

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
REGULAR MEETING OF THE BOARD OF EDUCATION
360 Colborne & Online at <https://spps.eduvision.tv/LiveEvents>
360 Colborne Street
Saint Paul, Minnesota 55102

July 20, 2021
6:05 PM

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1.	Motion to Cancel the April 5, 2022 Committee of the Board Meeting, and Reschedule it to April 12, 2022 (due to Spring Break)	
XIV.	ADJOURNMENT	

#BoldSubject#

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Acknowledgement of Good Work by Students

1. On Saturday, June 19, National History Day® (NHD) presented the awards for the 2021 NHD National Contest in a live streamed ceremony. More than a half-million middle and high schoolers entered the competition in late 2020. Just over 2,600 students successfully advanced through the local and state affiliate rounds during another challenging school year disrupted by the coronavirus pandemic. Those students earned a place in the NHD National Contest, which took place virtually for the second year in a row.

Through documentaries, exhibits, papers, performances and websites, students presented research projects addressing topics related to the 2021 NHD theme, "Communication in History: The Key to Understanding."

Three projects from SPPS placed in the top six for their respective categories. One of these projects was awarded the Women's History special prize sponsored by the National Women's History Museum and another was chosen to be part of the National Museum of African American History's Learning Lab. Additionally, another NHD qualifying project by an SPPS student was chosen to be part of the National Museum of American History Virtual Exhibit Showcase and was displayed on the Smithsonian website from June 15-29.

Sam Kellar-Long, Helena Squires Mosher and Mae Wrigley from Open World Learning Community (OWL) took first place for their senior group performance "Reagan's Martin Luther King Day: Miscommunicating a Legacy."
<https://drive.google.com/file/d/1AAKDpjW3sgcSMJtTh-jJ4LLqWKQttkve/view>

Elsa Carlson and Zoe Campion from OWL won sixth place for their senior group documentary, "The First Lady of the Black Press: Ethyl Payne and Communication in Journalism." This project was also chosen to be part of the National Museum of African American History's Learning Lab.
<https://learninglab.si.edu/collections/national-history-day-at-nmaahc-student-documentary-showcase-2021/2iW7kPG0EqjOcT3Q#r/1126843>

Sixth-grader Ayla Bornzstein of Murray Middle School won fifth place for Junior Individual Website and received the Women's History prize sponsored by the National Women's History Museum for her junior individual website, "We Can [ALL] Do IT!" Communicating Women's Empowerment from World War II to Today." <https://00-68972487.nhdwebcentral.org/>

Taylor Fairbanks from Como Park Senior High School is a NHD qualifier. Her project "White Earth Land Settlement Agreement in 1985" was chosen by the Smithsonian to be on display at the 2021 National Museum of American History Virtual Exhibit Showcase. <https://learninglab.si.edu/collections/2021-national-history-day-exhibit-showcase-regi-on-c/AuFcDUTwoBKGLVQC#/r/>

Samuel Skinner, a student at Como Park Senior High School, has been a decorated participant in History Day programming since he was a sixth-grader at Murray Middle School. For the past year and a half, Skinner and his mentor, Ms. Courtney Major, a teacher at Murray, have collaborated with 15 other student-teacher teams from across the country in the "Sacrifice for Freedom: World War II in the Pacific Student and Teacher Institute." Skinner documented and published a biography of the life and service of Signalman Third Class Arthur Barnard Engebretson Jr. (Murray High School, Class of 1941), killed in action on March 28, 1945. Last month, Skinner and Major's investigative efforts took them to Oahu, where they conducted research, consulted local historians, and paid their respects at Engebretson Jr. 's grave at the National Memorial Cemetery of the Pacific. The program was coordinated through NHD and sponsored by the Pearl Harbor Aviation Museum, the Pacific Fleet Submarine Museum, the USS Missouri Memorial Association and Pacific Historic Parks.

<https://nhdsilentheroes.org/arthur-barnard-engebretson>

2. This item is submitted by Andrew Collins, Chief of Schools

B. RECOMMENDATION:

That the Board of Education recognizes the students above for their contributions and outstanding work.

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota

REGULAR MEETING OF THE BOARD OF EDUCATION
360 Colborne Street
Saint Paul, MN 55102, and

Available Streaming Online at www.spps.org/boe and Saint Paul Cable Channel 16

June 22, 2021
6:05 p.m.

MINUTES

I. CALL TO ORDER

The meeting was called to order at 6:05 p.m. by Jeanelle Foster, Chair.

II. ROLL CALL

Board of Education: J. Kopp, Y. Carrillo, J. Foster, J. Brodrick, J. Vue, C. Allen
Z. Ellis was absent (pre-planned event).

II. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Foster moved approval of the Order of the Main Agenda one change - to add the Board's review of the COVID resolution and vote to renew, amend, or rescind to be discussed immediately following the Superintendent's report. The motion was seconded by Director Vue.

The motion was approved by roll call vote:

Director Kopp	Yes
Director Carrillo	Yes
Director Ellis	Absent
Director Foster	Yes
Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes

III. RECOGNITIONS

BF 32399 Acknowledgement of Good Work Provided by Outstanding District Employees

SPPS staff deserve to be commended for their service and dedication to our students, families and fellow staff members throughout the pandemic. Staff members have and continue to work tirelessly, many of them behind the scenes, to ensure this school district keeps running; our students and families are well served, bills get paid, employees are hired, information is communicated, our people and facilities are

safe, meals are provided for students and learning continues, even through the hardest and most challenging times.

The Finance Department received the Minnesota Department of Education (MDE) 2021 School Finance Award. Each year, MDE reviews each school district for criteria in the following areas: timely submission of financial data, compliance with Minnesota statutes, presence of select indicators of fiscal health, and accuracy in financial reporting. This award is a testament to how the Finance department is organized and accountable for the taxpayer dollars entrusted to us.

BF 32400 Acknowledgement of Good Work Provided by Outstanding District Partners

1. We would like to extend our gratitude to the Ecolab Foundation for their long-standing support of SPPS.

2. In particular, we are recognizing tonight our annual \$250,000 teacher grant program, which is on the consent agenda for school year 2021-22 grants. The specific teacher projects will be selected and awarded over the summer.

3. Additionally, we are highlighting the Ecolab Foundation for over \$1.5 million in direct grants in the last five years and their ongoing and abundant community support for the students, staff, and families of SPPS

IV. APPROVAL OF THE ORDER OF THE CONSENT AGENDA

MOTION: Director Foster moved approval of the Order of the Consent Agenda with item E10 - Voluntary Benefits with Securian pulled for separate consideration. The motion was seconded by Director Allen.

The motion was approved by roll call vote:

Director Kopp	Yes
Director Carrillo	Yes
Director Ellis	Absent
Director Foster	Yes
Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes

V. APPROVAL OF THE MINUTES

- A. Minutes of the Regular Meeting of the Board of Education of May 18, 2021
- B. Minutes of the Special Meeting of the Board of Education of June 1, 2021
- C. Minutes of the Special Meeting of the Board of Education of June 15, 2021

MOTION: Director Foster moved approval of the Minutes of the Regular Meeting of the Board of Education of May 18, 2021; Minutes of the Special Meeting of the Board of Education of June 1, 2021; and the Minutes of the Special Meeting of the Board of Education of June 15, 2021. The motion was seconded by Director Vue.

The motion was approved by roll call vote:

Director Kopp	Yes
Director Carrillo	Yes
Director Ellis	Absent
Director Foster	Yes
Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes

VI. COMMITTEE REPORTS

A. Minutes of the Committee of the Board Meeting of June 15, 2021

At the Committee of the Board Meeting on June 15th, 2021, Superintendent Gothard welcomed everyone, and provided an update on graduation ceremonies and congratulated the historic Class of 2021. He then provided a brief update on the Resolution in Response to the COVID-19 Pandemic in order to provide flexibility for the district. Due to the downward trend in case numbers, it is his recommendation that it will not be necessary to renew this resolution. He also shared a brief update on the work around Critical Ethnic Studies in SPPS and details on the development and program.

Groups within the Equity Committee then presented their identified inequities within SPPS, recommendations, and requests for further information. Next steps for the Committee and its charter were also shared. This presentation sparked robust discussion from the Board, including request for further information on the next iteration and steps for the committee, support needed from the Board, ongoing work into the next school year, appreciation of the open-ended questions for surveys and discussion, appreciation for calling out the identified inequities, engagement of student voice, and gained experience that will help to guide the next cohort of Equity Committee members.

Next, the Fiscal Year 22 Budget Update was presented. Within this presentation, board members requested further information on the clarification of staff in SPED and MLL in the figures, update from the Virtual Hiring Fair, information on substitute teachers in SPPS, as well as further discussion on the job-embedded professional development for teachers. Board members also raised questions on the possibility for slight revisions to the budget prior to its adoption, future budget revisions, adjustments and allocations based on federal funding, the personal impacts of staff to students, and the budget for the Office of Family Engagement and the needs assessment around ARP funding.

Within the Policy Update, a new proposal for Policy 619.00 - Student Fundraising was discussed. Questions and discussion included situations of outside organization partnering with a school on a fundraiser and inclusion of all families in those fundraisers, questions around the language regarding school stores in the proposal, consequences of non-approved fundraising, and general examples applicable to this policy. Overall, the Board approved moving this policy to the three-reading process, with the potential of revised wording regarding school stores.

Following the adjournment and within the work session, board members discussed a proposed Resolution to Fully Fund Public Education, including revisions and edits to the draft.

MOTION: Director Vue moved that the Board accept the report on the June 15, 2021 Committee of the Board meeting and approve the recommended motions and minutes of that meeting as published. Director Brodrick seconded the motion.

The motion was approved by roll call vote:

Director Kopp	Yes
Director Carrillo	Yes
Director Ellis	Absent
Director Foster	Yes
Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes

VII. SUPERINTENDENT'S REPORT

Superintendent Gothard began his report by noting there will be two general announcements and two items that require Board action.

He provided an update on COVID-19 vaccine clinics at Gordon Parks, Washington Tech, and Harding and details around each clinic, with more information on the SPPS website.

He also shared details on the American Rescue Plan family forums and surveys, including details on meetings in multiple languages, and the online forum which received over 100 responses in a few days. Information on survey details were also shared with staff in June.

QUESTIONS/DISCUSSION:

- What are the different ways we will continue to engage families, especially for those who do not speak English as their primary language? Response: As we continue and have plans, we will be working with several strategies, including with our PACs and schools. We have found that going directly to buildings yielded good participation. As we continue feedback on the plan and monitoring, the Office of Family Engagement will assist in engaging with our families and community as well.
- Clarification was requested on how to align the engagement between all communities. Response: One of the ways for consistency is through asking the same questions, and so far, the responses have been fairly similar across all communities. Families are wanting safety for their children, cleanliness, and questions around learning needs, as well as engagement for students to have them be ready and excited to learn. We are finding that the desires of families are more similar and it is encouraging to us as we move forward.
- Details were requested on how we will engage with our community to ensure voices are heard around funds. Administration responded that we will not only rely on surveys or virtual forums, but also to find ways to go into the community and bring feedback. Progress monitoring was also noted, including how the money is being spent and the results and ways to adapt to emerging needs will be important. The engagement around the strategic plan was also noted, where we went into community and to our community partners to have dialogue. Within the needs assessment, there is also an overall engagement plan created - it is not "one and done". We will continue to work with our community partners and focus groups and go out to them, as well as pull in insights from board members

- The Board also followed-up from Public Comment. It was a wonderful opportunity to hear from folks who are very passionate about the music and arts programs in SPPS. One board member noted the eloquent manner in which the group spoke. He noted that in all his years on the Board, he saw a group of students, parents, and staff who have come together in a thorough, meaningful, respectful, and organized manner. This group brought up an issue at a public meeting, and feels there is a response needed - that is what democracy is about. This group from HPHS went beyond advocacy for their own school, and made the very real connection between their school's plight and the much broader questions of what this district needs to grapple with in terms of arts and music. They talked about the broader question of the real meaning of arts and music in terms of the development of our students and their role in cultural excellence. They also raised questions about the value of arts and music, and also equity for all inner-city students to reflect the diversity of our students and celebrate their diversity. He encouraged the Board and Administration to really reflect on what was said at tonight's Public Comment. A challenge was given to us tonight - to be a district that is truly transparent and truly values student, parent, and community voices. He noted the opportunity to have this arts committee lead the way for the district over the next several months and years to ensure we do have student voice and true parental input, and to be transparent in decisions for all classes and all curriculum.
 - Another board member noted that this Board does support the arts, and that they listened and heard what was said at tonight's Public Comment session. For equity in the district, they have asked for an audit, and to move forward with that and move with the community transparently to give direction to Dr. Gothard and the team.
 - Another board member noted it is important to acknowledge the work of the young people and her support of the arts, and to find ways to implement arts across the district especially with our high POC enrollment and low literacy rates. Studies show that rhythm and music can raise literacy rates for our students. She sees this as an opportunity to really listen to the community and time to restructure and holistically approach lessons. The Equity Committee mentioned collectivism, which is also applicable to this issue.
 - Another board member noted her experience as a parent to a student in the arts, and encouraged the group to stay tuned and be active, and to use their voices to move the work along so students in every school at the elementary level have a chance to explore, and find new things that are meaningful and important to them, as well as reliable and sustainable options. We want to build something that lasts, and want to get it right and be forever.
 - Another board member thanked the committee for the presentation and their voice. There is work to be done. He encouraged concreteness in this situation, because vagueness is the recipe for ineffective policy. We need to put positive pressure on our staff to be concrete and ask concrete questions about the needs - seeking vague questions will only bring vague answers. We also want to make this a sustainable process, and understand the outcomes and that is our priority and purpose.

A. Human Resource Transactions

MOTION: Director Foster moved approval of the HR Transactions for the period May 1 through May 31, 2021. Director Vue seconded the motion.

The motion was approved by roll call vote:

Director Kopp	Yes
Director Carrillo	Yes
Director Ellis	Absent

Director Foster	Yes
Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes

B. Action on Resolution Adopting a Saint Paul Public Schools Resolution in Response to COVID-19 Pandemic

Superintendent Gothard noted that as shared at the Committee of the Board Meeting, we are set to review the Resolution Adopting a Saint Paul Public Schools Resolution in Response to COVID-19 Pandemic. In August 2020, he proposed this resolution to provide flexibility to make decisions for the District and was essential for sudden changes to guidelines and reactions to the trends in the pandemic. With the guidelines relaxing and the latest downward trend, Summer Session will go on as planned, and planning for Fall will begin. He then asked the Board to rescind the Resolution Adopting a Saint Paul Public Schools Resolution in Response to COVID-19 Pandemic.

MOTION: Director Foster moved to rescind the Resolution Adopting a Saint Paul Public Schools Resolution in Response to COVID-19 Pandemic, as it is no longer needed by the Superintendent. Director Carrillo seconded the motion.

The motion was approved by roll call vote:

Director Kopp	Yes
Director Carrillo	Yes
Director Ellis	Absent
Director Foster	Yes
Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes

VII. CONSENT AGENDA

MOTION: Director Foster moved approval of all items within the consent agenda withholding item E10 - Voluntary Benefits with Securian, which was pulled for separate consideration. Director Vue seconded the motion.

The motion was approved by roll call vote:

Director Kopp	Yes
Director Carrillo	Yes
Director Ellis	Absent
Director Foster	Yes
Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes

A. Gifts

BF 32401 Gift Acceptance from Helen Podruska Trust

The Board of Education authorize the Superintendent to allow J.J. Hill Magnet School to accept a monetary gift of \$10,000.00 from Helen Podruska Trust. The total amount will be deposited in intraschool fund 19-493-291-0000-5096-U001.

BF 32402 Gift Acceptance from West Central Initiative

The Board of Education authorize the Superintendent to allow J.J. Hill Magnet School to accept a monetary gift of \$6,000.00 from West Central Initiative. The total amount will be deposited in intraschool fund 19-493-291-0000-5096-U001

B. Grants

BF 32403 Request for Permission to Accept a Grant from The Aspen Institute

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Aspen Institute for athletics programming at Harding High; to accept funds; and to implement the project as specified in the award documents.

BF 32404 Request for Permission to Accept a Grant from the Calmenson Foundation

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Calmenson Foundation to support Journeys' Photography Club; to accept funds; and to implement the project as specified in the award documents.

BF 32405 Request for Permission to Accept a Grant from the Ecolab Foundation

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Ecolab Foundation for funds to support the Ecolab Teacher Grants Program; to accept funds; and to implement the project as specified in the award documents.

BF 32406 Permission to Accept Grant Award from Minnesota Department of Education for ESSA Grant

That the Board of Education authorize the Superintendent (designee) to submit the ESSA grant and accept funds to implement the project as specified in the award documents.

BF 32407 Request for Permission to Submit a Grant Extension to the Minnesota Department of Education – McKinney-Vento Homeless Children and Youth Education Program

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Department of Education for funds to serve students experiencing homelessness; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 32408 Request for Permission to Submit a Grant Application to the Minnesota Department of Education McKinney Vento Grant Program

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Department of Education McKinney Vento Grant Program for funds to serve homeless students in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 32409 Request for Permission to Accept a Grant from No Kid Hungry

That the Board of Education authorize the Superintendent (designee) to accept a grant from No Kid Hungry for funds to support the Saint Paul Public Schools Summer Food Service Program; to accept funds; and to implement the project as specified in the award documents.

BF 32410 Request for Permission to Accept a Grant Amendment from the Minnesota Department of Education

That the Board of Education authorize the Superintendent (designee) to accept a grant amendment from the Minnesota Department of Education to support the Integrated English Literacy and Civics program; to accept funds; and to implement the project as specified in the award documents.

C. Contracts

BF 32411 Expanding Robert Half Contract for IT Staffing

That the Board of Education authorize administration to approve the proposal from Robert Half for temporary IT staffing, in the amount not to exceed \$1.7 Million per year.

BF 32412 Information Technology Service Management Solution

That the Board of Education authorize administration to approve the proposal from Insight for an Information Technology Service Management solution for 3-years, in the amount not to exceed \$500,000.

BF 32413 Ricoh Fleet All-In-One Copier Lease Renewal

That the Board of Education authorize administration to approve the lease renewal proposal from Ricoh for 18-months, in the amount not to exceed \$720,000.

BF 32414 SPPS Switch and Wireless Access Point Refresh

That the Board of Education authorize administration to approve the proposals from Insight and Net Guys for the purchase and implementation of new Switches, Wireless Access Points, Implementation and Warranties, in the amount not to exceed \$13.7 Million.

BF 32415 VPN and Cybersecurity Solutions

That the Board of Education authorize administration to approve the proposal from DirSec for the purchase of a VPN and Cybersecurity solutions for 1-year, in the amount not to exceed \$500,000.

BF 32416 RFP #21-1508 Contract Security Services

That the Board of Education accept and approve the recommendation to award a contract for RFP 21-1508 for contracted guard services to American Security, LLC for the proposed rates as detailed in the pricing worksheet, not to exceed \$1.5 million expenditure annually.

