



Saint Paul Public Schools

Regular Meeting

Tuesday, June 20, 2017 6:05 PM

**SAINT PAUL PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 625**

BOARD OF EDUCATION



Jon Schumacher
Chair



Zuki Ellis
Vice Chair



Mary Vanderwert
Clerk



Steven Marchese
Treasurer



John Brodrick
Director



Jeanelle Foster
Director



Chue Vue
Director



ADMINISTRATION
J. Thein
*Interim
Superintendent*

BOARD OF EDUCATION COMMITTEES

Committee of the Board – Zuki Ellis, Vice Chair

SPPS VISION STATEMENT

Imagine every student
Inspired, challenged, and cared for by exceptional educators
Imagine your family
Welcomed, respected, and valued by exceptional schools
Imagine our community
United, strengthened, and prepared for an exceptional future
Saint Paul Public Schools: Where imagination meets destination

MISSION of the Saint Paul Public Schools – PREMIER EDUCATION FOR ALL

Long-Range Goals Adopted by the Board:

HIGH ACHIEVEMENT

Learners will meet the highest district and state standards through a learning journey that is academically rich and rigorous.

MEANINGFUL CONNECTIONS

Learners will understand the relationship between their lives and the lives of others, and the relevance of their educational experiences to their roles in society.

RESPECTFUL ENVIRONMENT

The learning environment will be safe, nurturing and equitable for our diverse learners.

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
REGULAR MEETING OF THE BOARD OF EDUCATION
Administration Building
360 Colborne Street

June 20, 2017
6:05 PM

A G E N D A

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF THE ORDER OF THE MAIN AGENDA**
- IV. RECOGNITIONS**
 - A. Acknowledgement of Good Work Provided by Outstanding District Employees 7
- V. APPROVAL OF THE ORDER OF THE CONSENT AGENDA**
- VI. APPROVAL OF THE MINUTES**
 - A. Minutes of the Regular Meeting of the Board of Education of May 16, 2017 8
 - B. Minutes of the Special Meeting of the Board of Education June 13, 2017 23
- VII. COMMITTEE REPORTS**
 - A. Committee of the Board Meeting of June 13, 2017 26
- VIII. SUPERINTENDENT'S REPORT**
 - A. Update on the Process for Non-Renewal of Probationary Teachers 39
 - B. Update on Crosswinds School 41
 - C. Human Resource Transactions 42
- IX. CONSENT AGENDA**

The Consent Agenda Items below fall under one or more of the following Strategic Plan Goals: 1) Achievement, 2) Alignment and 3) Sustainability.

 - A. Gifts
 - 1. Humboldt Scholarship Donation 2017-18 53
 - B. Grants
 - 1. Request for Permission to Accept a Grant from the 3M Gives Foundation 54
 - 2. Request for Permission to Submit a Grant Application to the Caring Tree Program of the Kids in Need Foundation 55

3. Request for Permission to Submit a Grant to Educators of America	56
4. Request for Permission to Submit a Grant Application to the Elmer L. and Eleanor J. Andersen Foundation	57
5. Request for Permission to Submit a Grant to the Greater Twin Cities United Way - Humboldt	58
6. Request for Permission to Submit a Grant to the Greater Twin Cities United Way - Ramsey	59
7. Request for Permission to Submit a Grant Application to the Minnesota Department of Education McKinney Vento Grant Program	60
8. Request for Permission to Submit Grant Application to the Minnesota State Arts Board Folk and Traditional Arts Grant Program for the Indian Education Program	61
9. Request for Permission to Accept a Grant from Minnesota State Colleges and Universities, Saint Paul College	62
10. Request for Permission to Submit a Grant to the US Department of Education	63
11. Request for Permission to Submit Grant Applications to Wells Fargo	64
C. Contracts	
1. Contract for Legislative Services	65
2. Contract for Services between Saint Paul Public Schools (SPPS) and Ramsey County Community Corrections for Providing Summer Term 2017 Educational Services To Students At Boys Totem Town And Ramsey County Juvenile Detention Center	66
D. Agreements	
1. Food Service Agreements with Various Schools and Programs	67
2. Request to Sign Concurrent Enrollment and PSEO Joint Powers Agreement with Saint Paul College.	68
3. Request Permission to Enter Into A Program Agreement With University of Minnesota Extension Service	69
E. Administrative Items	
1. Approval of an Employment Agreement with Sheet Metal Workers International Association, Local 10, to Establish Terms and Conditions of Employment for 2017-2020	70
2. Data Storage	71
3. Request Permission to Delay Implementation of Uniform Guidance Procurement Standards	72
4. Facilities Department FY18 Purchases over \$100,000	73

5. Insurance - Excess Liability	75
6. Insurance - General Liability & Crime, Educators Legal Liability, and Auto	76
7. Insurance - Property	77
8. Microsoft Licensing	78
9. Monthly Operating Authority	79
10. Reauthorization of Saint Paul Public School Adult Basic Education to Work in Conjunction with and to Act as Fiscal Agent for Minnesota Literacy Council(MLC) and Saint Paul Community Literacy Consortium (SPCLC) and Related Management Contract for the Consortium for the 2017-18 School Year.	80
11. Approval of Renewal of Membership in the Minnesota State High School League	81
12. Request for Approval to Process an Upgrade: Based on Job Study	82
13. Request to Introduce New Job Title: Based on Job Study	83
F. Bids	
1. Bid No. A211687-A Humboldt Addition and Renovation	84
2. Bid No. A211688-A Humboldt Addition and Renovation	85
3. Bid No. A211692-A Humboldt Addition and Renovation	86
4. Bid No. A211693-A Humboldt Addition and Renovation	87
5. Bid No. A211694-A Humboldt Addition and Renovation	88
6. Bid No. A211695-A Humboldt Addition and Renovation	89
7. Bid No. A211696-A Humboldt Addition and Renovation	90
8. Bid No. A211698-A Humboldt Addition and Renovation	91
9. Bid No. A211699-A Humboldt Addition and Renovation	92
10. Bid No. A211704-A Humboldt Addition and Renovation	93
11. Bid No. A211705-A Humboldt Addition and Renovation	94
12. Bid No. A211737-A Humboldt Addition and Renovation	95
13. Bid No. A212045-A Como Park Senior High Addition and Renovation	96
14. Bid No. A212048-A Como Park Senior High Addition and Renovation	97
15. Bid No. A212050-A Como Park Senior High Addition and Renovation	98
16. Bid No. A212054-A Como Park Senior High Addition and Renovation	99
17. Bid No. A212056-A Como Park Senior High Addition and Renovation	100
18. Bid No. A212071-A Como Park Senior High Addition and Renovation	101
19. Bid No. A212072-A Como Park Senior High Addition and Renovation	102
20. Bid No. A212073-A Como Park Senior High Addition and Renovation	103

21. Bid No. A212074-A Como Park Senior High Addition and Renovation	104
22. Bid No. A212075-A Como Park Senior High Addition and Renovation	105
23. Bid No. A212076-A Como Park Senior High Addition and Renovation	106
24. Adams Spanish Immersion Playground	107
25. Highland Park Elementary Playground	108
26. Horace Mann Elementary Playground	109
X. OLD BUSINESS	
A. Approval of the FY 18 Budget	110
B. Action On The Non-Renewal of Probationary Teachers	163
C. Resolution Regarding Use of Menthol Tobacco	164
XI. NEW BUSINESS	
XII. BOARD OF EDUCATION	
A. Information Requests & Responses	
B. Items for Future Agendas	
C. Board of Education Reports/Communications	
XIII. FUTURE MEETING SCHEDULE	
A. Board of Education Meetings (6:05 unless otherwise noted)	172
B. Committee of the Board Meetings (4:30 unless otherwise noted)	173
XIV. ADJOURNMENT	

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Acknowledgement of Good Work Provided by Outstanding District Employees

A. PERTINENT FACTS:

1. **Theresa Neal, Principal at Como Park Senior High School**, for being recognized by the City of Saint Paul in a proclamation as an unsung hero for services to young people in SPPS and the Saint Paul community. The Saint Paul City Council proclaimed May 17, 2017 as Theresa Neal Day in the City of Saint Paul.
2. **Mary Mackbee, Principal at Central Senior High School**, for being recognized by the City of Saint Paul in a proclamation as changing the course of public education in her 50-year career as well as being the first female appointed as a high school assistant principal and the first African-American female appointed as a high school principal. The Saint Paul City Council proclaimed May 18, 2017 as Mary Mackbee Day in the City of Saint Paul.
3. This item is submitted by Jackie Turner, Chief Operations Officer

B. RECOMMENDATION:

The recommendation is that the Board of Education recognizes the staff acknowledged above for their contributions and outstanding work.

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
May 16, 2017

I. CALL TO ORDER

The meeting was called to order at 6:05 p.m.

II. ROLL CALL

PRESENT: Ms. Foster, Mr. Brodrick, Mr. Vue, Ms. Vanderwert, Mr. Schumacher, Mr. Marchese, Ms. Ellis, Superintendent Thein, Ms. Cameron, General Counsel, Ms. Polsfuss, Assistant Clerk and Davina Newman, SEAB Representative

III. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Mr. Schumacher moved the Board approve the Order of the Main Agenda as published. The motion was seconded by Ms. Ellis

The motion was approved with the following roll call vote:

Ms. Foster	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes

IV. RECOGNITIONS

The Board recognized the Student Engagement and Advancement Board members for their outstanding work over the past year.

V. APPROVAL OF THE ORDER OF THE CONSENT AGENDA

MOTION: Mr. Schumacher moved the Board approve the Order of the Consent Agenda with the exception of Items E9 - Request to Establish the Unclassified Position of Discovery Club Site Supervisor for Independent School District No. 625 and Relevant Terms and Conditions of Employment and F7 - Bid No. A211481-A Sale of District iPads which were pulled for separate consideration. The motion was seconded by Mr. Marchese.

The motion was approved with the following roll call vote:

Ms. Foster	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes

VI. APPROVAL OF THE MINUTES

A. Minutes of the Regular Meeting of the Board of Education of April 25, 2017

MOTION: **Mr. Schumacher moved the Board approve the Minutes of the Regular Meeting of the Board of Education of April 25, 2017 as published. The motion was seconded by Ms. Vanderwert.**

The motion was approved with the following roll call vote:

Ms. Foster	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes

VII. COMMITTEE REPORTS

A. Committee of the Board Meeting of May 2, 2017

The Chief Financial Officer provided another Budget Update that included School & Program Allocations.

Staff provided an update on the 2017 Summer School program.

Human Resources provided the Board with information on the New Employee On Boarding program they have developed.

Facilities provided the Board with Major Project Budget Updates and an overview on the FMP Governance Committee's on-going role in the FMP process. They also provided a brief overview of the discussions around solar energy.

The Work Session included review of the Administrative Response to American Indian Resolution, establishing the FY 18 Board of Education Budget and the School Choice/Enrollment process.

B. SEAB Report - Expanding Inclusivity: Classrooms

The SEAB presenters stated the purpose of the report was to present SEAB strategies and progress toward strengthening the implementation of Policy 602.1 through their work with staff and students.

SEAB's School Climate presentation last spring gave students an opportunity to talk about times they felt marginalized in school. The SPPS Social Studies Department proposed a collaboration with SEAB to impact the social studies curriculum. As the project evolved, SEAB learned that hearing and telling student stories is at the heart of SEAB's work.

In the Fall of 2017, 171 students said that in this school year they have been asked to speak on behalf of their identity seven or more times. 1,182 students said they were asked to do so one or more times. 50% of students of color say their identity is present and accurately portrayed in the curriculum always or most of the time.

SPPS Board Policy 602.1 states "each school shall teach a multicultural, intercultural, non-racist, non-sex-biased, gender and disability-fair curriculum in all subject areas." The policy needs to be enforced to a greater extent.

Increased inclusivity requires Policy and Practice. SEAB's student strategy is to provide students with information to advocate for themselves, make their stories heard and take

action. This will impact the "Rights and Responsibilities" Handbook which leaves out many things students need to thrive in schools; (e.g. the right to an inclusive curriculum and use of preferred pronouns by staff). SEAB will invite students to share thoughts on the "Rights and Responsibilities" at their May event and share the input with district staff.

The SEAB student event "Turn Up Your Voice" is scheduled for May 23 and is a student-centered event. There will be an open microphone, discussion and performances on student voice and rights.

SEAB's staff strategy is to break down barriers between students and staff by building foundations. SEAB is producing a solutions-based training video on micro-aggressions and structural oppression based on the stories and perspectives of SPPS students. It is hoped this will have impact through:

- Becoming an ongoing component of the district's Beyond Diversity training
- Becoming a part of the Social Studies staff training during opening week 2017
- Becoming a part of the Administrator's Academy summer 2017
- And that it will continue to exist with a discussion/action guide for future use by staff.

SPPS needs to do work beyond updating Policy 602.1 to implement SEAB's ideals of inclusivity in schools.

SEAB recommends the Board update Policy 602.1 to include procedure, strategy and measure to ensure that the district's ideals of inclusivity are embedded in all SPPS student experiences.

QUESTIONS/DISCUSSION:

- Your recommendation, is it an update to policy or a part of a strategic plan? Have you seen procedures from other districts? Response: We do not know what the procedure will look like but will work on it; we do have some ideas – what we want to see and how to measure it should be something similar to equity policy.
- What was the process used to arrive at this presentation and recommendation? Response: SEAB accepted proposals over the summer – the focus was related to social studies and the Social Studies Department suggested a collaboration. The event was evolved by the group over time. The theme of inclusivity came out of all the proposals together as they all, in some way, related back to inclusivity.
- How do you find the level of engagement in different schools, in getting students to bring their voices forward regarding concerns. What are impediments? Response: The focus groups were SEAB's main source of input – students from schools acted within the focus groups (and we did look for people who would trust us enough to tell their stories). The survey helped, it was anonymous so students felt safe in replying and supplying data. Communications' survey of the student body turned out to be an inconsistent way to reach all students as there are different processes in various schools. The survey did not reach the number we had hoped for.
- So there is a need to set up a standardized way to communicate with all students? Yes.
- Give us a bit of detail on the video. Response: It will be around 5 minutes in length and will include three different student stories. It will be in the stop motion style. SEAB wants it to remain relevant.
- How are you recruiting for representation on SEAB and encouraging students to come forward for next year? Have you arrived at any ideas on how to set it up for next year? Response: We have our social media outlets to reach schools and we hope to get interest from our event. We are also talking with students at the school to encourage them to join SEAB.
- Is the event open to others than students? Response: Yes, it is from 4:00 to 6:30 p.m. on May 23.

MOTION: Mr. Schumacher moved the Board accept the Report on the Committee of the Board meeting of May 2, 2017 and approve the minutes of that meeting as published. He also moved the Board accept the report from the SEAB group. Ms. Ellis seconded the motion.

The motion was approved with the following roll call vote:

Ms. Foster	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes

VIII. SUPERINTENDENT'S REPORT

A. FY 18 Budget Update

The Chief Financial Officer (CFO) presented an update on the FY 17-18 general fund budget.

FY 2017-18 GENERAL FUND PRELIMINARY BIG PICTURE

	FY 17 Adopted (in millions)	FY 18 Prelim. (in millions)	Difference
Revenue (Current law)	\$5182	\$514.2	(\$4.0)
Use of Fund Balance	0	0	0
Expenditures	518.2	541.5	(23.3)
Balance	\$0	(\$27.3)	

FY 2017-18 GENERAL FUND FACTORS IMPACTING PROJECTED SHORTFALL

Item	Amount (in millions)
Inflationary impact of "rolling over" FY 16-17 budget "as is" without any changes	(\$23.3)
Net revenue decrease due to enrollment and Compensatory Education	(4.0)
Total Projected Shortfall (as of 2/19/17 - subject to change)	(\$27.3)
BOE Action 4/25/17 Restored \$4.0 million to funding to Schools: \$3.2 Million (80%); Programs: \$0.8 million (20%)	
Revenue projection will be based upon 1.25% formula increase	\$4.0
Revised Projected Shortfall as of 4/25/17	(\$23.3)

The increase was the result of Administration's 1.25% recommendation to the Board.

FY S18 PROPOSED GENERAL FUND BIG PICTURE - EXPENDITURES

AREA	FY 17 ADOPTED	FY 18 PROPOSED	CHANGE	PERCENT CHANGE
Schools	\$249,112,891	\$245,798,889	\$(3,314,002)	(1.3%)
School Service Support	177,194,030	179,516,141	2,322,111	1.3%
District-wide Support	88,237,474	90,077,956	1,840,482	2.0%
Administration	3,636,045	3,533,366	(102,679)	(2.8%)
TOTAL	\$518,180,440	\$518,926,352	\$745,912	

The decrease as schools is the result of enrollment and last year's October 1 compensatory count.

The increase in School Service Support results of transportation cost increases (labor).

District wide support increases are from the OPEB Trust and inflation (utilities, etc.)

The Admin decrease is the result of ongoing admin reductions (unfilled positions)

FY 17-18 RECOMMENDATIONS TO ADDRESS PROJECTED SHORTFALL PROGRAMS --

- Reduced inflationary allocations (\$5.1 million)
- Enrollment related service and staffing reductions (Estimated \$3-4 million)
- Vacant positions, staff attrition/retirements, negotiated contracts (TBD)
- Targeted and 2% reductions (\$0.7 million)

SITES --

- Eliminate one time only FY 17 allocations of \$85/pupil and SSSC 2.0 program additions (\$2.0 million)
- Enrollment related service/staffing reductions (TBD - legislative allocations will decrease impact)
- Vacant positions, staff attrition/retirements, negotiated contracts (TBD)

FY 17-18 SCHOOL AND PROGRAM HR STAFFING IMPACTS

- Licensed – Change in FTE's is now zero, no planned reduction in licensed teacher areas
- Non-licensed – overall 29 FTEs (3 TAs, 13 EAs and 13 school/community service professional positions)
- Other – 4 ASAP union

The CFO reviewed the adoption timeline with the Board and then asked for questions.

QUESTIONS/DISCUSSION:

- Some buildings are experiencing changes – shared classrooms, etc. How is this not a net reduction in buildings? Response: There are reductions in some building with additions to others. There are more impacts in the elementary area so staff is moving between buildings where the needs are.
- Transportation costs are going up and enrollment is going down? Are there any savings possible? Response: The increase in costs is related to labor costs for individual drivers so routes and enrollment do not correlate. Some routes have been condensed.
- The CFO stated the present proposed budget will need to be approved at the June 20 BOE meeting.
- What are legislature impacts on the budget? Response: SPPS has currently built in a 1.25% increase (the minimum proposed). If the legislature increases to 2% that would be added revenue (approximately \$2.4 million) administration would identify as priority funding for restoration of those additional dollars. The CFO advised the Board it will need to plan for contingency dollars in the budget for fall adjustments should additional funds become available.
- There is no money in this budget for the contingency fund (fall adjustments)? No.
- What if a government shutdown happens? Response: There is a backup plan - the district has a line of credit with our bank and there is the fund balance.
- Director Marchese provided a Budget Finance Advisory Committee update. He stated the committee provides an opportunity for the Finance Office to hear what concerns are out there. At its May 10 meeting the group reviewed the materials on the website. The committee provides a vehicle to keep the community informed of the financial condition of the district so they understand the fiscal issues being raised. It is a conduit of information to and from the community. With the new superintendent we will develop and formalize the group and include it in the larger strategic planning for the district and the upcoming budget process. It will help us to approach the base line issues around budgeting in a different manner.
- A request was made that Finance provide the Board with information on the OPEB set aside and the rationale for setting this aside.

B. Human Resource Transactions

MOTION: **Mr. Schumacher moved approval of the HR Transactions for the period April 1, 2017 through April 30, 2017. Mr. Brodrick seconded the motion.**

The motion was approved with the following roll call vote:

Ms. Foster	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes

IX. CONSENT AGENDA

MOTION: **Mr. Schumacher moved the Board approve all items on the Consent Agenda with the exception of Item E9 - Request to Establish the Unclassified Position of Discovery Club Site Supervisor for Independent School District No. 625 and Relevant Terms and Conditions of Employment and F7 - Bid No. A211481-A Sale of District iPads which was pulled for separate consideration. The motion was seconded by Ms. Ellis.**

The motion was approved with the following roll call vote:

Ms. Foster	Yes
Mr. Brodrick	Yes
Mr. Vue	Absent
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes

A. Gifts

BF30902 Gift Acceptance From the Olga B. Hart Education Foundation
That the Board of Education authorize the Superintendent (designee) to accept the awarded gift.

B. Grants

BF 30903 Request for Permission to Accept a Grant from the CenturyLink Clarke M. Williams Foundation
That the Board of Education authorize the Superintendent (designee) to accept a grant from the CenturyLink Clarke M. Williams Foundation to purchase technology equipment at Creative Arts Secondary School; and to implement the project as specified in the award documents.

BF 30904 Request for Permission to Submit a Grant to Education First
That the Board of Education authorize the Superintendent (designee) to submit a grant to Education First for funds to create a culturally-relevant resource room for American Indian students at Harding High School; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30905 Request for Permission to Submit a Grant to the Minnesota Department of Education - Integrated English Literacy and Civics Education
That the Board of Education authorize the Superintendent (designee) to submit a grant to the

Minnesota Department of Education for funds to create a ParaPro test preparation course with integrated English language supports; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30906 Request for Permission to Submit a Grant to Second Harvest Heartland
That the Board of Education authorize the Superintendent (designee) to submit a grant to Second Harvest Heartland for funds to support summer meal promotions and programming; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30907 Request for Permission to Submit a Grant to the United States Department of Education - Assistance for Arts Education Program
That the Board of Education authorize the Superintendent (designee) to submit a grant to the US Department of Education for funds to provide professional development to arts educators and other instructional staff; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 30908 Request for Permission to Accept a Grant from the University of Minnesota Monarch Lab
That the Board of Education authorize the Superintendent (designee) to accept a grant from the University of Minnesota Monarch Lab to expand the school garden at Linwood Monroe Arts Plus; and to implement the project as specified in the award documents.

C. Contracts

BF 30909 Memorandum of Understanding and Contract for Services with the YMCA of the Greater Twin Cities for providing the Power Scholars Academy.
That the Board of Education authorize the Superintendent (designee) to enter into a Memorandum of Understanding and Contract for Services with the YMCA of the Greater Twin Cities to provide summer educational services at Maxfield Elementary to combat summer learning loss and improve the academic success of children.

D. Agreements

BF 30910 Agreement Between SPPS and the City of St. Paul for School Patrol Program
That the Board of Education authorize the Superintendent to enter into the agreement with the City of St. Paul to provide a police officer to coordinate the St. Paul Public Schools patrol program for school year 2016/2017.

E. Administrative Items

BF 30911 Approval of Memorandum of Agreement with United Association of Steamfitters, Pipefitters, and Service Technicians, Local Union No. 455, to Establish Terms and Conditions of Employment for 2017-2020
That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those employees in this school district for whom United Association of Steamfitters, Pipefitters, and Service Technicians, Local Union No. 455, is the exclusive representative; duration of said Agreement is for the period of May 1, 2017 through April 30, 2020.

BF 30912 Approval of an Employment Agreement with United Association of Plumbers, Local Union No. 34, to Establish Terms and Conditions of Employment for 2017-2020
That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those employees in this

school district for whom United Association of Plumbers, Local Union No. 34 is the exclusive representative; duration of said Agreement is for the period of May 1, 2017 through April 30, 2020.

BF 30913 Approval of Renewal of Membership in the Minnesota State High School League

That the Board of Education adopt the attached resolution to renew the School District's membership in the Minnesota State High School League.

BF 30914 Designating Official with Authority to Authorize User Access to MDE Secure Websites

The Board of Education authorize the Superintendent or designee to continue to identify Cheryl Carlstrom, Director of Title I Federal Programs and LEA representative as the Official with Authority for authorizing user access to the Minnesota Department of Education (MDE) secure websites.

BF 30915 Monthly Operating Authority

That the Board of Education approve and ratify the following checks and wire transfers for the period March 1, 2017 – March 31, 2017.

General Account	#673682-675596	\$73,998,139.02
	#0002450-0002502	
	#7002225-7002277	
	#0001469-0001518	
(a) Debt Service	-0-	\$0.00
(b) Construction	-0-	<u>\$4,637,026.24</u>
		\$78,635,165.26

Included in the above disbursements are 3 payrolls in the amount of \$57,281,548.74 and overtime of \$287,685.65 or 0.50% of payroll.

(d) Collateral Changes

Released:	None
Additions:	None

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending August 31, 2017.

BF 30916 Increase Paid Lunch Prices

That the Board of Education authorize the Superintendent or designee to increase prices as follows, effective September 1, 2017.

- Grades PreK-5 lunch to \$2.30
- Grades 6-8 lunch to \$2.50
- Grades 9-12 lunch to \$2.70
- Adult breakfast to \$2.35
- Adult lunch to \$4.00

BF 30917 Continue Outreach School Relationship Between Reach Together School and Saint Paul Public Schools Adult Basic Education (SPPS-ABE) Program Through the 2017-18 School Year

That the Board of Education authorize the Superintendent (designee) to approve the partnership between SPPS-ABE and Reach Together.

BF 30918 Reauthorization of Saint Paul Public School Adult Basic Education to Work in Conjunction With and to Act as Fiscal Agent for Saint Paul Community Literacy Consortium (SPCLC) in Providing Basic Skills, English Literacy Training and Occupational Training Classes Through

the Saint Paul Public Schools Adult Basic Education Program and Nine Consortium Members

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Minnesota Department of Education for re-authorization of funding to provide Adult Basic Education and act as fiscal agent for funding through the SPPS Adult Education program and the Saint Paul Community Literacy Consortium.

F. Bids

BF 30919

RFB # A207476-A Renewal Prime Vendor Contract for Dairy and Juice Products

That the Board of Education authorize the renewal of RFB # A207476-A with Agropur, Inc. for furnishing and delivery of dairy and juice products for the period of July 1, 2017 through June 30, 2018, for an estimated value of \$2,000,000.

BF 30920

RFB # A207620-A Renewal of RFB for Fresh Bakery Goods

That the Board of Education authorize the renewal of RFB # A207620-A with Bimbo Bakeries for furnishing and delivery of fresh bakery goods for the period of July 1, 2017 through June 30, 2018, for an estimated value of \$245,000.

BF 30921

RFP #A-208827-A Renewal of Prime Vendor Grocery Items and Supplies

That the Board of Education authorize the renewal of RFP# A-208827-A to Indianhead Foodservice Distributor for the furnishing and delivery of groceries for the period of August 1, 2017 through July 31, 2018, for an estimated value of \$6,500,000.

BF 30922

RFP# A209579-A Renewal of Poultry Contract

That the Board of Education authorize the renewal of RFP #A209579-A to Ferndale Market for the furnishing and delivery of poultry products for the period of August 1, 2017 through June 30, 2018, for an estimated value of \$120,000.

BF 30923

RFB #A209633-A Renewal of Prime Vendor for Non-Food Disposable

That the Board of Education authorize the renewal of RFB # A209633-A to Trio Supply Company for the furnishing and delivery of non-food and disposable products for the period of August 1, 2017 through July 31, 2018, for an estimated value of \$600,000.

BF 30924

Request for Proposal (RFP) – No. A211332-A District-Wide Voice Phone Services- SIP/VoIP

That the Board of Education authorize award of RFP No. A211332-A and authorize the Superintendent (designee) to enter a contract for district-local and long distance voice phone services with CenturyLink for 3 years at a cost of \$451,917, with two 1 year options to extend.

BF 30925

Bid No. A211683-A Humboldt Addition and Renovation

That the Board of Education authorize the award of Bid No. A211683-A Humboldt Addition and Renovation project to Maertens-Brenny Construction Co. for the lump sum base bid for \$1,860,000.00.

BF 30926

Bid No. A211684-A Humboldt Addition and Renovation

That the Board of Education authorize the award of Bid No. A211684-A Humboldt Addition and Renovation project to High Five Erectors II, Inc. for the lump sum base bid for \$514,418.00.

BF 30927

Bid No. A211685-A Humboldt Addition and Renovation

That the Board of Education authorize the award of Bid No. A211685-A Humboldt Addition and Renovation project to Construction Systems, Inc. for the lump sum base bid for \$317,104.00.

BF 30928 Bid No. A211686-A Humboldt Addition and Renovation
That the Board of Education authorize the award of Bid No. A211686-A Humboldt Addition and Renovation project to George F. Cook Construction Inc. for the lump sum base bid plus alternates 1, 2 & 4 for \$4,108,000.00.

BF 30929 Bid No. A211689-A Humboldt Addition and Renovation
That the Board of Education authorize the award of Bid No. A211689-A Humboldt Addition and Renovation project to Kendell Doors, Inc. for the lump sum base bid for \$520,886.00.

BF 30930 Bid No. A211691-A Humboldt Addition and Renovation
That the Board of Education authorize the award of Bid No. A211691-A Humboldt Addition and Renovation project to Brin Glass Company for the lump sum base bid for \$2,320,000.00.

BF 30931 Bid No. A211700-A Humboldt Addition and Renovation
That the Board of Education authorize the award of Bid No. A211700-A Humboldt Addition and Renovation project to Summit Fire Protection for the lump sum base bid for \$1,264,000.00.

BF 30932 Bid No. A211701-A Humboldt Addition and Renovation
That the Board of Education authorize the award of Bid No. A211701-A Humboldt Addition and Renovation project to Corval Group for the lump sum base bid plus alternate 5 for \$4,409,040.00.

BF 30933 Bid No. A211702-A Humboldt Addition and Renovation
That the Board of Education authorize the award of Bid No. A211702-A Humboldt Addition and Renovation project to Chappell Central, Inc. for the lump sum base bid for \$3,977,000.00.

BF 30934 Bid No. A211703-A Humboldt Addition and Renovation
That the Board of Education authorize the award of Bid No. A211703-A Humboldt Addition and Renovation project to Peoples Electric Company for the lump sum base bid plus alternates 2, 3 & 5 for \$4,516,500.00.

BF 30935 Bid No. A211736-A Central High School Fire Alarm Installation
That the Board of Education authorize the award of Bid No. A211736-A Central High School Fire Alarm Installation project to ECSI for the lump sum base bid for \$814,710.00.

BF 30936 Open World Learning Gymnasium Renovation
That the Board of Education authorize award of the Open World Learning Gymnasium Renovation bid to RAK Construction Inc. for the lump sum base bid for \$601,197.00.

BF 30937 Produce Vendor Purchase Orders
That the Board of Education authorize the purchase order for the furnishing and delivery of produce items for the period of July 1, 2017 through June 30, 2018.

BF 30938 Request for Yogurt Products
That the Board of Education authorize purchases with Upstate Niagara Cooperative, Inc. for the furnishing and delivery of yogurt for the period July 1, 2017 through June 30, 2018, for an estimated value of \$275,000 utilizing pricing established by the MSFBG bid process.

CONSENT AGENDA ITEMS PULLED FOR SEPARATE CONSIDERATION

BF 30939 Bid No. A211481-A Sale of District iPads

Mr. Marchese pulled this item in order to hear more information about the bid process and an assessment from staff on how the bidding went.

- What is being done with proceeds from the iPads? Response: There were a good number of responses to the RFB, competitiveness was good. Per policy the sale went to the highest bidder (My Fav Electronics for \$4,896,667.50). Subsequently this bidder rescinded their bid. The second highest bidder was Cal State Electronic Recycling (\$4,828,727.50) and the bid was then awarded to them. SPPS is withholding the amount of difference between the two bids from My Fav so SPPS is able to achieve its highest bid amount.
- How does the bidding result square with expectations of value of iPads? Response: The bids came in slightly over what we were expecting. There was a pre-event held so bidders could see the devices prior to bidding. Overall SPPS is happy with what it has been doing to maintain the iPad supply in good order.
- What will be done with proceeds? Response: This involves cash flow timing so proceeds coming to the district will be deposited to the general fund. Those funds will be tracked as funds associated with the referendum and the proceeds will be assigned to the fund balance for the referendum for personalized learning and used to pay off lease and for personalized learning program.
- Is there any net positive return on this? Response: When this was looked at originally the whole nets about \$1 million for SPPS; it does benefit the district.
- What is the term for next lease cycle? Response: It goes through 2021 and will be an equity lease so SPPS will own the devices at the end.
- Are there options at end of the new lease? Response: We may resell them, it is a good option. SPPS is getting the next generation iPads so resale will be higher.

MOTION: Mr. Schumacher moved the Board of Education allow My Fav Electronics, Inc to withdraw their Bid No. A211481-A Sale of District iPads and authorize the award of Bid No. A211481-A Sale of District iPads to the next highest bidder Cal State Electronic Recycling, for approximate price of \$4,828,727.50. Ms. Vanderwert seconded the motion.

The motion was approved with the following roll call vote:

Ms. Foster	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes

BF 30940

Request to Establish the Unclassified Position of Discovery Club Site Supervisor for Independent School District No. 625 and Relevant Terms and Conditions of Employment.

This is in the approval process with SPFT and Discovery Club in order to improve programming for students. Addition of this position will better meet the needs of the program. SPFT has tentatively agreed to this and its leadership feels members would agree to this.

MOTION: Mr. Schumacher moved the Board of Education of Independent School District No. 625 approve the establishment of the Discovery Club Site Supervisor classification effective April 25, 2017; that the Board of Education declare the position of Discovery Club Site Supervisor as unclassified and that the pay rate for this position would be equivalent to Grade 9 in the SPSO standard ranges. Ms. Vanderwert seconded the motion.

The motion was approved with the following roll call vote:

Ms. Foster	Yes
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Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes

X. OLD BUSINESS

The Chief Financial Officer stated the SPPS bond rating results with Standard & Poor's and Moody's remain stable. She then introduced the representative from Springsted who presented the results of the bond sales.

The \$15 million General Obligation Bond Series 2017A received eight bids with UBS Financial Services submitting the winning bid at an interest rate of 2.8%. The spread between high and low bids was small at 25 basis points.

