



Saint Paul Public Schools

Regular Meeting

Tuesday, August 21, 2018 6:05 PM

**SAINT PAUL PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 625**

BOARD OF EDUCATION



Zuki Ellis
Chair



Steven Marchese
Vice Chair



Jeanelle Foster
Clerk



Jon Schumacher
Treasurer



John Brodrick
Director



Mary Vanderwert
Director



Marny Xiong
Director



ADMINISTRATION
Dr. Joe Gothard
Superintendent

BOARD OF EDUCATION COMMITTEES

Committee of the Board – Steven Marchese, Vice Chair

SPPS VISION STATEMENT

Imagine every student
Inspired, challenged, and cared for by exceptional educators
Imagine your family
Welcomed, respected, and valued by exceptional schools
Imagine our community
United, strengthened, and prepared for an exceptional future
Saint Paul Public Schools: Where imagination meets destination

MISSION of the Saint Paul Public Schools – PREMIER EDUCATION FOR ALL

Long-Range Goals Adopted by the Board:

HIGH ACHIEVEMENT

Learners will meet the highest district and state standards through a learning journey that is academically rich and rigorous.

MEANINGFUL CONNECTIONS

Learners will understand the relationship between their lives and the lives of others, and the relevance of their educational experiences to their roles in society.

RESPECTFUL ENVIRONMENT

The learning environment will be safe, nurturing and equitable for our diverse learners.

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
REGULAR MEETING OF THE BOARD OF EDUCATION
Administration Building
360 Colborne Street

August 21, 2018
6:05 PM

A G E N D A

I. CALL TO ORDER	
II. ROLL CALL	
III. APPROVAL OF THE ORDER OF THE MAIN AGENDA	
IV. RECOGNITIONS	
A. Acknowledgement of Staff	6
V. APPROVAL OF THE ORDER OF THE CONSENT AGENDA	
VI. APPROVAL OF THE MINUTES	
A. Minutes of the Regular Meeting of the Board of Education of July 17, 2018	7
VII. COMMITTEE REPORTS	
A. Committee of the Board Meeting of August 7, 2018	26
VIII. SUPERINTENDENT'S REPORT	
A. Back to School Report	36
B. Human Resource Transactions	64
IX. CONSENT AGENDA	
The Consent Agenda Items below fall under one or more of the following Strategic Plan Goals: 1) Achievement, 2) Alignment and 3) Sustainability.	
A. Gifts	
1. Gift Acceptance Donation from KABOOM for Highwood Hills Elementary	71
B. Grants	
1. Request for Permission to Accept a Grant from the Best Buy Foundation	72
2. Request for Permission to Accept a Grant from the Minnesota Building and Construction Trades Council	73
3. Request for Permission to Accept a Grant from Rockefeller Philanthropy Advisors	74

4. Request for Permission to Accept a Grant from the Saint Paul Foundation	75
5. Request for Permission to Accept a Grant from T-Mobile	76
6. Request for Permission to Submit Grant Applications to the Minnesota Department of Education	77
C. Contracts	
1. District Audit Services	78
2. GAP/Community School Collaborative Services in SPPS	79
3. Contracts and Agreements for Rental of Hockey Facilities for 2018-2019	80
4. Approval to Enter into a Contract with Middle English, Inc. to Provide American Sign Language Interpreting Services for the 2018-19 School Year	81
5. Re-Approval of Memorandum of Understanding with Reading Partners and Saint Paul Public Schools, Specifically Benjamin E. Mays, Maxfield Elementary, Hamline Elementary, and Phalen Lake	82
6. Request for Permission to Contract with Saint Paul Youth Services for Behavioral Specialist Program Support	83
7. Sanneh Foundation Dreamline Program 2018-19SY	84
8. Turnaround Leadership Academy Request for Proposal (RFP) #214758	85
D. Agreements	
1. EL Education Cooperation Agreement for 2018-19 SY	86
E. Administrative Items	
1. Monthly Operating Authority	87
2. Apple Caching Servers	88
3. Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Principals' Association	89
4. Facilities Department FY19 Purchases over \$100,000	90
5. Facilities Department FY19 Purchases over \$100,000 Adjustment	91
6. Naming the Harding Senior High School Gymnasium in Honor of Gerald Keenan	92
7. Approval of Memorandum of Agreement with United Association of Plumbers, Local No. 34, to Establish Terms and Conditions of Employment for 2018-2019	93
8. Approval of an Employment Agreement with International Brotherhood of Electrical Workers, Local No. 110, to Establish Terms and Conditions of Employment for 2018-2021	94
F. Bids	

G. Change Orders	
1. Construction Change Directive #20 for Rochon Corporation at the Horace Mann School Expansion & Renovation	95
X. OLD BUSINESS	
A. Policy Update	96
XI. NEW BUSINESS	
A. Summary of the Annual Performance Review of the Superintendent	
XII. BOARD OF EDUCATION	
A. Information Requests & Responses	
B. Items for Future Agendas	
C. Board of Education Reports/Communications	
XIII. FUTURE MEETING SCHEDULE	105
A. Board of Education Meetings (6:05 unless otherwise noted)	
B. Committee of the Board Meetings (4:30 unless otherwise noted)	
XIV. ADJOURNMENT	

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2017

TOPIC: Acknowledgement of Staff

A. PERTINENT FACTS:

1. Welcoming new leaders to the district and staff new to their roles:

Cedrick Baker, Chief of Staff
Megan Dols Klingel, Assistant Director, Office of Teaching and Learning
Heather Kilgore, **Director**, Office of Family Engagement and Community Partnerships
Toya Stewart Downey, Assistant Director, Office of Communications, Marketing and Development
Arleen Schilling, Controller, Office of Finance
Charles Long, General Counsel, Legal Affairs
Kara Arzamendia, Assistant Director, Research, Evaluation and Assessment
Stacey Theien-Collins, Principal, Como Park Senior High School
Timothy Williams, Principal, Randolph Heights Elementary
Duane Dutrieuille, Principal, Hazel Park Preparatory Academy
Jamal Abdur-Salaam, Assistant Principal, Hamline Elementary
Michelle Bierman, Assistant Principal, Murray Middle School
Maria Graver, Assistant Principal, Murray Middle School
Deborah McCain, Assistant Principal, Capitol Hill Gifted and Talented Magnet
James Walker, Assistant Principal, Maxfield Elementary
Rob Sahli, Assistant Principal, Battle Creek Middle
Kris Chlebeczek, Assistant Principal, Ramsey Middle
Lee Thao, Assistant Principal, Harding Senior High School
Abdisalam Adam, Assistant Principal, Highland Park Senior
Lee Vang, Assistant Principal, Creative Arts Secondary
Tung Pham, Assistant Principal, The Heights Community School
Cherise Ayers, Assistant Principal, Linwood Monroe Arts Plus
Kristin Reilly, Principal, Hamline Elementary
Jamin McKenzie, Principal, Murray Middle School
Bobbie Johnson, Principal, Jie Ming Mandarin Immersion
Niceta Thomas, Principal, Obama Elementary
Laura Saatzer, Principal, Bruce Vento Elementary
Timothy Brown, Principal, American Indian Magnet
John Bjoraker, Principal, Farnsworth Aerospace PreK-4 Campus
Kristen Lynch, Principal, Creative Arts Secondary School
Melinda McBride, Principal, Parkway Montessori and Community Middle School
Jocelyn Sims, Principal, Crosswinds Middle School
Veu Thor, Assistant Principal, Hazel Park Preparatory Academy
Kenneth Turner, Assistant Principal, American Indian Magnet School
Will Forbes, Assistant General Counsel, Legal Affairs

2. This item is submitted by Jackie Turner, Chief Operations Officer

B. RECOMMENDATION:

The recommendation is that the Board of Education recognizes the staff acknowledged above for their contributions and outstanding work.

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION**

July 17, 2018

I. CALL TO ORDER

The meeting was called to order at 6:10 p.m.

II. ROLL CALL

Present: Mr. Schumacher, Mr. Marchese, Ms. Ellis, Ms. Foster, Mr. Brodrick, Ms. Xiong, Superintendent Gothard, Mr. Long, General Counsel, and Ms. Dahlke, Assistant Clerk

Ms. Vanderwert joined the meeting following the Approval of the Minutes.

SEAB Member(s): E. Rypa

III. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Ms. Ellis moved approval of the Order of the Main Agenda. The motion was seconded by Ms. Foster.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Absent
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes
Ms. Xiong	Yes

IV. RECOGNITIONS - none

V. APPROVAL OF THE ORDER OF THE CONSENT AGENDA

MOTION: Ms. Ellis moved approval of the Order of the Consent Agenda with the exception of items B7 – Request for Permission to Submit a Grant Application to Ramsey County Children’s Mental Health Collaborative (RCCMHC), C5 – Request for Permission of Board of Education to Enter into a Service Contract with RazKids, C6 – Request for Permission of Board of Education to Enter into a Renewal for the Service Contract with FastBridge, D2 – MN Urban Debate League (MNUDL) Program 2018-19SY, and E6 – Renewal of Employment Agreements with JROTC Instructors for the 2018- 2019 School Year, which were pulled for separate consideration. The motion was seconded by Mr. Schumacher.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Absent
Mr. Schumacher	Yes

Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes
Ms. Xiong	Yes

VI. APPROVAL OF THE MINUTES

A. Minutes of the Regular Meeting of the Board of Education of June 19, 2018

MOTION: Ms. Ellis moved approval of the Minutes of the Regular Meeting of the Board of Education of June 19, 2018 as published. The motion was seconded by Ms. Foster.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Absent
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes
Ms. Xiong	Yes

VII. COMMITTEE REPORTS - none

VIII. SUPERINTENDENT'S REPORT

Superintendent Gothard began his report with the introduction and welcome to Chuck Long, General Counsel. We look forward to his guidance and leadership. He then moved to the recommendation for a referendum on the November 6, 2018 election ballot.

A. Referendum Recommendation

Our Commitment

- Provide our 37,000+ students and our community with world-class learning opportunities
- Create safe and welcoming learning environments for our students and staff
- Hire and retain high-quality staff to deliver on our commitment to students, families and community

Our Community

- Residents overwhelmingly agree that strong public schools are linked to the well-being of our community and strong property values
- Nearly 60 percent grade the district with an A or B
- Our community supports the vision being outlined in our Strategic Plan

Our Challenge

- Funding these commitments requires resources
- Federal, state and local funding are not keeping pace with increased educational needs and costs
- We have cut more than \$50 million in the past three years - and approved cuts of more than \$17 million for next year

State Basic General Education Funding per Student

- A graph showing state funding adjusted to inflation in relation to actual SPPS state funding was shown. State funding adjusted to inflation should be \$6,854, whereas actual SPPS state funding

is at \$6,312. If state funding had kept up with inflation, SPPS would receive nearly \$55 more per student or a total of \$19 million more this year.

Voter Approved Operating Levies

- A graph showing the voter approved operation levies for 2018-2019 for other metro districts was shown, with the highest, Wayzata at \$1,967, Minneapolis at \$1,637, Anoka-Hennepin at \$1,022. The metro average is \$1,022. Saint Paul's is currently at \$705.
- Saint Paul Public Schools is the second largest school district in Minnesota, but has one of the lowest voter-approved operating levies when compared to the state's ten largest districts and SPPS neighbors.

Board Action Requested

- Administration recommends the Saint Paul Board of Education approve placing a school funding request on the Nov. 6, 2018 ballot to:
 - Increase our operating levy by \$475 per student
 - If approved by voters, this would generate approximately \$18.6 million per year
 - This levy would extend for ten years with annual inflation increases
 - The estimated tax impact on our average homeowner (\$175,000 value home) would be approximately \$11 per month or \$136 per year

If voters approve the request

- Invest more in schools and student needs at all grade levels
- Implement the district's Strategic Plan to increase achievement for all students
- Increase mental health and social-emotional supports for students
- Create middle schools designed to meet the academic and developmental needs of this age group and set them on a solid path for high school and beyond
- Provide some flexibility for emerging needs and new educational best practices
- Limit additional budget cuts

If voters do not approve the request

- Continued multi-million dollar budget cuts
- Cuts to programs that help students struggling with basic academic skills
- Cuts to staff and academic programs in all schools
- Cuts to the number of administrators, classroom aides, clerical, custodial and other support staff throughout the district
- Severely limit the district's ability to implement its new community-supported Strategic Plan

Strategic Plan - Student Outcomes

- **Decrease differences in achievement** based on race, ethnicity, culture and identity
- Increase achievement of students **learning English** as a second language
- Increase achievement of students **receiving special education** services
- Improve the **readiness of students** before they enter kindergarten
- Increase **academic growth in reading and math** for all students
- Prepare all graduates for **college, career and life**

We Listened

- Our Strategic Plan and our levy request are based not just on our needs, but also on community input:
 - More than 700 people have provided input thus far on the Strategic Plan and more will do so
 - Our levy request is based on the values and hopes our community shared through a scientific survey of registered voters, in addition to our financial realities

Summary

- Administration recommends that the Board approves asking voters to consider an increase in the district's operating levy, to support our ability to:
 - Invest more in schools and student needs at **all** grade levels
 - Implement the district's Strategic Plan to increase achievement for **all** students
 - Plan to Start, Stop, and Sustain; committed to ensuring this new money will be used for new opportunities, support work underway, and most importantly look within organization for more efficiencies.

BF 31369 Resolution Relating To Revoking And Replacing Operating Referendum Revenue Authorization, Increasing The General Education Revenue Of The School District, And Calling An Election Thereon

RESOLUTION RELATING TO REVOKING AND REPLACING OPERATING REFERENDUM REVENUE AUTHORIZATION, INCREASING THE GENERAL EDUCATION REVENUE OF THE SCHOOL DISTRICT, AND CALLING AN ELECTION THEREON

BE IT RESOLVED by the Board of Education of Independent School District No. 625, State of Minnesota, as follows:

1. The Board hereby determines and declares that it is necessary and expedient for the School District to revoke its existing operating referendum revenue authorization for general education revenue of \$704.52 per pupil and to replace it with an increased amount of \$ 1179.52 per pupil, beginning with taxes payable in 2019. The proposed new revenue would first become available to the district budget for the 2019-2020 school year. This amount would increase annually by the rate of inflation. The proposed operating referendum revenue authorization would be applicable for ten (10) years unless otherwise revoked or adjusted as provided by law.
2. The question of revoking and replacing the existing operating referendum revenue authorization for general education revenue of the School District shall be submitted to the qualified electors of the School District at a special election, which is hereby called and directed to be held in conjunction with the State general election on Tuesday, the 6th day of November, 2018.
3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this special election are those precincts located within the boundaries of the School District, which have been established by the City of Saint Paul. The voting hours at those polling places shall be the same as those for the State general election.
4. The Clerk is hereby authorized and directed to cause written notice of said special election to be provided to the Ramsey County Auditor and to the Commissioner of Education at least seventy-four (74) days before the date of said special election. The notice shall specify the date of said special election and the title and language of the ballot questions to be voted on at said special election.

The Clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the School District at least ten (10) days before the date of said special election.

The Clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the School District at least four (4) days before the date of said special election and to cause two (2) sample ballots to be posted in each polling place on election day. The Clerk is hereby authorized and directed to cause notice of said special election to be published for two (2) consecutive weeks with the last publication being at least one (1) week before the date of the special election.

The notice of election so posted and published shall state the questions to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The Clerk is hereby authorized and directed to cause a notice of the special election to be mailed by first class mail to each taxpayer in the School District at least fifteen (15) but no more than thirty (30) days prior to the date of the special election. The notice shall contain the required projections and the required statement specified in Minnesota Statutes, Section 126C.17, subdivision 9, paragraph (b).

The Clerk is also directed to cause a copy of this notice to be submitted to the Commissioner of Education and to the Ramsey County Auditor at least fifteen (15) days prior to the day of the special election.

The Clerk is authorized and directed to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting the State general and other elections on that date.

The Clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this special election with those other elections, including entering into agreements with appropriate county officials regarding preparation and distribution of ballots, election administration, and cost sharing.

5. The Clerk is further authorized and directed to cooperate with the proper election officials to cause ballots to be prepared for use at said special election in substantially the following form, with such changes in form and instructions as may be necessary to accommodate a system other than a paper ballot system:

Revoking Existing Operating Referendum Revenue Authorization; Approving New Authorization

The school board of Independent School District No. 625, Saint Paul Public Schools, has proposed to revoke the school district's existing operating referendum revenue authorization of \$704.52 per pupil and to replace that authorization with a new authorization of \$1179.52 per pupil. The proposed referendum revenue authorization would increase each year by the rate of inflation and be applicable for ten years, beginning with taxes payable in 2019, unless otherwise revoked or reduced as provided by law.

Shall the school district's existing operating referendum revenue authorization be revoked and the increase in revenue proposed by the school board of Independent School District No. 625, Saint Paul Public Schools, be approved?

☐ YES
☐ NO

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.

* * *

6. The individuals designated as judges for the State general election shall act as election judges for this special election at the various polling places and shall conduct said special election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the Board of Education for canvass in the manner provided for other School District elections. The election must be canvassed between the third and tenth day following the official election.

