



Saint Paul Public Schools

Regular Meeting

Tuesday, August 18, 2015 5:30 PM

**SAINT PAUL PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 625**

BOARD OF EDUCATION



Mary Doran
Chair



Keith Hardy
Vice Chair



Chue Vue
Clerk



Anne Carroll
Treasurer



John Brodrick
Director



Jean O'Connell
Director



Louise Seeba
Director



ADMINISTRATION
Valeria S. Silva
Superintendent

BOARD OF EDUCATION COMMITTEES

Committee of the Board – Keith Hardy, Vice Chair

SPPS VISION STATEMENT

Imagine every student
Inspired, challenged, and cared for by exceptional educators
Imagine your family
Welcomed, respected, and valued by exceptional schools
Imagine our community
United, strengthened, and prepared for an exceptional future
Saint Paul Public Schools: Where imagination meets destination

MISSION of the Saint Paul Public Schools – PREMIER EDUCATION FOR ALL

Long-Range Goals Adopted by the Board:

HIGH ACHIEVEMENT

**Learners will understand the relationship between their lives and the lives of others,
And the relevance of their educational experiences to their roles in society.**

MEANINGFUL CONNECTIONS

**Learners will understand the relationship between their lives and the lives of others,
and the relevance of their educational experiences to their roles in society.**

RESPECTFUL ENVIRONMENT

The learning environment will be safe, nurturing and equitable for our diverse learners.

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
REGULAR MEETING OF THE BOARD OF EDUCATION
Administration Building
360 Colborne Street

August 18, 2015
5:30 PM

A G E N D A

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF THE ORDER OF THE MAIN AGENDA**
- IV. PUBLIC COMMENT** (Time Certain 5:30 p.m.)
- V. RECOGNITIONS** (Immediately Following Close of Public Comment.)
 - A. Acknowledgement of Good Work Provided by Outstanding District Employees & Welcome to New Leaders 6
- VI. APPROVAL OF THE ORDER OF THE CONSENT AGENDA**
- VII. APPROVAL OF THE MINUTES**
 - A. Minutes of the Regular Meeting of the Board of Education of July 21, 2015 8
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 - A. Committee of the Board Meeting of July 21, 2015 18
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 - C. Human Resource Transactions 63
- X. CONSENT AGENDA**

The Consent Agenda Items below fall under one or more of the following Strategic Plan Goals: 1) Achievement, 2) Alignment and 3) Sustainability.

 - A. Gifts - None
 - B. Grants
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XII. NEW BUSINESS

- A. Report on Superintendent's Mid-Year Evaluation

XIII. BOARD OF EDUCATION

- A. Information Requests & Responses
- B. Items for Future Agendas
- C. Board of Education Reports/Communications

XIV. FUTURE MEETING SCHEDULE

A. Action to schedule a Special Board of Education Meeting at 4:30 p.m. on November 10, 2015 for the purpose of canvassing the results of the 2015 election results and to reschedule the start time for the November 10 Committee of the Board meeting to 4:50 p.m.	128
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XV. ADJOURNMENT

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 18, 2015

TOPIC: Acknowledgement of Good Work Provided by Outstanding District Employees

A. PERTINENT FACTS:

1. **Superintendent Valeria Silva**, for being elected to the Executive Committee for the American Association of School Administrators (AASA) serving until June 2018.

AASA, the School Superintendents Association, advocates for the highest quality public education for all students, and develops and supports school system leaders.

AASA, the School Superintendents Association, founded in 1865, is the professional organization for more than 13,000 educational leaders in the United States and throughout the world. AASA members range from chief executive officers, superintendents and senior level school administrators to cabinet members, professors and aspiring school system leaders.

2. **Pepe Barton**, School Communications Specialist, for receiving three awards in July at the National School Public Relations Association (NSPRA) annual conference. Barton won the following three awards:

Award of Excellence (Internet/Intranet Website)
Saint Paul Public Schools, Saint Paul, MN
School Marketing Toolkit

Award of Merit (E-Newsletter-Internal Audience)
Saint Paul Public Schools, Saint Paul, MN
Principal's Playbook

Award of Merit (Internet/Intranet Website)
Saint Paul Public Schools, Saint Paul, MN
Rethinking School Start Times for 2015-2016

3. **Welcoming new leaders to the district:**

Jamal Abdur-Salaam, Leadership Intern, John A. Johnson Elementary
Cherise Ayers, Administrative Intern, Maxfield Elementary
John Bjoraker, Assistant Principal, The Heights Elementary
Nancy Cameron, General Counsel
Kenyatta Carter, Assistant Director, Human Resources WorkForce Planning & Organizational Design
Duane Dutrieuille, Assistant Principal, Harding Senior High School
Lori Erickson, Office of Learning Interim Assistant Director
Elba Frazier, Administrative Intern, Parkway Montessori Middle School
Nate Gibbs, Leadership Intern, American Indian Magnet
Todd Goggleye, Principal, American Indian Magnet School
Carlondrea Hines, Principal, Creative Arts Secondary

August 18, 2015

Acknowledgement of Good Work Provided by Outstanding District Employees

Bryan Huffman, Assistant General Counsel
Terri Jackson, Administrative Intern, Jie Ming Mandarin Immersion
Bobbie Johnson, Principal, Hamline Elementary and Jie Ming Mandarin Immersion
Chreese Jones, Principal, The Heights Elementary School
Stacy Koppen, Nutrition Services Director
Jason Kuhlman, Administrative Intern, Saint Paul Music Academy
Kristen Lynch, Assistant Principal, Creative Arts
Melinda McBride, Assistant Principal, Linwood Monroe Arts Plus
Hatti Moeller, Assistant Principal, Benjamin E. Mays
Susan Mondry, Assistant Principal, American Indian Magnet
Nancy Paez, Principal, Riverview Elementary
Tung Pham, Administrative Intern, Humboldt High School
Kristin Reilly, Leadership Intern, Jie Ming Mandarin Immersion
Rob Sahli, Assistant Principal, Ramsey Middle School
Niceta Thomas, Administrative Intern, Washington Technology
Ty Thompson, Principal, Battle Creek Middle School
Sue Vang, Administrative Intern, Frost Lake Elementary
Ryan Vernosh, Director of Communications, Marketing & Development
Jim Vollmer, Assistant Director, Human Resources Employee & Labor Relations
James Walker, Leadership Intern, Dayton's Bluff Elementary
Gene Ward, Assistant Principal, Battle Creek Middle School
Oulia Yang, Administrative Intern, Harding Senior High School

2. This item is submitted by Michelle J. Walker, Chief Executive Officer

B. RECOMMENDATION:

The recommendation is that the Board of Education recognizes the staff acknowledged above for their contributions and outstanding work.

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
July 21, 2015

I. CALL TO ORDER

The meeting was called to order at 6:01 p.m.

II. ROLL CALL

Present: Ms. Carroll, Ms. Doran, Ms. Seeba, Mr. Hardy, Ms. O'Connell, Mr. Brodrick, Mr. Vue, Ms. Walker, Chief Executive Officer, Ms. Cameron, General Counsel and Ms. Polsfuss, Assistant Clerk

III. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Carroll moved approval of the Order of the Main Agenda. Director Hardy seconded the motion:

The motion passed with the following roll call vote:

Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

IV. PUBLIC COMMENT

- Bob Zick - Public Comment Process Lack of established value system for students
- Tom Polachek – Bring Christian values back into schools
- Patrick Hill - Renaming Harding High School for Mary Colter
- Diane Trout-Oertel - Renaming Harding High School for Mary Colter

V. RECOGNITIONS

BF 30153 Acknowledgement of Good Work Provided by Outstanding District Employees
Amy Hewett-Olatunde, an English Learners teacher at LEAP High School, for being named the 2015 Minnesota Teacher of the Year by Education Minnesota.

As a nominee, Hewett-Olatunde had said she felt honored to be considered among the semifinalists. "My students have put me into a position to love what I do," Hewett-Olatunde said. "It's my life's work to be with these kids and get them set up for their future in the United States."

A selection panel of 23 leaders in the areas of education, business, government and nonprofits selected the finalists from a group of 30 semifinalists. There were 123 Teacher of the Year candidates this year.

According to Education Minnesota: The Minnesota Teacher of the Year program, now in its 51st year, is the oldest and most prestigious recognition program in Minnesota to honor excellence in education. The program chooses one teacher to represent Minnesota's thousands of excellent educators.

MOTION: Ms. Carroll moved the Board of Education recognizes Amy Hewett-Olatunde for her contributions and outstanding work. The motion was seconded by Mr. Hardy.

The motion passed with the following roll call vote:

Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

VI. APPROVAL OF THE ORDER OF THE CONSENT AGENDA

MOTION: Ms. Carroll moved the Board approved the Order of the Consent Agenda with the exception of Item B1 - Request for Permission to Submit a Grant Application to 3M for STEM Enrichment Programs, B5 - Request for Permission to Accept a Grant from National Christian Foundation Twin Cities, C1 - Contracts and Agreements for Rental of Hockey Facilities for 2015-2016, E1 - Line of Duty Death Marker at Rondo Education Center, E3 - Policy Revision - 203.01 Non-Voting Auxiliary Officers of the Board, E4 - Policy Revision - 204.07 Service on Boards and Councils, E5 - Policy Revision - 206.00 Board Meetings, E6 - Policy Revision - 507.02 Athletics: District-wide Athletic Council, E7 - Sanneh Foundation Dreamline Program 2015-16 SY which were all pulled for separate consideration. The motion was seconded by Director O'Connell.

The motion passed with the following roll call vote:

Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

VII. APPROVAL OF THE MINUTES

A. Minutes of the Regular Meeting of the Board of Education of June 23, 2015

MOTION: Director Doran moved the Board approve the Minutes of the Regular Meeting of the Board of Education of June 23, 2015 as published. The motion was seconded by Ms. Carroll.

The motion passed with the following roll call vote:

Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

VIII. COMMITTEE REPORTS - No Report

IX. SUPERINTENDENT'S REPORT

A. Human Resource Transactions

MOTION: Ms. O'Connell moved the Board approve the Human Resource Transactions for the period June 1, 2015 through June 24, 2015 as published. The motion was seconded by Ms. Carroll.

The motion passed with the following roll call vote:

Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

X. CONSENT AGENDA.

MOTION: Ms. O'Connell moved the Board approved all items on the Consent Agenda with the exception of Item B1 - Request for Permission to Submit a Grant Application to 3M for STEM Enrichment Programs, B5 - Request for Permission to Accept a Grant from National Christian Foundation Twin Cities, C1 - Contracts and Agreements for Rental of Hockey Facilities for 2015-2016, E1 - Line of Duty Death Marker at Rondo Education Center, E3 - Policy Revision - 203.01 Non-Voting Auxiliary Officers of the Board, E4 - Policy Revision - 204.07 Service on Boards and Councils, E5 - Policy Revision - 206.00 Board Meetings, E6 - Policy Revision - 507.02 Athletics: District-wide Athletic Council, E7 - Sanneh Foundation Dreamline Program 2015-16 SY which were all pulled for separate consideration. The motion was seconded by Ms. Doran.

The motion passed with the following roll call vote:

Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

A. Gifts

BF 30154 Acceptance of Monetary Gift to Linwood Monroe Arts Plus
That the Board of Education approves the acceptance of the monetary gift of \$10,000.00 presented to Linwood Monroe Arts Plus from Linwood School Community Association (PTA).

B. Grants

1. Request for Permission to Submit a Grant Application to 3M for STEM Enrichment Programs - See items for separate consideration.

BF 30155 Request for Permission to Accept a Grant from the Greater Twin Cities United Way

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Greater Twin Cities United Way establish a building trades career academy at Central High School; and to implement the project as specified in the award documents.

BF 30156 Request for Permission to Submit a Grant Application to the Knight Green Line Challenge

That the Board of Education authorize the Superintendent (designee) to submit an application to the Knight Green Challenge for students at Gordon Parks to explore careers, find jobs and connect with the community along the Green Line; to accept funds, if awarded; and to implement the project as specified in the award documents

BF 30157 Request for Permission to Submit a Grant Application to Midwest Mountaineering

That the Board of Education authorize the Superintendent (designee) to submit an application to Midwest Mountaineering for AVID students to learn about the outdoors and careers in the outdoor industry; to accept funds, if awarded; and to implement the project as specified in the award documents.

5. Request for Permission to Accept a Grant from National Christian Foundation Twin Cities - See items for separate consideration.

BF 30158 Request for Permission to Accept a Grant Award from Saint Anthony Park Community Foundation for Murray Middle School

That the Board of Education authorize the Superintendent (designee) to accept this grant from the Saint Anthony Park Community Foundation for Murray Middle School's band trip scholarships and Wolf Ridge program; and to implement the project as specified in the award documents.

BF 30159 Request for Permission to Submit Grant Application to The Saint Paul Foundation in Response to its Racial Equity Request for Proposals

That the Board of Education authorize the Superintendent (designee) to submit this application to the Saint Paul Foundation for funds to deepen racial equity work in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30160 Request for Permission to Accept a Grant from Travelers Foundation

That the Board of Education authorize the Superintendent (designee) to accept a grant from Travelers Foundation for professional development, parent and family engagement, field trips and multi-lingual literacy tools at Riverview Elementary; and to implement the project as specified in the award documents

BF 30161 Request for Permission to Submit a Grant Application to Verizon from Crossroads Science Magnet

That the Board of Education authorize the Superintendent (designee) to submit a request for \$25,000 to the Verizon Foundation to support STEM equipment and professional development at Crossroads Science; to accept the grant if awarded; and to implement the project as specified in the award documents.

BF 30162 Request for Permission to Accept a Grant from The Minnesota Vikings

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Minnesota Vikings for the purpose of providing professional athletic training services to football players in SPPS; and to implement the project as specified in the award documents.

C. Contracts

1. Contracts and Agreements for Rental of Hockey Facilities for 2015-2016 - See items for separate consideration

D. Agreements

BF 30163 Equipment Lease Amendment to ARI Fleet LT Master Agreement

That the Board of Education authorizes the execution of the first amendment of the Vehicle Lease and Fleet Management Services Agreement with ARI Fleet LT to allow for equipment leases under the agreement

E. Administrative Items

1. Line of Duty Death Marker at Rondo Education Center - See items for separate consideration

BF 30164

Monthly Operating Authority

That the Board of Education approve and ratify the following checks and wire transfers for the period May 1, 2015 – May 31, 2015.

(a) General Account	#639785-641385	\$55,339,672.98
	#0001376-0001413	
	#7001237-7001279	
	#0000582-0000620	
(b) Debt Service	-0-	\$8,350.00
(c) Construction	-0-	\$2,883,877.43
		\$58,231,900.41

May 2015 wires do not include Pcard transactions of \$604,390.54 which will be included on the June report.

Included in the above disbursements are 3 payrolls in the amount of \$57,306,350.54, (less \$12,872,615.47 from the 5/1 payroll which was wired on 4/30 at the bank and reflected on April's monthly operating authority) and overtime of \$231,320.52 or 0.40% of payroll.

(d) Collateral Changes	
Released:	None
Additions	None

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending October 31, 2015.

3. Policy Revision - 203.01 Non-Voting Auxiliary Officers of the Board
4. Policy Revision - 204.07 Service on Boards and Councils
5. Policy Revision - 206.00 Board Meetings
6. Policy Revision - 507.02 Athletics: District-wide Athletic Council
See items for separate consideration.
7. Sanneh Foundation Dreamline Program 2015-16 SY - See items for separate consideration

F. Bids - None

CONSENT AGENDA ITEMS PULLED FOR SEPARATE CONSIDERATION

BF 30165.

Request for Permission to Submit a Grant Application to 3M for STEM Enrichment Programs

Director Hardy indicated he had pulled this item in order to stress the importance and value of STEM programming.

MOTION: Mr. Hardy moved the Board of Education authorize the Superintendent (designee) to submit an application to 3M to fund STEM enrichment programs; to accept funds, if awarded; and to implement the project as specified in the award documents. Ms. O'Connell seconded the motion.

The motion passed with the following roll call vote:

Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

BF 30166

Request for Permission to Accept a Grant from National Christian Foundation Twin Cities

Director Hardy inquired if the focus of the grant had any religious aspects? Response: Staff indicated the activities funded by the grant did not involve any teaching of religion. The grant was made on behalf of Gordon Parks Teacher Summer Partnership between Gordon Parks & the U of MN horticultural project. Funds will be utilized to pay for various field trips, etc.

MOTION: Ms. O'Connell moved the Board of Education authorize the Superintendent (designee) to accept a grant from National Christian Foundation Twin Cities to support student achievement, affirmation and acknowledgement in SPPS; and to implement the project as specified in the award documents. The motion was seconded by Ms. Doran.

The motion passed with the following roll call vote:

Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

BF 30167

Contracts and Agreements for Rental of Hockey Facilities for 2015-2016

This item was pulled to ascertain if SPPS received any kind of discount or rate relief because of its relations with the County and City. Did the price go up? Response: Staff stated they were not aware of any discount to SPPS and there was an increase of \$8,600 from the previous year. It was further noted that Ramsey County will convene all groups involved in the facility rental to explain fees and to receive feedback. The \$8,600 is a modest increase due to cost to maintain the ice and facilities. Maintenance costs are high and unavoidable.

Does the proposal address the shortage of space for SPPS teams? Response: Not directly that is still an issue that is being resolved by all users of the facilities. All schools, districts and community partners needing ice time will be involved in resolving this issue.

It was noted regarding the "special deals from other government entities," this might come back to SPPS with them expecting reciprocal reduction of costs for their use of SPPS facilities.