D. Agreements

BF 32417 Approval of an Employment Agreement with Sheet Metal Workers International Association, Local 10, to Establish Terms and Conditions of Employment for 2021-2024

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those employees in this school district for whom Sheet Metal Workers International Association, Local 10, is the exclusive representative; duration of said Agreement is for the period of May 1, 2021 through April 30, 2024.

BF 32418 Approval of an Employment Agreement with United Association of Steamfitters, Pipefitters, and Service Technicians, Local Union No. 455, to Establish Terms and Conditions of Employment for 2021-2024

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those employees in this school district for whom United Association of Steamfitters, Pipefitters, and Service Technicians, Local Union No. 455, is the exclusive representative; duration of said Agreement is for the period of May 1, 2021 through April 30, 2024.

BF 32419 Lease Agreement with Community Action Partnership of Ramsey & Washington County - Head Start

That the Board of Education authorize the Superintendent or designee to execute the Lease Agreement between the District and Head Start at the Belvidere Building, located at 271 Belvidere Street East.

BF 32420 Lease Agreement with the Saint Paul Public Library Agency at the Baker Center

That the Board of Education authorize the Superintendent or designee to execute a Lease Agreement between the District and the Saint Paul Public Library to lease space at the Baker Center, 209 West Page Street, Saint Paul, MN 55107.

BF 32421 Memorandum of Agreement to amend Bus Driver Collective Bargaining Agreement

That the Board of Education of Independent School district No. 625 approve and adopt the memorandum of agreement concerning the terms and conditions of employment for Teamsters Local No. 320, representing Bus Drivers in the school district; duration of said agreement is for the period of January 1, 2022 through June 30, 2022.

BF 32422 Memorandum of Agreement to amend Operating Engineers Local No. 70 representing Custodians, Collective Bargaining Agreement

That the Board of Education of Independent School district No. 625 approve and adopt the memorandum of agreement concerning the terms and conditions of employment for Operating Engineers Local No. 70

representing Custodians in the school district; duration of said agreement is for the period of January 1, 2022 through June 30, 2022.

BF 32423 Oracle Database Cloud Services Agreement with Collier

That the Board of Education authorize administration to enter into a Cloud renewal services agreement with Collier for a service period of 12 months in the amount of \$419,172.80.

BF 32424 Request for Permission to Participate in Student Nurse Agreement with Morrison Family College of Health School of Nursing, University of St. Thomas

That the Board of Education authorizes the Superintendent to enter into a Student Nurses Agreement with the University of St. Thomas, effective August 1, 2023, and continue through July 31, 2026, unless written notice to terminate this Agreement is given to the other party by April 1 of the preceding year.

BF 32425 Request to Sign Memorandum of Understanding between the American Nursing Institute (ANI) and Saint Paul Public Schools

That the Board of Education authorize the Superintendent (designee) to sign the MOU between Saint Paul Public Schools and the American Nursing Institute.

E. Administrative Items

BF 32426 Monthly Operating Authority

1. That the Board of Education approve and ratify the following checks and wire transfers for the period April 1, 2021 – April 30, 2021.

(a) General Account	#735768-736662 #0004066-0004098 #7004039-7004072 #0005589-0005694	\$58,899,605.72
(b) Debt Service	-0-	\$3,000.00
(c) Construction	-0-	<u>\$2,855,445.61</u>
		\$61,758,051.33

Included in the above disbursements are two payrolls in the amount of \$40,248,523.33 and overtime of \$103,706.20 or 0.26% of payroll.

(d) Collateral Changes

Released:

None

Additions:

None

2. That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending November 30, 2021.

BF 32427 2021-22 Rights & Responsibilities Student Handbook Revisions

That the Board of Education authorize the Superintendent (designee) to approve the proposed revisions made to the Rights & Responsibilities Student Handbook for SY21-22.

BF 32428 Designation of an Identified Official with Authority for Education Identity Access Management

That the Board of Education authorize the Superintendent to authorize Cheryl Carlstrom, Cheryl.Carlstrom@spps.org, to act as the Identified Official with Authority (IOWA) for Saint Paul Public Schools ISD 625.

BF 32429 Facilities Department FY21 Purchases Over \$175,000

That the Board of Education authorize the purchases listed for the Facilities Department anticipated to be over the \$175,000.

BF 32430 Facilities Department FY22 Purchases Over \$175,000

That the Board of Education authorize the purchases listed for the Facilities Department anticipated to be over the \$175,000.

BF 32431 Pre-Qualification of Professional Architects for Large Projects

That the Board of Education authorize the administration to pre-qualify the following professional architectural firms for future project-specific solicitations for calendar years 2021-2026:

1. 292 Design Group
2. ATS&R
3. Bentz Thompson Rietow, Inc.
4. BWBR Architects, Inc.
5. Cuningham Group Architects
6. DeVetter Design Group
7. DLR Group, Inc.
8. Krech, O'Brien, Mueller & Associates, Inc.
9. Miller Dunwiddie
10. MLA Architects, Inc.
11. MSR Design
12. Pope Architects, Inc.
13. Snow Kreilich Architects, Inc.
14. Toltz King Duvall Anderson, Inc.

15. U+B Architecture & Design, Inc.
16. Wold Architects & Engineers

BF 32432 Pre-Qualification of Professional Architects for Small Projects

That the Board of Education authorize the administration to pre-qualify and enter into Master Agreement with the following professional architectural firms for future project-specific solicitations for calendar years 2021-2026:

1. The Adkins Association, Inc.
2. Boarman Kroos Vogel Group, Inc.
3. BNDRY Studio
4. Busch Architects, Inc.
5. Clever Architecture LLC
6. Kodet Architectural Group, LTD.
7. LHB, Inc.
8. Paul Meyer Architects, Inc.
9. RoehrSchmitt Architecture LLC
10. Wendel
11. 292 Design Group
12. ATS&R
13. Bentz Thompson Rietow, Inc.
14. BWBR Architects, Inc.
15. Cuningham Group Architects
16. DeVetter Design Group
17. DLR Group, Inc.
18. Krech, O'Brien, Mueller & Associates, Inc.
19. Miller Dunwiddie
20. MLA Architects, Inc.
21. MSR Design
22. Pope Architects, Inc.
23. Snow Kreilich Architects, Inc.
24. Toltz King Duvall Anderson, Inc.
25. U+B Architecture & Design, Inc.
26. Wold Architects & Engineers

BF 32433 Insurance Renewal- General Liability, Commercial Auto, Crime, Educators Legal Liability, Excess Liability, Law Enforcement Liability

That the Board of Education authorize the Superintendent to accept a 12-month bundled policy for General Liability, Commercial Auto, Crime, Educators Legal Liability, Law Enforcement Liability, and Excess Liability coverage with Liberty Mutual Insurance Company for the period of July 1, 2021 through June 30, 2022, at a cost of \$1,367,863.

BF 32434 Property Insurance Renewal

That the Board of Education authorize the Superintendent to renew a 12-month policy for property insurance coverage with Affiliated FM for the period of July 1, 2021 through June 30, 2022, at a cost of \$1,034,239.

BF 32435 Active Employee Dental Insurance with HealthPartners

That the Board of Education approve a contract for active employee dental insurance coverage with HealthPartners, effective January 1, 2022, at the proposed premium renewal rates

BF 32436 Adjustment of Student Calendar for FY 2020-2021

That the Board of Education approve the end of the school year 2020-21 be changed from Friday, June 11, 2021 to the new date of Tuesday, June 8, 2021.

BF 32437 Settlement of Partially Insured Claim

That the Board of Education approve the Settlement Agreement in the above referenced matter; authorize its Superintendent to sign the Settlement Agreement; and authorize School District administration to issue payment and otherwise perform the Settlement Agreement.

BF 32438 Request Authorization to Transfer \$1,894,687.31 from General Fund 01 Unassigned Fund Balance to the Food Service Fund 02 Fund Balance

That the Board of Education authorize the Chief Financial Officer to transfer \$1,894,687.31 from the General Fund 01 unassigned fund balance to the Food Service Fund 02 no later than June 30, 2021.

F. Bids

BF 32439 Phase Gate Approval of FY22 Fire Safety Systems Program (Project # 0652-22-01):
Gate #3 – Project Budget; Gate #3A – Finance Plan Update

That the Board of Education approve the FY22 Fire Safety Systems Program (Project #0652-22- 01) at Phase Gate Check #3 – Project Budget; Gate Check #3a –Finance Plan Update.

BF 32440 Phase Gate Approval of FY22 Fire Safety Systems Program (Project # 0652-22-01):
Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize award of FY22 Fire Safety System to Nasseff for the lump sum base bid for \$265,800 at Phase Gate Check #4 – Contract Award and Phase Gate Check #4a – Finance Plan Update

BF 32441 Phase Gate Approval of FY22 Fire Safety Systems Program (Project # 0652-22-01):
Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize award of FY22 Fire Safety System to Nasseff for the lump sum base bid for \$248,700 at Phase Gate Check #4 – Contract Award and Phase Gate Check #4a – Finance Plan Update.

BF 32442 Phase Gate Approval of FY22 Fire Safety Systems Program (Project # 0652-22-01):
Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize award of FY22 Fire Safety System to Egan for the lump sum base bid for \$273,895 at Phase Gate Check #4 – Contract Award and Phase Gate Check #4a – Finance Plan Update.

BF 32443 Phase Gate Approval of Nokomis Montessori Magnet North Playground (Project # 1180-22-01): Gate #3 – Project Budget; Gate #3A – Finance Plan Update; Gate #4 – Contract Award; Gate #4A – Finance Plan Update

That the Board of Education authorize award of playground equipment and poured-in-place surfacing for the playground at Nokomis Montessori Magnet North to Flagship Recreation for the lump sum base bid for \$232,274 at Gate #3 – Project Budget, Phase Gate #3A – Finance Plan Update, Gate Check #4 – Contract Award, and Phase Gate Check #4a – Finance Plan Update.

G. Change Orders - None

ITEMS PULLED FOR SEPARATE CONSIDERATION

BF 32444 Voluntary Benefits with Securian

Director Carrillo noted that he pulled this item because he is an employee of Securian. While he does not have direct, indirect, or voluntary input into the contract and will not personally benefit from it, for transparency and to avoid any conflict of interest, he will not participate in any discussion on this item and will abstain from the vote.

QUESTIONS/DISCUSSION: None

MOTION: Director Foster moved that the Board of Education approve a contract for voluntary benefits insurance coverage with Securian Financial, effective January 1, 2021, at the proposed premium rates. Director Vue seconded the motion.

The motion was approved by roll call vote:

Director Kopp	Yes
Director Carrillo	Abstain
Director Ellis	Absent
Director Foster	Yes
Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes

IX. OLD BUSINESS

A. Financial Projection Report for the Period Ending April 30, 2021

Chief Schrul then reviewed the highlights of the Financial Projection Report, Financial Projection report for the period ending April 30, 2021, and the glossary of financial terms.

The full report can be found in the BoardBook.

QUESTIONS/DISCUSSION:

- Further information was requested on the construction and service funds, and the allocation of those dollars. Response: Every single dollar is dedicate and restricted within those funds and are not flexible within the other areas of the district.

MOTION: **Director Foster moved that the Board of Education accept the Financial Projection Report for the period ending April 30, 2021. Director Brodrick seconded the motion.**

The motion was approved by roll call vote:

Director Kopp	Yes
Director Carrillo	Yes
Director Ellis	Absent
Director Foster	Yes
Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes

B. FY22 Proposed Budget

Chief Schrul then shared the FY22 Proposed Budget presentation, including the adoption of the FY22 Budget by the Board of Education. The influencing factors were reviewed, as well as a recap of the budget process. Figures were shown on the FY22 Revenue Projection for the General Fund, FY22 Resource Allocations for the General Fund, FY22 Proposed Budget Expenditures, and a FY22 Proposed Budget Revenue and Expenditure Summary. The timeline for the FY21-22 budget development was also shared.

The full report can be found in the BoardBook.

QUESTIONS/DISCUSSION:

- A board member requested information on the impacts of the actions of the legislature, and the forecast for the next six months and next year.
- Another board member noted that there is a 1100 enrollment decline, and to be clear the community that the Board is not overlooking this fact. There will be ongoing conversations about what we can do around enrollment loss, and understanding the future of enrollment in the district now and into the future. Superintendent Gothard noted that the State is discussing 2.5% in year 1, and 2% in year 2, and there may be some funding adjustments to SPED cross-subsidy and EL services, as well as VPK seats in SPPS. We will wait for final approval to learn more about the exact impact on SPPS, and he thanked the lawmakers, and especially those who support public education and SPPS, for their hard work in reaching a deal prior to July 1st.
- Chief Schrul also thanked Jim Engen for his 22 years of service to SPPS and the past 10 years in Finance, and this is his last budget presentation.

MOTION: **Director Brodrick moved to approve the recommendation to adopt the FY22 Proposed Budget of \$908,320,163 as presented. Director Allen seconded the motion.**

The motion was approved by roll call vote:

Director Kopp	Yes
Director Carrillo	Yes

Director Ellis	Absent
Director Foster	Yes
Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes

C. Policy Update

1. THIRD READING: Policy 510.01 - Students: Retention and Promotion

Superintendent Gothard then welcomed Chief of Staff, Cedrick Baker, to present the Policy Update presentation.

The rationale for the changes to Policy 510.01 Students: Promotion and Retention were reviewed, as well as proposed updates.

The full presentation can be found in the BoardBook.

Chief Baker thanked Darren Ginther for this work on this policy.

QUESTIONS/DISCUSSION: None

MOTION: Director Foster moved to approve the third reading of Policy 510.01: Student Promotion, Retention, Acceleration and Program Design. Director Vue seconded the motion.

The motion was approved by roll call vote:

Director Kopp	Yes
Director Carrillo	Yes
Director Ellis	Absent
Director Foster	Yes
Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes

2. SECOND READING: Policy 812.00 School Emergency Management

The rationale for the updates were shared, as well as the proposed updates to the current policy, and links to the current policy and proposed policy were also provided.

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION: None

3. FIRST READING: Policy 619.00 Student Fundraising

The rationale for this proposal of this new policy were reviewed, as well as a thorough review of the eight sections of the policy. A draft of the proposed policy was also shared.

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION: None

X. NEW BUSINESS - None

XI. BOARD OF EDUCATION

A. Information Requests & Responses

B. Items for Future Agendas

- Director Vue noted that at the past few meetings, there have been Public Comment speakers on the topic of solar energy in SPPS. The Board has received information from Facilities on this work, but would like to learn more, and suggested it as a possible agenda item at a future meeting.
- Director Allen requested information on the outcomes from summer programs.

C. Board of Education Reports/Communications

- Director Kopp highlighted the recent graduation ceremonies, and the individuality of each ceremony by school with its own traditions and energy. It was a privilege to be a part of these milestone events. She also provided an update on her work with Ramsey County League of Local Government and her service on their Executive Committee, including their collective work around mental health, and aligning resources across the city, county, school district, and where there are overlaps. She also noted her work with the Safe Routes to Schools Steering Committee, and the cross-collaboration across different departments in this work, as well as with our district partners. She hopes to hear more about their initiatives and programming in the future.
- Director Allen shared her experiences in attending the Highland Park Senior High walkout, and was reminded of the student leaders in our district and the importance of uplifting leadership for students and voices. She also noted the national holiday of Juneteenth and the events that occurred across the city, and is excited to learn more about how SPPS will incorporate and implement this holiday, including with the start of CDF Freedom Schools.
- Director Foster noted the graduation ceremonies and the educational journeys of our students. She noted the mental health of our students after this past year, and thanked our students, staff, and families for raising up our students to be confident young adults and successful in life. She also appreciated the report out of the celebrations of the team and recognitions and that every person in SPPS has a role in affecting the lives of our students. She also noted it is the first week of summer school, and Freedom Schools, and encouraged the community to remain cautious as we navigate in community, while continuing to uplift one another for the sake of our students, staff, and families in SPPS.
- Director Allen also noted that it is Gay Pride Week, and the ongoing and continued support for our students.

XI. FUTURE MEETING SCHEDULE

A. Board of Education Meetings (6:05 p.m. unless otherwise noted)

- July 20
- August 24
- September 21
- October 19

- November 16
- December 14
- January 4, 2022 | Annual Meeting | 6:05pm
- January 18, 2022
- February 22
- March 22
- April 19
- May 24
- June 7 | Special | Non-Renewals | 4:00pm
- June 21
- July 19
- August 23

B. Committee of the Board Meetings (4:30 p.m. unless otherwise noted)

- There is no Committee of the Board Meeting in July
- August 10
- September 7
- October 5
- November 9
- December 7
- January 4, 2022
- February 8
- March 8
- April 5
- May 10
- June 7
- August 10 (Wednesday)

XII. ADJOURNMENT

Director Foster moved to adjourn the meeting; Director Allen seconded the motion.

The motion was approved by roll call vote:

Director Kopp	Yes
Director Carrillo	Yes
Director Ellis	Absent
Director Foster	Yes
Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes

The meeting adjourned at 8:27 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education



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SPPS Achieves Strategic Plan Update

Board of Education
July 20, 2021

Long-Term Outcomes

Established December, 2018



1. Decrease disparities in achievement based on race, ethnicity, culture and identity
2. Increase achievement of English Learners
3. Increase achievement of students receiving special education services
4. Improve kindergarten readiness
5. Increase academic growth in reading and math for all students
6. Prepare all graduates for college, career and life

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COVID-19 Impact

- Strategic planning and initiative resources redirected to pandemic and distance learning support
- School and classroom priorities on sustaining support for students and families rather than innovation
- Data collection interrupted
- Resulted in scaling back some initiatives, while importance of others became clearer

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Focus Areas

Revised, January 2021

Systemic Equity

Positive School and
District Culture

Effective and
Culturally
Responsive
Instruction

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College and Career
Readiness

Program Evaluation/
Resource Allocation

Family and
Community
Engagement

SPPS Achieves Framework

Long-Term Student Outcomes:

1. Decrease disparities in achievement based on race, ethnicity, culture and identity
2. Increase achievement of English Learners
3. Increase achievement of students receiving special education services
4. Improve kindergarten readiness
5. Increase academic growth in reading and math for all students
6. Prepare all graduates for college, career and life

Systemic Equity

Objective 1:

Identify and address institutional and systemic inequities

Strategic Initiatives:

- 1.1) Develop and implement a system-wide Equity Plan as defined by Board Policy 101.00

Positive School and District Culture

Objective 2:

Create inclusive school and district cultures

Strategic Initiatives:

- 2.1) Implement culturally responsive Social Emotional Learning (SEL) district wide aligned with Positive Behavioral Intervention & Supports (PBIS)

Effective and Culturally Responsive Instruction

Objective 3:

Increase our capacity to meet the instructional needs of each learner

Strategic Initiatives:

- 3.1) Implement culturally responsive teaching districtwide
- 3.2) Ensure all students have access to instruction in science, social studies, the arts, health, and physical education
- 3.3) Implement a districtwide middle school model
- 3.4) Address the challenges to academic progress resulting from COVID-19

College and Career Readiness

Objective 4:

Increase opportunities for students to envision their future, explore careers and prepare for postsecondary education

Strategic Initiatives:

- 4.1) Strengthen college and career curriculum, instruction, pathways, and personal planning

Program Evaluation/ Resource Allocation

Objective 5:

Allocate resources based on program effectiveness and organizational priorities

Strategic Initiatives:

- 5.1) Implement a system for routinely assessing program effectiveness
- 5.2) Allocate resources strategically through priority-based budgeting
- 5.3) Align school facilities with well-rounded programs.