The \$25.9 million Certificate of Participation (COP) Series 2017B received 11 bids. The winning bid was Bank of America Merrill Lynch NY with an interest rate of 2.93%. This interest rate will save SPPS over \$3 million in saving on interest rate. The spread from low to high was 31 basis points. The Resolution states an amount of \$24.3 million this was the result of a \$1.6 million premium lowering the par amount. SPPS will receive the \$25.9 million for projects but will have to pay back less.

The Board is being asked to approve both resolutions. Closing will be next month with funds deposited into SPPS accounts. There is a statement in the resolution regarding reimbursement allowing the district to spend funds prior to deposit.

The General Council indicated the COP Resolution Series 2017B states "to provide a facility for early childhood education services". She stated this is incorrect and needs to be changed to "the RiverEast Special Education K-8 building."

BF 30900 Resolution Accepting Bid on Sale of \$15,000,000 General Obligation School Building Bonds, Series 2017A, Providing for Their Issuance and Levying a Tax for the Payment Thereof

WHEREAS, Laws of Minnesota, 2007, Regular Session, Chapter 146, Article 4, Sections 12 and 13, as amended by Laws of Minnesota 2013, Regular Session, Chapter 116, Article 6, Section 8 (the "Act"), authorizes Independent School District Number 625, Saint Paul, Minnesota (the "District") to issue general obligation bonds in an annual amount not to exceed \$15,000,000 to finance the acquisition and betterment of school facilities (collectively, the "Projects"); and

WHEREAS, the School Board has heretofore determined and declared that it is necessary and expedient to issue \$15,000,000 General Obligation School Building Bonds, Series 2017A of the District, pursuant to the Minnesota Statutes, Chapter 475 and the Act, to provide moneys to finance the Projects; and

WHEREAS, the District has retained Springsted Incorporated, as its independent financial advisor, in connection with the sale of the Bonds, and therefore the District is authorized to negotiate the sale of the Bonds without compliance with the public sale requirements of Minnesota Statutes, Section 475.60; Subdivision 2(9); and

WHEREAS, offers to purchase the Bonds were solicited on behalf of the District by Springsted Incorporated; and

NOW, THEREFORE, BE IT RESOLVED by the School Board of the Independent School

District Number 625, Saint Paul, Minnesota, as follows: Acceptance of Offer. The offer of UBS Financial Services Inc. in New York, New York (the "Purchaser") to purchase \$15,000,000 General Obligation School Building Bonds, Series 2017A (Minnesota School District Credit Enhancement Program) of the District (the "Bonds", or individually a "Bond"), in accordance with the terms of proposal at the rates of interest hereinafter set forth, and to pay therefore the sum of \$15,647,053.20, plus interest accrued to settlement, is hereby found, determined and declared to be the most favorable offer received and is hereby accepted, and the Bonds are hereby sold to the Purchaser. The District Clerk is directed to retain the deposit of the Purchaser and to forthwith return to the others making offers their good faith deposits.

BF 30901 Resolution Authorizing Execution of Lease Purchase Agreement and Declaration of Trust and Accepting Offer on Sale of \$24,305,000 Certificates of Participation, Series 2017B

WHEREAS, Minnesota Statutes, Sections 123B.51, 465.71, and 126C.40, Subd. 1, authorizes certain school districts to acquire real and personal property pursuant a lease purchase agreement;

WHEREAS, the School Board (the "School Board") of Independent School District Number 625, Saint Paul, Minnesota (the "District") has determined to enter into a Lease Purchase Agreement dated June 1, 2017, by and between the District and U.S. Bank National Association, St. Paul, Minnesota (the "Lessor" or "Trustee") (the "Lease") pursuant to which the District has agreed to purchase certain real and personal property to provide a facility for ~~early childhood education services~~ The RiverEast Special Education K-8 Building (the "Project");

WHEREAS, pursuant to a Declaration of Trust by the Trustee and joined by the District dated as of June 1, 2017 (the "Trust Agreement"), the Trustee will issue \$24,305,000 Certificates of Participation, Series 2017B, dated June 15, 2017 (the "Certificates") evidencing the proportionate interests of the owners thereof in lease payments to be made by the District pursuant to the Lease;

MOTION: **Mr. Schumacher moved the Board of Education accept the Resolution Accepting Bid on Sale of \$15,000,000 General Obligation School Building Bonds, Series 2017A, Providing for Their Issuance and Levying a Tax for the Payment Thereof and the corrected Resolution Authorizing Execution of Lease Purchase Agreement and Declaration of Trust and Accepting Offer on Sale of \$24,305,000 Certificates of Participation, Series 2017B. Ms. Foster seconded the motion.**

The motion was approved with the following roll call vote:

Ms. Foster	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes

C. Third Reading: Policy 501.03 -- Student Dress Code

D. Third Reading: Policy 801.01 -- Buildings and Ground: Name Selection

MOTION: **Mr. Schumacher moved the Board approve the revisions to Policy 501.03 -- Student Dress Code and Policy 801.01 -- Buildings and Grounds as presented. The motion was seconded by Ms. Vanderwert.**

The motion was approved with the following roll call vote:

Ms. Foster	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes

XI. NEW BUSINESS - None

XII. BOARD OF EDUCATION

A. Information Requests & Responses

- Administration to provide a vehicle whereby the HR Transactions would be explained and clarified for Board members.

B. Items for Future Agendas

C. Board of Education Reports/Communications

- Ms. Vanderwert reported on the St Paul Children's Collaborative. The organization provides funding for programs supporting students. They have issued an RFP for targeting native born Africans, American Indians as well as ELL Spanish and Hmong students. They are working to create a blueprint for a 3—K system for 3 and 4 year olds for access to high quality early education. The work group is building the blueprint for the program and an advisory group meets to provide guidance for the work group and is tasked with finding funding for this effort.
- She further reported that SPPS SROs have completed reflective practice training for this year.

XIII. FUTURE MEETING SCHEDULE

A. Action to Schedule Special (Closed) Board of Education Meeting on the Subject of Sale of Real Estate to Immediately Follow Adjournment of COB Meeting on June 13, 2017.

MOTION: Mr. Schumacher moved the Board schedule a special (closed) Board of Education Meeting on the subject of sale of real estate to immediately follow adjournment of the COB meeting on June 13, 2017. Mr. Marchese seconded the motion.

The motion was approved with the following roll call vote:

Ms. Foster	Yes
Mr. Brodrick	Yes
Mr. Vue	Yes
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes

The Executive Team was instructed to consider the length of the COB agenda for that date.

B. Board of Education Meetings (6:05 unless otherwise noted)

- June 13 - Non-Renewals - 4:00 p.m.
- June 13 - Closed Meeting - Real Estate Sale
- June 20
- July 11
- August 15
- September 19
- October 17
- November 14
- December 19

- January 9, 2018 - Annual Meeting 4:30 p.m.
- January 23
- February 20
- March 20
- April 24
- May 22
- June 12 - Special (Non-Renewals)
- June 19
- July 17
- August 21

C. Committee of the Board Meetings (4:30 unless otherwise noted)

- June 13 - 4:45 p.m.
- July 11
- September 12
- October 3
- November 7
- December 5
- January 9, 2018 - 5:00 p.m.
- February 6
- March 6
- April 10
- May 8
- June 12
- July 17

XIV. ADJOURNMENT

MOTION: **Mr. Schumacher moved the meeting be adjourned, seconded by Ms. Ellis.**
The motion passed by acclaim.

The meeting adjourned at 7:50 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by
Marilyn Polsfuss
Assistant Clerk,
St. Paul Public Schools Board of Education

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF EDUCATION
June 13, 2017

I. CALL TO ORDER

The meeting was called to order at 4:10 p.m.

II. ROLL CALL

Present: Mr. Brodrick, Ms. Vanderwert, Mr. Schumacher, Mr. Marchese, Ms. Ellis, Superintendent Thein, Ms. Cameron, General Counsel, Ms. Polsfuss, Assistant Clerk

Director Foster arrived at 4:33 p.m.

Absent: Director Vue

III. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Schumacher moved the Board approve the Order of the Main Agenda as published. The motion was seconded by Ms. Ellis.

The motion was approved with the following roll call vote:

Mr. Brodrick	Yes
Mr. Vue	Absent
Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Absent

IV. NEW BUSINESS

A. Action on Non-Renewal of Probationary Teachers

The purpose of June 13, 2017 special board meeting will be to ask for Board of Education approval for the following action:

- Non-renewal of probationary teachers-- the Data Privacy Act prevents discussion of individual data, thus only summary data will be discussed.
- MN Statute 122A.41 (Cities of the first class) applies to Saint Paul Public Schools.
 - This Law defines the probationary period as the first three (3) years of consecutive employment. During the probationary period, any annual teaching contract may or may not be renewed for any reason.
 - Subd. 4 (b) – A probationary teacher is deemed to have been reemployed for the ensuing school year, unless the school board gives written notice before July 1, of the termination of employment. Therefore all non-renewed teachers must be notified prior to July 1.
- SPPS may non-renew for any reason however, common reasons include:
 - Budget – Vacancies are fewer than needed to place current staff.
 - License (not fully licensed for the position which they hold)
 - Performance – not meeting expectations (effective instruction, class room mgmt, team work/ professional behavior).
 - Some combination and/or other relevant reasons may include (training)

This year there are a total of 37 employees recommended for non-renewal (35 Teachers and 2 Counselors) of the 37 employees, 24 choose to resign prior to the recommendation for non-renewal going to the Board of Education and one probation extension was given. All teachers recommended for non-renewal are notified in writing and given the option to meet with their Assistant Superintendent to discuss the reasons for the non-renewal. Assistant Superintendents then make their recommendations to the Superintendent.

584 in probationary period in district. Majority a 175 in year 2, 182 in year 3. Over the past year 22 probationary teachers recommended for non-renewal were supported through the Peer Assistance and Review Program.

These teachers worked with a Par Consultation teacher who provided significant coaching and mentoring during the school year. Both the PAR consultant and the principal evaluated these teachers and the Par Consultant made a recommendation for non-renewal to the PAR Board the PAR Board then provided recommendations to the Superintendent.

Teachers not served by PAR received mentoring and a minimum of 2 observations, which are reviewed with the teacher and are provided assistance if not meeting standards of effective teaching. Supports include mentors and Professional Development.

QUESTIONS/DISCUSSION:

- How often did the PAR support meet with a teacher? Response: PAR met, on average, once every two weeks during the period the teacher had a PAR assigned to them. The meetings can be more or less frequent depending upon the level of support needed. The PAR meets with the teacher, observes in their classroom, discusses concerns and recommends plans for additional help if needed. The teacher is also encouraged to visit other classrooms to observe good teaching practices and improve the level of their own teaching to students.
- Does a decision need to be made tonight? Response: No, it can be delayed (with a motion) to the BOE on the 20th.
- Were all the people on the list in their third year? Response: No, of the total 37 six were in their third year, 15 were in year one and 16 in year two.
- What are some factors that come into play when a teacher is evaluated in terms of where they are in the timeline? Response: We recognize that teachers in their first year till may still need time and practice to achieve effective practices. We look at coach ability, if mistakes brought to their attention are repeated. In the following years, we want to see marked improvement over year one and to see that they are mastering some of the basic techniques and not making the same mistakes made in year one. One key thing is their ability to receive and implement instructions received from their principal and/or PAR; are they making improvement and implementing feedback and are they successful in doing that.
- What about year two? Response: Nonrenewal in year two involves a measure of what is best for the students served. We make decisions on where the teacher may progress to in year three. We recognize the third year is critical and we do not want to have someone approaching tenure to receive and be surprised by a non-renewal notice. Evaluation is done using an evaluation tool developed by SPFTA and SPPS on what makes for good teacher. Probationary teachers are evaluated on the sets within that evaluation and that determines whether they move on or are non-renewed. It is particularly critical if they are under performing in critical areas.
- What is the process in non-renewal? Response: It is standardized for all probationary teachers. They have three sets of evaluation within each of three probationary years with the first being within 90 days of starting. It is a very thorough process and allows time for feedback to be delivered, absorbed and change demonstrated. Everything is documented.
- How do you tie in such things as "fit" and "personality?" Is that considered? Response: It is considered but not formally. We expect the principal to recognize those types of situations and to bring it to our attention or address it. There is also an appeal process. The Assistant Superintendents are very aware of these types of situations. Because evaluation is a weighted and standardized process heavy reliance is placed on the sets

of evaluations. If there is a "fit" or "personality" issue an AP may observe during a set or someone else from outside the school will to do an additional set/observation using the set to score in an objective fashion in order to remove any inherent bias that might be in place.

SM move to postpone to 6/20 BOE.ZE 2nd.

MOTION: **Mr. Marchese moved the Board of Education postpone the decision on non-renewal of those individuals listed on the HR Transaction pages dated 6/13/17 until the June 20th Board of Education meeting. Ms. Ellis seconded the motion.**

The motion was approved with the following roll call vote:

Mr. Brodrick	Yes
Mr. Vue	Absent
Ms. Vanderwert	No
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Abstain

V. ADJOURNMENT

A motion was made to adjourn the meeting and passed by acclaim.

The meeting adjourned at 4:34 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by
Marilyn Polsfuss
Assistant Clerk,
St. Paul Public Schools Board of Education

**MEETING MINUTES
COMMITTEE OF THE BOARD MEETING
June 13, 2017**

PRESENT: Board of Education: J. Schumacher, S. Marchese, Z. Ellis, J. Brodrick, M. Vanderwert, J. Foster, C. Vue (arrived at 4:58 p.m.)

Staff: Superintendent Thein, A. Collins, C. Baker, M. Gilbert, M. Schrul, M. Hoerth, N. Cameron, J. Tuner, J. Engen, E. Agbamu, L. Sayles-Adams, I. Davis, J. Peterson, K. Wilcox-Harris, T. Stewart-Downey, S. Erickson, Z. Vang, H. Ott, H. Kilgore, T. Battle, K. Lombardi, J. Vollmer, L. Cathey, J. Ronnei de Avila, C. Musacho, J. Farnsworth, S. Carlstrom, G. Ghere

Other: T. Lonetree, J. Verges, Z. Lee, H. Thoj. S. Vue, T. Fang, X. Chang, K. Ying Yang, J. Sanchez, L. Sandoval, P. Perez-Tukirj, E. Schatlern, P. Grafstrom, K. Sterns, A. Marlowe, S. Nathan, J. Cox, J. Weigum

I. CALL TO ORDER

The meeting was called to order at 4:45 p.m.

II. AGENDA

A. Legislative Wrap Up

It is almost over, the next special session in the hands of the courts.

1. Session Politics

- There is a Republican majority in both bodies
- The Speaker is a potential gubernatorial candidate
- The Governor and Lt. Governor are not running
- Federal budget chaos – especially health care
- There is a \$1.6 Billion surplus
- Tax cuts and spending reductions were GOP priorities
- The Governor added investments, modest tax relief and retention for the structural balance.

2. Big Picture - Over Base

	FY 2018-2019		FY 2020-2021	
Governor	\$714 M	3.9%	\$956 M	5%
House	273 M	1.5%	287 M	1.5%
Senate	300 M	1.7%	435 M	2.3%
Conference C.	303 M	1.7%	424 M	2.2%
Special Session	483 M	2.8%	596 M	3.2%

3. E-12 Education Bills - Major Spending Categories (FY 18-19 Biennium State Appropriations - \$ in Thousands)

	GOVERNOR	HOUSE	SENATE	CONF.	FINAL
General & Spec Ed Funding	415,288	256,589	286,444	290,244	384,564
TRA Pension Aid	68,554	-	10,000	-	-
Early Learning	177,857	23,187	3,100	14,049	71,750
Other Ed Funding	31,291	11,057	10,582	16,168	21,498
Crosswinds Conveyance	-	(10,000)	(10,000)	(10,000)	(10,000)
State Agencies	20,513	(10,382)	1,323	(5,299)	16,841
Revenues	-	2,358	(1,189)	(1,680)	(1,401)
GRAND TOTAL	713,503	272,809	300,260	303,482	483,252

4. Major Money Provisions

- 2% (\$121) and 2% (\$124) on the formula (Governor) \$371.5 million
- Compensatory linked to formula - additional 1.7% tied to extended time in FY 18 and 3.5% in FY 19
- \$50 million over two years - VPK/School Readiness Plus
- \$20.75 million Scholarship - added criteria
- \$1 million home visiting
- ECFE linked to formula
- Transportation - awaiting foster care and pilot
- MA - all assessments covered
- Teachers of Color and Grow Your Own, Shortage
 - Para Professional \$1 million
 - CUE - \$440,000
 - Concurrent enrollment teacher training \$750,000
 - Teacher shortage loan forgiveness \$500,000
 - Tax credit for attaining masters - tax bill
- Reading and Math Corp \$3.15 million
- Sannah Foundation - \$1 million (limited to new sites)
- Recovery Program - \$500,000
- St. Paul Promise Neighborhood - \$200,000
- High School League Sales Tax Exemption

5. Policy Provisions

- Operating Referendum Notice - can be delivered bulk mail (current law - 1st Class mailing)
- Must negotiate lay-offs - Effective 7/1/19
- Lead testing requirement - SPPS already complies
- Directs Commission of Admin to offer Crosswinds for sale
- Districts must develop, update and post performance reports that comply with WBWF

6. Testing and Proficiency

- ACT/SAT - limits reimbursement to low income\
- Requires identification of third grade students not at grade level, requires report to parents
- Requires personal learning plans for students in grade 9 to inform parents of student achievement level on high school MCAs (requires school to tell students who do not meet or exceed MCA standards that public school is free until age 21).
- Adds ramifications of opting out of MCAs on State opt out form parents must sign.

7. Data Disaggregation - rollout sites a one year delay to allow testing at six sites and allow for stakeholder engagement and a working group to make recommendations for state-wide implementation.
 - Sites represent urban, suburban, rural and charter schools. St. Paul is one of the sites.
 - The stakeholders will be able to discuss adding or removing ethnicities and determine how frequently edits should happen into the future
 - Statewide implementation - two year delay
 - Data disaggregation limited to 23 ethnicities
8. Professional Educator Licensing and Standards Board
 - Establishes an 11 member Professional Educator Licensing and Standards Board - adopt rules by 7/1/18.
 - Creates Tier 1-4 system for teacher licensure
 - An ESL teacher that provided content instruction as a highly qualified teacher under NCLB can continue instruction until end of 18/19 school year
 - Requires Tier 3 and 4 Prep: cultural competency, behavior interventions, reading prep, MH
 - Converts current licenses to new system
9. Teacher Prep Programs
 - Prep Program Reporting
 - Alternative Teacher Preparation Programs
 - District, charter or nonprofit may seek approval to run a program
 - Grants for alternative teacher prep programs to fill teacher shortage areas (grants must be used to get program approval, expand programming, recruit teachers reflecting diversity or establish professional development programs.)
 - An ESL Teacher
 - Statewide Concurrent Enrollment Teacher Training Program
 - Expands Northwest Regional Partnership Program statewide
 - Partnership may contract with a post-secondary institution to establish a continuing education credit program to allow concurrent enrollment teachers to earn graduate credits.
10. Provisions Not Enacted
 - Opportunity Scholarships or expanded deductions for private/religious school exemptions
 - Metro Transit funding for Como & Central
 - Deep transit cuts in Legislative transportation bill
 - Complicated ballot language for future referenda
 - Cut to compensatory, integration and adult basic education and VPK and Pathway II scholarships
 - St. Paul Teacher Pension Provisions included in both pension bills.

QUESTIONS/DISCUSSION:

- Will the data disaggregation include information on whether a student participated in early childhood ed and which ones? Response: The process is under development, all parents will fill out the same form so they correctly self-identify. It will takes time to gather all this data so there is a viable base to work from. The focus is on ethnicity but once a sufficient database is built it can be sliced in any number of ways.
- It was stressed the state is not moving forward with current law on this but is working through six pilot sites to build implementation processes, etc.
- Which items will have a fiscal impact on the district? Response: The 2% is a given, compensatory is tied to extended time, others will have to be applied for. Slots are apportioned so SPPS has applied for more slots than were available. There is a Webinar

on Wednesday to further clarify this area. Other areas are teachers of color, foster care, concurrent enrollment. Opportunities are based on grant applications and timing is critical.

- A Director expressed disappointment that the SPPS proposal for Crosswinds had not been accepted. Is there a chance for that school to continue as it was intended as part of East Metro Integration Plan? Does SPPS have a chance to do what is right in this situation? Response: The legislative team lobbied hard to support the SPPS proposal. SPPS has contacted administration at Crosswinds School and will bring a team to meet with families, staff and students to inform them of opportunities available in SPPS and encourage them to attend SPPS. The Commissioner of Education and the Chair of the Perpich Board will also be visited. SPPS is continuing to pursue options.
- Crosswinds must go through a State surplus property process and then will be offered for interested purchasers.

B. March 31, 2017 Quarterly Financial Update Report

The March 31, 2017 Quarterly Financial Report is an update to the Board of Education on the current fiscal year 2016-17 budget and it includes a projection of Revenue, Expenditures and Fund Balance as of June 30, 2017.

A budget is a living, viable document. Once the budget is adopted in June, the Board is asked 3 times during the following year to look at and approve the changes that occur in the District's revenue and expenditures in each of the seven funds. The final determination, by fund, occurs each fall, following the acceptance of the audit report.

The fund balance accounts within the General Fund are prescribed by the Governmental Accounting Standards Board, known as GASB 54. The unassigned fund balance in the General Fund is required to maintain a balance of 5% as referred to in Board policy. The fund balance in the Food Service fund is controlled by federal USDA regulations.

Highlights in the report include the following:

- The **General Fund** includes the five fund balance categories. Please refer to the financial definitions sheet for descriptions of fund balances. General Fund revenue is projected to increase by \$2.1 million due to the net effect of a projected decrease in State aid of \$3.9 million due to enrollment decline offset by increases in Special Education revenue of \$2.7 million, Misc. revenue of \$1.7 million, Levy adjustments of \$1.0 million and Voluntary Pre-K funding of \$.6 million.

General Fund expenditures are projected to be under spent by \$2.0 million in the areas of Intra-school \$2.0m, various programs & sites due to a fall adjustment for enrollment decline \$1.0m and operational savings of \$.8 m offset by an over expenditure of \$1.8m for transportation.

These changes result in a projected unassigned fund balance of 5.8% which is within the 5% Board of Education policy.

- **General Fund, Fully Financed:** The Fully Financed fund must have revenue that equals expenditures. Revenue and Expenditures are under budget by \$8.0 million due to lower expenditures in Title III \$.5m, Title II \$1.0m, Title I \$1.9m, Special Education \$1.1m, and other grants of \$3.5m. No change in fund balance is anticipated at this time.
- **Food Service Fund:** Revenue is projected to decrease by \$.2 million due to a decrease in meals served (.4% for breakfast and .6% for lunch). Reimbursement rates have increased by slightly over 2% to assist in offsetting the decrease. Expenditures are projected to decrease by \$ 1.1 million in labor, food and supply costs associated with the decrease in meals served. Fund balance is projected to increase by \$.8 million.

- **Community Service Fund:** Revenue is projected to increase by \$.1 million due to increases in levy, federal sources, tuition and fees which exceed a decrease in before and after school care fees. Expenditures are projected to decrease by \$.5 million due to reductions in labor and benefits from programming changes. Fund balance is projected to increase by \$.2 million.
- **Community Service, Fully Financed:** Revenue is projected to decrease by \$.8 million due to reductions in local aid \$.6 million and State aid \$.2 million. Expenditures are projected to decrease by \$1.2 million. Fund balance is projected to increase by \$.4 million.
- **Building Construction Fund:** Revenue is projected to increase by \$25.5 million related to proceeds and premium received on the 2017B Lease Purchase Certificates of Participation. Expenditures are projected to increase by \$3.4 million related to the 2017B Lease Purchase Certificates of Participation for Rivereast. Fund balance is projected to increase by \$23.6 million due to the 2017B issue.
- **Debt Service:** Fund balance is projected to increase by \$31.6 million due to escrow activity for bond refunding proceeds from the 2016B refunding issue and the net change of revenue and expenditures.

Results of Operations Budget vs. Projected as of 3/31/2017

	Revised Budget	Projected	Budget Variance Favorable (Unfavorable)	
			Dollar	Percent
Fund Balance				
7/1/2016	\$91,510,306	491,510,306		
Revenue	\$518,784,440	520,902,439	2,117,999	0.41%
Expenditures	521,967,082	519,956,756	2,010,326	0.39%
Fund Balance				
6/30/2017	\$88,327,664	\$92,455,989	\$4,128,325	4.67%

Revenue is projected to increase by \$2.1 million due to the net effect of increases in Special Education revenue of \$2.7 m, \$1.7m in misc revenue, \$1.0 m in levy adjustments, \$0.6 m for Voluntary PreK offset by an overall projected decrease in State aid of \$3.9 m due to enrollment decline.

Expenditures are projected to be under spent by \$2.0 m in the areas of intra-school (\$2.0m), (\$1.0m) in various programs due to a fall adjustment for enrollment decline, and (\$0.8m) in operational savings offset by a projected over expenditure of \$1.8 for transportation services.

Fund Balance Details

	7/2/2016	6/30/2017	Increase (Decrease)
Nonspendable			
Inventory & Prepaid			
Expense	1,277,416	1,300,000	22,584
	1,277,416	1,300,000	22,584
Restricted			
Operating Capital	5,511,843	4,511,843	(1,000,000)
Health & Safety*	(5,722,006)	(5,189,375)	532,631
Area Learning Center	367,837	0	
Teacher Development	451,629	0	
Long-Term Facilities			
Maintenance	0	6,000,000	6,000,000
OPEB Revocable Trust	31,390,345	31,390,345	0
	31,999,648	36,712,813	5,532,631
Committed			

Severance Pay	2,538,018	2,538,108	0
Retiree Health Insurance	0	0	0
	2,538,108	2,538,018	0
Assigned			
Contractual Obligations	3,440,596	4,000,000	559,404
Strong Schools Initiatives	7,200,000	6,000,000	(1,200,000)
Site Based Operations	6,340,760	6,000,000	(340,760)
Intra-School Activities	2,897,273	3,000,000	102,727
	19,878,629	19,000,000	(878,629)
Unassigned			
Unassigned	35,816,596	32,905,158	(2,911,438)
	35,816,596	32,905,158	(2,911,438)
Total Fund Balance	\$91,510,307	\$92,455,989	\$1,765,148

* The CFO indicated she was watching Health & Safety closely as it phases out next year and if there is a shortage SPPS may need to adjust the fund balance.

The CFO noted the Unassigned Fund Balance is estimated to be \$32.9 million in the General Fund. SPPS must stay above 5% and is currently at 5.8%. Bond raters have been pleased with the projections. Bond raters rate fund balance as important along with previous year overall fund balance compared to the next year's.

QUESTIONS/DISCUSSION:

- If we were to go from 5.8% to 5.0%, how much would that generate ? Response: \$4 million. The CFO recommended leaving it as is so that when fall comes SPPS has something to address surprises.
- How are bond ratings done? How much of a divergence could we make in fund balance and not affect bond ratings? Response: There are a lot of very detailed calculations – they look at overall fund balance and the district's ability to cover its liabilities. If we decrease fund balance over time that could lead to a decrease in bond ratings and increased interest costs. They look at financial management, is a district spending more than it gets in in revenue, does the district live within its revenue. They look at additional revenues, enrollment and economic factors. They work over a three year trend.
- Do they look at categories of fund balance? Response: Yes, each category, the why and what is in each.
- It was noted that maintaining fund balance results in interest saved on bonds, reduces obligations SPPS has in debt service fund and gives more borrowing capacity. We want to keep expenditures as reasonable as we can and maximize revenue as much as we can.

C. FY 18 Budget Update

The Chief Financial Officer (CFO) stated this budget meets required contractual obligations. She indicated all schools do not receive the same amount of money per pupil because:

- Some school funding is categorical (it has specific criteria on its spending)
- Funding for Comp Ed and Title I follows the students on a one year delay (previous year's October 1 count).
- Higher poverty schools have greater access to categorical dollars than lower poverty sites.

She also noted that school enrollment affects the dollars allocated.

Factors influencing the budget include:

- Fiscal yearend projections vs. actual revenue and expenditures impact fund balance
- Enrollment fluctuations impact revenue, class size and building capacity.
- Contractual settlements impact expenditure levels
- Legislative adjustments impact revenue
- Previous year's October 1 Free and Reduced lunch count impacts revenue

- Bond ratings
- Inflation

FY 2017-18 GENERAL FUND PRELIMINARY BIG PICTURE

	FY 17 Adopted (in millions)	FY 18 Prelim. (in millions)	Difference
Revenue (Current law)	\$518.2	\$514.2	(\$4.0)
Use of Fund Balance	0	0	0
Expenditures	518.2	541.5	(23.3)
Balance	\$0	(\$27.3)	

ADDITIONAL FY 18 REVENUE FROM LEGISLATURE

The FY 18 proposed budget includes a 2% increase in the General Education Basic formula.

Description	Fund	Amount
General Ed Formula 2%	General	\$7,200,000
Compensatory Education	General	TBD
Voluntary Pre-K (application-based)	General	TBD
Total		\$7,200,000

FY 2017-18 GENERAL FUND FACTORS IMPACTING PROJECTED SHORTFALL

Item	Amount \$
Inflationary impact of "rolling over" FY 2016-17 budget "as is"	
without any changes	(\$23.3)
Net Revenue decrease due to enrollment & Comp Ed	(4.0)
Total Projected Shortfall	(\$27.3)
4/25/17 - Restored \$4.0 million of funding to Schools: \$3.2 M (80%)	
to Programs \$0.8 M (20%)	4.0
6/13/17 - Recommendation to restore an additional \$3.2 M of funding to schools: \$2.6 M* (81%), to Programs \$0.6 M (19%)	3.2
Revised Projected shortfall as of 6/13/17	(\$20.1)
*\$1.5 is being reserved for Fall adjustments.	

General Fund budget categories are:

- Schools - refers to all budgets for school sites in SPPS
- School Service Support - refers to program budgets that provide direct support services to schools (ex: Transportation, MLL, Special Education, Student Placement Center)
- District-wide Support - refers to program budgets that provide support to all areas of the district (ex: Operations, HR, Employee Benefits, Technology Services)
- Administration - refers to program budgets necessary to support governance, policy and staff support to the Superintendent (ex: Board of Education, Superintendent, Legal Counsel).

FY 18 PROPOSED GENERAL FUND BIG PICTURE - EXPENDITURES (FY 18 proposed amounts as of 6/13/17)

	FY 17 Adopted	FY 18 Proposed	Change	Percent Change
Schools	\$249,112,891	\$247,714,870	*(\$1,398,021)	(0.6%)
School Service Support	177,194,030	179,764,141	**2,570,111	1.4%
District-wide Support	88,237,474	90,433,697	2,196,223	2.4%
Administration	3,635,045	3,533,366	(102,679)	(2.9%)
Total	\$518,180,440	\$521,446,074		

* Due primarily to Compensatory Ed and enrollment

** Due primarily to Transportation

FY 2017-18 recommendations to address the projected shortfall include:

Programs:

- reduced inflationary allocations - 5.1 million
- Enrollment related service/staffing reductions - estimated at \$3-4 million
- Vacant positions, staff attrition/retirements, negotiated contracts - amount TBD
- Targeted and 2% reductions - \$0.7 million

Sites:

- Eliminate one time only FY 17 allocations of \$85/pupil and SSSC 2.0 program additions - \$2.0 million
- Enrollment related service/staffing reductions TBD - Legislative allocations will decrease impact
- Vacant positions, staff attrition/retirements, negotiated contracts -- amount TBD

FY 2017-18 school and program HR staffing impacts now stands at 20 FTEs (14 non-licensed EA/TA FTEs and six other FTEs [AFSME and Community Service])

QUESTIONS/DISCUSSION:

- There is no teacher impact? Response: No, does not include retirement or attrition.
- Do you have a sense of what attrition numbers might be – how many are needed to meet retirements or those leaving? Response: There are 119 open vacancies; 95 teachers we know are leaving. We can fill 29 positions before we need to consider cutting jobs. This is basically a licensure issue.
- So the teacher headcount 2016 to 2017 is down 29 positions?. Response: Yes, there are 29 fewer in the buildings compared to previous year.
- When we get the BOE meeting on the 20th will there be broad options for reinstatements, fall adjustments and other areas where money will be invested? We (Admin) would like to know what the Board is thinking before the meeting on the 20th. The CFO protects the district and its fund balance overall. Administration strives to give the best information possible so the Board can make the best decisions possible so we need to know where to put it, where it should it go? We need to stay within our means.
- We need to talk about the priorities of the Board rather than specific programs -- MLL programming (the admin team will be looking at this); keeping licensed teachers working, address the concern about EA and TAs. We need broad direction from the Board
- We need to think strategically as a Board about our priorities and focus. We need to decide where we want to make an impact. The \$3.2 million is not allocated so far. There is money allocated to fund the OPEB trust but to take that money now is not what I feel, personally, is a good choice. I would suggest taking the OPEB \$1 million from the unassigned fund balance rather than taking it from the General Fund.
- It was noted MLL needs a substantial investment; what is doable and sustainable? Response: The MLL cost will be substantial.
- Also, there is a staffing priority – EA and TA funding -- but that also needs to be sustainable and doable.
- What about music and art within the buildings, what buildings have had to make cuts?
- What about Crosswinds if SPPS were to want to purchase the building.
- Another Board member noted it is important to have additional staff in the classroom to help with ELL students. The Board needs to look at priorities and what can be done with additional monies. Strong concern was expressed about the achievement gap – there are models out there that have worked -- has SPPS looked at those? SPPS needs to be more intentional about needs and priorities out there to help struggling kids.
- Regarding EAs and TAs are the positions lost a result of right sizing or are we losing support for kids – those are real reductions. Are kids losing extra support too? Can HR get specific information for the Board? Response: This year vs. last SPPS is down nine EA FTEs. SPPS is up 53 TAs across the district. For School and Community Services the numbers are flat. The decrease in EAs is due in some instances to their moving into

teaching positions, etc. For arts and music there has been no reduction in art teachers and only two FTEs in music.

