



Saint Paul Public Schools

Regular Meeting

Tuesday, May 19, 2020 6:05 PM

**SAINT PAUL PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 625**

BOARD OF EDUCATION



Marny Xiong
Chair



Jeanelle Foster
Vice Chair



Zuki Ellis
Clerk



John Brodrick
Treasurer



Chauntyll Allen
Director



Jessica Kopp
Director



Steve Marchese
Director



ADMINISTRATION
Dr. Joe Gothard
Superintendent

BOARD OF EDUCATION COMMITTEES

Committee of the Board – Jeanelle Foster, Vice Chair

Mission of Saint Paul Public Schools

Inspire students to think critically, pursue their dreams and change the world.

Guiding Values

Achievement | Communication | Continuous Improvement

Collaboration | Accountability | Inclusive Culture

SPPS Achieves

Each student. One community. Endless Opportunities.

Strategic Focus Areas

Positive School and District Culture | Effective and Culturally Relevant Instruction

Program Evaluation and Resource Allocation | College and Career Paths

Family and Community Engagement

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
REGULAR MEETING OF THE BOARD OF EDUCATION
Available via Live Stream at www.spps.org/boe

May 19, 2020
6:05 PM

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No. 625, Saint Paul Public Schools, and the Association of Supervisory and Administrative Personnel, Exclusive Representative for Supervisory Employees 2019-2021

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B. Committee of the Board Meetings (4:30 unless otherwise noted)

XIII. ADJOURNMENT

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Acknowledgement of Good Work Provided by Outstanding District Employees

A. PERTINENT FACTS:

1. **Callie Sopiwnik**, Elementary School Counselor at Adams Spanish Immersion, has achieved the American School Counselor Association's (ASCA) highest honor being recognized as an ASCA Model Program (RAMP) for Adams.

The RAMP designation recognizes schools that are committed to delivering an exemplary school counseling program. Honorees are awarded for aligning their program with the criteria in the ASCA National Model, a framework for a data informed school counseling program. Since the program's inception, more than 900 schools have earned the RAMP designation. Research findings indicate fully implemented comprehensive school counseling programs are associated with a range of positive student educational and behavioral outcomes

There are currently four schools with current RAMP status in the state of Minnesota - all four are SPPS schools. Adams will be joining Capitol Hill, Saint Paul Music Academy and Washington Technology Magnet in this elite group.

2. **Keela Kuhlers**, counselor at Saint Paul Music Academy, has been named Minnesota's Elementary Counselor of the Year by the Minnesota School Counselor Association. Keela is a consistent leader among the elementary counselors, in her building and at the district level. She is the first K-5 recipient of a national recognition, **Recognized ASCA Model Program** (RAMP), in the state of Minnesota. She does all of this while supporting a school of nearly 600 students.
3. This item is submitted by Cedrick Baker, Chief of Staff

B. RECOMMENDATION:

The recommendation is that the Board of Education recognizes the staff acknowledged above for their contributions and outstanding work.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19 2020

TOPIC: Acknowledgement of Good Work by Students

A. PERTINENT FACTS:

1. Joel Passewe, a senior at **Washington Technology Magnet**, was awarded the honor of Top Knife Skills in Minnesota, at the Prostart Invitational Culinary Competition. Joel plans to attend Saint Paul College and then will look at attending University of Wisconsin-Stout to further his studies in hospitality management. Joel has a passion in helping others, along with his passion for his Culinary Arts. In the years at Washington Technology Magnet, he volunteered at the Taste of the NFL and has competed in various culinary competitions.
2. Oliver Paleen, a Senior at **Highland Park Senior High School**, won the Triple A Award from the Minnesota State High School League (MSHSL.) Four Minnesota high school students were selected as the 2020 Triple 'A' Award state scholarship recipients. Established in 1988, the award, popularly known as the Triple 'A' Award, recognizes high school seniors from across the state for their achievements in the classroom, the arts/activities and athletics. It is worth further noting that Oliver was also the MSHSL 2A State Cross Country champion for 2019.
3. **National History Day 2020**
History Day is a program where students use historical research to dig deep into a topic they are interested in learning more about. There is a yearly theme; this year's theme was Breaking Barriers. Students choose their topic, conduct their research and then communicate their research in an exhibit board, paper, performance, documentary or website. All 7th grade students and students in regular high school U.S. History engage with History Day; many students in 6th grade also participate.

Junior National Qualifiers

Capitol Hill: Karina Hydrie

Open World Learning Community: Tess Champion, Willa Champion, Annika Culver

Murray Middle School: Greta Seppanen, Zach Bollman

Senior National Qualifiers

Open World Learning Community: Helena Squires Mosher, Mae Wrigley, Sam Kellar-Long, Isabella Graziani, Iris Carroll, Elsa Carlson, Zoe Champion, Lily Hennessee, Aiko Mattie, Emma McCarthy

Central Senior High School: Mani Chadaga, Simon Mulrooney, Akshay Nambudiripad, Kalid Ali

Highland Park Senior High School: Isabella Schmitt

Junior Top Five

Murray Middle School: Dejaun Edwards, Maame Ofori, Anna Lovat, Maddy Schilling, Emily Brenner, Maria Brenner, Riya Stebleton

American Indian Magnet: Ameris Cook, Cortez Thomas, Janyla Harris, Mary Jane Myhrem, Tyara Taylor

Senior Top Five

Highland Park Senior High School: Eleanor Show, Alysa Monteagudo

Washington Technology Magnet: Alexander Boulton

4. This item is submitted by Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education recognizes the students above for their contributions and outstanding work.

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota

REGULAR MEETING OF THE BOARD OF EDUCATION
Via Telephonic Phone and Video Conference
Available Streaming Online at www.spps.org/boe and Saint Paul Cable Channel 16

April 21, 2020
6:05 p.m.

MINUTES

I. CALL TO ORDER

The meeting was called to order at 6:10 p.m. by Marny Xiong, Chair.

II. ROLL CALL

Board of Education: M. Xiong, J. Foster, Z. Ellis, J. Brodrick, C. Allen, J. Kopp, S. Marchese

Staff: Superintendent Gothard; Chuck Long, General Counsel; Cedrick Baker, Chief of Staff; Marie Schrul, Chief Financial Officer; Dave Watkins, Chief of Schools; Jackie Turner, Chief Operations Officer, Kate Wilcox-Harris, Chief Academic Officer; Kevin Burns, Director of Communications; Hans Ott, Executive Director, Office of Digital and Alternative Education; Craig Anderson, Executive Director, Office of Teaching and Learning; Kaying Thao, Administrator to the Board; Sarah Dahlke, Secretary to the Board

II. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Xiong moved approval of the Order of the Main Agenda. The motion was seconded by Director Ellis.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes

III. RECOGNITIONS

BF 31997 Acknowledgement of Good Work Provided by Outstanding District Employees and Students

DeWayne Combs, a physical education teacher at Murray Middle School, has been named one of 10 finalists for Education Minnesota's Teacher of the Year award. A teacher in Saint Paul Public Schools for 29 years, DeWayne was one of 10 SPPS teachers in the running for the 2020 award and the only SPPS teacher to advance to the final round. DeWayne has taught physical education at Murray Middle School for the past two years. Prior to that, he held various physical education positions at Johnson Senior High, Ramsey Middle School, Battle Creek Middle School and Saint Paul Secondary ALC, where he began his SPPS career in 1991. The selection panel is tentatively scheduled to meet June 13 to conduct individual interviews with each of the 10 finalists and to cast votes for the 2020 Minnesota Teacher of the Year. Plans are still in the works for the time and location of the announcement of the new Teacher of the Year.

Jan Spencer de Gutiérrez, SPPS Arts Supervisor, has received the 2020 Minnesota Art Educator Award by the National Art Education Association (NAEA). This prestigious award, determined through a peer review of nominations, honors an outstanding member from each state or province association whose service and contribution to art education merits recognition and acclaim. NAEA President Thom Knab states, "This award is being given to recognize excellence in professional accomplishment and service by a dedicated art educator. Jan Spencer de Gutierrez exemplifies the highly qualified art educators active in education today: leaders, teachers, students, scholars, and advocates who give their best to their students and the profession." Jan has been an art educator in SPPS for 32 years teaching at Wilson Junior High, Johnson Senior High School, Galtier Elementary and Museum Magnet. She also served as an Arts TOSA and District Arts Supervisor with the Department of Curriculum and Professional Development. She is currently the District Arts Supervisor with the Office of Teaching and Learning. Jan is a proud graduate of SPPS Open School.

Marissa Bonk, a social studies teacher at Highland Park Senior High School, was nominated for the Hannah E. (Liz) MacGregor Teacher of the Year award. The MacGregor Teacher of the Year award is sponsored by the former National History Day Board of Trustees president, Dr. James F. Harris, in honor of his late sister, and is awarded to one high school teacher annually. Experienced teachers and historians and will be announced during a virtual awards ceremony for the National History Day Contest on June 20, 2020. Marissa has taught social studies at Highland Park Senior High School for 17 years. Prior to that she taught for one year in Minneapolis Public Schools. She also coordinates the IB Middle Years Program at Highland Senior and teaches ninth grade accelerated world history. She has participated in History Day with her students for the past 12 years.

Kathy Lombardi Kimani, Director of the Office of Student Support, has been selected for the Minnesota School Social Work Association Career Achievement Award. Kathy has been a school social worker in Saint Paul Public Schools for 24 years. She worked as a School Social Worker for seven years at Saturn Riverfront, Adams Elementary, Museum Magnet and Bruce Vento Elementary. She was the lead school social worker for 12 years before she was hired as the Mental Health Coordinator in 2015 which developed into the Office of Student Support. She has served on the Minnesota School Social Work Board and currently serves on the Minnesota Board of Social Work. Although the event to honor Kathy has been postponed, a number of her friends, colleagues, and family showed their support by recently forming a parade in front of her house to celebrate her accomplishment.

BF 31998 Acknowledgement of Appreciation of Community Partners

Thank you to our partners from **3Mgives and 3M Corporation** for their generous donation of \$800,000 to support immediate needs for distance learning support and flexible operating support for the 2020-21 school year. This is nearly double the average annual donation from 3M, and they expedited the process to provide us with faster and more flexible funding than in past years. Immediate needs that have already been identified for use of the funds include enhancing the online learning experiences and opportunities for all students, providing targeted outreach and support to EL and special education students, and ensuring all early learners have access to a device to continue learning from home. We would especially like to extend our gratitude to the 3M leadership that made this happen: Mike Roman, 3M CEO; Kristen Ludgate, President of 3M Foundation; Michael Stroik, Director of 3Mgives; and Jacqueline Berry, Education Initiatives Manager at 3Mgives.

IV. APPROVAL OF THE ORDER OF THE CONSENT AGENDA

MOTION: Director Xiong moved approval of the Order of the Consent Agenda with items B2 - Request for Permission to Accept a Grant from the Minnesota Department of Employment and Economic Development, D1 - Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools, and Saint Paul Federation of Teachers, Exclusive Representative for Educational Assistants, D2 - Approval of Employment Agreement between Independent School District No. 625, Saint Paul Public Schools, and Saint Paul Federation of Teachers, Exclusive Representative for School and Community Service Professionals, and D3 - Approval of Employment Agreement and Related Memoranda of Agreement Between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Federation of Teachers, Local 28, Exclusive Representative for Teachers, for 2019-2021 pulled for separate consideration. The motion was seconded by Director Brodrick.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes

V. APPROVAL OF THE MINUTES

A. Minutes of the Regular Meeting of the Board of Education of March 24, 2020

MOTION: Director Xiong moved approval of the Minutes of the Regular Meeting of the Board of Education of March 24, 2020. The motion was seconded by Director Brodrick.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes

VI. COMMITTEE REPORTS

A. Committee of the Board Meeting of April 7, 2020

At the Committee of the Board Meeting on April 7, Superintendent Gothard started the meeting with an update on distance learning and accomplishments within three areas - our first days of school in this new learning environment, items we have learned, and appreciation. He grounded the presentation in the quote "SPPS superintendent proud of district's distance learning development and implementation." He went on to share the timeline up to this point, a recap of the Governor's executive order, findings, learnings, support for staff students, and families, technology data, and work with the City and County. He shared appreciation for the mammoth effort leading up to and continuing in this work, and information on meals and Essential Kids Care. He also shared examples of positive feedback from students, staff, and teachers. He thanked the community and taxpayers of Saint Paul for their investment in technology for our students which has equipped us for high-quality and equitable distance learning. He thanked the Board of Education for their support, and we remain committed to our students, families, staff and community.

Board members expressed appreciation and thanks to the Superintendent, Administration, and staff. They appreciate the fluidness of change and ability to reach out and accommodate students. They noted the possibilities when we work together as one and are aligned with our City, County and community partners. Board members noted the different, coordinated efforts, and how our work is touching the lives of so many in this city, and evidence about the essential and core work of our District to our community, as well as the can-do spirit of our district. They shared their thoughts in thinking what was, and what we can be after this crisis and how we can work together differently. Superintendent Gothard also noted thanks to Governor Walz and his administration for their support and leadership.

Our Chief Financial Officer then provided information on the Fiscal Year 21 Budget Guidelines, including the philosophy, 2020-21 instructional priorities, and information on preparing the budget calculation and model. Board members requested more information on PBIS and Restorative practices in the budget, and programs and budget allocations details. Community engagement in the budget was also a point of conversation, with more details to follow. The Board then voted to approve the Fiscal Year 21 budget guidelines as presented.

Next, the Board learned more about the Fiscal Year 20-21 priority based budget update, including grounding in the mission of SPPS - to inspire students to think critically, pursue their dreams and change the world. Differences in the budget process from last year to this year were shared, as well as steps in this year's priority-based budget process. General fund revenue estimates and comparisons to the adopted Fiscal Year 2019-20 revenue were also reviewed. The steps for this year's budget were then presented in depth, and include, Plan and Prepare, Set Instructional Priorities, Estimate Costs, Implement Plan, and Ensure Sustainability. A plan for continued community engagement on the budget process was also shared.

This presentation sparked questions and discussion from the board on topics including the importance of community engagement and budget presentations for principals and site leaders, appreciation of communication and ways to incorporate budget information within those regular communications in family-friendly language, and the impact of the COVID-19 pandemic to funding sources, as well as new or

different revenue sources from the Federal and State governments. The Board also shared points on the impacts to budget from the recent settlement of the SPFE contract and the importance of being clear with the community on the impacts of those choices that stem from this contract. More information was requested on the process for a multi-year budget plan, past use of federal funds, and details on items within Title 2 and Title 4 funds, as well as the budget toolkit that will be provided. Board members also further discussed the timeline between steps 3 and 4 as we move towards implementation. The Board also requested details on how they can help within the budget process, which included reviewing reports with Administration and providing feedback from the community. Board members also noted that we need to focus not on what we cannot do - but what we can do. There was also a special note of thanks to our Finance Team for their dedicated work on this new budget process, and Communications Team for their efforts on ensuring our community is informed.

Our SEAB representative then provided an update on their work, including discussing ways to help bring the community together as one during this time, communication with board members, next year's recruitment of new SEAB members, recent work at the Capitol with our legislature, and ways to connect the District with work at the Capitol.

Board members then provided closing remarks, which included pride in SPPS, thanks and appreciation to our entire community, the transformational work occurring in our community, recognition of our Superintendent, value in that "we are better together", leadership matters, heroes walk among us, and continue to spread positivity and hope.

MOTION: Director Foster moved the Board to accept the report on the April 7, 2020 Committee of the Board and approve the recommended motion and minutes of that meeting as published. The motion was seconded by Director Brodrick.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes

VII. SUPERINTENDENT'S REPORT

A. Distance Learning Overview

Superintendent Gothard then provided a report on six key areas of Distance Learning - Essential Kids Care, Meal Service, Distance Learning, iPad Help, New Students, and Community Input. He thanked the Board of Education for their support and encouragement, and their positive energy during this time is much appreciated. He also reported on the success for ongoing meals and childcare, and shared findings, and thanks for the help of the community during these unprecedented times and partnership and collaboration.

He went on to thank our amazing teachers, who have so enthusiastically embraced distance learning, and are collaborating with one another on resources and sharing experiences, and helping each other to learn in new ways for all SPPS students, while also managing the needs of their own families.

Essential Kids Care is fully operational with an average of 120 students per day across three sites - Horance Mann, L'Etoile du Nord, and Rondo Complex. Teams are maintaining a health working and learning environment with guidelines from the Department of Health and monitoring the health of all participants in the program. Superintendent Gothard noted he had an opportunity to tour the different sites and was amazed at the positive attitudes of staff, collaboration on a daily basis, and providing care to students of essential workers that is safe and warm. He also thanked our essential workers across the many different areas, as they continue to ensure our community can thrive. We are proud to provide spaces for their children.

For meal service, SPPS has served 643,985 meals from March 18th to April 20th. We are moving away from individually packaged meals, and providing ingredients to make meals, such as loaves of bread and lunch meats, while also moving to more direct deliveries to home and discontinuing bus stop drop off. This will promote consistency and increase access to meals while maintaining the state's stay-at-home order and social distancing guidelines. Families will receive emails and calls soon with more information. Families who qualify for free and reduced lunch, community eligibility provision, and previously signed-up for home delivery are automatically included. Families can also register online. Weekly curbside pick-up will be available at some schools. This program is defined by USDA program language, and all youth up to 18 years old can participate. We are on track to serve 360,000 meals per week with this new program. He thanked the Nutrition Services staff, Chief Turner, distribution teams, and the SEM team for their work in providing this important program to the community.

Distance learning is occurring at all SPPS schools, and is transitioning to meaningful connections with students. A video montage was then shown that demonstrated the different ways teachers are engaging with students. Superintendent Gothard thanked everyone for their work in helping to create the video. It was also noted that Mr. Bailey, shown in the video, is a staff member at Ramsey Middle School. Distance learning will focus on access, connection, engagement, and support - not compulsory attendance. We are engaging with students and families in every way, shape and form. We are also ensuring access for all students in PreK-12 with iPad access, as well as helping to connect to wifi with hotspots. Students are able to be connected and log-in to find course information, and participate in engaging lessons through SeeSaw and Schoology. We are also providing support for Early Learning students, Early Childhood Special Education, Students with Specialized Services, and English Language Learners. In Early Education, teachers are balancing hands-on learning, play-based learning and learning in a distance format to match the structure of the PreK day. All are doing work in a distant, digital environment with Special Education supports including adaptive equipment sent to students to access iPads, and special education teachers connecting directly with families to adapt lessons. We are finding unique ways to serve the unique needs of our students. We continue to gain feedback from staff, families, and students to find ways to make this work for everyone - it is not one-size-fits-all, which is both the challenge and beauty in a personalized, distant learning environment. EL teachers collaborate with general education teachers for scaffolding with vocabulary sentence structure, and visuals - elements that help every student. Teacher PD is also available, with topics such as social-emotional learning, reading, math, and technology.

For iPad help, we are providing a range of supports for distance learning, including a website with troubleshooting methods, options for curbside repair and replacement, and school techs helping with

apps, family-friendly communications in multiple languages - as we value and respect the multitude of languages that our students and families bring to SPPS. There have been over 700 deliveries of hotspots and iPads, with many scheduled and 98% of students (as of 4/20/20), meaning 33,386 of our 34,000 K-12 students have access. Of those without iPads yet, they continue to be delivered, some students are PSEO who don't need or use a district iPad, and others have moved outside the district.

For our families and students experiencing homelessness, our Project REACH team continues to connect. To date, we have delivered over 150 hotspots and iPads to families, and work to continue to connect with families. Superintendent Gothard thanked County Commissioner Toni Carter and the Ramsey County team for hosting weekly calls with leaders and showing the multiple cross-agencies working together to support our families and youth experiencing homelessness, which is highlighted during this crisis. Our Nutrition Services staff continues to work to distribute meals to families and students through Project Reach.

We have expanded the distribution of iPads, including to Gordon Parks ALC and Early Learning and ECSE students, and devices are distributed to those with the greatest need and may not have a device at home, qualify for FRL, are learning a second language, and/or receive special education services. Through this model, we are working to find a way to strengthen and establish continuity in learning for all families and continue to meet the needs of all learners. He encouraged families in the community with young children that SPPS has a place for them and their students.

He provided an update on the process for new students to the District. Once enrolled, students are supported for all stages of distance learning, being connected with instruction, iPad instructions and passwords, and are then engaged with teachers through SeeSaw and Schoology. There have been 51 new students enrolled in SPPS during this time, and have experienced the process outlined.

He went on to share more about community input. There is a helpline for a central location for answers to questions and issues, with family-friendly translations and language helplines available. We continue to receive comment forms and feedback from online venues, and schools are also gathering feedback to inform practice, with examples provided.

He shared appreciation for the collaboration and continued partnerships that we value so deeply. Thank you to our personalized learning team, technology services, technology TOSA and library teams. Their six years of digital groundwork and the past month of ramping up supports have been essential to SPPS' distance learning success. Because of their hard work in addition to the voter-supported referendum, our District has the necessary devices, software, network capacity, security and technology support and digital learning needs to meet the challenge of engaging all learners. He thanked the Project REACH team for their work in ensuring access and support to students and families experiencing homelessness or living outside the District, and continue to reach out to families. He thanked our community partners, such as 3M, who have increased their annual donation from \$500,000 and expediated the grant timeline to support the current distance learning needs, with additional funds to add programming licenses, video content with partners like the Como Conservatory and Belwin, art supplies distribution, and additional hotspots to families in need. He continues to be proud of every staff member, student, families and our Board of Education. We are working united as a community to keep our mission going - to inspire students to think critically, pursue their dreams, and change the world.

QUESTION/DISCUSSION:

- Director Allen continues to be amazed at the continued roll-out and how it is very fluid, and noted it's a major transition for our teachers, students and parents. It's encouraging to see the District step up and support for the process, which has been amazing. She thanked everyone for their hard work. While we may have a long ways to go, the entire world has a long ways to go in determining best practices in a distant learning environment.
 - How are we going to support students with special education services, who need extra supports? How are we supporting students in EL whose parents may speak a second language? Response: This is a question that often comes up with the team. These connections in a remote way may take time, but are not impossible - that's an important note to remove the feeling of impossibleness, and instead find new and different ways. The challenge and opportunity, is that there is not one way that will work for all students. Our commitment is to find strategies that work for each student. More detailed information can also be provided to the Board. Assistant Superintendent Marcy Doud provided more details, including each special education teacher connecting with families and students to determine their needs, including 1:1 homework help, re-teaching, small group instruction, speech-language therapy. The individualized nature is a great aspect of Special Education, and will continue to support families and students in distance learning, and adjust and support their needs.
- Director Kopp noted the incredible response by the District, which has been smart, compassionate, collaborative, and shown that we have so much potential and so much more we can be doing that we never thought possible. She noted that this terrible thing that has put us in our homes, taken us away from those we love, there is such a great opportunity to do great things and so excited about what is seen and proud of everyone's good work. She thanked everyone for it - long may our good and compassionate work continue.
- Director Marchese appreciated the intentionality - our district is well-prepared and investments that the District has made have made a difference in this situation. The creativity displayed in the video was fun to see how teachers and other staff members are using this platform to engage students differently. While we don't know how long this will last, or the impacts to delivering in-person instruction, for now he is excited and heartened to see the creativity of the staff. The other part of this is that there will be equity issues to note with respect to access, food services, internet services, and special education needs. Happy to hear the spirit of continuous improvement, and the benchmarking in setting with tone, and that it is reinforced by our administrators and reflected in the work of staff.
- Director Ellis echoed the sentiments. It has been impressive, and also has insight as a parent and recapped experiences in her home in support from Technology Services. She noted that the website is information-heavy, and not the easiest to navigate. She knows how to navigate our District, whereas others may not, and stressed the importance of access for all families. This is new for some of our families to be engaging with their children's learning in this way daily. Our kids will come back with different skill sets, and our families are developing different skill sets, and respect and honor that learning for families. Everyone is working hard and has been amazing to see, and is not as easy as we imagined or think it is for some families. It's really hard to navigate the technology part of this. It's hard to not have the relationship piece in the same way, and breaking of routine and patterns for kids. Even connecting through technology is not the same as connecting in person. We need to recognize there is a lot being lost, while gaining in other ways in this distance learning. Mourning the things we are losing in this. Thanks to the team. She noted that we need to be thoughtful of the loss, and there is no making this up, but making it different and navigate going forward.
- Director Foster thanked her colleagues and echoed their thoughts. Send sincerest thanks to staff, families, and community. Appreciate, voicemails as roll into distance learning and appreciated tenor and tone of solution focused with calls and concerns - moving forward, midst of something different with ideas work. So appreciative of the district for owning - know not perfect and some inequities,

and is proud of timeliness and responsiveness of district. How can we do things different and seeing that, hearing that, folks talking about. In midst of frustration, finding joy and comical silliness to distress. Thank you to everyone. A special thanks to Anne McInerney and the Project REACH team and Commissioner Carter and the County for their work in connecting with our homeless population - the unseen need to be seen and continued to be cared for. Thinking about help line and other ways cont to talk amongst one another about how to navigate system to get needs met. Thanks to all.

- Director Xiong echoed colleagues - enjoyed video and brought laughter how creative, innovative, and silly our educators are - doing so to relate and be relevant to students at home who can use laughter, connectedness and relationships with teachers to give them to allow for them to also be familiarized and ensure they know and remembered, cared and loved, and that their teachers know how they are doing in this new environment; that they are on their teachers' minds as we are all living in distance learning and new normal. As colleagues expressed earlier, appreciate fact that we are not perfect, continue to learn and continue to reflect to ensure we're able to meet all community members, family and student needs so that during this time we are learning together and in struggle together - all new for all of us. Really proud of the team and work done so far.
- Superintendent Gothard noted thanks to everyone and to the team - been we don't have all the answers, learning has been incredible, talent we have - across community helped us in many great ways look forward to continue to do and be the very best we can for our distance learning environment and situation.
- SEAB Member Ali noted his perspective as a as a recipient of distance learning, and being a PSEO student. What is the District doing for student who require extra support? How can we help students who may need extra emotional support, or extra homework help, or mental health supports, or those students who may need more motivation for online learning? He also noted thanks for the meals and food available within the district. Response:
 - Thanks for perspectives. The first thing want to share with everyone is most important in getting support is being sure to ask for help when needed. We can look for those students not connecting or in assignments, and need help, and encourage those who need help and support to reach out, at the building level or district level. There is incredible collaboration between departments and schools and teachers are equipped and ready to help where needed.

B. Human Resource Transactions

MOTION: Director Xiong moved approval of the HR Transactions for the period March 1, 2020 through March 31, 2020. Director Allen and Director Brodrick seconded the motion.

Director Brodrick also noted a comment. He will be requesting more information about exit interviews for those leaving the District.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes

VII. CONSENT AGENDA

MOTION: Director Xiong moved approval of all items within the consent agenda withholding items B2 - Request for Permission to Accept a Grant from the Minnesota Department of Employment and Economic Development, D1 - Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools, and Saint Paul Federation of Teachers, Exclusive Representative for Educational Assistants, D2 - Approval of Employment Agreement between Independent School District No. 625, Saint Paul Public Schools, and Saint Paul Federation of Teachers, Exclusive Representative for School and Community Service Professionals, and D3 - Approval of Employment Agreement and Related Memoranda of Agreement Between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Federation of Teachers, Local 28, Exclusive Representative for Teachers for separate consideration. Director Ellis seconded the motion.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes

A. Gifts

B. Grants

BF 31999 Request for Permission to Accept a Gift from the EXPO Council of Parents

That the Board of Education authorize the Superintendent (or designee) to accept a gift from the EXPO Council of Parents to purchase and install fencing on EXPO for Excellence Elementary playground; to accept funds; and to implement the project.

