



# **Saint Paul Public Schools**

## **Regular Meeting**

**Tuesday, May 16, 2017 6:05 PM**

**SAINT PAUL PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT NO. 625**

**BOARD OF EDUCATION**



**Jon Schumacher**  
*Chair*



**Zuki Ellis**  
*Vice Chair*



**Mary Vanderwert**  
*Clerk*



**Steven Marchese**  
*Treasurer*



**John Brodrick**  
*Director*



**Jeanelle Foster**  
*Director*



**Chue Vue**  
*Director*



**ADMINISTRATION**  
**J. Thein**  
*Interim  
Superintendent*

**BOARD OF EDUCATION COMMITTEES**

**Committee of the Board – Zuki Ellis, Vice Chair**

**SPPS VISION STATEMENT**

*Imagine every student*  
Inspired, challenged, and cared for by exceptional educators  
*Imagine your family*  
Welcomed, respected, and valued by exceptional schools  
*Imagine our community*  
United, strengthened, and prepared for an exceptional future  
**Saint Paul Public Schools: Where imagination meets destination**

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**MISSION of the Saint Paul Public Schools – PREMIER EDUCATION FOR ALL**

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**Long-Range Goals Adopted by the Board:**

**HIGH ACHIEVEMENT**

**Learners will meet the highest district and state standards through a learning journey that is academically rich and rigorous.**

**MEANINGFUL CONNECTIONS**

**Learners will understand the relationship between their lives and the lives of others, and the relevance of their educational experiences to their roles in society.**

**RESPECTFUL ENVIRONMENT**

**The learning environment will be safe, nurturing and equitable for our diverse learners.**

**INDEPENDENT SCHOOL DISTRICT NO. 625**  
**Saint Paul, Minnesota**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**Administration Building**  
**360 Colborne Street**

**May 16, 2017**  
**6:05 PM**

**A G E N D A**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF THE ORDER OF THE MAIN AGENDA**
- IV. RECOGNITIONS** - None
- V. APPROVAL OF THE ORDER OF THE CONSENT AGENDA**
- VI. APPROVAL OF THE MINUTES**
  - A. Minutes of the Regular Meeting of the Board of Education of April 25, 2017 7
- VII. COMMITTEE REPORTS**
  - A. Committee of the Board Meeting of May 2, 2017 21
  - B. SEAB Report
    - 1. Expanding Inclusivity: Classrooms 32
- VIII. SUPERINTENDENT'S REPORT**
  - A. FY 18 Budget Update
  - B. Human Resource Transactions 59
- IX. CONSENT AGENDA**

The Consent Agenda Items below fall under one or more of the following Strategic Plan Goals: 1) Achievement, 2) Alignment and 3) Sustainability.

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**XI. NEW BUSINESS -- None**

**XII. BOARD OF EDUCATION**

- A. Information Requests & Responses
- B. Items for Future Agendas
- C. Board of Education Reports/Communications

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- A. Action to Schedule Special (Closed) Board of Education Meeting on the  
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**XIV. ADJOURNMENT**

**INDEPENDENT SCHOOL DISTRICT NO. 625**  
**Saint Paul, Minnesota**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION**

**April 25, 2017**

**I. CALL TO ORDER**

The meeting was called to order at 6:18 p.m.

**II. ROLL CALL**

PRESENT: Ms. Ellis, Ms. Foster, Mr. Brodrick, Mr. Vue, Ms. Vanderwert, Mr. Schumacher, Mr. Marchese, Superintendent Thein, Ms. Cameron, General Counsel, Ms. Polsfuss, Assistant Clerk and Ms. Newman, SEAB Representative

**III. APPROVAL OF THE ORDER OF THE MAIN AGENDA**

**MOTION:** Mr. Schumacher moved the Board amend the Order of the Main Agenda to include under Old Business, Consideration of the Superintendent Contract. The motion was seconded by Ms. Ellis.

The motion passed with the following roll call vote:

Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes

**MOTION:** Mr. Schumacher moved the Board approve the Order of the Main Agenda as amended. The motion was seconded by Mr. Marchese.

The motion passed with the following roll call vote:

Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes

**IV. RECOGNITIONS**

**BF 30864**      Acknowledgement of Good Work Provided by Outstanding District Employees and Departments

1. Michael Houston and Ong Xiong have been named finalists for the **2017 Minnesota Teacher of the Year award**. Michael Houston is a math teacher at Harding Senior High School. Ong Xiong is a kindergarten teacher at Phalen Lake Hmong Studies Magnet. Overall 11 teachers from across the state have been named finalists in the Education Minnesota's annual award. A panel of leaders in the areas of education, government and nonprofits selected the finalists

from a group of 37 semifinalists. The 2017 Minnesota Teacher of the Year will be named on Sunday, May 7.

The Board offered their congratulations.

#### **V. APPROVAL OF THE ORDER OF THE CONSENT AGENDA**

**MOTION:** Mr. Schumacher moved the Board approve the Order of the Consent Agenda as published. The motion was seconded by Mr. Marchese.

The motion passed with the following roll call vote:

Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes

#### **VI. APPROVAL OF THE MINUTES**

- A. Minutes of the Regular Meeting of the Board of Education of March 21, 2017
- B. Minutes of the Special Meeting of the Board of Education March 30, 2017
- C. Minutes of the Special Meeting of the Board of Education April 11, 2017

**MOTION:** Mr. Schumacher moved the Board approve the Minutes of the Regular Meeting of the Board of Education of March 21, 2017, the Minutes of the Special Meeting of the Board of Education March 30, 2017 and the Minutes of the Special Meeting of the Board of Education April 11, 2017 as published. Ms. Vanderwert seconded the motion.

The motion passed with the following roll call vote:

Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes

#### **VII. COMMITTEE REPORTS**

- A. Committee of the Board Meeting of April 11, 2017

Staff presented an **Update on the FY 18 Budget** followed by an discussion on the **Update to the FMP 5 Year Implementation Plan**. Facilities also brought in a demographer to discuss **SPPS Demographic and Enrollment Trends**.

**MOTION:** Mr. Schumacher moved the Board accept the report on the April 11, 2017 Committee of the Board meeting and approve the minutes of the same as published. Ms. Foster seconded the motion.

The motion passed with the following roll call vote:

Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes



Mr. Schumacher  
Mr. Marchese

Yes  
Yes

## VIII. SUPERINTENDENT'S REPORT

### A. Budget Update

#### **FY 2017-18 GENERAL FUND PRELIMINARY BIG PICTURE**

	FY 17 Adopted (in millions)	FY 18 Prelim. (in millions)	Difference
Revenue (Current law)	\$518.2	\$514.2	(\$4.0)
Use of Fund Balance	0	0	0
Expenditures	518.2	541.5	(23.3)
Balance	\$0	(\$27.3)	

#### **FY 2017-18 GENERAL FUND FACTORS IMPACTING PROJECTED SHORTFALL**

Item	Amount (in millions)
Inflationary impact of "rolling over" FY 16-17 budget "as is" without any changes	(\$23.3)
Net revenue decrease due to enrollment and Compensatory Education	(4.0)
Total Projected Shortfall (as of 2/19/17 - subject to change)	(\$27.3)

#### **FY 17-18 GENERAL FUND AREA OF CONSIDERATION FOR REDUCTIONS PROGRAMS**

- Reduced inflationary allocations
- Enrollment related service and staffing reductions
- Vacant positions, staff attrition/retirements, negotiated contracts
- Targeted and 2% reductions

#### **SITES**

- Eliminate one time FY 17 Board allocations of \$85/pupil and SSSC 2.0 program additions
- Enrollment related service/staffing reductions
- Vacant positions, staff attrition/retirements, negotiated contracts

FY 2017-18 school allocations were sent out on March 31 with meetings over the following two weeks, all school budgets were due back on April 24. Program allocations were sent out April 14 and are due back April 28.

#### **GENERAL BUDGET INFORMATION**

- The budget meets contractual obligations
- FY 18 Revenue budget is based on current law
- All schools do not receive the same amount of money per pupil because:
  - Some school funding is categorical (it has specific criteria on its spending)
  - Funding for Comp Ed and Title I follow the students on a one year delay (previous year's October 1 count)
  - Higher poverty schools have greater access to categorical dollars than lower poverty sites.
- School enrollment affects the dollars allocated.

#### **FY 2017-18 POTENTIAL REVENUE INCREASES**

- 1.25% formula increase (House) = \$4.0 million
- 2.0% formula increase (Governor) = \$6.3 million
- Special Ed State increase (Governor) = \$1.2 million
- QComp (or ATPPS) = up to \$9.0 million.

## RESTORING FUNDING TO SITES AND PROGRAMS

- FY 18 Revenue budget was based on current law
- Legislative formula increase range is 1.25% - 2.0% (\$4.0 to \$6.3 million)

Administration recommended the District allocate an additional \$4.0 million to sites and programs (75% sites, 25% programs) at this time. This is the minimum increase outlined in Legislative formula increases.

The Superintendent extended his thanks to everyone who has worked on the budget. He indicated the Administrative team would look at options that have been brought forward and will make decisions on how to equitably share the dollars (\$3 million) to schools and (\$1 million) programs. He expressed hope there will be additional dollars from the State and if they become available those additional funds would go to the schools as well. Additionally, there will be fall adjustments based on actual enrollment figures and money has been set aside to address these. SPPS is working to put resources where they will do the most good as every dollar has a name on it (student, staff, program, etc.).

The Chief Financial Officer then reviewed the budget adoption calendar and asked for questions.

## QUESTIONS/DISCUSSION:

- A Board member indicated the Budget Finance Advisory Committee has provided an opportunity for its members to learn about where the district is going, discuss opportunities and use of revenues. He expressed an interest in increasing transparency to the community and providing information on a building level to those individual communities. He asked when specific building allocations would be available. Response: Over the next few days Administration will address allocations and changes that have occurred. Information will be provided to the Board when the additional allocation has been applied to each budget. The same applies to programs; though, staff noted, there is some restricted funding connected to some programs. This information should be available for the May 2 COB meeting.
- The same Board member asked about budget meetings at the building level indicating he wanted to be sure that schools offer opportunities for principals to present budget information to staff and community. He asked if input from communities has been taken into consideration in developing the budget. He again stressed the Board wants to be as transparent as possible in developing the budget. Response: The budget is a product of the collective work being done and due diligence has been conducted at all levels. It is expected that there is some type of collaboration on the budget in all schools.
- Another Board member indicated he was excited money is being allocated back to the schools and would like it to be equitable and impactful.

## B. School Choice Season 2017-18 Lottery Results

The Chief Operating Officer reviewed the admission priorities:

- Pre-K (all Pre-K programs are given priority enrollment based on income guidelines, home language and/or special education.)
  - Community School Zone
  - Area
  - Regional
  - District
  - Out of District
- Elementary

<u>Community</u>	<u>Regional</u>	<u>District</u>
Community School Zone	Regional	Reflecting St. Paul
Reflecting St. Paul	Reflecting St. Paul	Specific Employee Consideration
Specific Emp. Consider.	Specific Emp. Consider.	District
Area	District	Out of District

District	Out of District
Out of District	

- Middle & High School
  - Magnet/Articulation
  - Area
  - Specific Employee Consideration
  - Regional
  - District
  - Out of District

The Chief Operating Officer (COO) indicated sibling preference trumps all in each category.

The Lottery was completed on March 24, 2017. 5,890 on-time applications participated (down some from last year). There were 2,683 reserved seats with guaranteed articulation through high school if desired. There were 925 late applications (651 were placed in school of choice).

- For the Kindergarten Lottery 1,627 participated (on-time and late), 91% of students placed received their first choice. 95% of students were placed (82 have no placement). What's next? Phone calls, site-based outreach, late applicants, managing incoming (waitlist, walk-ins, online and paper applications) and work with the Enrollment Task Force. If families choose for Pre-K they are guaranteed staying at that school for Kindergarten.
- For grades 1-12 Lottery, 3,525 students participated; 80% of students placed received their first or second choice.
- Pre-Kindergarten - 1,663 students participated, 77% of students were placed and there are 386 students on the waiting list.

Schools with waiting lists (does not include Pre-K) are:

- Elementary - JJ Hill (81), St. Anthony Park (59) and Nokomis (48)  
When asked to elaborate she stated St. Anthony Park is near capacity and though it is being modified to accommodate programming it will still only accommodate current enrollment levels.
- K-8 - Capitol Hill (416) and Farnsworth (31)  
The COO stated Capitol Hill is very popular but it does share space with another school and early childhood education. It could accommodate an additional 30-50 students but she stated as capacity is added to one school it does take the same numbers away from other schools. Farnsworth is near capacity.
- Middle - Highland Park Middle (94) and Open (Grades 6-12) (135)  
Highland Park Middle is near physical capacity. Open is very popular but the program is intentionally kept small and they do not want to change the size of the program. Teacher capacity could be added but that would need to be a collective decision.
- High School - Central (41), Washington (173) and Highland Park Senior (99).  
It is anticipated the Central waiting list can be accommodated as they do have the physical space in the school to grow, they could also increase teacher capacity and stay within class size requirements. The COO noted enrollment space does need to be held to accommodate families coming into the district in July and August and this holds true for most schools. The Washington wait list will grow as they are at physical capacity in that building. Highland Park Senior is physically near limit and their list will also grow.

Reflecting St. Paul sites are: Capitol Hill, Chelsea Heights, Expo, Groveland Park, Horace Mann, Jie Ming Chinese Immersion, JJ Hill Montessori, L'Etoile du Nord, Nokomis South, Randolph Heights and St. Anthony Park. There were 2,166 seats available (20%). There are 253 available seats, 138 applicants, 95% of students placed received their first choice, 32%

of seats have been filled. Schools requested with no available seats include: Capitol Hill, Chelsea Heights, Expo, Groveland, JJ Hill, Nokomis South, Randolph Heights.

QUESTIONS/COMMENTS:

- Schools with wait lists, how many are classified as citywide magnets . Response: Washington, Open and Capitol Hill. Central has citywide component with French and German programs and is regional for IB.
- What schools get a bus from anywhere in city? Response: Highland for Spanish. French and German at Central. Farnsworth for aerospace.
- Do magnet schools have neighborhood preference? Response: Yes, Highland Middle & Senior, Central and Washington as well. JJ Hill is a regional magnet, Saint Anthony Park is a community school, Nokomis is a regional magnet. Farnsworth is citywide, Highland Park Middle and Open are citywide. Central is citywide for French and German and regional for IB. Washington is citywide for BioSmart and regional for Hmong studies as well as being community. Highland Park Senior is citywide for Chinese, Spanish, regional for IB and also community.
- In terms of Open school, is it neighborhood for the West Side? Response: As we look at families who have applied and received acceptance, the majority of families in the neighborhood made it into Open. We are aware the West Side has an interest in having neighborhood preference, this is currently not the case.
- A Board member noted there is a sense of urgency to overcome the perception that the West Side is not prospering as it should in its relationship with SPPS.
- He also noted with regard to neighborhood preference that Capitol Hill had originally received a promise that there would be neighborhood preference for the school. When SPPS moved into its SSSC strategic plan and its changes in placement criteria Capitol Hill lost that preference. He suggested the Board may want to look at that; to think about Capitol Hill and Open having neighborhood preferences. He also noted some neighborhood schools are finding it difficult to compete with magnet and regional schools. He noted SPPS needs to make all schools “star” schools.
- The Chair stated these issues might be better addressed in additional conversation in a COB meeting or work session. This is part of the larger conversation about school options/school choice.
- Schools with waiting lists – are they projected to be at capacity and are they being enrolled at capacity? Response: There is not one school in the district with a 100% retention rate, we project some schools will lose some students. We try to get as close to capacity as we can.
- So SPPS could, in theory, fill schools from waiting lists? Response: That does not always work in practice as families may not want that seat at that time and we need to balance the budgets. If those spaces are filled revenue moves from one school to another. In filling seats we need to consider where that will remove capacity. SPPS has to keep all schools running, we do not have the option of funding particular schools with resources; we must fund them all. Most schools within SPPS are within 95-98% of teacher capacity.
- Right now as the choice process is done there is the opportunity to fill every seat at every school that has demand. Response: We cannot assume a net increase in enrollment by maxing out at schools where there is demand.
- Every student coming into the district accrues money to the district. Response: As an example, Central has 41 on the wait list – if there are only 20 seats left, based on the lottery system some of those students may already have seats at other high schools. If we can't get to students from outside the city for enrollment we may need to reconsider priorities. SPPS does plan to get as close to teacher capacity as it can. The class size max makes it difficult to grow schools. SPPS will accommodate as many students as it can, it will push to max with teacher capacity and accommodate as many as it can from the wait lists.
- It is not a question of capacity, we need to get as many children who want a school into that school. Concern was expressed about knowing when SPPS is maxing out magnet schools regionally and citywide. When will that be reported back to the Board?

Response: As we look at enrollment and if we want to allow all students to go where they want, there will be winners and losers in schools. SPPS would need to be prepared to shutter, combine or close schools. You need to decide where/how you want to go - as this moves forward SPPS will need to make choices about what it no longer wants in the system. There is finesse involved in budgeting and placing schools. We try to push the envelope to make spaces available to families. We want successful programs to continue to be successful. Staff looks at ways to get kids into schools. Administration will come back in June with recommendations, ideas and an updated report.

C. Human Resource Transactions

**MOTION: Mr. Schumacher moved approval of the HR Transactions for the period March 1, 2017 through March 31, 2017. Ms. Ellis seconded the motion.**

The motion passed with the following roll call vote:

Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes

The Chair announced Cedric Baker will be coming on as Board Administrator and that Ms. Her is leaving. He extended the Board's thanks for her good work

**IX. CONSENT AGENDA**

**MOTION: Mr. Schumacher moved the Board approve all items on the Consent Agenda as published. The motion was seconded by Ms. Foster.**

The motion passed with the following roll call vote:

Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes

A. Gifts

**BF30865** West St. Paul Commercial Club Gift for Humboldt Scholarship Donation 2017  
That the Board of Education authorize the Superintendent (designee) to accept the \$7,000 gift from the West St. Paul Commercial Club and provide a letter expressing appreciation for the gift.

B. Grants

**BF30866** Request for Permission to Accept a Grant from Dick's Sporting Goods Foundation  
That the Board of Education authorize the Superintendent (designee) to accept a grant from Dick's Sporting Goods Foundation to purchase sports equipment at Como Park Senior High School; and to implement the project as specified in the award documents.

**BF30867** Request for Permission to Submit a Grant Application to the Caring Tree Program of the Kids in Need Foundation

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Kids in Need Foundation for school supplies for students experiencing homelessness in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

**BF 30868** Request for Permission to Submit a Grant to the Minnesota Department of Education – 21st Century Community Learning Center, Cohort 7 Grant

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Department of Education for funds for cohort 7 of the 21st Century Community Learning Centers Grant Program; to accept funds, if awarded; and to implement the project as specified in the award documents.

**BF 30869** Request for Permission to Submit a Grant to the Minnesota Department of Education

That the Board of Education authorize the Superintendent (designee) to submit a grant to Minnesota State Colleges & Universities for funds to expand CTE programming in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

**BF 30870** Request for Permission to Submit a Grant Application to the Minnesota Ornithologists' Union

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Ornithologists' Union for funds to conduct ornithological research at Murray Middle School; to accept funds, if awarded; and to implement the project as specified in the award documents.

**BF 30871** Request for Permission to Accept a Grant from the NEA Foundation

That the Board of Education authorize the Superintendent (designee) to accept a grant from the NEA Foundation to fund a garden and outdoor classroom at Phalen Lake Hmong Studies Magnet Academy; and to implement the project as specified in the award document.

**BF 30872** Request for Permission to Submit a Grant Application to the National Writing Project

That the Board of Education authorize the Superintendent (designee) to submit a grant to the National Writing Project's LRNG Innovation Challenge for funds to launch a Creativity and Innovation Center at Harding Senior High School; to accept funds, if awarded; and to implement the project as specified in the award documents.

**BF 30873** Request for Permission to Submit a Grant Application to the National Writing Project

That the Board of Education authorize the Superintendent (designee) to submit a grant to the National Writing Project's LRNG Innovation Challenge for funds to develop curriculum for student inquiry in the sciences and digital technologies at Ramsey Middle School; to accept funds, if awarded; and to implement the project as specified in the award documents.

**BF 30874** Request for Permission to Submit a Grant to Open Your Heart to the Hungry and Homeless

That the Board of Education authorize the Superintendent (designee) to submit a grant to Open Your Heart to the Hungry and Homeless to school supplies and hygiene items for use with SPPS families experiencing homelessness; to accept the grant if awarded; and to implement the project as specified in the award documents.

**BF 30875** Request for Permission to Accept a Grant from Rutgers University

That the Board of Education authorize the Superintendent (designee) to accept a grant from Rutgers University to improve staff capacity around electronic records in SPPS; and to implement the project as specified in the award documents

**BF 30876** Request for Permission to Accept a Grant from Search Institute

That the Board of Education authorize the Superintendent (designee) to accept a grant from Search Institute to improve student perseverance and character in SPPS; and to implement the project as specified in the award documents.

C. Contracts

**BF30877** Request for Permission to Enter into a Contract with Right Track to Provide Jobs and/or Internships for Youth Career Connect (YCC) Students

That the Board of Education authorize the award of Bid No. A211626-A New K-8 School RiverEast to the lowest responsible bidder.

