

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
COMMITTEE OF THE BOARD MEETING
Administration Building
360 Colborne Street

November 7, 2018
4:30 PM

A G E N D A

I. CALL TO ORDER

A. Introductions

II. AGENDA

A. Superintendent's Announcements

B. SEAB Report

C. Legislative Update

1. Introduction

2. Presentation

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3. Discussion

4. Action (Acceptance of Report)

D. Administration's Response to PAC Recommendations

1. Introduction

2. Presentation

14

3. Discussion

4. Action (Acceptance of Report)

E. Final FY 18 Budget Revision

1. Introduction

2. Presentation

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3. Discussion

4. Action (Acceptance of Report)

III. ADJOURNMENT

Proposed SPPS 2019 Legislative Agenda

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Committee of the Board Meeting

November 7, 2018

Mary Gilbert Dougherty, Legislative Liaison



Election Will Impact 2019 Session

New Players Must Pass Biennial Budget

- Election will determine control of Executive Branch and House/Senate structure and committees
- November Forecast – shape budget decisions
- Session convenes January 8th
- Governor must present budget by Feb. 19th
- Sine Die – May 20th
- Legislature must adopt a balanced budget by June 30, 2019



SPPS 2019 Legislative Agenda Topics

The proposed legislative agenda includes the following:

- Stabilize funding for schools
- Fund critical programs to close achievement and opportunity gap
- Increase taxpayer equity
- Ensure safe schools
- Enhance local control
- Testing

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Stabilize Funding

- Fund inflationary increase in the formula; automatically adjust for inflation
- Commit to phase-out state special education cross subsidy
- Provide ongoing funding for all current VPK slots
- Index local option revenue to account for wage differentials
- Allow local boards to renew existing referendums
- Provide school trust lands director to maximize earnings from the trust fund to benefit Mn Schools



Fund Critical Programs: Close Achievement Gap

- English language learner cross-subsidy
- Extended time revenue to the formula, allow extended time revenue to be used for “boost” classes during school day
- Teachers of color and high need areas
- Increase access for VPK and fully fund program requirements
- Teacher and principal development for all districts
- Stabilize housing, other student and family support



Critical Programs (cont.)

- College, career, internship and apprenticeship programs
- Fund metro transit to allow our high school students to utilize metro transit

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Increase Tax Payer Equity

- Increase equalization revenue for referendum and local option levies
- Oppose tax payer subsidies for private education through vouchers, tax credits or scholarships



Enhance Local Control

- Repeal unfunded or underfunded mandates and oppose any new unfunded mandates
- Allow school boards to have the same levy authority as cities and counties

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Safe and Secure Educational Facilities

- Expand and provide flexibility for Facilities and Lease formulas to include safety improvements
- Increase the safe school levy to allow districts to hire additional counselors, social workers, and other support staff



Testing

Require state to implement testing program that supports student and district needs.

- Pay ACT Test and CLEP Exams
- Provide flexibility for districts to administer assessments
- Continue use of multiple measures including growth models
- Provide resources to support district use of formative assessments



Testing (cont.)

- Require that testing vendors align upgrades with district device operating systems
- Continue work with higher education institutions to develop a multiple measures system for placement into college level course, such as GPA, grade on certain course work, and student survey of skill area



Questions?





Board Update: Parent Advisory Councils (PACs) 2016-17 Recommendations

Heather Kilgore, Director
Office of Family Engagement and Community Partnerships (OFECP)

PACs Overview and History in SPPS

- Various groups that regularly meet to advise district
 - Federal and State mandates eg. Indian Education, Community Education
 - SPPS mandates eg. Latino Consent Decree (LCD), Budget and Finance
- OFECP's network of PACs
 - Built and strengthened between 2010 and 2013 responding to:
 - Department's creation and the restructuring of family engagement,
 - Racial Equity Policy 101, and
 - Strong Schools Strong Communities strategic plan



Membership

- Varying practices to meet each community's needs
 - Annual transitions of members and leaders
 - Staffing has been largely consistent
- Districtwide Parent Advisory Council (DPAC) included members from each of the network PACs
 - Modified since this original plan