The question was raised as to how many students play hockey. Response: Staff did not have actual numbers but indicated there was one girls' team and three boys' teams. It was noted that hockey is an expensive sport.

A Board member noted there is a group within the city working to ensure inner city kids have access to hockey.

Again in response to rental cost, it was noted SPPS does have a sliding scale for government agencies who use SPPS facilities and that SPPS is open to conversations regarding reciprocal cost reductions from the county.

Is there a chance to encourage more students to become involved? Response: There are always opportunities to encourage more students to participate in any of the sports.. SPPS is working to build sports participation through with collaboration with other districts. Efforts are also being made to encourage more players of color in all sports.

REQUEST FOR FUTURE INFORMATION: A Board member requested administration provide an update on its broad, long-term plans around athletics (a 5-10 year plan).

MOTION: Director Doran moved the Board of Education authorizes the Superintendent (designee) to enter into contracts and agreements with County officials for the 2015-2016 boys' and girls' hockey teams. Hockey ice time (practice and game) is paid from lease waiver monies and security fees are paid by the Athletic Department. Director Hardy seconded the motion.

The motion passed with the following roll call vote:

Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

BF 30168 Line of Duty Death Marker at Rondo Education Center

Director Hardy asked if this is the first time an SPPS property has a marker? Can that information be put on the website acknowledging the loss of a community leader. Response: Yes, this is the first on SPPS grounds. The St. Paul Fire Department has all sites of the markers listed on its website.

Will SPPS put something on the SPPS website? Response: Yes

MOTION: Mr. Hardy moved the Board of Education authorize the installation of a permanent marker on the east side of the Rondo Education Center at Carroll and Mackubin in memorial of Captain Kill. Ms. Doran seconded the motion

The motion passed with the following roll call vote:

Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

<u>BF 30169</u>	Policy Revision - 203.01 Non-Voting Auxiliary Officers of the Board
<u>BF 30170</u>	Policy Revision - 204.07 Service on Boards and Councils
<u>BF 30171</u>	Policy Revision - 206.00 Board Meetings
<u>BF 30172</u>	Policy Revision - 507.02 Athletics: District-wide Athletic Council

Director Brodrick asked staff to outline the changes being made to these policies. Staff indicated change to 203.01 removed the statement "under the supervision of the Superintendent." 204.07 added the statement "reports on service can be made orally at Board meetings or through a written report. 206.00 updated that Board meetings are typically on the third Tuesday of a month and the start time changed to 5:30. Policy 507.02 removed the requirement that a Board member serve on the Council. Staff noted a procedure outlining the Council membership is being prepared.

MOTION: Ms. O'Connell moved the Board of Education approve the proposed revisions to Policies 203.01 Non-Voting Auxiliary Officers of the Board, 204.07 Service on Boards and Councils, 206.00 Board Meetings and 507.02 Athletics: District-wide Athletic Council. The motion was seconded by Ms. Carroll.

The motion passed with the following roll call vote:

Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes

Ms. O'Connell	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

BF 30173

Sanneh Foundation Dreamline Program 2015-16 SY

Director Carroll recused herself from voting due to a conflict of interest.

This item was pulled for further clarification on what the program encompassed.

The Dreamline Program targets students in school who are failing one or more core classes, specifically Math and/or English, and are not receiving other academic support services. Dreamline coaches target (at minimum) 20 students and support those students throughout the year with focused academic tutoring, skill building, and mentoring. During the regular school day coaches support target students in classrooms or in a dedicated Dreamline room; after school they facilitate homework help and enrichment activities emphasizing leadership and community building. Dreamline serves students with the goals of improved academic performance, self-efficacy, school and classroom engagement, and school and classroom climate.

Dreamline is a support for our SSSC 2.0 *Focus on Freshmen* initiative and is a Tier 2 PBIS intervention. The program began in 2011 at Como Park High School and last year the program coaches served in seven schools, at Central Senior High, Como Park Senior High, Harding Senior High, Highland Park Senior High, Humboldt Secondary, Johnson Senior High, and Washington Technology Magnet. For 2015-16 school year we hope to expand to Creative Arts and Open World Learning.

REA is working with Sanneh Foundation staff to complete the 2014-2015 evaluation. The evaluation will include aggregation of student demographics, intervention hours provided by our coaches, and some raw academic improvement data. Also, it will include staff and student survey data. From Quarter 1 the testimonials below are taken from a baseline student survey used to measure the four program outcomes.

Funding for the program comes from multiple sources. The District provides \$80,000, each participating school contributes what they can and this varies by school running from \$18,000 to \$50,000; the remain funding comes from external partners, from grants and through fund raising.

MOTION: **Director Brodrick moved the Board of Education approve the services of Sanneh Foundation Dreamline tutors in the aforementioned high schools and middle school for the 2015-16 school year. Ms. Doran seconded the motion.**

The motion passed with the following roll call vote:

Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

XI. OLD BUSINESS

A. Second Reading: Various Section 200.00 Policies

It was noted this was the second reading for the following policies and policy rescissions.

1. 203.00 - Annual Organizational Meeting and Selection of Officers
2. 204.01 - School Board Meeting Agenda
3. 206.01 - Public Participation

4. 209.00 - Development, Adoption, Implementation and Monitoring of Policies
5. 211.00 - Board Member Development

B. Second Reading: Action to Rescind

1. 213.00 - Board of Education Professional Development

XII. NEW BUSINESS

BF 30174 Resolution Adopting the Use of New Voting System

WHEREAS, Minnesota Statutes § 206.58, subdivision 1 authorizes school districts to use voting systems at their elections, subject to the approval of the County; and

WHEREAS, Ramsey County has authorized the use of the Hart Verity voting system for the city and school district general election to be conducted on November 3, 2015 and all elections conducted thereafter;

NOW, THEREFORE, BE IT RESOLVED, that the Hart Verity voting system is hereby authorized for use in all elections conducted in the St. Paul Public School District - ISD 625 on November 3, 2015 and thereafter; and

BE IT FURTHER RESOLVED, that the School District Clerk is directed transmit a copy of this resolution to the Ramsey County Elections Office; and

BE IT FURTHER RESOLVED, that the Ramsey County Elections Office will provide information to the voters concerning the use of the new voting system; and

BE IT FURTHER RESOLVED, that the Ramsey County Elections Office shall make the new voting system available for demonstration to the voters at one or more locations in the School District prior to the November 3, 2015 election.

QUESTIONS/DISCUSSION:

- Clarification was asked for on this item. The General Counsel indicated the County is adopting a new voting system and under its contract with SPPS they will demonstrate it and let voters know how the system works.
- Is this in response to rank choice voting for city? Response: The County has been looking at voting system options for several years. This is the system they selected as a good system for voting. The system will also be used by other districts that do not have ranked choice voting.

MOTION: **Ms. Carroll moved the Board of Education adopt the Resolution Adopting the Use of the New Voting System. The motion was seconded by Ms. O'Connell.**

The motion passed with the following roll call vote:

Ms. Carroll	Yes
Ms. Doran	Yes
Ms. Seeba	Yes
Mr. Hardy	Yes
Ms. O'Connell	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

XIII. BOARD OF EDUCATION

A. Information Requests & Responses

1. A broad overview of athletic sports and an athletics master plan was requested by a Board member.

B. Items for Future Agendas - None

C. Board of Education Reports/Communications

Director Hardy welcomed and congratulated the new Chief Academic Officer and the new Director of Communications.

XIV. FUTURE MEETING SCHEDULE

- A. Board of Education Meetings (5:30 unless otherwise noted)
- August 18 - Special 4:00 p.m.
 - August 18
 - September 22-Special 4:00 p.m.
 - September 22
 - October 20 - Special 4:00 p.m.
 - October 20
 - November 17- Special 4:00 p.m.
 - November 17
 - December 15- Special 4:00 p.m.
 - December 15
 - January 5- Annual Meeting 4:30 p.m.
 - January 19
 - February 23
 - March 22
 - April 19
 - May 17
 - June 7 - Non-Renewals 4:00 p.m.
 - June 21
 - July 12 - 6:30 p.m.
 - August 23
- B. Committee of the Board Meetings (4:30 unless otherwise noted)
- September 8
 - October 6
 - November 10
 - December 1
 - January 5 - 5:15 p.m.
 - February 9
 - March 8
 - April 12
 - May 3
 - June 7 - 4:45 p.m.
 - July 12

XV. ADJOURNMENT

MOTION: **Mr. Brodrick moved the meeting adjourn. Motion was seconded by Ms. O'Connell.**

The motion passed with the following roll call vote:

Ms. Carroll
Ms. Doran
Ms. Seeba
Mr. Hardy
Ms. O'Connell
Mr. Brodrick
Mr. Vue

The meeting adjourned at 7:00 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by
Marilyn Polsfuss
Assistant Clerk, St. Paul Public Schools Board of Education

**MEETING MINUTES
COMMITTEE OF THE BOARD MEETING
July 21, 2015**

PRESENT: Board of Education: Louise Seeba, Jean O'Connell, Anne Carroll, Chue Vue, Keith Hardy, Mary Doran and John Brodrick

Staff: Michelle Walker, Marie Schrul, Kate Wilcox-Harris, Laurin Cathey, Ryan Vernosh, Michelle Bierman, Andrew Collins, Jacqueline Statum-Allen, Tom Parent, Theresa Battle, Lisa Sayles-Adams, Nancy Cameron, Idris Davis, Jean Ronnei, Jackie Turner, Sharon Freeman

Other: Jennifer Simon, Tony Lonetree, Josh Verges

I. CALL TO ORDER

The meeting was called to order at 4:33 p.m.

II. AGENDA

A. Affordable Care Act Compliance

A representative from Aon Hewitt Health and Benefits Consulting provided an overview of the Affordable Care Act and its potential impact on SPPS. She indicated the purpose of the ACA is to cover the uninsured, avoid increasing the Federal deficit, and working toward bending the health care cost curve downward.

The Act has established converging boundaries for employer plans. The lower boundary is based on minimum actuarial value. Health care reform has established minimum thresholds for the value of coverage provided by employers to fully satisfy the Employer Mandate. A plan's actuarial value must be at least 60%. Actuarial value refers to the share of overall claims that are covered by the plan. Using the lowest boundary, employers need to pay 60% of out of pocket costs (or conversely, average member out-of-pocket costs for deductibles, coinsurance, co-pays, etc. should not exceed 40%). Most employer plans cover between 80-90%.

The upper boundary (The Cadillac Tax or excise tax) begins in 2018 when a 40% excise tax will be imposed on the value of health plans that exceed \$10,200 for individual/\$27,500 for family. The base amounts will be indexed annually. The tax is to be paid by insurers and self-funded plan administrators and it should be expected that insurers will pass on the tax to employees. The tax is not deductible so the final tax will exceed 40%. Valuation of the benefits for calculating the threshold for the tax include: medical plan, employer and employee contributions to health FSAs, employer contributions toward HSAs or HRAs, employee pre-tax contributions to HSAs and self-insured dental and vision plans.

The IRS is currently in the request for comment phase on key provisions after which guidance/regulations will be developed.

If an employer maintains current benefit values eventually the plan value will exceed the excise tax threshold. Absent significant efforts to control total cost, employee out-of-pocket costs will increase if the employer intends to avoid the excise tax. 92% of employers believe plans will be different by 2018 with 47% saying they anticipate significant change in order to be ready for 2018.

Employers are thinking ahead to mitigate future costs and exploring alternatives to paying the excise tax such as:

- Increases to employee cost sharing - co-pays, deductibles
- Elimination of medical FSAs
- Elimination of spousal coverage
- Conversion to self-insured funding
- Improving health of covered population
- Conducting independent plan audits to monitor costs
- Converting employee HSA contributions to post-tax

SPPS along with Aon Hewitt will continue to monitor guidance to get further clarification on calculation methods and details of how the tax will be collected. Once final regulations are issued a complete assessment of the District's costs in comparison to excise tax thresholds and an evaluation of alternatives to paying the excise tax will be explored.

QUESTIONS/DISCUSSION

- Is SPPS anticipating salary increases to cover the increase in employee cost share? Response: No thought has been given to increasing salaries to address this at this time. SPPS/Health Partners will continue to focus on improving health and looking at the types of injuries and illnesses within its population.
- Will SPPS be doing an dependent audit? It should be done regularly/annually. Response: Yes that is being put in place.
- Where are we with current coverage? Response: SPPS's exposure was reduced by a reduction in plan costs and with rates fixed at 4% increases for the next couple years. SPPS is looking out to 2018 in order to get ahead of the curve through planning.
- Is the current plan threatened by the excise tax? Response: As of today, SPPS will slide under that threshold in 2018. The biggest risk is health care renewal after the guarantee period with Health Partners; that falls in 2018 as well.
- When you look at the SPPS population having that risk, what if SPPS has to pay the penalty on that portion of its population? Response: SPPS is okay in its current state, but does need to be careful about 2018. It is the upper boundary group, calculations made individually, that poses the greatest risk.
- What is the purpose and intent of the excise tax? What is it supposed to accomplish? To what extent are current and future providers in partnership with SPPS and its alignment with its Wellness Policy? Is that a good alignment? Response: The excise tax helps to maintain a budget neutral stance for the ACA. Its basic premise is that health plans offering the richest type of coverage do not motivate the individual or the provider to be efficient or to use health care in an efficient way. It is a move to try to bring the health care cost ceiling down to more realistic levels. The majority of SPPS's health analytics come from Health Partners. They have or are developing recommendations on how service delivery might be adapted and are looking a transitioning initial health contacts from directly with a clinic/doctor to phone contact.
- The consultant noted that if SPPS does not change anything from the current plan SPPS will pay an excise tax incrementally year after year. SPPS will have to take action to control internal costs and find the right mix of out-of-pocket costs for employees. SPPS is, however, set for the next two fiscal years.
- So, because of ACA, employees will have to pay more to have the same coverage or find themselves with a drastically different plan. Correct? Response: That cannot be answered right now as the regulations and guidelines have not been established. SPPS is good for the next two years. Until the proposal is more defined and details are set actual detail cannot be determined. The fact is health care costs are rising at an unsustainable rate and this is deemed one way to control that.

MOTION:	Ms. O'Connell moved acceptance of the report. The motion was seconded by Mr. Brodrick.
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The motion passed.

B. FMP Update: Accommodating Enrollment Growth

Phase III (Engagement) of the FMP is completed. There were 818 community participants, 2,753 attendee participation workshop hours, 14 school pathways were reviewed along with 68 building project plans. 191 online surveys have been completed to date.

Board engagement has involved background and influencing factors (May-July) to be followed by framework (August to September) and plan refinement and finalization (October to December).

Overarching themes that were brought out were:

- Quality of instructional space and enhancing the built environment's role in creating school culture
- Equity of building systems and conditions
- Alignment of growth and capacity.

Charts were provided looking at enrollment projections in the areas of:

- Kindergarten-Grade 5 growth and growth or loss in the various SPPS enrollment areas.
- Current capacity for elementary schools
- Growth/loss in grades 6-8 and current capacity for middle schools
- Growth/loss in grades 9-12 and current capacity secondary and high schools

Designing for growth was discussed. Instructional mandates are student-teacher ratios, needs of elective classes and hours per day of usage. Core function needs include food preparation/service, athletic and large motor movement and restrooms. Functional capacity must address resilience along with a margin for excess growth capacity ("bubble grade", student mobility, etc.).

Designing for growth raised the question "can SPPS design a way to accommodate growth that plausibly meets the demand for each program, respects program identity, meets the FMP vision, principles and 47 standards and is efficient with construction". To accomplish this required many perspectives: the Student Placement Center and REA for demand and grade-level modeling programs and the 818 principals, parents, teachers, students and community members that collaboratively designed with Facilities Management during Phase III.

For the PreK-Grade 5 growth, the design process has shown SPPS can likely solve for projected enrollment increases and intentional significant PreK space expansion in the existing portfolio. In order to do so and maintain its commitments to quality learning environments and core services (gathering, dining, etc.) select building expansion will be necessary.

For grades 6-8 growth the design process showed SPPS probably cannot solve for projected enrollment increases in the existing portfolio. Building expansion opportunities are limited, programmatically misaligned or inefficient.

The design process for grades 9-12 shows SPPS can probably solve for projected enrollment increases in the existing portfolio but in order to do so and maintain the commitment to quality learning environments and core services, minimal building expansion will be necessary. Setting consistent expectations around building utilization (number of hours each space is used per day) will be critical. A chart (preliminary) representing theoretical capacities on enrollment modeling and site-identified growth opportunities was provided.

In summary, opportunities indicate there appears to be a way to accommodate growth in Kindergarten-grade 5 while also creating significantly more PreK classrooms in the existing portfolio of buildings. SPPS will potentially be able to accommodate enrollment growth in grades 9-12 within the existing portfolio. The challenge will be providing sufficient space for students in grades 6-8 within the existing portfolio.