D. Agreements - None

E. Administrative Items

**BF 30878** Recommendations for Exclusion of Students in Non-Compliance with Minnesota Statute 123.70 Health Standards: Immunizations

That the Board of Education excludes the named students from school effective April 27, 2017, should they not comply with Minnesota State Health Standards for Immunizations on or before this date.

**BF 30879** Salary Schedule Change for ECFE Coordinator

That the Board of Education of Independent School District No. 625 approve the salary schedule change for the ECFE Coordinator effective December 9, 2016; that the Board of Education declare that the upgrade be applied to the current incumbent on the effective date of the change.

**BF 30880** Monthly Operating Authority

That the Board of Education approve and ratify the following checks and wire transfers for the period February 1, 2017 – February 28, 2017.

General Account	#672080-673681	\$32,228,215.45
	#0002402-0002449	
	#7002170-7002224	
	#0001430-0001468	
Debt Service	-0-	\$29,329,261.56
Construction	-0-	<u>\$1,315,202.28</u>
		<u>\$62,872,679.29</u>

*Included in the above disbursements are payrolls in the amount of \$38,231,079.90 and overtime of \$183,657.54 or 0.48% of payroll.*

Collateral Changes

Released: None

Additions: None

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending July 31, 2017.

F. Bids

**BF 30881** RFP #A2088827-A Amendment of Request for Prime Vendor Groceries

That the Board of Education authorize the amendment of RFP #A2088827-A to increase the dollar amount of the contract with Indianhead Foodservice Distributor by \$1,000,000 to a total of \$5,500,000 for furnishing and delivery of groceries.

**BF 30882** Bid No. A210939-A Linwood Monroe – Upper Major Building Renovation  
That the Board of Education authorize the award of Bid No. A210939-A Linwood Monroe – Upper Major Building Renovation project to Shaw Lundquist for the lump sum base bid plus alternate 1 for \$18,439,000.00.

**BF 30883** Bid No. A211023-A Linwood Monroe Arts Plus – Lower Building Addition  
That the Board of Education authorize the award of Bid No. A211023-A Linwood Monroe Arts Plus – Lower Building Addition project to Donlar Construction for the lump sum base bid plus alternates 2,3,4,5 for \$19,798,000.00.

**BF 30884** Request for Proposal No. A211038-A Contract for Facilities Cleaning Assessment Services  
That the Board of Education authorize award of Request for Proposal No. A211038-A contract for Facilities Cleaning Assessment Services for a three year period beginning July 1, 2017 to the best value proposer, Dalco Enterprises, Inc. for an estimated annual cost of \$800,000.00.

**BF 30885** Bid No. A211150-A Rondo Education Center Partial Flooring Replacement – REVISED  
That the Board of Education ratify the award of Bid No. A211150-A Rondo Education Center Partial Flooring Replacement to Schreiber Mullaney Construction for the lump sum base bid plus alternates 1 & 2 for the revised value of \$641,719.00.

**BF 30886** RFP #A211174-A Petite Bananas  
That the Board of Education authorize the award of RFP # A211174-A to Russ Davis Wholesale, Inc. for furnishing and delivery of petite bananas for the period of September 1, 2017 through June 30, 2018, for an estimated value of \$245,000.

**BF 30887** Rescission of Authorization of Award on Bid No. A211214-A Adams Spanish Immersion School Renovation and Addition  
That the Board of Education rescind the authorization of award of Bid No. A211214-A Adams Spanish Immersion School Renovation and Addition to Bal-Tech for the lump sum base bid for \$39,000.00.

**BF 30888** Bid No. A211481-A, Sale of District iPads  
That the Board of Education authorize the award of Bid No. A211481-A Sale of District iPads to the highest bidder My Fav Electronics, Inc for approximate price of \$4,896,667.50.

**BF 30889** Bid No. A211487-A Como Senior High School Field - REVISED  
That the Board of Education authorize the revised award of Bid No. A211487-A Como Senior High School Field project to Peterson Company for the lump sum base bid plus alternate 2 for \$1,383,000.00.

**BF 30890** Bid No. A211596-A St. Anthony Park Addition and Remodel  
That the Board of Education authorize the award of Bid No. A211596-A St. Anthony Park Addition and Remodel project to Century Construction for the lump sum base bid plus alternate 1 for \$490,275.00.

**BF 30891** Bid No. A211597-A St. Anthony Park Addition and Remodel  
That the Board of Education authorize the award of Bid No. A211597-A St. Anthony Park Addition and Remodel project to B&D for the lump sum base bid plus alternate 1 for \$819,800.00.



**BF 30892** Bid No. A211598-A St. Anthony Park Addition and Remodel  
That the Board of Education authorize the award of Bid No. A211598-A St. Anthony Park Addition and Remodel project to S&J Glass Inc. for the lump sum base bid for \$598,600.00.

**BF 30893** Bid No. A211599-A Adams Spanish Immersion School Renovation and Addition

That the Board of Education authorize the award of Bid No. A211599-A Adams Spanish Immersion School Renovation and Addition project to Commercial Flooring Services, LLC for the lump sum base bid for \$652,325.00.

**BF 30894** Bid No. A211600-A Adams Spanish Immersion School Renovation and Addition

That the Board of Education authorize the award of Bid No. A211600-A Adams Spanish Immersion School Renovation and Addition project to Steenberg-Watrud Construction, LLC for the lump sum base bid for \$1,084,423.00.

**BF 30895** Bid No. A211626-A New K-8 School RiverEast

That the Board of Education authorize the award of Bid No. A211626-A New K-8 School RiverEast project to Northern Glass & Glazing, Inc. for the lump sum base bid for \$596,000.00.

**BF 30896** Adams Spanish Immersion School Portables, Lunchroom & Atrium

That the Board of Education authorize award of the Adams Spanish Immersion School Portables, Lunchroom & Atrium bid to RAK Construction Inc. for the lump sum base bid for \$159,132.00.

## **X. OLD BUSINESS**

### **BF 30899 Approval of Employment Contract for Joseph Gothard as SPPS Superintendent**

The Saint Paul Public Schools Board of Education announced it has reached a verbal agreement with Dr. Joseph Gothard to become the next superintendent of Saint Paul Public Schools. Details of the agreement were finalized on April 25 and the three-year contract will be signed later in the week. Dr. Gothard will begin in his role on July 1. His base salary will be \$232,000 and will include a business allowance. There will be a potential for performance bonuses in the next two years beginning in 2018. His contract also includes medical and dental coverage. There is not a residency requirement included, but if Dr. Gothard decides to move to the City of Saint Paul within the next 18 months, he will be offered one-time assistance with moving his household goods. The contract will be made public when it has been signed.

**MOTION:** Mr. Schumacher moved the SPPS Board of Education approve the employment contract for Joseph Gotthard as SPPS Superintendent for a period of three years beginning July 1, 2017. The motion was seconded by Ms. Ellis.

The motion passed with the following roll call vote:

Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes

B. SECOND READING: Policy 501.03 -- STUDENT DRESS CODE

C. SECOND READING: Policy 801.01 -- BUILDINGS AND GROUNDS: NAME SELECTION

Staff reviewed the changes made to each policy. No action is necessary at the second reading.

## **XI. NEW BUSINESS**

### **BF 30897**      Resolution Providing for the Competitive Negotiated Sale of \$15,000,000 General Obligation School Building Bonds, Series 2017A

Resolution providing for the competitive negotiated sale of \$15,000,000 general obligation school building bonds, series 2017a; covenanting and obligating the district to be bound by and use the provisions of Minnesota statutes, section 126c.55 to guarantee the payment of the principal and interest on the bonds. Whereas, the School Board of Independent School District Number 625, Saint Paul, Minnesota (the "District") has heretofore determined that it is necessary and expedient to issue \$15,000,000 General Obligation School Building Bonds, Series 2017A (the "Bonds") pursuant to Minnesota Statutes, Chapter 475 and pursuant to Laws of Minnesota, 2007, Regular Session, Chapter 146, Article 4, Sections 12 and 13, as amended by Laws of Minnesota, 2013, Chapter 116, Article 6, Section 8, to finance the acquisition and betterment of school facilities; and whereas, the District desires to use the provisions of Minnesota Statutes, Section 126C.55 to take advantage of the State guarantee program. Whereas, the District has retained Springsted Incorporated, in Saint Paul, Minnesota ("Springsted"), as its independent financial advisor and is therefore authorized to sell the Bonds by a competitive negotiated sale in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9).

### **BF 30898**      Resolution Providing for the Competitive Negotiated Sale of \$25,965,000 Certificates of Participation, Series 2017B

WHEREAS, the School Board of Independent School District Number 625, Saint Paul, Minnesota (the "District") has heretofore determined that it is necessary and expedient to issue \$25,965,000 Certificates of Participation, Series 2017B (the "Certificates") pursuant to Minnesota Statutes, Chapter 475 and Minnesota Statutes, Section 126C.40, Subdivision 1, to finance the acquisition and construction of a facility to provide early childhood education services; and whereas, the District has retained Springsted Incorporated, in Saint Paul, Minnesota ("Springsted"), as its independent financial advisor and is therefore authorized to sell the Certificates by a competitive negotiated sale in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9); and whereas, the Department of Treasury has promulgated final regulations governing the use of proceeds of tax exempt bonds, all or a portion of which are to be used to reimburse the District for project expenditures made by the District prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the "Regulations") require that the District adopt a statement of official intent to reimburse an original expenditure not later than 60 days after payment of the original expenditure. The Regulations also generally require that the Certificates be \_ issued and the reimbursement allocation made from the proceeds of the Certificates within 18 months after the later of the date the expenditure is paid or the date the project is placed in service or abandoned, but in no event more than three years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the Certificates.

The Springsted representative stated the sale would occur on May 16 at 10 am. Two resolutions are being presented; a general obligation bond which is a tax exempt bond under special legislation for the District allowing for \$15 million in bonds for projects approved on the FMP. The second is a Certificate of Participation (COP) which, under Minnesota statute, allows principal and interest to come from lease levy revenue. The general obligation bond is backed by the Minnesota Credit Enhanced Program under which the State credit rating on bonds transfers to the district. The risk is very low on these bonds allowing for good interest rates. The COP is an annual appropriation and is considered slightly more risky in the market. It is, however, common to districts and generally also finds lower interest rates. The week of May 1 will see rating calls between SPPS and S&P and Moody's. The bonds will go out for competitive bids on May 16. Closing on both and issuance of revenue will occur on June 16. If there is any reason to stop one or both and pull it, the district is not out anything in stopping the sale.

**MOTION:** Mr. Schumacher moved the Board approved the Resolution Providing for the Competitive Negotiated Sale of \$15,000,000 General Obligation School Building Bonds, Series 2017A and the Resolution Providing for the Competitive Negotiated Sale of \$25,965,000 Certificates of Participation, Series 2017B. The motion was seconded by Mr. Brodrick.

The motion passed with the following roll call vote:

Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes

## **XII. BOARD OF EDUCATION**

- A. Information Requests & Responses - None
- B. Items for Future Agendas - None
  - Continuation of discussion on school choice (June COB?)
  - Update on school start times - this is scheduled for July when new superintendent starts.
  - Conversation re SROs and how things going prior to next renewal.
- C. Board of Education Reports/Communications - None

## **XIII. FUTURE MEETING SCHEDULE**

- A. Board of Education Meetings (6:05 unless otherwise noted)
  - May 16
  - June 13 - Non-Renewals - 4:00 p.m.
  - June 20
  - July 11
  - August 15
  - September 19
  - October 17
  - November 14
  - December 19
  - January 9, 2018 - Annual Meeting 4:30 p.m.
  - January 23
  - February 20
  - March 20
  - April 24
  - May 22
  - June 12- Special (Non-Renewals)
  - June 19
  - July 17
  - August 21
- B. Committee of the Board Meetings (4:30 unless otherwise noted)
  - May 2
  - June 13 - 4:45 p.m.
  - July 11
  - September 12
  - October 3
  - November 7
  - December 5
  - January 9, 2018 - 5:00 p.m.
  - February 6
  - March 6
  - April 10
  - May 8
  - June 12
  - July 17

## **XIV. ADJOURNMENT**

**MOTION:** Mr. Schumacher moved the meeting adjourn, seconded by Ms. Ellis.

The motion passed with the following roll call vote:

Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes

The meeting adjourned at 8:16 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by  
Marilyn Polsfuss  
Assistant Clerk,  
St. Paul Public Schools Board of Education

**MEETING MINUTES  
COMMITTEE OF THE BOARD MEETING  
May 2, 2017**

PRESENT: Board of Education: Ms. Ellis, Mr. Brodrick, Mr. Schumacher, Ms. Foster, Ms. Vanderwert, Mr. Marchese, Mr. Vue

Staff: Superintendent Thein, M. Hoerth, E. Putnam, M. Schrul, E. Agbamu, J. Peterson, I. Davis, T. Stewart-Downey, J. Engen, A. Collins, C. Baker, L. Cathey, H. Ott, K. Wilcox-Harris, T. Melhus, H. Kilgore, J. Jonassen, T. Battle, L. Sayles-Adams, J. Turner, T. Parent

Other: J. Nathan, J. Verges, T. Dresser, S. Wastvedt, J. Nathan, T. Lonetree, R. Downing

**I. CALL TO ORDER**

The meeting was called to order at 4:30 p.m.

**II. AGENDA**

**A. Budget Update - School & Program Allocation**

The Chief Financial Officer (CFO) presented an update on the FY 17-18 general fund budget.

**FY 2017-18 GENERAL FUND PRELIMINARY BIG PICTURE**

	FY 17 Adopted (in millions)	FY 18 Prelim. (in millions)	Difference
Revenue (Current law)	\$518.2	\$514.2	(\$4.0)
Use of Fund Balance	0	0	0
Expenditures	518.2	541.5	(23.3)
Balance	\$0	(\$27.3)	

**FY 2017-18 GENERAL FUND FACTORS IMPACTING PROJECTED SHORTFALL**

Item	Amount (in millions)
Inflationary impact of "rolling over" FY 16-17 budget "as is" without any changes	(\$23.3)
Net revenue decrease due to enrollment and Compensatory Education	(4.0)
Total Projected Shortfall (as of 2/19/17 - subject to change)	(\$27.3)
BOE Action 4/25/17 Restored \$4.0 million to funding to Schools: \$3.2 Million (80%); Programs: \$0.8 million (20%)	
Revenue projection will be based upon 1.25% formula increase	\$4.0
Revised Projected Shortfall as of 4/25/17	(\$23.3)

**FY S18 PROPOSED GENERAL FUND BIG PICTURE - EXPENDITURES**

AREA	FY 17 ADOPTED	FY 18 PROPOSED	CHANGE	PERCENT CHANGE
Schools	\$249,112,891	\$245,798,889	(3,314,002)	(1.3%)
School Service Support	177,194,030	179,516,141	2,322,111	1.3%
District-wide Support	88,237,474	90,077,956	1,840,482	2.0%
Administration	3,636,045	3,533,366	(102,679)	(2.8%)
TOTAL	\$518,180,440	\$518,926,352	745,912	

Staff provided several handouts which broke the budget down into more detail in the following areas:

- FY 18 School Allocation Summary (regular sites only, no ALC or Special Ed included)
- FY 18 School FTE Comparison Report
- SPPS School Allocation Comparison FY 18 to FY 17
- FY 17-18 Proposed General Fund Program Budget Summary

#### **FY 17-18 RECOMMENDATIONS TO ADDRESS PROJECTED SHORTFALL PROGRAMS --**

- Reduced inflationary allocations (\$5.1 million)
- Enrollment related service and staffing reductions (Estimated \$3-4 million)
- Vacant positions, staff attrition/retirements, negotiated contracts (TBD)
- Targeted and 2% reductions (\$0.7 million)

#### **SITES --**

- Eliminate one time only FY 17 allocations of \$85/pupil and SSSC 2.0 program additions (\$2.0 million)
- Enrollment related service/staffing reductions (TBD - legislative allocations will decrease impact)
- Vacant positions, staff attrition/retirements, negotiated contracts (TBD)

The Executive Director of Human Resources then presented a brief summary of staffing impacts to date. HR compares projected position cuts from schools and programs against current vacancies. HR currently sees 115 teacher cuts but does have nine openings (anticipated retirements). There are also 108 classroom support cuts proposed. He indicated aligning position cuts with licensing is a challenge. When there is a need to reduce positions, placement starts with tenured teachers, as they are placed there may be a need to non-renew some probationary teachers who have not achieved tenure. Layoffs would occur if, after non-renewals, the needed reduction in numbers has not been achieved. Right now the numbers are trending in the right direction due to the management of expectations over the past two years. Non-teacher and other classroom supports show 108 total projected cuts. There are currently 39 openings for a difference of 69 positions. Teachers are funded utilizing class size average numbers. Buildings cover teachers first and then offset dollars with other classroom supports at the building level. Additionally there are 50 people that do have recall rights. Personnel decisions are all currently based on the 1.25% addition of funds projection. SPPS is committed to putting any additional dollars that come in toward resources in the schools. It was also noted that there are additional teachers within the Program budgets and Title I that serve the schools as well.

The CFO reviewed the adoption timeline with the Board and then asked for questions.

#### **QUESTIONS/DISCUSSION:**

- What is Non-Salary Allocation? Response: The instructional material allocations
- What is the Compensatory Allocation? Response: Sites decide how to utilize the compensatory dollars on that spending for their needs; it is discretionary.
- The year-round schools why do they get more? Response: They are open for additional time and it helps meet some of the summer programming requirements.
- On the FTE Comparison Report what is included for the Non-Salary allocation? That is supplies. Comp Ed Discretionary? That correlates to poverty rates and enrollments with a one year lag. Total allocation cost? Applies to regular sites. Title I Allocation? The reflects a 13% reduction overall. SSSC 2.0 additions? These are areas that were not cut (AP/IB, etc.), the one time only allocations from the previous year were cut.
- We like schools to be diverse in terms of race and culture and socio-economic levels but it seems, in many instances, that schools trying to increase their reputation and work to attract a broader section of families sometimes end up not qualifying for comp aid and thus will get less money. Is this true? Response: In some instances. It is a funding issue. Schools are only funded to a certain level with the free & reduced lunch rate. If their population changes funding could change based on the previous year's count. The

information provided was built on our best professional guesses – enrollment, retirement, legislative actions, etc. At this point there is no reserve funding for fall adjustments in the budget.

- The Referendum Fund is that the dollars schools receive from the referendum dollars? Does it cover the iPads? Response: This is what is spent on staffing, Kindergarten, class size, PreK. The iPads have a separate budget on the program side. Sites are not charged for iPads.
- As we move toward the end of the referendum cycle for technology, what is being spent on technology in the building? The Board would want to have that information at some point. What else is it spent on in each building?
- For the OPEB trust, when will the impact of those benefits hit and when will the Trust come into play? Response: The purpose of the trust is to build it up to bring down costs and impacts to the district. Its performance is also very important in the bond rating process. Things have reached the start of the tipping point and SPPS will need to draw from the trust at some point in the future.
- The Board needs to make choices on how to designate funds and I am uncertain if we need to add to the trust this year, we need to consider where it falls as a priority. Would staff provide more information so we can make proper choices, if necessary, on the trust allocation? Could you share the results of the fiduciary study with the Board? Perhaps in the work session at the next COB. Response: It is part of understanding the overall budget. The trust is a long term liability that does not go away. The rate of return grows as funds are added to the trust. Comment: This is a value choice that needs to be put into the mix in finalizing the budget.
- Insurance what is included? Response: Property, liability and some cyber liability. These come forward in April or May for renewal. They are there to cover the District's liability needs.
- It appears MLL and Special Ed are going down. Response: MLL did not get an allocation for inflation and reallocated some money to the dual immersion program. Special Ed has staffing reductions and inflation reduction. Both still meet the maintenance of effort requirements. SPPS receives \$0.58 on the dollar and funds are pulled from the general fund to cover the balance of costs.
- Where does the American Indian Studies increase come from? Response: Integration funding.
- What about the unfilled positions? Response: Those are being left on hold for the new superintendent to decide on. We have also allowed some discretionary funds for the new superintendent to make choices on (1.25%).
- What about the fall adjustment? Response: There are no fall adjustment funds set aside at this point.
- If we were all to make a strong case to the Governor to hold to the 2% where would that extra money go? Response: Straight into the fall contingency.
- What are we projecting regarding enrollment? Response: We have projected a 3% decrease. Are there other decreases in funding? Response: Title funding by 13%. All in all the average amount per student is a little more than last year's amount.
- SPPS is trying to put more money into students even though there is a reduction in revenue. We have put the projected lowest Legislative increase of 1.25% into the budget; we can hope for 2% but are guessing at about 1.6%. We also need to set money aside for fall adjustments. We will include the new superintendent in discussions on final decisions even before he officially begins.
- This is a conservative budget putting money back into the kids and having reductions impact adults. The budget is not done, it is a work in progress; there could be additional revenue and then we will need to make additional decisions.
- A Director noted it is an apples to oranges comparison among SPPS schools, this makes it difficult to know where standardization is and where divergence occurs. Seeing the overall picture of equity in the schools is challenging. Response: If more standardization is wanted SPPS needs to go with site based or centralized budgeting

either would reduce flexibility. Kids are the first priority. If it is broken down by school levels there are many different factors to consider such as poverty, etc. The need is greatest in the middle schools and in schools with high poverty rates; there is additional money brought in under title programs and compensatory funding.

