom Teacher	11/03/2014	Como Park Senior High
Sauer, K.	Classroom Teacher	11/21/2014	St. Paul Music Academy
Schultz, K. A.	Classroom Teacher	11/10/2014	Highland Park Senior
Suarez, C. M.	Classroom Teacher	11/04/2014	Wellstone Elementary
Vincent, J. L.	Classroom Teacher	11/21/2014	Obama Service Learning
Hamel, E. R.	Early Education Teacher	11/17/2014	271 Belvidere Bldg
Deacon, B.	Special Education Teacher	11/03/2014	Randolph Heights
Guzman Perez, F. A.	Teaching Assistant	11/10/2014	Adams Spanish Immersion
Walker, J.	Teaching Assistant	11/10/2014	Hazel Park Preparatory

CHANGE IN TITLE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Merlin, E.	Specialist From: Classroom Teacher	08/09/2014	\$49.14	Plato Admin Offices
Johnson, K. J.	Teaching Assistant From: Nutrition Services Personnel	11/10/2014	\$13.11	Benjamin Mays/Museum

HUMAN RESOURCE TRANSACTIONS
December 16, 2014

SUSPENSION WITHOUT PAY

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
B., T. M.	Classroom Teacher	12/05/2014
D., S. E.	Classroom Teacher	10/24/2014
R., P. A.	Classroom Teacher	11/17/2014
S., C. T.	Teaching Assistant	11/18/2014

RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Bolin, C. M.	Education Assistant	01/23/2015	Focus Beyond (18-Adult)

CHANGE IN RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Cavanaugh, B.	Special Education Teacher	03/28/2015	Bruce F Vento Elementary
Fillmore, J. M.	Teaching Assistant	01/01/2015	Farnsworth Aerospace Lower

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Cooper, Q. W.	Classroom Teacher	08/25/2014	Obama Service Learning
Heuer, M.	Classroom Teacher	12/06/2014	Obama Service Learning
Laubach, E. A.	Classroom Teacher	11/22/2014	Plato Admin Offices
Maas, M. D.	Classroom Teacher	11/27/2014	Ramsey Middle School
Ritten, A. M.	Classroom Teacher	11/29/2014	Johnson Achievement Plus
Vavoulis, J. H.	Special Education Teacher	06/11/2015	Harding Senior High
Vang, E.	Education Assistant	12/04/2014	Four Seasons A+
Jaworski, T.	Teaching Assistant	10/04/2014	Bridge View
Kosse, S. J.	Teaching Assistant	11/22/2014	Nokomis Montessori North
Wendt, A. E.	Teaching Assistant	11/21/2014	Eastern Heights
Carver, B.	Clerical	11/15/2014	Agape High school (ALC)
Custer, J. R.	Custodian	11/11/2014	Como Service Center
Nicholson, S. L.	Nutrition Services Personnel	11/12/2014	Highland Park Senior

HUMAN RESOURCE TRANSACTIONS
December 16, 2014

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Tohm, R. J.	Nutrition Services Personnel	11/06/2014	Hazel Park Preparatory
Bixby, E. H.	Technical	10/04/2014	Como Service Center

TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Davies, K. B.	Classroom Teacher	11/21/2014	Hazel Park Preparatory Academy
Ashley, S.	Teaching Assistant	11/21/2014	Hamline Elementary
Clement, J. M.	Teaching Assistant	10/17/2014	Linwood Monroe Arts Upper
Flynn, J. M.	Teaching Assistant	11/19/2014	Como Park Elementary
Glowacki, S. J.	Teaching Assistant	11/01/2014	American Indian Magnet
Harter, C. S.	Teaching Assistant	11/18/2014	Randolph Heights
Sanders, E. M.	Teaching Assistant	11/01/2014	1780 W. 7th Street
Xiong, T.	Teaching Assistant	11/15/2014	Harding Senior High
Young, W. A.	Teaching Assistant	11/28/2014	RiverEast Elem/Secondary
White Shield, R.	Supervisory	12/06/2014	Colborne Admin Offices

DISCHARGE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
J., D. L.	Teaching Assistant	11/13/2014

LAYOFF

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Cogelow, M.	School/Community Professional	01/01/2015	Riverside Admin Offices
Portnova, I. G.	Clerical	12/03/2014	Colborne Admin Offices

