



Saint Paul Public Schools

Regular Meeting

Tuesday, April 21, 2020 6:05 PM

**SAINT PAUL PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 625**

BOARD OF EDUCATION



Marny Xiong
Chair



Jeanelle Foster
Vice Chair



Zuki Ellis
Clerk



John Brodrick
Treasurer



Chauntyll Allen
Director



Jessica Kopp
Director



Steve Marchese
Director



ADMINISTRATION
Dr. Joe Gothard
Superintendent

BOARD OF EDUCATION COMMITTEES

Committee of the Board – Jeanelle Foster, Vice Chair

Mission of Saint Paul Public Schools

Inspire students to think critically, pursue their dreams and change the world.

Guiding Values

Achievement | Communication | Continuous Improvement

Collaboration | Accountability | Inclusive Culture

SPPS Achieves

Each student. One community. Endless Opportunities.

Strategic Focus Areas

Positive School and District Culture | Effective and Culturally Relevant Instruction

Program Evaluation and Resource Allocation | College and Career Paths

Family and Community Engagement

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
REGULAR MEETING OF THE BOARD OF EDUCATION
Via Telephonic Phone and Video Conference; Available online at www.spps.org/boe and
Saint Paul Cable Channel 16

April 21, 2020
6:05 PM

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XIII. ADJOURNMENT

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21, 2020

TOPIC: Acknowledgement of Good Work Provided by Outstanding District Employees and Students

A. PERTINENT FACTS:

1. **DeWayne Combs**, a physical education teacher at Murray Middle School, has been named one of 10 finalists for Education Minnesota's Teacher of the Year award. A teacher in Saint Paul Public Schools for 29 years, DeWayne was one of 10 SPPS teachers in the running for the 2020 award and the only SPPS teacher to advance to the final round.

DeWayne has taught physical education at Murray Middle School for the past two years. Prior to that, he held various physical education positions at Johnson Senior High, Ramsey Middle School, Battle Creek Middle School and Saint Paul Secondary ALC, where he began his SPPS career in 1991.

The selection panel is tentatively scheduled to meet June 13 to conduct individual interviews with each of the 10 finalists and to cast votes for the 2020 Minnesota Teacher of the Year. Plans are still in the works for the time and location of the announcement of the new Teacher of the Year.

2. **Jan Spencer de Gutiérrez**, SPPS Arts Supervisor, has received the 2020 Minnesota Art Educator Award by the National Art Education Associate (NAEA). This prestigious award, determined through a peer review of nominations, honors an outstanding member from each state or province association whose service and contribution to art education merits recognition and acclaim.

NAEA President Thom Knab states, "This award is being given to recognize excellence in professional accomplishment and service by a dedicated art educator. Jan Spencer de Gutierrez exemplifies the highly qualified art educators active in education today: leaders, teachers, students, scholars, and advocates who give their best to their students and the profession."

Jan has been an art educator in SPPS for 32 years teaching at Wilson Junior High, Johnson Senior High School, Galtier Elementary and Museum Magnet. She also served as an Arts TOSA and District Arts Supervisor with the Department of Curriculum and Professional Development. She is currently the District Arts Supervisor with the Office of Teaching and Learning. Jan is a proud graduate of SPPS Open School.

3. **Marissa Bonk**, a social studies teacher at Highland Park Senior High School, was nominated for the Hannah E. (Liz) MacGregor Teacher of the Year award. The MacGregor Teacher of the Year award is sponsored by the former National History Day Board of Trustees president, Dr. James F. Harris, in honor of his late sister, and is awarded to one high school teacher annually.

Each of the 58 National History Day affiliates may nominate one high school teacher for this award, and Marissa is the senior division nominee from Minnesota. The national winner will be selected by a committee of experienced teachers and historians and will be announced during a virtual awards ceremony for the National History Day Contest on June 20, 2020.

Marissa has taught social studies at Highland Park Senior High School for 17 years. Prior to that she taught for one year in Minneapolis Public Schools. She also coordinates the IB Middle Years Program at Highland Senior and teaches ninth grade accelerated world history. She has participated in History Day with her students for the past 12 years.

4. **Kathy Lombardi Kimani**, Director of the Office of Student Support, has been selected for the Minnesota School Social Work Association Career Achievement Award. Kathy has been a school social worker in Saint Paul Public Schools for 24 years. She worked as a School Social Worker for seven years at Saturn Riverfront, Adams Elementary, Museum Magnet and Bruce Vento Elementary. She was the lead school social worker for 12 years before she was hired as the Mental Health Coordinator in 2015 which developed into the Office of Student Support. She has served on the Minnesota School Social Work Board and currently serves on the Minnesota Board of Social Work. Although the event to honor Kathy has been postponed, a number of her friends, colleagues, and family showed their support by recently forming a parade in front of her house to celebrate her accomplishment.
5. This item is submitted by Cedrick Baker, Chief of Staff.

B. RECOMMENDATION:

The recommendation is that the Board of Education recognizes the staff acknowledged above for their contributions and outstanding work.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21, 2020

TOPIC: Acknowledgement of Appreciation of Community Partners

A. PERTINENT FACTS:

1. Thank you to our partners from 3Mgives and 3M Corporation for their generous donation of \$800,000 to support immediate needs for distance learning support and flexible operating support for the 2020-21 school year. This is nearly double the average annual donation from 3M, and they expedited the process to provide us with faster and more flexible funding than in past years. Immediate needs that have already been identified for use of the funds include enhancing the online learning experiences and opportunities for all students, providing targeted outreach and support to EL and special education students, and ensuring all early learners have access to a device to continue learning from home.

We would especially like to extend our gratitude to the 3M leadership that made this happen: Mike Roman, 3M CEO; Kristen Ludgate, President of 3M Foundation; Michael Stroik, Director of 3Mgives; and Jacqueline Berry, Education Initiatives Manager at 3Mgives

2. This item is submitted by Cedrick Baker, Chief of Staff.

B. RECOMMENDATION:

The recommendation is that the Board of Education recognizes the staff acknowledged above for their contributions and outstanding work.

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**REGULAR MEETING OF THE BOARD OF EDUCATION
Via Telephonic Phone Conference**

**March 24, 2020
6:05 p.m.**

MINUTES

I. CALL TO ORDER

The meeting was called to order at 6:10 p.m. by Marny Xiong, Chair.

II. ROLL CALL

Board of Education: M. Xiong, J. Foster, Z. Ellis, J. Brodrick, C. Allen, J. Kopp, S. Marchese

Staff: Superintendent Gothard; Chuck Long, General Counsel; Cedrick Baker, Chief of Staff; Marie Schrul, Chief Financial Officer; Dave Watkins, Chief of Schools; Jackie Turner, Chief Operations Officer, Kate Wilcox-Harris, Chief Academic Officer; Kevin Burns, Director of Communications; Hans Ott, Executive Director, Office of Digital and Alternative Education; Craig Anderson, Executive Director, Office of Teaching and Learning; Kaying Thao, Administrator to the Board; Sarah Dahlke, Secretary to the Board

II. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Xiong moved approval of the Order of the Main Agenda. The motion was seconded by Director Marchese.

The motion was approved by roll call vote:

Director Ellis	Yes
Director Foster	Yes
Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes

III. APPROVAL OF THE ORDER OF THE CONSENT AGENDA

MOTION: Director Xiong moved approval of the Order of the Consent Agenda with no items pulled for separate consideration. The motion was seconded by Director Marchese.

The motion was approved by roll call vote:

Director Ellis	Yes
Director Foster	Yes
Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes

IV. APPROVAL OF THE MINUTES

- A. Minutes of the Regular Meeting of the Board of Education of February 18, 2020
- B. Minutes of the Special Meeting of the Board of Education of February 26, 2020
- C. Minutes of the Special Meeting of the Board of Education of March 4, 2020
- D. Minutes of the Special Meeting of the Board of Education of March 6, 2020
- E. Minutes of the Special Meeting of the Board of Education of March 7, 2020
- F. Minutes of the Special Meeting of the Board of Education of March 8, 2020
- G. Minutes of the Special Meeting of the Board of Education of March 9, 2020
- H. Minutes of the Special Meeting of the Board of Education of March 11, 2020
- I. Minutes of the Emergency Meeting of the Board of Education of March 19, 2020

MOTION: Director Xiong moved approval of the Minutes of the Regular Meeting of the Board of Education of February 18, 2020; Minutes of the Special Meeting of the Board of Education of February 26, 2020; Minutes of the Special Meeting of the Board of Education of March 4, 2020; Minutes of the Special Meeting of the Board of Education of March 6, 2020; Minutes of the Special Meeting of the Board of Education of March 7, 2020; Minutes of the Special Meeting of the Board of Education of March 8, 2020; Minutes of the Special Meeting of the Board of Education of March 9, 2020; Minutes of the Special Meeting of the Board of Education of March 11, 2020; and Minutes of the Emergency Meeting of the Board of Education of March 19, 2020. The motion was seconded by Director Ellis.

The motion was approved by roll call vote:

Director Ellis	Yes
Director Foster	Yes
Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes

V. COMMITTEE REPORTS

A. Equity Committee Meeting of February 24, 2020

At the February 24, 2020 Equity Committee meeting, Tri-Chair Myla Pope began the meeting by welcoming members and grounding them through questions to be connected to the ongoing work of creating equitable systems, including how they observe, reflect upon, question, and interrupt pervasive inequities.

Next, the purpose of the Equity Committee was reviewed – “The Equity Committee is...charged with identifying and examining disparities impacting SPPS students, staff, families, and community. The Committee is also charged with bringing forth adaptive and actionable recommendations for addressing district inequities. Recommendations will be submitted to Saint Paul Schools Administration.”

Next, the committee reviewed the Courageous Conversations agreements, and Seven Norms of Collaborative work to guide them in their journey.

A video was shared to ground the Committee in their work, which told the story of a SPPS student who is transgender, and their experiences in school, family, and life. They told of the dream of a world where people are treated well regardless of their identity and there is a willingness to learn about each other.

Committee members then discussed in their groups which quadrants they moved through within the compass of Courageous Conversations. In their small groups, committee members then reviewed an assigned group of submitted inequities by members – there were 55 inequities submitted. Members were guided through a process of review for their assigned inequities, including if the inequity is evident, if more information is needed, Equity Committee Meeting, Jan. 27, 2020 Page 2 drafting of a possible recommendation for this inequity, and a ranking of the list of inequities.

Members were then invited to share commonalities within their findings, and their identified top three inequities. Small groups then discussed a consensus to form the groups top three inequities and to determine a group recommendation for each. Members then shared their opportunities and challenges in this work. In closing, Tri-Chair Pope drew the committee back to the original questions brought forward at the meeting, including how today’s process has helped them to create equitable systems, personal biases to revisit, the process to enhance the ability in managing dialogues, and discussion around perspectives that may have been challenging, and additional steps necessary to hear perspectives than are different from one’s own.

MOTION: Director Foster moved the Board to accept the report on the February 24, 2020 Equity Committee Meeting and approve the minutes of that meeting as published. The motion was seconded by Director Ellis.

The motion was approved by roll call vote:

Director Ellis	Yes
Director Foster	Yes
Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes

VI. SUPERINTENDENT’S REPORT

Superintendent Gothard then shared that he appreciates time to join us for a board meeting like no other we’ve had and work to do; he is proud of work that many have done in SPPS these last few weeks. He recapped with framing of the past events that have led to this point, including the Executive Order by Governor Walz that charged districts to close schools by March 18th, and create distance learning plans

posted online by March 27th, as well as creating meal plans for students and provide essential childcare for students in the Saint Paul community for essential workers during this emergency time. He then directed the Board and community to pages 59-69 of the BoardBook. He noted that many questions still remain, including future plans and plans within other districts across the state and country. He thanked the leaders of Minnesota for charging us to this work and supporting our community, and the education of our children and safety of our community.

He also shared his recent teleconference with Chair Xiong and the Council of the Great City Schools to hear their challenges across the country, and he felt proud of the efforts in SPPS and in the state in working with a number of colleagues. He updated that he will continue communication, and there are daily calls with Minnesota Department of Education.

He also noted that Spring Break will continue as planned for March 30-April 3.

He also shared that teachers, staff and principals have been reaching out to students and families, and the importance and impact of teachers telling their students that they miss them. We have tools for distance learning, and will learn great things, but our teachers and staff miss our kids, and it's important to state that we miss you too. SPPS is a vibrant relationship-based organization that values both the educational, and social-emotional development of children and young people.

He then introduced Kate Wilcox-Harris, Chief Academic Officer, and Jackie Turner, Chief Operations Officer, to provide updates to Distance Learning and Operations during this unprecedented time.

Distance Learning

- Provided daily communications to staff
- Tested systems for Distance Learning
- Implemented online courses for PreK-12 teachers
- Prepared checklists for teachers, families, and students
- Distributed iPads to 20,000 students
- 200+ hotspots picked up or delivered
- Created and shared exemplar lessons and resources in all content areas
- Collected feedback from staff on Distance Learning needs
- Digital tools include Seesaw for PreK-2, Schoology for grades 3-12, Google Drive for grades 3-12, and Blackboard Connect for districtwide
- An example of social-emotional learning through distance learning was explained, including a “smile and wave activity” where teachers checked-in with students on how they were feeling
- Examples of Elementary Student Checklist and Elementary Family Checklist were provided for tasks for students and families each day during Distance Learning
- Examples of Secondary Student Checklist and Secondary Family Checklist were provided for tasks for students and families to complete during Distance Learning

Operations

- Essential Kids Care
 - Current sites include Horace Mann, Rondo, and LNFI Lower
- Overall Current Enrollment
 - Averaging 80-110 students daily
 - Adding two additional sites to accommodate tier 2 families (April 6, 2020)
- Meals

- Distributed more than 60,000 last week
- More than doubled production this week; will distribute 144,000+ meals
- Added Community Curbside, 10-11:30am or until all food is gone
- Spring Break - community partners
- More information on community partners and meals for students was also shared

QUESTION/DISCUSSION:

- Dr. Gothard noted that plans are being developed quickly, and with the size of the district and information received, that plans may change quickly. The team is doing great work and incredibly adaptive when met with different challenges or language from the State, or working with adjustments, and appreciates everyone's flexibility during this time.
- Director Ellis noted questions as to meals and who our partners are that will be helping over spring break, and what will communication look like for the community? Response: Our main partner is Second Harvest, and there are also a number of others that are being finalized. Our partners have been forthright with us in the number of meals they are able to serve, which is around 4,000 per day. They are working to increase that amount. Another is YouthServes and Loaves and Fishes.
- Director Foster noted her thanks to the entire community in thinking about meals for our students, and the valiant effort. She understands there was a shortage in some places, and to continue to bring concerns and critiques to the District, and asked that criticisms be paired with solutions-focused ideas as well to continue to improve upon this process.
- Questioning to help understand e-learning - what doing with kids for IEPs and 504 plans? Response: With regards to students with disabilities, to the greatest extent possible, students with special education services will have their needs met, including those services in their IEP, including distance learning environment where special education services include a combination of options, including co-teaching and designing assignments alongside general education teachers, adapting and modifying general education assignments, and scheduling time to connect via telecommunications regarding their assignments, and providing direct instructional and therapeutic services via this telecommunication system. Marcy Doud, Assistant Superintendent of Specialized Services, is working with her team daily, and ends each day with questions that have arisen, and are busy planning to ensure the number one goal of ensuring needs of students with disabilities are met in this distance learning environment.
- Director Brodrick noted that while he does not have any specific questions, he echoed the heartfelt thanks for people in the community and SPPS employees who have joined together to do distance learning and food distribution. He is inspired and impressed by the efforts happening, and how our community and employees of SPPS have risen to the occasion that this crisis has put upon us and is so thankful for our staff and community. Gratitude expressed.
- Director Allen echoed her colleagues - think amazing how staff stepping up to do this work, and are so fluid at this unprecedented time. We stepped into roles, not knowing this could be a possibility, and to be able to address issues and continue to serve our students and community is amazing. We do need our community and community partners to continue to step up to do this work with us - schools are one pillar of the community, and there are so many others. She thanked our current partners, and encouraged board members to continue to form community connections and urged folks to continue to partner with SPPS. This is an all-hands-on-deck situation, and encouraged community to continue to support the efforts. It is heartening to hear from students who reached out to tell her they have food and are managing through this crisis.
- Director Kopp added to notes already expressed; the scope and scale of what's being undertaken in short period of time could be overwhelming to point of inaction - this district has stepped up in every

level, building, central administration, and community members to show what we can do when we have a common purpose and thanked everyone for their work in that.