Family and Community Engagement

Objective 6:

Improve stakeholder engagement in district decisions

Strategic Initiatives:

- 6.1) Implement authentic community engagement planning and strategies

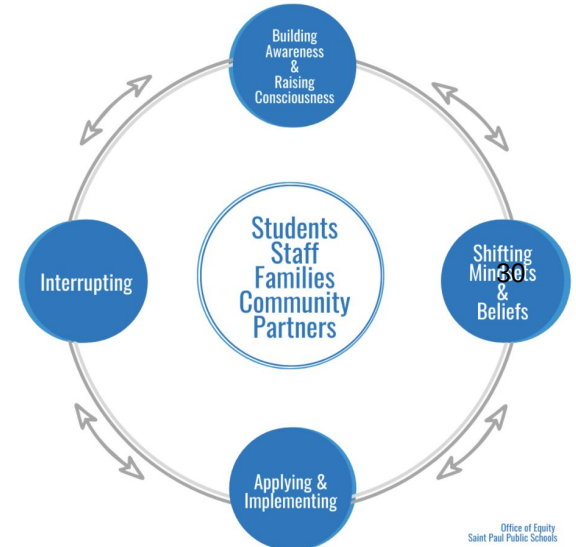
1.1 Develop, implement system-wide Equity Plan

Celebrations

- Equity evaluation
 - Key informant interviews complete
 - Main themes for evaluation plan defined
 - Focus groups in progress
- Equity Committee identifies 7 inequity statements
- Completed 203 requests 2020-2021 SY

A challenge and resolution

- Managing shifting priorities
 - ✓ Widening conversation loops
 - ✓ Re-aligning efforts
 - ✓ Capacity building



2.1 Implement Social Emotional Learning (SEL) aligned with PBIS

Celebrations

- Adapted resources and supports for use in distance learning
- Provided professional development sessions on SEL
- Established Senior High pilot of *Character Strong*, a new SEL curriculum for 2021-22
- Completed a district-wide SEL inventory

A challenge and resolution

- Staff reporting high levels of stress
 - ✓ Provided sites with community building and self-care resources
 - ✓ Shared mental health and wellness opportunities both internal and external
 - ✓ Organized multiple sessions for staff focused on well being



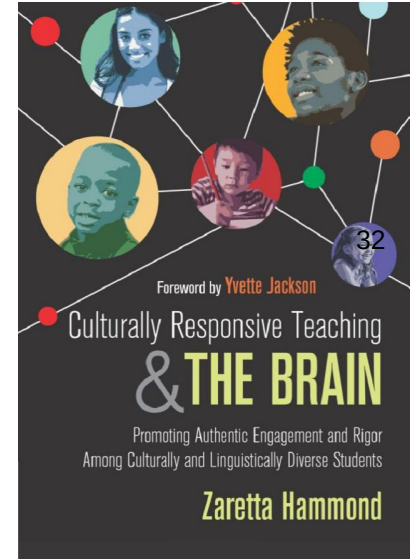
3.1 Implement Culturally Responsive Instruction (CRI)

Celebrations

- Schools completed CRI needs assessment
- School leaders engaged in Hammond *Culturally Responsive Teaching and the Brain* book study, leading study with school staff
- Academics leaders engaged in anti-racist PD
- Created PK-12 lesson repository integrating CRI

A challenge and resolution

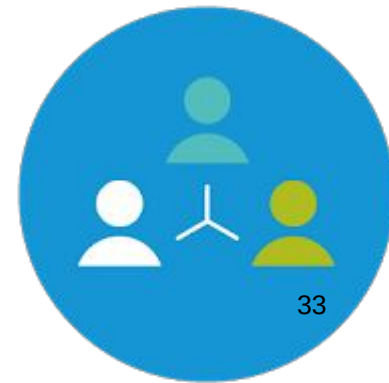
- Moving CRI from theory to practice
 - ✓ Dedicating PD time and integrating into all other PD/coaching
 - ✓ Providing differentiated support for sites
 - ✓ June 2022 CRI/Teaching Expo for teachers to share practices



3.4 Address Impact of COVID-19

Celebrations

- Implemented short term solutions for secondary grading, credit recovery, scheduling; long term solutions proposed
- Ready for elementary math/reading accelerated learning
- Established elementary job-embedded PD for 2021-22
- Creating common instructional design and blended learning guidelines



A challenge and resolution

- Allocating Federal ARP ESSER funding in ways that directly impact needs
 - ✓ Engage stakeholders in large scale needs assessment, build allocation plan from results
 - ✓ Create implementation accountability through Office of Innovation

3.3 Implement District-wide Middle School Model

Celebrations

- Middle School Foundations lessons redesigned for distance learning
- Adapted literacy lesson sequences for distance learning
- Additional support for ELA staff and FTEs for our 6-12 schools
- 10,000+ books were handed out to 2,400 6th graders during DL

A challenge and resolution

- Uneven administration of FAST assessments impacted ability to measure student literacy growth accurately
 - ✓ Moving forward, growth will be measured through teacher-administered and teacher-scored formative assessments that are integrated in the curriculum



Project: Book Bundles



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SPPS Achieves

Each student.

One community.

Endless opportunities.

Strategic Plan 2019-23



Envision SPPS:

Our plan for well-rounded programs

Board of Education | July 20, 2021

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What you will learn:

1. Envision SPPS > Well-rounded Education for all students
2. Collaborative Workgroups status update
3. Data: Factors impacting enrollment trends
4. Solutions and options
5. Engaging school communities
6. Next steps

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SPPS Achieves: Envision SPPS

Strategic plan priority: Program Evaluation / Resource Allocation

Objective 5: Allocate resources based on program effectiveness and organizational priorities.

Objective: 5.3 Align school facilities with well-rounded programs.

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- Develop operational measures to assess building utilization, virtual connectivity, transportation costs, and equitable access to well-rounded programs
- **Align well-rounded education program measures, ideal school sizes, and parent demand for programs to determine facility allocations and major capital investment decisions**
- Adjust capital investments to ensure they meet the District's equity policy goals.

Collaborative Workgroups

1. College and Career Paths

Co-Led by: Leah Corey and Anna Morawiecki

2. *Early Childhood Education

Led by: Lori Erickson

3. *Enrollment

Led by: Jayne Williams

4. Facilities Utilization/Alignment

Led by: Tom Parent

5. *Language Immersion

Led by: Dr. Efe Agbamu

6. *Integration

Led by: Sherry Carlstrom

7. Middle School Model

Led by: Amanda Herrera-Gundale

8. *Montessori Pathway

Co-Led by: Jayne William and Andrew Collins

9. *Special Education

Led by: Marcy Doud

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10. *Talent, Development and Acceleration Service Pathway (TDAS)

Led by: Benjamin Lacina

11. Well-rounded Education

Co-Led by: Megan Dols Klingel and Craig Anderson

*Has external stakeholders such as parents or organizations

Preparing for greater equity and access to new learning opportunities and expectations

1. School program size determines ability to deliver a well-rounded equitable education to all students
2. Flexible and adaptive spaces; larger spaces needed
 - Welcoming partners
 - Expansion of pre-kindergarten ed.; adapting facilities for 3 and 4 year olds
 - Special Education growing
3. Integrating innovative technology to enhance new learning expectations for virtual learning; SPPS online learning school
4. Equity and diversity impact assessment > NAACP

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DATA: Factors impacting enrollment trends

- Demographics are changing
- Families school enrollment options continue to increase
- Our youngest learners will be different

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Shifting Demographics: Birth rates declining nationally

[Births in U.S. Drop to Levels Not Seen Since 1979,](#)

The Wall Street Journal

[Half a million fewer children? The coming COVID baby bust,](#)

Brookings Institution

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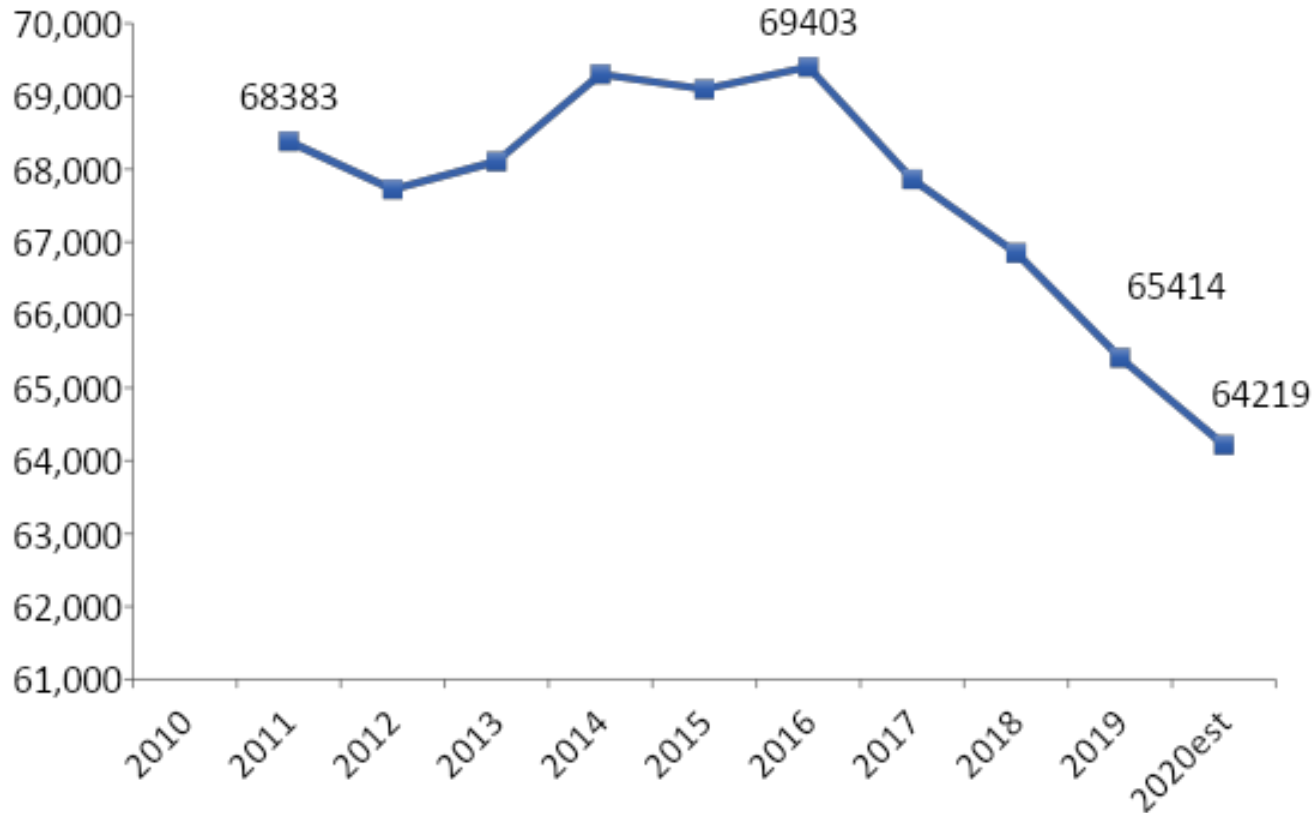
[U.S. Births Continue to Fall, Fertility Rate Hits Record Low](#)

U.S. News

[The U.S. birth rate began dropping years before the pandemic.](#)

[Here's why,](#) PBS News Hour

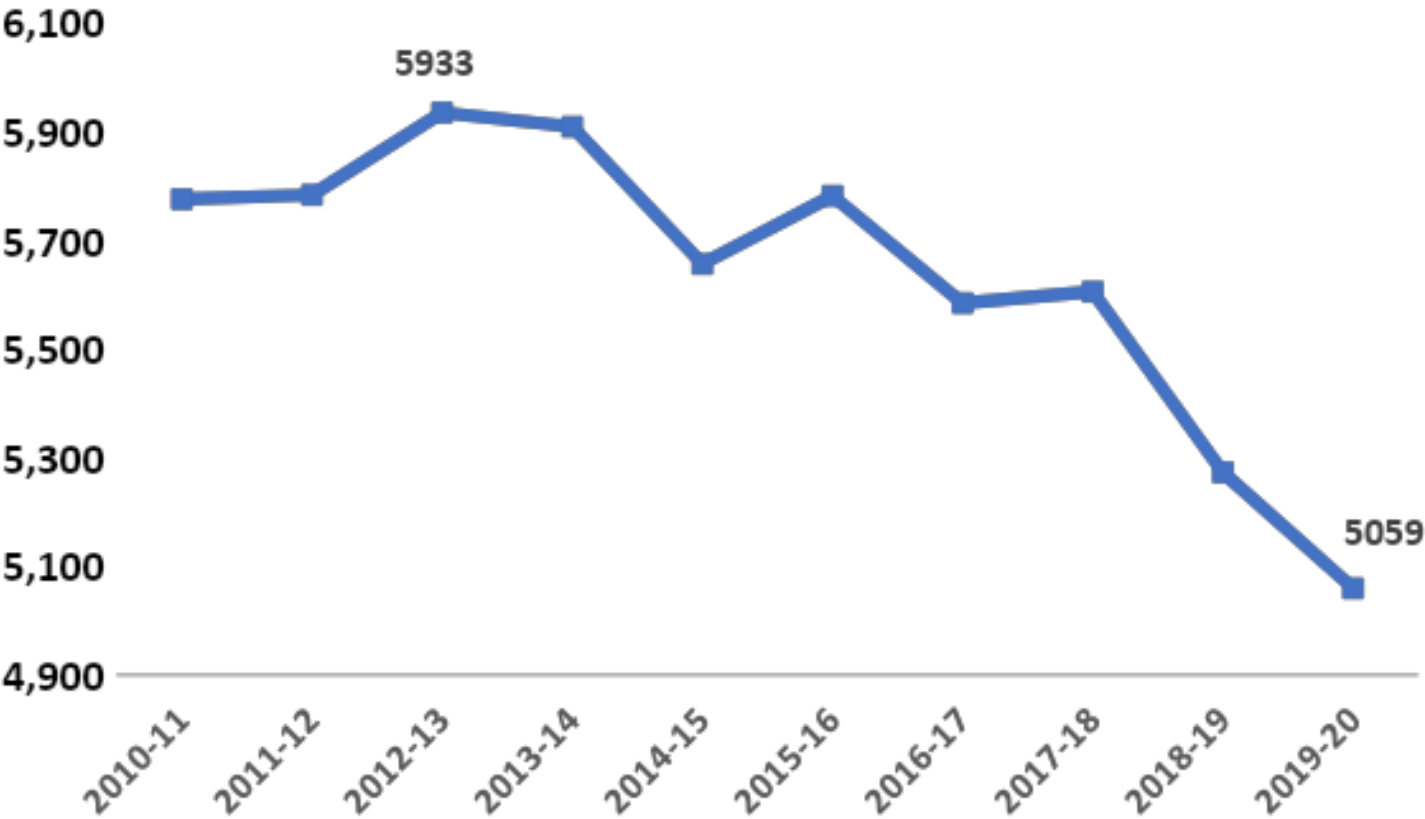
Shifting Demographics: Births in Minnesota last 10 years*



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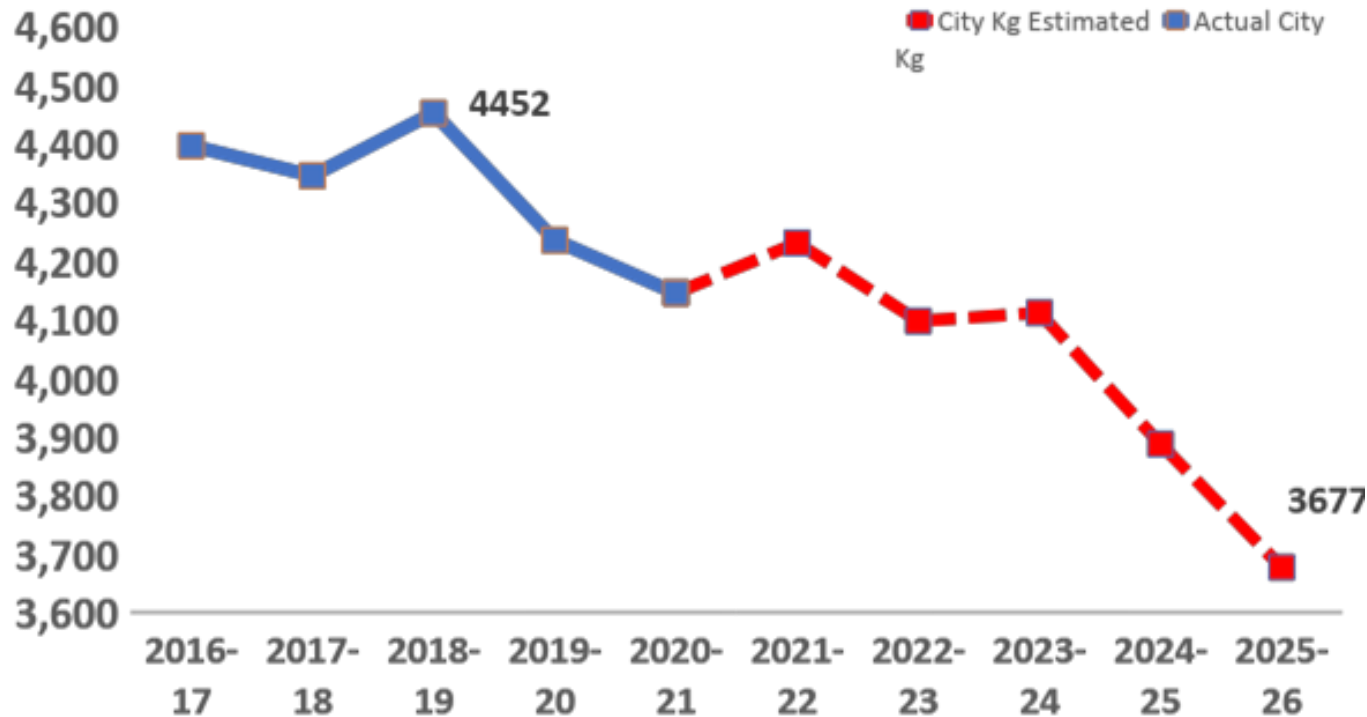
*Adjusted to school year; Source: Office of Vital Records

Shifting Demographics: Births in St. Paul last 10 years



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Shifting Demographics: St. Paul residents kindergarten enrollment; Last 5 years with next 5-year estimate based on births