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 16, 2014

TOPIC: Gift Acceptance from The Heart of America Foundation

A. PERTINENT FACTS

1. A \$6,648.00 gift was received from The Heart of America Foundation.
2. This donation is for the purchase of two promethean interactive white boards for use at American Indian Magnet School and Saint Paul Music Academy.
3. This gift will meet the strategic plan goals of Achievement and Sustainability.
4. This item is submitted by Tom Parent, Director of Facilities, and Jean Ronnei, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to allow American Indian Magnet School and Saint Paul Music Academy to accept this gift from The Heart of America Foundation to aid in the support of student achievement.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 16, 2014

TOPIC: Request for Permission to Accept a Grant from the Carton Council of North America

A. PERTINENT FACTS:

1. The Carton Council of North America is dedicated to environmentally preferable practices throughout the entire life-cycle of a carton package. It provides grants to assist with recycling of cartons and other carton-related activities.
2. The SPPS Facilities department prepared an application and received a grant for \$5,000 to enhance the district's Waste and Recycling Program and participate in other green initiatives. The project will allow students to take environmental responsibility for their school, their community and their actions. They will gain a better understanding about their school recycling with an emphasis on milk carton recycling
3. This project will meet the District strategic plan goal of sustainability.
4. This item is submitted by Jeff Connell, Environmental Services Manager; Julie Schultz Brown, Director, Communications, Marketing and Development; Jean Ronnei, Chief Operations Officer; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Carton Council of North America to support milk carton recycling and other green initiatives in SPPS; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 16, 2014

TOPIC: Request for Permission to Submit a Grant Application to the Ecolab Foundation

A. PERTINENT FACTS:

1. The Ecolab Foundation is a long-time supporter of Humboldt Secondary School, and of programs that serve Humboldt. Ecolab is currently accepting grant applications for projects that support education activities at Humboldt Secondary School.
2. Humboldt has prepared an application for funds to support its college (AVID) and career (Academy of Information Technology) readiness programs. This grant is for approximately \$40,000.
3. This project will meet the District strategic plan goal of achievement.
4. This item is submitted by Principal Michael Sodomka, Humboldt; Julie Schultz Brown, Director, Communications, Marketing and Development; Theresa Battle, Assistant Superintendent; Christine Osorio, Chief Academic Officer; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Ecolab Foundation for funds to support AVID and Academy of Information Technology at Humboldt Secondary; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 16, 2014

TOPIC: Request for Permission to Submit a Grant Application to the Minnesota Department of Transportation to Make it Safer for Students to Walk and Bike to School

A. PERTINENT FACTS:

1. The Minnesota Department of Transportation is currently accepting applications to assist schools and communities by making it safer for children to walk and bike to school. The Safe Routes to School Program is soliciting applications for bicycle fleets to enable school and communities to implement Safe Routes to School education activities, store and maintain the bikes, share the fleet with other schools and organizations and teach the Walk! Bike! Fun! curriculum. The delivery of the fleet is expected spring 2015 with a commitment to continue the program for at least five years.
2. SPPS has prepared an application to use the bike fleet April-October. During that time, bikes would be available to schools for a two-week curriculum unit. A fleet coordinator would work with schools on their usage requests and maintain a schedule. Initially, this role would be served by the district SHIP coordinator. During the off-season, the bikes would be stored in the trailer, which in turn would be stored at the bus shed. Bikes would also be farmed out at this time, to be worked on and serviced through various programs.

Sites and programs selected for this pilot will include: Open World Learning, Humboldt Secondary School, American Indian Magnet, Battle Creek Middle School, Riverview West Side School of Excellence, Washington Technology Magnet, Community Education, Summer School and Freedom School.

SPPS is requesting a bicycle fleet and trailer valued at approximately \$50,000. SPPS will serve as the fiscal agent for this project. No local match funding is required.