QUESTIONS/DISCUSSION:

- Director Vanderwert noted that we have a mission in Saint Paul to educate 37,000 kids. It requires resources. We need to be able to hire great staff and support them, and support the community in ways that build up the city. She is very much in support of this referendum. She also noted that we approved a budget that came \$17M, and this referendum will give us \$18M. These past cuts were painful as a District. It is unrealistic to ask the voters for more, but wishes that we could ask for more to be able to provide all those things that we dream about for our kids. She is very much in support of this referendum, and hopes the community feels the same.
- Director Schumacher also noted that he is strongly in support of it. It has been a process to come to this kind of understanding of need. This action is not taken lightly. We know there will be impacts. This is a commitment the City of Saint Paul and its residents will make to the education of all our kids. We will all work very hard to accomplish that. He does feel that questions on discourse, he feels confident that we have, as a staff and Superintendent, provided a foundation for a strategic plan that will address the needs, hopes, and concerns that we have around our children of Saint Paul. We have had an in-depth process, including community engagement which is on-going. There is a bit of a challenge because our strategic plan is still in process, and the need for money now to benefit the goals of the strategic plan which is still being formed. The commitment of the Superintendent, staff, and board members to make sure we have actions embraced by the communities and have the support of communities is critical. By taking this step and asking for the money we need to have a base to build on, and hopefully the state legislature understands the needs as well for all schools in the state to grow and be properly and fully supported. This continues to bring up questions we need to answer – what is the Saint Paul Public Schools education, and why do we need to have the money to deliver that? It is the Board's responsibility to ensure we are putting into place a system that can deliver and give our kids the education they deserve. He thanked everyone for their work in this, and noted there is more work to do. We continue to be answerable to the community and will continue to engage and work towards this. The strategic plan goals we have are common sense, and also shared goals. To make sure that we get those kids in early, and make sure when they leave, they are ready for career and community. He strongly supports this referendum, with knowledge we have a lot of work to do.
- Vice Chair Marchese noted that he joined this Board because he believed there is an opportunity to advance this City and the work of this District, and we need to be strategic in how we do that. He has been a consistent voice on budget, policy, and planning. The District has taken steps to move in that direction, with more work to do. One of the consistent issues is the lack of revenue for the work we need to do. Over the last 3 years of budget shortfalls, we need to look back at what we are providing for our kids. The vast majority of children in Saint Paul are educated in the buildings of this school district. If you care about the children of our city, you care about the health of our schools district. In order to have a healthy school district, we need a consistent source of funds. Unfortunately, our legislative partners have not proven up to the task. This spring, the governor made a concerted effort to allocate a proportion of the state's surplus for the benefit of the state's children, and the legislature said no. As a board member, it is his responsibility to look at the tools at our disposal and decide what we can do to provide the resources for this district to survive and thrive. We owe that to our community and to our children. The budget shortfalls we faced over the year were not just forces of nature – they were also results of decisions of policy makers in the legislature around how the state funding has not kept up with inflation and also show that we have gone back to the our taxpayers to ask to be part of the process. This district still lies at the low end of range of districts of similar size in terms of the rate in asking our community to participate in this process. We have generous city, and a generous community that's participates in numerous ways, and this is a way we need our community to step up to support our kids. If we look at that fact and proposal by the superintendent, this is an opportunity for us to get right our children, get right with community, and support our kids. We need the funding and use it wisely, strategically, and effectively. He has faith in the superintendent and the plans to do that, faith in commitment to brought forward to us, and to do it effectively and well. We need to do this work, and do it together. It's an important ask for the future of our community. This district has building

blocks to be terrific, there is pride in our schools, and we need to build off that. We pay it forward to all the children who go to our schools by providing the funding and support. He thanked the staff, superintendent, and Springstedt for their work to lay the groundwork for this.

- Chair Ellis noted that this the first time six of the board members are participating in a referendum. She believes the community will invest in our schools and students. We need to work hard to get this done. She is committed to this. After her time at the capital this year, and realizing that they are not doing their job to fund the education of our students. The fact that we need to come to voters because we don't have another option. This is what we need to do for our kids. This District, this community, and this Board will rise up for our kids, and we cannot let them down. It's about investing in our schools and students at all grade levels, implementing the strategic plan to increase achievement for all students, increasing mental health and social-emotional supports, and creating a middle schools to meet the academic and developmental needs, and set to them on a solid path for high school and beyond; also, to provide flexibility for emerging needs for educational best practices. This district is and can be creative and innovative, but will need the resources to accomplish that. She absolutely supports the referendum.
- Director Xiong noted that all of kids in SPPS deserve a high quality education. It is challenging because school funding is systemic and dependent on state funding. It's frustrating to hear about the lack of investment in education from the legislature. The fact the state funding has not kept up with inflation and increasing costs is frustrating. To experience a Saint Paul Public Schools education as a student, the struggles of school funding were evident, and we are still in that position to push our state legislature to do what's right for our students. It is a continuous conversation; we are now looking at local government, our neighbors and voters to supplement funding for education through this referendum. She hopes this is not a conversation we will continue to keep having. It's time for us to invest in kids and education, the future of community, state, and city is tied to how kids do in education, it takes funding, support and programming. Our state legislature is not willing to fund an equitable education for all students year after year. She supports this referendum, as frustrating as it is, we come back to our Saint Paul community who support our educators and our school system. We believe in Saint Paul, and the dedication to our kids, who are the future of this city. We are investing in the education of our future leaders. It is a hard discussion and we will continue to have conversations. We must do this for our kids.
- Director Foster noted that in thinking of a public education. It's a necessity to have access to a public school education that recognizes each and every student in the community. It is frustrating that we continually need to go back to the community to do this and ask repeatedly so that we can provide the expectation that going-forward each and every year we will educate all students. It is frustrating and to come before and ask, we are asking because our kids, our community, and our survival of the future depends on this. It's necessary to make this ask. She supports this because she believes in our students and the community to be successful.

MOTION: Ms. Ellis moved that the Board of Education adopt the Resolution Relating To Revoking And Replacing Operating Referendum Revenue Authorization, Increasing The General Education Revenue Of The School District, And Calling An Election Thereon, and approve the language to be added to the November 6, 2018 election ballot as recommended in order to support our ability to invest more in schools and student needs at all grade levels and to implement the district's strategic plan to increase achievement for all students. Ms. Vanderwert seconded the motion.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes
Ms. Xiong	Yes

B. Human Resource Transactions

MOTION: Mr. Schumacher moved approval of the HR Transactions for the period June 1, 2018 through June 30, 2018. Ms. Xiong seconded the motion.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes
Ms. Xiong	Yes

IX. CONSENT AGENDA

MOTION: Ms. Ellis approval of all items within the Consent Agenda with the exception of items B7 – Request for Permission to Submit a Grant Application to Ramsey County Children’s Mental Health Collaborative (RCCMHC), C5 – Request for Permission of Board of Education to Enter into a Service Contract with RazKids, C6 – Request for Permission of Board of Education to Enter into a Renewal for the Service Contract with FastBridge, D2 – MN Urban Debate League (MNUDL) Program 2018-19SY, and E6 – Renewal of Employment Agreements with JROTC Instructors for the 2018- 2019 School Year,, which were pulled for separate consideration. The motion was seconded by Mr. Schumacher.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes
Ms. Xiong	Yes

A. Gifts

BF 31370 Acceptance of Donation of Montessori Materials

That the Board of Education authorize the Superintendent (designee) to accept this gift and send a letter of appreciation to the giver Ione Bullard.

BF 31371 Acceptance of Gift from Twin Cities Dunkers Fund of the Minneapolis Foundation

That the Board of Education authorize the Superintendent (designee) to accept a gift from Twin Cities Dunkers Fund of The Minneapolis Foundation. This gift is to be deposited in the intraschool fund, 19-230-292-000-6430-A001.

B. Grants

BF 31372 Request for Permission to Accept a Grant from Allina Health

That the Board of Education authorize the Superintendent (designee) to accept funds from Allina Health for student health and wellness activities across the district; and to implement the projects as specified in the award documents.

BF 31373 Request for Permission to Accept a Grant from Open Your Heart to the Hungry and Homeless

That the Board of Education authorize the Superintendent (designee) to accept funds from Open Your Heart to the Hungry and Homeless to purchase supplies for use with SPPS families experiencing homelessness; and to implement the project as specified in the award documents.

BF 31374 Request for Permission to Accept a Grant from Society for Science and the Public

That the Board of Education authorize the Superintendent (designee) to accept funds from Society for Science & the Public to support STEM in SPPS; and to implement the project as specified in the award documents.

BF 31375 Request for Permission to Accept a Grant from TKDA

That the Board of Education authorize the Superintendent (designee) to accept funds from TKDA to support STEM activities at Farnsworth Lower School; and to implement the project as specified in the award documents.

BF 31376 Request for Permission to Submit a Grant Application to the Minnesota Department of Education

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Department of Education for funds to support cohort 3 of the St. Paul Urban Teacher Residency Program; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 31377 Request for Permission to Submit a Grant to the Minnesota Department of Education, State Library Services

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Department of Education for funds to increase library engagement among middle school students; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 31378 Request for Permission to Accept a Grant from the Jeffers Foundation

That the Board of Education authorize the Superintendent (designee) to accept funds from the Jeffers Foundation to support a school garden; and to implement the project as specified in the award documents.

C. Contracts

BF 31379 Library Collection Materials for Jie Ming

That the Board of Education authorize the Superintendent (designee) to enter into a contract with Mackin Library Media Services. The total cost for the materials is \$112,954, and will be paid from the instructional services budget for the 2018-2019 school year.

BF 31380 Oracle Database – Processor Licensing & Support Services Agreement

That the Board of Education authorize administration to enter into a processor licensing and support services agreement with Oracle America, Inc./Collier IT for a service period of five years in the amount of \$2,519,749.49.

BF 31381 Approval to Enter into a Contract with Solution Tree, LLC, to Provide Math Professional Development for the 2018-2019 School Year

That the Board of Education authorize the Superintendent (designee) to enter into a contract with Solution Tree, LLC, for \$109,000 to provide math professional development for teachers during the 2018-2019 school year.

BF 31382 Request Permission to Contract with TRIA Orthopaedic Center, LLC ("TRIA")

That the Board of Education authorize the Superintendent (designee) to contract with TRIA for Certified Athletic Trainer ("AT") support at seven sites for SY18-19, and implement the services as specified in the contract.

D. Agreements

BF 31383 Agreement between the Minnesota Opportunity Corps and Saint Paul Public Schools Regarding Placement of an Opportunity Corps VISTA Member for the 2018-2019 School Year

That the Board of Education Chair sign the Board of Education Letter of Commitment for the Opportunity Corps VISTA Program 2018-2019 program year.

E. Administrative Items

BF 31384 Monthly Operating Authority

1. That the Board of Education approve and ratify the following checks and wire transfers for the period May 1, 2018 – May 31, 2018.

(a) General Account	#693808-695530	\$56,261,535.55
	#0002956-0002991	
	#7002810-7002868	
	#00002425-0002521	
(b) Debt Service	-0-	\$800.00
(c) Construction	-0-	<u>\$14,114,306.55</u>
		<u>\$70,376,642.10</u>

Included in the above disbursements are two payrolls in the amount of \$39,806,292.30 and overtime of \$246,033.94 or 0.62% of payroll.

(d) Collateral Changes

Released:

Custodian	Cusip	Security	Maturity
US Bank		FHLB of Cincinnati Letter of Credit No. 522968	5/1/2018
US Bank		FHLB of Cincinnati Letter of Credit No. 523509	5/1/2018

Additions:

Custodian	Cusip	Security	Maturity
US Bank		FHLB of Cincinnati Letter of Credit No. 525640	5/1/2019

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending October 31, 2018.

BF 31385 Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools, and the Association of Supervisory and Administrative Personnel, Exclusive Representative for Supervisory Employees

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those supervisory employees represented by the Association of Supervisory and Administrative Personnel for the duration of this agreement for the period of July 1, 2017 through June 30, 2019.

BF 31386 Approval of Employment Agreement Between Independent School District No. 625 and Minnesota Teamsters Public and Law Enforcement Employees Union Local No. 320, Representing Bus Drivers

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for Minnesota Teamsters Public and Law Enforcement Employees Union Local No. 320, representing bus drivers in this school district; duration of said Agreement is for the period of July 1, 2018 through June 30, 2020.

BF 31387 Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools, and District Lodge No. 77 International Association of Machinists and Aerospace Workers AFL-CIO, Exclusive Representative for Machinists

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those machinist employees in this school district for whom District Lodge No. 77 International Association of Machinists and Aerospace Workers AFL-CIO, is the exclusive representative; duration of said Agreement is for the period of July 1, 2017 through June 30, 2019.

BF 31388 Approval of Renewal of Membership in the Minnesota State High School League

That the Board of Education adopt the attached resolution to renew the School District's membership in the Minnesota State High School League.

BF 31389 Facilities Department FY19 Purchases over \$100,000

That the Board of Education authorize the purchases listed for the Facilities Department anticipated to be over the \$100,000.

BF 31390 Long-Term Facilities Maintenance (LTFM) Revenue Program Submittal to Minnesota Department of Education (MDE)

That the Board of Education approve the ten-year Long-Term Facilities Maintenance Plan documentation for submission to the Minnesota Department of Education.

BF 31391 Settlement of Insured Claim (T.M.)

That the Board of Education approve the Settlement Agreement in the above referenced suit; authorize its Superintendent to sign the Settlement Agreement; and authorize School District administration to issue payment.

F. Bids

BF 31392 Bid No. #A214622-A Type III School Transportation

That the Board of Education authorizes the Superintendent (designee) establish contracts and to award service based on responses to Bid No. #A-214622-A for Type III School Transportation for Fiscal Years 2018-2020.

G. Change Orders – none

CONSENT AGENDA ITEMS PULLED FOR SEPARATE CONSIDERATION:

BF 31393 Request for Permission to Submit a Grant Application to Ramsey County Children's Mental Health Collaborative (RCCMHC)

The Board requested more information on this item. This is a onetime grant funding source for \$15,000 to purchase social-emotion, mental health and wellness curriculum and materials for social workers, school counselors, and teachers. These were funds that RCCMHC had available that they had leftover, and needed to be spent by September 30, 2018. There was a quick request for proposals. Included in the proposal are fund to purchase African drumming equipment for a school social worker and counselor at Central High School who are planning to collaborate with drumming lessons in a variety of ways.

MOTION: Ms. Foster moved that the Board of Education authorize the Superintendent (designee) to accept a grant from RCCMHC to fund wellness and trauma informed materials; and to implement the project as specified in the award documents. The motion was seconded by Ms. Xiong.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes
Ms. Xiong	Yes

BF 31394 Request for Permission of Board of Education to Enter into a Service Contract with RazKids

The Board requested more information on these items. RazKids is a digital platform with over 50,000 resources for students to read in multiple languages. It is a digital library that supports the achievement goal of independent reading and access to multiple texts, as well as options for teachers to provide readings that are of specific interest to students. Half of the elementary teachers who use this program purchase it from their own funds; it is a reasonable platform that most schools fund themselves. It is the number one most requested app for digital text, and aligns with the District's belief in the importance of reading and a cost effective way to get 50,000 resources into the hands of our students. The \$145,000 is a per year cost for this program. In regards to the languages that RazKids offers, it also includes Spanish and French. Newsela is an app that provides materials in a variety of languages in the free version, such as newspaper articles. RazKids will provide access to other materials that cannot be accessed through the free version of Newsela.

- What is the data and how does it align to the results? Answer: We measure the amount of usage. We will be able to see the amount of materials that students are reading, as well as what they are reading, so their interests. It is voice and choice, and volume of reading. Because it was optional,

we didn't have access to the data behind the scenes. Our intention is to measure that more deeply with district information, as opposed to the classroom-only data that was more anecdotal.

- How would the schools who have not used this program be supported? Answer: Part of this contract includes professional development, including online webinars. There is face-to-face professional development, as well as online webinars, where teachers receive clock hours.
- Right now it is K-2. Have other grade teacher expressed interest in this app? Why just K-2? Answer: In looking at early reading scores and support to be proficient readers, the access to digital text is extremely important. Students in K-2 need to be reading 10-12 texts a day. The idea is to support volume of reading to start with in K-2. Reading in grades 3-5 is also important, however there are free versions of digital resources with age-appropriate content to support those learners in their reading skills.

We have also worked with RazKids to translate those books to Hmong, and in working with our teaching staff. Internally, we are expanding as we can to support those programs. The books can be accessed at home, and are also printable. They can be accessed 24/7. Access to text is also helpful.

K-2 teacher will have access to materials. The professional development will be part of monthly leads meeting, and onsite professional development for teachers. It is intuitive, and we are using the "train the trainer" model to start.