- One question on distance learning in thinking as a parent and former teacher, is to think about communication to parents and families, to ensure it is all accessible and understandable to all parents, students, and families. This is a weird time and to ensure we are communicating expectations that are appropriate and reasonable, and also have empathy for what everyone is experiencing in language and terminology so that all can feel successful in this endeavor of supporting our students. Response: We have implored the team to address this plan in three phases - one is the immediate phase, two is the planning leading to March 27th, and three is a deeper phase for implementation, and there will be different communication strategies for each as we continue to develop the plan as well. As we go, there will be communication on the current reality and what we are working on, and learning through implementation. Differentiated strategies will be important, and a valid point that will be incorporated, and encourage the Board to continue to bring feedback and input from the community.
- Regarding meals, and while communication from the District in electronic format has been excellent, there are concerns about the changes from all school sites to the six sites, and may be helpful to post signage on those schools for families on where to go if they are not as connected as others, so that they also have access in those spaces. Response: We will continue to distribute post cards to all drivers to hand out to families, as well as information through Blackboard, the system used for telephone, text and emails to families, to let them know of the site changes. While we may not be able to post signage on schools for the 7:30am pick up tomorrow, we can work with custodians for the Thursday pick-up sites, and will continue efforts to post signs for the Wednesday sites as well. Chief Turner also noted that Second Harvest and the State will have a call for a meeting of the food-minds, with local and larger food shelf organizations to talk about support for SPPS and MPS with their spring breaks at the same time, and the State has agreed to have a conversation to bring together folks to determine strategies to ensure children receive support and food during spring break.
- Director Marchese echoed words of his colleagues and appreciate and support for the work. He noted it is a tremendous undertaking, and observed that it has only been two weeks since March 10, which was the start of the beginning of the strike by SPFE members and the amount of transition and ability to deal with changes is breathtaking. It's important to recognize what SPPS and the community has been through and what we are all going through right now. He appreciates the hard work and efforts across the Board, from administration, building leadership, paraprofessionals, food services, janitorial, bus drivers and families. We have been through a lot in two weeks and to recognize this time is unprecedented, on top of a period of time that was also unprecedented.
- He also noted that SPPS is feeding a significant portion of the city through our programs, and we have risen to the occasion, and is impressed by the logistical support, with so any city residents and student depending on the school district as a lifeline. He agreed with Director Allen in continuing to broaden the circle of partnerships and community conversation and SPPS is holding up a significant portion of the community with services and programs and we need others to also step forward into the space and it is very important to have our partnerships and community in that space as well.
- He also noted the technical aspects of distance learning and hearing concerns from community members, students and parents about grading, especially at the secondary level, and how it will be implemented going-forward, for credit for coursework and testing for AP and IB, which are done by other organizations that impact students. Response: Superintendent Gothard noted that there has been significant engagement and conversations on this topic. There are also guidelines from MDE as well. In grading and impact to students in terms of completion of credits, Superintendent Gothard has insisted that we are to take a humanitarian approach to this technical area and also ensure we are holding students harmless and not punishing them for events beyond their control. In the area of

grading, we are analyzing data from Office of Teaching and Learning and Office of College and Career Readiness of the impacts on how to treat 3rd and 4th quarter grades, and are very close to being ready for vetting by principals and teachers and that constant feedback loop for those closest to students. Once vetted, it will be communicated to families in understandable format and language that their students will be held harmless for the events of the past 3 weeks and beyond. There is also guidance by MDE to be shared as well. Superintendent Gothard noted the data point of 850 million K-12 students out of school around the world, and definitely a moment of time where usual milestones of transitions, especially for upper level students preparing for post-secondary plans and adaptations in thinking about college, workplaces, and scholarships - so many students have worked so hard to get to where they are today. He noted he will continue to partner with those necessary on our needs for students to demonstrate their dreams and aspirations for their next steps and is important to fight and advocate for all students.

- Director Marchese also noted the importance of capacity for counselors for academic advising and navigating questions, including selecting coursework for next year. How are we putting plans in place for students to receive counselor advising to make decisions and understand the impacts of those decisions over the next few weeks? Response: OCCR has been working closely with the Division of Schools and assistant superintendents to help clarify coursework, CTE needs, and virtual needs for students to ensure they are linked in in supporting students in different areas. Darren Ginther is the leader of this group, and also very connected to our grading team to ensure we are supporting students to accommodate them and their needs, which is true of all supportive services within social work and other areas as well.
- Director Marchese noted that under the best circumstances, there can be difficulty in reaching all students, and urged Administration to determine ways to reach all students, not only the ones who tend to come forward for help and guidance. They will be harder to reach in the next weeks or months than before, and hope for a communication plan for our students both for getting in-touch and information and to know someone is available to help them navigate. He is concerned about students falling through the cracks in this environment. Response: Along with engagement in this environment, one of the items that the counseling team is working through is how to hold and set up confidential conversations for staff to speak with students and families to students and to ensure space for access to counseling and social work. They will also be focused on personalized learning plans, and the needs of the students and families to be impacting this plan as we move forward.
- Director Ellis requested information on access for students to hotspots for internet access for distance learning. She has heard from colleagues in greater Minnesota, that hotspots are backordered, and where we are for access for students. Response: We as a district did distribute over 200 hotspots with partnerships currently in place with T-Mobile. We also have a number of for-profit providers such as Comcast and others have offered internet essentials, which are free for throughout the state and country. For families to get internet, they have agreed to provide that currently for 60 days. Our for-profit companies and partners, have also done good job of promoting and sharing on social media. They also send something directly to customers about internet free for those particular families who can't afford it.
- Superintendent Gothard noted that in hearing from the Board and Team, this is real-time information and plans that creating in distant way not the easiest thing, overcoming challenges, becoming efficient and effective with new technologies. He thanked the team for their flexibility and dedicated work to schedule meetings and ensure getting right feedback to implement our plan. He is pleased with Phase 1, in the middle of Phase 2, and ready to introduce all families to Phase 3 of distance learning.

A. December 2019 Quarterly Report

Superintendent Gothard then introduced Marie Schrul, Chief Financial Officer, to provide a review of the Quarterly Financial Report for the period ending December 31, 2019, including highlights of the quarterly financial report, quarterly financial report for the period ending December 31, 2019, and the glossary of financial terms. The full report can be found in the BoardBook.

QUESTION/DISCUSSION:

- Director Marchese noted on the building construction fund page, and that the Board had authorized Certificates of Participation sales earlier this year and late last year and see notation at the bottom regarding approvals from MDE regarding COP authorization for AIMS, Adams, and Phalen Lake. Are these different from what this Board already authorized (page 8 of the report; page 79 of the BoardBook)? Response: The authorization at the bottom of page 79 has not changed - what has changed and gone to the Commissioner recently for amounts that were previously sought that are different, but reference on bottom of page 79 are the originals; amounts for the original have not changed.
 - Notation going to the commissioner about - is that for additional funding already beyond what has already been approved for COPs? Response: That is for funding that has been approved already.
 - What is the commissioner deciding right now that impacts this area? Response: Nothing at this point, but for use of additional or upcoming projects to impact future projects such as AIM and/or Phalen Lake into the future where issuing additional COPs, then we have to go to the commissioner for approval. This is not a recommendation for further funding, but if we need additional revenue, there would need to be additional Certificates of Participation, which is the conversation with the Commissioner. This does align with our facilities master plan update.

MOTION: Director Xiong moved approval of the acceptance of the quarterly financial report for the period ending December 31, 2019. Director Marchese seconded the motion.

The motion was approved by roll call vote:

Director Ellis	Yes
Director Foster	Yes
Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes

B. Human Resource Transactions

- Director Allen requested further information on positions within the report. Response: We do hire throughout the year, and a time that we stop doing regular hires which are contracted. We typically would do temporary hires - for the hires in February for classroom positions or teaching positions, pay according to contract language and pay based on experience and education and within that lane in the salary schedule and steps according to contract for experience. We have the pleasure of hiring experienced teachers and shown within the report.

MOTION: Director Xiong moved approval of the HR Transactions for the period February 1, 2020 through February 29, 2020. Director Ellis seconded the motion.

The motion was approved by roll call vote:

Director Ellis	Yes
Director Foster	Yes
Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes

VII. CONSENT AGENDA

MOTION: Director Xiong moved approval of all items within the consent agenda withholding no items for separate consideration. Director Brodrick seconded the motion.

The motion was approved by roll call vote:

Director Ellis	Yes
Director Foster	Yes
Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes

A. Gifts

BF 31968 Acceptance of a Gift to The Heights Community School from Elizabeth S. West Trust Settlement

That the Board of Education authorize the Superintendent (or Designee) to allow The Heights Community School to accept a monetary gift from Elizabeth S. West Trust Settlement in the amount of \$5,000 and provide a letter expressing appreciation for the gift. The funds will be deposited into The Heights Community School account, 19-488-291-000-5096-G501, and will be used for educational technology equipment and materials at the school.

BF 31969 Acceptance of a Gift to Frost Lake Elementary School from Elizabeth S. West Trust Settlement

That the Board of Education authorize the Superintendent (or Designee) to allow Frost Lake Elementary School to accept a monetary gift from Elizabeth S. West Trust Settlement in the amount of \$5,000 and provide a letter expressing appreciation for the gift.

BF 31970 Acceptance of a Gift from DonateWell General Fund for Riverview West Side School of Excellence

That the Board of Education authorize the Superintendent (or Designee) to approve the acceptance of the monetary gift of \$5,000.00 presented to Riverview West Side School of Excellence.

BF 31971 Acceptance of a Gift from Elizabeth S. West Trust Settlement to Phalen Lake Hmong Studies

That the Board of Education authorize the Superintendent (or Designee) to approve the acceptance of the monetary gift of \$5,000.00 from the Elizabeth S. West Trust Settlement and provide a letter expressing appreciation for the gift.

B. Grants

BF 31972 Request for Permission to Accept a Grant from the French-American Cultural Exchange (FACE) Foundation

That the Board of Education authorize the Superintendent (designee) to accept a grant from the FACE Foundation for funds to support the French Immersion program at Central Senior High School; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 31973 Request for Permission to Accept a Grant from a Private Donor

That the Board of Education authorize the Superintendent (designee) to accept a grant from a private donor to support professional development for Office of College and Career Readiness staff; to accept funds; and to implement the project as specified in the award documents.

BF 31974 Request for Permission to Accept a Grant from the Twin Cities Opera Guild

That the Board of Education authorize the Superintendent (designee) to accept funds from the Twin Cities Opera Guild for Capitol Hill Magnet School's musical production; to accept funds if awarded; and to implement the project as specified in the award documents.

BF 31975 Request for Permission to Submit a Grant to Educators of America

That the Board of Education authorize the Superintendent (designee) to submit a grant application to Educators of America for funds to purchase audio equipment; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 31976 Request for Permission to Submit a Grant to the Minnesota Department of Education

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Department of Education for funds to provide swimming lessons to students of Jackson Elementary; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 31977 Request for Permission to Submit a Grant to the Minnesota Department of Education – Grow Your Own Pathway 1

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Minnesota Department of Education for funds to provide SUTR resident stipends; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 31978 Request for Permission to Submit a Grant to the Minnesota Department of Education –

Grow Your Own Pathway 2

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Minnesota Department of Education for funds to develop a high school education career pathway; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 31979 Request for Permission to Submit a Grant to the Minnesota Department of Education – Introduction to Teaching Concurrent Enrollment

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Minnesota Department of Education for funds to develop and offer dual-credit postsecondary course options in schools for “Introduction to Teaching” or “Introduction to Education” courses; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 31980 Request for Permission to Submit a Grant to the Minnesota Department of Education – SEL Communities of Practice

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Minnesota Department of Education for funds to participate in the SEL Community of Practice program; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 31981 Request for Permission to Submit a Grant to the Minnesota Department of Education – STEM AP/IB Programs

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Minnesota Department of Education for funds to continue developing the IB Career Programme, provide career exposure and service learning activities for IB students, provide direct academic and mindfulness support to students, and professional development to IB STEM teachers; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 31982 Request for Permission to Submit a Grant to the United States Department of Justice

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the United States Department of Justice for funds to develop and install a secure online threat assessment and care plan tool; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 31983 Resolution Supporting the Boost Grant for Safe Routes to School Funding from the Minnesota Department of Transportation

That the Board of Education approve the resolution language.

RESOLUTION SUPPORTING THE SAFE ROUTES TO SCHOOL BOOST GRANT TO IMPROVE THE WALKING AND BIKING ENVIRONMENT FOR STUDENTS THROUGH NON-INFRASTRUCTURE ACTIVITIES

WHEREAS, it is our understanding that the Minnesota Department of Transportation (MnDOT) Safe Routes to School Program assists schools and communities by making it safer for children to walk and bike to school; and

WHEREAS, MnDOT Safe Routes to School Program solicits applications to enable schools and communities to implement Safe Routes to School non-infrastructure activities; and

WHEREAS, if Saint Paul Public Schools is awarded a Safe Routes to School Boost Grant, these funds would be used to provide non-infrastructure activities to local communities to develop Safe Routes to School initiatives that increase safety and encourage more children to walk and bicycle to school; and

WHEREAS, no local match funding is required; and

WHEREAS, Safe Routes to School Boost Grant activities will commence after the grant agreement is fully executed.

NOW, THEREFORE, BE IT RESOLVED

- 1) That the Saint Paul Public Schools Board of Education authorizes the Superintendent to enter into a grant agreement with the Minnesota Department of Transportation for financial assistance to fund a Safe Routes to School Boost Grant and eligible expenses.
- 2) That the Superintendent is authorized to execute such Agreement and any amendment(s).

BF 31984 Request for Permission to Accept a Gift from the EXPO Council of Parents

That the Board of Education authorize the Superintendent (or designee) to accept a gift from the EXPO Council of Parents to purchase and install playground equipment at EXPO for Excellence Elementary; to accept funds; and to implement the project.

C. Contracts

D. Agreements

BF 31985 Agreement between Saint Paul Independent School District #625 and Young Men's Christian Association (YMCA) of the Greater Twin Cities for Child Care Services at AGAPE (Revised Contract)

That the Board of Education authorize the Superintendent to enter into an agreement with the YMCA of the Greater Twin Cities to reimburse the YMCA for providing direct child care services in an amount not to exceed \$833,780.00 from July 1, 2020, to June 11, 2021.

BF 31986 Approval of Employment Agreement Between Independent School District No. 625 and Minnesota Teamsters Public and Law Enforcement Employees Local No. 320 Representing Teaching Assistants

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for teaching assistant employees in this school district for whom the Minnesota Teamsters Public and Law Enforcement Employees Local No. 320 is the

exclusive representative; duration of said Agreement is for the period of July 1, 2019, through June 30, 2021.

BF 31987 Approval of Employment Agreement Between Independent School District No. 625 and Manual and Maintenance Supervisors' Association Representing Facility and Nutrition Services Supervisors

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for Manual and Maintenance Supervisors' Association in this school District; duration of said Agreement is for the period of January 1, 2020, through December 31, 2021.

E. Administrative Items

BF 31988 Monthly Operating Authority

1. That the Board of Education approve and ratify the following checks and wire transfers for the period January 1, 2020 – January 31, 2020.

(a) General Account	#721604-723024	\$73,690,940.50
	#0003616-0003656	
	#7003595-7003639	
	#0004283-0004374	
(b) Debt Service	-0-	\$37,039,394.16
(c) Construction	-0-	\$2,071,931.68
		\$112,802,266.34

Included in the above disbursements are three payrolls in the amount of \$56,472,114.88 and overtime of \$144,338.98 or 0.26% of payroll.

d) Collateral Changes

Released:

None

Additions:

None

2. That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending June 30, 2020.

BF 31989 Facilities Dept. Purchases Over \$175,000 Adjustment

That the Board of Education authorize the purchases listed for the Facilities Department anticipated to be over the \$175,000.

F. Bids

BF 31990 Phase Gate Approval of EXPO for Excellence Elementary Playground
Project: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize award of playground equipment and poured-in-place surfacing for the playground at EXPO for Excellence Elementary to Flagship Recreation for the lump sum base bid for \$195,758.99 at Phase Gate Check #4 and Phase Gate Check #4a – Finance Plan Update.