- What is Board member opinion on shifting OPEB funding? Response: First off, sustainability – what is added now, can we afford that next year? The next five years do not look rosy. OPEB is an operating cost agreed to years ago in contracts. It is an operating cost, a long-term operating cost that has to be paid now or in 30 years. Looking at the budget SPPS is doing pretty well with only a \$20 million budget shortfall. Also, there are other contractual needs, we still have an obligation to pay out on a Superintendent contract next year. Some of that is being framed and does have to do with sustainability and moving forward strategically rather than just addressing current/present issues. Music, arts and specialists being moved around is a long-term issue. MLL needs to build toward compliance. How we assess EL needs might need to be addressed. We need to build toward something viable and valuable.
- It was noted that what is hard in all this is a lack of vision around where we are going. There needs to be a larger discussion of what we want SPPS to look like and work toward it and fund toward it. We need to be visionary about what is being done in the district.
- We need to get clarity about what we want to guarantee in an education in SPPS and what we want outcomes will be. If we focus on that I believe progress can be made toward documented needs.
- ELL, PreK placements and minimize paraprofessional losses could be direction to admin for use of monies.
- Administration stated, remember back a year ago, there were no resources for the fall adjustments, no reserve. We did cover the shortfall. We are now faced with a \$27 million shortfall and we have put together a solid plan. What Admin needs from the Board is clear direction as to what the Board wants - voluntary PreK, MLL as a priority, retention of positions for TAs and putting them out in classrooms where they can help kids. We know kids are struggling and we need to target that. Is \$3.2 million enough to get moving or is additional funding necessary to invest back in schools, how much and give direction as to location.
- Is updating the Hmong materials a possibility?
- If the money is spread too thin it does not have impact, we want to invest dollars where they will make a difference and help kids move forward.
- To reach compliance in MLL what is the cost? Response: 28 staff members or about \$3 Million.

MOTION: Mr. Marchese moved SPPS look to allocate \$4.2 million dollars to schools and programs with priority on MLL, PreK and paraprofessional support to buildings. Mr. Schumacher seconded the motion.

For clarification he stated this would take \$1 million from fund balance for the OPEB trust and use the \$1 million allocated for OPEB from the General Fund to add to \$3.2 million. \$2.2 million would be used to address priorities.

Following extended discussion Director Marchese moved to amend his motion with approval from Director Schumacher (who seconded the motion).

MOTION: The Board directs the Superintendent to review the proposed current budget to increase the allocation by \$4.2 million. This includes \$3.2 million in additional revenue from the legislative formula plus \$1.0 million from the OPEB contribution budget line in the General Fund budget. To allocate the \$4.2 million, the Board directs the Superintendent to focus on the following priorities: (1) MLL staffing to meet documented needs as identified by MDE, (2) contingency for fall adjustments and (3) paraprofessional staffing at sites. The Board further directs a one-time use of \$1.0 million from the unrestricted fund balance to the OPEB trust for FY 18.

- The CFO was asked if we do not upset the fund balance is there any other place to find a million dollars. Response: To find a million would be difficult now, SPPS is a labor intensive organization so to find a million and not affect programming, etc. along the way would be difficult
- The CFO was asked to reiterate her reasoning for paying for OPEB from the General Fund. Response: Taking a million from fund balance would put SPPS in a tighter position closer to policy threshold, it would be viewed unfavorably by bond raters and could tip SPPS over the edge for bond ratings resulting in higher interest rates on bonds, fewer bids and savings to be used for facilities. In the long run, using \$1 million from fund balance would be very costly.

Again following extended discussion and indications of discomfort on the part of a number of Board members regarding the OPEB funding suggestion, Director Marchese, with Director Schumacher's agreement, withdrew his motion.

- Administration was asked what their priorities would be. Response: Voluntary PreK, MLL, EAs/TAs and Contingency.

The Board asked that Administration provide them with information on how the \$4.2 was achieved and where it is invested prior to the 6/20 Board meeting.

D. Latino Consent Decree Parent Advisory Council Annual Report

The purpose of the report was to update, review and evaluate the LCD Implementation Guide. The PAC's recommendation is made pursuant to the LCD Stipulation, Section VIII; evaluation of Section B, "Program Evaluation and Monitoring", this states that "there shall be from time to time, an evaluation made as to the home language background identification and assessment process and the other programs under this Stipulation to assure District compliance with all areas under the LCD." The current implementation guide as it is today does not address all the advancements and improvements and best practices in education. The LCD also wants to ensure that the LCD is implemented in the modern era in such a way as to meet its goal of advancing Latino students, closing the achievement gap and align it to the District's Strategic Plan.

District and LCD program goals are to: (1) Create a plan for full implementation of the Latino Consent Decree, (2) Go beyond compliance, (3) ensure that the Implementation Guide is created in a meaningful manner and (4) Have positive outcomes for students and families.

The PAC then moved on to review their 2017-18 Recommendations:

1. LCD Teacher responsibilities - update job responsibilities to include essential functions for all LCD teachers directly responsible for providing services to LCD eligible students.
 - Work in collaboration with the Office of Multilingual Learners (MLL) and HR
 - Consult with the St. Paul Federation of Teachers (SPFT).
2. Qualified Bilingual Teachers - prioritize recruiting and hiring EL-LCD qualified bilingual teachers. The reasons for this include:
 - There is a serious to non-existence of LCD teachers in the district
 - There are 2,500 LCD eligible students in 60 schools
 - There are only 8 full time LCD teachers (by job description) and they are not necessarily working with LCD students
 - There is a need to re-identify LCD teachers. The PAC will work with MLL and HR on this.
3. LCD Bilingual Education Assistants (EA2) - increase the number of EA2s. The reasons for this are:
 - There are 2,500 LCD eligible students
 - There are 17 LCD EA2 (six of them are split between two schools)
 - Only 21 sites receive direct support from an LCD EA2.

- The EA2s stretch their daily schedules
- EA2s could be more effectively allocated in schools and classrooms with LCD eligible students. To achieve this LCD will work with HR and MLL.
- 4. LCD EA2 Job Postings - re-write job titles and description for all LCD EA2 positions.
 - LCD initials are being used incorrectly - SPPS should avoid using LCD initials other than related to the Consent Decree. The PAC will work with HR and MLL on this.
- 5. The "LCD Flag" - create an LCD Flag be created in the Student Information System
 - All Latino students who receive EL instruction should be tracked using this record keeping tool. The PAC will work with MLL and the Office of Teaching and Learning on this.
- 6. Parent Engagement - continue strengthening the collaboration with community-based organizations and SPPS district programs.
 - Amherst H. Wilder Foundation (Latino Leadership Program)
 - Parent Academy Program
 - CLUES (Sexual Health Program)
 - MLL Family Night
 - Special Education Family Groups

The next steps include continuing the task of evaluating and updating the LCD Stipulation Guide.

QUESTIONS/DISCUSSION:

- The LCD Flag – would that be part of the Parent Portal if implemented? MLL does have a flag used in the information system. There are also flags for special ed and gifted services.
- Any question regarding privacy? Response: SPPS would need to work on technology and logistics with Campus provider.
- Is it difficult to find LCD teachers, do they exist and why are we not hiring them or do we need to develop those skills? Response: It has not been a problem finding but we need a stronger focus on directly recruiting LCD teachers. SPPS will need to be first into the market for LCD teachers in order to get to the best teachers available. SPPS also needs to find institutions developing teachers in this area and build a partnership with the organization. SPPS needs to make connections early and identify SPPS as an employer of favor.
- Are MLL services distributed uniformly regardless of language issues? Response: ELL services are around English development – social relevant and socially responsible. ELL does not adjust to exact aspects of culture.
- Are LCD staff trained because of language competency or cultural competency. Response: LCD stipulates the need to teach in Spanish and English. If a child from another country who has had education there, that child should not be taught in English but continue learning in home language backed up by English. The difference is stipulated in the LCD.
- A parent noted, we want to know a student is not being taught a lesser course because of language.
- Where is SPPS at in regard to LCD teachers. What is recommended in numbers 1 and 2, what is good number ratio of LCD teachers to students. Also EAs? Response: The district needs to hire the number needed to meet need, it would be a high number which is why there is a need to re-identify teachers so we do have real numbers. We did not talk about ratios, just that there is a need for increase. Much classroom work falls on EAs because teachers are not there to take care of students. There is a lot of family engagement involved in the EA position.
- Are more LCD students have an education level that is similar or are there a number coming with limited educational backgrounds? Response: That information was requested two years ago, it is being worked on but do not have numbers currently.

- Misidentification of LCD initials, does that creep into data? Response: If those individuals were working under that title it would indicate they are working with LCD students. There are some Somali and Hmong staff members identified LCD who will not meet LCD needed.
- What is method and format and timetable in terms of the administrative response to the recommendations? Response: The administrative response is due back within 90 days, similar to American Indian Parent Committee. Admin prepares the report, brings it to the Board and then to PAC. What if the PAC does not like it, what happens? Response: Administration does not do the response in isolation, we work with the PAC in order to get to point where everyone is satisfied and so they are not surprised by the response.
- What is the process for placing LCD teachers, are they placed where there are children who qualify for services? Response: Yes, but misidentification needs to be addressed. If a teacher leaves an LCD position we need to address the issue of replacement so the teacher is replaced with another LCD teacher.
- The task of the Council is to monitor the LCD Stipulation. Today we are looking at 60 sites with Latino students everywhere. More things will come up as the Council continues to review the Stipulation. It will take time and collaboration to get to the desired end results.

E. 2017-2018 Rights & Responsibilities Handbook Updates

In order to review the Rights and Responsibilities Handbook a committee was formed where multiple perspectives could be shared, the "who" of the intended audience could be identified and efforts could be made to make the Handbook more student/parent friendly. Presentations were made to Principals and notes from the SEAB event were utilized. Intended audience is students and families and what can be done to make it more friendly. The opening letter was re-written.

Highlights of the changes include:

- Increased alignment and consistency in language used – matched Handbook and Campus system language along with PBIS.
- Minor format changes particularly in responsibilities area
- Additions to the Students Rights and Responsibilities - the Gender Inclusion Policy and more information on Transportation and R&R applies to buses as well.
- Information on Restorative Practices and the Transfer Committee was added.

The following behavior violation revisions were made:

- Level 1 - added statement explaining documented interventions needed if there are repeated instances of a behavior.
- Level 2 - Audio Alert Device downgraded
- Level 5 - Definitions added to the matrix

Next steps – review by Legal, then translation of summary document (Hmong, Spanish and Karen) and finalize plans to get book out to schools.

QUESTIONS/DISCUSSION:

- Is there just one R&R for all students or is it separated by age? Response: Only one R & R Handbook applies to all sites, ages and grades.
- Do schools have their own handbooks? Response: They have handbooks around other things – absences, names of administrators, PAC information, school-wide expectations at the school, etc.
- Standardization across district – is it standardized at every site and is orientation standardized across sites? Response: Every site does have school-wide expectations such as Tier 1 PBIS expectations. Staff could not say it is communicated the same at every site. Schools generally have their handbook on websites.

- A Board member stated we need to standardize access to information on sites for all schools.
- Is there an orientation for 6th and 9th graders so they understand expectations? How does that work? Response: 6th, 7th and 8th graders have the "Welcome to School" week which covers among other things the PBIS matrix and school-wide expectations. There is "Focus on Freshmen" which is an orientation for all incoming freshmen. High Schools have classroom orientation.
- How do we find the school handbooks and other information in this area? Response: When you go to a school website the information is pushed to the "ABOUT" tab. This will give you access the R & R Handbook, school handbook, etc. Students have a better understanding of their rights and responsibilities. It is the parents and community who lack an aligned understanding. All families have translated copies of the summary R&R Handbook. In future it would be beneficial for them to have a translated full R&R Handbook with supporting programs. Admin is setting goals to align understanding among students, families and schools.

- F. Standing Item: SEAB Report - No report
- G. Standing Item: FMP Update - No report
- H. Standing Item: Policy Update - No report
- I. Standing Item: SSSC 2.0 Update - No report

J. Work Session

1. **Resolution Regarding Use of Menthol Tobacco**

Representatives from the non-profit organization Beautiful Lie, Ugly Truth provided a brief overview of their work on an ordinance with the City of St. Paul that would treat menthol in tobacco the same way that other flavors are treated, that is, menthol products could only be sold thorough adult-only tobacco product shops. They requested support for their effort from the SPPS Board.

The Board briefly discussed the draft resolution language and asked the group to provide them with language that the Board could act on at their June 20th board meeting. They invited the group to make a brief presentation at that meeting as well.

III. **ADJOURNMENT**

Mr. Schumacher moved, seconded by Ms. Ellis to adjourn the meeting. The motion passed by acclaim.

The meeting adjourned at 9:20 p.m.

Respectfully submitted,

Marilyn Polsfuss
Assistant Clerk

Special Board Meeting on Non-Renewals -June 13, 2017

The purpose of June 13, 2017 special board meeting will be to ask for Board of Education approval for the following action:

- **Non-renewal of probationary teachers**

The Data Privacy Act prevents discussion of individual data, thus only summary data will be discussed.

- **MN Statute 122A.41** (Cities of the first class) applies to Saint Paul Public Schools.
 - This Law defines the probationary period as the first three (3) years of consecutive employment. During the probationary period, any annual teaching contract may or may not be renewed for any reason.
 - Subd. 4 (b) – A probationary teacher is deemed to have been reemployed for the ensuing school year, unless the school board gives written notice before July 1, of the termination of employment. Therefore all non-renewed teachers must be notified prior to July 1.
- **SPPS may non-renew for any reason** however, common reasons include:
 - **Budget** – Vacancies are fewer than needed to place current staff.
 - **License** (not fully licensed for the position which they hold)
 - **Performance** – not meeting expectations (effective instruction, class room mgmt, team work/ professional behavior).
 - **Some combination** and/or other relevant reasons may include (training)

This year there are a total of 37 employees recommended for non-renewal (35 Teachers and 2 Counselors) of the 37 employees, 23 choose to resign prior to the recommendation for non-renewal going to the Board of Education and one probation extension was given

All teachers recommended for non-renewal are notified in writing and given the option to meet with their Assistant Superintendent to discuss the reasons for the non-renewal. Assistant Superintendents then make their recommendations to the Superintendent.

Over the past year 22 probationary teachers recommended for non-renewal were supported through the Peer Assistance and Review Program.

These teachers worked with a Par Consultation teacher who provided significant coaching and mentoring during the school year.

Both the PAR consultant and the principal evaluated these teachers and the Par Consultant made a recommendation for non-renewal to the PAR Board the PAR Board then provided recommendations to the Superintendent.

Teachers not served by PAR received mentoring and a minimum of 2 observations, which are reviewed with the teacher and are provided assistance if not meeting standards of effective teaching. Supports include mentors and Professional Development.

June 16, 2017

Dr. John Thein
Interim Superintendent
Saint Paul Public Schools
360 Colborne Street
Saint Paul, MN 55102

via email: John.Thein@spps.org

Dear Superintendent Thein,

Thank you for meeting yesterday regarding the future of Crosswinds School. I understood in the meeting that Saint Paul Public Schools (SPPS) has an interest in assuming Perpich Center for Arts Education's (Perpich) responsibility for operating the Crosswinds School for at least one school year.

As you know, the Legislature has directed the Department of Administration (Admin) to sell the Crosswinds School building at Fair Market Value as soon as practicable. After July 1, 2017, Admin will contract for an appraisal of the building and begin the process for disposition laid out in Minnesota Statute 16B.281 – 16B.287. In our discussion yesterday, you expressed an interest in leasing the Crosswinds School building as Admin works through the disposition process. In order for this to happen on our extremely abbreviated timeline, we will need affirmative notice that SPPS intends to enter a lease agreement with Admin no later than Wednesday, June 21, 2017. We will then move to lease negotiations which need to be complete on or before Wednesday, June 28, 2017 for assumption of the property on July 1, 2017.

Throughout this process, we ask that you work with Alice Roberts-Davis, Assistant Commissioner for the Department of Administration (alice.roberts-davis@state.mn.us, 651.201.2601) and Ben Vander Kooi, Jr., Board Chair for Perpich Center for Arts Education (Benjamin.vanderkooijr@pcae.k12.mn.us, 507.283.9546) for questions regarding Perpich.

Sincerely,



Matt Massman
Commissioner

cc: Alice Roberts-Davis, Assistant Commissioner, Department of Administration
Ben Vander Kooi, Jr., Board Chair, Perpich Center for Arts Education
Peg Birk, Interim Executive Director, Perpich Center for Arts Education

HUMAN RESOURCE TRANSACTIONS
May 1, through May 31, 2017
June 20, 2017

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Bergman Aho, M. L.	Professional Employee	05/15/2017	\$28.65	Como Service Center
Kappel, B. J.	Professional Employee	06/05/2017	\$32.30	Como Service Center
Kelly, V. P.	Professional Employee	06/05/2017	\$32.20	Como Service Center
Sivanich, A. J.	Professional Employee	05/22/2017	\$30.06	Como Service Center
Watkins, M.	Supervisory	05/30/2017	\$50.32	Como Service Center
Sonnenberg, D. L.	Clerical	05/22/2017	\$24.21	Colborne Admin Offices
Dahlke, S.	Classified Confidential	06/26/2017	\$27.39	Colborne Admin Offices
Daniels, K. L.	Custodian	05/08/2017	\$16.05	Como Service Center
Jensen, D. A.	Grounds Worker	05/10/2017	\$15.09	Como Service Center
McKee, C. M.	Nutrition Services Personnel	05/11/2017	\$11.66	St. Paul Music Academy
Mckinley, J. T.	Nutrition Services Personnel	05/11/2017	\$11.66	L'Etoile du Nord Upper
Xiong, K. S.	Nutrition Services Personnel	05/11/2017	\$11.66	Mississippi Creative Arts

PROMOTION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Tomberlin, T. A.	School/Community Professional From: Clerical	05/08/2017	\$27.71	Student Placement Center
Vang, L.	Clerical Career Progression	05/15/2017	\$15.75	Colborne Admin Offices
Hartman, L. J.	Custodian Career Progression	05/01/2017	\$24.95	Creative Arts Secondary
Crawford, D.	Professional Employee From: Technical	06/05/2017	\$26.74	Como Service Center
Motz, K.	Supervisory From: Clerical	04/29/2017	\$35.79	Colborne Admin Offices

HUMAN RESOURCE TRANSACTIONS
May 1, through May 31, 2017
June 20, 2017

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Dachel, A. L.	Classroom Teacher	06/10/2017	Crossroads Montessori
Gates, N. J.	Classroom Teacher	05/09/2017	Frost Lake Elementary
Grodin, J.	Classroom Teacher	04/29/2017	Crossroads Science
Higuera, M. B.	Classroom Teacher	07/15/2017	271 Belvidere Bldg
Lawson, J. I.	Classroom Teacher	06/01/2017	Daytons Bluff Achievement
McCloud, M. D.	Classroom Teacher	05/02/2017	Humboldt Secondary
Murch, K.	Classroom Teacher	07/18/2017	271 Belvidere Bldg
Priester, M. A.	Classroom Teacher	06/07/2017	St. Paul Music Academy
Shank, A. M.	Classroom Teacher	05/02/2017	Ronald M Hubbs Center
Young, J. T.	Classroom Teacher	05/10/2017	1780 W. 7th
Zimmerman, K. L.	Classroom Teacher	05/04/2017	Plato Admin Offices
Yang, P. M.	Classroom Teacher	05/27/2017	Cherokee Heights Elem
Davis, A. N.	Classroom Teacher	05/18/2017	Como Park Elementary
Hancock, K. J.	Classroom Teacher	05/10/2017	Humboldt Secondary
Murray, K. M.	Classroom Teacher	05/18/2017	Four Seasons A+
Nieman, K. A.	Classroom Teacher	06/10/2017	Battle Creek Middle
Parr-Smestad, E.	Classroom Teacher	05/09/2017	Eastern Heights Elem
Foote, G. L.	Classroom Teacher	05/22/2017	Expo for Excellence Elem
Lorenz, M. M.	School/Community Professional	05/04/2017	Creative Arts Secondary
Ogitchida, M.	School/Community Professional	04/17/2017	Harding Senior High
Butler, A. M.	Education Assistant	04/25/2017	1780 W 7th
Fuchs, M.	Education Assistant	04/18/2017	Battle Creek Middle School
Hussien, K.	Education Assistant	05/10/2017	Homecroft Early Learning

HUMAN RESOURCE TRANSACTIONS
May 1, through May 31, 2017
June 20, 2017

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Willis, D. R.	Education Assistant	05/10/2017	Cherokee Heights Elem
Yang, C.	Education Assistant	04/25/2017	Mississippi Creative Elem
Yang, T.	Education Assistant	05/04/2017	St. Paul Music Academy
Jenkins, C. D.	Clerical	04/21/2017	Colborne Admin Offices
House, D. J.	Custodian	07/01/2017	Cherokee Heights Elem
House, D. J.	Custodian	05/16/2017	Cherokee Heights Elem
Caballero, P. A.	Nutrition Services Personnel	05/19/2017	Como Park Senior High
Jordan, A. L.	Nutrition Services Personnel	04/20/2017	Maxfield Elementary
Ojo, V. O.	Nutrition Services Personnel	05/22/2017	Humboldt Secondary

ADMINISTRATIVE LEAVE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
S., G. C.	Classroom Teacher	05/08/2017
L., F. N.	Principal	04/28/2017
O., M.	School/Community Professional	04/10/2017
D., K.	Bricklayer	06/01/2017
R., B. R.	Nutrition Services Personnel	04/11/2017

REHIRE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Jimenez, O.	Education Assistant	05/15/2017	\$16.12	1780 W 7th
Reiter, J. P.	Custodian	06/05/2017	\$16.05	Como Park Senior High
Nyquist, B. C.	Professional Employee	06/05/2017	\$28.35	Como Service Center
Opelt, L. R.	Professional Employee	06/05/2017	\$39.06	Como Service Center

HUMAN RESOURCE TRANSACTIONS
May 1, through May 31, 2017
June 20, 2017

REINSTATEMENT FROM LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Harrington, J. R.	Classroom Teacher	05/01/2017	Maxfield Elementary
Jones, L. W.	Classroom Teacher	05/08/2017	Washington Tech Secondary
Ramos, M. K.	Classroom Teacher	05/08/2017	Highland Park Middle School
Ransom, D. M.	Classroom Teacher	05/05/2017	Plato Admin Offices
Ringaman, B. A.	Classroom Teacher	05/15/2017	Como Park Senior High
Whitney, R. M.	Classroom Teacher	04/14/2017	Highland Park Middle School
Wulf, S. B.	Classroom Teacher	05/15/2017	Battle Creek Middle School
Zimmerman, K. L.	Classroom Teacher	05/19/2017	Plato Admin Offices
Kiflai, F. T.	Classroom Teacher	05/24/2017	Highwood Hills Elementary
Christoferson, K. A.	Classroom Teacher	05/26/2017	271 Belvidere Bldg
Fornes-Bates, B. V.	Classroom Teacher	05/23/2017	Humboldt Secondary
Parr-Smestad, E.	Classroom Teacher	04/25/2017	Eastern Heights Elementary
Richards, M. A.	Classroom Teacher	05/01/2017	Bridge View
Lorenz, M. M.	School/Community Professional	05/23/2017	Creative Arts Secondary
Butler, A. M.	Education Assistant	05/01/2017	1780 W 7th
Oleen, S. C.	Education Assistant	05/08/2017	St Anthony Park Elem.
Potvin, T.	Education Assistant	05/08/2017	Focus Beyond (18-Adult)
Rime, L. C.	Education Assistant	05/09/2017	Focus Beyond (18-Adult)
Willis, D. R.	Education Assistant	05/22/2017	Cherokee Heights Elem
Yang, C.	Education Assistant	05/01/2017	Mississippi Creative Arts

HUMAN RESOURCE TRANSACTIONS
May 1, through May 31, 2017
June 20, 2017

REINSTATEMENT FROM LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Casebeer, S.	Teaching Assistant	05/15/2017	Eastern Heights Elementary
Gayden, D.	Teaching Assistant	05/10/2017	Hazel Park Preparatory
Grosz, A. C.	Teaching Assistant	05/15/2017	Como Park Senior High
Harris, L. E.	Teaching Assistant	04/24/2017	Nokomis Montessori South
Kipka, M.	Teaching Assistant	05/17/2017	Humboldt Secondary
Thaney, J. L.	Teaching Assistant	05/30/2017	Johnson Senior High
Thao, K.	Teaching Assistant	05/08/2017	Phalen Lake Hmong
Tschida, C. R.	Teaching Assistant	04/24/2017	Como Park Elementary
Xiong, K. Z.	Teaching Assistant	05/15/2017	Nokomis Montessori South
Duncan, C.	Clerical	05/08/2017	Colborne Admin Offices
Jenkins, C. D.	Clerical	05/12/2017	Colborne Admin Offices
Payton, C. E.	Clerical	05/16/2017	Juvenile Service Center
Hayes, J.	Custodian	05/02/2017	Humboldt Secondary
Hernandez, H.	Nutrition Services Personnel	05/03/2017	Ramsey Middle School
Hylton, M. A.	Nutrition Services Personnel	05/15/2017	Como Service Center
Ojo, V. O.	Nutrition Services Personnel	05/30/2017	Humboldt Secondary School

CHANGE IN TITLE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Ghere, G. S.	Superintendency From: Central Administrator	05/13/2017	\$61.06	Colborne Admin Offices

SUSPENSION WITHOUT PAY

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
W., G. L.	Assistant Principal	06/14/2017
W., G. L.	Assistant Principal	05/26/2017

HUMAN RESOURCE TRANSACTIONS
May 1, through May 31, 2017
June 20, 2017

SUSPENSION WITHOUT PAY

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
W., G. L.	Assistant Principal	04/20/2017
J., E.	Classroom Teacher	05/23/2017
J., E.	Classroom Teacher	05/24/2017
J., E.	Classroom Teacher	05/25/2017
J., E.	Classroom Teacher	05/26/2017
J., E.	Classroom Teacher	05/30/2017
J., E.	Classroom Teacher	05/31/2017
J., E.	Classroom Teacher	06/01/2017
J., E.	Classroom Teacher	06/02/2017
J., E.	Classroom Teacher	06/05/2017
J., E.	Classroom Teacher	06/06/2017
J., E.	Classroom Teacher	06/07/2017
J., E.	Classroom Teacher	06/08/2017
J., E.	Classroom Teacher	06/09/2017
J., E.	Classroom Teacher	06/12/2017
T., B. M.	Classroom Teacher	05/29/2017
D., J. L.	School/Community Professional	05/29/2017
D., R. M.	Education Assistant	06/01/2017
W., T.	Teaching Assistant	06/08/2017
W., T.	Teaching Assistant	05/29/2017

HUMAN RESOURCE TRANSACTIONS
May 1, through May 31, 2017
June 20, 2017

RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Prifrel, R. J.	Classroom Teacher	06/16/2017	Como Park Senior High
Sall, J. W.	Classroom Teacher	06/13/2017	Horace Mann School
Schaak, G. C.	Classroom Teacher	05/13/2017	Battle Creek Elementary
Schwach, M. D.	Classroom Teacher	06/13/2017	Central Senior High
Wald, M. E.	Classroom Teacher	06/13/2017	Como Park Elementary
McKee, P.	Classroom Teacher	06/13/2017	Central Senior High
Nesbitt, P. M.	Classroom Teacher	06/14/2017	St. Paul Music Academy
Gibson, A. S.	Classroom Teacher	07/29/2017	Phalen Lake Hmong
Schirm, D.	Education Assistant	07/19/2017	Como Park Senior High
Steinmaus, J. P.	Education Assistant	06/13/2017	Central Senior High
Yang, L. N.	Education Assistant	07/14/2017	International Academy LEAP
Bye, P. E.	Teaching Assistant	07/22/2017	Horace Mann School
Domenichetti, N. J.	Teaching Assistant	06/10/2017	American Indian Magnet
Ekblad, S. A.	Teaching Assistant	07/11/2017	Frost Lake Elementary
Storms, S. E.	Teaching Assistant	06/14/2017	St Anthony Park Elementary
Johnson, T. A.	Clerical	07/01/2017	Como Park Senior High
Aliperto, T. C.	Custodian	08/01/2017	Colborne Admin Offices
Gruber, D. J.	Custodian	05/20/2017	No Assigned Bldg - Misc
Hegna, A. A.	Custodian	07/29/2017	Battle Creek Elementary
Keopaseuth, S. S.	Custodian	08/01/2017	Highland Park Senior
Alexander, D. R.	Teaching Assistant	08/01/2017	Focus Beyond (18-Adult)
Cusick, R. M.	Teaching Assistant	07/31/2017	Focus Beyond (18-Adult)
Huppertz, J.	Teaching Assistant	08/01/2017	Focus Beyond (18-Adult)
Henry, B. J.	Technical	05/11/2017	Como Service Center

HUMAN RESOURCE TRANSACTIONS
May 1, through May 31, 2017
June 20, 2017

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Lemtouni, F.	Principal	06/30/2017	L'Etoile du Nord French Im
Jensen, R.	Assistant Principal	04/28/2017	Nokomis Montessori South
Neuman, D. High	Classroom Teacher	06/09/2017	Como Park Senior
Lonnes-Spatola, A.	Classroom Teacher	07/16/2016	Parkway Montessori Elem
Noyes, S.	Classroom Teacher	06/13/2016	Ramsey Middle School
Bangoura, J. C.	Classroom Teacher	06/13/2016	Humboldt Senior High
Rish, C. D.	Classroom Teacher	06/30/2016	Creative Arts Secondary
Murphy, L. A.	Classroom Teacher	06/12/2016	Humboldt Senior High
Smith, K.	Classroom Teacher	06/13/2016	Boys Totem Town
Trone, L. A.	Classroom Teacher	06/12/2016	Mississippi Creative Arts
Glad, S. A.	Classroom Teacher	07/04/2017	Linwood Monroe Arts Plus Lower
Hillyard, J. D.	Classroom Teacher	06/13/2017	Humboldt Secondary
Barth, K.	Classroom Teacher	06/13/2017	St. Paul Music Academy
Knight, A. S.	Classroom Teacher	06/10/2017	St. Paul Music Academy
Liu, X.	Classroom Teacher	07/22/2017	Jie Ming Mandarin Immr
Skoglund-Ogawa, M.	Classroom Teacher	06/13/2017	Frost Lake Elem
McIntyre, N. P.	Classroom Teacher	06/13/2017	Highland Park Middle School
Oechsli, H. D.	Classroom Teacher	06/13/2017	Riverview School
Pennyman, N. G.	Classroom Teacher	06/14/2017	Parkway Montessori Mid
Shomion, D. J.	Classroom Teacher	04/15/2017	Ramsey Middle School
Wang, G.	Classroom Teacher	06/13/2017	Jie Ming Mandarin Immr
Danielson, S. M.	Classroom Teacher	06/19/2017	Frost Lake Elem.