BF 31395 Request for Permission of Board of Education to Enter into a Renewal Service Contract with FastBridge

The FastBridge contract is a renewal of the current program. We are pleased with the progress of this program with students and staff, and provides data to guide our instruction and to inform us of student performance in literacy. Fast is used for all K-8 students; if their instruction is in English, their assessment will be given in English. At Adams and Riverview, and Wellstone, we use parts of the Spanish assessment. The implementation has been amazing. The data that we are receiving and information to teachers is great. Teachers and administrators are asking for this assessment in 9th grade. It began with K-8. The overall consensus is, while it is a screener, there are lots of ways to look at student success. For kindergarten, we are using in literacy. We use the work sampling in PreK. We are going to use the data to present the mid-year results, and talk about the success of the data. Principals have participated in Fast data digs, as well as coaches and leads. We have also reported the Fast data to the State. 68% of students in SPPS had growth, while not proficient, they did make growth. We have work to do, and continue to do, with celebrations also and data to look at that.

The Board noted the importance of the kindergarten data, and that if we know how our kids are coming into school, we can better prepare for them.

The renewal will expand only to ninth grade for next year. One of the reasons is that we don't want to over test. In ninth grade there isn't a statewide test. Tenth graders take the MCA tests, and eleventh graders take the SAT or ACT. It was from feedback from teachers to take it to 9th grade. If there is an overwhelming consensus that we feel after ninth grade this data would be useful, we can look into that. How can data be used to inform instruction, which is key.

The assessment is currently required for literacy, and math is optional for teachers to use. Part of the motivation was progress monitoring, and we wanted to ensure staff are solid in the platform and how to use data and inform that data.

- Since the math assessment is optional, what is the timeline for the math assessment to become non-optional? Answer: We're going to give one more year in the implementation of literacy to be very solid in the program, and expand it to math after that extra year.
- Are there general rules of thumb in curricula in terms of time to assess? Answer: The prime concern is not to overwhelm teachers with too much at once. This year, 98% of teachers were using it, and we don't want to overwhelm them with another model. In terms of the math assessment, we have never had a district-wide math assessment, or a secondary literacy assessment. That is one of the reasons that schools and principals are asking for these. It is an enhancement and data that they receive during the school year. Also striking about Fast is that it is so quick; the previous assessment requires 2-3 weeks of teacher time to analyze the data and three times a year. This is more efficient, gets the results, and is clean.

MOTION: Ms. Ellis moved that the Board of Education authorize the Superintendent to enter into a contract with RazKids; the total cost for services not to exceed \$145,000, will be paid from the instructional services budget for the 2018-2019 school year, as well to authorize the Superintendent to enter into a contract with FastBridge; the total cost for services not to exceed \$160,000, will be paid from the instructional services budget for the 2018-2019 school year. The motion was seconded by Ms. Foster.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes
Ms. Xiong	Yes

BF 31396 MN Urban Debate League (MNUDL) Program 2018-19SY

The Board noted that they have attended events for Urban Debate League in Minneapolis, and are wondering about an overview of schools and how many students in the district participate, and if it is growing from year to year. In addition to continuing at high schools and middle schools, MNUDL applied for a Saint Paul Foundation grant, it was received, and we are one of the beneficiaries. Over the next two years, We will be expanding to four additional middle schools, as well as expanding the Spanish language debate program, and work collaboratively to add a Somali debate language program. The number of students can be sent to the Board.

- What are we doing to ensure there is access to all students, and that all students are encouraged to try this? These skills will be needed in their lives, and that's our mission. We want to ensure those opportunities are out to each kid with potential for it. Answer: The recruitment that teacher coaches and assistants from MNUDL staff seek to find those students that are eager and seek out debate, and also those that could benefit from debate. Teacher coaches look at student population to ensure there is diversity. One of the ways is Spanish language debate, not only for native speakers, but also multilingual learners, and the expansion of the Somali language debate. They do a great job to ensure those opportunities are available to all students. Also one of the reasons we are expanding is because more students are demanding it and teachers want more students involved.
- There are some district using debate in curriculum and the instructional strategy. Are there thoughts on that? Answer: It is connected and embedded in a Minnesota state standards. We encourage productive discourse through AVID strategies where students are grouped with certain perspectives, and engage in lively discourse around topics. It is most valuable when staff and teachers are working with students around how to have a productive debate, including how to defend and respond properly, and also not take offense, and sometimes to debate on the side they may not agree. Our social studies lead is also working with teachers on productive discourse and debate within the classrooms.
- The type of debate that is done these days is so fast, and how fast the students think and debate is amazing, and are spot-on with thinking processes and defend. In watching the debate at a national level, those skills seem to be needed, and can't wait for our young people to grow into those leadership positions to return to rationality in national debates.

MOTION: Ms. Ellis moved that the Board of Education approves the MN Urban Debate League partnership in the aforementioned high schools and middle schools for the 2018-19SY. The motion was seconded by Ms. Vanderwert.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
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Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes
Ms. Xiong	Yes

BF 31397 Renewal of Employment Agreements with JROTC Instructors for the 2018- 2019 School Year

MOTION: Ms. Ellis moved that the Board of Education authorize the Superintendent (designee) to renew the Employment Agreements with JROTC Instructors for Independent School District 625 for the period of July 1, 2018 through June 30, 2019. The motion was seconded by Mr. Marchese.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes
Ms. Xiong	Yes

X. OLD BUSINESS

1. Policy Update

Superintendent Gothard then introduced Jackie Allen, Assistant Director of Policy and Strategic Planning to present the Policy Update. He noted that she has accepted a position with the Bush Foundation, and is likely her last meeting. He thanked her for her work and years of service. He noted that she will be missed, and looks forward to working with her in the future as we continue to work with the Bush Foundation and our community partners.

Sweatshop Free Purchasing – Policy 713.00

- Third reading
- Minor amendment of the policy
- Adjust purchase value from \$1,000 to \$5,000 or greater
- Rationale:
 - Current \$1,000 limit is too cumbersome for schools making small purchases
 - At \$5,000 the district Purchasing department manages the process
- Recommendation: Vote to adopt the amended policy

BF 31398 THIRD READING: Policy 713.00 – Sweatshop Free Purchasing

MOTION: Ms. Ellis moved the Board approve the amended Policy 713.00 – Sweatshop Free Purchasing. The motion was seconded by Ms. Foster.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes

Ms. Xiong

Yes

Unpaid Meals Charges – Policy 534.00

- Third reading
- New policy that is required to meet updated USDA requirements
- Policy covers:
 - Payment of meals
 - Free/Reduced price lunch applications
 - Notification of negative balances and responses
 - Communication of policy
- Recommendation: Vote to adopt policy

BF 31399

THIRD READING: Policy 534.00 – Unpaid Meals Charges

MOTION: Ms. Ellis moved the Board adopt the new Policy 534.00 – Unpaid Meals Charges. The motion was seconded by Ms. Vanderwert.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes
Ms. Xiong	Yes

Holiday Observances – 603.02

- Third reading
- Rescind Holiday Observances policy
 - Our district values the diverse cultures of the students in our district
 - Holidays and celebrations are learning opportunities
- Other policies support our commitment to multicultural and non-discriminatory programming
 - Racial Equity policy – 101.00
 - Religion policy – 609.00
 - Multicultural, Intercultural, Non-racist, Non-sex biased, Gender and Disability Fair Education policy – 602.01
- Recommendation: Vote to rescind policy

BF 31400

THIRD READING: Policy 603.02 – Holiday Observances

MOTION: Ms. Ellis moved the Board to rescind Policy 603.02 – Holiday Observances. The motion was seconded by Mr. Schumacher.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes
Ms. Xiong	Yes

Access for PSEO Students – Policy 535.00

- Second reading
- New policy required by state statute

- Ensures PSEO students have access to their school and technology resources

Intellectual Property Rights – Policy 402.00

- Second reading
- New policy that was developed through collaboration of District and Saint Paul Federation of Teachers
- Policy covers:
 - Definitions related to intellectual property (IP)
 - Explanation of U.S. Copyright Act
 - Summary of the conditions for IP rights ownership by district and employee
 - Statement of exceptions

QUESTIONS/DISCUSSION: None

Jackie Allen then provided a brief statement that it has been an honor to work for Saint Paul Public Schools as she departs this great district with emotion, and her heart is filled with gratitude.

2. Resolution Providing for Representation on the Joint Powers Board for Data Sharing

BF 31401 Resolution Providing for Representation on the Joint Powers Board for Data Sharing

RESOLUTION PROVIDING FOR REPRESENTATION ON THE JOINT POWERS BOARD FOR DATA SHARING

WHEREAS, The Joint Powers Agreement implementing Independent School District No. 625 – Saint Paul Public Schools, Northeast Metro 916 Intermediate School District, Ramsey County, and City of Saint Paul Joint Powers Entity for data sharing was approved by the Saint Paul Public Schools Board of Education on April 24, 2018 by Resolution BF 31279; and

WHEREAS, The Joint Powers Board will oversee the privacy, security, and use of protected data shared between the parties to the Joint Powers Entity; and

WHEREAS, The Joint Powers Board requires three representatives of Independent School District No. 625 – Saint Paul Public Schools, including two Board of Education members and the Superintendent; and

WHEREAS, Appointments to the Boards of Joint Powers Entities to which Independent School District No. 625 – Saint Paul Public Schools is a party are made by the Saint Paul Public Schools Board of Education; now therefore

BE IT RESOLVED, The Saint Paul Public Schools Board of Education appoints the following Saint Paul Public Schools representatives to serve on the Joint Powers Entity Board of Independent School District No. 625 – Saint Paul Public Schools, Northeast Metro 916 Intermediate School District, Ramsey County, and City of Saint Paul for data sharing with an initial term beginning June 26, 2018, and ending on January 5, 2021, unless otherwise terminated per the terms of the Joint Powers Agreement:

Director Jeanelle Foster
Director Mary Vanderwert
Superintendent Joe Gothard

QUESTIONS/DISCUSSION: None

MOTION: Ms. Ellis moved that the Board of Education approve the Resolution Providing for Representation on the Joint Powers Board for Data Sharing. The motion was seconded by Mr. Schumacher.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes
Ms. Xiong	Yes

XI. NEW BUSINESS - none

XII. BOARD OF EDUCATION

- A. Information Requests & Responses - None
- B. Items for Future Agendas - None
- C. Board of Education Reports/Communications - None

XIII. FUTURE MEETING SCHEDULE

1. Action to Schedule a Special Closed Meeting on Contract Negotiation Updates

MOTION: Ms. Ellis moved that the Board of Education schedule a Special Closed Meeting of the Board of Education regarding labor contract negotiation updates on Tuesday, September 18, 2018 beginning at 4:00pm in Conference Room 5A of 360 Colborne. The motion was seconded by Mr. Marchese.

The motion was approved with the following roll call vote:

Ms. Vanderwert	Yes
Mr. Schumacher	Yes
Mr. Marchese	Yes
Ms. Ellis	Yes
Ms. Foster	Yes
Mr. Brodrick	Yes
Ms. Xiong	Yes

A. Board of Education Meetings (6:05 unless otherwise noted)

- August 21
- September 18
- October 23
- November 13
- December 18

B. Committee of the Board Meetings (4:30 unless otherwise noted)

- August 7
- September 11
- October 9
- November 7
- December 4

XIV. ADJOURNMENT

Ms. Ellis moved the meeting to adjourn, and Mr. Schumacher seconded the motion. It passed by acclaim.

The meeting adjourned at 7:37 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by

Sarah Dahlke
Assistant Clerk,
St. Paul Public Schools Board of Education

**MEETING MINUTES
COMMITTEE OF THE BOARD MEETING
August 7, 2018**

PRESENT: Board of Education: S. Marchese, J. Schumacher, J. Foster, J. Brodrick, M. Vanderwert, Z. Ellis, M. Xiong

Staff: Superintendent Gothard, M. Hoerth, H. Kilgore, C. Long, L. Sayles-Adams, T. Battle, J. Turner, L. Cathey, M. Schrul, J. Engen, A. Collins, H. Ott, C. Baker, M. Watkins, W. Forbes, B. Putnam, E. Agbamu, S. Dahlke

Other: J. Verges, T. Lonetree, R. Wilson, B. Lau, L. Pantoja, P. Hendricks, F. Bloron, S. Powers, A. Alexander, S. Selb, A. Gardner, D. Gorski, L. Hargety, R. Blockton

I. CALL TO ORDER

The meeting was called to order at 4:34 p.m.

II. AGENDA

A. Superintendent's Announcements

Superintendent Gothard began the meeting with an update on Admin Academy on August 8th, where we welcome administrators back for the year. We are excited to provide them with updates and direction for the school year. Throughout the summer, there have been many building updates, and buildings to repair. He thanked the buildings maintenance team, as well as Facilities for their hard work this summer. We will also introduce new principals, assistant principals, and administrators soon, and there will be a reception for them later this month. There are many new places for folks, and am excited to introduce them to the community and support them.

B. Summer Programs Update

Superintendent Gothard, as well as with Beth Putnam, ALC Director, then provided a brief recap on the summer programs for SPPS. An expansive presentation was shown to the board in the Spring, and these are high-level updates. There were 9 elementary schools, 1 middle school, and 5 high school sites for summer programs. There were 4 six-week program sites, 6 multi-district program sites, 6 charter school sites, with 25 SPPS sites and 6 charter schools overall. It is almost half our district in size and scope. He then listed the specific sites by name. We try to access those sites with air conditioning. Student enrollment figures for S-Term 1 and S-Term 2 were discussed. Our goal was 13,500 enrolled by onset of S-Term 1. At onset of S-Term 1 we had 14,800 students. At the onset of S-Term 2, there were 10,600. These numbers were anticipated. There were significant enrollment increases for grades 5-7, 8, and six-week, multi-district, and charter schools. Enrollment for K-4 decreases, with more families sending students to six-week and multi-district programs. Enrollment for 9-12 was similar to 2017. Depending on programs families accessing, it could shift numbers. K-12 average daily attendance for S-Term 1 and 2 combined was for elementary 2200, with middle at 1,150, high school at 3,800, six-week programs at 800, multi-district at 850, and charter schools at 750. The average daily attendance was 9,600 students in 2018 for S-Term 1 and 2. There is approximately the same number of students from S-Term 2017. Overall, there was an increase. He also shared the types of innovative ways that students learned at S-Term across the district, enriching their learning with staff. These are courses designed for

high-interest, and high-need, to energize learners for success and meet them in their learning needs, as well as make up for gaps

In terms of staffing, there are 29 site administrators, with 850-900 S-Term staff. In terms of staff, that is the size of many MN districts, in what we do in the summer time. There is also an ESY program for our students in special education. There were 100 students in early childhood at Rondo, 200 in grades K-8 were held at Benjamin E. Mays, and 100 students in grades 9-12 at Focus Beyond, as well as students in grades K-12 at Bridgeview. They focus on 2-3 IEP goals for each student. As a community, we should be proud for what we have to offer, and thanked ALC, transportation, nutrition services for their hard work and support.

QUESTIONS/DISCUSSION:

- How do we evaluate the success of these programs? Response: While there isn't specific data for program efficacy, S-Term is included as part of SPPS' student monitoring of academic success and any time to attribute to those extra services in summer school to decrease the "summer slide" for students.
- Given the timeframe of S-Term, it may be difficult for staff to get to know the kids. Have there been thoughts around making it a full summer program, or ways to make it more effective? Response: Summer for many families is a time of activities outside of SPPS, so there are opportunities for different configurations and courses to best offer that balance. There needs to be engagement, agreement, and a goal-generated purpose around S-Term coordinating and timing.
- Since the majority of S-Term for high school students is to retrieve credits, how many credits were retrieved? Also, how many students began S-Term with needing to make-up credits, and how many were successful? Response: Early numbers show that highest daily attendance was 4,000, with about 3,800 on average. That data emphasizes that we are retaining students with authentic class work. Data from the state will be sent after the first of the year for total hours at those levels of engaged instruction and the credits earned, including how many were attempted and how many were earned. From that data, we can then find ways to adjust curriculum.
- Was there a 5% absenteeism rate on any given day? Response: That is what the data is currently telling us. A lot of students made up credits based on attendance, and those numbers will be provided from the state.
- The Board noted that it would be interesting to look at data on the number of students who are short on credits at the end of the school year and by how many credits they are short. It leads to the questions of are we having far too many kids losing credits during the school year? Is there a way to prevent that? Response: There are programs, such as Focus on Freshman, that emphasize to ninth grade students about credit accrual and the foundation to build on for their future, including graduation and GPA. That data will be important to review how we are doing.
- For summer graduation, how will students know if they made up enough credits to graduate at the end of the summer? Response: Counselors and navigators will guide and track the progress to ensure they do retrieve enough credits to be able to graduate at the August graduation ceremony.
- In terms of equivalency of hours and the content of those S-Term courses, there are differences? Response: During S-Term for the 9-12 grade students who are earning credits that were already attempted, learning has occurred, and there are set hours of engagement; students have the ability to make up to 12 credits per S-Term, with one class at 2 quarter credits. We prioritize certain standards for curriculum, and what the state requires to consider it completed. It's a combination of credit recovery and what has already been done and work completed during S-Term, which adds up to passing with the same material and credit.
- If total high school enrollment is 12,000, is it accurate to say that 1/3 of those students are going to summer programs? Is it consistent with patterns? Response: It is consistent with last year.
- The Board noted that it is concerning that 33% of high school students are spending some time recovering credits during S-Term. Are there reasons for that, including attendance or test scores? They noted that they are glad there is solid attendance at S-Term, with the hope that it wouldn't require so many students trying to recover credits in the summer, and try to accomplish that during the school year. Response: There are many factors that prevent students from earning full credits during the school year, and the overwhelming feedback was that teens simply have a lot going on.