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Source: MN Dept.
of Education

Factors impacting enrollment trends

- **Demographic shifts:** Decreased birth rates will continue to impact K-5 enrollment in near future and across all grades long term as fewer school-aged children live in city
- **Students/families have more educational options:**
 - Other private and public educational options continue to grow through new openings and expansion
 - Integration policy and adjoining districts boosts open enrollment offerings and programs
- **Growth in family friendly housing** units (Ford Plant) may start enrollment additions by 2023 but only in a few neighborhoods/schools

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Our plan for Well-rounded Education

Categories:

- Unsustainable enrollment
- Small enrollment
- Ideal enrollment
- Large enrollment

Defined by:

- Student enrollment
- Number of sections/grade, e.g., .5 up to 4 sections⁴⁷
- Location
- Other factors, e.g., partners, co-located programs

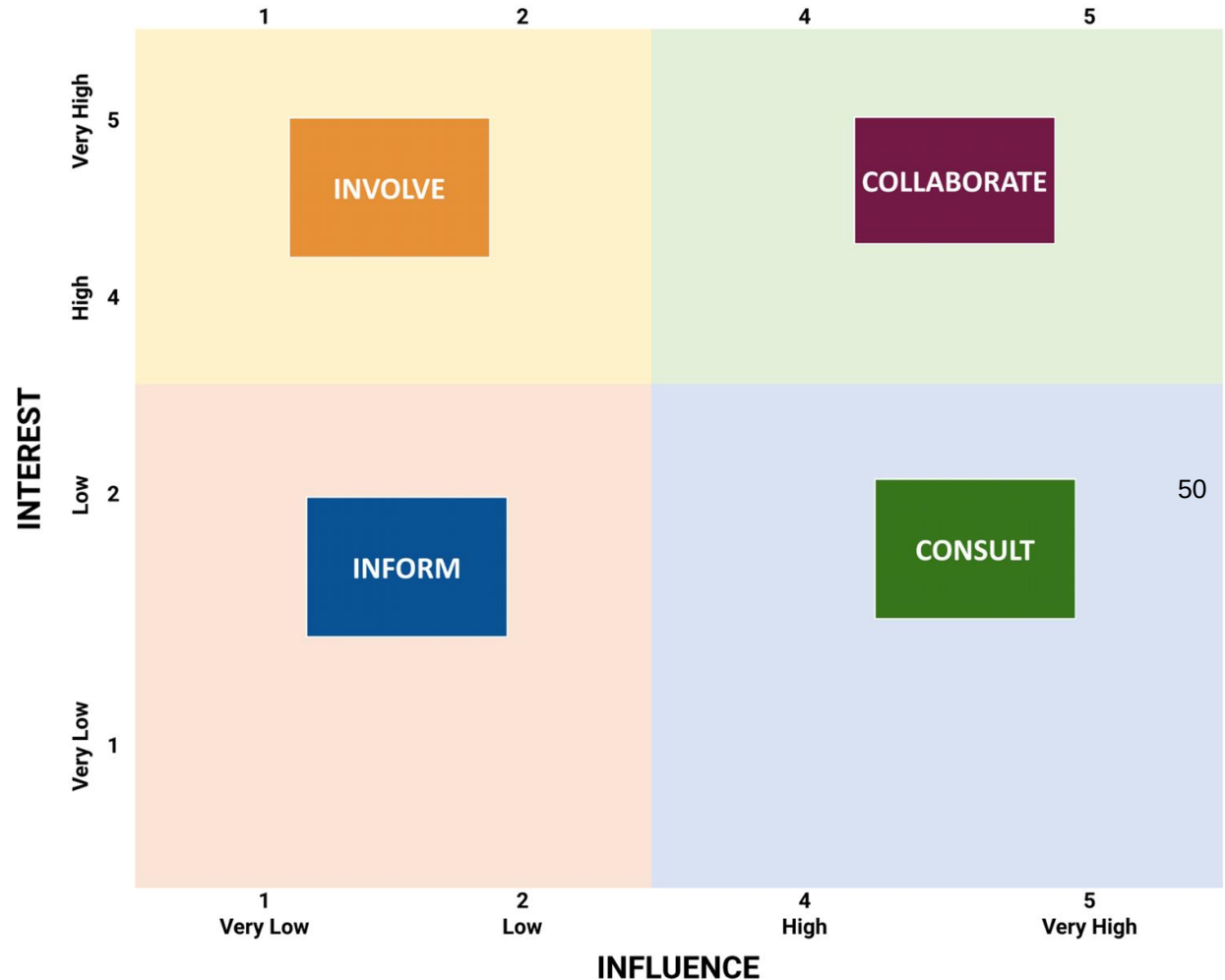
We have solutions and options

- Sustainable
- Co-locate
- Combine
- Merge
- Relocate
- Shared and contracted services
- Close
- Repurpose
- Very minor tweaks to attendance areas and pathways

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Engagement and Next Steps

Workgroup Stakeholder Mapping



Engagement Model

IAP2'S PUBLIC PARTICIPATION SPECTRUM



INCREASING IMPACT ON THE DECISION



INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.

Engagement Model

IAP2'S PUBLIC PARTICIPATION SPECTRUM



INCREASING IMPACT ON THE DECISION



TIMELINE	INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
SY20-21: Findings and Recom- mendations	Families/ students/ staff	Workgroups	Workgroups	Core Planning Team	Superintendent and Senior Leadership 52
SY21-22: Solutions proposed and VOTED on	Families/ students/ staff	Core Planning Team	Superintendent and Senior Leadership	Superintendent and Senior Leadership	Board of Ed.
SY22-23: Solutions begin to be IMPLEMENTED	Families/ students/ staff	Families/ students/ staff	Families/ students/ staff	School Leadership Councils	Principals, Assistant Sups., District Leadership

Next Steps

- Summer: Core Planning Team:
 - Planning on how to best use facilities differently
- Summer/early fall: Inform and consult SPPS building leaders and staff
- Fall/winter: Inform families, community and partners on plan for providing⁵³ all students with access to well-rounded education
- Winter/spring: Consult affected school communities about program changes and next steps
- Winter/spring: Involve and collaborate with affected school communities to start Envisioning new school programs

Questions?

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HUMAN RESOURCE TRANSACTIONS

June 1, 2021 – June 30, 2021

July 20, 2021

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Zahrte, J. C.	Central Administrator	06/07/2021	\$39.10	1780 W. 7th Street
Taylor, G. B.	Classroom Teacher	07/01/2021	\$28.93	Harding Senior High
Oguz, E. M.	Principal	07/01/2021	\$63.44	Obama Service Learning
Acevedo Valentin, D. L.	Custodian	06/19/2021	\$17.30	Como Service Center
Krech, C. R.	Custodian	06/28/2021	\$17.30	Humboldt Secondary
Selva Pinel, M. S.	Nutrition Services Supervisor	06/14/2021	\$28.15	Como Service Center

PROMOTION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Krueger, J. L.	Central Administrator From: Classroom Teacher	07/03/2021	\$57.67	Colborne Admin Offices
Ryan, T. J.	Classroom Teacher From: Temporary Employee	08/14/2021	\$28.14	Farnsworth Aerospace LWR
Watkins, C. P.	Classroom Teacher From: Temporary Employee	08/14/2021	\$28.14	Benjamin Mays/Museum
Corey, M. L.	Superintendency From: Central Administrator	06/05/2021	\$61.54	Colborne Admin Offices
Ellestad, E. A.	Professional Employee From: Clerical	06/19/2021	\$33.02	Colborne Admin Offices

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Kraemer, K. A.	Classroom Teacher	08/14/2021	Washington Tech Sec
Locke, L. M.	Classroom Teacher	08/14/2021	Capitol Hill Magnet
McQuade, A. I.	Classroom Teacher	06/10/2021	Farnsworth Aerospace LWR
Schubert, S. E.	Classroom Teacher	08/14/2021	Focus Beyond
Shipman, M. J.	Classroom Teacher	08/14/2021	Central Senior High
Vang Swanson, M. Y.	Classroom Teacher	08/14/2021	Capitol Hill Magnet
Vang-Lee, Z.	Classroom Teacher	08/14/2021	Como Service Center
Cohen, H. A.	Classroom Teacher	08/14/2021	Murray Middle School
Doenges, M. W.	Classroom Teacher	06/04/2021	Obama Service Learning
Hurry, H. L.	Classroom Teacher	06/11/2021	Galtier Elementary
Cole, L. M.	Classroom Teacher	08/14/2021	Maxfield Elementary

HUMAN RESOURCE TRANSACTIONS
June 1, 2021 – June 30, 2021
July 20, 2021

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
See, A. J.	Classroom Teacher	08/14/2021	Chelsea Heights Elem
Abukar, K. M.	Classroom Teacher	08/14/2021	Maxfield Elementary
Soler, A.	Classroom Teacher	05/27/2021	Riverview School of Excel
Klein, L. J.	Education Assistant	06/02/2021	Focus Beyond
Sanchez, L.	Education Assistant	05/19/2021	Farnsworth Aerospace LWR
Xiong, K. L.	Education Assistant	08/14/2021	Central Senior High
Hansen, S. P.	Teaching Assistant	09/07/2021	Washington Tech Sec
Torrance, A. C.	Teaching Assistant	09/07/2021	Battle Creek Middle School
Quintanilla, M.	Clerical	05/28/2021	Gordon Parks High School
Vang, L.	Clerical	05/28/2021	Obama Service Learning
Alexander, J. B.	Custodian	05/25/2021	Highland Park Senior High
Carraher, M. J.	Custodian	06/10/2021	Wellstone Elementary
Fahey, K. M.	Nutrition Services	06/07/2021	Como Service Center

REINSTATEMENT AFTER LAYOFF

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Lind, J. R.	Teaching Assistant	06/05/2021	\$15.49	1780 West 7th St
Norman, A. J.	Teaching Assistant	06/05/2021	\$15.30	1780 West 7th St
Rios, W.	Teaching Assistant	06/05/2021	\$15.49	1780 West 7th St

REHIRE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Buhl, T. L.	Principal	07/01/2021	\$68.07	Crossroads Montessori
Napierala, N. A.	Principal	07/01/2021	\$57.58	Bruce F Vento Elementary
Bowron, C. G.	Teaching Assistant	06/05/2021	\$15.30	1780 West 7th St

REINSTATEMENT FROM LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Stein, K. M.	Central Administrator	06/21/2021	1780 W. 7th Street
Ambrosius, M. J.	Classroom Teacher	06/01/2021	Johnson Achievement Plus
Dooley-Semple, J. L.	Classroom Teacher	06/14/2021	E-STEM Middle School
Gregory, K. M.	Classroom Teacher	05/26/2021	271 Belvidere Bldg
Hoheisel, R. L.	Classroom Teacher	06/14/2021	Highland Park Middle School

HUMAN RESOURCE TRANSACTIONS

June 1, 2021 – June 30, 2021

July 20, 2021

REINSTATEMENT FROM LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
McQuade, A. I.	Classroom Teacher	06/14/2021	Farnsworth Aerospace LWR
McQuiston, L. J.	Classroom Teacher	05/28/2021	JJ Hill Montessori Magnet
Nelson, C. E.	Classroom Teacher	05/28/2021	Capitol Hill Magnet
Oberpriller, M. E.	Classroom Teacher	06/01/2021	Crossroads Montessori
Rinn, M. E.	Classroom Teacher	06/08/2021	Capitol Hill Magnet
Skaar, J. M.	Classroom Teacher	05/28/2021	Highland Park Senior High
Webster, L. D.	Classroom Teacher	06/01/2021	Crossroads Science
Crusinberry, K. L.	Classroom Teacher	06/01/2021	Parkway Montessori
Benson, S. M.	Classroom Teacher	06/02/2021	Hazel Park Preparatory
Soler, A.	Classroom Teacher	05/28/2021	Riverview School of Excel
Yang, Z.	Education Assistant	06/01/2021	Phalen Lake Hmong Studies
France, C. B.	Teaching Assistant	06/01/2021	Parkway Montessori
Quintanilla, M.	Clerical	06/14/2021	Gordon Parks High School
Conroy, J. P.	Custodian	06/07/2021	Como Service Center
Footh, C. M.	Nutrition Services	06/01/2021	Como Service Center
Lee, M. K.	Nutrition Services	06/03/2021	Nokomis Montessori North
Schmidt, K. A.	Nutrition Services	06/01/2021	Central Senior High

RECISION OF RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Kempf, S. L.	Classroom Teacher	07/04/2021	\$55.99	Multicultural Resource Center

CHANGE IN TITLE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Braddock, M. J.	Professional Employee From: Supervisory	06/19/2021	\$38.29	Colborne Admin Offices

RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Fredrickson, S.	Classroom Teacher	06/19/2021	St Anthony Park Elementary
Kranz, J.	Classroom Teacher	06/26/2021	Washington Tech Sec
Lemtouni, T.	Classroom Teacher	06/19/2021	Gordon Parks High School

HUMAN RESOURCE TRANSACTIONS
June 1, 2021 – June 30, 2021
July 20, 2021

RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Pilot, R. J.	Classroom Teacher	06/19/2021	Harding Senior High
Behrend, L. K.	Clerical	06/27/2020	Expo for Excellence Elem
Berkebile, F. W.	Custodian	02/19/2021	Hazel Park Preparatory
Stowe, R. W.	Custodian	09/18/2021	Ramsey Middle School
Sovinski, D. M.	Tri-Council	08/31/2021	Como Service Center

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Bell, N. K.	Assistant Principal	07/31/2021	L Etoile du Nord UPR
Blanes Esclapez, M.	Classroom Teacher	06/19/2021	Wellstone Elementary
Cellura, J. J.	Classroom Teacher	09/01/2020	Highland Park Elementary
Duerson, J.	Classroom Teacher	06/19/2021	Humboldt Secondary
Funkhouser, J.	Classroom Teacher	06/19/2021	Harding Senior High
Grossman, M.	Classroom Teacher	06/19/2021	Central Senior High
Hemingson, M.	Classroom Teacher	06/19/2021	Open World Learning
Johnson, D. G.	Classroom Teacher	06/19/2021	Benjamin Mays/Museum
Nelson, C. J.	Classroom Teacher	06/19/2021	Johnson Senior High
Sopiwnik, C. D.	Classroom Teacher	06/26/2021	Adams Spanish Immersion
Boettcher, R. A.	Classroom Teacher	06/19/2021	JJ Hill Montessori
Flanders Turman, D. J.	Classroom Teacher	06/15/2021	Expo for Excellence Elem
Hagen, K. M.	Classroom Teacher	06/19/2021	American Indian Magnet
Leon, M. T.	Classroom Teacher	06/19/2021	L Etoile du Nord UPR
Delich, J. T.	Superintendency	07/01/2021	Colborne Admin Offices
Watkins, D. J.	Superintendency	07/03/2021	Colborne Admin Offices
Auginash, J. M.	School/Community Professional	06/05/2021	Harding Senior High
Franco, J.	School/Community Professional	06/15/2021	Humboldt Secondary
Love, A.	School/Community Professional	06/26/2021	Maxfield Elementary

HUMAN RESOURCE TRANSACTIONS
June 1, 2021 – June 30, 2021
July 20, 2021

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Wilson, K. E.	School/Community Professional	06/15/2021	Galtier Elementary
Brown, C. J.	Education Assistant	06/12/2021	Wellstone Elementary
Guerrero Pacheco, L.	Education Assistant	06/12/2021	St. Paul Music Academy
Willrodt, S. C.	Education Assistant	06/12/2021	Mississippi Creative Arts
Ankeny, H. E.	Teaching Assistant	06/09/2021	Nokomis Montessori South
Bass, D. L.	Teaching Assistant	06/12/2021	Maxfield Elementary
Brown, W. G.	Teaching Assistant	06/12/2021	Daytons Bluff Achievement
Burger, M. M.	Teaching Assistant	06/17/2021	Nokomis Montessori South
Florentino, S.	Teaching Assistant	06/12/2021	Battle Creek Elementary
Foster, L. L.	Teaching Assistant	02/13/2021	Wellstone Elementary
Frost, N. A.	Teaching Assistant	06/12/2021	L Etoile du Nord LWR
Hawkins, A. M.	Teaching Assistant	06/12/2021	Battle Creek Elementary
Khang, S.	Teaching Assistant	06/11/2021	Nokomis Montessori South
Lewis, D. C.	Teaching Assistant	06/12/2021	Maxfield Elementary
McNabb, P. G.	Teaching Assistant	06/12/2021	JJ Hill Montessori Magnet
Millibergity, Q. A.	Teaching Assistant	06/12/2021	Battle Creek Middle School
Peterson, K. L.	Teaching Assistant	06/12/2021	Hamline Elementary
Sheldon, K. A.	Teaching Assistant	06/12/2021	Mississippi Creative Arts
Wages, E. J.	Teaching Assistant	06/12/2021	Daytons Bluff Achievement
Carveth, E. H.	Clerical	06/12/2021	Washington Tech Sec
Vang, D.	Clerical	10/30/2021	E-STEM Middle School
Elvebak, D. I.	Custodian	05/22/2021	Humboldt Secondary
Buege, D. G.	Nutrition Services	02/06/2021	Como Park Senior High
Buege, D. J.	Nutrition Services	02/06/2021	Como Park Senior High
Dominick, D.	Nutrition Services	05/11/2021	Mississippi Creative Arts
Mukina, C. J.	Nutrition Services	06/12/2021	Global Arts Plus LWR

HUMAN RESOURCE TRANSACTIONS
June 1, 2021 – June 30, 2021
July 20, 2021

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Saldana Almaraz, B. A.	Nutrition Services	06/12/2021	Wellstone Elementary
Strodtman, M.	Nutrition Services	06/05/2021	E-STEM Middle School
Paw, K.	Professional Employee	06/26/2021	Como Service Center

TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
S., K. M.	Central Administrator	06/30/2021	1780 W. 7th Street
A., L. N.	School/Community Professional	05/29/2021	Global Arts Plus LWR

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: South Robert Street Business Donation

A. PERTINENT FACTS:

1. A donation in the amount of \$5,000 has been provided to fund student scholarships and is designated for the school scholarship fund.
2. The gift is designated by South Robert Street Business to support students who are pursuing a higher educational program.
3. All funds should be gifted during the school year 2021-2022.
4. Recipients will send a letter of thank you to South Robert Street Business.
3. This project will meet the District strategic plan goal of achievement.
4. This item is submitted by Abdirizak Abdi, Principal, Humboldt High School and Dr. Efe Agbamu, Assistant Superintendent.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept the \$5,000 from the South Robert Street Business and provide a letter expressing appreciation for the gift.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Request for Permission to Accept Grant from the Minnesota Department of Agriculture

