

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
REGULAR MEETING OF THE BOARD OF EDUCATION
Administration Building
360 Colborne Street
Saint Paul, Minnesota 55102

January 18, 2022
6:05 PM

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And Obligating The District To Be Bound By And Use The
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- A. Board of Education Meetings (6:05 unless otherwise noted)
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XIV. **ADJOURNMENT**

#BoldSubject#

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Acknowledgement of Good Work Provided by Students

A. PERTINENT FACTS:

1. Marcos Chacon Villeda is a LEAP student from El Salvador who will graduate with the Class of 2023. He enrolled at LEAP in May of 2021 as an EL Level 2 student. His math teacher immediately noticed his strength in mathematics and recommended advanced options for him. He took Calculus 1 at LEAP during the fall 2021 semester and enrolled in Calculus 1 at Saint Paul College for the spring 2022 semester through the PSEO program. He is one of three LEAP students taking PSEO classes in the spring 2022 semester, but the only student taking an advanced math course. In addition, he was accepted into 3M's summer internship program for the summer of 2022.
2. Sarita Toledo is a senior at LEAP High School. She was born in Texas and raised in Michoacan, Mexico. She received the prestigious QuestBridge full-tuition scholarship and will enroll at Denison University in Granville, Ohio, in fall 2022 where she plans to major in Biochemistry as a pre-med student. She was 1 of 1,674 Match Scholarship recipients out of more than 16,500 applicants. Sarita is LEAP High School's first student to win the QuestBridge Scholarship.
3. This item is submitted by Cedrick Baker, Chief of Staff

B. RECOMMENDATION:

The recommendation is that the Board of Education recognizes the students acknowledged above for their contributions and outstanding work.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Acknowledgement of Good Work Provided by
Outstanding District Partners

A. PERTINENT FACTS:

1. The Marvelous Mitten Makers have been working to keep SPPS students warm during the cold Minnesota winters for more than 35 years. They are a local group of volunteers who hand-make mittens, hats, scarves and other cold weather items. All year long the 120 volunteers knit, crochet and sew items which are then collected and stored by the SPPS Office of Family Engagement & Community Partnerships. In October, schools and programs send in their requests and the items are then sorted, bagged and sent to each school. In 2021, the volunteers donated more than 19,000 cold weather clothing items to over 50 SPPS schools and programs.

The Marvelous Mitten Makers also donate baby and adult blankets and clothing items to organizations such as the Dorothy Day Center, the Union Gospel Mission, Listening House and Health Start Clinics.

2. This item is submitted by Cedrick Baker, Chief of Staff

B. RECOMMENDATION:

The recommendation is that the Board of Education recognizes the partner acknowledged above for their contributions and outstanding work.

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota

REGULAR MEETING OF THE BOARD OF EDUCATION
360 Colborne Street
Saint Paul, MN 55102, and

Available Streaming Online at www.spps.org/boe and Saint Paul Cable Channel 16

December 14, 2021
6:05 p.m.

MINUTES

I. CALL TO ORDER

The meeting was called to order at 6:05 p.m. by Jeanelle Foster, Chair.

II. ROLL CALL

Board of Education: J. Brodrick, J. Vue, C. Allen, J. Kopp, Z. Ellis, J. Foster
Superintendent Gothard

C. Long, General Counsel; S. Dahlke, Assistant Clerk

II. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Foster moved approval of the Order of the Main Agenda. The motion was seconded by Director Brodrick.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

III. RECOGNITIONS

Chair Foster provided these words for Director John Brodrick, as this is his final regular meeting on the Board of Education as he ends his 20 years on the Board of Education.

In 2001, President Bill Clinton delivered his farewell address to the nation, George W. Bush was sworn in as the 43rd president of the United States, The Baltimore Ravens defeated the New York Giants 34–7, winning their first Super Bowl title ever, singer Aaliyah died in a plane crash in the Bahamas, and musician and former Beatle member George Harrison also died.

The Lord of the Rings and Harry Potter were both released in theaters as the first of many film series.

Maybe most notably about the year 2001 was on September 11 – (also known as 9/11) was when we watched in horror the nearly 3,000 people who were killed in four suicide attacks at the World Trade Center in New York City; the Pentagon in Arlington, Virginia; and in rural Shanksville, Pennsylvania. The attack launched the global War on Terrorism, prompting The United States to invade Afghanistan.

An additional event in history was that of November 6, 2001 - the date and year that Director Brodrick was first elected onto the Saint Paul Public Schools Board of Education.

As you all know, tonight's meeting marks Director Brodrick's 20 years of service to the board.

During Director Brodrick's tenure - I know he is most proud that every levy was passed. Director Brodrick regularly pushed for us to provide facilities that treated our urban youth and families as equals to their suburban counterparts.

In typical Brodrick fashion, he encouraged the Board and District leadership to always remember to listen to and to value the input of our educators, our support staff, and especially, our parents and community. Director Brodrick often credits former Minneapolis school board member who went on to other duties, Peggy Flanagan –

"It isn't the job of the school board member to represent the district to the community, it is the job of the school board member to represent the community to the school district."

Director Brodrick, or John – we will miss you! We will miss your "run for pope" speeches, and your references to Mechanic Arts, your tireless advocacy for teachers, and your commitment to community and SPPS students and families.

You entered your term during a time when Americans were filled with shock, sadness, fear and devastation following the attacks of 9/11. And today you are exiting your time with the board with a familiar emotional toll due to the global health crisis of the COVID-19 pandemic. These events, and all the unmentioned ones in between, have truly transformed us as human beings and as a society, just as your presence and contribution on the board has been critical to assisting the district's progress.

On behalf of the board of education, administration, our teachers and support staff, our students and their families, and all of Saint Paul - we thank you so very much for all of your dedication, service, and commitment - from your days as a student, as a teacher, as a coach, as a parent and now for twenty years, as a school board member!

Board members then thanked Director Brodrick for his stories, support on the Board and in community, recapping the first meeting with Director Brodrick and his connections to schools and community groups. There was a suggestion for a podcast with Director Brodrick to tell his stories of Saint Paul and SPPS. Another board member noted the perspective that Director Brodrick brings to the Board, and his commitment to the students, staff, and families of SPPS. Another board member noted her personal experience with Director Brodrick and his conversations with her family members, as well as his attendance at her family members' funerals and the meaningfulness of his actions. Board members thanked him for her service, commitment, and dedication, and his voice will be missed on the Board. Superintendent Gothard also shared his words for Director Brodrick, and their similar stories, as well as the consistency in Director Brodrick's approach while on the school board. Director Brodrick thanked

everyone for their kind words, and that he loves each and every one on the Board and the Superintendent. He remembered the words of a student from his first year of teaching - "Mr. Brodrick - you got a good heart, but a bad temper." He remembered those words through his years of teaching, and what we can learn from students. He then went on to provide three messages. The first is the single regret of never learning how to balance being a true team player with his fellow board members and Administration, and his obligation to the folks who elected him. He believes that for this Board and the Board in January 2022, that the best days are yet to come. He also hopes that as a student in SPPS for 13 years, his 34.2 years of teaching in SPPS, and his time on the school board for 20 years that his mother and late wife would agree that in those 67.2 years, he did more good than harm. He also noted that he is proud to have never used a certain vernacular language that his friends may be familiar with at a school board meeting. As a sentimental older gentleman, he hopes that is how folks will remember him and his time on the school board.

IV. APPROVAL OF THE ORDER OF THE CONSENT AGENDA

MOTION: Director Foster moved approval of the Order of the Consent Agenda with items A1 - Acceptance of Gift from Kathy Dumas; D1 - Approval of Employment Agreement Between Independent School District No. 625 and Minnesota Teamsters Public and Law Enforcement Employees Local No. 320 Representing Teaching Assistants' and E2 - Recommendations for Exclusion of Students in Non-Compliance with Minnesota Statute 121A.15 Health Standards: Immunizations pulled for separate consideration. The motion was seconded by Director Brodrick.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

V. APPROVAL OF THE MINUTES

- A. Minutes of the Special Meeting of the Board of Education of October 18, 2021
- B. Minutes of the Special Meeting of the Board of Education of October 25, 2021
- C. Minutes of the Special Closed Meeting of the Board of Education of November 15, 2021
- D. Minutes of the Special Meeting of the Board of Education of November 15, 2021
- E. Minutes of the Regular Meeting of the Board of Education of November 16, 2021
- F. Minutes of the Special Closed Meeting of the Board of Education of November 29, 2021
- G. Minutes of the Special Meeting of the Board of Education of November 29, 2021
- H. Minutes of the Special Public Hearing of the Board of Education of November 30, 2021
- I. Minutes of the Special meeting of the Board of Education of December 1, 2021
- J. Minutes of the Special Public Hearing of the Board of Education of December 7, 2021

MOTION: Director Foster moved approval of the Minutes of the Special Meeting of the Board of Education of October 18, 2021; Minutes of the Special Meeting of the Board of Education of October 25, 2021; Minutes of the Special Closed Meeting of the Board of Education of November 15, 2021; Minutes of the Special Meeting of the Board of Education of November 15, 2021; Minutes of the Regular Meeting of the Board of Education of November 16, 2021; Minutes of the Special

Closed Meeting of the Board of Education of November 29, 2021; Minutes of the Special Meeting of the Board of Education of November 29, 2021; Minutes of the Special Public Hearing of the Board of Education of November 30, 2021; Minutes of the Special meeting of the Board of Education of December 1, 2021; Minutes of the Special Public Hearing of the Board of Education of December 7, 2021. The motion was seconded by Director Brodrick.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

VI. COMMITTEE REPORTS

A. Minutes of the Committee of the Board Meeting of the Board of Education of November 9, 2021

At the Committee of the Board Meeting on November 9, 2021, Superintendent Gothard began the meeting by noting the workforce shortages and substitute teaching plan, as well as the increase of COVID cases in Ramsey County. He expressed thanks to Ramsey County Public Health for their partnership, as well as the important role of vaccinations for our younger students. A brief update was then provided on Metro Transit and their role in providing transportation for students, as well as transportation overall within the District.

The next presentation was the 2022 Legislative Agenda. Discussion from board members included questions on the K-12 funding formula and prospects for change, special education and reimbursements, the future of properly funded schools, support of school facilities, additional information on the allocation of funding, and impacts on the effects of non-profits to the tax base. The 2022 Legislative Agenda was approved by acclamation.

The next presentation was the Final FY21 Budget Revision. Discussion from the Board included further information on food service funding and future information the different categories of funding. The Board then approved the Final FY21 Budget Revision as presented.

Next, the Board received an update on Envision SPPS. This was an opportunity for the Board to ask further questions on the process and recommendations of the plan.

MOTION: Director Vue moved that the Board accept the report on the November 9, 2021 Committee of the Board meeting and approve the recommended motions and minutes of that meeting as published. The motion was seconded by Director Brodrick.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes

Director Foster Yes

B. Minutes of the Committee of the Board Meeting of the Board of Education of December 7, 2021

At the Committee of the Board Meeting on December 7, 2021, Superintendent Gothard began the meeting by welcoming everyone and providing his observations from his time spent on a visit to Central Senior High.

Staff then shared information on an overview of aligned schedules for high schools to be implemented in the 2022-23 school year. Information included the aligned schedule workgroup, timeline, proposal highlights, proposal overview, impacts to students, and next steps of implementation, with Board discussion that followed.

MOTION: **Director Vue moved that the Board accept the report on the December 7, 2021 Committee of the Board meeting and approve the recommended motions and minutes of that meeting as published. The motion was seconded by Director Brodrick.**

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

VII. SUPERINTENDENT'S REPORT

A. Envision SPPS & SPPS Builds: Time Sensitive Actions

Superintendent Gothard noted that with the approval of Envision SPPS, there are 2 time-sensitive items that are necessary to Envision SPPS and SPPS Builds to keep on track with timelines established and adhering to the standard approval for work.

Chief Jackie Turner and Director Parent then led the Board through the presentation, which can be found in the BoardBook. The objective of the presentation, which can be found in the BoardBook is to present time-sensitive actions needed to formalize decisions and meet timelines from the Envision SPPS process in the District's capital program (SPPS Builds). A full update and overview of the full capital program will occur in the spring. The agenda includes an overview of the board actions needed, and the identification of the next steps. The summary of the board actions includes the revised gate check #1 for Bruce Vento Elementary, and the revised gate check #1 for Obama. A review of the gate check process was discussed, as well as the first steps after approval. Further details on both Bruce Vento and Obama were provided. The next steps were also reviewed.

QUESTIONS/DISCUSSION:

- Further details were requested on stakeholder engagement within this process. Response: We are looking at a broad definition of stakeholders, including all families, as well a business owners in Saint Paul. We are also looking at input from those new programs and those in buildings now,

and may be moving buildings. We have yet to define how to reach those folks and to identify them, but will begin with principals. Further information on how families will learn about engagement opportunities were also shared, including for the stakeholders to design their engagement process, and there is not one way for the District to engage. We are using the Envision SPPS transitions to ground our engagement, and to identify and navigate stakeholders broad and narrow.

- Further information was also requested on the number of sections at Bruce Vento, and concerns that it will become too big. Response: There will be 4 sections with additional classrooms for flexibility, with the goal to have openings for flexibility for different enrollment levels. It was also noted that we are moving to a place of early childhood, and the commitment for this from Build Back Better federal funds.
- What will happen to the current site of Bruce Vento? Response: Some of the functions we want to include are parking, drop-off areas, and play.
- Details on the early childhood center within Vento were also provided. Both are planned to be in the new construction.
- A board member also noted the shortages in labor and materials, as well as shipping, and the impacts of those delays to the bidding process. Response: When we are ready to award contracts, our hope is that the volatility will have settled down, and we are changing some cost estimating practices to be more conservative, and will track quarterly and try to make balanced assessments around acute instances, or new normal, which will be a topic for the next 2 years until the work is bid.
- To what extent is information shared with the stakeholder committee? Response: We would like to think more about this and find ways to share with the stakeholders, and how that external influence could be shared.
- A board member noted that we will need to identify additional stakeholders. They are excited for the process and design and programming to fit the community, and look forward to bringing the community together from the East Side and West Side to talk about their needs to fulfill through this process.
- Superintendent Gothard noted that these two actions are included within the consent agenda, and will not require a separate vote.

B. Human Resource Transactions

MOTION: Director Foster moved approval of the HR Transactions for the period November 1 through November 30, 2021. Director Brodrick seconded the motion.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

VII. **CONSENT AGENDA**

MOTION: Director Foster moved approval of all items within the consent agenda withholding items A1 - Acceptance of Gift from Kathy Dumas; D1 - Approval of Employment Agreement

Between Independent School District No. 625 and Minnesota Teamsters Public and Law Enforcement Employees Local No. 320 Representing Teaching Assistants' and E2 - Recommendations for Exclusion of Students in Non-Compliance with Minnesota Statute 121A.15 Health Standards: Immunizations), which were pulled for separate consideration. Director Brodrick seconded the motion.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

A. Gifts

BF 32580 Acceptance of Gift from Twin Cities Dunkers Fund of the Minneapolis Foundation

That the Board of Education Authorize the Superintendent (or Designee) to accept the gifts from the Twin Cities Dunkers Fund of the Minneapolis Foundation

BF 32581 Donation toward Student Services

That the Board of Education authorize the Superintendent (designee) to accept the \$8,000 donation to be used to support adult learners.

BF 32582 Olympic Hills 9/11 Lemonade Stand

That the Saint Paul Public Schools Board of Education authorize the Superintendent Gothard to allow Como Park Senior High School/MCJROTC to accept a monetary gift from North Star Marine Veterans of \$19,194.00. The money will be deposited into the JROTC intra-school account, 19-212-291-000-5096-J001, and will be used with the above projects.

BF 32583 South Robert Street Business Donation

That the Board of Education authorize the Superintendent (designee) to accept the \$5,000 from the South Robert Street Business and provide a letter expressing appreciation for the gift.

BF 32584 Timothy W. Scott Donation

That the Board of Education authorize the Superintendent (designee) to accept the \$7,000 from Timothy W. Scott and provide a letter expressing appreciation for the gift.

B. Grants

BF 32585 Request for Permission to Accept Grants from the Assistance League of Minneapolis/Saint Paul

That the Board of Education authorize the Superintendent (designee) to accept the opportunity to participate in Assistance League's philanthropic program Operation School Bell; to accept funds, if awarded; and to implement the projects as specified in the award documents.

BF 32586 Request for Permission to Accept a Grant from the Minnesota COVID-19 School Testing Program

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Minnesota COVID-19 School Testing Program; and to implement the project as specified in the award documents.

BF 32587 Request for Permission to Accept a Grant from the Minnesota Department of Education

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Minnesota Department of Education to support the Office of Indian Education; to accept funds; and to implement the project as specified in the award documents

BF 32588 Resolution Supporting the City of Saint Paul Safe Routes to School Project and the Application for Safe Routes to School Funding

That the Board of Education approve the resolution language.

RESOLUTION SUPPORTING THE CITY OF SAINT PAUL'S APPLICATION FOR MNDOT SAFE ROUTES TO SCHOOL INFRASTRUCTURE FUNDING TO MAKE PEDESTRIAN SAFETY IMPROVEMENTS NEAR MAXFIELD ELEMENTARY SCHOOL

WHEREAS, it is our understanding that the City of Saint Paul is developing an application to seek funding for a Safe Routes to School Infrastructure grant to install permanent pedestrian safety improvements near Maxfield Elementary School;

WHEREAS, Maxfield Elementary collaborated with the City of Saint Paul and other partners to develop a Safe Routes to School plan in 2018 that outlines pedestrian safety concerns near the school;

WHEREAS, the City of Saint Paul's application for funding would address safety concerns identified in the 2018 Safe Routes to School plan;

WHEREAS, it is our belief that the proposed activities are consistent with the goals of the Safe Routes to Schools program and the policies of Saint Paul Public Schools, and that funding this project would provide a significant opportunity to improve student safety in Saint Paul Public Schools. NOW,

THEREFORE, BE IT RESOLVED, the Board of Education fully supports the City of St. Paul's efforts in seeking Minnesota Department of Transportation Safe Routes to School Infrastructure funding and will collaborate to collect data as necessary, assist with engaging the school community, and support the goals of the project, namely, to improve safety, encourage walking and biking to school, and to improve the walking and biking environment for students of the district and other users of the routes.

BF 32589 Request for Permission to Submit a Grant to 3M Gives – Innocent Classroom for STEM Teachers Pilot

That the Board of Education authorize the Superintendent (designee) to submit a grant to 3M Gives for the funds to design and pilot an Innocent Classroom training series for STEM teachers; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 32590 Request for Permission to Submit a Grant to 3M Gives – Skilled Trades Scholarships

That the Board of Education authorize the Superintendent (designee) to submit a grant to 3M Gives for the funds to provide scholarships to graduating seniors with an interest in continuing training and education in the skilled trades; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 32591 Request for Permission to Submit a Grant to 3M Gives – XR Terra Summer Pilot

That the Board of Education authorize the Superintendent (designee) to submit a grant to 3M Gives for the funds to pilot a summer program for high school students to explore augmented reality technology careers; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 32592 Request for Permission to Submit a Grant to the Ecolab Foundation

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Ecolab Foundation for funds to support AVID at Humboldt High School; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 32593 Request for Permission to Submit a Grant to the Minnesota Department of Education – Summer Agriculture Program, Como Park Senior High School

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Minnesota Department of Education for funds to provide an agriculture program over the summer for high school students; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 32594 Request for Permission to Submit a Grant to the Minnesota Department of Education – Summer Agriculture Program, Humboldt High School

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Minnesota Department of Education for funds to provide an agriculture program over the summer for high school students; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 32595 Request for Permission to Submit a Grant to the Minnesota Department of Transportation – Safe Routes to School, Planning Assistance Program

That the Board of Education authorize the Superintendent (designee) to submit four grant applications to the Minnesota Department of Transportation to receive planning assistance for create Safe Routes to School plans; to accept consulting services, if awarded; and to implement the project as specified in the award documents.

BF 32596 Request for Permission to Submit a Grant to the Minnesota Department of Transportation – Safe Routes to School, Boost Program

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Department of Transportation for the funds to replace the district's bike fleet and install bike parking at five elementary schools; to accept funds, if awarded; and to implement the project as specified in the award documents

BF 32597 Request for Permission to Submit Four Grants to Project Lead the Way

That the Board of Education authorize the Superintendent (designee) to submit four grants from Project Lead the Way to expand PLTW programs; to accept funds, if awarded; and to implement the project as specified in the award documents.

C. Contracts

BF 32598 Phase Gate Approval of the ARP Indoor Air Quality Projects: Gate #3 – Program Budget; Gate #3A – Finance Plan Update

That the Board of Education approve the ARP/ESSER 3 Indoor Air Quality Projects at Phase Gate Check #3 – Program Budget; Gate Check #3a –Finance Plan Update.

BF 32599 REVISED Phase Gate Approval of the Barack & Michelle Obama Elementary School – Major Renovation Project: Gate Check #1 – Master Planning (Project # 3210-23-01)

That the Board of Education approve the REVISED Barack & Michelle Obama Elementary School – Major Renovation Project: Gate Check #1 – Master Planning.

BF 32600 REVISED Phase Gate Approval of the Bruce Vento Elementary - New Construction Project: Gate Check #1 – Master Planning (Project # 1020- 22-01)

That the Board of Education approve the REVISED Bruce Vento Elementary - New Construction Project: Gate Check #1 – Master Planning

BF 32601 Settlement of Bond Claim

That the Board of Education approve the Release and Assignment and authorize its Superintendent, or his designee, to execute the Release and Assignment.

D. Agreements

BF 32602 Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools, and Minnesota Teamsters Local 320, Exclusive Representative for Nutrition Services Employees

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those nutrition services employees in this District

for whom the Minnesota Teamsters Local No. 320 is the exclusive representative; duration of said Agreement is for the period of July 1, 2021 through June 30, 2023.

BF 32603 Memorandum of Understanding between INROADS College Links and Saint Paul Public Schools

That the Board of Education authorize the Superintendent (designee) to sign the Memorandum of Understanding between Saint Paul Public Schools and INROADS College Links.

BF 32604 Memorandum of Understanding between Raymond W. Cannon Education Foundation and Saint Paul Public Schools

That the Board of Education authorize the Superintendent (designee) to sign the Memorandum of Understanding between Saint Paul Public Schools and Raymond W. Cannon Education Foundation for the 2021-22 school year.

BF 32605 Request to Sign Student Teaching Agreement with Luther College

That the Board of Education authorize the Superintendent (designee) to sign the Student Teaching Agreement between Saint Paul Public Schools and Luther College.

E. Administrative Items

BF 32606 Monthly Operating Authority

1. That the Board of Education approve and ratify the following checks and wire transfers for the period October 1, 2021 through October 31, 2021.

(a) General Account	#741610-742672	\$58,091,012.26
	#0004262-0004292	
	#7004216-7004250	
	#0006206-0006314	
(b) Debt Service	-0-	
(c) Construction	-0-	4,800.00
		<u>\$5,233,716.66</u>
		\$63,329,528.92

Included in the above disbursements are two payrolls in the amount of \$41,175,194.12 and overtime of \$260,955.86 or 0.63% of payroll.

(d) Collateral Changes

Released:
None

Additions:
None

2. That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending May 31,2022

F. Bids - None

G. Change Orders - None

ITEMS PULLED FOR SEPARATE CONSIDERATION

BF 32607 Acceptance of Gift from Kathy Dumas

Director Brodrick noted that he pulled this item because Kathy and Dick Dumas were friends of his and his late wife. He worked with Kathy for many years in teaching and coaching, and noted that both of his daughters were in Kathy's English class at Como Park Senior.