3. This project will meet the Strong Schools, Strong Communities goal of sustainability.
4. This item is submitted by Julie Schultz Brown, Director of Communications, Marketing & Development; Mary Yackley, Supervisor, Student Health and Wellness; Elizabeth Keenan, Assistant Superintendent, Office of Specialized Services; Stacey Gray-Akyea, Director of Research, Evaluation and Assessment; Tom Burr, Director, Department of Transportation; Tom Parent, Interim Director, Department of Facilities, Theresa Battle, Assistant Superintendent; Lisa Sayles-Adams, Assistant Superintendent; Andrew Collins, Assistant Superintendent; Christine Osorio, Chief Academic Officer; Jean Ronnei, Chief Operations Officer and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit an application to the Minnesota Department of Transportation to make it safer for students to walk and bike to school; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 16, 2014

TOPIC: Request for Permission to Submit a Grant Application to the McNeely Foundation

A. PERTINENT FACTS:

1. The McNeely Foundation is currently accepting grant applications for projects that support education and leadership activities on the East Side of Saint Paul.
2. Hazel Park Preparatory Academy has prepared an application for funds to build the Where Everybody Belongs program, which trains staff as Advisors and eighth grade students as leaders who can welcome incoming sixth graders and provide them with academic, social and behavioral support. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$18,000. Staff at the school/program researched this grant opportunity.
3. This project will meet the District strategic plan goal of achievement.
4. This item is submitted by Principal Delores Henderson, Hazel Park; Julie Schultz Brown, Director, Communications, Marketing and Development; Lisa Sayles-Adams, Assistant Superintendent; Christine Osorio, Chief Academic Officer; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the McNeely Foundation for funds to support Where Everybody Belongs (WEB) at Hazel Park Preparatory Academy; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 16, 2014

TOPIC: Request for Permission to Accept a Grant from the Greater Twin Cities United Way

A. PERTINENT FACTS:

1. The Greater Twin Cities United Way Women's Giving program recently invited SPPS to submit an application for funding to support capacity building in the Early Childhood Screening program.
2. SPPS Student Health and Wellness and Early Childhood programs prepared an application and received a grant for \$80,000 to complete a strategic plan that will (among other goals) lead to increased capacity to provide health and learning screenings to St. Paul three year-olds and clarify roles of the four SPPS departments now involved in Early Childhood Screenings.
3. This project will meet the District strategic plan goal of achievement, alignment and sustainability.
4. This item is submitted by Mary Yackley, Supervisor, Student Health and Wellness; Julie Schultz Brown, Director, Communications, Marketing and Development; Elizabeth Keenan, Assistant Superintendent; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Greater Twin Cities United Way to support capacity building and planning among the SPPS departments that provide Early Childhood Screenings; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 16, 2014

TOPIC: Extension of Joint Use Agreement at Chelsea Heights

A. PERTINENT FACTS:

1. In January 1975, the District and the City of Saint Paul entered into a forty (40) year joint use agreement for use of the Northwest Como Recreation Center at Chelsea Heights that will expire January 2, 2015.
2. The District and the City are working collaboratively to revisit all joint use agreements in order to create a uniform agreement.
3. The District wishes to continue the current joint use agreement at Chelsea Heights on a month to month basis through June 30, 2015. The City is amendable to the month to month extension.
4. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
5. This item is submitted by Tom Parent, Director of Facilities, and Jean Ronnei, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education recognizes the continuation of the joint use agreement at Chelsea Heights with the City of Saint Paul through June 30, 2015, and all other terms and conditions of said agreement remain constant.

**INDEPENDENT SCHOOL DISTRICT NO 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 16, 2014

TOPIC: Request for Permission to Enter into a Memorandum of Agreement (MOA) Between Saint Paul Public Schools (SPPS) and the Saint Paul Public Schools Foundation (SPPSF) in Support of New Lens Urban Mentoring Society

A. PERTINENT FACTS:

1. This memorandum of agreement (hereinafter referred to as "Agreement") provides a framework for continued partnership of SPPS and SPPSF to ensure the continued success of the New Lens Mentoring Society.
2. SPPS and SPPSF agree to partner through direct funding and/or in-kind support for the period September 01, 2014 through August 31, 2015 in support of the New Lens Urban Mentoring Society. The amount of budgeted monetary support from SPPS in support of this agreement is \$131,000. New Lens Urban Mentoring Society is a culturally congruent, multi-generational mentorship program designed to meet the academic and social/emotional needs of African-American male students attending SPPS middle and high schools. The target population is African-American males in grades 8 - 12. During the 2014/2015 school year New Lens will focus its work on the following schools:
 - Battle Creek
 - Hazel Park
 - Farnsworth
 - Murray
 - Ramsey
 - Johnson
 - Harding
 - Central
3. This project will meet the Strong Schools, Strong Communities goal of achievement.
4. This item is submitted by Jackie Turner, Chief Engagement Officer; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to enter into a MOA with the Saint Paul Public Schools Foundation to support the work of the New Lens Mentoring Society at eight sites for SY 2014/2015; and to implement the services as specified in the agreement.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 16, 2014