A. PERTINENT FACTS:

1. The Minnesota Department of Agriculture and Education invited ten school districts to participate in a pilot program intending to improve Farm to School.
2. Harding High School received the opportunity to participate in the MDA Pilot Program. In participating, Harding High will receive materials and services to support the school's Farm to School Program, including a small stipend, trainings, technical and peer support, recipes and guides for food service staff, and educational materials to extend the program into classrooms and engage the community.
3. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$2,000.
4. This project does not align with a specific strategic focus area but provides essential operational support that creates a foundation for strategic projects to build upon.
5. This is a new grant-funded project.
6. This item is submitted by Rebekah Doyle, Grants Management Coordinator; Be Vang, Harding High Principal; Billy Chan, Assistant Superintendent; Marie Schrul, Chief Financial Officer; and Cedrick Baker, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Minnesota Department of Agriculture to support Farm to School programming at Harding High; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Request for Permission to Accept a Grant from the Minnesota Department of Education - Fresh Fruit and Vegetable Program

A. PERTINENT FACTS:

1. The Minnesota Department of Education's Fresh Fruits and Vegetables Program is currently accepting grant applications for projects that introduce fresh fruits and vegetables as healthy snack options to approximately 10,500 SPPS students.
2. Saint Paul Public Schools Nutrition Services has prepared an application for funds to provide fresh fruits and vegetables to SPPS students. Saint Paul Public Schools will serve as fiscal agents for the project. This grant is for \$665,160. Staff at the program researched this grant opportunity.
3. This project aligns with the District Strategic Plan focus are of Program Evaluation and Resource Allocation.
4. This item is submitted by Stacy Koppen, Nutrition Services Director, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent or designee to accept a grant from the Minnesota Department of Education's Fresh Fruit and Vegetable Program for funds to provide fresh fruit and vegetables in the district; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Request for Permission to Accept a Grant from the Minnesota Office of Higher Education's Get Ready/GEAR UP Program

A. PERTINENT FACTS:

1. The Minnesota Office of Higher Education's Get Ready/GEAR UP Program utilizes a systems-level approach that helps it deliver a high-impact college and career readiness program.
2. SPPS Freedom Schools staff received a Get Ready/GEAR UP Program grant to provide social/emotional, academic and post-secondary support services during the Summer 2021 term.
3. Saint Paul Public Schools will serve as fiscal agent for the project. The grant is for approximately \$20,000.
4. This project will support the strategic focus area of College and Career Pathways.
5. This is a new grant-funded project.
6. This item is submitted by Rebekah Doyle, Grants Management Coordinator; Anthony Walker, Director, Community Education; Marie Schrul, Chief Financial Officer, Jaqueline Turner, Chief Engagement Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from Minnesota Office of Higher Education's Get Ready/GEAR UP to fund college and career readiness program at Freedom Schools; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO.
625 BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Contract for Legislative Services

A. PERTINENT FACTS:

1. The Superintendent requests permission to enter into a contract with Mary Dougherty Gilbert (Gilbert) to provide legislative services to the District. Gilbert agrees to serve as a consultant to District in matters of legislation, political education and session and biennial objectives. She also agrees to assist the District in its development of its annual state legislative program.
2. Gilbert will monitor all pertinent legislative activity, including bill introductions, committee and subcommittee actions and floor sessions. She will timely report to the Superintendent and the School Board on pertinent Capitol activities both in oral and written form.
3. Within the scope of and funding for this contract, Gilbert will subcontract for additional legislative monitoring services as needed to achieve the District's legislative objectives.
4. The contract period will be twenty-four (24) months beginning July 1, 2021 and ending June 30, 2023.
5. The cost of this contract includes:
 - \$93,180 base pay in 2021/2022 and \$95,040 base pay in 2022/2023
 - covered benefits as cited in contract
 - reimbursable expenses as cited in the contract
 - billing rate of \$75.00/hour for all services performed by Gilbert as requested by the Superintendent between July 1 and September 30 of each year for the two-year period
6. Funding for this contract is provided in the general fund within budget code 01-005-010-000-6305-0000
7. This contract meets the District's strategic goals of Program Evaluation and Resource Allocation and Family and Community Engagement.
8. This item is submitted by Cedrick Baker, Chief of Staff; Marie Schrul, Chief Financial Officer

B. RECOMMENDATION:

That the Board of Education enter into a contract with Mary Dougherty Gilbert to provide legislative services to the District for a period of twenty-four (24) months beginning July 1, 2021 and ending June 30, 2023.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE July 14, 2021

TOPIC: K-10 FASTBridge Reading and Math Screener Renewal

A. PERTINENT FACTS:

1. FAST™ has been our current reading and math screener since 2016 for students in Kindergarten through 9th grade to provide online screening assessments, progress monitoring and support for interventions in literacy and mathematics.
2. 27,000 students are currently rostered in FAST™ and have been screened. We would like to renew this contract with FAST™ and include tenth grade students.
3. The proposed agreement with FastBridge includes:
 - a. iPad ready assessments that will reduce the assessment time for teachers and students as well as increase the reliability and validity of data gathered
 - b. Capture of all formative reading and mathematics assessments including screening and ongoing progress monitoring
 - c. Generate multiple data reports to help create a profile for each student for teachers to make instructional decisions and generate reports of student progress at the student, classroom, grade, and district level
 - d. Support personalized learning through differentiated small groups instruction by having current and relevant data from screener and progress monitoring
4. MDE requires all school districts to use an approved assessment to report the data in the Read Well By Third Grade Report. FAST™ is approved by MDE
4. This will be funded through the 2021-2022 CARES budget. Total cost of the contract will not exceed \$200,000.
5. This purchase aligns with the SPPS Achieves Long-term Student Outcome to Increase Academic Growth in Reading and Math for all students by increasing our capacity to meet the instructional needs of each learner through culturally relevant instruction.
6. This item is submitted by: Susan Braithwaite, Supervisor of PreK-12 Literacy; Maijue Lochungvu, Assistant Director, Office of Teaching and Learning; Craig Anderson, Assistant Superintendent, Office of Teaching and Learning; Dr. Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

The Board of Education authorizes the Superintendent to enter into a contract with FastBridge/Illuminate. The total cost for services will not exceed \$200,000.

INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS

DATE: July 14, 2021

TOPIC: Service Contract with Learning A-Z to purchase RazKids Plus

A. PERTINENT FACTS:

1. RazKids is a leveled reading platform used in elementary schools throughout Saint Paul Public Schools. With RazKids, teachers are able to:
 - Enhance reading instruction with more than 50,000 reading resources, lesson plans, activities, and quizzes.
 - Provide a personalized reading library of leveled books and passages to every student available in printable, projectable, online, and mobile formats.
 - Determine future instruction using formative assessments and online, data-driven reports that track student reading activity and progress.
 - Students have access to the online resources at home.
 - Families have requested access even during the summer.
2. The Office of Teaching and Learning is requesting Board approval for the purchase of a district-wide RazKids account for students and teachers in grades Kindergarten - Fifth Grade. Advantages to this purchase include:
 - Volume discounts are used when accounts are purchased in bulk, instead of individually by schools. SPPS saves over \$30,000 when taking advantage of volume discount pricing.
 - Elementary schools already have accounts with RazKids.
 - Centralized district accounts enable easier account creation and take work away from schools during the initial account setup. This has been a barrier for many schools when using RazKids and similar tools.
 - District accounts allow for data insight and usage metrics throughout SPPS Schools.
3. This purchase aligns with the SPPS Achieves Long-term Student Outcome to Increase Academic Growth in Reading and Math for all students by increasing our capacity to meet the instructional needs of each learner through access to online texts and resources.
4. This will be funded through the 2021-2022 CARES budget. Total cost of the contract will not exceed \$130,000.
5. This item is submitted by: Susan Braithwaite, Supervisor of PreK-12 Literacy; Maijue Lochungvu, Assistant Director, Office of Teaching and Learning; Craig Anderson, Assistant Superintendent, Office of Teaching and Learning; Dr. Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent to enter into a contract with Learning A-Z-RazKids.. The total cost for services not to exceed \$130,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Approval of Memorandum of Agreement Between Independent School District No. 625, Saint Paul Public Schools and Minnesota Teamsters Public and Law Enforcement Employees Union Local No. 320, Representing Bus Drivers, Nutrition Services Employees, and Teaching Assistants.

A. PERTINENT FACTS:

1. New memorandum of agreement is for a period from July 1, 2021 through August 30, 2021
2. Terms are as follows:

WHEREAS, There is an extraordinary event of national emergency; and

WHEREAS, on or about March 13, 2020 Governor Walz declared a state of emergency for the state of Minnesota due to the COVID – 19 pandemic; and

WHEREAS, there is an increased need to ensure the health of all employees and provide services to students and members of the Saint Paul School District Community; and

Now therefore be it resolved:

The District will provide premium pay in the amount of \$3.00/hour above the employee's regular rate of pay in the following circumstances:

- While they are working-in the distribution of meals to the community through direct home delivery where employees are delivering meals to the homes and doorsteps of families within Independent School District #625.
- Working externally distributing packaged meal boxes to families who pick up boxed meals at the curbside of designated schools within ISD #625.
- Working within the Nutrition Center in the preparation of meals for distribution to families.

Conclusion

- Nothing in this memorandum of agreement herein modifies the employer's rights in the respective articles for sick leave, vacation, compensatory leave, personal leave or any other article not expressly modified within this memorandum of agreement.
- The District agrees to continue to follow the collective bargaining agreement language for members of each respective bargaining unit.
- Either party may request a meet and confer relative to the items listed herein.
- No modifications of any provisions of this Agreement shall be valid unless in writing signed by the parties.
- Nothing herein shall be deemed precedent setting for either party.
- This agreement shall be in place from the date of July 1st, 2021 and shall remain in place until August 30, 2021.
- The parties agree that this Agreement constitutes the entire agreement between the parties on the matters contained herein.

3. This item will meet the District target area goal of alignment.

4. This request is submitted by Kenyatta McCarty, Executive Director of Human Resources; Jim Vollmer, Assistant Director of Employee/Labor Relations.

B. RECOMMENDATION:

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for Minnesota Teamsters Public and Law Enforcement Employees Union Local No. 320, representing bus drivers, nutrition services employees and teaching assistants in this school district; duration of said Agreement is for the period of July 1, 2021 through August 30, 2021.

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (the “**Agreement**”) is made effective as of July 1st, 2021 by and between Independent School District No. 625 (the “**District**”), and Teamsters Local 320 (hereinafter Union).

WHEREAS, There is an extraordinary event of national emergency; and

WHEREAS, on or about March 13, 2020 Governor Walz declared a state of emergency for the state of Minnesota due to the COVID – 19 pandemic; and

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WHEREAS, there is an increased need to ensure the health of all employees and provide services to students and members of the Saint Paul School District Community; and

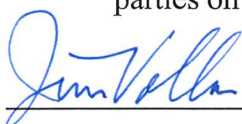
Now therefore be it resolved:

The District will provide premium pay in the amount of \$3.00/hour above the employee’s regular rate of pay in the following circumstances:

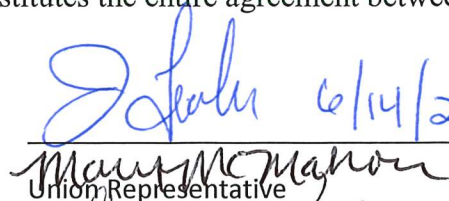
1. While they are working-in the distribution of meals to the community through direct home delivery where employees are delivering meals to the homes and doorsteps of families within Independent School District #625.
2. Working externally distributing packaged meal boxes to families who pick up boxed meals at the curbside of designated schools within ISD #625.
3. Working within the Nutrition Center in the preparation of meals for distribution to families.

Conclusion

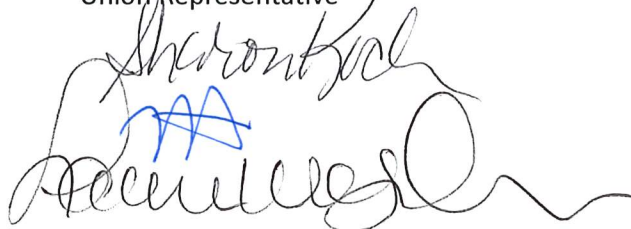
1. Nothing in this memorandum of agreement herein modifies the employer’s rights in the respective articles for sick leave, vacation, compensatory leave, personal leave or any other article not expressly modified within this memorandum of agreement.
2. The District agrees to continue to follow the collective bargaining agreement language for members of each respective bargaining unit.
3. Either party may request a meet and confer relative to the items listed herein.
4. No modifications of any provisions of this Agreement shall be valid unless in writing signed by the parties.
5. Nothing herein shall be deemed precedent setting for either party.
6. This agreement shall be in place from the date of July 1st, 2021 and shall remain in place until **August 30, 2021**.
7. The parties agree that this Agreement constitutes the entire agreement between the parties on the matters contained herein.

 6-14-21

St. Paul Public Schools

 6/14/2021
Union Representative





**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Approval of an Employment Agreement with United Association of Plumbers, Local Union No. 34, to Establish Terms and Conditions of Employment for 2021-2024

A. PERTINENT FACTS:

1. New Agreement is for the three-year period May 1, 2021 through April 30, 2024.
2. Contract changes are as follows:

Wages: Wage and benefit changes reflect prevailing wage for the industry. The first, second and third year total increase is \$2.50.
3. The remaining language provisions of the previous contract remain essentially unchanged, except for necessary changes to dates and outdated references.
4. The District has six regular FTE in this bargaining unit.
5. The estimated total of all new costs (including wage adjustment, insurance and pension adjustments) for this agreement has been calculated as follows:
 - in the 2020-21 budget year (May 1, 2021 – June 30, 2021): \$4,563
 - in the 2021-22 budget year (July 1, 2021 – June 30, 2022): \$22,813
 - in the 2022-23 budget year (July 1, 2022 – June 30, 2023): \$29,469
 - in the 2023-24 budget year (July 1, 2023 – April 30, 2024): \$24,558
6. This item will meet the District's target area goal of alignment.

This request is submitted by Kenyatta McCarty, Executive Director of Human Resources; Jim Vollmer, Assistant Director of Employee/Labor Relations; Daniel Wells, Negotiations/Employee Relations Manager.

B. RECOMMENDATION:

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those employees in this school district for whom United Association of Plumbers, Local Union No. 34 is the exclusive representative; duration of said Agreement is for the period of May 1, 2021 through April 30, 2024.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Request to Sign Career Pathways Academy PSEO by Contract Agreement with Saint Paul College

A. PERTINENT FACTS:

1. Request to sign Career Pathways Academy PSEO By Contract Agreement with Saint Paul College.
2. This partnership supports students across all SPPS high schools. Saint Paul College will provide the course delivery of two sections of NAST1111: Nursing Assistant & Home Health Aid and four sections of NAST1112: Nursing Assistant -Clinical in Fall 2021. Additionally, Saint Paul College will provide the course delivery of one section of NAST1111: Nursing Assistant & Home Health Aid and two sections of NAST1112: Nursing Assistant -Clinical in Spring 2022.
3. SPPS will pay \$12,000 per section of NAST1111 and \$3,000 per section of NAST1112. Any books and materials purchased by SPPS will be the property of SPPS This has been an ongoing partnership with a similar request as approved last year; this will be an annual request.
4. This partnership aligns with the SPPS Achieves long-term outcome of preparing all graduates for college, career and life.
5. This item is submitted by Darren Ginther, Director of the Office of College and Career Readiness; and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Career Pathways Academy PSEO by Contract Agreement between Saint Paul Public Schools and Saint Paul College for FY22.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Request to Sign the Financial Accounting PSEO by Contract Agreement with Saint Paul College

A. PERTINENT FACTS:

1. Request to sign the PSEO By Contract Agreement with Saint Paul College for ACCT 2410 (Financial Accounting).
2. This partnership supports students in the Academy of Finance at Como Park High School.
3. SPPS will pay \$12,000 per section of ACCT 2410 (Financial Accounting). Any books and materials purchased by SPPS will be the property of SPPS This has been an ongoing partnership with a similar request as approved last year; this will be an annual request.
4. This partnership aligns with the SPPS Achieves long-term outcome of preparing all graduates for college, career and life.
5. This item is submitted by Darren Ginther, Director of the Office of College and Career Readiness; and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Financial Accounting PSEO by Contract Agreement between Saint Paul Public Schools and Saint Paul College for FY22.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Request to Sign the Memorandum of Understanding between 3M and Saint Paul Public Schools pertaining to the 3M STEP program.

A. PERTINENT FACTS:

1. Request to sign STEP MOU between 3M and SPPS. This formal agreement will meet the District strategic plan goal of alignment.
2. For the past 50 years, SPPS and 3M have worked cooperatively to provide educational opportunities for SPPS students in the areas of science, technology, engineering, and mathematics (STEM). 3M STEP provides an immersive experience in STEM careers to a focus group of SPPS high school juniors.
3. In preparation for the economy of the future, SPPS and 3M believe that K-12 students must be adequately versed in STEM disciplines to access higher education opportunities and careers, which require specialized skills and knowledge. SPPS and 3M believe further that the early introduction of STEM and STEM-related jobs to SPPS students, both inside and beyond the classroom, is critical to that goal.
4. In collaboration with a 3rd Party Employer, 3M and SPPS seek to provide SPPS students with training and educational opportunities at 3M in accordance with the goals and educational objectives set forth in the 3M STEP program.
5. There is no cost to SPPS students for participating in 3M STEP. 3M STEP is funded by a grant SPPS receives from 3M Gives.
6. This agreement is a one-year agreement with similar requests in previous years.
7. This item is submitted by Darren Ginther, Director of the Office of College and Career Readiness; and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Memorandum of Understanding with 3M for FY22.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Request to Sign the Memorandum of Understanding between the City of Saint Paul Parks and Recreation (Right Track) and SPPS pertaining to 3M STEP program.

A. PERTINENT FACTS:

1. Request to sign STEP MOU between Right Track and SPPS. This formal agreement will meet the District strategic plan goal of alignment.
2. For the past 50 years, SPPS and 3M have worked cooperatively to provide educational opportunities for SPPS students in the areas of science, technology, engineering, and mathematics (STEM). 3M STEP provides an immersive experience in STEM careers to a focus group of SPPS high school juniors.
3. In Spring 2021, SPPS sought a Request for Quotes (RFQ) to identify a 3rd Party Employer for 3M STEP. The quotes received were comprehensive and competitive. A neutral, review committee selected Right Track.
4. Right Track will serve as the sole employer for students participating in the 3M STEP program. Right Track will assume all hiring and employment responsibilities for up to 38 STEP participants.
5. In collaboration with Right Track, 3M and SPPS will seek to provide SPPS students with training and educational opportunities at 3M in accordance with the goals and educational objectives set forth in the 3M STEP program.
6. SPPS will provide \$40,000 to Right Track as a subgrant for administrative costs associated with running the program.
7. This agreement is a one-year agreement and will be reviewed annually with Right Track and SPPS to determine if the partnership will continue in future years.
8. This item is submitted by Darren Ginther, Director of the Office of College and Career Readiness; and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Memorandum of Understanding with the City of Saint Paul Parks and Recreation (Right Track) for FY22.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Request to Sign School Counseling Internship Agreement with Adler Graduate School.