Reporting and Recommendations

- Practice has varied over the years
 - Formal annual reports to BOE and Administration - Latino Consent Decree and Indian Education Councils
 - Occasional reports to BOE - Special Education Advisory Council (SEAC)
 - Informal conversations with BOE and Administration at monthly meetings and other events
- Six PACs presented in February and March 2017

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2017 Recommendations

Priority Areas for 2016-17	American Indian Parent Committees	Gender and Sexual Diversity PAC	Hmong PAC	Latino Consent Decree PAC	Somali PAC	Special Education Advisory Council	Karen PAC	Parents of African American Students Advisory Council
Hiring and Training (Twelve recs, from six PACs) SPPS Achieves Objective 2		Funded staff training plan for gender inclusion, including accountability and enforcement Initiative 2b	Increase teachers of color Initiative 2c	Increase LCD bilingual teachers and EAs Place LCD staff in areas with most need Improve LCD staff expectations Initiative 2c Annual Updates to LCD Guide	Increase bilingual Somali staff district-wide Provide Somali/Muslim cultural training Place Somali bilingual staff in areas with most need Initiative 2c		Increase or balance Karen staff to students; allocate adequate staff resources to address student needs Create opportunities for Karen staff advancement Initiatives 2b and 2c	Increase African American teachers to match student demographics Place African American navigators at every school site Initiative 2c
Engagement (Six recs, from four PACs) SPPS Achieves Strategic Focus Area 6: Family and Community Engagement		Opt-in process for families to self-select to receive information Initiative 8a Annual request for interest, but not systemic yet		Continue LCD Parent Engagement Programs Initiative 10b Programs have continued to the greatest extent the budget allows			Regularly meet to monitor progress Initiative 8a PAC continues to meet monthly, but determining a regular cycle of connection with BOE will be part of the implementation of the above initiative	Utilize best practices & clear communication about expectations of students, parents, and personnel -HS Graduation for Af. Am. students -communication with families to access services ex. ESY Mandate NAAPID observance, and offer visible support Implement training to develop parent advocates Initiative 10a NAAPID is on the template for each school's Family Engagement Plan
Curriculum and Materials (Five recs, from four PACs)		Expand multicultural and gender-fair curriculum across disciplines and grade levels Initiative 3a	Grow and develop the Hmong Dual Language curriculum There is a five year plan with increased staffing to support our Hmong Dual Language programs		Review materials used in schools to be culturally appropriate Somali language and culture classes at K-12 sites through the social studies curriculum		Create after-school Karen language and culture enrichment programs Initiative 10a	

Summary, progress, & alignment with SPPS Achieves



Hiring and Training

● Six PACs, 12 recommendations

- Hire and place more bilingual staff and staff of color
- Provide more training for all staff, to support improved relationships with students and families

The LCD EA staff is responsible for:

MAIN RESPONSIBILITIES UNDER LCD	COLLABORATION & SUPPORT
1. Interpreting for parents at school conferences with teachers and other personnel;	❖ Support the work of the Latino Parent Advisory Council (LCD PAC) in strengthening the relationship with Latino families and their children.
2. Assisting in locating additional interpreters for conferences as needed;	❖ Promote attendance and engagement at district-wide involvement educational sessions/workshops/programs for Latino parents: SPPS Parent Academy LCD, Latino Leadership Program (Wilder Foundation), Sexual Education Program (CLUES), Cinco de Mayo Parade.
3. Being knowledgeable about the Latino Consent Decree Stipulation & communicate with parents about the LCD services to parents;	
4. Making home visits (as needed an/or by request);	❖ Help to develop a district-wide Latino/Hispanic family friendly environment.
5. Interpreting information from schools on current activities in school including both special events as well as other information typically included in school newsletters or other school notices;	
6. Making follow-up contacts when important school notices have been sent home;	
7. Contacting teachers to communicate Latino/Hispanic parent concerns, questions or vice versa;	
8. Promoting parent attendance and involvement at the Latino Parent Advisory Council (LCD PAC) meetings;	
9. Maintaining a weekly log of parent contacts to be submitted to the Latino Consent Decree Program;	
10. Communicating with the LCD District Program Coordinator in all of the above matters.	