HUMAN RESOURCE TRANSACTIONS
May 1, through May 31, 2017
June 20, 2017

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Her, S.	Classroom Teacher	07/31/2017	Crossroads Elementary
Clarke, A. E.	Classroom Teacher	06/12/2017	Groveland Park Elem
Schaak, G. C.	Classroom Teacher	05/12/2017	Battle Creek Elementary
Zeimet, A. P.	Classroom Teacher	06/12/2017	Benjamin E. Mays Elem
Wilson, E.	Classroom Teacher	06/13/2016	American Indian Magnet
Kaliszewski, J. P.	Classroom Teacher	06/14/2016	American Indian Magnet
D'Aigle, L. J.	Classroom Teacher	06/12/2017	Bruce F Vento Elementary
Azuka, O.	Classroom Teacher	06/03/2017	Crossroads Montessori
Williams, E.	Classroom Teacher	08/01/2017	Linwood Monroe Arts Plus Lower
Youngquist, D. L.	Classroom Teacher	06/13/2017	Linwood Monroe Arts Plus Upper
Koegel, J. C.	Classroom Teacher	06/13/2017	Nokomis Montessori South
Lentz, B. K.	Classroom Teacher	05/19/2017	JJ Hill Montessori
Butler, T.	Classroom Teacher	06/12/2017	Daytons Bluff Achievement
Tiede, E. E.	Classroom Teacher	06/13/2017	Hazel Park Preparatory
Langenfeld, S.P.	Classroom Teacher	05/16/2017	No Assigned Bldg - Misc
Polk, S. E.	Classroom Teacher	05/16/2017	No Assigned Bldg – Misc
Greenwaldt, C. R.	Classroom Teacher	05/16/2017	No Assigned Bldg - Misc
Legvold, M.O.	Classroom Teacher	03/30/2017	No Assigned Bldg - Misc
Levy, P. N.	Classroom Teacher	03/30/2017	No Assigned Bldg - Misc
Osborn, J.	Classroom Teacher	05/16/2017	No Assigned Bldg - Misc
Solinger, J. P.	Classroom Teacher	04/27/2017	No Assigned Bldg - Misc
Yang-Vang, B.	Classroom Teacher	05/16/2017	No Assigned Bldg - Misc
Thao, C.	Classroom Teacher	06/13/2016	Linwood Monroe Arts Plus Upper

HUMAN RESOURCE TRANSACTIONS
May 1, through May 31, 2017
June 20, 2017

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Kaul, J. L.	Professional Employee	06/07/2017	Title I Fed Program
Kemp, H. W.	School/Community	06/07/2017	Battle Creek Middle School
Schneider, S. J.	Education Assistant	06/13/2017	Colborne Admin Offices
Davis, T. L.	Teaching Assistant	05/09/2017	Focus Beyond (18-Adult)
Jaco, J. T.	Teaching Assistant	05/27/2017	Wellstone Elementary
Jones, A. M.	Teaching Assistant	05/02/2017	RiverEast Elem/Secondary
Lasky, A. C.	Teaching Assistant	06/13/2017	Open World Learning Comm
Swenson, A. L.	Teaching Assistant	06/10/2017	Randolph Heights Elem
Thericht, A. M.	Teaching Assistant	06/10/2017	Washington Tech Secondary
Vang-Yang, K. A.	Teaching Assistant	06/10/2017	Phalen Lake Hmong
Moua, P.	Teaching Assistant	05/27/2017	Nokomis Montessori North
VanEnglehoven-Toal, N.	Teaching Assistant	06/08/2017	Groveland Park Elem
Reeverts, R. J.	School Bus Driver	06/10/2017	Transportation Services
Jackson, D. K.	Nutrition Services Personnel	06/10/2017	Wellstone Elementary
Mann, J. V.	Nutrition Services Personnel	05/04/2017	The Heights Community
Rivera, A.	Nutrition Services Personnel	06/10/2017	St. Paul Music Academy
Thornton-Rolandson, G.	Nutrition Services Personnel	04/25/2017	Parkway Montessori & Comm Mid

TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
E., I. D.	Teaching Assistant	05/09/2017
H., R. A.	Teaching Assistant	04/14/2017
S., R. A.	Teaching Assistant	05/06/2017
S., D. B.	Teaching Assistant	05/20/2017

HUMAN RESOURCE TRANSACTIONS
May 1, through May 31, 2017
June 20, 2017

TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
S., R. L.	Teaching Assistant	05/27/2017
J., T.	Teaching Assistant	06/09/2017
A., S. B.	Nutrition Services Personnel	03/29/2017
S., A. D.	Nutrition Services Personnel	04/27/2017
W., M. D.	Nutrition Services Personnel	05/11/2017
Z., C. A.	Nutrition Services Personnel	04/23/2017

TERMINATION OF TEMPORARY EMPLOYMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Schultz, H. A.	Classroom Teacher	05/01/2017	Maxfield Elementary
Thao, C.	Classroom Teacher	08/04/2017	Linwood Monroe Arts Plus Upper

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Humboldt Scholarship Donation 2017-18

A. PERTINENT FACTS:

1. An gift in a total amount of \$5,000 has been provided to assist Humboldt students in post high school educational opportunities for the 2017-18 school year
2. This gift is designated by South Robert St. Business Association for support of educational expenditures for Humboldt's top seniors pursuing post secondary education.
3. This gift will meet the District strategic plan goal of sustainability.
4. This item is submitted by Michael Sodomka, Principal, Humboldt High School and Theresa Battle, Assistant Superintendent Grades K-12

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept the \$54,000 gift from the South Robert St Business Association and provide a letter expressing appreciation for the gift.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Request for Permission to Accept a Grant from the 3M Gives Foundation

A. PERTINENT FACTS:

1. 3M Gives partners with schools, universities and other community organizations around the globe to ensure students and teachers have the tools, resources and knowledge they need to succeed. The goals of the Foundation are to: increase student achievement in STEM and business curriculum; support post-secondary programs that attract, retain and develop graduate students, and; promote equity by driving access to quality education for all communities.
2. Saint Paul Public Schools' Grants Department prepared an application and received a grant for approximately \$40,000 to hire an Eastside Partnership Coordinator, who will report to the Office of Family Engagement and Community Partnerships. The position will help coordinate 3M donations of products and volunteers, as well as recruit and coordinate other partners to support student achievement in Eastside schools. Saint Paul Public Schools will serve as fiscal agent for the project.
3. This project will meet the District strategic plan goal of sustainability.
4. This item is submitted by Megan Garrido, Fund Development Coordinator; Heather Kilgore, Interim Director of Family Engagement and Community Partnerships; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from 3M Gives to hire an Eastside Partnership Coordinator; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 25, 2017

TOPIC: Request for Permission to Submit a Grant Application to the Caring Tree Program of the Kids in Need Foundation

A. PERTINENT FACTS:

1. The Kids in Need Foundation's Caring Tree program is currently accepting grant applications from social services agencies for projects that get school supplies into the hands of students in need.
2. Saint Paul Public Schools' Project REACH has prepared an application for in-kind provision of school supplies for students experiencing homelessness. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$5,000 (in kind). Staff at the program researched this grant opportunity.
3. This project will meet the District strategic plan goal of achievement.
4. This item is submitted by Anne McInerney, Homeless Liaison; Cheryl Carlstrom, Director, Title I Federal Programs; and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Kids in Need Foundation for school supplies for students experiencing homelessness in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Request for Permission to Submit a Grant to Educators of America

A. PERTINENT FACTS:

1. Educators of America is currently accepting grant applications for projects that incorporate classroom technology.
2. Chelsea Heights Elementary has prepared an application for funds to purchase and install an Epson Brightlink projector in a first grade classroom. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$4,100. Staff at the school researched this grant opportunity.
3. This project will meet the District strategic plan goals of Achievement.
4. This item is submitted by Jill Gebeke, Principal; Andrew Collins, Assistant Superintendent; and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a request to Educators of America for funds to purchase and install a classroom projector; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Request for Permission to Submit a Grant Application to the Elmer L. and Eleanor J. Andersen Foundation

A. PERTINENT FACTS:

1. The Elmer L. and Eleanor J. Andersen Foundation is currently accepting grant applications for education projects because “a strong emphasis on education is the secret to securing this nation’s future.”
2. Murray Middle School has prepared an application for funds for a tutoring program. This request is for approximately \$1,000. Staff at the program researched this grant opportunity.
3. This project will meet the District strategic plan goal of achievement.
4. This item is submitted by Stacy Theien-Collins, Principal; Lisa Sayles-Adams, Assistant Superintendent; and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant request to the Elmer L. and Eleanor J. Andersen Foundation for funds to support a tutoring program at Murray Middle School; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Request for Permission to Submit a Grant to the Greater Twin Cities United Way

A. PERTINENT FACTS:

1. The Greater Twin Cities United Way is currently accepting grant applications for projects that create makerspaces in school libraries that introduce the hands-on learning experiences featured in Career Academies.
2. Saint Paul Public Schools Office of College and Career Readiness has prepared an application for funds to create a makerspace at Humboldt High School. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$7,000. Staff at the program researched this grant opportunity.
3. This project will meet the District strategic plan goals of achievement.
4. This item is submitted by Mike Sodomka, Principal of Humboldt High School; Jon Peterson, Executive Director of College and Career Readiness; and Dr. Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Greater Twin Cities United Way for funds to create a makerspace at Humboldt High School; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Request for Permission to Submit a Grant to the Greater Twin Cities United Way

A. PERTINENT FACTS:

1. The Greater Twin Cities United Way is currently accepting grant applications for projects that create makerspaces in school libraries that introduce the hands-on learning experiences featured in Career Academies.
2. Saint Paul Public Schools Office of College and Career Readiness has prepared an application for funds to create a makerspace at Ramsey Middle School. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$7,000. Staff at the program researched this grant opportunity.
3. This project will meet the District strategic plan goals of achievement.
4. This item is submitted by Teresa Vibar, Principal of Ramsey Middle School; Jon Peterson, Executive Director of College and Career Readiness; and Dr. Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Greater Twin Cities United Way for funds to create a makerspace at Ramsey Middle School; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Request for Permission to Submit a Grant Application to the Minnesota Department of Education McKinney Vento Grant Program

A. PERTINENT FACTS:

1. The Minnesota Department of Education McKinney Vento Grant Program is currently accepting grant applications for projects that remove barriers to enrollment, attendance and success for homeless students.
2. Saint Paul Public Schools' Office of Title I Federal Programs has prepared an application for funds to provide in-shelter tutoring, school supplies, transportation services and staff professional development in service of SPPS students experiencing homelessness. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$100,000. Staff at the program researched this grant opportunity.
3. This project will meet the District strategic plan goal of achievement.
4. This item is submitted by Cheryl Carlstrom, Director, Title I Federal Programs; and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Department of Education McKinney Vento Grant Program for funds to serve homeless students in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Request for Permission to Submit Grant Application to the Minnesota State Arts Board Folk and Traditional Arts Grant Program for the Indian Education Program

A. PERTINENT FACTS:

1. The Minnesota State Arts Board Arts Learning Grant is currently accepting grant applications for projects designed to enrich Minnesota communities through folk and traditional art forms being passed on, documented, practiced, and shared.
2. The Indian Education Program has prepared an application to fund a traditional arts after-school program at Harding Senior High School. The request is for approximately \$17,400.
3. Saint Paul Public Schools will serve as fiscal agent for this project. Indian Education staff researched this grant opportunity. This project will meet the District strategic plan goal of achievement.
4. This item is submitted by John Bobolink, Indian Education Supervisor; Douglas Revsbeck, Principal; Theresa Battle, Assistant Superintendent; and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit an application to the Minnesota State Arts Board Arts Folk and Traditional Arts Grant Program for funds to implement an after-school Native arts program at Harding Senior High; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Request for Permission to Accept a Grant from Minnesota State Colleges and Universities, Saint Paul College

A. PERTINENT FACTS:

1. Saint Paul College is a long-time partner of SPPS and is authorized by the State of Minnesota to provide funding for services that support the college.
2. SPPS' Gateway to College Program has received a grant for approximately \$54,000 to provide advising services to Gateway to College students who are enrolled at Saint Paul College in PSEO.
3. Saint Paul Public Schools will serve as fiscal agent for the project.
4. This project will meet the District strategic plan goal of achievement
5. This item is submitted by Rebekah Doyle, Grants Management Coordinator; Jon Peterson, Executive Director, Office of College and Career Readiness; and Marie Schrul, Chief Financial Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from Minnesota State Colleges and Universities, Saint Paul College to provide advising services to Gateway to College students who are enrolled at Saint Paul College in PSEO; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Request for Permission to Submit a Grant to the US Department of Education

A. PERTINENT FACTS:

1. The US Department of Education is currently accepting grant applications for projects that develop, maintain, improve, or expand programs that support elementary or secondary schools in using Native American and Alaska Native languages as the primary language of instruction.
2. Saint Paul Public Schools American Indian Education Program has prepared an application for funds to maintain and strengthen the Ojibwe and Dakota language programs at American Indian Magnet School and Harding High School. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$1 million. Staff at the program researched this grant opportunity.
3. This project will meet the District strategic plan goals of achievement and alignment.
4. This item is submitted by John Bobolink, Supervisor, American Indian Education Program; and Dr. Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the US Department of Education for funds to maintain and strengthen the Ojibwe and Dakota language programs at American Indian Magnet School and Harding High School; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 25, 2017

TOPIC: Request for Permission to Submit Grant Applications to Wells Fargo

A. PERTINENT FACTS:

1. Wells Fargo is currently accepting grant applications for projects that to assist communities by supporting non-profit organizations that improve economic development, human services, educational, artistic, cultural, civic and environmental programs. Priority is given to programs and organizations whose chief purpose is to benefit low- and moderate-income individuals and families.
2. Saint Paul Public Schools have prepared multiple applications for funds to support small projects at their schools. Saint Paul Public Schools will serve as fiscal agent for the projects. Each grant is for approximately \$1,000.
3. This project will meet the District strategic plan goals of Achievement.
4. This item is submitted by Jackie Turner, Chief Operations/Engagement Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit grants to Wells Fargo for funds to support school based projects; to accept funds, if awarded; and to implement the projects as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO.
625 BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Contract for Legislative Services

A. PERTINENT FACTS:

1. The Superintendent requests permission to enter into a contract with Mary Dougherty Gilbert (Gilbert) to provide legislative services to the District. Gilbert agrees to serve as a consultant to District in matters of legislation, political education and session and biennial objectives. She also agrees to assist the District in its development of its annual state legislative program.
2. Gilbert will monitor all pertinent legislative activity, including bill introductions, committee and subcommittee actions and floor sessions. She will timely report to the Superintendent and the School Board on pertinent Capitol activities both in oral and written form.
3. Within the scope of and funding for this contract, Gilbert will subcontract for additional legislative monitoring services as needed to achieve the District's legislative objectives.
4. The contract period will be twenty four (24) months beginning July 1, 2017 and ending June 30, 2019.
5. The cost of this contract includes:
 - \$89,000 base pay in 2017/2018 and \$90,000 base pay in 2018/2019
 - covered benefits as cited in contract
 - reimbursable expenses as cited in the contract
 - billing rate of \$75.00/hour for all services performed by Gilbert as requested by the Superintendent between July 1 and September 30 of each year for the two year period
6. Funding for this contract is provided in the general fund within budget code 01-005-010-000-6305-0000
7. This contract meets the District's strategic goals of alignment and sustainability.
8. This item is submitted by Marie Schrul, Chief Financial Officer.

B. RECOMMENDATION:

That the Board of Education enter into a contract with Mary Dougherty Gilbert to provide legislative services to the District for a period of twenty-four (24) months beginning July 1, 2017 and ending June 30, 2019.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Contract for Services between Saint Paul Public Schools (SPPS) and Ramsey County Community Corrections for Providing Summer Term 2017 Educational Services To Students At Boys Totem Town And Ramsey County Juvenile Detention Center.

A. PERTINENT FACTS:

1. The purpose of this agreement is to ensure that students placed at Boys Totem Town and Ramsey County Juvenile Detention Center will be provided opportunities to engage in credit recovery and summer learning during Summer Term 2017.
2. Services at each site are provided for six hours per day, five days a week, from June 19, 2017 through August 10, 2017. Program will be conducted Monday-Friday, 8:30am to 2:30 pm.
3. This agreement aligns with the Strong Schools, Strong Communities 2.0 plan, Goal Area 1 – Achievement by providing our students placed at Boys Totem Town and the Ramsey County Juvenile Detention Center with opportunities to recover credits and engage in summer learning to prohibit summer learning loss.
4. This item is submitted by Dr. Leiataua Robert Jon Peterson, Executive Director, Office of College and Career Readiness (OCCR), Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to enter into a Contract for Services Agreement with Ramsey County Community Corrections and accept the County's offer, not to exceed, \$65,000 to support the Summer Term program at Boys Totem Town and the Ramsey County Juvenile Detention Center.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Food Service Agreements with Various Schools and Programs

A. PERTINENT FACTS:

1. Various non-Saint Paul Public Schools (SPPS) schools and programs request food service from the Saint Paul Public Schools' Nutrition Services Department.
2. Service level is dependent on the program or school's kitchen capacity and student enrollment.
3. All services requested are coordinated through the Saint Paul Public Schools' Nutrition Services Department.
4. These agreements help the district meet its goal of ensuring high academic achievement for all students and help keep the nutrition center costs low through volume efficiencies.
5. Food Service agreements with non-SPPS schools and programs are reviewed each year.
6. This item is submitted by Stacy Koppen, Director, Nutrition Services and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATIONS:

That the Saint Paul Public Schools' Board of Education authorizes the Superintendent (designee) to enter into agreements to provide food service for non-SPPS schools and programs.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Request to Sign Concurrent Enrollment and PSEO Joint Powers Agreement with Saint Paul College.

A. PERTINENT FACTS:

1. The Career Pathways Academy is a high school program located at Saint Paul College for students from all Saint Paul Public Schools to take high school courses for transcribed college credit. Students earn 4 to 5 college credits each semester for one Saint Paul Public Schools CTE course.
2. Tuition is paid to the college at the rate of \$1,923 per credit not to exceed 39 credits. In addition, the agreement covers a materials fee of \$1,000 and the nursing assistant testing fee of \$189.00 per student.
3. This project will meet the District strategic plan goal of achievement.
4. This item is submitted by Kathy Kittel, CTE Supervisor; Daniel Mesick, POSA Department of Post Secondary Partnerships; Jon Peterson, Executive Director, Office of Career and College Readiness; Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Joint Powers Agreement between Saint Paul Public Schools and Saint Paul College for FY17.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Request Permission to Enter Into A Program Agreement With University of Minnesota Extension Service

A. PERTINENT FACTS:

1. University of Minnesota Extension Service and the Saint Paul Independent School District #625 collaborate to provide a pilot program to emphasize healthy eating through taste testing potential Nutrition Services menu items, provide direct education in classrooms, participation in District Wellness Team, and other projects as agreed upon by the Extension SNAP Ed program and SPPS.
2. Improving access to healthy foods and improve nutrition education are goals of the Wellness Policy (533.00) in Saint Paul Independent School District #625.
3. The agreement period is from April 15, 2017, through June 30, 2018.
4. This project supports the District goal to ensure high academic achievement for all.
5. Requested by Mary Yackley, Supervisor, Student Health and Wellness, Gail Ghere, Ph.D., Interim Director, Office of Specialized Services, Stacy Koppen, Director, Nutrition Services, Dr. Kate Wilcox-Harris, Chief Academic Officer, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent to enter into an agreement with University of Minnesota Extension Service to collaborate to provide a pilot program to emphasize healthy eating through taste testing potential Nutrition Services menu items, provide direct education in classrooms, participation in District Wellness Team, and other projects as agreed upon by the Extension SNAP Ed program and SPPS.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Approval of an Employment Agreement with Sheet Metal Workers International Association, Local 10, to Establish Terms and Conditions of Employment for 2017-2020

A. PERTINENT FACTS:

1. New Agreement is for the three-year period May 1, 2017 through April 30, 2020.

2. Contract changes are as follows:

Wages: Wage and benefit changes reflect prevailing wage for the industry. The first year total increase is \$2.30; and the second and third year total increase is \$2.60.

3. The remaining language provisions of the previous contract remain essentially unchanged, except for necessary changes to dates and outdated references.

5. The District has two (2) regular F.T.E. in this bargaining unit.

6. The estimated total of all new costs (including wage adjustment, insurance and pension adjustments) for this agreement has been calculated as follows:

• in the 2016-17 budget year (May 1, 2017-June 30, 2017):	\$1,647
• in the 2017-18 budget year (July 1, 2017-June 30, 2018):	\$9,928
• in the 2018-19 budget year (July 1, 2018-June 30, 2019):	\$10,165
• in the 2019-20 budget year (July 1, 2019-June 30, 2020):	\$8,471

6. This item will meet the District's target area goal of alignment.

5. This request is submitted by John Thein, Superintendent; Laurin J. Cathey, Executive Director of Human Resources; Jim Vollmer, Assistant Director of Employee/Labor Relations; Joyce Victor, Negotiations/Employee Relations Assistant Manager.

B. RECOMMENDATION:

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those employees in this school district for whom Sheet Metal Workers International Association, Local 10, is the exclusive representative; duration of said Agreement is for the period of May 1, 2017 through April 30, 2020.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Data Storage

A. PERTINENT FACTS:

1. Our storage platform is past end-of-life and needs to be replaced. We have a total of 3 different storage solutions and as part of this replacement, we will be consolidating down to one storage solution. This storage solution will house:
 - a. Department shares
 - b. Applications data
 - c. Destiny, PD Express, Read 180 etc.
2. The solution will be bought through our vendor, Insight, and the purchase will be made off of Minnesota State Contract #MNWNC-125.
3. The solution will reduce the existing equipment hardware by 73% (current: 16 storage appliances and six (6) fiber channel switches; replaced by two storage appliances and four (4) fiber channel switches) and reduce power consumption by 75%.
4. The solution will include hardware costs, implementation & migration and 5-years of support.
5. The purchase is over \$100,000 and board approval is required.
6. This purchase has been reviewed by Idrissa Davis.
7. Funding will be provided by the Technology Services budget.
8. This project will meet the District Strategic Plan goals by aligning resource allocation to District priorities.
9. This is submitted by Idrissa Davis, Deputy Chief, Technology Services

B. RECOMMENDATION:

That the Board of Education authorize administration to approve the proposal from Insight for the purchase of data storage in the amount not to exceed \$300,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2016

TOPIC: Request Permission to Delay Implementation of Uniform Guidance
Procurement Standards

A: PERTINENT FACTS:

1. Provisions described in Appendix II to 2 Code of Federal Regulations (CFR), under the Uniform Grant Guidance (UGG) created a new set of regulations that began to take effect July 1, 2015. These Regulations change many of the ways Federal Funds received for Grants and Programs, including Title I, etc handled funding, oversight of the grants and programs, procurement etc.
2. The School Board previously approved a delay in the implementation procedures on August 23, 2016 to July 1, 2017.
3. Realizing that the new Procurement Regulations of the CFR may need to be further revised and are a major shift in how Schools and other recipients would handle procurement, a new provision allows for the delay of implementation until July 1, 2018. This delay would allow the District to refine the prior standards for procurement and District personnel can refine internal procurement procedures, test those procedures and staff can receive proper training on the new Regulations.
4. This only affects the Procurement Regulations as the UGG only allowed for delayed implementation of this portion of the new Federal Regulations.
5. This would meet District goal of alignment.
6. This item is submitted by Brad Miller, Purchasing Manager, Cheryl Carlstrom, Director, Office of Title I Federal Programs & School Improvement, Marie Schrul, Chief Financial Officer, Kate Wilcox-Harris, Chief Academic Officer

B: RECOMMENDATION:

That the Board of Education grant permission to Delay Implementation of Uniform Guidance Procurement Standards to July 1, 2018 (FY19), as permitted by Federal Regulations.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Facilities Department FY18 Purchases over \$100,000

A. PERTINENT FACTS:

1. In the normal course of work, the Facilities Department must establish purchase orders with vendors that may incur costs in excess of \$100,000 throughout the fiscal year.
2. The following list indicates purchase orders anticipated to be over \$100,000 with the vendor name, a general description, anticipated amount and procurement notes.

Vendor	Description	Amount	State Contract ID Or Bid Number
Bredemus Hardware	Building Hardware	\$230,000	Bid #A211172
Dalco	Custodial supplies, equipment repair and a work loading data program.	\$800,000	Bid #A211038
Egan Controls	Building Automation Supplies	\$140,000	Bid #A210949
Egan	Inspection and maintenance of fire alarm systems	\$650,000	F-547(5)
Flagship	Playground Maintenance	\$250,000	F-547(5)
Grainger	Maintenance and Janitorial Supplies/PPE/Fire Marshal Orders/Emergency Lighting	\$900,000	T-572(5)
Mavo	General services for environmental abatement and remediation	\$850,000	A-189
Nasseff	Fire Suppression systems inspection and repair	\$250,000	Per bid No. A9134-C
RAK	Bathroom Partitions and Lockers/Emergency Light Replacement/Corrections to Kitchen and Fire Code Violations	\$1,500,000	NJPA JOC Contract
Trane	HVAC Chiller-Boiler Inspect/Chemicals and Services	\$200,000	TCPN #5045
MEI	Annual Elevator Inspections and Repairs	\$195,000	Bid #A207126
Walters Recycling	Waste, Recycling & Organics	\$900,000	Bid #A202384-K

3. The purchase orders have been approved by Bradley Miller, Purchasing Manager.
4. Funding will be provided from the approved Facilities Department Fiscal Year 2018 budget.
5. The purchases meet the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

DATE: June 20, 2017
TOPIC: Facilities Department FY18 Purchases over \$100,000
Page 2

B. RECOMMENDATION:

That the Board of Education authorize the purchases listed for the Facilities Department anticipated to be over the \$100,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Insurance - Excess Liability

A. PERTINENT FACTS:

1. The District is insured for excess liability coverage as part of a bundled policy through Wright Specialty. The current policy term is July 1, 2016 through June 30, 2017.
2. A new policy for the period of July 1, 2017 through June 30, 2018 has been offered through Hallmark Specialty in the amount of \$164,864. The excess liability policy will be over the underlying coverages of general liability and crime, educators legal liability, and auto offered through Wright Specialty.
3. The terms and conditions of the offered policy are the same as the current policy, with the exception of a new carrier and the premium being prepaid and agency billed.
4. This recommendation has been reviewed by Bradley Miller, Purchasing Manager.
5. Funding is to be provided from the Insurance District-wide budget, 01-005-940-000-6340-0000.
6. This item meets the District Strategic Plan goal of sustainability.
7. This item is submitted by Tom Parent, Facilities Director, and Marie Schrul, Chief Financial Officer (CFO).

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent to approve a new 12-month policy for excess liability coverage with Hallmark Specialty for the period of July 1, 2017 through June 30, 2018, at a cost of \$164,864.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Insurance - General Liability & Crime, Educators Legal Liability, and Auto

A. PERTINENT FACTS:

1. The District is insured for general liability and crime, educators legal liability, and auto coverage through Wright Specialty. The current policy term is July 1, 2016 through June 30, 2017.
2. A bundled renewal policy for the period of July 1, 2017 through June 30, 2018 has been offered in the amount of \$801,921. MN Auto Theft Prevention Surcharges are included in this amount.
3. The terms and conditions of the offered bundled policy include: added Foreign Travel provision, maintained Medical Payment provision, and a movement of the excess liability coverage to a new carrier. Premium is direct billed with 25% down and nine monthly installments.
4. This recommendation has been reviewed by Bradley Miller, Purchasing Manager.
5. Funding is to be provided from the Insurance District-wide budget, 01-005-940-000-6340-0000.
6. This item meets the District Strategic Plan goal of sustainability.
7. This item is submitted by Tom Parent, Facilities Director, and Marie Schrul, Chief Financial Officer (CFO).

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent to renew a 12-month bundled policy for general liability and crime, educators legal liability, and auto insurance coverage with Wright Specialty for the period of July 1, 2017 through June 30, 2018, at a cost of \$801,921.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Insurance – Property

A. PERTINENT FACTS:

1. The District is insured for property coverage through Affiliated FM. The current policy term is July 1, 2016 through June 30, 2017.
2. A renewal policy for the period of July 1, 2017 through June 30, 2018 has been offered in the amount of \$517,150. Engineering fee and MN State Fire Tax/Surcharges are included in this amount.
3. The terms and conditions of the offered policy are the same as the current policy. Premium is prepaid and agency billed.
4. This recommendation has been reviewed by Bradley Miller, Purchasing Manager.
5. Funding is to be provided from the Insurance District-wide budget, 01-005-940-000-6340-0000.
6. This item meets the District Strategic Plan goal of sustainability.
7. This item is submitted by Tom Parent, Facilities Director, and Marie Schrul, Chief Financial Officer (CFO).

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent to renew a 12-month policy for property insurance coverage with Affiliated FM for the period of July 1, 2017 through June 30, 2018, at a cost of \$517,150.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Microsoft Licenses

A. PERTINENT FACTS:

1. Our Microsoft Enrollment for Education Solutions (EES) is up for renewal. This agreement is an Enterprise agreement that allows the District to purchase Microsoft Licenses at a volume discount. The agreement is for 3 years and renewable at the end of each term. The renewal agreement will include the following Microsoft Licenses:
 - a. Data Center Licenses (Hyper V, Virtualization of Servers)
 - b. SQL Database Licenses
 - c. Team Foundation Services (Tools for Application Development)
 - d. Server Site Licenses
 - e. System Center Configuration Manager (SCCM/Mobile Device Manager for Windows devices)
 - f. Microsoft Office Licenses
2. The solution will be bought through our vendor, Insight, and the purchase will be made off of Minnesota State Contract #48192.
3. The purchase is over \$100,000 and board approval is required.
4. This purchase has been reviewed by Idrissa Davis.
5. Funding will be provided by the Technology Services budget.
6. This purchase meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Idrissa Davis, Deputy Chief, Technology Services.

B. RECOMMENDATION:

That the Board of Education authorize administration to approve the proposal from Insight for the renewal of Microsoft Licenses in the amount not to exceed \$230,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Monthly Operating Authority

A. PERTINENT FACTS:

1. The Board of Education must authorize and approve all expenditures of the District.
2. The Board of Education must ratify any changes in collateral that have been previously approved by the Assistant Treasurer.
3. This item meets the District target area of goals alignment and sustainability.
4. This item is submitted by Marie Schrul, Chief Financial Officer.

B. RECOMMENDATIONS:

1. That the Board of Education approve and ratify the following checks and wire transfers for the period April 1, 2017 – April 30, 2017.

(a) General Account	#675597-676858 #0002503-0002544 #7002278-7002316 #0001519-0001552	\$51,993,562.37
(b) Debt Service	-0-	\$0.00
(c) Construction	-0-	<u>\$534,125.67</u>
		<u>\$52,527,688.04</u>

Included in the above disbursements are 2 payrolls in the amount of \$37,663,416.20 and overtime of \$152,581.62 or 0.41% of payroll.

(d) Collateral Changes

Released: None

Additions: None

2. That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending September 30, 2017.

**Independent School District No 625
Board of Education
Saint Paul Public Schools**

DATE: June 20, 2017

SUBJECT: Reauthorization of Saint Paul Public School Adult Basic Education to Work in Conjunction with and to Act as Fiscal Agent for Minnesota Literacy Council(MLC) and Saint Paul Community Literacy Consortium (SPCLC) and Related Management Contract for the Consortium for the 2017-18 School Year.

A. PERTINENT FACTS

1. The following services will be provided by MLC on a contractual basis with SPPS (fiscal agent for SPCLC):
 - Coordination and facilitation of SPCLC Activities;
 - MABE Data Base Support
 - Professional teacher mentoring and support;
 - Professional development support;
 - Assistance with development and implementation of Learner Web and other Distance learning programming.
2. The cost of the management contract is approximately \$185,222
3. This partnership meets the SPPS goals of achievement.
4. This item is submitted by Scott D. Hall, Adult Basic Education Supervisor, Lynn Gallandat, Community Education Director and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) approve the Agreement between Saint Paul Public Schools and the Minnesota Literacy Council for the Management Contract of the Saint Paul Community Literacy Consortium.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Approval of Renewal of Membership in the Minnesota State High School League

A. PERTINENT FACTS:

1. The Minnesota State High School League requires the Board of Education to adopt the attached resolution in order to renew the School District's membership in the Minnesota State High School League. It must be submitted to the M.S.H.S.L. by September 1, 2017.
2. There is no cost to the District.
3. This item will meet the District target area goals of achievement and alignment.
4. This item is submitted by Laura Ranum, Athletic Secretary and Theresa Battle, Assistant Superintendent for High Schools.