BF 31991 RFP #A218951-A | RFP Prime Vendor

That the Board of Education authorize the award of RFP# A-218951-A to Indianhead Foodservice Distributor as a primary vendor and to Sysco Western Minnesota as the secondary vendor for our Prime Vendor Contract for the period of July 1, 2020 through June 30, 2022, for the estimated value of \$6,000,000 and \$500,000 respectively.

BF 31992 Bid No. A20-0538A Apple Device Repair Services

That the Board of Education authorizes the Superintendent (designee) to enter into a contract with GopherMods for the labor, material, equipment and services to perform repairs for district staff, and student iPad devices.

BF 31993 Intent to Award: Request for Proposal No. A120919-A Computerized
Maintenance Management System (CMMS) Software Implementation

That the Board of Education authorize award of Request for Proposal No. A120919-A to TMA Systems for the implementation and service of WebTMA Enterprise at an estimated cost not to exceed \$106,805 in FY21.

BF 31994 Phase Gate Approval of Washington Technology Magnet School Athletic
Site Improvements Project (Project # 4040-19-01) – General Contracting:
Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0673-A Athletic Site Improvements at Washington Technology Magnet School (Project # 4040-19-01) to Peterson Companies, Inc. for a lump sum base bid with alternates 1, 2 & 3 of \$2,954,900.

BF 31995 Phase Gate Approval of Washington Technology Magnet School Athletic
Site Improvements Project (Project # 4040-19-01) – Field Turf & Track
Surfacing: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of field turf and track surfacing at Washington Technology Magnet School (Project # 4040-19-01) to Field Turf USA for the lump sum base bid of \$950,012.82.

BF 31996 Phase Gate Approval of Phalen Lake Hmong Studies Magnet HVAC &

Controls Replacement Project (Project # 1200-19-01): Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0585-A HVAC & Controls Replacement at Phalen Lake Hmong Studies Magnet to Corval Group for a lump sum base bid with Alternate #1 of \$5,101,850.

G. Change Orders

VIII. OLD BUSINESS - None

IX. NEW BUSINESS - None

X. BOARD OF EDUCATION

A. Information Requests & Responses

- Director Ellis requested information on how we plan to address the budget in upcoming meeting, and wondering the operations of the District and to determine the budget.
 - Superintendent Gothard noted that there will be an Executive Team meeting to set up work for April. Right now we need time - as far as we know, we are expected to have an approved balanced budget by June 30th, and there are deadlines being moved with governmental entities and still need to work in that way. Our school district looks a lot different today than it may in September- we're all in a similar position. Continue to bring information forward with budget, and probably also be creating contingencies to have several plans for what ifs that we may have and will work to bring as much information as possible to make right decisions for SPPS.
- Director Ellis noted that there are lots of things happening in community and layoff and filing for unemployment, and people in SPPS - concerns about their jobs and roles - asking the question - think it's important to have reassurances to spps community and people working in district that right now they have jobs and will be okay.

B. Items for Future Agendas

- Director Allen requested to continue her question on criminal justice program and our work to support students from that system, with the grant up at end of this year.

C. Board of Education Reports/Communications

- Director Ellis shared that she had an opportunity to visit one of our schools on Friday to support community and families. There are a lot of feelings in the community. Also like to add that she is grateful for opportunity to have spoken to folks supporting families during this time. There's also going to need to be a lot of healing, and amazing we've come together and underlying things we're going to have to address. Appreciate everyone coming together to support students and rely and lean on each other as we're all trying to figure out what comes next. She acknowledged staff she had an opportunity to speak to, with different communications, including Director Stacy Koppen at Nutrition Services and Director Tom Burr with Transportation, and Assistant Superintendent Marcy Doud - an opportunity talk to them about scope and scale in our work and what our staff are being asked to do in a short period of time, planning and training, and also excitement to reconnect with kids in SPPS, and also how families are figuring out what this means and

how to support their children. There is more to figure out. She thanked the Superintendent for his leadership, and others who are helping to determine how we move forward. There are a lot of people trying to figure out what's best for kids and how we support them, and was inspiring to be with folks in our building and community. Looking forward to continuing weeks, and our work to continue and improve; hope communication is done well for community since the District is the beacon in the community, and needs to be larger than just us.

- Director Brodrick noted he feels confident that the school community will come together during this turbulent time.
- Director Allen noted she has also been in buildings to help and connect with teachers and students - the compassion is amazing and to hear students say they miss us shows the love and compassion for students in our district and see that continue to move forward.
- She also noted that artists have begun to think of ways to come together, and encouraged staff to think about ways for students to come together and a way to create an online community-student event out of the box of learning to get kids more engaged - they are missing their friends and teachers and staff who care for them, and step up in that way. We're doing an amazing job and our community doing great and staff doing great and need to continue to be fluid.
- Director Kopp reflected on what happened before and wanted to share places she's been and people she's met in community. She spent time with Office of Early Learning with a tour of facilities and partnership work in community, PreK work. It is so impressive and more than anyone knows - grateful for their work to support littlest learners. She also attended the Indian Education Parent Committee meeting with Director Ellis and Director Brodrick and learned where we've been and where we still need to go - appreciate opportunity to learn from families. Also visited Jie Ming Mandarin Immersion school to meet with Principal Johnson and learn about their unique challenges and opportunities, observe classes - so impressed with work and grateful for invitation to meet and tour. She also recently attend the Chelsea Heights Science Fair Night with hundreds of people from kids, families, community members. It was a celebration of inquiry and science exploration - kudos to entire team there for amazing event for 14 years. She was honored to be a part and thanked for invitation. Concluded with thanking community - extraordinary response to extraordinary circumstances and a learning together of the mind and heart and continue that for work forward. She thanked everyone for their good work and kind hearts and believes in SPPS.
- Chair Xiong noted that a conference call with Council of the Great City Schools - long conversation about leadership changes in that organization, and most importantly, how different school districts are being adaptive to this new normal and at the same time, the needs continue. One piece of the call involved members of the school district and community members to call our congressional delegation from Minnesota and the country to encourage them to increase appropriations to support public education to allow us to experience this unprecedented circumstances with appropriate funding and to ensure that in the next stimulus package, to increase appropriation to public schools across the nation during this crisis.
- Director Xiong also echoed her colleagues about how thankful she is that while in this time, to have a supportive community in Saint Paul and thanked staff and leadership for their work to move from one crisis to another and to ensure that families' and students' needs are met, while being adaptive and flexible. She thanked the community, staff, and colleagues on the Board and Superintendent and shared that we have been working

closely together and with other entities such as the City and County and confirmed that we are all in this together and will get through this with each other.

- Supt Gothard felt conversation via telephone went well, and appreciated comments and will take feedback to future planning and bring back plans for April - thanks for patience and participation tonight.

XI. FUTURE MEETING SCHEDULE

A. Board of Education Meetings (6:05 p.m. unless otherwise noted)

- April 14, 2020
- May 19
- June 9 (Special – Non-Renewals)
- June 23
- July 21
- August 18
- September 22
- October 20
- November 17
- December 15
- January 5, 2021 (Annual)
- January 19
- February 23
- March 23
- April 20
- May 18
- June 22
- July 20

B. Committee of the Board Meetings (4:30 p.m. unless otherwise noted)

- April 7
- May 5
- June 9
- August 5 (Wednesday)
- September 8
- October 6
- November 10
- December 8
- January 5, 2021
- February 9
- March 9
- April 6
- May 4
- June 8
- August 10

Chair Xiong also provided information on how to access our meetings via teleconferencing, which will be posted on our website at www.spps.org/boe or by calling our board secretary Ms. Sarah Dahlke at 612-434-1105.

She also noted that during this unprecedented time, public comments can be submitted by:

- 1) Leaving messages with the Board secretary at sarah.dahlke@spps.org or 612-434-1105 that will be compiled and distributed to Board members; and/or
- 2) Sending email statements to the Board of Education email (SB.Members@spps.org) that will be compiled and distributed to Board members.

XII. ADJOURNMENT

Director Xiong moved to adjourn the meeting; Director Brodrick seconded the motion.

The motion was approved by roll call vote:

Director Ellis	Yes
Director Foster	Yes
Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes

The meeting adjourned at 8:02 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**COMMITTEE OF THE BOARD MEETING
Via Telephonic and Video Conference**

**April 7, 2020
4:30 p.m.**

MINUTES

I. CALL TO ORDER

The meeting was called to order at 4:30 p.m. by Vice Chair Foster.

II. ROLL CALL

Board of Education: J. Foster, J. Brodrick, M. Xiong, C. Allen, J. Kopp, S. Marchese, Z. Ellis

Staff: Superintendent Gothard; Chuck Long, General Counsel; Cedrick Baker, Chief of Staff; Marie Schrul, Chief Financial Officer; Dave Watkins, Chief of Schools; Jackie Turner, Chief Operations Officer, Kate Wilcox-Harris, Chief Academic Officer; Kevin Burns, Director of Communications; Hans Ott, Executive Director, Office of Digital and Alternative Education; Craig Anderson, Executive Director, Office of Teaching and Learning; Kaying Thao, Administrator to the Board; Sarah Dahlke, Secretary to the Board

II. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Foster moved approval of the Order of the Agenda. The motion was seconded by Director Marchese.

The motion was approved by roll call vote:

Director Foster	Yes
Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes

III. SUPERINTENDENT'S REPORT

Superintendent Gothard provided an update on distance learning and accomplishments with three areas highlighted - first days of school, things we've learned, and appreciation. He began with the quote "SPPS superintendent proud of district's distance learning development and implementation." He went on to recap the timeline leading to this point, including the challenging round of contract negotiations, and reading about other states with distance learning plans.

He shared the common framework for developing distant learning plans. Prior to the Governor's announcement, he directed the team to create a plan to move SPPS online, if needed. The team moved with ferocity to build our distance learning plan. Facing the ultimate challenge of persevering through global pandemic hasn't been easy - we're all impacted and clear how students, families, staff, community partners and all who love SPPS have been in mind. Our team has followed the Governor's order and has done it with excellence in mind. We have challenged each other, navigated barriers, and received feedback and remained together - including our Board of Education. The very best of the district has risen up from a place we never imagined we'd be. For all challenges, reports, public comment, headlines, and other means of feedback routinely received, we are extremely proud of what the district has accomplished in three short weeks in implementing. He recapped the first couple days of school. Designing and implementing for 38000 students for learning for anytime and same time learning. Added flexibility after hearing from staff students and families. Provided daily communication for staff and administration for feedback loops. Support for teachers, students and families. Supported staff in their own distance learning through Schoology courses for PreK, K-2, 3-12 and examples and resources. Serving all students and learners and families. This includes the distribution of iPads to 99.9% of students. As of Friday, April 3 there have been 33,386 iPads distributed to our 34,000 PreK-12 students and have access. For hotspots to access the internet, 1700 have been distributed, with 200 more to be picked up or delivered. We are working quickly for those few students who do not yet have access to the internet, and will not stop until they have access or have exhausted all efforts to do so.

We have learned a lot in three-plus weeks, and we appreciate the regular feedback. The distance learning steering committee is ensuring all voices are heard as we continue to address challenges and ensure access and success for every student. For staff, we have built a library for staff needs of resources and guidance, linked to our distance learning website. Addressing learners' need, for things like connectivity and hotspots, social-emotional learning supports, special education supports, counseling, reporting and attendance. We will reach out to those students not yet online and Project Reach for our students experiencing homelessness.

It has been impressive to work with the City of Saint Paul and Ramsey County as our efforts are coordinated, and has been incredible to see what we can do as a community to reach out and address our students and families with needs.

For families, we are planning distance learning support via district-provided devices, support for internet access, and a place for students and families to be successful. We have added a Help Line where students and families can call into a central location for real-time answers to questions in partnership with our Office of Family Engagement and Community Partnerships, and other various partners. There will be family-friendly community that will also be translated into multiple languages, and helplines, and FAQ sections as a resource, as well as iPad and technology support, online tutorials, and phone-in and drive-up technology support.

He shared appreciation for the mammoth effort leading up to and continuing in this work. He thanked the Division of Operations, and those who have helped to work systems in support of a distance learning environment. We continue to provide meals to students and area children and have delivered 291,195 meals, which is more than 20% of the meals in the state. Meals were provided during Spring Break in partnership with our City and County and local restaurants. Essential Kids Care is fully operational with around 80 students per day, and capacity to add Tier 2 families to this service. He shared examples of positive feedback from students, staff, and teachers.

In 2013, the taxpayers of Saint Paul supported a referendum for technology and digital platforms into the hands of our students through the Personalized Learning Through Technology plan. This investment and several years of technological and implementation support have equipped us for high quality and equitable distance learning.

We are staying connected to our neighboring districts and learning from their successes and challenges. We are learning and listening and adapting to new challenges during these unprecedented times. He noted with the quick pace that things are changing and updating, teachers are learning from each other and working together, and building trust to come together in the most incredible ways. He noted that SPPS is doing their very best and providing the very best to continue to support students and families. It's amazing what we can do with thoughtful planning, and providing engagement and connections.

Lastly, he thanked the the Board of Education for their support, unwavering trust, the way stood by our team to implement. We remain committed and want to thank the team and all who are responsible for creating the distance learning for spps.

QUESTIONS/DISCUSSION:

- Director Brodrick appreciated Superintendent Gothard's report and is so happy that we're moving along so well during these trying times. He thanked the District office, Administration, and all those working so hard to ensure kids getting education during this time.
- Director Allen is very impressed with the team. She thanked and appreciated fluidness of change and being able to really reach out and accommodate students as much as possible during this hard time. Thanks and doing a great job.
- Director Kopp noted thanks to the team. It's exciting that this shows what's possible when we work together across departments, schools, and community, and are aligned with our City, County, and community partners and small businesses - it's heartening in a difficult situation. She is grateful to everyone who is making this happen.
- Director Marchese thanked everyone for their hard work, which is substantial in all the different coordinated areas, including distance learning, meal deliveries and distribution, and child care. Our work is touching the lives of so many in this city. If there was any doubt about how essential and core this District is to the well-being of the city, this work makes it very clear. He recapped an opportunity to distribute meals at Como Senior. He noted the can-do spirit that was notable and heartwarming. He appreciates all the can-do spirit in this work, and thanked everyone from the nutrition services staff, paraprofessionals, teachers, parents, students, administrative staff, and building leaders - we are all doing great things.
- Director Ellis noted her thanks to everyone for their dedication and hard work.
- Director Foster noted that when we go back to a pre-COVID 19 state, and thinking what was, and thanking our food service staff, and serving our families experiencing homelessness, and the care that is happening. At the local, state, and federal level it will be difficult to go back to things as normal. She noted that during this time, it has been evident that when there's a will we can get it done in Minnesota and here in SPPS. She thanked everyone for their efforts at every level, in community engagement and partners. In light of everything, there's a will it get it done. She also noted that for all the work of SPPS, that work should not be on the shoulders of one district, but all working together, and hopes to be working differently together outside of this.
- Superintendent Gothard noted his thanks to Governor Walz and his administration for standing behind us and supporting us during this time. There are high expectations and Governor Walz will be working with us shoulder-to-shoulder, and he noted his great appreciation for their leadership as well.

IV. FY21 BUDGET GUIDELINES

Superintendent Gothard then welcomed Marie Schrul, Chief Financial Officer, to share information on the FY21 budget guidelines. The full guidelines report can be found in the BoardBook.

The report included information on the philosophy, 2020-21 Instructional Priorities, including Positive School and District Culture, Effective Instruction and Culturally Relevant Instruction, and College and Career Paths, as well as information on preparing the budget calculation, such as budget model. Information was also provided on compiling and presenting the 2020-21 budget, with all information and presentations published online at <http://businessoffice.spps.org>.

QUESTIONS/DISCUSSION:

- Director Allen noted that we would continue with PBIS, but didn't mention Restorative Justice and how does that fit in? Response: That line does wrap all of those pieces together - PBIS, Restorative practices, and social-emotional skills are all encompassed in that line.
- Will there be a list of programs and their budget allocations? Response: Yes, that is correct.
- Also talking about transitions to online for community engagement work, and how will that work and what is the timeline for resuming with District and Community? Response: Given our work right now, engagement in this way will be challenging and will need to think about the difference in engagement and staffing to schools. Therefore shifting at how schools can work with their communities around staffing to plan for next year.
- There are pressing issues that the community would like to engage - including the budget process, and how we will redesign that. The budget is a large issue and other pressing matter before the end of the year, and something we need to determine while engaging with community.
- Superintendent Gothard noted these guidelines serve as a foundation as we talk about this in stages and good information at all times as we move forward.