QUESTIONS/DISCUSSION:

- So it appears SPPS may need to build/buy a new middle school? Response: Yes
- Are there other district owned properties where land is available (where the kids are or will be)? Response: Riverview is the only property.
- Please clarify the process from here to completion and where stakeholder groups fit in. Response: From here the work will be to refine the framework. The Board will be critical in that process. The FMP Committee will work toward taking the framework and find meaningful ways to finalize plans.
- REQUEST FOR INFORMATION: It would be helpful if staff would layout, in an update how this will move forward and specifically how and when the Board will have a chance to get hands on in the work so it is up to speed on all the factors involved. Response: The heavy lifting was accomplished in the first three phases. The direct Board involvement comes in now until adoption of FMP (proposed for December). SPPS will be going back to communities with the final framework so they can see the results of their work.
- Concern was expressed about the grade 6-8 issues? What are the possibilities? Response: Buying a building if an appropriate one can be found in the right area, building new, expand at sites if there is appropriate space. The options needs to be explored.
- PROPOSED SUBJECT FOR SEPTEMBER COB: What are administration's plans to address those schools with lower/falling enrollment? Response: There are a handful of programs in which critical conversations are on the horizon. It is a matter of establishing when the issues will become critical and how to address those issues. Certain items must have action taken early on and for those, a framework on when those conversations happen needs to be established. December is the time when the Board will vote on the FMP plan and the timeline associated with various decisions is part of that process..
- The "capacity" chart (middle, secondary and high) is that proposed capacity for each building on the chart? Response: Yes
- Staff indicated the 2008 Facility Adequacy audit provided underlying Phase I data. The Information from the original audit is refined through a condition assessment every year reflecting changes within each building. 2008 data was based on reality at that time but subsequent changes (i.e., student teacher ratios, repair, redesign, etc.) have changed that data which has been updated to reflect current reality. The original study was beneficial to understanding how physical property affects educational needs and how it has changed over time. Changes such as the SPPS commitment to science instruction and the commitment to class size are pieces that have had impact on site capacity.
- Overall, staff indicated SPPS can address the needs for elementary and high school capacity but middle school will be the challenging issue.

MOTION: Ms. Doran moved, Mr. Brodrick seconded, acceptance of the report.

The motion passed.

- C. Standing Item: Policy Update - No Report
- D. Standing Item: PLTT Update - No Report
- E. Standing Item: SSSC 2.0 Update - No Report

F. Work Session

1. Student Engagement Work Group Summary

The work group identified objectives for student engagement that included:

- Hear student voices on issues important to them
- Hear student voices on issues important to administration and the board
- Engage all students with stake in particular issues

- Hear the full range of student perspectives
- Provide students the information they need to participate in a meaningful way
- Engage students on issues where their perspectives will influence decisions
- Deliver authentic student engagement

The overall aim is to help students find pathways to address their various issues.

Considerations discussed were:

- Be cognizant of students' time constraints and priorities
- Recognize that students may be more willing to participate if other students are helping design and lead processes
- However this moves forward, implement as a pilot to jointly determine what is most beneficial to students, Board, and Administration

Several options were offered for consideration:

- a. Student Rep on Board
 - **Structure and Benefits**
 - One to three students to serve on the Board
 - Allow students to vote on issues
 - Outstanding leadership development opportunity for a student
 - **Challenges**
 - Tasks few students to represent entire diverse student body
 - Would require students to be knowledgeable of all issues requiring their vote
 - Enormous time commitment for a student
- b. Student Advisory Team
 - **Structure and Benefits**
 - Group of students serve as special committee
 - Opportunity to select students with diverse backgrounds and life experiences
 - Task could be to help design and sometimes deliver student engagement – but not “speak for” other students
 - Group of students is well positioned to figure out how to reach other students for wider engagement
 - “At the ready” to partner with Administration and Board
 - **Challenges**
 - Would require SPPS staff support and budget for supplies and perhaps transportation, meals, training, etc.
 - Logistical challenges to regularly convene students

Examples of engagement opportunities discussed included:

- a. **Major district-wide efforts:** Facilities Management Plan, school start times
 - Design with staff, students, families
 - Staff implements in partnership with others; tools include brainstorming sessions, scenarios, workshops, etc.
- b. **Specific policies or similar:** Gender inclusion, Rights and Responsibilities
 - Design with staff, students, families
 - Staff implements in partnership with others; tools include brainstorming sessions, scenarios, workshops, etc.
- c. **Time-sensitive class/grade, school, or district-wide questions:** Identify issues important to students (of all ages), get implementation feedback, test simple option or ideas
 - Design generic, replicable approach with students, staff
 - Staff implements with students
 - Could use iPads for quick polls or “pulse checks” to students; easily be tailored for age and primary language

The task force recommendations were to approve a Student Advisory Team and launch a pilot in the fall of 2016 in collaboration with Community Education. Communications focus would be on this being a pathway to reach all students, not a position to "speak for" others. Expectations would be formal and explicit attention on student voice from district and building staff in all relevant decisions. A mechanism would be created for this to be reported out to the public and especially to students so they see their input.

2. Board Member Services from District

The Chair expressed a desire, going forward, to have a defined protocol regarding what Board members could expect to receive in the way of District devices.

Administration indicated there was a wide variety of technology that could be deployed, however for efficiency, options should stay within what is available under Technology Services protocols and equipment choices. Administration also indicated phones were at the manager's discretion.

Several options were discussed and a final protocol will be established once several questions have been answered.

III. ADJOURNMENT

MOTION:	Ms. Doran moved the meeting be adjourn. Ms. O'Connell seconded the motion.
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The motion passed.

The meeting adjourned at 5:52 p.m.

Respectfully submitted,

Marilyn Polsfuss
Assistant Clerk



Report on School Readiness 2015-16

Board of Education Meeting
August 18, 2015

Purpose

To provide a brief update on preparations for the beginning of the new school year in the following departments:

- ✓ Facilities
- ✓ Technology Services
- ✓ Nutrition Services
- ✓ Transportation
- ✓ Security and Emergency Management
- ✓ Human Resources
- ✓ Student Placement



Facilities

26



Creative Arts - 2012



Creative Arts - 2015

- **Baker Center:** Deferred maintenance and interior renovation
- **Highland Park Complex:** Electric and piping modernization
- **4 sites:** Elevator modernization
- **Creative Arts:** Renovation of performance spaces



Technology Services

- Significant internet bandwidth and hardware upgrades:
 - 1,749 wireless access points
 - 2,052 network switches
- Additional Field Technicians to support schools
- Support during new employee on-boarding program in Human Resources



Nutrition Services Summer Program



Over 305,000 meals served
at SPPS and community sites



9 locations / 180 meals daily
through Mobile Cafe



Meal Eligibility and Applications

- 18,890 Direct Certification Letters mailed on August 14
- 16,803 F/R Meal Applications mailed on August 14
- Mailing includes a newsletter and menus



Security & Emergency Management

- Building relationships:
 - Assist schools with drills & evaluations
 - SROs work proactively with schools to prevent incidents
- Expanding training efforts:
 - Workshops for District personnel
 - Ongoing training through Leadership Development Office for building administrators
 - Tips column in Principal's Playbook



Transportation

- Creating family-friendly solutions to help the year start smoothly:
 - Route consistency
 - My SPPS Bus App
 - Dept. hotline open
 - transportation@spps.org



Human Resources

- Strategic partnership for evolving workforce needs
 - 53 new teacher hires (including 5 past student teachers)
 - 2 key principal placements
- 118 openings across District (as of 8/13/2015)
- Improving processes
 - Payroll communications
 - Premiere On-Boarding



SPPS Premier On-Boarding

Streamlined Forms Completion

*Deeper
Connection
to Racial
Equity*

Faster Connection/Engagement to District

*Enhanced
Benefits Overview*

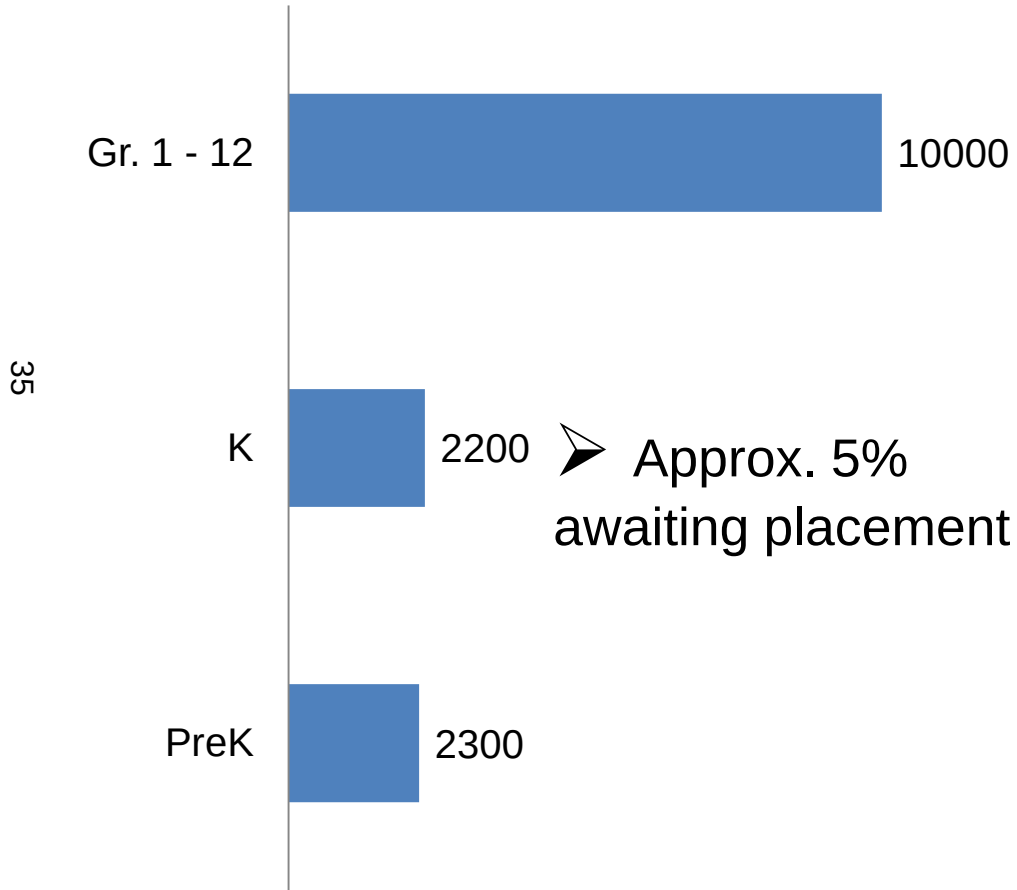


Student Placement Center

- Increased outreach during summer
 - Extended hours through first day of school
 - National Night Out & Community parades
 - Head Start
 - Jump Jam
- Additional planned outreach efforts
 - Annual back-to-school event
 - Faith-based mailing
 - Individual outreach to Kindergarten, Grade 6, and Grade 9 students without placement

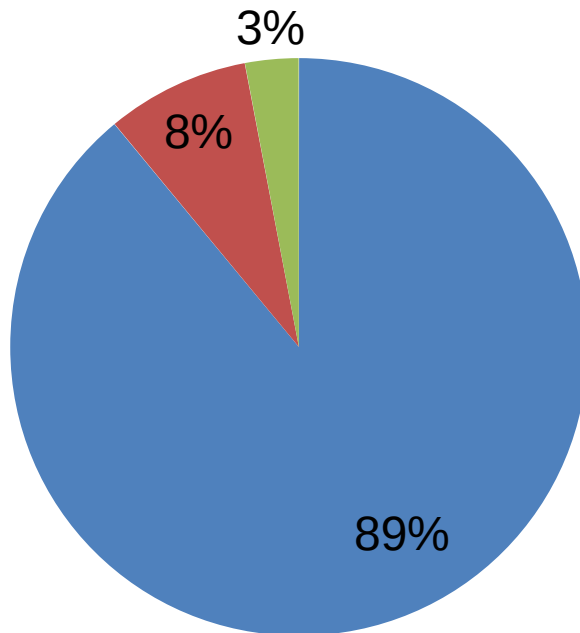


School Choice Applications

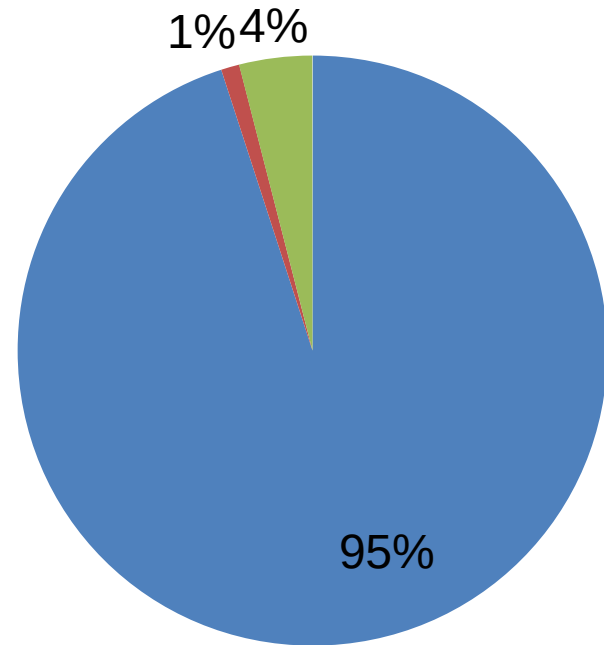


Transition Grade Enrollment

Grade 6



Grade 9



- Have school assignment
- Awaiting school assignment
- Attending non-SPPS site

**students continuing at K-8 and 6-12 sites not reflected*



Applications Pending Assignment

Area	KG	6	9
A	11	15	12
B	8	17	11
C	9	36	30
D	10	9	9
E	18	9	21
F1	21	72	18
F2	4	4	3
OOD	27	26	28
Totals	108	188	132



On the first day of school:

- ✓ Buildings are clean and ready for use
- ✓ Technology and support are keyed up for learning
- ✓ Nutritious meals are hot and ready to serve
- ✓ Security staff are welcoming students
- ✓ Buses are rolling on time
- ✓ Key positions are filled
- ✓ Students assigned to first or second choice schools
- ✓ **SPPS is off to another successful year!**



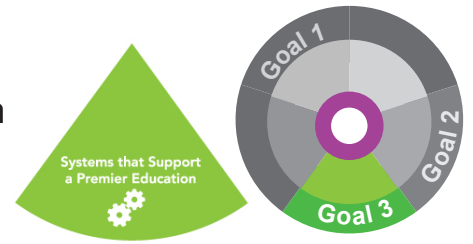


Questions?

GOAL 3: Sustainability

Systems that Support a Premier Education

DISTRICTWIDE DATA (SY 2014-15)



Vision Card Levels

Critical Concern Stable Progress Vision Baseline

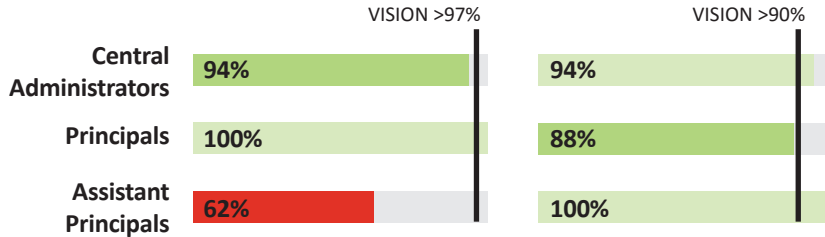
LEADERSHIP



% with a current completed annual evaluation



% rated at or above standard on last evaluation



Tenured principals with a completed evaluation proficient or better in each of the four performance expectations



PROFESSIONAL DEVELOPMENT

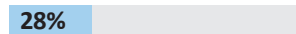
PAR: % of PAR supported teachers who rate the overall program as Good or Excellent



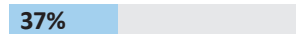
MTSS: % of Priority and Focus schools with highly established leadership teams



PBIS: % of schools fully implementing of PBIS framework

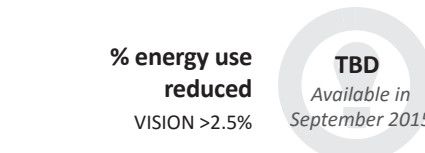
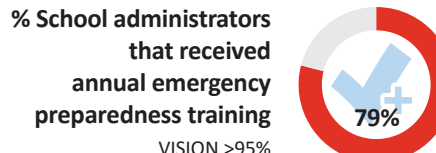
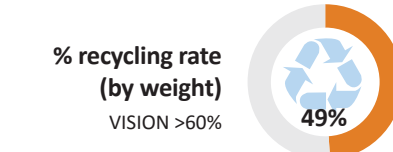
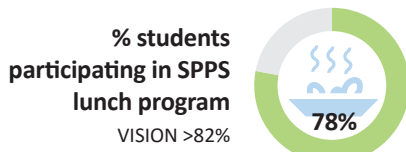
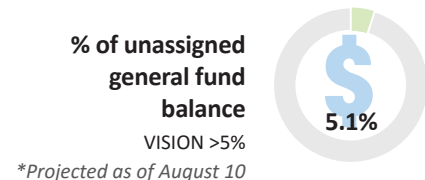
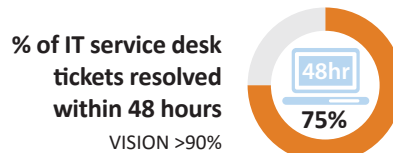
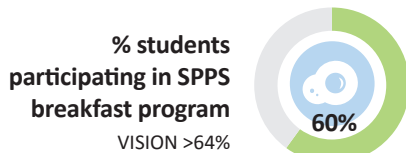


TD&E: % of schools where staff believe TD&E supports their growth as a professional



*Defined as schools with 80% or higher satisfaction rate

OPERATIONAL EXCELLENCE



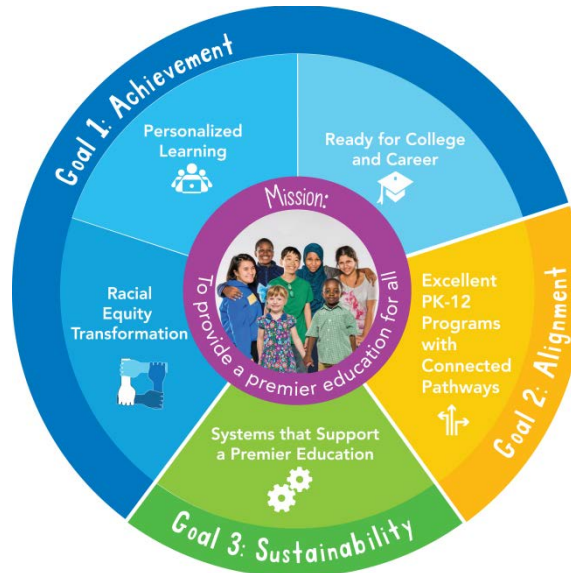
DEFINITIONS:

MTSS - Multi-Tiered Systems of Support. Ongoing process of using performance and data to guide instructional and intervention decisions.