For some of them, it was losing one credit, due to asking so much of them, their workload, working at jobs, and extra curricular activities.

- It was also noted that the data does not reflect a 1:1 ratio in terms of SPPS enrollment. We are the district on record for all summer programs, including private schools and charter schools, and for those students not enrolled in SPPS during the school year. More data on the number of SPPS students within those 4000 students in S-Term versus other schools can be provided. There is credit recovery going on for those students not enrolled during the school year.
- Are those ninth and tenth grade students, are we tracking how many have been through S-Term before, and tracking those trends of those who regularly need to make up credits in the summer, so that they don't fall behind every year, or how they think about year-round school? How do they cope with that? The Board also requested a demographic for all students who are in summer school from K-12 – a breakdown of who is here.
- What is our relationship with charter schools? Response: Charter schools cannot access extended day funding the same as public schools without a state-approved alternative program. Charter schools do not receive reimbursement per hour or per student; instead it is better for them for us to run their program to use our resources, HR, and payroll, to facilitate programming at their schools, and we collect those ADMs from students in those programs – it is a good situation for the both of us. They use their staff and leadership.

C. Referendum Update

Superintendent Gothard then provided a review and update on the referendum.

Timeline of Referendum

- July 17 July BOE Meeting; Board approved to pursue a referendum
- Late Aug/Early Sept Training for Referendum site teams
- November 6 Election Day

Our Commitment

- Provide our 37,000+ students and our community with world-class learning opportunities
- Create safe and welcoming learning environments for our students and staff
- Hire and retain high-quality staff to deliver on our commitment to students, families and community

Our Community

- Residents overwhelmingly agree that strong public schools are linked to the well-being of our community and strong property values
- Nearly 60 percent grade the district with an A or B
- Our community supports the vision being outlined in our Strategic Plan

Our Challenge

- Funding these commitments requires resources
- Federal, state and local funding is not keeping pace with increased educational needs and costs
- We have cut more than \$50 million in the past three years – and approved cuts of more than \$17 million for this year

State Basic General Funding per Student

- If state funding had kept up with inflation since 2003, SPPS would receive nearly \$620 more per student, or a total of \$21.6 million more this year.
- There is a funding gap between actual SPPS state funding of \$6,312 and state funding adjusted to inflation of \$6,930

Voter-Approved Operating Levies – 2018-19

- Saint Paul is on the lower end of the voter-approved operating levies in the metro area at \$705, with the metro average at \$1,022.

- Saint Paul Public Schools (SPPS) is the second largest school district in Minnesota, but has one of the lowest voter-approved operating levies when compared to the state's ten largest districts and SPPS neighbors. These levies provide critical funding for classrooms, instruction and other operating costs.

Operating Levy Request

- On the November 6, 2018 ballot:
 - Increase our operating levy by \$475 per student
 - If approved by voters, this would generate approximately \$18.6 million per year
 - This levy would extend for ten years with annual inflation increases
 - The estimated tax impact on our average homeowner (\$175,000 value home) would be approximately \$11 per month or \$136 per year

If Voters Approve the Request:

- Invest more in schools and student needs at all grade levels
- Implement the district's Strategic Plan to increase achievement for all students
- Increase mental health and social-emotional supports for students
- Create middle schools designed to meet the academic and developmental needs of this age group and set them on a solid path for high school and beyond
- Provide some flexibility for emerging needs and new educational best practices
- Limit additional budget cuts

If Voters Do Not Approve the Request:

- Continued multi-million dollar budget cuts
- Cuts to programs that help students struggling with basic academic skills
- Cuts to staff and academic programs in all schools
- Cuts to the number of classroom aides, administrators, and clerical, custodial and other support staff throughout the district
- Severely limit the district's ability to implement its new community-supported Strategic Plan

Summary

- November 6 ballot request to increase our operating levy:
 - Invest more in schools and student needs at all grade levels
 - Implement the district's Strategic Plan to increase achievement for all students

Superintendent Gothard also noted this to present information, rationale, and reasons on what the votes will mean for SPPS.

QUESTIONS/DISCUSSION:

- The Board noted that they support these efforts. Are we able to quantify improved schools with how it will impact the entire community? Can we extrapolate that we'd have safer streets, fewer health concerns, less mental health needs? Is there a way to claim that there will be wider benefits to the community with the passing of this referendum? Response: In working with MDE, school administrators, and the North Star rankings, we are meeting on what this will mean, and a new way for Every Student Succeeds Act to report to the community of how we are doing, ways to look at what schools do, and change on the value of education. The report will focus on analytics and quantitated measures in looking at what the schools mean to community and families. There are so many things that are necessary for a community to be successful, and there are comprehensive ways to address this through the strategic plan to help overall long-term student outcomes.
- It is necessary to understand how the district will look different with the presence of the referendum versus without it to give the community a sense of how it will be different. Are there models or examples to show the need for funding, including on what it will mean for our middle schools, to understand on a tangible level? It's the need for revenue, and the historical underfunding, budget deficits, and we need to provide concrete examples of what we will be able to accomplish with this funding, and how the referendum will have tangible differences for their kids, their neighbors, and

kids across the district. Everyone will be touched by this and feel the impact. Response: Nine of the nineteen strategic initiatives have been planned with time over the summer, and as leaders and staff come back to our buildings, there will be more specific information shared as they are developed. They address a lot of a different areas and efforts that we are working on, and have ways and system to prioritize, to look at programs and efforts that are working and to stop those that aren't working. Those are tough decisions to make, and the initiatives have a student focused outcome, and we owe it to the community.

D. Supplier Diversity

Superintendent Gothard then introduced the Small Business Inclusion Program presentation, which was started before he began as superintendent, and is very impressed and excited for their work with the community to look at practices and find ways to be inclusive with all entities in business. He introduced Jackie Turner, Monika Watkins, and Will Forbes to present their information, with the community member group. The timeline will be reviewed, as well as the work of the council, answering of board member questions, and talk about the policy and implications, best practices, with the action of the Board to be to accept the report.

Why Does SPPS Need a Small Business Inclusion Program

With almost 38,000 students, many students of color within the demographics, this program will positively impact the community. With many resources going to the FMP over the next ten years, there are opportunities with the 5,000 small businesses in the community, which are many times women- and minority-owned businesses. About 1.2 million employees are in the small business community. They are out there, and the need is there. It will help the community, and the time is now to do something to help incorporate small businesses into our plan.

Small Business Inclusion Program: Timeline

- BOE Directive Winter 2016-17
- Start Initiative August 1, 2017
- Research & Analysis August 2017 – July 2018
- CAC Meetings
- Entities Interviewed
- Existing Programs Evaluated
- Report Drafted
- Program Development August 1, 2017 – July 2018
- Report Presentation to BOE August 7, 2018

Process Overview

- 18-Member CAC created → Internal Assessment of spends, policies, and practices → Research to establish legal foundation → Assessment of regional practices, programs, and trends → Creation of proposed amendments based upon legal foundation and regional trends
- The Office of the General Counsel, Finance Office, and Purchasing was also acknowledged for their work
- There has been extensive community engagement on this subject. The 70-page report is information and documentation that was done as a team.
- It is about disturbing a piece of the pie of contracts to small and emerging businesses.
- We have learned over time of the importance of supplier diversity. This will allow SPPS to move in a different direction and brand SPPS to provide opportunities not see in the past in moving forward.

Acknowledgements

- Community Advisory Council
 - Business advocate, business inclusion

- Representative overseeing similar programs
 - Community Action Partnership (non-profit)
 - Contractors, suppliers
 - Trades, labor unions
 - Compliance, Financial, Legal
 - Facilities Department and Purchasing leaders
- Consultants
 - Powers Consulting
 - Strong & Starling Consulting, Inc.
- Governmental Entities
 - City of Saint Paul
 - Ramsey County
 - City of Minneapolis
 - Hennepin County
 - Minneapolis Public Schools
 - Minnesota Department of Administration
 - Metropolitan Council

BOE Questions Regarding Program

- Is it legal?
- What will the program cost?
- What will the program look like?

Existing Policy Support and Legal Foundation

- SPPS Policies Supporting Equity
 - Policy 713.00
 - Policy 101.00
 - Policy 102.00
- Legal Foundation
 - Compelling Government Interest
 - Narrowly Tailored
- Types of Programs
 - Race- and Gender-Conscious Programs
 - Race- and Gender-Neutral Programs
- Disparity Studies
- Case Examples

Regional Practices were also presented including these areas:

- Procurement
- Vendor Inclusion
- Workforce Inclusion
- Data Management
- Outreach

Proposed Small Business Inclusion Program Overview

- SBE Program
 - SBE and Micro-SBE Goals
 - Member of CERT Collaborative
 - Conduct Disparity Study
 - Direct Quote Options under \$100,000
 - Compliance Monitoring

Policy 713.00 Amendments

- Race- and Gender-Neutral Program
 - Proposed Amendment

- Applies to all construction projects
 - 10% SBE and 15% micro-SBE goals
 - Annual evaluation of aspiration goals
 - Staff dedicated to enforcing compliance
 - Rationale:
 - Program that can be created without a disparity study
 - Regional practices support need for staff to lead this work
- Disaggregation of Data
 - Proposed Amendment
 - Collect and maintain vendor and consultant race, gender, veteran's status, and geographic location data
 - Rationale:
 - Maintaining timely and reliable vendor and consultant data allows the District to:
 1. Increase contracting transparency
 2. Increase efficiency in contracting

Revisions to Practices

- Procurement – unbundling work scopes
- Vendor Inclusion/Certification – join CERT Collaborative
- Workforce Inclusion – Adopt 32% minority and 20% female workforce goals
- Increased Outreach and Marketing – contractor meet-and-greets, procurement fairs, engage local SMWBE associations
- Compliance and Data Management – update existing systems and forms, explore compliance agreement with the City of Saint Paul

Potential Departments Impacted

- Facilities
- Purchasing
- Technology Services
- Finance
- Legal
- Racial Equity Office

High Level Implementation and Potential Cost Analysis for Year 1, Year 2, and Year 3 were then presented, with the four different options' cost (included in the report).

Next Steps and Key Decisions if the Board Wants to Move Forward were also presented, beginning with the Board Policy Work Group to discuss the proposed amendment to Policy 713.00, and the September, October, and November Board of Education Meetings for the first, second, and third readings of the draft revised policy.

QUESTIONS/DISCUSSION:

- Is the expectation that the working group would look at the recommendations after the revision of the policy by the Board? Response: After the discussion of the amendment has started, Administration could then continue their work. It would be good to continue to have support from the community and the Board to move forward. We should make a decision around the disparity study, and to continue to work on, to gain interest from other entities across the state because the costs will differ based on the number of organizations that want to participate in the study and results. We would be working in parallel. We should know by November of the other organizations that was to participate in the study. This work could begin in the next 30 days in the disparity study and with the city and the CERT collaborative. We will continue to work with the community partners. There are internal items that we need to do to put on the right track.
- What should we be focusing on in terms of the options? Will it appear in the budget? We want to give the collective work to move forward and bring the best recommendation to us. Response: First we would like the Board to accept the report. Secondly, we'd like the Board to move forward with

discussions on the amendment to Policy 713.00. Administration will bring forth recommendations on the different options. In the event that there needs to be governance or policy revisions, or impact to the budget, that would then be brought back to the Board. How the policy is drafted will impact the elements of the program and the costs. That direction will signal to the group on implementation and analysis.

- In beginning to talk to about the change in policy, many policies are supported by procedures, where many of the details are found. The Board noted that what the Board Policy Group does in terms of the policy will affect the procedure. Is it the Board's direction to note the policy we'd like to see, while calling out the disaggregation of data and cost implications? Response: First it is "if we are a go" and a direction as the Board would like to take, through the policy. That process kicks off discussion for the policy. Administration and the Board will not be working alone in this; Legal will also be helping. As for the suggested timeline, Administration wants to put this on the radar of the Board, and if it goes into September or October, that would also work, as we want to continue to see the work move forward, while also working around the Board's calendar.
- What is the nature of the disparity study? In some ways we have identified the disparities – it's an 18 month study. How will that help inform and why will it be 18 months? Response: We know, but we haven't sufficiently proven out through a disparity study. It will look at more than our data set; it will look at our market as a whole, options, historic utilizations, and if we are underutilizing businesses. That evidentiary foundation will serve as the compelling governmental interest in addressing the disparity. The 18 months is a standard in the industry. The good news is that there is data from the previous disparity study that could be handed off. It may end up being less, but is an estimate. It is evidentiary foundation to say that we, as a government entity, need to address a historic disparity.
- Is there a protocol that's used for the disparity study? Is the policy built after the disparity study, or is it around setting parameters? Response: Yes, the policy will set parameters. We could get to the disparity study and find additional policies than the ones we have here, but this is a place to begin. We can't jump to setting goals for minority- or women-owned businesses without conducted evidentiary foundation. In showing the number of businesses in the city, we can start to improve the numbers without waiting for that evidentiary data. It's starting the process.
- The effectiveness of what we do is key, and making sure Administration has the time to do it. They would prefer to wait to ensure they have the necessary time to have a robust, thought-out, and effective small business initiative that is inclusive enough to make a difference. They recommend to start with that, what is the impact, and be worth the effort and impact.
- Is the previous data sufficient to give us an idea of where we are? Administration also noted that the disparity study would be in depth and comprehensive. They are doing a 5-year drill down on businesses, and who has achieved work, why aren't they hearing about it; they go to the details. They look at the people who won't bid, and drill down to information. It is official documentation that supports the decision. We know there is a disparity, and this would be documentation. Procedural changes help to open the doors. It's an interesting idea of what is impactful. Once the Board decides to go forward, that process of improving the numbers could start.
- They also noted that the policy changes are not starting from scratch, but we have sample language and best practices. It is about finding those policies that pertain to small business, and what we are required to follow, and can it tie into the disparities language.

RECOMMENDED MOTION: Mr. Marchese moved to accept the report, and was seconded by Ms. Foster. It passed by acclaim.

E. Organizational Chart Update

Superintendent Gothard then presented and discussed Phase 1 updates to the Org Chart. The work of the District will happen as we work together as a team around creating the necessary changes for us to improve student outcomes. These changes are based on form and function. Updates include Chief of Staff, which will include legislative affairs and key supports, grants (development and management), the new position of Equal Opportunity Officer (this role will receive complaints and discrimination, and represent the superintendent in matters of complaints to be the person on record and use standard procedural

investigation practices – we are dealing with people, policy, and pressures) (will be a director level). Equity will report to the Chief of Staff as well, while also working with Office of Teaching and Learning. Director of Family and Community Engagement will also report to the Chief of Staff. Research, Evaluation, and Assessment will report directly to the Superintendent, while working collaboratively with all departments. It will be the single point contact to establish routines. Deputy Chief of Technology Services will report to Operations. Department of School Culture and Climate has been divided into two entities and will report to the Chief of Academics. Alternative Learning Programs will report to the Office of Teaching and Learning. Chief of Schools is a new position that will work with assistant superintendents and the Office of Leadership Development to ensure we are coaching and holding administration to the highest standard. Legal is also shown as a dual-reporting role to both the Board and the Superintendent. These changes will ensure there is clarity for our leaders and clear direction on their roles and responsibilities. The positions of Director of Communications, Marketing, and Development and Director of Specialized Services are still open and ongoing right now to find the best talent for those positions.

QUESTIONS/DISCUSSION:

- A board member noted that there should be a direct line from the Board to the labor negotiations manager, whether it is a direct line or an assumed line because they will be directly negotiating for the Board in deciding contracts. Response: That will be considered as feedback, and will talk with other. We can check into the practice of other districts, including CGCS and share with the team.
- The role of the Chief of Staff was also discussed as well as the groupings of the org chart.
- A board member also noted their concern about the personalized learning role in technology, and is now in a different grouping.
- Another board member questioned why Human Resources reports to the Chief of Staff. Response: there are a few reasons; one of them is a recommendation based on several organizations, and there is a lot that is managed by this team. This way will allow there to be a point of escalation because right now, a lot of the HR concerns are sent directly to the superintendent. It will create a difference culture with different levels of support for staff or others before it goes to the superintendent.
- The role of REA was also discussed, and data sharing in both directions in form and function. It is a collaborative role, while also being close to the superintendent to response to needs for district-wide information. Superintendent Gothard noted that they believed this was important to ensure he was working directly with REA on information so critical to the strategic plan. In other districts of our size, this is how it is organized in 90% of those districts. This department is a direct report to the superintendent, while working with all departments on the routine and reports generated and collaboratively built for many programs. Accountability function works cross-functionally, and it makes sense to be a direct report to the superintendent and bring that information forward
- A board member noted that she thought SEAB should be included on this org chart.
- The role of the Chief of Schools was also discussed, with the importance to flesh out the functions for the questions that are asked in the community and schools. Response: This will be a central role in the cabinet to respond to different information about schools, and to coordinate coaching with our assistant superintendents and leaders, and a quality method of coaching and support. This role will also be responsible for direct different work in schools and support assistant superintendents to be a central, coordinated place for school success. This will allow us to have a structure in a timely way. We will also work together to problem-solve and relay information to stakeholders and educators.
- Office of Leadership Development was also noted, and how leadership development is a critical piece to have a consistent and coordinated way for the department. It is helpful to help find creative ways for leaders, as well as lifting those aspiring leaders as well.
- With the new positions, the Board also noted the budgets for those roles. There is money allocated for those positions; the jobs are different and the budget exists for them. There was money for the transitions and there has been deliberate actions in not filling them until now. Also, not all positions are general fund positions – there are other categories. The Board noted that it would be helpful to learn the and understand the fiscal impact on the net cost, and using existing resources. A summary of what has changed would be helpful in understanding the fiscal impact to relay that information to constituent questions. It was also noted that these are priorities in terms of hiring, and Phase 2 and Phase 3 will be at a later date in later years.