MOTION: Director Foster moved approval of the FY21 Budget Guidelines as presented. The motion was seconded by Director Ellis.

The motion was approved by roll call vote:

Director Foster	Yes
Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes

V. FY20-21 PRIORITY BASED BUDGET UPDATE

Superintendent Gothard then introduced Chief Schrul to present the FY20-21 Budget Update, with the first official rollout of the priority based FY21 budget.

Our Mission

- Inspire students to think critically, pursue their dreams and change the world.

What's Different?

In the past:

Rollover from previous year
 Projected shortfall
 Staff teams worked on individual parts
 Stakeholder engagement after budget was structured

Starting in FY20-21

Priority-based budgeting
 Balanced budget
 Cross-functional team is developing the budget
 Engagement in development of the budget
 Structure, including investment options

Budget Process

1. Plan and Prepare
2. Set Instructional Priorities
3. Pay for Priorities
4. Implement Plan
5. Ensure Sustainability

Estimate FY2020-2021 Revenue

General Fund Revenue for FY 2019-20 Adopted compared to FY2020-21, and the difference was reviewed. Full details can be found in the presentation within the BoardBook.

1. Plan and Prepare
 - a. Weigh strategies
2. Set Instructional Priorities
 - a. Confirm Strategic Plan instructional priorities
 - i. SPPS Achieves
 - ii. Themes from the Community
 - b. Review criteria for school and program allocations
3. Estimate costs
 - a. Estimated for General Fund investments in areas of individual schools, school-support services, district-wide support, and administration were reviewed and compared for FY2019-20 adopted budget to the FY2020-21 projected budget.
 - b. Analyze savings options
 - c. Review investments
 - d. Prioritize investments to sustain
 - i. Strategic Plan priorities
 - ii. Other priorities
4. Implement Plan
 - a. School and Program allocation timeline
 - i. April 24: Schools receive budget allocations
 - ii. Week of April 27: Programs receive budget allocations
 - iii. April 24-May 15: School level budget decision and information session
 - iv. May 15: School and program staffing decision due to Human Resources; School and program budgets due to Finance
5. Ensure Sustainability
 - a. Put strategies into practice and evaluate results
 - i. Improve resource allocations through
 1. Assessing program effectiveness
 2. Aligning resources with priorities
 3. Preparing a multi-year financial plan

Community Engagement

- Transitions to online options
- Providing information and gathering feedback
- spps.org/budget

QUESTIONS/DISCUSSION:

- Director Xiong noted slide 19 for community engagement and in talking about supporting school principals and communities at their local site, and for the information pertaining prior to the budget released to schools on April 24? Response: At this time, we don't anticipate district wide community efforts, but more school-based information and schools working with their communities for also information. Through the process of negotiations and ensuring we have ample time to get schools allocated properly, we are on the timeline to ensure we get accurate information to our schools. With a 1000 student decline, these are hard decisions to make and prioritize schools to keep whole as possible. Outside our priority areas, what we've discussed since that time, we're not deviating from that in great ways. This is the first year of a priority based budget process. Last year, talking about long term budget priority and not investments in real time, and instead, one, two, or three years out to engage w/ our community on a regular basis around our budget. We are trying to get out of reactionary engagement, and instead provide ideas for investments related to our strategic plan. Being the first year and obvious distractions, it hasn't been an ideal first year and we have learned a lot and do want to commit to this process moving forward.
 - She recognizes and knows how hard the team has worked in this new normal, and we are learning a lot. She has heard from colleagues on the Board and the importance of continuing engagement with our community on the process. Look forward to report back on how schools will engage local community and involving community in decisions. In addition to the results of the survey, we'll have more data about our community and what they need and want to see. We can expand from those engagements to future year budgets.
 - Chief Baker noted that we have heard the Board in ensuring there is more time and opportunities for engagement. He noted that to ensure board members know team planning to move forward with additional engagement opportunities, and then dealing with negotiations and the strike, and response to the COVID-19 pandemic. These events have put us in a different timeframe and situation to ensure we are prepared for distance learning, meals, and Essential Kids Care. The plan is to still move forward with engagement, but will look different based on capacity and timeline to ensure schools have what they need. We will support our schools to ensure there is a different type of engagement to allow community to have input.
- Director Allen noted her previous question. She appreciated the response and continued community engagement, and understands things in the way and it's going to be difficult in this place, but pertinent to ensuring we don't have deficit in enrolment in upcoming years if we start this engagement process and hear from community about what they're looking for in community schools. So important. Thanks for continuing.
- Director Kopp thanked the Finance Office for the presentation and information in this extraordinary time. Efforts are great and thanks.
 - Along the thoughts of others, understanding that there is work in place and has been interrupted out of our control - appreciate thinking of how to continue to refine and expand what we do in this dl environment. Impressed with communications to communities in timely fashion, and are accurate and accessible and use what they learn from that, and share about budget, as another opportunity to inform families, build connections and relationships - use time to educate about the budget - excited to see how that looks.

- One item mentioned throughout the budget and looking at page 11 instructional priorities, the priority of positive school and district culture - we all may know or sense - going back to education price, we need to be clear in what it means for families, and have a conversation about how we're defining that for families to feel more connected and involved.
- What, if any, funding sources could be affected by the COVID-19 pandemic? Response: We are continuing to monitor all revenue sources. One that comes to mind is our local property taxes and the impact of those. We have been working with the City and County at projections - we typically receive payments in May and November. There may be impacts of delinquent property taxes or delayed payment options. We are continuing to look at modeling. We are also looking at impacts on the nutrition services fund and community service/education programs fund. Their operations are working to the extreme during this time. We are also assessing the federal stimulus funding at the federal level and opportunities there. Our legislative liaison, Mary Gilbert, is also helping to keep us informed. We are also looking at funding from the state level. There will be an update in a few weeks on the quarterly report on the current fiscal year and highlighting more in the upcoming months. Chief Schrul also noted that we are mindful of and highlighted the fund balance for times like this. We always retain 5% or a little above to continue payroll and payments to vendors at times like this, or if we need to purchase additional resources for students. We are also doing our best to assess and track expenditures for potential reimbursement. In technology, we had previous significant investments made, whereas colleagues across the Metro and State are scrambling to acquire technology and the infrastructure to support. We are well-equipped in this way. We also have a central distribution center and bus garage to coordinate multiple distribution points.
- Director Marchese noted that he shares the appreciation for the presentation, and also shares concerns, questions, and hopes for community engagement and building-level engagement. Its going to look different.
- With some legal and funding changes with the COVID crisis from the federal and state government, provided different or new revenue or sources of opportunity to move sources around? Is there a sense of that based on what is currently in law and how it may impact the district? Response: There is some information we haven't received a lot yet at the state level. There's some memo about today about more direction. The stimulus information we haven't received our information on allocation. It will act similar to what districts receive for Title 1 allocation process. The funding won't necessarily be under the guidelines of Title 1, and we will continue to monitor and give updates as we receive more information and on the allocation process.
- It sounds like a potential for additional revenue based on stimulus and state legislature actions. Hope there will be an opportunity to leverage funding sources partly for the costs incurred for making the transition to distance learned, and related costs to being closed. Question around pay for hourly employees and legislative efforts to make that work easier to handle financially.
- Another question is the commitments that are a part of the contract settlement with SPFE. Where does that factor into the presentation and its impacts. Response: We are in the process of continuing to analyze the impacts. Going into negotiations, we stated that we did not have net new money to invest in contract settlements, and therefore, anything we do will be repurposing of resources that we currently have in this budget. That is our task right now in this process.
- Director Marchese noted that it is important we are clear with the community about those impacts of these choices so folks understand that every time there is a choice, it's going to impact something else in our budget. These choices have a real effect on individuals and effect on the district and things we want to do. There are trade offs and reasons to do things, and important for folks because this discussion around priorities was not necessarily incorporated into the contract

negotiations. Important to understand that one area is saying one thing, and another is saying another thing, and the way those different areas intersect is budget. It needs to resolve these conflicts or compromises to be made. As much as we can be clear about them and make them clear moving forward. Response: There will be a full report of that information provided in the details of the reports.

- Director Ellis requested more information on the multi-year budget. Response: Once we are at the place of this budget close to adoption, we will provide a multi-year financial plan. We are still working on that plan in this process. These numbers will be a baseline for future years. Initially we were going to utilize these numbers to have a multi-year plan, and due to changes, including with the recent negotiations, those will have a long-term effect on any multi-year projections.
- In talking about the realigned federal funds to priorities, where did they go previously? It will be helpful to be more specific about where we were allocating them before now that we're realigning them to help fund priorities in the strategic plan. Response: The outline used for school supports office and Restorative Practices and social-emotional learning work, as well as with College and Career and supports counseling. Also for our health program, social studies, and indigeonus world languages staff. It does create a well-rounded instructional program with staffing and curriculum, professional development, and the work of Seals for our ELL students. It also allows us to organize around PAR and achievement of tenure. These are important dolalrs that go a long way in our district on behalf of students and families.
- Within Title 2 and Title 4, the category of Academics was mentioned. What does that mean specifically? Response: In Title 2, there was some carryover funding in professional development for staff. We're utilizing that to align some of the professional development that we already do in the district. It's more focused around areas such as technology, infrastructure and well-rounded education. Last year, there was an allocation that arrived late, and this aligns well with SPPS Achieves, especially in areas with instructional priorities.
- In years past principals were provided a toolkit to help with budget conversations. How much of the previous toolkit is still usable and what needs to change? Response: Principals will receive their school toolkits to provide details in presenting to their staff and community. We had hoped to provide an allocation resource guide, and with the limited time, it will be more of a "cheat sheet" and information to Frequently Asked Questions. They will also be tasked with conducting engagement or presentation. We have always prepared a toolkit for them and have updated it each year to make it relevant; the toolkit is updated each year because things do change each year.
- Director Brodrick noted that in his linear thinking, we are at the point of transition between Step 3 and Step 4 where we have done a great deal of work to identify priorities from the stakeholder, and now, turning those priorities over to the buildings. Because of the delay of current events, have we been able to transition between Steps 3 and 4 as we would have liked to? He also noted similar concerns about community engagement. How has this delay impacted the ability of us to be able to move to the position of telling buildings what we have and the toolkit? Response: As we have been working forward, we have also been working on the past year in final audited numbers and to close the books on the previous year to know how much to spend and moved through negotiations. There will be a balanced budget in June. Buildings know there have been delays for many reasons, and they also know the team will stand behind them and with help form the toolkit. We also have deadlined with Human Resources to ensure hiring is complete and need to be committed to make effective staffing decisions and look toward hiring our next group of educators in SPPS. Chief Watkins then shared information about buildings and staffing reports at the building level. At the end of this month, buildings will begin to look at staffing reports and allocation needs and start to map out staffing allocations based on grade

level and content areas. They will then use that as a conversation with building leadership about program offerings, electives and bring it all together with help from assistant superintendents, and members of the Finance team to ensure their reports are aligned and cross-reference with initiatives through the Division of Academics. They will then have a final review with their assistant superintendent and submit them by the mid-May deadline.

- What should board members be thinking about and doing in order to help Administration and the tremendous number of people in this District around the budget so it is ready by June 30th? Response: We will be providing another budget update at the regular meeting on April 21st with a more detailed budget report and allocations, as well as board sessions where there will be detailed reports provided and allocations for schools and programs, and an overall summary of the budget. We ask that you review reports with us, provide feedback and relay the information and feedback from community. We will also be posting information to be transparent with the process and budget. Let Administration know what you are hearing throughout the community.
- Director Brodrick thanked everyone for the presentation and responses. He needed this assurance that we are moving along on the budget, especially during these trying times.
- Director Foster noted the emphasis on community engagement. She is glad to hear what is happening, during this time of change as things move swiftly. We need to not talk about what we cannot do - but to think about and do what we can and be creative and look forward to best meeting those needs. She thanked everyone for their work and responsiveness.
- Superintendent Gothard thanked everyone for their work in our first video meeting and thanked our Communications team. They have been tasked with being the absolute front lines for the district from what we are doing with meetings, to communicating information in multiple languages and requests from staff. He appreciated the work and clarified expectations to continue to work together with staff. There are regular daily check-ins for the leadership team where information is shared. This discussion tonight was helpful. He also thanked the entire community. Feedback has been powerful and clear. This district has risen above and beyond expectations by many, and he is proud to be the superintendent of SPPS.

XII. ADJOURNMENT

Director Foster also welcomed SEAB Member Kalid Ali. He went on to provide an update on the work of SEAB. These tough times bring the community together as one and SEAB is looking to help. They held their first virtual meeting and talked about ways to help and stay in touch with board members and provide insights of students. They also discussed next year's recruitment style and work around that. SEAB Member Ali also provided a recap of his time at the capital with another SEAB member and working with representatives and Justice Page and his proposed constitutional amendment. They are passionate about helping to promote it. They are also interested in a way to help the legislative representatives and the District find a way to establish communication with the capital and vice versa.

Director Brodrick thanked everyone, and is proud to be a part of SPPS, just as Superintendent Gothard is proud to be the Superintendent of SPPS.

Director Xiong extended thanks to all staff, educators, principals, department staff and leadership, as well as our parents and community partners, local restaurants and our community for investing in technology and our students. Because we are prepared now more than ever in response to this unexpected situation we are experiencing. She also thanked her colleagues on the Board for serving and being a leader in their city. She also thanked Superintendent Gothard and SEAB members, and all students. They are the reason we are here and our reason for this work. We love our students and are in this work together - we

will learn and be a better school district from all of this. One of our strengths will be online learning, and will be a strength to carry forward. She thanked everyone for their work and is so grateful to the community that she is a part of, and Administration and Superintendent. There are great and talented people who show up virtually for our students and families.

Director Allen also thanked staff, teachers, paraprofessionals and principals working in this new system and leading groups, as well as everyone leading on the ground, including maintenance engineers, bus drivers. She recounted when she would tell staff in buildings to “be funnier than YouTube”, and has seen great things from classrooms and heard stories from listening to students. Things are changing, including shifting mindset of what is important - spending time with family, parents, and stepping up to support kids in new ways. Watching the community come together to ensure our community members have food, and seeing the City and County step up and the State to support in many ways to remain safe and recognizing that we are all making a sacrifice is staying home. This is big and we should all be proud because it will make an impact against COVID-19 and in our world.

Director Kopp thanked everyone. This is transformational work happening in communities. One of the favorite things is how families are enjoying the experience of being with their children and learning with them and alongside them. Teachers are reaching out and connecting in new ways. She is experiencing this as a board member and a parent in distance learning, and knows how it feels when teachers reach out and students see their classmates. It’s amazing to see what is possible. She is grateful for the families that have reached out, community shows how connected we are and need each other now more than ever. This is how we get things done - by doing them together. She is so proud to be on this board, and to work alongside leaders and staff. We are showing up for each other and appreciate each and every person in the community and we will get through this.

Director Marchese echoed his colleagues. He also recognized our Superintendent who came through a difficult negotiation process and, literally, had to go right into the process of planning for the COVID-19 crisis. There has been such amazing work done and appreciates the support and flexibility from Administration to families and students. He appreciated the ability to be focused on the long-term, in a methodical nature, stability, and willingness to make calls and take heat. It makes a difference to have a good leader in this state, and also thanked the Governor. That’s what leadership should look like and in this crisis, we need that more than ever. He thanked the Board and folks supporting the District, families and student for their flexibility. Crises create opportunities and we are learning that right now.

Director Ellis noted that everyone has said great things. She noted she is sporting a Hazel Park shirt that says “we’re better together.” She has been missing being in buildings and seeing and engaging with our students and staff. SPPS will be better and we are doing all things to get to that place. We are better together.

Director Foster noted three things - leadership matters, heroes walk among us, and continue to spread positivity and hope. We are fortunate to have a governor, mayor and superintendent who have jumped into this process. We have leaders that are getting meals to families and ensuring online learning is happening; leaders who are delivering wifi to families. Community members who are stepping up and Saint Paul Strong is happening. Leaders have emerged. Heroes live among us and step up when they are seeing unmet needs in the community and help. Continue to do that and continue to share the work of folks doing that. People need to know they are valued. As previously stated by other members of this board, we need to look at what we value in SPPS, in our Saint Paul community, and seeing that in every moment of the day as we move forward. In thinking about hope and positivity, continue to spread those,

and through engaging with people online, stay positive and engage with people. It's amazing to see our students and community make fun from boredom, fear, and confusion. Continue to reach out and to reach out to others who will bring you up.