PAR - Peer Assistance Review. Program where non-tenured teachers are supported by teachers.

PBIS - Positive Behavioral Interventions and Supports. System of evidence-based practices for student engagement

TD&E - Teacher Development & Evaluation. Creates opportunities for Teachers to reflect and set goals for impacting student learning



Systems VisionCard 2015

Laurin Cathey – Executive Director, Human Resources

Hans Ott – Director, Office of Teaching and Learning

Jean Ronnei – Chief Operations Officer

SPPS Board of Education

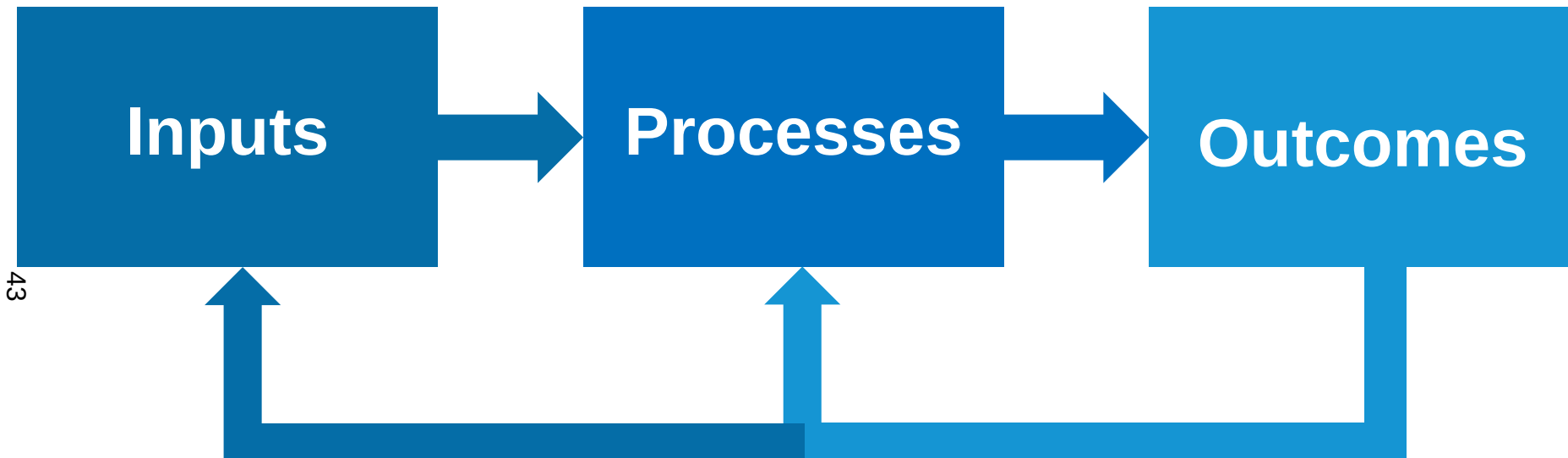
August 18, 2015

Purpose

- The purpose of this presentation is to present the 2015 VisionCard for the *SSSC 2.0* focus area: Systems that Support a Premier Education



Continuous Improvement (TeamWorks model)



To improve Outcomes, VisionCards focus on Outcomes and Processes

Presentation Structure

- Leadership
- Professional Development
- Operational Excellence
- Spotlight: *Construct Tomorrow*



Leadership Metrics - Completed Evaluations



*% with a current completed
annual evaluation*

VISION >97%

45

**Central
Administrators**

94%

Principals

100%

**Assistant
Principals**

62%

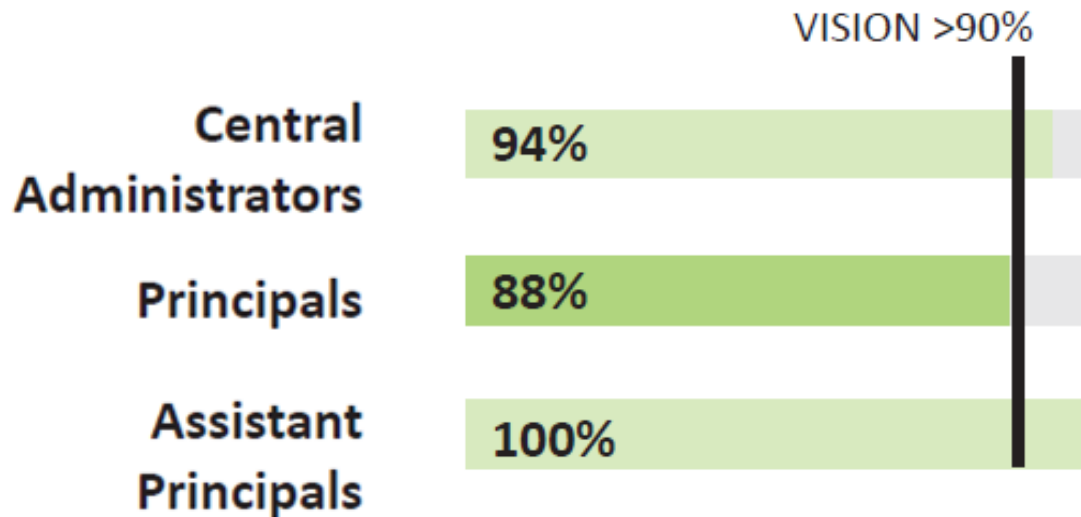
MIXED RESULTS

Process for
Assistant Principal
evaluations is being
improved for SY15-
16.

Leadership Metrics - Performance Ratings



*% rated at or above
standard on last evaluation*



VISION AND PROGRESS LEVELS

Several new leaders across the district were appropriately rated as “Developing” overall or in one or more categories.

Leadership Metrics - Principal Proficiency



Tenured principals with a completed evaluation proficient or better in each of the four performance expectations



STABLE LEVEL

Results show room for improvement. During SY14-15,

- Several tenured principals were at new (different grade level) schools.
- Leadership raised the bar on performance results and building management.

Professional Development Metrics - PAR*

PAR: % of PAR supported teachers who rate the overall program as Good or Excellent

VISION >80%

76%

PROGRESS LEVEL

Over three-quarters of teachers who receive PAR support highly rate the program



*PAR - Peer Assistance Review. Program where non-tenured teachers are supported by teachers

Professional Development Metrics - MTSS*

MTSS: % of Priority and Focus schools with highly established leadership teams

50%

BASELINE ONLY

- Currently only half of Priority and Focus schools have highly established teams
- However, 100% of schools have established a balance of academic and support members



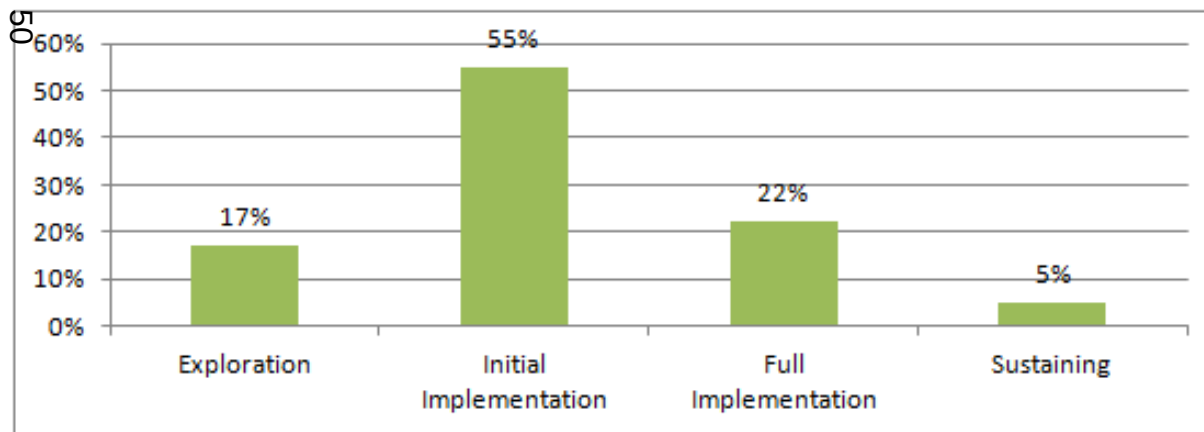
*MTSS - Multi-Tiered Systems of Support. Ongoing process of using performance and data to guide instructional and intervention decisions.

Professional Development Metrics - PBIS*

PBIS: % of schools fully implementing of PBIS framework

28%

Schools at each PBIS implementation level



BASELINE ONLY

Currently at 28%.

An additional 55% of schools are one level away from full implementation.

*PBIS - Positive Behavioral Interventions and Supports. System of evidence-based practices for student engagement

Professional Development Metrics - TD&E

*TD&E: % of schools where staff believe
TD&E supports their growth as a
professional*

37%

**Defined as schools with 80% or higher satisfaction rate*

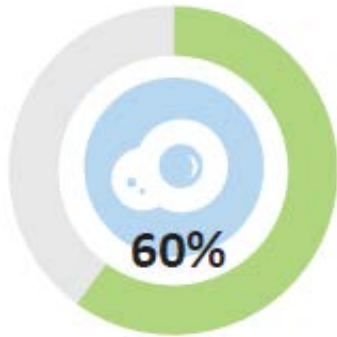


CRITICAL LEVEL

Currently 37% of schools at 80% satisfaction or higher
76% of schools at 70% satisfaction or higher

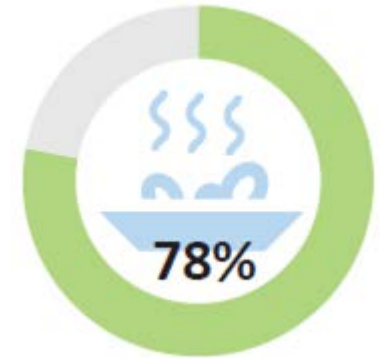
**TD&E - Teacher Development & Evaluation. Creates opportunities for Teachers to reflect and set goals for impacting student learning*

Ops Excellence – Nutrition Services



**% students
participating in SPPS
breakfast program**

VISION >64%



**% students
participating in SPPS
lunch program**

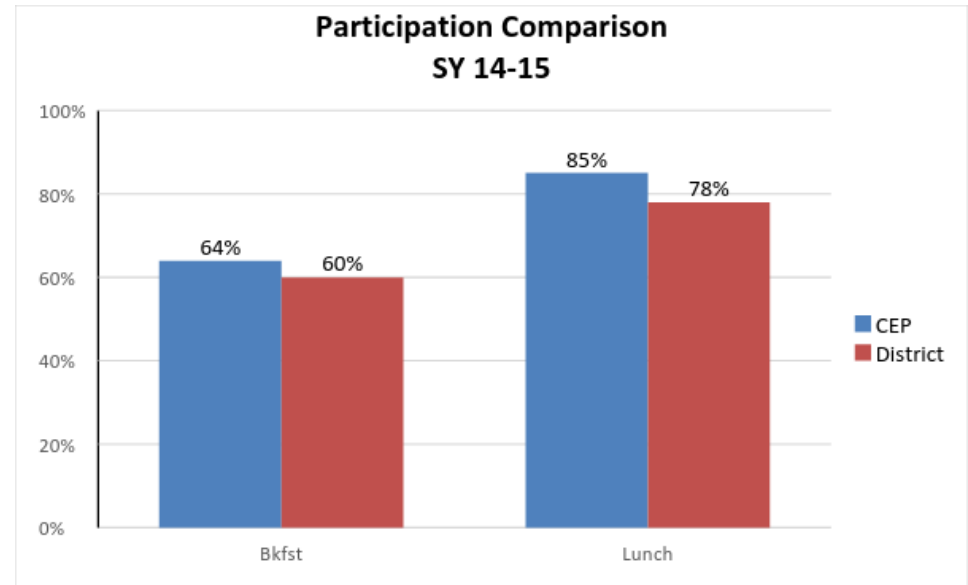
VISION >82%

PROGRESS LEVEL

Breakfast and Lunch participation decreased slightly compared to SY2013-14

Community Eligibility Provision (CEP)

- At CEP schools, breakfast and lunch is available at no cost to all students
- CEP will expand from 8 to 39 sites for SY15-16



Higher Participation at CEP Schools

Meal participation higher at 8 CEP pilot schools during SY 14-15

Ops Excellence – Transportation



**% of on-time
arrival at first
bus stop of day**
VISION >98%



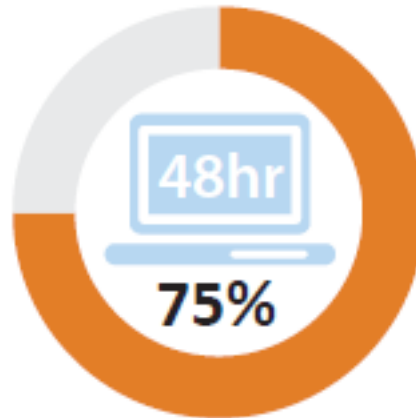
VISION LEVEL

Consistent on-time arrivals at the first stop of the day

Ops Excellence Metrics – Technology Services

% of IT service desk tickets resolved within 48 hours

VISION >90%

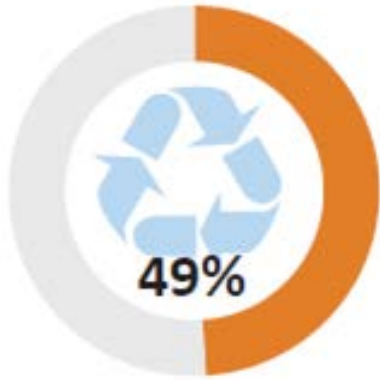


CONCERN LEVEL

25% of tickets take more than 48 hours to resolve.
Resolution is key in a digital environment.



Ops Excellence Metrics – Facilities



% recycling rate
(by weight
VISION >60%)

CONCERN LEVEL

Recycling rate increased 15% this year.
On pace to reach 5-year Vision Level
target.



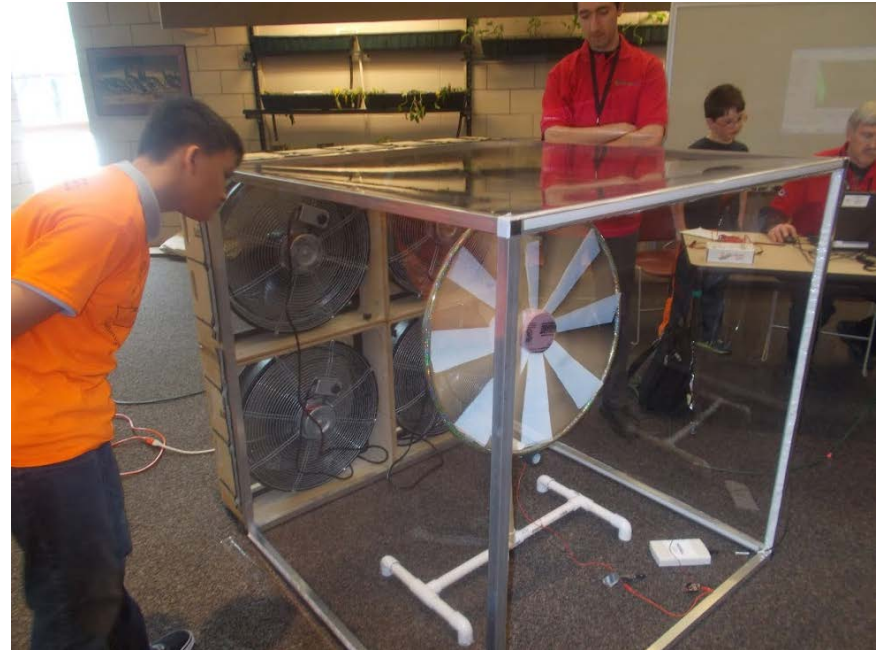
Ops Excellence Metrics – Facilities

% energy use
reduced

VISION >2.5%



NOTE: available in September 2015

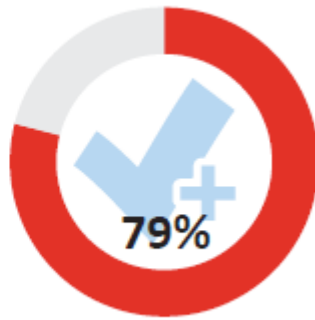


AWAITING RESULTS

Making significant strides in energy efficiency in facility design and use

Ops Excellence Metrics – Security and Emergency Management

% School administrators
that received
annual emergency
preparedness training
VISION >95%

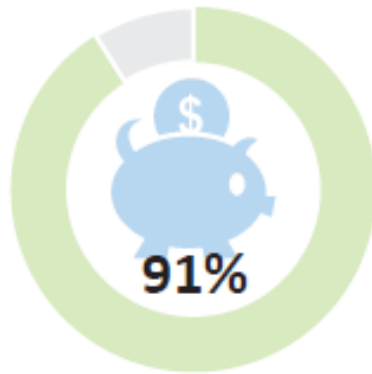


CRITICAL LEVEL

- At least one administrator at every school has received training.
- Partnership with Office of Leadership Development will provide additional training opportunities during SY2015-16.