TOPIC: University of Wisconsin River Falls (UWRF)/Cincinnati Montessori Secondary Teacher Education Program (CMStep) as part of Parkway Montessori and Community Middle School Teacher Certification Program for FY15 and FY16

A. PERTINENT FACTS:

1. The teachers selected to instruct at Parkway Montessori Middle School will have the opportunity to attend the University of Wisconsin River Falls in a certification program designed to educate and prepare teachers to effectively deliver Montessori instruction at the middle school level
2. The teachers enrolled in this program will receive certification in the instruction of their discipline in Montessori principles and philosophies and guidance on how to develop Montessori curriculum focused on the needs of secondary students while ensuring the complete implementation of state and district approved standards.
3. This project will meet the District target area goal of achievement, program alignment, and program sustainability.
 - **ACHIEVEMENT** – this program is designed to create educational opportunities for students focusing on their individual strengths and areas of interest. It is the goal of this program to better train Parkway staff members to ensure the creation and delivery of highly effective secondary Montessori programming.
 - **ALIGNMENT** – This program will enable Parkway to continue as the middle school articulation of Nokomis Montessori, Crossroads Montessori and JJ Hill Montessori in an effort to meet the programming requests and needs of our families.
 - **SUSTAINABILITY** – The purpose of requesting the teachers to receive Montessori secondary certification is to ensure the creation of a Montessori secondary program with fidelity. With this training in place, Parkway will have the ability to sustain Montessori secondary programming as long as the certified staff maintains their employment at Parkway.
4. Total Funding Request is \$305,675.20 to be applied to budget code 01-005-211-000-6305-9112.

The breakdown of costs:

<u>Cohort 2 expenses:</u>	<u>\$116,418.80</u>
• CMStep	\$80,000.00
• UWRF tuition	\$36,418.80
○ 5 students x 33 credits x \$220.72/credit	
<u>Cohort 3 expenses:</u>	<u>\$189,256.40</u>
• CMStep	\$80,000.00
• UWRF tuition	\$109,256.40
○ 15 students x 33 credits x \$220.72/credit	
5. This item is submitted by Assistant Superintendent Lisa Sayles-Adams and Parkway Montessori and Middle School Principal Timothy Hofmann.

B. RECOMMENDATION:

That the Board of Education authorizes the Assistant Superintendent to provide funding for 20 Parkway staff members to attend this training.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 16, 2014

TOPIC: 2014-15 Contract SPPS Legislative Liaison

A. PERTINENT FACTS:

1. The SPPS Legislative Liaison has a contract with St. Paul Public Schools Board of Education running from July 1, 2013- June 30, 2015.
2. A purchase order has been generated to cover payments for the second half of the contract.
3. This project will meet the District strategic plan goals of aligning and sustaining legislative efforts of the District.
4. This item is submitted by Marilyn Polsfuss, Secretary to the Board.

B. RECOMMENDATION:

That the Board of Education approve the generation of a purchase order covering the 2014-15 payments to the SPPS Legislative Liaison per the contract.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 16, 2014

TOPIC: Establishment of the Unclassified Position of Human Resource Project Consultant for Independent School District No. 625 and Relevant Terms and Conditions of Employment