**For the purpose of the stipulation: "Educational Needs" includes the intellectual, academic, linguistic, physical, emotional, cultural, adaptive behavior, sensory and social development needs of the student.*

LEGAL BASIS

Chapter V. Parental Contact

B. Home Liaisons and Notices.

The District shall maintain a sufficient number of liaison positions necessary to work with Latino students who receive programs, instructions and services under this Stipulation and their parents. Their responsibilities shall include translation of materials in Spanish; participation in parent-teacher conferences; home visits for assessment, language identification or other purpose under this Stipulation; encouraging parents to participate in school activities; availability to assist in communications with parents; participation in assessments; and to the extent feasible, participation in educational programs under this Stipulation.

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Help Guide SPPS: Get Involved With District Advisory Councils, Committees



Published by Saint Paul Public Schools Jan. 25, 2018

The Office of Family Engagement and Community Partnerships is seeking SPPS families to serve on advisory councils this spring. While there are many advisory councils throughout the district, three are recruiting right now. These are great opportunities for people interested in improving district-wide academic systems for all SPPS students. If you are interested, please sign up by calling 651-767-8347 or completing [this interest form](#).

District Parent Advisory Council (DPAC)

DPAC works on several topics of importance to the district, including:

- Development and implementation of the next strategic plan
- Annual monitoring of progress toward strategic plan goals
- Use of federal funds distributed to the district
- Development of relevant policies
- Promotion of district accountability

Membership is open to parents of currently enrolled SPPS students; members are requested to serve on the committee for two-year terms.

Curriculum Advisory Committee (CAC)

Engagement

- Four PACs, six recommendations
 - Improve and continue programs and communication

Curriculum and Materials

- Four PACs, five recommendations
 - Expand curriculum and program offerings, specifically to support students' identities, languages, and cultures



Program and Practice

● Five PACs, five recommendations

- Update policy, specifically regarding Special Education and suspensions
- Make specific improvements to programs in EL and Special Education, and for students experiencing homelessness

Adopted: 11/10/1992 Saint Paul Public Schools Policy 508.00
Revised: 9/17/1996; 6/17/2008; 12/19/2017

508.00 STUDENTS WITH INDIVIDUALIZED EDUCATION PROGRAMS (IEP)

I. PURPOSE

The purpose of this policy is to state the position of Saint Paul Public Schools (SPPS) regarding the need to provide special educational services to eligible students with disabilities in the school district with the goal of equity for all.

As part of its commitment to provide the best possible education to all district students, SPPS strives to ensure students have the opportunity to reach their full potential and are held to high expectations. By successfully meeting the needs of students with special education needs, SPPS will improve the learning environments for all students.

II. DEFINITIONS

A. *IEP* is the acronym for Individualized Education Program. It is a legal document that is collaboratively developed for each student who needs special education services.

B. *IFSP* is an acronym for Individual Family Service Plan. It is a legal document that is collaboratively developed for a child who needs special education services prior to entering Kindergarten.

C. *LRE* is the acronym for Least Restrictive Environment. It means that a student with a disability should have the opportunity to be educated with non-disabled peers to the greatest extent possible.

D. *Natural settings* are places where a child or young adult would normally live and learn. Examples of natural settings for birth through preschool aged children are in the home and in preschool classrooms. Examples of natural settings for young adults age 18 through 21 are work programs and post-secondary classrooms.

E. *Standards based curriculum* refers to systems of instruction and assessment that are based on the student showing understanding of specific skills.

III. GENERAL STATEMENT OF POLICY

SPPS recognizes that some students require and benefit from special education and related services. Consistent with federal and state law, SPPS will provide a free and appropriate public education for every student with a disability who is the responsibility of SPPS.

Policy 508.00
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Equity

- Three PACs, three recommendations
 - Monitor internal and external messaging about students and their families and communities
 - Systematically evaluate institutional racism in SPSPS

Placement & Transportation

- Three PACs, three recommendations
 - Ensure city-wide transportation for select programs
 - Hmong Dual Language and Career and Technical Education
 - Improve families' access to American Indian Magnet



Decision Making

- Three recommendations from three PACs
 - Ensure parent voice in key decisions
 - Implement structures to engage and share information

Funding

- Two recommendations from two PACs
 - Stability of funding for programs



Conclusion

- SPPS Achieves will include a robust community engagement plan
- Initiative 8a will review and update our community engagement process
- PACs continue to meet regularly





Questions?