Ops Excellence Metrics – Business Office

% of vendor
payments made
within 35 days
VISION >90%



VISION LEVEL

91% of vendor payments are made in a
timely manner

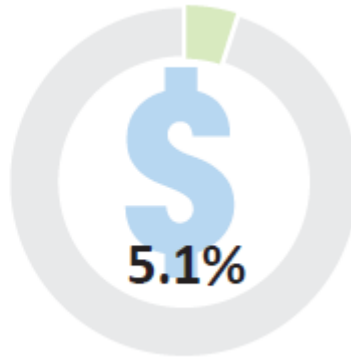


Ops Excellence Metrics – Business Office

% of unassigned
general fund
balance

VISION >5%

**Projected as of August 10*



VISION LEVEL

Despite challenging budget planning process, still maintained Board mandate of 5% or higher fund balance.



Spotlight: *Construct Tomorrow*

Jose Cervantes

Assistant Director - Facilities

Dan Mesick

POSA - Office of College and Career Readiness

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Questions?



HUMAN RESOURCE TRANSACTIONS
 (June 25, 2015 through July 31, 2015)
August 18, 2015

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Johnson, N. M.	Classroom Teacher	08/31/2015	\$35.63	Nokomis Montessori South
Knight, A. S.	Classroom Teacher	08/31/2015	\$25.61	St. Paul Music Academy
Knopps, R. E.	Classroom Teacher	08/22/2015	\$25.61	Highland Park Middle
Langenberg, M. J.	Classroom Teacher	08/24/2015	\$30.19	Central Senior High
Montavon, M. B.	Classroom Teacher	08/31/2015	\$30.89	Expo for Excellence
Ramos, M. K.	Classroom Teacher	08/31/2015	\$30.70	Highland Park Middle
Sweetman, A. T.	Classroom Teacher	08/31/2015	\$28.52	Four Seasons A+
Wang, G.	Classroom Teacher	08/31/2015	\$27.15	Jie Ming Mandarin Immers.
Windham, D. M.	Classroom Teacher	08/22/2015	\$31.98	Hazel Park Preparatory
Goggleye, T. D.	Principal	07/13/2015	\$52.73	American Indian Magnet
Hines, C. D.	Principal	08/08/2015	\$66.01	Creative Arts Secondary
Maki, C. A.	Social Worker	08/31/2015	\$47.87	Journey's Secondary
Ahrens, N. J.	Special Education Teacher	08/31/2015	\$28.52	St. Paul Music Academy
Dodge, M. J.	Special Education Teacher	08/31/2015	\$45.18	Bridge View
Furth, S. P.	Special Education Teacher	08/31/2015	\$47.87	Galtier Elementary
Hammons, E. M.	Special Education Teacher	08/31/2015	\$29.75	Humboldt Secondary
Azen, K. J.	Clerical	08/08/2015	\$25.56	Cherokee Heights
Ische, S. L.	Clerical	08/10/2015	\$25.56	Randolph Heights
Karels, M. M.	Clerical	06/13/2015	\$21.73	Colborne Admin Offices
Kaufenberg, A. L.	Clerical	08/05/2015	\$22.38	Homecroft Early Learning Center
Sanchez-Michaels, T. M.	Clerical	06/27/2015	\$20.95	Colborne Admin Offices
Jacobson, M.	Professional Employee	07/20/2015	\$38.66	Colborne Admin Offices

HUMAN RESOURCE TRANSACTIONS

(June 25, 2015 through July 31, 2015)

August 18, 2015

PROMOTION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Mondry, S.	Assistant Principal From: Classroom Teacher	08/08/2015	\$54.32	American Indian Magnet
Elcombe, E. A.	Classroom Teacher From: School/Community Professional	07/01/2015	\$32.33	Nokomis Montessori North
Orensten, R. P.	Classroom Teacher From: Teaching Assistant	08/22/2015	\$25.96	Nokomis Montessori North
Wilcox-Harris, K. M.	Superintendency Career Progression	06/27/2015	\$72.23	Colborne Admin Offices
Ranum, L. A.	Athletics From: Clerical	07/25/2015	\$20.14	Colborne Admin Offices
Dungey, A. L.	School/Community Professional From: Teaching Assistant	08/31/2015	\$22.17	The Heights Community School
Ferguson, A.	School/Community Professional From: Education Assistant	06/27/2015	\$28.00	Plato Admin Offices
McBride-Bibby, J. M.	Clerical From: Professional Employee	07/01/2015	\$28.89	Colborne Admin Offices
Fox, M. J.	Custodian Career Progression	07/14/2015	\$24.46	Ramsey Middle School
Kuczaboski, B. R.	Custodian Career Progression	07/14/2015	\$24.46	Como Service Center
Taube, L. D.	Nutrition Services Personnel Career Progression	08/22/2015	\$17.79	Open World Learning Community
Ison, W. R.	Supervisory Career Progression	06/13/2015	\$44.54	Colborne Admin Offices
Meyer, S. A.	Supervisory Career Progression	07/25/2015	\$43.33	Colborne Admin Offices
Norwig, P.	Interim Manager Manager/Payroll	07/25/2015	\$46.79	Colborne Admin Offices

TEMPORARY APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Kelly, D. C.	Classroom Teacher	08/31/2015	\$37.73	Highland Park Middle
Pabon, C. A.	Classroom Teacher	08/31/2015	\$27.34	Riverview School of Excellence

HUMAN RESOURCE TRANSACTIONS
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August 18, 2015

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>		<u>Location</u>
Moua, P.	School/Community Professional	07/06/2015	Personal	Multicultural Resource Center
Messenger, T. S.	School Bus Driver	07/20/2015	Personal	Colborne Admin Offices
Vang, M. M.	Professional Employee	07/25/2015	Personal	Colborne Admin Offices

REINSTATEMENT AFTER LAYOFF

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Hammond, P.	Education Assistant	07/01/2015	\$30.50	Ramsey Middle School
Yannarely, J. K.	Clerical	07/01/2015	\$26.54	Colborne Admin Offices
Passon, W. J.	Professional Employee	07/01/2015	\$45.36	Colborne Admin Offices

REHIRE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Foley, E. E.	Classroom Teacher	08/31/2015	\$27.34	Highwood Hills Elementary
Kraus, E.	Classroom Teacher	08/31/2015	\$40.58	Adams Spanish Immersion Magnet
Mumaugh, J. R.	Classroom Teacher	08/31/2015	\$28.52	The Heights Community
Higuera, M. B.	Special Ed. – ECSE	08/03/2015	\$32.09	271 Belvidere Bldg
O'Connell, E. L.	Community Ed. – ABE	08/18/2015	\$39.08	Ronald M Hubbs Center
Mann, A. M.	Special Education Teacher	08/31/2015	\$31.98	Hazel Park Preparatory
Tomberlin, T. A.	Clerical	08/10/2015	\$25.56	Riverview School of Excellence

REINSTATEMENT FROM LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>		<u>Location</u>
Moua, P.	School/Community Professional	08/03/2015	Personal	Multicultural Resource Center
Ticknor, M. J.	Clerical	06/23/2015	Personal	Colborne Admin Offices
Lewis, V. R.	Nutrition Services Personnel	07/20/2015	Medical	Como Service Center

HUMAN RESOURCE TRANSACTIONS
(June 25, 2015 through July 31, 2015)
August 18, 2015

REHIRE AFTER TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Galvin, K. F.	School/Community Professional	07/01/2015	\$38.06	1780 W. 7th Street
Vang, M.	Education Assistant	06/14/2015	\$26.75	Agape High school - ALC

VOLUNTARY REDUCTION IN TITLE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Geerdes, J.	Technical	07/01/2015	\$29.20	Como Service Center

CHANGE IN TITLE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Lynch, K.	Assistant Principal From: Central Administrator	08/08/2015	\$62.63	Creative Arts Secondary
Erickson, L. D.	Central Administrator From: Classroom Teacher	06/15/2015	\$52.96	Homecroft Early Learning Center
Hathaway Castelan, L.	Classroom Teacher From: Central Administrator	08/12/2015	\$50.96	Colborne Admin Offices
Ransom, D. M.	Classroom Teacher From: Teacher on Special Assignment	07/04/2015	\$49.81	Plato Admin Offices

REDUCTION IN TITLE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Johnson, M.	Custodian	07/13/2015	\$24.46	Rondo Education Center

SUSPENSION WITHOUT PAY

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
P., C. A.	Classroom Teacher	09/23/2015	Ramsey Middle School
B., W. E.	School/Community Prof.	09/16/2015	Benjamin Mays/Museum
H., M. A.	Teaching Assistant	09/08/2015	St. Paul Music Academy

RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Delmore, J.	Classroom Teacher	08/22/2015	St. Paul Music Academy
Hysjulien, N.	Classroom Teacher	08/29/2015	The Heights Community School
Kulander, S.	Special Education	01/01/2016	Phalen Lake Hmong

HUMAN RESOURCE TRANSACTIONS
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August 18, 2015

RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Leonard, T. J.	Special Education Teacher	06/16/2015	Linwood Monroe Arts Plus Lower
Barnes, C. R.	Education Assistant	08/01/2015	Washington Sec Magnet
Erdmann, J.	Education Assistant	01/01/2016	Highland Park Elementary
Muellner, L.	Education Assistant	07/01/2015	Harding Senior High
Etheridge, M.	Teaching Assistant	06/25/2015	Bruce F Vento Elementary
Gilbert, L. J.	Teaching Assistant	07/21/2015	Farnsworth Aerospace L.
Chisholm, N. J.	Clerical	07/01/2015	Como Service Center
Poucher, K.	Clerical	10/01/2015	Como Service Center
Robinson, L.	Clerical	10/01/2015	Ronald M Hubbs Center
Tossey, P.	Clerical	07/01/2015	Farnsworth Aerospace U.
Finnegan, T. R.	Custodian	08/18/2015	Hazel Park Preparatory
Lee, J.	Custodian	10/11/2015	Central Senior High
Matheny, P.	Custodian	07/07/2015	Hazel Park Preparatory
Wisneski, S. C.	Supervisory	07/18/2015	Colborne Admin Offices

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Hillstrom, R. P.	Central Administrator	07/18/2015	Plato Admin Offices
Turner, V.	Central Administrator	07/01/2015	Homecroft Early Learning Center
Assimacopoulos, D. M.	Classroom Teacher	07/15/2015	Hazel Park Preparatory
Barlow, E.	Classroom Teacher	07/11/2015	Humboldt Secondary
Beaudry, K.	Classroom Teacher	08/02/2015	Harding Senior High
Benner, A.A.	Classroom Teacher	08/04/2015	American Indian Magnet
Gulsvig, T. A.	Classroom Teacher	06/16/2015	Central Senior High

HUMAN RESOURCE TRANSACTIONS
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RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Hillerson, R. K.	Classroom Teacher	06/13/2015	Riverview School of Excellence
Horowitz, A.	Classroom Teacher	07/14/2015	Plato Admin Offices
Jarvis-Hill, J. M.	Classroom Teacher	08/29/2015	Galtier Elementary
Kujawa, M. N.	Classroom Teacher	06/11/2015	Battle Creek Elementary
McGinley Myers, N.	Classroom Teacher	07/22/2015	Ramsey Middle School
Messerli, A. E.	Classroom Teacher	07/18/2015	Johnson Senior High
Musil, K. I.	Classroom Teacher	08/22/2015	Hazel Park Preparatory
Olivares, E. A.	Classroom Teacher	06/29/2015	Adams Spanish Immersion
Peters, T. C.	Classroom Teacher	06/16/2015	Adams Spanish Immersion
Pommer, E. K.	Classroom Teacher	07/13/2015	Como Park Elementary
Range, E. R.	Classroom Teacher	07/01/2015	Harding Senior High
Smith, H. A.	Classroom Teacher	08/13/2015	Benjamin Mays/Museum
Weber, R. D.	Classroom Teacher	08/01/2015	Johnson Senior High
Zhou, H.	Classroom Teacher	09/01/2015	Jie Ming Mandarin Academy
Anderson, E. A.	Special Education Teacher	07/08/2015	Ramsey Middle School
Burrell, R. W.	Special Education Teacher	07/23/2015	Wellstone Elementary
Dunagan, J. K.	Special Education Teacher	08/04/2015	Linwood Monroe Arts Plus Upper
Sorensen, K. E.	Special Education Teacher	07/08/2015	The Heights Community
Ollendick, K.	Speech Pathologist	06/16/2015	Bridge View
Lindstrom, H. J.	Teacher on Special Assignment	07/29/2015	Boys Totem Town
Resele, A. M.	Teacher on Special Assignment	06/30/2015	Plato Admin Offices

HUMAN RESOURCE TRANSACTIONS
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RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Drexler, I.	Education Assistant	07/29/2015	Four Seasons A+
Griess, H. L.	Education Assistant	08/14/2015	Crossroads Montessori
Boyd, E. A.	Teaching Assistant	08/04/2015	JJ Hill Montessori Magnet
Dybvig, D.	Teaching Assistant	06/27/2015	Battle Creek Elementary
Kickhafer, C. P.	Teaching Assistant	07/01/2015	St Anthony Park
Monjeau, L. M.	Teaching Assistant	06/10/2015	Johnson Achievement Plus Elem
Seashore, A. L.	Teaching Assistant	08/04/2015	Crossroads Montessori
Sherman, A. R.	Teaching Assistant	07/01/2015	Mississippi Creative Arts
Lee, N.	Clerical	07/18/2015	Ronald M Hubbs Center
Hartwich, N. M.	Custodian	08/22/2015	Ramsey Middle School
Spencer, M. W.	Custodian	07/11/2015	Washington Tech Secondary
Dziekciowski, M. T.	Nutrition Services Personnel	06/30/2015	Highland Park Senior High
Lehn, B. N.	Nutrition Services Personnel	07/07/2015	Como Service Center
Johnson, K. E.	Research and Evaluation	07/23/2015	Colborne Admin Offices

TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Delozier-Yee Yick, S. M.	Classroom Teacher	07/01/2015	Adams Spanish Immersion
Hill, J. M.	Classroom Teacher	07/01/2015	Riverview School of Excellence
Kelly, M.	Classroom Teacher	07/01/2015	Highland Park Senior
Severs, P. A.	Special Education Teacher	06/14/2015	Battle Creek Middle
Goepfert, J. M.	Teacher on Special Assignment	07/01/2015	Plato Admin Offices

HUMAN RESOURCE TRANSACTIONS
(June 25, 2015 through July 31, 2015)
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TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Ryan, P. K.	Teacher on Special Assignment	07/01/2015	Plato Admin Offices
Sengita, M. G.	Teacher on Special Assignment	07/01/2015	271 Belvidere Bldg
Carr, D. J.	School/Community Professional	07/01/2015	1780 W. 7th Street
Scroggins, J.	Education Assistant	07/01/2015	Bruce F Vento Elementary
Taylor, S.	Education Assistant	07/01/2015	Riverview School of Excellence
Her, H.	Teaching Assistant	07/01/2015	Nokomis Montessori South
Hochstein, J. S.	Teaching Assistant	07/01/2015	Bridge View
Holtz, C. M.	Teaching Assistant	07/01/2015	Farnsworth Aerospace Lower
McGraw, S. R.	Teaching Assistant	07/01/2015	Nokomis Montessori North
Moua, M.	Teaching Assistant	07/01/2015	St. Paul Music Academy
Mullaney, H. K.	Teaching Assistant	07/01/2015	Bruce F Vento Elementary
Popham, S.	Teaching Assistant	07/01/2015	Capitol Hill Magnet
Ramos, L.	Teaching Assistant	07/01/2015	Bridge View
Short, C. T.	Teaching Assistant	07/12/2015	Parkway Montessori & Community
Slocum, S. L.	Teaching Assistant	07/01/2015	Highland Park Elementary
Smith, A. A.	Teaching Assistant	07/01/2015	Nokomis Montessori North
Vue, X.	Teaching Assistant	07/01/2015	Jackson Preparatory School
Williamson, A. D.	Teaching Assistant	07/01/2015	Nokomis Montessori North
Kubiszewski, J. P.	Custodian	07/01/2015	Colborne Admin Offices
Mills, B.	Custodian	07/01/2015	Cherokee Heights
O'Neil, J. P.	Custodian	07/01/2015	The Heights Community School

HUMAN RESOURCE TRANSACTIONS
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TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Wettschreck, S. F.	Custodian	07/01/2015	Battle Creek Middle
Vilks, K.	Nutrition Services Personnel	07/01/2015	Wellstone Elementary

LAYOFF

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Bell, N. K.	Security & Emergency Management	06/30/2015	Colborne Admin Offices
Smith, G. T.	Security & Emergency Management	07/01/2015	Colborne Admin Offices
Bucher, A.	Creative Arts Specialist	06/30/2015	Creative Arts Secondary
Herrera, L.	Creative Arts Specialist	06/30/2015	Creative Arts Secondary
Hicks, B. J.	Central Administrator	06/30/2015	Title I Fed Program Offices
Passon, W. J.	Professional Employee	07/01/2015	Como Service Center
Broady, R. R.	Technical	07/01/2015	Como Service Center
Czech, L. M.	Technical	07/01/2015	Como Service Center
Mlenar, H. T.	Technical	07/01/2015	Como Service Center
Yannarely, J. K.	Technical	07/01/2015	Como Service Center

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 18, 2015

TOPIC: Request for Permission to Submit a Grant to The Saint Paul and F.R. Bigelow Foundations

A. PERTINENT FACTS:

1. The Saint Paul and F. R. Bigelow Foundations are currently accepting grant applications for projects that:
 - Sustain Saint Paul as a vibrant community where all people can find hope and opportunity;
 - Build the capacity of SPPS to ensure ALL students receive a premier education;
 - Support proven and new approaches to critical issues; and
 - Seek to eliminate racial and economic disparities and engage the people most impacted.
2. Saint Paul Public Schools has prepared an application for funds to support projects in the Office of Leadership Development. Activities for which the applications request support include Dare 2 Be Real, a student leadership pilot project; and participation in professional development provided by the Harvard Graduate School of Education's Principals' Center. This grant requests approximately \$35,000 each from the Saint Paul and Bigelow Foundations.
3. This project will meet the District strategic plan goals of ACHIEVEMENT, ALIGNMENT and SUSTAINABILITY.
4. This item is submitted by Patrick Duffy, Director, Leadership Development; Ryan Vernosh, Director, Communications, Marketing and Development; Stacey Gray Akyea, Director, Research, Evaluation and Assessment; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit applications to the Saint Paul and Bigelow Foundations for funds to conduct leadership development activities with students, principals and others; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 18, 2015

TOPIC: Request for Permission to Submit a Grant Application to the U.S. Department of Education for the Skills for Success Competition

A. PERTINENT FACTS:

1. The U.S. Department of Education is currently accepting grants to implement, refine, and evaluate existing tools and approaches that encourage the development of non-cognitive skills of middle-grades students (grades 5-8) in order to increase student success.
2. In conjunction with the Search Institute, Saint Paul Public Schools (SPPS) has prepared an application requesting approximately \$755,013 to build the capacity of teachers to strengthen students' non-cognitive skills through their instructional practice and the relationships they build with and among students. The Perseverance Process builds the capacity of teachers to address five factors that have been shown to influence student perseverance: (1) future-oriented thinking and action, (2) deep interests or sparks, (3) growth mindset, (4) mental toughness, and (5) developmental relationships. Over the course of two school years, the project will build capacity of 45 teachers at Farnsworth, Linwood-Monroe and Highland Middle Schools to learn these skills.
3. SPPS will serve as the fiscal agent. If funded, SPPS will receive approximately \$251,321.
4. This project will meet the Strong Schools, Strong Communities goal of achievement.
5. This item is submitted by Hans Ott, Director, Office of Teaching and Learning; Ryan Vernosh, Director of Communications, Marketing and Development; Kate Wilcox-Harris, Chief Academic Officer; Lisa Sayles-Adams, Assistant Superintendent K-8 and Middle Schools; Jackie Turner, Chief Engagement Officer; and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit an application to the U.S. Department of Education to allow teachers at three middle schools to build capacity to address factors that have shown to influence student perseverance; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 18, 2015

TOPIC: Approval to Enter into a Contract with the Amherst H. Wilder Foundation.