Superintendent Gothard closed by reiterating the headline "SPPS superintendent proud of District's distance learning development and implementation." He appreciates the support from the Board and team. He noted he appreciated the meeting with video and it's good to be back in the work we are here to do.

Director Foster moved to adjourn the meeting; Director Marchese seconded the motion.

The motion was approved by roll call vote:

Director Foster	Yes
Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes

The meeting adjourned at 6:38 p.m.

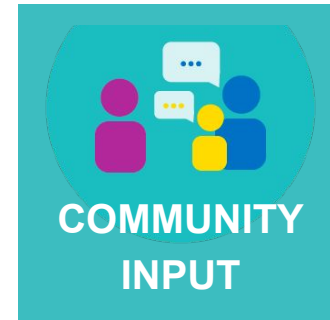
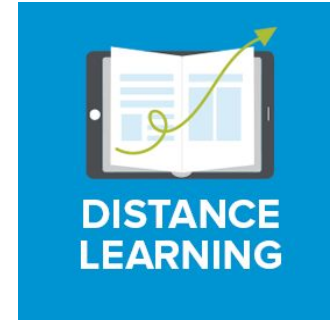
For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education

Distance Learning Overview



HUMAN RESOURCE TRANSACTIONS
March 1, 2020 – March 31, 2020
April 21, 2020

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Schultz, R. K.	School/Community Professional	03/23/2020	\$24.52	RiverEast Elem/Secondary
Mitchell, J. S.	Education Assistant	03/04/2020	\$15.40	American Indian Magnet
Bowman, E. T.	Teaching Assistant	03/09/2020	\$15.00	Mississippi Creative Arts
Notarino, K. J.	Teaching Assistant	03/09/2020	\$15.00	Johnson Achievement Plus
Paulson, J. A.	Teaching Assistant	03/03/2020	\$16.00	Farnsworth Aerospace Upr
Paw, T. R.	Teaching Assistant	03/07/2020	\$15.00	271 Belvidere Bldg
Richards, C. J.	Teaching Assistant	03/16/2020	\$16.00	Focus Beyond
Simmons, K. N.	Teaching Assistant	03/11/2020	\$16.00	Bridge View
Emmanuel, H. K.	Nutrition Services	03/14/2020	\$15.00	Washington Tech
Kidane, L. T.	Nutrition Services	03/09/2020	\$15.00	Central Senior High
Molina, L.	Nutrition Services	03/09/2020	\$15.00	Battle Creek Elementary
Prantner, S. M.	Nutrition Services	03/09/2020	\$15.00	Johnson Senior High
Wacker, E. A.	Professional Employee	03/09/2020	\$39.23	Colborne Admin Offices

PROMOTION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Schmidt, R. L.	Central Administrator From: Classroom Teacher	03/07/2020	\$52.48	Colborne Admin Offices
Jones, G. R.	School/Community Professional From: Teaching Assistant	03/03/2020	\$20.31	Battle Creek Middle School
Omer, W. F.	Education Assistant Career Progression	03/09/2020	\$18.62	Harding Senior High

TEMPORARY APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Hendrickson, J. A.	Classroom Teacher	03/04/2020	\$30.27	Int'l Academy - LEAP

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Goff, A. M.	Classroom Teacher	02/20/2020	Washington Tech
Lynch, K. M.	Classroom Teacher	03/14/2020	Mississippi Creative Arts
Parks, S. T.	Classroom Teacher	03/12/2020	Harding Senior High
Turner, Y. F.	Classroom Teacher	05/01/2020	Global Arts Plus – Upper

HUMAN RESOURCE TRANSACTIONS
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April 21, 2020

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Vetsch, L. M.	Classroom Teacher	03/04/2020	Expo for Excellence
Webster, L. D.	Classroom Teacher	03/14/2020	Crossroads Science
Maniaci, K. K.	Classroom Teacher	04/06/2020	JJ Hill Montessori
Hendrick, K. R.	Classroom Teacher	02/24/2020	271 Belvidere Bldg
Stockman, S. L.	Classroom Teacher	03/26/2020	Focus Beyond
Amborn, D. L.	Classroom Teacher	02/29/2020	Parkway Montessori / Middle
Gutierrez, M.	Education Assistant	02/27/2020	St. Paul Music Academy
Darling, K. M.	Teaching Assistant	03/04/2020	Battle Creek Middle School
Eklund, L.	Teaching Assistant	02/20/2020	Jie Ming Mandarin Immr
Hausker, L. A.	Teaching Assistant	02/22/2020	Como Park Elementary
Jones, S.	Teaching Assistant	02/25/2020	Highland Park Senior High
Mohamed, M. A.	Teaching Assistant	11/25/2019	Como Park Elementary
Cobb, S. C.	Clerical	03/19/2020	Farnsworth Aerospace Up
Gibson, R. W.	Custodian	02/22/2020	St. Paul Music Academy
Chavez, K. L.	Nutrition Services	03/05/2020	Highwood Hills Elementary
Tahiro, S.	Nutrition Services	03/04/2020	Murray Middle School
Sovinski, D. M.	Tri-Council	04/03/2020	Como Service Center

ADMINISTRATIVE LEAVE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
G., S. B.	Classroom Teacher	02/07/2020
L., J. M.	Classroom Teacher	03/04/2020
K., J.	Clerical	02/28/2020

MILITARY LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Argetsinger, P. D.	Classroom Teacher	02/24/2020	Humboldt Secondary School

REHIRE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Duffin, M. B.	Classroom Teacher	03/17/2020	\$27.18	Central Senior High
Kobilka, E. K.	Nutrition Services	02/29/2020	\$15.57	American Indian Magnet
Primmer, A. R.	Nutrition Services	03/04/2020	\$15.00	Four Seasons A+

HUMAN RESOURCE TRANSACTIONS
March 1, 2020 – March 31, 2020
April 21, 2020

REINSTATEMENT FROM LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Corey, M. L.	Central Administrator	02/18/2020	1780 W. 7th Street
Chang, S.	Classroom Teacher	02/19/2020	JJ Hill Montessori
Green, M.	Classroom Teacher	03/16/2020	Crossroads Montessori
Imbertson, D. A.	Classroom Teacher	03/16/2020	Bruce F Vento Elementary
Johannsen, B. L.	Classroom Teacher	03/02/2020	Jackson Preparatory Elem
Kautt, C. E.	Classroom Teacher	02/14/2020	Bruce F Vento Elementary
Lee, K.	Classroom Teacher	03/16/2020	Phalen Lake Hmong Studies
McCall, L. M.	Classroom Teacher	03/26/2020	Crossroads Montessori
Mensen, J. L.	Classroom Teacher	03/16/2020	Humboldt Secondary School
Nordby, B. E.	Classroom Teacher	03/16/2020	Adams Spanish Immersion
Sitzmann, K. M.	Classroom Teacher	03/16/2020	Capitol Hill Magnet
Wall, E. S.	Classroom Teacher	03/18/2020	Central Senior High
Mathews, R. D.	Classroom Teacher	03/02/2020	Bruce F Vento Elementary
Babu, C.	Classroom Teacher	03/03/2020	Ramsey Middle School
Amborn, D. L.	Classroom Teacher	03/23/2020	Parkway Montessori / Middle
Alger, V. L.	Education Assistant	02/20/2020	Bridge View
Gutierrez, M.	Education Assistant	03/13/2020	St. Paul Music Academy
Zan, H.	Education Assistant	03/02/2020	Harding Senior High
Cervantes, M. J.	Teaching Assistant	03/02/2020	Hazel Park Preparatory
Christy, H. E.	Teaching Assistant	03/18/2020	Expo for Excellence
Hausker, L. A.	Teaching Assistant	03/12/2020	Como Park Elementary
Jones, S.	Teaching Assistant	03/16/2020	Highland Park Senior High
Mohamed, M. A.	Teaching Assistant	01/06/2020	Como Park Elementary
Gibson, R. W.	Custodian	03/18/2020	St. Paul Music Academy
Davis, J. A.	Nutrition Services	02/24/2020	Highland Park Senior High
Esse, S. A.	Nutrition Services	02/21/2020	St. Paul Music Academy
Young, W. A.	Plumber	03/02/2020	Como Service Center

HUMAN RESOURCE TRANSACTIONS
March 1, 2020 – March 31, 2020
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RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Gebeke, J.	Principal	07/01/2020	Chelsea Heights Elementary
Lentz, K.	Classroom Teacher	08/31/2020	Int'l Academy - LEAP
Pietrowski, N. M.	Classroom Teacher	02/29/2020	271 Belvidere Bldg
Stueber, L.	Classroom Teacher	06/11/2020	Battle Creek Elementary
Milligan-Toffler, J.	Classroom Teacher	06/11/2020	271 Belvidere Bldg
Tetlie, R. R.	Classroom Teacher	06/13/2020	271 Belvidere Bldg
Harris, K. J.	Education Assistant	03/01/2020	Como Service Center
Rodriguez, S. M.	Education Assistant	06/10/2020	Focus Beyond
Behrend, L. K.	Clerical	06/27/2020	Expo for Excellence
Peterson, M. M.	Clerical	07/01/2020	Johnson Senior High
Trierweiler, R. M.	Clerical	10/01/2020	Global Arts Plus - Upper
Koran, D. S.	Custodian	05/30/2020	Johnson Senior High
Weber, S. A.	Nutrition Services	06/06/2020	Rondo Education Center
Currier, R. M.	Technical	09/01/2020	Colborne Admin Offices

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Askew, E. L.	Classroom Teacher	03/07/2020	Mississippi Creative Arts
Jensen, D. C.	Classroom Teacher	06/11/2020	271 Belvidere Bldg
Kour, R.	Classroom Teacher	03/18/2020	Mississippi Creative Arts
Peroutka, J. L.	Classroom Teacher	06/20/2020	Ramsey Middle School
Selsing, J. E.	Classroom Teacher	06/20/2020	Riverview School
Taylor, A. P.	Classroom Teacher	02/29/2020	Maxfield Elementary
Vixayvong, S. L.	Classroom Teacher	06/20/2020	Highland Park Middle School
Brown, A. R.	Classroom Teacher	03/10/2020	Como Park Senior High
Jackson, L.	Athletics	03/11/2020	Washington Tech
Baker, W. E.	School/Community Professional	03/03/2020	Battle Creek Middle School
Faehner, T. M.	School/Community Professional	03/19/2020	RiverEast Elem/Secondary

HUMAN RESOURCE TRANSACTIONS
March 1, 2020 – March 31, 2020
April 21, 2020

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Arcos Rodriguez, J.	Education Assistant	03/05/2020	American Indian Magnet
Ly, C. A.	Education Assistant	02/15/2020	Johnson Senior High
O'Neal, M.	Education Assistant	03/21/2020	Focus Beyond
Hendrickson, J. A.	Teaching Assistant	02/15/2020	Mississippi Creative Arts
Johnson, D. Y.	Teaching Assistant	02/19/2020	JJ Hill Montessori
Lor, N.	Teaching Assistant	03/21/2020	Washington Tech
Maxfield, D. C.	Teaching Assistant	03/28/2020	Bridge View
White, T. M.	Teaching Assistant	02/08/2020	Wellstone Elementary
Yusuf, M. A.	Teaching Assistant	02/29/2020	1780 West 7th St
Yang, Z. P.	School Bus Driver	03/28/2020	Transportation Services
Blohm, D. A.	Clerical	06/02/2020	271 Belvidere Bldg
Bryant, D. A.	Nutrition Services	03/14/2020	Journeys Secondary School
Vue, C.	Nutrition Services	04/11/2020	Como Service Center
Mystrom, T. J.	Painter	03/28/2020	Como Service Center
Watson, D. A.	Painter	04/01/2020	Como Service Center
Haider, G. J.	Sheet Metal Worker	03/17/2020	Como Service Center
Moua, B.	Supervisory	03/03/2020	Colborne Admin Offices

TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
A., S. M.	Teaching Assistant	03/18/2020

DISCHARGE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
L., C. N.	Clerical	03/10/2020

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21 2020

TOPIC: Request for Permission to Accept a Gift from the EXPO Council of Parents

A. PERTINENT FACTS:

1. The EXPO Council of Parents provides support to parent involvement, school resources and enrichment programs at EXPO Elementary.
2. Staff in the Facilities Department and EXPO Elementary have coordinated with EXPO's Council of Parents to enhance the school's playground. Gifted funds will cover shipment and installation of fencing.
3. Saint Paul Public Schools will serve as fiscal agent. This grant is for approximately \$9,000 and will benefit the EXPO community.
4. This project aligns with the strategic focus area of Positive School and District Culture.
5. This is a new donation for an existing project. Facilities Department staff will be donating staff time in-kind for design and project management necessary to implement this donation.
6. This item is submitted by Rebekah Doyle, Grant Management Coordinator; Darren Yerama, EXPO for Excellence Elementary Principal; Tom Parent, Facilities Director; Efe Agbamu, Assistant Superintendent; Marie Schrul, Chief Financial Officer; and Cedrick Baker, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (or designee) to accept a gift from the EXPO Council of Parents to purchase and install fencing on EXPO for Excellence Elementary playground; to accept funds; and to implement the project.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21 2020

TOPIC: Request for Permission to Accept a Grant from the Minnesota Department of Employment and Economic Development

A. PERTINENT FACTS:

1. The Minnesota Department of Employment and Economic Development grants awards for projects that provide services under career pathways models through its Pathways to Prosperity adult workforce competitive grant program.
2. Saint Paul Public Schools Adult Basic Education has prepared an application for funds to support The Katherine Project, which provides Software Development/Coding training specifically to young women. The goal of this project is to provide foundational education, skilled training and pre-employment services, which include workplace readiness training and an opportunity to short-term job shadow or work a part-time paid internship. Staff at the program researched this grant opportunity.
3. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$155,514 over the course of two years. The project will affect four cohorts of 10 women interested in a career in coding.
4. This project aligns with the District strategic plan long-term outcome of preparing all graduates for college, career and life.
5. This is a new grant-funded project.
6. This item is submitted by Rebekah Doyle, Grants Management Coordinator; Renada Rutmanis, Supervisor, Adult Basic Education; Tony Walker, Director, Community Education; Marie Schrul, Chief Financial Officer; and Cedrick Baker, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Minnesota Department of Employment and Economic Development for the funds to support The Katherine Project; to accept funds; and to implement the project as specified in the award documents

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21, 2020

TOPIC: Request for Permission to submit an application to be a host site for a Minnesota GreenCorps member to support school gardens and Safe Routes to School

A. PERTINENT FACTS:

1. The Minnesota Pollution Control Agency (MPCA) is accepting applications for host sites for the Minnesota GreenCorps program (part of AmeriCorps). Host sites agree to host a GreenCorps member for 11 months (September 2020 to August 2021).
2. Saint Paul Public Schools Office of Student Health and Wellness and Nutrition Services are collaborating on this application to support school garden and Safe Routes to School (SRTS) programming at three elementary schools (John A Johnson, Dayton's Bluff, and Highwood Hills). The goals of the project are to engage students, staff, and families in developing programs that support new gardens, eating food grown in the gardens, and walking/biking to/from school and during the school day. Staff at the program researched this opportunity.
3. MPCA covers the cost of the AmeriCorps stipend and benefits. The financial obligations of the District are limited to the following in-kind support: providing access to a workspace with a computer, email, and phone; covering the costs of mileage; and providing supervision. Nutrition Services will provide workspace, provide supervision and cover the cost of mileage. Student Health and Wellness will cover the costs of a computer. There is no other financial commitment for Saint Paul Public Schools in this project.
4. This project aligns with the District strategic plan focus area of Program Evaluation and Resource Allocation by leveraging State and Federal funding streams to provide additional staff capacity for gardening and SRTS initiatives at schools. It also aligns with the focus area of Family and Community Engagement by creating opportunities for family engagement to build gardening and SRTS programming in collaboration with schools.
5. The granting agency requires that the Board of Education incorporate the following language into its approval of this resolution:

WHEREAS, the Saint Paul Public Schools (SPPS) has applied to host an AmeriCorps member from the Minnesota GreenCorps, a program of the Minnesota Pollution Control Agency (MPCA), for the 2020-2021 program year; and

WHEREAS, if the MPCA selects SPPS, the organization is committed to implementing the proposed project as described in the host site application, and in accordance with pre-scoped position description; and

WHEREAS, the MPCA requires that SPPS enter into a host site agreement with the MPCA that identifies the terms, conditions, roles and responsibilities;

NOW THEREFORE, BE IT RESOLVED that SPPS hereby agrees to enter into and sign a host site agreement with the MPCA to carry out the member activities specified therein and to comply with all of the terms, conditions, and matching provisions of the host site agreement and authorizes and directs the Superintendent to sign the grant agreement on its behalf.