Fiscal Year 2017-18 Final Budget Revision

Marie Schrul
Chief Financial Officer
November 7, 2018



Purpose



To present information regarding the Fiscal Year
2017-18 final budget revision



Agenda



- Revenue Changes - All Funds
- Expenditure Changes – All Funds
- Fund Balance Re-appropriation – All Funds
- Fully Financed Funds
- Questions
- Approval

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FY18 Final Budget Revision

(All Funds - Revenue Changes)



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Funds	Adopted Budget	Previous Revision	Final Revision	Revised Budget
General Fund	\$521,446,074	\$0	\$2,848,569	\$524,294,643
General Fully Financed	39,944,369	11,126,254	2,821,689	53,892,312
Food Service	29,366,500	0	54,050	29,420,550
Community Service	23,563,001	0	0	23,563,001
Community Service Fully Financed	7,409,063	1,188,622	(18,329)	8,579,356
Building Construction	30,994,856	0	136,223,855	167,218,711
Debt Service	37,860,000	0	0	\$37,860,000
Total Revenue	\$690,583,863	\$12,314,876	\$141,929,834	\$844,828,573



FY18 Final Budget Revision (All Funds Revenue Changes)



	Description	Amount
1.	General Fund Increase due to Comp Ed regular & extended time revenue and also MLL revenue *MLL revenue supported additional FTEs at sites	\$2,848,569
2.	Food Service Increase due to two grants for nutrition services	\$54,050
3.	Building Construction Increase due to issuance of 2017C Certificates of Participation (COPs), 2018B COPs, 2018C COPs, revision to 2018A cap bond amt, and the Long Term Facilities Maintenance Transfer (LTFM) as designated by State UFARS project coding requirements	\$136,223,855



FY18 Final Budget Revision

(All Funds - Expenditure Changes)



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Funds	Adopted Budget	Previous Revision	Final Revision	Revised Budget
General Fund	\$521,446,074	\$6,597,531	\$2,242,068	\$530,285,673
General Fully Financed	39,944,369	11,126,254	2,821,689	53,892,312
Food Service	29,366,500	0	54,050	29,420,550
Community Service	23,878,458	0	3	\$23,878,461
Community Service Fully Financed	7,409,063	1,188,622	(18,329)	\$8,579,356
Building Construction	57,618,661	0	140,120,982	\$197,739,643
Debt Service	51,592,123	0	0	\$51,592,123
Total Expenditures	\$731,255,248	\$18,912,407	\$145,220,463	\$895,388,118



FY18 Final Budget Revision (All Funds Expenditure Changes)



	Description	Amount
1.	General Fund Increase due to changes in revenue and adjustments to sites and programs	\$2,242,068
2.	Food Service Increase due to two grants for nutrition services	\$54,050
3.	Building Construction Total Increase due to issuance of 2017C Certificates of Participation (COPs), 2018B COPs, 2018C COPs, revision to 2018A cap bond amt, and the Long Term Facilities Maintenance Transfer (LTFM) as designated by State UFARS project coding requirements Use of fund balance from Capital Projects Fund 06	\$140,120,982 \$136,223,855 \$3,897,127

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FY18 General Fund Final Budget Revision

(Fund Balance Re-appropriations & Transfers)

Fund/Program	Amount	Description
Capital Projects/Facilities	\$3,897,127	FY17 restricted fund balance re-appropriation for the amount remaining in both capital bonds & the 2017B COP issue for Rivereast. (*The adopted budget included use of fund balance)

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FY18 Fully Financed Funds Final Budget Revision (Revenue and Expenditure Changes)

- Revision on Fully Financed funds reflects the approval of grants under \$500,000 that were not adopted in FY18 as well as revisions to adopted grants

	Description	Amount
1.	General Fund Fully Financed Increase	\$2,821,689
2.	Community Service Fully Financed Decrease	(\$18,329)



FY18 Final Budget Revision



Questions?



FY18 Final Budget Revision



Recommendation:

To approve the Fiscal Year 2017-18 final budget revision as presented

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