BF 32000 Request for Permission to Submit an Application to be a Host Site for a Minnesota GreenCorps Member to Support School Gardens and Safe Routes to School

That the Board of Education supports the Minnesota GreenCorps host site application and authorizes the Superintendent (designee) to implement the project as specified in the award documents.

BF 32001 Request for Permission to Submit a Grant to 3M Gives

That the Board of Education authorize the Superintendent (designee) to submit a grant to 3M Gives for funds to support school year and summer programs in FY21 funded by 3M Gives, and to support immediate distance learning needs in response to the COVID-19 pandemic; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 32002 Request for Permission to Submit a Grant to the Minnesota Department of Education –

Library Services and Technology Act

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Department of Education for the funds to build research skills among secondary students aligned with postsecondary needs; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 32003 Request for Permission to Submit a Grant to the Professional Educator Licensing and Standards Board

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Professional Educator Licensing and Standards Board for funds sustain the Mentor-Mentee Program and PAR in FY21 and pilot a new program to support schools with a high concentration of probationary teachers; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 32004 Request for Permission to Submit a Grant to the Travelers Foundation

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Travelers Foundation for the funds to implement Academy of Finance; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 32005 Request for Permission to Accept a Grant from the Minnesota Department of Natural Resources

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Minnesota Department of Natural Resources for funds to provide outdoor education and opportunities to students of Murray Middle School; to accept funds; and to implement the project as specified in the award documents.

BF 32006 Request for Permission to Accept a Grant Application from MN State Colleges and Universities/Minnesota Department of Education

That the Board of Education authorize the Superintendent (designee) to accept a grant from the MN State Colleges and Universities/Minnesota Department of Education for funds to expand CTE programming in the district; to accept funds; and to implement the project as specified in the award documents.

BF 32007 Request for Permission to Accept a Grant from the US Soccer Foundation and Target Foundation

That the Board of Education authorize the Superintendent (designee) accept a grant from the US Soccer Foundation for additional enhancements to a mini-pitch in Saint Paul Public Schools; to accept funds; and to implement the project as specified in the award documents.

C. Contracts

BF 32008 Cloud-Based Evaluation Recording System and Professional Development Monitoring Contract with PowerSchool

That the Board of Education authorizes the Superintendent (designee) to enter into a contract with PowerSchool for Cloud-Based Evaluation Recording System and Professional Development Monitoring.

BF 32009 RFP #A208827-A | Amendment of Request for Prime Vendor Grocery Items and Supplies

That the Board of Education authorize the amendment of RFP #A208827-A to increase the dollar amount of the contract with Indianhead Foodservice Distributor by \$2,200,000 to a total of \$8,700,000 for furnishing and delivery grocery items and supplies.

BF 32010 RFP #A217128-A | Amendment of Request for Fresh Bakery Items

That the Board of Education authorize the amendment of RFP #A217128-A to increase the dollar amount of the contract with Bimbo Bakeries USA by \$660,000 to a total of \$905,000 for furnishing and delivery of fresh bakery items.

BF 32011 Xello as New Post-Secondary Planning Platform

That the Board of Education authorize the Superintendent (designee) to enter into a three-year contract with Xello.

D. Agreements - pulled for separate consideration

E. Administrative Items

BF 32012 Monthly Operating Authority

1. That the Board of Education approve and ratify the following checks and wire transfers for the period February 1, 2020 – February 29, 2020.

a. General Account	#723025-724432	\$56,324,786.88
	#0003657-0003680	
	#7003640-7003670	
	#0004375-0004460	
b. Debt Service	-0-	
c. Construction	-0-	<u>\$3,352,955.00</u>
		<u>\$59,677,741.88</u>

Included in the above disbursements are two payrolls in the amount of \$40,803,534.67 and overtime of \$240,867.22 or 0.59% of payroll.

d. Collateral Changes

Released:

None

Additions:

None

2. That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending July 31, 2020.

BF 32013 Saint Paul School Public Schools Population Count Update

Saint Paul Board of Education will adjust and approve the population count of 321,445 for 2020.

BF 32014 Phase Gate Approval of the Roof Replacements Project (Project # 0175-20- 01) at Hubbs Center: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0478-A Roof Replacements at Hubbs Center (Project # 0175-20-01) to John A. Dalsin & Son for a lump sum base bid of \$1,328,093.

BF 32015 Phase Gate Approval of the Roof Replacements Project (Project # 0175-20- 01) at LEAP High School: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0479-A Roof Replacements at LEAP High School (Project # 0175-20-01) to Commercial Roofing & SheetMetal for a lump sum base bid of \$1,292,845.

BF 32016 Phase Gate Approval of the Roof Replacements Project (Project # 0175-20- 01) Dayton's Bluff Elementary: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0450-A Roof Replacements at Dayton's Bluff Elementary (Project # 0175-20-01) to Central Roofing for a lump sum base bid of \$67,650.

BF 32017 Phase Gate Approval of Classroom A/V Improvements Project at Saint Paul Music Academy, Gordon Parks, and AGAPE: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0708-A A/V Improvements at Saint Paul Music Academy, Gordon Parks, and AGAPE to RAK Construction for a base bid with allowances of \$575,666.

F. Bids

G. Change Orders

CONSENT AGENDA ITEMS PULL FOR SEPARATE CONSIDERATION

BF 32018 Request for Permission to Accept a Grant from the Minnesota Department of Employment and Economic Development

The Board requested to speak further on this item. Director Kopp noted to pull this item to acknowledge and celebrate the awesome opportunity in SPPS. Congratulations to everyone involved in putting

together this grant and opportunity. It takes a lot of work to put together and a wonderful collaboration, and excited for the opportunities it will provide. This grant will support the Katherine Project, which is from Ramsey County, and an example of partnership and will highlight the important work of Adult Basic Education in SPPS, and the valuable role of public education in the community, and demonstrates what is possible when we work together. Through this, there is a shared responsibility and shared pride to expand educational opportunities.

MOTION: Director Kopp moved that the Board of Education authorize the Superintendent (designee) to accept a grant from the Minnesota Department of Employment and Economic Development for the funds to support The Katherine Project; to accept funds; and to implement the project as specified in the award documents. Director Foster seconded the motion.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes

BF 32019 Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools, and Saint Paul Federation of Teachers, Exclusive Representative for Educational Assistants

BF 32020 Approval of Employment Agreement between Independent School District No. 625, Saint Paul Public Schools, and Saint Paul Federation of Teachers, Exclusive Representative for School and Community Service Professionals

BF 32021 Approval of Employment Agreement and Related Memoranda of Agreement Between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Federation of Teachers, Local 28, Exclusive Representative for Teachers, for 2019-2021

The Board pulled this item for more information. Superintendent Gothard provided a recap of the timeline of negotiations with SPFE and where we have been and where are now as a result of negotiations. He noted the start of the process with the 2019-2020 SY budget, and the passing of the successful referendum welcoming \$17.3M additional dollars. From the State, the District received an additional 2% formula increase, for an additional \$6.2M. However, the District also saw a decline in funding with the decrease in enrollment by 1,000 students, or a 6.9M loss, and another loss in number of families who qualify for Free and Reduced Lunch for a \$5.5M loss. The net impact was \$11M. What did those funds go towards? It was the first year receiving full funding for our strategic plan, SPPS Achieves. There was a significant investment in SPPS Achieves that funded 18 middle school staff, 9 counselors, 7 work-based coordinators, 8 CTE elective teachers, and 14 additional teachers to help move class sizes, with 15 MLL teachers as a result of the previous contract, and 8 additional PAR educators, for a total of 79 FTE teacher positions into the district with \$8M. We identified through additional allocation of Title 1 funds, the prioritization of Learning Leads, and 28 SPFE positions for expert teachers working in buildings for staff access to professional development and assisting teachers directly with students. That amount with the additional FTEs through SPPS Achieves was 107 FTEs and \$11M.

He also noted the state basic education formula has not kept up with inflation, and the gap has been growing since 2003. Had inflation adjusted since 2003, more than \$20M in additional state per pupil aid would have been added to the District funds. SPED is grossly underfunded by \$40M each year, as well as support for English Language Learners is underfunded by \$14M each year. SPPS is underfunded by \$75M every year.

Superintendent Gothard then provided an overview of negotiations with all groups, including guiding values for negotiations that the Board agreed on, and financial parameters to guide the work, and to track and progress the work of negotiations of expectations set in the guidelines. The guiding values of professionalism, pride in excellence, fiscal stewardship and students first were also shared. Priorities for 19-21 were also reviewed. The Board-approved financial parameters of 1.5% and 2% were also shared, with the total for the SPFE contract for the two-year contract noted. The process of meeting for planning for negotiations was reviewed, as well as the timeline and recap of meetings for negotiations, mediations and review of proposals, intent to strike letters from Bureau of Mediation Services and timeline to exercise the right to legally strike. On March 10th, SPFE notified the District that they were going to exercise their right to strike on March 10, 2020, and the strike occurred that Tuesday, Wednesday, and on Wednesday night both teams were called back on March 12th by a request from the Governor to continue towards a contract settlement. The strike ended on March 13, 2020 around 3:30am, and choosing not to bring students back due to the late hour.

The financial commitments were also reviewed, including positions and proposals, and committee to determine the staffing in those positions. There are about 50 new positions that were successfully bargained during settlement above the parameters. We are not using new money for any of these positions - positions as a result will be reappropriated, and positions that currently exist, and moved to positions in collaboratively work on with SPFE. The positions that will be left will not be filled, and will be leaving our system. Some are in direct support of SPPS Achieves and will move to areas to support students in new and different ways at the building level. We have to work to get staffing to buildings to begin to work and reconcile site based budget and staffing plans. Time with moving pieces, and we need to ensure finance records accurate to reflect budgets as open school year with July 1st as the start of 20-21 school year.

He also noted that the Board was involved in many different places in this process with SPFE.

QUESTIONS/DISCUSSION:

- Chair Xiong thanked the Superintendent and team for their work to settle this contract with our with educators. From guiding values approved by the board, board members and the team all went to negotiations with clarity that we wanted fair contracts for all staff in SPPS. Ensure and emphasize that every staff member is valued regardless of classification or job duty.
- She went on to note that as a director of the Board of Education who has been publicly elected to ensure academic accountability through the Superintendent and to ensure the district has a balanced budget, she and her colleagues worked to ensure our district budget continues to be done in public view. In reflecting back to negotiations and mediations, she wishes the community could have witnessed the passion, commitment, and dedication of every staff member who was centered around students. She is so proud and grateful for the amazing staff in SPPS, and Administration team. She recalled looking around the room and noticing the diversity of leaders who look like our students, and the diversity of expertise and shared experiences to relate to our students. She spoke about the

Board and their commitment to work in partnership and strengthen relationships with the Union and to ensure that issues and concerns are raised now and not wait until the next negotiation cycle.

- Director Allen noted her past experience as a paraprofessional and this had been coming with teachers saying what they needed, and students stating their needs for support. She wishes it wouldn't have come to this, but hopes to start earlier and start right away on the same page for the next negotiation cycle. She was glad it was an opportunity for folks to speak to issues dealt with on a daily basis and give support to teachers. Everything happens for a reason, and hopes that the cries of the teachers were heard beyond leadership of the District and hope the leadership at the State was hearing the needs of the school district. In the future, when allocating funds, take these needs for extra resources into account. She thanked the Board and team for the long days and dedicated work through this process, and to keep a fiscally balanced budget.
- Director Kopp noted her time on the Board, and being on the Board for 63 days when the strike occurred. During that time, she learned a lot from her colleagues, their perspectives, and learned from staff and their priorities and love for our kids, as well as from educators. Wish we could see each other and out love for our students as infinite - no one group owns it or gets to love them more. In going forward and doing this work together, gives hope that we continue to heal and build strong relationships - because education is relationship-based - and think about what we all want to do for kids and public education in Saint Paul. It's an opportunity and we can decide what to do next and want to do it together. As a listener, she appreciated hearing what is working and not working, needs of educators and needs of students and families. A special thank you to all those who spent a lot of time in negotiations and mediation doing the really difficult work to determine what to cut or leave behind, which is difficult for everyone. She thanked Chair Xiong for her leadership, as a new Board chair in January and guiding her colleagues and team, and organizing us together. Let's take our love of kids and passion for educating them and turn it into something amazing and let's do it together.
- Director Marchese noted that he joins his colleagues in extending appreciation to the team, and the hard work of the Superintendent and Administration. He recapped his time on the Board and previous experiences of negotiations, and concerns about what happened this time and the future. The process of beliefs and desires and ideas and to reach an impasse, and brinkmanship begins. It's a dangerous way to resolve labor disputes or turn the District with every two-year process with a gut-wrenching series of days to hammer out an agreement, and the process does not work well. The strike came quickly before the COVID crisis, which now occupies everything, but the week prior, with the strike was an upsetting week and tragic for the city with lost learning for students, disruption to families and community. We cannot have these repeated circumstances every two years and expect to have a viable functioning district with creating uncertainty. Will this become a regular feature of bargaining, because once that bell is rung, will it be rung every two years? It is a dangerous hammer to hold above the community, and how can we build and retain students and staff and increase capacity for quality education. Respect and right and ability of the union to use that leverage, but it is very dangerous to drop in the middle of the community. He went on to note that as a result of this contract, there will need to be moving of resources, and this contract was used as a way to make important fiscal decisions and the importance of a public budgeting process, and the work as leaders of the district. The recently elected board members knocked on the doors of thousands of residents of Saint Paul and thousands of citizens voted for them to represent the community - that is their legal responsibility, and respect the desire to advocate for teachers and their priorities, but was done in a way that excluded the community. We also have a strategic plan that is set up in a way to reflect the priorities of the District, and how to use funding, and instructs Administration to work toward the long term-student outcomes, and the fiscal decisions should be in alignment with those long term outcomes. It's very important to have a public process, that is clear, accessible, defensible. This

contract affects the promises made to the community. We all want to support our educators, and do what they need to be successful. We should be working together to address the long-term fiscal needs of the District and focusing our efforts on work at the legislature, partners in the community, and labor action is not the best way to rally support. It is emotionally satisfying, but also need to think about where are the protests about education disparities, disciplinary disparities, outcomes around college and career readiness. We exist to support students. Appreciated work of the Chair in organizing, the Superintendent and staff and respect the work of the teacher bargaining unit. We are all in this because we care, but there are collective issues to address and work to make that happen.

- Director Ells noted her conversations with others and reflecting about the strike. There will be a place and time for those conversations, but right now, we need to focus on the now. There is a need for us to figure out what we need to do to do what's best for kids. Nothing was done in malice, everything was done with the belief of what was unfolding was important and needed to happen. We need to think about the future of the district and what it means to be together in this time together. Things happen for a reason, and as painful as the strike was, if we come out of it and figure a way to work better together and supporting our kids in thinking long-term. Relationships are important, including the love for the educators in this district and the district as a whole. There is not separation in that we are here together for the kids of Saint Paul. But every two years to comes down to this contract. She reiterated that our kids are watching us, what we do, and how we behave and treat one another. There needs to be repair, but as much as the teachers will throw-down for students, she will also throw-down for students, and would rather be throwing-down together that this dynamic as adversaries. We will figure out a way to move forward, but there will need to conversations. It's not us and them. It's us as SPPS, us as community, us as student, and us as families, and we need to talk about what happens next for the district, and ways to change and be better and have hope in that.
- Director Foster noted that while she is still in her feelings, she saw wonderful things, and also hurtful things. Our kids are watching. She felt pride and hurt at the same moment, as other talk about positions to be let go, and in thinking how did those positions support achievement. It goes back to the budgetary piece - we don't have new dollars, and there is a war on public education - in our state capitol and at the White House. In thinking about the energy generated from this strike and as other went on strike with them in solidarity - what would that energy look like at the legislature because that's where the fight needs to be. There are seasoned educators on the Board, and we know there are disparities in SPPS, and continuing to think about negotiations and a bigger fight happening - how do we leverage our community partners and greater community, political friends and partners, and building those relationships. How do we move forwards, because there was talk about preparing for the next strike, and that hurts to the core. We all need to be student focused. In Saint Paul, education is a value, and this is a necessary fundamental right that is under attack. In working collaboratively together and how to move forward, we will be able to. Looking forward to beginning those talks and start moving forward to make headway soon. She thanked the Superintendent, the team, and saw their immense hard work and commitment. Thanks to the staff in the District for their passion and love for our kids.
- SEAB Member Ali noted how quickly life has changed from the strike to COVID-19. He recounted his time at the Capitol with another SEAB member and learning more about the arguments for each side, and came to the conclusion that it was not the teachers and not the District - but the State needs to provide more for education in Saint Paul. He learned more about the counselor to student ratios in other states, and the needs of a community as diverse as Saint Paul. He thanked the teachers and Superintendent Gothard for coming to a decision and in making SPPS one of the most prepared districts for distance learning.

- Director Brodrick noted that when this pandemic subsides, and it will, and we will persevere, and this District must re-dedicate itself through the principles and values which we have always held, and really work through them together. Trust and transparency amongst everyone in the SPPS community is so important. Because of the pandemic, we have been reminded of how important it is for us to come together. The world understands now how we are one humanity. We all want what is best for the kids of Saint Paul. In listening to his colleagues, there is a sincerity on this Board to be leaders, and have a great leader in our Superintendent. Let's put this contract to bed, and move on, but move on together.
- Chair Xiong thanked her colleagues on the Board, and how this event has tested our relationships together and reaffirmed our dedication to our kids. We all showed up every step of the way being centered in equity, students, community, and families. She thanked all for their service to our great city and school district. We are stronger when we all work together.
 - Superintendent Gothard appreciated the comments and perspectives, including SEAB member Ali, who is an amazing young man that will go to great places.

MOTION: Director Xiong moved approval of the below items, respectively.

- That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those educational assistant employees in this District for whom the Saint Paul Federation of Teachers is the exclusive representative; duration of said Agreement is for the period of July 1, 2019 through June 30, 2021.
- That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those School and Community Service Professional employees in this school district for whom the Saint Paul Federation of Teachers is the exclusive representative; duration of said Agreement is for the period of July 1, 2019 through June 30, 2021.
- That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for teachers in this school district for whom Saint Paul Federation of Teachers, Local 28 is the exclusive representative; duration of said Agreement is for the period of July 1, 2019 through June 30, 2020; and approve and adopt the related Memoranda of Agreement.

Director Foster seconded the motion.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes

IX. OLD BUSINESS - None

X. NEW BUSINESS

Superintendent Gothard then introduced the below resolution. He appreciated that come to this place where the Board collaborated with other leaders around the state and around this important cause. He then provided framing, and included history of a former situation and his experience. We stood up and said it was wrong and used it as a teaching moment, and shared with principals as COVID-19 was moving into the country with remarks made by leadership of the country, and others that targeted our community members. He instructed principals to not tolerate this, and to bring the community around this topic. He welcomes the Board approval of this resolution.

A. Resolution Condemning Xenophobic, Racist, And All Anti-Asian Attacks Elevated By COVID-19

BF 32022 Resolution Condemning Xenophobic, Racist, And All Anti-Asian Attacks Elevated By COVID-19

WHEREAS, Novel COVID-19 is fueling bias, fear, hostility, hate and racism against our Asian and Pacific Islander (API) communities; and

WHEREAS, Saint Paul Public Schools is the district home to more than 11,400 students of Asian descent, accounting for 31% of the student body, many from refugee and immigrant communities including but not limited to Hmong, Karen, Burmese, Vietnamese, Chinese, Japanese, Karenni and multi-racial; and

WHEREAS, Saint Paul Public Schools believes that students deserve respectful learning environments in which their racial and ethnic diversity is valued and celebrated; and

WHEREAS, Saint Paul Public Schools is committed to global citizenry through its mission to inspire students to think critically, pursue their dreams, and change the world - therefore standing against the hate and bigotry against all our students, staff, families and community; and

WHEREAS, Saint Paul Public Schools is the employer of 643 staff members who identify as API, comprising 10.56% of all staff; and

WHEREAS, Saint Paul Public Schools has made resolutions regarding district practices in response to community threats, such as the January 2017 Resolution Regarding District Practices Related To Immigration And Customs Enforcement; and

WHEREAS, API students, staff, families, and community are valued members of a thriving diverse Saint Paul Public Schools family that spans languages, nationalities, ethnicities, cultures and more; and

WHEREAS, throughout history pandemics and other events have bred misinformation, hysteria, stigma, scapegoating and racial and ethnic discrimination; and

WHEREAS, Saint Paul Public Schools recognizes and acknowledges that our API community has historically experienced discrimination, xenophobia and racism resulting in historical trauma, feelings of invisibility, and negative effects on the overall health and well-being of our neighbors prior to those experienced in the wake of COVID-19; and

WHEREAS, anti-Asian stigma has galvanized white nationalism and supremacy culture that promotes and breeds discord; and

WHEREAS, communities of API descent have experienced a surge of racial shunning, harassment, discrimination, and violent attacks as a result of the COVID- 19 pandemic; and

WHEREAS, there is an increase of racist rhetoric and terminology identifying Coronavirus using language that is marginalizing and debilitating to the humanity of our API students, staff, families and community; and

WHEREAS, in Minnesota numerous reports of racial incidents and hate crimes targeted towards individuals of Asian descent have been disclosed and stories are emerging in Saint Paul about harassment, discrimination and bias that is making API community members feel targeted; and

WHEREAS, as communities adapt and respond to COVID-19, API Minnesotans also report that their safety and equal access to goods and services is compromised because of increasing harassment, xenophobic and racist behaviors; and

WHEREAS, Saint Paul Public Schools maintains and enforces a racial equity policy; gender inclusion policy; an equal opportunity/non discrimination policy; an anti-bullying policy; and an anti-harassment, discrimination, violence, and retaliation policy, which are applicable to the entire District community by way of incorporation into staff expectations and the Student Rights and Responsibilities Handbook and puts forth information about those policies in a culturally responsive manner to our API and all protected communities and identifies persons and departments (including the Equal Employment Opportunity Department) who are responsible for receiving and responding to complaints alleging violations of those policies; and

WHEREAS, Saint Paul Public Schools provides educators with the expectations, resources, and support to provide instruction to students in digital citizenship, bullying prevention and specific lessons on coronavirus stereotypes, fears and racism; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Independent School District No. 625 - Saint Paul Public Schools, reaffirms and proactively implements all policies, practices and procedures to ensure that our API students, staff, families and community are not subjected to bias, harassment, discrimination, violence or retaliation; and be it

FURTHER RESOLVED, Saint Paul Public Schools will provide accurate, effective and unbiased messaging related to the COVID-19 virus; and be it

FURTHER RESOLVED, Saint Paul Public Schools condemns any anti-Asian sentiments targeting our API students, staff, families and community; and be it

FURTHER RESOLVED, Saint Paul Public Schools will continue to commit resources to educate its employees and identify resources to ensure curriculum and equity trainings are inclusive of Asian/API communities; and be it

FURTHER RESOLVED, Saint Paul Public Schools will commit to investing resources to reach Asian parents, students, and community to support and inform them of defined efforts specifically addressing anti-Asian bias, discrimination, and xenophobia; and be it

FURTHER RESOLVED, Saint Paul Public Schools commits to partnering with public and private institutions/organizations working to address xenophobia and racism subjected to Asian and Pacific Islanders in Minnesota; and be it

FURTHER RESOLVED, the Saint Paul Public Schools will engage in outreach to members of the API community to explain how to file a complaint of discrimination with SPPS and encourage these communities to utilize the resources of SPPS for anyone who has been discriminated against in SPPS; and

FURTHER RESOLVED, Saint Paul Public Schools invites other school districts and educational entities such as the Council of Great City Schools and Minnesota School Board Association to join us in condemning xenophobic and racist attacks towards API communities; and

FINALLY RESOLVED, the Saint Paul Public Schools urges State Representatives, State Senators, and Governor Walz to take immediate action to ensure the safety of API communities in the State of Minnesota.

QUESTION/DISCUSSION:

- SEAB Member Ali noted his previous experience, and how we can use this as a good first step to something that can be done nationwide and leading by example and is happy to start the reading of the resolution.
- Director Allen noted that she smiled when SEAB Member Ali read his portion of the resolution, and reiterated that SPPS is sitting on a pot of gold with the amount of diversity we have, and her students and things they have taught her. Without that knowledge, we wouldn't have the richness in our city. Frustrated about attacks within our community and condemn such acts and xenophobia or fear of any human being because of their ethnicity or culture is another nuance of white supremacy and to see our school district board to step up to condemn is a right step in the direction. Want to embrace the API community and pull culture into school system, and languages, and students feel comfortable with who they are, and the more comfortable they are, the better we will be. Our diversity within our school system is our pot of gold in SPPS.
- Director Kopp thanked Chair Xiong for her leadership on this. During this time we are called to stand up and speak out against this kind of hate, and also called to love and help and support each other. Know this will be action from us, and appreciate that.
- Director Marchese thanked for the opportunity to be a part of the Board that is willing to take these steps. Know it's empowering to be in community with board members and larger community to reflect values we believe are important. Those values about basic decency and humanity and respect and love are the things that bind the community together. In the middle of one of the biggest crises that any of us have experienced or witnessed, the last thing we need is to tear each other apart. Our Asian American and Pacific Islander, and API community is an embedded part of our community and we need to embrace each other. Pleased and excited to take this step and hopefully have impact within the larger community.
- Director Ellis thanked Director Xiong for her work and the subgroup to pull this together. She knows there may be a similar resolution in Minneapolis, and others across the state are also looking at something similar. We have moments where we show what Saint Paul can do to support students,

and our community. It is an honor to serve with the Board, leading the District and this very public and necessary slap to supremacy and love for students and community. We need to look out for each other and be kind. She appreciated the work on this resolution.

- Appreciation to group of directors who are Saint Paulites who value the richness, diversity of our community. We are a city of refugees and immigrants from across the world and we need to stand proud and strong. Our children are our greatest treasures, and those families bring to communities we need to value and protect at all cost and stand up against any racial bias. Thankful for SPSS and community to stand in support of neighbors, students, staff and families. We will not tolerate the work of this. To Chair Xiong, leadership matters. As a Hmong woman as the Chair of this Board in this time, it is perfect. Our community, Hmong, Asian and API community needs to see leadership, they are loved and valued, and thanked her for her leadership.
- SEAB Member Ali added that it's a great thing that we as a city and district to take initiative to be an example for this nation, especially with the current leadership at the White House. Through this, we are embracing our community and understanding each other. This is a tough time that no one asked for in this fight against the pandemic, and we as a community will get through this and be stronger and better when this pandemic ends.
- Chair Xiong then shared her statement, which included her experience as an API women, and one of the few API women in school board across the state with other reaching out for connection in other districts about their experiences and found self processing with students about what they were experiencing at the school before distance learning, and in workplaces. She condemns all hate. She shared that we have been here as a nation before in our history with the same hate but different faces and recounted our nation's history that pits communities against each other, us versus them, or others that are different. This is the cancer in American society rooted in racism and xenophobia. She then recounted this fight throughout American history, the history of immigration to America, and current events. She wanted to bring to light that this is about racism and white supremacy and has shown up in history numerous times targeting different people and communities. We do this because if we don't it contradicts everything we expect of our students and each other about love, kindness, respect, solidarity and empowerment and very needed social change to revolutionize this nation. As reflecting, it brought back to class in college - Ethnic Studies and brought and made feel re-passioned urgency for need for schools to teach histories of students and communities. We can change the way we teach American history from master narrative to counter narrative about community-first. Thankful and proud in SPSS and stand in solidarity against racism and hate on all communities. Thank community partners, and students who supported development, as well as district teams, and Board colleagues for their work in developing this resolution.