A. PERTINENT FACTS:

1. The Office of Specialized Services wishes to enter into a contract with the Amherst H. Wilder Foundation for the 2015-16 school year to assist with the following programs:
 - Project Kofi
 - Hlub Zoo
 - Early Intervention Services in ECSE
2. The services of this contract support the Strong Schools, Strong Communities 2.0 goals of Achievement and Alignment by coordinating programs and equitable services that remove barriers to learning. They also meet the District target area goals of ensuring high academic achievement for all students and strengthening relationships with community and families.
3. The total cost of the contract is \$199,489 and is budgeted with the 2015-16 adopted budget for Special Education in the General Fund (01-005-408-740-6305-0000).
4. This item is submitted by Dr. Elizabeth Keenan, Assistant Superintendent, Office of Specialized Services.

B. RECOMMENDATION:

That the Board of Education enter into a contract with the Amherst H. Wilder Foundation to provide services to Special Education students for the 2015-16 school year, paid from the 2015-16 adopted budget for Special Education in the General Fund (01-005-408-740-63-5-0000).

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 18, 2015

TOPIC: Expeditionary Learning Cooperation Agreement for 2015-16 SY

A. PERTINENT FACTS

1. The proposed cooperation agreement with Expeditionary Learning (EL) provides 32 days of direct onsite support from Open World Learning Community's (OWL) Expeditionary Learning School designer.
2. As a result of expansion and transition, it is necessary to train new staff through Expeditionary Learning's three day seminars. A large part of this cooperation agreement will support this continued training.
3. This project will meet the District strategic plan/goals by increasing achievement in areas of math and literacy with a particular focus on writing and middle school math. It will also support overall greater academic engagement by providing professional development that results in highly developed standards-based learning expeditions.
4. Budget code: 01-005-211-000-6305-0000 in the amount of \$67,000.
5. This item is submitted by David Gundale, Principal, Open World Learning Community; and Theresa Battle, Assistant Superintendent, High Schools, Athletics, and JROTC.

B. RECOMMENDATION:

That the Saint Paul Public Schools Board of Education authorize the Superintendent (designee) to approve the 2015-16 partnership agreement between Open World Learning Community and Expeditionary Learning.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 18, 2015

TOPIC: Approval to Enter into an Agreement Between Independent School District #625 , Saint Paul Public Schools/Como Elementary and Family Innovations, Inc., a Community Mental Health Service Provider.

A. PERTINENT FACTS:

1. The Saint Paul Public Schools requests permission to enter into an agreement to partner with Family Innovations, Inc. for the provision of school-based mental health services in Saint Paul Public Schools at Como Elementary.
2. There will be no monetary exchange between Family Innovations, Inc. and the District.
3. Family Innovations, Inc. will provide school-based mental health services with signed parent/guardian consent.
4. This agreement supports Strong Schools, Strong Communities 2.0 goals of Achievement and Alignment by coordinating programs and equitable services that remove barriers to learning,
5. The agreement period is September 1, 2015 through August 31, 2016 and will renew annually with a signed letter of agreement, or until either SPPS or Family Innovations, Inc. terminate this Agreement.
6. Requested by Dr. Elizabeth Keenan, Assistant Superintendent, Office of Specialized Services, Kate Wilcox-Harris, Chief Academic Officer and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent to enter into an agreement with Family Innovations, Inc., a community mental health service provider, for school-based mental health services at Como Elementary from September 1 through August 31, 2016, and renew annually with a letter of agreement or until either SPPS or Family Innovations, Inc. terminate this Agreement.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 18, 2014

TOPIC: Extension of Joint Use Agreement at Chelsea Heights

A. PERTINENT FACTS:

1. In January 1975, the District and the City of Saint Paul entered into a forty (40) year joint use agreement for use of the Northwest Como Recreation Center at Chelsea Heights expired January 2, 2015 and the agreed to extension expired on June 30, 2015.
2. The District and the City are working collaboratively to revisit all joint use agreements in order to create a uniform agreement.
3. The District wishes to continue the current joint use agreement at Chelsea Heights on a month to month basis through December 31, 2015. The City is amendable to the month to month extension.
4. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
5. This item is submitted by Tom Parent, Director of Facilities, and Jean Ronnei, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education recognizes the continuation of the joint use agreement at Chelsea Heights with the City of Saint Paul through December 31, 2015, and all other terms and conditions of said agreement remain constant.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 21, 2015

TOPIC: Renew Agreement Between Saint Paul Independent School District #625 and West Side Community Health Services Health Start Program

A. PERTINENT FACTS:

1. Since 1973, Health Start, a program of West Side Community Health Services, has provided school based clinical services in the Saint Paul Public Schools. The district does not provide funding for these services.
2. Health Start desires to continue providing school-based clinic services at the following facilities where such services are currently provided: AGAPE, Central, Como Park Senior, Gordon Parks, Harding, Highland Park Senior, Humboldt, Johnson Senior, and Washington.
3. This Memorandum of Agreement allows Health Start to continue to use the current space allocated by the district. The term of the agreement is three (3) years commencing July 1, 2015, and terminating June 30, 2018.
4. As specified by the agreement, Health Start will have access to student class schedules, student attendance, and immunization data for their patient population.
5. This agreement continues the parental consent process that was established in 1999.
6. This agreement supports Strong Schools, Strong Communities Strategic Plan goal #1 Achievement by supporting student access to health care at school and goal #3 Sustainability by providing school-based clinics, a recommendation of the Affordable Care Act.
7. Requested by Mary Yackley, Supervisor, Student Health and Wellness, and Dr. Elizabeth Keenan, Assistant Superintendent, Office of Specialized Services, Kate Wilcox-Harris, Chief Academic Officer and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent to enter into an renewed agreement with West Side Community Health Services Health Start Program to provide clinic services from July 1, 2015, and terminating June 30, 2018.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 18, 2015

TOPIC: Request Permission to Amend the Statewide Health Improvement Program (SHIP) Grant Agreement

A. PERTINENT FACTS:

1. Ramsey County on behalf of the Saint Paul - Ramsey County Public Health will award the District an additional \$24,420.00 to enhance and implement the Wellness Policy 533.00 to promote healthy eating and physical activity. The original grant was for \$200,000.00, which will bring the grand total of the grant to \$224,420.00.
2. The funding is awarded to Ramsey County by the State of Minnesota Department of Health (MDH) Statewide Health Improvement Program (SHIP).
3. This project supports schools and staff to implement the Wellness Policy 533.00.
4. The agreement period is from November 1, 2013, through October 31, 2015.
5. This project supports the District goal to ensure high academic achievement for all.
6. Requested by Mary Yackley, Supervisor, Student Health and Wellness, and Elizabeth Keenan, Assistant Superintendent, Office of Specialized Services.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent to accept grant funds of \$24,420.00 from Ramsey County to promote healthy eating, physical activity, and active school days by working with building Wellness Champions and the District Wellness Team.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 18, 2015

TOPIC: Request for Permission to Participate in Student Nurse Agreement with Metropolitan State University

A. PERTINENT FACTS:

1. Saint Paul Public Schools has had a long relationship of training student nurses in our schools. The participating universities and colleges enter into an agreement to send student nurses to our district and provide appropriate oversight of the program. The district agrees to provide a suitable setting for the students to learn and grow as a nurse.
2. This request is for ongoing participation in a student clinical experience with Saint Paul Public Schools and Metropolitan State University. This Agreement shall become effective July 1, 2015, and continue through May 9, 2020 unless written notice to terminate this Agreement is given to the other party by June 1 of the preceding year. Advance notice of termination is required to safeguard the students currently enrolled in the nursing program.
3. The arrangements with nurse preparation programs provide an excellent way to recruit candidates for the district.
4. There is no additional cost to the district for the nurse preparation programs.
5. Collaboration with area colleges to train high quality nurses supports the strategic plan goal of aligning sustainability and strengthening relationships with community and families.
6. Requested by Mary Yackley, Supervisor, Student Health and Wellness, and Dr. Elizabeth Keenan, Assistant Superintendent, Office of Specialized Services.

B. RECOMMENDATION:

That the Board of Education authorizes the Superintendent to enter into a Student Nurses Agreement with Metropolitan State University effective July 1, 2105, and continue through June 30, 2016, unless written notice to terminate this Agreement is given to the other party by June 1 of the preceding year.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 18, 2015

TOPIC: Request for Permission to Participate in Student Nurse Agreement with Presentation College

A. PERTINENT FACTS:

1. Saint Paul Public Schools has had a long relationship of training student nurses in our schools. The participating universities and colleges enter into an agreement to send student nurses to our district and provide appropriate oversight of the program. The district agrees to provide a suitable setting for the students to learn and grow as a nurse.
2. This request is for ongoing participation in a student clinical experience with Saint Paul Public Schools and Presentation College, 1500 North Main Street, Aberdeen, South Dakota. This Agreement shall become effective July 1, 2015, and continue through June 30, 2020, unless written notice to terminate this Agreement is given to the other party by June 1 of the preceding year. Advance notice of termination is required to safeguard the students currently enrolled in the nursing program.

Presentation College offers distance learning. Several students from the Twin Cities seek clinical and public health opportunities.

3. The arrangements with nurse preparation programs provide an excellent way to recruit candidates for the district.
4. There is no additional cost to the district for the nurse preparation programs.
5. Collaboration with area colleges to train high quality nurses supports the strategic plan goal of aligning sustainability and strengthening relationships with community and families.
6. Requested by Mary Yackley, Supervisor, Student Health and Wellness, and Dr. Elizabeth Keenan, Assistant Superintendent, Office of Specialized Services.

B. RECOMMENDATION:

That the Board of Education authorizes the Superintendent to enter into a Student Nurses Agreement with Presentation College effective July 1, 2105, and continue through June 30, 2016, unless written notice to terminate this Agreement is given to the other party by June 1 of the preceding year.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 18, 2015

TOPIC: University of Minnesota Transitway License

A. PERTINENT FACTS:

1. In 1990, the Regents of the University of Minnesota Instituted condemnation proceedings against Independent School District No. 625 to acquire approximately one-third of an acre at 1930 Como Avenue for the purpose of constructing an intercampus transitway (Ramsey County District Court File No. C5-89-13706).
2. On August 15, 1995, the Board of Education authorized the Superintendent to execute a lease agreement between the Regents of the University of Minnesota and Independent School District No. 625 allowing the district to lease land under the University of Minnesota Intercampus transitway bridge at 1930 Como Avenue for material and equipment storage. The District has continued to lease space under the transitway for this purpose since August 1, 1993. The current lease expired July 31, 2015.
3. The district desires to continue leasing space under the transitway under what the University of Minnesota terms a "License Agreement". Terms and conditions of a proposed new license agreement include the following:
 - a. The district will lease a tract of land under the University of Minnesota intercampus transitway bridge at 1930 Como Avenue from the University for material and equipment storage.
 - b. The term of the license will be one year commencing August 1, 2015 and ending July 31, 2016. There will be five (5) successive options of one (1) year each to extend the license on the same terms and conditions provided that the district notifies the University of its intent to renew the lease at least 180 days prior to the expiration of each term.
 - c. The district will pay, in advance, rent of \$2,150.00 annually for this license with an increase of 3% each year the option is extended.
4. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
5. This item is submitted by Tom Parent, Director of Facilities, and Jean Ronnei, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent to execute a license agreement between the Regents of the University of Minnesota and Independent School District No. 625 allowing the district to lease land under the University of Minnesota transitway bridge for 1930 Como Avenue material and equipment storage and subject to all other terms and conditions of said license agreement.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 18, 2015

TOPIC: MN Urban Debate League (MNUDL) Program 2015-16 SY

A. PERTINENT FACTS:

1. The MN Urban Debate League (MNUDL) will provide debate programming at the following Saint Paul Public School District partner schools: High schools: Washington Technology, Humboldt, Como Park, Highland Park, Central, Johnson, Gordon Parks, Harding; Middle schools: Washington Technology, Humboldt, Murray, Highland Park.
2. MNUDL programming includes:
 - Recruiting, training, and supporting teacher-coaches
 - Entering students into debate tournaments
 - Providing curriculum and materials for partner schools
 - Providing stipends for coaches (teachers and outside coaches)
 - Providing transportation to and from tournaments
 - Providing food at tournaments
 - Working in partnership with the St. Paul Public School District Research and Evaluation office to provide assessment data on participating students.
3. This program will meet the District target area goal of achievement by empowering students through competitive academic debate to become engaged learners, critical thinkers, and active citizens who are effective advocates for themselves and their communities.
4. MNUDL partnership is \$50,000, paid through district funding. District funds of \$50,000 are applied to budget code 01-005-211-000-6305-0000.
5. This item is submitted by Theresa Battle, Assistant Superintendent and Lisa Sayles-Adams, Assistant Superintendent and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education approves the MN Urban Debate League partnership in the aforementioned high schools and middle school for the 2105-16 SY.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 18, 2015

TOPIC: Agreement Between Saint Paul Independent School District #625 and Young Men's Christian Association (YMCA) of the Greater Twin Cities for Child Care Services at AGAPE and Harding

A. PERTINENT FACTS:

1. The YMCA of the Greater Twin Cities and the Saint Paul Independent School District #625 are entering a cooperative agreement to provide child care services to adolescent student parents.
2. This agreement allows the district to reimburse the YMCA of the Greater Twin Cities for direct child care services in the high school centers located at AGAPE and Harding Senior High for a maximum of 102 children.
3. The maximum cost to the district for these services is \$823,375. These funds are provided through a separate agreement with Ramsey County Human Services.
4. The district provides in kind support for this program by providing the necessary physical space at AGAPE and at Harding High School.
5. The agreement period is from August 1, 2015, to July 31, 2016.
6. This project supports the District goal to ensure high academic achievement for all.
7. Requested by Mary Yackley, Supervisor, Student Health and Wellness, and Dr. Elizabeth Keenan, Assistant Superintendent, Office of Specialized Services.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent to enter into an agreement with the YMCA of the Greater Twin Cities to reimburse the YMCA for providing direct child care services in an amount not to exceed \$823,375 from August 1, 2015, to July 31, 2016.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 18, 2015

TOPIC: District Health and Safety FY16 & FY17 Budget Approval

A. PERTINENT FACTS:

1. Each year the District must file an application with the Minnesota Department of Education for health and safety revenue. Revenue and expenditures for the health and safety levy are governed by Minnesota Statutes 123B.57 (M.S. 123B.57).
2. The statute changes include two key Board-certified documents that the District must submit to MDE as part of the district's health and safety application submittal:
 - a.) A BOE adopted health and safety policy that includes provisions for implementing a health and safety program that complies with health, safety, and environmental regulations. The BOE certifies this policy each January.
 - b.) A health and safety budget adopted and confirmed by the BOE as being consistent with the district's health and safety policy. The budget must include the estimated cost of the program per Uniform Financial Accounting and Reporting Standards (UFARS) finance code by fiscal year.
3. Attachment A provides the FY16 & FY17 health and safety budget for Saint Paul Public Schools with estimated costs by program per UFARS finance code. The said budget is in conformance with adopted budgets by the Board of Education and health and safety revenue applications.
4. Funding of the District's health and safety program is provided annually through the dedicated health and safety levy.
5. This project will meet the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Director of Facilities, and Jean Ronnei, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education adopt and confirm Attachment A, the District's health and safety budget for FY16 & FY17 with costs by program per Uniform Financial Accounting and Reporting Standards finance code.