B. RECOMMENDATION:

That the Board of Education adopt the attached resolution to renew the School District's membership in the Minnesota State High School League.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Request for Approval to Process an Upgrade: Based on Job Study

A. PERTINENT FACTS:

1. Toya Stewart Downey, Interim Director of Communications requested Human Resources study the current Communications Specialist position currently occupied by an individual. The review revealed this individual was hired under the Professional Employee Association (PEA) grade 12 Communications Specialist in June, 2013. He now leads school communication efforts including crisis and emergency response messaging. In addition, this individual develops and maintains materials for the school marketing toolkit which provides schools with SPPS branded materials for all their communication needs
2. Examples of the responsibilities now required and preformed by the current position holder include the following:
 - Leading the crisis and emergency response communication processes for all schools within the District.
 - Facilitate the development of communication plans for executive and/or multi departmental staff changes
 - Create, Manage, and Sustain a school marketing toolkit for correct branding within District Schools
 - Participates in special projects as assigned
3. This position has evolved and now performs complex communication duties in support of the Director of Communications. The increased complexity of the branded marketing toolkit and the increased frequency of staff/parent communications have required more mental effort from this position. The level of decision making discretion makes this similar to other Professional Employee Association roles at grade 15.
3. This request meets the District's strategic plan goals of Alignment with student, family and community inclusion.
4. This item is submitted by, Laurin Cathey, Human Resources Executive Director and Jackie Turner, Chief Operations Officer

B. RECOMMENDATION:

That the Board of Education of Independent School District No. 625 approve the upgrade of the grade 12 Communication Specialist position currently occupied by the individual, to the newly created grade 15 Communication Consultant job classification in the PEA labor agreement.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2015

TOPIC: Request to Introduce New Job Title: Based on Job Study

A. PERTINENT FACTS:

1. Human Resources completed a job study of the Human Resources Consultant job in response to changes within the department. The department eliminated the Benefits Supervisor and transferred those duties to the Manager, Employee Relations during the 2016 – 2017 cost reduction process. This required the Human Resources Consultant to take on a more complex role in helping to manage personnel issues within the district.
2. Examples of the new responsibilities that are now required and performed include:
 - a. Conducting and resolving level 2 grievances with assigned bargaining units.
 - b. Outlining negotiations provisions within assigned bargaining units and participating in contract negotiations for those units.
 - c. Discussing settlement solutions with internal counsel and union representation.
3. This new title will be the senior level of an existing job. Incumbents move into this role as they acquire the necessary experience and regularly perform the expanded duties. The level of decision making and mental effort make this position similar to other Professional Employee Association roles at grade 18.
4. This request meets the Districts strategic plan goals of Alignment and Sustainability.
5. This item is submitted by Laurin Cathey, Executive Director of Human Resources; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the new title Senior Human Resources Consultant effective July 1, 2017.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Bid No. A211687-A Humboldt Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Roofing at the Humboldt Addition and Renovation project.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Berwald Roofing	\$1,959,180.00
Flynn Midwest	\$2,407,823.00
Palmer West.....	\$2,431,700.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Levy.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A211687-A Humboldt Addition and Renovation project to Berwald Roofing for the lump sum base bid for \$1,959,180.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Bid No. A211688-A Humboldt Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Joint Sealers & Fire Stopping at the Humboldt Addition and Renovation project.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Carciofini Company	\$275,250.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Levy.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A211688-A Humboldt Addition and Renovation project to Carciofini Company for the lump sum base bid for \$275,250.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Bid No. A211692-A Humboldt Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Drywall & Fireproofing at the Humboldt Addition and Renovation project.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
RTL Construction	\$2,669,000.00
Commercial Drywall	\$2,968,000.00
innacle Wall Systems	\$4,312,385.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room
4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Levy.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A211692-A Humboldt Addition and Renovation project to RTL Construction for the lump sum base bid for \$2,669,000.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Bid No. A211693-A Humboldt Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Tiling at the Humboldt Addition and Renovation project.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Grazzini Brothers & Company.....	\$439,900.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Levy.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A211693-A Humboldt Addition and Renovation project to Grazzini Brothers & Company for the lump sum base bid for \$439,900.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Bid No. A211694-A Humboldt Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Acoustical Ceiling Panels at the Humboldt Addition and Renovation project.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid Plus Alternate 2</u>
Twin City Acoustics, Inc.	\$759,235.00
Acoustics Associates.....	\$1,058,000.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Levy.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A211694-A Humboldt Addition and Renovation project to Twin City Acoustics, Inc. for the lump sum base bid plus alternate 2 for \$759,235.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Bid No. A211695-A Humboldt Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Resilient Flooring and Carpet at the Humboldt Addition and Renovation project.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid Plus Alternate 1</u>
Commercial Flooring Services, LLC	\$1,191,405.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Levy.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A211695-A Humboldt Addition and Renovation project to Commercial Flooring Services, LLC for the lump sum base bid plus alternate 1 for \$1,191,405.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Bid No. A211696-A Humboldt Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Painting and Wallcovering at the Humboldt Addition and Renovation project.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Steinbrecher Painting Company	\$412,250.00
Wasche Commercial	\$684,470.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Levy.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A211696-A Humboldt Addition and Renovation project to Steinbrecher Painting Company for the lump sum base bid for \$412,250.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Bid No. A211698-A Humboldt Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Lockers at the Humboldt Addition and Renovation project.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Haldeman-Homme, Inc.	\$149,201.00
Olympus Lockers.....	\$152,182.00
BMSI.....	\$182,340.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room
4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Levy.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A211698-A Humboldt Addition and Renovation project to Haldeman-Homme, Inc. for the lump sum base bid for \$149,201.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Bid No. A211699-A Humboldt Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Food Service Equipment at the Humboldt Addition and Renovation project.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Strategic Equipment	\$226,995.00
Culinex.....	\$231,850.00
Bolter LLC.....	\$233,193.95

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room
4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Levy.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A211699-A Humboldt Addition and Renovation project to Strategic Equipment for the lump sum base bid for \$226,995.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Bid No. A211704-A Humboldt Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Fencing and Landscaping at the Humboldt Addition and Renovation project.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Greenscape Companies	\$127,900.00
G Urban Companies.....	\$138,669.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Levy.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A211704-A Humboldt Addition and Renovation project to Greenscape Companies for the lump sum base bid for \$127,900.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Bid No. A211705-A Humboldt Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Fixed Audience Seating at the Humboldt Addition and Renovation project.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid Plus Alternate 4</u>
Haldeman-Homme, Inc.	\$189,077.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Levy.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A211705-A Humboldt Addition and Renovation project to Haldeman-Homme, Inc. for the lump sum base bid plus alternate 4 for \$189,077.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Bid No. A211737-A Humboldt Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Lab Equipment, Casework, and Furnishings at the Humboldt Addition and Renovation project.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
TMI Systems Corporation	\$210,150.00
LanceService.....	\$245,500.00
Cosney Corporation	\$259,925.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Levy.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A211737-A Humboldt Addition and Renovation project to TMI Systems Corporation for the lump sum base bid for \$210,150.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: No. A212045-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Concrete at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Northland Concrete & Masonry Co	\$1,115,280.00
Maertens-Brenny	\$1,375,000.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room
4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212045-A Como Park Senior High Addition and Renovation to Northland Concrete & Masonry Co for the lump sum base bid for \$1,115,280.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: No. A212048-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Structural Steel / Misc. Metal Supply at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Construction Systems, Inc.	\$702,000.00
American Structural.....	\$734,000.00
Thurnbeck.....	\$747,435.00
Thornberg.....	\$975,332.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room
4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212048-A Como Park Senior High Addition and Renovation to Construction Systems, Inc. for the lump sum base bid for \$702,000.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: No. A212050-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for General Construction, Selective Demolition & Carpentry at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Schreiber Mullaney Construction	\$3,799,000.00
Meisinger Construction.....	\$3,819,000.00
LS Black	\$3,897,000.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room
4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212050-A Como Park Senior High Addition and Renovation to Schreiber Mullaney Construction for the lump sum base bid for \$3,799,000.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: No. A212054-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Doors, Frames and Hardware at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Kendell Door, Inc.....	\$435,586.00
Bredemus Hardware	\$499,970.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room
4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212054-A Como Park Senior High Addition and Renovation to Kendell Door, Inc. for the lump sum base bid for \$435,586.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: No. A212056-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Aluminum Storefronts, Curtain walls & Glass and Glazing at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Capital City Glass.....	\$1,789,000.00
Brin Northwestern.....	\$1,950,000.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room
4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212056-A Como Park Senior High Addition and Renovation to Capital City Glass for the lump sum base bid for \$1,789,000.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: No. A212071-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Conveying Systems at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Kone, Inc.	\$177,500.00
ThyssenKrupp	\$188,713.00
Suburban Elevators.....	\$197,890.00
All City Elevators	\$273,215.00
MEI Total Elevator Solutions.....	\$284,785.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212071-A Como Park Senior High Addition and Renovation to Kone, Inc. for the lump sum base bid for \$177,500.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: No. A212072-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Fire Protection at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Breth-Zenzen Fire Protection	\$724,400.00
Olsen Fire	\$967,000.00
Total Fire Protection	\$998,500.00
Summit Fire	\$1,470,000.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room
4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212072-A Como Park Senior High Addition and Renovation to Breth-Zenzen Fire Protection for the lump sum base bid for \$724,400.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: No. A212073-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Plumbing & Heating at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
R J Mechanical, Inc.	\$6,030,000.00
Corval Group	\$6,738,478.00
Northland Mechanical.....	\$6,993,000.00
Klamm Mechanical	\$7,135,200.00
NAC Mechanical.....	\$7,960,000.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212073-A Como Park Senior High Addition and Renovation to R J Mechanical, Inc. for the lump sum base bid for \$6,030,000.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: No. A212074-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for HVAC & Temperature Control Systems at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Thelen Heating & Roofing, Inc.	\$4,726,000.00
General Sheetmetal	\$5,165,700.00
Chappell Central.....	\$5,474,000.00
Corval Group	\$5,556,859.00
Schadegg Mechanical.....	\$6,197,000.00
Northern Air Mechanical.....	\$6,530,000.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212074-A Como Park Senior High Addition and Renovation to Thelen Heating & Roofing, Inc. for the lump sum base bid for \$4,726,000.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: No. A212075-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Electrical & Technology at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Northern Air Corp d/b/a NAC Mechanical & Electrical	\$4,989,800.00
NEI Electric.....	\$5,134,500.00
Peoples Electric.....	\$5,430,000.00
Bloomington Electric.....	\$5,774,000.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room
4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212075-A Como Park Senior High Addition and Renovation to Northern Air Corp d/b/a NAC Mechanical & Electrical for the lump sum base bid for \$4,989,800.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: No. A212076-A Como Park Senior High Addition and Renovation

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for Earthwork/Site Utilities/Bituminous Paving at Como Park Senior High Addition and Renovation.
2. The following bids were received for the lump sum base bid:

	<u>Lump Sum Base Bid</u>
Veit & Company, Inc.....	\$485,689.00
Frattalone	\$549,250.00
Max Steininger	\$574,729.00
Urban Companies	\$669,000.00

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room
4. Bids will be reviewed by Bradley Miller, Purchasing Manager.
5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance Revenue.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A212076-A Como Park Senior High Addition and Renovation to Veit & Company, Inc. for the lump sum base bid for \$485,689.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Adams Spanish Immersion Playground

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for playground equipment acquisition for Adams Spanish Immersion.
2. The following bid was received per the terms and conditions of state contract #119795

	<u>Lump Sum Base Bid</u>
Flagship Recreation.	\$176,924.00

3. The bid was reviewed by Bradley Miller, Purchasing Manager.
4. Funding will be provided from Capital Levy.
5. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of the Adams Spanish Immersion Playground bid to Flagship Recreation for the lump sum base bid for \$176,924.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Highland Park Elementary Playground

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for playground equipment acquisition for Highland Park Elementary.
2. The following bid was received per the terms and conditions of state contract #119795

	<u>Lump Sum Base Bid</u>
Flagship Recreation.	\$183,253.26

3. The bid was reviewed by Bradley Miller, Purchasing Manager.
4. Funding will be provided from Capital Bonds and Long-term Facilities Maintenance Funding.
5. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of the Highland Park Elementary Playground bid to Flagship Recreation for the lump sum base bid for \$183,253.26.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 20, 2017

TOPIC: Horace Mann Elementary Playground

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for playground equipment acquisition for Horace Mann Elementary.
2. The following bid was received per the terms and conditions of state contract #119795

	<u>Lump Sum Base Bid</u>
Flagship Recreation.	\$180,109.06

3. The bid was reviewed by Bradley Miller, Purchasing Manager.
4. Funding will be provided from Capital Levy.
5. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of the Horace Mann Elementary Playground bid to Flagship Recreation for the lump sum base bid for \$180,109.06.



Proposed FY18 Budget

June 20, 2017

Marie Schrul, Chief Financial Officer



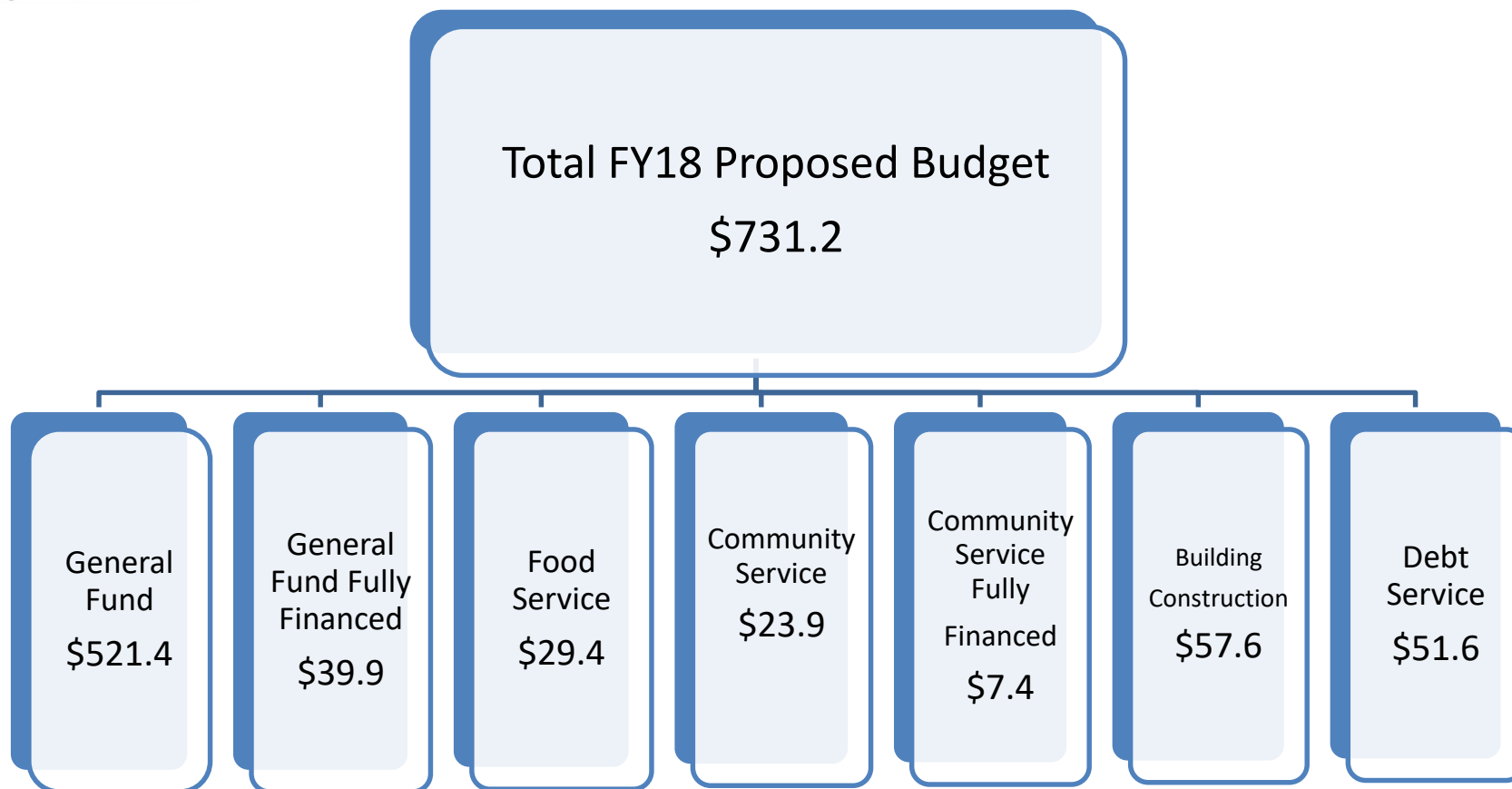
Purpose

To present the final proposed FY18 Budget to the Board of Education for adoption

111

FY18 Proposed Budget (Expenditures)

112



FY 18 Proposed Budget

Revenue and Expenditure Summary

113

	Estimated Beginning Fund Balance	Revenues	Expenditures	Revenues Over/(under) Expenditures	Estimated Ending Fund Balance
General Fund	\$92,455,989	\$521,446,074	\$521,446,074	\$0	\$92,455,989
General Fully Financed Fund	182,459	39,944,369	39,944,369	0	182,459
Food Service	4,698,680	29,366,500	29,366,500	0	4,698,680
Community Service	2,877,718	23,563,001	23,878,458	(315,457)	2,562,261
Community Service Fully Financed	503,986	7,409,063	7,409,063	0	503,986
Building Construction	37,753,435	30,994,856	57,618,661	(26,623,805)	11,129,630
Debt Service	62,805,456	37,860,000	51,592,123	(13,732,123)	49,073,333
Total All Funds	\$201,277,723	\$690,583,862	\$731,255,248	(\$40,671,386)	\$160,606,337

FY18 Proposed General Fund Big Picture – Expenditures

114

Area	FY17 Adopted	FY18 Proposed	Change	Percent Change
Schools	\$249,112,891	\$247,365,968	(1,746,923)	(0.7%)
School Service Support	\$177,194,030	\$180,513,043	3,319,013	1.8%
District-wide Support	\$88,237,474	\$90,033,697	1,796,223	2.0%
Central Administration	\$3,636,045	\$3,533,366	(102,679)	(2.9%)
Total	\$518,180,440	\$521,446,074		

Recommendation:

That the Board of Education adopt the FY18
Proposed Budget of \$731,255,248 as presented

115

Questions



Proposed 2017-18 Budget

INDEPENDENT SCHOOL DISTRICT 625 ● ST PAUL, MN ● RAMSEY COUNTY

SAINT PAUL PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT 625
BOARD OF EDUCATION



Jon Schumacher
Chair



Zuki Ellis
Vice Chair



Chue Vue
Clerk



Steve Marchese
Treasurer



John Brodrick
Director



Jeanelle Foster
Director



Mary Vanderwert
Director



John Thein
Superintendent

TABLE OF CONTENTS

Executive Summary	
General Fund Supplemental Information	
School Budgets	
General Fund Program Budgets	
Adjustments and Reallocations.....	
Appendices	



Executive Summary

Transforming Saint Paul Public Schools to ensure excellence in every classroom of every school for every student, without exception or excuse.

Strong Schools, Strong Communities

Dear Friends of Saint Paul Public Schools,

Since 2011, Saint Paul Public Schools (SPPS) has been on an ambitious journey to increase student achievement through the *Strong Schools, Strong Communities* (SSSC) strategic plan. SSSC set out to transform the way we operate our schools and district to ensure all students have access to opportunities that prepare them for college or a career upon graduation.

Strong Schools, Strong Communities represented more change in the past six years than in the previous 20. Change does not come easy for large systems like SPPS. Through it all, we continue to see great progress. Graduation rates have never been higher. Technology gaps have been nearly eliminated in school. Personalized learning is increasing student voice and choice in classrooms. Students receiving special education have increased access to co-taught classrooms. SPPS continues to invest in smaller class sizes and family engagement.

While we celebrate our progress, much more remains to be done. I remain fully committed to our *Strong Schools, Strong Communities* strategic goals of Achievement, Alignment and Sustainability. We continue to refine our practices to accelerate student growth and system efficiency.

Our efforts focus on:

- **Racial equity** and strategies to narrow the opportunity gap
- **Personalizing learning** through technology
- **Ensuring that every child graduates** ready for college or a career
- **PK-12 programs with connected pathways** that expand and align opportunities for students
- **Creating systems and business practices** that put student needs first.

This is a challenging budget season for SPPS and districts across the state. Unfortunately, cost reductions of \$20.1 million are required to balance our 2017-18 General Fund budget. To minimize the direct impact on schools and classrooms, many department budgets were reduced, resulting in staffing reductions. Most of the revenue increase in the basic general education formula from the recent legislative session was restored to schools.

I am grateful to those who provided feedback and advocacy during this process. With your support, we will successfully navigate this difficult budget cycle and continue to offer exceptional opportunities for the young people of St. Paul.

Dr. John Thein
Superintendent

SAINT PAUL PUBLIC SCHOOLS - STRONG SCHOOLS, STRONG COMMUNITIES

Saint Paul Public Schools (SPPS) long range goals are:



SPPS provides an outstanding education for some students. We can provide an outstanding education for all students.

Goal 1 creates the conditions for every school to transform learning by giving teachers not only a well-rounded curriculum, but the training, direction and support they need to deliver quality instruction to every student.



The Strong Schools, Strong Communities Plan assures that all students have quality choices in their own community.

Goal 2 recognizes that our current choice system does not do enough to address the achievement gap. In fact, ***data shows that students of color and low-income students perform as well or better in their community schools.***



Our traditional methods of balancing the budget that cut people and programs undermine our ability to implement our academic plan. The budget is our financial plan that must sustain our academic plan.

Goal 3 looks at the long-term success of our core functions – teaching and learning – and guides decisions based upon what we know will deliver results for students.

SAINT PAUL PUBLIC SCHOOLS AT A GLANCE

Saint Paul Public Schools, Minnesota's second-largest school district, offers a world of opportunities for a multi-cultural student population of more than 38,000 pre-kindergarten through grade 12 students. The District promotes lifelong learning, serving "students" from birth to age five and adults learning English, earning their diploma or their GED.

	ACTUAL 2016-2017	PROJECTED 2017-2018	STAFF BY FTE (2016-2017)	
STUDENT ENROLLMENT			K-12 Teachers	3,307
Early Childhood Special Education	756	784	Paraprofessionals	1,211
Kindergarten through 6 th Grade	20,484	20,760	Support Staff	1,237
Secondary (7-12) and Area Learning Centers	<u>15,721</u>	<u>15,892</u>	Principals and other district leaders	283
<i>Total reported to State</i>	37,040	37,436	Total number of Staff	6,038
Pre-Kindergarten	<u>1,498</u>	<u>1,481</u>		
<i>Total Enrollment</i>	38,538	38,916		

STUDENT DEMOGRAPHICS

African American	30%
Asian American	32%
Caucasian American	22%
Latino American	14%
American Indian	2%
Special Education Students	15%
English Language Learner (ELL) Students	34%
Eligible for Free or Reduced-Priced Meals	72%

NUMBER OF SCHOOLS AND PROGRAM SITES (2016-2017)*

Elementary Schools	40
Junior High/Middle Schools	7
Senior High Schools	12
Alternative Programs	9
Total School Sites	68

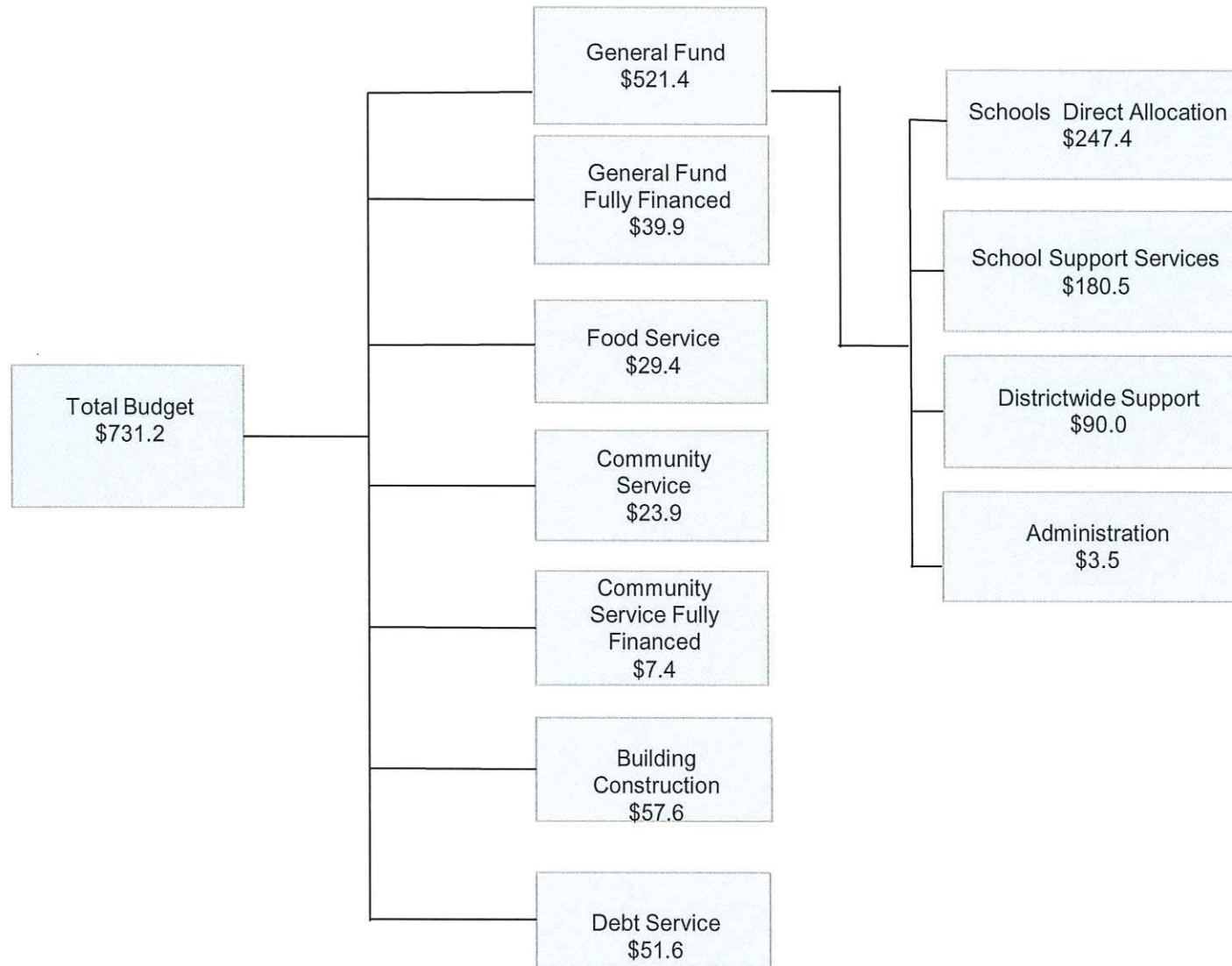
REPORT ON REFERENDUM

In fiscal year 2007-08, \$29.7 million was available through the Referendum for Continued Excellence. This referendum expired at the end of fiscal year 2012-13. It was renewed by the voters of Saint Paul in November 2012, with an additional \$9 million for Personalized Learning and will continue through FY21.

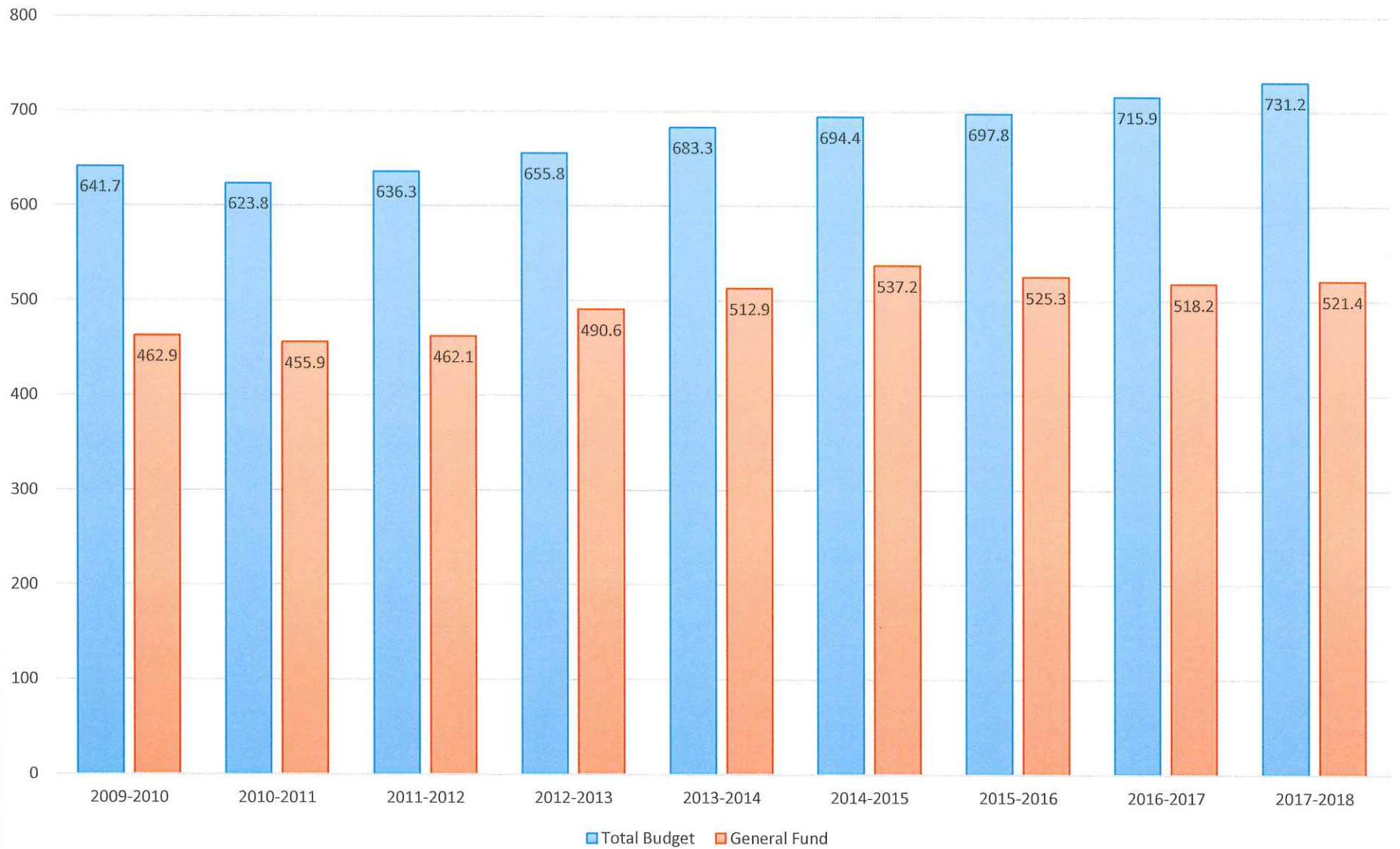
	2015-2016 Actual (in millions)	2016-2017 Plan (in millions)	2017-2018 Plan (in millions)
All Day Kindergarten	\$1.9	\$1.9	\$1.8
Early Childhood Family Education	\$1.9	\$1.8	\$1.8
Pre-Kindergarten	\$5.7	\$5.6	\$6.1
Secondary Math & Science	\$10.2	\$12.4	\$12.0
Other Secondary Programs	\$0.7	\$0.0	\$0.0
PLTT	\$9.0	\$9.0	\$9.0
Technology	\$1.8	\$0.8	\$0.8
MLL	\$1.1	\$1.0	\$1.1
Special Education	\$4.5	\$2.3	\$3.0
Elementary Support	\$5.6	\$7.8	\$7.0
Pre-K Admin/Transportation	\$0.8	\$0.8	\$0.8

* Grades vary by site; This list does not include charter schools

**Saint Paul Public Schools
Total Budget Overview
Fiscal Year 2017-18 (in millions)**



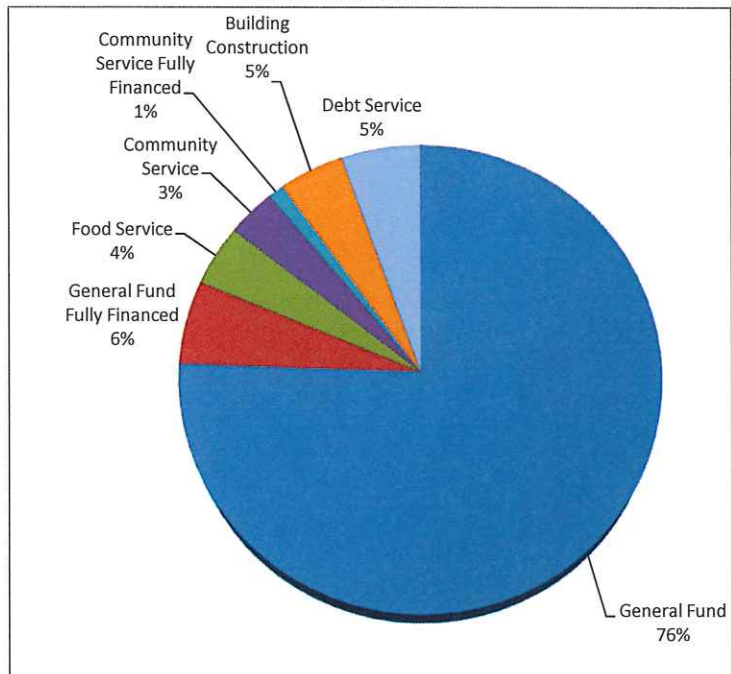
Saint Paul Public Schools
History of Adopted Budget (in millions)



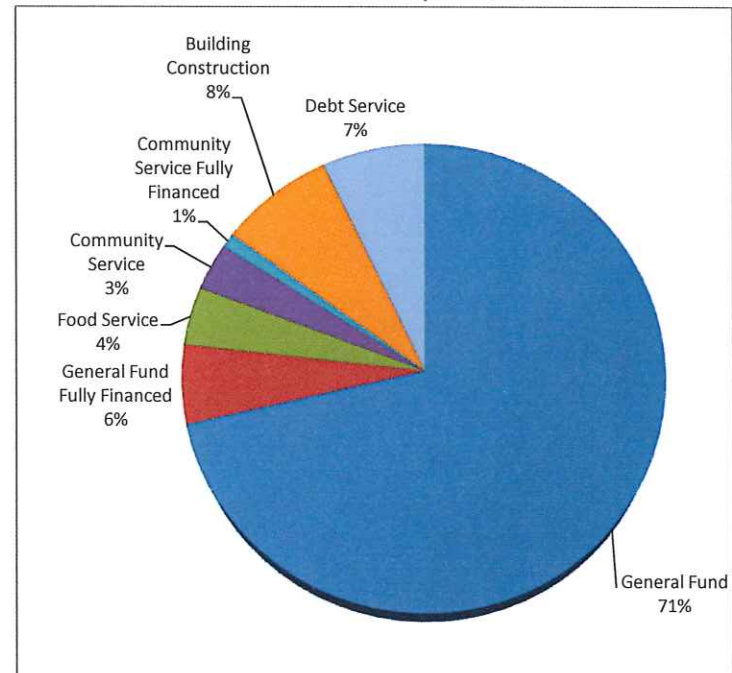
Saint Paul Public Schools
Revenue and Expenditures Summary
Fiscal Year 2017 - 18

	Estimated Beginning Fund Balance	Revenue	Expense	Revenues Over/(Under) Expenditures	Estimated Ending Fund Balance
General Fund	\$92,455,989	\$521,446,074	\$521,446,074	\$0	\$92,455,989
General Fund Fully Financed	182,459	39,944,369	39,944,369	0	182,459
Food Service	4,698,680	29,366,500	29,366,500	0	4,698,680
Community Service	2,877,718	23,563,001	23,878,458	(315,457)	2,562,261
Community Service Fully Financed	503,986	7,409,063	7,409,063	0	503,986
Building Construction	37,753,435	30,994,856	57,618,661	(26,623,805)	11,129,630
Debt Service	62,805,456	37,860,000	51,592,123	(13,732,123)	49,073,333
Total All Funds	201,277,723	690,583,862	731,255,248	(40,671,386)	160,606,337

Percent of Total Revenue



Percent of Total Expenditures



Estimated beginning Fund Balance is based on March 31, 2017 Quarterly Report

**Saint Paul Public Schools
Proposed General Fund Budget
Fiscal Year 2017 - 18**

The General Fund consists of all activities that are not accounted for in a special purpose fund. The activities include all regular and special education classroom activities, student and district support services, as well as building and grounds operations and maintenance and transportation.

	Adopted Budget Final 2016-17	Mar Projection Final 2016-17	Proposed Budget Final 2017-18
Estimated Beginning Fund Balance	\$74,787,196	\$91,510,306	\$92,455,989
Revenue	\$518,180,440	\$520,902,439	\$521,446,074
Expense	\$518,180,440	\$519,956,756	\$521,446,074
Estimated Ending Fund Balance	\$74,787,196	\$92,455,989	\$92,455,989

**Analysis of General Fund
Fiscal Year 2018 Compared to Fiscal Year 2017**

General Fund revenue for FY18 is projected to increase by \$3.3 million or 0.6%. Changes in specific categories of revenue include a 2% State aid General Education formula increase of \$7.2m along with an increase in Special Education revenue of \$0.8m. The increases in revenue are offset by revenue impacts from projected enrollment decline and a \$2.0 m decrease in Compensatory revenue.

General Fund expenditures will increase by \$3.3 million or 0.6%. Changes in specific categories of expenditures include: Schools will decrease by \$1.7 million or 0.7% (mainly due to expenditures tied to enrollment decline and loss of Compensatory revenue by site); Programs will increase by \$5.0 million or 1.8%, due to inflationary costs for programs to operate the school district such as Transportation, Utilities, Insurance, Benefits and Other Post Employment Benefits (OPEB).