MOTION: Director Xiong moved approval of the Resolution Condemning Xenophobic, Racist, And All Anti-Asian Attacks Elevated By COVID-19. Director Ellis seconded the motion.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes

XI. BOARD OF EDUCATION

A. Information Requests & Responses

- Director Brodrick reiterated to learn more about how we do conduct exit interviews for those who leave our district on a monthly basis - extent and how we handle the exit interview process in SPPS.
- Director Allen noted she is thankful for Chair Xiong and her leadership and her statement, and hopes those in the community also heard.
- Vice Chair noted that she is thankful for Chair's leadership and your message, and hopes that folks are listening.
- Chair Xiong thanked SEAB Member Ali for his presence at this meeting. SEAB Member Ali noted his appreciation the district's for the community and seeing those passing meals out, and happy to know that neighbors are receiving resources, and as a district that we are with them through all this and can rely on us, and thanked Superintendent and his team and to keep up the good work. What they are doing is an example for other school districts.
- Director Foster noted that there have been requests for budgets.

B. Items for Future Agendas

- Director Allen has been having conversations with seniors and one of the big things hearing consistently is the lack of closure, and know not permanently closed, but real conversations about what graduation could look like, and we won't be able to gather in mass amounts. The closure and importance to think of ways to bring closure to the senior class of 2020.
- Director Kopp shared that the virtual environment has allowed her to be in contact with educators and families and appreciate good things during this time, and challenges and take them to problem solve and can be brought to district staff. Thanks for continuing to be in touch and connected. She shared her connection with an ECFE teacher who teaches from her home and connecting with students and families, and the excitement and joy of an ECFE learner showing their teacher their favorite toy, and also the support for parents. She is so grateful that early education staff are out there building relationships and continue building relationships during this unsettling time, so valuable, speaks to the talent and compassion of staff. Also heard wonderful things about tech services and support. Thank you for your patience and compassion and doing good work, make us all so proud. She also shared her experience on social media and seeing the amazing things happening in buildings, and a special thank you to Frost Lake and Battle Creek Middle, who have shown their teachers and educators are doing really cool things that are smart, compassionate, full of love, and thanks for welcoming us into your school. She also noted for parents and students and community members to continue to send emails and show the great things that make us all so proud.
- Director Marchese appreciated Director Kopp's observations and share her interest in hearing from staff and folks in buildings who are on screens and working with students, and to keep the Board informed of progress.
- Director Ellis noted that she attended at the Highland Park Parent Teacher Association meeting, and there were questions around graduation, and families wanted to help to be a part of the solution and finding ways to honor and celebrate our students at this point of their educational journey. There are a lot of emotions for our seniors during this time. She was also a member of the Ethnic Studies stakeholder meeting, and noted the attendance and discussion on potential curriculum, and PD and training for staff. She has also done virtual calls with students in the district, and the differences in what elementary school students, middle school students, and high school students are feeling during this time. She also recounted her time at the School Board Members of Color meeting with other directors, and the opportunity to check in with others and support each other and students of color across the state and nation. Flexibility and thoughtfulness for our families. She is waiting to see the

number of meals being delivered, and has questions on the sustainability of the meals program, and can we continue to do that, and will there be partners that help us to do that. We have taken this on, and wonder about being able to sustain that long-term. Thanks SPPS for all your work - our educators, TAs, nutrition services, bus drivers, Stacy Koppen at Nutrition Services, Kathy Kimani.

- Director Foster noted opportunities to log into social media in this time has been hilarious. Thanks to everyone. Keep spreading love, joy and hope. We will continue to work on improving every day and we are all learners, and let's continue to be helpful to one another.
- Chair Xiong reported on the follow-up from the Emergency Meeting of March 19th regarding public comment process and provided an update on that topic to review and discuss the process going forward during this new normal. We will keep our public comment as it currently is from the guidelines established at the August 2015 Board of Education meeting. Maintaining guidelines about online submissions of public comment to the Board of Education, and find that option at www.spps.org/boe. The guideline states that we are recommending for all comments to be submitted by 5pm to be distributed to the Board prior to the meeting. The date of the meeting and comment topic submitted was also reviewed and shown online. The public comment procedure from the Emergency Meeting and ways to submit public comment were also reviewed. Thanks to Director Allen and Director Kopp and the team for their work.
- Chair Xiong also thanked all clerical and administrative support staff in our district for National Administrative Support Week.

C. Board of Education Reports/Communications

XI. FUTURE MEETING SCHEDULE

A. Board of Education Meetings (6:05 p.m. unless otherwise noted)

- May 19
- June 9 (Special – Non-Renewals)
- June 23
- July 21
- August 18
- September 22
- October 20
- November 17
- December 15
- January 5, 2021 (Annual)
- January 19
- February 23
- March 23
- April 20
- May 18
- June 22
- July 20

B. Committee of the Board Meetings (4:30 p.m. unless otherwise noted)

- May 5
- June 9
- August 5 (Wednesday)
- September 8

- October 6
- November 10
- December 8
- January 5, 2021
- February 9
- March 9
- April 6
- May 4
- June 8
- August 10

XII. ADJOURNMENT

Director Xiong moved to adjourn the meeting; Director Ellis seconded the motion.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes

The meeting adjourned at 9:30 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**SPECIAL MEETING OF THE BOARD OF EDUCATION
Via Telephonic and Video Conference**

**April 21, 2020
4:30 p.m.**

MINUTES

I. CALL TO ORDER

The meeting was called to order at 4:32 p.m. by Marny Xiong, Chair.

II. ROLL CALL

Board of Education: M. Xiong, J. Brodrick, C. Allen, J. Kopp, Z. Ellis, J. Foster
S. Marchese arrived at 4:35 p.m.

Staff: Superintendent Gothard; Chuck Long, General Counsel; Cedrick Baker, Chief of Staff; Dave Watkins, Chief of Schools; Kate Wilcox-Harris, Chief Academic Officer; Kenyatta McCarty, Executive Director of Human Resources; Jim Vollmer, Assistant Director, Employee/Labor Negotiations; Kevin Burns, Director, Office of Communications; Kaying Thao, Board Administrator; Sarah Dahlke, Board Secretary

III. APPROVAL OF THE AGENDA

MOTION: It was moved by Chair Xiong, and seconded by Director Ellis, to approve the order of the agenda.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes

IV. MAIN AGENDA

MOTION: It was moved by Ms. Xiong and seconded by Mr. Brodrick that the Board of Education close the special meeting and continue the meeting as a closed meeting to consider strategy for labor negotiations, including negotiation strategies, developments, discussion, and review of labor negotiation proposals for

the Saint Paul Principals' Association bargaining unit, as allowed for by Minnesota Statutes Section 13D.03, subd. 1.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes

The Board of Education and staff discussed the matter of labor negotiations for the Saint Paul Principals' Association bargaining unit.

MOTION: It was moved by Ms. Xiong to conduct the remainder of this meeting as an open meeting. The motion was seconded by Mr. Marchese.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes

V. ADJOURNMENT

MOTION: It was moved by Chair Xiong, and seconded by Director Foster, to adjourn the meeting.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Xiong	Yes
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes

The meeting adjourned at 5:41 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:
Sarah Dahlke

Assistant Clerk,
St. Paul Public Schools Board of Education

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota

SPECIAL MEETING OF THE BOARD OF EDUCATION
Via Telephonic Phone and Video Conference
Available Streaming Online at www.spps.org/boe

April 27, 2020
5:00 p.m.

MINUTES

I. CALL TO ORDER

The meeting was called to order at 5:03 p.m. by Jeanelle Foster, Vice Chair

II. ROLL CALL

Board of Education: J. Kopp, S. Marchese, J. Foster, Z. Ellis, J. Brodrick,

Absent: M. Xiong, C. Allen

Staff: Superintendent Gothard; Chuck Long, General Counsel; Cedrick Baker, Chief of Staff; Dave Watkins, Chief of Schools; Jackie Turner, Chief Operations Officer; Kate Wilcox-Harris, Chief Academic Officer; Kevin Burns, Director of Communications; Hans Ott, Executive Director, Office of Digital and Alternative Education; Craig Anderson, Executive Director, Office of Teaching and Learning; Andrew Collins, Assistant Superintendent; Kaying Thao, Administrator to the Board; Sarah Dahlke, Secretary to the Board

II. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Foster moved approval of the Order of the Main Agenda. The motion was seconded by Director Ellis.

The motion was approved by roll call vote:

Director Xiong	Absent
Director Allen	Absent
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes
Director Brodrick	Absent (muted)

III. PRESENTATION AND DISCUSSION ON CROSSROADS MONTESSORI AND CROSSROADS SCIENCE SCHOOL CALENDAR

Superintendent Gothard introduced this topic, and noted that we continue to monitor several decision that are atypical in the circumstances of COVID-19, and the series of executive orders as it pertains to the operations and governance of the District. One is the decision around intercession dates at Crossroads Montessori and Science. He also noted the recent news of May 3 and May 4 as planning days with no student contact. There are conversations around the last day of school, but this piece will not impact that, but allow us to have school contact days through the currently scheduled intercession with Crossroads being a year-round school. The Crossroads intercession and modification document was referenced.

One of the unique programs in SPPS is Crossroads Elementary School which functions on a year-round calendar with intercession breaks spread throughout the year. Due to the planning that was necessary to launch distance learning, the calendar has looked different. Reasons for these changes include spring break, which typically Crossroads would have been in session, however staff were able to use that week to launch the distance learning platform the following Monday. Each year, by statute, we must ensure that students have 165 contact days. The challenge and opportunity is determining a way forward for 5 extra days, with the current schedule at 160 days. The concerns of parents and staff were also noted, as well as ways to keep students engaged.

The recommendation action is to take the first week of the upcoming intercession, the week of May 11th, and take those five days of intercession (intercessions are typically 3 weeks long) for student contact days. The format and engagement for teachers and students was also reviewed. With this late change, we are working with families if students are unable to attend, and proactively excusing absences and holding them harmless. In terms of communication to families, that will be very important. There has been cross-functional work to gather different perspectives,, and finding 100% agreement in any situation is difficult and to put together a student centered plan that maintains our level of commitment and integrity promised to parents and families at the start of the year. Another layer of this, is that over half of the activities during intercession are ALC funded, and we don't have the authority to offer targeted services. We are working with the Department of Alternative Education, Digital Learning, and Office of Teaching and Learning for additional activities posted for students to participate during intercession. Conversations have also involved the Office of Specialized Services, and Multi-Lingual learning, and support from district staff in outreach for those additional days. More context was also provided including work days for staff as identified in the contract. Teachers will be working with leaders in OTL and across the district to allow for a guest teacher for the week, and will be shared with parents and families prior to conferences.

Superintendent Gothard noted the amount of cross-district collaboration for us to arrive at this recommendation. It is complicated, and there is not an easy solution. We do not want to overburden anyone, and will hold staff, students, and families harmless from any decision created by this discussion due to the potential of previous plans during those intercession dates.

QUESTION/DISCUSSION:

- Director Marchese thanked everyone for their work in this complicated issue and to find the right way to move forward, with compromises of requests from folks who have emailed and sent feedback. Clear about the urgency for this request because it impacts the ability to have enough days in the calendar because school is already short, and being able to make them up at the back end is not an option. The expedited MOU to change the work calendar for staff in the building was also noted, with the logistics of needing to change the work calendar would add time to make this decision, given the intercession is coming up quickly.
- There will still be intercession days with intercession activities? Response: Correct, that will be part of the communication shared with families, that enrichment activities will be shared that

students can participate. There would need to be a modified work calendar, and getting 100% agreement from all parties would impact this agreement for students, and the time to get communication to all parents and families. Once this intercession concludes, there are no other days except around the 4th of July holiday and we will run out of days to make up and teach through.

- This is more complicated than people think, and there's a perception that this is a simple decision. It's complex, with many details. It is critical part of communication to show the choices and the ramifications, and a simplified version of the logistical details will be helpful for the Crossroads community to understand this issue, and to be clear with them on why it creates difficulty and can't get complete buy-in and the issues later on in the school year in making up days due to the holiday. Communication in a clear and simplified format would be helpful, and understanding the rationale.
- Board members noted confusion on this topic because it is very complex, and directed Administration to look into ways for community members to be informed on the complexity of this situation and the necessity to make this decision, and ensure teachers are aware as well.
- Director Foster also noted the complexity of this decision, and thanked the team for their details, and for being grounded in state statute and student-centeredness.
- It was also noted that we are not only trying to determine the school year and follow statute, but also look for creative ways to work together on a solution for the schedule to be supported. None of this will be perfect, but the response and communication to all stakeholders will be important as we do the very best for our students, staff, families, and community.
- Assistant Superintendent Collins recapped the recommendation - modify the previously approved board calendar for Crossroads to include that the week of May 11-May 15 will be identified as five new student contact days for students at Crossroads. Because of the changes in the calendar, students will be held harmless. The calendar change requires board approval, and the state statute requires 165 days of student contact. Those five days will be staffed by guest teachers that will be paired with classroom teachers to continue engagement with students and posting assignments for Crossroads students. Enrichment activities will also be sent, for the students' official return from intercession on June 1st.
- How many teachers will be paired with guest teachers? Response: Approximately 30 teachers.
- Director Brodrick also requested information about the different options presented by those who emailed the Board and staff, and how would doing it different affect the learning of the students, and the advantages of the different perspectives and options.

MOTION: Director Foster moved to approve the recommendation to amend the Crossroads Montessori and the Crossroads Science school calendar by adding the recommended five additional student contact days of May 11, 2020 through May 15th, 2020. The motion was seconded by Director Ellis and Director Marchese.

The motion was approved by roll call vote:

Director Xiong	Absent
Director Allen	Absent
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes
Director Brodrick	Yes

XII. ADJOURNMENT

Director Foster moved to adjourn the meeting; Director Marchese seconded the motion.

The motion was approved by roll call vote:

Director Xiong	Absent
Director Allen	Absent
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes
Director Brodrick	Yes

The meeting adjourned at 5:49 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota

SPECIAL MEETING OF THE BOARD OF EDUCATION
Via Telephonic Phone and Video Conference
Available Streaming Online at www.spps.org/boe

May 12, 2020
4:30 p.m.

MINUTES

I. CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Jeanelle Foster, Vice Chair

II. ROLL CALL

Board of Education: C. Allen, J. Kopp, S. Marchese, J. Foster, Z. Ellis, J. Brodrick

Absent: M. Xiong

Staff: Superintendent Gothard; Chuck Long, General Counsel; Cedrick Baker, Chief of Staff; Dave Watkins, Chief of Schools; Jackie Turner, Chief Operations Officer; Kate Wilcox-Harris, Chief Academic Officer; Kevin Burns, Director of Communications; Hans Ott, Executive Director, Office of Digital and Alternative Education; Craig Anderson, Executive Director, Office of Teaching and Learning; Andrew Collins, Assistant Superintendent; Kaying Thao, Administrator to the Board; Sarah Dahlke, Secretary to the Board

II. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Foster moved approval of the Order of the Main Agenda. The motion was seconded by Director Ellis.

The motion was approved by roll call vote:

Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes
Director Brodrick	Yes
Director Xiong	Absent

III. CONSENT AGENDA

Superintendent Gothard then introduced Jackie Turner, Chief Operations Office, and Tom Parent, Director of Facilities, to provide background on these items, including information on the gate check process.

BF 32023 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0330: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0554-A American Indian Magnet Addition & Renovation cast-in-place concrete (Project # 1160-19-01) to B & D Associates, LLC for a lump sum base bid plus Alternate #1 of \$1,422,000 and approve Gate Check 4A Finance Update.

BF 32023 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS2100: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0576-A American Indian Magnet Addition & Renovation fire protection (Project # 1160-19-01) to Nasseff Mechanical for a lump sum base bid of \$940,000 and approve Gate Check 4A Finance Update.

BF 32024 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 2200: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0577-A American Indian Magnet Addition & Renovation plumbing, piping & heating (Project # 1160-19-01) to NAC Mechanical & Electrical Services for a lump sum base bid of \$5,035,700 and approve Gate Check 4A Finance Update.

BF 32025 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 2300: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0578-A American Indian Magnet Addition & Renovation HVAC and integrated automation (Project # 1160-19-01) to Thelen Heating & Roofing, Inc. for a lump sum base bid of \$2,998,000 and approve Gate Check 4A Finance Update.

BF 32026 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 2600: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0579-A American Indian Magnet Addition & Renovation electrical, communications and electronic safety & security (Project # 1160-19-01) to Master Electric, Inc. for a lump sum base bid of \$4,350,000 and approve Gate Check 4A Finance Update.

BF 32027 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 3100: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0580-A American Indian Magnet Addition & Renovation earthwork (Project # 1160-19-01) to Veit & Company, Inc. for a lump sum base bid plus Alternate #1 of \$875,950 and approve Gate Check 4A Finance Update.

BF 32028 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 3210: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0581-A American Indian Magnet Addition & Renovation exterior paving (Project # 1160-19-01) to G. Urban Companies, Inc. for a lump sum base bid plus Alternate #1 of \$517,000 and approve Gate Check 4A Finance Update.

BF 32029 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 3290: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0582-A American Indian Magnet Addition & Renovation landscape, fence, boulders & site furnishings (Project # 1160-19-01) to Peterson Companies, Inc. for a lump sum base bid of \$396,800 and approve Gate Check 4A Finance Update.

BF 32030 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 3300: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0583-A American Indian Magnet Addition & Renovation utilities (Project # 1160-19-01) to St. Paul Utilities & Excavating, Inc. for a lump sum base bid of \$887,000 and approve Gate Check 4A Finance Update.

BF 32031 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0420: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0555-A American Indian Magnet Addition & Renovation masonry (Project # 1160-19-01) to Maertens-Brenny Construction Company for a lump sum base bid of \$899,000 and approve Gate Check 4A Finance Update.

BF 32032 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0510: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0556-A American Indian Magnet Addition & Renovation steel erection (Project # 1160-19-01) to Patriot Erectors, Inc. for a lump sum base bid plus Alternate #1 of \$646,500 and approve Gate Check 4A Finance Update.

BF 32033 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0512: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0557-A American Indian Magnet Addition & Renovation steel supply (Project # 1160-19-01) to Construction Systems, Inc. for a lump sum base bid plus Alternate #1 of \$863,534 and approve Gate Check 4A Finance Update.

BF 32034 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0610: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0558-A American Indian Magnet Addition & Renovation general construction, selective demolition & carpentry (Project # 1160-19- 01) to Schreiber Mullaney Construction for a lump sum base bid plus Alternates #1 & #4 of \$3,818,500 and approve Gate Check 4A Finance Update.

BF 32035 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0618: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0559-A American Indian Magnet Addition & Renovation glued-laminated structural units (Project # 1160-19-01) to Bell Structural Solutions for a lump sum base bid of \$287,083 and approve Gate Check 4A Finance Update.

BF 32036 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0750: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0561-A American Indian Magnet Addition & Renovation roofing, sheet metal, and metal panels (Project # 1160-19-01) to Central Roofing for a lump sum base bid of \$1,297,900 and approve Gate Check 4A Finance Update.

BF 32037 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0810: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0563-A American Indian Magnet Addition & Renovation doors, frames & hardware (supply) (Project # 1160-19-01) to Kendell Door & Hardware, Inc. for a lump sum base bid of \$433,958 and approve Gate Check 4A Finance Update.

BF 32038 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0840: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0565-A American Indian Magnet Addition & Renovation aluminum storefronts, curtainwalls, glass & glazing (Project # 1160-19-01) to S & J Glass, Inc. for a lump sum base bid of \$998,900 and approve Gate Check 4A Finance Update.

BF 32039 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0920: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0566-A American Indian Magnet Addition & Renovation drywall & fireproofing (Project # 1160-19-01) to RTL Construction, Inc. for a lump sum base bid of \$2,609,000 and approve Gate Check 4A Finance Update.

BF 32040 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0930: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0567-A American Indian Magnet Addition & Renovation tiling (Project # 1160-19-01) to Grazzini Brothers & Company for a lump sum base bid of \$498,500 and approve Gate Check 4A Finance Update.

BF 32041 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0950: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0568-A American Indian Magnet Addition & Renovation acoustical & linear ceilings & acoustic components (Project # 1160-19-01) to Sonus Interiors, Inc. for a lump sum base bid of \$1,199,900 and approve Gate Check 4A Finance Update.

BF 32042 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 0965: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0569-A American Indian Magnet Addition & Renovation resilient flooring & carpet (Project # 1160-19-01) to Commercial Flooring Services, LLC for a lump sum base bid of \$906,425 and approve Gate Check 4A Finance Update.

BF 32043 Phase Gate Approval of American Indian Magnet Addition & Renovation 44 Project (Project # 1160-19-01) – WS 0990: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0571-A American Indian Magnet Addition & Renovation painting & wall coverings (Project # 1160-19-01) to Hamernick Interior Solutions for a lump sum base bid plus Alternate #1 of \$418,000 and approve Gate Check 4A Finance Update.

BF 32044 Phase Gate Approval of American Indian Magnet Addition & Renovation Project (Project # 1160-19-01) – WS 1140: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0573-A American Indian Magnet Addition & Renovation food service equipment (Project # 1160-19-01) to Culinex for a lump sum base bid plus Alternate #2 of \$522,300 and approve Gate Check 4A Finance Update.

QUESTION/DISCUSSION:

- Finalized contract amounts have been provided for the 29 contracts.
- The format and different scope of work for each item was provided in the BoardBook, and the Board would be approving the final contracts for those projects.
- These results have been as a result of receiving authorization from the Minnesota Department of Education to issue the Certificates of Participation. We are seeking approval for work that has been captured previously, and this is the financial approval of the work to begin the process of trades and contractors on the sites to start the work.
- It was noted that the gate-check stage has been confusing, and at gate check 3, we did approve was the scope of the projects and that would contained estimates of actual dollars to be spent? Response: Mr. Parent then provided a review of the process, as a way to introduce board review and comment moments to have clarity in how a project scope is developed and financial impacts of overall program management. From the initial gate of gate check 1 is the concept of the work and high level overview, to gate check 2, which is the project charter and looks at increasing detail, however, budgets are ranges and more amorphous without the fine level of detail. Gate check is is where the Board approved a hard line budget and scope and there is committed by the project team to deliver, and the marching orders to continue and go to bidding. At gate check 4 is the award of contracts, as well as an update to how tracking related to budget from the previous phase gate 3, and recurring reporting expectation for monthly budget updates to the Board based on contract advancement and how work is proceeding. Gate check 5 is celebratory where the work is complete and review of work in relation to scope and budget.
- There was also clarification on gate check 3. It is when as a District, we say the project budget and what we will deliver the work for and setting the high watermark and opportunity to commit what we are providing.

- As we move to gate check 4, and are we being assured that the number in gate check 4 which are the actual numbers that will be accepted are numbers that are consistent and aligned with gate check 3? Response: Yes, and we are proud of the bidding work done and costs representatives. Costs below estimates previously presented in December. A special recognition also to our Purchasing team for their work in going virtual for the bidding process. It has been a team effort for bids to present.
- Superintendent Gothard reviewed the public comment at the February meeting regarding AIMS, and the review process to present information in various stages to be comfortable, and holding ourselves accountable. We have contingency amounts for items unforeseen, it is factored into the budget, and the approach in coming to the Board and community for a specific price or less. There are timeline efficiencies that we may be able to capitalize on for these projects, and there could be adjustments to the budget, but will come back and share updates on our progress.
- If we were to look at projects and bids and contractors, would we be able to get a tally of estimated cost of contracts versus the projected budget? Response: In the board agenda item, there is preliminary information on the impacts, and have had successful bidding process over past six weeks, with approximately 120 submissions for the District Service Facility with great market coverage and aggressive pricing, and order magnitude impacts. Transitions and between hard costs, soft costs, and contingencies, but there is a positive trendline indicator.
- When there are reports on the updates for these projects, what is the timing and format of those? There will be reports, monthly, and also project recommendation from the project review team also recommended a dashboard that is being worked on. Those items will be coming before the Board. Part of the schedule with the FMP did look forward to bring strategies at prioritized and reshape and reframe the FMP moving forward. We are continuing to meet as an internal team to modify that timeline. It would likely be early summer as we look to make those modifications to the timeline. There will be ongoing monthly and quarterly updates.
 - It was also noted that the dashboard will be helpful to see the overall cash flow. One of the issues has been to be aware of the cash flow of these projects. Know building new systems, and to know the Board has enough oversight and one way to monitor cash flow, budgets verses projections will be helpful.
- Are we going to see an FMP update discussion coming soon, with this out there that doing these projects as “leftovers” from prior to Jacobs report. What’s the schedule for that? Response: One - wehn implement new tools and sharing with the board an d comm, schedule work session or meeting to orient with tools in order to use them effectively. Related to the FMP, it was important to get this cycle out - with many of the others on hold. COVID-19 has a lot of us thinking about what to focus on in terms of work as we come back. Another piece is that we presented Envision SPPS and already begin to look at footprint, program of studies, interest, enrollment patterns - list of things in terms learning about ourselves through critical points. We need to be strategic, and want to ensure continue to address and work with students and communities and find right time to make decisions. The team is also continuing to implement recommendations from the review.
- Director Foster noted that in the review process, it’s inform board members to relate back to the Jacobs recommendations. If there’s information to feed to the board, or questions to be asking, request that the Board know.
- The focus is these two projects, and in time, there will be more information about how these projects are tracking, and also dovetails into plans moving forward based on what we know at that time.
- It’s important as thinking about the FMP and the revisions, also talking in budget process about commitemements and staffing and expecting level of activity and where the various building needs are and adequate oversee them - those have budgetary impacts to staff costs. We’re planning a regular budget process without knowing if an FMP is going to go forward if we though - because of

the economy and nature of work will look like next school year. Know nature of FMP is to be forward thinking and build in flexibility. Want to be mindful of commitments of this down the road because of our uncertainty . what we thought it might look like, isn't necessarily where we are in may, or even know for november. Want to ensure to making commitment that don't reflect actual needs will be. Funding through COPs, related to these projects and others. We have a lot to knit together in the future. Response: Administration has also had similar thoughts and conversations, and what we are learning from right now into the future.

- Dr. Gothard also thanked the Minnesota Department of Education for their help, all our partners, and team in this distant way, and feel happy to move these projects to their place and issue contracts and begin working.

MOTION: **Director Foster moved the approval of Items A1-A23 regarding American Indian Magnet School. The motion was seconded by Director Allen.**

The motion was approved by roll call vote:

Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes
Director Brodrick	Yes
Director Xiong	Absent

BF 32045 Phase Gate Approval of the District Service Facility Renovation Project (Project # 4000-16-01) – WS 09-A: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0656-A District Service Facility Renovation drywall (Project # 4000-16-01) to RTL Construction, Inc. for a lump sum base bid plus Alternates #1, #2 & #3 of \$454,269 and approve Gate #4A – Finance Plan Update.

BF 32046 Phase Gate Approval of the District Service Facility Renovation Project (Project # 4000-16-01) – WS 23-A: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0663-A District Service Facility Renovation combined mechanical (Project # 4000-16-01) to RJ Mechanical, Inc. for a lump sum base bid of \$1,876,300 and approve Gate #4A – Finance Plan Update.