- A board member also noted that there was confusion in who reported to whom, and this is a big step forward in clarity on the responsibilities and positioning that we are adding that are important and settling us down to know the roles and how to move forward. She thanked Superintendent Gothard for his work on this, and it has her support because it will help the District.

III. ADJOURNMENT

It was motioned to adjourn the meeting at 7:24 p.m. The motion passed by acclaim.

IV. WORK SESSION

The Board then conducted a work session to discuss two topics. The first was the attendance of board members at the Council of the Great City Schools Annual Fall Conference in October. It was decided that six board members would attend this year to learn and collaborate with other large urban districts across the country. The second topic involved the Board's submission of project proposals for SEAB. Ideas included the transition supports for students, as well as student engagement in the legislature. Overall, the Board agreed that SEAB could lead these topics into directions that they define if these topics were chosen.

Respectfully submitted,
Sarah Dahlke
Assistant Clerk



Back to School Report 2018-19

Jackie Turner, Chief Operations Officer

Board of Education Meeting

August 21, 2018



Saint Paul Goes Back to School September 4



Purpose

Provide an overview for the Board of Education on the state of readiness for the first day of school, **Tuesday September 4, 2018.**

- Enrollment
- Student , Family & Community Supports
- Professional Development
- School Supports
- Operational Supports

38



Enrollment/Recruitment

Enrollment

- **Students accepted**
 - August, 2018
 - 1,257 Applications
 - 1,151 Placements
- **2,210 KG applications**
- **Over 9,000 grades 1-12 applications**
- **About 31% of students placed are new or returning (3,415)**
- **Just over 2,300 Pre-K applications (391 on waiting list not placed)**



Enrollment/Recruitment

Enrollment

- 9th grade district wide is tight
 - Highland, Humboldt & Washington
- 6-8th grade district wide is tight
- Waiting for Placement
 - Kindergarten -- 93 (5%)
 - 6th Grade -- 94 (3%)
 - 9th Grade -- 65 (3%)



Early Learning- Pre-Kindergarten

Highland Park Elementary

- Will open 3 early learning classrooms
- 1 full day Pre-K, 1 half day Pre-K, 1 ECSE

Linwood Monroe

- Will open an additional full day Pre-K classroom
- Totaling offering - 1 full day Pre-K, 1 half day Pre-K, 1 ECSE

L'Etoile du Nord

- Will open an additional half day Pre-K classroom
- Total offering 1 full day Pre-K, 1 half day Pre-K

Obama and Bruce Vento Elementary

- Moved from half day to 100% full day programming, matching the needs/desire of our community

Thanks to new early learning statutory language, homeless and highly mobile students will gain access to Pre-K programming.



Community Education

Adult Basic Education

Launching online GED classes

Discovery Club

- **1263 Enrolled**
 - 182 on waiting list
 - 13 staff openings

ECFE

- 119 weekly offerings , **enrollment up** as compared to last year
- **96% participants** reported received education and support from ECFE
- Increased offerings at individual **school sites**



Enrollment/Recruitment



SPFT Local 28

@SPFT28

Following

Our St Paul Advocates enrolled 103 students and knocked on over 7000 doors this summer! [@SPPS_News](#) [@AFTunion](#)



Release: Saint Paul Student Enrollment Campaign Signs Up...

During weeks of door-to-door canvassing this summer, nine members of the Saint Paul Federation of Teachers (SPFT) helped enroll scores of children in the Saint Paul Public Schools (SPPS)...

spft.org

11:38 AM - 9 Aug 2018

11 Retweets 19 Likes



11



19

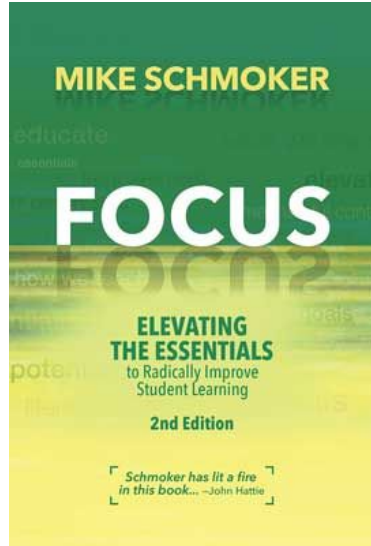


Human Resources - Staffing to be filled

Job Category	FTE	%
Clerical	12.00 FTE	9.0%
Educational Assistants	13.6 FTE	2.4%
Teaching Assistants	31.28 FTE	3.9%
School and Community Service Professionals	5.0 FTE	2.6%
Counselors	0.00 FTE	N/A
Social Workers	1.00 FTE	<1%
Teachers (to include Classroom, Specialists,)	37.80 FTE	1.1%



Teaching and Learning



3 simple elements for radical school improvement:

1. A focused and coherent curriculum (**what we teach**);
2. Clear, prioritized lessons (**how we teach**);
3. Purposeful reading and writing

-- Mike Schmoker

Professional Development

District Leadership

- Culture and Climate, Dr. Kent Peterson
- Adaptive Schools, Carolyn McKanders and Jim Roussin
- Department Resource Fair

Foundational

- **Over 170 Teachers:** New Educators Week (N.E.W.)
August 21-25

EL/Special Education

- Build collaboration across EL and Spec Education
- Spec Educators learn about EL strategies and EL educators learn about students with disabilities



**IPads and Schoology
enhance learning for
all students**

**Nicola Turner,
Linwood-Monroe**



Family Engagement

- **Districtwide Parent Academy will be offered throughout the school year in all languages**, including at community sites.
- **Centralized meetings for families about referendum** and other topics will be held from September - December.
- **Parent Academy Seminars** will be held at schools from January - April.
- **Monthly meetings for nine PACs** will begin in September.
- **iUpdate**



Communications

Back to School communications

- **Back to School calendar** mailed to families Aug. 6
- **Email and phone call to families** and staff (translated in all languages)
- **Welcome back video message** from Superintendent
- **Referendum Information**

Department support

- **Facilities**
- **Transportation communications**
- **Rights and Responsibilities handbook**
- **iUpdate communications**

Media and community outreach

- **Planning back to school media outreach** including meeting with editorial boards about referendum

Improved internal communications

- **Strengthened collaboration** between OTL and CMD for weekly Principal's Playbook
- **Revised Bridge submission**



Referendum Information

spps.org/referendum2018



The screenshot shows the Saint Paul Public Schools website with a blue header. The header includes the Saint Paul Public Schools logo, a large green checkmark with the word "VOTE" in yellow, and the date "NOVEMBER 6, 2018". Below this is the slogan "Our Kids. Our Community. Our Future." in yellow. To the right of the header are social media icons for Facebook, Twitter, YouTube, and RSS, along with links for "Directory" and "Calendar". Below these are links for "Español", "Hmoob", and "Soomaali", and "Our Schools | Site Manager | My Account". A navigation bar below the header contains links for "HOME", "LATEST UPDATES", "VOTING INFO", "TAX IMPACT", "RESOURCE TOOLKIT", "FAQS", "HAPPENING NOW", and "CONTACT US", followed by a search icon. The main content area features a photo of a smiling young girl in a classroom on the left and a large green checkmark with the word "VOTE" in yellow on the right, with the date "NOVEMBER 6, 2018" and the slogan "Our Kids. Our Community. Our Future." below it. At the bottom of the page, a white box contains the following text:

Saint Paul Public Schools is faced with inadequate state funding, increasing educational costs and continued budget cuts.

The Saint Paul Board of Education unanimously approved a resolution asking voters to consider a school funding increase on the Nov. 6, 2018 ballot.

Referendum Information

Our Kids. Our Community. Our Future.

Saint Paul Public Schools (SPPS) faces inadequate state funding, increasing educational costs and continued budget cuts. To help, the SPPS Board of Education unanimously approved asking voters to consider a school funding increase on the Nov. 6, 2018 ballot.

The Challenge

To keep pace with the educational needs of our students with adequate financial resources

Why Now?

- SPPS has cut more than \$50 million in the past three years and approved cuts of \$17.2 million for the 2018-19 school year.
- Federal, state and local funding is not keeping pace with inflation or the educational needs of our students.
- Required special education services cost the District \$42 million more than it receives each year, putting additional pressure on the operating budget.

Levy Facts

by \$475 per student, providing an increase of impact on an average homeowner (\$175,000 home)

levies, 2018-19

Voter-approved operating levies when compared to the state's for classrooms, instruction and other operating costs.

What is an Operating Levy?

Operating levies provide essential funding for classrooms, instruction and other school operating costs.

If state funding had kept up with inflation since 2003, SPPS would receive nearly \$620 more per student, or a total of \$21.6 million more this year.

Strong public schools are directly linked to the wellbeing of our city and strong property values.

651-767-8157 • Email referendum@spps.org

Our Kids. Our Community. Our Future.

The Challenge

To keep pace with the educational needs of our students with adequate financial resources

The Ballot Question:

Consider an operating levy increase to enable SPPS to invest more in our schools and limit additional budget cuts

Why Now?

- SPPS has cut more than \$50 million in the past three years and approved cuts of \$17.2 million for the 2018-19 school year.
- Federal, state and local funding is not keeping pace with inflation or the educational needs of our students.
- Required special education services cost the District \$42 million more than it receives each year, putting additional pressure on the operating budget.

What is an Operating Levy?

Operating levies provide essential funding for classrooms, instruction and other school operating costs.

Strong public schools are directly linked to the wellbeing of our city and strong property values.

Voter Approved Operating Levies, 2018-19

SPPS is the second largest school district in Minnesota, but has one of the lowest voter-approved operating levies when compared to the state's ten largest districts and SPPS neighbors. These levies provide critical funding for classrooms, instruction and other operating costs.

If voters approve the request, the estimated tax impact on an average homeowner (\$175,000 home) would be about \$11 per month. The funding would help SPPS:

- Invest more in schools and student needs at all grade levels
- Implement the District's Strategic Plan to increase achievement for all students
- Increase mental health and social-emotional learning support for students
- Create middle schools designed to meet the academic and developmental needs of this age group and better prepare them for high school and beyond
- Limit additional budget cuts

If voters do not approve the request, SPPS will face continued multimillion-dollar budget cuts, resulting in cuts to staff and academic programs in all schools and at all grade levels.

Learn more: Visit spps.org/referendum2018
Call 651-767-8157 • Email referendum@spps.org
Prepared and paid for by Saint Paul Public Schools. This publication is not circulated on behalf of any candidate or ballot question.

Technology Services

- Field Technicians and Service staff **ready and prepared** for school.
- **Support to transportation** for additional phone lines.
- Print, Copy, Mail is **working hard to support schools and department** "back to school" requests.



Finance

- **Budget**
 - Staff meeting with sites and programs to review
- **Procurement**
 - Requisitions, orders and contracts for new school year
- **MARSS Reporting**
 - Reviewing student data reporting procedures with sites
- **Fee Pay System**
 - Supporting sites with setup of online payment system
- **System Access for Staff (HR, Finance and Budget Systems)**
- **Grant Award Implementation (September)**
- **Training Staff on Procedures**



Security and Emergency Management

Staffing

- Community Support Team
- Contract Security
- SRO's

Training

- Collaborative “active shooter” training
- “Emergency Communication” best practices with secondary administrators



Transportation

- **40,000 school bus transportation information postcards** will begin arriving to families on or around August 24
- Continues to use [MySPPSBus app](#) to display **up-to-date information**
 - 5,928 app users, **33% increase**
 - 20,086, app sessions, **27% increase**
- **Temporary staff hired to assist with phones**
- **Bus driver training-shaping positive culture**



Nutrition Services

Students Directly Certified

- 13,909

Community Eligibility

- 40 sites

Supper Program

- 33 supper program (8 new)

Partnerships

- Supper at Community-Based Organizations
- Metro Transit Go-To \$1 Rides

New Recipes

- White Rice
- Gluten Aware Sauces

Ingredients of Concern Eliminated

Farm-to-School Success

Saint Paul Public Schools Nutrition Services

There's a new chef in town!
Nutrition Services welcomes Ricardo Abbott and his experience to bring innovative menu ideas to the students of Saint Paul!

Ricardo Abbott has been in the food & beverage business since 1980. He has worked in hotels, restaurants, food service equipment companies, and in school nutrition. He started at SPPS in October 2017 as the Nutrition Center Supervisor and was recently promoted to Nutrition Center Manager where he oversees operations in the central kitchen.

"From the first day I started working in a K12 program I have been driven to make things better. I have always challenged the assumption that school lunch needs to be unexceptional, dull, or below average because it is a school lunch. Over the years, I have learned that the secret for success is to be able to assemble a team of people that are well trained and believe in making good food. My goal as a Nutrition Center Manager is to work hard at making steady improvements so we can better serve the students of Saint Paul Public Schools. There are many challenges we as a team are trying to overcome to reach our goals of making school food better, from the lack of equipment to the funding and procurement of good affordable ingredients. Regardless of what problems we might face, the bottom line is that we are committed to overcome these challenges, and with the help of some of our business partners and the community, we will be successful. Nevertheless, in the end we always have to remember, it does not matter whether we are preparing a school lunch or food for a catering event, love for food and love for our jobs are the most important ingredients"

- Ricardo Abbott

Interactive Menu Updates

In efforts to be more environmentally friendly, Nutrition Services no longer prints school lunch menus. All menus are digital and available able on your school's website and through the MySPPS app*.

The digital menus include:

- * Allergen Information
- * Nutritional Facts
- * Vegetarian Option Identification

You can also use the digital menu to rate our menu items. Adding your rating to our menus help Nutrition Services to determine menus and improve our recipes.

* The MySPPS app can be downloaded from the Google Play or Apple App stores

or Reduced

ice meal
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complete an

for free meal.

<http://sppsnutrition.org/Domaine/11529>

Saint Paul Public Schools Nutrition Services
1930 Como Ave.
Saint Paul, MN 55108
651-603-4950
spps.org/nut

Facilities

Restoration Cleaning



Craig Anderson
@Craig_SPPS

Following

Spiffy new boiler! Looks really cool. 😎
@SPPS_News



3:43 PM - 13 Aug 2018

1 Retweet 4 Likes



Maura
@Ms_Maura_

Following

Feels great to be back at school! The building looks incredible. A huge thank you to our engineers, Bill and Mike, who've been working hard all summer.

4:13 PM - 7 Aug 2018

3 Retweets 15 Likes



3



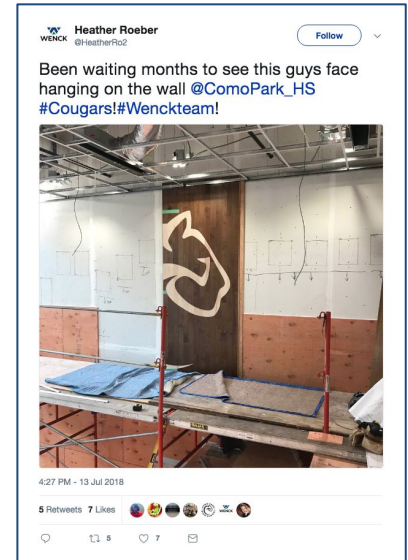
15



Facilities

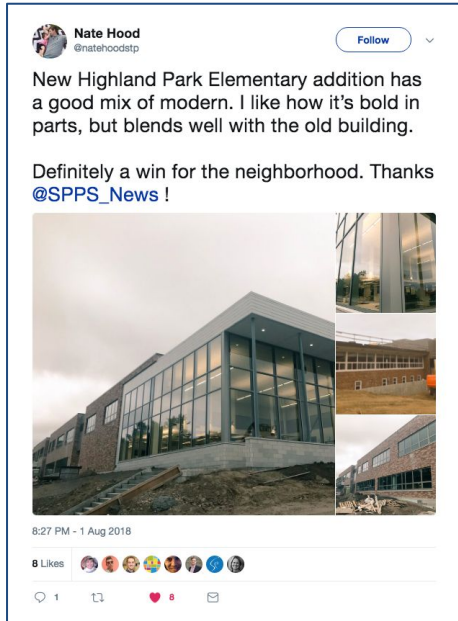
Major Capital Projects: Completion Dates

PROJECTS COMPLETED FALL 2018	PROJECTS COMPLETED LATE 2018 AND BEYOND
1. Highland Park Ele. 2. Horace Mann 3. Jie Ming 4. Linwood 5. Monroe 6. RiverEast 7. St. Anthony	• Adams: <i>Completion December 2018</i> • Como Park Sr.: <i>Completion late 2019</i> • Humboldt: <i>Completion August 2020</i>



Facilities

Highland Park Elementary



Courtyard entrance (7/18)



Gym exterior; playground (7/18)



Main stairwell near front door (8/18)



Gym interior (5/18)

Facilities

St. Anthony Park Elementary



Classroom (5/18)



Media Center (5/18)



Group Learning Space (8/18)



Facilities

Adams Spanish Immersion

61



Addition (5/18)



West Corridor (5/18)



Kindergarten Classroom (5/18)



Inclusive Restroom (5/18)



Priority Areas

- **Enrollment**

- **Extended hours** through first week of school
- Connecting with **families without school** assignment
- School closing recruitment fairs

- **Staffing**

- **Facilities Master Plan**

- Meal preparation
- Learning areas
- Teaching and Learning (Crosswinds)



Questions?