A. PERTINENT FACTS:

1. The District has a need for a position in Human Resources that will be responsible for consulting on the effectiveness of human resource functions, conducting complex process improvement projects, developing and implementing district-wide human resource training programs, conducting ad hoc analysis as needed and other related responsibilities.
2. The Human Resource Department performed a job study to determine the proper job title and bargaining unit for this work. The recommendation from that study is to create a new job title, Human Resource Project Consultant. This title would be within the unit jurisdiction of the Professional Employees Association unit that represents professional employees. The appropriate pay rate for this position would be equivalent to Grade 22 within this Agreement. This salary range will remain in place for this title until such time as a successor agreement is reached to the 2014-2015 labor agreement for this unit. The benefits associated with this position will be as provided for other positions within this unit. This position is recommended to be an unclassified position.
3. The funds for this position are available in the Human Resource Department budget.
4. This request supports the District's target area goal of sustainability.
5. This item is submitted by Laurin J. Cathey, Executive Director, Human Resources; and Michelle J. Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education of Independent School District No. 625 approve the establishment of the Human Resource Project Consultant job classification effective December 16, 2014; that the Board of Education declare the position of Human Resource Project Consultant, as unclassified; and that the pay rate be Grade 22 of the 2014-2015 Professional Employee Association standard ranges.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 16, 2014

TOPIC: Recommendations for Exclusion of Students in Non-Compliance with Minnesota Statute 123.70 Health Standards: Immunizations

A. PERTINENT FACTS:

1. There are students in the district who are not in compliance with M.S. 123.70 Health Standards for Immunizations. The students' parents/guardians have been informed of needed immunizations, provided a copy of the law, and given information about community immunization clinics. A contact is made to verify the parents/guardians know that the child is non-compliant, understand the law, and are aware of the possible exemptions to the law. All parents/guardians have had a minimum of 30 days to comply with the law after they are informed that their child is non-compliant.
2. A list of the students is under separate cover.
3. This project will meet the District target area goals by ensuring high academic achievement for all students.
4. Requested by Mary Yackley, Supervisor, Student Health and Wellness, and Dr. Elizabeth Keenan, Assistant Superintendent, Office of Specialized Services.

B. RECOMMENDATION:

That the Board of Education excludes the named students from school effective January 5, 2015, should they not comply with Minnesota State Health Standards for Immunizations on or before this date.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 16, 2014

TOPIC: Monthly Operating Authority

A. PERTINENT FACTS:

1. The Board of Education must authorize and approve all expenditures of the District.
2. The Board of Education must ratify any changes in collateral that have been previously approved by the Assistant Treasurer.
3. This item meets the District target area goals alignment and sustainability.
4. This item is submitted by Marie Schrul, Controller.

B. RECOMMENDATIONS:

1. That the Board of Education approve and ratify the following checks and wire transfers for the period October 1, 2014 – October 31, 2014.

(a) General Account	#627144-629386 #0000988-0001053 #7000941-7000995 #0000327-0000360	\$81,231,811.90
(b) Debt Service	-0-	\$0.00
(c) Construction	-0-	\$6,888,182.26
		\$88,119,994.16

Included in the above disbursements are 3 payrolls in the amount of \$53,734,033.07 and overtime of \$249,736.66 or 0.46% of payroll.

(d) Collateral Changes

Released:	None
Additions:	None

2. That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending March 14, 2015.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 16, 2014

TOPIC: Bid No. A206317-A Bus Garage Renovation at 261 Chester

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for the renovations of the bus garage at 261 Chester Street.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Corval Group	\$1,704,455.00
Morcon Construction	1,761,000.00
Schreiber Mullaney Construction	1,819,300.00
Versacon Construction	2,229,800.00
3. Bids have been reviewed by Bradley Miller, Purchasing Manager.
4. Funding will be provided from the Operating Capital Reserves, budget code 01-005-810-302-6520-0000.
5. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Director of Facilities, and Jean Ronnei, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education of Bid No. A206317-A Bus Garage Renovation at 261 Chester to Corval Group for the lump sum base bid of \$1,704,455.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 16, 2014

TOPIC: Bid No. A206493-A Partial Flooring Replacement at Rondo Education Center

A. PERTINENT FACTS:

1. This bid provides all labor, materials, equipment and services for the replacement of approximately 25,000 square feet of flooring throughout half of the first floor classrooms at Rondo Education Center.

2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
	<u>Plus alternate no. 1</u>
Schreiber Mullaney	\$447,056.00
Acoustic Associates	519,970.00

3. Alternate no. 1 is additional flooring replaced in the courtyard area.

4. Bids have been reviewed by Bradley Miller, Purchasing Manager.

5. Funding will be provided from the Pay As You Go Alternative Facilities Levy budget code 01-005-850-386-6520-6997.

6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.