BF 32047 Phase Gate Approval of the District Service Facility Renovation Project (Project # 4000-16-01) – WS 26-A: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0664-A District Service Facility Renovation electric (Project # 4000-16-01) to Muska Electric Co. for a lump sum base bid plus Alternates #1, #2 & #3 of \$2,354,750, and approve Gate #4A – Finance Plan Update.

BF 32048 Phase Gate Approval of the District Service Facility Renovation Project (Project # 4000-16-01) – WS 31-A: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0665-A District Service Facility Renovation earthwork & utilities (Project # 4000-16-01) to US SiteWork, Inc. for a lump sum base bid of \$608,333 and approve Gate #4A – Finance Plan Update.

BF 32048 Phase Gate Approval of the District Service Facility Renovation Project (Project # 4000-16-01) – WS 03-A: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0645-A District Service Facility Renovation concrete (Project # 4000-16-01) to Maertens-Brenny Construction Company for a lump sum base bid plus Alternates #1, #2 & #3 of \$431,000 and approve Gate #4A – Finance Plan Update.

BF 32048 Phase Gate Approval of the District Service Facility Renovation Project (Project # 4000-16-01) – WS 06-A: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize the award of Bid No. A20-0649-A District Service Facility Renovation carpentry (Project # 4000-16-01) to Schreiber Mullaney Construction Company, Inc. for a lump sum base bid of \$455,502 and approve Gate #4A – Finance Plan Update.

MOTION: Director Foster moved the approval of Items A24-A29 regarding District Service Facility. The motion was seconded by Director Marchese and Director Ellis.

The motion was approved by roll call vote:

Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes
Director Brodrick	Yes
Director Xiong	Absent

XII. ADJOURNMENT

Director Foster moved to adjourn the meeting; Director Allen seconded the motion.

The motion was approved by roll call vote:

Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes
Director Brodrick	Yes
Director Xiong	Absent

The meeting adjourned at 5:41 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota

COMMITTEE OF THE BOARD MEETING
Via Telephonic and Video Conference; Available via Live Stream at www.spps.org/boe

May 5, 2020
4:30 p.m.

MINUTES

I. CALL TO ORDER

The meeting was called to order at 4:30 p.m. by Vice Chair Foster.

II. ROLL CALL

Board of Education: J. Foster, C. Allen, J. Kopp, S. Marchese, Z. Ellis, J. Brodrick

Absent: M. Xiong

SEAB: K. Ali, A. Quiroz

Staff: Superintendent Gothard; Chuck Long, General Counsel; Cedrick Baker, Chief of Staff; Dave Watkins, Chief of Schools; Kate Wilcox-Harris, Chief Academic Officer; Kevin Burns, Director of Communications; Hans Ott, Executive Director, Office of Digital and Alternative Education; Craig Anderson, Executive Director, Office of Teaching and Learning; Kaying Thao, Administrator to the Board; Sarah Dahlke, Secretary to the Board

II. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Foster moved approval of the Order of the Agenda. The motion was seconded by Director Marchese and Director Ellis.

The motion was approved by roll call vote:

Director Xiong	Absent
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes
Director Brodrick	Yes

III. SUPERINTENDENT'S REPORT

Superintendent Gothard then provided an update on Distance Learning, and a few other brief announcements. With our first month in Distance Learning, he also notes updates in meal service, and

Essential Kids Care, which were directed by Governor Walz in Executive Order 20-02 on or around March 15.

Stacy Koppen, Director of Nutrition Services, will also be sharing an update, as well as Heather Kilgore, Director of Office of Family Engagement and Community Partnerships, with an update on distance learning graduation plans.

Superintendent Gothard also recognized our teachers for Teacher Appreciation Week and the celebrations and sharing of appreciation for our teachers in SPPS.

He went on to note National Nurses Day and Nurse Appreciation Week in early-May, with our 43 licensed school nurses and 30 health assistants. They have been instrumental in supporting Essential Kids Care, and monitoring student and staff wellness. A special thanks to Mary Langworthy, Health and Wellness Supervisor, for her work in keeping all informed of the latest updates from CDC and DHS, and supporting students, staff, and families with her calm and knowledgeable leadership.

He noted conversations with staff and their work and how their work has changed to reflect needs of students and families.

Essential Kids Care currently serves about 143 students per day at our three locations. Over 700 cloth masks have been donated to sites, and are maintaining healthy environment by providing nursing supports, masks, handwashing stations and social distancing. Amazing staff working to do amazing things to support families.

Stacy Koppen, Director of Nutrition Services, then provided an update on meal service and record number of meals served. We hit a really high mark on Monday with 1 million meals, and will surpass 1.3 million as of Monday, and are expecting to serve 1.6 million meals by this Friday. Each day, 50 buses are out on roads to deliver directly to families, with 250 colleagues from Nutrition Services, Security and Emergency Management, Transportation, and Facilities, with paraprofessionals to come together to make work happen. Our vendors helping to think about variety and work through the available food supply, and a lot of school districts are moving to similar concept of SPPS. We remain highly committed to pork free menu and cognizant of food allergies. We are also committed to refining program to ensure it does work for families and keeps kids excited.

Superintendent Gothard then provided more details on distance learning, which focuses on access, connection, engagement and support. That we always looking for ways to do this in better way. We are ensuring access by providing iPads PreK-12 students and connecting to wifi, hotspots when needed, ensuring all connected and know how to engage, providing support for all students, including counseling support through Google Meets. This is an incredibly important time of the school year with transitions, and counselors are meeting the challenges in new and innovative ways. Examples were also shared of social-emotional learning lessons for students.

Counselors teaming with supports to those not accessing content, those struggling with mental health or academics, and shared the example of this at Highland Park Senior High.

Regarding iPad support, on May 4, 2020, 33,386 of 34,000 K-12 students had access to an iPad, and more details were shared on those who do not have access, including PSEO students who may be using a laptop, or PreK students who will receive an iPad in August. The criteria for prioritization of distribution

was also shared. He went on to provide details on curbside technology services; as well as how we are continuing to take feedback from those experiencing challenges and working to adapt and move forward.

The next topic was graduation in 2020. Heather Kilgore, Director of Office of Family Engagement and Community Partnerships provided more details. We heard loud and clear about the preference for in-person events to honor the Class of 2020, and also understanding the need to be safe. She then shared the decision to move to virtual graduations, and next steps. Health risks were a factor, and the statewide orders limiting events with large numbers of people. We did consider postponing, but was not recommended due to unpredictability and availability of venues. We want to celebrate our seniors in the best way possible. While virtual graduations cannot replicate the traditions of ceremonies, we will make them as special as possible and incorporate those traditions in a distant environment. An update on the delivery of caps and gowns and signs to celebrate the Class of 2020 was shared, and opportunities for seniors to submit photos in their cap and gown. There will also be student speakers and performances. We want seniors to know that as a community, we support them, and are looking at other citywide efforts to show support to our Class of 2020, including video messages, social media tools, and welcome other ideas and opportunities.

Dr. Gothard went on to share details about iPad delivery and support for early learning staff, teachers, and students. He thanked our teachers, nurses, counselors, OCCR staff, OFECP staff, and all SPPS staff working to address SEL needs and overall well-being of all learners. He thanked Chief Schrul and her team for their work on the budget and staffing information, and working to adjust the budget and tracking learning costs and adapting to new systems. So proud of the entire SPPS community. We are working together to pursue our mission statement to the students of SPPS.

QUESTIONS/DISCUSSION:

- Director Allen thanked the Nutrition Services team - health is key to resisting COVID-19, and SPPS is stepping up to help and appreciated that. She also thanked the Operations team for keeping things moving. She also noted the good things she is hearing in community about teachers and their work in distance learning and appreciates their work.
- Director Kopp also thanked everyone, and appreciated how we are learning from each other and creating new things and habits and content with collaboration. She also appreciates how we continue to take feedback and continue to refine practices. On graduation, she understands the feelings of seniors and their families in this right of passage and wanting to celebrate, and appreciated the creative ways to honor graduates, and as a board member, how to help to make it memorable and special as possible. She thanked everyone for their outstanding work and is so proud.
- Director Marchese thanked everyone. He noted that in this short amount of time and the changes in how work is being done and huge efforts to adapt speaks to the health of our district, who is responding in healthy, adaptive ways for this difficult situation. He thanked our teachers, paras, support staff, bus drivers, food service staff, administration, building leaders - we are all in this together and as a board member, it is heartening to see. As a board member, his role is to tell this story in the community and to amplify the good work being done and work for the future. While we won't know what the next school year looks like, it is the beginning of an adaptive phase. As a board member, he also wants to hear from community members, staff, and teachers and students about their suggestions on how we can do better. He noted that we will not know how learning will look - it may not resemble pre-COVID in the 4 walls of a classroom. He appreciated the opportunity to participate in the slideshow for 1 million meals celebration, and how the school district is feeding the city of Saint Paul, which is an amazing thing - and also how to think about doing it better at the same time. He thanked everyone for their work and echoes words of his colleagues on the Board.

- Director Ellis noted Lunch Hero Day recently, as well as Principal Appreciation Day, as well as appreciation for teachers and nurses. She is proud of the work the District is doing, and also in thinking about what school will look like next year, and those conversations with staff at buildings in making connections. As a District, it's important to talk about how to wrap up this school year, and in celebrations and recognitions and honoring of this part of the year in the district, and also thinking about transitions for students, and those opportunities to say goodbye that were not able to happen, and talking about next steps in schools.
- She requested more information on the mental health resources at Highland - is it something that has always been happening, or changes? Response: It is a continuation of what has been happening, with Tier 1 supports for all students, and resources for students and families; it is a continuation in a different format. School counselors are counseling through virtual meetings with students. It's important how we are supporting the different needs of students. More information on a comprehensive list of resources can be compiled and sent. It is a resource accessible for all schools, and available in a Schoology group. A personal experience was shared in a lesson about the emotions and anxiety that students may be feeling, and ways to regulate and handle those emotions appropriately, and wellness to be successful personally and in the remainder of this school year into the next.
- Director Brodrick thanked for the reports. He also thanked the colleagues on the board for very thoughtful and wonderful real thoughtfulness in terms of where we are right now and where will be at the end of this school year, and in the fall. None of us completely know. Out of the ashes of disaster come the flowers of success, and is completely confirmed that this school district is not only going to endure through this trying time we're in, and believe that will endure and will prevail, but we will prevail with more innovative and effective and more imaginative way of delivering education to the kids in Saint Paul, and also have learned now that as we endure and prevail, that we come out of this with an appreciation and do so if we work together and recognize ourselves as one school district with one basic mission and vision and for the best education for all of our kids. We can learn from this and move ahead and move ahead together as a community that loves their children.
- SEAB Member Quiroz noted her experience as a senior, and saddened by graduation being moved virtually, but knows the decision was made carefully and important to make sure we all stay healthy. Very thankful for the leadership and educators who are working hard to make this a memorable graduation.
- SEAB Member Ali noted that thanks to educators and Board and Superintendent and Admin for doing great job to ensure all are learning to best of their ability and providing things students need, such as meals. It's important that as Saint Pual we are setting example for whole state - a community that takes care of our students and families in times of need.
- Director Foster echoed the thoughts of her colleagues on the Board and SEAB, with deep appreciation for collective work for this District at this time. One million meals!! Say it wonderfully and also think about public education as a right and responsibility in society and ensuring all students and families have food - kudos to SPPS and the community for their work. She echoes Director Marchese's thoughts about how we move into what's next and what that looks like. Thanks to teachers and staff for ongoing work to do virtual school. She noted appreciation and acknowledgment that some aspects need improvement, and we are adapting and adjusting to those needs. Thanks to teachers, families, and students for their feedback so we can continue to look for ways to help. She is excited for the early learning piece and information. She encouraged all to continue to think about our neighbors, and check in on folks, and encourage each other. Ask that all continue to think about neighbors, check in on folks, encourage other.
- Superintendent Gothard appreciated all comments, and time we have together, share with community things we've learning, and learned from leaders out in the field doing work and the support and

guidelines, and articulating what we learn from the State in a distance learning manner, shared with us to share with other and try to build with our community be unified. It's been great in that way. He shared a vision with the team to think about distance learning in three phases - first phase is to culminate this school year, including retrieving personal belongings and logistics. The second phase is summer, and continuing to offer credit recovery for those students who planned on that time. We have 17,000 students that attend summer school, and while we may not be able to offer summer school in the past sense, we are looking towards SPPS Summer Connect, which will be important to ensure the school district has a connection with students and families through uncertain times. The third phase will be next school year. He then shared reflections on education and the traditions of education and constraints. While it took a global pandemic to force education to be done differently, there will be an obligation when we are fully back in buildings to learn from this period of time. He noted the current research by our team that is happening, and collecting student survey data and staff data about distance learning, and information from online platforms to guide decisions. Our Research, Evaluation, and Assessment team will be evaluating the District in this work.

Superintendent Gothard also shared details on upcoming virtual staff meeting, and virtual family meeting to give updates and answer questions, and connect. He thanked everyone for their attendance at the previous meetings, and shared thinking for the bright future of SPPS.

There have been questions on enrollment projections, budgets and staffing allocations, and sometimes there are adjustments. Dr. Gray Akyea and her team to build scale down conversation with the Board and in writing or share in meetings. That information will be forthcoming.

Chief Financial Officer Schrul then reviewed staffing and budget for the upcoming year, including the process and resource planning document. Schools received allocationS on April and programs received their budgets last Friday and Saturday, and budgets are due back on April 15th.. A lot of work to create and review budgets, and showing staffing and additional items needed to address, with HR in the staffing worksheets. She shared a report to summarize the school resources for regular sites. She highlighted certain points within the report, including allocations and FTEs. She also noted the referendum dollars and investments in early learning and staffing in math and science, as well as SPPS Achieves for middle school support for English language supports, and FTEs around the priority-based budgeting. Also investing in counselors for middle school model and career pathways for the personalized learning plan. She also highlighted the instructional staff within the district, class size, and investments in counseling and social worker supports, and changes this year were funding counseling support through Title 1 budget. Enrollment projections for March 12 were also used for projections in the budget. This was a big picture of the District of projected enrollment and will continue to monitor that and adjustments in the upcoming months. Staffing allocations were also reviewed, and other items funded for SPPS Achieves, including work-based learning teachers.

QUESTIONS/DISCUSSION:

- Director Allen noted a question about career pathways. Answer: The work based learning resources are funded with Title 1 funding for next year. Previously it was from referendum funding. It has shifted for FY21.
- Director Kopp also shared her gratitude to the Finance team, and to Chief Schrul for reviewing budgets with board members and answer questions and provide background, which was helpful. In looking at special education funding and numbers, that usually staffing based on numbers of students based on program and needs, and from experience in level 3, that kids with same diagnosis have very different needs to be supported that don't reflect the number. Are we looking beyond the

numbers, and looking at the needs of individual children and staffing to support those needs in the building. Interested in understanding how that is decided. Response: Yes, staffing is based on need. More information can also be prepared for staffing picture. With special education, there is staffing based on federal setting and needs of students and time to receive services. Details can be provided, and agreement within SPFE union and Administration of how this is done.

- Director Marchese thanked Chief Schrul and appreciated the opportunity to learn more. He is looking forward to hearing more about enrollment estimates, because it's important to get a handle on what that is in light of the fact to re-establish revenue baseline, we do need a clear understanding of projections and why, especially in circumstance like now and how to assumptions apply going forward. There have been changes in revenue, including enrollment, and contractual obligations, especially with SPFE. In the area with Title 1 district funding, there was a reduction in Learning Leads to 10, and now we do have 28 for this fiscal year, and 10 for next fiscal year. He raises this issue because it was presented to the Board as important part of strategic plan and outcomes we want to see. Ultimately, the evaluation of the strategic plan and superintendent will be based on the outcomes and indicators, and requested more information on how to accomplish those outcomes with the loss of those 18 Learning Leads. Response: There is a subteam meeting to look at honoring the SPFE contract and positions that we negotiated successfully in the contract settlement in place for the fall and there will be shifts in allocations. Continue with some semblance necessary for school improvement and optimize and effectively lead efforts at school and District level in a coordinated way. The methods of educational improvement were also shared - it's better to have someone at the place to coordinate, support, and provide that support in formal and informal way and leadership partner with the principal. The principal job has changed throughout the years, head instructional leader and expected to do everything. It is a very complex job of leader to organize staff to allow carry out vision, create structure to support everyone, and to reach level of accountability. What systems and structure can put in place to have support needed. It's a position and research based positions that the superintendent believes in and will continue to support. Though we may need to reduce, they are not erased from the vision for the District for the future. He went on to recap his time with Learning Lead TOSAs from SPFE that belong to SPFE, and have a level of expertise that is incredible. We will continue to work through the process and see if there are ability to save more Learning Leads.
- Director Marchese went on to note that it is important to keep focus on how we are aligning choices with the strategic plan and ensure that moving funding is in alignment with what we need to to ensure we are delivering an education committed to our students to them through the strategic plan. He appreciated the vision, and a responsibility of the Board in allocating and using the plan to guide how to evaluate both the performance of the District, and ways to demonstrate to the community about the investments made. With one year of the program, it will be difficult to demonstrate those changes, but does want to push to encourage to look to sustain this program at a level that makes sense and satisfies what is going to be in the wake that will accomplish the needs to be done. We also need to think about as we move forward, the staffing decisions if students will not be in buildings every day, and the best ways to reach those students to accomplish objectives of the plan and concerns raised during negotiations with SPFE, including mental health and SEL needs, which will require us to do things differently, and will be reflected in the way we make choices for staffing and funding in the future. The staffing model presented was based on a pre-COVID model, and as we move forward about how education may look different, he encouraged flexibility in ways to allocate positions if we need to reach students in a distance environment, and thinking about job descriptions or skills necessary to do that as we plan for the Fall. Response: The budget model is one that mimics a school year in a traditional sense, and we want to have trained and experienced workforce and 6000 staff who know our District, students, and families, and once given the go-ahead to resume

schools and how we know them, the long-term changes in the brick-and-mortar settings. He also noted the recent news from the State on the budget, and to think critically and carefully on staffing and use of resources because it will need to be aligned to our future direction.

- Director Ellis thanked Chief Schrul for meeting with her on going over the budget and appreciated seeing the referendum added into the budget and how it breaks down. She's looking forward to seeing budgets back form buildings and programs, and the recommendations and decisions form that.
- Director Brodrick noted that he is very happy that continue the virtual staff and family meetings, because in watching them, think presentations were informative and unanswered questions, but also unifying and reassuring. Response: We have been pushed into this work, and there have been benefits - including what from video conferences may we continue once back in more face-to-face setting.
- Director Foster thanked Chief Schrul and the Finance Team and appreciated the format.
- Superintendent Gothard noted that there is a sense of the volume of work happening, and thoughtfulness has not subsided. The team is grappling with the same questions as board member, and how to work it out collaboratively. There are difficult decisions, and he will continue to guide and lean on other leaders as well. He is inspired by those he has met and staff impacted, and appreciated their sharing with him. He also thanked Chief Schrul and her team for their dedicated work.

IV. SEAB REPORT

SEAB Member Quiroz noted that SEAB is in the process of restructuring and re-envisioning their group. They are continuing to build relationships with board members, and also formed meaningful relationships with other youth-led groups in the community that allowed SEAB to continue the importance of community issues, especially Ethnic Studies in K-12 education, and to learn more about grassroots community organizing.

QUESTIONS/DISCUSSION

- Director Allen thanked SEAB for their dedication, and congratulated the seniors graduating from SEAB. She looks forward to continuing the work of SEAB.
- Director Kopp echoed Director Allen, with a great appreciation for SEAB, and noted her experience in attending meetings as a community member, and the thoughtfulness of SEAB, practicality, vision, and depth of understanding and passion for work. She is excited to get to know SEAB members more, and to be a part of an environment to help them thrive and contribute to their great work.
- Director Marchese thanked SEAB members, and the graduating members of the group. He also noted excitement to continue to think about how to refine and develop the relationship. It has been valuable to have SEAB work alongside the Board, and there are opportunities to become clear about their work together and looking forward to continuing that conversation. He also noted the work of a subgroup of the Board with SEAB. SEAB is a group of talented and smart students and in capacity to do great work in educating the Board about their perspectives, issues, and continuing to benefit from their work.
- Director Ellis noted congratulations to SEAB members. She noted experience with SEAB, and hopes to get to know and connect more. She shared places and conferences that SEAB has shared their work and gained recognition.
- Director Brodrick noted how proud he is of everyone working through these trying times, students, staff, our families, this Board, and we're working through trying times firmly believe that for SPPS, our best days are yet to come.

- Director Foster noted congratulations to graduating seniors who have been trailblazers for SEAB members. To the genius of our students, when youth lead, they know what they need best. She thanked them for their seat at the table, and to continue to push and charge to ensure access and opportunity and urged to continue to be voices and being in the position to have knowledge that is relevant, real, necessary and to create change. She looks forward to working together, and to continue to communicate and listen to one other and create actionable items. They have done incredible work to shape and change policy in the District, and so appreciated and grateful for their work and service.
- Dr. Gothard thanked our seab students for joining and staying engaged, and their positive attitudes about difficult times. He encouraged them to continue to learn and grow from this, which will strengthen them for their future. He is proud to know our SEAB members and thanked them for their time and work on SEAB.

V. LEGISLATIVE UPDATE

Superintendent Gothard then welcomed Mary Gilbert Dougherty, Legislative Liaison, to present more information on the Legislative Update., including a federal update, state, update, local update, and next steps.

MN Cares Act Funding --\$2.19 Billion

- | | |
|------------------------------------|-------------------|
| • Governor's Fund (GEER)—Education | \$43.581 Million |
| • Elementary and Secondary (ESSER) | \$140.137 Million |
| • Higher Ed | \$174.776 Million |
| • HHS—includes childcare | \$132.9 Million |
| • USDA (nutrition) | \$17.891 Million |
| • HUD-(housing) | \$65.063 Million |
| • Transportation/Transit | \$308.202 Million |
| • Election Security | \$6.931 Million |
| • Health Care PH/SS 3/27 COVID* | \$472.06 Million |

*\$30 billion of \$100 billion total

Elementary and Secondary Emergency Relief (ESSER) \$13.2 Billion

- MN-\$140.1 million- \$126.1 million to districts based on Title I—Part A allocation
- SPPS share estimated using GCS \$16.8 million
- MDE-\$14 million, no more than \$.7 million for administration
- State's allowed to apply for waiver from MOE
- Covid Expenses—from March 13 th through September 20, 2022.
- Federal Waiver's Approved carry over Title funding

Uses include:

- Any allowable purposes- IDEA, IDEA, Perkin's CTE, McKinney Vento Homeless
- Activities to address unique needs for children who are low-income, special needs, English learners, racial and ethnic minorities experiencing homelessness, foster care youth including outreach and service delivery
- Purchasing educational technology, hardware, software and connectivity
- Mental health services and support
- Summer school, including on-line summer school, after school programs
- Needs of individual schools, sanitation and supplies including training

- Planning for and provisions for meals
- Other activities that are necessary to maintain the operation of and continuity of services in local educational agencies and continuing to employ existing staff

Governor's Emergency Education Relief Fund (GEER)

- Nearly \$3 Billion Nationally
- MN Share \$43.2 million—based on student population and poverty
- Used for districts, charters, private schools, higher education institutions
- Support continuing educational services, and other essential services, childcare, early learning, social emotional, nutrition

State-Tough End of Session Negotiations

- Early Covid Bills—bipartisan
- MMB—provide new forecast early May FY20
- Senate GOP--\$1 billion tax relief package
- House —coming next week
- Bonding, Federal spending and Tax bill all in play
- Adjourn-May 18th
- Already talk about special sessions to revise budget for FY21

Education Action

- House and Senate-Formula modifications to fix glitches resulting from distance learning
- House and Senate Fund transfer ability
- House compensation for hourly/contract employees during COVID
- House Scaled Down Policy Bill
- House and Senate hearing individual bills

Local Government

- Ramsey County —CARES \$96 million
- Property Tax Deadline Extended for Some
- taxextension.ramseycounty.us
- Finance Work Group—discussed areas of COVID response that overlap, Highly mobile, homeless, food insecurity, mental health supports, possibly internet access
- Housing and Nutrition groups

Next Steps

- Coordinate grass roots with Congressional Delegation for next COVID bill—focus on state government
- Continue work with MDE and stakeholders on state and federal funds and necessary waivers

QUESTIONS/DISCUSSION:

- The Board thanked Ms. Gilvert for her work, with a lot of moving pieces.
- It was mentioned about particular funds of money from the federal government. There was one allocated based on Title 1 enrollment, and one estimated at \$16.8M for the District? Understanding impact on District clearly. Response: Yes, that's correct. Because we haven't received the actual Title 1 allocation, it can't be for sure what it is. Will try to get more information and still open questions about allocation for non-public schools. Based on CGCS, they mentioned to assume 70% of what we're getting, and it could be more, and will let the Board know more.

- With uses, these are allowable uses for funding - much of these are items we are already doing, and this will be a way to reimburse for the costs already incurred, or anticipate we will be incurring? Response: Correct. Unless second round of funding, we have also been encouraged to think about it in the long term and determine if we should hold a portion for projected future COVID expenses. In thinking about the future, there may be potential high expenditures depending by guidelines of the CDC and MDH about how the hybrid system would work.
- It was mentioned that elementary and secondary fund being \$140M, how much would actually come to districts and how will that be divided? Response: There is a simple application that the State needs to make for that funding, but it still has to be allocation according to the legislative formula passed by Congress. ESSA funding requires 90% of the allocation to go directly to schools based on the Title 1 formula received on the federal fiscal year. The other 10% is up to the authority of the Commissioner, including professional development, or distance learning technology. They have the authority to divide based on what is permissible, and there is flexibility on how they do that, as well as GEER funding.
- Nutrition is one of the 12 funding buckets. It is an allowable expense, and may be under Student Safety and Well-Being. As part of the next round that Congress is considering, additional money from USDA to deal with the food service, and awaiting whether fund summer school program beyond end of school year of June 10th. Also asked the Department, and they have not heard yet. Two buckets of money from federal money, and Ag Department's revenue. Asking to backfill losses, and also fund future nutrition programs, if we continue to do this under distance learning method.
- Does that include summer meals, since we do provide meals for students in summer school, and through the partnership with Parks and Rec? Response: Right now, we have no decision.
- As a District, we spent money on technology, and some Districts did not prepare, and as they lobby for more money to implement distance learning and spending on technology - are there people that help to ensure grants because districts may not have had resources? Response: One of the things currently in play at the legislature, is a bill that would provide broadband or other connectivity grants using the federal dollars. The original proposal would have been a first come first serve basis which folks didn't think was a good idea. Originally drafted for areas with no connectivity, and there were changes to that. They hadn't agreed on the amount, one was \$10M, another \$50M, and a lot depends on further discussions with the Governor, who could also fund a connectivity grant program as well. Also making arguments with other cities and districts that families connected in Saint Paul are also connected to other services, such as library and county services, motor vehicles, and from the connectivity standpoint to accessing services because of distance learning, there should be some shared acknowledgement of that.
- Superintendent Gothard thanked Ms. Gilbert for her experience, and advocacy for SPPS in effectively lobbying for us. Appreciate leadership and dedication to SPPS community.

VI. SPPS CENSUS ENGAGEMENT

Superintendent Gothard then welcomes Myla Pope, Assistant Director of the Office of Equity, and Rebecca Biel, Social Studies Supervisor, to present an overview of the 2020 Census, and SPPS Census Engagement Plan.

What is the Census?