- There are really two things that need to be done: One – get this budget approved for next fiscal year. Two -- the Board needs to think about what it takes to run a school, what the baseline is and what expectations are to broaden beyond where we are now to accomplish great things for the kids. We need to think about programmatic needs in a broader way. What does it take to fund schools to achieve consistency, equity, etc.
- It was noted that over the last 10 years SPPS has moved from a district honoring site based management to a combination of site/centralized process. We now need to look toward what schools offer, the core specifics and move out from there.
- Where is achievement and integration; how do we get those numbers? There are two funding sources for integration – both incentive and achievement and integration revenue equal the "integration" revenue. Incentive funds some transportation and teachers and provides some support funds for the five racially isolated sites.
- This budget reflects revenue for the schools. Schools were given the allocations for budget, these were considered/reconsidered, some money was added back in to reach the current figures. In future SPPS needs to consider enrollment (how to increase it), class size negotiations in the contracts, legislative funding, referendum funds, grants for additional funds. The only other change possible to increase funding for this year is Q Comp or Title I from Federal legislation.
- Once all this information is published there are going to be questions from the community on particular budgets – are principals ready to address those? Response: The information will be posted to the website on May 3. There will be narrative along with the presentation. These figures represent what schools are allocated, they may take discretionary dollars to fund choice items. The Assistant Superintendents will also be available to address questions. Information will also be posted to "Happening Now" and "Trending Now" can be utilized to post answers to questions from the community on the website to share information as questions/answers becomes available.
- It was noted the Budget and Finance Committee will meet on May 10 and they will be reviewing this material as well.
- It was also noted that imbedded in program budgets are teachers assigned to sites -- Special Ed, MLL, etc.
- The proposed reduction to Family & Community Engagement and the Office of Leadership Development what is that? Response: It is a one position change with a reduction of an assistant in both departments.
- How does that impact programming? Response: Engagement feels it can offer the same programming quality but not at the same level/manner it has. It will make adjustments across current staffing to pickup processes. It will also make changes in how it offers programming across sites/locations. It will continue to provide support for certain other projects as well. For Leadership Development, its other three departments will assume various responsibilities across their staffing.
- What was the rationale for the 80/20 restoration of the \$4 million? Response: Schools were put first. Diminishing return programs had some surgical reduction so programming does not affect the schools. There were certain things that could not be cut -- busing, utilities, custodians - it was an administrative judgment call.
- Are retirements taken into consideration? Response: To some degree, to date have seen 62 teachers for next year.

The Board expressed its appreciation at how people have stepped up this year during the budget process.

#### B. Summer School Update



2013-14 redesigned summer term (2 sessions 2 4 week along with 6 week session in 2<sup>nd</sup> term)

Staff outlined the Summer Term (S Term) Goals: To prevent summer learning loss; focused alternative learning, credit recovery and on-track to high school graduation. She indicated 95% of teachers/administrator survey participants agreed or strongly agreed students benefits academically from attending S-Term 2016. S Term is an opportunity for students to actively explore, create, build and design.

Total projected enrollment for S Term is projected at 14,500; 3,850 Grades K-4, 8,500 Grades 5-12, 950 in the six week programs along with 1,200 from multi-district and charter schools. State's largest summer programming.

Grades K-4 Elementary will be located at Benjamin E. Mays, Hazel Park, John A. Johnson, Chelsea Heights, Dayton's Bluff, EXPO, Mississippi Creative Arts and Riverview. It will feature core academics (math and literacy), movement/yoga, health, economics, social-emotional skill building and STEM applied academics.

Grades 5-12 Secondary will be located at Central (1,300), Harding, Gordon Parks, LEAP and Washington (5,800) and St. Paul College (1,400). Curriculum features include: core academics (math and literacy), transition to middle school and art (grade 5), leadership and agriculture (grade 6), Why Try and Robotics (grade 7), leadership and transition to high school (grade 8), credit recovery (grades 9-12), online learning (ages 16+) and Writer's Institute (for levels 2 and 3 ELL students).

The six-week programs will be held at Children's Defense Fund (CDF) Freedom Schools (650, grades K-8), BELL Power Scholars (150, grades K-4) and Hmong Karen Youth Pride Program (150, grades K-4). This will feature core academics (math and literacy) and culturally affirming curriculum and development of leadership, pride and persistence.

The multi-district and charter school sessions will locate at Camp Teranga with Arts Us (125, grades K-8), the Native American Program (75, grades 1-5), National Youth Sports Program (300, grades K-11), Belwin Outdoor Science Program (100, grades 1-5) and Multiple Charter School Sites (600, grades K-12). These will feature core academics (math and literacy), cultural awareness, science and athletics.

Quality S Term programming for SPPS students involves district-wide departmental collaboration, security badges for S Term 2017 employees, an Emergency Operation Plan (EOP), a website promoting online registration, accessible technology for teachers and strong partnerships with community-based organizations. The programs provide focused, alternative learning opportunities so students can experience educational success and graduate to something great.

#### QUESTIONS/DISCUSSION:

- Multi-district and charter – where do they come from? Response: the multi-district is available for students from other surrounding districts on a first come, first served basis. Charter schools are within the City of St. Paul. They enroll their students as SPPS students but hold the programs at their own sites to save on transportation costs as SPPS does not pay for transporting these students.
- The immersion schools at Ben Mays, how is that done? Response: Immersion programs are all co-located at the one site and students are bused citywide to the programs. Each is run individually on the site.
- What data is collected around outcomes? Response: For elementary there are pre and post assessments in math and literacy. Secondary is based on credits earned. The Minnesota Council of Economics also does pre and post assessments. A report-out is made that the at end of term to allow for planning for next year.

- Has there historically been more or fewer sites? Response: Originally there were 12 elementary sites. This was decreased for the economy of transportation and facility costs. Enrollment has been quite consistent. Secondary has remained consistent in number of sites. There has been an increase in online enrollment so the website, the marketing, etc. is working.
- Are there end of term events at each site? Response: Yes, each site has end of term events. Freedom School also offers many parent empowerment opportunities and offer an end of term evening on August 25. Board members were invited to read at Freedom School during S Term.
- What about Break Through St Paul? Response: That is not SPPS programming but they do their programming in SPPS buildings. Many SPPS partners work in SPPS buildings to provide supports.

C. New Employee On boarding

Human Resource's (HR) mission is to lead as a strategic business partner to meet the district's evolving workforce needs. Its vision is that SPPS is a national destination employer, that collaboratively recruits, employs and retains top talent. They foster a culture of achievement and success, where proud employees build pathways that ensure exceptional outcomes for all students. To this end they created and implemented a systematic, effective, informative, engaging and collaborative year-round employee on-boarding program.

They did consider an online on-boarding and implemented a Moodle Online Training. However, there was no accountability or measurements and it lacked collaboration with District-wide stakeholders. Additionally, not all staff had access to a computer, it was missing the SPPS "family welcomeness" and some new hires missed their 30 day benefits eligibility. According to *Forbes* (May 2015) *"the first 90 days are the right time to introduce new hires to new colleagues, share with them expectations and help them to understand the specific values your company espouses."*

The SPPS on-boarding covers:

- HR's support (benefits)
- Technology services to get electronic devices
- Employee badge
- District Policies (Staff's Section 4, Technology # 520, Tobacco Free #414, Social Media #426, Immigration and Customs Enforcement (You Belong Here).
- Mandated reporting within SPPS
- Office of Equity (Racial equity and gender inclusion)
- Office of Teaching and Learning
- SPPS organization chart
- Anti-Bullying PD and
- A bus tour of ISD 625.

The program is attended the pre-scheduled Premier O-boarding includes staff who are benefits eligible, rehire with more than a five year break in service and any employee promoted into a Teacher assignment.

The program provides clear expectations, explains how to navigate the SPPS systems, provides information on equity and gender inclusion, helps new employees form relationships and networks and includes all benefits eligible employees.

A survey was done of new employees from August 2016-April 2017. It included: 22 clericals, 24 EA, 33 facility service personnel, 31 nutrition service personnel, 17 School/Community School professionals, 196 teachers, 183 TAs and 34 others. During this time period 602 of 712 new employees have attended the program.

- Over 90% of new employees have found the training beneficial (62.0% very useful, 34.3% useful, 3.3% less useful and 0.4% not useful).
- Over 80% of new employees found the benefits information to be useful and enrolled in benefit plans within their 30 day eligibility. (63.8% very useful, 26.6% useful, 8.1% less useful and 1.6% not useful).
- Over 70% of new employees enjoyed the bus tour (31.9% very useful, 42.5% useful, 13.8% less useful and 11.8% not useful)
- 93.1% of new employees shared that all information provided was work related with only 6.9% not finding it so.

#### QUESTIONS/DISCUSSION:

- Where do you tell new employees to go for help, support, mentoring that will not be threatening? Response: HR is the first call for employee questions. The Office of Teaching and Learning has added a week of training for new hires to onboard teachers with an additional five days of training. Principals and APs and veteran teachers can also be resources for mentoring within the schools.
- How does SPPS work to foster a "family atmosphere" for new employees? Response: Beyond the on-boarding there are other things available. SPFT offers PD sessions during the teacher probationary period. Employees can go to HR, Benefits for personal needs or for help with the job. IT offers technology resources. Other resources include the racial equity group, academic leaders, Special Ed leaders and MLL leaders, content area leads, elementary teachers spend time in literacy training and in math. There is a mentor/mentee program to partner new teachers with veteran teachers as mentor. In the second year PAR is added in and SPFT offers effective instruction classes. There is an evaluation process done three times per year over the three year probationary period that provides input/development opportunities. New teachers have more flexibility in the third year for PD in identified needs. School staff build a community within the buildings that offer supports as well.
- Homelessness, gender inclusion, equity, trauma informed work -- is there on boarding around those? Response: Those issues are address under Title I. Family involvement nights, school climate and culture address trauma informed care.
- School climate and culture are addressed during the new educator week – all departments are brought together to plan the training – equity work, trauma informed work and the initial touch point on homelessness happen there. Support comes at the building level. Title I liaisons at the schools address that area as well with additional resources at certain times of year.

#### D. Standing Item: SEAB Report - None

#### E. Standing Item: FMP Update

##### 1. Major Project Budget Updates

- RiverEast - construction timeline provided, school opens September 2018.
- Adams -- groundbreaking February, completion December 2018
- Como Park Senior High School -- redo artificial turf on competition field - groundbreaking May 2017, completion Fall 2017. Building additions - break ground Fall of 2017, completion late 2019.
- Highland Park Elementary -- break ground March 2017, completion August 2018
- Horace Mann Elementary -- Break ground May 2017, completion August 2018
- Humboldt Senior High – Construction begins June 2017, completion August 2020
- Johnson Senior High – Construction began June 2016, completion August 2017
- Linwood Monroe Lower – Construction begins Summer 2017, completion Fall 2018
- Linwood Monroe Upper -- Construction begins Summer 2017, completion Fall 2018

- St. Anthony Park Elementary – Addition to be built to house main office, cafeteria and kitchen. Second Story will be built over current single story to add instructional space. Construction begins June 2017, completion August 2018.

## 2. FMP Governance Committee

This committee was defined by the Board's 5-Year Facilities Maintenance and Capital Plan resolution. Its purpose is to annually review and update the next five year's projects. Membership is reflective of the original FMP Planning Committee with broad district perspectives, racial diversity and geographic distribution. Parents, students, teachers, district staff, local businesses, local government agencies, community partners and neighborhood joint-use partners make up the membership.

The parameters of the FMP-G is to uphold the integrity of the FMP engagement process, to adhere to the FMP vision, principles and standards. To use agreed upon criteria to guide decisions and to consider emerging factors such as enrollment projections, demographic changes, educational pathway/program realignment or changes, technological advances and changes to federal or state law impacting capital funding.

The Committee will inform Board action on the 5-Year Plan on May 16. It will meet for two sessions on April 13 and May 9. Additional work needs to be done to bring in additional members for the Committee.

Criteria for prioritizing projects (in rank order) include:

- Permanent construction
- Growth and alignment
- Quality of learning spaces
- Identifiable main entries
- Building condition
- Core space
- Overall alignment

Additional criteria may be considered to address the following:

- Enrollment enhancement opportunities
- Geographic distribution
- Large impacts
- Partnership opportunities
- Program requirements.

At the April 13 meeting the group had opportunity to reflect on SPPS priorities via the criteria. They had no desire to change the criteria for prioritization. They listed some opportunities:

- New Superintendent/Mayor - utilize new leadership
- Increase access for families with young children (B-5), PreK/Early Childhood
- Urban school district and the benefits of a diverse community - open schools to the community (revenues), look for community partners (like the 3M partnership), look for mentors and partner with local colleges.
- Career readiness opportunities
- Energy efficiencies
- Dining space/how food service affects the students' day

They also offered input on challenges:

- Looking at over vs. under capacity buildings
- Public understanding of what "facilities" encompass and in turn, how its impacts students
- Volume of buildings - consideration of impact and variety

- Planning in uncertain times - placing funds to meet future needs, financial constraints (funding great visions), specialized programs in the right place/do buildings support programs?, building age, diversity in design, engagement of community and parents, respect for teachers and environment and building security.

At the May 9 meeting the group will consider input on middle school capacity (3 scenarios will be presented to fill capacity), the impact of emerging factors (enrollment projections, etc.), co-creators of engagement framework for broader middle school engagement and BOE consideration.

At the June COB and BOE meetings the Board will review and act upon the updated five-year Implementation Plan (FY18-22) and hear strategies for how to address middle school/Crosswinds decisions and actions.

### 3. Solar Energy

The Board Chair asked the Facilities Director to update the Board on solar energy since they have been receiving inquiries on the subject.

SPPS has two types of arrays on two schools, one for domestic hot water needs and the other for electric capacity. There has been substantial movement and interest in community solar gardens and the sale of energy; SPPS has been approached to consider these opportunities. There is a District Energy Team looking at the possibilities for energy efficiency and lowering energy costs and at what creates the biggest impact along with pros and cons involved. Historically SPPS has invested in fast payback projects; solar creation/consumption is a long term liability and as such needs thoughtful consideration of the process. The Energy Team will look at leveraging what has been done recently and how that might apply to SPPS.

#### QUESTIONS/DISCUSSION:

- When (and if) SPPS moves from thought to implementation on solar what will the plan be? Response: There are opportunities out there and SPPS may not want to miss out on those but right now it is in the exploration phase. There is no timeline yet, the industry is moving quickly on this. SPPS is evaluating it systemically and will be talking with Public Housing on what they have done. This will help to create a framework around what the right solution might be but we still need additional time for exploration
- Has there been consideration on collaboration in this process? Perhaps with the City or someone else? Response: We hope that will be the case. The speed of the industry is fast and there have been changes in legislation that are positive.
- A Board member requested staff to capture the commentary from the FMP-G in a systematic way so the Board can hear/see the information and incorporate it into future community engagement opportunities. The Board asked their Administrator to keep the information for the Board. They also asked who is on the Governance Committee.

F. Standing Item: Policy Update -- None

G. Standing Item: SSSC 2.0 Update -- None

H. Work Session

#### 1. Administrative Response to American Indian Resolution of Non-Concurrence

Administration indicated that there is a perception on the part of the PAC that Board should have been more involved. Historically the Administrative Response has been made from administration. The community brings forth concerns and the district has 90

days in which to respond to those concerns. SPPS has been using the requested "wrap around" meetings to write and share the response with the PAC. There have been questions around the clarity of the response and at least one indication of dissatisfaction with the response. When the response has been "vetted" it has typically been brought to a COB meeting for the Board's information along with further discussion with the PAC.

Administration has discussed the response process and in this instance the Parent Committee has not wanted to meet with the Board to discuss the administrative response.

Has administration adequately responded to what concerns were expressed? The concerns have been worked through at the quarterly meetings and has been moving in the right direction. SPPS has done target marketing, recruitment and quarterly meetings in attempts to increase American Indian participation. There is a staff person housed at the Placement Center to capture American Indian families for recruitment and to welcome them into the school/program.

So they came with a statement of non-concurrence and SPPS responded as required. Yes, one person has expressed dissatisfaction with the response but the committee, as a whole, has been working through the response at their quarterly meetings.

The consensus was that the Board would discuss the response with the PAC when they are ready to come back to the Board. Administration indicated it would work with the PAC and encourage them to come to the Board to discuss the response.

## 2. FY 18 Board of Education Budget

The Chief Financial Officer and the Board member worked through the Board budget line items to arrive at a proposed final board budget.

## 3. School Choice/Enrollment

The Chief Operations Officer provided a further review of the choice/enrollment process.

### QUESTIONS/DISCUSSION:

- At JJ Hill they use an "intent to return" letter, do other schools use this? Response: It is used throughout the district under school choice. Some schools send out a survey on intent to return but SPPS does not use that data for projections at district level as it has not proven to be accurate to the level needed. SPPS works off a three year trend of historical data to achieve its enrollment projections. With the intent to return, parents often find it difficult to say they are not coming back to the school. SPPS has hard confirmation of those moving out of the city but otherwise there is simply not complete information.
- If, at a school that is popular, parents want to be sure to have a spot they will fill the form out. Also, many other factors come into play in choice decisions – childcare, work schedules, transportation, etc. The completed form is a good indicator that families will return. The intent to return works well in private schools because it must be accompanied by a check. With public schools there is only a verbal commitment.
- The act of asking for that information is a first step toward getting families to commit. Can SPPS make all schools use it? Response: Real data is much more beneficial so REA uses the three year average of actual student return – historical data. If trends do change, that trend is captured as well. REA has been right on with its retention rates. The Placement system is a live online system so if a seat is given up at a school it is listed as open and if the student moved to another school that school will be shown as having one less seat.

- Concern was expressed about declining enrollment, SPPS has a transient population. We need to identify why a family left for a different district, charter or parochial school.
- Does SPPS have exit interviews from people willing to provide it? Response: We have found the online version response is not as strong as having a person called for the information for immediate feedback. Ideally as soon as SPPS gets a records request there would be a call to asking why they are leaving and if something can be done to change that decision. This would need a dedicated staff person and ideally a bi-lingual/multi-lingual one as well. SPPS is trying to partner with Charter schools so it can capture any students leaving the charter or when they transition to middle/high school. Perhaps the Enrollment Task Force will bring some ideas forward.
- Perhaps there is expertise from other sources that can be taken advantage of. SPPS needs to get customer satisfaction information for use in planning and understanding where it needs to go. In a competitive situation such as we have we need that information in order to understand what families want. It was noted that person to person contact is the most effective invitation to come into the district.
- So how do we divide capacity? Response: The goal is to be sure every school has a viable program. We generate programs off enrollment and have to distribute students equitably. Any school with less than two sections per grade is going to find it hard to have a viable program. We also have to align with class size requirements. We have reviewed every school to see if there were any large discrepancies.
- Reflecting St. Paul, SPPS attempts to hold places (20%) for students in poverty. Response: Yes, we release groups periodically through the summer but have to keep some for later arrivals. Kids showing up in August number 6,000 to 8,000. There are under privileged kids we want to save seats for so we need to be flexible and use good judgment. If families are under served they will go to that community to address the possibility of enrolling. We need to make every school desirable through programming, building design, etc. We do see value in a variety of different options. We need to look at what is in place, unpack it, see what needs to be developed, let go, etc. We need to establish where the district is moving in terms of community expectations.
- We can't be all things to everyone all the time – we need to address schools and use of resources. We need to invest in early childhood and we need flexibility and to be nimble (such as Jie Ming) and willing to make it work.
- A Board member asked for further discussion on this at the June COB.
- A request was made that the Board consider a neighborhood preference for both Open and Capitol Hill.
- A Board member asked a discussion on early childhood be added to an agenda.
- Staff stated they felt good that 92% of Kindergarten got their first choice.
- We need to change the SPPS narrative and perhaps do professional marketing.
- When will the next enrollment update be coming? Response: June.

### III. ADJOURNMENT

**MOTION: Mr. Schumacher moved the meeting adjourn, seconded by Mr. Brodrick.**

**Motion passed by acclaim.**

The meeting was adjourned at 9:23 p.m.

Respectfully submitted by  
Marilyn Polsfuss  
Assistant Clerk



# Expanding Inclusivity: Classrooms

Student Engagement & Advancement Board  
05/16/2017

Purpose

Student  
Strategy

Staff  
Strategy

Updating  
Policy 602.1

Questions?



# Purpose

Present SEAB's strategies, and progress towards strengthening the implementation of policy 602.1, through our work with staff & students

Proposal  
from Social  
Studies

Key Survey  
Data

SPPS Board  
Policy 602.1

Inclusivity



## Proposal from Social Studies

## Proposal from Social Studies

- SEAB's School Climate presentation last spring gave students an opportunity to talk about times they felt marginalized in school
- SPPS Social Studies department proposed a collaboration with SEAB to impact social studies curriculum
- As the project evolved, we learned that **hearing and telling student stories** is at the heart of SEAB's work

# Key Survey Data

SEAB's December Presentation to the Board

## Key Survey Data

### SEAB's December Presentation to the Board

- In Fall 2017, **171** students said that in this school year they have been asked to speak on behalf of their identity **7 or more times**
  - **1,182** students said they were asked to do so 1 or more times
- 50% of students of color say their identity is present and accurately portrayed in the curriculum always or most of the time



## SPPS Board Policy 602.1

## SPPS Board Policy 602.1

Originated 2/21/1978  
Last updated 6/17/2008

"each school shall teach a multicultural, intercultural, non-racist, non-sex-biased, gender and disability-fair curriculum in all subject areas"

# Inclusivity

Increased inclusivity requires  
Policy and Practice





# Expanding Inclusivity: Classrooms

Student Engagement & Advancement Board  
05/16/2017

Purpose

Student  
Strategy

Staff  
Strategy

Updating  
Policy 602.1

Questions?