ATTACHMENT A

Data Description	UFARS Finance Code	Fiscal 2016 MDE Approved	Fiscal 2017 MDE Approved
Physical Hazard Control	347	819,000.00	1,164,000.00
Hazardous Substance	349	410,000.00	495,000.00
Health & Safety Management	352	835,000.00	815,000.00
Asbestos	358	746,600.00	360,000.00
Fire Safety	363	2,378,000.00	2,590,000.00
Indoor Air Quality	366	389,900.00	1,058,098.00
Total		5,578,500.00	6,482,098.00

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 18, 2015

TOPIC: Renewal of Employees Assistance Program - Wellness EAP, A Division of, The Sand Creek Group Ltd.

A. PERTINENT FACTS:

1. District No. 625 is in the final month of a five year contract with The Sand Creek Group Ltd. Over the past five years there has been no increase in premium. However, there have been consistent services provided to the employees and their families.
2. The contract renewal is being presented with a 5% reduction in cost – with the average cost per employee of \$8.66 per year (price to be held for the duration of the contract). The Sand Creek Group will continue to provide quarterly reports on program utilization by District No. 625 employees
3. This contract renewal will meet the District's strategic goal of Alignment, as it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPPA, public law # 104-191) and its amendments.
4. This item is submitted by Laurin Cathey, Executive Director of Human Resources and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorizes the Superintendent to approve the five year contract based on the pertinent facts stated.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 18, 2015

TOPIC: Monthly Operating Authority

A. PERTINENT FACTS:

1. The Board of Education must authorize and approve all expenditures of the District.
2. The Board of Education must ratify any changes in collateral that have been previously approved by the Assistant Treasurer.
3. This item meets the District target area goals alignment and sustainability.
4. This item is submitted by Marie Schrul, Chief Financial Officer.

B. RECOMMENDATIONS:

1. That the Board of Education approve and ratify the following checks and wire transfers for the period June 1, 2015 – June 30, 2015.

(a) General Account	#641386-644770 #0001414-0001488 #7001280-7001324 #0000621-0000666	\$42,134,647.23
(b) Debt Service	-0-	\$456,751.72
(c) Construction	-0-	<u>\$1,166,166.39</u>
		<u>\$43,757,565.34</u>

Included in the above disbursements are 2 payrolls in the amount of \$24,507,520.59 and overtime of \$111,461.13 or 0.45% of payroll.

(d) Collateral Changes	
Released	None
Additions	None

2. That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending November 30, 2015.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 18, 2015

TOPIC: Request for Permission to Send One SPPS Parent to the 2015 National Summit for Courageous Conversation

A. PERTINENT FACTS:

1. The Office of Equity would like to fund the registration and travel accommodations of one SPPS parent, Jim Vue, to attend the Pacific Educational Group's National Summit for Courageous Conversation in Baltimore, MD October 11-14, 2015. Jim Vue is a member of PDAC and the Hmong Parent Group and would attend the conference as a community representative.
2. This proposed project will not exceed \$1,800 (Registration: \$595, Hotel: \$503, Flight: up to \$700) and will be paid from 01-005-131-313-6366-0000.
3. This project will meet the District strategic plan goal of *Achievement*: "Change practices and systems by identifying the barriers that make it harder for students of color to succeed and for their families to support their learning."
4. This item is submitted by Michelle Bierman, Director of the Office of Equity and Michelle Walker, Chief Executive Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (or Designee) to approve the travel and related costs for one SPPS parent, Jim Vue, to attend the Pacific Educational Group's National Summit for Courageous Conversation in Baltimore, MD October 11-14, 2015.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 18, 2015

TOPIC: Transportation Department FY16 Purchases Over \$100,000

A. PERTINENT FACTS:

1. In the normal course of work, the Transportation Department must establish purchase orders with vendors which may incur costs in excess of \$100,000 throughout the fiscal year.
2. The following list indicates purchase orders anticipated to be over \$100,000 for the fiscal year with the vendor name, amount and reason.

Vendor	Description	Amount	Notes
Metro Transit	Transportation Services	\$670,000	Includes Johnson HS Pilot Program

3. The purchase orders have been approved by Bradley Miller, Purchasing Manager.
4. Funding will be provided from the approved Transportation Department Fiscal Year 2016 budget.
5. The purchases meet the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Burr, Director of Transportation, and Jean Ronnei, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the purchase orders listed for the Transportation Department anticipated to be over the \$100,000 for FY 2016.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 18, 2015

TOPIC: Bid No. A207958-A District-wide Wireless Access Improvements

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for wireless access improvements district wide.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Peoples Electric	\$246,466.00
Parallel Technologies	416,659.23
3. Bids have been reviewed by Bradley Miller, Purchasing Manager.
4. Funding will be provided from the Capital Bonds, budget codes 06-005-870-000-6520-6050.
5. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Director of Facilities, and Jean Ronnei, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A207958-A District-wide Wireless Access Improvements to Peoples Electric for the lump sum base bid of \$246,466.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 18, 2015

TOPIC: Produce Vendor Purchase Orders

A. PERTINENT FACTS:

1. The Saint Paul Public Schools' Nutrition Services Department will request quotes on produce items using a weekly bid process. Saint Paul Public Schools expects to spend approximately \$1,500,000 during the 2015-2016 school year on produce.
2. Saint Paul Public Schools expects to spend with each vendor below the approximate amounts and will issue blanket Purchase Orders in these amounts:

Bergin Fruit and Nut Company.....	\$200,000
J&J Distributing.....	\$500,000
Russ Davis Wholesale.....	\$500,000
Wholesale Produce Supply.....	\$500,000
3. The Nutrition Services Department requests authorization to establish a purchase order for a one year period, beginning August 1, 2015 through June 30, 2016.
4. This request has been reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from the Nutrition Services budget 02-005-680-701-6490-0000.
6. This project will provide students with nutritious meals to help the district meet its goal of ensuring high academic achievement for all students.
7. This item is submitted by Stacy Koppen, Nutrition Services Director, and Jean Ronnei, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the purchase order for the furnishing and delivery of produce items for the period of August 1, 2015 through June 30, 2016.

Board Policy Amendments

Third Reading

Jackie Statum Allen

Assistant Director, Strategic Planning and Policy

Board of Education Meeting

August 18, 2015

Policy Amendments – Third Reading

- The following policies are being presented for amendments:
 - **203.00** Annual Organizational Meeting and Selection of Officers
 - **204.01** School Board Meeting Agenda
 - **206.01** Public Participation
 - **209.00** Development, Adoption, Implementation and Monitoring of Policies
 - **211.00** Board Member Development
- The following policy is being presented for rescission:
 - **213.00** Board of Education Professional Development

203.00 Annual Organizational Meeting and Selection of Officers

- The proposed amendments include:
 - Additional clarity regarding responsibilities of the Vice Chair
 - Requiring acknowledgement of section 200 Board policies

204.01 School Board Meeting Agenda

- The proposed amendments include:
 - Updates to timing for submission of agenda items and delivery of supporting document
 - Removal of caveats to the order of business

206.01 Public Participation

- The proposed amendments include:
 - Rescission of the current policy and accompanying exhibit
 - Replacing with new policy for public participation
 - Guidelines for a new public participation process are outlined in the following slides.

206.01.01 Public Comment Procedure

- The procedure includes:
 - **GUIDELINES FOR PUBLIC COMMENT**
 - Public Comment provides opportunity for the public to bring issues or comments to the attention of the Board of Education.
 - **ONLINE SUBMISSION OF PUBLIC COMMENT**
 - Public Comment can be made online at the following web address: http://boe.spps.org/public_comment
 - Will be included in the record in the same manner as in-person comments.

206.01.01 Public Comment Procedure

- The procedure includes:
 - **IN-PERSON PUBLIC COMMENT**
 - In-person Public Comment will begin at 5:30 p.m. and will end five minutes prior to the scheduled start of the regular meeting of the Board of Education.
 - Requests that people who want to speak contact the Board's secretary at (651) 767-8149 at least one week prior to the Board meeting.
 - Persons who have not signed up to speak in advance may sign up that evening prior to 5:30 p.m.
 - In general, speakers will be prioritized as follows:
 - Students
 - Speakers wishing to speak to an agenda item
 - All others
 - The speaker's name and topic of comment will be included in the public record.

209.00 Development, Adoption, Implementation and Monitoring of Policies

- The proposed amendments include:
 - More succinct statement regarding development of policy
 - Updates to public comment on policy proposals

211.00 Board Member Development

213.00 Board of Education PD

- 211.00 and 213.00 are redundant
- The proposed amendments include:
 - Rescission of policy 213.00
 - Adding the two statements from Policy 213.00 to Policy 211.00

Questions?



INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
360 Colborne Street

Proposed Policy:

Proposed Policy Revision:

203.00 ANNUAL ORGANIZATIONAL MEETING AND SELECTION OF OFFICERS

First Reading	<u>June 23, 2015</u>
Second Reading	<u>July 21, 2015</u>
Third Reading	<u>August 18, 2015</u>

COMMENTS:

Saint Paul Public Schools
360 Colborne Street
Saint Paul, Minnesota 55102
651-767-8149

203.00 ANNUAL ORGANIZATIONAL MEETING AND SELECTION OF OFFICERS

SELECTION OF OFFICERS

1. At the time established on the agenda of the annual January organizational meeting to select officers, the currently serving Chair shall call for nominations from the Board for the Chair for the new calendar year. The Chair shall be elected by a majority roll-call vote. However, in the case of only one nomination, the Chair may declare, absent objection, the election of the Chair by unanimous consent.
2. Following the election of the Chair, the Chair shall conduct the nomination and election of the Vice-Chair, the Clerk, and the Treasurer by the method fixed in this policy for the nomination and election of the Chair.
3. No director shall hold the same Board office consecutively for more than two terms.

VICE-CHAIR'S RESPONSIBILITIES.

The Vice-Chair of the Board shall preside at Committee of the Board meetings and meetings in the absence of the Chair or at the request of the Chair.

ABSENCE OF CHAIR AND VICE-CHAIR AT A MEETING OF THE BOARD.

In the absence of the Chair and Vice-Chair at a duly called meeting of the Board, the Clerk shall call the roll. If the Clerk establishes a quorum, the Board shall nominate and elect by majority vote a Chair Pro Tempore, who shall preside at the meeting until the Chair or Vice-Chair arrives.

ACKNOWLEDGEMENT OF BOARD POLICY

At the annual January organizational meeting, Board members will be asked to sign a form that they have reviewed all 200-level Board policies.

LEGAL REFERENCES:

Minn. Stat. § 123B.14

CROSS REFERENCES:

203.01, Non-Voting Auxiliary Officers of the Board
204.00, School Board Procedures: Rules of Order

Adopted: 1974 Saint Paul Public Schools Policy 203.00
Revised: 6/17/2008; 8/18/2015

203.00 ANNUAL ORGANIZATIONAL MEETING AND SELECTION OF OFFICERS

SELECTION OF OFFICERS

1. At the time established on the agenda of the annual January organizational meeting to select officers, the currently serving Chair shall call for nominations from the Board for the Chair for the new calendar year. The Chair shall be elected by a majority roll-call vote. However, in the case of only one nomination, the Chair may declare, absent objection, the election of the Chair by unanimous consent.
2. Following the election of the Chair, the Chair shall conduct the nomination and election of the Vice-Chair, the Clerk, and the Treasurer by the method fixed in this policy for the nomination and election of the Chair.
3. No director shall hold the same Board office consecutively for more than two terms.

VICE-CHAIR'S RESPONSIBILITIES.

The Vice-Chair of the Board shall preside at Committee of the Board meetings and meetings in the absence of the Chair or at the request of the Chair.

ABSENCE OF CHAIR AND VICE-CHAIR AT A MEETING OF THE BOARD.

In the absence of the Chair and Vice-Chair at a duly called meeting of the Board, the Clerk shall call the roll. If the Clerk establishes a quorum, the Board shall nominate and elect by majority vote a Chair Pro Tempore, who shall preside at the meeting until the Chair or Vice-Chair arrives.

ACKNOWLEDGEMENT OF BOARD POLICY

At the annual January organizational meeting, Board members will be asked to sign a form that they have reviewed all 200-level Board policies.

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LEGAL REFERENCES:

Minn. Stat. § 123B.14

CROSS REFERENCES:

203.01, Non-Voting Auxiliary Officers of the Board
204.00, School Board Procedures: Rules of Order

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
360 Colborne Street**

Proposed Policy:

Proposed Policy Revision:

204.01 SCHOOL BOARD MEETING AGENDA

First Reading	<u>June 23, 2015</u>
Second Reading	<u>July 21, 2015</u>
Third Reading	<u>August 18, 2015</u>

COMMENTS:

**Saint Paul Public Schools
360 Colborne Street
Saint Paul, Minnesota 55102
651-767-8149**

Adopted: 1974 *Saint Paul Public Schools Policy* 204.01
Revised: 4/ 5/ 1994; 6/ 17/ 2008; 8/ 18/ 2015

204.01 SCHOOL BOARD MEETING AGENDA

1. The Assistant Clerk, in consultation with the Superintendent and Chair, shall develop, prepare and arrange the order of items for the final agenda for each school board meeting.
2. The recommended procedure is as follows:
 - Items to be placed on the agenda must be received by the Assistant Clerk, Chair or Superintendent no later than five (5) days prior to the Board meeting.
 - The agenda and supporting documents will be delivered to each Board member not less than four (4) days prior to the scheduled meeting of the Board of Education.
 - Items may be added to the agenda by a motion adopted at the meeting.
3. Agenda items shall fall under one or more of the current Strategic Plan Goals as established by administration and the Board of Education.
4. The order of business of the Board of Education shall be established by Board action.

LEGAL REFERENCES:

Minn. Stat. § 13D.01
Minn. Stat. § 123B.09, subd. 7

CROSS REFERENCES:

Adopted: 1974

Saint Paul Public Schools Policy

204.01

Revised: 4/5/1994; 6/17/2008; 8/18/2015

204.01

SCHOOL BOARD MEETING AGENDA

1. The Assistant Clerk, in consultation with the Superintendent and Chair, shall develop, prepare and arrange the order of items for the final agenda for each school board meeting.
2. The recommended procedure is as follows:
 - Items to be placed on the agenda must be received by the Assistant Clerk, Chair or Superintendent no later than ~~eight (8)~~ five (5) days prior to the Board meeting.
 - The agenda and supporting documents will be delivered to each Board member not less than ~~five (5)~~ four (4) days prior to the scheduled meeting of the Board of Education.
 - Items may be added to the agenda by a motion adopted at the meeting.
3. Agenda items shall fall under one or more of the current Strategic Plan Goals as established by administration and the Board of Education.
4. The order of business of the Board of Education shall be established by Board action, with the following caveats:
 - ~~Public Comment shall be a special order of the day for a particular hour (time certain) which shall be printed on the agenda for each regular meeting.~~
 - ~~The dates and times of successive meetings of the Board and/or committee of the Board meetings shall be printed on the agenda of each regular meeting.~~

LEGAL REFERENCES:

Minn. Stat. § 13D.01

Minn. Stat. § 123B.09, subd. 7

CROSS REFERENCES:

**Saint Paul, Minnesota
360 Colborne Street**

Proposed Policy:

Proposed Policy Revision:

206.01 PUBLIC PARTICIPATION

First Reading	<u>June 23, 2015</u>
Second Reading	<u>July 21, 2015</u>
Third Reading	<u>August 18, 2015</u>

COMMENTS:

**Saint Paul Public Schools
360 Colborne Street
Saint Paul, Minnesota 55102
651-767-8149**

Adopted: 1074 Saint Paul Public Schools 206.01
Revised: 6/ 17/ 2008; 8/ 18/ 2015

206.01 PUBLIC PARTICIPATION

The St. Paul Public Schools Board of Education welcomes public contribution in district and Board decisions. There are opportunities for public participation in various site-based, district-wide, and community-wide decisions. Community members are encouraged to learn more from schools and the district, and participate in the decisions that affect them. Any interested person will be able to provide commentary to The Board, according to guidelines established by The Board.

LEGAL REFERENCES:

CROSS REFERENCES:

Adopted: 1074
Revised: 6/17/2008; 8/18/2015

Saint Paul Public Schools

206.01

206.01 PUBLIC PARTICIPATION ~~IN BOARD MEETINGS~~

~~The St. Paul Public Schools Board of Education (Board) shall hear public commentary from any interested person pursuant to the guidelines established by the Board.~~

The St. Paul Public Schools Board of Education welcomes public contribution in district and Board decisions. There are opportunities for public participation in various site-based, districtwide, and community-wide decisions. Community members are encouraged to learn more from schools and the district, and participate in the decisions that affect them. Any interested person will be able to provide commentary to The Board, according to guidelines established by The Board.

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LEGAL REFERENCES:

206.01.01 GUIDELINES FOR PUBLIC COMMENT

Public Comment provides opportunity for the public to bring issues or comments to the attention of the Board of Education.

ONLINE SUBMISSION OF PUBLIC COMMENT

1. Public Comment can be made online at the following web address:
http://boe.spps.org/public_comment
2. Online submissions will be provided to Board members prior to regular meetings of the Board. Online submissions must be received by 5:00 p.m. the day before a regular meeting to be included in that month's public comment. Submissions received after that time will be provided to Board members prior to the next regular Board meeting.
3. The commenter's name and topic of online submissions will be included in the record in the same manner as in-person comments.