Assistant Superintendent Marcy Doud then provided words from Koua Yang, athletic director at Como Park Senior.

It is my absolute pleasure to write a little summary on behalf of my tennis coach and English teacher, Kathy Dumas. Kathy grew up in Kansas and graduated from Baker University, Baldwin City, Kansas. At the age of 21, she started her career as an English teacher at Johnson High School in 1967. Kathy also started her bright coaching career with girls swimming at Johnson. She taught there for 10 years before making a brief transition from Washington to Como Park High School where she remained for the rest of her career. At Como Park, Kathy coached boys' tennis for 25 years; girl's tennis for 28 years; and assisted her husband Dick Dumas coaching cross country. Overall, she invested 40 years of service and love into Saint Paul public schools. Kathy Dumas and her legacy lives on with generations of students impacted by her teaching and coaching.

Every fall and spring season, Kathy and I would talk about the state of tennis in St. Paul and Como Park. We discussed the lack of maintenance on the courts and how the courts were deteriorating. Several weeks later, she had her financial advisor from Merrill Lynch contact me regarding the donation. I am not at all surprised by her generosity. When I was a freshman at Como Park, I left my \$30 Target racket on top of a car and lost it. Kathy bought me my first "performance racket", a Dunlop racket that was worth \$300 dollars. Her love for kids inspired me to pursue a career in education and coaching. Kathy won several conference championships and multiple coaching accolades, but her life lessons has stood the test of time with her student-athletes and community.

I taught social studies and coached the boys' and girls' tennis teams at Harding High School for 18 years before arriving here at Como. I am here today as Como Park's Athletic Director because of the influence of my teacher, coach, and mentor Kathy Dumas.

MOTION: Director Brodrick, seconded by Director Ellis, moved that the Board of Education Authorize the Superintendent (or Designee) to accept the gift from Kathy Dumas for Como Park Athletics.

The motion was approved by roll call vote:

Director Brodrick

Yes

Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

BF 32608 Approval of Employment Agreement Between Independent School District No. 625 and Minnesota Teamsters Public and Law Enforcement Employees Local No. 320 Representing Teaching Assistants

QUESTIONS/DISCUSSION:

Chair Foster noted that this item was pulled due to a conflict of interest.

She went on to note that per statute regarding Contract with no bids required, a local school board may contract with a class of school district employees such as teachers or custodians where the spouse of a school board member is a member of the class of employees contracting with the school board and the employee spouse receives no special monetary or other benefit that is substantially different from the benefits that other members of the class receive under the employment contract. A school board invoking this exception must have a majority of disinterested school board members vote to approve the contract, direct the school board member spouse to abstain from voting to approve the contract, and publicly set out the essential facts of the contract at the meeting where the contract is approved.

Below are the essential facts of this contract:

1. New Agreement is for a two year period from July 1, 2021, through June 30, 2023.

2. Contract changes are as follows:

Wages: Effective September 11, 2021, the salary schedule is increased 1.5%. Effective September 10, 2022 the salary schedule is increased 1.5%; delete longevity language and add in as a longevity step into the salary schedule; create a single step system with no lanes, delay step movement in year two until October 8, 2022. Employees eligible for a step movement will move a step effective October 8, 2022.

Incentive Pay: Effective December 17, 2021, all employees in this group will be provided a one-time lump sum payment of \$500.00.

Sick Leave: Effective July 1, 2022, employees will be able to use 5 days of sick leave per year for personal leave, for a total of (5) five sick leave days per year.

Holidays: Effective January 1, 2022, employees will be eligible for New Year's Day as a paid holiday.

Longevity Pay: September 10, 2022, implement year 2 at rates on salary schedule. Rates shown on year 2 salary schedule include \$1.00 Fed III premium payment to level 5 and each of the longevity levels 6, 7, & 8. Eliminate \$1.00 premium payment for Federal III programs. Maintain \$1.00 premium for Fed IV buildings of Bridgeview, Focus Beyond, Journeys, River East. New longevity levels include the current longevity amounts.

Benefits: Effective January 1, 2022, for each eligible employee covered by this Agreement who is employed full time and who selects employee insurance coverage, the Employer agrees to increase the single coverage contribution amount from \$630 to \$640 per month. For each eligible full-time employee who selects family coverage, the Employer will increase the contribution amount from \$1,225 to \$1245 per month.

Effective January 1, 2023, for each eligible employee covered by this Agreement who is employed full time and who selects employee insurance coverage, the Employer agrees to increase the single coverage contribution amount from \$640 to \$650 per month. For each eligible full-time employee who selects family coverage, the Employer will increase the contribution amount from \$1,245 to \$1265 per month.

MOA Health Insurance Re-Opener: Effective July 1, 2021, this new MOA is an agreement to discuss a potential insurance re opener for discussion on cafeteria plan if decided.

MOA Remote Learning and Professional Development: Effective: July 1, 2021, this new MOA explains the definitions of remote learning days and professional development days as duty days. This MOU will expire June 1, 2023.

3. The District has 712 FTE's in this bargaining unit.

4. The new total package costs for the agreement are estimated as follows:

- in the 2021-22 budget year: \$13,752,119 (13 million, 752 thousand, 119 dollars)
- in the 2022-23 budget year \$13,895,826 (13 million, 895 thousand, 826)

MOTION: Director Foster, seconded by Director Brodrick, moved that the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for teaching assistant employees in this school district for whom the Minnesota Teamsters Public and Law Enforcement Employees Local No. 320 is the exclusive representative; duration of said Agreement is for the period of July 1, 2021, through June 30, 2023.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Vue	Yes
Director Allen	Abstain
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

Director Allen noted her personal experience as a former paraprofessional. She congratulated the negotiation team and Administration for valuing our paraprofessionals and looking to uplift them in a way to be proud to be a part of the team in the building and SPPS. This is a great step towards equity in looking at the living wage, and appreciates that our employees will now be reaching that point within the first two years of employment with SPPS. She thanked the team for their commitment and work on this for our staff.

BF 32609 Recommendations for Exclusion of Students in Non-Compliance with Minnesota Statute

121A.15 Health Standards: Immunizations

QUESTIONS/DISCUSSION:

Director Vue noted that he pulled this item because information was presented in September on this topic, and he'd like a follow-up. Mary Langworthy provided additional details. We did a lot of great work that involved our entire department. There were a possible 5,032 students because of required immunizations on September 13. We worked on revamping our processes to improve that and consistently following the same plan across the district, and working to inform our families. Over that month, we reduced the exclusion to 2,100, and had 936 excluded. Throughout that morning, we vaccinated 238 students across different sites and informing families to offer that opportunity. We still have 5 students from that group who are still excluded, unfortunately they are students who tend to miss school across the board, and with extenuating circumstances to work with families. We did have 108 students excluded in November, and 138 in December, and about 80 in January. We did hard work upfront to get students into clinic and preventative care, and these numbers have been incredible to watch to see the great work.

Director Vue noted his personal experience within this topic, and appreciation for ensuring our students are well cared for, and informing parents.

MOTION: Director Vue, seconded by Director Brodrick, moved that the Board of Education excludes the named students from school effective December 21, 2021, should they not comply with Minnesota State Health Standards for Immunizations on or before this date.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

IX. OLD BUSINESS

A. Policy Update

1. THIRD READING: Policy 510.00 Graduation

Superintendent Gothard then welcomed Darren Ginther, Director of Office of College and Career Readiness, to present the third reading of this policy.

The presentation included the rationale for the update, proposed updates, including the course requirement of "critical ethnic studies", a link to the proposed policy, as well as a video that spoke to the importance of critical ethnic studies to our students and staff.

QUESTIONS/DISCUSSION:

- Board members thanked everyone for their work, and noted the experience of some board members who served on the Steering Committee.
- It was noted that the video was heartwarming and inspiring. Director Brodrick shared this this will be one policy that will be a highlight of his time on the Board. He also noted the possible impacts to Human Geography classes.
- Director Allen noted that this is a monumental decision, and speaks to the equity and diversity of the District, where our students speak 144 languages. She is excited to watch the outcomes from this class, as well as for students to be able to grow academically.
- Superintendent Gothard reiterated the words of our former Chair, Marny Xiong, as she advocating for ethnic studies following the presentation from SEAB. He thanked SEAB members, as well as staff, students, and families for their work in this policy change.

BF 32610 THIRD READING: Policy 510.00 Graduation

MOTION: Director Ellis moved to approve the third reading of Policy 510.00 - Graduation. Director Brodrick seconded the motion.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

B. Proposed Pay22 Levy

BF 32611 Certification of the Proposed Pay22 Levy

Superintendent Gothard welcomes Chief Financial Officer, Marie Schrul, to present the proposed Pay22 Levy to the Board of Education for final certification. Levy basics were reviewed, as well as the Pay22 Levy calendar, a chart detailing the differences between the certified Pay21 Levy and the proposed Pay22 levy by category. The estimated annual property tax impacts were reviewed to both home and commercial/industrial properties.

QUESTIONS/DISCUSSION:

- Director Brodrick thanked staff for their work on the Pay22 Levy, with a special thanks to the Finance Department. SPPS is a wonderful organization and he is proud to have been a part of it, and proud of the work to prepare for this Levy.

MOTION: Director Foster moved approval of the recommendation to certify the Pay22 Levy in the amount of \$202,788,045.03. Director Brodrick seconded the motion.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes

Director Ellis	Yes
Director Foster	Yes

X. NEW BUSINESS - None

XI. BOARD OF EDUCATION

A. Information Requests & Responses

- Director Ellis requested information on an update on the work of the Equity Committee.
- She also requested information on the process for SEAB.

B. Items for Future Agendas

C. Board of Education Reports/Communications

- Director Kopp noted the Safe Routes to Schools items on the consent agenda, and how this program is helping to make life easier for students and families, and includes safe routes to schools, libraries, stores, and home. It is a wonderful collaboration with the City and bike advocacy groups.
- Director Ellis noted her attendance at the MSBA virtual delegate assembly, and shared that her term as director is complete in January. Director Brodrick thanked Director Ellis for her work within MSBA throughout the years.

XI. FUTURE MEETING SCHEDULE

A. Board of Education Meetings (6:05 p.m. unless otherwise noted)

1. Motion to Reschedule the Annual Meeting of the Board of Education on Tuesday, January 4, 2022 to Commence at 6:45 p.m.

MOTION: Director Foster moved to approve reschedule the Annual Meeting to begin at 6:45pm. We will begin with the Committee of the Board meeting at 4:30pm, break at 6:00pm for the Swearing-In Ceremony for our newly elected board members, then move into the Annual Meeting at 6:45pm. Director Brodrick seconded the motion.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

****UPDATE****

A public notice was sent to change the start time of the Annual Meeting of Tuesday, January 4, 2022 to commence at 6:05 p.m. The meeting will begin with the swearing in of newly elected board members, and then move into the business of the Annual Meeting.

- January 4, 2022 | Annual Meeting | 6:05pm

- January 18, 2022
- February 22
- March 22
- April 19
- May 24
- June 7 | Special | Non-Renewals | 4:00pm
- June 21
- July 19
- August 23

B. Committee of the Board Meetings (4:30 p.m. unless otherwise noted)

- January 4, 2022
- February 8
- March 8
- April 5
- May 10
- June 7
- August 10 (Wednesday)

XII. ADJOURNMENT

Director Brodrick moved to adjourn the meeting; Director Allen seconded the motion.

The motion was approved by roll call vote:

Director Brodrick	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

The meeting adjourned at 8:16 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**ANNUAL MEETING
360 Colborne Street
Saint Paul, MN 55102**

6:05 p.m.

MINUTES

I. CALL TO ORDER

The meeting was called to order at 6:05 p.m. by Chair Foster.

II. ROLL CALL

Board of Education: H. Henderson, U. Ward, J. Vue, C. Allen, J. Kopp, Z. Ellis, J. Foster

Administration: Superintendent Gothard, C. Long, S. Dahlke

III. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Foster moved approval of the Order of the Agenda. The motion was seconded by Director Ellis.

The motion was approved by roll call vote:

Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

IV. SWEARING-IN CEREMONY

V. ELECTION OF OFFICERS

1. Chair of the Board of Education

The serving Chair opened nominations for the office of Chair of the Board of Education.

MOTION: Director Zuki Ellis nominated Director Jim Vue for the office of the Chair of the Board of Education.

Further nominations were called for, there being none the vote was called.

Motion was approved with the roll call vote as follows:

Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

2. Vice Chair of the Board of Education

The newly elected Board Chair opened nominations for the office of the Vice Chair of the Board of Education.

MOTION: Director Jeanelle Foster nominated Director Jessica Kopp for the office of the Vice Chair of the Board of Education.

Further nominations were called for, there being none the vote was called.

Motion was approved with the roll call vote as follows:

Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

3. Clerk of the Board of Education

The Board Chair opened nominations for the office of the Clerk of the Board of Education.

MOTION: Director Jim Vue nominated Director Chauntyll Allen for the office of the Clerk of the Board of Education.

Further nominations were called for, there being none the vote was called.

Motion was approved with the roll call vote as follows:

Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

4. Treasurer of the Board of Education

The Board Chair opened nominations for the office of the Treasurer of the Board of Education.

MOTION: Director Halla Henderson nominated Director Uriah Ward for the office of the Treasurer of the Board of Education.

Further nominations were called for, there being none the vote was called.

Motion was approved with the roll call vote as follows:

Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

The Board of Education officer positions for 2022 are:

- Chair: Jim Vue
- Vice Chair: Jessica Kopp
- Clerk: Chauntyll Allen
- Treasurer: Uriah Ward

VI. RESOLUTIONS

BF 32612 Appointment of the Assistant Treasurer

MOTION: Director Vue moved that the Board of Education approve the resolution that states as follows: BE IT RESOLVED, by the Board of Education of Independent School District No. 625, that it herewith appoints Marie Schrul, Chief Financial Officer, as the Assistant Treasurer of this school district for 2022. Motion seconded by Director Ellis.

Motion was approved with the roll call vote as follows:

Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

BF 32613 Appointment of the Assistant Clerk

MOTION: Director Vue moved that the Board of Education approve the resolution that states as follows: BE IT RESOLVED, by the Board of Education of Independent School District No. 625, that it herewith appoints Sarah Dahlke as the Assistant Clerk of this school district for 2022. Motion seconded by Director Ellis.

Motion was approved with the roll call vote as follows:

Director Henderson	Yes
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Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

BF 32614 Resolution Naming Depository Accounts

MOTION: Director Vue moved that the Board of Education approve the resolution naming the banks that are to serve as depositories of school district funds for the year 2022. Motion seconded by Director Ellis.

Motion was approved with the roll call vote as follows:

Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

BF 32615 Resolution Naming Banks as Custodians for Safekeeping of Collateral

MOTION: Director Vue moved that the Board of Education approve the resolution naming the banks that are to be used as custodians for safekeeping of pledged security for school district deposits. Motion seconded by Director Foster.

Motion was approved with the roll call vote as follows:

Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

BF 32616 Resolution Authorizing Investments of School District Funds

MOTION: Director Vue moved that the Board of Education approve the resolution that herewith authorizes the Assistant Treasurer to invest surplus funds of the school district from time to time, as provided in Minnesota Statutes and the School Board Investment Policy. Motion seconded by Director Ellis.

Motion was approved with the roll call vote as follows:

Director Henderson	Yes
Director Ward	No
Director Vue	Yes

Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

BF 32617 Resolution Naming Brokerage Accounts

MOTION: Director Vue moved that the Board of Education approve the resolution naming the brokerage firms that are to handle the purchase and sale of securities and other property. Motion seconded by Director Ellis.

Motion was approved with the roll call vote as follows:

Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

BF 32618 Resolution Authorizing Entry into Joint Purchasing Agreements

MOTION: Director Vue moved that the Board of Education approve the resolution Authorizing Entry into Joint Purchasing Agreements and approve administration to continue current joint cooperative purchase agreements and to enter into other various Joint Cooperative Purchasing Agreements as deemed necessary. Motion seconded by Director Ward.

Motion was approved with the roll call vote as follows:

Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

BF 32619 Resolution Naming the Official Newspaper

MOTION: Director Vue moved that the Board of Education approve the resolution naming the SAINT PAUL LEGAL LEDGER MINNESOTA LAWYER as the official newspaper of the School District. Motion seconded by Director Kopp.

Motion was approved with the roll call vote as follows:

Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes

Director Ellis	Yes
Director Foster	Yes

BF 32620 Resolution to Adopt and Confirm All Policies Contained in the SPPS Policy Manual

MOTION: Director Vue moved that the Board of Education approve the resolution confirming and adopting all policies contained in the Board Policy Manual. Motion seconded by Director Ellis.

Motion was approved with the roll call vote as follows:

Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

VII. FUTURE MEETING SCHEDULE

Chair Vue then reviewed the dates of 2022 Committee of the Board Meetings, as well as 2022 Regular Meetings of the Board of Education.

A. Board of Education Meetings (6:05 unless otherwise noted)

- January 18
- February 22
- March 22
- April 19
- May 24
- June 7 | Special Non-Renewals at 4:00pm
- June 21
- July 19
- August 23
- September 20
- October 18
- November 22
- December 13

B. Committee of the Board Meetings (4:30 unless otherwise noted)

- January 4
- February 8
- March 8
- April 12
- May 10
- June 7
- August 10 (Wednesday)
- September 6

- October 4
- November 15
- December 6

VIII. ADJOURNMENT

Director Vue moved to adjourn the meeting; Director Ellis and Director Allen seconded the motion.

Motion was approved with the roll call vote as follows:

Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

The meeting adjourned at 6:45 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**COMMITTEE OF THE BOARD MEETING
360 Colborne Street
Saint Paul, MN 55102**

**January 4, 2022
4:30 p.m.**

MINUTES

I. CALL TO ORDER

The meeting was called to order at 4:32 p.m. by Vice Chair Vue.

II. ROLL CALL

Board of Education: J. Vue, J. Foster, C. Allen, Z. Ellis, J. Kopp, H. Henderson, U. Ward

Staff: Superintendent Gothard; C. Long, K. Burns, M. Langworthy, L. Swanson,
M. Thornton, D. Abrams, L. Olson, J. Turner, A. Collins, S. Dahlke

Public: S. Thao, J. Verges

III. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Vue moved approval of the Order of the Agenda. The motion was seconded by Director Ellis. It passed by acclaim.

IV. AUDIT REPORT YEAR ENDED JUNE 30, 2021

Partners from the auditing firm MMKR then presented the Audit Report for the Year Ended June 30, 2021. They reviewed the role of the auditor, as well as the audit results including the unmodified opinion on basic financial statements, internal control and compliance - financial audit, single audit of federal awards, and MN legal compliance. The state-wide unrestricted operating fund balance was also reviewed, as well as the General Fund financial position trend analysis. The adjusted ADM of pupil units served was also shared for the years 2012 through 2021, as well as the change in ADM and pupil units served. The review of other governmental funds also included operating funds in food service special revenue and community service special revenue. The district-wide statement of net position was also shared.

QUESTIONS/DISCUSSION:

- More information was requested on the impacts of COVID-19 and impacts of the future year.
- Additional information was also provided on the corrective action plans.
- Administration and the Board then thanked the auditing team for their work, especially with the increase of federal dollars. The Superintendent also thanked the Business Office staff for their work in the audit.

- Are there findings that are outstanding from the previous years that are not included in this report? Response: We do follow up on the findings, if needed, continue to report them again. The corrective action plan will note those.
- Is there a timeline to address the findings? Response: It is common to address them by the year end date, as well as to put preliminary plans in place and then implement the procedures with 12/31 as the corrective action date.

MOTION: Director Vue moved approval that the Board of Education accept the Audit Report Year Ended June 30, 2021. It passed by acclaim.

V. SUPERINTENDENT'S ANNOUNCEMENTS

Superintendent Gothard thanked the audit team for their work, and welcomed everyone to the meeting. He introduced Monroe Thornton, our new districtwide coordinator for athletics, who then shared a few details about himself and noted his excitement for his work in SPPS. Superintendent Gothard then wished everyone a Happy New Year, and knowing there would be challenges with the Omicron variant in our schools. The pandemic has forced the team to be adaptive and to look outside the box for solutions to challenges. He provided a brief update on staffing, as well as transportation and bus driver shortages. He went on to share that the resolution regarding the COVID-19 vaccination will be brought forward to the Board again, possibly at the January regular meeting, with details concerning the booster vaccination.

He then welcomed Mary Langworthy to provide an update on the work around COVID-19 in SPPS. She noted the details of the Omicron variant and positive case rate in SPPS, as well as safety measures and vaccine effectiveness. She also shared details on opportunities for community members, students, staff, and families to receive the vaccine at clinics through Ramsey County and SPPS. She shared about testing available to staff, as well as further details on contact tracing in SPPS. She urged those sick to stay home.

Superintendent Gothard shared that we are looking at this scenario school by school, and every building looks different. We want to keep our schools open.

QUESTIONS/DISCUSSION:

- Concerns on the timing of communication to families about transportation issues were noted. More details on the process for communication were shared.
- Data on the number of students impacted by canceled buses was requested, as well as absences due to the canceled bus routes.
- More information was requested on what we are doing to recruit more staff to positions such as substitute teachers and bus drivers.
- Discussion also focused on the vaccine requirement and acknowledgment by staff.
- More information was requested on staffing levels and the backfill process with Teachers on Call and the fill rates.
- Further details on contact tracing were requested.
- Questions also centered around absentee count and truancy, as well as when students go to other schools within the district and have siblings at other schools. Further details were provided on the process including examining siblings and notification of all schools within the family at the elementary level, as well as the process for secondary students.
- Attendance data was also shared, which is difficult to compare because last year was distance learning at this time. We are tracking those absences, and will not use punitive measures, but

reach out to families and work with them to eliminate barriers. Those absences are also excused, and if in close contact or quarantine.

X. ADJOURNMENT

Director Vue moved to adjourn the meeting. Director Ellis seconded the motion. It passed by acclaim.

The meeting adjourned at 5:48 p.m.

X. WORK SESSION

Board members then discussed internal and external committee assignments, as well as school area assignments.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education



Saint Paul
PUBLIC SCHOOLS

Back to School 2021-22

Readiness Report

35



Learning through COVID

Progress

Provide an overview for the Board of Education on the progress of learning and working through COVID o

- Human Resources
- Programming
- Facilities
- Nutrition Services
- Transportation
- Health Services Support
- Envision

37

Human Resources

Staffing Update

Job Category	FTE
Clerical	32.60 FTE
Educational Assistants	32.60 FTE
Teaching Assistants	81.35 FTE
School and Community Service Professionals	13.40 FTE
Counselors	0.00 FTE
Social Workers	12.00 FTE
Teachers (to include Classroom, Specialists, TOSA's)	56.2 FTE

Updated 1.12.2022

Online School (OLS)

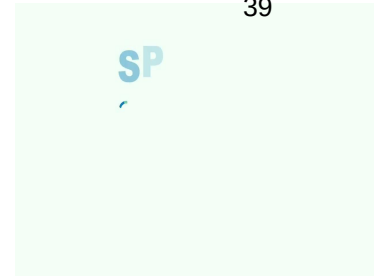
- **Enrollment**

- **K-5 – 792**
- **6-8 – 213**
- **9-12 – 338**



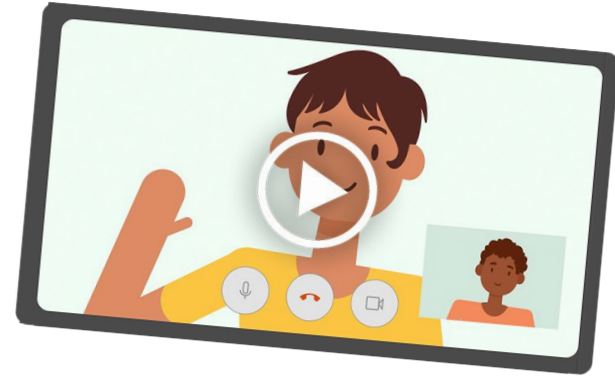
- **“Student Empathy Interviews 9-12”** - planned as a part of school development process for continuous, iterative, quick improvements
 - Students appreciate being heard and being an intentional component of the design and improvement process.
 - Teachers are working really hard to innovative
 - There is a high demand for the online option, resultantly, we are planning now to continue and improve the K-12 Online School

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Alternative Learning

- 9-12 Credit Recovery EDL Q1: 828 / Q2: 1170 students enrolled in multiple credit recovery programs
 - Site-Based Credit Recovery Program
 - Credit Recovery Network (Online) NEW!
 - Evening High School
 - ELL Language Development Program
- K-5 EDL programs, 1475 students enrolled at 29 sites
- 6-8 EDL programs, 750 students enrolled at 8 sites
- ARP Funded Programming Starting Spring Semester:
 - “EDL+” Collaboration with Community Ed to Programing at K-5 Sites
 - During the SChool Day Credit Recovery Support - Intervention Specialists to support CR at high school sites
- School bus transportation has been a limiting factor for K-8 EDL programming this school year.
- Staffing shortages for afterschool programming has been a limited factor



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Community Education

Adult Basic Education

- Between July 1, 2021 and December 31, 2021 Adult Basic Education students earned 124,985 hours of instruction, an increase of 37 percent over the same period of time the year prior.
- ABE has continued to meet learner needs using a variety of instructional models including in-person, online, hybrid, hyflex, and coaching options. More than ever before, there are almost no eligible ABE students whose needs we cannot meet.