# Student Strategy

Provide students with  
information to advocate for  
themselves, make their stories  
heard & take action

Impacting  
"Rights and  
Responsibilities"

SEAB  
Student  
Event



## Impacting "Rights and Responsibilities"

# Impacting "Rights and Responsibilities"

SPPS Student's "Rights and Responsibilities" leave out many things students need to thrive in schools.

E.g. the right to

- an inclusive curriculum
- preferred pronouns

SEAB will invite students to share thoughts on "Rights and Responsibilities" at our May event and share with district staff

## SEAB Student Event

"Turn Up Your Voice"  
May 23rd Student-Centered Event

Open mic, discussion and  
performances on  
student voice and rights





# Expanding Inclusivity: Classrooms

Student Engagement & Advancement Board  
05/16/2017

Purpose

Student  
Strategy

Staff  
Strategy

Updating  
Policy 602.1

Questions?

# Staff Strategy

Break down barriers between students and staff by **building foundations**

Training  
Video on  
Inclusivity

**Impact**

A graphic featuring a large teal circle on a dark blue background with a pattern of white diagonal lines. The text "Training Video on Inclusivity" is centered within the teal circle. A portion of another teal shape is visible on the left edge.

## Training Video on Inclusivity



## Training Video on Inclusivity

SEAB is producing a solutions-based training video on microaggressions and structural oppression based on the stories and perspectives of SPPS students



Impact

# Impact

- Ongoing component of the district's Beyond Diversity training
- Social Studies staff training during opening week 2017
- Administrator's Academy summer 2017
- Will exist with a discussion/action guide for future use by staff



# Expanding Inclusivity: Classrooms

Student Engagement & Advancement Board  
05/16/2017

Purpose

Student  
Strategy

Staff  
Strategy

Updating  
Policy 602.1

Questions?

## Updating Policy 602.1

SPPS needs to do work, beyond this policy, to implement our ideals of inclusivity in schools

Recommendation





**Recommendation**

## Recommendation

SEAB recommends the Board update policy 602.1 to include a procedure, strategy and measure to ensure that our district's ideals of inclusivity are embedded in all SPPS students' experiences

Inclusivity requires  
**policy + practice**



# Expanding Inclusivity: Classrooms

Student Engagement & Advancement Board  
05/16/2017

Purpose

Student  
Strategy

Staff  
Strategy

Updating  
Policy 602.1

Questions?







# Expanding Inclusivity: Classrooms

Student Engagement & Advancement Board  
05/16/2017

Purpose

Student  
Strategy

Staff  
Strategy

Updating  
Policy 602.1

Questions?

**HUMAN RESOURCE TRANSACTIONS**  
**April 1, 2017 through April 30, 2017**  
**May 16, 2017**

**NEW APPOINTMENT**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Pay Rate</u></b>	<b><u>Location</u></b>
Lally, M. B.	Classroom Teacher	04/10/2017	\$35.36	Linwood Monroe Arts Plus Upper
Balchandani, R. J.	Education Assistant	03/27/2017	\$15.00	Homecroft Early Learning
Lee, J. D.	Teaching Assistant	04/10/2017	\$13.98	Frost Lake Elem
Negley-Pettit, J. E.	Teaching Assistant	04/10/2017	\$15.54	Harding Senior
Marken, B.	Supervisory	04/17/2017	\$47.03	Como Service Center
Burgess, J. M.	Technical	04/17/2017	\$24.06	Como Service Center
Tchang, G. V.	Clerical	04/10/2017	\$21.66	Highland Park Senior
Jones, M. W.	Custodian	04/24/2017	\$16.05	Randolph Heights Elem
Jackson, J. J.	Grounds Worker	04/24/2017	\$15.09	Como Service Center
Borena, H. K.	Nutrition Services Personnel	04/18/2017	\$11.66	The Heights Community
Hunter, T. D.	Nutrition Services Personnel	04/18/2017	\$11.66	Crossroads Science
Simon, C. R.	Nutrition Services Personnel	04/18/2017	\$11.66	International Academy - LEAP

**PROMOTION**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Pay Rate</u></b>	<b><u>Location</u></b>
Dominguez, M. A.	Classroom Teacher From: Teaching Assistant	04/12/2017	\$26.64	Adams Spanish Immersion
Undis, C. K.	Teaching Assistant Career Progression	04/17/2017	\$14.54	Adams Spanish Immersion
Roppeau, K. A.	Nutrition Services Personnel Career Progression	03/15/2017	\$15.49	Mississippi Creative Arts
Stepun, S. M.	Nutrition Services Personnel Career Progression	04/17/2017	\$14.26	International Academy - LEAP
Thorud, M. L.	Nutrition Services Personnel Career Progression	03/18/2017	\$20.60	Frost Lake Elem
Boehlke, L. N.	Professional Employee Career Progression	04/17/2017	\$34.16	Como Service Center

**HUMAN RESOURCE TRANSACTIONS**  
**April 1, 2017 through April 30, 2017**  
**May 16, 2017**

**TEMPORARY APPOINTMENT**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Pay Rate</u></b>	<b><u>Location</u></b>
Chism, L. C.	Classroom Teacher	03/27/2017	\$21.52	Crossroads Montessori
Holmes, M. D.	Classroom Teacher	03/24/2017	\$29.68	Highland Park Senior
Binion, J. M.	Teacher on Special Assignment	03/30/2017	\$34.98	Obama Service Learning

**LEAVE OF ABSENCE**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Location</u></b>
Askew, E. L.	Classroom Teacher	04/02/2017	Mississippi Creative Arts
Kraus, E.	Classroom Teacher	05/20/2017	Adams Spanish Immersion
Leba, M.	Classroom Teacher	05/13/2017	Open World Learning
Lee, C. K.	Classroom Teacher	04/26/2017	Farnsworth Aerospace Upper
McKeown, A.	Classroom Teacher	06/06/2017	Central Senior High
Paradise, M. J.	Classroom Teacher	04/10/2017	The Heights Community
Ramos, M. K.	Classroom Teacher	04/22/2017	Highland Park Middle
Schleper, K. G.	Classroom Teacher	05/09/2017	Highland Park Senior
Sevelius, J. M.	Classroom Teacher	04/01/2017	Crossroads Montessori
Stuart, K. L.	Classroom Teacher	04/22/2017	Washington Tech Secondary
Fornes-Bates, B. V.	Classroom Teacher	04/20/2017	Humboldt Secondary
Parr-Smestad, E.	Classroom Teacher	04/08/2017	Eastern Heights Elem
Erbes, A. L.	Classroom Teacher	04/12/2017	Como Park Senior
Spears, G.	Classroom Teacher	04/17/2017	Crossroads Science
Kemp, H. W.	School/Community Professional	05/02/2017	Battle Creek Middle
Fitzpatrick, E.	Education Assistant	03/22/2017	Focus Beyond (18-Adult)

**HUMAN RESOURCE TRANSACTIONS**  
**April 1, 2017 through April 30, 2017**  
**May 16, 2017**

**LEAVE OF ABSENCE**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Location</u></b>
Fitzpatrick, E.	Education Assistant	03/22/2017	Focus Beyond (18-Adult)
Oleen, S. C.	Education Assistant	05/01/2017	St Anthony Park Elem
Potvin, T.	Education Assistant	03/24/2017	Focus Beyond (18-Adult)
Rime, L. C.	Education Assistant	04/11/2017	Focus Beyond (18-Adult)
Xiong, T. A.	Education Assistant	05/20/2017	Linwood Monroe Arts Plus Upper
Gayden, D.	Teaching Assistant	05/04/2017	Hazel Park Preparatory
Gettle, C. M.	Teaching Assistant	03/27/2017	Battle Creek Middle
Kipka, M.	Teaching Assistant	03/30/2017	Humboldt Secondary
Santoro, J. A.	Teaching Assistant	04/08/2017	Bridge View
Thao, K.	Teaching Assistant	04/10/2017	Phalen Lake Hmong
Duncan, C.	Clerical	04/21/2017	Colborne Admin Offices
Grundmeier, C. M.	Clerical	01/04/2017	Central Senior High
Payton, C. E.	Clerical	03/22/2017	Juvenile Service Center
Alderson, R. S.	Custodian	03/21/2017	Highland Park Senior
Clarke, B. L.	Machinists	03/04/2017	Como Service Center
Hylton, M. A.	Nutrition Services Personnel	04/11/2017	Como Service Center

**ADMINISTRATIVE LEAVE**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>
S., G.	Classroom Teacher	05/05/2017
B., N.	School/Community Professional	04/27/2017
B., J. G.	Teaching Assistant	04/25/2017
O., D. M.	Teaching Assistant	04/26/2017

**HUMAN RESOURCE TRANSACTIONS**  
**April 1, 2017 through April 30, 2017**  
**May 16, 2017**

**SABBATICAL LEAVE**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Location</u></b>
Ollmann, B.	Classroom Teacher	04/09/2018	St Anthony Park
Bates, N.	Classroom Teacher	03/01/2018	345 Plato
Rasheed, F.	Classroom Teacher	02/01/2018	Linwood Monroe Arts Plus

**REHIRE**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Pay Rate</u></b>	<b><u>Location</u></b>
Russell, A. S.	Teaching Assistant	04/10/2017	\$14.54	Highwood Hills Elem.
Vang, S. D.	Teaching Assistant	03/29/2017	\$15.54	Mississippi Creative Arts.

**REINSTATEMENT FROM LEAVE OF ABSENCE**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Location</u></b>
Cellura, J. J.	Classroom Teacher	04/10/2017	Highland Park Elem
Miller, P. A.	Classroom Teacher	03/27/2017	Obama Service Learning
Ojala, M. J.	Classroom Teacher	03/20/2017	Plato Admin Offices
Webb, C. J.	Classroom Teacher	03/27/2017	Humboldt Secondary
Maniaci, K. K.	Classroom Teacher	04/10/2017	Student Placement Center
Keller, N. J.	Classroom Teacher	03/27/2017	Boys Totem Town
Neumann-Anderson, M. E.	Classroom Teacher	04/10/2017	Farnsworth Aerospace Upper
Fitzpatrick, E.	Education Assistant	04/10/2017	Focus Beyond (18-Adult)
Arboleda, V.	Teaching Assistant	04/10/2017	Obama Service Learning
Gettle, C. M.	Teaching Assistant	04/11/2017	Battle Creek Middle
Howard, N. K.	Teaching Assistant	04/10/2017	Bruce F Vento Elem
Khalifa, A. L.	Teaching Assistant	04/10/2017	Cherokee Heights Elem
Kramer, P. W.	Teaching Assistant	04/10/2017	Nokomis Montessori North
Fjelstad De Santiago, R.	Classroom Teacher	05/01/2017	Four Seasons A+



**HUMAN RESOURCE TRANSACTIONS**  
**April 1, 2017 through April 30, 2017**  
**May 16, 2017**

**REINSTATEMENT FROM LEAVE OF ABSENCE**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Waters, J. A.	Teaching Assistant	04/10/2017	St. Paul Music Academy
Aguirre, F. M.	Clerical	03/27/2017	Crossroads Science
Thompson, J. D.	Machinists	03/20/2017	Como Service Center
Wenker, K. A.	Custodian	04/10/2017	Hamline Elem
Machacek, J. E.	Trades	03/21/2017	Como Service Center
Haider, G. J.	Trades	04/10/2017	Como Service Center
Keaton, S.	Nutrition Services Personnel	03/20/2017	Chelsea Heights Elem

**REHIRE AFTER TERMINATION**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Clarke, B. L.	Machinists	03/04/2017	\$29.52	Como Service Center

**SUSPENSION WITHOUT PAY**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
A., E.	Classroom Teacher	04/13/2017
A., E.	Classroom Teacher	04/20/2017
A., E.	Classroom Teacher	04/27/2017
A., E.	Classroom Teacher	05/04/2017
A., E.	Classroom Teacher	05/11/2017
C., C.	Classroom Teacher	05/29/2017
F., C. R.	Teaching Assistant	04/24/2017
F., C. R.	Teaching Assistant	04/25/2017
F., C. R.	Teaching Assistant	04/26/2017
V., M.	Teaching Assistant	03/09/2017

**RETIREMENT**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Bejblik, M. E.	Classroom Teacher	07/01/2017	Humboldt Secondary
Brown, K. J.	Classroom Teacher	06/13/2017	Homecroft Early Learning

**HUMAN RESOURCE TRANSACTIONS**  
**April 1, 2017 through April 30, 2017**  
**May 16, 2017**

**RETIREMENT**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Location</u></b>
Carpenter, N. P.	Classroom Teacher	06/13/2017	Como Park Senior
Cervantes, G. D.	Classroom Teacher	06/13/2017	Riverview School of Excel
Chisholm, J. E.	Classroom Teacher	06/13/2017	Homecroft Early Learning
Cialek, G.	Classroom Teacher	06/16/2017	Como Park Senior High
Cuddy, M. P.	Classroom Teacher	06/13/2017	Johnson Senior High
Dinger, C. I.	Classroom Teacher	06/17/2017	Farnsworth Aerospace Lower
Dunsmore, H.	Classroom Teacher	06/13/2017	Battle Creek Elem
Elwell, J. W.	Classroom Teacher	06/13/2017	Central Senior High
Franey, J. A.	Classroom Teacher	06/13/2017	Homecroft Early Learning
Hamilton, J. C.	Classroom Teacher	06/13/2017	Harding Senior High
Hinrichs, A. L.	Classroom Teacher	06/13/2017	JJ Hill Montessori
Hofer, R. A.	Classroom Teacher	06/13/2017	Como Park Senior High
Hogan, K.	Classroom Teacher	07/01/2017	1780 W. 7th Street
Honkanen, E. L.	Classroom Teacher	06/13/2017	Bruce F Vento Elem
Hughes, D. W.	Classroom Teacher	06/13/2017	Murray Middle School
Johnson, H.	Classroom Teacher	06/24/2017	Humboldt Secondary
Kahan, J. L.	Classroom Teacher	06/13/2017	Wellstone Elem
Korsmo, M. J.	Classroom Teacher	06/14/2017	271 Belvidere Bldg
Kraushaar, M. E.	Classroom Teacher	06/13/2017	Johnson Senior High
Lake, M.	Classroom Teacher	06/10/2017	Harding Senior High
Livingston, L. M.	Classroom Teacher	06/13/2017	Chelsea Heights Elem
Mach, C.	Classroom Teacher	06/13/2017	Bruce F Vento Elem
Makela, W.	Classroom Teacher	07/01/2017	Harding Senior High



**HUMAN RESOURCE TRANSACTIONS**  
**April 1, 2017 through April 30, 2017**  
**May 16, 2017**

**RETIREMENT**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Location</u></b>
Melrose, D.	Classroom Teacher	06/13/2017	Homecroft Early Learning
Mitchell, J. L.	Classroom Teacher	06/13/2017	Phalen Lake Hmong
Montgomery, S.	Classroom Teacher	06/13/2017	Washington Tech Secondary
Moran, C.	Classroom Teacher	06/13/2017	Capitol Hill Magnet
Moreland, D.	Classroom Teacher	06/16/2017	Mississippi Creative Arts
Olson, J. A.	Classroom Teacher	06/13/2017	Bruce F Vento Elem
Palewicz, M. M.	Classroom Teacher	06/13/2017	Chelsea Heights Elem
Peters, S. J.	Classroom Teacher	06/15/2017	Mississippi Creative Arts
Rios, B. V.	Classroom Teacher	06/16/2017	Highland Park Senior
Rodriguez, D.	Classroom Teacher	06/13/2017	No Assigned Bldg - Misc
Ryder, J. K.	Classroom Teacher	06/13/2017	Highland Park Elem
Saunders, G. G.	Classroom Teacher	06/13/2017	Johnson Senior High
Schalk, J.	Classroom Teacher	06/13/2017	Randolph Heights Elem
Schmidt, M. G.	Classroom Teacher	06/13/2017	Nokomis Montessori North
Selin, C. J.	Classroom Teacher	06/13/2017	Ronald M Hubbs Center
Sherrod, E. K.	Classroom Teacher	06/13/2017	Highland Park Senior
Sobiech, A. E.	Classroom Teacher	06/13/2017	JJ Hill Montessori
Sparling, L. L.	Classroom Teacher	06/13/2017	Central Senior High
Swanson, J.	Classroom Teacher	06/13/2017	Johnson Achievement Plus
McClain-Van Story, S.	Classroom Teacher	06/20/2017	Randolph Heights Elem

**HUMAN RESOURCE TRANSACTIONS**  
**April 1, 2017 through April 30, 2017**  
**May 16, 2017**

**RETIREMENT**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Location</u></b>
Swensen, C. M.	Classroom Teacher	06/13/2017	Eastern Heights Elem
Trana, C. J.	Classroom Teacher	06/13/2017	Linwood Monroe Arts Plus Upper
Vargo, E.	Classroom Teacher	06/13/2017	JJ Hill Montessori
Wendorff, B. J.	Classroom Teacher	06/20/2017	Plato Admin Offices
Williams, J.	Classroom Teacher	06/14/2017	Expo for Excellence Elem
Woodward, M.	Classroom Teacher	06/13/2017	Washington Tech Secondary
Hall, J. E.	Classroom Teacher	06/10/2017	International Academy - LEAP
Heim, K. B.	Classroom Teacher	06/13/2017	Nokomis Montessori South
McCaig, L.	Classroom Teacher	06/13/2017	Bruce F Vento Elem
Harrison, M. K.	Classroom Teacher	06/13/2017	Highland Park Senior
Jacobson, J. D.	Classroom Teacher	06/13/2017	Adams Spanish Immersion
Lindwall, B. L.	Classroom Teacher	06/10/2017	Horace Mann School
Ellison, D. K.	Classroom Teacher	06/13/2017	Como Park Senior High
Antonow, R.	Classroom Teacher	06/13/2017	American Indian Magnet
Bianco-Howard, M. M.	Classroom Teacher	06/13/2017	Johnson Senior
Coughlin, D. J.	Classroom Teacher	06/13/2017	Journey's Secondary
Christgau, D.	Classroom Teacher	06/13/2017	Como Park Elem
Almandos, C.	Classroom Teacher	06/13/2017	Como Park Elem
Shipp, D. A.	Administration	06/24/2017	Highland Park Senior
Eichten, S. J.	Administration	07/01/2017	Bridge View
Johnson, A. E.	Administration	07/01/2017	St Anthony Park Elem

**HUMAN RESOURCE TRANSACTIONS**  
**April 1, 2017 through April 30, 2017**  
**May 16, 2017**

**RETIREMENT**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Location</u></b>
Fischbach, J. M.	Classroom Teacher	06/13/2017	Johnson Senior High
Ford, L. K.	Classroom Teacher	06/14/2017	Highwood Hills Elem
Harty, D. L.	Classroom Teacher	06/13/2017	Harding Senior High
Kozan, A. L.	Classroom Teacher	06/13/2017	Johnson Senior High
Schwarzrock, L.	Classroom Teacher	06/13/2017	Open World Learning
Stadler, K. L.	Classroom Teacher	06/16/2017	Frost Lake Elem
Arrington, S. D.	Classroom Teacher	07/01/2017	Plato Admin Offices
Breitzman, D. J.	Classroom Teacher	07/01/2017	Plato Admin Offices
Bohen, B. E.	Education Assistant	06/11/2017	American Indian Magnet
Brown, M.	Education Assistant	06/10/2017	Focus Beyond (18-Adult)
Ebersole, C. J.	Education Assistant	06/10/2017	Como Park Senior High
Lockway, L.	Education Assistant	06/10/2017	Focus Beyond (18-Adult)
O'Brien, R. E.	Education Assistant	07/01/2017	271 Belvidere Bldg
Brahy, M. A.	Teaching Assistant	06/11/2017	Mississippi Creative Arts
Gahler, B. C.	Teaching Assistant	06/10/2017	Phalen Lake Hmong
Hill, D. H.	Teaching Assistant	06/10/2017	Battle Creek Elem
Keene, C.	Teaching Assistant	06/10/2017	Highland Park Elem
Smith, K.	Teaching Assistant	07/01/2017	Wellstone Elem
Erickson, C. R.	School Bus Driver	06/10/2017	Transportation Services
Polsfuss, M.	Clerical	07/01/2017	Colborne Admin Offices
Brings, D. C.	Clerical	07/01/2017	Title I Fed Program Offices

**HUMAN RESOURCE TRANSACTIONS**  
**April 1, 2017 through April 30, 2017**  
**May 16, 2017**

**RETIREMENT**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Location</u></b>
Russo, A. L.	Clerical	07/01/2017	Bruce F Vento Elem
Desharnais, E. K.	Nutrition Services Personnel	06/10/2017	Bruce F Vento Elem