Revenue and expenditures balance for FY18 which allows the projected fund balance to remain unchanged on June 30, 2018.

The Unassigned Fund Balance for June 30, 2018 is projected to be \$30.5 million which is within the 5.0% Board of Education policy.

**Saint Paul Public Schools
Proposed General Fund Fully Financed Budget
Fiscal Year 2017 - 18**

General Fund Fully Financed contains budgets with an outside funding source and specific use. An outside funding source is either a private, state or federal grant or contract for services. Most grants and contracts require specific financial reporting to ensure that funds are expended within the agreement's terms and conditions. Fully financed funds are in a separate budget, apart from regular district funds, to facilitate this reporting requirement.

	Adopted Budget Final 2016-17	Mar Projection Final 2016-17	Proposed Budget Final 2017-18
Estimated Beginning Fund Balance	\$185,736	\$182,459	\$182,459
Revenue	\$42,881,752	\$49,362,255	\$39,944,369
Expense	\$42,881,752	\$49,362,255	\$39,944,369
Estimated Ending Fund Balance	\$185,736	\$182,459	\$182,459

**Analysis of General Fund Fully Financed Fund 29
Fiscal Year 2018 Compared to Fiscal Year 2017**

The proposed budget for FY18 will be \$ 3 million lower than the adopted FY17 budget. Federal Title program budgets were projected to decrease on a national level during the time that FY18 budget allocations were prepared.

Due to the nature of Fully Financed budgets, revenues should always equal expenditures. This will usually result in no change to fund balance, however some smaller programs (less than \$500,000 each) may use carried forward funds from fund balance. Those budgets are not part of this projection, so we recognize no change in fund balance for the purposes of this projection.

There is a difference of \$9.5 million between projected expenditures in this Fund for FY17 and the proposed FY18 budget. This is largely due to the fact that the proposed budget is only grants that are \$500,000 or more that are new or are carrying over to the next fiscal year. The General Fund Fully Financed budget on June 30, 2018 will be much larger and year end expenditures will be more than the current proposed budget of \$39.9 million.

**Saint Paul Public Schools
Proposed Food Service Fund Budget
Fiscal Year 2017 - 18**

A Food Service Fund must be established in a district that maintains a food service program for students. Food Services are those activities which have as their purpose the preparation and serving of regular and incidental meals lunches and snacks in connection with school activities.

Nutrition Services Vision Statement: "To eliminate hunger and provide every child with HOPE (healthy options and positive engagement) through exceptional food."

Nutrition Services engages with students, parents and the community to meet the needs our students and support a premier education for all.

	Adopted Budget Final 2016-17	Mar Projection Final 2016-17	Proposed Budget Final 2017-18
Estimated Beginning Fund Balance	<u>\$2,520,632</u>	<u>\$3,887,079</u>	<u>\$4,698,680</u>
Revenue	<u>\$28,846,700</u>	<u>\$28,614,765</u>	<u>\$29,366,500</u>
Expense	<u>\$28,846,700</u>	<u>\$27,803,164</u>	<u>\$29,366,500</u>
Estimated Ending Fund Balance	<u><u>\$2,520,632</u></u>	<u><u>\$4,698,680</u></u>	<u><u>\$4,698,680</u></u>

**Analysis of Food Service Fund 02
Fiscal Year 2018 Compared to Fiscal Year 2017**

Revenue is expected to increase by 2% next year, which accounts for increased state and federal reimbursement rates.

Expenses are expected to increase by 2% next year, which accounts for increased food, supply and labor costs.

The projected FY18 fund balance is \$4.7m:

Inventory accounts for approximately \$1.4m of the fund balance

Retiree health insurance accounts for approximately \$300,000 of the fund balance.

Federal statute permits a total fund balance of up to three months of operating expense, or \$7.8m

Every student will receive a healthy breakfast at no cost through the Breakfast to Go program.

Students in 40 schools will receive a nutritious lunch at no cost through the Community Eligibility Provision.

Participants in after-school programs receive supper and snacks at over 80 locations throughout Saint Paul.

Children and teens receive summer meals at more than 75 parks, recreation, community, school, and mobile cafés sites.

**Saint Paul Public Schools
Proposed Community Service Fund Budget
Fiscal Year 2017 - 18**

The Community Service Fund must be established in a district that provides services to residents in the areas of: Adult Basic Education, Early Childhood Family Education, School Readiness, School Age Care, Adults with Disabilities, general enrichment, youth and senior programs, recreation and other similar services.

Adopted Budget

	Final 2016-17	Final 2016-17	Final 2017-18
Estimated Beginning Fund Balance	<u>\$2,928,989</u>	<u>\$2,660,559</u>	<u>\$2,877,718</u>
Revenue	<u>\$23,387,295</u>	<u>\$23,513,414</u>	<u>\$23,563,001</u>
Expense	<u>\$23,783,689</u>	<u>\$23,296,255</u>	<u>\$23,878,458</u>
Estimated Ending Fund Balance	<u><u>\$2,532,595</u></u>	<u><u>\$2,877,718</u></u>	<u><u>\$2,562,261</u></u>

**Analysis of Community Service Fund 04
Fiscal Year 2018 Compared to Fiscal Year 2017**

Based upon current law, revenue is projected to increase by \$ 0.2 million or 0.8% from the adopted FY17 budget. This estimated increase is mostly due to an increase in local property tax levy revenue.

Total expenditures are projected to increase by \$0.1 million, or 0.4% from the adopted FY17 budget. This is due to increases in transportation and supplies.

Fund Balance is expected to decrease by \$0.3m. Fund Balance is reserved in the Community Service Fund by program.

**Saint Paul Public Schools
Proposed Community Service Fund Fully Financed Budget
Fiscal Year 2017 - 18**

The Community Service Fully Financed Fund contains budgets with an outside funding source and specific use. An outside funding source is either a private, state or federal grant, or contract for services. Most grants and contracts require specific financial reporting to ensure that funds are expended within the agreement's terms and conditions. Fully financed funds are put in a separate budget, apart from regular district funds, to facilitate their reporting requirement.

	Adopted Budget Final 2016-17	Mar Projection Final 2016-17	Proposed Budget Final 2017-18
Estimated Beginning Fund Balance	\$681,918	\$62,210	\$503,986
Revenue	\$6,041,846	\$6,829,776	\$7,409,063
Expense	\$6,041,846	\$6,388,000	\$7,409,063
Estimated Ending Fund Balance	\$681,918	\$503,986	\$503,986

**Analysis of Community Service Fully Financed Funds 30 & 33
Fiscal Year 2018 Compared to Fiscal Year 2017**

The budget for the Community Service Fully Financed Fund represents grants that exceed \$500,000 in total expenditures.

FY18 revenue is projected to increase by \$1.4 million, or 23%, from the FY17 adopted budget. This includes funding from 21st Century Cohort V, Daycare, Pathways II, and McKnight grants along with the inclusion of Non public textbook aid in this proposed budget.

Projected expenditures in Fully Financed funds usually follow the revenue. The projected increase will be \$1.4 million or 23%, as noted above.

Due to the nature of Fully Financed budgets, revenue should always equal expenditures. This will usually result in no change to fund balance, however, some smaller programs (less than \$500,00 each) may use carried forward funds from fund balance. These smaller programs are not a part of this projection, so we recognize no change in fund balance for the purpose of this projection

Saint Paul Public Schools
Proposed Building Construction Fund Budget
Fiscal Year 2017 - 18

The Building Construction Fund records financial activity relating to a building construction program resulting from the sale of general obligation bonds or certificates of participation by a School District. Minnesota statutes and federal arbitrage regulations govern use of the funds. Building Construction funds are held in trust and expended only for authorized projects. Resources may be used for general construction, building additions, architectural and engineering costs, equipment, and costs of floating a bond issue.

	Adopted Budget Final 2016-17	Mar Projection Final 2016-17	Proposed Budget Final 2017-18
Estimated Beginning Fund Balance	\$14,129,638	\$14,164,358	\$37,753,435
Revenue	\$45,862,122	\$71,391,904	\$30,994,856
Expense	\$44,448,000	\$47,802,827	\$57,618,661
Estimated Ending Fund Balance	\$15,543,760	\$37,753,435	\$11,129,630

**Analysis of Building Construction Funds 06 & 26
Fiscal Year 2018 Compared to Fiscal Year 2017**

In FY17, two issuances occurred for calendar 2016: \$15 million General Obligation Capital bonds in July 2016 and calendar 2017 \$15 million General Obligation Capital bonds in May 2017. The District will issue calendar 2018 \$15 million General Obligation Capital bonds prior to June 30, 2018.

Long Term Facility Maintenance (LTFM) funding has replaced Pay As You Go (formerly Alternative Bond funding). The Pay 17, FY18 Certified Levy includes \$15.8m of LTFM funding which will be transferred in Fiscal Year 2018 to the Building Construction Fund for single LTFM projects greater than \$2 million at a Site.

Revenue is projected to decrease related to only one \$15 million Capital bond issue in FY18.

Expenditures are projected to increase related to the 2017B Certificates of Participation issued for the acquisition and construction of a building for the Rivereast Special Education program.

Fund balance will decrease resulting from spending the Certificates of Participation issued for the Rivereast Special Education program.

**Saint Paul Public Schools
Proposed Debt Service Fund Budget
Fiscal Year 2017 - 18**

The Building Construction Fund records financial activity relating to a building construction program resulting from the sale of general obligation bonds or certificates of participation by a School District. Minnesota statutes and federal arbitrage regulations govern use of the funds. Building Construction funds are held in trust and expended only for authorized projects. Resources may be used for general construction, building additions, architectural and engineering costs, equipment, and costs of floating a bond issue.

	Adopted Budget Final 2016-17	Mar Projection Final 2016-17	Proposed Budget Final 2017-18
Estimated Beginning Fund Balance	<u>\$31,457,126</u>	<u>\$31,245,593</u>	<u>\$62,805,456</u>
Revenue	<u>\$38,940,000</u>	<u>\$83,749,863</u>	<u>\$37,860,000</u>
Expense	<u>\$51,669,000</u>	<u>\$52,190,000</u>	<u>\$51,592,123</u>
Estimated Ending Fund Balance	<u>\$18,728,126</u>	<u>\$62,805,456</u>	<u>\$49,073,333</u>

**Analysis of Debt Service Fund 07
Fiscal Year 2018 Compared to Fiscal Year 2017**

In FY17, the 2016B General Obligation School Building Refunding Bonds were issued with proceeds placed in escrow as required by covenants. The 2016B Refunding issue escrow payments will begin in FY18.

Debt Service Fund revenue is projected to decrease by approximately \$1.1 million or 2.8%. The decrease is driven by scheduled payments of debt as provided to and approved by the Minnesota Department of Education.

Debt Service Fund expenditures are projected to remain at \$51.6 million. The amount is driven by scheduled debt redemption as approved by the Minnesota Department of Education.

Debt Service Fund balance will increase resulting from proceeds held in escrow from Refunding issues as required by bond covenants.

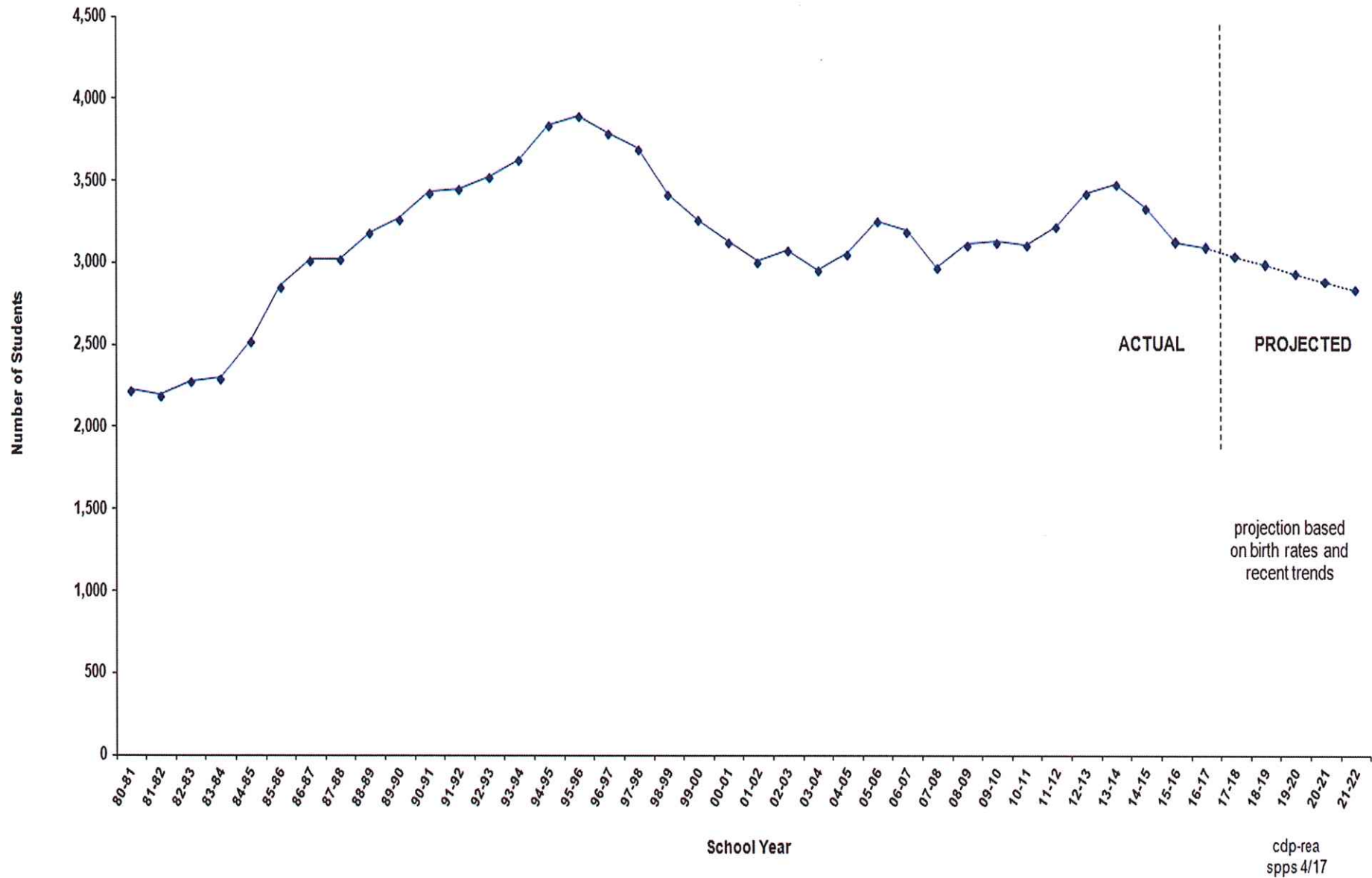


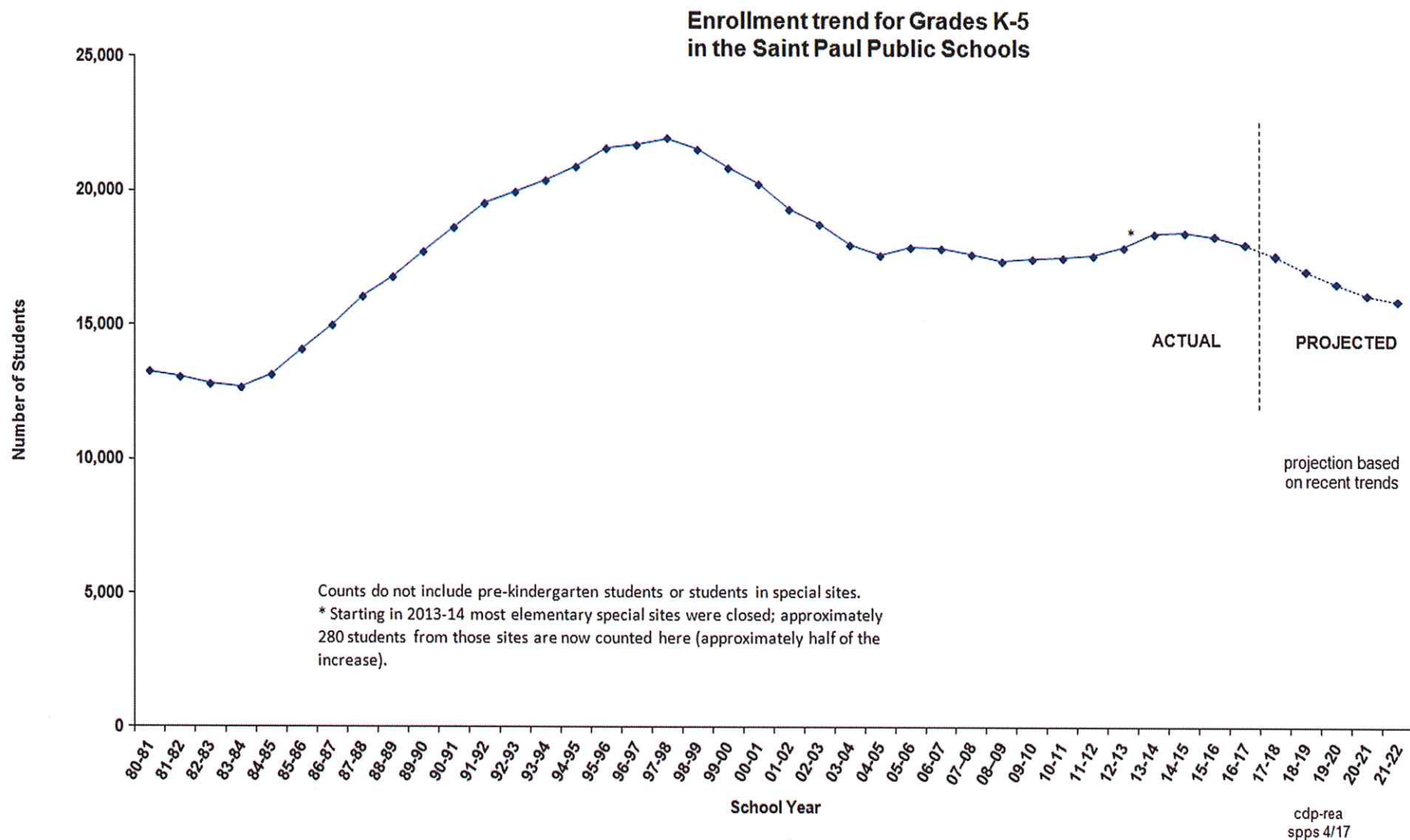
General Fund Supplemental Information

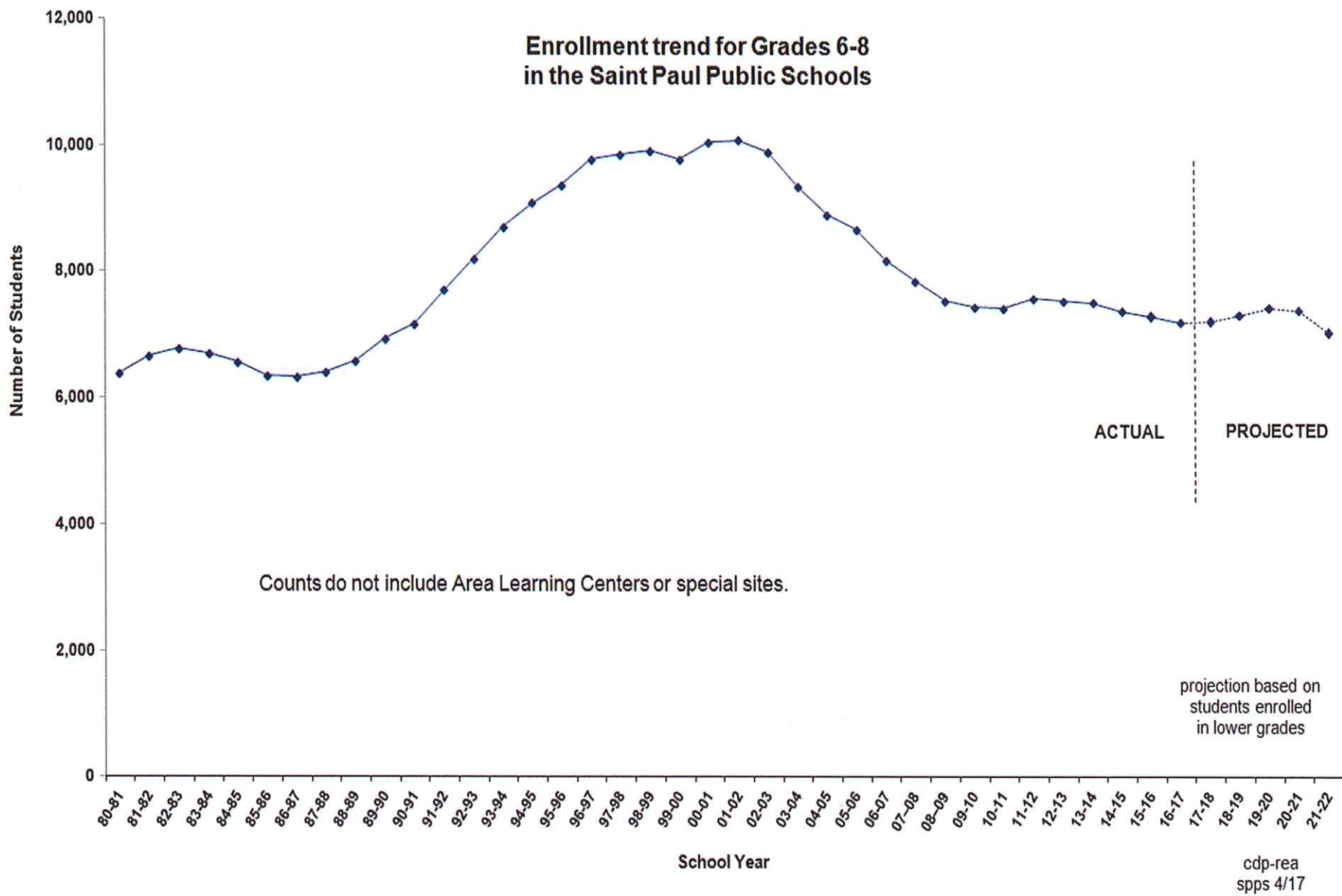
Saint Paul Public Schools
Summary of Enrollment Trends

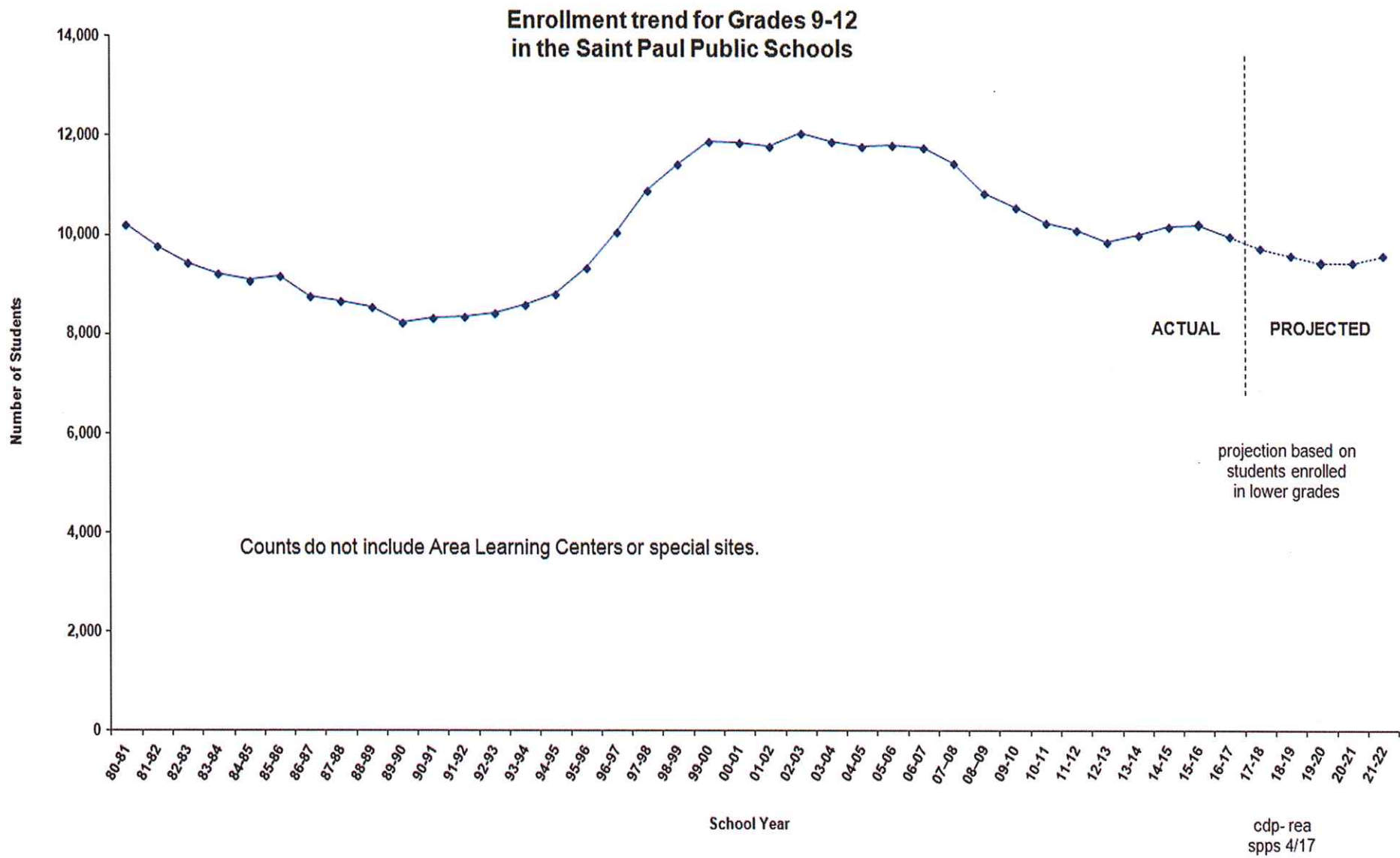
- Following three years of enrollment declines, Kindergarten enrollment is expected to continue a slow decline for several more years.
- Enrollment in grades 1-5 is expected to continue a slow decline for a few more years, then start to level off.
- After a few years' slow decline, middle school enrollment is expected to increase moderately for three years, then level off and begin to decline.
- High school enrollment is expected to decline very slowly for three years, then level off and begin to increase.
- Enrollment shifts are not distributed uniformly among the schools in the District. Some schools will always have as many students as we can allow, while others have experienced significant enrollment decline.

Enrollment trend for Kindergarten in the Saint Paul Public Schools









**Saint Paul Public Schools
Analysis of the School Staffing Allocations
Fiscal Year 2018 as Compared to Fiscal Year 2017**

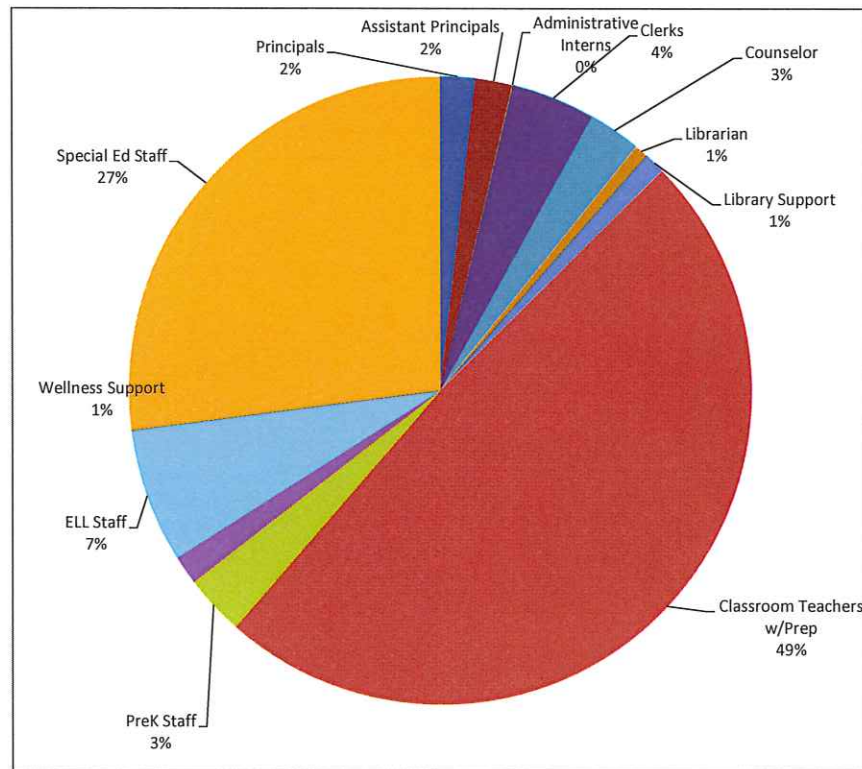
- For FY18, a central allocation method was utilized in support of the Strong Schools Strong Communities (SSSC) 2.0 Plan following the statutory requirements for federal and state funding. Differentiation criteria was used to allocate resources in an equitable way that targeted the needs in each school.
- In addition, staffing allocations were based on class size ranges that met the terms of the 7/1/15-6/30/17 contract signed by leaders of both Saint Paul Public Schools and Saint Paul Federation of Teachers. The target class size ranges are as follows:

<u>Grade Level</u>	<u>High Poverty</u>	<u>Low Poverty</u>
Pre-K	20	20
Kindergarten	20 - 24	22 - 26
Grades 1 - 3	22 - 25	22 - 27
Grades 4 - 5	25 - 28	25 - 29
Grades 6 - 8	29 - 33	29 - 35
Grades 9 - 12	30 - 35	30 - 37

- High Poverty was determined by taking 30 traditional schools with the highest levels of poverty concentration per free and reduced lunch applications. This meets the terms of a Memorandum of Agreement (MOA) signed by leaders of both Saint Paul Public Schools and Saint Paul Federation of Teachers.
- In addition to class size commitments, a Board Resolution was also approved to maintain a baseline of staffing supports (Nurses, Counselors, Librarians, Social Workers, and Library EAs), including an additional 32 FTEs in 2014-2015, an additional 10 FTEs in 2015-2016, and an additional 20 FTEs in 2016-2017. The FY18 budget maintained the FY15 level of staffing supports as all sites and programs had dedicated funding for these positions.
- In addition to staffing allocations based on criteria, sites also received SSSC 2.0 allocations for specific program articulation for their individual site. Program articulations include: Dual Immersion, Aerospace, Year Round, Middle School Support, AP/IB/MYP/PYP, iPad Accessories, PLTT Field Technicians, and PLTT Technician TOSAs.
- The next four pages provide detail of the FTE allocations for FY18 by site.