Early Childhood Family Education

345 Families Enrolled by September | **763** Families Currently Enrolled

ECFE is currently in 10 school sites locations.

ECFE provides both in-person and online learning opportunities.



Community Education

Community Programs

- Adult Enrollment: 1949 (Increase of 84% over Fall 2020)
- Youth Enrollment: 2469 (Increase of 57% over Fall 2020)

New Programming:

- Partnership with EDL+ at 6 Elementary Schools: Battle Creek, Cherokee Heights, Eastern Heights, Hamline, Highwood Hills, Phalen Lake
- Flipside at **ALL** Middle Schools with 9 additional Middle Schools: Battle Creek, Capitol Hill, Creative Arts, E-Stem, Global Arts Plus, Hazel Park, Highland Park, Open World Learning, Parkway



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Discovery Club

Enrollment

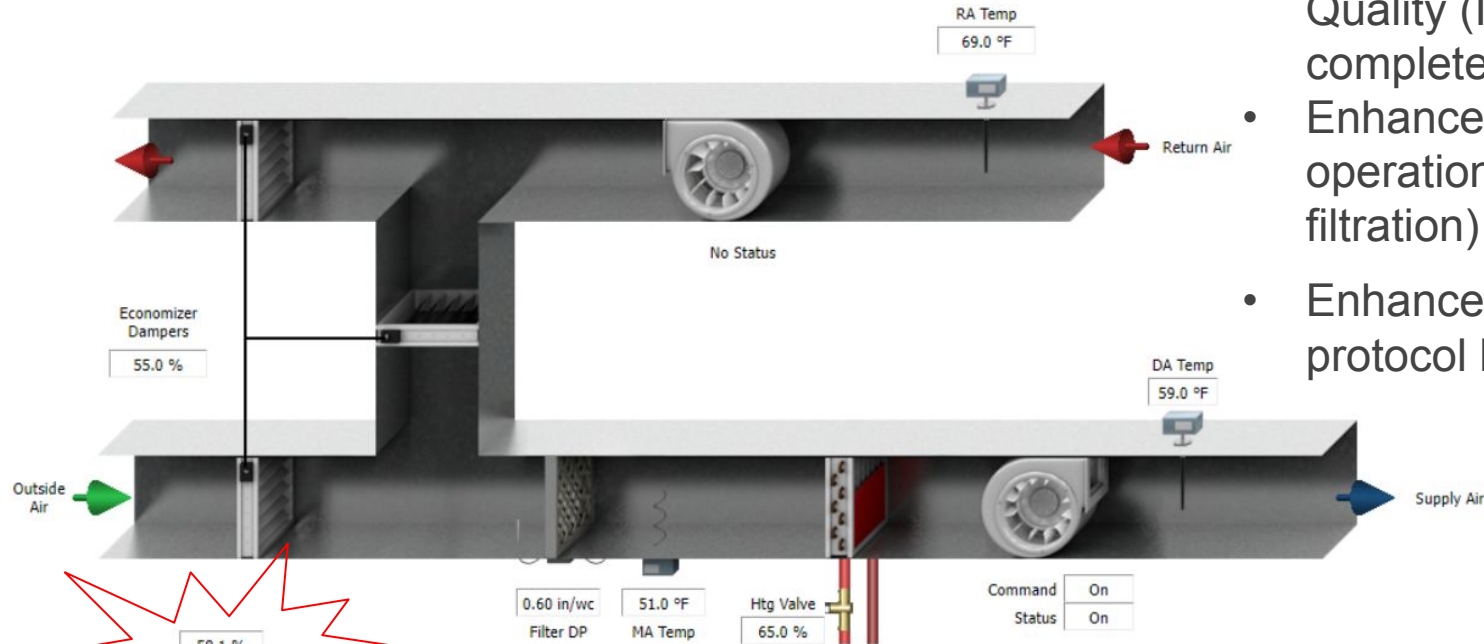
Jan 2020	Spring 2021	Jan 2022
1,413 contracts	437 contracts	896 contracts

Facilities

Protocols in effect:

- District-wide Indoor Air Quality (IAQ) assessments completed
- Enhanced IAQ building operations (fresh air + filtration)
- Enhanced disinfection protocol by custodial staff

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Note: Image is a screen capture from the building automation system depicting the operation of an air handler at Central HS. Note outside air percentage and filter monitoring.

Nutrition Services

School Meals

- All students receive breakfast and lunch at no cost under temporary USDA flexibility until June 30, 2022.
- School meals available for cafeteria, classroom, and other dining spaces.
- Despite food and supply shortages, all schools have been able to serve complete meals for breakfast and lunch.

Food Shortages

- Supply chain disruptions and driver shortages are impacting food and supplies on a daily basis.
- NS makes every attempt to substitute items with a similar item, but this is a growing concern.
- Shortages are expected through the end of the school year.

Other assistance

- Weekly meal boxes available for pick up at EOS for students who are enrolled in online school or subject to quarantine leave.
- Families pre-register through NS website.
- Each meal box contains 5 breakfasts and 5 lunches.



Safely Getting to School

- **Operated approximately 196 routes daily**, down 100 from previous year.
- **Partnered** with contractors
 - coach, metro, pupil transportation, vans & metro
- **Continues** to be a **driver shortage**
 - Daily, 96% of students received transportation service



Safely Getting to School

- Operated approximately
- Strategically streamline bus stops
 - Primarily secondary
- Modify bus arrival & departure times
 - Temporary
- Adhere to transportation guidelines
 - Closely monitor exceptions

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Metro Transit service

- Difficulty hiring bus operators since March
- Lost service on a daily basis
- Dec-Jan COVID sick list
- Service Reliability Goal
 - Service reduction/route suspensions Dec 4, 2021
 - Additional adjustments planned March 26, 2022

Capital Metro reduces route frequency as it faces staffing shortages

by Ricardo Lewis | Tuesday, September 7th 2021



Capital Metro is facing staffing shortages (Austin)

TriMet faces driver shortage as it looks to rebuild from pandemic

Updated: Sep. 18, 2021, 12:30 p.m. | Published: Sep. 18, 2021, 8:00 a.m.



Metro Transit High School passes

- Existing: Johnson, Creative Arts, Gordon Parks
- Sept 2021 increase: Central, Como, Harding, Washington, Open World, Humboldt
- Served primarily by Green Line, Routes 3, 21, 62, 63, 68, 83
- Ridership experience

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Learning and Working through COVID

- **Prevention, Screening and Mitigation Strategies**
 - **Vaccinations**
 - **Testing**
 - **Quarantines**

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Safe Learning and Working

- **Masking**

- Provided so far:
 - 850,000 disposable masks so far this school year
 - 210,000+ reusable masks since the start of the pandemic
- In response to Omicron, ready to provide:
 - Medical grade masks that filter > 95% of particles (same as N95s and KN95s) for all staff and students
 - N95 respirators as an option for staff to wear voluntarily

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Envision SPPS

School Support

- Meetings with impacted administrators
- Teams developed
- Toolkit distributed

Student Placement Services

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- <https://apply.spps.org/> launched
- Virtual school choice season blitz, January 31, 2022

Family Engagement

- Support school choice season
- Added to the core implementation team



Thank You!

HUMAN RESOURCE TRANSACTIONS
December 1, 2021 – December 31, 2021
January 18, 2022

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Alberts, A.	Classroom Teacher	11/29/2021	\$23.52	Crossroads Montessori
Clemetson, C. R.	Classroom Teacher	12/04/2021	\$39.57	Central Senior High
Ehleringer, H.	Classroom Teacher	01/06/2022	\$30.00	Jackson Preparatory Elem
Maves, J. L.	Classroom Teacher	11/29/2021	\$28.14	Galtier Elementary
Menard, K.	Classroom Teacher	01/10/2022	\$58.18	271 Belvidere Bldg
Moos, R.	Classroom Teacher	01/03/2022	\$30.47	271 Belvidere Bldg
Pinke, L. A.	Classroom Teacher	12/13/2021	\$28.14	Virtual Learning School
Ripley, I. J.	Classroom Teacher	01/10/2022	\$28.14	Harding Senior High
Thor, T. V.	Classroom Teacher	01/05/2022	\$36.98	Harding Senior High
Gores, M.	Classroom Teacher	01/01/2022	\$35.12	Jie Ming Mandarin Immr
Orozco, F.	Classroom Teacher	01/03/2022	\$49.30	Virtual Learning School
Hoge, R.	Classroom Teacher	01/03/2022	\$41.14	Colborne Admin Offices
Hollenkamp, N. L.	Classroom Teacher	01/03/2022	\$39.03	L Etoile du Nord UPR
Kent, J.	Classroom Teacher	01/18/2022	\$46.29	Farnsworth Aerospace UPR
Rouillard, T. A.	School/Community Professional	01/08/2022	\$25.08	Ramsey Middle School
Solaja, S. O.	School/Community Professional	12/11/2021	\$26.87	Harding Senior High
Xiong, P.	School/Community Professional	01/03/2022	\$26.12	Como Service Center
Jones, M. B.	Education Assistant	12/13/2021	\$22.84	Focus Beyond
Opheim, C. J.	Education Assistant	10/25/2021	\$17.81	1780 West 7th St
Perez-Santana, M. A.	Education Assistant	12/11/2021	\$18.94	1780 West 7th St
Taylor, Y. M.	Education Assistant	01/03/2022	\$22.84	Farnsworth Aerospace UPR
Vazquez, S. L.	Education Assistant	01/03/2022	\$16.02	Farnsworth Aerospace LWR
Xiong, D.	Education Assistant	01/01/2022	\$22.84	Battle Creek Middle School
Adem, N.	Teaching Assistant	12/13/2021	\$15.38	Global Arts Plus UPR
Alabi, T. A.	Teaching Assistant	12/13/2021	\$15.38	Highwood Hills Elementary

HUMAN RESOURCE TRANSACTIONS
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January 18, 2022

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Booth, J.	Teaching Assistant	12/04/2021	\$15.30	Nokomis Montessori South
Bramlett, E. N.	Teaching Assistant	12/13/2021	\$15.38	Farnsworth Aerospace UPR
Givins, A.	Teaching Assistant	01/01/2022	\$15.38	Ramsey Middle School
Hatch, N.	Teaching Assistant	12/06/2021	\$15.38	American Indian Magnet
Jett, M. L.	Teaching Assistant	01/10/2022	\$15.38	Johnson Senior High
Johnson, C.	Teaching Assistant	12/06/2021	\$15.38	Johnson Achievement Plus
Kortus, M. E.	Teaching Assistant	01/03/2022	\$15.30	The Heights Community
Kraft, A.	Teaching Assistant	12/13/2021	\$15.49	Benjamin Mays/Museum
Lacher, C. S.	Teaching Assistant	12/04/2021	\$15.38	Humboldt Secondary School
Longs, T.	Teaching Assistant	12/06/2021	\$15.38	Benjamin Mays/Museum
Lopez, T. M.	Teaching Assistant	01/10/2022	\$15.38	Eastern Heights Elementary
Mathieu, D. M.	Teaching Assistant	01/03/2022	\$15.38	Johnson Senior High
Rodriguez, A. A.	Teaching Assistant	01/03/2022	\$15.38	American Indian Magnet
Sather, H. K.	Teaching Assistant	12/13/2021	\$15.30	Bruce F Vento Elementary
Sperber, R. E.	Teaching Assistant	12/09/2021	\$15.53	Humboldt Secondary School
Fleury, A. L.	School Bus Driver	01/03/2022	\$22.95	Transportation Services
Hastings, C. L.	School Bus Driver	01/03/2022	\$27.09	Transportation Services
Zaimi, S. L.	Clerical	01/03/2022	\$23.08	Colborne Admin Offices
Fox, J. P.	Custodian	12/06/2021	\$17.65	Creative Arts Secondary
Obed, D. J.	Custodian	01/18/2022	\$17.65	Como Service Center
Zernechel, G. E.	Maintenance Supervisor	01/03/2022	\$39.83	Como Service Center
Balfe, M. A.	Nutrition Services	12/13/2021	\$15.00	Ramsey Middle School
DeJesus, S.	Nutrition Services	12/06/2021	\$15.00	Bruce F Vento Elementary
Funches, C.	Nutrition Services	12/06/2021	\$15.00	Central Senior High
Jackson, H. J.	Nutrition Services	12/13/2021	\$15.00	Washington Tech Sec
Kovach, R.	Nutrition Services	12/13/2021	\$15.00	Rondo Education Center

HUMAN RESOURCE TRANSACTIONS
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NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Sandoval Rivera, M. L.	Nutrition Services	12/13/2021	\$15.00	Mississippi Creative Arts
Spiegelberg, K.	Nutrition Services	12/06/2021	\$15.00	Bruce F Vento Elementary
Turner, J. E.	Nutrition Services	01/10/2022	\$36.79	Como Service Center
Vang, M.	Nutrition Services	12/13/2021	\$15.00	The Heights Community
Williams, S.	Nutrition Services	12/06/2021	\$15.00	E-STEM Middle School
Miller, A. N.	Professional Employee	12/13/2021	\$25.12	Como Service Center
Pettigrew, J. C.	Professional Employee	01/10/2022	\$42.08	Como Service Center
Stanzel, R.	Professional Employee	12/04/2021	\$40.61	Colborne Admin Offices
Bauer, J. M.	Supervisory	12/13/2021	\$39.73	Colborne Admin Offices

PROMOTION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Shuros, M. H.	Central Administrator From: Classroom Teacher	12/09/2021	\$45.18	1780 W. 7th Street
Steen, T. L.	Central Administrator Career Progression	12/18/2021	\$57.67	Como Service Center
Sylva, M. M.	Central Administrator Career Progression	09/27/2021	\$51.57	Como Service Center
Vue, M. K.	Central Administrator From: Teacher on Special Assignment	12/18/2021	\$41.30	Como Service Center
Whalen, K. M.	Central Administrator From: School/Community Professional	12/11/2021	\$37.26	Como Service Center
Kraus, O.	Classroom Teacher Career Progression	01/03/2022	\$50.61	Harding Senior High
Davenport, S. D.	School/Community Professional Career Progression	01/01/2022	\$24.02	1780 W. 7th Street
Gray, K. M.	School/Community Professional Career Progression	12/18/2021	\$39.25	Washington Tech Sec
Holle, D. M.	School/Community Professional Career Progression	12/18/2021	\$38.10	Washington Tech Sec
Mazone, D. C.	School/Community Professional Career Progression	12/04/2021	\$23.88	Bruce F Vento Elementary

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PROMOTION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Pokornowski, B. E.	School/Community Professional From: Education Assistant	01/08/2022	\$25.39	Humboldt Secondary School
Simms, T.	School/Community Professional From: Teaching Assistant	01/01/2022	\$24.53	Hamline Elementary
Vauters-Barnes, Q. J.	School/Community Professional From: Teaching Assistant	01/01/2022	\$21.03	JJ Hill Montessori Magnet
Frost, A. N.	Education Assistant From: Teaching Assistant	12/18/2021	\$19.16	Johnson Senior High
Lopez, T. J.	Education Assistant From: Teaching Assistant	01/03/2022	\$20.47	Central Senior High
Soe, H.	Education Assistant From: Teaching Assistant	01/01/2022	\$19.74	Eastern Heights Elementary
Molina, L.	Teaching Assistant From: Nutrition Services	01/03/2022	\$15.38	Eastern Heights Elementary
Friesen, M. R.	Clerical Career Progression	01/01/2022	\$22.15	Washington Tech Sec
Schiller, B. M.	Clerical From: Nutrition Services	01/01/2022	\$26.43	Como Service Center
Fox, M. J.	Custodian Career Progression	11/08/2021	\$28.35	Harding Senior High
Gerard, S. N.	Custodian Career Progression	11/29/2021	\$28.35	Rondo Education Center
Cervantes, K. P.	Nutrition Services Career Progression	12/06/2021	\$33.78	Como Service Center
Xiong, C.	Professional Employee From: School/Community Professional	01/01/2022	\$27.69	Como Service Center
Gonzalez, K. M.	Supervisory From: School/Community Professional	12/18/2021	\$40.04	Washington Tech Sec
Rogalla, K. L.	Supervisory From: School/Community Professional	12/18/2021	\$41.12	Washington Tech Sec
Hune, E. F.	Technical Career Progression	12/13/2021	\$34.61	Como Service Center
Schilla, J. R.	Technical Career Progression	12/11/2021	\$34.61	Como Service Center

HUMAN RESOURCE TRANSACTIONS
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TEMPORARY APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Bernard, C. B.	Classroom Teacher	12/04/2021	\$28.14	Obama Service Learning
Sanborn, T. D.	Classroom Teacher	12/20/2021	\$28.14	Highland Park Senior High

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Budd, K. A.	Classroom Teacher	12/03/2021	Harding Senior High
Green, M.	Classroom Teacher	11/23/2021	JJ Hill Montessori Magnet
Hartzell, A.	Classroom Teacher	12/09/2021	Como Park Senior High
Langlie, S.	Classroom Teacher	12/06/2021	Ramsey Middle School
Opatz, K. M.	Classroom Teacher	11/22/2021	Capitol Hill Magnet
Parks, S. T.	Classroom Teacher	11/15/2021	Humboldt Secondary School
Shank, A. M.	Classroom Teacher	01/01/2022	Ronald M Hubbs Center
Shoberg-Hill, C.	Classroom Teacher	01/01/2022	Eastern Heights Elementary
Ueno-Paz, T. L.	Classroom Teacher	12/16/2021	Chelsea Heights Elementary
Woodis, C. A.	Classroom Teacher	11/16/2021	Johnson Achievement Plus
Gustafson, A. A.	Classroom Teacher	12/16/2021	Cherokee Heights Elem
Moore, D. R.	Classroom Teacher	12/15/2021	Daytons Bluff Achievement
Kumher, R. A.	Classroom Teacher	11/29/2021	Humboldt Secondary School
Keller, N. J.	Classroom Teacher	01/03/2022	E-STEM Middle School
Cummins, T. J.	Classroom Teacher	01/03/2022	Central Senior High
Koehler, K. L.	Classroom Teacher	12/31/2021	Wellstone Elementary
Marass, L. E.	Classroom Teacher	01/05/2022	Bridge View
Martinez, A.	Education Assistant	10/28/2021	Ramsey Middle School
Peterson, S. R.	Education Assistant	12/02/2021	Focus Beyond
Cobbins, K. L.	Teaching Assistant	12/06/2021	Hazel Park Preparatory
Griffin, P. Y.	Teaching Assistant	01/03/2022	Frost Lake Elementary
Rios, W.	Teaching Assistant	11/15/2021	1780 West 7th St
Whyte, T.	Teaching Assistant	12/06/2021	RiverEast Elem/Secondary
Wilson, S. O.	Teaching Assistant	12/08/2021	Cherokee Heights Elem

HUMAN RESOURCE TRANSACTIONS
December 1, 2021 – December 31, 2021
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LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Gutterman, D. M.	Custodian	11/30/2021	Como Service Center
Niguse, T. H.	Custodian	12/20/2021	Como Service Center
Devaney, M. A.	Nutrition Services	11/09/2021	Como Service Center
Lee, M. K.	Nutrition Services	11/13/2021	Nokomis Montessori North
O'Neill, P. J.	Painter	11/15/2021	Como Service Center

REHIRE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Boettcher, R. A.	Classroom Teacher	11/15/2021	\$41.27	271 Belvidere Bldg
Jaastad, B. D.	Classroom Teacher	12/13/2021	\$49.46	Jackson Preparatory Elem
Jaworski, T. M.	Classroom Teacher	12/13/2021	\$36.98	Mississippi Creative Arts
LaFerla, J. R.	Classroom Teacher	01/03/2022	\$33.83	Hamline Elementary
Seal-Gray, L. C.	Classroom Teacher	12/06/2021	\$33.08	Frost Lake Elementary
Torrance, A. C.	Classroom Teacher	12/18/2021	\$29.05	Battle Creek Middle School
Schumacher, M.	Classroom Teacher	11/20/2021	\$30.04	Bruce F Vento Elementary
Olafeso, P. T.	School/Community Professional	12/13/2021	\$27.65	Battle Creek Middle
Rivera, A. R.	School/Community Professional	01/08/2022	\$25.23	Riverview School of Excel
Cha, J.	Education Assistant	01/10/2022	\$33.30	Student Placement Center
Mortenson, T.	Education Assistant	12/06/2021	\$25.78	Ramsey Middle School
Tokheim, N. J.	Education Assistant	01/01/2022	\$16.11	Frost Lake Elementary
Bierman, M. J.	Teaching Assistant	11/29/2021	\$15.49	Murray Middle School
Durand, M. P.	Teaching Assistant	01/01/2022	\$15.53	Global Arts Plus LWR
Gamon, A.	Teaching Assistant	11/15/2021	\$15.30	Riverview School of Excel
Heller, M. L.	Teaching Assistant	12/04/2021	\$15.53	RiverEast Elem/Secondary
Say, E. K.	Teaching Assistant	12/18/2021	\$20.94	Phalen Lake Hmong Studies
Stueber, L.	Teaching Assistant	12/06/2021	\$15.59	Hazel Park Preparatory
Yang, A.	Teaching Assistant	01/01/2022	\$15.49	Como Park Elementary