**RESIGNATION**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Location</u></b>
Billingsley, D. C.	Classroom Teacher	06/13/2017	Creative Arts Secondary
Emery, J. C.	Classroom Teacher	06/10/2017	American Indian Magnet
Foss, A. E.	Classroom Teacher	06/13/2017	Highwood Hills Elem.
Lucas, A.	Classroom Teacher	06/13/2017	Ramsey Middle School
Menigo, M. A.	Classroom Teacher	06/14/2017	Four Seasons A+
Ocampo, C. F.	Classroom Teacher	06/13/2017	Creative Arts Secondary
Parke-Reimer, T. P.	Classroom Teacher	06/13/2017	No Assigned Bldg - Misc
Salas deHernandez, Q. M.	Classroom Teacher	06/13/2017	Riverview School of Excel
Stevens-Royer, J.	Classroom Teacher	06/13/2017	No Assigned Bldg - Misc
Washburne, S.	Classroom Teacher	06/10/2017	No Assigned Bldg - Misc
Wedwick, C. L.	Classroom Teacher	06/14/2017	Daytons Bluff Achievement
Kamberg Griebel, E. S.	Classroom Teacher	06/13/2017	271 Belvidere Bldg
Meier, E. R.	Classroom Teacher	06/13/2017	Creative Arts Secondary
Sanvik, S. H.	Classroom Teacher	06/13/2017	271 Belvidere Bldg
Boone, A. M.	Teaching Assistant	04/12/2017	Harding Senior High
French, A. G.	Teaching Assistant	06/10/2017	American Indian Magnet
Harvey, N. T.	Teaching Assistant	04/11/2017	Battle Creek Middle
Hillman, S. S.	Teaching Assistant	06/13/2017	Murray Middle School

**HUMAN RESOURCE TRANSACTIONS**  
**April 1, 2017 through April 30, 2017**  
**May 16, 2017**

**RESIGNATION**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Location</u></b>
Manning-Recker, C. A.	Teaching Assistant	03/16/2017	Randolph Heights Elem
Matthews, J. M.	Teaching Assistant	06/10/2017	Bruce F Vento Elem
Mazumdar, G.	Teaching Assistant	06/10/2017	JJ Hill Montessori
Simmons, M.	Teaching Assistant	06/10/2017	Eastern Heights Elem
Vang, N. S.	Teaching Assistant	06/10/2017	Eastern Heights Elem
Walter, A. R.	Teaching Assistant	06/10/2017	Frost Lake Elem
Clarke, B. L.	Machinists	11/07/2017	Como Service Center
Bailey, A.	Nutrition Services Personnel	04/26/2017	Jackson Preparatory Elem
Schwartz, B. V.	Nutrition Services Personnel	05/06/2017	Chelsea Heights Elem
Yzaguirre, D. M.	Painter	04/15/2017	Como Service Center
Wilcox, K. J.	Professional Employee	05/17/2017	Como Service Center
Mobley, A.	Superintendency	06/14/2017	Colborne Admin Offices
Yang, L.	Technical	04/20/2017	Como Service Center

**TERMINATION**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>
A., R. S.	Custodian	04/11/2017
P., S. E.	Custodian	04/01/2017
C., R.	Nutrition Services Personnel	04/22/2017
W., C. L.	Nutrition Services Personnel	04/14/2017
B., T. A.	Technical	03/17/2017

**HUMAN RESOURCE TRANSACTIONS**  
**April 1, 2017 through April 30, 2017**  
**May 16, 2017**

**DISCHARGE**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>
G., T. A.	Nutrition Services Personnel	04/29/2017

**TERMINATION OF TEMPORARY EMPLOYMENT**

<b><u>Name</u></b>	<b><u>Job Category</u></b>	<b><u>Eff Date</u></b>	<b><u>Location</u></b>
McCalister, E. B.	Classroom Teacher	04/11/2017	Hazel Park Preparatory

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Gift Acceptance from the Olga B. Hart Education Foundation

**A. PERTINENT FACTS**

1. Office of College and Career Readiness, Department of Graduation Progress and Acceleration would like to accept a monetary gift of \$11,000 from the Olga B. Hart Education Foundation.
2. This gift is to be used for the Olga B. Hart Education Foundation scholarships.
3. This project will meet the District strategic plan goals of achievement.
4. This item is submitted by Jon Peterson, Executive Director, Office of College and Career Readiness; Theresa Battle, Assistant Superintendent for High Schools; and Kate Wilcox-Harris, Chief Academic Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to accept the awarded gift.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Request for Permission to Accept a Grant from the CenturyLink Clarke M. Williams Foundation

**A. PERTINENT FACTS:**

1. The CenturyLink Clarke M. Williams Foundation Teachers and Technology Grant is currently accepting grant applications for projects that advance student success through the innovative use of technology.
2. Creative Arts Secondary School prepared an application and received a grant for approximately \$4,542 to purchase technology equipment to facilitate film production and student iPad use. Saint Paul Public Schools will serve as fiscal agent for the project.
3. This project will meet the District strategic plan goal of Achievement.
4. This item is submitted by Carlondrea Hines, Principal, Creative Arts Secondary School; and Theresa Battle, Assistant Superintendent.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to accept a grant from the CenturyLink Clarke M. Williams Foundation to purchase technology equipment at Creative Arts Secondary School; and to implement the project as specified in the award documents.



**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Request for Permission to Submit a Grant to Education First

**A. PERTINENT FACTS:**

1. Education First is currently accepting grant applications for teacher-led projects that foster social emotional skills in students in grades prekindergarten to 12.
2. Saint Paul Public Schools American Indian Education Program and Harding High School American Indian Studies pathway staff have prepared an application for funds to create a culturally-relevant resource room for American Indian students at Harding High School. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$5,000. Staff at the program researched this grant opportunity.
3. This project will meet the District strategic plan goals of achievement.
4. This item is submitted by John Bobolink, Supervisor, American Indian Education Program; Doug Revsbeck, Principal, Harding High School; Dr. Theresa Battle, Assistant Superintendent; and Dr. Kate Wilcox-Harris, Chief Academic Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to submit a grant to Education First for funds to create a culturally-relevant resource room for American Indian students at Harding High School; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Request for Permission to Submit a Grant to the Minnesota Department of Education – Integrated English Literacy and Civics Education

**A. PERTINENT FACTS:**

1. The Minnesota Department of Education is currently accepting grant applications for projects that assist immigrants and other individuals who are English language learners in (1) improving their reading, writing, speaking, and comprehension skills in English; and mathematics skills and (2) acquiring an understanding of the American system of government, individual freedom, and the responsibilities of citizenship, including instruction on the rights and responsibilities of citizenship and civic participation.
2. Saint Paul Public Schools Adult Basic Education has prepared an application for funds to create a ParaPro test preparation course with integrated English language supports, which will prepare a diverse pool of candidates for paraprofessional positions in SPPS schools and programs. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$100,000. Staff at the program researched this grant opportunity.
3. This project will meet the District strategic plan goals of sustainability.
4. This item is submitted by Scott Hall, Supervisor, Adult Basic Education; Lynn Gallandat, Director, Community Education; and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Department of Education for funds to create a ParaPro test preparation course with integrated English language supports; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Request for Permission to Submit a Grant to Second Harvest Heartland

**A. PERTINENT FACTS:**

1. Second Harvest Heartland is currently accepting grant applications for projects that increase participation in school breakfast, summer and afterschool meals in Minnesota.
2. Saint Paul Public Schools Nutrition Services has prepared an application for funds to support summer meal promotions and programming. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$5,078.75. Staff at the program researched this grant opportunity.
3. This project will meet the District strategic plan goal of sustainability.
4. This item is submitted by Stacy Koppen, Director, Nutrition Services; and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to submit a grant to Second Harvest Heartland for funds to support summer meal promotions and programming; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Request for Permission to Submit a Grant to the United States Department of Education – Assistance for Arts Education Programs

**A. PERTINENT FACTS:**

1. The US Department of Education currently accepting grant applications for projects that support the implementation of high-quality model professional development programs for arts educators and other instructional staff in the areas of music, dance, drama, media arts, and visual arts, including folk arts, for students in kindergarten through grade 12.
2. Saint Paul Public Schools Office of Teaching and Learning Arts Program has prepared an application for funds to provide sustained and intensive professional development in arts education to arts specialists and in arts integration strategies for elementary classroom teachers. Saint Paul Public Schools will serve as fiscal agent for the project. This four-year grant is for approximately \$375,000 in year 1, with years 2-4 subject to the availability of funds and the approval of continuation awards. Staff at the program researched this grant opportunity.
3. This project will meet the District strategic plan goals of achievement and sustainability.
4. This item is submitted by Robin Lorenzen, Arts Program Manager; Jan Spencer de Gutierrez, Arts Supervisor; Hans Ott, Director, Office of Teaching and Learning; Dr. Kate Wilcox-Harris, Chief Academic Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to submit a grant to the US Department of Education for funds to provide professional development to arts educators and other instructional staff; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Request for Permission to Accept a Grant from the University of Minnesota  
Monarch Lab

**A. PERTINENT FACTS:**

1. The University of Minnesota Monarch Lab offers Schoolyard Garden grants to support conservation by helping to cultivate a generation of students who will care about nature and promoting schoolyard gardens, which help in the creation of habitat for important pollinators, as well as other invertebrates, birds, and even some mammals.
2. Linwood Monroe Arts Plus prepared an application and received a grant for approximately \$900 to expand its school garden to better facilitate science instruction. Saint Paul Public Schools will serve as fiscal agent for the project.
3. This project will meet the District strategic plan goal of Achievement.
4. This item is submitted by Bryan Bass, Principal, Linwood Monroe Arts Plus; and Lisa Sayles-Adams, Assistant Superintendent.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to accept a grant from the University of Minnesota Monarch Lab to expand the school garden at Linwood Monroe Arts Plus; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Memorandum of Understanding and Contract for Services with the YMCA of the Greater Twin Cities for providing the Power Scholars Academy.

**A. PERTINENT FACTS:**

1. The Office of the Superintendent requests permission to enter into a memorandum of understanding with the YMCA of the Greater Twin Cities to provide educational services for 120 youth at Maxfield Elementary to combat summer learning loss and improve the academic success of children through the Power Scholars Academy program.
2. The Power Scholars Academy is a summer learning program, operated as a collaborative Scholars Academy, and is designed to deliver the BELL-model summer learning approach through the YMCA network.
3. Current students will be recommended by the principal/teacher, based on YMCA and ALC criteria.
4. The program is a six week, five daX per week program focused on providing math, literacy, and STEM for youth entering 1<sup>st</sup>-5<sup>th</sup> grades. The program will also provide enrichment opportunities such as physical movement, arts, music, nutrition, leadership, service projects, careers, and field trips.
5. This project will meet the District strategic plan goal/goals of achievement by helping to improve the academic readiness and success of children in low-income environments and help to prohibit summer learning loss.
6. This item is submitted by Jon Peterson, Executive Director, Office of College and Career Readiness.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to enter into a Memorandum of Understanding and Contract for Services with the YMCA of the Greater Twin Cities to provide summer educational services at Maxfield Elementary to combat summer learning loss and improve the academic success of children.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Agreement Between SPPS and the City of St. Paul for School Patrol Program

**A. PERTINENT FACTS:**

1. This agreement establishes the use of a licensed St. Paul Police Officer to oversee the school patrol program for SPPS.
2. Salary and benefits for this officer are split between the City of St. Paul and SPPS.
3. This agreement will meet the District strategic plan goal of Sustainability by allowing students to safely walk to school.
4. This item is submitted by Tom Burr, Director of Transportation, and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent to enter into the agreement with the City of St. Paul to provide a police officer to coordinate the St. Paul Public Schools patrol program for school year 2016/2017.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Approval of an Employment Agreement with United Association of Steamfitters, Pipefitters, and Service Technicians, Local Union No. 455, to Establish Terms and Conditions of Employment for 2017-2020

**A. PERTINENT FACTS:**

1. New Agreement is for the three-year period May 1, 2017 through April 30, 2020.
2. Contract changes are as follows:

Wages: Wage and benefit changes reflect prevailing wage for the industry. The first year total increase is \$2.10; and the second year total increase is \$2.20. The third year will be a reopener for wages only.
3. The remaining language provisions of the previous contract remain essentially unchanged, except for necessary changes to dates and outdated references.
4. The District has six (6) regular F.T.E. in this bargaining unit.
5. The estimated total of all new costs (including wage adjustment, insurance and pension adjustments) for this agreement has been calculated as follows:
  - in the 2016-17 budget year (May 1, 2017 – June 30, 2017): \$3,941
  - in the 2017-18 budget year (July 1, 2017 – June 30, 2018): \$24,029
  - in the 2018-19 budget year (July 1, 2018 – June 30, 2019): \$21,611
6. This item will meet the District's target area goal of alignment.
5. This request is submitted by John Thein, Superintendent; Laurin J. Cathey, Executive Director of Human Resources; Jim Vollmer, Assistant Director of Employee/Labor Relations; Joyce Victor, Negotiations/Employee Relations Assistant Manager.

**B. RECOMMENDATION:**

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those employees in this school district for whom United Association of Steamfitters, Pipefitters, and Service Technicians, Local Union No. 455, is the exclusive representative; duration of said Agreement is for the period of May 1, 2017 through April 30, 2020.



**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Approval of an Employment Agreement with United Association of Plumbers, Local Union No. 34, to Establish Terms and Conditions of Employment for 2017-2020

**A. PERTINENT FACTS:**

1. New Agreement is for the three-year period May 1, 2017 through April 30, 2020.
2. Contract changes are as follows:

Wages: Wage and benefit changes reflect prevailing wage for the industry. The first year total increase is \$2.00; the second and third year will be wage reopeners for wages only.
3. The remaining language provisions of the previous contract remain essentially unchanged, except for necessary changes to dates and outdated references.
4. The District has six regular FTE in this bargaining unit.
5. The estimated total of all new costs (including wage adjustment, insurance and pension adjustments) for this agreement has been calculated as follows:
  - in the 2016-17 budget year (May 1, 2017 –June 30, 2017): \$3,780
  - in the 2017-18 budget year (July 1, 2017 – June 30, 2018): \$18,899
6. This item will meet the District's target area goal of alignment.
5. This request is submitted by John Thein, Superintendent; Laurin J. Cathey, Executive Director of Human Resources; Jim Vollmer, Assistant Director of Employee/Labor Relations; Joyce Victor, Negotiations/Employee Relations Assistant Manager.

**B. RECOMMENDATION:**

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those employees in this school district for whom United Association of Plumbers, Local Union No. 34 is the exclusive representative; duration of said Agreement is for the period of May 1, 2017 through April 30, 2020.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Approval of Renewal of Membership in the Minnesota State High School League

**A. PERTINENT FACTS:**

1. The Minnesota State High School League requires the Board of Education to adopt the attached resolution in order to renew the School District's membership in the Minnesota State High School League. It must be submitted to the M.S.H.S.L. by September 1, 2017.
2. There is no cost to the District.
3. This item will meet the District target area goals of achievement and alignment.
4. This item is submitted by Laura Ranum, Athletic Secretary and Theresa Battle, Assistant Superintendent for High Schools.

**B. RECOMMENDATION:**

That the Board of Education adopt the attached resolution to renew the School District's membership in the Minnesota State High School League.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION SAINT  
PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Designating Official with Authority to Authorize User Access to MDE  
Secure Websites

**A. PERTINENT FACTS:**

1. The Minnesota Department of Education (MDE) requires that a district official manages access to MDE secure websites. Instead of having MDE manage user access to the sites as they did in the past, MDE changed that structure by having the district designate an authorized person to manage the user access at the district level. This authorization must be renewed annually.
2. The Identified Official with Authority has the responsibility of authorizing user access to MDE secure websites for the district, verifying eligibility and assigning roles based on authority.
3. It is recommended that Cheryl Carlstrom, Director of Title I Federal Programs and School Improvement and LEA representative, continues to be identified as the Saint Paul Public Schools official with authority who has the responsibility of authorizing user access to MDE secure websites for the district and assigning job duties to district staff.
4. Saint Paul Public Schools will resubmit documentation from the school board annually designating the Identified Official with Authority, as well as any time there is a change in the assignment of the Identified Official with Authority. This documentation serves as the annual recertification of the Identified Official with Authority designation in accordance with Minnesota State Access Control Security Standard 1.0.
5. An email will be sent to MDE (mde.school-verify@state.mn.us) with the name of the designated Identified Official with Authority and the associated school board meeting minutes attached.
6. This project will meet the District target area goal of achievement.
7. This item is submitted by Cheryl Carlstrom, Director Title I Federal Programs and Kate Wilcox-Harris, Chief Academic Officer

**B. RECOMMENDATION:**

The Board of Education authorize the Superintendent or designee to continue to identify Cheryl Carlstrom, Director of Title I Federal Programs and LEA representative as the Official with Authority for authorizing user access to the Minnesota Department of Education (MDE) secure websites.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Monthly Operating Authority

**A. PERTINENT FACTS:**

1. The Board of Education must authorize and approve all expenditures of the District.
2. The Board of Education must ratify any changes in collateral that have been previously approved by the Assistant Treasurer.
3. This item meets the District target area of goals alignment and sustainability.
4. This item is submitted by Marie Schrul, Chief Financial Officer.

**B. RECOMMENDATIONS:**

1. That the Board of Education approve and ratify the following checks and wire transfers for the period March 1, 2017 – March 31, 2017.

(a) General Account	#673682-675596	\$73,998,139.02
	#0002450-0002502	
	#7002225-7002277	
	#0001469-0001518	
(b) Debt Service	-0-	\$0.00
(c) Construction	-0-	<u>\$4,637,026.24</u>
		<u>\$78,635,165.26</u>

*Included in the above disbursements are 3 payrolls in the amount of \$57,281,548.74 and overtime of \$287,685.65 or 0.50% of payroll.*

(d) Collateral Changes

Released:	None
Additions:	None

2. That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending August 31, 2017.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Increase Paid Lunch Prices

**A. PERTINENT FACTS:**

1. Sec. 205 of the Healthy Hunger-Free Kids Act of 2010 requires schools to charge students for paid meals at a price that is, on average, equal to the difference between the federal free meal reimbursement and paid meal reimbursement. Schools that currently charge less are required to gradually increase their prices over time until they meet the requirement; schools may choose to cover the difference in revenue with non-federal funds instead of raising paid meal prices.
2. SPPS raised paid lunch prices \$0.10 for 2016-17 to:
  - a. Grades PreK-5 \$2.25
  - b. Grades 6-8 \$2.40
  - c. Grades 9-12 \$2.60
3. We are required to raise paid lunch prices as follows:
  - a. Grades PreK-5 from \$2.25 to \$2.30, a \$0.05 increase.
  - b. Grades 6-8 from \$2.40 to \$2.50, a \$0.10 increase.
  - c. Grades 9-12 from \$2.60 to \$2.70, a \$0.10 increase.
4. Adult meal prices for breakfast and lunch were raised \$0.15 for the 2016-17 school year to \$2.25 and \$3.90 respectfully. We propose the following increases in adult meals for the 2017-18 school year:
  - a. Adult breakfast price from \$2.25 to \$2.35, a \$0.10 increase.
  - b. Adult lunch price from \$3.90 to \$4.00, a \$0.10 increase.
5. This plan will meet the District target area goal of aligning resource allocations to District priorities.
6. This item is submitted by Stacy Koppen, Nutrition Services Director, and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent or designee to increase prices as follows, effective September 1, 2017.

- Grades PreK-5 lunch to \$2.30
- Grades 6-8 lunch to \$2.50
- Grades 9-12 lunch to \$2.70
- Adult breakfast to \$2.35
- Adult lunch to \$4.00

**INDEPENDENT SCHOOL DISTRICT NO 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 1, 2017

**TOPIC:** Continue Outreach School Relationship Between Reach Together School and Saint Paul Public Schools Adult Basic Education (SPPS-ABE) Program Through the 2017-18 School Year.

**A. PERTINENT FACTS:**

1. SPPS ABE will form a outreach school relationship to serve Reach Together adult learners.
2. SPPS ABE will provide two certified part-time teachers to teach English Language Learner (ELL) classes at Reach Together. Attendance hours accumulated by these learners will be submitted for funding and this funding will be retained by SPPS – ABE.
3. Reach Together will also provide several classes and hire teachers directly for these classes. Attendance hours accumulated by these learners will be submitted for funding and this funding will be reimbursed to Reach Together by SPPS ABE which is fiscal agent for the Saint Paul Community Literacy Consortium. MDE State funding is currently \$5.82 per attendance hour for the 2017-18 fiscal year. Attendance hours may be submitted quarterly during the fiscal year. Reimbursement will not exceed \$55,000 during the fiscal year.
4. This item meets the SPPS goal of achievement and sustainability.
5. This item is submitted by Scott D. Hall, Adult Basic Education Supervisor, Lynn Gallandat, Community Education Director, Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to approve the partnership between SPPS-ABE and Reach Together.