- Every 10 years, the United States Census Bureau is required by the United States Constitution to conduct a count of every person living in the country
- Census questionnaire asks questions of everyone living in a household on April 1, 2020 (Census Day)

Why is it important?

- Census data will guide the distribution of \$8.7 billion of federal funding in St. Paul for the next ten years
- With 313,000 residents across our city which is approximately \$28,000 per person
- This money funds our schools, roads, public transportation, health clinics, and other vital programs
- Determines number of seats in the House of Representatives and used for redistricting our state legislative seats, county board, and city council.
- A Census 2020 undercount would mean a loss of billions of dollars for critical services

How are we doing?

- Minnesota has the highest self-response rate in the nation
- Saint Paul has one of the highest self-response rate among cities with a population over 300,000
- Frogtown, North End, and East Side neighborhoods are historically undercounted

Census Response Rate Updated Weekly**Minnesota 2020 Self-Response**

- Total: 67.4%
- National Self Response: 56.8%
- (Final 2010 Self-Response: 74.1%)

Ramsey County, Minnesota 2020 Self-Response

- Total: 71.4%
- Internet: 63.0%
- (Final 2010 Self-Response: 75.6%)

Census tracts

- A map showing the City of Saint Paul was then showed which depicted areas of response rate

Who gets missed?

- SPPS schools and historically undercounted areas were reviewed

SPPS Census Engagement**What has been done so far?**

- November 2019 - SLT Presentation
- November 2019 - Flyer in Community Education Brochure
- January 2020 - Leadership Academy Presentation
- February 2020
 - Classroom resources shared (K-5 and secondary Social Studies)
 - Parent Advisory Council (PAC) meeting updates - 7 groups
 - School-based family liaisons Presentation/Communication Planning
- April 2020
 - Book distribution (Dayton's Bluff, Hazel Park, and Maxfield)
 - Distance Learning lessons created for K-2 students
 - Principal Playbook submission

What's our plan moving forward?

- Create a SPPS Census Campaign

- Census Day Staff and Families
- Flyer and Food Delivery
- SPPS Census Website
- Happening Now Weekly Updates
- Community Partnerships

Project Core Team

- Rebecca Biel, Office of Teaching and Learning
- Sherry Carlstrom, Office of Title I Federal Programs
- Mary Gilbert Dougherty, Legislative Liaison
- Hsajune Dyan, Office of Family Engagement
- Ryan Fell, Office of Title I Federal Programs
- Shawntan Howell, Strategic Planning and
- Project Management Office
- Myla Pope, Office of Equity

Key dates and timeline were also reviewed.

QUESTIONS/DISCUSSION:

- Director Kopp thanked the team for their work and appreciated the thoughtfulness of the presentation, and using new environment of distance learning for a way to communicate with families with connectivity and device, and a great way for families who might not otherwise have an opportunity. Thanks for thinking that way and with food delivery. Appreciate adapting and work around that. Two-thirds of the undercounted schools are on the East Side, and the importance of partnering with community leaders, who are respected in the neighborhood, and finding ways to virtually connect to build trust or re-build trust. This undercounting adversely affects our communities, and it's important to enlist formal and informal organizations, and respected neighbors to be involved. She also noted that historically, renters have been undercounted, and ways to partner with the City Council and learn from their work to capture renters in SPPS. Young children are also undercounted, and opportunities with the Office of Early Learning and their partnerships in the community to connect with families to ensure our littlest learners are being counted for the future. She noted the idea of Dr. Gothard reading the census story to have visibility to this work in a new environment. She also requested that the team let board members know how to support efforts, including through social media and networks. Response: Thanks for the feedback, and support of the Board. Details were also provided on the census workbook for students, and created SeeSaw activities and workbook delivered to 3 of the schools through food service, and great to think about how to engage kindergarten students, and there are workbooks with the City, who covered the cost of printing them for incoming kindergartners.
- Director Marchese appreciated the presentation and the thoughtfulness and intentionality in engagement students and families in distance learning. Share that as board members, as much as they can to assist, and thinking about opportunities for the Superintendent and council members and board member to assist as well and give perspectives to bring. See the impact of the undercount issues in the budgets and the revenue to work with - this is our work and determined by who shows up in the census. We can bring that message home because it directly impacts the choices available.
- Director Ellis noted the messages before April 1 on the census, and opportunities for messaging to still count in the census. A PDF of the workbook can be sent to board members. More information was also requested on Constitution Day in the third week of September.

- In engagement, and talking about Census Day for staff and families and more details on that. Census Day for staff, students, and families will look like what the City originally intended, in having a time announced for a time period for staff to take a moment and ensure complete their census, and take time to tweet someone in the community about the census, it could be different activities or ways to concentrated as s taff to ensure staff complete the census and reach out to family members, dna other ways of social media to do that. With students, it would be more deployment of the message, and they can complete online and families can take time to complete it online, and aligning activity with families to complete the consens or reflect that they already have. There's many possibilities, and being intentional as s district around this day to ensure we complete the census, and ensure focus on it from now until June, but also bring it back in September, which is ample time for families to complete their census by 10/31.
- Director Ellis shared ideas for school historically undercounted, when we have our back to school information for families, could that be included. Also, during the summer, we usually have events and parades, and events which may be undetermined, wondering in partnership with eCity and County in ways over the summer that there might be events or opportunities on how to connect with families on the census. It's not too late to complete the census and still time to affect the community and school district.
- Director Brodrick noted the importance of the national census and so vital and shared his experiences in the past eight censuses.
- As a community member that is undercounted, working with a local organization to ensure community members are counted, and speculation in the 2019 that the federal government was trying to be in the census, and ensuring the community that registering for the census to ensure them being counted is to their benefit and to their community, and how to get the community be counted, as a way to ensure we are counted as a community.
- Director Foster thanked the team and this is important work with significant impacts to our community in receiving dollars.
- Dr. Gothard thanked his colleagues. This has been a different time in this work, and appreciates their dedication and passion for this work. Look forward to continued updates.

XII. ADJOURNMENT

Director Foster moved to adjourn the meeting; Director Marchese seconded the motion.

The motion was approved by roll call vote:

Director Xiong	Absent
Director Allen	Yes
Director Kopp	Yes
Director Marchese	Yes
Director Ellis	Yes
Director Foster	Yes
Director Brodrick	Yes

The meeting adjourned at 7:23 p.m.

XIII. WORK SESSION

The Board then discussed roles at virtual graduation ceremonies, and were provided more logistical details to virtual graduation ceremonies and celebrations to honor our Class of 2020.

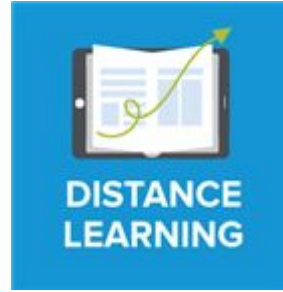
For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

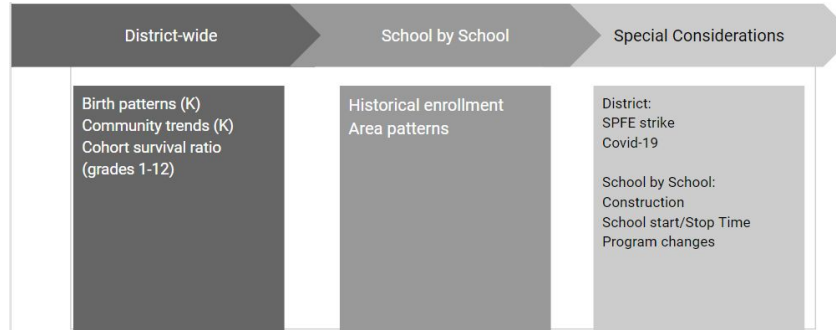
Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education

Distance Learning Overview



Enrollment Projections



Research, Evaluation and
Assessment (REA)

Introduction

Enrollment projections are **estimates** of how many students will be enrolled on October 1 for the approaching school year.

- part of the district's strategy to collect and report on district-wide enrollment
- grades K-12 at the district and school levels
- several data sources including 0-4 census, charter school enrollment, historical SPPS enrollment, live births in the city of St. Paul and non-public school enrollment
- primarily used as the basis for school budgets and school placement, but also for iPad planning, textbook acquisition, field trip planning and determining quantities for contributions from external partners (e.g. back to school supplies donated by 3M).

Considerations in producing enrollment projections

- October 1 enrollment is both the comparison to the projected enrollment, and the basis for calculating the subsequent years projected enrollment.
- Once final, enrollment projections are seldom adjusted; the reliability of subsequent years relies on the strength of previous years' data
- Projections are adjusted for one-time impacts of policy changes (e.g. changes in start times and schools, construction)
- External decisions to lower enrollment due to class size limits can make methodologies less valid than prior to class size limits
- When district enrollment is trending down, individual school actual enrollment and placement higher than projected has consequences to other schools

School Year 2020-21 Projected Enrollment by Grade

Grade level	Number of students
Early Childhood Special Education	919
K	2,860
1	2,699
2	2,765
3	2,644
4	2,650
5	2,506
6	2,366
7	2,498
8	2,472
9	2,697
10	2,602
11	2,578
12	2,912
Total Projected	35,168

Changes over time

- Actual enrollment (October 1) has come in under projection as well as over projection equally in the last 10 years.
- Projected enrollment has declined since school year 15-16.
- District enrollment is declining and that decline is being experienced at most schools.
- Substantial changes from one year to the next (either increase or decrease) in actual enrollment are not likely to influence the subsequent year because projected enrollment utilizes several years of data.
- It is almost impossible to grow a school's enrollment with hard caps on class sizes. Students come and go at predictable rates, but when a grade is limited in size one year, that limit affects that cohort as they progress through the school.

02

An Example: Elementary School

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School year 15-16 N=635  In school year 15-16, Elementary School's Oct. 1 enrollment was a healthy 635 with 6 sections of Kindergarten.	Elementary School is a regional magnet school enrolling grades K-5. 85% of Elementary School's June student population return in September (continuation rate).	School year 19-20 N=510  By school year 2019-20, Elementary School's Oct. 1 enrollment has decreased by 125 students. Elementary school now has 2 fewer sections of Kindergarten, one fewer section of 3rd grade and one grade level split.
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SY	District Context	Dist. Proj.	Sch Proj.	Implication for Elementary School	Oct. 1 Enroll
16-17	- The number of K students entering = the number of 12th graders leaving; district is no longer enrolling more students than it is graduating - Enrollment out of district net loss of 200 - No fall budget adjustments down	37,447	625	- Projection is lower than previous year Oct. 1 but not substantial (-10) - Loss of some resources - School works with parents organization to offset loss	615
17-18	- Birth to K ratio peaks for K cohort, - Enrollment out of district net loss of 300 - No fall budget adjustments down - District enrollment decreases impact 30% of schools	36,309	600	- Projection is lower than previous year Oct. 1 (-15) 2nd year of resources loss - School reduces one section at 3rd grade 2nd year of Oct. 1 under school projection	585
18-19	- K cohort decreases - Enrollment out of district net loss of 400 - District enrollment decline impact 60% of schools	36,779	580	- Projection is lower than previous year Oct. 1 (-5) 3rd year of resources loss - School reduces one section at K 3rd year of Oct. 1 under school projection	570
19-20	- K cohort decreases - Enrollment out of district net loss of 450 - District enrollment decreases impact 80% of schools - A new charter school opens	35,910	560	- Projection is lower than previous year Oct. 1 (-10) 4th year of resource loss - School implements grades 1,2 split	535
20-21	- K cohort decreases - Enrollment out of district net loss of 450 - District enrollment decreases impact 80% of schools	35,168	530	- Projection is lower than previous year Oct. 1 (-5) 5th year of resource loss - School decreases one section of K	510



FY21 Budget Update Board of Education

Marie Schrul, Chief Financial Officer
May 19, 2020

Our Mission

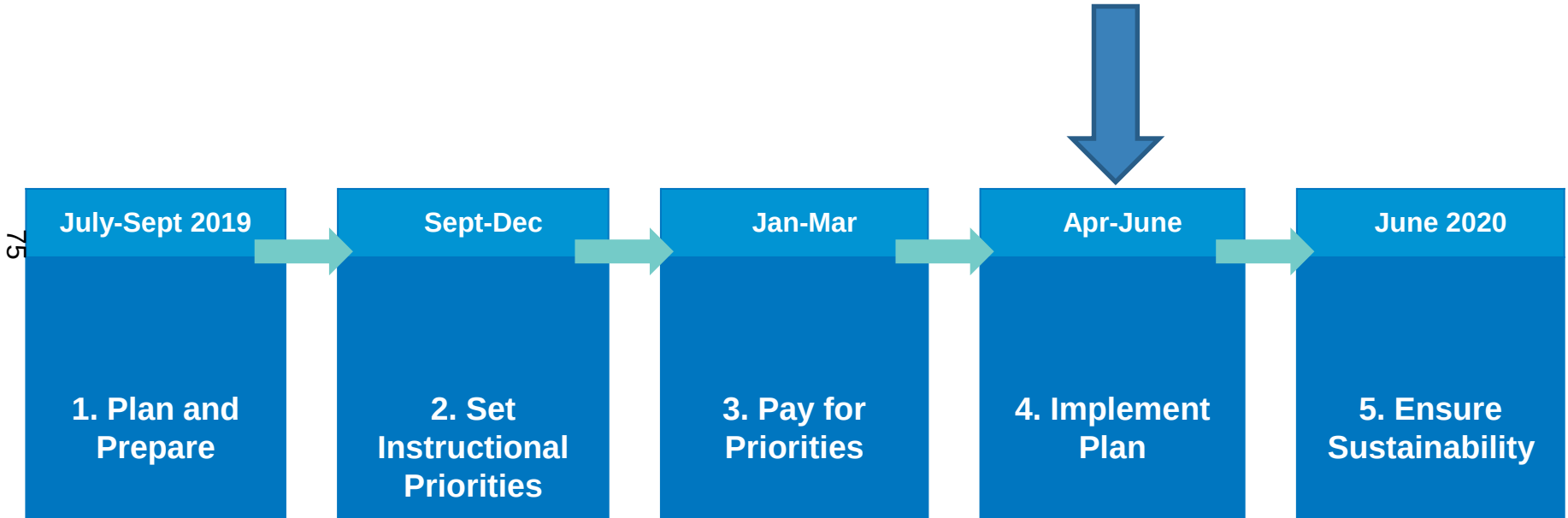
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**Inspire students
to think critically,
pursue their dreams
and change the world.**

Budget Process

We committed to an ongoing, priority-based budget process for the FY21 budget





1. Plan and Prepare

FY21 Revenue Projection

General Fund Revenue	FY 2019-20 Adopted	FY 2020-21 Projected	Difference
State Revenue	\$374,787,000	\$373,132,000	\$(1,655,000)
Levy	66,674,000	67,896,000	1,222,000
Comp Ed	60,499,000	62,383,000	1,884,000
Special Education	60,194,000	61,694,000	1,500,000
Other Revenue	16,473,000	17,673,000	1,200,000
Total	\$578,627,000	\$582,778,000	\$4,151,000

*FY21 projected enrollment as of 3/12/20 is used for revenue projections.

Strategic Plan Instructional Priorities

Positive School and District Culture - Create a shared sense of community to build trust and collaboration within and outside our schools

Effective and Culturally Relevant Instruction - Provide instruction in ways that are relevant to each student so they stay engaged and feel valued in the classroom

College and Career Paths - Expose students to more college and career opportunities while in high school, including the ability to earn college credit, certifications and internships



3. Pay for Priorities

Prioritize Investments to Sustain

Strategic Plan Priorities		Other Priorities Include	
Sustain	Increase*	Sustain	Increase*
● PBIS/SEL support ● College and career paths development and support ● Access to a well-rounded education ● Stakeholder engagement ● New teacher support and mentoring	● Middle School Model support ● Culturally Relevant Instruction ● Personal Learning Plans, Career Curriculum	● Variety of school program options ● Safe and secure learning environments ● Maintaining school walking distances ● Athletics and other after school programming ● Technology infrastructure	● Custodial staffing ● Lunch accounts ● Payroll, HR, Finance system upgrade (PeopleSoft 9.2)



3. Pay for
Priorities

FY21 Resource Allocations

General Fund Investments	FY2019-20 Adopted Budget	FY2020-21 Proposed Budget*
Individual Schools	\$258,820,000	\$251,585,000
School Support Services	199,842,000	210,180,000
District-wide Support	116,189,000	117,239,000
Administration	3,776,000	3,774,000
Total	\$578,627,000	\$582,778,000

*The FY21 proposed amounts are adjusted for inflation and based on projected enrollment as of 3/12/20

Individual Schools – Title I	\$15,730,000	\$18,685,276
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FY21 Budget & Staffing Timeline

May 15	School and program staffing decisions due to Human Resources School and program budgets due to Finance
May 18 – Jun 1	Human Resources continues to process staffing changes Finance continues to process budget documentation
June 9	COB Meeting: FY21 Budget & Staffing Updates
June 23	BOE Meeting: Final FY21 Budget presented for adoption

FY21 Staffing Impacts (as of 5/15/20)

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FY21 Staffing Impacts by Job Group*	FY21 FTE Reductions	FY21 FTE Vacancies
ASAP	-2	0
Teachers	-57	89.5
Educational Assistants	-4	11.86
Teaching Assistants	-34	13.22
SCSP	-7	2
Clerical	-3	4
Total	-107	120.58

*Staff may move from building to building based on resources/funding.

2020 Contractual Settlements & FY21 Impact

FY21 Impacts	FY21 FTE Reductions	FY21 Cost
SPFE Contractual Obligations – Additional Proposals		\$5.1 m
Reduction of 8 TOSAs in programs	-8.0	-0.8m
Reduction of 17 Site Level Elementary & Secondary Content Coaches	-17.0	-1.8m
Use of Title I Resources*	TBD	-2.3m
Use of Title IV Resources	TBD	-0.2m
Total	-25.0	

*TBD, until positions identified



5. Ensure Sustainability

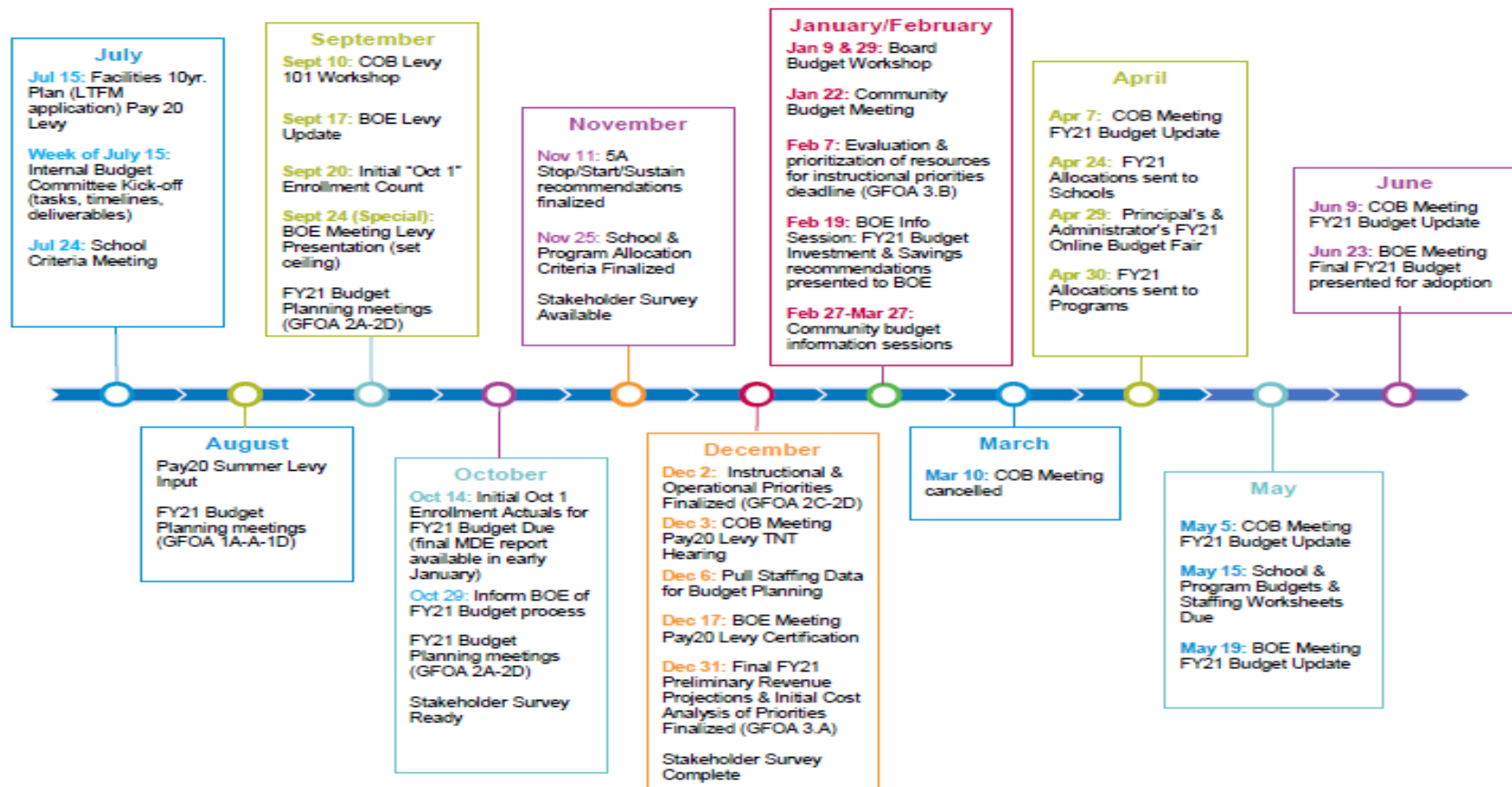
Put strategies into practice and evaluate results

Improve resource allocations through:

- Assessing program effectiveness
- Aligning resources with priorities
- Preparing a multi-year financial plan



FY 2020-21 Budget Development Timeline (updated 4/15/20)



Questions?

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HUMAN RESOURCE TRANSACTIONS
April 1, 2020 – April 30, 2020
May 19, 2020

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Xiong, A. K.	Teaching Assistant	02/29/2020	\$15.00	1780 West 7th St

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Parks, S. T.	Classroom Teacher	03/27/2020	Harding Senior High
Salinas, E. E.	Classroom Teacher	03/26/2020	271 Belvidere Bldg
Vang, M.	Classroom Teacher	04/17/2020	Farnsworth Aerospace UPR
Woodis, C. A.	Classroom Teacher	04/07/2020	Johnson Achievement Plus
Yang, Z.	Classroom Teacher	04/21/2020	Farnsworth Aerospace LWR
Moua, P.	Classroom Teacher	04/06/2020	Bruce F Vento Elementary
Dubruiel, N.	Classroom Teacher	04/13/2020	Mississippi Creative Arts
Hilmoe, A.	Classroom Teacher	05/07/2020	Journeys Secondary School
Cozine, P. G.	Classroom Teacher	04/28/2020	Focus Beyond
Dobbelaere, T.	Classroom Teacher	04/16/2020	E-STEM Middle School
MacPhail, M. J.	Classroom Teacher	04/13/2020	271 Belvidere Bldg
Campbell, E. A.	Classroom Teacher	04/09/2020	Student Placement Center
Mitchell, B. A.	School/Community Professional	03/24/2020	Obama Service Learning
Mohamed, Y. A.	Education Assistant	04/13/2020	St Anthony Park Elementary
Peterfeso, M. F.	Education Assistant	03/20/2020	Humboldt Secondary School
Fohrenkamm, J.	Education Assistant	04/20/2020	1780 West 7th St
Grostephan, M.	Education Assistant	04/20/2020	1780 West 7th St
Kennedy, B.	Education Assistant	04/20/2020	1780 West 7th St
Kirchberg, J. J.	Education Assistant	04/20/2020	1780 West 7th St
Kramer, C. W.	Education Assistant	04/20/2020	1780 West 7th St
Meadows, Y. A.	Education Assistant	04/20/2020	1780 West 7th St
Nelson-Price, S.	Education Assistant	04/20/2020	1780 West 7th St
Paddock, M.	Education Assistant	04/20/2020	1780 West 7th St
Rakestraw, D.	Education Assistant	04/20/2020	1780 West 7th St

HUMAN RESOURCE TRANSACTIONS
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May 19, 2020

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Rodriguez, M.	Education Assistant	04/17/2020	1780 West 7th St
Stanke, A. R.	Education Assistant	04/17/2020	1780 West 7th St
Thao, J. X.	Education Assistant	04/22/2020	1780 West 7th St
Truso, M. C.	Education Assistant	04/10/2020	1780 West 7th St
Willprecht, K. M.	Education Assistant	04/03/2020	1780 West 7th St
Diaz-Martinez, R.	Education Assistant	04/20/2020	1780 West 7th St
Burger, M. M.	Teaching Assistant	04/13/2020	1780 West 7th St
Johnson, E. D.	Teaching Assistant	03/27/2020	Hazel Park Preparatory
Quintuna, E. G.	Teaching Assistant	04/10/2020	1780 West 7th St
Fischer, J.	Teaching Assistant	04/06/2020	American Indian Magnet
Komro, R.	Teaching Assistant	04/06/2020	Highwood Hills Elementary
Logan, L.	Teaching Assistant	04/20/2020	1780 West 7th St
O'Connor, D. A.	Teaching Assistant	04/20/2020	1780 West 7th St
Robinson, N. L.	Teaching Assistant	04/13/2020	Harding Senior High
Scott, D.	Teaching Assistant	04/17/2020	1780 West 7th St
Skramstad, I.	Teaching Assistant	04/17/2020	1780 West 7th St
Klatte, M. A.	Carpenter	04/29/2020	Como Service Center
McShea, S. C.	Electrician	04/06/2020	Como Service Center
Faciana, J. L.	Clerical	04/06/2020	Como Service Center
Hill, M.	Clerical	04/01/2020	Como Service Center
Mariscal, M. V.	Clerical	03/18/2020	Colborne Admin Offices
Williams, D. N.	Clerical	04/24/2020	Colborne Admin Offices
Jondahl, S. R.	Custodial	05/02/2020	Colborne Admin Offices
Brelje, K. K.	Custodial	04/20/2020	Homecroft Early Learning Ctr
Kellam, W. T.	Operations	04/29/2020	Como Service Center
Barott, J. L.	Nutrition Services	04/08/2020	Four Seasons A+
Lamb, F. A.	Nutrition Services	04/27/2020	Maxfield Elementary