IN-PERSON PUBLIC COMMENT

1. In-person Public Comment will begin at 5:30 p.m. and will end five minutes prior to the scheduled start of the regular meeting of the Board of Education.
2. Public comment is an opportunity for the Board to listen. The Board will not engage in dialogue and, as a general rule, the Board will not comment on or respond to any comments made by speakers.
3. The Board requests that people who want to speak at Public Comment contact the Board's secretary at (651) 767-8149 at least one week prior to the Board meeting in order to be placed on the schedule. The following information is requested to allow follow-up as necessary:
 - Name
 - Mailing address
 - Phone number
 - E-mail (if available)
 - Subject to be addressed
4. Persons who have not signed up to speak in advance may sign up the evening of the Board meeting prior to 5:30 p.m.
5. Each person desiring to speak must complete the Sign-in Log and may also complete an optional Public Comment Information Form with a detailed description of their topic and the action or response they are requesting from the Board or district administration. These forms will be at a table inside the meeting room. The Information Form may be given to

either the individual handling sign-in or to the Board's secretary the evening of the Board Meeting.

6. Speakers are advised that any complaint or issue related to personnel must be made in writing.
7. Each speaker should state their name only at the beginning of their presentation; no additional information (such as address) is necessary.
8. In general, speakers will be prioritized as follows:
 - a. Students
 - b. Speakers wishing to speak to an agenda item
 - c. All others
9. The in-person Public Comment period will take place for 30 minutes. The following guidelines have been established to most effectively use the allotted time:
 - a. Individuals will be allotted up to 3 minutes to speak. The time allotment will be adjusted as necessary to accommodate as many speakers as possible.
 - b. Each presentation will be timed; there is a black box on the ledge next to the microphone that will show the timing. The light will turn green as the speaker begins. An amber light will indicate when one minute remains. The light will change to red and several chimes will sound when time is up. At that point, speakers are asked to complete their statement and allow others their turn to speak.
 - c. If a situation arises where not everyone can be accommodated in the 30 minute period, those who have spoken at public comment within the last three months may be removed from the list of speakers. If a large group wishes to address one subject, they may be asked to coordinate among themselves in order to present their subject within the allotted time.
 - d. The Board may make special arrangements for Public Comment to account for extraordinary situations or topics that are generating high levels of public interest.
10. Speakers who have a written version of their comments are asked to bring a copy to leave with the Board secretary.
11. The speaker's name and topic of comment will be included in the public record.

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
360 Colborne Street

Proposed Policy:

Proposed Policy Revision:

**209.00 DEVELOPMENT, ADOPTION, IMPLEMENTATION AND
MONITORING OF POLICIES**

First Reading	<u>June 23, 2015</u>
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Second Reading	<u>July 21, 2015</u>
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Third Reading	<u>August 18, 2015</u>
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COMMENTS:

Saint Paul Public Schools
360 Colborne Street

**209.00 DEVELOPMENT, ADOPTION, IMPLEMENTATION AND
MONITORING OF POLICIES**

DEVELOPMENT OF POLICY

Proposed policies or ideas shall be submitted to the superintendent or Board Chair for consideration for placement on the agenda. The superintendent shall prepare the text for the first reading.

ADOPTION OF POLICY

1. The Board shall give notice of a proposed amendment, rescission, or adoption of policy by placing the amendment, rescission, or adoption resolution on the Board agenda for three successive readings.
2. The amendment, rescission, or adoption resolution shall be read at the first reading. Amendments may be offered at the first, second, and third reading. The vote on the amendment, rescission, or adoption shall take place at the third reading.
3. The Superintendent shall establish procedures to inform the public of proposed policies or substantive policy revisions. This procedure shall provide for the broad dissemination of pending policy issues and shall further provide for a system that will allow for and encourage public comment regarding these issues.
4. The proposals shall be distributed and public comment shall be allowed, according to Board guidelines, prior to final school board action.
5. A majority vote of the total membership of the school board shall be required to amend, rescind, or adopt a policy. A policy shall take effect as of the date of its Board action, unless otherwise specified in the text of the resolution or the wording of the motion.
6. In the event of an emergency, a new or amended policy may be adopted by a majority vote of a quorum of the school board at the first or second reading. A statement regarding the emergency and the need for immediate adoption of the policy shall be read and included in the minutes. The emergency policy shall expire within one year of the emergency action. Before the expiration date, the Board may adopt the emergency policy permanently by means of the procedure detailed above.

POLICY REVISIONS WITHOUT THREE READINGS

1. Revisions that are required owing to a change in statute, rule, or other governmental mandate may be made through the consent agenda rather than through the three-reading process.

2. A Board director may request to remove such policy revision from the consent agenda and require that it be considered in three successive readings, as prescribed above. No second or vote shall be required to effect the removal of a policy revision from the consent agenda.
3. Minor editorial updates that do not affect the title or substance of the policy (purpose, scope, policy statement) do not need to go through the formal approvals process. These include correction of typographical errors or changes to:
 - stakeholders
 - policy owner
 - contact person

IMPLEMENTATION OF POLICY

1. The superintendent shall implement Board policies and develop administrative procedures, guidelines, and directives to provide greater specificity and consistency in the process of implementation. These procedures, guidelines, and directives, including employee and student handbooks, shall be subject to periodic review by the Board.
2. Each Board member shall have access to the policy manual and a copy shall be placed in the office of each school. Manuals shall be available in the central office and online and made available for reference purposes to other interested persons.
3. It shall be the responsibility of the Superintendent, employees designated by the Superintendent, and individual Board members to keep policy manuals current.

REVIEW OF EXISTING POLICIES

1. Policies must be reviewed on a periodic basis. The objective of the review is to determine whether the policy is still consistent with:
 - Best practice
 - The strategic direction of the District and
 - Changes in local, state or federal policy and legislation; and
 - Whether the policy meets the needs of students, families and staff.
2. The review cycle may vary depending on the policy type and its scope, but three (3) years would be typical and there must be no more than five (5) years between policy reviews.

LEGAL REFERENCES:

Minn. Stat. § 123B.02, subd. 1
Minn. Stat. § 123B.09, subds. 1 & 7

CROSS REFERENCES:

209.00 DEVELOPMENT, ADOPTION, IMPLEMENTATION AND MONITORING OF POLICIES

DEVELOPMENT OF POLICY

~~Policies may be proposed by a school board member, employee, student, parent, or resident of the school district.~~ Proposed policies or ideas shall be submitted to the superintendent or Board Chair for consideration for placement on the agenda. The superintendent shall prepare the text for the first reading.

ADOPTION OF POLICY

1. The Board shall give notice of a proposed amendment, rescission, or adoption of policy by placing the amendment, rescission, or adoption resolution on the Board agenda for three successive readings.
2. The amendment, rescission, or adoption resolution shall be read at the first reading. Amendments may be offered at the first, second, and third reading. The vote on the amendment, rescission, or adoption shall take place at the third reading.
3. The Superintendent shall establish procedures to inform the public of proposed policies or substantive policy revisions. This procedure shall provide for the broad dissemination of pending policy issues and shall further provide for a system that will allow for and encourage public comment regarding these issues.
4. The proposals shall be distributed and public comment shall be allowed, according to Board guidelines, ~~at both meetings~~ prior to final school board action.
5. A majority vote of the total membership of the school board shall be required to amend, rescind, or adopt a policy. A policy shall take effect as of the date of its Board action, unless otherwise specified in the text of the resolution or the wording of the motion.
6. In the event of an emergency, a new or amended policy may be adopted by a majority vote of a quorum of the school board at the first or second reading. A statement regarding the emergency and the need for immediate adoption of the policy shall be read and included in the minutes. The emergency policy shall expire within one year of the emergency action. Before the expiration date, the Board may adopt the emergency policy permanently by means of the procedure detailed above.

POLICY REVISIONS WITHOUT THREE READINGS

1. Revisions that are required owing to a change in statute, rule, or other governmental mandate may be made through the consent agenda rather than through the three-reading process.

2. A Board director may request to remove such policy revision from the consent agenda and require that it be considered in three successive readings, as prescribed above. No second or vote shall be required to effect the removal of a policy revision from the consent agenda.
3. Minor editorial updates that do not affect the title or substance of the policy (purpose, scope, policy statement) do not need to go through the formal approvals process. These include correction of typographical errors or changes to:
 - stakeholders
 - policy owner
 - contact person

IMPLEMENTATION OF POLICY

1. The superintendent shall implement Board policies and develop administrative procedures, guidelines, and directives to provide greater specificity and consistency in the process of implementation. These procedures, guidelines, and directives, including employee and student handbooks, shall be subject to periodic review by the Board.
2. Each Board member shall have access to the policy manual and a copy shall be placed in the office of each school. Manuals shall be available in the central office and online and made available for reference purposes to other interested persons.
3. It shall be the responsibility of the Superintendent, employees designated by the Superintendent, and individual Board members to keep policy manuals current.

REVIEW OF EXISTING POLICIES

1. Policies must be reviewed on a periodic basis. The objective of the review is to determine whether the policy is still consistent with:
 - Best practice
 - The strategic direction of the District and
 - Changes in local, state or federal policy and legislation; and
 - Whether the policy meets the needs of students, families and staff.
2. The review cycle may vary depending on the policy type and its scope, but three (3) years would be typical and there must be no more than five (5) years between policy reviews.

LEGAL REFERENCES:

Minn. Stat. § 123B.02, subd. 1

Minn. Stat. § 123B.09, subs. 1 & 7

CROSS REFERENCES:

**Saint Paul, Minnesota
360 Colborne Street**

Proposed Policy:

Proposed Policy Revision:

211.00 BOARD MEMBER DEVELOPMENT

First Reading	<u>June 23, 2015</u>
Second Reading	<u>July 21, 2015</u>
Third Reading	<u>August 18, 2015</u>

COMMENTS:

**Saint Paul Public Schools
360 Colborne Street
Saint Paul, Minnesota 55102
651-767-8149**

211.00 BOARD MEMBER DEVELOPMENT

ORIENTATION OF MEMBERS-ELECT OR APPOINTEES

1. At the earliest possible convenience after the election or appointment of a new director of the Board of Education, the Chair and the Superintendent shall have made arrangements for an orientation program for the member(s)-elect or appointee(s). The orientation program shall familiarize the member(s)-elect or appointee(s) with (a) the policies and practices of the Board, (b) the scope of the Board's duties and responsibilities, (c) the fundamentals of parliamentary procedure, (d) the conflict-of-interest statutes, and (e) other laws and rules that govern the official actions of members of the public body. The superintendent shall furnish Board-members elect and appointees with copies of Board policies, collective bargaining agreements, copies of the administration's current strategic plan and goals, the District budget, information regarding district facilities and operations and other materials related to the governance of the District.
2. The Board authorizes the attendance of new members and appointees who have taken the oath of office at state meetings for new board members and/or other state training and orientation meetings. Upon statement of the several members furnished at the next succeeding meeting of the public body in accordance with Policy 409.00, the Board shall authorize the reimbursement of actual expenses incurred in training and orientation to the performance of their duties.
3. The Board shall invite members-elect to attend as observers the meetings of the Board of Education before they take the oath of office.

CONTINUING PROFESSIONAL DEVELOPMENT OF DIRECTORS

1. Board of Education members are expected to actively participate in professional development that supports their governance role and the district's mission. These may include but are not limited to national, state or local conferences, workshops, seminars and training opportunities.
2. The Board desires all members to participate in school-board and related workshops and activities sponsored by local, state and national school boards associations.
3. Each director who attends a member-development activity shall make a report of their service at the next regular Board meeting that follows their last participation either by making an oral report at the meeting or by submitting a written report to the Assistant Clerk for inclusion in the Board Book. Materials of interest acquired at the activity shall be made available to the Board by submitting it to the Assistant Clerk for inclusion in the Board Library.

4. The Board shall annually plan and budget for participation in such professional development activities. To the extent that Board policy and district budget allocations permit, the Board will reimburse the necessary expenses of its members who attend meetings pertaining to school activities and the objectives of the Board.

LEGAL REFERENCES:

Minn. Stat. § 123B.09, subd. 2

CROSS REFERENCES:

213.00, Board of Education Professional Development

409.00, Travel Expense Reimbursement

Adopted: 1974 Saint Paul Public Schools Policy 211.00
Revised: 9/1/1992, 6/17/2008; 8/18/2015

211.00 BOARD MEMBER DEVELOPMENT

ORIENTATION OF MEMBERS-ELECT OR APPOINTEES

1. At the earliest possible convenience after the election or appointment of a new director of the Board of Education, the Chair and the Superintendent shall have made arrangements for an orientation program for the member(s)-elect or appointee(s). The orientation program shall familiarize the member(s)-elect or appointee(s) with (a) the policies and practices of the Board, (b) the scope of the Board's duties and responsibilities, (c) the fundamentals of parliamentary procedure, (d) the conflict-of-interest statutes, and (e) other laws and rules that govern the official actions of members of the public body. The superintendent shall furnish Board-members elect and appointees with copies of Board policies, collective bargaining agreements, copies of the administration's current strategic plan and goals, the District budget, information regarding district facilities and operations and other materials related to the governance of the District.
2. The Board authorizes the attendance of new members and appointees who have taken the oath of office at state meetings for new board members and/or other state training and orientation meetings. Upon statement of the several members furnished at the next succeeding meeting of the public body in accordance with Policy 409.00, the Board shall authorize the reimbursement of actual expenses incurred in training and orientation to the performance of their duties.
3. The Board shall invite members-elect to attend as observers the meetings of the Board of Education before they take the oath of office.

CONTINUING PROFESSIONAL DEVELOPMENT OF DIRECTORS

1. Board of Education members are expected to actively participate in professional development that supports their governance role and the district's mission. These may include but are not limited to national, state or local conferences, workshops, seminars and training opportunities.
2. The Board desires all members to participate in school-board and related workshops and activities sponsored by local, state and national school boards associations, as well as in the activities of other educational groups.
3. Each director who attends a member-development activity shall make a report of their service at the next regular Board meeting that follows their last participation either by making an oral report at the meeting or by submitting a written report to the Assistant Clerk for inclusion in the Board Book. Materials of interest acquired at the activity shall be made available to the Board by submitting it to the Assistant Clerk for

Comment [T1]: From Policy 213.00, which will be rescinded.

Comment [T2]: Redundant with section 1 above.

inclusion in the Board Library.

34. The Board shall annually plan and budget for participation in such professional development activities. To the extent that Board policy and district budget allocations permit, the Board will reimburse the necessary expenses of its members who attend meetings pertaining to school activities and the objectives of the Board.

Comment [T3]: From Policy 213.00, which will be rescinded.

LEGAL REFERENCES:

Minn. Stat. § 123B.09, subd. 2

CROSS REFERENCES:

213.00, Board of Education Professional Development
409.00, Travel Expense Reimbursement

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
360 Colborne Street**

Proposed Policy:

Proposed Policy Revision - ACTION TO RESCIND:

BOARD OF EDUCATION PROFESSIONAL DEVELOPMENT

First Reading Action to Rescind: June 23, 2015

Second Reading Action to Rescind: July 21, 2015

Third Reading Action to Rescind: August 18, 2015

COMMENTS:

**Saint Paul Public Schools
360 Colborne Street
Saint Paul, Minnesota 55102
651-767-8149**

Adopted: 6/ 17/ 2008 *Saint Paul Public Schools Policy* 213.00
Revised: Rescinded 8/ 18/ 2015

213.00 BOARD OF EDUCATION PROFESSIONAL DEVELOPMENT

1. Board of Education members are expected to actively participate in professional development that supports their governance role and the district's mission. These may include but are not limited to national, state or local conferences, workshops, seminars and training opportunities.
2. The Board shall annually plan and budget for participation in such professional development activities. Logistics and expense reimbursement shall be handled in accordance with school district procedures.

Rescind policy and add points above to Policy 211.00 Board Member Development

LEGAL REFERENCES:

CROSS REFERENCES:

Adopted: 6/17/2008
Revised:

Saint Paul Public Schools Policy

213.00

~~213.00 BOARD OF EDUCATION PROFESSIONAL DEVELOPMENT~~

- ~~1. Board of Education members are expected to actively participate in professional development that supports their governance role and the district's mission. These may include but are not limited to national, state or local conferences, workshops, seminars and training opportunities.~~
- ~~2. The Board shall annually plan and budget for participation in such professional development activities. Logistics and expense reimbursement shall be handled in accordance with school district procedures.~~

Rescind policy and add points above to Policy 211.00 Board Member Development

LEGAL REFERENCES:

CROSS REFERENCES:

ACTION TO SCHEDULE NEW BOE MEETING

Move to schedule a Special Board of Education Meeting at 4:30 p.m. on November 10, 2015 for the purpose of canvassing the results of the 2015 election results and to reschedule the start time for the November 10 Committee of the Board meeting to 4:50 p.m.

Board of Education Meetings

(Regular meetings at 5:30 unless otherwise noted)

- September 22 - Special 4:00 p.m.
- September 22
- October 20 - Special 4:00 p.m.
- October 20
- November 17 - Special 4:00 p.m.
- November 17
- December 15 - Special 4:00 p.m.
- December 15
- January 5 - Annual Meeting 4:30 p.m.
- January 19
- February 23
- March 22
- April 19
- May 17
- June 7 - Non-Renewals - 4:00 p.m.
- June 21
- July 12 - 6:30 p.m.
- August 23

Committee of the Board Meetings

(4:30 p.m. unless otherwise noted)

- September 8
- October 6
- November 10
- December 1
- January 5 - 5:15 p.m.
- February 9
- March 8
- April 12
- May 3
- June 7 - 4:45 p.m.
- July 12