**INDEPENDENT SCHOOL DISTRICT NO 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 1, 2017

**TOPIC:** Reauthorization of Saint Paul Public School Adult Basic Education to Work in Conjunction With and to Act as Fiscal Agent for Saint Paul Community Literacy Consortium (SPCLC) in Providing Basic Skills, English Literacy Training and Occupational Training Classes Through the Saint Paul Public Schools Adult Basic Education Program and Nine Consortium Members

**A. PERTINENT FACTS:**

1. The Minnesota Department of Education is currently accepting applications from adult basic education consortia, which may include nonprofit organizations, public school districts, community-based organization, faith based organizations, public post-secondary institutions, Minnesota Depart of Corrections or tribal authorities.
2. SPPS along with SPCLC is asking for approximately \$9,016,000 from State and Federal funds. The exact amount will be based upon the final count of learner hours during the 2015-16 school year.
3. This grant will help empower Adult students throughout Saint Paul to receive basic skills education, English literacy training, occupational classes and wrap around services to help them transition to higher education or the workforce. This item supports the district wide goal of achievement.
4. This item meets the SPPS goals of achievement, alignment & sustainability.
5. This item is submitted by Scott D. Hall, Adult Basic Education Supervisor, Lynn Gallandat, Community Education Director, and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Minnesota Department of Education for re-authorization of funding to provide Adult Basic Education and act as fiscal agent for funding through the SPPS Adult Education program and the Saint Paul Community Literacy Consortium.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Request to Establish the Unclassified Position of Discovery Club Site Supervisor for Independent School District No. 625 and Relevant Terms and Conditions of Employment.

**A. PERTINENT FACTS:**

1. With new federal requirements being implemented by the Department of Human Services (DHS) and a formal Youth Program Quality Assessment (YPQA) being utilized to work towards accreditation(s), Discovery Club must restructure job responsibilities assigned to staff at the Discovery Club sites. It is necessary that Discovery Club have a position that can be responsible for the day-to-day operations of the Discovery Club sites and for formal supervision of the site staff.
2. The Human Resource Department performed a job study to determine the proper job title and bargaining unit for this work. The recommendation from that study is to create a new job title, Discovery Club Site Supervisor. This title would be within the unit jurisdiction of the Saint Paul Supervisors' Organizations (SPSO) unit that represents professional supervisory employees. The appropriate pay rate for this position would be equivalent to Grade 9 within this Agreement. This salary range will remain in place for this title until such time as a successor agreement is reached to 2014-2015 labor agreement for the SPSO unit. The benefits associated with this position will be as provided for other positions within this unit. This position is recommended to be an unclassified position.
3. The funds for this position are available in the Community Education Discovery Club budget.
4. This request supports the District's target area goal of sustainability.
5. This recommendation has been reviewed by John Thein, Superintendent; Jacqueline Turner, Chief Operations Officer, Lynn Gallandat, Director, Community Education; and Laurin J. Cathey, Executive Director, Human Resources.

**B. RECOMMENDATION:**

That the Board of Education of Independent School District No. 625 approve the establishment of the Discovery Club Site Supervisor classification effective April 25, 2017; that the Board of Education declare the position of Discovery Club Site Supervisor as unclassified and that the pay rate for this position would be equivalent to Grade 9 in the SPSO standard ranges.



**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** RFB # A207476-A Renewal Prime Vendor Contract for Dairy and Juice Products

**A. PERTINENT FACTS:**

1. The Saint Paul Public Schools' Nutrition Services Department has established a contract for furnishing and delivery of dairy and juice products with Agropur, Inc.
2. The original contract was approved for a one-year period, beginning August 1, 2015 through June 30, 2016, for the estimated value of \$1,800,000. The contract was renewed for a one-year period, beginning July 1, 2016 through June 30, 2017 for the estimated value for \$2,000,000.
3. The Nutrition Services Department requests authorization to renew a contract with Agropur, Inc. for a one-year period, beginning July 1, 2017 through June 30, 2018, for the estimated value of approximately \$2,000,000.
4. This renewal request has been reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from the Nutrition Services budget 02-005-680-701-6495-0000 for dairy and 02-005-680-705-6490-0000 for juice.
6. This project will provide students with nutritious meals to help the district meet its goal of ensuring high academic achievement for all students.
7. This item is submitted by Stacy Koppen, Nutrition Services Director, and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the renewal of RFB # A207476-A with Agropur, Inc. for furnishing and delivery of dairy and juice products for the period of July 1, 2017 through June 30, 2018, for an estimated value of \$2,000,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** RFB # A207620-A Renewal of RFB for Fresh Bakery Goods

**A. PERTINENT FACTS:**

1. The Saint Paul Public Schools' Nutrition Services Department has established a contract for furnishing and delivery of fresh bakery goods with Bimbo Bakeries.
2. The original contract was approved for a one year period, beginning August 1, 2015 through June 30, 2016, for the estimated value of \$245,000. The contract was renewed for the period beginning July 1, 2016 through June 30, 2017, for the estimated value of \$245,000.
3. The Nutrition Services Department requests authorization to renew the contract with Bimbo Bakeries for a one-year period, beginning July 1, 2017 through June 30, 2018, for the estimated value of \$245,000.
4. This renewal request has been reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from the Nutrition Services budget 02-005-680-701-6490-0000.
6. This project will provide students with nutritious meals to help the district meet its goal of ensuring high academic achievement for all students.
7. This item is submitted by Stacy Koppen, Nutrition Services Director, and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the renewal of RFB # A207620-A with Bimbo Bakeries for furnishing and delivery of fresh bakery goods for the period of July 1, 2017 through June 30, 2018, for an estimated value of \$245,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** RFP #A-2088827-A Renewal of Prime Vendor Grocery Items and Supplies

**A. PERTINENT FACTS:**

1. The Saint Paul Public Schools' Nutrition Services Department has establish a prime vendor contract for furnishing and delivery of grocery items and supplies for a one-year period with Indianhead Foodservice Distributor.
2. The original contract was approved for a one-year period, beginning August 1, 2016 through July 31, 2017, for the estimated value of \$4,500,000, with an approved amendment added in April to an estimated value of \$5,500,000.
3. The Nutrition Services Department requests authorization to establish a contract with Indianhead Foodservice Distributor for a one-year period, beginning August 1, 2017 through July 31, 2018, for the estimated value of approximately \$6,500,000.
4. This renewal request has been reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from the Nutrition Services budget 02-005-680-701-6490-0000.
6. This project will provide students with nutritious meals to help the district meet its goal of ensuring high academic achievement for all students.
4. This item is submitted by Stacy Koppen, Nutrition Services Director, and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the renewal of RFP# A-2088827-A to Indianhead Foodservice Distributor for the furnishing and delivery of groceries for the period of August 1, 2017 through July 31, 2018, for an estimated value of \$6,500,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** RFP# A209579-A Renewal of Poultry Contract

**A. PERTINENT FACTS:**

1. The Saint Paul Public Schools' Nutrition Services Department has established a contract for furnishing and delivery of poultry products for a one-year period with Ferndale Market.
2. The original contract was approved for a one-year period, beginning August 1, 2016 through July 31, 2017, for the estimated value of \$120,000.
3. The Nutrition Services Department requests authorization to renew the contract with Ferndale Market for a one-year period, beginning August 1, 2017 through June 30, 2018, for the estimated value of approximately \$150,000.
4. This renewal request has been reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from the Nutrition Services budget 02-005-680-701-6490-0000.
6. This project will provide students with nutritious meals to help the district meet its goal of ensuring high academic achievement for all students.
7. This item is submitted by Stacy Koppen, Nutrition Services Director, and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the renewal of RFP #A209579-A to Ferndale Market for the furnishing and delivery of poultry products for the period of August 1, 2017 through June 30, 2018, for an estimated value of \$120,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** RFB #A209633-A Renewal of Prime Vendor for Non-Food Disposable

**A. PERTINENT FACTS:**

1. The Saint Paul Public Schools' Nutrition Services Department has established a prime vendor contract for furnishing and delivery of non-food and disposable products for a one-year period with Trio Supply.
2. The original contract was approved for a one-year period, beginning August 1, 2016 through July 31, 2017, for the estimated value of \$600,000.
3. The Nutrition Services Department requests authorization to renew the contract with Trio Supply Company for a one-year period, beginning August 1, 2017 through July 31, 2018, for the estimated value of approximately \$600,000.
4. This renewal request has been reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from the Nutrition Services budget 02-005-680-707-6401-0000.
6. This project will provide students with nutritious meals to help the district meet its goal of ensuring high academic achievement for all students.
7. This item is submitted by Stacy Koppen, Nutrition Services Director, and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the renewal of RFB # A209633-A to Trio Supply Company for the furnishing and delivery of non-food and disposable products for the period of August 1, 2017 through July 31, 2018, for an estimated value of \$600,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16. 2017

**TOPIC:** Request for Proposal (RFP) – No. A211332-A District-Wide Voice Phone Services- SIP/VoIP.

**A. PERTINENT FACTS:**

1. This request for proposal provides for district-wide local phone and long distance voice phone services that will increase capacities and efficiencies sufficient to meet the Districts' growing demands and requirements.
2. The following proposals were received, the 3 year costs are noted below:

	Lump Sum Costs
CenturyLink.....	\$451,917
TDS.....	\$595,934
Encore.....	\$936,000

Approximately 20% of Year 1 of the contract amount of \$12,553 will be paid by E-Rate funds.

3. The most responsive proposer, CenturyLink, offers the most comprehensive and reliable solution.
4. Funding will be provided from the Educational Technology budget code 01-005-630-000-6320-0000 and E-rate funds
5. This project will meet the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This is submitted by Idrissa Davis, Deputy Chief, Technology Services and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize award of RFP No. A2113332-A and authorize the Superintendent (designee) to enter a contract for district-local and long distance voice phone services with CenturyLink for 3 years at a cost of \$451,917, with two 1 year options to extend.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Bid No. A211481-A, Sale of District iPads

**A. PERTINENT FACTS:**

1. The School Board approved the sale of District iPad at the February 21, 2017 meeting. In addition to accounting for the costs associated with the iPad purchase and lease adjustments, combining these schedules in to one lot for sale provides:
  - a. Support for personalized learning through technology ,upgrading all iPads for improved features, larger memory capacity, and a common operating system;
  - b. Savings and efficiency in the labor and cost of packing and shipping iPads at the end of the lease;
2. The School Board approved the sale of District iPads on April 25<sup>th</sup>, 2017 to My Fav Electronics, Inc., however My Fav Electronics, Inc, has withdrawn their bid with the District and we are recommending award to the next highest bidder.

3. The following bids were received for purchasing of District iPads

	<u>Lump Sum Base Bid</u>
My Fav Electronics, Inc	\$4,896,667.50
Cal State Electronic Recycling	\$4,828,727.50
Dynamic Recycling	\$4,352,824.00
Impulse Technology, LLC	\$4,245,432.50
Diamond Assets	\$4,044,250.00
Union Trading, LLC	\$2,244,082.25
SourcePlus	\$947,325.00
Data Sales, Co.	\$277,236.75

Pricing above is based on 40,675 units, final price will be adjusted depending on actual units available at per unit price of \$124.63 for iPad Airs and \$103.10 for iPad Minis.

4. Bids have been reviewed by Bradley Miller, Purchasing Manager.
5. Funds will be allocated to the General Fund.
6. This project will meet the District target area goals by ensuring high academic achievement for all students, aligning resource allocation to District priorities and strengthen relationships with families. Equitable access to iPads for all SPPS students:
  - a. Enhances student engagement and access to resources that reflect student cultural and racial identities;
  - b. Provides multiple ways of learning;
  - c. Allows for learning to extend beyond the classroom;
  - d. Can be customized to student needs; and
  - e. Provides a platform for increased communication with families
7. This item is submitted by Hans Ott, Assistant Superintendent, Office of Teaching and Learning; Idrissa Davis, Deputy Chief of Technology Services; Jackie Turner, Chief Operations Officer and Kate Wilcox-Harris, Chief Academic Officer.

**DATE:** May 16, 2017  
**TOPIC:** Bid No. A211481-A, Sale of District iPads  
Page 2

**B. RECOMMENDATION:**

That the Board of Education allow My Fav Electronics, Inc to withdraw their Bid No. A211481-A Sale of District iPads and authorize the award of Bid No. A211481-A Sale of District iPads to the next highest bidder Cal State Electronic Recycling, for approximate price of \$4,828,727.50.



**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Bid No. A211683-A Humboldt Addition and Renovation

**A. PERTINENT FACTS:**

1. This project provides all labor, materials, equipment and services for Masonry at the Humboldt Addition and Renovation project.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Maertens-Brenny Construction Co.....	\$1,860,000.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul  
MEDA Construction Connection  
Minneapolis Builders Exchange  
Dodge McGraw Hill Construction Plan Room  
Reed Construction Data Plan Room  
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Levy.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the award of Bid No. A211683-A Humboldt Addition and Renovation project to Maertens-Brenny Construction Co. for the lump sum base bid for \$1,860,000.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Bid No. A211684-A Humboldt Addition and Renovation

**A. PERTINENT FACTS:**

1. This project provides all labor, materials, equipment and services for Steel Erection at the Humboldt Addition and Renovation project.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
High Five Erectors II, Inc. ....	\$514,418.00
Sowles .....	\$919,000.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul  
MEDA Construction Connection  
Minneapolis Builders Exchange  
Dodge McGraw Hill Construction Plan Room  
Reed Construction Data Plan Room  
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Levy.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the award of Bid No. A211684-A Humboldt Addition and Renovation project to High Five Erectors II, Inc. for the lump sum base bid for \$514,418.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Bid No. A211685-A Humboldt Addition and Renovation

**A. PERTINENT FACTS:**

1. This project provides all labor, materials, equipment and services for Metal Fabrication Supply at the Humboldt Addition and Renovation project.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Construction Systems, Inc. ....	\$317,104.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul  
MEDA Construction Connection  
Minneapolis Builders Exchange  
Dodge McGraw Hill Construction Plan Room  
Reed Construction Data Plan Room  
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Levy.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the award of Bid No. A211685-A Humboldt Addition and Renovation project to Construction Systems, Inc. for the lump sum base bid for \$317,104.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Bid No. A211686-A Humboldt Addition and Renovation

**A. PERTINENT FACTS:**

1. This project provides all labor, materials, equipment and services for General Construction/Demo/Carpentry at the Humboldt Addition and Renovation project.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u> <u>Plus Alternates 1, 2, &amp; 4</u>
George F. Cook Construction Inc.....	\$4,108,000.00
Meisinger Construction.....	\$5,041,500.00
Schreiber Mullaney.....	\$4,540,293.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul  
MEDA Construction Connection  
Minneapolis Builders Exchange  
Dodge McGraw Hill Construction Plan Room  
Reed Construction Data Plan Room  
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Levy.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the award of Bid No. A211686-A Humboldt Addition and Renovation project to George F. Cook Construction Inc. for the lump sum base bid plus alternates 1, 2 & 4 for \$4,108,000.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Bid No. A211689-A Humboldt Addition and Renovation

**A. PERTINENT FACTS:**

1. This project provides all labor, materials, equipment and services for Door/Frame/Hardware - Supply at the Humboldt Addition and Renovation project.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Kendell Door, Inc.....	\$520,886.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul  
MEDA Construction Connection  
Minneapolis Builders Exchange  
Dodge McGraw Hill Construction Plan Room  
Reed Construction Data Plan Room  
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Levy.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the award of Bid No. A211689-A Humboldt Addition and Renovation project to Kendell Doors, Inc. for the lump sum base bid for \$520,886.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Bid No. A211691-A Humboldt Addition and Renovation

**A. PERTINENT FACTS:**

1. This project provides all labor, materials, equipment and services for Alum Entrances and Storefronts, Curtain Wall and Windows at the Humboldt Addition and Renovation project.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Brin Glass Company .....	\$2,320,000.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul  
MEDA Construction Connection  
Minneapolis Builders Exchange  
Dodge McGraw Hill Construction Plan Room  
Reed Construction Data Plan Room  
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Levy.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the award of Bid No. A211691-A Humboldt Addition and Renovation project to Brin Glass Company for the lump sum base bid for \$2,320,000.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Bid No. A211700-A Humboldt Addition and Renovation

**A. PERTINENT FACTS:**

1. This project provides all labor, materials, equipment and services for Fire Suppression at the Humboldt Addition and Renovation project.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Summit Fire Protection.....	\$1,264,000.00
Total Fire Protection .....	\$1,679,850.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul  
MEDA Construction Connection  
Minneapolis Builders Exchange  
Dodge McGraw Hill Construction Plan Room  
Reed Construction Data Plan Room  
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Levy.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the award of Bid No. A211700-A Humboldt Addition and Renovation project to Summit Fire Protection for the lump sum base bid for \$1,264,000.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Bid No. A211701-A Humboldt Addition and Renovation

**A. PERTINENT FACTS:**

1. This project provides all labor, materials, equipment and services for Plumbing at the Humboldt Addition and Renovation project.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
	<u>Plus Alternate 5</u>
Corval Group. ....	\$4,409,040.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul  
MEDA Construction Connection  
Minneapolis Builders Exchange  
Dodge McGraw Hill Construction Plan Room  
Reed Construction Data Plan Room  
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Levy.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the award of Bid No. A211701-A Humboldt Addition and Renovation project to Corval Group for the lump sum base bid plus alternate 5 for \$4,409,040.00.



**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Bid No. A211702-A Humboldt Addition and Renovation

**A. PERTINENT FACTS:**

1. This project provides all labor, materials, equipment and services for HVAC and Temperature Controls at the Humboldt Addition and Renovation project.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u> <u>Plus Alternate 5</u>
Chappell Central, Inc.....	\$3,977,000.00
General Sheetmetal .....	\$4,106,427.00
Schadegg Mechanical .....	\$4,155,360.00
NAC Mechanical.....	\$4,232,000.00
Corval Group .....	\$4,331,400.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul  
MEDA Construction Connection  
Minneapolis Builders Exchange  
Dodge McGraw Hill Construction Plan Room  
Reed Construction Data Plan Room  
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Levy.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the award of Bid No. A211702-A Humboldt Addition and Renovation project to Chappell Central, Inc. for the lump sum base bid for \$3,977,000.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Bid No. A211703-A Humboldt Addition and Renovation

**A. PERTINENT FACTS:**

1. This project provides all labor, materials, equipment and services for Electrical at the Humboldt Addition and Renovation project.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u> <u>Plus Alternates 2, 3 &amp; 5</u>
Peoples Electric Company. ....	\$4,516,500.00
Master Electric.....	\$4,617,180.00
Bloomington Electric.....	\$4,950,000.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul  
MEDA Construction Connection  
Minneapolis Builders Exchange  
Dodge McGraw Hill Construction Plan Room  
Reed Construction Data Plan Room  
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Levy.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the award of Bid No. A211703-A Humboldt Addition and Renovation project to Peoples Electric Company for the lump sum base bid plus alternates 2, 3 & 5 for \$4,516,500.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Bid No. A211736-A Central High School Fire Alarm Installation

**A. PERTINENT FACTS:**

1. This project provides all labor, materials, equipment and services for the Central High Fire Alarm Installation project.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
ECSI .....	\$814,710.00
Egan Co.....	\$1,120,800.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul  
MEDA Construction Connection  
Minneapolis Builders Exchange  
Dodge McGraw Hill Construction Plan Room  
Reed Construction Data Plan Room  
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Long-Term Facilities Maintenance.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the award of Bid No. A211736-A Central High School Fire Alarm Installation project to ECSI for the lump sum base bid for \$814,710.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Open World Learning Gymnasium Renovation

**A. PERTINENT FACTS:**

1. This project provides all labor, materials, equipment and services for the gymnasium renovation at Open World Learning as a result of water damage.
2. The following bid was received per the terms and conditions of NJPA contract #MN02D-121614-RAK..

	<u>Lump Sum Base Bid</u>
RAK Construction Inc. ....	\$601,197.00
3. The bid was reviewed by Bradley Miller, Purchasing Manager.
4. Funding will be provided from Capital Bonds and Insurance.
5. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize award of the Open World Learning Gymnasium Renovation bid to RAK Construction Inc. for the lump sum base bid for \$601,197.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Produce Vendor Purchase Orders

**A. PERTINENT FACTS:**

1. The Saint Paul Public Schools' Nutrition Services Department will request quotes on produce items using a weekly bid process. Saint Paul Public Schools expects to spend approximately \$3,000,000 during the 2017-2018 school year on produce.
2. Saint Paul Public Schools expects to spend with each vendor below the approximate amounts and will issue blanket purchase orders in these amounts:

Bix.....	\$700,000
Bergin Fruit and Nut Company.....	\$350,000
J&J Distributing.....	\$400,000
Russ Davis Wholesale.....	\$850,000
Wholesale Produce Supply.....	\$700,000
3. The Nutrition Services Department requests authorization to establish a purchase order for a one year period, beginning July 1, 2017 through June 30, 2018.
4. This request has been reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from the Nutrition Services budget 02-005-680-701-6490-0000.
6. This project will provide students with nutritious meals to help the district meet its goal of ensuring high academic achievement for all students.
7. This item is submitted by Stacy Koppen, Nutrition Services Director, and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize the purchase order for the furnishing and delivery of produce items for the period of July 1, 2017 through June 30, 2018.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** May 16, 2017

**TOPIC:** Request for Yogurt Products

**A. PERTINENT FACTS:**

1. The Saint Paul Public Schools' Nutrition Services Department is a member of the Minnesota School Food Buying Group (MSFBG). This buying group is managed through the Anoka Hennepin School District. Saint Paul Public Schools has a joint purchasing agreement with the Anoka Hennepin School District. The MSFBG awarded yogurt products to Upstate Niagara Cooperative, Inc. The Nutrition Services Department requests authorization to purchase yogurt through the pricing established by the MSFBG bid process.
2. As a member of MSFBG, the Nutrition Services Department requests authorization to purchase yogurt products with pricing established through the MSFBG bid process. The estimated value of these purchases is \$275,000.
3. This renewal request has been reviewed by Bradley Miller, Purchasing Manager.
4. Funding will be provided from the Nutrition Services budget 02-005-680-701-6490-0000.
5. This project will provide students with nutritious meals to help the district meet its goal of ensuring high academic achievement for all students.
4. This item is submitted by Stacy Koppen, Nutrition Services Director, and Jackie Turner, Chief Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize purchases with Upstate Niagara Cooperative, Inc. for the furnishing and delivery of yogurt for the period July 1, 2017 through June 30, 2018, for an estimated value of \$275,000 utilizing pricing established by the MSFBG bid process.