HUMAN RESOURCE TRANSACTIONS
April 1, 2020 – April 30, 2020
May 19, 2020

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Pavlak, M.	Nutrition Services	04/20/2020	Humboldt Secondary School
Roy, D. L.	Nutrition Services	04/20/2020	Rondo Education Center
Vang, S.	Nutrition Services	04/20/2020	Harding Senior High
Anderson, G.	Nutrition Services	04/13/2020	Eastern Heights Elementary
Arbogast, D. P.	Nutrition Services	05/04/2020	Humboldt Secondary School
Arrington, R. L.	Nutrition Services	04/13/2020	Hazel Park Preparatory
Belden, T. A.	Nutrition Services	04/13/2020	Como Service Center
Bellovich, A.	Nutrition Services	04/13/2020	Bridge View
Bohmer, R. M.	Nutrition Services	04/27/2020	Bridge View
Bouthilet, J. M.	Nutrition Services	04/13/2020	Harding Senior High
Cannedy, T. M.	Nutrition Services	04/21/2020	Battle Creek Middle School
Cook, J. A.	Nutrition Services	04/13/2020	Battle Creek Middle School
De Anda, R.	Nutrition Services	04/13/2020	Adams Spanish Immersion
Emerfoll, G. L.	Nutrition Services	04/13/2020	Frost Lake Elementary
Esse, S. A.	Nutrition Services	04/13/2020	St. Paul Music Academy
Footh, C. M.	Nutrition Services	04/13/2020	Como Service Center
Garcia, L. L.	Nutrition Services	04/13/2020	Gordon Parks High School
Gregory, R. L.	Nutrition Services	04/13/2020	RiverEast Elem/Secondary
Hagos, H. G.	Nutrition Services	04/17/2020	Johnson Senior High
Harris, S. D.	Nutrition Services	04/13/2020	Frost Lake Elementary
Haskell, P. N.	Nutrition Services	04/13/2020	Wellstone Elementary
Herman, K. A.	Nutrition Services	04/13/2020	Galtier Elementary
Johnson, K. F.	Nutrition Services	04/13/2020	Battle Creek Middle School
Johnson, S. A.	Nutrition Services	04/15/2020	Hamline Elementary
Kraemer, T.	Nutrition Services	04/27/2020	Agape High School
Kries, R. E.	Nutrition Services	04/13/2020	Expo for Excellence Elem
Kreuscher, B. J.	Nutrition Services	04/13/2020	Agape High School

HUMAN RESOURCE TRANSACTIONS
April 1, 2020 – April 30, 2020
May 19, 2020

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Latessa, L. E.	Nutrition Services	04/13/2020	Como Service Center
Lee, I. I.	Nutrition Services	04/06/2020	American Indian Magnet
Lindahl, M.	Nutrition Services	04/20/2020	Battle Creek Elementary
Litzau, R. L.	Nutrition Services	04/06/2020	Como Park Senior High
Lyons, D. L.	Nutrition Services	04/06/2020	St. Anthony Park Elementary
Marshall, P.	Nutrition Services	04/06/2020	Harding Senior High
McMahon, K. A.	Nutrition Services	04/06/2020	Como Service Center
Meyer, H. F.	Nutrition Services	04/06/2020	Central Senior High
Mullery, C. M.	Nutrition Services	04/06/2020	Battle Creek Middle School
Murray, F. U.	Nutrition Services	04/27/2020	Humboldt Secondary School
Overton, T. L.	Nutrition Services	04/13/2020	Focus Beyond
Primmer, A. R.	Nutrition Services	04/20/2020	Four Seasons A+
Rivera, N. M.	Nutrition Services	04/20/2020	Wellstone Elementary
Rousseau, B. A.	Nutrition Services	04/13/2020	Ramsey Middle School
Sabourin, D. M.	Nutrition Services	04/13/2020	Highland Park Senior High
Sadek, A. L.	Nutrition Services	04/13/2020	Phalen Lake Hmong Studies
Schmidt, I. M.	Nutrition Services	04/06/2020	Harding Senior High
Sheppard, B. J.	Nutrition Services	04/13/2020	Como Park Elementary
Smith, M. J.	Nutrition Services	04/20/2020	Como Service Center
Steen, V. A.	Nutrition Services	04/06/2020	Como Service Center
Suarez-Guzman, Y.	Nutrition Services	04/13/2020	Como Park Senior High
Sudduth, C.	Nutrition Services	04/10/2020	Chelsea Heights Elementary
Thor, K.	Nutrition Services	04/13/2020	Washington Tech
Traxler, L.	Nutrition Services	04/24/2020	Creative Arts Secondary
Williams, T. K.	Nutrition Services	04/27/2020	Johnson Senior High
Wolff, M. J.	Nutrition Services	04/27/2020	Highland Park Senior High

HUMAN RESOURCE TRANSACTIONS
April 1, 2020 – April 30, 2020
May 19, 2020

VOLUNTARY LAYOFF

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Fitzgerald, J. L.	Nutrition Services	04/25/2020	Hamline Elementary
Moses, B. A.	Bus Driver	05/12/2020	Transportation Services

REINSTATEMENT AFTER LAYOFF

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Denisson, K. B.	Bricklayer	04/06/2020	\$40.31	Como Service Center

REINSTATEMENT FROM LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Killeen, A. K.	Classroom Teacher	04/06/2020	Eastern Heights Elementary
Lynch, K. M.	Classroom Teacher	04/06/2020	Mississippi Creative Arts
Nelson, K. A.	Classroom Teacher	04/06/2020	Highland Park Senior High
Vang, C.	Classroom Teacher	04/13/2020	Como Park Senior High
Dubruiel, N.	Classroom Teacher	04/20/2020	Mississippi Creative Arts
Stockman, S. L.	Classroom Teacher	04/08/2020	Focus Beyond
Mitchell, B. A.	School/Community Professional	04/06/2020	Obama Service Learning
Amundson, C.	Teaching Assistant	04/07/2020	Hamline Elementary
Coulibaly, K.	Teaching Assistant	04/09/2020	Battle Creek Elementary
Darling, K. M.	Teaching Assistant	03/18/2020	Battle Creek Middle School
Huffman, S. R.	Teaching Assistant	04/27/2020	Capitol Hill Magnet
McConnell, K. M.	Teaching Assistant	04/07/2020	Battle Creek Elementary
Resendez, R.	Teaching Assistant	04/06/2020	Nokomis Montessori North
Sparkman, C. O.	Teaching Assistant	04/06/2020	Obama Service Learning
Vang, M.	Teaching Assistant	03/30/2020	Crossroads Science
Yang, B. M.	Teaching Assistant	04/06/2020	Eastern Heights Elementary
Yang, H.	Teaching Assistant	04/06/2020	Nokomis Montessori North

VOLUNTARY REDUCTION IN TITLE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Funches, T.	Teaching Assistant	03/21/2020	\$20.23	Nokomis Montessori North

RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Abler, F.	Classroom Teacher	06/11/2020	Murray Middle School

HUMAN RESOURCE TRANSACTIONS
April 1, 2020 – April 30, 2020
May 19, 2020

RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Lentsch, M. T.	Principal	06/30/2020	Central Senior High School
Carson, P.	Classroom Teacher	06/11/2020	Farnsworth Aerospace LWR
McPhillips, R.	Education Assistant	07/02/2020	Como Park Senior High
Olson, D.	Education Assistant	07/08/2020	1780 West 7th St
Rupert, D. M.	Education Assistant	04/24/2020	Hamline Elementary
Franke, S.	Teaching Assistant	06/10/2020	Mississippi Creative Arts
Hill, M.	Clerical	04/18/2020	Como Service Center
Ashton, P. C.	Custodial Supervisor	08/01/2020	Como Service Center

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Walker, J. E.	Assistant Principal	07/01/2020	Maxfield Elementary
Colchin, E. T.	Classroom Teacher	06/11/2020	Johnson Senior High
Nelsen, L. A.	Classroom Teacher	06/20/2020	Riverview School
Otto, J. H.	Classroom Teacher	04/01/2020	Washington Tech
Bonello, K. S.	Classroom Teacher	06/11/2020	Bruce F Vento Elementary
Mowery, T. L.	Classroom Teacher	06/20/2020	Mississippi Creative Arts
Thomas, S. J.	Classroom Teacher	06/20/2020	Riverview School
Elsass, S. M.	Teaching Assistant	04/09/2020	1780 W. 7th Street
Foster Walters, N. J.	Teaching Assistant	06/10/2020	Galtier Elementary
Spooner, A. M.	Teaching Assistant	03/28/2020	1780 West 7th St
Johnson, D. M.	Custodian	06/02/2020	Highland Park Elementary
Erie, R. A.	Nutrition Services	06/10/2020	Mississippi Creative Arts
Espericueta-Hernandez, A.	Nutrition Services	02/08/2020	Rondo Education Center
Sanchez, D.	Nutrition Services	05/01/2020	Phalen Lake Hmong Studies
Kellam, W. T.	Operations	04/30/2020	Como Service Center
Pietruszewski, J. A.	Painter	04/01/2020	Como Service Center

TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
N., R. C.	Custodian	04/15/2020

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Gift Acceptance from the Olga B. Hart Education Foundation

A. PERTINENT FACTS:

1. Office of College and Career Readiness, Department of Graduation Progress and Acceleration would like to accept a monetary gift of \$11,000 from the Olga B. Hart Education Foundation.
2. The gift is to be used for the Olga B. Hart Education Foundation scholarships.
3. This project supports the District's Strategic Focus Area of College and Career and meets Objective 6; Increase opportunities for students to envision their future, explore careers and prepare for college.
4. This item is submitted by Darren Ginther, Director, Office of College and Career Readiness and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept the awarded gift.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19,2020

TOPIC: Acceptance of Gift from St. Anthony Park Association

A. PERTINENT FACTS:

1. St. Anthony Park to accept a gift of \$17,975.35
\$17,345.35-to support the school volunteer tutor & library programs.
\$630.00- Reimbursement for Destination Imagination team fees.
2. This gift will meet the District strategic plan goals of sustainability
3. This item is submitted by Karen Duke, Principal of St. Anthony Park Elementary School, Dr. Joshua Delich, Assistant Superintendent

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a gift from the St. Anthony Park School Association to support the school volunteer tutor program & library program. This gift is to be deposited in the intraschool fund: 19-557-999-000-5096-U001

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Request for Permission to Accept a Grant from the Gen YOUTh Foundation

A. PERTINENT FACTS:

1. Gen YOUTh's COVID-19 Emergency School Nutrition Grant awards nutrition programs that are in need of funding to assist in providing school meals during the COVID-19 Pandemic.
2. Saint Paul Public Schools Nutrition Services Department was awarded funds to cover the cost of Personal Protective Equipment, hand sanitizer, and cleaning supplies to keep staff safe while working on meal assembly lines.
3. Saint Paul Public Schools will act as fiscal agent for this grant. The grant is for approximately \$2,000 and will benefit the nutrition services staff and families that receive summer meals.
4. This grant does not align with a strategic focus area but provides essential operational support that creates a foundation for strategic projects to build upon.
5. This is a new grant funded project.
6. This item is submitted by Rebekah Doyle, Grants Management Coordinator; Stacy Koppen, Nutrition Services Director; Marie Schrul, Chief Financial Officer; Jackie Turner, Chief Engagement Officer; and Cedrick Baker, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from Gen YOUTh Foundation to support summer meal delivery during the COVID-19 Pandemic; to accept funds; and to implement the projects as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Request for Permission to Accept a Donation from Hunger Impact Partners

A. PERTINENT FACTS:

1. Hunger Impact Partners donates funds that support nutrition services programs that provide packaged meals to families over the summer and during school closures.
2. Saint Paul Public Schools Nutrition Services received funds to purchase meal packaging equipment, including a case sealers and conveyors. This equipment will allow nutrition services employees to efficiently package meals and increase capacity.
3. Saint Paul Public Schools will act as fiscal agent for this donation. This donation is for approximately \$13,805. It will benefit the Nutrition Services Department and families that receive meal delivery.
4. This grant does not align with a strategic focus area but provides essential operational support that creates a foundation for strategic projects to build upon.
5. This item is submitted by Rebekah Doyle, Grants Management Coordinator; Stacy Koppen, Nutrition Services Director; Marie Schrul, Chief Financial Officer; Jackie Turner, Chief Engagement Officer; and Cedrick Baker, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept funds from Hunger Impact Partners to purchase packaging equipment for the Nutrition Services Department; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Request for Permission to Accept a Donation from the Minnesota Vikings

A. PERTINENT FACTS:

1. The Minnesota Vikings Foundation is a public charity that advances the well-being of youth through engaging health, nutrition and education initiatives.
2. Saint Paul Public Schools has received restricted funds to cover unpaid lunches in support of the SPPS Food for Thought program.
3. Saint Paul Public Schools will serve as fiscal agent for the project. The restricted donation is approximately \$20,000.
4. This grant does not align with a strategic focus area but provides essential operational support that creates a foundation for strategic projects to build upon.
5. This is a new donation.
6. This item is submitted by Rebekah Doyle, Grants Management Coordinator; Stacy Koppen, Nutrition Services Director; Marie Schrul, Chief Financial Officer; Jackie Turner, Chief Operations Officer; and Cedrick Baker, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept funds from the Minnesota Vikings to support SPPS Food for Thought; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Request for Permission to Accept a Grant Application from No Kid Hungry

A. PERTINENT FACTS:

1. No Kid Hungry is currently accepting grant applications for projects that expand access to the Summer Food Service Program (SFSP).
2. Saint Paul Public Schools (SPPS) Nutrition Services received funds to support SPPS' SFSP. Funds will be used to purchase breakfast and lunch meals for children 18 and under, as well as cover the cost of the \$3/hour premium for the staff that are working to provide meals during COVID-19 closure.
3. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$50,000.
4. This grant does not align with a strategic focus area but provides essential operational support that creates a foundation for strategic projects to build upon.
5. This is a new grant.
6. This item is submitted by Rebekah Doyle, Grants Management Coordinator; Stacy Koppen, Nutrition Services Director; Marie Schrul, Chief Financial Officer; Jackie Turner, Chief Operations Officer; and Cedrick Baker, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from No Kid Hungry for funds to support the Saint Paul Public Schools Summer Food Service Program; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Request for Permission to Accept a Grant from Outride

A. PERTINENT FACTS:

1. Outride provides grant award packages that provide evidence-based cycling interventions and curriculum to improve social, emotional, physical, and cognitive health.
2. Murray Middle School received the Riding for Focus grant, which provides mountain bikes, helmets, a bicycle maintenance kit, access to Riding for Focus curriculum, and curriculum training. These resources help students achieve academic, health, and social success.
3. Saint Paul Public Schools will serve as fiscal agent for the project. The project will benefit students at Murray Middle School.
4. This project aligns with the strategic plan focus area of Positive School and District Culture.
5. This is a new grant-funded project. It has a duration of two years.
6. This item is submitted by Rebekah Doyle, Grants Management Coordinator; Jamin McKenzie, Murray Middle School Principal; Andrew Collins, Assistant Superintendent; Marie Schrul, Chief Financial Officer; and Cedrick Baker, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from Outride to improve social, emotional, cognitive and physical health through biking at Murray Middle School; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Request for Permission to Accept a Grant from the Hiway Credit Union Foundation

A. PERTINENT FACTS:

1. The Hiway Credit Union Foundation awards the Accelerate Teacher Grant to fund projects or programs related to life skills that enhance the overall wellness of the community.
2. Staff at Harding High School received funds to supplement the school's Transition Plus classes for students with disabilities. Students learn about food preparation, personal hygiene, housekeeping, and other activities essential to leading a safe and independent life. The award money will be used to purchase assorted student supplies including groceries, home cleaning products and entry fees for community events.
3. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$1,000 and will benefit students in Transition Plus classes.
4. This project will meet the District strategic plan goal of Effective and Culturally Relevant Instruction.
5. This is a new grant-funded project.
6. This item is submitted by Rebekah Doyle, Grant Management Coordinator; Be Vang, Harding High School Principal; Billy Chan, Assistant Superintendent; Marie Schrul, Chief Financial Officer; and Cedrick Baker, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Hiway Credit Union Foundation to Transition Plus classes at Harding; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Request for Permission to Accept a Grant from Ramsey County Workforce Solutions

A. PERTINENT FACTS:

1. Ramsey County Workforce Solutions received the Women's Economic Security Act Competitive Grant from the Minnesota Department of Employment and Economic Development, which aims to increase the number of women in high-wage, high-demand, nontraditional occupations.
2. Saint Paul Public Schools Adult Basic Education has partnered with Ramsey County Workforce Solutions through a sub-grant to support Software Development/Coding training. The program provides foundational education, skilled training and pre-employment services, which include workplace readiness training and an opportunity to short-term job shadow or work a part-time paid internship.
3. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$11,044.
4. This project aligns with the district strategic plan focus area of College and Career Paths.
5. This is a new grant-funded project.
6. This item is submitted by Rebekah Doyle, Grants Management Coordinator; Renada Rutmanis, Supervisor, Adult Basic Education; Tony Walker, Community Education Director; Marie Schrul, Chief Financial Officer; and Cedrick Baker, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Ramsey County Workforce Solutions to support Software Development/Coding training; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Reauthorization of Saint Paul Public School Adult Basic Education to work in conjunction with and to act as fiscal agent for Minnesota Literacy Council (MLC) and Saint Paul Community Literacy Consortium (SPCLC) and related management contract for the consortium for the 2020-2021 school year. The cost of the management contract is approximately \$178,000.

A. PERTINENT FACTS:

1. The following services will be provided by MLC on a contractual basis with SPPS (fiscal agent for SPCLC):
 1. Coordination and facilitation of SPCLC activities
 2. SID database support
 3. Professional teacher mentoring and support
 4. Professional development support
 5. Assistant with development and Implementation of Distance learning programming
2. This project will meet the District strategic plan focus area of College and Career Paths, and Family and Community Engagement.
3. This item is submitted by Renada Rutmanis, Adult Basic Education Supervisor; Anthony Walker, Community Education Director; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to approve the Agreement between Saint Paul Public Schools and the Minnesota Literacy Council for the Management Contract of the Saint Paul Community Literacy Consortium.

INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS

DATE: May 19, 2020

TOPIC: Reauthorization of St. Paul Public School Adult Basic Education to Work in Conjunction with and to Act as Fiscal Agent for Saint Paul Community Literacy Consortium (SPCLC) in Providing Basic Skills, English Literacy Training and Occupational Training Classes through the Saint Paul Public Schools Adult Basic Education program and nine consortium members

A. PERTINENT FACTS:

1. The Minnesota Department of Education is currently accepting applications from Adult Basic Education consortia, which may include nonprofit organizations, public school districts, community-based organizations, faith-based organizations, public post-secondary institutions, Minnesota Department of Corrections or tribal authorities.
2. SPPS along with SPCLC is asking for approximately \$ 8,385,763 from state and federal funds. The exact amount will be based upon the final count of learner hours during the 2019-2020 school year. During the 2018-2019 school year, SPCLC members served 9016 learners for a total of 859,854 contact hours.
3. Funding would be for one year and would empower adult students throughout Saint Paul to receive basic skills education, English literacy training, occupational classes and navigational services to help them transition to higher education or the workforce.
4. This project will meet the District strategic plan focus area(s) of College and Career Paths, and Family and Community Engagement.
5. This item is submitted by Renada Rutmanis, Adult Basic Education Supervisor; Anthony Walker, Community Education Director; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit an application to the Minnesota Department of Education for reauthorization of funding to provide Adult Basic Education and act as fiscal agent for funding through the SPPS Adult Basic Education program and the Saint Paul Community Literacy Consortium.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Request for Permission to Enter into a Contract with Ramsey County Workforce Solutions (WFS) to Provide Jobs for SPPS Students

A. PERTINENT FACTS:

1. Ramsey County Workforce Solutions (WFS) will place at least 10 students into jobs. The contract for \$10,000 will allow WFS to place students into jobs, provide compensation to students, and provide support for these students.
2. WFS has provided SPPS student internships since 2016.
3. SPPS will provide WFS up to \$10,000.
4. This project will meet the District strategic plan goals of achievement and sustainability. Specifically, this project aligns with Strategic Focus Area 7a (Career and College Paths) – Provide career-focused, hands-on opportunities for all middle and high school students.
5. This item is submitted by Darren Ginther, Director of College and Career Readiness; Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to enter into a contract with Ramsey County Workforce Solutions (WFS) to place students into jobs, provide compensation to students, and provide support for these students.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: RFP #A217036-A
RFP Dairy and Juice

A. PERTINENT FACTS:

1. The Saint Paul Public Schools' Nutrition Services Department has established a contract for furnishing and delivery of Dairy and Juice for a one-year period with BevSo.
2. The original contract was approved for a one-year period, beginning July 1, 2019 through June 30, 2020 for the estimated value of \$2,000,000.
3. The Nutrition Services Department requests authorization to renew the contract with BevSo for a one-year period, beginning July 1, 2020 through June 30, 2021, for the estimated value of \$2,000,000.
4. This contract request has been reviewed by Jamie Atkins, Purchasing Manager.
5. Funding will be provided from the Nutrition Services budget 02-005-680-701-6495-0000 for dairy and 02-005-680-705-6490-0000 for juice.
6. This project will provide students with nutritious meals to help the district meet its goal of ensuring high academic achievement for all students.
7. This item is submitted by Stacy Koppen, Nutrition Services Director, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the renewal of RFP #A217036-A to BevSo for the furnishing and delivery of Dairy and Juice for the period of July 1, 2020 through June 30, 2021, for an estimated value of \$2,000,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: RFP #A217128-A
RFP Fresh Bakery Items

A. PERTINENT FACTS:

1. The Saint Paul Public Schools' Nutrition Services Department has established a contract for furnishing and delivery of Fresh Bakery Items for a one-year period with Bimbo Bakeries USA.
2. The original contract was approved for a one-year period, beginning July 1, 2019 through June 30, 2020 for the estimated value of \$245,000.
3. The Nutrition Services Department requests authorization to renew the contract with Bimbo Bakeries USA for a one-year period, beginning July 1, 2020 through June 30, 2021, for the estimated value of \$245,000.
4. This contract request has been reviewed by Jamie Atkins, Purchasing Manager.
5. Funding will be provided from the Nutrition Services budget 02-005-680-701-6490-0000.
6. This project will provide students with nutritious meals to help the district meet its goal of ensuring high academic achievement for all students.
7. This item is submitted by Stacy Koppen, Nutrition Services Director, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the renewal of RFP #A217128-A to Bimbo Bakeries USA for furnishing and delivery of Fresh Bakery Items for the period of July 1, 2020 through June 30, 2021, for an estimated value of \$245,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: RFP #A214209-A
Petite Bananas

A. PERTINENT FACTS:

1. The Saint Paul Public Schools' Nutrition Services Department has established a contract for furnishing and delivery of Petite Bananas for a one-year period with Russ Davis Wholesale.
2. The original contract was approved for a one-year period, beginning July 1, 2018 through June 30, 2019 for the estimated value of \$245,000. The contract was renewed for a one-year period, beginning July 1, 2019-June 30, 2020, for the estimated value of \$245,000.
3. The Nutrition Services Department requests authorization to renew the contract with Russ Davis Wholesale for a one-year period beginning July 1, 2020 through June 30, 2021 for the estimated value of \$245,000.
4. This contract request has been reviewed by Jamie Atkins, Purchasing Manager.
5. Funding will be provided from the Nutrition Services budget 02-005-680-701-6490-0000.
6. This project will provide students with nutritious meals to help the district meet its goal of ensuring high academic achievement for all students.
7. This item is submitted by Stacy Koppen, Nutrition Services Director, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the renewal of RFP # A214209-A to Russ Davis Wholesale, Inc. for furnishing and delivery of Petite Bananas for the period of July 1, 2020 through June 30, 2021, for an estimated value of \$245,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: RFP #A212562-A
Prime Vendor for Produce

A. PERTINENT FACTS:

1. The Saint Paul Public Schools' Nutrition Services Department has established a contract for the furnishing and delivery of produce with Bix Produce Company as primary vendor and Russ Davis Wholesale as secondary vendor.
2. The original contract was approved for an eight-month period, beginning January 1, 2018-August 31, 2018, for the estimated value of \$1,200,000 for Bix and \$800,000 for Russ Davis. The contract was renewed for a one-year period, beginning September 1, 2018-June 30, 2019, for the estimated value of \$1,800,000 for Bix and \$1,200,000 for Russ Davis. And renewed again for a one-year period, beginning July 1, 2019-June 30, 2020, for the estimated value of \$1,800,000 for Bix and \$1,200,000 for Russ Davis.
3. The Nutrition Services Department requests authorization to renew the contract with Bix Produce Company as the primary vendor and Russ Davis Wholesale as the secondary vendor for a one-year period, beginning July 1, 2020 through June 30, 2021, for the estimated value of \$1,800,000 and \$1,200,000; respectively.
4. This renewal request has been reviewed by Jamie Atkins, Purchasing Manager.
5. Funding will be provided from the Nutrition Services budget 02-005-680-701-6490-0000.
6. This project will provide students with nutritious meals to help the district meet its goal of ensuring high academic achievement for all students.
7. This item is submitted by Stacy Koppen, Nutrition Services Director, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of RFP# A212562-A to Bix Produce Company as a primary vendor and to Russ Davis Wholesale as the secondary vendor for the furnishing and delivery of produce for the period of July 1, 2020 through June 30, 2021, for the estimated value of \$1,800,000 and \$1,200,000; respectively.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: RFP # A219429-A
RFP Prime Vendor for Non Food

A. PERTINENT FACTS:

1. The Saint Paul Public Schools' Nutrition Services Department has received an offer to establish a Prime Vendor for Non Food contract for a two-year period beginning July 1, 2020 through June 30, 2022.
2. The following company was scored based on the proposal they submitted. The total score possible was 100 points.

Trio.....96
3. The Nutrition Services Department requests authorization to establish a contract with Trio for a two-year period, beginning July 1, 2020 through June 30, 2022, for the estimated value of \$600,000.
4. This request has been reviewed by Jamie Atkins, Purchasing Manager.
5. Funding will be provided from the Nutrition Services budget 02-005-680-707-6401-0000.
6. This project will provide students with nutritious meals to help the district meet its goal of ensuring high academic achievement for all students.
4. This item is submitted by Stacy Koppen, Nutrition Services Director, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of RFP# A219429-A to Trio for the furnishing and delivery of Non Food supplies for the period of July 1, 2020 through June 30, 2022, for the estimated value \$600,000.

INDEPENDENT SCHOOL DISTRICT NO. 625

BOARD OF EDUCATION

SAINT PAUL PUBLIC SCHOOLS

DATE: May 19, 2020

TOPIC: Request For Proposal (RFP) No. A20-0547-A Student Transportation for 2020-2022 School Years.

A. PERTINENT FACTS:

1. This RFP establishes the rates for school bus routes, field and athletic trips, summer and other transportation services for 2020-2021 and 2021-2022 school years. The period of the contract is from August 2020 to August 2022.
2. The RFP committee reviewed the proposals and determined the best approach for student transportation using specific criteria including an extensive evaluation of vendor performance, operational and safety records, vendor capacity and price. The RFP also included the ability to negotiate price.
3. The RFP is being awarded for the School Years 2020-2021 and 2021-2022 with the ability to extend, in one year increments, for school years 2022-2023 and 2023-2024 upon mutual agreement of both parties.
4. Over a two-year period, transportation costs increase an average of 5.7%
 - School year 2020-2021 increases 6.9% over 2019-2020
 - School year 2021-2022 increases 4.5% over 2020-2021
 - Increases are based on established 271 routes School year 2019-2020
5. The following factors contributed to the cost increases: labor and equipment.
6. This supports the District Strategic Goal of aligning resources to district priorities through a safe and efficient student transportation system.
7. Submitted by Tom Burr, Director, Transportation; and Jackie Turner, Chief Operations Officer. Reviewed by Purchasing Manager Jamie Atkins.