A. PERTINENT FACTS:

1. Request to sign School Counseling Internship Agreement with Adler Graduate School. This formal agreement will meet the District strategic plan goal of alignment.
2. SPPS has one of the largest school counseling programs in the state of Minnesota. SPPS continues to hire school counselors who are trained in comprehensive school counseling according to the American School Counselor Association national model, are representative of our SPPS students and larger community, and share a commitment to equity. Formal partnerships with school counseling graduate programs are an important part of this process.
3. There is no cost to SPPS for this partnership. This will be an ongoing partnership with a similar request in future years.
4. This agreement is a multi-year agreement and will end on June 30, 2025.
5. This item is submitted by Darren Ginther, Director of the Office of College and Career Readiness; and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the School Counseling Internship Agreement between Saint Paul Public Schools and Adler Graduate School.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Request to Sign Memorandum of Agreement with Saint Paul College for Fundamentals of Writing 2 Course.

A. PERTINENT FACTS:

1. Request to sign MOU with Saint Paul College pertaining to the Gateway to College English/Fundamentals of Writing 2 Equivalent Agreement.
2. Successful Gateway students will be awarded advanced standing through ENGL 0922 (Writing 2) and/or ENGL 1711(Composition 1). This will be provided to any student who elects to attend and enroll at Saint Paul College. The English course placements will be honored for three years after completion of the course.
3. There is no cost to SPPS for this partnership. This has been an ongoing partnership with a similar request as approved in previous years.
4. This partnership aligns with the SPPS Achieves long-term outcome of preparing all graduates for college, career and life.
5. This item is submitted by Darren Ginther, Director of the Office of College and Career Readiness; and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Memorandum of Agreement between Saint Paul Public Schools and Saint Paul College for FY22.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Request to Sign School Counseling Internship Agreement with Minnesota State University, Mankato.

A. PERTINENT FACTS:

1. Request to sign School Counseling Internship Agreement with Minnesota State University, Mankato. This formal agreement will meet the District strategic plan goal of alignment.
2. SPPS has one of the largest school counseling programs in the state of Minnesota. SPPS continues to hire school counselors who are trained in comprehensive school counseling according to the American School Counselor Association national model, are representative of our SPPS students and larger community, and share a commitment to equity. Formal partnerships with school counseling graduate programs are an important part of this process.
3. There is no cost to SPPS for this partnership. This will be an ongoing partnership with a similar request in future years.
4. This agreement is a multi-year agreement and will end on June 30, 2025.
5. This item is submitted by Darren Ginther, Director of the Office of College and Career Readiness; and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the School Counseling Internship Agreement between Saint Paul Public Schools and Minnesota State University, Mankato.

INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS

DATE: July 20, 2021

TOPIC: Request to Sign the Perkins Comprehensive Local Needs Assessment (CLNA) Support Services Agreement between RealTime Talent, Saint Paul Public Schools (SPPS) and Saint Paul College (SPC).

A. PERTINENT FACTS:

1. This formal agreement will meet the District strategic plan goal of alignment. The objective of this partnership is to: support the student performance, program size, scope, and quality plus labor market alignment; implementation of programs of study; CTE professional career pathway mapping; and evaluation of equity of access to programs of study of the CLNA for the Saint Paul Perkins Consortium related to career and technical education in compliance with the requirements of Perkins V.
2. RealTime Talent proposes to provide support to Saint Paul Perkins Consortium's 2022 Comprehensive Local Needs Assessment and application to be submitted jointly by SPPS and SPC.
3. Deliverables will be provided no later than April 15, 2022 to ensure the consortium can provide timely submission of the CLNA in May 2022.
4. The cost of service will be split evenly between SPC and SPPC Perkins budgets. The total cost to SPPS is \$32,775.
5. This agreement is a one-year agreement and will be reviewed by SPPS and SPC to determine if the partnership will continue in future years.
6. This item is submitted by Darren Ginther, Director of the Office of College and Career Readiness; and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Support Services Agreement between RealTime Talent, SPPS and SPC for FY22.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Request to Sign School Counseling Internship Agreement with St. Cloud State University.

A. PERTINENT FACTS:

1. Request to sign School Counseling Internship Agreement with St. Cloud State University. This formal agreement will meet the District strategic plan goal of alignment.
2. SPPS has one of the largest school counseling programs in the state of Minnesota. SPPS continues to hire school counselors who are trained in comprehensive school counseling according to the American School Counselor Association national model, are representative of our SPPS students and larger community, and share a commitment to equity. Formal partnerships with school counseling graduate programs are an important part of this process.
3. There is no cost to SPPS for this partnership. This will be an ongoing partnership with a similar request in future years.
4. This agreement is a multi-year agreement and will end on June 30, 2025.
5. This item is submitted by Darren Ginther, Director of the Office of College and Career Readiness; and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the School Counseling Internship Agreement between Saint Paul Public Schools and St. Cloud State University.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Request to Sign School Counseling Internship Agreement with University of Minnesota – Twin Cities.

A. PERTINENT FACTS:

1. Request to sign School Counseling Internship Agreement with the University of Minnesota – Twin Cities. This formal agreement will meet the District strategic plan goal of alignment.
2. SPPS has one of the largest school counseling programs in the state of Minnesota. SPPS continues to hire school counselors who are trained in comprehensive school counseling according to the American School Counselor Association national model, are representative of our SPPS students and larger community, and share a commitment to equity. Formal partnerships with school counseling graduate programs are an important part of this process.
3. There is no cost to SPPS for this partnership. This partnership includes the placement of school counseling interns and practicum students in SPPS schools. The partnership will be reviewed annually in collaboration with University of Minnesota faculty to determine if SPPS will continue to host both interns and practicum students.
4. This agreement is a one-year agreement and will end on June 30, 2022.
5. This item is submitted by Darren Ginther, Director of the Office of College and Career Readiness; and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the School Counseling Internship Agreement between Saint Paul Public Schools and University of Minnesota – Twin Cities.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Request to Sign School Counseling Internship Agreement with University of Wisconsin – River Falls.

A. PERTINENT FACTS:

1. Request to sign School Counseling Internship Agreement with University of Wisconsin – River Falls. This formal agreement will meet the District strategic plan goal of alignment.
2. SPPS has one of the largest school counseling programs in the state of Minnesota. SPPS continues to hire school counselors who are trained in comprehensive school counseling according to the American School Counselor Association national model, are representative of our SPPS students and larger community, and share a commitment to equity. Formal partnerships with school counseling graduate programs are an important part of this process.
3. There is no cost to SPPS for this partnership. This will be an ongoing partnership with a similar request in future years.
4. This agreement is a multi-year agreement and will end on June 30, 2025.
5. This item is submitted by Darren Ginther, Director of the Office of College and Career Readiness; and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the School Counseling Internship Agreement between Saint Paul Public Schools and University of Wisconsin – River Falls.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Request to Sign School Counseling Internship Agreement with University of North Dakota.

A. PERTINENT FACTS:

1. Request to sign School Counseling Internship Agreement with University of North Dakota. This formal agreement will meet the District strategic plan goal of alignment.
2. SPPS has one of the largest school counseling programs in the state of Minnesota. SPPS continues to hire school counselors who are trained in comprehensive school counseling according to the American School Counselor Association national model, are representative of our SPPS students and larger community, and share a commitment to equity. Formal partnerships with school counseling graduate programs are an important part of this process.
3. There is no cost to SPPS for this partnership. This is a new partnership and will be reviewed annually in collaboration with University of North Dakota faculty.
4. This agreement is a one-year agreement and will end on June 30, 2022.
5. This item is submitted by Darren Ginther, Director of the Office of College and Career Readiness; and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the School Counseling Internship Agreement between Saint Paul Public Schools and University of North Dakota.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Lease Agreement with Community Action Partnership of Ramsey & Washington County - Head Start

A. PERTINENT FACTS:

1. Community Action Partnership of Ramsey & Washington County - Head Start and Saint Paul Public Schools desire to enter into a lease agreement at AGAPE, located at 1037 University Avenue West.
2. The administration is agreeable to lease space to Head Start.
4. Terms and conditions of the Lease Agreement include the following:
 - a. The lease term will be twenty four (24) months commencing August 1, 2021 and terminating July 31, 2023, with a one (1) year extension option.
 - b. The District will lease approximately Six Thousand Ninety Seven (6,497) square feet of dedicated space at 1037 University Avenue West to Head Start.
 - c. Rent for this term shall be Three Thousand Six Hundred Eighty One and 63/100 Dollars (\$3,681.63) monthly. Revenue will be applied to debt service.
3. This lease agreement meets the District Strategic Plan goals by aligning Program Evaluation and Resource Allocation to District priorities.
4. This item has been reviewed and approved by Will Forbes, Assistant General Council.
5. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATIONS:

That the Board of Education authorize the Superintendent or designee to execute the Lease Agreement between the District and Head Start at AGAPE, located at 1037 University Avenue West.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Lease Agreement with the City of Saint Paul

A. PERTINENT FACTS:

1. The City of Saint Paul through its Department of Parks and Recreation and Saint Paul Public Schools desire to enter into a lease agreement at Highwood Hills Recreation Center, located at 2188 Londin Lane.
2. The administration is agreeable to lease space to the City of Saint Paul.
4. Terms and conditions of the Lease Agreement include the following:
 - a. The lease term will be fourteen (14) months commencing May 1, 2021 and terminating June 30, 2022, with a one (1) year extension option.
 - b. The District will lease approximately Four Thousand Five Hundred Forty Three (4,543) square feet of dedicated space at 2188 Londin Lane to the City of Saint Paul.
 - c. Rent for this term shall be Six Thousand Eight Hundred Eighteen and 29/100 Dollars (\$6,818.29) monthly. Revenue will be applied to debt service.
3. This lease agreement meets the District Strategic Plan goals by aligning Program Evaluation and Resource Allocation to District priorities.
4. This item has been reviewed and approved by Will Forbes, Assistant General Council.
5. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATIONS:

That the Board of Education authorize the Superintendent or designee to execute the Lease Agreement between the District and the City of Saint Paul at Highwood Hills Recreation Center, located at 2188 Londin Lane.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Request to Sign Agreement with the Amherst H. Wilder Foundation to Continue Achievement Plus Programming at Three (3) SPPS Schools

A. PERTINENT FACTS:

1. Since 1997, SPPS and the Wilder Foundation have partnered to provide Achievement Plus (A+) programming in elementary schools
2. We have three A+ schools in our district: Dayton's Bluff Elementary, John A. Johnson Elementary, and Saint Paul Music Academy. Known as "full-service community schools," their goal is to connect students and families with the organizations and services they need to thrive.
3. This request is for a one-year agreement
4. The cost to SPPS will not exceed \$250,000, paid from district budget
3. This project will meet the District strategic plan focus area(s) of Positive School and District Culture and Family and Community Engagement
4. This item is submitted by Heather Kilgore, Director of Family Engagement and Community Partnerships, Andrew Collins, Chief of Schools, and Cedrick Baker, Chief of Staff

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to enter into an agreement with the Amherst H. Wilder Foundation for the purpose of continuing the provision of Achievement Plus education reform initiatives and activities for the period of July 1, 2021 through June 30, 2022 at a cost not to exceed \$250,000 for the year.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Monthly Operating Authority

A. PERTINENT FACTS:

1. The Board of Education must authorize and approve all expenditures of the District.
2. The Board of Education must ratify any changes in collateral that have been previously approved by the Assistant Treasurer.
3. This item meets the District target area of goals alignment and sustainability.
4. This item is submitted by Marie Schrul, Chief Financial Officer.

B. RECOMMENDATIONS:

1. That the Board of Education approve and ratify the following checks and wire transfers for the period May 1,2021 through May 31,2021.

(a) General Account	#736663-737647	\$58,079,245.17
	#0004099-0004127	
	#7004073-7004098	
	#0005695-0005796	
(b) Debt Service	-0-	\$29,925.00
(c) Construction	-0-	<u>\$4,669,958.86</u>
		<u>\$62,779,129.03</u>

Included in the above disbursements are two payrolls in the amount of \$40,691,090.43 and overtime of \$144,895.96 or 0.36% of payroll.

(d) Collateral Changes

Released:

None

Additions:

None

2. That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending December 31, 2021

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20,2021

TOPIC: Additional Adult Basic Education Funding

A. PERTINENT FACTS:

1. Additional funding has been allocated to the ABE field for the 2021-22 fiscal year.
2. This funding will be used to support needs in the areas of technology, curriculum, and student navigation.
3. This funding will be available from July 1, 2021 to June 30, 2022.
4. Additional funding will be in the amount of approximately \$1.5 million. This amount will be shared between SPPS ABE and members of the Saint Paul Community Literacy Consortium (SPCLC).
3. This project will meet the District strategic plan focus area(s) of College and Career Paths and Family and Community Engagement.
4. This item is submitted by Renada Rutmanis, Adult Basic Education Supervisor; Anthony Walker, Community Education Director; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit an application to the Minnesota Department of Education for one-time additional funding to support ABE services during the 2021-2022 year.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

Board Agenda Item Routing

ITEM: Additional Adult Basic Education Funding

This form is to be used to submit items for the Board of Education meeting agenda.

Its purpose is to ensure that everyone listed in the "submitted by" entry has reviewed the item.

It is the responsibility of the originator of the item to initiate this form.

Please sign and date in the appropriate place and forward it to the next person.

	<u>NAME</u>	<u>DATE</u>
Originated by:	Renada Rutmanis, ABE Supervisor <i>Renada Rutmanis</i>	06/17/2021
Reviewed by:	Anthony Walker, Director of Community Education _____	_____
	_____	_____
	_____	_____
	_____	_____
*Assistant Superintendent	_____	_____
*Deputy/Chief Officer	Jackie Turner _____	_____
*Chief of Staff	_____	_____

* Must be approved by **one** of these administrators.

Superintendent _____

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 6, 2021

TOPIC: Approval of Renewal of Membership in the Minnesota State High School League

A. PERTINENT FACTS:

1. The Minnesota State High School League requires the Board of Education to adopt the attached resolution in order to renew the School District's membership in the Minnesota State High School League. It must be submitted to the M.S.H.S.L. by August 31, 2021.
2. There is no cost to the District.
3. This item will meet the District target area goals of accelerating the path to excellence.
4. This item is submitted by Laura Ranum, Athletic Department Specialist.

B. RECOMMENDATION:

That the Board of Education adopt the attached resolution to renew the School District's membership in the Minnesota State High School League.



2021-2022 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE

RESOLVED, that the Governing Board of School District Number 625, County of Ramsey, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high school(s) listed below (name all high schools in the district):

St. Paul Central High School _____ St. Paul Como Park High School _____

St. Paul Harding High School _____ St. Paul Highland Park High School _____

(If more than four high schools, attach an additional list)

is/are authorized by this, the Governing Board of said school district or school to:

1. _____ Make new application for membership in the Minnesota State High School League;
School Enrollment (9-12): _____
OR;
☒ Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: _____ Signed: _____
(Clerk/Secretary - Local Governing Board) (Superintendent or Head of School)

Date: _____ Date: _____

District Office Address, City, Zip: St. Paul Public School, 360 Colborne Street, St. Paul MN 55102 _____

School Superintendent's Phone: 651/767-8151 _ School Superintendent's Email: joe.gothard@spps.org

**This form must be completed and submitted to MSHSL NOT LATER THAN AUGUST 31, 2021
Retain one copy for the school files.**

(additional high school names in the district)

Humboldt Secondary School

St. Paul Johnson High School

Open World Learning

Washington Technology

2021-2022 RESOLUTION FOR MEMBERSHIP

This page must be completed once for each school in the district.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Please complete and return this form with your school's 2021-2022 Resolution for Membership. If the school board is responsible for more than one (1) high school, please complete a form for EACH high school.

Name of School: **CENTRAL HIGH SCHOOL**

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Designated School Board Member: **JOHN BRODRICK**

Email Address: **JOHN.BRODRICK@SPPS.ORG**

Designated School Representative: **TREACY FUNK**

Email Address: **TREACY.FUNK@SPPS.ORG**

208.02 ACTIVITY REPRESENTATIVES

Boys Sports: **TREACY FUNK**

Girls Sports: **TREACY FUNK**

Speech: **JACOB MUTH**

Music: **MATT OYEN**

*Mailing Representative: **TREACY FUNK**

*The Mailing Representative is the person to whom all mailings from the League office will be sent. Schools usually name the activity director as the primary recipient of the mailings and email messages.

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

Board Member: **JOHN BRODRICK**

Student: **MAX MILLS**

Parent: **BILL MILLS**

Faculty Member: **TREACY FUNK**

Submit this form to mshsl_info@mshsl.org

2100 Freeway Boulevard, Brooklyn Center, Minnesota 55430-1735 | (763) 560-2262 | www.mshsl.org

2021-2022 RESOLUTION FOR MEMBERSHIP

This page must be completed once for each school in the district.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

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Name of School: **COMO PARK HIGH SCHOOL**

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Designated School Board Member: **JOHN BRODRICK**

Email Address: **JOHN.BRODRICK@SPPS.ORG**

Designated School Representative: **KOUA YANG**

Email Address: **KOUA.YANG@SPPS.ORG**

208.02 ACTIVITY REPRESENTATIVES

Boys Sports: **KOUA YANG**

Girls Sports: **KOUA YANG**

Speech: **Click or tap here to enter text.**

Music: **CAROLE WHITNEY**

*Mailing Representative: **KOUA YANG**

*The Mailing Representative is the person to whom all mailings from the League office will be sent. Schools usually name the activity director as the primary recipient of the mailings and email messages.

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

Board Member: **JOHN BRODRICK**

Student: **DEMAYA RILEY**

Parent: : **Nubia Esparza**

Faculty Member: **KOUA YANG**

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2021-2022 RESOLUTION FOR MEMBERSHIP

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208.00 LOCAL CONTROL

208.01 Designated School Representatives

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Name of School: **HARDING HIGH SCHOOL**

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Designated School Board Member: **John Brodrick**

Email Address: **john.brodrick@spps.org**

Designated School Representative: **Kathleen Jackson**

Email Address: **Kathleen.jackson@spps.org**

208.02 ACTIVITY REPRESENTATIVES

Boys Sports: **Kathleen Jackson**

Girls Sports: **Kathleen Jackson**

Speech: **Tim Coleman**

Music: **Jennifer Greupner**

*Mailing Representative: **Kathleen Jackson**

*The Mailing Representative is the person to whom all mailings from the League office will be sent. Schools usually name the activity director as the primary recipient of the mailings and email messages.