HUMAN RESOURCE TRANSACTIONS
July 1, 2018 – July 31, 2018
August 21, 2018

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Ahmed, I. M.	Classroom Teacher	08/18/2018	\$27.18	Battle Creek Elementary
Blair, A. J.	Classroom Teacher	08/18/2018	\$28.06	Como Park Senior High
Braaten, K. M.	Classroom Teacher	08/18/2018	\$30.80	Johnson Achievement Plus
Cadwell, L. C.	Classroom Teacher	08/18/2018	\$43.96	Creative Arts Secondary
Chan, H.	Classroom Teacher	08/18/2018	\$38.68	Highland Park Senior High
Day, E.	Classroom Teacher	08/18/2018	\$32.77	Benjamin Mays/Museum
Edwards, E. J.	Classroom Teacher	08/18/2018	\$31.45	Obama Service Learning
Gieski, D. S.	Classroom Teacher	08/18/2018	\$54.09	Como Park Elementary
Giles, J. M.	Classroom Teacher	08/18/2018	\$47.62	Focus Beyond
Gonzalez, J. R.	Classroom Teacher	08/18/2018	\$42.38	RiverEast Elem/Secondary
Goss, W. A.	Classroom Teacher	08/18/2018	\$39.20	Galtier Elementary
Graden, W. E.	Classroom Teacher	08/18/2018	\$28.13	Battle Creek Elementary
Hanson, A. J.	Classroom Teacher	08/18/2018	\$29.01	Daytons Bluff
Johnson, L. A.	Classroom Teacher	08/18/2018	\$30.27	Galtier Elementary
Kangas, M. J.	Classroom Teacher	08/18/2018	\$38.45	Daytons Bluff
Kenutis, M. R.	Classroom Teacher	08/18/2018	\$32.80	Como Park Senior High
Kododo, G. A.	Classroom Teacher	08/18/2018	\$29.48	Johnson Achievement Plus
Koebele, C. R.	Classroom Teacher	08/18/2018	\$31.28	Daytons Bluff
Konat, K. E.	Classroom Teacher	08/18/2018	\$42.38	RiverEast Elem/Secondary
Loftus, B. N.	Classroom Teacher	08/18/2018	\$27.18	Humboldt Secondary School
Macias, A.	Classroom Teacher	08/18/2018	\$27.18	Riverview School
Richmond, J. W.	Classroom Teacher	08/18/2018	\$32.92	Central Senior High
Schumacher, M. L.	Classroom Teacher	08/18/2018	\$28.13	Gillette Children's Hospital
Semelis, A.	Classroom Teacher	08/18/2018	\$32.67	Daytons Bluff
Taracido, C. E.	Classroom Teacher	08/18/2018	\$29.01	Mississippi Creative Arts
Tlusty, M. L.	Classroom Teacher	08/18/2018	\$32.67	Johnson Senior High
Wax, L. R.	Classroom Teacher	08/18/2018	\$35.32	Washington Tech

HUMAN RESOURCE TRANSACTIONS
July 1, 2018 – July 31, 2018
August 21, 2018

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Wilke, K. L.	Classroom Teacher	08/18/2018	\$54.09	271 Belvidere Bldg
Villarraga, D. H.	Classroom Teacher	08/18/2018	\$29.48	Humboldt Secondary
Vollands, A. C.	Classroom Teacher	08/18/2018	\$27.18	Como Park Senior High
Zamacona, M. E.	Classroom Teacher	08/18/2018	\$51.60	Harding Senior High
Zernechel, N. C.	Classroom Teacher	08/18/2018	\$30.27	Humboldt Secondary
Long, C. E.	Superintendency	07/05/2018	\$72.12	Colborne Admin Offices
Curtis, A. R.	School/Community Professional	08/27/2018	\$26.83	RiverEast Elem/Secondary
Burch, P. L.	Teaching Assistant	09/04/2018	\$15.00	Cherokee Heights Elem
Castor, J. M.	Teaching Assistant	09/04/2018	\$16.00	St. Paul Music Academy
Moses-Thomsen, E.	Teaching Assistant	09/04/2018	\$16.00	St. Paul Music Academy
Snyder, T. O.	Teaching Assistant	09/04/2018	\$15.00	St. Paul Music Academy
Spradling, A. G.	Teaching Assistant	09/04/2018	\$16.00	Como Park Senior High
Strub, Q. M.	Teaching Assistant	09/04/2018	\$16.00	St. Paul Music Academy
Jeffrey-Noel, A. L.	Clerical	07/09/2018	\$18.77	Student Placement Center
Erie, R. A.	Nutrition Services	08/07/2018	\$11.89	Mississippi Creative Arts

PROMOTION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Adam, A. A.	Assistant Principal From: Classroom Teacher	08/06/2018	\$56.51	Highland Park Senior High
Graver Juelich, M.	Assistant Principal From: Classroom Teacher	08/06/2018	\$51.67	Murray Middle School
Thao, L.	Assistant Principal From: Classroom Teacher	08/06/2018	\$49.90	Harding Senior High
Thor, V.	Assistant Principal From: Classroom Teacher	08/06/2018	\$51.67	Hazel Park Preparatory
Walker, J. E.	Assistant Principal From: Professional Employee	08/06/2018	\$47.55	Maxfield Elementary
Dutrieuille, D. M.	Principal From: Assistant Principal	08/06/2018	\$66.86	Hazel Park Preparatory
McKenzie, J.	Principal From: Assistant Principal	08/06/2018	\$67.54	Murray Middle School

HUMAN RESOURCE TRANSACTIONS
July 1, 2018 – July 31, 2018
August 21, 2018

PROMOTION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Reilly, K. C.	Principal From: Assistant Principal	08/06/2018	\$66.42	Hamline Elementary
Theien-Collins, S. J.	Principal Career Progression	08/06/2018	\$71.01	Como Park Senior High
Thomas, N. L.	Principal From: Central Administrator	08/06/2018	\$64.42	Obama Service Learning
Yang, C. V.	School/Community Professional Career Progression	08/27/2018	\$26.44	Nokomis Montessori North
Pabon, S.	Teaching Assistant Career Progression	09/04/2018	\$15.00	Riverview School
Lor, M.	Clerical Career Progression	08/06/2018	\$22.90	Hamline Elementary
Lennartson, K. J.	Professional Employee Career Progression	06/23/2018	\$43.93	Colborne Admin Offices

TEMPORARY APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Sykes-Williamson, K.	Classroom Teacher	08/18/2018	\$27.18	Four Seasons A+

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Arroyo, Y. E.	Classroom Teacher	06/30/2018	Riverview School
Jordahl, K. S.	Classroom Teacher	08/18/2018	Central Senior High
Patton, M. C.	Classroom Teacher	08/18/2018	Humboldt Secondary School
Prohaska, J. E.	Classroom Teacher	09/04/2018	Humboldt Secondary School
Ramji, R. M.	Classroom Teacher	08/18/2018	Humboldt Secondary School
Wente, A.	Classroom Teacher	07/07/2018	Crossroads Montessori
Vang, M. Y.	Classroom Teacher	09/01/2018	International Acad - LEAP
Vang, P. S.	Classroom Teacher	09/04/2018	Phalen Lake Hmong Studies
Durkin, L. A.	Classroom Teacher	09/13/2018	Como Park Elementary
Meza, D. M.	School/Community Professional	08/18/2018	Student Placement Center
Murphy, T. S.	Carpenter	08/09/2018	Como Service Center
Ator, S.	Clerical	08/01/2018	Colborne Admin Offices

HUMAN RESOURCE TRANSACTIONS
July 1, 2018 – July 31, 2018
August 21, 2018

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Blair, J.	Clerical	09/05/2018	Obama Service Learning
Arcand, T. A.	Custodian	07/31/2018	Farnsworth Aerospace Upr
Herrera, O.	Custodian	07/19/2018	Wellstone Elementary
Lynaugh, M. J.	Custodian	08/09/2018	L'Etoile du Nord Lower
Meehan, W. J.	Custodian	07/18/2018	Phalen Lake Hmong Studies
Dolata, R. D.	Professional Employee	08/16/2018	Como Service Center
Garrido, M. R.	Professional Employee	07/07/2018	Colborne Admin Offices
Hernandez, J. N.	Professional Employee	08/15/2018	Como Service Center
Kieger, R.	Technical	07/31/2018	Como Service Center

REINSTATEMENT AFTER LAYOFF

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Day, T.	School/Community Professional	07/30/2018	\$36.12	Parkway Montessori
Klajbor, T. M.	School/Community Professional	08/27/2018	\$28.87	Chelsea Heights
Osum, J.	Education Assistant	08/27/2018	\$32.17	1780 W 7th Street

REHIRE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Rummel, A. M.	Central Administrator	08/09/2018	\$45.06	Plato Admin Offices
Gibson, K.	Classroom Teacher	08/18/2018	\$46.84	St. Paul Music Academy
Hallermann, B. J.	Classroom Teacher	08/18/2018	\$32.05	Creative Arts Secondary
Keenan, K. M.	Classroom Teacher	08/18/2018	\$37.11	Como Park Senior High
Laugerman, R. J.	Classroom Teacher	08/18/2018	\$43.06	Humboldt Secondary School
Menigo, M. A.	Classroom Teacher	08/18/2018	\$41.41	Four Seasons A+
Moua, K. N.	Classroom Teacher	08/18/2018	\$30.27	Humboldt Secondary School
Russell, B. J.	Classroom Teacher	08/18/2018	\$31.58	Highland Park Senior High
Shirley, V. M.	Classroom Teacher	08/18/2018	\$44.00	Four Seasons A+
Smith, M. E.	Classroom Teacher	08/18/2018	\$43.96	JJ Hill Montessori
Brown, T. A.	Principal	08/06/2018	\$66.54	American Indian Magnet
Johnson, J.	Education Assistant	08/27/2018	\$19.77	Nokomis Montessori North

HUMAN RESOURCE TRANSACTIONS
July 1, 2018 – July 31, 2018
August 21, 2018

REINSTATEMENT FROM LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Wente, A.	Classroom Teacher	07/30/2018	Crossroads Montessori
Wente, A.	Classroom Teacher	07/02/2018	Crossroads Montessori
Jackson, T.	Education Assistant	07/16/2018	Title I
Noel, K. M.	Clerical	07/23/2018	Colborne Admin Offices
Wells, P. M.	Nutrition Services	07/31/2018	Como Service Center
Yang, P. N.	Professional Employee	07/02/2018	Colborne Admin Offices

RECISION OF RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Patton, M. C.	Classroom Teacher	06/12/2018	\$50.30	Humboldt Secondary School

VOLUNTARY REDUCTION IN TITLE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Tsui, K.	Teaching Assistant	09/04/2018	\$15.00	Highland Park Elementary

CHANGE IN TITLE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Hemingson, M. N.	Classroom Teacher From: Temporary Employee	08/18/2018	\$28.06	Open World Learning
Dols Klingel, M. M.	Superintendency Career Progression	07/01/2018	\$63.76	Colborne Admin Offices

RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Swanson, R. S.	Classroom Teacher	10/23/2018	Farnsworth Aerospace Lwr
Young, Y.	Classroom Teacher	07/10/2018	Hazel Park Preparatory
McMahon, G. E.	Classroom Teacher	09/02/2018	Focus Beyond
Alfano-Godfrey, A. M.	Classroom teacher	11/01/2018	Benjamin Mays/Museum
Meltz Holloway, M. L.	Teacher on Special Assignment	06/12/2018	Ramsey Middle School
Ferdig, K. M.	Custodian	09/29/2018	Como Park Elementary
Lynaugh, M. J.	Custodian	08/09/2018	L'Etoile du Nord Lower
Lennartson, K. J.	Professional Employee	08/01/2018	Colborne Admin Offices

HUMAN RESOURCE TRANSACTIONS
July 1, 2018 – July 31, 2018
August 21, 2018

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Allen, J. S.	Central Administrator	08/04/2018	Colborne Admin Offices
Campbell, T. J.	Central Administrator	08/02/2018	Plato Admin Offices
Altmeyer, M. L.	Classroom Teacher	08/05/2018	Battle Creek Middle School
Berry, K. S.	Classroom Teacher	08/05/2018	Daytons Bluff
Bittner, K. M.	Classroom Teacher	07/17/2018	Benjamin Mays/Museum
Bregier, R. J.	Classroom Teacher	07/17/2018	Central Senior High
Heisdorffer, J. C.	Classroom Teacher	07/31/2018	Randolph Heights Elem
Henry, J. L.	Classroom Teacher	07/14/2018	Parkway Montessori
Koury, H. M.	Classroom Teacher	07/28/2018	Maxfield Elementary
Lor, X.	Classroom Teacher	08/18/2018	Crossroads Montessori
Napierala, N. A.	Classroom Teacher	08/05/2018	Highland Park Elementary
Smolik, C. L.	Classroom Teacher	07/12/2018	Humboldt Secondary School
Pucci, J. W.	Classroom Teacher	07/04/2018	Washington Tech
Wymore, K. M.	Classroom Teacher	08/01/2018	Johnson Senior High
Zimmerman, K. L.	Classroom Teacher	07/13/2018	Plato Admin Offices
Hines, C. D.	Principal	07/24/2018	Creative Arts Secondary
Carey, L. R.	School/Community Professional	07/28/2018	1780 W. 7th Street
Weeks, B. S.	School/Community Professional	07/06/2018	Parkway Montessori
Ostergren, B. J.	Education Assistant	08/02/2018	1780 W 7th Street
Bakken, S. T.	Teaching Assistant	07/01/2018	Battle Creek Elementary
Blaha, M.	Teaching Assistant	08/09/2018	Bruce Vento
Gaylord, S. M.	Teaching Assistant	07/01/2018	Randolph Heights Elem
Harper-Godderz, N.	Teaching Assistant	07/03/2018	L'Etoile du Nord Upper
Hodgins-Jones, C. R.	Teaching Assistant	07/01/2018	Benjamin Mays/Museum
James, A.	Teaching Assistant	07/14/2018	Bridge View
Mason, J. L.	Teaching Assistant	07/07/2018	Capitol Hill Magnet

HUMAN RESOURCE TRANSACTIONS
July 1, 2018 – July 31, 2018
August 21, 2018

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Undis, C. K.	Teaching Assistant	07/24/2018	Adams Spanish Immersion
Yang, C.	Teaching Assistant	07/17/2018	Benjamin Mays/Museum
Wright, R. M.	Clerical	08/10/2018	Ramsey Middle School
Bennett, L.	Custodian	06/21/2018	Hazel Park Preparatory
Hartwich, N. M.	Custodian	08/04/2018	Johnson Achievement Plus
Zierhut, A. L.	Electrician	06/30/2018	Como Service Center
Fontanez, B. A.	Nutrition Services	07/17/2018	Harding Senior High
Gray, D. D.	Nutrition Services	07/10/2018	Crossroads Science
McClelland, N. A.	Nutrition Services	08/02/2018	International Acad - LEAP
Yang-Lor, S. M.	Professional Employee	07/12/2018	Colborne Admin Offices

TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
M., J. S.	Custodian	07/21/2018
M., G. T.	Supervisory	07/01/2018

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: Gift Acceptance Donation from KABOOM for Highwood Hills Elementary

A. PERTINENT FACTS:

1. KABOOM wishes to donate additional playground equipment valued at \$70,000.00 to Saint Paul Public Schools at Highwood Hills Elementary.
2. The additional equipment includes new prototypes for field testing.
3. The gift imposes no undue financial burden or obligation to the school district.
4. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
5. This item is submitted by Tom Parent, Director of Facilities and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education, authorize the Superintendent (or Designee) to accept a gift of additional playground equipment valued at \$70,000.00 from KABOOM at Highwood Hills Elementary.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: Request for Permission to Accept a Grant from the Best Buy Foundation