HUMAN RESOURCE TRANSACTIONS
December 1, 2021 – December 31, 2021
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REINSTATEMENT FROM LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Peterson, A. N.	Classroom Teacher	11/22/2021	Global Arts Plus LWR
Warde, K. V.	Classroom Teacher	12/06/2021	L Etoile du Nord UPR
Wheeler, J. K.	Classroom Teacher	12/03/2021	Benjamin Mays/Museum
Lee, Y.	Classroom Teacher	11/29/2021	Harding Senior High
Moore, D. R.	Classroom Teacher	12/15/2021	Daytons Bluff Achievement
Chan, P.	Classroom Teacher	11/22/2021	Bruce F Vento Elementary
Kumher, R. A.	Classroom Teacher	11/29/2021	Humboldt Secondary School
Hanson, A. J.	Classroom Teacher	11/30/2021	Daytons Bluff Achievement
Ehlers, M. L.	Education Assistant	12/08/2021	RiverEast Elem/Secondary
Johnson, E. D.	Education Assistant	12/02/2021	Hazel Park Preparatory
Bynum, P.	Teaching Assistant	12/13/2021	Chelsea Heights Elementary
Cobbins, K. L.	Teaching Assistant	12/06/2021	Hazel Park Preparatory
Hansen, S. P.	Teaching Assistant	12/01/2021	Washington Tech Sec
Howard, K. H.	Teaching Assistant	12/03/2021	Washington Tech Sec
Yang, M.	Clerical	11/30/2021	Crossroads Science
Niguse, T. H.	Custodian	12/21/2021	Como Service Center
Kirk, C. A.	Nutrition Services	11/29/2021	Open World Learning
Siraji, Z. M.	Nutrition Services	11/29/2021	Cherokee Heights Elem
Wolff, M. J.	Nutrition Services	12/06/2021	Highland Park Senior High
O'Neill, P. J.	Painter	11/15/2021	Como Service Center

RECISION OF RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Howell, A. K.	Teaching Assistant	12/05/2021	\$20.94	Crossroads Montessori
Molina, L.	Nutrition Services	01/01/2022	\$15.88	Eastern Heights Elementary

VOLUNTARY REDUCTION IN TITLE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Jeselson, K.	Education Assistant	12/13/2021	\$19.70	Cherokee Heights Elem
Sabo, K. M.	Education Assistant	01/01/2022	\$31.34	Como Service Center

HUMAN RESOURCE TRANSACTIONS
December 1, 2021 – December 31, 2021
January 18, 2022

RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Coyne, P.	Assistant Principal	07/01/2022	Harding Senior High
Lehmann, M. A.	Assistant Principal	01/01/2022	Wellstone Elementary
Randall, K. S.	Central Administrator	03/09/2022	Colborne Admin Offices
Abdella, J. D.	Classroom Teacher	06/18/2022	Gordon Parks High School
Arndt, C.	Classroom Teacher	06/18/2022	Chelsea Heights Elementary
Arndt, M. M.	Classroom Teacher	06/18/2022	St. Paul Music Academy
Bartol, V.	Classroom Teacher	06/18/2022	Virtual Learning School
Bohnert, K. L.	Classroom Teacher	06/18/2022	Eastern Heights Elementary
Boyle, M. C.	Classroom Teacher	12/22/2021	271 Belvidere Bldg
Brown, L.	Classroom Teacher	06/18/2022	Chelsea Heights Elementary
Campbell, M.	Classroom Teacher	01/06/2022	Jackson Preparatory Elem
Dahlberg, E. R.	Classroom Teacher	06/18/2022	Murray Middle School
Fox, R. A.	Classroom Teacher	06/18/2022	Groveland Park Elementary
Funk, T. M.	Classroom Teacher	06/18/2022	Central Senior High
Gaslin, M.	Classroom Teacher	06/18/2022	Gordon Parks High School
Gaslin, T. D.	Classroom Teacher	06/18/2022	Four Seasons A+
Kempf, S. L.	Classroom Teacher	02/12/2022	Multicultural Res Center
Kieger, S. D.	Classroom Teacher	07/02/2022	Hamline Elementary
Kowalski, M.	Classroom Teacher	06/18/2022	Ramsey Middle School
Kurtz, B. J.	Classroom Teacher	06/25/2022	Central Senior High
Oubaha, A. E.	Classroom Teacher	06/18/2022	Jackson Preparatory
Ryd, J. L.	Classroom Teacher	02/26/2022	St. Paul Music Academy
Sanchez, L.	Classroom Teacher	06/21/2022	Washington Tech Sec
Schwartz, M. F.	Classroom Teacher	06/18/2022	Focus Beyond
Thiets, P. A.	Classroom Teacher	06/18/2022	St. Paul Music Academy
Thompson, B. A.	Classroom Teacher	01/01/2022	Phalen Lake Hmong Studies

HUMAN RESOURCE TRANSACTIONS
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January 18, 2022

RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Treichel, L. J.	Classroom Teacher	06/18/2022	Highland Park Middle School
Wikre, J.	Classroom Teacher	06/18/2022	Como Park Senior High
Windnagel, N.	Classroom Teacher	06/18/2022	Johnson Senior High
Bellamy, R. C.	Classroom Teacher	06/18/2022	Central Senior High
Lowe, A. E.	Classroom Teacher	06/18/2022	Int'l Academy - LEAP
Susens, S. M.	Classroom Teacher	06/18/2022	Como Park Senior High
Jacobson, S. B.	Classroom Teacher	06/18/2022	St. Paul Music Academy
Kaup, T. S.	Classroom Teacher	06/18/2022	Student Placement Center
Loveland, J. K.	Classroom Teacher	06/18/2022	Student Placement Center
Nelson, K. J.	Classroom Teacher	06/18/2022	St Anthony Park Elementary
Johnson, M. T.	Classroom Teacher	06/18/2022	Como Park Elementary
Weiss, J. A.	Classroom Teacher	06/18/2022	Como Park Elementary
Dunder, P.	Classroom Teacher	06/11/2022	Como Park Senior High
Avery, N. E.	Classroom Teacher	06/18/2022	Focus Beyond
Rice, J. M.	Classroom Teacher	06/18/2022	The Heights Community
Saliture, M. J.	Classroom Teacher	06/18/2022	Bridge View
Geving, N. E.	Teacher on Special Assignment	06/30/2022	Como Service Center
McCarty, D. M.	Education Assistant	01/19/2022	Focus Beyond
Wittman, J. K.	Teaching Assistant	10/12/2021	Mississippi Creative Arts
Johnson, K. F.	Nutrition Services	01/27/2022	Battle Creek Middle School
Kelzer, J.	Nutrition Services	01/16/2022	Battle Creek Middle School
Kraemer, T.	Nutrition Services	01/04/2022	Como Service Center
Smith, M. N.	Nutrition Services	03/19/2022	Como Service Center

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Hoemann, S. J.	Assistant Principal	01/13/2022	Washington Tech Sec

HUMAN RESOURCE TRANSACTIONS
December 1, 2021 – December 31, 2021
January 18, 2022

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Ojala, M J.	Central Administrator	06/25/2022	Como Service Center
Jackson, K. M.	Classroom Teacher	01/08/2022	Harding Senior High
Moore, K. A.	Classroom Teacher	06/18/2022	Four Seasons A+
Rajcic, K. E.	Classroom Teacher	12/18/2021	Capitol Hill Magnet
Schuster, C. M.	Classroom Teacher	06/18/2022	Maxfield Elementary
Spears, M L.	Classroom Teacher	06/18/2022	Farnsworth Aerospace UPR
Storvick, M.	Classroom Teacher	06/18/2022	Hamline Elementary
Tesar, S. L.	Classroom Teacher	06/18/2022	Highland Park Middle School
Thao, D. J.	Classroom Teacher	01/01/2022	Battle Creek Middle School
Vang, E. P.	Classroom Teacher	12/18/2021	Jackson Preparatory Elem
Yunker, L. S.	Classroom Teacher	12/22/2021	Creative Arts Secondary
Burkstrand, M.	Classroom Teacher	01/21/2022	Highland Park Senior High
Nelson-Cheeseman, C.	Classroom Teacher	12/22/2021	Riverview School of Excel
Olson, L. E.	Classroom Teacher	01/15/2022	Benjamin Mays/Museum
Her, G. E.	Classroom Teacher	01/01/2022	Washington Tech Sec
Cahill, C. A.	Classroom Teacher	12/08/2021	RiverEast Elem/Secondary
Soler, A.	Classroom Teacher	12/30/2021	Riverview School of Excel
Eshult, T. E.	School/Community Professional	12/22/2021	JJ Hill Montessori Magnet
Lane, R. L.	School/Community Professional	03/01/2022	Colborne Admin Offices
Benito Rodriguez, J.F.	Education Assistant	12/04/2021	Four Seasons A+
Knutson, L. J.	Education Assistant	01/03/2022	Hamline Elementary
Vang, A.	Education Assistant	01/08/2022	Mississippi Creative Arts
Campbell, D. E.	Teaching Assistant	12/04/2021	Como Park Senior High
English, D.	Teaching Assistant	01/01/2022	Nokomis Montessori South
Harder, K.	Teaching Assistant	11/11/2021	Hamline Elementary
Poulose, M. J.	Teaching Assistant	12/11/2021	Bruce F Vento Elementary

HUMAN RESOURCE TRANSACTIONS
December 1, 2021 – December 31, 2021
January 18, 2022

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Pye, M. L.	Teaching Assistant	01/08/2022	Como Park Elementary
Reyenga, M. R.	Teaching Assistant	12/05/2021	Hamline Elementary
Rose, B. J.	Teaching Assistant	01/01/2022	The Heights Community
Strub, Q. M.	Teaching Assistant	11/20/2021	St. Paul Music Academy
Thao, C.	Teaching Assistant	12/04/2021	Mississippi Creative Arts
Torrance, A. C.	Teaching Assistant	11/27/2021	Battle Creek Middle School
Xiong, A. K.	Teaching Assistant	01/12/2022	1780 West 7th St
Xiong, M.	Teaching Assistant	12/11/2021	Nokomis Montessori North
Zepeda, D. R.	Teaching Assistant	12/01/2021	Cherokee Heights Elem
Fisher, T. D.	School Bus Driver	12/01/2021	Transportation Services
Friedrich, A. M.	School Bus Driver	12/30/2021	Transportation Services
Hilgendorf, K. J.	School Bus Driver	01/21/2022	Transportation Services
Williams, C.	School Bus Driver	10/19/2021	Transportation Services
Hartman, P. R.	Custodian	01/01/2022	Highland Park Senior High
Kolbeck, T. H.	Custodian	02/01/2022	Parkway Montessori
Love, A. J.	Custodian	12/29/2021	Rondo Education Center
McCuen, K. K.	Custodian	11/09/2021	Como Service Center
Piorek, B. V.	Custodian	01/29/2022	Expo for Excellence Elem
Molina, L.	Nutrition Services	01/01/2022	Eastern Heights Elementary
Algyer, H. M.	Supervisory	02/05/2022	Colborne Admin Offices
Schilling, A.	Supervisory	03/31/2022	Colborne Admin Offices

TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
B., M. S.	Teaching Assistant	11/17/2021
K., H. D.	Teaching Assistant	12/31/2021
L., E. A.	Teaching Assistant	12/31/2021
M., P.	Teaching Assistant	12/07/2021
T., T. R.	Teaching Assistant	09/08/2021

HUMAN RESOURCE TRANSACTIONS
December 1, 2021 – December 31, 2021
January 18, 2022

TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
H., K. L.	Nutrition Services	11/29/2021
U., G. C.	Professional Employee	12/18/2021

TERMINATION OF TEMPORARY EMPLOYMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
E., B. S.	Classroom Teacher	12/25/2021

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18th, 2022

TOPIC: Acceptance of Gift from David Holland

A. PERTINENT FACTS:

Washington Technology Magnet Cross Country hosted a community event fundraiser on November 18th, 2021. Over 40 people showed up to walk or run on a relay team or as an individual on the track. We also received some monetary donation beyond the entry fee. The funds raised are to go towards new uniforms, equipment, and other program needs. One of the donors, David Holland, a college roommate of Coach Michael Nawrocki, mailed a \$5,000 check to support the program.

1. **Washington**: \$5,000 – New uniforms, cold weather equipment, running shoes to be checked out by athletes, rollers, and other miscellaneous program needs.
2. This gift will meet the District strategic plan goals of sustainability.
3. This grant will meet the District target area goals by ensuring high academic achievement for all students and accelerating the path to excellence.
4. This item is submitted by Laura Ranum, Athletic Department Specialist, Jesse McCann, Washington Technology Athletic Director, and Efe Agbamu, Assistant Superintendent for Athletics.

B. RECOMMENDATION:

Authorize the Superintendent (or Designee) to accept the gift from David Holland.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Acceptance of Gift from The Thielen Foundation

A. PERTINENT FACTS:

Humboldt High School's fitness center has been deteriorating for the past couple of decades without any maintenance or new equipment for students and athletes. With the new SPPS five-year facility plan, the weight room is not listed for any renovations or updates. Recently, the Thielen Foundation has offered to donate the necessary funds to complete the project. The Thielen Foundation is donating up to \$100,000 dollars and possibly more, to reconstruct and renovate the existing weight room with modern fitness training equipment in addition to adding new flooring, paint, flat screen television, and a new sound system.

The grant money will be earmarked for Humboldt Athletics towards the construction/renovations of the weight room set for completion in the spring of 2022.

1. **Humboldt High School - up to \$75,000; reconstruction and renovation of the fitness center**
2. This gift will meet the District strategic plan goals of sustainability.
3. This grant will meet the District target area goals by ensuring high academic achievement for all students and accelerating the path to excellence.
4. This item is submitted by Laura Ranum, Athletic Department Specialist, Matt Osborne, Humboldt Athletic Director, and Efe Agbamu, Assistant Superintendent for Athletics.

B. RECOMMENDATION:

Authorize the Superintendent (or Designee) to accept the gift from the Thielen Foundation.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18TH, 2022

TOPIC: Gift Acceptance from Treasure Island

A. PERTINENT FACTS:

1. The Indian Education Program was identified by the Treasure Island Resort and Casinos as the charity of the month for November 2021. The Treasure Island Resort and Casino raised \$15,000 in donations for the SPPS Indian Education Program. The Indian Education Program request acceptance of this donation by the Board of Education.
2. The gift donation of \$15,000 is to be used by the Indian Education program. This is unrestricted funding intended to support Indian Education Program service to students, families, and community.
3. This is a one-time gift donation.
4. No costs are associated with this gift acceptance.
5. This project will meet the District strategic plan objective to Increase our capacity to meet the instructional needs of each learner under the Goal Area of Effective and Culturally Responsive Instruction.
4. This item is submitted by John Bobolink, Program Supervisor for the Indian Education Program.

B. RECOMMENDATION:

Board of Education approval for the district to accept the \$15,000 donation from Treasure Island Resort and Casino.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE:

TOPIC: Donation from Ecolab to Cherokee Heights Elementary School

A. PERTINENT FACTS:

1. [1. Ecolab has selected Cherokee Heights Elementary School to be the recipient of a donation of \$5,500.00.
2. This will be a one-time donation to the school for the 2019-2020 school year.
4. Use of these funds is at the school's discretion based upon their greatest need. Cherokee Heights has designated that the funds will be spent on supporting supplies and equipment for Specialist teachers (Technology, Science, Art, and Phy.Ed.), student and staff recognition, tools for student self-regulation, SEL books, and experiential opportunities for students.
5. This project will meet the District strategic plan goal/goals of achievement and alignment.
6. This item is submitted by Heidi Koury, Principal Cherokee Heights Elementary School, and Yeu Vang, Assistant Superintendent – Division of Schools

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept the donation and have the funds used to support student achievement outcomes at Cherokee Heights Elementary School.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: The Blackbaud Giving Fund - Ecolab

A. PERTINENT FACTS:

1. A donation in the amount of \$5,000 has been provided to Humboldt High School and is designated for the school principal fund.
2. The gift is designated by The Blackbaud Giving Fund – Ecolab for student resources, food for staff meetings and celebrations, PBIS student incentives, and the cost of field trip buses.
3. This project will meet the District strategic plan goal of achievement.
4. This item is submitted by Abdirizak Abdi, Principal, Humboldt High School and Dr. Vang, Assistant Superintendent.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept the \$5,000 from The Blackbaud Giving Fund – Ecolab and provide a letter expressing appreciation for the gift.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Iceberg Technology Group – Contract Management – Amendment and Extension

A. PERTINENT FACTS:

1. This Agreement provides project management to implement systems and Peoplesoft Upgrade 9.2
2. This Amendment extends the contract until 06/30/2022.
3. The value of this contract extension is estimated to be \$163,200.00, bringing the total cost of the project not to exceed \$304,640.00
4. The renewal information will be reviewed by Jamie Atkins, Purchasing Manager.
5. Funding will be provided from the General Fund Enterprise Resource Planning (ERP) budget 01-005-112-000-6305-0000.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Marie Schrul, Chief Financial Officer, and Kenyatta McCarty, Executive Director of Human Resources

B. RECOMMENDATION:

That the Board of Education authorize the 3-month extension of Contract 21-1192 Contract Project Management for Iceberg Technology for the new total not to exceed \$304,640.00

INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS

DATE: January 18, 2022

TOPIC: IB Middle Years Programme (MYP) Reauthorization at **Central High School**

A. PERTINENT FACTS:

1. Central High School has been an IB World School since **1988**, with an authorized Middle Years Programme (MYP) since **2009**. It is one of six MYP programs — along with Ramsey Middle School, Highland Park Middle School, Hazel Park Preparatory Academy, Highland Park High School, and Harding High School, and one of 13 IB Programmes in place in nine schools across the district.
2. The IB program continues to develop global thinkers with international mindedness, the MYP program at Central High School is up for reauthorization this year.
3. Every five years, schools go through the reauthorization evaluation process. This agreement recognizes SPPS' ongoing commitment to the program for the next five years .
4. There is only one annual fee, per program, associated with being an IB World School, currently \$5,750 each year for those five years for a MYP program like Central High School.
- 5.This project will meet the District strategic plan goal/goals of providing a Well Rounded Education, and continuing students on their Career and College journey.
6. This item is submitted in collaboration between the Office of Teaching and Learning and the school.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Statement of Acceptance for the Middle Years Programme at Central High School.

INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS

DATE: January 18, 2022

TOPIC: IB Middle Years Programme (MYP) Reauthorization at Harding High School

A. PERTINENT FACTS:

1. Harding High School has been an IB World School since 1993, with an authorized Middle Years Programme (MYP) since 2016. It is one of six MYP programs — along with Ramsey Middle School, Highland Park Middle School, Hazel Park Preparatory Academy, Central High School, and Highland Park High School, and one of 13 IB Programmes in place in nine schools across the district.
2. The IB program continues to develop global thinkers with international mindedness, the MYP program at Harding High School is up for reauthorization this year.
3. Every five years, schools go through the reauthorization evaluation process. This agreement recognizes SPPS' ongoing commitment to the program for the next five years .
4. There is only one annual fee, per program, associated with being an IB World School, currently \$5,750 each year for those five years for a MYP program like Harding High School.
5. This project will meet the District strategic plan goal/goals of providing a Well Rounded Education, and continuing students on their Career and College journey.
6. This item is submitted in collaboration between the Office of Teaching and Learning and the school.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Statement of Acceptance for the Middle Years Programme at Harding High School.

INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS

DATE: January 18, 2022

TOPIC: IB Middle Years Programme (MYP) Reauthorization at **Hazel Park Preparatory Academy**

A. PERTINENT FACTS:

1. Hazel Park Preparatory Academy has been an IB World School since **2016**, with a Middle Years Programme (MYP). It is one of six MYP programs — along with Ramsey Middle School, Highland Park Middle School, Central High School, Highland Park High School, and Harding High School, and one of 13 IB Programmes in place in nine schools across the district.
2. The IB program continues to develop global thinkers with international mindedness, the MYP program at Hazel Park Preparatory Academy is up for reauthorization this year.
3. Every five years, schools go through the reauthorization evaluation process. This agreement recognizes SPPS' ongoing commitment to the program for the next five years .
4. There is only one annual fee, per program, associated with being an IB World School, currently \$5,750 each year for those five years for a MYP program like Hazel Park Preparatory Academy.
- 5.This project will meet the District strategic plan goal/goals of providing a Well Rounded Education, and continuing students on their Career and College journey.
6. This item is submitted in collaboration between the Office of Teaching and Learning and the school.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Statement of Acceptance for the Middle Years Programme at Hazel Park Preparatory Academy.

INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS

DATE: January 18, 2022

TOPIC: IB Middle Years Programme (MYP) Reauthorization at **Highland Park Middle School**

A. PERTINENT FACTS:

1. Highland Park Middle School has been an IB World School since **2011**, with a Middle Years Programme (MYP). It is one of six MYP programs — along with Ramsey Middle School, Hazel Park Preparatory Academy, Central High School, Highland Park High School, and Harding High School, and one of 13 IB Programmes in place in nine schools across the district.
2. The IB program continues to develop global thinkers with international mindedness, the MYP program at Highland Park Middle School is up for reauthorization this year.
3. Every five years, schools go through the reauthorization evaluation process. This agreement recognizes SPPS' ongoing commitment to the program for the next five years .
4. There is only one annual fee, per program, associated with being an IB World School, currently \$5,750 each year for those five years for a MYP program like Highland Park Middle School.
- 5.This project will meet the District strategic plan goal/goals of providing a Well Rounded Education, and continuing students on their Career and College journey.
6. This item is submitted in collaboration between the Office of Teaching and Learning and the school.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Statement of Acceptance for the Middle Years Programme at Highland Park Middle School.

INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS

DATE: January 18, 2022

TOPIC: IB Middle Years Programme (MYP) Reauthorization at Highland Park Senior High School

A. PERTINENT FACTS:

1. Highland Park Senior High School has been an IB World School since **1994**, with an authorized Middle Years Programme (MYP) since **2011**. It is one of six MYP programs — along with Ramsey Middle School, Highland Park Middle School, Hazel Park Preparatory Academy , Central High School, and Harding High School, and one of 13 IB Programmes in place in nine schools across the district.
2. The IB program continues to develop global thinkers with international mindedness, the MYP program at Highland Park Senior High School is up for reauthorization this year.
3. Every five years, schools go through the reauthorization evaluation process. This agreement recognizes SPPS' ongoing commitment to the program for the next five years .
4. There is only one annual fee, per program, associated with being an IB World School, currently \$5,750 each year for those five years for a MYP program like Highland Park Senior High School.
- 5.This project will meet the District strategic plan goal/goals of providing a Well Rounded Education, and continuing students on their Career and College journey.
6. This item is submitted in collaboration between the Office of Teaching and Learning and the school.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Statement of Acceptance for the Middle Years Programme at Highland Park Senior High School.

INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS

DATE: January 18, 2022

TOPIC: IB Middle Years Programme (MYP) Reauthorization at **Ramsey Middle School**

A. PERTINENT FACTS:

1. Ramsey Middle School has been an IB World School since **2009**, with a Middle Years Programme (MYP). It is one of six MYP programs — along with Hazel Park Preparatory Academy, Highland Park Middle School, Central High School, Highland Park High School, and Harding High School, and one of 13 IB Programmes in place in nine schools across the district.
2. The IB program continues to develop global thinkers with international mindedness, the MYP program at Ramsey Middle School is up for reauthorization this year.
3. Every five years, schools go through the reauthorization evaluation process. This agreement recognizes SPPS' ongoing commitment to the program for the next five years .
4. There is only one annual fee, per program, associated with being an IB World School, currently \$5,750 each year for those five years for a MYP program like Ramsey Middle School.
5. This project will meet the District strategic plan goal/goals of providing a Well Rounded Education, and continuing students on their Career and College journey.
6. This item is submitted in collaboration between the Office of Teaching and Learning and the school.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Statement of Acceptance for the Middle Years Programme at Ramsey Middle School.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Enter into Lease Agreement with Apple for MacBooks.