6. This item is submitted by Megan Garrido, Fund Development Coordinator; Mary Langworthy, Supervisor, Student Health and Wellness; Marcy Doud, Assistant Superintendent, Specialized Services; Kate Wilcox-Harris, Chief Academic Officer; and Cedrick Baker, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education supports the Minnesota GreenCorps host site application and authorizes the Superintendent (designee) to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21, 2020

TOPIC: Request for Permission to Submit a Grant to 3M Gives

A. PERTINENT FACTS:

1. 3M Gives is currently accepting grant applications for projects that build interest and achievement in STEM among underrepresented populations.
2. Saint Paul Public Schools Office of Family Engagement and Community Partnerships has prepared an application for funds to support school year and summer programs funded by 3M Gives for FY21. These programs include: FIRST Lego League, FIRST Tech Challenge, FIRST Robotics, Junior High Math League and MathCounts, science field trips, STEM Summer Camp, and STEP. The goals of these programs are to build interest and engagement in STEM for students across the K-12 continuum. Additionally, 3M Gives has increased their annual donation to the district by \$350,000 to support distance learning needs created by the COVID-19 pandemic. Staff at the program researched this grant opportunity.
3. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$800,000. The project will affect all SPPS students in PreK-12.
4. This project aligns with the District strategic plan focus area of Effective and Culturally Relevant Instruction by ensuring all students have access to a well-rounded education.
5. This is a recurring grant-funded project. The project period is 12 months. 3M has funded STEM-related projects in SPPS for over 45 years. Last year, 3M-funded programs served 13,772 students in grades K-12.
6. This item is submitted by Megan Garrido, Fund Development Coordinator; Heather Kilgore, Director, Office of Family Engagement and Community Partnerships; Kate Wilcox-Harris, Chief Academic Officer; and Cedrick Baker, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to 3M Gives for funds to support school year and summer programs in FY21 funded by 3M Gives, and to support immediate distance learning needs in response to the COVID-19 pandemic; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21, 2020

TOPIC: Request for Permission to Submit a Grant to the Minnesota Department of Education – Library Services and Technology Act

A. PERTINENT FACTS:

1. The Minnesota Department of Education is currently accepting grant applications for projects that reduce barriers to access, contribute to the World’s Best Workforce, promote equity, and advance digital literacy for residents in Minnesota.
2. Saint Paul Public Schools Office of Digital and Alternative Education has prepared an application for funds to build research skills among secondary students aligned with postsecondary needs. The goals of this project is to address the gap in research skills between high school and postsecondary settings. Staff at the program researched this grant opportunity.
3. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$50,000. The project will affect all middle and high school students.
4. This project aligns with the District strategic plan focus area of college and career paths by increasing opportunities for students to prepare for college and career.
5. This is a new grant-funded project. The project period is one year. SPPS has received multiple LSTA grants in the past, but each award is for a unique project.
6. This item is submitted by Megan Garrido, Fund Development Coordinator; Dawn French, Library Services TOSA; Heather Kilgore, Director, Office of Family Engagement and Community Partnerships; Hans Ott, Executive Director, Office of Digital and Alternative Education; Jackie Turner, Chief Operations Officer; and Cedrick Baker, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Department of Education for the funds to build research skills among secondary students aligned with postsecondary needs; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21, 2020

TOPIC: Request for Permission to Submit a Grant to the Professional Educator Licensing and Standards Board

A. PERTINENT FACTS:

1. The Professional Educator Licensing and Standards Board is currently accepting grant applications for projects that develop teacher mentoring programs for teachers who are new to the profession or district, or experienced teachers in need of peer coaching.
2. Saint Paul Public Schools Office of Teaching and Learning has prepared an application for funds to sustain the Mentor-Mentee Program and PAR for FY21 to respond to increased demand. Additionally, the project will pilot embedding a PAR coach at a school with a high concentration of probationary teachers. The goal of this project is to support probationary teachers during their first two years of teaching. Staff at the program researched this grant opportunity.
3. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$567,038. The project will include approximately 130 Year 1 teachers, 30 Year 2 teacher, 100 mentor teachers and 4 PAR coaches.
4. This project aligns with the District strategic plan objective of creating a mission-driven culture where staff are supported to thrive and deliver exceptional outcomes.
5. This is a recurring grant-funded project. The project period is 12 months. SPPS received funding in FY20 to sustain the Mentor-Mentee Program, which experienced increased demand this year.
6. This item is submitted by Megan Garrido, Fund Development Coordinator; Heather Kilgore, Director, Office of Family Engagement and Community Partnerships; Craig Anderson, Assistant Superintendent, Office of Teaching and Learning; Dr. Kate Wilcox-Harris, Chief of Academics; and Cedrick Baker, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Professional Educator Licensing and Standards Board for funds sustain the Mentor-Mentee Program and PAR in FY21 and pilot a new program to support schools with a high concentration of probationary teachers; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21, 2020

TOPIC: Request for Permission to Submit a Grant to the Travelers Foundation

A. PERTINENT FACTS:

1. The Travelers Foundation is currently accepting grant applications for projects that improve academic and career success for underrepresented youth, specifically targeting public school children in grades 5 through 12, students in transition to post-secondary education, and students in post-secondary learning environments.
2. Saint Paul Public Schools Office of College and Career Readiness has prepared an application for funds to support the Academy of Finance at Como Park Senior High School. The goal of this project is to continue implementing Academy of Finance. Staff at the program researched this grant opportunity.
3. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$70,000. The project will affect approximately 360 students participating in the Academy of Finance.
4. This project aligns with the District strategic plan focus area of College and Career Paths by strengthening partnerships that provide job experience to secondary students.
5. This is a recurring grant-funded project. The project period is one year. Travelers has supported Academy of Finance since 2013. During this time, the Academy of Finance has grown to provide 360 students with career-focused, hands-on opportunities to explore the financial services industry. AOF has also built a strong partnership with Travelers to provide students with job shadowing and mentorship. Finally, the grant has helped increase connections between AOF and local post-secondary Travelers EDGE Scholar Program partners.
6. This item is submitted by Megan Garrido, Fund Development Coordinator; Kathy Kittel, Supervisor, Career and Technical Education; Heather Kilgore, Director, Office of Family Engagement and Community Partnerships; Darren Ginther, Director, Office of College and Career Readiness; Dr. Kate Wilcox-Harris, Chief Academic Officer; and Cedrick Baker, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Travelers Foundation for the funds to implement Academy of Finance; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21, 2020

TOPIC: Request for Permission to Accept a Grant from the Minnesota Department of Natural Resources

A. PERTINENT FACTS:

1. The Minnesota Department of Natural Resources accepts grant applications for projects to expand programming that connects youth to the outdoors. The program supports efforts to expand programming for outdoor environmental, ecological, and other natural-resource-based education and recreation programs serving youth.
2. Murray Middle School was awarded funds to provide outdoor education and opportunities to students and school community. The project will focus on fishing and ice fishing, with supplemental activities such as bird feeder building and outdoor photography of insects and flowers. The goal of this project is to connect students to the outdoors while enhancing science curriculum with real life experience.
3. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$32,890. The project will benefit students at Middle Murray School.
4. This project aligns with the District strategic plan objective of increasing our capacity to meet the instructional needs of each learner.
5. This is a new grant-funded project. The project period is 24 months.
6. This item is submitted by Rebekah Doyle, Grants Management Coordinator; Jamin McKenzie, Murray Middle School Principal; Andrew Collins, Assistant Superintendent; Marie Schrul, Chief Financial Officer; and Cedrick Baker, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Minnesota Department of Natural Resources for funds to provide outdoor education and opportunities to students of Murray Middle School; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21, 2020

TOPIC: Request for Permission to Accept a Grant Application from MN State Colleges and Universities/Minnesota Department of Education

A. PERTINENT FACTS:

1. MN State Colleges and Universities and Minnesota Department of Education awards grants to consortia for funding through the Strengthening Career and Technical Education for the 21st Century (Perkins V) Act.
2. Saint Paul Public Schools Career and Technical Education (CTE) in partnership with Saint Paul College received funds to expand CTE programs and career pathways in the coming school year. The goal of this project is to improve career and technical education and create opportunities for CTE students. Funds will cover materials, CTE professional development, staff time, field trips, student leadership, career exploration and other college opportunities. Staff at the program researched this grant opportunity.
3. Saint Paul Public Schools will serve as the secondary fiscal agent for the project. The secondary grant amount is approximately \$758,831.
4. This project will meet the District strategic plan focus area of College and Career Paths by increasing opportunities for students to envision their future, explore careers, and prepare for college.
5. This is a recurring grant funded project. However, under Perkins V, the federal legislation has changed. This project will now include a local comprehensive needs assessment and a two year plan, to meet the goal of offering Programs of Study in all six career fields identified by Perkins.
6. This item is submitted by Rebekah Doyle, Grants Management Coordinator; Kathy Kittel, CTE Supervisor; Darren Ginther, Office of College and Career Readiness Director; Marie Schrul, Chief Financial Officer; and Cedrick Baker, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from the MN State Colleges and Universities/Minnesota Department of Education for funds to expand CTE programming in the district; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21, 2020

TOPIC: Request for Permission to Accept a Grant from the US Soccer Foundation and Target Foundation

A. PERTINENT FACTS:

1. The US Soccer Foundation awards grants for projects that enhance, assist and grow the sport of soccer in the United States, with a special emphasis on underserved communities.
2. Saint Paul Public Schools Facilities Department received an additional \$7,000 in funds to enhance a second in-kind soccer mini-pitch that was installed over the summer. The goal of this project is to improve soccer surfaces throughout the district and provide increased access to soccer programs. Staff at the program researched the original grant opportunity; the funders decided to provide additional funds for enhancements to the mini-pitch.
3. Saint Paul Public Schools will serve as fiscal agent for the project. This award has a total value of approximately \$14,000. The first \$7,000 was approved in January 2019.
4. This grant does not align with a strategic focus area but provides essential operational support that creates a foundation for strategic projects to build upon.
5. This is a new grant-funded project.
6. This item is submitted by Rebekah Doyle, Grants Management Coordinator, Tom Parent, Facilities Director; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) accept a grant from the US Soccer Foundation for additional enhancements to a mini-pitch in Saint Paul Public Schools; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21, 2020

TOPIC: Cloud-Based Evaluation Recording System and Professional Development Monitoring Contract with PowerSchool

A. PERTINENT FACTS:

1. The Teacher Development and Evaluation (TD&E) Oversight Committee solicited proposals from vendors to provide a cloud-based evaluation recording system and professional development monitoring that:
 - Enhances educator growth and development to impact student learning
 - Provides robust analytics
 - Is user-friendly and positively impacts workflow
 - Navigates multiple review cycles and records evaluation and professional development pathways and progress
 - Mitigates the inefficiencies and obstacles of current use of in-house Excel files
 - Allows data to be analyzed and incorporated across bargaining units in the future

A contract with PowerSchool was the unanimous recommendation of the team which included members from TD&E Oversight, Human Resources, the SPPS Relicensure Committee, and the Office of Teaching and Learning.

2. With over 7,600 active staff and over 1,000 guest users for professional development and training monitoring SPPS is seeking to replace PDExpress with this user-friendly interface with increased functionality and data analysis for professional development. As a cloud-based vendor, PowerSchool will link evaluation follow up with available professional development.
3. TD&E Oversight's goal is to have the systems (evaluation and professional development) go live at the beginning of August 2020 with a 3-year contract starting May 2020. Spring 2020 would be prorated for development and testing.
4. This will be funded through the Instructional Services budget in the Office of Teaching and Learning. The first year of the contract is estimated at \$165,000 which includes initial setup and training fees. The annual ongoing (years 2+) cost is \$100,000.
5. This project will meet the District strategic plan priority areas of Program Evaluation and Resource Allocation; Effective and Culturally Relevant Instruction; and Positive School and District Culture.
6. This item is submitted by: Craig Anderson, Executive Director, Office of Teaching and Learning, Dr. Kate Wilcox-Harris, Chief Academic Officer, in partnership with Nick Faber, President, Saint Paul Federation of Educators, Kenyatta McCarty, Executive Director, Human Resources.

B. RECOMMENDATION:

That the Board of Education authorizes the Superintendent (designee) to enter into a contract with PowerSchool for Cloud-Based Evaluation Recording System and Professional Development Monitoring.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21, 2020

TOPIC: RFP #A208827-A
Amendment of Request for Prime Vendor Grocery Items and Supplies

A. PERTINENT FACTS:

1. The Saint Paul Public Schools' Nutrition Services Department has established a contract for furnishing and delivery of grocery items and supplies with Indianhead Foodservice Distributor.
2. The original contract was approved for a one-year period, beginning July 1, 2019, through June 30, 2020, for the estimated value of \$6,500,000.
3. The Nutrition Services Department requests authorization to amend the contract to increase the established amount by \$2,200,000 to \$8,700,000. This increase will accommodate Nutrition Services decision to utilize this contract during COVID-19 Emergency Meal Service.
4. This amendment request has been reviewed by Jamie Atkins, Purchasing Manager.
5. Funding will be provided from the Nutrition Services budget 02-005-680-701-6490-0000.
6. This project will provide students with nutritious meals to help the district meet its goal of ensuring high academic achievement for all students.
7. This item is submitted by Stacy Koppen, Nutrition Services Director, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the amendment of RFP #A208827-A to increase the dollar amount of the contract with Indianhead Foodservice Distributor by \$2,200,000 to a total of \$8,700,000 for furnishing and delivery grocery items and supplies.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21, 2020

TOPIC: RFP #A217128-A
Amendment of Request for Fresh Bakery Items

A. PERTINENT FACTS:

1. The Saint Paul Public Schools' Nutrition Services Department has established a contract for furnishing and delivery of fresh bakery items with Bimbo Bakeries USA.
2. The original contract was approved for a one-year period, beginning July 1, 2019, through June 30, 2020, for the estimated value of \$245,000.
3. The Nutrition Services Department requests authorization to amend the contract to increase the established amount by \$660,000 to \$905,000. This increase will accommodate Nutrition Services decision to utilize this contract during COVID-19 Emergency Meal Service.
4. This amendment request has been reviewed by Jamie Atkins, Purchasing Manager.
5. Funding will be provided from the Nutrition Services budget 02-005-680-701-6490-0000.
6. This project will provide students with nutritious meals to help the district meet its goal of ensuring high academic achievement for all students.
7. This item is submitted by Stacy Koppen, Nutrition Services Director, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the amendment of RFP #A217128-A to increase the dollar amount of the contract with Bimbo Bakeries USA by \$660,000 to a total of \$905,000 for furnishing and delivery of fresh bakery items.

INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS

DATE: April 21, 2020

TOPIC: Xello as New Post-Secondary Planning Platform

A. PERTINENT FACTS:

1. This is a request to enter into a contract with Xello to host SPPS' post-secondary planning platform. In November 2019, SPPS released a Request for Proposals seeking to identify a vendor that provides developmentally appropriate post-secondary planning technology and resources for students in elementary, middle and high school.
2. This is a new contract and would replace an existing contract with Naviance. Through the use of Xello, we seek to ensure that all students K-12 develop and maintain a personal learning plan that aligns with interests, strengths and career aspirations. Xello also replaces our current OCCR Test Prep program for juniors, imparted by The Princeton Review at a cost of \$48,500.00 for school year 2020.
3. This is a three-year contract with an option to renew annually for two years.
4. Anticipated cost for Xello year one is \$163,370.00. This is in addition to an estimated cost of \$18,500.00 to contract with Naviance for a final, transition year for seniors only. Anticipated cost for Xello year two and beyond is \$141,526.00. Naviance will not be utilized after year one.
5. This project aligns with the following SPPS Achieves strategic initiative to "increase opportunities for students to envision their future, explore careers and prepare for college" and "provide career-focused, hands-on opportunities for all middle and high school students."
6. This item is submitted by Darren Ginther, Director of the Office of College and Career Readiness; Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to enter into a three-year contract with Xello.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21, 2020

TOPIC: Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools, and Saint Paul Federation of Teachers, Exclusive Representative for Educational Assistants

A. PERTINENT FACTS:

- 1) New Agreement is for a two-year period from July 1, 2019 through June 30, 2021.
- 2) Contract changes are as follows:

Wages: Effective July 1, 2019, increase salary schedule by 1.5%. Effective August 1, 2020 increase salary schedule by 2.0% and eliminate step 4 of salary schedule. Maintain step and lane progression each year.