B. RECOMMENDATION:

That the Board of Education authorizes the Superintendent (designee) to award contracts based on responses to Request for Proposal No. A20-0547-A for Student Transportation for School Years 2020-2022, with the ability to extend the contracts, in one year increments, beyond the initial contract periods to the vendors as indicated in the attached documentation.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Food Service Agreements with Various Schools and Programs

A. PERTINENT FACTS:

1. Various non-Saint Paul Public Schools (SPPS) schools and programs request food service from the Saint Paul Public Schools' Nutrition Services Department.
2. Service level is dependent on the program or school's kitchen capacity and student enrollment.
3. All services requested are coordinated through the Saint Paul Public Schools' Nutrition Services Department.
4. These agreements meet the District Strategic Plan focus area of Family and Community Engagement.
5. Food Service agreements with non-SPPS schools and program are reviewed each year.
6. This item is submitted by Stacy Koppen, Nutrition Services Director, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent or designee to enter into agreements to provide food service for non-SPPS schools and programs.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Memorandum of Understanding between Genesys Works Twin Cities and Saint Paul Public Schools

A. PERTINENT FACTS:

1. This MOU serves as an agreement detailing the partnership between SPPS and Genesys Works Twin Cities. This agreement allows us to change from individual, school-based agreements to an aligned, district-wide MOU.
2. Genesys Works will combine efforts with SPPS to serve and to support economically disadvantaged high school students effectively, to help them graduate high school, and to progress positively towards professional careers, college, and the economic mainstream. With the collaboration and support of SPPS, Genesys Works will provide an internship and training program to the District's qualified and eligible students.
3. This district-wide agreement is effective on August 1, 2020 and ends July 31, 2023. School-based agreements are still in effect for SY2019-2020. These previously held agreements will expire on July 31, 2020.
4. There is no cost to SPPS for student participation in Genesys Works.
5. This agreement will allow SPPS to move into a district-wide MOU from the previously held school-based MOUs. This partnership will meet the District strategic plan goal of alignment.
6. This item is submitted by Darren Ginther, Director of the Office of College and Career Readiness and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education approve this MOU and authorize the Purchasing Manager or Board Chair to execute the Memorandum of Understanding between Genesys Works Twin Cities and Saint Paul Public Schools.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Lease Agreement for School Buses.

A. PERTINENT FACTS:

1. Permission to enter into a lease agreement with Santander Leasing LLC (as assigned by Hoglund Bus Co., Inc.).
2. This project will meet the District strategic plan goal of increased achievement by increasing equitable education.
3. This will be a five-year lease for 10 school buses which will be outfitted to provide transportation for students with special needs. The total cost of the lease will be \$822,555.00 \$164,511.00 yearly. This cost is inclusive of a trade of four buses and replacement of six leased buses in which the lease will expire.
4. Funding for the lease will come out of the Transportation Budget.
5. This item is submitted by Tom Burr, Director of Transportation; and Jackie Turner, Chief Operating Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to enter into a Lease Agreement with Santander Leasing LLC (as assigned by Hoglund Bus Co., Inc.) for five school buses for a total of \$822,555.00 over a five-year lease. The purchase orders/contracts have been approved by Jamie Atkins, Purchasing Manager.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools, and the Association of Supervisory and Administrative Personnel, Exclusive Representative for Supervisory Employees.

A. PERTINENT FACTS:

1. New Agreement is for a two-year period from July 1, 2019, through June 30, 2021.
2. Contract changes are as follows:

Wages: Effective July 6, 2019, increase salary schedule by 1%, including new Step 11, no increase for Step 20. 1.5% increase for Specialists on Step 20. Effective August 15, 2020, increase salary schedule by 1.5%, including new Step 11, no increase for Step 20. 2.0% increase for Specialists on Step 20. Maintain step and lane progression for both years.

Benefits: Effective January 1, 2021, the District monthly contribution for family/single+1 coverage will increase \$45 for a total of \$1,300 per month.

Stipend: Effective July 1, 2019, increase stipend \$500 for a total of \$1,500 for National Board Certification.
3. The District has 87 employees in this bargaining unit.
4. The new total package costs for the agreement are estimated as follows:
 - in the 2019-2020 budget year \$10,804,695
 - in the 2020-2021 budget year \$11,095,306
5. This item will meet the District target area goal of alignment.
6. This request is submitted by Kenyatta McCarty, Executive Director of Human Resources; Jim Vollmer, Assistant Director of Employee/Labor Relations; Joyce Victor, Negotiations/Employee Relations Assistant Manager.

B. RECOMMENDATION:

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those supervisory employees represented by the Association of Supervisory and Administrative Personnel for the duration of this agreement for the period of July 1, 2019 through June 30, 2021.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Monthly Operating Authority

A. PERTINENT FACTS:

1. The Board of Education must authorize and approve all expenditures of the District.
2. The Board of Education must ratify any changes in collateral that have been previously approved by the Assistant Treasurer.
3. This item meets the District target area of goals alignment and sustainability.
4. This item is submitted by Marie Schrul, Chief Financial Officer.

B. RECOMMENDATIONS:

1. That the Board of Education approve and ratify the following checks and wire transfers for the period March 1, 2020 – March 31, 2020.

(a) General Account	#724433-725781 #0003681-0003701 #7003671-7003707 #0004461-0004570	\$52,802,843.14
(b) Debt Service	-0-	\$7,650.00
(c) Construction	-0-	<u>\$2,755,844.03</u>
		<u>\$55,566,337.17</u>

Included in the above disbursements are two payrolls in the amount of \$36,357,419.56 and overtime of \$171,293.98 or 0.47% of payroll.

(d) Collateral Changes

Released:

None

Additions:

None

2. That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending August 31, 2020.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Approval of 2020-2021 Sabbatical Leave Applications

A. PERTINENT FACTS:

1. Sabbatical Leave is a leave of absence for travel or study for those employees covered under the Teacher's contract, for the purpose of professional enrichment, which shall result in benefit to the Saint Paul Public Schools.
2. For the 2020-21 School Year, the Human Resources Department received seven (7) applications for Sabbatical Leave. Due to the COVID-19 crisis, one (1) application was withdrawn.
3. On April 27, 2020, a committee of two (2) teachers, two (2) Assistant Principals, and two (2) Principals reviewed the applications received, and determined that one (1) candidate was deserving of the proposed Sabbatical Leave.
4. Ms. Amy Buck, School Nurse at AGAPE High School, was deserving of the proposed Sabbatical Leave for her plan to complete her Master's Degree in Nursing Leadership from Augsburg University from August 31, 2020 through January 28, 2021.
5. The projected cost for this Sabbatical will be: \$17,355.74.
6. This item will meet the District target area goals of accelerating the path to excellence.
7. This item is submitted by Kenyatta McCarty, Executive Director, Human Resources; Cedrick Baker, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorizes the Sabbatical Leave recommendations for 2020-2021.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Settlement of Partially Insured Claim

A. PERTINENT FACTS:

1. On or about August 28, 2018, the School District was served with a lawsuit regarding discrimination.
2. This matter can be settled for a payment of \$48,000 on the terms set forth in a Settlement Agreement.
3. This settlement supports the District's strategic plan goal of alignment and resource allocation.
4. This item is submitted by Chuck Long, General Counsel.

B. RECOMMENDATION:

That the Board of Education approve the settlement of the above referenced lawsuit, authorize the Superintendent to sign the Settlement Agreement, and authorize School District administration to issue payment.

INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS

DATE: May 19, 2020

TOPIC: Long-Term Facilities Maintenance (LTFM) Program Expenditure Revision
Submittal to Minnesota Department of Education (MDE)

A. PERTINENT FACTS:

1. Minnesota Statute 123B.595 requires the District to submit annually a ten-year facility plan outlining anticipated expenditures along with an indication of whether the District will issue bonds to finance the plan or levy for the costs. Documents required to be submitted to MDE include:

- A Summary of total planned expenditures by category for each of the next 10 years;
- LTFM revenue spreadsheet;
- A statement of assurances that the District has reviewed the allowable uses of LTFM revenue to be executed by the Superintendent;
- A Board resolution adopting the FY21 LTFM ten-year plan was approved on July 23, 2019
- Revisions to the planned expenditures must be approved by a Board resolution.

2. This item is submitted by Marie Schrul, Chief Financial Officer; Jackie Turner, Chief Operations Officer; Tom Parent, Director of Facilities; and Arleen Schilling, Controller.

B. RECOMMENDATION:

That the Board of Education approve the Long-Term Facilities Maintenance revised Summary of total planned expenditures by category for each of the next 10 years.

		Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266	Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only								ED - 02478-05	
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes, section 123B.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.												
District Info.		Enter Information		District Info.		Enter Information						
District Name:	Saint Paul Public Schools	Date:	5/19/2020									
District Number:	625	Email:	arleen.schilling@spps.org									
District Contact Name:	Arleen Schilling											
Contact Phone #	651-767-3408											
Fiscal Year (FY) Ending June 30												
Expenditure Categories		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.												
Finance Code	Category (1)											
347	Physical Hazards	\$1,290,867	\$2,410,411	\$1,130,000	\$1,169,776	\$1,204,869	\$1,241,015	\$1,278,245	\$1,316,593	\$1,356,091	\$1,396,773	\$1,438,676
349	Other Hazardous Materials	\$474,696	\$414,403	\$415,000	\$479,952	\$492,498	\$505,383	\$518,616	\$532,029	\$546,169	\$560,508	\$575,238
352	Environmental Health and Safety Management	\$1,366,650	\$795,000	\$795,000	\$795,000	\$795,000	\$795,000	\$795,000	\$795,000	\$795,000	\$795,000	\$795,000
358	Asbestos Removal and Encapsulation	\$441,128	\$784,036	\$785,000	\$1,060,836	\$1,092,661	\$1,125,441	\$1,159,204	\$1,193,980	\$1,229,800	\$1,266,694	\$1,304,694
363	Fire Safety	\$3,671,650	\$4,171,386	\$4,264,000	\$4,098,029	\$4,220,970	\$4,347,599	\$4,478,027	\$4,612,368	\$4,750,739	\$4,893,261	\$5,040,059
366	Indoor Air Quality	\$748,420	\$165,447	\$450,000	\$1,389,088	\$1,437,649	\$1,487,943	\$1,540,033	\$1,593,983	\$1,649,861	\$1,707,738	\$1,767,687
	Total Health and Safety Capital Projects	\$7,993,411	\$8,740,683	\$7,839,000	\$8,992,680	\$9,243,647	\$9,502,381	\$9,769,125	\$10,043,952	\$10,327,659	\$10,619,974	\$10,921,354
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year												
Finance Code	Category (2)											
358	Asbestos Removal and Encapsulation	\$907,866	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$1,164,073	\$191,879	\$0	\$4,193,651	\$1,275,201	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
366	Indoor Air Quality	\$1,208,602	\$1,595,447	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Health and Safety Capital Projects \$100,000 or More	\$3,280,541	\$1,787,326	\$0	\$4,193,651	\$1,275,201	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151												
Finance Code	Category (3)											
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner. (No new appropriations for this category FY 2020 - beyond.)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility												
Finance Code	Category (4)											
367	Accessibility	\$95,560	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects												
Finance Code	Category (5)											
368	Building Envelope	\$1,252,187	\$2,660,481	\$2,660,481	\$2,050,459	\$2,352,667	\$3,114,779	\$3,359,156	\$3,478,928	\$3,603,055	\$3,731,695	\$3,865,016
369	Building Hardware and Equipment	\$579,827	\$1,101,731	\$1,101,731	\$1,656,783	\$753,937	\$1,033,440	\$1,117,171	\$1,156,693	\$1,197,641	\$1,240,067	\$1,284,026
370	Electrical	\$720,078	\$2,127,298	\$2,926,705	\$4,421,030	\$2,605,706	\$3,204,070	\$3,439,661	\$3,564,159	\$3,693,245	\$3,827,090	\$3,965,873
379	Interior Surfaces	\$2,221,300	\$2,290,763	\$2,290,763	\$4,154,968	\$3,186,084	\$3,902,509	\$4,169,880	\$4,323,120	\$4,482,082	\$4,646,983	\$4,818,050
380	Mechanical Systems	\$2,240,747	\$2,248,724	\$5,296,855	\$18,842,482	\$20,631,463	\$11,769,971	\$13,248,619	\$13,655,778	\$14,075,543	\$14,508,302	\$14,954,464
381	Plumbing	\$182,550	\$812,570	\$812,570	\$564,919	\$423,280	\$820,808	\$918,349	\$947,199	\$976,967	\$1,007,682	\$1,039,375
382	Professional Services and Salary	\$3,734,287	\$2,432,536	\$2,729,305	\$2,783,891	\$2,839,569	\$2,896,361	\$2,954,288	\$3,013,374	\$3,073,641	\$3,135,114	\$3,197,816
383	Roof Systems	\$527,349	\$2,283,138	\$2,283,138	\$9,463,681	\$4,283,443	\$4,168,550	\$4,720,299	\$4,862,206	\$5,008,380	\$5,158,957	\$5,314,061
384	Site Projects	\$79,411	\$874,485	\$874,485	\$2,842,280	\$4,125,642	\$5,482,351	\$6,211,504	\$6,397,846	\$6,589,784	\$6,787,478	\$6,991,102
	Total Deferred Capital Expense and Maintenance	\$11,537,736	\$16,831,726	\$20,976,033	\$46,780,493	\$41,201,790	\$36,392,837	\$40,138,927	\$41,399,303	\$42,700,338	\$44,043,369	\$45,429,783
Total Annual 10-Year Plan Expenditures		\$22,907,248	\$27,359,735	\$28,815,033	\$59,966,825	\$51,720,638	\$47,895,218	\$51,908,052	\$53,443,255	\$55,027,997	\$56,663,343	\$58,351,137

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Phase Gate Approval of the Maxfield Flooring Replacement (Project # 4180-20-01): Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Maxfield Flooring Replacement project at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4: Finance Plan Update
2. This contract provides all labor, materials, equipment and services for flooring replacement at Maxfield Elementary.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	N/A – Gate did not exist at the time
#4 – Contract Award #4A – Finance Update	May 19, 2020
#5 – Project Close-Out #5A – Finance Update	August 2020

4. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Spent to Date	Percent Spent
\$570,000	\$39,935	\$6,388	1%

5. The following bids were received for the lump sum base bid:

Lump Sum Base Bid

Construction Results Corporation\$249,248

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.

8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
LTFM FY20	N/A	\$70,000	N/A
LTFM FY21	N/A	\$500,000	N/A

9. Project cash flow schedule has been reviewed and approved by the District Finance Office.
10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0836-A Maxfield Flooring Replacement (Project # 4180-20-01) to Construction Results Corporation for a lump sum base bid of \$249,248 at Gate #4 and Gate #4A Finance Update.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Phase Gate Approval of the Washington Technology Tennis Court Resurfacing (Project # 4040-20-02): Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Washington Technology Tennis Court Resurfacing project at the following phase gate(s):
 - a. Gate #4: Contract Award
2. This project provides resurfacing for the tennis courts at Washington Technology.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – does not exist for projects of this size
#3 – Schematic Design #3A – Finance Update	N/A – does not exist for projects of this size
#4 – Contract Award #4A – Finance Update	May 19, 2020
#5 – Project Close-Out #5A – Finance Update	Fall 2020

4. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Spent to Date	Percent Spent
\$418,250	\$0	\$0	0%

5. The following bid was received per the terms and conditions of Minnesota State Contract #123720

Lump Sum Base Bid

Bituminous Roadways, Inc.....\$418,250

6. The bid was reviewed by Jamie Atkins, Purchasing Manager.
7. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
LTFM FY21	N/A	\$418,250	N/A

8. Project cash flow schedule has been reviewed and approved by the District Finance Office.

9. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
10. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of tennis court resurfacing at Washington Technology Magnet (Project #4040-20-02) to Bituminous Roadways, Inc. for the lump sum base bid for \$418,250 at Phase Gate Check #4.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Phase Gate Approval of the Frost Lake Elementary Addition and Renovation (Project # 1100-19-01) – WS02-A Demolition: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Frost Lake Elementary Addition & Renovation project at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This contract provides all labor, materials, equipment and services for selective demolition at the Frost Lake Elementary Addition & Renovation.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	February 18, 2020
#4 – Contract Award #4A – Finance Update	May 19, 2020
#5 – Project Close-Out #5A – Finance Update	August 2022

4. A Summary of the finance update is as follows:

Based on current and forecasted expenditures to deliver this project, inclusive of contingencies, Facilities staff projects reduction in expenditures from \$36,000,000 to \$29,975,000.

Project Financing	Current Obligations	Spent to Date	Percent Spent
\$29,975,000	\$3,586,809	\$1,420,292	4%

5. The following bids were received for the lump sum base bid:

	Lump Sum Base Bid
Viking Demolition & Specialty Services, LLC	\$547,428
Century Construction Company	\$557,100
Ramsey Excavating Company	\$564,600
Kellington Construction Inc.	\$585,000
Lloyd's Construction Services	\$617,725
Mavo Systems, Inc.	\$638,070
Maertens-Brenny Construction Company	\$701,300

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.
8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
Capital Bonds	2020A	\$1,214,505	02/20/2020
Capital Bonds	2021A	\$9,094,092	Anticipated Spring 2021
Capital Bonds	2022A	\$5,924,230	Anticipated Spring 2022
Capital Bonds	2023A	\$1,355,716	Anticipated Spring 2023
LTFM FY20	N/A	\$241,457	N/A
LTFM FY21	N/A	\$4,999,693	N/A
LTFM FY22	N/A	\$6,118,327	N/A
LTFM FY23	N/A	\$1,006,980	N/A

9. Project cash flow schedule has been reviewed and approved by the District Finance Office.
10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0797-A Frost Lake Elementary Addition & Renovation demolition (Project # 1100-19-01) to Viking Demolition & Specialty Services, LLC for a lump sum base bid of \$547,428, and approve Gate #4a Finance Plan Update.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Phase Gate Approval of the Frost Lake Elementary Addition and Renovation (Project # 1100-19-01) – WS03-A Concrete: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Frost Lake Elementary Addition & Renovation project at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This contract provides all labor, materials, equipment and services for concrete at the Frost Lake Elementary Addition & Renovation.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	February 18, 2020
#4 – Contract Award #4A – Finance Update	May 19, 2020
#5 – Project Close-Out #5A – Finance Update	August 2022

4. A Summary of the finance update is as follows:

Based on current and forecasted expenditures to deliver this project, inclusive of contingencies, Facilities staff projects reduction in expenditures reduction from \$36,000,000 to \$29,975,000.

Project Financing	Current Obligations	Spent to Date	Percent Spent
\$29,975,000	\$3,586,809	\$1,420,292	4%

5. The following bids were received for the lump sum base bid:

Lump Sum Base Bid with Alternate #4

Hollenbeck & Nelson, Inc.	\$1,049,400
Northland Concrete & Masonry Company, LLC.....	\$1,119,770
Gresser Companies, Inc.	\$1,156,583
B&D Associates, LLC	\$1,156,400
Maertens-Brenny Construction Company	\$1,223,500
Donlar Construction Company	\$1,336,853
Crosstown Masonry, Inc.	\$1,543,000

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.
8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
Capital Bonds	2020A	\$1,214,505	02/20/2020
Capital Bonds	2021A	\$9,094,092	Anticipated Spring 2021
Capital Bonds	2022A	\$5,924,230	Anticipated Spring 2022
Capital Bonds	2023A	\$1,355,716	Anticipated Spring 2023
LTFM FY20	N/A	\$ 241,457	N/A
LTFM FY21	N/A	\$4,999,693	N/A
LTFM FY22	N/A	\$6,118,327	N/A
LTFM FY23	N/A	\$1,006,980	N/A

9. Project cash flow schedule has been reviewed and approved by the District Finance Office.
10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0798-A Frost Lake Elementary Addition & Renovation concrete (Project # 1100-19-01) to Hollenbeck & Nelson, Inc. for a lump sum base bid plus Alternate #4 of \$1,049,400 and approve Gate #4a Finance Plan Update.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Phase Gate Approval of the Frost Lake Elementary Addition and Renovation (Project # 1100-19-01) – WS03-B Structural Precast: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Frost Lake Elementary Addition & Renovation project at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This contract provides all labor, materials, equipment and services for structural precast at the Frost Lake Elementary Addition & Renovation.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	February 18, 2020
#4 – Contract Award #4A – Finance Update	May 19, 2020
#5 – Project Close-Out #5A – Finance Update	August 2022

4. A summary of the finance update is as follows:

Based on current and forecasted expenditures to deliver this project, inclusive of contingencies, Facilities staff projects reduction in expenditures from \$36,000,000 to \$29,975,000.

Project Financing	Current Obligations	Spent to Date	Percent Spent
\$29,975,000	\$3,586,809	\$1,420,292	4%

5. The following bids were received for the lump sum base bid:

	Lump Sum Base Bid
Molin Concrete Products Company	\$512,821
Wells Concrete Products, Co.	\$585,000

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul

MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.

8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
Capital Bonds	2020A	\$1,214,505	02/20/2020
Capital Bonds	2021A	\$9,094,092	Anticipated Spring 2021
Capital Bonds	2022A	\$5,924,230	Anticipated Spring 2022
Capital Bonds	2023A	\$1,355,716	Anticipated Spring 2023
LTFM FY20	N/A	\$241,457	N/A
LTFM FY21	N/A	\$4,999,693	N/A
LTFM FY22	N/A	\$6,118,327	N/A
LTFM FY23	N/A	\$1,006,980	N/A

9. Project cash flow schedule has been reviewed and approved by the District Finance Office.

10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.

11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0799-A Frost Lake Elementary Addition & Renovation structural precast (Project # 1100-19-01) to Molin Concrete Products Company for a lump sum base bid of \$512,821 and approve Gate #4a Finance Plan Update.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Phase Gate Approval of the Frost Lake Elementary Addition and Renovation (Project # 1100-19-01) – WS04-A Masonry: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Frost Lake Elementary Addition & Renovation project at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This contract provides all labor, materials, equipment and services for masonry at the Frost Lake Elementary Addition & Renovation.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	February 18, 2020
#4 – Contract Award #4A – Finance Update	May 19, 2020
#5 – Project Close-Out #5A – Finance Update	August 2022

4. A Summary of the finance update is as follows:

Based on current and forecasted expenditures to deliver this project, inclusive of contingencies, Facilities staff projects reduction in expenditures from \$36,000,000 to \$29,975,000.

Project Financing	Current Obligations	Spent to Date	Percent Spent
\$29,975,000	\$3,586,809	\$1,420,292	4%

5. The following bids were received for the lump sum base bid:

	Lump Sum Base Bid
Harbor City Masonry, Inc.	\$664,685
B&D Associates, LLC	\$906,800
John Foley Masonry, Inc.	\$1,007,150
Maertens-Brenny Construction Company	\$1,045,500
Patzoldt Concrete Masonry, LLC	\$1,195,000
Gresser Companies, Inc.	\$1,535,095
Axel H. Ohman, Inc.	\$1,697,000
Hollenbeck & Nelson, Inc.	\$1,748,500

Crosstown Masonry, Inc.\$1,802,000

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.
8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
Capital Bonds	2020A	\$1,214,505	02/20/2020
Capital Bonds	2021A	\$9,094,092	Anticipated Spring 2021
Capital Bonds	2022A	\$5,924,230	Anticipated Spring 2022
Capital Bonds	2023A	\$1,355,716	Anticipated Spring 2023
LTFM FY20	N/A	\$241,457	N/A
LTFM FY21	N/A	\$4,999,693	N/A
LTFM FY22	N/A	\$6,118,327	N/A
LTFM FY23	N/A	\$1,006,980	N/A

9. Project cash flow schedule has been reviewed and approved by the District Finance Office.
10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0800-A Frost Lake Elementary Addition & Renovation masonry (Project # 1100-19-01) to Harbor City Masonry, Inc. for a lump sum base bid of \$664,685 and approve Gate #4a Finance Plan Update.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Phase Gate Approval of the Frost Lake Elementary Addition and Renovation (Project # 1100-19-01) – WS05-A Structural Steel Material: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Frost Lake Elementary Addition & Renovation project at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This contract provides all labor, materials, equipment and services for structural steel material at the Frost Lake Elementary Addition & Renovation.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	February 18, 2020
#4 – Contract Award #4A – Finance Update	May 19, 2020
#5 – Project Close-Out #5A – Finance Update	August 2022

4. A Summary of the finance update is as follow:

Based on current and forecasted expenditures to deliver this project, inclusive of contingencies, Facilities staff projects reduction in expenditures from \$36,000,000 to \$29,975,000.

Project Financing	Current Obligations	Spent to Date	Percent Spent
\$29,975,000	\$3,586,809	\$1,420,292	4%

5. The following bids were received for the lump sum base bid:

	Lump Sum Base Bid
Briese Iron Works, Inc.	\$265,300
Construction Systems, Inc.	\$274,930
American Structural Metals, Inc.	\$287,700
Daka Corporation	\$304,900
Central Minnesota Fabricating	\$353,700
Rochon Corporation	\$400,000

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.
8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
Capital Bonds	2020A	\$1,214,505	02/20/2020
Capital Bonds	2021A	\$9,094,092	Anticipated Spring 2021
Capital Bonds	2022A	\$5,924,230	Anticipated Spring 2022
Capital Bonds	2023A	\$1,355,716	Anticipated Spring 2023
LTFM FY20	N/A	\$241,457	N/A
LTFM FY21	N/A	\$4,999,693	N/A
LTFM FY22	N/A	\$6,118,327	N/A
LTFM FY23	N/A	\$1,006,980	N/A

9. Project cash flow schedule has been reviewed and approved by the District Finance Office.
10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0801-A Frost Lake Elementary Addition & Renovation structural steel material (Project # 1100-19-01) to Briese Iron Works, Inc. for a lump sum base bid of \$265,300, and approve Gate #4a Finance Plan Update.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Phase Gate Approval of the Frost Lake Elementary Addition and Renovation (Project # 1100-19-01) – WS05-B Structural Steel Erection: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Frost Lake Elementary Addition & Renovation project at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This contract provides all labor, materials, equipment and services for structural steel erection at the Frost Lake Elementary Addition & Renovation.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	February 18, 2020
#4 – Contract Award #4A – Finance Update	May 19, 2020
#5 – Project Close-Out #5A – Finance Update	August 2022

4. A summary of the finance update is as follows:

Based on current and forecasted expenditures to deliver this project, inclusive of contingencies, Facilities staff projects reduction in expenditures from \$36,000,000 to \$29,975,000.

Project Financing	Current Obligations	Spent to Date	Percent Spent
\$29,975,000	\$3,586,809	\$1,420,292	4%

5. The following bids were received for the lump sum base bid:

	Lump Sum Base Bid
Patriot Erectors, Inc.	\$239,500
High Five Erectors II, Inc.	\$243,725
KMH Erectors, Inc.	\$274,400
Northland Industrial Erectors, Inc.	\$286,500
Rochon Corporation	\$300,000
Red Cedar Steel Erectors, Inc.	\$368,900
Cary Specialized Services, Inc.	\$312,000
Sowles Co.	\$385,000

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.
8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
Capital Bonds	2020A	\$1,214,505	02/20/2020
Capital Bonds	2021A	\$9,094,092	Anticipated Spring 2021
Capital Bonds	2022A	\$5,924,230	Anticipated Spring 2022
Capital Bonds	2023A	\$1,355,716	Anticipated Spring 2023
LTFM FY20	N/A	\$241,457	N/A
LTFM FY21	N/A	\$4,999,693	N/A
LTFM FY22	N/A	\$6,118,327	N/A
LTFM FY23	N/A	\$1,006,980	N/A

9. Project cash flow schedule has been reviewed and approved by the District Finance Office.
10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0802-A Frost Lake Elementary Addition & Renovation structural steel erection (Project # 1100-19-01) to Patriot Erectors, Inc. for a lump sum base bid of \$239,500 and approve Gate #4a Finance Plan Update.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Phase Gate Approval of the Frost Lake Elementary Addition and Renovation (Project # 1100-19-01) – WS06-A Carpentry: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Frost Lake Elementary Addition & Renovation project at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This contract provides all labor, materials, equipment and services for carpentry at the Frost Lake Elementary Addition & Renovation.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	February 18, 2020
#4 – Contract Award #4A – Finance Update	May 19, 2020
#5 – Project Close-Out #5A – Finance Update	August 2022

4. A Summary of the finance update is as follows:

Based on current and forecasted expenditures to deliver this project, inclusive of contingencies, Facilities staff projects reduction in expenditures from \$36,000,000 to \$29,975,000.