A. PERTINENT FACTS:

1. Permission to enter into a lease agreement with Apple, Inc. for MacBooks. The agreement will also include factory setup (asset tagging), licenses for MacBook management, and various adapters and cables. Macbooks are provided for PLTT eligible staff.
2. This will be a four-year lease agreement for MacBook's; first payment will be due August 15, 2022. The total cost will not exceed \$4,400,000.00 over the life of the four-year lease.
3. Funding for the lease will come out of the Personalized Learning Referendum dollars.
4. The lease agreement will be bought from Apple using State of Minnesota NASPO Agreement #541910.
5. This lease agreement meets the District Strategic Plan goals by aligning resource allocation to the district priority of providing personalized learning through technology.
6. This purchase will be reviewed by Jamie Atkins, Purchasing Manager, prior to completing the purchase.
7. This purchase meets the District Strategic Plan focus area of Program Evaluation and Resource Allocation.
8. This item is submitted by Adam Kunz, Director, Office of Digital and Alternative Education and Idrissa Davis, Executive Director, Office of Technology Services.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to enter into Lease Agreement with Apple, Inc for MacBook, for a total that will not exceed \$4,400,000.00 over the life of the lease

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Request to Sign Concurrent Enrollment Program Agreement with Southwest Minnesota State University

A. PERTINENT FACTS:

1. Request to Sign the Concurrent Enrollment Program Agreement with Southwest Minnesota State University
2. This partnership supports students at Humboldt High School. This agreement provides students the opportunity to earn three college credits for ED 101 – Introduction to Education and Lab. Concurrent Enrollment courses help prepare students for college and career, and also save students/families tuition dollars by allowing them to take college courses while in high school. Concurrent Enrollment courses may be available at any SPPS high school; SPPS instructors must meet the required credentials as determined by postsecondary staff.
3. The ED 101 (Education) course is a part of the Community Justice and Education Pathway at Humboldt High School. This course aligns with the College and Career Paths strategic goal area in the SPPS Achieves Strategic Plan.
4. The total cost for this course for the 2021-22 school year is \$3300.
5. This partnership aligns with the SPPS Achieves long-term outcome of preparing all graduates for college, career and life.
6. This item is submitted by Darren Ginther, Director of the Office of College and Career Readiness; and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Concurrent Enrollment Program Agreement between Saint Paul Public Schools and Southwest Minnesota State University for FY22.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Request to Sign Amendment for Career Pathways Academy PSEO by Contract Agreement with Saint Paul College

A. PERTINENT FACTS:

1. Request to sign Amendment for Career Pathways Academy PSEO By Contract Agreement with Saint Paul College.
2. This partnership supports students across all SPPS high schools. Saint Paul College will provide the course delivery of two sections of NAST1111: Nursing Assistant & Home Health Aid and four sections of NAST1112: Nursing Assistant -Clinical in Fall 2021. Additionally, Saint Paul College will provide the course delivery of one section of NAST1111: Nursing Assistant & Home Health Aid and two sections of NAST1112: Nursing Assistant -Clinical in Spring 2022.
3. SPPS will pay \$12,000 per section of NAST1111 and \$3,000 per section of NAST1112. Any books and materials purchased by SPPS will be the property of SPPS This has been an ongoing partnership with a similar request as approved last year; this will be an annual request.
4. This partnership aligns with the SPPS Achieves long-term outcome of preparing all graduates for college, career and life.
5. This item is submitted by Darren Ginther, Director of the Office of College and Career Readiness; and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Amendment to the Career Pathways Academy PSEO by Contract Agreement between Saint Paul Public Schools and Saint Paul College for FY22.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Request to Sign School Counseling Internship Agreement with Capella University.

A. PERTINENT FACTS:

1. Request to sign School Counseling Internship Agreement with Capella University. This formal agreement will meet the District strategic plan goal of alignment.
2. SPPS has one of the largest school counseling programs in the state of Minnesota. SPPS continues to hire school counselors who are trained in comprehensive school counseling according to the American School Counselor Association national model, are representative of our SPPS students and larger community, and share a commitment to equity. Formal partnerships with school counseling graduate programs are an important part of this process.
3. There is no cost to SPPS for this partnership. This is a new partnership and will be reviewed annually in collaboration with Capella faculty.
4. This agreement is a one-year agreement and will end on June 30, 2023.
5. This item is submitted by Darren Ginther, Director of the Office of College and Career Readiness; and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the School Counseling Internship Agreement between Saint Paul Public Schools and Capella University.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Memorandum of Understanding between Right Track and Saint Paul Public Schools

A. PERTINENT FACTS:

1. This MOU details the renewal of the partnership between Right Track and SPPS pertaining to the school year internship program.
2. The school year internship program will provide paid internship experiences connected to students' goals and interests and Career Pathways. Internships will be virtual and in-person.
3. SPPS OCCR and Right Track will work collaboratively to:
 - recruit and support internship partners
 - recruit and support student interns
 - create and facilitate an employer and intern training.
4. The participation cost to SPPS for this programming will not exceed \$100,000. Cost is calculated by hours worked per student (approximately \$1000/student). SPPS will also fund a part-time Right Track job coach. Costs for the Right Track job coach will not exceed \$25,000. Right Track will support the HR paperwork, hiring and payroll processes for student interns. Right Track will assign a job coach to each student intern and employer.
5. This programming aligns with the District's long-term outcome of preparing all graduates for college, career and life.
6. This item is submitted by Darren Ginther, Director, Office of College and Career Readiness and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Memorandum of Understanding between Saint Paul Public Schools and Right Track for the remainder of the 2021-22 school year.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Request to Sign the Memorandum of Understanding with St. Catherine University for CNA Programming

A. PERTINENT FACTS:

1. Request to sign the MOU for Certified Nursing Assistant (CNA) training with St. Catherine University.
2. This PSEO by Contract partnership supports students across all SPPS high schools. St. Catherine will deliver the skills, simulation, and clinical content necessary for CNA certification. CPR is included in the CNA course. Students will have the potential to earn five college credits upon successful completion of the course.
3. Participation and associated fees paid by SPPS will not exceed \$32,160. The cost of participation is based upon \$1300/student plus associated fees. This is a new request. The number of students requesting CNA courses has increased in the past years. This partnership will help us fulfill student requests and community need.
4. This partnership aligns with the SPPS Achieves long-term outcome of preparing all graduates for college, career and life.
5. This item is submitted by Darren Ginther, Director of the Office of College and Career Readiness; and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Memorandum of Understanding with St. Catherine University for FY22.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Memorandum of Understanding between Ramsey County and Saint Paul Public Schools

A. PERTINENT FACTS:

1. This MOU details the partnership between Ramsey County and SPPS pertaining to the Earn as You Learn program.
2. The SPPS Earn as You Learn program is an opportunity for students to earn a \$300 stipend to explore interests, learn about and earn an industry recognized certification. Students in grades 9-12 and from any SPPS high school may participate.
3. Ramsey County will support the payroll process. SPPS will pay an 8% administration fee for payroll services. Upon successful completion of the certification and requirements, Ramsey County will issue the stipend to students.
4. This programming aligns with the District's long-term outcome of preparing all graduates for college, career and life.
5. This item is submitted by Darren Ginther, Director, Office of College and Career Readiness and Kate Wilcox-Harris, Chief Academic Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Memorandum of Understanding between Saint Paul Public Schools and Ramsey County for the remainder of the 2021-22 school year.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Monthly Operating Authority

A. PERTINENT FACTS:

1. The Board of Education must authorize and approve all expenditures of the District.
2. The Board of Education must ratify any changes in collateral that have been previously approved by the Assistant Treasurer.
3. This item meets the District target area of goals alignment and sustainability.
4. This item is submitted by Marie Schrul, Chief Financial Officer.

B. RECOMMENDATIONS:

1. That the Board of Education approve and ratify the following checks and wire transfers for the period November 1 through November 30, 2021.

(a) General Account	#742673-743682	\$60,162,766.94
	#0004293-0004318	
	#7004251-7004279	
	#0006315-0006426	
(b) Debt Service	-0-	0.00
(c) Construction	-0-	<u>\$6,478,370.64</u>
		\$66,641,137.58

Included in the above disbursements are two payrolls in the amount of \$40,384,954.06 and overtime of \$179,005.73 or 0.44% of payroll.

(d) Collateral Changes

Released:

None

Additions:

None

2. That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending May 31, 2022

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Recommendations for Exclusion of Students in Non-Compliance with Minnesota Statute 121A.15 Health Standards: Immunizations

A. PERTINENT FACTS:

1. There are students in the district who are not in compliance with M.S. 121A.15 Health Standards for Immunizations. The students' parents/guardians have been informed of needed immunizations, provided a copy of the law, and given information about community immunization clinics. A contact is made to verify the parents/guardians know that the child is non-compliant, understand the law, and are aware of the possible exemptions to the law. All parents/guardians have had a minimum of 30 days to comply with the law after they are informed that their child is non-compliant.
2. A list of the students is under separate cover.
3. This project will meet the District target area goals by ensuring high academic achievement for all students.
4. Requested by Mary Langworthy, Director, Health and Wellness, and Marcy Doud, Deputy Chief, Division of Schools.

B. RECOMMENDATION:

That the Board of Education excludes the named students from school effective January 26, 2022, should they not comply with Minnesota State Health Standards for Immunizations on or before this date.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: ABE Technology Purchase

A. PERTINENT FACTS:

1. St. Paul Public Schools Adult Basic Education offers in-person, online, and hybrid programming year-round. As such, both students and staff need regular access to quality technology to facilitate learning. To that end, ABE is purchasing 20 all-in-one OptiPlex computers and 125 Dell laptops for a total of \$186,615.20
2. St. Paul Public Schools Adult Basic Education works with approximately 4,000 learners a year who are pursuing personal and educational goals. Technology is important for both content and digital literacy instruction and practice.
3. This project will meet the District strategic plan goal of College and Career Paths.
4. This item is submitted by Renada Rutmanis, Adult Basic Education Supervisor; Anthony Walker, Community Education Director; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to approve the purchase of \$186,615.20 worth of technology.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Approval of Pay Equity Implementation Report

A. PERTINENT FACTS:

1. The Local Government Pay Equity Act, M.S. 471.991 – 471.999 and Minnesota Rules, Chapter 3920 require school districts to provide a Pay Equity Implementation Report every three years to show that they are in compliance with these rules. The report is public data under Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13. The report is available to anyone requesting this information.
2. The District last reported in 2019 for the 2018 calendar year. The data for this report is as of December 3, 2021. This report is due to The Office of Minnesota Management and Budget by January 31, 2022 and shows that the District remains in compliance.
3. There is no cost associated with submission of this report.
4. This report will meet the District strategic plan goal of alignment.
5. This item is submitted by Patty Norwig, Assistant Director of Total Rewards; Kenyatta McCarty, Executive Director of Human Resources; and Cedrick Baker, Chief of Staff.

B. RECOMMENDATION:

That the Board of Education of Independent School District No. 625 approve the Pay Equity Implementation Report to be submitted to The Office of Minnesota Management and Budget.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Phase Gate Approval of Frost Lake Elementary Building Addition & Renovation
(Project # 1100-19-01) Furniture: Gate #4 - Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Frost Lake Elementary Building Addition & Renovation at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	October 23, 2018
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – Gate did not exist at the time
#3 – Project Budget #3A – Finance Update	February 18, 2020
#4 – Contract Award #4A – Finance Update	January 18, 2022 (current)
#5 – Project Close-Out #5A – Finance Update	August 2022

3. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Spent
\$36,000,000	\$24,730,021	\$20,169,651	81.6%

4. The following bid was received:

Base Bid

General Office Products Company \$531,090

5. This bid was received in accordance with the following contracts:

Equalis Group EQ052920-0
Sourcewell #121919-OFS
E&I Cooperative #CNR01146
E&I CNR01146
Omnia #936699
E&I Cooperative #CHR01445
Omnia #R191811
NCPA Contract 07-27
NCPA Contract 07-18
TIPS Contract #200301

6. Bids will be reviewed by Jamie Atkins, ⁸⁹Purchasing Manager.

7. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
Capital Bonds	2020A	\$1,214,505	2/20/20
Capital Bonds	2021A	\$9,094,092	6/17/21
Capital Bonds	2022A	\$5,924,230	Anticipated Spring 2022
Capital Bonds	2023A	\$1,355,716	Anticipated Spring 2023
LTFM FY20	N/A	\$ 241,457	N/A
LTFM FY21	N/A	\$4,999,693	N/A
LTFM FY22	N/A	\$6,118,327	N/A
LTFM FY23	N/A	\$1,006,980	N/A

8. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
9. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the award furniture supplier at the Frost Lake Elementary Addition and Renovation project (Project #s 1100-19-01) to General Office Products Company for a lump sum base bid of \$531,090.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Construction Change Directive # 0750-011 for Central Roofing Company at American Indian Magnet Building Addition & Remodel (Project # 1160-19-01)

A. PERTINENT FACTS:

1. This change order provides all labor, material, equipment and services necessary for the following items:
 - a. Replacement of two areas of existing roof system due to discovery of deterioration and water damage to the existing roof insulation system. The replacement will include areas "J", over the existing gymnasium, and "N" over the future motor room, prior media center.
2. Funding will be provided from COP.
3. This project will meet the District Strategic Plan focus area of Program Evaluation and Resource Allocation.
4. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

5. The contract would be changed as follows:

	<u>Amount</u>	<u>% Change</u>
The original contract sum was	\$1,297,900.00	-
Previous Change Orders approved to date	\$38,227.00	3%
The contract sum prior to this CCD was	\$1,336,127.00	-
This change order amount	\$204,250.00	15%
The new contract sum including this Change order will be	\$1,540,377.00	18%

6. After the execution of this CCD, the remaining balance of construction contingency will be \$1,913,012.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (or Designee) to sign Construction Change Directive #0750-011 for Central Roofing Company at American Indian Magnet Addition & Remodel for the not-to-exceed amount of **\$204,250.00**.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Facilities Department FY22 Purchases over \$175,000

A. PERTINENT FACTS:

1. In the normal course of work, the Facilities Department must establish purchases with vendors that may incur costs in excess of \$175,000 throughout the fiscal year.
2. The following list indicates said purchases:

Vendor	Description	Amount	State Contract ID Or Bid Number
Grainger*	PPE	Original PO: \$300,000 Increase: \$700,000 New PO Amount: \$1,000,000	T-572(5)

*Per the July 22, 2021 BAI, mid-year increases are anticipated.

3. The purchases will be reviewed by Jamie Atkins, Purchasing Manager.
4. Funding will be provided from the approved Facilities Department Fiscal Year 2022 budget.
5. The purchases meet the District Strategic Plan goals by aligning Program Evaluation and Resource Allocation to District priorities.
6. This item is submitted by Tom Parent, Director of Facilities, and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the purchases listed for the Facilities Department anticipated to be over the \$175,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Design Services for FY22 Roof Replacement Program (Project # 0175-22-01)

A. PERTINENT FACTS:

1. This agenda item seeks approval to award design and construction administration services for the FY22 Roof Replacement Program (Project # 0175-22-01).
2. In alignment with Board and Procurement protocols, a Request for Qualifications (No. A21-1401-A) was issued Spring of 2021 to review the qualifications of existing consultants and expand the slate of Board approved consultants. The selected consultants were approved by the Board on June 22, 2021. The District will use this slate to issue targeted solicitations with Requests for Proposals (RFP) for specific projects. RFP responses are reviewed using consistent metrics and a consultant is selected for award of contract.
3. This contract provides design and construction administration services for the FY22 Roof Replacement Program project.
4. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	March 23, 2021
#2 – Project Charter (Predesign) #2A – Finance Update	N/A
#3 – Project Budget #3A – Finance Update	TBD
#4 – Contract Award #4A – Finance Update	TBD
#5 – Project Close-Out #5A – Finance Update	TBD

5. Funding for this work is provided by Long-Term Facilities Maintenance. A summary of the current project budget is as follows:

Rough Order of Magnitude Estimate	Current Obligations	Spent to Date	Percent Spent
\$3,717,000	\$0	\$0	0%

6. The following vendor was selected:

Not-to-Exceed Fee

Miller Dunwiddie\$239,650

7. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
FY22 LTFM	N/A	\$2,104,200	
FY23 LTFM	N/A	\$1,612,800	

8. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
9. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of design and construction administration services to Miller Dunwiddie for the not-to-exceed fee of \$239,650.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Phase Gate Approval of Focus Beyond Playground (Project # 2003-22-01):
Gate #3 – Project Budget; Gate #3A – Finance Plan Update; Gate #4 –
Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Focus Beyond Playground project at the following phase gate(s):
 - a. Gate #3 – Project Budget / Proceed to Bidding
 - b. Gate #3a – Finance Plan Update
 - c. Gate #4: Contract Award
 - d. Gate #4a: Finance Plan Update
2. This contract provides playground equipment for the playground at Focus Beyond.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	March 23, 2021
#2 – Project Charter (Predesign) #2A – Finance Update	N/A – does not exist for projects of this size
#3 – Project Budget #3A – Finance Update	January 18, 2022 (Current)
#4 – Contract Award #4A – Finance Update	January 18, 2022 (Current)
#5 – Project Close-Out #5A – Finance Update	Summer 2022

4. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Spent to Date	Percent Spent
\$554,000	\$24,989	\$7,579	.01%

5. The following bid was received per the terms and conditions of Minnesota State Contract #119795

Lump Sum Base Bid

Flagship Recreation.....\$337,198.46

6. The bid will be reviewed by Jamie Atkins, Purchasing Manager.

7. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
CAP Bonds FY22	2021A	\$30,000	June 2021
CAP Bonds FY23	2022A	\$484,000	Spring 2022
LTFM FY23	n/a	\$40,000	

8. Project cash flow schedule has been reviewed and approved by the District Finance Office.
9. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
10. This item is submitted by Tom Parent, Director of Facilities; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of playground equipment for the playground at Focus Beyond to Flagship Recreation for the lump sum base bid for \$337,198.46 at Gate #3 – Project Budget, Phase Gate #3A – Finance Plan Update, Gate Check #4 – Contract Award, and Phase Gate Check #4a – Finance Plan Update.

E

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Design Services for Creative Arts Secondary American Rescue Plan (ARP)
funded HVAC Upgrades (Project # 2170-22-01)

A. PERTINENT FACTS:

1. This agenda item seeks approval to award design and construction administration services for the Creative Arts Secondary ARP HVAC Upgrades (Project # 2170-22-01).
2. In alignment with Board and Procurement protocols, a Request for Qualifications (No. A21-1417-A) was issued Spring of 2021 to review the qualifications of existing consultants and expand the slate of Board approved consultants. The selected consultants were approved by the Board on August 17, 2021. The District will use this slate to issue targeted solicitations with Requests for Proposals (RFP) for specific projects. RFP responses are reviewed using consistent metrics and a consultant is selected for award of contract.
3. This contract provides design and construction administration services for the Creative Arts Secondary HVAC Replacement project.
4. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – *BOE Approval of Preliminary ARP Plan	September 21, 2021
#2 – *MN Dept of Education Pre-Approval of ARP Construction Projects	November 29, 2021
#3 – Schematic Design #3A – Finance Update	December 14, 2021
#4 – Contract Award #4A – Finance Update	TBD
#5 – Project Close-Out #5A – Finance Update	TBD

*Due to the unique nature and timing of the funding source these milestones are being considered as equivalent to our gate checks. This project will follow our typical gate check process henceforth through completion of the work.

5. Funding for this work is provided through the ARP . A summary of the current project budget is as follows:

Project Budget	Current Obligations	Spent to Date	Percent Spent
\$3,401,488	\$0	\$0	0%

6. The following vendor was selected:

	<u>Not-to-Exceed Fee</u>
Dunham Associates, Inc.	\$180,000

7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
8. This item is submitted by Tom Parent, Director of Facilities; Leah Corey, Director of Innovation Office; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of professional design and construction administration consulting services to Dunham Associates, Inc. for the not-to-exceed fee of \$180,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Design Services for Highland Park Middle School American Rescue Plan (ARP) funded HVAC Upgrades (Project # 3081-22-01)

A. PERTINENT FACTS:

1. This agenda item seeks approval to award design and construction administration services for the Highland Park Middle School ARP HVAC Upgrades (Project # 3081-22-01).
2. In alignment with Board and Procurement protocols, a Request for Qualifications (No. A21-1417-A) was issued Spring of 2021 to review the qualifications of existing consultants and expand the slate of Board approved consultants. The selected consultants were approved by the Board on August 17, 2021. The District will use this slate to issue targeted solicitations with Requests for Proposals (RFP) for specific projects. RFP responses are reviewed using consistent metrics and a consultant is selected for award of contract.
3. This contract provides design and construction administration services for the Highland Park Middle School ARP HVAC Upgrades project.
4. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – *BOE Approval of Preliminary ARP Plan	September 21, 2021
#2 – *MN Dept of Education Pre-Approval of ARP Construction Projects	November 29, 2021
#3 – Schematic Design #3A – Finance Update	December 14, 2021
#4 – Contract Award #4A – Finance Update	TBD
#5 – Project Close-Out #5A – Finance Update	TBD

*Due to the unique nature and timing of the funding source these milestones are being considered as equivalent to our gate checks. This project will follow our typical gate check process henceforth through completion of the work.

5. Funding for this work is provided by the ARP. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Spent to Date	Percent Spent
\$6,484,217	\$0	\$0	0%

6. The following vendor was selected:

	<u>Not-to-Exceed Fee</u>
ATS&R, Inc.....	\$235,048

7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
8. This item is submitted by Tom Parent, Director of Facilities; Leah Corey, Director of Innovation Office; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of professional design and construction administration consulting services to ATS&R, Inc. for the not-to-exceed fee of \$235,048.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Design Services for Mississippi Creative Arts Elementary School American Rescue Plan (ARP) HVAC Upgrades (Project # 4190-22-01)

A. PERTINENT FACTS:

1. This agenda item seeks approval to award design and construction administration services for the Mississippi ARP HVAC Upgrades (Project # 4190-22-01).
2. In alignment with Board and Procurement protocols, a Request for Qualifications (No. A21-1417-A) was issued Spring of 2021 to review the qualifications of existing consultants and expand the slate of Board approved consultants. The selected consultants were approved by the Board on August 17, 2021. The District will use this slate to issue targeted solicitations with Requests for Proposals (RFP) for specific projects. RFP responses are reviewed using consistent metrics and a consultant is selected for award of contract.
3. This contract provides design and construction administration services for the Mississippi ARP HVAC Upgrades project.
4. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – *BOE Approval of Preliminary ARP Plan	September 21, 2021
#2 – *MN Dept of Education Pre-Approval of ARP Construction Projects	November 29, 2021
#3 – Schematic Design #3A – Finance Update	December 14, 2021
#4 – Contract Award #4A – Finance Update	TBD
#5 – Project Close-Out #5A – Finance Update	TBD

*Due to the unique nature and timing of the funding source these milestones are being considered as equivalent to our gate checks. This project will follow our typical gate check process henceforth through completion of the work.

5. Funding for this work is provided by ARP funds and future Long Term Facility Maintenance (LTFM) bonds. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Spent to Date	Percent Spent
\$7,843,111	\$0	\$0	0%

6. The following vendor was selected:

	<u>Not-to-Exceed Fee</u>
ATS&R, Inc.....	\$249,220

7. A summary of current and anticipated funding is as follows:

Funding Source	Issuance	Amount	Date Issued
ARP Grant	n/a	\$7,393,111	
LTFM Bond FY23	2022B	\$450,000	Spring 2022

8. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
9. This item is submitted by Tom Parent, Director of Facilities; Leah Corey, Director of Innovation Office; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of professional design and construction administration consulting services to ATS&R, Inc. for the not-to-exceed fee of \$249,220.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Design Services for Maxfield Elementary School American Rescue Plan (ARP) funded HVAC Upgrades (Project # 4180-22-01)

A. PERTINENT FACTS:

1. This agenda item seeks approval to award design and construction administration services for the Maxfield Elementary School ARP HVAC Upgrades (Project # 4180-22-01).
2. In alignment with Board and Procurement protocols, a Request for Qualifications (No. A21-1417-A) was issued Spring of 2021 to review the qualifications of existing consultants and expand the slate of Board approved consultants. The selected consultants were approved by the Board on August 17, 2021. The District will use this slate to issue targeted solicitations with Requests for Proposals (RFP) for specific projects. RFP responses are reviewed using consistent metrics and a consultant is selected for award of contract.
3. This contract provides design and construction administration services for the Maxfield Elementary School ARP HVAC Upgrades project.
4. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – *BOE Approval of Preliminary ARP Plan	September 21, 2021
#2 – *MN Dept of Education Pre-Approval of ARP Construction Projects	November 29, 2021
#3 – Schematic Design #3A – Finance Update	December 14, 2021
#4 – Contract Award #4A – Finance Update	TBD
#5 – Project Close-Out #5A – Finance Update	TBD

*Due to the unique nature and timing of the funding source these milestones are being considered as equivalent to our gate checks. This project will follow our typical gate check process henceforth through completion of the work.