Saint Paul Public Schools
School Staffing Allocation Summary
Fiscal Year 2017-18

	Principals	Assistant Principals	Administrative Interns	Clerks	Counselor	Librarian	Library Support	Classroom Teachers w/Prep	PreK Staff	Wellness Support	ELL Staff	Special Ed Staff	Total FTEs
PreK-5 Sites	32.00	14.00	1.00	59.50	25.00	3.00	18.50	645.50	67.72	23.12	112.64	355.61	1357.59
Dual Campus Sites	3.00	3.00	0.00	9.00	3.00	2.00	2.28	75.62	18.27	2.74	11.00	28.40	158.31
6-8 Sites	6.00	10.00	0.00	13.00	12.00	6.00	6.38	138.81	0.00	5.55	19.00	112.64	329.38
6-12 Sites	4.00	7.00	0.00	14.00	12.00	4.00	0.00	172.33	0.00	3.40	22.50	94.90	334.13
9-12 Sites	5.00	17.00	0.00	22.00	22.50	5.00	0.94	283.72	0.00	5.00	23.50	145.57	530.23
K-8 Sites	4.00	6.00	0.00	12.00	6.50	1.00	4.69	133.42	6.82	4.62	16.30	66.90	262.25
Total Regular Sites	54.00	57.00	1.00	129.50	81.00	21.00	32.79	1449.40	92.81	44.43	204.94	804.02	2971.89



Saint Paul Public Schools
School Staffing Allocation Summary
Fiscal Year 2017 - 18

	Principals	Assistant Principals	Administrative Interns	Clerks	Counselor	Librarian	Library Support	Classroom Teachers w/Prep	PreK Staff	Wellness Support	ELL Staff	Special Ed Staff	Total FTEs
D410 - Adams Elem	1.00	1.00	0.00	1.50	1.00	0.00	0.75	30.32	0.00	1.00	3.00	3.80	43.37
D422 - Battle Creek Elem	1.00	0.00	0.00	2.00	0.50	0.00	0.38	20.44	1.81	0.75	3.50	15.88	46.26
D424 - Benjamin E Mays Magnet	1.00	0.00	0.00	2.00	1.00	0.00	0.38	19.88	1.95	0.70	1.50	18.74	47.15
D449 - Vento, Bruce F Elem	1.00	1.00	0.00	2.00	1.00	0.00	0.38	20.34	4.15	0.65	6.50	13.12	50.14
D425 - Chelsea Hgts Elem	1.00	0.00	0.00	2.00	0.50	0.00	0.38	20.20	0.00	0.70	1.50	7.75	34.03
D428 - Cherokee Hgts Elem	1.00	0.00	0.00	2.00	1.00	0.00	0.38	13.28	3.61	0.30	1.00	7.50	30.07
D431 - Como Park Elem	1.00	1.00	0.00	2.00	1.00	0.00	0.75	23.71	2.82	0.80	5.00	27.36	65.44
D433 - Daytons Bluff Elem	1.00	1.00	0.00	2.00	1.00	0.00	0.38	12.70	2.68	0.45	3.00	14.81	39.02
D452 - Eastern Hgts Elem	1.00	0.00	0.00	2.00	0.50	0.00	0.38	15.62	1.80	0.55	3.00	13.60	38.45
D435 - Expo/Harriet Bishop	1.00	1.00	0.00	1.50	1.00	0.00	0.75	29.53	1.75	0.95	1.80	12.05	51.33
D458 - Farnsworth Aerospace Lower	1.00	0.00	0.00	1.50	0.50	0.00	0.38	22.86	1.81	0.75	4.00	4.00	36.80
D460 - Four Seasons Elem	1.00	0.00	0.00	2.00	0.50	0.00	1.13	21.24	1.80	0.75	4.00	20.84	53.26
D464 - Frost Lake Elem	1.00	1.00	0.00	2.00	0.50	0.00	0.75	25.50	0.00	0.90	7.00	17.40	56.05
D467 - Galtier Elem	1.00	0.00	0.00	2.00	0.50	0.00	0.38	7.94	0.88	1.14	1.50	4.77	20.11
D476 - Groveland Park Elem	1.00	0.00	0.00	1.50	0.50	0.00	0.38	18.93	1.75	0.60	1.50	9.30	35.46
D482 - Hancock Elem	0.50	1.00	0.00	1.50	1.00	0.00	0.38	12.00	1.80	0.35	1.00	10.48	30.01
D491 - Highland Park Elem	1.00	0.00	0.00	2.00	0.50	0.00	0.38	18.29	0.00	0.72	2.00	2.65	27.54
D496 - Highwood Hills Elem	1.00	0.00	0.00	2.00	0.50	0.00	0.38	12.74	1.80	1.14	4.30	6.29	30.15
D518 - Mann Elem	1.00	0.00	0.00	1.50	0.50	0.00	0.38	18.94	0.00	0.76	1.00	3.15	27.23
D493 - Hill Montessori	1.00	0.00	0.00	1.50	0.50	0.00	0.38	17.28	8.32	0.76	1.00	4.50	35.24
D500 - Jackson Elem	1.00	0.00	0.00	2.00	0.50	0.00	1.32	16.84	3.74	0.50	4.00	3.05	32.95
D415 - John A Johnson Elementary	1.00	1.00	0.00	2.00	1.00	0.00	0.38	18.82	1.94	0.67	2.00	17.89	46.70
D483 - Jie Ming	0.50	0.00	0.00	1.00	0.50	0.00	0.38	9.49	0.00	0.20	0.04	1.15	13.26
D524 - Maxfield Elem	1.00	0.00	1.00	2.00	1.00	1.00	0.38	12.27	2.25	0.40	1.00	14.19	36.49
D527 - Mississippi Elem	1.00	1.00	0.00	2.00	1.00	0.00	0.75	24.02	2.75	0.85	7.00	19.42	59.79
D578 - Obama	1.00	1.00	0.00	2.00	1.00	1.00	0.38	16.53	0.41	0.50	1.50	14.49	39.81
D541 - Phalen Lake Elem	1.00	1.00	0.00	1.50	1.00	0.00	0.75	33.24	2.82	1.00	12.00	6.92	61.23
D545 - Randolph Hgts Elem	1.00	0.00	0.00	1.50	0.50	0.00	1.32	19.39	0.00	0.50	1.00	3.30	28.51
D551 - Riverview Elem	1.00	0.00	0.00	2.00	0.50	0.00	0.38	15.89	1.80	0.67	4.00	3.70	29.94
D557 - St. Anthony Park Elem	1.00	0.00	0.00	1.50	1.00	0.00	0.75	22.64	0.00	0.60	1.50	3.05	32.04
D558 - St Paul Music Academy	1.00	1.00	0.00	2.00	1.00	1.00	0.75	27.98	4.26	0.90	8.90	17.15	65.94
D488 - The Heights Community School	1.00	1.00	0.00	2.00	1.00	0.00	0.38	21.35	2.63	0.76	3.60	20.11	53.83
D552 - Wellstone, Paul & Sheila Elem	1.00	1.00	0.00	1.50	1.00	0.00	0.75	25.30	6.39	0.85	9.00	13.20	59.99
PreK-5 Sites	32.00	14.00	1.00	59.50	25.00	3.00	18.50	645.50	67.72	23.12	112.64	355.61	1357.59
D465 - Crossroads Elementary	0.50	0.50	0.00	1.50	0.50	0.50	0.38	12.70	6.05	0.30	2.50	3.40	28.83
D466 - Crossroads Science	0.50	0.50	0.00	1.50	0.50	0.50	0.38	14.05	1.80	0.40	1.50	7.10	28.73
D462 - L'Etoile du Nord French Imm	0.50	0.50	0.00	1.50	0.50	0.50	0.38	14.39	0.00	1.17	1.50	1.75	22.69
D463 - L'Etoile du Nord Lower	0.50	0.50	0.00	1.50	0.50	0.50	0.38	8.00	0.00	0.20	0.50	0.40	12.98
D533 - Nokomis Elem	0.50	0.50	0.00	1.50	0.50	0.00	0.38	15.69	6.01	0.57	3.00	7.25	35.90
D534 - Nokomis South	0.50	0.50	0.00	1.50	0.50	0.00	0.38	10.79	4.41	0.10	2.00	8.50	29.18
Dual Campus Sites	3.00	3.00	0.00	9.00	3.00	2.00	2.28	75.62	18.27	2.74	11.00	28.40	158.31
D310 - Battle Creek Middle	1.00	2.00	0.00	2.00	2.00	1.00	0.75	26.78	0.00	1.00	7.10	27.27	70.90
D315 - Farnsworth Aerospace Upper	1.00	1.00	0.00	2.00	2.00	1.00	1.69	23.41	0.00	0.95	3.00	17.70	53.75
D330 - Highland Park Middle School	1.00	2.00	0.00	3.00	2.00	1.00	0.75	28.81	0.00	1.00	2.00	14.88	56.44
D342 - Murray Jr.	1.00	2.00	0.00	2.00	2.00	1.00	1.69	24.48	0.00	1.00	3.40	23.27	61.84
D344 - Parkway Montessori & Community	1.00	1.00	0.00	2.00	2.00	1.00	0.75	17.63	0.00	0.80	2.00	16.79	44.97

Saint Paul Public Schools
School Staffing Allocation Summary
Fiscal Year 2017 - 18

	Principals	Assistant Principals	Administrative Interns	Clerks	Counselor	Librarian	Library Support	Classroom Teachers w/Prep	PreK Staff	Wellness Support	ELL Staff	Special Ed Staff	Total FTEs
D345 - Ramsey Jr.	1.00	2.00	0.00	2.00	2.00	1.00	0.75	17.70	0.00	0.80	1.50	12.73	41.48
6-8 Sites	6.00	10.00	0.00	13.00	12.00	6.00	6.38	138.81	0.00	5.55	19.00	112.64	329.38
D211 - Creative Arts Secondary School	1.00	1.00	0.00	2.00	2.00	1.00	0.00	16.34	0.00	0.65	1.00	6.80	31.79
D225 - Humboldt H.S.	1.00	2.00	0.00	4.00	3.00	1.00	0.00	51.21	0.00	1.00	9.50	38.88	111.59
D250 - Open World Community Scndry	1.00	0.00	0.00	2.00	1.00	1.00	0.00	17.85	0.00	0.75	0.50	7.15	31.25
D252 - Washington Technology Magnet	1.00	4.00	0.00	6.00	6.00	1.00	0.00	86.93	0.00	1.00	11.50	42.07	159.50
6-12 Sites	4.00	7.00	0.00	14.00	12.00	4.00	0.00	172.33	0.00	3.40	22.50	94.90	334.13
D210 - Central H.S.	1.00	4.00	0.00	5.00	5.00	1.00	0.00	67.15	0.00	1.00	2.50	29.51	116.16
D212 - Como Park H.S.	1.00	3.00	0.00	4.00	4.00	1.00	0.00	46.63	0.00	1.00	7.00	29.38	97.01
D215 - Harding H.S.	1.00	4.00	0.00	5.00	5.00	1.00	0.00	71.25	0.00	1.00	9.00	34.82	132.07
D220 - Highland Park H.S.	1.00	3.00	0.00	4.00	4.50	1.00	0.00	47.70	0.00	1.00	2.00	19.24	83.44
D230 - Johnson H.S.	1.00	3.00	0.00	4.00	4.00	1.00	0.94	50.99	0.00	1.00	3.00	32.62	101.55
9-12 Sites	5.00	17.00	0.00	22.00	22.50	5.00	0.94	283.72	0.00	5.00	23.50	145.57	530.23
D579 - American Indian	1.00	1.00	0.00	2.00	1.00	1.00	0.75	25.81	2.25	1.00	4.50	17.44	57.75
D494 - Capitol Hill School	1.00	2.00	0.00	4.00	2.50	0.00	2.44	48.79	0.00	1.00	3.30	5.20	70.23
D489 - Hazel Park Preparatory Academy	1.00	1.00	0.00	2.00	1.00	0.00	0.75	24.77	1.75	1.15	2.50	10.20	46.12
D510 - Linwood Elem	0.50	0.50	0.00	2.00	1.00	0.00	0.00	13.95	2.82	0.67	2.50	10.50	34.44
D528 - Monroe Community School	0.50	1.50	0.00	2.00	1.00	0.00	0.75	20.10	0.00	0.80	3.50	23.56	53.71
K-8 Sites	4.00	6.00	0.00	12.00	6.50	1.00	4.69	133.42	6.82	4.62	16.30	66.90	262.25
Total Regular Sites	54.00	57.00	1.00	129.50	81.00	21.00	32.79	1449.40	92.81	44.43	204.94	804.02	2971.89

**Saint Paul Public Schools
Analysis of School Allocations by Major Funding Sources
Fiscal Year 2018 as Compared to Fiscal Year 2017**

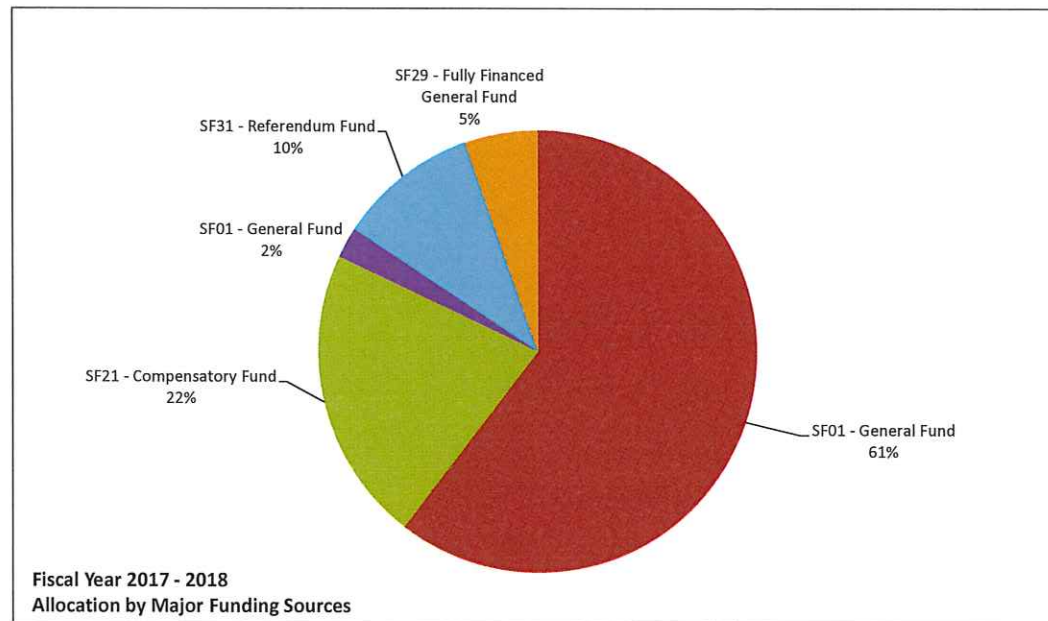
- The schools will receive \$261,399,154 in total allocations for FY18. The percent received from each source is as follows:

General Revenue	60.4%
Compensatory Education Revenue	21.6%
Referendum Revenue	10.3%
Integration Revenue	2.3%
Title I Revenue	5.4%

- School allocations have decreased overall by approximately \$3.2 million or 1.2%. This is mainly due to the decrease in projected enrollment and a decrease in Compensatory Education revenue. Compensatory Education revenue is based upon the previous year's free and reduced lunch count. All schools do not receive the same amount of money per pupil because some school funding is categorical and has specific criteria on its spending.
- In FY18, all secondary sites will continue to receive Title I funds.
- The next four pages provide detail of the school allocations by site, by major funding source.

Saint Paul Public Schools
Summary of School Allocations by Major Funding Sources
Fiscal Year 2017 - 18

	Enrollment	General Fund	Compensatory Ed	Integration	Referendum	Title I	Total
PreK-5 Sites	1,930	57,315,827	22,717,265	2,382,196	10,819,876	5,620,352	98,855,515
Dual Campus Sites	4,217	6,919,788	2,257,595	346,720	1,969,971	465,224	11,959,299
6-8 Sites	3,929	13,614,952	5,440,310	486,512	2,633,640	1,509,988	23,685,401
6-12 Sites	7,280	14,032,716	8,659,018	827,070	2,867,560	2,095,574	28,481,938
9-12 Sites	3,446	24,337,718	10,843,667	1,654,139	4,950,400	2,835,946	44,621,870
K-8 Sites	15,389	10,175,814	5,143,614	245,016	3,726,256	1,233,454	20,524,155
Other Sites		20,000,489	1,411,606			272,648	21,684,743
Intraschool		4,000,000					4,000,000
Contingency		1,875,691					1,875,691
Restorative Practices		1,000,000					1,000,000
APTT - Parent Engagement		306,000					306,000
School Climate		60,000					60,000
Board Resolution Staffing		4,164,543					4,164,543
Dual Immersion		180,000					180,000
Total Regular Sites	36,191	157,983,537	56,473,075	5,941,652	26,967,703	14,033,186	261,399,154



Saint Paul Public Schools
Summary of School Allocations by Major Funding Sources
Fiscal Year 2017 - 18

	Enrollment	General Fund	Compensatory Ed	Integration	Referendum	Title I	Total
D410 - Adams Elem	689	2,454,360	803,090	148,594	310,110	208,116	3,924,270
D422 - Battle Creek Elem	546	1,684,953	608,940	-	318,756	215,628	2,828,277
D424 - Benjamin E Mays Magnet	483	1,763,231	953,684	99,063	328,736	235,560	3,380,274
D449 - Vento, Bruce F Elem	493	1,864,985	834,815	-	498,743	266,364	3,464,907
D425 - Chelsea Hgts Elem	460	1,668,440	566,218	-	201,381	94,612	2,530,651
D428 - Cherokee Hgts Elem	240	1,377,867	495,574	-	379,163	126,236	2,378,840
D431 - Como Park Elem	566	2,066,343	913,059	-	433,380	253,680	3,666,462
D433 - Daytons Bluff Elem	331	1,324,494	608,355	-	299,594	171,536	2,403,979
D452 - Eastern Hgts Elem	372	1,350,509	526,557	-	266,624	166,704	2,310,393
D435 - Expo/Harriet Bishop	713	2,489,443	786,350	-	412,574	-	3,688,366
D458 - Farnsworth Aerospace Lower	521	1,861,057	684,650	99,063	339,102	237,372	3,221,243
D460 - Four Seasons Elem	494	1,684,543	898,498	99,063	323,979	234,956	3,241,039
D464 - Frost Lake Elem	586	2,196,907	969,309	-	239,945	291,732	3,697,893
D467 - Galtier Elem	228	1,030,539	285,925	-	134,770	85,768	1,537,002
D476 - Groveland Park Elem	471	1,672,359	486,738	-	303,457	130,284	2,592,838
D482 - Hancock Elem	313	1,024,869	484,526	148,594	235,476	132,276	2,025,742
D491 - Highland Park Elem	417	1,718,650	523,876	-	181,595	142,128	2,566,249
D496 - Highwood Hills Elem	313	1,038,677	577,300	298,126	239,004	163,080	2,316,187
D518 - Mann Elem	432	1,709,299	486,734	-	191,861	-	2,387,894
D493 - Hill Montessori	482	1,482,437	447,645	-	711,839	-	2,641,920
D500 - Jackson Elem	439	1,530,197	488,633	198,126	430,389	182,408	2,829,753
D415 - John A Johnson Elementary	413	1,817,195	800,588	-	315,676	210,192	3,143,652
D483 - Jie Ming	213	1,179,216	272,184	-	106,313	-	1,557,713
D524 - Maxfield Elem	303	1,455,285	638,789	-	257,945	146,772	2,498,792
D527 - Mississippi Elem	573	1,874,889	945,312	298,126	401,926	273,612	3,793,865
D578 - Obama	411	1,419,292	1,103,957	397,189	183,999	259,116	3,363,552
D541 - Phalen Lake Elem	727	2,619,911	1,119,168	298,126	502,610	350,924	4,890,738
D545 - Randolph Hgts Elem	442	1,790,809	497,278	-	194,001	-	2,482,088
D551 - Riverview Elem	416	1,347,629	552,270	298,126	273,150	174,556	2,645,731
D557 - St. Anthony Park Elem	515	1,997,355	632,224	-	230,035	-	2,859,613
D558 - St Paul Music Academy	639	2,450,448	1,209,274	-	536,461	338,844	4,535,027
D488 - The Heights Community School	547	2,130,143	675,170	-	383,893	238,580	3,427,785
D552 - Wellstone, Paul & Sheila Elem	601	2,239,494	840,578	-	653,393	289,316	4,022,781
PreK-5 Sites	15,389	57,315,827	22,717,265	2,382,196	10,819,876	5,620,352	98,855,515
D465 - Crossroads Elementary	368	1,155,615	343,053	99,063	543,905	99,264	2,240,901
D466 - Crossroads Science	341	1,257,521	570,669	99,063	247,264	160,664	2,335,181
D462 - L'Etoile du Nord French Imm	335	1,355,889	394,788	99,063	113,900	-	1,963,640
D463 - L'Etoile du Nord Lower	176	793,987	233,450	49,531	109,483	-	1,186,451

Saint Paul Public Schools
Summary of School Allocations by Major Funding Sources
Fiscal Year 2017 - 18

	Enrollment	General Fund	Compensatory Ed	Integration	Referendum	Title I	Total
D533 - Nokomis Elem	424	1,347,671	412,123	-	564,675	128,592	2,453,061
D534 - Nokomis South	286	1,009,105	303,511	-	390,744	76,704	1,780,065
Dual Campus Sites	1,930	6,919,788	2,257,595	346,720	1,969,971	465,224	11,959,299
D310 - Battle Creek Middle	734	2,322,896	1,192,160	-	499,120	363,608	4,377,783
D315 - Farnsworth Aerospace Upper	621	2,018,818	1,031,024	145,953	384,200	298,980	3,878,975
D330 - Highland Park Middle School	837	2,781,197	935,470	145,953	569,160	170,996	4,602,776
D342 - Murray Jr.	711	2,586,357	837,662	-	483,480	241,956	4,149,455
D344 - Parkway Montessori & Community	512	1,714,582	759,721	97,302	348,160	240,996	3,160,761
D345 - Ramsey Jr.	514	2,191,102	684,274	97,302	349,520	193,452	3,515,651
6-8 Sites	3,929	13,614,952	5,440,310	486,512	2,633,640	1,509,988	23,685,401
D211 - Creative Arts Secondary School	417	1,891,417	744,197	-	283,560	196,300	3,115,473
D225 - Humboldt H.S.	1,243	4,017,545	2,765,326	291,907	845,240	675,876	8,595,894
D250 - Open World Community Scndry	456	1,666,524	599,617	-	310,080	79,422	2,655,644
D252 - Washington Technology Magnet	2,101	6,457,230	4,549,878	535,163	1,428,680	1,143,976	14,114,926
6-12 Sites	4,217	14,032,716	8,659,018	827,070	2,867,560	2,095,574	28,481,938
D210 - Central H.S.	1,764	5,764,229	1,872,906	437,860	1,199,520	505,908	9,780,423
D212 - Como Park H.S.	1,225	3,881,630	1,582,208	243,256	833,000	488,988	7,029,082
D215 - Harding H.S.	1,771	5,796,020	3,343,588	389,209	1,204,280	922,912	11,656,009
D220 - Highland Park H.S.	1,253	4,624,897	1,443,415	291,907	852,040	257,362	7,469,621
D230 - Johnson H.S.	1,267	4,270,942	2,601,550	291,907	861,560	660,776	8,686,735
9-12 Sites	7,280	24,337,718	10,843,667	1,654,139	4,950,400	2,835,946	44,621,870
D579 - American Indian	635	1,984,763	1,280,635	99,063	717,469	329,180	4,411,110
D494 - Capitol Hill School	1,255	3,360,770	1,460,873	145,953	1,277,040	247,814	6,492,451
D489 - Hazel Park Preparatory Academy	636	2,018,759	1,303,867	-	743,395	331,596	4,397,617
D510 - Linwood Elem	370	1,286,175	466,232	-	351,873	125,772	2,230,052
D528 - Monroe Community School	550	1,525,347	632,007	-	636,480	199,092	2,992,925
K-8 Sites	3,446	10,175,814	5,143,614	245,016	3,726,256	1,233,454	20,524,155
Total Regular Sites	36,191	126,396,814	55,061,469	5,941,652	26,967,703	13,760,538	228,128,177

**Saint Paul Public Schools
Analysis of General Fund Program Budgets
Fiscal Year 2018 Compared to Fiscal Year 2017**

- The following pages provide an analysis of changes to the General Fund programs from the Adopted Fiscal Year 2017 budgets to the Proposed Fiscal Year 2018 budgets.
- The Allocation Summary of General Fund Programs provides major category information for the three categories that have been established to represent the distribution of General Fund resources. Those categories are as follows:

Administration - refers to programs necessary to support governance, policy & procedures, and staff support to the Superintendent.

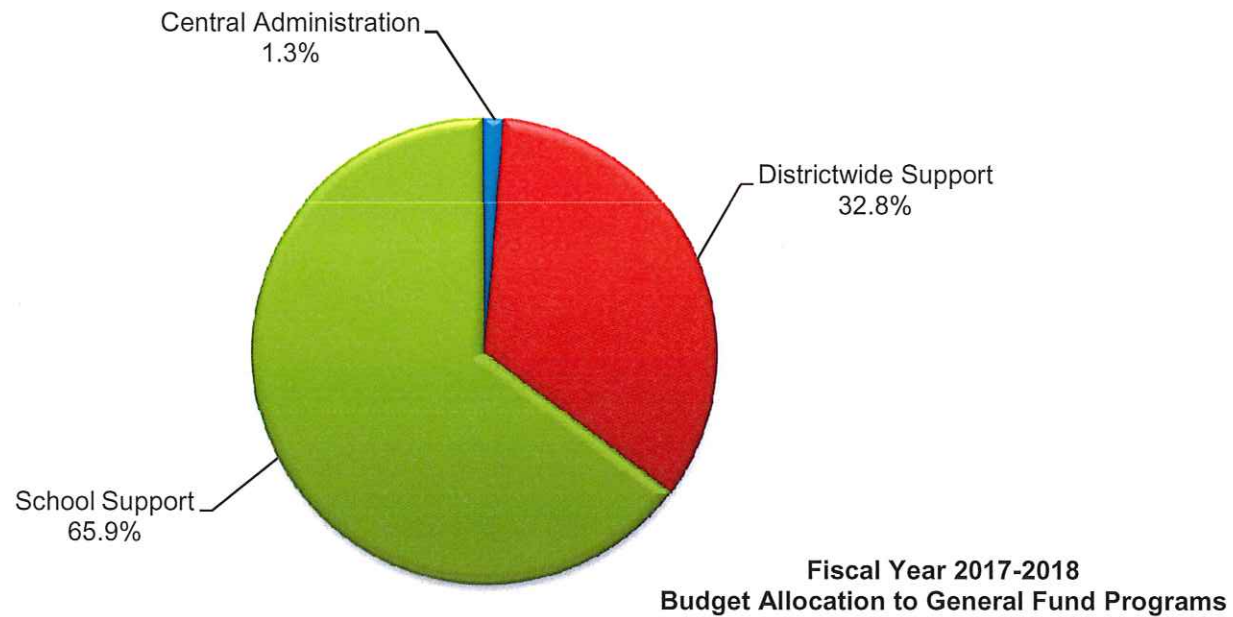
Districtwide Support Services - refers to programs that provide support to all areas of the district.

School Support Services - refers to programs that provide support services exclusively to schools.

- The Proposed FY18 General Fund Program Budget includes:
 - The FY17 Adopted Budget representing the initial allocation for programs.
 - The FY18 Rollover column reflects increases specific to the anticipated inflationary increases for transportation, utilities, employee benefits (OPEB) and insurance. Inflationary increases were not allocated for any other programs.
 - The Reallocations column documents internal realignment of funding with a net change of \$0.
 - The Adjustments column reflects additional relevant budgetary decisions determined necessary during the budgeting process resulting in an increase of \$2.9m.
 - Some programs received an Additional 2% reduction to their overall budget for a total savings of \$0.7m.
 - A result from the most recent legislative session is that \$1.8m was restored to programs as shown in the Legislative Allocation column.
 - The differences column reflects an overall increase of \$5.0m when comparing the FY18 Proposed budget to the FY17 Adopted budget.
- Central Administration did not receive any inflationary increases. FY18 adjustments reflect a decrease of \$0.1m or 2.8% of the FY17 Adopted Budget
- Districtwide Support Services received inflationary increases related to employee benefits, utilities and insurance. Combined with FY18 adjustments, this contributes to a \$1.8m or a 2.0% increase as compared to the FY17 Adopted Budget.
- School Support Services received an inflationary increase of \$1.0m for transportation contracts. Combined with FY18 adjustments, this results in an overall increase of \$3.3m or a 1.9% as compared to the FY17 Adopted Budget.

**Saint Paul Public Schools
Allocation Summary of General Fund Programs
Fiscal Year 2017-2018**

Category	FY17 Adopted Budget	FY18 Rollover	Adjustments	Reallocations	FY18 Proposed Budget
Administration	3,636,045	3,636,104	(102,736)	0	3,533,368
Districtwide Support	88,237,474	88,241,479	1,792,218	0	90,033,697
School Support	177,194,030	178,222,813	2,290,230	0	180,513,043
Grand Total	269,067,549	270,100,396	3,979,712	0	274,080,108



Saint Paul Public Schools
FY2017-18 Proposed General Fund Program Budget Summary

Program	FY 2016-17 Adopted Budget	FY 2017-18 Rollover	FY 2017-18 Program Reallocations	FY 2017-18 Program Adjustments	FY 2017-18 Addl 2% Reduction	FY 2017-18 Legislative \$ Allocation	2017-18 Proposed Budget	FY17 vs FY18	% Change
SPR010 - Board of Education	845,128	845,187	0	0	(16,904)		828,283	(16,845)	-2.0%
SPR020 - Superintendent's Office	465,000	465,000	0	0	(9,300)	50,000	505,700	40,700	8.8%
SPR022 - Chief Executive Officer	447,970	447,970	(153,997)	(293,973)	0		0	(447,970)	-100.0%
SPR024 - Office of Fund Development	0	0	0	0	0		0	0	0.0%
SPR031 - Academics Office	285,037	285,037	0	0	(5,701)	25,000	304,336	19,299	6.8%
SPR034 - Elementary Ed Administration	766,132	766,132	0	180,000	(15,323)		930,809	164,677	21.5%
SPR043 - Chief of Engagement	281,407	281,407	153,997	0	(5,628)		429,776	148,369	52.7%
SPR150 - General Counsel's Office	545,371	545,371	0	0	(10,907)		534,464	(10,907)	-2.0%
Administration	3,636,045	3,636,104	0	(113,973)	(63,763)	75,000	3,533,368	(102,677)	-2.8%
SPR110 - Business and Financial Affairs	3,384,941	3,384,941	0	0	(67,699)		3,317,242	(67,699)	-2.0%
SPR112 - Enterprise Resource Planning	1,513,134	1,513,134	0	720,000	(30,263)		2,202,871	689,737	45.6%
SPR131 - Office of Racial Equity	1,033,550	1,033,550	0	21,803			1,055,353	21,803	2.1%
SPR132 - Out for Equity	191,340	191,510	0	0	(3,830)		187,680	(3,660)	-1.9%
SPR133 - Multicultural Resource Center	190,433	190,533	0	0	(3,811)		186,722	(3,711)	-1.9%
SPR134 - Family and Community Engagement	1,543,761	1,547,496	0	(120,000)	(20,950)		1,406,546	(137,215)	-8.9%
SPR135 - Communications	1,454,761	1,454,761	0	0	(29,095)		1,425,666	(29,095)	-2.0%
SPR141 - Management Information Systems	1,448,464	1,448,464	0	0	(28,969)		1,419,495	(28,969)	-2.0%
SPR160 - Human Resources	3,335,846	3,335,846	0	0	(66,717)	50,000	3,319,129	(16,717)	-0.5%
SPR190 - Research Eval and Assessment	1,412,077	1,412,077	0	0	(28,242)	100,000	1,483,835	71,758	5.1%
SPR630 - Technology Infrastructure	4,918,029	4,918,029	0	0	(98,361)		4,819,668	(98,361)	-2.0%
SPR631 - Referendum Technology	831,514	831,514	0	0	0		831,514	0	0.0%
SPR810 - Operations and Maintenance	2,582,459	2,582,459	0	0	(51,649)		2,530,810	(51,649)	-2.0%
SPR811 - Grounds	766,082	766,082	0	0	0		766,082	0	0.0%
SPR812 - Custodial	14,889,467	14,889,467	0	(50,000)			14,839,467	(50,000)	-0.3%
SPR813 - Utilities	7,841,410	7,841,410	0	300,000	0		8,141,410	300,000	3.8%
SPR815 - Safety and Security	2,640,000	2,640,000	0	100,000	0		2,740,000	100,000	3.8%
SPR850 - Facility Png, Leases, H and S	14,390,627	14,390,627	0	0	0		14,390,627	0	0.0%
SPR930 - Employee Benefits	22,469,579	22,469,579	0	1,000,000	0		23,469,579	1,000,000	4.5%
SPR940 - Insurance	1,400,000	1,400,000	0	100,000	0		1,500,000	100,000	7.1%
Districtwide Support Services	88,237,474	88,241,479	0	2,071,803	(429,585)	150,000	90,033,697	1,796,223	2.0%
SPR030 - Office of Leadership Development	242,550	242,550	0	(170,000)	0	101,000	173,550	(69,000)	-28.4%
SPR106 - Student Placement Center	1,581,287	1,581,287	0	0	(31,626)		1,549,661	(31,626)	-2.0%
SPR118 - Talent Development and Acceleration	260,632	260,632	0	182,168	(5,213)		437,587	176,955	67.9%
SPR119 - Multilingual Learners Administration	21,981,738	21,981,813	(180,000)	0	0	205,352	22,007,165	25,427	0.1%
SPR120 - Special Education Administration	89,995,307	89,995,732	(152,000)	363,616	0	591,550	90,798,898	803,591	0.9%
SPR-XXX - Dual Immersion - sites	0	0	180,000	0	0		180,000	180,000	0.0%
SPR170 - Graphic Services	0	0	0	0	0		0	0	0.0%
SPR192 - Athletics Administration	4,002,386	4,023,342	0	0	0		4,023,342	20,956	0.5%
SPR196 - Indian Education	227,316	227,401	0	0	0		227,401	85	0.0%
SPR198 - American Indian Studies	503,033	503,033	0	305,567	0		808,600	305,567	60.7%
SPR261 - Belwin	301,502	301,502	0	0	0		301,502	0	0.0%
SPR271 - Substitute Teachers	4,030,065	4,030,065	0	140,000	0	100,000	4,270,065	240,000	6.0%
SPR399 - School to Work	502,319	502,419	0	0	0		502,419	100	0.0%
SPR421 - Third Party Reimbursement	845,533	845,533	0	0	0		845,533	0	0.0%
SPR610 - Instructional Services	3,016,532	3,016,632	0	0	(60,333)	350,000	3,306,299	289,767	9.6%
SPR640 - Staff Development	793,230	793,230	0	0	(15,865)		777,365	(15,865)	-2.0%
SPR642 - Achievement Plus	337,000	337,000	0	0	0		337,000	0	0.0%
SPR643 - Peer Assistance and Review	1,448,635	1,448,635	0	0	(28,973)		1,419,662	(28,973)	-2.0%

Saint Paul Public Schools
FY2017-18 Proposed General Fund Program Budget Summary

	FY 2016-17	FY 2017-18	FY 2017-18	FY 2017-18	FY 2017-18	FY 2017-18	2017-18		
Program	Adopted Budget	Rollover	Program Reallocations	Program Adjustments	Addl 2% Reduction	Legislative \$ Allocation	Proposed Budget	FY17 vs FY18	% Change
SPR715 - Counseling and Guidance	1,700,019	1,700,219	152,000	0	(34,004)		1,818,215	118,196	7.0%
SPR721 - Student Wellness Administration	4,525,537	4,525,537	0	150,000	0		4,675,537	150,000	3.3%
SPR741 - Alternatives to Suspension	603,185	603,185	0	0	0	200,000	803,185	200,000	33.2%
SPR760 - Pupil Transportation	28,672,279	29,652,568	0	0	0		29,652,568	980,289	3.4%
SPR102 - Pre-K Support Administration	781,329	806,329	0	0	(16,127)		790,202	8,873	1.1%
SPR182 - PLTT Administration	9,000,000	9,000,000	0	0	0		9,000,000	0	0.0%
SPR790 - Other Pupil Support Services	1,842,616	1,844,169	0	0	(36,883)		1,807,286	(35,330)	-1.9%
School Support Services	177,194,030	178,222,813	0	971,351	(229,023)	1,547,902	180,513,043	3,319,013	1.9%
Total Programs	269,067,549	270,100,396	0	2,929,181	(722,370)	1,772,902	274,080,108	5,012,560	



Adjustments and Reallocations

Saint Paul Public Schools
General Fund Budget Adjustments/Reallocations
Fiscal Year 2017-18

Adjustments/Reallocations

Program No.	Program Name	Description	Amount
Administration			
010	Board of Education	Additional 2% Reduction	(16,904)
020	Superintendent's Office	Additional 2% Reduction	(9,300)
020	Superintendent's Office	Superintendent Transition	50,000
022	Chief Executive Officer	Reallocation of 1.0 FTE to Chief of Engagement	(153,997)
022	Chief Executive Officer	Elimination of office	(293,973)
031	Office of Academics	Additional 2% Reduction	(5,701)
031	Office of Academics	Administrative support	25,000
034	Office of Elementary and Secondary Education	Transfer of 1.0 FTE Assistant Superintendent	180,000
034	Office of Elementary and Secondary Education	Additional 2% Reduction	(15,323)
043	Chief of Engagement	Reallocation of 1.0 FTE from Chief Executive Officer	153,997
043	Chief of Engagement	Additional 2% Reduction	(5,628)
150	General Counsel's Office	Additional 2% Reduction	(10,907)
Districtwide Support			
110	Office of Business & Financial Affairs	Additional 2% Reduction	(67,299)
112	Enterprise Resource Planning	Adjustment for inflation/infrastructure costs	720,000
112	Enterprise Resource Planning	Additional 2% Reduction	(30,263)
131	Office of Racial Equity	Adjusted for program costs	21,803
132	Out for Equity	Additional 2% Reduction	(3,830)
133	Multicultural Resource Center	Additional 2% Reduction	(3,811)
134	Office of Family & Community Engagement	Administrative reduction	(120,000)
134	Office of Family & Community Engagement	Additional 2% Reduction	(20,950)
135	Office of Communications	Additional 2% Reduction	(29,095)
141	Management Information Systems	Additional 2% Reduction	(28,969)
160	Human Resources	Additional 2% Reduction	(66,717)
160	Human Resources	Restored .5 FTE support staff	50,000
190	Research, Evaluation & Assessment	Additional 2% Reduction	(28,242)
190	Research, Evaluation & Assessment	Additional testing costs	100,000
630	Technology Infrastructure	Additional 2% Reduction	(98,361)
810	Operations and Maintenance	Additional 2% Reduction	(51,649)
812	Custodial	Administrative Reduction	(50,000)
813	Utilities	Adjustment for inflation	300,000
815	Safety & Security	Adjustment for inflation	100,000
930	Employee Benefits	Adjustment for Other Post Employment Benefits (OPEB)	1,000,000
940	Insurance	Adjustment for inflation	100,000

Saint Paul Public Schools
General Fund Budget Adjustments/Reallocations
Fiscal Year 2017-18

Adjustments/Reallocations

Program No.	Program Name	Description	Amount
School Support Services			
030	Office of Leadership Development	Administrative reduction	(170,000)
030	Office of Leadership Development	Restored support staff for leadership	101,000
106	Student Placement Center	Additional 2% Reduction	(31,626)
118	Talent Development and Acceleration	Adjustment for program support	182,168
118	Talent Development and Acceleration	Additional 2% Reduction	(5,213)
119	Multilingual Learners Administration	Reallocation to Dual Immersion program at sites	(180,000)
119	Multilingual Learners Administration	Adjustment for additional 2.0 MLL teacher FTEs	205,352
120	Special Education Administration	Reallocation of 1.0 FTE to Counseling & Guidance/OCCR	(152,000)
120	Special Education Administration	Adjustments for program costs	363,616
120	Special Education Administration	Adjustment for ADSIS program	591,550
198	American Indian Studies	Adjustments for program support	305,567
271	Substitute Teachers	Adjustment for program costs	140,000
271	Substitute Teachers	Allocation for TA training	100,000
610	Instructional Services	Additional 2% Reduction	(60,333)
610	Instructional Services	Adjustment for OTL support	350,000
640	Staff Development	Additional 2% Reduction	(15,865)
643	Peer Assistance & Review	Additional 2% Reduction	(28,973)
715	Counseling & Guidance	Reallocation of 1.0 FTE from Special Education Administration	152,000
715	Counseling & Guidance	Additional 2% Reduction	(34,004)
721	Student Wellness Administration	Allocation increase due to revenue shift into General Fund	150,000
741	Alternatives to Suspension	Adjustment for Elem Alternatives to Expulsion program	200,000
102	Pre-K Support Administration	Additional 2% Reduction	(16,127)
790	Other Pupil Support Services	Additional 2% Reduction	(36,883)
Total Adjustments & Reallocations			3,979,712



Appendices



STRONG SCHOOLS, STRONG COMMUNITIES 2.0 2014-2019

A Premier Education for All

The end of the 2013-2014 school year marks the completion of the first phase of the *Strong Schools, Strong Communities* strategic plan for improving the education of all students—without exception or excuse. We thank our families, students, staff, partners and the entire community for your support during this transition.