**INDEPENDENT SCHOOL DISTRICT NO. 625**

**BOARD OF EDUCATION**

**SAINT PAUL PUBLIC SCHOOLS**

**RESOLUTION - GENERAL FORM**



Board File No. \_\_\_\_\_

Date \_\_\_\_\_

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**RESOLUTION ACCEPTING BID ON SALE OF  
\$15,000,000 GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2017A,  
PROVIDING FOR THEIR ISSUANCE AND LEVYING  
A TAX FOR THE PAYMENT THEREOF**

A. WHEREAS, Laws of Minnesota, 2007, Regular Session, Chapter 146, Article 4, Sections 12 and 13, as amended by Laws of Minnesota 2013, Regular Session, Chapter 116, Article 6, Section 8 (the "Act"), authorizes Independent School District Number 625, Saint Paul, Minnesota (the "District") to issue general obligation bonds in an annual amount not to exceed \$15,000,000 to finance the acquisition and betterment of school facilities (collectively, the "Projects"); and

B. WHEREAS, the School Board has heretofore determined and declared that it is necessary and expedient to issue \$15,000,000 General Obligation School Building Bonds, Series 2017A of the District, pursuant to the Minnesota Statutes, Chapter 475 and the Act, to provide moneys to finance the Projects; and

C. WHEREAS, the District has retained Springsted Incorporated, as its independent financial advisor, in connection with the sale of the Bonds, and therefore the District is authorized to negotiate the sale of the Bonds without compliance with the public sale requirements of Minnesota Statutes, Section 475.60; Subdivision 2(9); and

D. WHEREAS, offers to purchase the Bonds were solicited on behalf of the District by Springsted Incorporated; and

Adopted \_\_\_\_\_

\_\_\_\_\_  
CHAIR Board of Education

\_\_\_\_\_  
CLERK Board of Education

NOW, THEREFORE, BE IT RESOLVED by the School Board of the Independent School District Number 625, Saint Paul, Minnesota, as follows:

1. Acceptance of Offer. The offer of UBS Financial Services Inc. in New York, New York (the "Purchaser") to purchase \$15,000,000 General Obligation School Building Bonds, Series 2017A (Minnesota School District Credit Enhancement Program) of the District (the "Bonds", or individually a "Bond"), in accordance with the terms of proposal at the rates of interest hereinafter set forth, and to pay therefor the sum of \$15,647,053.20, plus interest accrued to settlement, is hereby found, determined and declared to be the most favorable offer received and is hereby accepted, and the Bonds are hereby sold to the Purchaser. The District Clerk is directed to retain the deposit of the Purchaser and to forthwith return to the others making offers their good faith deposits.

2. Terms of Bonds.

(a) Title; Original Issue Date; Denominations; Maturities; Term Bond Option. The Bonds shall be titled "General Obligation School Building Bonds, Series 2017A", shall be dated June 15, 2017, as the date of original issue, and shall be issued forthwith on or after such date as fully registered bonds. The Bonds shall be numbered from R-1 upward in the denomination of \$5,000 each or in any integral multiple thereof of a single maturity. The Bonds shall mature on February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2018	\$655,000	2028	\$760,000
2019	535,000	2029	780,000
2020	555,000	2030	805,000
2021	575,000	2031	830,000
2022	600,000	2032	855,000
2023	625,000	2033	880,000
2024	650,000	2034	905,000
2025	675,000	2035	935,000
2026	700,000	2036	960,000
2027	730,000	2037	990,000

As may be requested by the Purchaser, one or more term Bonds may be issued having mandatory sinking fund redemption and final maturity amounts conforming to the foregoing principal repayment schedule, and corresponding additions may be made to the provisions of the applicable Bond(s).

(b) Book Entry Only System. The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York or any of its successors or its successors to its functions hereunder (the "Depository") will act as securities depository for the Bonds, and to this end:

(i) The Bonds shall be initially issued and, so long as they remain in book entry form only (the "Book Entry Only Period"), shall at all times be in the form of a separate single fully



registered Bond for each maturity of the Bonds; and for purposes of complying with this requirement under paragraph 10 (with respect to registration, transfer and exchange) Authorized Denominations for any Bond shall be deemed to be limited during the Book Entry Only Period to the outstanding principal amount of that Bond.

(ii) Upon initial issuance, ownership of the Bonds shall be registered in a bond register maintained by U.S. Bank National Association, Saint Paul, Minnesota (the "Bond Registrar"), in the name of CEDE & CO., as the nominee (it or any nominee of the existing or a successor Depository, the "Nominee").

(iii) With respect to the Bonds neither the District nor the Bond Registrar shall have any responsibility or obligation to any broker, dealer, bank, or any other financial institution for which the Depository holds Bonds as securities depository (the "Participant") or the person for which a Participant holds an interest in the Bonds shown on the books and records of the Participant (the "Beneficial Owner"). Without limiting the immediately preceding sentence, neither the District, nor the Bond Registrar, shall have any such responsibility or obligation with respect to (A) the accuracy of the records of the Depository, the Nominee or any Participant with respect to any ownership interest in the Bonds, or (B) the delivery to any Participant, any Owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any notice of redemption, or (C) the payment to any Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the principal of or premium, if any, or interest on the Bonds, or (D) the consent given or other action taken by the Depository as the Registered Holder of any Bonds (the "Holder"). For purposes of securing the vote or consent of any Holder under this Resolution, the District may, however, rely upon an omnibus proxy under which the Depository assigns its consenting or voting rights to certain Participants to whose accounts the Bonds are credited on the record date identified in a listing attached to the omnibus proxy.

(iv) The District and the Bond Registrar may treat as and deem the Depository to be the absolute owner of the Bonds for the purpose of payment of the principal of and premium, if any, and interest on the Bonds, for the purpose of giving notices of redemption and other matters with respect to the Bonds, for the purpose of obtaining any consent or other action to be taken by Holders for the purpose of registering transfers with respect to such Bonds, and for all purpose whatsoever. The Bond Registrar, as paying agent hereunder, shall pay all principal of and premium, if any, and interest on the Bonds only to or upon the Holder of the Bonds of the Bonds as shown on the register, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to the principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid.

(v) Upon delivery by the Depository to the Bond Registrar of written notice to the effect that the Depository has determined to substitute a new Nominee in place of the existing Nominee, and subject to the transfer provisions in paragraph 10 hereof (with respect to registration, transfer and exchange), references to the Nominee hereunder shall refer to such new Nominee.

(vi) So long as any Bond is registered in the name of a Nominee, all payments with respect to the principal of and premium, if any, and interest on such Bond and all notices with

respect to such Bond shall be made and given, respectively, by the Bond Registrar or District, as the case may be, to the Depository as provided in the Letter of Representations to the Depository required by the Depository as a condition to its acting as book-entry Depository for the Bonds (said Letter of Representations together with any replacement thereof or amendment or substitute thereto, including any standard procedures or policies referenced therein or applicable thereto respecting the procedures and other matters relating to the Depository's role as book-entry Depository for the Bonds, collectively hereinafter referred to as the "Letter of Representations").

(c) Letter of Representations. The provisions in the Letter of Representations are incorporated herein by reference and made a part of the resolution, and if and to the extent any such provisions are inconsistent with the other provisions of this resolution, the provisions in the Letter of Representations shall control.

3. Purpose. The Bonds shall provide funds to finance costs of the Projects. The total cost of the Projects, which shall include all costs enumerated in Minnesota Statutes, Section 475.65, is estimated to be at least equal to the amount of the Bonds. Work on the Projects shall proceed with due diligence to completion. The District covenants that it shall do all things and perform all acts required of it to assure that work on the Projects proceeds with due diligence to completion and that any and all permits and studies required under law for the Projects are obtained.

4. Interest. The Bonds shall bear interest payable semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing February 1, 2018, calculated on the basis of a 360-day year of twelve 30-day months, at the respective rates per annum set forth opposite the maturity years as follows:

<u>Maturity Year</u>	<u>Interest Rate</u>	<u>Maturity Year</u>	<u>Interest Rate</u>
2018	4.000%	2028	3.000%
2019	4.000	2029	3.000
2020	4.000	2030	3.000
2021	4.000	2031	3.000
2022	4.000	2032	3.000
2023	4.000	2033	3.000
2024	4.000	2034	3.000
2025	4.000	2035	3.125
2026	4.000	2036	3.125
2027	4.000	2037	3.250

As may be requested by the Purchaser, one or more term Bonds may be issued having mandatory sinking fund redemption and final maturity amounts conforming to the foregoing principal payment schedule, and corresponding additions may be made to the provisions of the applicable Bonds(s).

5. Redemption. Bonds maturing on February 1, 2028, and thereafter, shall be subject to redemption and prepayment at the option of the District on February 1, 2027 and on any date thereafter, at a price of par plus accrued interest. Redemption may be in whole or in

part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the District; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected registered holder of the Bonds at least 30 days prior to the date fixed for redemption unless otherwise required by law.

To effect any partial redemption of Bonds having a common maturity date, the Bond Registrar, prior to giving notice of redemption, shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers so assigned to such Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the District or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the District and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the District shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

6. Bond Registrar. U.S. Bank National Association, in Saint Paul, Minnesota, is appointed to act as bond registrar and transfer agent with respect to the Bonds (the "Bond Registrar"), and shall do so unless and until a successor Bond Registrar is duly appointed, all pursuant to any contract the District and Bond Registrar shall execute which is consistent herewith. The Bond Registrar shall also serve as paying agent unless and until a successor paying agent is duly appointed. Principal and interest on the Bonds shall be paid to the registered holders (or record holders) of the Bonds in the manner set forth in the Form of Bond set forth in paragraph 7 and in paragraph 12 of this resolution, with respect to interest payment and record date.

7. Form of Bond. The Bonds, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereon, shall be in substantially the following form:

UNITED STATES OF AMERICA  
STATE OF MINNESOTA  
RAMSEY COUNTY  
INDEPENDENT SCHOOL DISTRICT NUMBER 625, SAINT PAUL, MINNESOTA

R-\_\_\_\_\_ \$\_\_\_\_\_

GENERAL OBLIGATION SCHOOL BUILDING BOND, SERIES 2017A

(MINNESOTA SCHOOL DISTRICT CREDIT  
ENHANCEMENT PROGRAM)

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DATE OF ORIGINAL ISSUE</u>	<u>CUSIP</u>
		June 15, 2017	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ DOLLARS

KNOW ALL PERSONS BY THESE PRESENTS that the Independent School District Number 625, Saint Paul, Minnesota (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, in the manner hereinafter set forth, the principal amount specified above, unless called for earlier redemption, on the maturity date specified above, and to pay interest thereon semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing February 1, 2018, at the rate per annum specified above (calculated on the basis of a 360-day year of twelve 30-day months) until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or, if no interest has been paid, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the principal office of U.S. Bank National Association, in Saint Paul, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Bond will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given to Bondholders not less than ten days prior to the Special Record Date. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America.

Optional Redemption. All Bonds of this issue (the "Bonds") maturing on February 1, 2028, and thereafter, are subject to redemption and prepayment at the option of the Issuer on February 1, 2027 and on any date thereafter, at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the Issuer; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the Bond Registrar and to each affected Holder of the Bonds at least 30 days prior to the date fixed for redemption.

All Bonds so called for redemption will cease to bear interest on the specified redemption date, provided funds for their redemption have been duly deposited.

Selection of Bonds for Redemption; Partial Redemption. To effect any partial redemption of Bonds having a common maturity date, the Bond Registrar, prior to giving notice of redemption, shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers assigned to the Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the Issuer or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

Issuance; Purpose; General Obligation. This Bond is one of an issue in the total principal amount of \$15,000,000, all of like date of original issue and tenor, except as to number, maturity, interest rate and denomination, which Bond has been issued pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, and pursuant to a resolution adopted by the School Board of the Issuer on May 16, 2017 (the "Resolution"). The Bonds have been issued to finance the acquisition and betterment of school facilities pursuant to the Laws of Minnesota, 2007, Regular Session, Chapter 146, Article 4, Sections 12 and 13, as amended by Laws of Minnesota 2013, Regular Session, Chapter 116, Article 6, Section 8. This Bond is payable out of the General Obligation School Building Bonds, Series 2017A Fund of the Issuer. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of its principal, premium, if any, and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged. In addition, the Issuer has covenanted and obligated itself to use the provisions of

Minnesota Statutes, Section 126C.55 to guarantee the payment of the principal and interest on the Bonds due.

Denominations; Exchange; Resolution. The Bonds are issuable solely as fully registered bonds in the denominations of \$5,000 and integral multiples thereof of a single maturity and are exchangeable for fully registered Bonds of other authorized denominations in equal aggregate principal amounts at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Transfer. This Bond is transferable by the Holder in person or by his, her or its attorney duly authorized in writing at the principal office of the Bond Registrar upon presentation and surrender hereof to the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the Bond Registrar. Thereupon the Issuer shall execute and the Bond Registrar shall authenticate and deliver, in exchange for this Bond, one or more new fully registered Bonds in the name of the transferee (but not registered in blank or to "bearer" or similar designation), of an authorized denomination or denominations, in aggregate principal amount equal to the principal amount of this Bond, of the same maturity and bearing interest at the same rate.

Fees upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owners. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided (except as otherwise provided herein with respect to the Record Date) and for all other purposes, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

No Designation of Qualified Tax-Exempt Obligation. This Bond has not been designated by the Issuer as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Bond Registrar.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law, and that this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its issuance and delivery to the original purchaser, does not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the Independent School District Number 625, Saint Paul, Minnesota, by its School Board has caused this Bond to be executed on its behalf by the facsimile signatures of its Chair and its Clerk.

Date of Registration: Registrable by: U.S. BANK NATIONAL ASSOCIATION  
SAINT PAUL, MINNESOTA

\_\_\_\_\_, 2017 Payable at: U.S. BANK NATIONAL ASSOCIATION  
SAINT PAUL, MINNESOTA

BOND REGISTRAR'S  
CERTIFICATE OF  
AUTHENTICATION

INDEPENDENT SCHOOL DISTRICT NUMBER 625,  
SAINT PAUL, MINNESOTA

This Bond is one of the  
Bonds described in the  
Resolution mentioned  
within.

/s/ Facsimile  
Chair

U.S. BANK NATIONAL  
ASSOCIATION,  
St. Paul, Minnesota  
Bond Registrar

/s/ Facsimile  
Clerk

By \_\_\_\_\_  
Authorized Signature

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM - as tenants in common

TEN ENT - as tenants by the entireties

JT TEN - as joint tenants with right of survivorship  
and not as tenants in common

[illegible]

Additional abbreviations may also be used though not in the above list.



## ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_ the within Bond and does hereby irrevocably constitute and appoint \_\_\_\_\_ attorney to transfer the Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

\_\_\_\_\_

Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges or any other "Eligible Guarantor Institution" as defined in 17 CFR 240.17 Ad-15(a)(2).

The Bond Registrar will not effect transfer of this Bond unless the information concerning the transferee requested below is provided.

Name and Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Include information for all joint owners  
if the Bond is held by joint account.)

## PREPAYMENT SCHEDULE

This Bond has been prepaid in part on the date(s) and in the amount(s) as follows:

[illegible]

8. Execution. The Bonds shall be in typewritten form, shall be executed on behalf of the District by the signatures of its Chair and Clerk, and shall be sealed with the seal of the District; provided, as permitted by law, both signatures may be photocopied facsimiles and the corporate seal may be omitted. In the event of disability or resignation or other absence of either such officer, the Bonds may be signed by the manual or facsimile signature of that officer who may act on behalf of such absent or disabled officer. In case either such officer whose signature or facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of the Bonds, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if he or she had remained in office until delivery.

9. Authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless a Certificate of Authentication on such Bond, substantially in the form hereinabove set forth, shall have been duly executed by an authorized representative of the Bond Registrar. Certificates of Authentication on different Bonds need not be signed by the same person. The Bond Registrar shall authenticate the signatures of officers of the District on each Bond by execution of the Certificate of Authentication on the Bond and by inserting as the date of registration in the space provided the date on which the Bond is authenticated, except that for purposes of delivering the original Bonds to the Purchaser, the Bond Registrar shall insert as a date of registration the date of original issue, which date is June 15, 2017. The Certificate of Authentication so executed on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution.

10. Registration; Transfer; Exchange. The District will cause to be kept at the principal office of the Bond Registrar a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the Bond Registrar shall provide for the registration of Bonds and the registration of transfers of Bonds entitled to be registered or transferred as herein provided.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, the District shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration (as provided in paragraph 9 with respect to authentication) of, and deliver, in the name of the designated transferee or transferees, one or more new Bonds of any authorized denomination or denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation.

At the option of the Holder, Bonds may be exchanged for Bonds of any authorized denomination or denominations of a like aggregate principal amount and stated maturity, upon surrender of the Bonds to be exchanged at the principal office of the Bond Registrar. Whenever any Bonds are so surrendered for exchange, the District shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration of, and deliver the Bonds which the Holder making the exchange is entitled to receive.

All Bonds surrendered upon any exchange or transfer provided for in this resolution shall be promptly cancelled by the Bond Registrar and thereafter disposed of as directed by the District.

All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the District evidencing the same debt, and entitled to the same benefits under this resolution, as the Bonds surrendered for such exchange or transfer.

Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the Holder thereof or his, her or its attorney duly authorized in writing.

The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost Bonds.

Transfers shall also be subject to reasonable regulations of the District contained in any agreement with the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates. The Treasurer is hereby authorized to negotiate and execute the terms of said agreement.

11. Rights Upon Transfer or Exchange. Each Bond delivered upon transfer of or in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond.

12. Interest Payment; Record Date. Interest on any Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered (the "Holder") on the registration books of the District maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth (15th) day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten (10) days prior to the Special Record Date.

13. Treatment of Registered Owner. The District and Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in paragraph 12 above with respect to interest payment and record date) on, such Bond and for all other purposes whatsoever whether or not such Bond shall be overdue, and neither the District nor the Bond Registrar shall be affected by notice to the contrary.

14. Delivery; Application of Proceeds. The Bonds when so prepared and executed shall be delivered by the Treasurer to the Purchaser upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

15. Fund and Accounts. There is hereby created a special fund to be designated the "General Obligation School Building Bonds, Series 2017A Fund" (the "Fund") to be administered and maintained by the District as a bookkeeping account separate and apart from

all other funds maintained in the official financial records of the District. The Fund and its accounts shall each be maintained in the manner herein specified until all of the Bonds herein authorized and the interest thereon shall have been fully paid. There shall be maintained and created in the Fund two (2) separate accounts, to be designated the "Capital Account" and "Debt Service Account", respectively.

(a) Capital Account. To the Capital Account there shall be credited the proceeds of the Bonds less capitalized interest, if any, and any amount paid for the Bonds in excess of the minimum bid. From the Capital Account there shall be paid all costs of issuing the Bonds and all costs and expenses of the Projects, including all costs incurred and to be incurred of the kind authorized in Minnesota Statutes, Section 475.65; and the moneys in said account shall be used for no other purpose except as otherwise provided by law; provided that the proceeds of the Bonds may also be used to the extent necessary to pay interest on the Bonds due prior to the anticipated date of commencement of the collection of taxes herein levied. The proceeds of the Bonds shall be used to fund the Projects.

(b) Debt Service Account. There is hereby created a Debt Service Account and there is irrevocably appropriated thereto: (i) any premium received on the sale of the Bonds; (ii) the collections of all taxes herein or hereafter levied for the payment of the Bonds and interest thereon; (iii) all funds remaining in the Capital Account after the payment of all costs of the Projects; (iv) all investment earnings on funds held in the Debt Service Account; and (v) any and all other moneys which are properly available and are appropriated by the governing body of the District to the Debt Service Account. The Debt Service Account shall be used solely to pay the principal and interest of the Bonds and any other general obligation certificates of the District hereafter issued by the District and made payable from said account as provided by law.