7. This item is submitted by Tom Parent, Director of Facilities, and Jean Ronnei, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education of Bid No. A206493-A Partial Flooring Replacement at Rondo Education Center to Schreiber Mullaney for the lump sum base bid plus alternate no. 1 for \$447,056.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: December 16, 2014

TOPIC: Bid No. A206547-A Flooring Replacement at Humboldt Senior

A. PERTINENT FACTS:

1. This bid provides all labor, materials, equipment and services for the replacement of approximately 20,000 square feet of flooring throughout the media center and halls at Humboldt Senior.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Schreiber Mullaney Construction	\$177,890.00
3. Bids have been reviewed by Bradley Miller, Purchasing Manager.
4. Funding will be provided from the Pay As You Go Alternative Facilities Levy budget code 01-005-850-386-6520-6997.
5. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Director of Facilities, and Jean Ronnei, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education to authorize an award of Bid No. A206547-A for the flooring replacement at Humboldt Senior to Schreiber Mullaney Construction for the lump sum base bid of \$177,890.00.



Proposed Pay15 Levy

Board of Education

Marie Schrul

Chief Financial Officer

December 16, 2014



Purpose



- To present the Pay15 Levy proposal to the Board of Education for final certification



The Basics



- School levy authority is established in law
- School budgets are a combination of state, federal and local funding, including the voter approved referendum
- Pay15 school levy funds the 2015-2016 school year

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Pay 15 Levy Process



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	Date	Action
✓	September 9	COB discusses Pay15 levy
✓	September 11	MDE provides preliminary calculations
✓	September 16	COB discusses Pay15 levy calculations
✓	September 23	BOE sets ceiling for Pay15 levy
✓	September 29	JPTAC (Joint Property Tax Advisory Committee) adopts joint levy
✓	September 30	SPPS provides Pay15 levy ceiling data to Ramsey County and MDE
✓	October 1 – November 15	Ramsey County calculates taxes and prepares tax statements
✓	November 14	Ramsey County mails tax statements
✓	December 2	SPPS holds public hearing
	December 16	BOE certifies Pay15 levy
	December 31	SPPS certifies Pay15 levy to Ramsey County





Pay15 Levy Recommendation

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	Certified Pay14	Pay15 Levy Recommendation	Difference
General Fund Levy	\$91,272,110	\$96,574,604	\$5,302,494
Community Service Levy	\$3,457,227	\$3,435,950	(\$21,277)
Debt Service Levy	\$40,327,197	\$36,396,560	(\$3,930,637)
Total – All Levies	\$135,056,534	\$136,407,114	\$1,350,580
Percent Change			1.0%



Estimated Tax Impact

Assuming no increase in market value, what is the tax impact of the 1% levy increase proposal?

Home Estimated Market Value	Pay 2014 ISD 625 Property Taxes	Estimated Pay 2015 ISD 625 Property Taxes	Estimated Change in School Tax
75,000	312.81	296.01	(16.80)
100,000	472.19	444.60	(27.59)
145,000 [median]	762.63	715.29	(47.34)
200,000	1,118.13	1,046.60	(71.53)
300,000	1,764.07	1,648.60	(115.47)
400,000	2,410.01	2,250.6	(159.41)
500,000	3,019.52	2,819.60	(199.92)

This information is prepared by Ramsey County, Property Records and Revenue

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Pay15 Levy Impacts

The Pay15 levy of \$136,407,114 supports:

- The continuation of Strong Schools, Strong Communities 2.0 strategic plan of Achievement, Alignment and Sustainability
- Continued referendum commitments
- Reduction of long term debt
- Maintaining high bond ratings
- Compliance with federal and state obligations

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Recommendation

- That the Board of Education approve the recommendation to certify the Pay15 levy in the amount of \$136,407,114, a 1% increase over the Pay14 Levy

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Board of Education Meetings

(Regular meetings at 5:30 unless otherwise noted)

- January 6, 2015 (Annual Meeting) – 5:00 p.m.
- January 20
- February 17
- March 17
- April 21
- May 19
- June 23
- July 21

Committee of the Board Meetings

(4:30 p.m. unless otherwise noted)

- January 13, 2015
- February 10
- March 3
- April 7
- May 5
- June 9
- July 21