Project Financing	Current Obligations	Spent to Date	Percent Spent
\$29,975,000	\$3,586,809	\$1,420,292	4%

5. The following bids were received for the lump sum base bid:

	Lump Sum Base Bid
Meisinger Construction Company, Inc.	\$1,266,000
George F Cook Construction Co.	\$1,300,000
Reiling Construction Co., Inc.	\$1,300,000
Kellington Construction, Inc.	\$1,325,000
Maertens-Brenny Construction Co.	\$1,367,600
Rochon Corporation	\$1,408,000
Senoma, Inc. dba Century	\$1,488,400
Schreiber Mullaney Construction	\$1,650,000
CM Construction Company, Inc.	\$1,688,000

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.
8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
Capital Bonds	2020A	\$1,214,505	02/20/2020
Capital Bonds	2021A	\$9,094,092	Anticipated Spring 2021
Capital Bonds	2022A	\$5,924,230	Anticipated Spring 2022
Capital Bonds	2023A	\$1,355,716	Anticipated Spring 2023
LTFM FY20	N/A	\$241,457	N/A
LTFM FY21	N/A	\$4,999,693	N/A
LTFM FY22	N/A	\$6,118,327	N/A
LTFM FY23	N/A	\$1,006,980	N/A

9. Project cash flow schedule has been reviewed and approved by the District Finance Office.
10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0803-A Frost Lake Elementary Addition & Renovation carpentry (Project # 1100-19-01) to Meisinger Construction Company, Inc. for a lump sum base bid of \$1,266,000 and approve Gate #4a Finance Plan Update.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Phase Gate Approval of the Frost Lake Elementary Addition and Renovation (Project # 1100-19-01) – WS07-H Roofing: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Frost Lake Elementary Addition & Renovation project at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This contract provides all labor, materials, equipment and services for roofing at the Frost Lake Elementary Addition & Renovation.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	February 18, 2020
#4 – Contract Award #4A – Finance Update	May 19, 2020
#5 – Project Close-Out #5A – Finance Update	August 2022

4. A Summary of the finance update is as follows:

Based on current and forecasted expenditures to deliver this project, inclusive of contingencies, Facilities staff projects reduction in expenditures from \$36,000,000 to \$29,975,000.

Project Financing	Current Obligations	Spent to Date	Percent Spent
\$29,975,000	\$3,586,809	\$1,420,292	4%

5. The following bids were received for the lump sum base bid:

	Lump Sum Base Bid
Berwald Roofing Company, Inc.....	\$335,700
Palmer West Construction Company	\$430,100
BL Dalsin Roofing.....	\$478,115
Flynn Midwest, LP	\$554,622

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.
8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
Capital Bonds	2020A	\$1,214,505	02/20/2020
Capital Bonds	2021A	\$9,094,092	Anticipated Spring 2021
Capital Bonds	2022A	\$5,924,230	Anticipated Spring 2022
Capital Bonds	2023A	\$1,355,716	Anticipated Spring 2023
LTFM FY20	N/A	\$241,457	N/A
LTFM FY21	N/A	\$4,999,693	N/A
LTFM FY22	N/A	\$6,118,327	N/A
LTFM FY23	N/A	\$1,006,980	N/A

9. Project cash flow schedule has been reviewed and approved by the District Finance Office.
10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0805-A Frost Lake Elementary Addition & Renovation roofing (Project # 1100-19-01) to Berwald Roofing Company, Inc. for a lump sum base bid of \$335,770 and approve Gate #4a Finance Plan Update.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Phase Gate Approval of the Frost Lake Elementary Addition and Renovation (Project # 1100-19-01) – WS08-F Entrances, Storefronts & Curtain Wall: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Frost Lake Elementary Addition & Renovation project at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This contract provides all labor, materials, equipment and services for entrances, storefront & curtain wall at the Frost Lake Elementary Addition & Renovation.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	February 18, 2020
#4 – Contract Award #4A – Finance Update	May 19, 2020
#5 – Project Close-Out #5A – Finance Update	August 2022

4. A summary of the finance update is as follows:

Based on current and forecasted expenditures to deliver this project, inclusive of contingencies, Facilities staff projects reduction in expenditures from \$36,000,000 to \$29,975,000.

Project Financing	Current Obligations	Spent to Date	Percent Spent
\$29,975,000	\$3,586,809	\$1,420,292	4%

5. The following bids were received for the lump sum base bid:

Lump Sum Base Bid with Alternate #5

M&D Management dba Artic Glass Company	\$299,900
Advanced Architectural Glazing	\$313,800
S&J Construction, Inc.	\$322,500
Brin Glass Company	\$342,430
Envision Glass, Inc.	\$353,744

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.
8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
Capital Bonds	2020A	\$1,214,505	02/20/2020
Capital Bonds	2021A	\$9,094,092	Anticipated Spring 2021
Capital Bonds	2022A	\$5,924,230	Anticipated Spring 2022
Capital Bonds	2023A	\$1,355,716	Anticipated Spring 2023
LTFM FY20	N/A	\$241,457	N/A
LTFM FY21	N/A	\$4,999,693	N/A
LTFM FY22	N/A	\$6,118,327	N/A
LTFM FY23	N/A	\$1,006,980	N/A

9. Project cash flow schedule has been reviewed and approved by the District Finance Office.
10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0807-A Frost Lake Elementary Addition & Renovation entrances, storefronts & curtain wall (Project # 1100-19-01) to M&D Management dba Artic Glass Company for a lump sum base bid with Alternate #5 of \$299,900 and approve Gate #4a Finance Plan Update.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Phase Gate Approval of the Frost Lake Elementary Addition and Renovation (Project # 1100-19-01) – WS09-A Drywall: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Frost Lake Elementary Addition & Renovation project at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This contract provides all labor, materials, equipment and services for drywall at the Frost Lake Elementary Addition & Renovation.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	February 18, 2020
#4 – Contract Award #4A – Finance Update	May 19, 2020
#5 – Project Close-Out #5A – Finance Update	August 2022

4. A summary of the finance update is as follows:

Based on current and forecasted expenditures to deliver this project, inclusive of contingencies, Facilities staff projects reduction in expenditures from \$36,000,000 to \$29,975,000.

Project Financing	Current Obligations	Spent to Date	Percent Spent
\$29,975,000	\$3,586,809	\$1,420,292	4%

5. The following bids were received for the lump sum base bid:

	Lump Sum Base Bid
RTL Construction, Inc.....	\$726,969
Custom Drywall, Inc.	\$739,895
Zintl, Inc.	\$822,005
Commercial Drywall, Inc.....	\$825,500
Pinnacle Wall Systems, inc.	\$828,500
Mulcahey Nickolaus, LLC.....	\$894,900

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.
8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
Capital Bonds	2020A	\$1,214,505	02/20/2020
Capital Bonds	2021A	\$9,094,092	Anticipated Spring 2021
Capital Bonds	2022A	\$5,924,230	Anticipated Spring 2022
Capital Bonds	2023A	\$1,355,716	Anticipated Spring 2023
LTFM FY20	N/A	\$241,457	N/A
LTFM FY21	N/A	\$4,999,693	N/A
LTFM FY22	N/A	\$6,118,327	N/A
LTFM FY23	N/A	\$1,006,980	N/A

9. Project cash flow schedule has been reviewed and approved by the District Finance Office.
10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0808-A Frost Lake Elementary Addition & Renovation drywall (Project # 1100-19-01) to RTL Construction, Inc. for a lump sum base bid of \$726,969 and approve Gate #4a Finance Plan Update.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Phase Gate Approval of the Frost Lake Elementary Addition and Renovation (Project # 1100-19-01) – WS09-B Tile: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Frost Lake Elementary Addition & Renovation project at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This contract provides all labor, materials, equipment and services for tile at the Frost Lake Elementary Addition & Renovation.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	February 18, 2020
#4 – Contract Award #4A – Finance Update	May 19, 2020
#5 – Project Close-Out #5A – Finance Update	August 2022

4. **A summary of the finance plan update is as follows:**

Based on current and forecasted expenditures to deliver this project, inclusive of contingencies, Facilities staff projects reduction in expenditures from \$36,000,000 to \$29,975,000.

Project Financing	Current Obligations	Spent to Date	Percent Spent
\$29,975,000	\$3,586,809	\$1,420,292	4%

5. The following bids were received for the lump sum base bid:

	Lump Sum Base Bid
Grazzini Brothers & Company.....	\$329,675
CD Tile & Stone, Inc.....	\$352,000
Blackhawk Tile & Stone, Inc.....	\$424,465
Acoustic Associates, Inc.	\$433,255
Twin City Tile & Marble Company	\$447,610
WTG Terrazzo & Tile, Inc.....	\$489,600

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.
8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
Capital Bonds	2020A	\$1,214,505	02/20/2020
Capital Bonds	2021A	\$9,094,092	Anticipated Spring 2021
Capital Bonds	2022A	\$5,924,230	Anticipated Spring 2022
Capital Bonds	2023A	\$1,355,716	Anticipated Spring 2023
LTFM FY20	N/A	\$241,457	N/A
LTFM FY21	N/A	\$4,999,693	N/A
LTFM FY22	N/A	\$6,118,327	N/A
LTFM FY23	N/A	\$1,006,980	N/A

9. Project cash flow schedule has been reviewed and approved by the District Finance Office.
10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0809-A Frost Lake Elementary Addition & Renovation tile (Project # 1100-19-01) to Grazzini Brothers & Company for a lump sum base bid of \$329,675 and approve Gate #4a Finance Plan Update.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Phase Gate Approval of the Frost Lake Elementary Addition and Renovation (Project # 1100-19-01) – WS09-C Ceilings & Acoustical Treatments: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Frost Lake Elementary Addition & Renovation project at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This contract provides all labor, materials, equipment and services for ceilings and acoustical treatment at the Frost Lake Elementary Addition & Renovation.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	February 18, 2020
#4 – Contract Award #4A – Finance Update	May 19, 2020
#5 – Project Close-Out #5A – Finance Update	August 2022

4. A summary of the finance update is as follows:

Based on current and forecasted expenditures to deliver this project, inclusive of contingencies, Facilities staff projects reduction in expenditures from \$36,000,000 to \$29,975,000.

Project Financing	Current Obligations	Spent to Date	Percent Spent
\$29,975,000	\$3,586,809	\$1,420,292	4%

5. The following bids were received for the lump sum base bid:

	Lump Sum Base Bid
Twin City Acoustics, Inc.	\$319,360
Minnesota Acoustics, Inc.	\$325,900
Kirk Acoustics, Inc.	\$349,800
Sonus Interiors, Inc.	\$397,992
Acoustics Associates, Inc.	\$404,760

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.
8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
Capital Bonds	2020A	\$1,214,505	2/20/2020
Capital Bonds	2021A	\$9,094,092	Anticipated Spring 2021
Capital Bonds	2022A	\$5,924,230	Anticipated Spring 2022
Capital Bonds	2023A	\$1,355,716	Anticipated Spring 2023
LTFM FY20	N/A	\$ 241,457	N/A
LTFM FY21	N/A	\$4,999,693	N/A
LTFM FY22	N/A	\$6,118,327	N/A
LTFM FY23	N/A	\$1,006,980	N/A

9. Project cash flow schedule has been reviewed and approved by the District Finance Office.
10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0810-A Frost Lake Elementary Addition & Renovation ceilings & acoustical treatment (Project # 1100-19-01) to Twin City Acoustics, Inc. for a lump sum base bid of \$319,360 and approve Gate #4a Finance Plan Update.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Phase Gate Approval of the Frost Lake Elementary Addition and Renovation (Project # 1100-19-01) – WS09-G Terrazzo: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Frost Lake Elementary Addition & Renovation project at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This contract provides all labor, materials, equipment and services for terrazzo at the Frost Lake Elementary Addition & Renovation.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	February 18, 2020
#4 – Contract Award #4A – Finance Update	May 19, 2020
#5 – Project Close-Out #5A – Finance Update	August 2022

4. A summary of the finance update is as follows:

Based on current and forecasted expenditures to deliver this project, inclusive of contingencies, Facilities staff projects reduction in expenditures from \$36,000,000 to \$29,975,000.

Project Financing	Current Obligations	Spent to Date	Percent Spent
\$29,975,000	\$3,586,809	\$1,420,292	4%

5. The following bids were received for the lump sum base bid:

Lump Sum Base Bid plus Alternate #4

WTG Terrazzo & Tile, Inc.....	\$266,915
Grazzini Brothers & Company.....	\$279,310

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul

MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.

8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
Capital Bonds	2020A	\$1,214,505	02/20/2020
Capital Bonds	2021A	\$9,094,092	Anticipated Spring 2021
Capital Bonds	2022A	\$5,924,230	Anticipated Spring 2022
Capital Bonds	2023A	\$1,355,716	Anticipated Spring 2023
LTFM FY20	N/A	\$241,457	N/A
LTFM FY21	N/A	\$4,999,693	N/A
LTFM FY22	N/A	\$6,118,327	N/A
LTFM FY23	N/A	\$1,006,980	N/A

9. Project cash flow schedule has been reviewed and approved by the District Finance Office.

10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.

11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0812-A Frost Lake Elementary Addition & Renovation terrazzo (Project # 1100-19-01) to WTG Terrazzo & Tile, Inc. for a lump sum base bid plus Alternate #4 of \$266,915 and approve Gate #4a Finance Plan Update.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Phase Gate Approval of the Frost Lake Elementary Addition and Renovation (Project # 1100-19-01) – WS09-K Painting & Wall Covering: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Frost Lake Elementary Addition & Renovation project at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This contract provides all labor, materials, equipment and services for painting & wall covering at the Frost Lake Elementary Addition & Renovation.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	February 18, 2020
#4 – Contract Award #4A – Finance Update	May 19, 2020
#5 – Project Close-Out #5A – Finance Update	August 2022

4. A summary of the finance update is as follows:

Based on current and forecasted expenditures to deliver this project, inclusive of contingencies, Facilities staff projects reduction in expenditures from \$36,000,000 to \$29,975,000.

Project Financing	Current Obligations	Spent to Date	Percent Spent
\$29,975,000	\$3,586,809	\$1,420,292	4%

5. The following bids were received for the lump sum base bid:

	Lump Sum Base Bid
360 Wall Systems, Inc.....	Withdrawn
Steinbrecher Painting Company	\$194,300
Fransen Decorating, Inc.	\$220,865
Hamernick Interior Solutions	\$262,350

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.
8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
Capital Bonds	2020A	\$1,214,505	02/20/2020
Capital Bonds	2021A	\$9,094,092	Anticipated Spring 2021
Capital Bonds	2022A	\$5,924,230	Anticipated Spring 2022
Capital Bonds	2023A	\$1,355,716	Anticipated Spring 2023
LTFM FY20	N/A	\$241,457	N/A
LTFM FY21	N/A	\$4,999,693	N/A
LTFM FY22	N/A	\$6,118,327	N/A
LTFM FY23	N/A	\$1,006,980	N/A

9. Project cash flow schedule has been reviewed and approved by the District Finance Office.
10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0813-A Frost Lake Elementary Addition & Renovation painting & wall covering (Project # 1100-19-01) to Steinbrecher Painting Company for a lump sum base bid of \$194,300 and approve Gate #4a Finance Plan Update.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Phase Gate Approval of the Frost Lake Elementary Addition and Renovation (Project # 1100-19-01) – WS11-F Food Service: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Frost Lake Elementary Addition & Renovation project at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This contract provides all labor, materials, equipment and services for food service at the Frost Lake Elementary Addition & Renovation.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	February 18, 2020
#4 – Contract Award #4A – Finance Update	May 19, 2020
#5 – Project Close-Out #5A – Finance Update	August 2022

4. A summary of the finance update is as follows:

Based on current and forecasted expenditures to deliver this project, inclusive of contingencies, Facilities staff projects reduction in expenditures from \$36,000,000 to \$29,975,000.

Project Financing	Current Obligations	Spent to Date	Percent Spent
\$29,975,000	\$3,586,809	\$1,420,292	4%

5. The following bids were received for the lump sum base bid:

	Lump Sum Base Bid
Plexus Company dba Culinex	\$424,600
Boelter LLC.....	\$432,370
Great Lakes Hotel Supply Company.....	\$467,543

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
 MEDA Construction Connection
 Minneapolis Builders Exchange
 Dodge McGraw Hill Construction Plan Room
 Reed Construction Data Plan Room
 iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.
8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
Capital Bonds	2020A	\$1,214,505	02/20/2020
Capital Bonds	2021A	\$9,094,092	Anticipated Spring 2021
Capital Bonds	2022A	\$5,924,230	Anticipated Spring 2022
Capital Bonds	2023A	\$1,355,716	Anticipated Spring 2023
LTFM FY20	N/A	\$241,457	N/A
LTFM FY21	N/A	\$4,999,693	N/A
LTFM FY22	N/A	\$6,118,327	N/A
LTFM FY12	N/A	\$1,006,980	N/A

9. Project cash flow schedule has been reviewed and approved by the District Finance Office.
10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0815-A Frost Lake Elementary Addition & Renovation food service (Project # 1100-19-01) to Plexus Company dba Culinex for a lump sum base bid of \$424,600 and approve Gate #4a Finance Plan Update.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Phase Gate Approval of the Frost Lake Elementary Addition and Renovation
(Project # 1100-19-01) – WS21-A Fire Suppression: Gate #4 – Contract Award;
Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Frost Lake Elementary Addition & Renovation project at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This contract provides all labor, materials, equipment and services for fire suppression at the Frost Lake Elementary Addition & Renovation.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	February 18, 2020
#4 – Contract Award #4A – Finance Update	May 19, 2020
#5 – Project Close-Out #5A – Finance Update	August 2022

4. A summary of the finance update is as follows:

Based on current and forecasted expenditures to deliver this project, inclusive of contingencies, Facilities staff projects reduction in expenditures from \$36,000,000 to \$29,975,000.

Project Financing	Current Obligations	Spent to Date	Percent Spent
\$29,975,000	\$3,586,809	\$1,420,292	4%

5. The following bids were received for the lump sum base bid:

	Lump Sum Base Bid
Breth-Zenzen Fire Protection	\$292,000
Nasseff Mechanical Contractors, Inc.	\$323,400
Nova Fire Protection.....	\$367,000
Summit Fire Protection.....	\$373,000
Frontier Fire Protection.....	\$468,400
Total Fire Protection	\$480,000

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.
8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
Capital Bonds	2020A	\$1,214,505	02/20/2020
Capital Bonds	2021A	\$9,094,092	Anticipated Spring 2021
Capital Bonds	2022A	\$5,924,230	Anticipated Spring 2022
Capital Bonds	2023A	\$1,355,716	Anticipated Spring 2023
LTFM FY20	N/A	\$241,457	N/A
LTFM FY21	N/A	\$4,999,693	N/A
LTFM FY22	N/A	\$6,118,327	N/A
LTFM FY23	N/A	\$1,006,980	N/A

9. Project cash flow schedule has been reviewed and approved by the District Finance Office.
10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0818-A Frost Lake Elementary Addition & Renovation fire suppression (Project # 1100-19-01) to Breth-Zenzen Fire Protection, LLC for a lump sum base bid of \$292,000 and approve Gate #4a Finance Plan Update.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Phase Gate Approval of the Frost Lake Elementary Addition and Renovation (Project # 1100-19-01) – WS23-A Combined Mechanical: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Frost Lake Elementary Addition & Renovation project at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This contract provides all labor, materials, equipment and services for combined mechanical at the Frost Lake Elementary Addition & Renovation.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	February 18, 2020
#4 – Contract Award #4A – Finance Update	May 19, 2020
#5 – Project Close-Out #5A – Finance Update	August 2022

4. A summary of the finance update is as follows:

Based on current and forecasted expenditures to deliver this project, inclusive of contingencies, Facilities staff projects reduction in expenditures from \$36,000,000 to \$29,975,000.

Project Financing	Current Obligations	Spent to Date	Percent Spent
\$29,975,000	\$3,586,809	\$1,420,292	4%

5. The following bids were received for the lump sum base bid:

Lump Sum Base Bid plus Alternate #3	
NAC Mechanical & Electrical Services	\$4,752,500
Schadegg Mechanical, Inc.	\$4,839,840
General Sheet Metal Company, LLC	\$4,942,700
St. Cloud Refrigeration, Inc.	\$5,009,840
Pioneer Power, Inc.	\$5,095,000
RJ Mechanical, inc.	\$5,305,143
Metro Sheet Metal, Inc.	\$5,632,000
Modern Piping, Inc.	\$5,720,000

Klamm Mechanical\$5,867,300

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.
8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
Capital Bonds	2020A	\$1,214,505	02/20/2020
Capital Bonds	2021A	\$9,094,092	Anticipated Spring 2021
Capital Bonds	2022A	\$5,924,230	Anticipated Spring 2022
Capital Bonds	2023A	\$1,355,716	Anticipated Spring 2023
LTFM FY20	N/A	\$241,457	N/A
LTFM FY21	N/A	\$4,999,693	N/A
LTFM FY22	N/A	\$6,118,327	N/A
LTFM FY23	N/A	\$1,006,980	N/A

9. Project cash flow schedule has been reviewed and approved by the District Finance Office.
10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0819-A Frost Lake Elementary Addition & Renovation combined mechanical (Project # 1100-19-01) to NAC & Electrical Services for a lump sum base bid plus Alternate #3 of \$4,752,500 and approve Gate #4a Finance Plan Update.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Phase Gate Approval of the Frost Lake Elementary Addition and Renovation (Project # 1100-19-01) – WS26-A Electrical: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Frost Lake Elementary Addition & Renovation project at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This contract provides all labor, materials, equipment and services for electrical at the Frost Lake Elementary Addition & Renovation.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	February 18, 2020
#4 – Contract Award #4A – Finance Update	May 19, 2020
#5 – Project Close-Out #5A – Finance Update	August 2022

4. A summary of the finance update is as follows:

Based on current and forecasted expenditures to deliver this project, inclusive of contingencies, Facilities staff projects reduction in expenditures from \$36,000,000 to \$29,975,000.

Project Financing	Current Obligations	Spent to Date	Percent Spent
\$29,975,000	\$3,586,809	\$1,420,292	4%

5. The following bids were received for the lump sum base bid:

Lump Sum Base Bid plus Alternate #3

Muska Electric Co.	\$2,683,100
NAC Mechanical and Electrical Services	\$2,696,000
Bloomington Electric Company	\$2,773,000
NEI Electric, Inc.	\$2,908,567
Gunnar Electric, Inc.	\$3,075,000

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.
8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
Capital Bonds	2020A	\$1,214,505	02/20/2020
Capital Bonds	2021A	\$9,094,092	Anticipated Spring 2021
Capital Bonds	2022A	\$5,924,230	Anticipated Spring 2022
Capital Bonds	2023A	\$1,355,716	Anticipated Spring 2023
LTFM FY20	N/A	\$241,457	N/A
LTFM FY21	N/A	\$4,999,693	N/A
LTFM FY22	N/A	\$6,118,327	N/A
LTFM FY23	N/A	\$1,006,980	N/A

9. Project cash flow schedule has been reviewed and approved by the District Finance Office.
10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0820-A Frost Lake Elementary Addition & Renovation electrical (Project # 1100-19-01) to Muska Electric Co. for a lump sum base bid plus Alternate #3 of \$2,683,100 and approve Gate #4a Finance Plan Update.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: May 19, 2020

TOPIC: Phase Gate Approval of the Frost Lake Elementary Addition and Renovation (Project # 1100-19-01) – WS31-A Site Clearing & Earthwork: Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Frost Lake Elementary Addition & Renovation project at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This contract provides all labor, materials, equipment and services for site clearing & earthwork at the Frost Lake Elementary Addition & Renovation.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Schematic Design #3A – Finance Update	February 18, 2020
#4 – Contract Award #4A – Finance Update	May 19, 2020
#5 – Project Close-Out #5A – Finance Update	August 2022

4. A Summary of the finance update is as follows:

Based on current and forecasted expenditures to deliver this project, inclusive of contingencies, Facilities staff projects reduction in expenditures from \$36,000,000 to \$29,975,000.

Project Financing	Current Obligations	Spent to Date	Percent Spent
\$29,975,000	\$3,586,809	\$1,420,292	4%

5. The following bids were received for the lump sum base bid:

	Lump Sum Base Bid
Urban Companies, LLC.....	\$1,065,000
Max Steininger, Inc.....	\$1,148,750
Rochon	\$1,150,000
Veit and Company, Inc.	\$1,194,098
Rachel Contracting, LLC	\$1,247,680
Frattalone Companies, Inc.	\$1,556,127
Park Construction Company	\$1,966,040

6. This is an advertised bid and accordingly, contract documents for this project were made available for examination at the Architect's office, on the District's online platform and at the following:

Builders Exchange of St. Paul
MEDA Construction Connection
Minneapolis Builders Exchange
Dodge McGraw Hill Construction Plan Room
Reed Construction Data Plan Room
iSqFt/AGC of MN Plan Room

7. Bids have been reviewed by Jamie Atkins, Purchasing Manager.
8. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
Capital Bonds	2020A	\$1,214,505	02/20/2020
Capital Bonds	2021A	\$9,094,092	Anticipated Spring 2021
Capital Bonds	2022A	\$5,924,230	Anticipated Spring 2022
Capital Bonds	2023A	\$1,355,716	Anticipated Spring 2023
LTFM FY20	N/A	\$241,457	N/A
LTFM FY21	N/A	\$4,999,693	N/A
LTFM FY22	N/A	\$6,118,327	N/A
LTFM FY23	N/A	\$1,006,980	N/A

9. Project cash flow schedule has been reviewed and approved by the District Finance Office.
10. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
11. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A20-0821-A Frost Lake Elementary Addition & Renovation site clearing & earthwork (Project # 1100-19-01) to Urban Companies, Inc. for a lump sum base bid of \$1,065,000 and approve Gate #4a Finance Plan Update.

INDEPENDENT SCHOOL DISTRICT NO. 625
SAINT PAUL PUBLIC SCHOOLS BOARD OF EDUCATION MEETINGS

The following Board of Education Meetings will be held in the district's Administration Building at 360 Colborne Street unless otherwise noted.

MAY 12, 2020
4:30pm

Special Meeting of the Board of Education
Available streaming online at www.spps.org/boe

MAY 19, 2020
6:05 pm

Regular Meeting of the Board of Education
Available streaming online at www.spps.org/boe or on Saint Paul Cable Channel 16 (for cable subscribers)

Board of Education Meetings
(6:05 p.m. unless otherwise noted)

- June 9 (Special – Non-Renewals)
- June 23
- July 21
- August 18
- September 22
- October 20
- November 17
- December 15
- January 5, 2021 (Annual)
- January 19
- February 23
- March 23
- April 20
- May 18

Committee of the Board Meetings
(4:30 p.m. unless otherwise noted)

- June 9
- August 5 (Wednesday)
- September 8
- October 6
- November 10
- December 8
- January 5, 2021
- February 9
- March 9
- April 6
- May 4
- June 8
- August 1

OTHER EVENTS BOARD MEMBERS ARE SCHEDULED TO ATTEND:

* Please note that the Committee of the Board meeting and the Public Comment sessions will also constitute a special meeting of the Board of Education.