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

Board Member: **John Brodrick**

Student: **Michael English**

Parent: **Cheri English**

Faculty Member: **Kathleen Jackson**

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Name of School: **HIGHLAND PARK HIGH SCHOOL**

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Designated School Board Member: **John Brodrick**

Email Address: **john.brodrick@spps.org**

Designated School Representative: **Patrick Auran**

Email Address: **Patrick.auran@spps.org**

208.02 ACTIVITY REPRESENTATIVES

Boys Sports: **Patrick Auran**

Girls Sports: **Patrick Auran**

Speech: **Brandon Russel**

Music: **Joel Matuzak**

*Mailing Representative: **Patrick Auran**

*The Mailing Representative is the person to whom all mailings from the League office will be sent. Schools usually name the activity director as the primary recipient of the mailings and email messages.

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

Board Member: **John Brodrick**

Student: **Click or tap here to enter text.**

Parent: **Click or tap here to enter text.**

Faculty Member: **Patrick Auran**

Please complete and submit this form with your school's 2020-2022 Resolution for Membership to mshsl_info@mshsl.org If the school board is responsible for more than one (1) high school, please complete a form for EACH high school.

2021-2022 RESOLUTION FOR MEMBERSHIP

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Name of School: **HUMBOLDT SECONDARY/OPEN WORLD LEARNING**

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Designated School Board Member: **John Brodrick**

Email Address: **john.brodrick@spps.org**

Designated School Representative: **Matthew Osborne**

Email Address: **Matthew.osborne@spps.org**

208.02 ACTIVITY REPRESENTATIVES

Boys Sports: **Matthew Osborne**

Girls Sports: **Matthew Osborne**

Speech: **Click or tap here to enter text.**

Music: **Barbara Lawrence**

*Mailing Representative: **Matthew Osborne**

*The Mailing Representative is the person to whom all mailings from the League office will be sent. Schools usually name the activity director as the primary recipient of the mailings and email messages.

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

Board Member: **John Brodrick**

Student: **Click or tap here to enter text.**

Parent: **Click or tap here to enter text.**

Faculty Member: **Matthew Osborne**

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Name of School: **JOHNSON HIGH SCHOOL**

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Designated School Board Member: **John Brodrick**

Email Address: john.brodrick@spps.org

Designated School Representative: **Don Bross**

Email Address: don.bross@spps.org

208.02 ACTIVITY REPRESENTATIVES

Boys Sports: **Don Bross**

Girls Sports: **Don Bross**

Speech: **Mark Fischer**

Music: **Anne Marie Person**

*Mailing Representative: **Don Bross**

*The Mailing Representative is the person to whom all mailings from the League office will be sent. Schools usually name the activity director as the primary recipient of the mailings and email messages.

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

Board Member: **John Brodrick**

Student: **Click or tap here to enter text.**

Parent: **Click or tap here to enter text.**

Faculty Member: **Don Bross**

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Name of School: **WASHINGTON TECHNOLOGY**

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Designated School Board Member: **JOHN BRODRICK**

Email Address: **JOHN.BRODRICK@SPPS.ORG**

Designated School Representative: **JESSE MCCANN**

Email Address: **JESSE.MCCANN@SPPS.ORG**

208.02 ACTIVITY REPRESENTATIVES

Boys Sports: **JESSE MCCANN**

Girls Sports: **JESSE MCCANN**

Speech: **STEVE EGYHAZI**

Music: **JENNIFER ERICKSON**

*Mailing Representative: **JESSE MCCANN**

*The Mailing Representative is the person to whom all mailings from the League office will be sent. Schools usually name the activity director as the primary recipient of the mailings and email messages.

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

Board Member: **JOHN BRODRICK**

Student: **CAMRYN FRANKE**

Parent: **PANGJUA XIONG**

Faculty Member: **JESSE MCCANN**

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**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Post Age-65 Retiree Health Insurance with United Health Care Group (UHC)

A. PERTINENT FACTS:

1. The School District provides health insurance to approximately 3,340 retirees age 65 and over. The last RFP for this insurance was completed in 2012 and was awarded to HealthPartners, the current carrier.
2. Retirees are offered two plans with HealthPartners, the Journey Medicare Advantage plan for approximately 2,942 retirees, and the Retiree National Choice indemnity plan for approximately 398 retirees residing outside of the Minnesota area. For 2021, the costs to the District and retirees is \$12,016,000.
3. Five vendors submitted proposals for this RFP, including Aetna, Blue Cross and Blue Shield of Minnesota (BSBS), HealthPartners (incumbent), Medica, and United Health Care (UHC). Three additional vendors were invited to participate but declined to bid, including Humana, PEIP, and UCare. All bidders quoted proposals to match the current plan design with HealthPartners.
4. Two bidders were selected to participate in the finalist phase, Blue Cross and Blue Shield of Minnesota, and United Health Care. Both vendors completed a thorough application, teleconference presentation, as well as negotiations and reference checks.
5. The District has selected United Health Care Group as the vendor, with a three year contract at a guaranteed rate of \$126.66 per member, per month, beginning January 1, 2022 through December 31, 2024, resulting in a total cost of approximately \$5,077,000. Of that, \$4,530,000 is paid by the District and \$547,000 is paid by retirees.
6. All rates include the insurance premium, administrative, and consultant compensation.
7. The Districts Benefit Labor Management Committee recommends acceptance of this contract.
8. This agreement supports the District's goal of aligning resource allocation to District priorities.
9. This item is submitted by Patty Norwig, Assistant Director, Total Rewards; Kenyatta McCarty, Executive Director, Human Resources; and Cedrick Baker, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education approve a contract for retiree employee health insurance coverage with United Healthcare Group, effective January 1, 2022, at the proposed rates.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Underground Storage Tank Removal at Phalen Lake Hmong Studies Magnet

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Underground Storage Tank Removal at Phalen Lake Hmong Studies Magnet as part of our physical hazards mitigation program.
2. This contract provides tank removal, regrading and paving at Phalen Lake Hmong Studies Magnet.
3. This work was planned during FY21, and scheduled for FY22 to avoid winter construction.
4. The following bid was received per the terms and conditions Ramsey County Contract RC-255

	<u>Lump Sum Base Bid plus Alternate #1</u>
RAK Construction, Inc.	\$201,053

5. The bid will be reviewed by Jamie Atkins, Purchasing Manager.
6. Funding will be provided from Long-Term Facilities Maintenance.
7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
8. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of underground storage tank removal and regrading at Phalen Lake Hmong Studies Magnet to RAK Construction for the lump sum base bid plus Alternate #1 for \$201,053.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 22, 2021

TOPIC: FY2023 Long-Term Facilities Maintenance (LTFM) Revenue Program Submittal to Minnesota Department of Education (MDE)

A. PERTINENT FACTS:

1. Minnesota Statute 123B.595 requires the District to submit annually a ten-year facility plan outlining anticipated expenditures along with an indication of whether the District will issue bonds to finance the plan or levy for the costs. Documents required to be submitted to MDE include:
 - A summary of total planned expenditures by category for each of the next 10 years;
 - LTFM revenue spreadsheet;
 - LTFM expenditure spreadsheet;
 - A Board resolution of intent to issue bonds;
 - A statement of assurances that the District has reviewed the allowable uses of LTFM revenue to be executed by the Superintendent;
 - And a Board resolution adopting the LTFM ten-year expenditure plan.
2. This item is submitted by Tom Parent, Director of Facilities; Marie Schrul, Chief Financial Officer; Arleen Schilling, Controller; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the FY2023 Long-Term Facilities Maintenance Plan documentation for submission to the Minnesota Department of Education.

LWN-07152021

m DEPARTMENT OF EDUCATION		Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266		Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only								ED - 02478-07		
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes, section 123B.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.														
District Info.		Enter Information		District Info.		Enter Information								
District Name:		Saint Paul Public Schools		Date:		7/20/2021								
District Number:		0625		Email:		arleen.schilling@spps.org								
District Contact Name:		Arleen Schilling												
Contact Phone #		651-767-3408												
Fiscal Year (FY) Ending June 30														
Expenditure Categories				2021 (base year)	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.														
Finance Code		Category (1)												
347	Physical Hazards			\$2,440,138	\$3,297,567	\$2,119,993	\$1,241,015	\$1,278,245	\$1,316,593	\$1,356,091	\$1,396,773	\$1,438,676	\$1,438,676	\$1,438,676
349	Other Hazardous Materials			\$1,123,533	\$1,235,000	\$607,797	\$505,383	\$518,616	\$532,029	\$546,169	\$560,508	\$575,238	\$575,238	\$575,238
352	Environmental Health and Safety Management			\$607,299	\$980,069	\$927,574	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000
358	Asbestos Removal and Encapsulation			\$454,825	\$498,000	\$624,510	\$1,125,441	\$1,159,204	\$1,193,980	\$1,229,800	\$1,266,694	\$1,304,694	\$1,304,694	\$1,304,694
363	Fire Safety			\$3,655,598	\$3,060,315	\$4,042,064	\$4,347,599	\$4,478,027	\$4,612,368	\$4,750,739	\$4,893,261	\$5,040,059	\$5,040,059	\$5,040,059
366	Indoor Air Quality			\$1,049,434	\$1,326,160	\$3,481,542	\$1,487,943	\$1,540,033	\$1,593,983	\$1,649,861	\$1,707,738	\$1,767,687	\$1,767,687	\$1,767,687
Total Health and Safety Capital Projects				\$9,330,827	\$10,397,111	\$11,803,480	\$9,457,381	\$9,724,125	\$9,998,952	\$10,282,659	\$10,574,974	\$10,876,354	\$10,876,354	\$10,876,354
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year														
Finance Code		Category (2)												
358	Asbestos Removal and Encapsulation			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety			\$287,981	\$3,183,737	\$3,481,542	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
366	Indoor Air Quality			\$2,150,789	\$1,069,594	\$154,456	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More				\$2,438,770	\$4,253,331	\$3,635,998	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151														
Finance Code		Category (3)												
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Approved Voluntary Pre-K Projects				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility														
Finance Code		Category (4)												
367	Accessibility			\$0	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Total Accessibility Projects				\$0	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Deferred Capital Expenditures and Maintenance Projects														
Finance Code		Category (5)												
368	Building Envelope			\$4,792,379	\$7,282,990	\$6,106,527	\$3,114,779	\$3,359,156	\$3,478,928	\$3,603,055	\$3,731,695	\$3,865,016	\$3,865,016	\$3,865,016
369	Building Hardware and Equipment			\$168,775	\$630,585	\$541,986	\$1,033,440	\$1,117,171	\$1,156,693	\$1,197,641	\$1,240,067	\$1,284,026	\$1,284,026	\$1,284,026
370	Electrical			\$2,304,039	\$4,065,095	\$3,483,792	\$3,204,070	\$3,439,661	\$3,564,159	\$3,693,245	\$3,827,090	\$3,965,873	\$3,965,873	\$3,965,873
379	Interior Surfaces			\$3,416,580	\$5,217,666	\$5,129,849	\$3,902,509	\$4,169,880	\$4,323,120	\$4,482,082	\$4,646,983	\$4,818,050	\$4,818,050	\$4,818,050
380	Mechanical Systems			\$1,491,395	\$11,786,566	\$6,792,577	\$11,769,971	\$13,248,619	\$13,655,778	\$14,075,543	\$14,508,302	\$14,954,464	\$14,954,464	\$14,954,464
381	Plumbing			\$269,512	\$706,705	\$731,875	\$820,808	\$918,349	\$947,199	\$976,967	\$1,007,682	\$1,039,375	\$1,039,375	\$1,039,375
382	Professional Services and Salary			\$2,421,303	\$2,903,917	\$2,961,995	\$2,896,361	\$2,954,288	\$3,013,374	\$3,073,641	\$3,135,114	\$3,197,816	\$3,197,816	\$3,197,816
383	Roof Systems			\$1,608,625	\$5,038,638	\$3,667,947	\$4,168,550	\$4,720,299	\$4,862,206	\$5,008,380	\$5,158,957	\$5,314,061	\$5,314,061	\$5,314,061
384	Site Projects			\$564,704	\$548,112	\$2,634,500	\$5,482,351	\$6,211,504	\$6,397,846	\$6,589,784	\$6,787,478	\$6,991,102	\$6,991,102	\$6,991,102
Total Deferred Capital Expense and Maintenance				\$17,037,312	\$38,180,274	\$32,051,048	\$36,392,837	\$40,138,927	\$41,399,303	\$42,700,338	\$44,043,369	\$45,429,783	\$45,429,783	\$45,429,783
Total Annual 10-Year Plan Expenditures				\$28,806,909	\$52,830,716	\$47,490,526	\$47,950,218	\$51,963,052	\$53,498,255	\$55,082,997	\$56,718,343	\$58,406,137	\$58,406,137	\$58,406,137
Fund Balance Section														
Fund 01														
Beginning Fund Balance 01-467-XX				-\$1,953,742	-\$1,953,742	-\$1,953,742	-\$1,953,742	-\$1,953,742	-\$1,953,742	-\$1,953,742	-\$1,953,742	-\$1,953,742	-\$1,953,742	-\$1,953,742
LTFM Fiscal Year Revenue - Levy				\$25,074,332	\$21,098,139	\$21,257,386	\$44,217,641	\$48,230,475	\$49,765,678	\$51,350,420	\$52,985,766	\$54,673,560	\$54,673,560	\$54,673,560
LTFM Fiscal Year Revenue - Aid if Applicable				\$3,732,577	\$3,732,577	\$3,732,577	\$3,732,577	\$3,732,577	\$3,732,577	\$3,732,577	\$3,732,577	\$3,732,577	\$3,732,577	\$3,732,577
LTFM Fiscal Year Revenue Other				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Transfer OUT if applicable - Special Legislation FY 20 and FY 21				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Estimated Fiscal Year Expenditures				\$28,806,909	\$24,830,716	\$24,989,963	\$47,950,218	\$51,963,052	\$53,498,255	\$55,082,997	\$56,718,343	\$58,406,137	\$58,406,137	\$58,406,137
Ending Fiscal Year Fund Balance 01-467-XX				-\$1,953,742	-\$1,953,742	-\$1,953,742	-\$1,953,742	-\$1,953,742	-\$1,953,742	-\$1,953,742	-\$1,953,742	-\$1,953,742	-\$1,953,742	-\$1,953,742
Fund 06														
Beginning Fund Balance 06-467-XX				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Fiscal Year Bonded Revenue				\$0	\$28,000,000	\$22,500,563	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Fiscal Year Revenue Other				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Transfers				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Estimated Fiscal Year Expenditures				\$0	\$28,000,000	\$22,500,563	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ending Fiscal Year Fund Balance 06-467-XX				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
End of worksheet														

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 15, 2021

TOPIC: SPPS Title I Funded Supplemental Literacy Support

A: PERTINENT FACTS:

1. Children's literature plays an essential role in literacy. In the classroom, students have a strong urge to feel seen, heard, and represented. We can create opportunities for these experiences through the books on our shelves, and research shows that students are more likely to be engaged in independent reading when they have access to culturally relevant text (Freeman & Freeman, 2004).
2. The Office of Teaching and Learning and Office of Title I Federal Programs will continue with the strategic literacy initiative to provide Fourth, Fifth and Sixth Grade Students (Kindergarten- Third Grade were purchased in previous years.) with access to quality high interest, culturally relevant books, to support independent reading
3. Overall costs for this initiative: \$200,000
4. Funding provided by Title I, Part A.
5. This item is submitted by Sherry Carlstrom, Director Title I Federal Programs; Sue Braithwaite, Literacy Supervisor Office of Teaching and Learning; Craig Anderson, Executive Director, Office of Teaching and Learning, Maijue Longchunvu, Assistant Director, Office of Teaching and Learning; Kate Wilcox-Harris, Chief Academic Officer

B: RECOMMENDATION:

The Board of Education will approve Title I funding to support this literacy initiative.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: July 20, 2021

TOPIC: Phase Gate Approval of FY22 Fire Safety Systems Program (Project # 0652-22-01): Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the FY22 Fire Safety Systems Program at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This contract provides fire safety systems work at Cherokee Elementary.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	March 23, 2021
#2 – Project Charter (Predesign) #2A – Finance Update	N/A
#3 – Schematic Design #3A – Finance Update	June 22, 2021
#4 – Contract Award #4A – Finance Update	July 20, 2021 (Current)
#5 – Project Close-Out #5A – Finance Update	Fall 2022 (anticipated)

4. A summary of the current program budget is as follows:

Project Budget	Current Obligations	Spent to Date	Percent Spent
\$4,072,000	\$957,204	\$0	0%

5. The following bid was received per the terms and conditions of U of M 01-444-15-0914.CF

Lump Sum Base Bid

Nasseff Mechanical Contractors.....\$255,550

6. The bid will be reviewed by Jamie Atkins, Purchasing Manager.
7. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
Health & Safety Bonds	2021B	\$3,702,000	June 17, 2021
LTFM FY23	n/a	\$370,000	

8. Project cash flow schedule has been reviewed and approved by the District Finance Office.
9. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
10. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of FY22 Fire Safety System to Nasseff for the lump sum base bid for \$255,550 at Phase Gate Check #4 – Contract Award and Phase Gate Check #4a – Finance Plan Update.



Saint Paul
PUBLIC SCHOOLS

Update to Policy 812.00 School Emergency Management

3rd Reading

Cedrick Baker, Chief of Staff
July 20, 2021

812.00 School Emergency Management

We are proposing to update current policy.

- Why are we proposing to make updates?
 - Last reviewed in 2008
 - New language has been added to statute.
 - While our emergency management practices reflect the updated language and requirements set forth in statute, the current policy verbiage does not.

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812.00 School Emergency Management

Proposed updates to be made to the current policy:

- Add purpose statement
- Add verbiage that states the District emergency management plans and practices employ the National Incident Management System (NIMS) and Incident Command System (ICS).
- Add a statement that all school district staff will receive training on how to implement emergency management plans
- Add statement that, “Each individual school building must conduct at least five fire evacuation drills, five lockdown drills and one severe weather drill every school year. All students and staff in the school district shall receive instruction and participate in the drills.”

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Note: All school emergency management plans include accompanying procedures; however, those details will not be made public for safety reasons

812.00 School Emergency Management

See current policy [here](#).

See proposed policy [here](#).

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Vote to Approve Policy 812.00 School Emergency Management

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New Policy: Policy 619.00 Student Fundraising

2nd Reading

Cedrick Baker, Chief of Staff

July 20, 2021

619.00: Student Fundraising

We are proposing to create a new policy around student fundraising.

Why are we proposing this policy?

- To establish parameters for student fundraisers sponsored by the School District, a school, school staff, or student activity groups.
- Currently, we only have a policy around charitable giving and campaigning, but no policy that addresses fundraising for students at the building level. ¹¹³
- Because of no policy, we have had issues on oversight, inconsistencies across buildings, compliance issues on how funds are handled.
- We have to account for every dollar raised.

This policy would allow us to put in checks and balances for fundraising at the school building level.