The moneys in the Debt Service Account shall be used solely to pay the principal of and interest on the Bonds or any other bonds hereafter issued and made payable from the Fund. No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (i) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued, and (ii) in addition to the above, in an amount not greater than the lesser of five percent (5%) of the proceeds of the Bonds or \$100,000. To this effect, any proceeds of the Bonds and any sums from time to time held in the Fund (or any other District account which will be used to pay principal and interest to become due on the Bonds) in excess of amounts which under the applicable federal arbitrage regulations may be invested without regard as to yield shall not be invested in excess of the applicable yield restrictions imposed by the arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. In addition, the proceeds of the Bonds and money in the Fund shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

16. Tax Levy; Coverage Test. To provide monies for the payment of principal and interest on the Bonds there is hereby levied upon all of the taxable property in the District a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of, other general property taxes in said District for the years and in the amounts as follows:

<u>Year of Tax Levy</u>	<u>Year of Tax Collection</u>	<u>Amount</u>
2016	2017	\$1,029,095.34
2017	2018	1,077,975.94
2018	2019	1,076,505.94
2019	2020	1,074,195.94
2020	2021	1,076,295.94
2021	2022	1,077,345.94
2022	2023	1,077,345.94
2023	2024	1,076,295.94
2024	2025	1,074,195.94
2025	2026	1,076,295.94
2026	2027	1,077,135.94
2027	2028	1,074,195.94
2028	2029	1,075,875.94
2029	2030	1,076,768.44
2030	2031	1,076,873.44
2031	2032	1,076,190.94
2032	2033	1,074,720.94
2033	2034	1,077,713.44
2034	2035	1,073,283.75
2035	2036	1,073,283.75

Said tax levies are such that if collected in full they, together with estimated collections of investment earnings and other revenues herein pledged for the payment of the Bonds, will, if collected when due, produce at least five percent (5%) in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levies shall be irrevocable so long as any of the Bonds are outstanding and unpaid, provided that the District reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

17. General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Bonds as the same respectively become due, the full faith, credit and taxing powers of the District shall be and are hereby irrevocably pledged. If the balance in the Debt Service Account is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency shall be promptly paid out of any other funds of the District which are available for such purpose, and such other funds may be reimbursed with or without interest from the Debt Service Account when a sufficient balance is available therein.

18. Compliance with Reimbursement Bond Regulations. The provisions of this paragraph are intended to establish and provide for the District's compliance with United States Treasury Regulations Section 1.150-2 (the "Reimbursement Regulations") applicable to the "reimbursement proceeds" of the Bonds, being those portions thereof which will be used by the District to reimburse itself for any expenditure which the District paid or will have paid prior to the closing date (a "Reimbursement Expenditure").

The District hereby certifies and/or covenants as follows:

(a) It shall not seek payment for a Reimbursement Expense from proceeds of the Bonds unless, not later than 60 days after the date of payment of a Reimbursement Expenditure, the District (or person designated to do so on behalf of the District) has made or will have made a written declaration of the District's official intent (a "Declaration") which effectively (i) states the District's reasonable expectation to reimburse itself for the payment of the Reimbursement Expenditure out of the proceeds of the Bonds; (ii) gives a general and functional description of the Projects for which the Reimbursement Expenditure is paid; and (iii) states the maximum principal amount of the Bonds expected to be issued by the District for the purpose of financing the Projects; provided, however, that no such Declaration shall necessarily have been made with respect to: (i) "preliminary expenditures" for the Projects, defined in the Reimbursement Regulations to include engineering or architectural, surveying and soil testing expenses and similar prefatory costs, which in the aggregate do not exceed 20% of the "issue price" of the Bonds, and (ii) a de minimis amount of Reimbursement Expenditures not in excess of the lesser of \$100,000 or 5% of the proceeds of the Bonds.

(b) Any such Reimbursement Expenditure shall be a capital expenditure or a cost of issuance of the Bonds or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Reimbursement Regulations.

(c) The "reimbursement allocation" described in the Reimbursement Regulations for each Reimbursement Expenditure shall and will be made forthwith following (but not prior to) the issuance of the Bonds and in all events within the period ending on the date which is the later of three years after payment of the Reimbursement Expenditure or one year after the date on which the Projects to which the Reimbursement Expenditure relates is first placed in service.

(d) Each such reimbursement allocation will be made in a writing that evidences the District's use of Bond proceeds to reimburse the Reimbursement Expenditure and, if made within 30 days after the Bonds are issued, shall be treated as made on the day the Bonds are issued.

Provided, however, that the District may take action contrary to any of the foregoing covenants in this paragraph 25 upon receipt of an opinion of its Bond Counsel for the Bonds stating in effect that such action will not impair the tax-exempt status of the Bonds.

19. Certificate of County Auditor. The Clerk is hereby directed to file a certified copy of this resolution with the County Auditor of Ramsey County, Minnesota, together with such other information as they shall require, and to obtain the County Auditor's Certificate

that the Bonds have been entered in the County Auditor's Bond Register, and that the tax levies required by law for the Bonds have been made.

20. State Credit Enhancement Program. The District hereby ratifies and confirms its covenant in the resolution adopted April 25, 2017, obligating itself to notify the Commissioner of Education of a potential default in payment of the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee the payment of principal and interest on the Bonds. The Chair and Clerk are hereby authorized and directed to enter into an agreement with the paying agent for the Bonds or any department of the State of Minnesota required by the provisions of Minnesota Statutes Section 126C.55.

21. Records and Certificates. The officers of the District are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Bonds, certified copies of all proceedings and records of the District relating to the Bonds and to the financial condition and affairs of the District, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bonds as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the District as to the facts recited therein.

22. Negative Covenant as to Use of Proceeds and Project. The District hereby covenants not to use the proceeds of the Bonds, or to cause or permit them to be used, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

23. Investment Limitations; Rebate. The District shall comply with requirements necessary under the Code to establish and maintain the exclusion from gross income under Section 103 of the Code of the interest on the Bonds, including without limitation (i) requirements relating to temporary periods for investments, (ii) limitations on amounts invested at a yield greater than the yield on the Bonds, and (iii) the rebate of excess investment earnings to the United States. The District expects to satisfy the eighteen month expenditure exemption for gross proceeds of the Bonds as provided in Section 1.148-7(d)(1) of the Regulations.

24. Defeasance. When all Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered holders of the Bonds shall, to the extent permitted by law, cease. The District may discharge its obligations with respect to any Bonds which are due on any date by irrevocably depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Bond Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The District may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such



dates as shall be required, subject to sale and/or reinvestment, to pay all amounts to become due thereon to maturity or, if notice of redemption as herein required has been duly provided for, to such earlier redemption date.

25. No Designation of Qualified Tax-Exempt Obligation. The Bonds shall not be designated by the Issuer as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Code.

26. Continuing Disclosure. The District is the sole obligated person with respect to the Bonds. The District hereby agrees, in accordance with the provisions of Rule 15c2-12 (the "Rule"), promulgated by the Securities and Exchange Commission (the "Commission") pursuant to the Securities Exchange Act of 1934, as amended, and a Continuing Disclosure Undertaking (the "Undertaking") hereinafter described to:

(a) Provide or cause to be provided to the Municipal Securities Rulemaking Board (the "MSRB") by filing at [www.emma.msrb.org](http://www.emma.msrb.org) in accordance with the Rule, certain annual financial information and operating data in accordance with the Undertaking. The District reserves the right to modify from time to time the terms of the Undertaking as provided therein.

(b) Provide or cause to be provided to the MSRB notice of the occurrence of certain events with respect to the Bonds in not more than ten (10) business days after the occurrence of the event, in accordance with the Undertaking.

(c) Provide or cause to be provided to the MSRB notice of a failure by the District to provide the annual financial information with respect to the District described in the Undertaking, in not more than ten (10) business days following such amendment.

(d) The District agrees that its covenants pursuant to the Rule set forth in this paragraph and in the Undertaking is intended to be for the benefit of the Holders of the Bonds and shall be enforceable on behalf of such Holders; provided that the right to enforce the provisions of these covenants shall be limited to a right to obtain specific enforcement of the District's obligations under the covenants.

The Chair and Clerk of the District, or any other officer of the District authorized to act in their place (the "Officers") are hereby authorized and directed to execute on behalf of the District the Undertaking in substantially the form presented to the School Board subject to such modifications thereof or additions thereto as are (i) consistent with the requirements under the Rule, (ii) required by the Purchaser of the Bonds, and (iii) acceptable to the Officers.

27. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

28. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

STATE OF MINNESOTA  
COUNTY OF RAMSEY  
INDEPENDENT SCHOOL DISTRICT NUMBER 625, SAINT PAUL, MINNESOTA

I, the undersigned, being the duly qualified and acting Clerk of the Independent School District Number 625, Saint Paul, Minnesota DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the School Board of said District, duly called and held on the date therein indicated, insofar as such minutes relate to considering offers for, and awarding the sale of, \$15,000,000 General Obligation School Building Bonds, Series 2017A of said District.

WITNESS my hand this \_\_\_\_ day of June, 2017.

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Clerk

**INDEPENDENT SCHOOL DISTRICT NO. 625**

**BOARD OF EDUCATION**

**SAINT PAUL PUBLIC SCHOOLS**

**RESOLUTION – GENERAL FORM**



Board File No. \_\_\_\_\_

Date \_\_\_\_\_

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**RESOLUTION AUTHORIZING EXECUTION OF  
LEASE PURCHASE AGREEMENT AND DECLARATION OF TRUST  
AND ACCEPTING OFFER ON SALE OF  
\$24,305,000 CERTIFICATES OF PARTICIPATION, SERIES 2017B**

A. WHEREAS, Minnesota Statutes, Sections 123B.51, 465.71, and 126C.40, Subd. 1, authorizes certain school districts to acquire real and personal property pursuant a lease purchase agreement;

B. WHEREAS, the School Board (the “School Board”) of Independent School District Number 625, Saint Paul, Minnesota (the “District”) has determined to enter into a Lease Purchase Agreement dated June 1, 2017, by and between the District and U.S. Bank National Association, St. Paul, Minnesota (the “Lessor” or “Trustee”) (the “Lease”) pursuant to which the District has agreed to purchase certain real and personal property to provide a facility for early childhood education services (the “Project”);

C. WHEREAS, pursuant to a Declaration of Trust by the Trustee and joined by the District dated as of June 1, 2017 (the “Trust Agreement”), the Trustee will issue \$24,305,000 Certificates of Participation, Series 2017B, dated June 15, 2017 (the “Certificates”) evidencing the proportionate interests of the owners thereof in lease payments to be made by the District pursuant to the Lease;

Adopted \_\_\_\_\_

\_\_\_\_\_  
CHAIR Board of Education

\_\_\_\_\_  
CLERK Board of Education

D. WHEREAS, the District has retained Springsted Incorporated, as its independent financial advisor, in connection with the sale of the Certificates, and therefore the District is authorized to negotiate the sale of the Certificates without compliance with the public sale requirements of Minnesota Statutes, Section 475.60; Subdivision 2(9); and

E. WHEREAS, offers to purchase the Certificates were solicited on behalf of the District by Springsted Incorporated; and

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District Number 625, Saint Paul, Minnesota, as follows:

1. Acceptance of Offer. The offer of Bank of America Merrill Lynch in New York, New York (the “Purchaser”), to purchase the Certificates of Participation, Series 2017B (the “Certificates”, or individually a “Certificate”) from the Lessor in accordance with the terms and at the rates of interest set forth in the Trust Agreement, and to pay therefor the sum of \$25,628,342.11, plus interest accrued to settlement, is hereby found, determined and declared to be the most favorable offer received and is hereby accepted. The District Clerk is directed to retain the deposit of the Purchaser and to forthwith return to the others making offers their good faith deposits.

2. Terms and Conditions of Certificates. The Certificates shall bear interest at the rates, be in such denominations, be numbered, dated, mature, be subject to redemption, be in such form and have such other details and provisions as are prescribed by the Trust Agreement.

3. Approval of Agreements. The Lease and the Trust Agreement are hereby approved in substantially the forms submitted. The District acknowledges and agrees that the Certificates, evidencing the proportionate interests of the owners thereof in the lease payments to be made by the District pursuant to the Lease, will be issued as provided in the Trust Agreement.

4. Execution of Agreements. The Chair and Clerk of the District, or any other officer of the District authorized to act in their place (the “Authorized Officers”) are authorized, directed and empowered in the name of the District to execute the following documents in substantially the form presented to this School Board:

- (a) The Lease; and
- (b) The Trust Agreement;

and such other documents as applicable to consummate the transaction contemplated by this Resolution.

5. Authorization to do Further Acts. The Authorized Officers and the Treasurer of the District are authorized, directed, and empowered in the name of the District to do all further acts and things as they shall deem necessary, advisable, convenient, or proper in connection with or incidental to the foregoing including, without limitation, the execution, acknowledgement, and delivery of any and all instruments, certificates, and documents which may be required in connection with the Lease, the Trust Agreement, and the issuance of Certificates, including a signature and nonlitigation certificate, a nonarbitrage certificate, and certifications relating to the Official Statement.

6. Special and Limited Obligations; Pledge of Tax Levy. The Lease and the obligations of the District thereunder are special, limited obligations of the District payable solely from the proceeds of certain taxes applied for and levied annually pursuant to Minnesota Statutes, Section 126C.40, Subdivision 1 and the approval of the Commissioner of Education, and are not a general obligation of the District and the full faith and credit and ad valorem taxing powers of the District are not pledged to the payment of the Lease, any obligation of the District thereunder, or any amounts paid with respect to the Certificates issued under the Trust Agreement.

7. Continuing Disclosure.

(a) The District is the sole obligated person with respect to the Certificates. The District hereby agrees, in accordance with the provisions of Rule 15c2-12 (the "Rule"), promulgated by the Securities and Exchange Commission (the "Commission") pursuant to the Securities Exchange Act of 1934, as amended, and a Continuing Disclosure Undertaking (the "Undertaking") hereinafter described to:

(1) Provide or cause to be provided to the Municipal Securities Rulemaking Board (the "MSRB") by filing at [www.emma.msrb.org](http://www.emma.msrb.org) in accordance with the Rule, certain annual financial information and operating data in accordance with the Undertaking. The District reserves the right to modify from time to time the terms of the Undertaking as provided therein.

(2) Provide or cause to be provided to the MSRB notice of the occurrence of certain events with respect to the Certificates in not more than ten (10) business days after the occurrence of the event, in accordance with the Undertaking.

(3) Provide or cause to be provided to the MSRB notice of a failure by the District to provide the annual financial information with respect to the District described in the Undertaking, in not more than ten (10) business days following such amendment.

(4) The District agrees that its covenants pursuant to the Rule set forth in this paragraph and in the Undertaking is intended to be for the benefit of the Holders of the Certificates and shall be enforceable on behalf of such Holders; provided that the right to enforce the provisions of these covenants shall be limited to a right to obtain specific enforcement of the District's obligations under the covenants.

(b) The Authorized Officers are hereby authorized and directed to execute on behalf of the District the Undertaking in substantially the form presented to the School Board subject to such modifications thereof or additions thereto as are (i) consistent with the requirements under the Rule, (ii) required by the Purchaser of the Certificates, and (iii) acceptable to the Authorized Officers.

8. Filing of Resolution; County Auditor Certificate. The Clerk is hereby directed to file a certified copy of this resolution with the County Auditor of Ramsey County, Minnesota,

together with such other information as they shall require, and to obtain the County Auditor's Certificate that the Certificates have been entered in the County Auditor's Bond Register, and that the tax levies required by law for the Certificates have been made.

9. Authentication of Transcript. The Authorized Officers of the District are hereby authorized and requested to prepare and furnish to the Trustee on behalf of the Purchasers of the Certificates, and to the attorneys approving legality of the issuance thereof, certified copies of all proceedings and records of the District relating to the Lease, the Trust Agreement, and Certificates and to the financial condition and affairs of the District, and such other affidavits, certificates and information as may be required to show the facts relating to the legality and marketability of said documents and Certificates as they appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the District as to the facts recited therein.

STATE OF MINNESOTA  
COUNTY OF RAMSEY  
INDEPENDENT SCHOOL DISTRICT NUMBER 625, SAINT PAUL, MINNESOTA

I, the undersigned, being the duly qualified and acting Clerk of Independent School District Number 625, Saint Paul, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the School Board of said District, duly called and held on the date therein indicated, insofar as such minutes relate to considering offers for, and awarding the sale of, \$24,305,000 Certificates of Participation, Series 2017B of said District.

WITNESS my hand this \_\_\_\_ day of June, 2017.

\_\_\_\_\_  
Clerk

# Policy Update

Regular Board Meeting  
May 16, 2017





# Student Dress Code – Policy 501.03

- Third reading of amended policy
- Summary of Amendments
  - Added cross-references to existing SPPS policies
    - 102.00 Equal Opportunity / Nondiscrimination
    - 500.00 Gender Inclusion
  - Added statement restricting requirements based on gender, *“Dress code mandates may not set limitations or requirements of students based on gender”*
- Board action: Vote on whether or not to adopt amended policy

# Building Names – Policy 801.01

- Third reading of amended policy
- Summary of Amendments
  - Added cross-reference to Racial Equity policy 101.00
  - Added statement with requirements for naming after a person, *“When buildings or programs are named for a person, that person must possess a legacy that aligns with the values of the District.”*
- Board action: Vote on whether or not to adopt amended policy

**INDEPENDENT SCHOOL DISTRICT NO. 625**  
**Saint Paul, Minnesota**  
**360 Colborne Street**

**Proposed Policy:**

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**Proposed Policy Revision:**

**501.03      STUDENT DRESS CODE**

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<b>First Reading</b>	<b><u>March 21, 2017</u></b>
<b>Second Reading</b>	<b><u>April 25, 2017</u></b>
<b>Third Reading</b>	<b><u>May 16, 2017</u></b>

**COMMENTS:**

**Saint Paul Public Schools**  
**360 Colborne Street**  
**Saint Paul, Minnesota 55102**  
**651-767-8149**

**DRAFT AMENDMENTS – 3/3/17**

Adopted: 1974

*Saint Paul Public Schools Policy*

501.03

Revised: 6/ 17/ 2008

**501.03 STUDENT DRESS CODE**

1. The principal or the principal's designee shall mandate minimum standards of cleanliness and neatness.
2. Footwear is required.
3. There shall be no other restrictions, except as previously stated, on any student's hair style or manner of dress unless the hair style or manner of dress presents a clear and present danger to the student's health and safety, causes an interference with work or creates classroom or school disorder.
4. Dress code mandates may not set limitations or requirements of students based on gender.

**LEGAL REFERENCES :**

**CROSS REFERENCES :**

[102.00 -- Equal Opportunity / Non-discrimination](#)

[500.00 -- Gender Inclusion](#)

501.04, Student Dress: Uniforms

**INDEPENDENT SCHOOL DISTRICT NO. 625  
Saint Paul, Minnesota  
360 Colborne Street**

**Proposed Policy:**

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**Proposed Policy Revision:**

**801.01 BUILDINGS AND GROUNDS: NAME SELECTION**

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<b>First Reading</b>	<b><u>March 21, 2017</u></b>
<b>Second Reading</b>	<b><u>April 25, 2017</u></b>
<b>Third Reading</b>	<b><u>May 16, 2017</u></b>

**COMMENTS:**

**Saint Paul Public Schools  
360 Colborne Street  
Saint Paul, Minnesota 55102  
651-767-8149**

**DRAFT AMENDMENTS – 2/6/17**

Adopted: 9/ 4/ 1990  
Revised: 6/ 17/ 2008

*Saint Paul Public Schools Policy*

*801.01*

**801.01 BUILDINGS AND GROUNDS: NAME SELECTION**

New names of schools and school programs and school mascots and logos shall reflect the diversity of the District. When buildings or programs are named for a person, that person must possess a legacy that aligns with the values of the District.

**NAMING OF SCHOOLS AND BUILDINGS**

The Board shall name all district-owned schools and buildings. The Board shall name the schools in consultation with the school community.

**NAMING OF SCHOOL PROGRAMS**

Elementary and secondary school programs that are located within a building that already has a name, or are assigned to a building that will house several programs, may recommend to the Board of Education a name to identify the program that is consistent with its goals and purposes.

**AREAS WITHIN BUILDINGS**

The Superintendent shall develop procedures for the naming of areas within buildings.

**MASCOTS AND LOGOS**

The Board shall approve names of mascots and logos.

**LEGAL REFERENCES :**

**CROSS REFERENCES :**

101.00, Racial Equity

**INDEPENDENT SCHOOL DISTRICT NO. 625  
SAINT PAUL PUBLIC SCHOOLS**

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I move the Board of Education Schedule a Special Board of Education Meeting on the subject of Sale of Real Estate to Immediately Follow Adjournment of COB Meeting on June 13, 2017

**Board of Education Meetings**

(Regular meetings at 6:05 unless otherwise noted)

- June 13 - Non-Renewals - 4:00 p.m.
- June 20
- July 11
- August 15
- September 19
- October 17
- November 14
- December 19
- January 9, 2018 - Annual Meeting 4:30 p.m.
- January 23
- February 20
- March 20
- April 24
- May 22
- June 12 - Special (Non-Renewals)
- June 19
- July 17
- August 21



**Committee of the Board Meetings**

(4:30 p.m. unless otherwise noted)

- June 13 - 4:45 p.m.
- July 11
- September 12
- October 3
- November 7
- December 5
- January 9, 2018 - 5:00 p.m.
- February 6
- March 6
- April 10
- May 8
- June 12
- July 17