5. Funding for this work is provided by the ARP. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Spent to Date	Percent Spent
\$3,106,744	\$0	\$0	0%

6. The following vendor was selected:

	<u>Not-to-Exceed Fee</u>
KOMA, Inc.	\$181,050

7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
8. This item is submitted by Tom Parent, Director of Facilities; Leah Corey, Director of Innovation Office; Arleen Schilling, Controller; Marie Schrul, Chief Financial Officer; and Jackie Turner, Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of professional design and construction administration consulting services to KOMA, Inc. for the not-to-exceed fee of \$181,050.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Request Permission to Purchase COVID-19 Test Kits from Vault Health

A. PERTINENT FACTS:

1. To support safe, in-person instruction in schools, screening testing provides another important layer of prevention to protect students, teachers, and staff by slowing the spread of COVID-19.
2. Approximately 3,000 test kits and extra mailing labels are being purchased from Vault Health, primarily for use by employees, to use when our current supply runs out.
3. The cost of these supplies is approximately \$237,000 out of budget code 29-005-720-170-6401-0000
4. All costs are funded out of a Minnesota COVID-19 School Testing Program Grant from the Minnesota Department of Education. The Epidemiology Laboratory Capacity (ELC) Reopening Schools Grant is supported through the American Rescue Plan Act of 2021.
5. The resources available through this award are aimed at providing support for schools to detect and prevent the transmission of COVID-19 within schools.
6. This project will meet the District target area goals of achievement and sustainability
7. Requested by Mary Langworthy, Director, Health and Wellness, and Marcy Doud, Deputy Chief, Division of Schools.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent to purchase COVID-19 Test Kits from Vault Health.

INDEPENDENT SCHOOL DISTRICT NO. 625

BOARD OF EDUCATION

SAINT PAUL PUBLIC SCHOOLS

RESOLUTION



Board File No.

Date

**ADOPTING A SAINT PAUL PUBLIC SCHOOLS RESOLUTION MANDATING THE
USE OF MASKS IN ALL SAINT PAUL PUBLIC SCHOOL BUILDINGS**

WHEREAS, the COVID-19 infection rate has risen during the summer of 2021 on a national, statewide, and local basis; and

WHEREAS, according to the Minnesota Department of Health, “because children under 12 years of age are not yet eligible to be vaccinated and because children age 12 to 15 are only recently eligible, there is an increased risk of COVID-19 transmission in school settings”; and

WHEREAS, all individuals currently are required to wear masks while in public transportation hubs and on all public transportation (airplanes, public buses, etc.), including school buses (both public and private); and

WHEREAS, the Minnesota Department of Health (MDH), following guidance from the Centers for Disease Control and Prevention (CDC), recommends “universal indoor masking...for all people in a school setting (ages 2 and older), including teachers, staff, students, and visitors to schools, regardless of vaccination status; and

WHEREAS, it is difficult to monitor and enforce mask requirements that are not universal.

BE IT RESOLVED, that the Board of Education, Independent School District No. 625, Saint Paul Public Schools:

1. Mandates and requires universal indoor masking for all people in a school setting (ages 2 and older), including all teachers, staff, students, and visitors, regardless of vaccination status. For purposes of this Resolution:

a. the term “school setting” means all buildings and properties owned or leased by the School District and is not limited to only those places where students are present. It includes all administrative and operational buildings

and sites as well. It also includes all school sponsored activities, regardless of location (i.e., field trips, job sites);

b. “masks” are manufactured or homemade cloth face coverings that, when properly worn, fit snugly and fully cover an individual’s nose and mouth. Scarves, ski masks, and bandannas do not constitute masks for purposes of this Resolution and are not substitutes for wearing a proper mask;

c. For infection prevention and control practices, staff delivering direct student support services (e.g., personal care that could expose staff to a student’s bodily fluids, direct care with ill students and staff, or health care procedures involving respiratory or aerosol-generating procedures) are required to wear both a cloth mask as described above and a medical/surgical grade disposable mask.

2. Consistent with CDC and MDH guidance, this mandate does not apply to:

a. Individuals who cannot wear a mask or cannot safely wear a mask because of a disability as defined by the Americans with Disabilities Act, 42 U.S.C. 12101 et seq.;

b. Individuals for whom wearing a mask would create a risk to workplace health, safety, or job duty as determined by the relevant workplace safety guidelines or federal regulations;

c. Individuals who are actively struggling to breathe, are unconscious, or are unable to remove a mask without help;

d. Individuals in certain situations (e.g., swimming or other activities that will soak or submerge a face covering in water) where masks are unsafe.

3. Consistent with prior directives from the State of Minnesota:

a. Staff may remove masks when working alone, including when alone in an office, classroom, vehicle, cubicle with walls at least face level when social distancing is maintained, or other enclosed work area;

b. Staff, students, and other persons present indoors in a school setting may temporarily remove masks in the following situations:

i. When actively engaged in an athletic game, scrimmage, or competition subject to any rules, regulations, requirements, or guidance issued by the Minnesota State High School League for activities under its administration;

ii. When eating or drinking;

iii. During performances involving singing, acting, public speaking, or playing musical instruments that make wearing a mask difficult or impracticable;

iv. In response to requests to verify an identity for lawful purposes;

v. When communicating with an individual who is deaf or hard of hearing or has a disability, medical condition, or mental health condition that makes communication with that individual while wearing a face covering difficult;

vi. While receiving a service—including nursing, medical, or personal care services—that cannot be performed or would be difficult to perform when the individual receiving the service is wearing a mask.

4. The District will take corrective action for any violation of this policy. Such corrective action will be consistent with the law and regulations, District policies and handbooks, and any relevant collective bargaining agreements.

5. The Board of Education will review this resolution as necessary in light of changes to case rates, guidance from the CDC, guidance from the MDH and/or MDE, and any other applicable authorities and, minimally, prior to the start of each academic quarter (November 13, January 31, April 11).

6. This Resolution becomes effective as of 8:00am, Wednesday, August 18, 2021.

Adopted_____

CHAIR Board of Education

CLERK Board of Education

Chair _____
Vice Chair _____
Clerk _____
Treasurer _____
Director _____
Director _____
Director _____

ADOPTING A SAINT PAUL PUBLIC SCHOOLS RESOLUTION REQUIRING ALL STAFF
EITHER TO BE VACCINATED AGAINST COVID-19 OR TO SUBMIT TO REGULARLY
SCHEDULED COVID-19 TESTING

WHEREAS, the COVID-19 infection rate has risen during the summer of 2021 on a national, statewide, and local basis; and

WHEREAS, according to the Centers for Disease Control (CDC), “COVID-19 vaccination among all eligible students as well as teachers, staff, and household members is the most critical strategy to help schools safely resume full operations”¹; and

WHEREAS, according to the CDC, “[v]accination is the leading public health prevention strategy to end the COVID-19 pandemic. People who are fully vaccinated against COVID-19 are at low risk of symptomatic or severe infection. A growing body of evidence suggests that people who are fully vaccinated against COVID-19 are less likely to become infected and develop symptoms and are at substantially reduced risk from severe illness and death from COVID-19 compared with unvaccinated people”²; and

WHEREAS, according to the State of Minnesota, “staff who access the workplace or provide public service outside of their homes on behalf of an agency without vaccination pose a particular risk of COVID-19 exposure to themselves, their colleagues, and to members of the public. Additionally, ongoing community transmission of the more transmissible Delta variant of COVID-19 in Minnesota, especially among unvaccinated individuals, presents a continuous risk of infection”³; and

WHEREAS, the federal government, the State of Minnesota, and Ramsey County have all made the decision to require their employees to either be vaccinated against COVID-19 or submit to COVID-19 testing on a frequent, regularly scheduled basis; and

WHEREAS, pursuant to Minn. Stat. § 123B.02, subd. 1, the Board of Education of Independent School District No. 625 has the “general charge of the business of the district, the school houses, and of the interests of the schools thereof”; and

WHEREAS, the Board of Education concludes that requiring all staff either to be vaccinated against COVID-19 or to submit to regular COVID-19 testing is in the best interests of the School District, its students, its staff, and the communities it serves.

¹ *Guidance for COVID-19 Prevention in K-12 Schools*, Centers for Disease Control and Prevention (Aug. 5, 2021).

² *Id.*

³ *HR/LR Policy #1446, COVID-19 Proof of Vaccination and Testing*, State of Minnesota, Department of Management and Budget (Aug. 11, 2021).

BE IT RESOLVED, that the Board of Education, Independent School District No. 625, Saint Paul Public Schools:

1. Requires either:

- a. All current staff to be fully vaccinated against COVID-19 and to provide acknowledgment of full vaccination in the manner designated by Human Resources starting **October 15, 2021**. Starting February 1, 2022, when eligible, all current staff shall also be required to provide acknowledgement of receipt of a booster vaccination. (Based on current guidelines, staff who receive the Moderna or Pfizer Vaccine Series, or a combination series, are eligible at least five (5) months after completing the primary COVID-19 vaccination series. Staff who receive the Johnson and Johnson Vaccine, people are eligible at least two (2) months after completing the COVID-19 vaccination. Booster eligibility for other World Health Organization (WHO) vaccination series will follow CDC and WHO guidelines. Booster guidelines are subject to change. Staff will be notified of any subsequent changes by Student Health and Wellness.)

or

- b. All staff who remain unvaccinated, are not fully vaccinated, and/or have not provided acknowledgement of full vaccination as detailed above to submit to mandatory COVID-19 testing at least **one time per week**. Satisfactory verification of compliance with the COVID-19 testing requirement will be designated by Human Resources. Designations will include no less than allowable testing options, testing resources, how to submit COVID-19 test results and what to do if results are negative or positive.
2. The Board recommends: that staff be provided two hours of paid time off for the day they receive their COVID-19 vaccine (travel and vaccine time) and the full next day off, if needed, due to any after affects; and, that staff must submit acknowledgement of vaccine; otherwise, time off will be considered as an unexcused absence.
 3. Any staff member who does not comply with the requirements of either Paragraph 1a or Paragraph 1b will be subject to disciplinary action consistent with any applicable collective bargaining agreement.
 4. Any staff member who presents or submits a false, misleading, or inaccurate acknowledgement of full vaccination or booster will be subject to disciplinary action consistent with any applicable collective bargaining agreement.

5. Definitions:
 - a. “Fully vaccinated” means either: two (2) weeks after the second dose in a 2-dose COVID-19 vaccination (e.g., Pfizer or Moderna) and any subsequent booster doses; or, two (2) weeks after a single-dose COVID-19 vaccination (e.g., Johnson & Johnson) and any subsequent boosters. Staff who do not meet these requirements are not fully vaccinated. This definition shall include any vaccine that has been approved, fully, conditionally, or on an emergency basis, by the Food and Drug Administration or the World Health Organization.
 - b. “Staff” means all full or part time Saint Paul Public Schools employees.
6. All Saint Paul Public Schools staff hired after October 15, 2021 shall either provide acknowledgement of being fully vaccinated within forty-five (45) days of hire pursuant to Paragraph 1a or submit to weekly testing pursuant to Paragraph 1b. All newly hired staff that do not provide acknowledgement of being fully vaccinated upon hire or remain unvaccinated must immediately submit to weekly testing until acknowledgement of being fully vaccinated is received by Human Resources.
7. The requirements of Paragraphs 1a or 1b shall also apply to all onsite contractors, onsite vendors, onsite volunteers, and Saint Paul Public Schools lessees, and their employees, agents, and contractors.
8. This Resolution shall be effective immediately and shall remain in effect until rescinded, superseded, or amended. Staff may be subject to additional attestation, vaccination, or testing requirements under federal, state, or local law. The Board of Education will review this resolution as necessary in light of changes to case rates, guidance from the CDC, guidance from the Minnesota Department of Health and/or the Minnesota Department of Education, and any other applicable authorities and, minimally, prior to the start of each academic quarter.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 18, 2022

TOPIC: Naming the Horace Mann School Cafeteria in Honor of Michael Holleran

A. PERTINENT FACTS:

1. Mike Holleran served the students, staff, and families of Horace Mann School for 27 years as Head Engineer. He worked in Saint Paul Public Schools for 30+ years overall. During his tenure at Horace Mann, Mike helped oversee three school remodels. He volunteered his time at family events and made sure they were successful. Mike had a soft spot for students who made mistakes and often helped them do community service to make repairs. Mike's attendance and service were exemplary until he tragically lost his battle with COVID-19.
2. Naming Horace Mann School's cafeteria, Mike Holleran Hall, honors him, his legacy, and his service in a place he daily supported the school community.
3. The naming of this space in honor of Mr. Holleran has received support and input from the Horace Mann School staff and community. Additionally, 93 Facilities Department staff have signed a letter of support for the dedication of this space for him.
4. This item is submitted by Jim Litwin, Principal of Horace Mann School; Thomas Parent, Director of Facilities; Marcy Doud, Deputy Chief of Schools; and Andrew Collins, Chief of Schools.

B. RECOMMENDATION:

That the Board of Education approves the request to name the Horace Mann School cafeteria in honor of Mike Holleran.

INDEPENDENT SCHOOL DISTRICT NO. 625

BOARD OF EDUCATION

SAINT PAUL PUBLIC SCHOOLS

RESOLUTION - GENERAL FORM



Board File No. _____

Date _____

**RESOLUTION PROVIDING FOR THE COMPETITIVE SALE OF
\$15,000,000 GENERAL OBLIGATION
SCHOOL BUILDING BONDS, SERIES 2022A;
COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND
BY AND USE THE PROVISIONS OF MINNESOTA STATUTES,
SECTION 126C.55 TO GUARANTEE THE PAYMENT OF THE
PRINCIPAL AND INTEREST ON THE BONDS**

A. WHEREAS, the School Board of Independent School District Number 625, Saint Paul, Minnesota (the "District") has heretofore determined that it is necessary and expedient to issue \$15,000,000 General Obligation School Building Bonds, Series 2022A (the "Bonds") pursuant to Minnesota Statutes, Chapter 475 and pursuant to Laws of Minnesota, 2007, Regular Session, Chapter 146, Article 4, Sections 12 and 13, as amended by Laws of Minnesota, 2013, Chapter 116, Article 6, Section 8, to finance the acquisition and betterment of school facilities and grounds (the "Project"); and

B. WHEREAS, the District desires to use the provision of Minnesota Statutes, Section 126C.55 to take advantage of the State guarantee program; and

C. WHEREAS, the District has retained Baker Tilly Municipal Advisors, LLC, in Saint Paul, Minnesota ("Baker Tilly MA"), as its independent municipal advisor and is therefore authorized to sell the Bonds by a competitive negotiated sale in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9).

Adopted _____

CHAIR Board of Education

CLERK Board of Education

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District Number 625, Saint Paul, Minnesota as follows:

1. Authorization; Findings. The School Board hereby authorizes Baker Tilly MA to solicit bids for the competitive sale of the Bonds.

2. Meeting; Bid Opening. The School Board shall meet at the time and place specified in the Terms of Proposal attached hereto as Exhibit A for the purpose of considering sealed bids for, and awarding the sale of, the Bonds. The bids shall be opened at the time and place specified in the Terms of Proposal.

3. Terms of Proposal. The terms and conditions of the Bonds and the negotiation thereof are fully set forth in the "Terms of Proposal" attached hereto as Exhibit A and hereby approved and made a part hereof.

4. Guarantee of Payment.

(a) The District hereby covenants and obligates itself to notify the Commissioner of Education of the State of Minnesota (the "Commissioner") of a potential default in the payment of principal and interest on the Bonds, and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due, an amount sufficient to make that payment or to notify the Commissioner that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit in the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Commissioner pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section.

5. Official Statement. In connection with said competitive sale, the officers and employees of the District are hereby authorized to cooperate with Baker Tilly MA and participate in the preparation of an official statement for the Bonds, and to execute and deliver it on behalf of the District upon its completion.

6. Official Intent Declaration.

(a) The District has determined to finance the Project.

(b) Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds (as hereinafter defined), (ii) expenditures permitted to be reimbursed under prior Treasury Regulations pursuant to the transitional provision contained in Section 1.150-2(j)(2) of

the Regulations, (iii) expenditures constituting "preliminary expenditures" within the meaning of Section 1.150-2(f)(2) of the Regulations, or (iv) expenditures in a "de minimus" amount (as defined in Section 1.150-2(f)(1) of the Regulations), no expenditures for the Project have been paid by the District more than 60 days before the date of adoption of this Resolution.

(c) The District reasonably expects to reimburse all or a portion of the expenditures made for costs of the Project out of the proceeds of the Bonds to be issued by the District in an estimated maximum aggregate principal amount of \$15,000,000 after the date of payment of all or a portion of the costs of the Project. All reimbursed expenditures shall be capital expenditures, costs of issuance of the Bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations.

7. Budgetary Matters. As of the date hereof, there are no District funds reserved, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Project, other than pursuant to the issuance of the Bonds. This resolution, therefore, is determined to be consistent with the District's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof.

8. Reimbursement; Allocations. The District's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the District to make payment of the prior costs of the Project. Each allocation shall be evidenced by an entry on the official books and records of the District maintained for the Project and shall specifically identify the actual original expenditure being reimbursed.

EXHIBIT A

THE DISTRICT HAS AUTHORIZED BAKER TILLY MUNICIPAL ADVISORS, LLC TO NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE FOLLOWING BASIS:

TERMS OF PROPOSAL

\$15,000,000*

**INDEPENDENT SCHOOL DISTRICT NO. 625
SAINT PAUL, MINNESOTA**

GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2022A

(MINNESOTA SCHOOL DISTRICT CREDIT ENHANCEMENT PROGRAM)

(BOOK ENTRY ONLY)

Proposals for the above-referenced obligations (the "Series 2022A Bonds") will be received by Independent School District No. 625 Saint Paul, Minnesota (the "District") on Tuesday, February 22, 2022 (the "Sale Date") until 10:00 A.M., Central Time (the "Sale Time") at the offices of Baker Tilly Municipal Advisors, LLC ("Baker Tilly MA"), 225 South 6th Street, Suite 2300, Minneapolis, Minnesota, 55402, after which time proposals will be opened and tabulated. Consideration for award of the Series 2022A Bonds will be by the School Board at its meeting commencing at 6:05 P.M., Central Time, of the same day.

SUBMISSION OF PROPOSALS

Baker Tilly MA will assume no liability for the inability of a bidder or its proposal to reach Baker Tilly MA prior to the Sale Time, and neither the District nor Baker Tilly MA shall be responsible for any failure, misdirection or error in the means of transmission selected by any bidder. All bidders are advised that each proposal shall be deemed to constitute a contract between the bidder and the District to purchase the Series 2022A Bonds regardless of the manner in which the proposal is submitted.

(a) **Sealed Bidding.** Completed, signed proposals may be submitted to Baker Tilly MA by email to bondservice@bakertilly.com or by fax (651) 223-3046, and must be received prior to the Sale Time.

OR

(b) **Electronic Bidding.** Proposals may also be received via PARITY[®]. For purposes of the electronic bidding process, the time as maintained by PARITY[®] shall constitute the official time with respect to all proposals submitted to PARITY[®]. *Each bidder shall be solely responsible for making necessary arrangements to access PARITY[®] for purposes of submitting its electronic proposal in a timely manner and in compliance with the requirements of the Terms of Proposal.* Neither the District, its agents, nor PARITY[®] shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the District, its agents, nor PARITY[®] shall be responsible for a bidder's failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY[®]. The District is using the services of PARITY[®] solely as a communication mechanism to conduct the electronic bidding for the Series 2022A Bonds, and PARITY[®] is not an agent of the District.

If any provisions of this Terms of Proposal conflict with information provided by PARITY[®], this Terms of Proposal shall control. Further information about PARITY[®], including any fee charged, may be obtained from:

PARITY[®], 1359 Broadway, 2nd Floor, New York, New York 10018
Customer Support: (212) 849-5000

* Preliminary; subject to change.

Baker Tilly Municipal Advisors, LLC is a registered municipal advisor and controlled subsidiary of Baker Tilly US, LLP, an accounting firm. Baker Tilly US, LLP trading as Baker Tilly is a member of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities. © 2022 Baker Tilly Municipal Advisors, LLC.

DETAILS OF THE SERIES 2022A BONDS

The Series 2022A Bonds will be dated as of the date of delivery and will bear interest payable on February 1 and August 1 of each year, commencing August 1, 2022. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Series 2022A Bonds will mature February 1 in the years and amounts* as follows:

2023	\$530,000	2027	\$625,000	2031	\$730,000	2035	\$815,000	2039	\$885,000
2024	\$555,000	2028	\$650,000	2032	\$760,000	2036	\$830,000	2040	\$900,000
2025	\$580,000	2029	\$675,000	2033	\$785,000	2037	\$845,000	2041	\$820,000
2026	\$600,000	2030	\$705,000	2034	\$800,000	2038	\$865,000	2042	\$945,000

- * *The District reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Series 2022A Bonds or the amount of any maturity or maturities in multiples of \$5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per \$1,000 of Series 2022A Bonds as that of the original proposal. Gross spread for this purpose is the differential between the price paid to the District for the new issue and the prices at which the proposal indicates the securities will be initially offered to the investing public.*

Proposals for the Series 2022A Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify "Years of Term Maturities" in the spaces provided on the proposal form.

BOOK ENTRY SYSTEM

The Series 2022A Bonds will be issued by means of a book entry system with no physical distribution of Series 2022A Bonds made to the public. The Series 2022A Bonds will be issued in fully registered form and one Series 2022A Bond, representing the aggregate principal amount of the Series 2022A Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository for the Series 2022A Bonds. Individual purchases of the Series 2022A Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Series 2022A Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The lowest bidder (the "Purchaser"), as a condition of delivery of the Series 2022A Bonds, will be required to deposit the Series 2022A Bonds with DTC.

REGISTRAR

The District will name the registrar which shall be subject to applicable regulations of the Securities and Exchange Commission. The District will pay for the services of the registrar.

OPTIONAL REDEMPTION

The District may elect on February 1, 2030, and on any day thereafter, to redeem Series 2022A Bonds due on or after February 1, 2031. Redemption may be in whole or in part and if in part at the option of the District and in such manner as the District shall determine. If less than all Series 2022A Bonds of a maturity are called for redemption, the District will notify DTC of the particular amount of such maturity to be redeemed. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All redemptions shall be at a price of par plus accrued interest.

SECURITY AND PURPOSE

The Series 2022A Bonds will be general obligations of the District for which the District will pledge its full faith and credit and power to levy direct general ad valorem taxes. The proceeds of the Series 2022A Bonds will be used to finance various capital improvements to existing District facilities and grounds, and pay the costs of issuance.