A. PERTINENT FACTS:

1. The Best Buy Foundation provides grants to local nonprofits, schools and libraries to support tech education programs for underserved teens.
2. Saint Paul Public Schools Office of Career and College Readiness prepared an application and received a grant for approximately \$25,000 to support the Academy of Information Technology (AOIT); a learning community that offers students the opportunity to study computer networking systems and programming in preparation for College and the Information Technology Industry. Saint Paul Public Schools will serve as fiscal agent for the project.
3. This project will meet the District strategic plan goal of achievement.
4. This item is submitted by Rebekah Doyle, Grants Management Coordinator; Hannah Chan, Program Manager, DPSP/OCC; Dan Mesick, POSA, DPSP/OCC; and Marie Schrul, Chief Financial Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept funds from the Best Buy Foundation to support the Academy of Information Technology; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: Request for Permission to Accept a Grant from the Minnesota Building and Construction Trades Council

A. PERTINENT FACTS:

1. The Minnesota State Building and Construction Trades Council is the advocate voice for unionized construction workers in Minnesota.
2. Each year Minnesota Building Trades hosts a table at the Minnesota State School Boards Association (MSBA) Leadership Conference to partner with school districts and create career pathways for students. Zuki Ellis, Chair of the SPPS Board of Education, applied for and was awarded a grant for approximately \$1,000 to encourage students and schools to explore rewarding careers in the skilled construction trades. Saint Paul Public Schools will serve as fiscal agent for the project.
3. This project will meet the District strategic plan goal of achievement.
4. This item is submitted by Rebekah Doyle, Grants Management Coordinator; Kathryn Kittel, Supervisor, CTE/DPSP; Dan Mesick, POSA DPSP/OCCR; and Marie Schrul, Chief Financial Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept funds from the Minnesota State Building and Construction Trades Council to support Building Trades programming within the Career and Technical Education (CTE) initiatives in SPPS; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: Request for Permission to Accept a Grant from Rockefeller Philanthropy Advisors

A. PERTINENT FACTS:

1. The SEL Fund of Rockefeller Philanthropy Advisors funds teacher-led projects that foster social emotional skills in students in grades prekindergarten to 12.
2. Murray Middle School prepared an application and received a grant for approximately \$4,600 to fund professional development for school staff on Social Emotional Learning. Saint Paul Public Schools will serve as fiscal agent for the project.
3. This project will meet the District strategic plan goal of achievement.
4. This item is submitted by Rebekah Doyle, Grants Management Coordinator; Jamin McKenzie, Principal, Murray Middle School; Lisa Sayles Adams, Assistant Superintendent; and Marie Schrul, Chief Financial Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept funds from Rockefeller Philanthropy Advisors to fund teacher-led projects that foster social emotional skills in students in grades prekindergarten to 12; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: Request for Permission to Accept a Grant from the Saint Paul Foundation

A. PERTINENT FACTS:

1. The Saint Paul Foundation provides funding for projects that sustain Saint Paul as a vibrant community where all people can find hope and opportunity, build the capacity of SPPS to ensure ALL students receive a premier education, support proven and new approaches to critical issues, and seek to eliminate racial and economic disparities and engage the people most impacted.
2. Saint Paul Public Schools received a grant for approximately \$40,000 to fund an Adaptive Schools Foundation Seminar for SPPS school administrators and district department leaders. The seminar will present a productive, practical set of ideas and tools for developing collaborative groups to resolve complex issues on student learning. Saint Paul Public Schools will serve as fiscal agent for the project.
3. This project will meet the District strategic plan goal of sustainability.
4. This item is submitted by Rebekah Doyle, Grants Management Coordinator; Marie Schrul, Chief Financial Officer; and Cedrick Baker, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept funds from the Saint Paul Foundation to support the Adaptive Schools Foundation Seminar; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: Request for Permission to Accept a Grant from T-Mobile

A. PERTINENT FACTS:

1. T-Mobile's EmpowerED award program aims to narrow America's homework gap by ensuring equal access to online learning; providing wireless devices and service plans to help students and schools succeed.
2. Saint Paul Public Schools Technology Services prepared an application and received approximately \$1,000,000 in cash and donations to provide T-Mobile broadband WiFi devices for students without access to the internet.
3. T-Mobile will provide 2,500 mobile WiFi devices and 1,000 \$10 per month cellular data plans. SPPS will purchase 1,500 \$10 per month cellular plans with a \$320,000 cash grant from T-Mobile. Saint Paul Public Schools will serve as fiscal agent for the project.
4. This project will meet the District strategic plan goal of achievement.
5. This item is submitted by Rebekah Doyle, Grants Management Coordinator; Idrissa Davis, Deputy Chief, Technology Services; and Marie Schrul, Chief Financial Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept goods, funds and services from T-Mobile; to purchase mobile broadband services from T-Mobile for SPPS; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: Request for Permission to Submit Grant Applications to the Minnesota Department of Education

A. PERTINENT FACTS:

1. The Minnesota Department of Education is currently accepting grant applications for projects that fund improvements related to violence prevention and facility security.
2. Saint Paul Public Schools Department of Security and Emergency Management and Facilities Department have prepared multiple applications for funds to support improvements related to violence prevention and facility security. Saint Paul Public Schools will serve as fiscal agent for these projects. Grants are for up to \$500,000. Program staff researched this grant opportunity.
3. These projects will meet the District strategic plan goal of sustainability.
4. This item is submitted by Laura Olson, Director of Security and Emergency Management; Tom Parent, Director of Facilities; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit multiple grants to the Minnesota Department of Education for funds to support improvements related to violence prevention and facility security; to accept funds, if awarded; and to implement the projects as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: District Audit Services

A. PERTINENT FACTS:

1. Malloy, Montage, Karnowski, Radosevich & Co. P.A will provide Audit Services for the District Financial Statements and single audit for the fiscal year ending June 30, 2018.
2. The District did an RFP in 2012 and Malloy, Montage, Karnowski, Radosevich & Co. P.A was awarded the 5-year contract. This will be an extension of the contract for 1 additional year.
3. Malloy, Montage, Karnowski, Radosevich & Co. P.A, exhibits the highest level of expertise and experience specific to the tasks and level of work involved in the audit.
4. Funding will be provided from budget, 01-005-110-000-6305-0000.
5. This project will meet the District's Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Marie Schrul, Chief Financial Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent to enter into a contract with Malloy, Montage, Karnowski, Radosevich & Co. P.A for District Audit Services for a period of 1 year in the amount of \$119,315.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: GAP/Community School Collaborative Services in SPPS

A. PERTINENT FACTS:

1. This recommendation reflects new contracts with Guadalupe Alternative Programs (GAP) GAP/Community School Collaborative in which the total amount exceeds \$100,000. GAP/Community School Collaborative will provide site-based mental health clinics at 6 St. Paul Public Schools' sites: Adams Spanish Immersion, American Indian Magnet School, Battle Creek Elementary, Gateway to College, Journeys, and River East during the 2018-19 school year.
2. With parent/guardian consent, GAP/Community School Collaborative will provide the following services to students: Consultation with school staff regarding the social emotional and mental health needs of students on their caseload; Diagnostic Assessments (DA); Individual Treatment Plans (ITP); Psychotherapy (individual, family, group); Skills Training (individual, family, group); and Crisis Assistance. Some services may be provided during the Extended Day for Learning (EDL).
3. The collaboration supports the critical relationship needed between home, school and community that allows the district to meet the needs of students experiencing social emotional barriers to learning and mental health challenges.
4. This item is submitted by Kathy Lombardi Kimani, Assistant Director, Office of School Support; and Dr. Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to approve the expenditure of ALC and Special Education funds in an amount not to exceed \$120,000 for site-based mental health services provided by GAP/Community School Collaborative. This amount supports site-based mental health services a 6 SPPS sites, and is a significant reduction in the amount expended during school year 2017-18.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: Contracts and Agreements for Rental of Hockey Facilities for 2018-2019

A. PERTINENT FACTS:

1. Each school year our athletic teams play and practice at hockey facilities that are not owned by the Saint Paul Public Schools. Rental of these facilities is necessary.
2. The following are the hockey rental fees for 2018-2019:

Varsity and Junior Varsity Practice Ice Time at:

- County Arenas (Highland North/South, Phalen, West Side) = \$69,010

Varsity and Junior Varsity Game Ice Time at:

- County Arenas (Highland North/South, Phalen) = \$55,492.50

Security for Varsity/Junior Varsity Games at:

- County Arenas (Highland North/South, Phalen) = \$7,000.00

Total for Ice Rental and Security = \$131,502.50

Funds for ice hockey rental are paid from lease waiver monies. Security is paid by Athletics.

3. This item will meet the District strategic plan goal/goals of Achievement, Alignment and Sustainability.
4. This item is submitted by Laura Ranum, Athletic Secretary and Theresa Battle, Assistant Superintendent for High Schools.

B. RECOMMENDATION:

That the Board of Education authorizes the Superintendent (designee) to enter into contracts and agreements with County officials for the 2018-2019 boys' and girls' hockey teams. Hockey ice time (practice and game) is paid from lease waiver monies and security fees are paid by the Athletic Department.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: Approval to Enter into a Contract with Middle English, Inc. to Provide American Sign Language Interpreting Services for the 2018-19 School Year

A. PERTINENT FACTS:

1. Special Education wishes to enter into a contract with Middle English Inc. in the amount of \$150,000 to provide American Sign Language interpreting for both students and for parents involved with afterschool school activities and for conferences for the 2017-18 school year.
2. The services of this contract will meet the District strategic plan goals of Achievement and Sustainability through supporting programs to enhance student learning and promoting sportsmanship and team playing.
3. The contract costs is to be paid for by Special Education for interpreting services needed for students participating in afterschool activities (01-005-405-740-6394-0000) and by the schools for interpreting services needed for parents for conferences.
4. This item is submitted by Gail Ghere Interim Special Education Director, Office of Specialized Services and Kate Wilcox-Harriis, Chief Academic Officer

B. RECOMMENDATION:

That the Board of Education authorizes the Superintendent (designee) to enter into a contract with Middle English for \$150,000 to provide American Sign Language interpreting for students and parents as needed for the 2018-19 school year to be paid by Special Education and by the schools.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: Re-Approval of Memorandum of Understanding with Reading Partners and Saint Paul Public Schools, Specifically Benjamin E Mays, Maxfield Elementary, Hamline Elementary, and Phalen Lake

A. PERTINENT FACTS:

1. Memorandum of Understanding (MOU) shall be for a three-year period.
2. Saint Paul Public Schools (SPPS) seeks to provide its students with additional individualized reading intervention and to do this in a way that invests the community in students' achievement. Reading Partners has a proven history of providing structured, volunteer-based tutoring with positive results for students. Both parties resolve to enter into this MOU to develop a relationship between SPPS and Reading Partners.
 - 193 SPPS students served last year at the 4 partner schools
 - 249 Volunteers went weekly into the schools to support in one to one students
 - 66% of all students met their primary literacy goal
 - 75% of K-2 Students met their grade-level foundational goal
 - 100% of principals reported RP was valuable to their school
 - 70% of teachers who had students participate in RP said they saw some or significant improvement in their academic behaviors in the classroom; 99% of teachers reported Reading Partners was valuable to their school
3. The MOU will cover four SPPS schools: Benjamin E Mays, Hamline Elementary, Maxfield Elementary and Phalen Lake. The District shall provide a dedicated space at each of the mentioned school campus.
4. The District agrees to pay a fee of \$10,000 per year for each participating school to total \$40,000 per year. The Office of Academics will pay a total of \$24,000 and each mentioned school will pay \$4,000 per year.
5. This MOU will meet the District's target area goal of achievement.
6. This item is submitted by Lisa Sayles-Adams and Dr Efe Agbamu, Assistant Superintendents of Schools; Hans Ott, Assistant Superintendent, Office of Teaching and Learning; and Dr Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education of Independent School District No. 625 approve and enter into a Memorandum of Understanding with Reading Partner's.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: Request for Permission to Contract with Saint Paul Youth Services for Behavioral Specialist Program Support

A. PERTINENT FACTS:

1. Saint Paul Youth Services (SPYS) provides behavior intervention, family support, crisis counseling, and Restorative Justice services. SPYS uses accredited research to continually assess, modify and target its strategies based upon what proves most effective for young people and their families, based on the particular situation.
2. Saint Paul Public Schools (SPPS) and SPYS agree to partner with SPYS, providing nine (9) behavioral support staff supporting three SPPS sites for the 2018-2019 school year.
3. The three sites are: Washington Technology Magnet School (4), Harding Senior High School (3), Johnson Senior High School (2), The SYPS Behavioral Support staff will support and increase early intervention strategies throughout the district. Approximately 350 students will be served by this partnership. The contract amount is: \$495,000.00
4. This project will meet the District strategic plan goals of achievement, and sustainability.
5. This item is submitted by Jackie Turner, Chief of Operations, and Theresa Battle, Assistant Superintendent.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (or Designee) to contract with the Saint Paul Youth Services (SPYS) for Behavioral Specialist support at three sites for SY2018-2019, and to implement the services as specified in the contract.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: Sanneh Foundation Dreamline Program 2018-19SY

A. PERTINENT FACTS:

1. Sanneh Foundation Dreamline Program staff (8) to be employed as tutors, mentors, and coaches at the following SPPS schools: Harding Sr. (3), Washington Technology (2), Johnson Sr. (1), Humboldt (1), Battle Creek Middle (1),
2. Dreamline staff perform:
 - In-class student academic support in classes recommended by individual schools
 - Afterschool homework help/tutoring and mentorship
 - Leadership of afterschool enrichment activities
3. This project will meet the District target area goal of achievement through Dreamline staff teaching and modeling behaviors and work habits that lead to improved student academic performance and civic management.
4. Partnership services fee for Dreamline staff is \$106,000.00, paid through school and district. District funds of \$30,000.00 applied to budget code 29-005-605-320-6305-4810.
5. This item is submitted by Theresa Battle, Assistant Superintendent

B. RECOMMENDATION:

That the Board of Education approves the services of Sanneh Foundation Dreamline tutors in the aforementioned high schools and middle schools for the 2018-19SY.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: Turnaround Leadership Academy Request for Proposal (RFP) #214758

A. PERTINENT FACTS:

1. The Office of Teaching and Learning wishes to enter into a contract with New Leaders Inc. in the amount of \$400,000 for SY 18-19 to provide professional development to Comprehensive Support and Improvement (CSI) school leadership teams.
2. The services of this contract will meet the District strategic plan goals of Achievement and Sustainability through supporting school leaders to improve instruction and enhance student learning.
3. The contract costs are to be paid for by the Office of Teaching and Learning using Title 1 federal funds.
4. This item is submitted by Molly Coyne, Supervisor for School Improvement; Paul Holm, Assistant Director for Teaching; Hans Ott, Assistant Superintendent; and Dr. Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to enter into a contract with New Leaders for \$400,000 to provide professional development to Comprehensive Support and Improvement (CSI) school leadership teams.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 22, 2018

TOPIC: EL Education Cooperation Agreement for 2018-19 SY

A. PERTINENT FACTS

1. The proposed cooperation agreement with EL Education provides 22 days of direct service from Open World Learning Community's (OWL) EL School designer.
2. Included in this cooperation agreement is membership, and various trainings/conferences.
3. This project will meet the District strategic plan/goals by increasing achievement in areas of math and literacy with a particular focus on writing and middle school math. It will also support overall greater academic engagement by providing professional development that results in highly developed standards-based learning expeditions.
4. Budget code: 01-250-218-000-6305-2200 in the amount of \$43,900.00.
5. This item is submitted by David Gundale, Principal, Open World Learning Community; and Theresa Battle, Assistant Superintendent, High Schools.

B. RECOMMENDATION:

That the Saint Paul Public Schools Board of Education authorize the Superintendent (designee) to approve the 2018-19 partnership agreement between Open World Learning Community and EL Education.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: Monthly Operating Authority

A. PERTINENT FACTS:

1. The Board of Education must authorize and approve all expenditures of the District.
2. The Board of Education must ratify any changes in collateral that have been previously approved by the Assistant Treasurer.
3. This item meets the District target area of goals alignment and sustainability.
4. This item is submitted by Marie Schrul, Chief Financial Officer.

B. RECOMMENDATIONS:

1. That the Board of Education approve and ratify the following checks and wire transfers for the period June 1, 2018 – June 30, 2018.

(a) General Account	#695531-697065	\$61,330,917.35
	#0002992-0003025	
	#7002869-7002902	
	#0002522-0002620	
(b) Debt Service	-0-	\$478,106.00
(c) Construction	-0-	<u>\$9,711,730.95</u>
		<u>\$71,520,754.30</u>

Included in the above disbursements are two payrolls in the amount of \$38,109,377.46 and overtime of \$177,960.31 or 0.47% of payroll.