Longevity: Effective August 1, 2020, employees who have completed twenty five (25) full-time equivalent regular active years of service with the Employer as of July 1 each year shall receive an additional \$.15 for a total of \$2.00 per hour in addition to the base hourly rate.

Positions: District is to hire 10 FTE's in Bi-lingual classifications.

Religious Observance: increase religious observance from 2 days to 3 days
- 3) New Memoranda of Agreement/Understanding titled Defining Additional Days has been agreed upon. All existing Memoranda of Agreement/Understanding will be renewed.
- 4) The District has (428) FTE's in this bargaining unit.
- 5) The new total package costs for this agreement are estimated as follows:

-- in the 2019-2020 budget year:	\$269,451.00
-- in the 2020-2021 budget year:	\$359,268.00
- 6) This item will meet the District target area goal of alignment.
- 7) This request is submitted by Kenyatta McCarty, Executive Director of Human Resources; Jim Vollmer, Assistant Director of Employee/Labor Relations.

B. RECOMMENDATION:

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those educational assistant employees in this District for whom the Saint Paul Federation of Teachers is the exclusive representative; duration of said Agreement is for the period of July 1, 2019 through June 30, 2021.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21, 2020

TOPIC: Approval of Employment Agreement between Independent School District No. 625, Saint Paul Public Schools, and Saint Paul Federation of Teachers, Exclusive Representative for School and Community Service Professionals

A. PERTINENT FACTS:

1. New Agreement is for a two-year period from July 1, 2019 through June 30, 2021.
2. Contract changes are as follows:

Wages: Effective July 1, 2019, salary schedule rates are increased by 1.5%. Effective July 1, 2020, salary schedule rates will increase by 2.0%. Maintain step and lane progression for both years.

Training: Intervention Specialist will be supported through onsite training by a member of the mental health team.
3. New Memoranda of Agreement titled Licensed Teacher Pathway has been agreed upon, allowing SCSP to access stipend of \$2,500 each year.
4. The District has (173) FTE's in this bargaining unit.
5. The new total package costs for this agreement are estimated as follows:

-- in the 2019-2020 budget year:	\$153,581.31
-- in the 2020-2021 budget year:	\$212,451.75
6. This item will meet the District target area goal of alignment.
7. This request is submitted by Kenyatta McCarty, Executive Director of Human Resources; Jim Vollmer.

B. RECOMMENDATION:

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those School and Community Service Professional employees in this school district for whom the Saint Paul Federation of Teachers is the exclusive representative; duration of said Agreement is for the period of July 1, 2019 through June 30, 2021.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21, 2020

TOPIC: Approval of Employment Agreement and Related Memoranda of Agreement Between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Federation of Teachers, Local 28, Exclusive Representative for Teachers, for 2019-2021

A. PERTINENT FACTS:

1. Term of the contract is July 1, 2019 through June 30, 2021.
2. Summary of Contract Changes:

SALARY SCHEDULE IMPROVEMENT

Effective July 1, 2019 salary schedule increases by 1.5%. July 1, 2020, salary schedule increases by 2.0%. Maintain step and lane progression year 1 and 2.

OTHER COMPENSATION PROVISIONS

Mental Health Supports: District contribute \$4.7 million to mental health teams. This is to be accomplished with re-allocation of current funding to other SPFE positions (TOSA and Learning Leads). Also through normal attrition and hiring in classifications more aligned to mental health.

Dual Language/Immersion Teachers: to receive 16 hours of paid collaborative work time and 2 days additional PD. Assess per Envision SPPS at end of 2020-2021 school year.

Building Substitute: If total number of unfilled teacher absences exceeds 50 by spring break a full time building substitute will be found within 7 days. Review and assess at end of 2020-2021 school year.

Specialist: Clarified that each specialist in a building will receive \$100 for supplies.

NBCT Stipend: Increase to \$3,750 (increase \$250). \$300 allowance for supplies. Must have receipts. Must be reimbursed a portion of future stipend while completing NBCT components (\$475/component).

ECFE Duties: Duties determined by the job description. Working a Saturday is equal to an evening. Tentative schedules posted for the upcoming school year by May 30. Ten day notification of schedule change. Assignment of Saturday hours to be by seniority.

APPT Champion: Champion shall receive stipend of \$2,500. Teachers receive \$200 stipend for each group conference. Provide .75 FTE APPT Coordinator. Maintain all other budgetary costs from previous years.

4. The District has (3,338) FTE's in this bargaining unit.
5. The new total package costs for the agreement are estimated as follows:

In the 2019-2020 budget year:	\$4,366,124.13
In the 2020-2021 budget year:	\$5,821,499.22
6. This item will meet the District target area goal of alignment.
5. This request is submitted by Kenyatta McCarty, Executive Director of Human Resources; Jim Vollmer, Assistant Director of Employee/Labor Relations.

B. RECOMMENDATION:

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for teachers in this school district for whom Saint Paul Federation of Teachers, Local 28 is the exclusive representative; duration of said Agreement is for the period of July 1, 2019 through June 30, 2020; and approve and adopt the related Memoranda of Agreement.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21, 2020

TOPIC: Monthly Operating Authority

A. PERTINENT FACTS:

1. The Board of Education must authorize and approve all expenditures of the District.
2. The Board of Education must ratify any changes in collateral that have been previously approved by the Assistant Treasurer.
3. This item meets the District target area of goals alignment and sustainability.
4. This item is submitted by Marie Schrul, Chief Financial Officer.

B. RECOMMENDATIONS:

1. That the Board of Education approve and ratify the following checks and wire transfers for the period February 1, 2020 – February 29, 2020.

(a) General Account	#723025-724432 #0003657-0003680 #7003640-7003670 #0004375-0004460	\$56,324,786.88
(b) Debt Service	-0-	
(c) Construction	-0-	<u>\$3,352,955.00</u>
		<u>\$59,677,741.88</u>

Included in the above disbursements are two payrolls in the amount of \$40,803,534.67 and overtime of \$240,867.22 or 0.59% of payroll.

(d) Collateral Changes

Released:

None

Additions:

None

2. That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending July 31, 2020.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21, 2020

TOPIC: Saint Paul School Public Schools Population Count Update

A. PERTINENT FACTS:

1. According to the Department of Safety and Inspections (DSI). There are a total of 3321 Units currently permitted within Saint Paul.
2. According to the State Demographer data, there are approximately 2.54 Persons/Household in 2018.
3. With 3321 outstanding building permits we can estimate an increase in population of 8,435.34 people.
4. The Metropolitan Council estimated the 2018 population at 313,010.
5. The 2020 population estimate using data obtained from the DSI and the Metropolitan Council would be 321,445.34 and has been approved acceptable by the Minnesota State Demographic Center on April 1, 2020.
6. This project aligns with the District strategic plan long-term outcome of Program Evaluation and Resource Allocation and Family and Community Engagement.
7. This item is submitted by Tony Walker, Director, Community Education; and Jackie Turner, Chief Operational Officer.

B. RECOMMENDATION:

Saint Paul Board of Education will adjust and approve the population count of 321,445 for 2020.

TO: Board of Education

FROM: Director of Community Education

SUBJECT: Census Population Numbers

DATE: April 1, 2020

I have taken the 2019 estimates in population for city of Saint Paul. These estimates are given to the local cities and townships from the state demographer's office. I applied a growth factor based on housing permits. (That information was received from the Department of Safety and Inspections.) This formula is using an average of 2.54 persons per household x housing starts = new estimated 2019 population.

Below is the new population estimates for our school district based on the new housing units. The new total will allow us to receive more revenue in Community Education levy and youth development levy.

The new count in 2018 was reported as 313,010 and we are currently estimating the 2020 to be 321,445.34. The breakdown is as follows:

State Demographer Data

Megan Dayton, Senior Demographer
2016 SPPS Population 300,851
2018 SPPS Population 313,010
July 2018 ~2.54 Persons/Household

NEW Residential/Mixed Commercial Dwelling Unit Count 3321*

Michael Williams, Procedures Coordinator
Department of Safety and Inspections
michael.williams@ci.stpaul.mn.us

*See page 2-6

Summary

3321 Units x 2.54 Persons/Household= 8,435.34

SPPS Population 2018:	313,010.00
2018/19 Unit Persons Count:	8,435.34
Total 2020 Population Estimate Using Permits:	321,445.34

Be it resolved that because of continuing increase in population, the Saint Paul Board of Education will adjust and approve the population count of 321,445.34 for 2020.

subdesc	issuedate	compute_0012	compute_002 2
Single Family Dwelling	1/10/18 8:00	Full Permit	1
Single Family Dwelling	1/16/18 8:30	Full Permit	1
Single Family Dwelling	1/17/18 14:48	Full Permit	1
Residential (Multi-Fam)	1/19/18 11:03	Full Permit	49
Single Family Dwelling	1/26/18 14:14	Full Permit	1
Mixed (Commercial/Residential)	1/26/18 14:46	Full Permit	26
Single Family Dwelling	2/2/18 13:25	Full Permit	1
Single Family Dwelling	2/5/18 10:26	Full Permit	1
Single Family Dwelling	2/21/18 8:44	Full Permit	1
Residential (Multi-Fam)	2/27/18 13:41	Full Permit	3
Single Family Dwelling	3/1/18 10:27	Full Permit	1
Single Family Dwelling	3/2/18 9:10	Full Permit	1
Single Family Dwelling	3/5/18 10:52	Full Permit	1
Single Family Dwelling	3/6/18 11:31	Full Permit	1
Mixed (Commercial/Residential)	3/9/18 10:16	Full Permit	10
Mixed (Commercial/Residential)	3/9/18 10:18	Full Permit	27
Single Family Dwelling	3/19/18 13:26	Full Permit	1
Single Family Dwelling	3/19/18 13:32	Full Permit	1
Residential (Multi-Fam)	3/20/18 12:47	Full Permit	116
Single Family Dwelling	3/21/18 12:14	Full Permit	1
Single Family Dwelling	3/26/18 14:00	Full Permit	1
Residential (Multi-Fam)	3/28/18 10:57	Final Permit	176
Single Family Dwelling	4/10/18 14:42	Full Permit	1
Residential (Multi-Fam)	4/23/18 13:07	Full Permit	51
Single Family Dwelling	5/8/18 10:19	Full Permit	1
Single Family Dwelling	5/14/18 14:46	Full Permit	1
Single Family Dwelling	5/17/18 10:04	Full Permit	1
Single Family Dwelling	5/22/18 15:13	Full Permit	1
Single Family Dwelling	5/24/18 8:38	Full Permit	1
Single Family Dwelling	5/24/18 14:48	Full Permit	1
Single Family Dwelling	6/7/18 12:29	Full Permit	1
Residential (Multi-Fam)	6/7/18 15:48	Full Permit	121
Residential (Multi-Fam)	6/7/18 15:57	Full Permit	241
Single Family Dwelling	6/14/18 15:54	Full Permit	1
Single Family Dwelling	6/19/18 13:26	Full Permit	1
Single Family Dwelling	6/26/18 11:29	Full Permit	1
Single Family Dwelling	7/10/18 11:47	Full Permit	1
Single Family Dwelling	7/10/18 15:19	Full Permit	1
Single Family Dwelling	7/11/18 14:49	Full Permit	1
Single Family Dwelling	7/12/18 13:29	Full Permit	1
Single Family Dwelling	7/18/18 10:21	Full Permit	1
Residential (Multi-Fam)	7/19/18 8:16	Full Permit	16
Single Family Dwelling	7/19/18 11:45	Full Permit	1
Single Family Dwelling	7/23/18 15:21	Full Permit	1
Single Family Dwelling	7/23/18 15:21	Full Permit	1

Single Family Dwelling	7/25/18 10:15	Full Permit	1
Single Family Dwelling	7/25/18 10:15	Full Permit	1
Single Family Dwelling	7/26/18 15:19	Full Permit	1
Single Family Dwelling	8/2/18 15:01	Full Permit	1
Single Family Dwelling	8/6/18 15:33	Full Permit	1
Single Family Dwelling	8/8/18 11:41	Full Permit	1
Single Family Dwelling	8/10/18 14:28	Full Permit	1
Mixed (Commercial/Residential)	8/13/18 9:41	Full Permit	
Single Family Dwelling	8/17/18 13:10	Full Permit	1
Single Family Dwelling	8/23/18 12:42	Full Permit	1
Single Family Dwelling	8/24/18 9:35	Full Permit	1
Single Family Dwelling	8/27/18 13:10	Full Permit	1
Single Family Dwelling	8/27/18 13:14	Full Permit	1
Single Family Dwelling	8/30/18 10:38	Full Permit	1
2-Family/Duplex	9/5/18 9:57	Full Permit	2
Single Family Dwelling	9/7/18 16:25	Full Permit	1
Single Family Dwelling	9/10/18 12:50	Full Permit	1
Single Family Dwelling	9/10/18 14:58	Full Permit	1
Single Family Dwelling	9/20/18 10:34	Full Permit	1
Single Family Dwelling	9/21/18 14:37	Full Permit	1
Residential (Multi-Fam)	9/27/18 11:27	Full Permit	5
Single Family Dwelling	9/28/18 15:15	Full Permit	1
Single Family Dwelling	10/1/18 11:56	Full Permit	1
Single Family Dwelling	10/2/18 14:30	Full Permit	1
Mixed (Commercial/Residential)	10/8/18 15:46	Full Permit	101
Single Family Dwelling	10/22/18 15:13	Full Permit	1
Single Family Dwelling	10/24/18 12:20	Full Permit	1
Single Family Dwelling	10/24/18 13:37	Full Permit	1
Single Family Dwelling	10/26/18 11:10	Full Permit	1
Single Family Dwelling	11/1/18 13:19	Full Permit	1
Single Family Dwelling	11/2/18 8:40	Full Permit	1
Mixed (Commercial/Residential)	11/15/18 14:09	Footing/Foundation	163
Single Family Dwelling	11/30/18 11:54	Full Permit	1
Residential (Multi-Fam)	11/30/18 15:34	Full Permit	42
Mixed (Commercial/Residential)	12/7/18 9:58	Final Permit	118
Single Family Dwelling	12/13/18 16:31	Full Permit	1
Single Family Dwelling	12/14/18 8:15	Full Permit	1
Single Family Dwelling	12/17/18 10:33	Full Permit	1
Single Family Dwelling	1/11/19 11:29	Full Permit	1
Single Family Dwelling	1/11/19 11:32	Full Permit	1
Single Family Dwelling	1/11/19 11:36	Full Permit	1
Single Family Dwelling	1/11/19 11:39	Full Permit	1
Residential (Multi-Fam)	1/23/19 10:14	Footing/Foundation	157
Single Family Dwelling	1/31/19 8:50	Full Permit	1
Single Family Dwelling	2/13/19 12:14	Full Permit	1
Single Family Dwelling	2/13/19 13:44	Full Permit	1