NOT BANK QUALIFIED TAX-EXEMPT OBLIGATIONS

The District will not designate the Series 2022A Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

BIDDING PARAMETERS

Proposals shall be for not less than \$15,000,000 (Par) plus accrued interest, if any, on the total principal amount of the Series 2022A Bonds. No proposal can be withdrawn or amended after the time set for receiving proposals on the Sale Date unless the meeting of the District scheduled for award of the Series 2022A Bonds is adjourned, recessed, or continued to another date without award of the Series 2022A Bonds having been made. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity as stated on the proposal must be 98.0% or greater. Series 2022A Bonds of the same maturity shall bear a single rate from the date of the Series 2022A Bonds to the date of maturity. No conditional proposals will be accepted.

ESTABLISHMENT OF ISSUE PRICE

In order to provide the District with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder (collectively, the "Code"), the Purchaser will be required to assist the District in establishing the issue price of the Series 2022A Bonds and shall complete, execute, and deliver to the District prior to the closing date, a written certification in a form acceptable to the Purchaser, the District, and Series 2022A Bond Counsel (the "Issue Price Certificate") containing the following for each maturity of the Series 2022A Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity): (i) the interest rate; (ii) the reasonably expected initial offering price to the "public" (as said term is defined in Treasury Regulation Section 1.148-1(f) (the "Regulation")) or the sale price; and (iii) pricing wires or equivalent communications supporting such offering or sale price. Any action to be taken or documentation to be received by the District pursuant hereto may be taken or received on behalf of the District by Baker Tilly MA.

The District intends that the sale of the Series 2022A Bonds pursuant to this Terms of Proposal shall constitute a "competitive sale" as defined in the Regulation based on the following:

- (i) the District shall cause this Terms of Proposal to be disseminated to potential bidders in a manner that is reasonably designed to reach potential bidders;
- (ii) all bidders shall have an equal opportunity to submit a bid;
- (iii) the District reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as the Series 2022A Bonds; and
- (iv) the District anticipates awarding the sale of the Series 2022A Bonds to the bidder who provides a proposal with the lowest true interest cost, as set forth in this Terms of Proposal (See "AWARD" herein).

Any bid submitted pursuant to this Terms of Proposal shall be considered a firm offer for the purchase of the Series 2022A Bonds, as specified in the proposal. The Purchaser shall constitute an "underwriter" as said term is defined in the Regulation. By submitting its proposal, the Purchaser confirms that it shall require any agreement among underwriters, a selling group agreement, or other agreement to which it is a party relating to the initial sale of the Series 2022A Bonds, to include provisions requiring compliance with the provisions of the Code and the Regulation regarding the initial sale of the Series 2022A Bonds.

If all of the requirements of a "competitive sale" are not satisfied, the District shall advise the Purchaser of such fact prior to the time of award of the sale of the Series 2022A Bonds to the Purchaser. **In such event, any proposal submitted will not be subject to cancellation or withdrawal.** Within twenty-four (24) hours of the notice of award of the sale of the Series 2022A Bonds, the Purchaser shall advise the District and Baker Tilly MA if 10% of any maturity of the Series 2022A Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity) has been sold to the public and the price at which it was sold. The District will treat such sale price as the "issue price" for such maturity, applied on a maturity-by-maturity basis. The District will not require the Purchaser to comply with that portion of the Regulation commonly described as the "hold-the-offering-price" requirement for the remaining maturities, but the Purchaser may elect such option. If the Purchaser exercises such option, the District will apply the initial offering price to the public provided in the proposal as the issue price for such maturities. If the Purchaser does not exercise that option, it shall thereafter promptly provide the District and Baker Tilly MA the prices at which 10% of such maturities are sold to the public; provided such determination shall be made and the District and Baker Tilly MA notified of such prices whether or not the closing date has occurred, until the 10% test has been satisfied as to each maturity of the Series 2022A Bonds or until all of the Series 2022A Bonds of a maturity have been sold.

GOOD FAITH DEPOSIT

To have its proposal considered for award, the Purchaser is required to submit a good faith deposit via wire transfer to the District in the amount of \$150,000 (the "Deposit") no later than 1:00 P.M., Central Time on the Sale Date. The Purchaser shall be solely responsible for the timely delivery of its Deposit, and neither the District nor Baker Tilly MA have any liability for delays in the receipt of the Deposit. If the Deposit is not received by the specified time, the District may, at its sole discretion, reject the proposal of the lowest bidder, direct the second lowest bidder to submit a Deposit, and thereafter award the sale to such bidder.

A Deposit will be considered timely delivered to the District upon submission of a federal wire reference number by the specified time. Wire transfer instructions will be available from Baker Tilly MA following the receipt and tabulation of proposals. The successful bidder must send an e-mail including the following information: (i) the federal reference number and time released; (ii) the amount of the wire transfer; and (iii) the issue to which it applies.

Once an award has been made, the Deposit received from the Purchaser will be retained by the District and no interest will accrue to the Purchaser. The amount of the Deposit will be deducted at settlement from the purchase price. In the event the Purchaser fails to comply with the accepted proposal, said amount will be retained by the District.

AWARD

The Series 2022A Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis calculated on the proposal prior to any adjustment made by the District. The District's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling.

The District will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Series 2022A Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal that the District determines to have failed to comply with the terms herein.

BOND INSURANCE AT PURCHASER'S OPTION

The District has **not** applied for or pre-approved a commitment for any policy of municipal bond insurance with respect to the Series 2022A Bonds. If the Series 2022A Bonds qualify for municipal bond insurance and a bidder desires to purchase a policy, such indication, the maturities to be insured, and the name of the desired insurer must be set forth on the bidder's proposal. The District specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest TIC to the District. All costs associated with the issuance and administration of such policy and associated ratings

and expenses (other than any independent rating requested by the District) shall be paid by the successful bidder. Failure of the municipal bond insurer to issue the policy after the award of the Series 2022A Bonds shall not constitute cause for failure or refusal by the successful bidder to accept delivery of the Series 2022A Bonds.

CUSIP NUMBERS

If the Series 2022A Bonds qualify for the assignment of CUSIP numbers such numbers will be printed on the Series 2022A Bonds; however, neither the failure to print such numbers on any Series 2022A Bond nor any error with respect thereto will constitute cause for failure or refusal by the Purchaser to accept delivery of the Series 2022A Bonds. Baker Tilly MA will apply for CUSIP numbers pursuant to Rule G-34 implemented by the Municipal Securities Rulemaking Board. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the Purchaser.

SETTLEMENT

On or about March 24, 2022, the Series 2022A Bonds will be delivered without cost to the Purchaser through DTC in New York, New York. Delivery will be subject to receipt by the Purchaser of an approving legal opinion of Taft Stettinius & Hollister, LLP, of Minneapolis, Minnesota, and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Series 2022A Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the District or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Series 2022A Bonds has been made impossible by action of the District, or its agents, the Purchaser shall be liable to the District for any loss suffered by the District by reason of the Purchaser's non-compliance with said terms for payment.

CONTINUING DISCLOSURE

On the date of the actual issuance and delivery of the Series 2022A Bonds, the District will execute and deliver a Continuing Disclosure Undertaking (the "Undertaking") whereunder the District will covenant to provide, or cause to be provided, annual financial information, including audited financial statements of the District, and notices of certain material events, as specified in and required by SEC Rule 15c2-12(b)(5).

OFFICIAL STATEMENT

The District has authorized the preparation of a Preliminary Official Statement containing pertinent information relative to the Series 2022A Bonds, and said Preliminary Official Statement has been deemed final by the District as of the date thereof within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For an electronic copy of the Preliminary Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Municipal Advisor to the District, Baker Tilly Municipal Advisors, LLC, by telephone (651) 223-3000, or by email bondservice@bakertilly.com. The Preliminary Official Statement will also be made available at <https://connect.bakertilly.com/bond-sales-calendar>.

A Final Official Statement (as that term is defined in Rule 15c2-12) will be prepared, specifying the maturity dates, principal amounts, and interest rates of the Series 2022A Bonds, together with any other information required by law. By awarding the Series 2022A Bonds to the Purchaser, the District agrees that, no more than seven business days after the date of such award, it shall provide to the Purchaser an electronic copy of the Final Official Statement. The District designates the Purchaser as its agent for purposes of distributing the Final Official Statement to each syndicate member, if applicable. The Purchaser agrees that if its proposal is accepted by the District, (i) it shall accept designation and (ii) it shall enter into a contractual relationship with its syndicate members for purposes of assuring the receipt of the Final Official Statement by each such syndicate member.

Dated January 18, 2022

BY ORDER OF THE SCHOOL BOARD

/s/ Chauntyll Allen
Clerk

INDEPENDENT SCHOOL DISTRICT NO. 625

BOARD OF EDUCATION

SAINT PAUL PUBLIC SCHOOLS

RESOLUTION - GENERAL FORM



Board File No. _____

Date _____

RESOLUTION PROVIDING FOR THE COMPETITIVE SALE OF
\$21,555,000 GENERAL OBLIGATION
FACILITIES MAINTENANCE BONDS, SERIES 2022B;
COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND
BY AND USE THE PROVISIONS OF MINNESOTA STATUTES,
SECTION 126C.55 TO GUARANTEE THE PAYMENT OF THE
PRINCIPAL AND INTEREST ON THE BONDS

A. WHEREAS, the School Board of Independent School District Number 625, Saint Paul, Minnesota (the "District") has heretofore determined that it is necessary and expedient to issue approximately \$21,555,000 General Obligation Facilities Maintenance Bonds, Series 2022B (the "Bonds") pursuant to Minnesota Statutes, Section 123B.595, subdivision 5, and Chapter 475, as amended, to finance various deferred maintenance projects at various existing District sites and facilities, as described and in accordance with its ten-year facilities maintenance plan approved by the Commissioner of Education (the "Project"); and

B. WHEREAS, the District desires to use the provision of Minnesota Statutes, Section 126C.55 to take advantage of the State guarantee program; and

C. WHEREAS, the District has retained Baker Tilly Municipal Advisors, LLC, in Saint Paul, Minnesota ("Baker Tilly MA"), as its independent municipal advisor and is therefore authorized to sell the Bonds by a competitive negotiated sale in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9).

Adopted _____

CHAIR Board of Education

CLERK Board of Education

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District Number 625, Saint Paul, Minnesota as follows:

1. Authorization; Findings. The School Board hereby authorizes Baker Tilly MA to solicit bids for the competitive sale of the Bonds.

2. Meeting; Bid Opening. The School Board shall meet at the time and place specified in the Terms of Proposal attached hereto as Exhibit A for the purpose of considering sealed bids for, and awarding the sale of, the Bonds. The bids shall be opened at the time and place specified in the Terms of Proposal.

3. Terms of Proposal. The terms and conditions of the Bonds and the negotiation thereof are fully set forth in the "Terms of Proposal" attached hereto as Exhibit A and hereby approved and made a part hereof.

4. Guarantee of Payment.

(a) The District hereby covenants and obligates itself to notify the Commissioner of Education of the State of Minnesota (the "Commissioner") of a potential default in the payment of principal and interest on the Bonds, and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due, an amount sufficient to make that payment or to notify the Commissioner that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit in the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Commissioner pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section.

5. Official Statement. In connection with said competitive sale, the officers and employees of the District are hereby authorized to cooperate with Baker Tilly MA and participate in the preparation of an official statement for the Bonds, and to execute and deliver it on behalf of the District upon its completion.

6. Official Intent Declaration.

(a) The District has determined to finance the Project.

(b) Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds (as hereinafter defined), (ii) expenditures permitted to be reimbursed under prior Treasury Regulations pursuant to the transitional provision contained in Section 1.150-2(j)(2) of

the Regulations, (iii) expenditures constituting "preliminary expenditures" within the meaning of Section 1.150-2(f)(2) of the Regulations, or (iv) expenditures in a "de minimus" amount (as defined in Section 1.150-2(f)(1) of the Regulations), no expenditures for the Project have been paid by the District more than 60 days before the date of adoption of this Resolution.

(c) The District reasonably expects to reimburse all or a portion of the expenditures made for costs of the Project out of the proceeds of the Bonds to be issued by the District in an estimated maximum aggregate principal amount of \$21,555,000 after the date of payment of all or a portion of the costs of the Project. All reimbursed expenditures shall be capital expenditures, costs of issuance of the Bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations.

7. Budgetary Matters. As of the date hereof, there are no District funds reserved, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Project, other than pursuant to the issuance of the Bonds. This resolution, therefore, is determined to be consistent with the District's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof.

8. Reimbursement; Allocations. The District's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the District to make payment of the prior costs of the Project. Each allocation shall be evidenced by an entry on the official books and records of the District maintained for the Project and shall specifically identify the actual original expenditure being reimbursed.

9. Ten-year Facility Plan. The ten-year facility plan approved by the District is fully incorporated herein by reference. The District's financial officer, or delegee, is authorized and directed to submit to the Commissioner such additional information as may be necessary to secure the approval of the Commissioner for the ten-year facility plan and this bond issuance, as required by Minnesota Statutes, Section 123B.595. The submission of a proposed plan and a request for approval prior to the date of this resolution is ratified and approved in all respects.

10. Compliance with Minnesota Statutes, Section 123B.595. The District covenants to comply with all procedures now or hereafter established by the Commissioner pursuant to Minnesota Statutes, Section 123B.595, and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent, or other official or officer of the District, as the case may be, is hereby authorized to execute any applicable Minnesota Department of Education forms.

11. Published Notice. The District's clerk is hereby authorized and directed to cause a notice, substantially in the Form of Notice attached hereto as Exhibit B and incorporated herein by reference to be published as a legal notice one (1) time in the official newspaper of the District no later than twenty (20) days prior to the issuance of the Bonds.

EXHIBIT A

THE DISTRICT HAS AUTHORIZED BAKER TILLY MUNICIPAL ADVISORS, LLC TO NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE FOLLOWING BASIS:

TERMS OF PROPOSAL

\$21,555,000*

**INDEPENDENT SCHOOL DISTRICT NO. 625
SAINT PAUL, MINNESOTA**

GENERAL OBLIGATION FACILITIES MAINTENANCE BONDS, SERIES 2022B

(MINNESOTA SCHOOL DISTRICT CREDIT ENHANCEMENT PROGRAM)

(BOOK ENTRY ONLY)

Proposals for the above-referenced obligations (the "Series 2022B Bonds") will be received by Independent School District No. 625, Saint Paul, Minnesota (the "District") on Tuesday, February 22, 2022 (the "Sale Date") until 10:00 A.M., Central Time (the "Sale Time") at the offices of Baker Tilly Municipal Advisors, LLC ("Baker Tilly MA"), 225 South 6th Street, Suite 2300, Minneapolis, Minnesota, 55402, after which time proposals will be opened and tabulated. Consideration for award of the Series 2022B Bonds will be by the School Board at its meeting commencing at 6:05 P.M., Central Time, of the same day.

SUBMISSION OF PROPOSALS

Baker Tilly MA will assume no liability for the inability of a bidder or its proposal to reach Baker Tilly MA prior to the Sale Time, and neither the District nor Baker Tilly MA shall be responsible for any failure, misdirection or error in the means of transmission selected by any bidder. All bidders are advised that each proposal shall be deemed to constitute a contract between the bidder and the District to purchase the Series 2022B Bonds regardless of the manner in which the proposal is submitted.

(a) **Scaled Bidding.** Completed, signed proposals may be submitted to Baker Tilly MA by email to bondservice@bakertilly.com or by fax (651) 223-3046, and must be received prior to the Sale Time.

OR

(b) **Electronic Bidding.** Proposals may also be received via PARITY®. For purposes of the electronic bidding process, the time as maintained by PARITY® shall constitute the official time with respect to all proposals submitted to PARITY®. *Each bidder shall be solely responsible for making necessary arrangements to access PARITY® for purposes of submitting its electronic proposal in a timely manner and in compliance with the requirements of the Terms of Proposal.* Neither the District, its agents, nor PARITY® shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the District, its agents, nor PARITY® shall be responsible for a bidder's failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY®. The District is using the services of PARITY® solely as a communication mechanism to conduct the electronic bidding for the Series 2022B Bonds, and PARITY® is not an agent of the District.

If any provisions of this Terms of Proposal conflict with information provided by PARITY®, this Terms of Proposal shall control. Further information about PARITY®, including any fee charged, may be obtained from:

PARITY®, 1359 Broadway, 2nd Floor, New York, New York 10018
Customer Support: (212) 849-5000

* Preliminary; subject to change.

Baker Tilly Municipal Advisors, LLC is a registered municipal advisor and controlled subsidiary of Baker Tilly US, LLP, an accounting firm. Baker Tilly US, LLP trading as Baker Tilly is a member of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities. © 2022 Baker Tilly Municipal Advisors, LLC.

DETAILS OF THE SERIES 2022B BONDS

The Series 2022B Bonds will be dated as of the date of delivery and will bear interest payable on February 1 and August 1 of each year, commencing August 1, 2022. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Series 2022B Bonds will mature February 1 in the years and amounts* as follows:

2023	\$840,000	2027	\$ 895,000	2031	\$1,045,000	2035	\$1,170,000	2039	\$1,265,000
2024	\$795,000	2028	\$ 930,000	2032	\$1,090,000	2036	\$1,185,000	2040	\$1,295,000
2025	\$830,000	2029	\$ 965,000	2033	\$1,120,000	2037	\$1,210,000	2041	\$1,320,000
2026	\$860,000	2030	\$1,005,000	2034	\$1,145,000	2038	\$1,240,000	2042	\$1,350,000

* The District reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Series 2022B Bonds or the amount of any maturity or maturities in multiples of \$5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per \$1,000 of Series 2022B Bonds as that of the original proposal. Gross spread for this purpose is the differential between the price paid to the District for the new issue and the prices at which the proposal indicates the securities will be initially offered to the investing public.

Proposals for the Series 2022B Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify "Years of Term Maturities" in the spaces provided on the proposal form.

BOOK ENTRY SYSTEM

The Series 2022B Bonds will be issued by means of a book entry system with no physical distribution of Series 2022B Bonds made to the public. The Series 2022B Bonds will be issued in fully registered form and one Series 2022B Bond, representing the aggregate principal amount of the Series 2022B Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository for the Series 2022B Bonds. Individual purchases of the Series 2022B Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Series 2022B Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The lowest bidder (the "Purchaser"), as a condition of delivery of the Series 2022B Bonds, will be required to deposit the Series 2022B Bonds with DTC.

REGISTRAR

The District will name the registrar which shall be subject to applicable regulations of the Securities and Exchange Commission. The District will pay for the services of the registrar.

OPTIONAL REDEMPTION

The District may elect on February 1, 2030, and on any day thereafter, to redeem Series 2022B Bonds due on or after February 1, 2031. Redemption may be in whole or in part and if in part at the option of the District and in such manner as the District shall determine. If less than all Series 2022B Bonds of a maturity are called for redemption, the District will notify DTC of the particular amount of such maturity to be redeemed. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All redemptions shall be at a price of par plus accrued interest.

SECURITY AND PURPOSE

The Series 2022B Bonds will be general obligations of the District for which the District will pledge its full faith and credit and power to levy direct general ad valorem taxes. The proceeds of the Series 2022B Bonds will be used to finance various deferred maintenance projects across various existing facilities in accordance with their 10-year facilities maintenance plan, and pay the costs of issuance.

NOT BANK QUALIFIED TAX-EXEMPT OBLIGATIONS

The District will not designate the Series 2022B Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

BIDDING PARAMETERS

Proposals shall be for not less than \$21,555,000 (Par) plus accrued interest, if any, on the total principal amount of the Series 2022B Bonds. No proposal can be withdrawn or amended after the time set for receiving proposals on the Sale Date unless the meeting of the District scheduled for award of the Series 2022B Bonds is adjourned, recessed, or continued to another date without award of the Series 2022B Bonds having been made. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity as stated on the proposal must be 98.0% or greater. Series 2022B Bonds of the same maturity shall bear a single rate from the date of the Series 2022B Bonds to the date of maturity. No conditional proposals will be accepted.

ESTABLISHMENT OF ISSUE PRICE

In order to provide the District with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder (collectively, the "Code"), the Purchaser will be required to assist the District in establishing the issue price of the Series 2022B Bonds and shall complete, execute, and deliver to the District prior to the closing date, a written certification in a form acceptable to the Purchaser, the District, and Series 2022B Bond Counsel (the "Issue Price Certificate") containing the following for each maturity of the Series 2022B Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity): (i) the interest rate; (ii) the reasonably expected initial offering price to the "public" (as said term is defined in Treasury Regulation Section 1.148-1(f) (the "Regulation")) or the sale price; and (iii) pricing wires or equivalent communications supporting such offering or sale price. Any action to be taken or documentation to be received by the District pursuant hereto may be taken or received on behalf of the District by Baker Tilly MA.

The District intends that the sale of the Series 2022B Bonds pursuant to this Terms of Proposal shall constitute a "competitive sale" as defined in the Regulation based on the following:

- (i) the District shall cause this Terms of Proposal to be disseminated to potential bidders in a manner that is reasonably designed to reach potential bidders;
- (ii) all bidders shall have an equal opportunity to submit a bid;
- (iii) the District reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as the Series 2022B Bonds; and
- (iv) the District anticipates awarding the sale of the Series 2022B Bonds to the bidder who provides a proposal with the lowest true interest cost, as set forth in this Terms of Proposal (See "AWARD" herein).

Any bid submitted pursuant to this Terms of Proposal shall be considered a firm offer for the purchase of the Series 2022B Bonds, as specified in the proposal. The Purchaser shall constitute an "underwriter" as said term is defined in the Regulation. By submitting its proposal, the Purchaser confirms that it shall require any agreement among underwriters, a selling group agreement, or other agreement to which it is a

party relating to the initial sale of the Series 2022B Bonds, to include provisions requiring compliance with the provisions of the Code and the Regulation regarding the initial sale of the Series 2022B Bonds.

If all of the requirements of a “competitive sale” are not satisfied, the District shall advise the Purchaser of such fact prior to the time of award of the sale of the Series 2022B Bonds to the Purchaser. **In such event, any proposal submitted will not be subject to cancellation or withdrawal.** Within twenty-four (24) hours of the notice of award of the sale of the Series 2022B Bonds, the Purchaser shall advise the District and Baker Tilly MA if 10% of any maturity of the Series 2022B Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity) has been sold to the public and the price at which it was sold. The District will treat such sale price as the “issue price” for such maturity, applied on a maturity-by-maturity basis. The District will not require the Purchaser to comply with that portion of the Regulation commonly described as the “hold-the-offering-price” requirement for the remaining maturities, but the Purchaser may elect such option. If the Purchaser exercises such option, the District will apply the initial offering price to the public provided in the proposal as the issue price for such maturities. If the Purchaser does not exercise that option, it shall thereafter promptly provide the District and Baker Tilly MA the prices at which 10% of such maturities are sold to the public; provided such determination shall be made and the District and Baker Tilly MA notified of such prices whether or not the closing date has occurred, until the 10% test has been satisfied as to each maturity of the Series 2022B Bonds or until all of the Series 2022B Bonds of a maturity have been sold.

GOOD FAITH DEPOSIT

To have its proposal considered for award, the Purchaser is required to submit a good faith deposit via wire transfer to the District in the amount of \$215,550 (the “Deposit”) no later than 1:00 P.M., Central Time on the Sale Date. The Purchaser shall be solely responsible for the timely delivery of its Deposit, and neither the District nor Baker Tilly MA have any liability for delays in the receipt of the Deposit. If the Deposit is not received by the specified time, the District may, at its sole discretion, reject the proposal of the lowest bidder, direct the second lowest bidder to submit a Deposit, and thereafter award the sale to such bidder.