(d) Collateral Changes

Released:

Custodian	Cusip	Security	Maturity
None			

Additions:

Custodian	Cusip	Security	Maturity
None			

2. That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending November 30, 2018.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: Apple Caching Servers

A. PERTINENT FACTS:

1. The current Apple Caching Servers are at end of life and should be replaced. The Apple Caching Servers provide the following:
 - a. Ability to pull latest iOS updates locally at each site.
 - b. Ability to pull SPPS App Store Applications locally at each site.
 - c. Ability to pull latest Mac OS locally at each site.
 - d. Provide ability to image iMacs and Macbooks locally at each site.
2. The solution will be bought direct from Apple.
3. The solution will include hardware/software costs, and four years of maintenance/support.
4. The purchase is over \$100,000 and board approval is required.
5. This purchase has been reviewed by Hans Ott and Idrissa Davis.
6. Funding will be provided by the PLTT Referendum.
7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
8. This is submitted by Idrissa Davis, Deputy Chief, Technology Services; Hans Ott, Assistant Superintendent, Office of Teaching & Learning; and Dr. Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize administration to approve the proposal from Apple, for the purchase of Apple Caching Servers in the amount not to exceed \$150,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Principals' Association

A. PERTINENT FACTS:

1. New agreement is for a two-year period from July 1, 2017 through June 30, 2019.
2. Contract changes are as follows:

Wages: Effective July 1, 2017, steps and lanes. Effective January 6, 2018, add 2.5% to top steps in each lane; and add 1% to steps below top step of salary schedule. Effective July 1, 2018, steps and lanes. January 5, 2019, add \$3,500 to top step for Sr. High Principals', add \$3,250 to top step for Middle School Principals', add \$3,000 to top step for Elementary Principals', add \$2,500 to top step for Secondary Assistant Principals' and 1% increase to Elementary Assistant Principals and to steps below top step for Sr. High Principals', Middle School Principals' and Secondary Assistant Principals'.

Contract Duty Year: The normal duty year for all 12 month principals and assistant principals shall be considered as 260 days subject to other provisions of this article.

Professional Development: Effective 2018-19 contract year, decrease professional development allowance from \$2,750 to \$1,750 per contract year.

Deferred Compensation: Effective July 1, 2018 increase District match from \$1,750 to \$2,750.

Special Duty Stipend: Effective July 7, 2018, increase the Mutli Building Stipend from \$400 to \$1,000 for Principals administering more than a single building .

3. The District currently has 127 regular employees in this bargaining unit.
4. The new total package costs for the agreement are estimated as follows:
 - in the 2017-18 budget year: \$524,627
 - in the 2018-19 budget year: \$508,320
5. This item will meet the District target area goal of alignment.
6. This request is submitted by Laurin J. Cathey, Executive Director of Human Resources; Jim Vollmer, Assistant Director of Employee/Labor Relations; Joyce Victor, Negotiations/Employee Relations Assistant Manager.

B. RECOMMENDATION:

That the Board of Education of Independent School District No. 625 approve and adopt the agreement concerning the terms and conditions of employment for principals' in this school district for whom the Saint Paul Principals' Association is the exclusive representative; duration of said agreement is for the period of July 1, 2017 through June 30, 2019.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: Facilities Department FY19 Purchases over \$100,000

A. PERTINENT FACTS:

1. In the normal course of work, the Facilities Department must establish purchases with vendors that may incur costs in excess of \$100,000 throughout the fiscal year.
2. The following list indicates said purchases:

Vendor	Description	Amount	State Contract ID Or Bid Number
All Furniture Commercial Services	Moving Services through June 2019	\$225,000	A213552-A

3. The purchases have been approved by Jamie Atkins, Purchasing Manager.
4. Funding will be provided from the approved Facilities Department Fiscal Year 2019 budget.
5. The purchases meet the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the purchases listed for the Facilities Department anticipated to be over the \$100,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: Facilities Department FY19 Purchases over \$100,000 Adjustment

A. PERTINENT FACTS:

1. In the normal course of work, the Facilities Department must establish purchases with vendors that may incur costs in excess of \$100,000 throughout the fiscal year.
2. The following list indicates said purchases:

Vendor	Description	Amount	State Contract ID Or Bid Number
Intereum Inc.	Furniture Acquisition	Original blanket PO: \$23,934.41 (BOE Approved 7/17/2018) Increase by \$299,065.59 New PO Amount: \$323,000	VS916
Innovative Office Solutions	Furniture Acquisition	Original blanket PO: \$663,689.53 (BOE Approved 7/17/2018) Increase by \$4,536,810.47 New PO Amount: \$5,200,500	O-86(5)
General Office Products	Furniture Acquisition	Original blanket PO: \$273,190.66 (BOE Approved 7/17/2018) Increase by \$1,361,809.34 New PO Amount: \$1,635,000	U42.106

3. The purchases have been approved by Jamie Atkins, Purchasing Manager.
4. Approved FY19 Budget and Project Funding.
5. Adjustments reflect unspent carry over from previous fiscal year and current fiscal year estimates.
6. The purchases meet the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the purchases listed for the Facilities Department anticipated to be over the \$100,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: Naming the Harding Senior High School Gymnasium in Honor of Gerald Keenan

A. PERTINENT FACTS:

1. Gerald Keenan served the students of the Harding community (as well as the greater SPPS community) for 57 years. He started teaching and coaching at Harding in 1975, and took over as the Harding Athletic Director in 1996, serving in that role until 2017. Gerald Keenan also served as Harding graduation and Senior All-night party coordinator for many years. He was an advocate not only for Harding students, but for the entire St. Paul City Athletic Conference.
2. Naming Harding's gym 'Gerry Keenan Court' honors him, his achievements, and his legacy to Harding Senior High School students past, present and future.
3. This item is submitted by Doug Revsbeck, principal of Harding High School; and Dr. Theresa Battle, Assistant Superintendent.

B. RECOMMENDATION:

That the Board of Education approves the request to name the Harding Senior High School gymnasium in honor of Gerald Keenan.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: Approval of Memorandum of Agreement with United Association of Plumbers, Local No. 34, to Establish Terms and Conditions of Employment for 2018-2019

A. PERTINENT FACTS:

1. The Memorandum of Agreement is for a one-year period, May 1, 2018, through April 30, 2019.
2. The language provisions of the previous contract remain unchanged, except for necessary changes to Appendix C (Salary) and Appendix D (Benefits).
3. The District has six regular FTE in this bargaining unit.
4. Wage and benefits changes reflect prevailing wage.
5. The estimated total of all new costs (including wage adjustment, insurance and pension adjustments) for this agreement has been calculated as follows:
 - In the 2017-2018 budget year (May 1, 2018 – June 30, 2018): \$5,246
 - In the 2018-2019 budget year (July 1, 2018– April 30, 2019): \$26,231
6. This item will meet the District's target area goal of alignment.
7. This request is submitted by Laurin J. Cathey, Executive Director of Human Resources; Jim Vollmer, Assistant Director of Employee/Labor Relations; Joyce Victor, Negotiations/Employee Relations Assistant Manager.

B. RECOMMENDATION:

That the Board of Education of Independent School District No. 625 approve and adopt the Memorandum of Agreement concerning the terms and conditions of employment of those employees in this school district for whom United Association of Plumbers, Local No. 34 is the exclusive representative; duration of said agreement is for the period of May 1, 2018 through April 30, 2019.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: Approval of an Employment Agreement with International Brotherhood of Electrical Workers, Local No. 110, to Establish Terms and Conditions of Employment for 2018-2021

A. PERTINENT FACTS:

1. New Agreement is for a three-year period, May 1, 2018, through April 30, 2021.
2. The language provisions of the previous contract remain unchanged, except for necessary changes to Appendix C (Salary) and Appendix D (Benefits).
3. The District has 10 regular FTE in this bargaining unit.
4. Wage and benefit changes reflect prevailing wage for the industry.
5. The estimated total of all new costs (including wage adjustment, insurance and pension adjustments) for this agreement has been calculated as follows:
 - In the 2017-2018 budget year (May 1, 2018 – June 30, 2018): \$9,171
 - In the 2018-2019 budget year (July 1, 2018 – June 30, 2019): \$56,907
 - In the 2019-2020 budget year (July 1, 2019 – June 30, 2020): \$65,656
 - In the 2020-2021 budget year (July 1, 2020 – April 30, 2021): \$52,003
6. This item will meet the District's target area goal of alignment.
7. This request is submitted by Laurin J. Cathey, Executive Director of Human Resources; Jim Vollmer, Assistant Director of Employee/Labor Relations; Joyce Victor, Negotiations/Employee Relations Assistant Manager.

B. RECOMMENDATION:

That the Board of Education of Independent School District No. 625 approve and adopt the Employment Agreement concerning the terms and conditions of employment of those employees in this school district for whom International Brotherhood of Electrical Workers, Local No. 110, is the exclusive representative; duration of said agreement is for the period of May 1, 2018 through April 30, 2021.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: August 21, 2018

TOPIC: Construction Change Directive #20 for Rochon Corporation at the Horace Mann School Expansion & Renovation

A. PERTINENT FACTS:

1. This change order provides all labor, material, equipment and services necessary for the following items:
 - a. Additional furring with metal studs and gypsum board, laminating with gypsum board, and plaster repair in Area A.
2. Funding will be provided from Capital Levy.
3. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
4. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.
5. Total change to the original contract amount of \$14,941,000 is 1.1%. New total contract amount with total change orders to date is in the amount of \$16,066,618.80. The total amount of change with all project contracts combined to date is 7.53%. The items on these change orders have been reviewed and validated by Miller Dunwiddie Architecture.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (or Designee) to sign Construction Change Directive #20 for Rochon Corporation at the Horace Mann School Expansion & Renovation for an amount not to exceed \$164,919.04.

Policy Update

Cedrick Baker

Chief of Staff

Board of Education Meeting

August 21, 2018



Access for PSEO Students – Policy 535.00

- Third reading
- New policy required by state statute
- Ensures PSEO students have access to their school and technology resources
- Recommendation: Vote to adopt policy

Intellectual Property Rights – Policy 402.00

- Third reading
- New policy that was developed through collaboration of District and St. Paul Federation of Teachers
- Policy covers:
 - Definitions related to intellectual property (IP)
 - Explanation of U.S. Copyright Act
 - Summary of the conditions for IP rights ownership by district and employee
 - Statement of exceptions
- Recommendation: Vote to adopt policy

Questions?

Full policy and procedure manual can be found here:

<https://www.spps.org/Domain/13187>



**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
360 Colborne Street**

Proposed Policy:

535.00 ACCESS FOR POST-SECONDARY ENROLLMENT OPTIONS STUDENTS

Proposed Policy Revision:

First Reading	June 19, 2018
Second Reading	July 17, 2018
Third Reading	August 21, 2018

COMMENTS:

**Saint Paul Public Schools
360 Colborne Street
Saint Paul, Minnesota 55102
651-767-8149**

Adopted:
Revised:

DRAFT 6/7/18 Saint Paul Public Schools Policy 535.00

535.00 ACCESS FOR POST-SECONDARY ENROLLMENT OPTIONS STUDENTS

I. PURPOSE

Saint Paul Public Schools (“District”) supports the academic pursuits of all students, including those enrolled in courses as part of the Post-secondary Enrollment Options (PSEO) program. The purpose of this policy is to ensure PSEO students have reasonable access to school buildings and resources.

II. GENERAL STATEMENT OF POLICY

- A. A student enrolled in a PSEO course may remain at their school site during regular school hours.
- B. A student enrolled in a PSEO course may be provided with reasonable access, during regular school hours, to a computer and other technology resources that the student needs to complete coursework for a PSEO course.
- C. As is the expectation for all students, PSEO students must comply with school rules and district policies, procedures, and regulations, such as the *Student Behavior Handbook: Rights and Responsibilities*.

LEGAL REFERENCES

Minn. Stat. § 124D.09 (Post-Secondary Enrollment Options Program)

CROSS REFERENCES:

506.00 Student Discipline

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
360 Colborne Street**

Proposed Policy:

402.00 INTELLECTUAL PROPERTY RIGHTS

Proposed Policy Revision:

First Reading	June 19, 2018
Second Reading	July 17, 2018
Third Reading	August 21, 2018

COMMENTS:

**Saint Paul Public Schools
360 Colborne Street
Saint Paul, Minnesota 55102
651-767-8149**

402.00 INTELLECTUAL PROPERTY RIGHTS

I. PURPOSE

Saint Paul Public Schools (“District”) encourages innovation from District employees. The purpose of this policy is to inform employees of the law regarding the ownership rights of intellectual property and the resulting proprietary rights of the District to certain publications, instructional materials, inventions, and creations, which employees may develop or create, or assist in developing or creating, during work hours, using District resources ~~and~~/or data, or within the scope of their employment.

II. DEFINITIONS

For the purpose of the policy, the following terms are defined as follows:

- A. Intellectual Property: Includes, but is not limited to, patents, copyrights, and trademarks.
- B. Employee: For the purpose of this policy, any staff person of the District, as well as any agent, independent contractor, or other person engaging in work for the District.
- C. Work: Includes curriculum, instructional materials, publications, inventions, multimedia, digital media, and other products of creative effort.

III. GENERAL STATEMENT OF POLICY

The Copyright Act (title 17 of U.S. Code established in 1976) states that materials created by employees in the scope of their employment are considered “work for hire” and owned by the employer. Furthermore, employees are compensated for their work. Therefore, the intellectual property rights for work produced by employees during work time, using District resources or data, ~~and~~/or within the scope of their employment belong to the District.

IV. OWNERSHIP

- A. The District owns the intellectual property rights of any work created by any employee within the scope of their employment, unless such work is:
 - 1. Created entirely on the employee’s own time, outside of work hours;
 - 2. Created without using District resources ~~and~~/or data;
 - 3. Not created to assist in the instruction of District students, development of staff and community, or the various systems supporting the District.

- B. An employee retains the intellectual property rights to work that is:
1. Outside the scope of their employment with the District;
 2. Created outside of work hours;
 3. Developed without using District resources ~~and~~/or data;
 4. Not created to assist the instruction of students, development of staff and community, or the development and improvement of various systems supporting the District.

V. EXCEPTIONS

The District seeks to promote a culture of innovation. Therefore, exceptions to the law have been developed to encourage creativity from District employees while assuring the District's interests and the interests of the employee are protected. Details of such exceptions are available in the supporting District guidelines and procedure.

LEGAL REFERENCES

U.S. Copyright Act (title 17 of U.S. Code established in 1976)

CROSS REFERENCES:

BOARD OF EDUCATION | 2018-2019SY MEETING DATES

	COB	BOE
TIME	4:30pm (unless otherwise noted)	Public Comment 5:30 Board of Education Meeting 6:05pm
2017-2018SY		
DEC	12/5/2017	12/19/2017
JAN	1/9/2018 4:30 pm	1/9/2018 6:45 pm Annual Meeting
		~~1/23/2018~~ 1/30/2018
FEB	~~2/6/2018~~ 2/13/2018	2/20/2018
MAR	3/6/2018	3/20/2018
APR	4/10/2018	4/24/2018
MAY	5/8/2018	5/22/2018
JUNE	6/12/2018	6/12/2018 Special Non-Renewals
		6/19/2018
JULY	~~7/17/2018~~ * (canceled)	7/17/2018
AUG	~~8/14/2018~~ 8/7/2018* (added)	8/21/2018
2018-2019SY		
SEPT	9/11/2018	9/18/2018
OCT	10/9/2018	10/23/2018
NOV	11/7/2018*	11/13/2018
DEC	12/4/2018	12/18/2018
JAN	1/8/2019 4:30 pm	1/8/2019 5:30 pm Annual Meeting
		1/22/2019
FEB	2/5/2019	2/19/2019
MAR	3/5/2019	3/19/2019

BOARD GENERAL_DATES: Board Meeting 2016-2018

APR	4/9/2019	4/23/2019
MAY	5/7/2019	5/21/2019
JUNE	6/11/2019	6/11/2019 Special Non-Renewals
		6/18/2019
JULY		7/23/2019
AUG	8/6/2019	8/20/2019

**INDEPENDENT SCHOOL DISTRICT NO. 625
SAINT PAUL PUBLIC SCHOOLS
BOARD OF EDUCATION MEETINGS**

The following Board of Education Meetings will be held in the district's Administration Building at
360 Colborne Street unless otherwise noted.

AUGUST 21, 2018

5:30 pm

6:05 pm

REGULAR MEETING OF THE BOARD OF EDUCATION

Public Comment

Regular Meeting

SEPTEMBER 11, 2018

4:30 pm

COMMITTEE OF THE BOARD MEETING

SEPTEMBER 18, 2018

4:30 pm

SPECIAL (CLOSED) MEETING OF THE BOARD OF EDUCATION

Labor Contract Negotiations Update

SEPTEMBER 18, 2018

5:30 pm

6:05 pm

REGULAR MEETING OF THE BOARD OF EDUCATION

Public Comment

Regular Meeting

FUTURE BOARD OF EDUCATION MEETINGS

Committee of the Board

October 9

November 7

Board of Education

October 23

November 13

OTHER EVENTS BOARD MEMBERS ARE SCHEDULED TO ATTEND

August 21, 2018

New Educator's Week

7:30 am | Washington Technology

August 30, 2018

SPPS 25-Year Employee Recognition Luncheon 2018

11:30 am | DeGidio's Restaurant

August 30, 2018

Board and SEAB Onboarding

9:00 am | TBD

* Please note that the Committee of the Board meeting and the Public Comment sessions will also constitute a special meeting of the Board of Education.