Single Family Dwelling	2/13/19 13:49	Full Permit	1
Single Family Dwelling	2/21/19 10:13	Full Permit	1
Single Family Dwelling	2/21/19 10:17	Full Permit	1
Single Family Dwelling	2/21/19 10:21	Full Permit	1
Single Family Dwelling	2/21/19 10:21	Full Permit	1
Single Family Dwelling	2/21/19 10:28	Full Permit	1
Single Family Dwelling	2/28/19 14:57	Full Permit	1
Mixed (Commercial/Residential)	3/1/19 12:05	Final Permit	163
Single Family Dwelling	3/4/19 11:00	Full Permit	1
Single Family Dwelling	3/11/19 12:21	Full Permit	1
Single Family Dwelling	3/11/19 15:18	Full Permit	1
Single Family Dwelling	3/21/19 11:10	Full Permit	1
Single Family Dwelling	3/22/19 8:27	Full Permit	1
Single Family Dwelling	3/25/19 10:55	Full Permit	1
2-Family/Duplex	4/2/19 10:16	Full Permit	2
Residential (Multi-Fam)	4/3/19 12:36	Full Permit	157
Single Family Dwelling	4/3/19 14:58	Full Permit	1
Single Family Dwelling	4/9/19 12:37	Full Permit	1
Single Family Dwelling	4/10/19 11:20	Full Permit	1
Single Family Dwelling	4/15/19 15:44	Full Permit	1
Single Family Dwelling	4/23/19 12:42	Full Permit	1
Single Family Dwelling	4/26/19 12:34	Full Permit	1
Single Family Dwelling	4/29/19 10:45	Full Permit	1
Single Family Dwelling	4/29/19 10:51	Full Permit	1
Single Family Dwelling	5/1/19 10:29	Full Permit	1
Single Family Dwelling	5/9/19 12:44	Full Permit	1
Single Family Dwelling	5/13/19 15:07	Full Permit	1
Single Family Dwelling	5/29/19 10:01	Full Permit	1
Single Family Dwelling	6/6/19 14:56	Full Permit	1
Single Family Dwelling	6/12/19 12:31	Full Permit	1
Single Family Dwelling	6/14/19 14:44	Full Permit	1
Single Family Dwelling	6/18/19 11:43	Full Permit	1
Single Family Dwelling	6/19/19 15:08	Full Permit	1
Single Family Dwelling	6/25/19 15:17	Full Permit	1
Single Family Dwelling	6/26/19 10:17	Full Permit	1
Residential (Multi-Fam)	7/2/19 14:15	Footing/Foundation	93
Single Family Dwelling	7/15/19 14:59	Full Permit	1
Mixed (Commercial/Residential)	7/16/19 16:16	Full Permit	2
Single Family Dwelling	7/17/19 9:13	Full Permit	1
Single Family Dwelling	7/18/19 13:56	Full Permit	1
Residential (Multi-Fam)	7/22/19 11:39	Full Permit	11
Single Family Dwelling	7/23/19 13:48	Full Permit	1
Single Family Dwelling	7/23/19 15:35	Full Permit	1
Single Family Dwelling	7/29/19 12:05	Full Permit	1
Residential (Multi-Fam)	7/30/19 13:16	Full Permit	162
Mixed (Commercial/Residential)	7/30/19 14:49	Footing/Foundation	124

Single Family Dwelling	8/6/19 12:04	Full Permit	1
Single Family Dwelling	8/6/19 13:16	Full Permit	1
Single Family Dwelling	8/12/19 13:16	Full Permit	1
Single Family Dwelling	8/13/19 10:13	Full Permit	1
Single Family Dwelling	8/14/19 15:14	Full Permit	1
Single Family Dwelling	8/29/19 15:31	Full Permit	1
Single Family Dwelling	9/3/19 14:58	Full Permit	1
Single Family Dwelling	9/3/19 15:00	Full Permit	1
Single Family Dwelling	9/4/19 11:15	Full Permit	1
Residential (Multi-Fam)	9/9/19 11:24	Footing/Foundation	24
Single Family Dwelling	9/13/19 14:26	Full Permit	1
Single Family Dwelling	9/20/19 16:24	Full Permit	1
Single Family Dwelling	9/26/19 14:35	Full Permit	1
Single Family Dwelling	9/27/19 9:58	Full Permit	1
2-Family/Duplex	9/27/19 10:05	Full Permit	2
Single Family Dwelling	9/27/19 16:22	Full Permit	1
Single Family Dwelling	9/30/19 12:28	Full Permit	1
Residential (Multi-Fam)	10/1/19 9:29	Full Permit	92
2-Family/Duplex	10/2/19 12:39	Full Permit	2
Single Family Dwelling	10/4/19 7:53	Full Permit	1
Single Family Dwelling	10/8/19 14:51	Full Permit	1
Residential (Multi-Fam)	10/9/19 10:01	Footing/Foundation	8
Single Family Dwelling	10/11/19 9:13	Full Permit	1
Residential (Multi-Fam)	10/15/19 8:36	Full Permit	136
Single Family Dwelling	10/16/19 15:08	Full Permit	1
Single Family Dwelling	10/17/19 9:06	Full Permit	1
Single Family Dwelling	10/17/19 9:55	Full Permit	1
Residential (Multi-Fam)	10/30/19 9:41	Final Permit	24
2-Family/Duplex	10/31/19 8:48	Full Permit	2
Single Family Dwelling	11/1/19 14:10	Full Permit	1
Single Family Dwelling	11/1/19 14:10	Full Permit	1
Single Family Dwelling	11/1/19 14:17	Full Permit	1
Single Family Dwelling	11/1/19 14:17	Full Permit	1
Single Family Dwelling	11/5/19 12:35	Full Permit	1
Mixed (Commercial/Residential)	11/6/19 13:09	Footing/Foundation	137
Residential (Multi-Fam)	11/6/19 13:53	Footing/Foundation	12
Single Family Dwelling	11/12/19 8:49	Full Permit	1
Single Family Dwelling	11/12/19 14:00	Full Permit	1
Residential (Multi-Fam)	11/13/19 9:24	Footing/Foundation & Precast	243
Residential (Multi-Fam)	11/15/19 15:01	Full Permit	5
Residential (Multi-Fam)	11/18/19 11:59	Final Permit	8
Single Family Dwelling	11/22/19 15:21	Full Permit	1
Residential (Multi-Fam)	11/26/19 13:35	Full Permit	93
Mixed (Commercial/Residential)	1/6/20 0:00	Full Permit	124
Single Family Dwelling	1/8/20 9:42	Full Permit	1
2-Family/Duplex	1/14/20 10:17	Full Permit	2

Residential (Multi-Fam)	1/22/20 13:21	Full Permit	116
Single Family Dwelling	1/23/20 12:02	Full Permit	1
Residential (Multi-Fam)	2/5/20 11:16	Final Permit	12
			Total: 3321

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21, 2020

TOPIC: Phase Gate Approval of the Roof Replacements Project (Project # 0175-20-01) at Hubbs Center: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Roof Replacements project at the following phase gate(s):
 - a. Gate #4: Contract Award
2. This contract provides all labor, materials, equipment and services for roof replacement at Hubbs Center.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	January 21, 2020
#4 – Contract Award #4A – Finance Update	April 21, 2020
#5 – Project Close-Out #5A – Finance Update	August 2020

4. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Spent to Date	Percent Spent
\$4,343,000	\$237,900	\$67,071.42	2%

5. The following bids were received for the lump sum base bid:

	Lump Sum Base Bid
John A Dalsin & Son	\$1,328,093
Berwald Roofing	\$1,493,900
Central Roofing	\$2,079,740

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect’s office, on the District’s online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.
8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
FY20 LTFM	N/A	\$2,645,400	N/A
FY21 LTFM	N/A	\$1,697,600	N/A

9. Project cash flow schedule has been reviewed and approved by the District Finance Office.
10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0478-A Roof Replacements at Hubbs Center (Project # 0175-20-01) to John A. Dalsin & Son for a lump sum base bid of \$1,328,093.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21, 2020

TOPIC: Phase Gate Approval of the Roof Replacements Project (Project # 0175-20-01) at LEAP High School: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Roof Replacements at LEAP High School project at the following phase gate(s):
 - a. Gate #4: Contract Award
2. This contract provides all labor, materials, equipment and services for roof replacement at LEAP High School.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	January 21, 2020
#4 – Contract Award #4A – Finance Update	April 21, 2020
#5 – Project Close-Out #5A – Finance Update	August 2020

4. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Spent to Date	Percent Spent
\$4,343,000	\$237,900	\$67,071.42	2%

5. The following bids were received for the lump sum base bid:

	Lump Sum Base Bid
Commercial Roofing & Sheet Metal	\$1,292,845
Central Roofing	\$1,322,665
Berwald Roofing	\$1,383,700
John A Dalsin & Son	\$1,486,531

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect’s office, on the District’s online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room

iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.
8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
FY20 LTFM	N/A	\$2,645,400	N/A
FY21 LTFM	N/A	\$1,697,600	N/A

9. Project cash flow schedule has been reviewed and approved by the District Finance Office.
10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0479-A Roof Replacements at LEAP High School (Project # 0175-20-01) to Commercial Roofing & SheetMetal for a lump sum base bid of \$1,292,845.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21, 2020

TOPIC: Phase Gate Approval of the Roof Replacements Project (Project # 0175-20-01)
Dayton's Bluff Elementary: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Roof Replacements project at the following phase gate(s):
 - a. Gate #4: Contract Award
2. This contract provides all labor, materials, equipment and services for roof replacement at Dayton's Bluff Elementary.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	January 21, 2020
#4 – Contract Award #4A – Finance Update	April 21, 2020
#5 – Project Close-Out #5A – Finance Update	August 2020

4. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Spent to Date	Percent Spent
\$4,343,000	\$237,900	\$67,071.42	2%

5. The following bids were received for the lump sum base bid:

	Lump Sum Base Bid
Central Roofing	\$67,650
Berwald Roofing	\$112,307
John A Dalsin & Son	\$123,734

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.
8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
FY20 LTFM	N/A	\$2,645,400	N/A
FY21 LTFM	N/A	\$1,697,600	N/A

9. Project cash flow schedule has been reviewed and approved by the District Finance Office.
10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0450-A Roof Replacements at Dayton's Bluff Elementary (Project # 0175-20-01) to Central Roofing for a lump sum base bid of \$67,650.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 21, 2020

TOPIC: Phase Gate Approval of Classroom A/V Improvements Project at Saint Paul Music Academy, Gordon Parks, and AGAPE: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Classroom A/V Improvements project at the following phase gate(s):
 - a. Gate #4: Contract Award
2. This project provides all labor, materials, equipment and services for the A/V Improvements at Saint Paul Music Academy, Gordon Parks, and AGAPE.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	January 21, 2020
#4 – Contract Award #4A – Finance Update	April 21, 2020
#5 – Project Close-Out #5A – Finance Update	August 2020

4. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Spent to Date	Percent Spent
\$790,000	\$70,400	\$0	0%

5. The following bids were received:

	Base Bid with Allowances
RAK Construction	\$575,666

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect’s office, on the District’s online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.

8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
Capital Bonds	2020A	\$790,000	2/20/2020* Anticipated

- 9. Project cash flow schedule has been reviewed and approved by the District Finance Office.
- 10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
- 11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0708-A A/V Improvements at Saint Paul Music Academy, Gordon Parks, and AGAPE to RAK Construction for a base bid with allowances of \$575,666.

INDEPENDENT SCHOOL DISTRICT NO. 625

BOARD OF EDUCATION

SAINT PAUL PUBLIC SCHOOLS

RESOLUTION



Board File No. _____

Date _____

Condemning Xenophobic, Racist, And All Anti-Asian Attacks Elevated By COVID-19

WHEREAS, Novel COVID-19 is fueling bias, fear, hostility, hate and racism against our Asian and Pacific Islander (API) communities; and

WHEREAS, Saint Paul Public Schools is the district home to more than 11,400 students of Asian descent, accounting for 31% of the student body, many from refugee and immigrant communities including but not limited to Hmong, Karen, Burmese, Vietnamese, Chinese, Japanese, Karenni and multi-racial; and

WHEREAS, Saint Paul Public Schools believes that students deserve respectful learning environments in which their racial and ethnic diversity is valued and celebrated; and

WHEREAS, Saint Paul Public Schools is committed to global citizenry through its mission to inspire students to think critically, pursue their dreams, and change the world - therefore standing against the hate and bigotry against all our students, staff, families and community; and

WHEREAS, Saint Paul Public Schools is the employer of 643 staff members who identify as API, comprising 10.56% of all staff; and

WHEREAS, Saint Paul Public Schools has made resolutions regarding district practices in response to community threats, such as the January 2017 Resolution Regarding District Practices Related To Immigration And Customs Enforcement; and

WHEREAS, API students, staff, families, and community are valued members of a thriving diverse Saint Paul Public Schools family that spans languages, nationalities, ethnicities, cultures and more; and

WHEREAS, throughout history pandemics and other events have bred misinformation, hysteria, stigma, scapegoating and racial and ethnic discrimination; and

WHEREAS, Saint Paul Public Schools recognizes and acknowledges that our API community has historically experienced discrimination, xenophobia and racism resulting in historical trauma, feelings of invisibility, and negative effects on the overall health and well-being of our neighbors prior to those experienced in the wake of COVID-19; and

WHEREAS, anti-Asian stigma has galvanized white nationalism and supremacy culture that promotes and breeds discord; and

WHEREAS, communities of API descent have experienced a surge of racial shunning, harassment, discrimination, and violent attacks as a result of the COVID- 19 pandemic; and

WHEREAS, there is an increase of racist rhetoric and terminology identifying Coronavirus using language that is marginalizing and debilitating to the humanity of our API students, staff, families and community; and

WHEREAS, in Minnesota numerous reports of racial incidents and hate crimes targeted towards individuals of Asian descent have been disclosed and stories are emerging in Saint Paul about harassment, discrimination and bias that is making API community members feel targeted; and

WHEREAS, as communities adapt and respond to COVID-19, API Minnesotans also report that their safety and equal access to goods and services is compromised because of increasing harassment, xenophobic and racist behaviors; and

WHEREAS, Saint Paul Public Schools maintains and enforces a racial equity policy; gender inclusion policy; an equal opportunity/non discrimination policy; an anti-bullying policy; and an anti-harassment, discrimination, violence, and retaliation policy, which are applicable to the entire District community by way of incorporation into staff expectations and the Student Rights and Responsibilities Handbook and puts forth information about those policies in a culturally responsive manner to our API and all protected communities and identifies persons and departments (including the Equal Employment Opportunity Department) who are responsible for receiving and responding to complaints alleging violations of those policies; and

WHEREAS, Saint Paul Public Schools provides educators with the expectations, resources, and support to provide instruction to students in digital citizenship, bullying prevention and specific lessons on coronavirus stereotypes, fears and racism; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Independent School District No. 625 - Saint Paul Public Schools, reaffirms and proactively implements all policies, practices and procedures to ensure that our API students, staff, families and community are not subjected to bias, harassment, discrimination, violence or retaliation; and be it

FURTHER RESOLVED, Saint Paul Public Schools will provide accurate, effective and unbiased messaging related to the COVID-19 virus; and be it

FURTHER RESOLVED, Saint Paul Public Schools condemns any anti-Asian sentiments targeting our API students, staff, families and community; and be it

FURTHER RESOLVED, Saint Paul Public Schools will continue to commit resources to educate its employees and identify resources to ensure curriculum and equity trainings are inclusive of Asia/API communities; and be it

FURTHER RESOLVED, Saint Paul Public Schools will commit to investing resources to reach Asian parents, students, and community to support and inform them of defined efforts specifically addressing anti-Asian bias, discrimination, and xenophobia; and be it

FURTHER RESOLVED, Saint Paul Public Schools commits to partnering with public and private institutions/organizations working to address xenophobia and racism subjected to Asian and Pacific Islanders in Minnesota; and be it

FURTHER RESOLVED, the Saint Paul Public Schools will engage in outreach to members of the API community to explain how to file a complaint of discrimination with SPPS and encourage these communities to utilize the resources of SPPS for anyone who has been discriminated against in SPPS; and

FURTHER RESOLVED, Saint Paul Public Schools invites other school districts and educational entities such as the Council of Great City Schools and Minnesota School Board Association to join us in condemning xenophobic and racist attacks towards API communities; and

FINALLY RESOLVED, the Saint Paul Public Schools urges State Representatives, State Senators, and Governor Walz to take immediate action to ensure the safety of API communities in the State of Minnesota

Adopted _____

CHAIR Board of Education

CLERK Board of Education

FUTURE MEETING SCHEDULE

A. Board of Education Meetings (6:05 p.m. unless otherwise noted)

- April 21, 2020
- May 19
- June 9 (Special – Non-Renewals)
- June 23
- July 21
- August 18
- September 22
- October 20
- November 17
- December 15
- January 5, 2021 (Annual)
- January 19
- February 23
- March 23
- April 20
- May 18
- June 22
- July 20

B. Committee of the Board Meetings (4:30 p.m. unless otherwise noted)

- April 7
- May 5
- June 9
- August 5 (Wednesday)
- September 8
- October 6
- November 10
- December 8
- January 5, 2021
- February 9
- March 9
- April 6
- May 4
- June 8
- August 10