619.00: Student Fundraising

Policy is broken down into eight sections:

- I. Purpose
- II. General Statement of Policy
 - Key takeaway from this section: Student fundraising activities must: be compatible with the best interests of students, staff, and community; not detract from curricular activities; and, comply with all federal and state laws governing the holding and use of funds raised.
- I. Definitions
- II. General Requirements for General All Fundraising
 - Key takeaways from this section:
 - The Sponsor is responsible for obtaining permission from the Principal or Site Administrator, instructing students regarding fundraising activity conduct, and reporting the results of the activity to the Principal or Site Administrator.
 - All Student fundraising must be for the benefit of a school-sponsored activity. Student fundraising may not inure to the benefit of an identifiable student or employee.
 - No student will be denied the opportunity to participate fully in any school sponsored activity because the student or the student's family did not participate in student fundraising.

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619.00: Student Fundraising

Sections continued...

V. Fundraising for Curricular Activities

- Key takeaway from this section: No fundraising activities may commence prior to approval by principal, site administrator and/or assistant superintendent

VI. Fundraising for Co-Curricular and Extracurricular Activities

- Key takeaway from this section: No fundraising activities may commence prior to approval by principal or site administrator

VII. Exceptions

- Exceptions can be applied to school stores, charitable giving campaigns and concessions

VII. Responsibility

- Policy applies to all employees and students of the district
- Principals/Site administrators are to inform/report all fundraising activities to Assistant Superintendents; Assistant Superintendents are to inform Superintendent; Superintendent is to inform the Board

619.00: Student Fundraising

See proposed policy [here](#).

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**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
360 Colborne Street**

Proposed Policy:

Proposed Policy Revision:

Policy 812.00 School Emergency Management

First Reading May 18, 2021

Second Reading June 22, 2021

Third Reading July 20, 2021

COMMENTS:

812.00 SCHOOL EMERGENCY MANAGEMENT

PURPOSE

In accordance with Minnesota statute, the School district will develop, adopt, and maintain a crisis management policy and plan to guide School District and building administration, staff, students, School Board members, District families and community members in responding to a wide range of potential crises within the School District.

STATEMENT OF POLICY

1. The school district shall have in place a school district ~~emergency operations~~**emergency management** plan created in consultation with local community response agencies and other appropriate individuals or groups likely to be involved in assisting with a school emergency and employing the National Incident Management System (NIMS) and the Incident Command System (ICS) at the district and building levels. This policy and the school district plan shall be reviewed and updated annually by the School District Director of Security & Emergency Management. Each principal and site coordinator, as well as representatives of local municipalities and appropriate emergency personnel, will receive a copy of the crisis management plan.
2. Individualized school ~~emergency response~~**all-hazard response** plans **aligned to the school district all-hazard plan** shall be developed by each school building in the district. This policy and the building plans shall be reviewed and updated ~~as appropriate~~**annually by the District Director of Security & Emergency Management**.
3. All school district staff shall receive school safety training including specific instruction on implementing the school district-wide plan and relevant individualized school plan.
4. Each individual school building will conduct at least five fire evacuation drills, five lockdown drills and one severe weather drill every school year. All students and staff in the school district shall receive instruction and participate in the drills.
3. 5. The Superintendent **or Superintendent's designee** shall create procedures for implementation of the District ~~Emergency Response~~**Emergency Management Plan** and the individualized school emergency management plans.

LEGAL REFERENCES:

Minn. Stat. § 121A.035 (Crisis Management Policy)

Minn. Stat. § 299F.30 (Fire Drill in School)

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
360 Colborne Street**

Proposed Policy:

Policy 619.00 Student Fundraising

Proposed Policy Revision:

First Reading June 22, 2021

Second Reading July 20, 2021

Third Reading

COMMENTS:

619.00 STUDENT FUNDRAISING

I. PURPOSE

The purpose of this policy is to establish the parameters for student fundraisers sponsored by the School District, a school, school staff, or student activity groups. This policy does not apply to non-school organizations that may choose to fundraise for the District, specific schools, programs, or activities.

II. GENERAL STATEMENT OF POLICY

The Board of Education recognizes that generating additional revenue in support of School District programs is often necessary and can enhance educational services for students. The Board of Education also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the public. Student fundraising activities must: be compatible with the best interests of students, staff, and community; not detract from curricular activities; and, comply with all federal and state laws governing the holding and use of funds raised.

III. DEFINITIONS

- A. "Curricular activities" are activities conducted by a school, school department, or class directly relating to the educational instruction, curriculum, and courses of study as prescribed by the Board of Education.
- B. "Co-curricular activities" are activities sponsored and directed by the school district and approved by the school district designed to provide opportunities for students to participate, on an individual or group basis, in school and public events for the improvement of skills.
- C. "Extra-curricular activities" are direct and personal services for pupils for their enjoyment that are managed and operated under the guidance of an adult or staff member. The board has charge of and control over all extracurricular activities.
- D. "Non-school organization" means any organization that is not under the management or control of the school. Such organizations include, but are not limited to, Parent Teacher Organizations (PTOs) and Booster Clubs.
- E. "Approved fund raising activity" shall mean a fund raising activity that is supervised by a Sponsor and approved by the appropriate school Principal or Site Administrator. It includes approved fund raising to support curricular, co-curricular, and extra-curricular activities. It does not include fund raising activities by parent groups, booster clubs, non-sanctioned student interest groups or activities, or other third parties.
- F. "Sponsor" shall mean the following person(s):

- a. The principal or site administrator for all-school curricular activities;
- b. The teacher or identified member of a team of teachers for classroom curricular activities;
- c. The coach or faculty advisor for the extra-curricular activity, co-curricular activity; and/or an adult person approved for this purpose by the Principal or site administrator for activities that lack a permanent coach or faculty advisor.

IV. GENERAL REQUIREMENTS FOR ALL FUNDRAISING

- A. All Sponsors, including teachers, student activity advisors, and coaches are responsible for following the appropriate financial accounting requirements for funds raised through curricular, co-curricular, and/or extra-curricular fundraising activities. The Sponsor is responsible for obtaining permission from the Principal or Site Administrator, instructing students regarding fundraising activity conduct, and reporting the results of the activity to the Principal or Site Administrator. The Sponsor is also responsible for informing the School District Business Office of the fundraising activity.
- B. The Superintendent may provide coordination of fundraising activities throughout the school district as deemed appropriate for the orderly operation of schools and meeting district academic guidelines.
- C. All Student fundraising must be for the benefit of a school-sponsored activity. Student fundraising may not inure to the benefit of an identifiable student or employee.
- D. Contracts for fundraising purposes must be executed by the Board of Education or under delegation of authority from the Board of Education.
- E. Participation in fundraising activities must be voluntary.
- F. No student will be denied the opportunity to participate fully in any school sponsored activity because the student or the student's family did not participate in student fundraising.
- G. Fundraising activities should primarily be done outside of school hours.
- H. Door-to-door fundraising activities shall be of a limited nature.
- I. Any fundraising activities permitted during the school day should be limited in number and must not be in conflict with federal or state regulations.
- J. Fundraising activities must be conducted in a manner that will not result in embarrassment or harassment of individual students, employees, the school or the District.
- K. All students participating in approved fundraising activities are expected to represent the School District, their school, and their community in a responsible manner. All district policies regarding student conduct and student discipline apply to fundraising activities.

- L. All employees who plan, supervise, coordinate, or participate in approved fundraising activities are expected to act in the best interests of the students and to represent the School District, school, and the community in a responsible manner.
- M. Participation in non-approved fundraising activities shall be considered a violation of district policy.

V. FUNDRAISING FOR CURRICULAR ACTIVITIES

- A. All-school fundraising for curricular activities must be sponsored by the School Principal or Site Administrator and approved by the appropriate Assistant Superintendent prior to commencement.
- B. Fundraising for curricular activities that do not involve the entire school shall be proposed to the Principal or Site Administrator by the teacher or teachers whose classes, student activity, or group will participate. The Principal or Site Administrator may approve or deny the proposal based on the following factors:
 - a. The scope of the fundraising project; including length of time, items sold, or method of solicitation;
 - b. The number of fundraising activities entered into by classes, groups or others that affect the school and its students during the school year; an
 - c. The appropriate nature of the fundraising activity given the age and understanding of the students involved.
- C. No fundraising activities may commence prior to approval.
- D. The sale or advertising of merchandise in the school buildings or upon the school grounds or as a school project for money-raising purposes may be limited by the Principal or Site Administrator as to number and time of year.

VI. FUNDRAISING FOR CO-CURRICULAR AND EXTRA-CURRICULAR ACTIVITIES

- A. Student groups may raise funds to support co-curricular and extra-curricular activities. These activities and projects should never be in conflict with the instructional program.
- B. Fundraising for co-curricular and/or extra-curricular activities must be requested by the coach, faculty advisor, or adult supervisor for the activity and forwarded to the Principal or Site Administrator.
- C. The Principal or Site Administrator shall approve or deny the proposal of any student group whether co-curricular or extra-curricular, including athletics, for any fundraising activity taking place on school grounds or in the school name using the same factors as for curricular fundraising.
- D. No fundraising activities may commence prior to approval.

VII. EXCEPTIONS

- A. School stores. Schools may operate school stores that offer for sale to students or employees simple school supplies and items emblematic of the school under the permission and supervision of the Principal or Site Administrator. Such stores shall not be considered a fundraising project under this Policy.
- B. Charitable Giving Campaigns. Principals may authorize charitable giving campaigns that solicit contributions from students in response to natural disasters or other charitable purposes so long as the campaign does not inure to the benefit of an identifiable student or employee. It is preferred that such charitable giving campaigns concentrate on non-monetary contributions, such as food, used or new toys and clothing. Monetary contributions should be limited to small-value coin collection. Prior parent notification is required for any charitable solicitation from students. Participation must be completely voluntary and not tied to any extrinsic reward system.
- C. Concessions. Concession sales connected to a student activity or student performance may be conducted with the permission and under the supervision of the Principal or Site Administrator.

VIII. RESPONSIBILITY

- A. This policy applies to all employees and students of the district.
- B. The Superintendent or designee may promulgate procedures for the implementation of this policy.
- C. The Principal or Site Administrator shall review fundraising requests with the Assistant Superintendent for input on the number of fundraisers to be conducted throughout the school year.
- D. The Principal or Site Administrator is responsible for reporting to the appropriate Assistant Superintendent of all fundraising activities approved on an annual basis, or as directed by the appropriate Assistant Superintendent.
- E. Assistant Superintendents are responsible to report to the Superintendent on fundraising activities conducted in the schools under their supervision.
- F. The Superintendent shall make fundraising information available to the Board of Education upon request of the Board.

LEGAL REFERENCES:

Minn.Stat. § 123B.34 to § 123B.36 (Minnesota Public School Fee Law)
Minn.Stat. § 123B.49 (Extracurricular Activities; Insurance)

CROSS REFERENCES:

SPPS Policy 422.00 (Solicitation of Staff)

INDEPENDENT SCHOOL DISTRICT NO. 625

BOARD OF EDUCATION

SAINT PAUL PUBLIC SCHOOLS

RESOLUTION - GENERAL FORM



Board File No. _____

Date _____

RESOLUTION ESTABLISHING PROCEDURES RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE AND STATING THE INTENTION OF THE SCHOOL BOARD TO ISSUE GENERAL OBLIGATION BONDS TO FINANCE PROJECTS INCLUDED IN THE DISTRICT'S APPROVED TEN-YEAR FACILITY PLAN; COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES, SECTION 126C.55 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS

A. WHEREAS, the School Board of Independent School District Number 625, Saint Paul, Minnesota (the "District") has heretofore determined that it is necessary and expedient to issue one or more series of General Obligation Facilities Maintenance Bonds (the "Bonds") pursuant to Minnesota Statutes, Section 123B.595, subdivision 5, and Chapter 475, as amended, to finance various deferred maintenance projects at various existing District sites and facilities, as described and in accordance with its ten-year facilities maintenance plan approved by the Commissioner of Education (the "Project"); and

B. WHEREAS, the Department of Treasury has promulgated final regulations governing the use of proceeds of tax exempt obligations, all or a portion of which are to be used to reimburse the District for project expenditures made by the District prior to the date of issuance of such obligations. Those regulations (Treasury Regulations, Section 1.150-2) (the "Regulations") require that the District adopt a statement of official intent to reimburse an original expenditure not later than 60 days after payment of the original expenditure. The Regulations also generally require that the Bonds be issued and the reimbursement allocation made from the proceeds of the Bonds within 18 months after the later of the date the expenditure is paid or the date the project is placed in service or abandoned, but in no event more than three years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the Bonds; and

Adopted _____

CHAIR Board of Education

CLERK Board of Education

C. WHEREAS, the District desires to comply with requirements of the Regulations with respect to the project hereinafter identified.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District Number 625, Saint Paul, Minnesota as follows:

1. Official Intent Declaration.

(a) The District has determined to finance the Project.

(b) Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds, (ii) expenditures permitted to be reimbursed under prior Treasury Regulations pursuant to the transitional provision contained in Section 1.150-2(j)(2) of the Regulations, (iii) expenditures constituting "preliminary expenditures" within the meaning of Section 1.150-2(f)(2) of the Regulations, or (iv) expenditures in a "de minimus" amount (as defined in Section 1.150-2(f)(1) of the Regulations), no expenditures for the Project have been paid by the District more than 60 days before the date of adoption of this Resolution.

(c) The District reasonably expects to reimburse all or a portion of the expenditures made for costs of the Project out of the proceeds of the Bonds to be issued by the District in an estimated maximum aggregate principal amount of \$22,860,000 after the date of payment of all or a portion of the costs of the Project. All reimbursed expenditures shall be capital expenditures, costs of issuance of the Bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations.

2. Budgetary Matters. As of the date hereof, there are no District funds reserved, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Project, other than pursuant to the issuance of the Bonds. This resolution, therefore, is determined to be consistent with the District's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof.

3. Reimbursement; Allocations. The District's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the District to make payment of the prior costs of the Project. Each allocation shall be evidenced by an entry on the official books and records of the District maintained for the Project and shall specifically identify the actual original expenditure being reimbursed.

4. Ten-year Facility Plan. The ten-year facility plan approved by the District is fully incorporated herein by reference. The District's financial officer, or delegee, is authorized and directed to submit to the Commissioner such additional information as may be necessary to secure the approval of the Commissioner for the ten-year facility plan and this bond issuance, as required by Minnesota Statutes, Section 123B.595.

5. Compliance with Minnesota Statutes, Section 123B.595. The District covenants to comply with all procedures now or hereafter established by the Commissioner pursuant to Minnesota Statutes, Section 123B.595, and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent, or other official or officer of the District, as the case may be, is hereby authorized to execute any applicable Minnesota Department of Education forms.

6. Publication of Notice. The clerk is hereby authorized and directed to cause a notice substantially in the form of the Notice attached hereto as EXHIBIT A and incorporated herein by reference to be published as a legal notice one (1) time in the official newspaper of the District as soon as reasonably practicable after the date of adoption of this resolution, but at least twenty (20) days before the earliest of the issuance of bonds or the final certification of levies.

7. Covenants.

(a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

STATE OF MINNESOTA
COUNTY OF RAMSEY
INDEPENDENT SCHOOL DISTRICT NUMBER 625, SAINT PAUL, MINNESOTA

I, the undersigned, being the duly qualified and acting Clerk of Independent School District Number 625, Saint Paul, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the School Board of said District, duly called and held on the date therein indicated, insofar as such minutes relate to considering a resolution for procedures of the District for compliance with certain IRS Regulations on the reimbursement allocation made from the proceeds of the Bonds of said District.

WITNESS my hand this _____ day of July, 2021.

Clerk

EXHIBIT A

**NOTICE OF INTENT TO ISSUE FACILITIES MAINTENANCE BONDS
TO FINANCE PROJECTS INCLUDED IN THE DISTRICT'S
TEN-YEAR FACILITY PLAN**

**INDEPENDENT SCHOOL DISTRICT NO. 625
SAINT PAUL PUBLIC SCHOOLS
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the School Board of Independent School District No. 625, Saint Paul Public Schools, State of Minnesota (the "District"), adopted a resolution (the "Resolution") on July 20, 2021, stating the intention of the School Board to issue general obligation facilities maintenance bonds (the "Bonds") in the total principal amount not to exceed \$22,860,000 pursuant to Minnesota Statutes, Section 123B.595 and Chapter 475, as amended. The proceeds of the Bonds will be used to finance various deferred maintenance projects at various existing District sites and facilities, as described and in accordance with its ten-year facilities maintenance plan approved by the Commissioner of Education.

The total amount of District indebtedness as of _____ 1, 20____, will be \$ _____. If these proposed Bonds were issued after that date, the total indebtedness of the District at that time would be \$ _____.

Dated: _____, 20____

BY ORDER OF THE SCHOOL BOARD

/s/ _____
Clerk
Board of Education
Independent School District No. 625
Saint Paul Public Schools
State of Minnesota

BOARD OF EDUCATION | 2019-2021 MEETING DATES

	COB	BOE
TIME	4:30pm (unless otherwise noted)	Public Comment 5:30 Board of Education Meeting 6:05pm

2019-2020SY		
SEPT	9/10/2019	9/17/2019
OCT	10/15/2019	10/22/2019
NOV	11/12/2019	11/19/2019
DEC	12/3/2019	12/17/2019
JAN	1/7/2020 4:30 pm	1/7/2020 6:45 pm Annual Meeting
		1/21/2020
FEB	2/11/2020	2/18/2020
MAR	~~3/10/2020~~ 3/17/2020	3/24/2020
APR	4/7/2020	4/14/2020
MAY	5/5/2020	5/19/2020
JUNE	6/9/2020	6/9/2020 Special Non-Renewals 4:00 pm
		6/23/2020
JULY		7/21/2020
AUG	Wed. 8/5/2020 Wed. – National Night Out	8/18/2020

2020-2021SY		
SEPT	9/8/2020	9/22/2020

OCT	10/6/2020	10/20/2020
NOV	11/10/2020	11/17/2020

DEC	12/8/2020	12/15/2020
JAN	1/5/2021 4:30 pm	1/5/2021 6:05 pm Annual Meeting
		1/19/2021
FEB	2/9/2021	2/23/2021
MAR	3/9/2021	3/23/2021
APR	4/6/2021	4/20/2021
MAY	5/4/2021	5/18/2021
JUNE	6/8/2021 6/15/2021	6/8/2021 Special Non-Renewals 4:00 pm 6/15/2021 Special Non-Renewals 4:00 pm
		6/22/2021
JULY		7/20/2021
AUG	8/10/2021	8/24/2021

2021-2022SY

SEPT	9/7/2021	9/21/2021
OCT	10/5/2021	10/19/2021
NOV	11/9/2021	11/16/2021
DEC	12/7/2021	12/14/2021
JAN	1/4/2022	1/4/2022 6:05pm Annual Meeting 1/18/2022

FEB	2/8/2022	2/22/2022
MARCH	3/8/2022	3/22/2022
APRIL	4/5/2022	4/19/2022
MAY	5/10/2022	5/24/2022
JUNE	6/7/2022	6/7/2022 4:00pm Non-Renewals 6/21/2022
JULY	-----	7/19/2022
AUG	Wed. 8/10/2022	8/23/2022