Three years ago, we began an ambitious journey to increase student achievement and improve the effectiveness and efficiency of our schools. Building on this work, Saint Paul Public Schools is starting the second phase of its strategic plan called *Strong Schools, Strong Communities 2.0* (SSSC 2.0), a five-year plan from 2014 to 2019. With the foundation in place, we will refine our focus and dig deeper to accelerate learning for all students through our three strategic goals:

 <p>ACHIEVEMENT: Provide an outstanding and equitable education for all students through strong leadership, well-rounded curriculum and data-driven decisions.</p>	 <p>ALIGNMENT: Coordinate school programs and supports to reinforce student learning.</p>	 <p>SUSTAINABILITY: Continue to be efficient and effective with our budget decisions to maximize classroom resources and create an academic plan focused on results.</p>
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The following five focus areas have been identified as our top priorities for improvement through 2019:

Goal 1: Achievement

Racial Equity Transformation

The achievement gap, or rather the "opportunity gap," between students of color and white students in Saint Paul Public Schools is unacceptable. Racial inequity is a strong contributor to this educational disparity and must be directly addressed for all students to succeed academically. Under SSSC 2.0 we will continue to:

- **Change practices and systems** by identifying the barriers that make it harder for students of color to succeed and for their families to support their learning.
- **Value and invest in all students** by distributing school funds equitably to meet the needs of each school's student population.
- **Examine our personal racial beliefs** to better understand how they affect our students and families of color.

Personalized Learning

Personalized learning is a way of teaching that responds to the unique needs and abilities of each student. Personalized Learning provides students different ways to explore school subjects, express themselves, and show what they have learned. Students' voices and choices are supported in a technology-enriched environment. Under SSSC 2.0 we will continue to:

- **Establish personalized learning** as a key strategy to accelerate student achievement.
- **Provide technology tools** to more schools, teachers, and students.

- **Use more technology** to better meet students' digital learning styles.
- **Support and develop teacher capacity** around personalized learning.

Ready for College and Career

Creating a K-12 culture focused on college and career throughout all SPPS schools results in providing all students with the academics, resources and experiences to prepare them to be successful in college and their careers. Under SSSC 2.0 we will continue to:

- **Ensure middle school students start planning for high school and beyond** by providing effective programs and resources.
- **Increase the opportunities for students to earn post-secondary credit** by improving high school programs, ensuring students meet college entrance requirements and succeed in college.
- **Expand existing and develop new career and technical education (CTE) programs** that prepare students for competitive careers that are in high demand.
- **Make grading, scheduling and graduation requirements consistent** across all schools.

Goal 2: Alignment

Excellent PK-12 Programs with Connected Pathways

Providing students with the best community schools and magnet programs possible is a top priority for the district. Those programs will continue from elementary to high school and provide students with the consistent education families expect. Under SSSC 2.0 we will continue to:

- **Create and expand** cultural, language, and specialized programs.
- **Ensure programs have clear pathways** from elementary through high school.
- **Provide all students opportunities to enroll in challenging classes** that develop their talent no matter which school they attend.
- **Increase pre-kindergarten opportunities** for more children.

Goal 3: Sustainability

Systems that Support a Premier Education

In order to provide a premier education to our students, we must maintain a stable financial system and effective operational practices, so that our students and staff have the resources they need to succeed in and outside the classroom. Under SSSC 2.0 we will continue to:

- **Attract and retain students and families** by offering excellent programs and improved customer service.
- **Build and retain an exceptional workforce** by better supporting and valuing our employees.
- **Ensure our school buildings are equipped** to meet the learning needs of students.
- **Adopt financial and operational practices** that are more efficient and effective.
- **Use and refine a system to hold ourselves accountable** to our strategic goals and our community.

Fiscal Year 2017-18 Budget Planning Timeline

Appendix B

Date	Description
January 18, 2017	St Paul Public Schools Budget & Finance Advisory Committee Meeting (budget presentation and discussion and listening)
January 24, 2017	Presentation of FY18 Budget Guidelines & Preliminary FY18 General Fund budget at the Committee of the Board meeting
February 1, 2017	St Paul Public Schools Budget & Finance Advisory Committee Meeting (SPFT presentation and discussion and listening)
February 7, 2017	Presentation of Preliminary FY18 General Fund budget at the Committee of the Board meeting
February 21, 2017	Presentation of Preliminary FY18 General Fund Budget at the Board of Education meeting
March 1, 2017	St Paul Public Schools Budget & Finance Advisory Committee Meeting (budget presentation and discussion and listening)
March 1, 2017	REA Office provides final FY18 enrollment projections
March 7, 2017	Presentation of Preliminary FY18 General Fund budget at the Committee of the Board meeting
March 8, 2017	Presentation of Preliminary FY18 Budget to Principals
March 21, 2017	Presentation of Preliminary FY18 General Fund budget at the Board of Education meeting
March 31, 2017	Distribute school allocations
March 27- April 21, 2017	Joint budget & staffing meetings (Principals, Human Resources & Finance)
March- June 2017	Community review and input
April 11, 2017	Update Committee of the Board on FY18 General Fund Budget and State demographer's report on future population trends
April 14, 2017	Distribute General Fund program allocations
April 24, 2017	School budgets returned Program budgets returned (no later than Apr 28) HR Staffing worksheets due
April 25, 2017	Presentation to the Board of Education on the FY18 General Fund budget and school & program budget updates
May 2, 2017	Update to the Committee of the Board of Education on FY18 General Fund budget
May 4, 2017	Bond rating calls that will determine District's bond rating
May 16, 2017	Presentation to the Board of Education on the FY18 General Fund budget
June 13, 2017	FY 2017-18 Budget presentation to the Committee of the Board
June 20, 2017	FY 2017-18 Budget adopted by Board of Education

2017-2018 Budget Guidelines

Philosophy

The Proposed Budget will reflect the District's Strong Schools, Strong Communities 2.0 (SSSC 2.0) strategic plan as adopted by the Board of Education (BOE). The budget is the District's financial plan that must sustain the academic plan. The District must maintain a stable financial system and effective operational practices, so that students and staff have the resources they need to succeed inside and outside the classroom. School and Program budgets will use the five focus areas: Racial Equity, Personalized Learning, Program Articulations and Alignment, Post-Secondary Preparation, and Infrastructure and Systems, in their budget preparations.

Preparing Budget Calculations

Budget Model: A modified roll-over budget method will be used.

Revenue Projection: Revenue will be calculated using current law.

Inflation: The Finance Office will project salary and fringe benefits using actual salary and benefit amounts if labor contracts have been negotiated and all non-personnel budget items will reflect no more than two percent (2%) inflation except for items related to contractual commitments.

Enrollment: The Office of Research, Evaluation, and Assessment (REA) and the Finance Office will prepare overall enrollment projections.

Average Salary and Benefits Calculation Data: A table detailing the average salary and benefits will be provided for budget preparations.

Fund Balance: In accordance with BOE policy, the budget will maintain an unassigned fund balance of five percent (5%) of annual General Fund expenditures. District administration will inform the BOE on potential use of unassigned fund balance during the initial budget planning presentation to the BOE. The District will continue to increase its future unassigned fund balance level to six percent (6%) or greater.

Creating the Budget

Schools:

- Continuation of a refined blended Site-Based and Centralized funding method will be used for schools in FY17.
- Class size ranges will determine teacher FTEs.
- Office staffing (Principal, AP, Clerk) and other staffing are determined by enrollment and type of school.

Non-School Programs:

- Non-School programs will be reported into three (3) categories: Central Administration, District-wide Support, and School Service Support.

Compiling and Presenting the FY18 Budget

Presentation Format: Summary information will be presented for schools and programs in the preliminary budget document. Each summary page will include an analysis of the changes to the current year budget that are impacting the schools and programs.

Fully Financed Budgets: Fully Financed budgets with anticipated revenues and expenditures that are over \$500,000 for the 2017-2018 school year will be included in the Adopted budget.

Other Resources Allocated to Schools: The Adopted budget document will include a school by school detail of resources allocated to schools such as grants, special education, operations, and student activities, to name a few.

The Adopted Budget: Administration will present a balanced budget to the BOE. The budget for 2017-2018 must be approved by the Board of Education by June 30, 2017. The Adopted budget will be published on the Business Office website (<http://businessoffice.spps.org>).

**Saint Paul Public Schools
Certified Pay 17 Levy Factors**

Levy information is submitted to the Minnesota Department of Education to calculate the maximum levy authorized in law. The Pay 17 calculation provided a maximum levy of \$148,069,656, a 4.86% increase from the Certified Pay 16 Levy. Board of Education action in September 2016 affirmed the maximum levy amount. In December 2016, the Board of Education held the Public hearing required by State law, reviewed the proposed Pay 17 Levy during a Committee of the Board meeting, and certified the Final Pay 17 Levy of \$ 148,069,656, at the December Board meeting.

Relevant Levy items:

- **General Fund Levy** - The Long Term Facilities Maintenance (LTFM) program combines and replaces the Pay As You Go and Health and Safety. For the Pay17 Levy, LTFM and Teachers Retirement Association (TRA) account for most of the General Fund Levy increase of \$7.8 million, or 7.8% from Certified Levy Pay16 to Certified Levy Pay17. This is mainly due to the transition of LTFM, adjustments to Health & Safety, along with an increase in TRA contributions.
- **Community Education Levy** - A small increase from Certified Levy Pay16 to Certified Levy Pay 17 in the amount of \$0.2 m, or 4.5% in Basic Community Education and School Age Care.
- **Debt Service Levy** - Scheduled debt payments and Federal credits on qualified bonds resulted in the Certified Pay17 Debt Service Levy of \$ 36,824,998, a 2.8% decrease from Pay16.

Certified Pay 17 Levy Summary

	Pay 16 Certified Levy	Pay 17 Certified Levy	\$ Change	% Change
General Fund Levy	\$100,045,134	\$107,838,495	\$7,793,361	7.8%
Community Education Levy	3,260,938	3,406,163	145,225	4.5%
Debt Service Levy	<u>37,902,558</u>	<u>36,824,998</u>	<u>(1,077,560)</u>	<u>-2.8%</u>
Total Fiscal 2017 All Levies	\$141,208,630	\$148,069,656	\$6,861,026	4.86%

Saint Paul Public Schools
Certified Levy Pay 2017 compared to Certified Levy Pay 2016

Appendix D

GENERAL FUND	Certified Pay 16	Certified Pay 17	Difference
REFERENDUM 1ST TIER	5,090,792	5,287,115	196,323
REFERENDUM 2ND TIER	10,240,518	11,760,589	1,520,071
EQUITY LEVY	1,464,019	1,520,478	56,459
LOCATION EQUITY	12,414,878	12,893,649	478,771
TRANSITION LEVY	6,944,719	7,213,145	268,426
STUDENT ACHIVEMENT	731,047	365,952	-365,095
OPERATING CAPITAL	3,854,947	3,059,368	-795,579
INTEGRATION LEVY	4,866,544	4,867,540	996
REEMPLOYMENT LEVY	707,714	689,826	-17,888
SAFE SCHOOLS	1,427,328	1,421,067	-6,261
CAREER TECHNICAL	839,783	893,900	54,117
OTHER POST EMPLOYMENT BENEFITS (OPEB)	19,178,958	19,267,914	88,956
HEALTH & SAFETY	0	0	0
ALTERNATIVE FACILITIES	0	0	0
LT FACILITIES EQUALIZED	3,919,487	7,793,857	3,874,370
LT FACILITIES UNEQUALIZED	11,942,635	10,575,170	-1,367,465
BUILDING/LAND LEASE LEVY	290,400	778,183	487,783
HEALTH BENEFIT LEVY	600,000	600,000	0
TRA LEVY	15,477,278	17,336,502	1,859,224
SEVERANCE LEVY	877,257	941,020	63,763
1ST TIER REFERENDUM ADJUSTMENT	-58,561	-280,127	-221,566
2ND TIER REFERENDUM ADJUSTMENT	235,777	598,883	363,106
LOCATION EQUITY ADJUSTMENT	-142,810	-683,143	-540,333
EQUITY ADJUSTMENT	-85,203	-80,559	4,644
TRANSITION ADJUSTMENT	-403,829	-371,411	32,418
OPERATING CAPITAL ADJUSTMENT	21,570	-234,335	-255,905
INTEGRATION ADJUSTMENT	153,146	65,643	-87,503
REEMPLOYMENT ADJUSTMENT	-108,371	161,322	269,693
SAFE SCHOOL ADJUSTMENT	-32,264	90,852	123,116
CAREER TECHNICAL LEVY ADJUSTMENT	-18,216	-51,234	-33,018
ANNUAL OPEB ADJUSTMENT	0	-600,001	-600,001
HEALTH & SAFETY LEVY ADJUSTMENT	533,065	4,078,616	3,545,551
LEASE LEVY ADJUSTMENT	-16,057	-67,648	-51,591
TIF ADJUSTMENTS	-1,831,463	-2,803,185	-971,722
OTHER GENERAL ADJUSTMENT	28,295	-316	-28,611
ABATEMENT LEVY ADJUSTMENT	568,057	1,629,247	1,061,190
ADVANCE ABATEMENT ADJUSTMENT	333,694	-879,387	-1,213,081
TOTAL GENERAL FUND	100,045,134	107,838,495	7,793,361

Saint Paul Public Schools
 Certified Levy Pay 2017 compared to Certified Levy Pay 2016

Appendix D

COMMUNITY SERVICE FUND	Certified Pay 16	Certified Pay 17	Difference
			-
BASIC COMMUNITY ED. LEVY	1,966,916	2,075,029	108,113
EARLY CHILDHOOD FAMILY	828,349	856,344	27,995
HOME VISITING LEVY	39,334	28,292	-11,042
DISABLED ADULT LEVY	30,000	30,000	0
SCHOOL AGE CARE	400,000	500,000	100,000
EARLY CHILDHOOD FAMILY ADJUSTMENT	-1,508	0	1,508
HOME VISITING ADJUSTMENT	594	-27	-621
SCHOOL AGE CARE ADJUSTMENT	-46,267	-110,827	-64,560
ABATEMENT LEVY ADJUSTMENT	31,302	62,778	31,476
ADVANCE ABATEMENT ADJUSTMENT	12,218	-35,427	-47,645
TOTAL COMMUNITY SERVICE	3,260,938	3,406,163	145,225
			0
DEBT SERVICE FUND	Certified Pay 16	Certified Pay 17	Difference
			0
DEBT SERVICE LEVY	37,583,245	36,479,069	-1,104,176
REDUCTION FOR DEBT EXCESS	-405,719	-103,367	302,352
ABATEMENT LEVY ADJUSTMENT	532,887	906,084	373,197
ADVANCE ABATEMENT ADJUSTMENT	192,145	-456,788	-648,933
TOTAL DEBT SERVICE	37,902,558	36,824,998	-1,077,560
			0
TOTAL (ALL FUNDS)	141,208,630	148,069,656	6,861,026

HUMAN RESOURCE TRANSACTIONS
June 13 2017

NON- RENEWAL OF PROATIONARY CONTRACT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Max, A.	Classroom Teacher	06/13/2017	271 Belvidere
Maday, J.	Classroom Teacher	06/13/2016	Battle Creek Middle
Yang-Gungsing, L.	Classroom Teacher	06/13/2016	Benjamin Mays/Museum
Carroll. J.	Classroom Teacher	06/13/2016	Creative Arts Secondary
Anderson, M.	Classroom Teacher	06/13/2016	Creative Arts Secondary
Phillips, A.	Classroom Teacher	06/13/2016	Hazel Park Prep Academy
Monn, A.	Classroom Teacher	06/13/2016	Jackson Achievement
McKeever, J.	Classroom Teacher	06/13/2016	Johnson Achievement
Lovestrand, M.	Classroom Teacher	06/13/2016	Obama Service Learning
Hueg, R.	Classroom Teacher	06/13/2016	Obama Service Learning
Brady, S.	Classroom Teacher	06/13/2016	Obama Service Learning
Kuensting, A. Magnet	Classroom Teacher	06/09/2016	Washington Tech
Lee, Z.	Classroom Teacher	06/13/2016	St. Paul Music Academy
Krohn, J.	Classroom Teacher	06/13/2016	The Heights Community School

INDEPENDENT SCHOOL DISTRICT NO. 625

BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS
RESOLUTION



Board File No. _____

Date _____

WHEREAS, Tobacco use is the single most preventable cause of disease and death in St. Paul and across the US and kills more people than murders, suicide, illegal drugs, alcohol, AIDS and car crashes combined; and,

WHEREAS, A disproportionate number of these deaths occur in minority communities; and,

WHEREAS, Long-term tobacco use causes numerous illnesses, including lung, oral and pharyngeal cancer, heart disease, and lung diseases such as emphysema and bronchitis; and,

WHEREAS, Lifetime smoking and other tobacco use almost always begins before children graduate from high school; approximately 90% of adult smokers started by age 18 and almost no one begins smoking after age 21 and the United States Food and Drug Administration (FDA) has declared that smoking is “fundamentally a pediatric disease;” and,

WHEREAS, In 2009 the FDA removed flavored cigarettes from the market but exempted menthol, allowing menthol flavored products to continue being sold; and,

WHEREAS, With menthol flavoring, the harshness of the smoke is masked, which makes it easier for young people to start smoking; and,

WHEREAS, There is no health or social benefit to the user or the health of the community for the use of **flavored** tobacco; and

WHEREAS, There is sufficient research to confirm that tobacco companies target youth, women and African Americans with menthol marketing; and,

WHEREAS, Use of menthol cigarettes among Minnesota high school students has more than doubled since 2000, with 44 percent of Minnesota high school students

who smoke using menthol; and,

WHEREAS, Of African American adults who smoke, 88 percent use menthol, compared to 25 percent of adult smokers overall; and,

WHEREAS, Among LGBTQ youth smokers, 70 percent smoke menthol; and,

WHEREAS, Communities that are heavily targeted by tobacco companies suffer disproportionately from tobacco-related death and disease; and,

WHEREAS, The City of Saint Paul limit the sale of flavored tobacco products, except menthol, to adult-only tobacco stores; and,

WHEREAS, the initiative led by community groups including African American Leadership Forum, Association for Nonsmokers - Minnesota, Aurora/St. Anthony Neighborhood Development Corporation, Blue Cross and Blue Shield of Minnesota, ClearWay Minnesota, The God Squad, MAD DADS, Minnesota Association of Community Health Centers, New Hope Baptist Church, Progressive Baptist Church, Rainbow Health Initiative, Tobacco-Free Alliance and Twin Cities Medical Society calls for menthol to be added to the list of flavored tobacco that can be sold through adult-only tobacco stores; and,

WHEREAS, the FDA has the ability to include menthol to their list of federally prohibited ingredients;

Now therefore be it resolved that the Board of Education for the Saint Paul Public Schools supports efforts by the City of Saint Paul to improve the health of their citizens by restricting the sale of flavored tobacco products including menthol to adult only tobacco shops, and call on the FDA to regulate menthol as it does other flavored tobacco products.

Adopted _____

CHAIR _____ Board of Education

CLERK _____ Board of Education

Menthol = Easier to Start

“Menthol helps the poison
go down easier.”

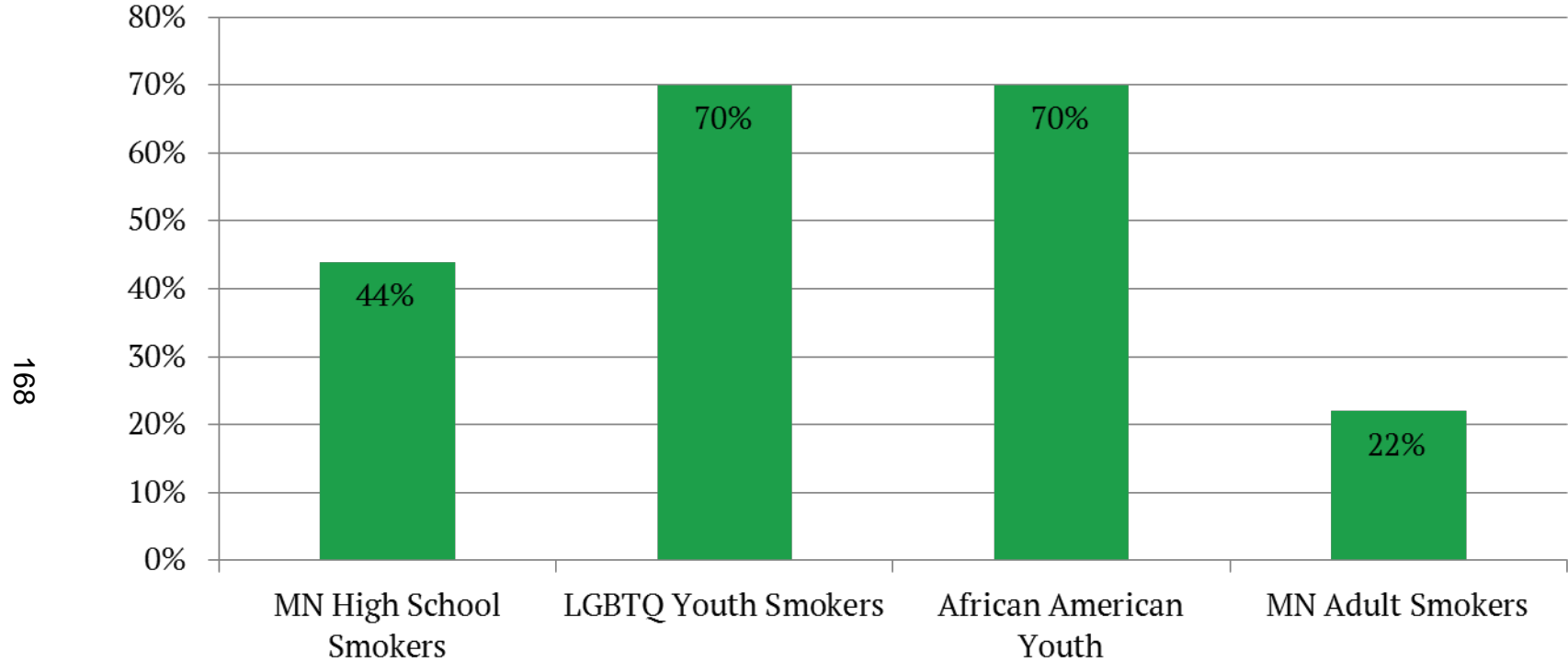
-Phillip Gardiner, Dr. PH

Menthol = Harder to Quit

- Menthol increases nicotine absorption, leading to greater dependence.
- Menthol makes it harder to quit smoking.

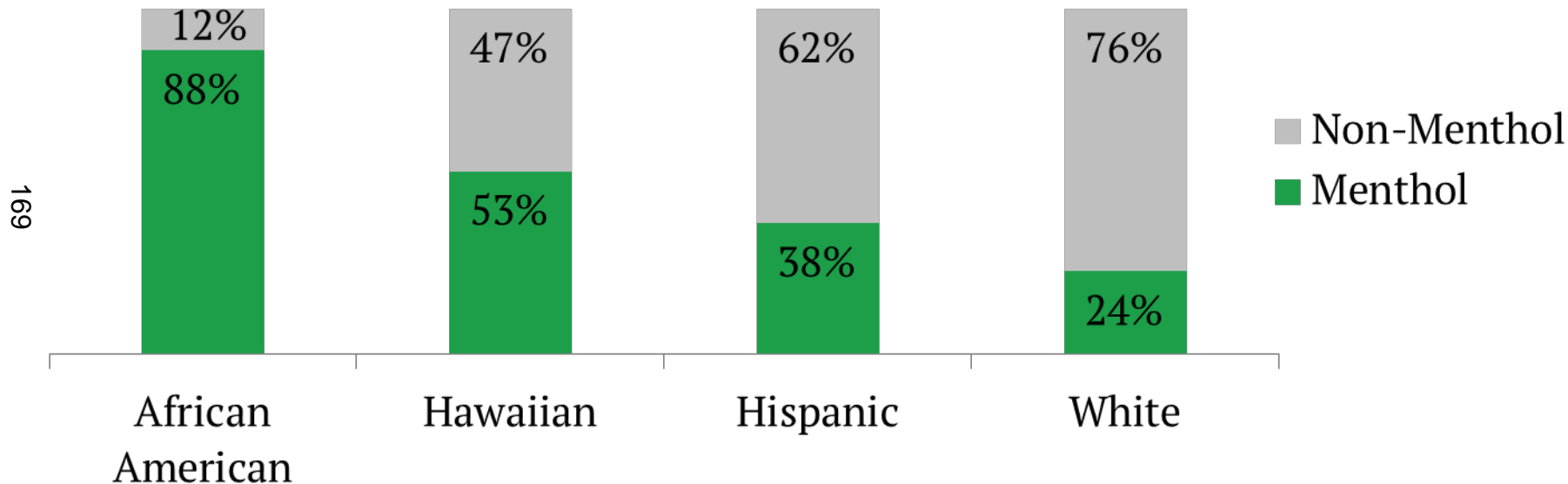
Wackowski & Delnevo, 2007. Menthol cigarettes and indicators of tobacco dependence among adolescents. *Addictive Behaviors*, 32(9), 1964-1969.

Percent of smokers who use menthol



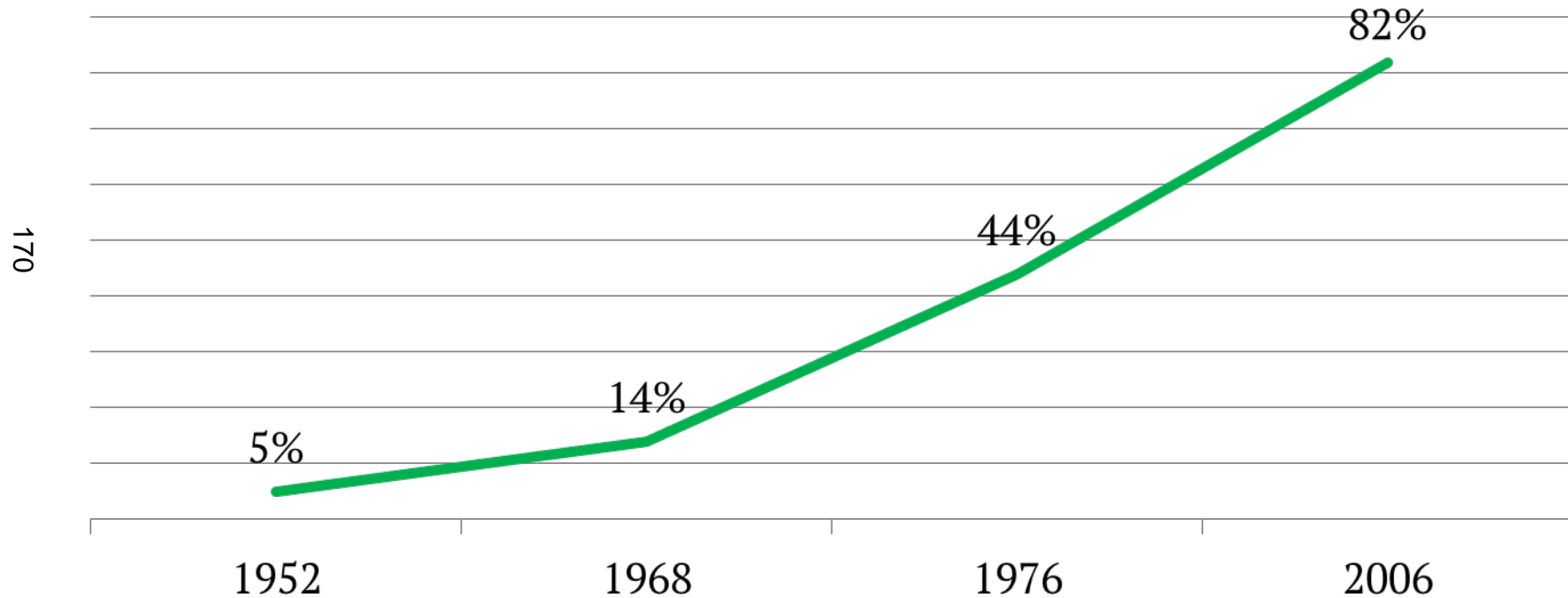
MN Youth Tobacco Survey, 2014; Corey, et al., "Flavored Tobacco Product Use Among Middle and High School Students—United States, 2014," MMWR, 64(38): 1066-1070; National Youth Advocacy Coalition. Coming Out about Smoking: A Report from the National LGBTQ Young Adult Tobacco Project. 2010.

African Americans Use Menthol More Than Other Racial/Ethnic Groups



Smoking Incidence from NHIS 2009; menthol preference from NSDUH 2009; Giovino GA, Villanti AC, Mowery PD, et al. Differential trends in cigarette smoking in the USA: Is menthol slowing

African Americans Adult Smokers Who Use Menthol



Saint Paul should prohibit the sale of menthol flavored tobacco products in stores where kids can enter.

Board of Education Meetings

(Regular meetings at 6:05 unless otherwise noted)

- July 11
- August 15
- September 19
- October 17
- November 14
- December 19
- January 9, 2018 - Annual Meeting 4:30 p.m.
- January 23
- February 20
- March 20
- April 24
- May 22
- June 12 - Special (Non-Renewals)
- June 19
- July 17
- August 21

Committee of the Board Meetings

(4:30 p.m. unless otherwise noted)

- July 11
- September 12
- October 3
- November 7
- December 5
- January 9, 2018 - 5:00 p.m.
- February 6
- March 6
- April 10
- May 8
- June 12
- July 17