A Deposit will be considered timely delivered to the District upon submission of a federal wire reference number by the specified time. Wire transfer instructions will be available from Baker Tilly MA following the receipt and tabulation of proposals. The successful bidder must send an e-mail including the following information: (i) the federal reference number and time released; (ii) the amount of the wire transfer; and (iii) the issue to which it applies.

Once an award has been made, the Deposit received from the Purchaser will be retained by the District and no interest will accrue to the Purchaser. The amount of the Deposit will be deducted at settlement from the purchase price. In the event the Purchaser fails to comply with the accepted proposal, said amount will be retained by the District.

AWARD

The Series 2022B Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis calculated on the proposal prior to any adjustment made by the District. The District's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling.

The District will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Series 2022B Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal that the District determines to have failed to comply with the terms herein.

BOND INSURANCE AT PURCHASER'S OPTION

The District has **not** applied for or pre-approved a commitment for any policy of municipal bond insurance with respect to the Series 2022B Bonds. If the Series 2022B Bonds qualify for municipal bond insurance and a bidder desires to purchase a policy, such indication, the maturities to be insured, and the name of the desired insurer must be set forth on the bidder's proposal. The District specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest TIC to the District. All costs associated with the issuance and administration of such policy and associated ratings and expenses (other than any independent rating requested by the District) shall be paid by the successful bidder. Failure of the municipal bond insurer to issue the policy after the award of the Series 2022B Bonds shall not constitute cause for failure or refusal by the successful bidder to accept delivery of the Series 2022B Bonds.

CUSIP NUMBERS

If the Series 2022B Bonds qualify for the assignment of CUSIP numbers such numbers will be printed on the Series 2022B Bonds; however, neither the failure to print such numbers on any Series 2022B Bond nor any error with respect thereto will constitute cause for failure or refusal by the Purchaser to accept delivery of the Series 2022B Bonds. Baker Tilly MA will apply for CUSIP numbers pursuant to Rule G-34 implemented by the Municipal Securities Rulemaking Board. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the Purchaser.

SETTLEMENT

On or about March 24, 2022, the Series 2022B Bonds will be delivered without cost to the Purchaser through DTC in New York, New York. Delivery will be subject to receipt by the Purchaser of an approving legal opinion of Taft Stettinius & Hollister LLP, of Minneapolis, Minnesota, and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Series 2022B Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the District or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Series 2022B Bonds has been made impossible by action of the District, or its agents, the Purchaser shall be liable to the District for any loss suffered by the District by reason of the Purchaser's non-compliance with said terms for payment.

CONTINUING DISCLOSURE

On the date of the actual issuance and delivery of the Series 2022B Bonds, the District will execute and deliver a Continuing Disclosure Undertaking (the "Undertaking") whereunder the District will covenant to provide, or cause to be provided, annual financial information, including audited financial statements of the District, and notices of certain material events, as specified in and required by SEC Rule 15c2-12(b)(5).

OFFICIAL STATEMENT

The District has authorized the preparation of a Preliminary Official Statement containing pertinent information relative to the Series 2022B Bonds, and said Preliminary Official Statement has been deemed final by the District as of the date thereof within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For an electronic copy of the Preliminary Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Municipal Advisor to the District, Baker Tilly Municipal Advisors, LLC, by telephone (651) 223-3000, or by email bondservice@bakertilly.com. The Preliminary Official Statement will also be made available at <https://connect.bakertilly.com/bond-sales-calendar>.

A Final Official Statement (as that term is defined in Rule 15c2-12) will be prepared, specifying the maturity dates, principal amounts, and interest rates of the Series 2022B Bonds, together with any other information required by law. By awarding the Series 2022B Bonds to the Purchaser, the District agrees that, no more than seven business days after the date of such award, it shall provide to the Purchaser an electronic copy

of the Final Official Statement. The District designates the Purchaser as its agent for purposes of distributing the Final Official Statement to each syndicate member, if applicable. The Purchaser agrees that if its proposal is accepted by the District, (i) it shall accept designation and (ii) it shall enter into a contractual relationship with its syndicate members for purposes of assuring the receipt of the Final Official Statement by each such syndicate member.

Dated January 18, 2022

BY ORDER OF THE SCHOOL BOARD

/s/ Chauntyll Allen
Clerk

EXHIBIT B

FORM OF NOTICE

**NOTICE OF INTENT TO ISSUE FACILITIES MAINTENANCE BONDS TO FINANCE
CERTAIN PROJECTS INCLUDED IN THE DISTRICT'S TEN-YEAR FACILITY PLAN**

**INDEPENDENT SCHOOL DISTRICT NO. 625
(SAINT PAUL PUBLIC SCHOOLS)
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the School Board of Independent School District No. 625, State of Minnesota (the "District"), adopted a resolution on January 18, 2022 (the "Resolution"), stating the intention of the District to issue general obligation facilities maintenance bonds (the "Bonds") in an aggregate principal amount not to exceed \$21,555,000, pursuant to Minnesota Statutes, Section 123B.595, subdivision 5, and Chapter 475, as amended. The proceeds of the Bonds will be used to finance various deferred maintenance projects at various existing District sites and facilities, as described and in accordance with its ten-year facilities maintenance plan approved by the Commissioner of Education of the State of Minnesota (the "Project").

The total amount of District indebtedness as of _____, 2022 is \$_____.

Dated: _____

BY ORDER OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT
NO. 625

/s/ _____
Clerk

INDEPENDENT SCHOOL DISTRICT NO. 625

BOARD OF EDUCATION

SAINT PAUL PUBLIC SCHOOLS

RESOLUTION - GENERAL FORM



Board File No. _____

Date _____

**RESOLUTION PROVIDING FOR THE COMPETITIVE SALE OF
\$10,115,000 GENERAL OBLIGATION
REFUNDING BONDS, SERIES 2022C;
COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND
BY AND USE THE PROVISIONS OF MINNESOTA STATUTES,
SECTION 126C.55 TO GUARANTEE THE PAYMENT OF THE
PRINCIPAL AND INTEREST ON THE BONDS**

A. WHEREAS, the School Board of Independent School District Number 625, Saint Paul, Minnesota (the "District") has heretofore determined that it is necessary and expedient to issue approximately \$10,115,000 General Obligation Refunding Bonds, Series 2022C (the "Bonds") pursuant to Minnesota Statutes, Chapter 475 and pursuant to Laws of Minnesota, 2007, Regular Session, Chapter 146, Article 4, Sections 12 and 13, as amended by Laws of Minnesota, 2013, Chapter 116, Article 6, Section 8, to refund the February 1, 2022, through February 1, 2035, maturities of the District's General Obligation School Building Bonds, Series 2014A, dated June 12, 2014; and

B. WHEREAS, the District desires to use the provision of Minnesota Statutes, Section 126C.55 to take advantage of the State guarantee program; and

C. WHEREAS, the District has retained Baker Tilly Municipal Advisors, LLC, in Saint Paul, Minnesota ("Baker Tilly MA"), as its independent municipal advisor and is therefore authorized to sell the Bonds by a competitive negotiated sale in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9).

Adopted _____

CHAIR Board of Education

CLERK Board of Education

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District Number 625, Saint Paul, Minnesota as follows:

1. Authorization; Findings. The School Board hereby authorizes Baker Tilly MA to solicit bids for the competitive sale of the Bonds.

2. Meeting; Bid Opening. The School Board shall meet at the time and place specified in the Terms of Proposal attached hereto as Exhibit A for the purpose of considering sealed bids for, and awarding the sale of, the Bonds. The bids shall be opened at the time and place specified in the Terms of Proposal.

3. Terms of Proposal. The terms and conditions of the Bonds and the negotiation thereof are fully set forth in the "Terms of Proposal" attached hereto as Exhibit A and hereby approved and made a part hereof.

4. Guarantee of Payment.

(a) The District hereby covenants and obligates itself to notify the Commissioner of Education of the State of Minnesota (the "Commissioner") of a potential default in the payment of principal and interest on the Bonds, and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due, an amount sufficient to make that payment or to notify the Commissioner that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit in the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Commissioner pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section.

5. Official Statement. In connection with said competitive sale, the officers and employees of the District are hereby authorized to cooperate with Baker Tilly MA and participate in the preparation of an official statement for the Bonds, and to execute and deliver it on behalf of the District upon its completion.

EXHIBIT A

THE DISTRICT HAS AUTHORIZED BAKER TILLY MUNICIPAL ADVISORS, LLC TO NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE FOLLOWING BASIS:

TERMS OF PROPOSAL

\$10,115,000*

**INDEPENDENT SCHOOL DISTRICT NO. 625
SAINT PAUL, MINNESOTA**

GENERAL OBLIGATION SCHOOL BUILDING REFUNDING BONDS, SERIES 2022C

(MINNESOTA SCHOOL DISTRICT CREDIT ENHANCEMENT PROGRAM)

(BOOK ENTRY ONLY)

Proposals for the above-referenced obligations (the "Series 2022C Bonds") will be received by Independent School District No. 625, Saint Paul, Minnesota (the "District") on Tuesday, February 22, 2022 (the "Sale Date") until 10:00 A.M., Central Time (the "Sale Time") at the offices of Baker Tilly Municipal Advisors, LLC ("Baker Tilly MA"), 225 South 6th Street, Suite 2300, Minneapolis, Minnesota, 55402, after which time proposals will be opened and tabulated. Consideration for award of the Series 2022C Bonds will be by the School Board at its meeting commencing at 6:05 P.M., Central Time, of the same day.

SUBMISSION OF PROPOSALS

Baker Tilly MA will assume no liability for the inability of a bidder or its proposal to reach Baker Tilly MA prior to the Sale Time, and neither the District nor Baker Tilly MA shall be responsible for any failure, misdirection or error in the means of transmission selected by any bidder. All bidders are advised that each proposal shall be deemed to constitute a contract between the bidder and the District to purchase the Series 2022C Bonds regardless of the manner in which the proposal is submitted.

(a) **Sealed Bidding.** Completed, signed proposals may be submitted to Baker Tilly MA by email to bondservice@bakertilly.com or by fax (651) 223-3046, and must be received prior to the Sale Time.

OR

(b) **Electronic Bidding.** Proposals may also be received via PARITY®. For purposes of the electronic bidding process, the time as maintained by PARITY® shall constitute the official time with respect to all proposals submitted to PARITY®. *Each bidder shall be solely responsible for making necessary arrangements to access PARITY® for purposes of submitting its electronic proposal in a timely manner and in compliance with the requirements of the Terms of Proposal.* Neither the District, its agents, nor PARITY® shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the District, its agents, nor PARITY® shall be responsible for a bidder's failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY®. The District is using the services of PARITY® solely as a communication mechanism to conduct the electronic bidding for the Series 2022C Bonds, and PARITY® is not an agent of the District.

If any provisions of this Terms of Proposal conflict with information provided by PARITY®, this Terms of Proposal shall control. Further information about PARITY®, including any fee charged, may be obtained from:

PARITY®, 1359 Broadway, 2nd Floor, New York, New York 10018
Customer Support: (212) 849-5000

* *Preliminary; subject to change.*

Baker Tilly Municipal Advisors, LLC is a registered municipal advisor and controlled subsidiary of Baker Tilly US, LLP, an accounting firm. Baker Tilly US, LLP trading as Baker Tilly is a member of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities. © 2022 Baker Tilly Municipal Advisors, LLC.

DETAILS OF THE SERIES 2022C BONDS

The Series 2022C Bonds will be dated as of the date of delivery and will bear interest payable on February 1 and August 1 of each year, commencing August 1, 2022. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Series 2022C Bonds will mature February 1 in the years and amounts* as follows:

2023	\$745,000	2026	\$690,000	2029	\$780,000	2032	\$845,000	2034	\$885,000
2024	\$640,000	2027	\$720,000	2030	\$810,000	2033	\$865,000	2035	\$895,000
2025	\$665,000	2028	\$745,000	2031	\$830,000				

* *The District reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Series 2022C Bonds or the amount of any maturity or maturities in multiples of \$5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per \$1,000 of Series 2022C Bonds as that of the original proposal. Gross spread for this purpose is the differential between the price paid to the District for the new issue and the prices at which the proposal indicates the securities will be initially offered to the investing public.*

Proposals for the Series 2022C Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify "Years of Term Maturities" in the spaces provided on the proposal form.

BOOK ENTRY SYSTEM

The Series 2022C Bonds will be issued by means of a book entry system with no physical distribution of Series 2022C Bonds made to the public. The Series 2022C Bonds will be issued in fully registered form and one Series 2022C Bond, representing the aggregate principal amount of the Series 2022C Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository for the Series 2022C Bonds. Individual purchases of the Series 2022C Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Series 2022C Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The lowest bidder (the "Purchaser"), as a condition of delivery of the Series 2022C Bonds, will be required to deposit the Series 2022C Bonds with DTC.

REGISTRAR

The District will name the registrar which shall be subject to applicable regulations of the Securities and Exchange Commission. The District will pay for the services of the registrar.

OPTIONAL REDEMPTION

The District may elect on February 1, 2029, and on any day thereafter, to redeem Series 2022C Bonds due on or after February 1, 2030. Redemption may be in whole or in part and if in part at the option of the District and in such manner as the District shall determine. If less than all Series 2022C Bonds of a maturity are called for redemption, the District will notify DTC of the particular amount of such maturity to be redeemed. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All redemptions shall be at a price of par plus accrued interest.

SECURITY AND PURPOSE

The Series 2022C Bonds will be general obligations of the District for which the District will pledge its full faith and credit and power to levy direct general ad valorem taxes. The proceeds of the Series 2022C Bonds will be used to refund the February 1, 2023 through February 1, 2035 maturities of the District's General Obligation School Building Bonds, Series 2014A, dated June 12, 2014.

NOT BANK QUALIFIED TAX-EXEMPT OBLIGATIONS

The District will not designate the Series 2022C Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

BIDDING PARAMETERS

Proposals shall be for not less than \$10,115,000 (Par) plus accrued interest, if any, on the total principal amount of the Series 2022C Bonds. No proposal can be withdrawn or amended after the time set for receiving proposals on the Sale Date unless the meeting of the District scheduled for award of the Series 2022C Bonds is adjourned, recessed, or continued to another date without award of the Series 2022C Bonds having been made. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity as stated on the proposal must be 98.0% or greater. Series 2022C Bonds of the same maturity shall bear a single rate from the date of the Series 2022C Bonds to the date of maturity. No conditional proposals will be accepted.

ESTABLISHMENT OF ISSUE PRICE

In order to provide the District with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder (collectively, the "Code"), the Purchaser will be required to assist the District in establishing the issue price of the Series 2022C Bonds and shall complete, execute, and deliver to the District prior to the closing date, a written certification in a form acceptable to the Purchaser, the District, and Series 2022C Bond Counsel (the "Issue Price Certificate") containing the following for each maturity of the Series 2022C Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity): (i) the interest rate; (ii) the reasonably expected initial offering price to the "public" (as said term is defined in Treasury Regulation Section 1.148-1(f) (the "Regulation")) or the sale price; and (iii) pricing wires or equivalent communications supporting such offering or sale price. Any action to be taken or documentation to be received by the District pursuant hereto may be taken or received on behalf of the District by Baker Tilly MA.

The District intends that the sale of the Series 2022C Bonds pursuant to this Terms of Proposal shall constitute a "competitive sale" as defined in the Regulation based on the following:

- (i) the District shall cause this Terms of Proposal to be disseminated to potential bidders in a manner that is reasonably designed to reach potential bidders;
- (ii) all bidders shall have an equal opportunity to submit a bid;
- (iii) the District reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as the Series 2022C Bonds; and
- (iv) the District anticipates awarding the sale of the Series 2022C Bonds to the bidder who provides a proposal with the lowest true interest cost, as set forth in this Terms of Proposal (See "AWARD" herein).

Any bid submitted pursuant to this Terms of Proposal shall be considered a firm offer for the purchase of the Series 2022C Bonds, as specified in the proposal. The Purchaser shall constitute an "underwriter" as said term is defined in the Regulation. By submitting its proposal, the Purchaser confirms that it shall require any agreement among underwriters, a selling group agreement, or other agreement to which it is a

party relating to the initial sale of the Series 2022C Bonds, to include provisions requiring compliance with the provisions of the Code and the Regulation regarding the initial sale of the Series 2022C Bonds.

If all of the requirements of a “competitive sale” are not satisfied, the District shall advise the Purchaser of such fact prior to the time of award of the sale of the Series 2022C Bonds to the Purchaser. **In such event, any proposal submitted will not be subject to cancellation or withdrawal.** Within twenty-four (24) hours of the notice of award of the sale of the Series 2022C Bonds, the Purchaser shall advise the District and Baker Tilly MA if 10% of any maturity of the Series 2022C Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity) has been sold to the public and the price at which it was sold. The District will treat such sale price as the “issue price” for such maturity, applied on a maturity-by-maturity basis. The District will not require the Purchaser to comply with that portion of the Regulation commonly described as the “hold-the-offering-price” requirement for the remaining maturities, but the Purchaser may elect such option. If the Purchaser exercises such option, the District will apply the initial offering price to the public provided in the proposal as the issue price for such maturities. If the Purchaser does not exercise that option, it shall thereafter promptly provide the District and Baker Tilly MA the prices at which 10% of such maturities are sold to the public; provided such determination shall be made and the District and Baker Tilly MA notified of such prices whether or not the closing date has occurred, until the 10% test has been satisfied as to each maturity of the Series 2022C Bonds or until all of the Series 2022C Bonds of a maturity have been sold.

GOOD FAITH DEPOSIT

To have its proposal considered for award, the Purchaser is required to submit a good faith deposit via wire transfer to the District in the amount of \$101,150 (the “Deposit”) no later than 1:00 P.M., Central Time on the Sale Date. The Purchaser shall be solely responsible for the timely delivery of its Deposit, and neither the District nor Baker Tilly MA have any liability for delays in the receipt of the Deposit. If the Deposit is not received by the specified time, the District may, at its sole discretion, reject the proposal of the lowest bidder, direct the second lowest bidder to submit a Deposit, and thereafter award the sale to such bidder.

A Deposit will be considered timely delivered to the District upon submission of a federal wire reference number by the specified time. Wire transfer instructions will be available from Baker Tilly MA following the receipt and tabulation of proposals. The successful bidder must send an e-mail including the following information: (i) the federal reference number and time released; (ii) the amount of the wire transfer; and (iii) the issue to which it applies.

Once an award has been made, the Deposit received from the Purchaser will be retained by the District and no interest will accrue to the Purchaser. The amount of the Deposit will be deducted at settlement from the purchase price. In the event the Purchaser fails to comply with the accepted proposal, said amount will be retained by the District.

AWARD

The Series 2022C Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis calculated on the proposal prior to any adjustment made by the District. The District’s computation of the interest rate of each proposal, in accordance with customary practice, will be controlling.

The District will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Series 2022C Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal that the District determines to have failed to comply with the terms herein.

BOND INSURANCE AT PURCHASER'S OPTION

The District has **not** applied for or pre-approved a commitment for any policy of municipal bond insurance with respect to the Series 2022C Bonds. If the Series 2022C Bonds qualify for municipal bond insurance and a bidder desires to purchase a policy, such indication, the maturities to be insured, and the name of the desired insurer must be set forth on the bidder's proposal. The District specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest TIC to the District. All costs associated with the issuance and administration of such policy and associated ratings and expenses (other than any independent rating requested by the District) shall be paid by the successful bidder. Failure of the municipal bond insurer to issue the policy after the award of the Series 2022C Bonds shall not constitute cause for failure or refusal by the successful bidder to accept delivery of the Series 2022C Bonds.

CUSIP NUMBERS

If the Series 2022C Bonds qualify for the assignment of CUSIP numbers such numbers will be printed on the Series 2022C Bonds; however, neither the failure to print such numbers on any Series 2022C Bond nor any error with respect thereto will constitute cause for failure or refusal by the Purchaser to accept delivery of the Series 2022C Bonds. Baker Tilly MA will apply for CUSIP numbers pursuant to Rule G-34 implemented by the Municipal Securities Rulemaking Board. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the Purchaser.

SETTLEMENT

On or about March 24, 2022, the Series 2022C Bonds will be delivered without cost to the Purchaser through DTC in New York, New York. Delivery will be subject to receipt by the Purchaser of an approving legal opinion of Taft Stettinius & Hollister, LLP, of Minneapolis, Minnesota, and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Series 2022C Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the District or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Series 2022C Bonds has been made impossible by action of the District, or its agents, the Purchaser shall be liable to the District for any loss suffered by the District by reason of the Purchaser's non-compliance with said terms for payment.

CONTINUING DISCLOSURE

On the date of the actual issuance and delivery of the Series 2022C Bonds, the District will execute and deliver a Continuing Disclosure Undertaking (the "Undertaking") whereunder the District will covenant to provide, or cause to be provided, annual financial information, including audited financial statements of the District, and notices of certain material events, as specified in and required by SEC Rule 15c2-12(b)(5).

OFFICIAL STATEMENT

The District has authorized the preparation of a Preliminary Official Statement containing pertinent information relative to the Series 2022C Bonds, and said Preliminary Official Statement has been deemed final by the District as of the date thereof within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For an electronic copy of the Preliminary Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Municipal Advisor to the District, Baker Tilly Municipal Advisors, LLC, by telephone (651) 223-3000, or by email bondservice@bakertilly.com. The Preliminary Official Statement will also be made available at <https://connect.bakertilly.com/bond-sales-calendar>.

A Final Official Statement (as that term is defined in Rule 15c2-12) will be prepared, specifying the maturity dates, principal amounts, and interest rates of the Series 2022C Bonds, together with any other information required by law. By awarding the Series 2022C Bonds to the Purchaser, the District agrees that, no more than seven business days after the date of such award, it shall provide to the Purchaser an electronic copy

of the Final Official Statement. The District designates the Purchaser as its agent for purposes of distributing the Final Official Statement to each syndicate member, if applicable. The Purchaser agrees that if its proposal is accepted by the District, (i) it shall accept designation and (ii) it shall enter into a contractual relationship with its syndicate members for purposes of assuring the receipt of the Final Official Statement by each such syndicate member.

Dated January 18, 2022

BY ORDER OF THE SCHOOL BOARD

/s/ Chauntyll Allen
Clerk

BOARD OF EDUCATION | 2019-2021 MEETING DATES

	COB	BOE
TIME	4:30pm (unless otherwise noted)	Public Comment 5:30 Board of Education Meeting 6:05pm

2021-2022SY

SEPT	~~9/7/2021~~ 9/14/2021	9/21/2021
OCT	10/5/2021	10/19/2021
NOV	11/9/2021	11/16/2021
DEC	12/7/2021	12/14/2021
JAN	1/4/2022	1/4/2022 6:05pm Annual Meeting 1/18/2022
FEB	2/8/2022	2/22/2022
MARCH	3/8/2022	3/22/2022
APRIL	~~4/5/2022~~ 4/12/2022	4/19/2022
MAY	5/10/2022	5/24/2022
JUNE	6/7/2022	6/7/2022 4:00pm Non-Renewals 6/21/2022
JULY	-----	7/19/2022
AUG	Wed. 8/10/2022	8/23/2022

2022-2023SY

SEPT	9/6/2022	9/20/2022
OCT	10/4/2022	10/18/2022

NOV	11/15/2022	11/22/2022
DEC	12/6/2022	12/13/2022
JAN	1/3/2023	1/3/2023 6:05pm Annual Meeting 1/17/2023
FEB	2/7/2023	2/21/2023
MARCH	3/7/2023	3/21/2023
APRIL	4/11/2023	4/18/2023
MAY	5/9/2023	5/23/2023
JUNE	6/6/2023	6/6/2023 4:00pm Non-Renewals 6/20/2023
JULY	-----	7/18/2023
AUG	Wed. 8/9/2023	8/22/2023