

**INDEPENDENT SCHOOL DISTRICT NO. 625**  
**Saint Paul, Minnesota**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**360 Colborne & Online at <https://spps.eduvision.tv/LiveEvents>**  
**360 Colborne Street**  
**Saint Paul, Minnesota 55102**

**December 13, 2022**  
**6:05 PM**

**A G E N D A**

|       |                                                                                                        |    |
|-------|--------------------------------------------------------------------------------------------------------|----|
| I.    | <b>CALL TO ORDER</b>                                                                                   |    |
| II.   | <b>ROLL CALL</b>                                                                                       |    |
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#BoldSubject#

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** December 13, 2022

**TOPIC:** Acknowledgement of Good Work Provided by Students

**A. PERTINENT FACTS:**

1. Each fall Optimist Clubs around the world seek to recognize outstanding young people in their community. This year the Saint Paul Optimist Club has honored 15 students who have made great efforts in academics, civics and extracurricular achievements in the face of adversity. This adversity could be economic, familial or from a disability. Each of these students have been awarded a \$2,500 scholarship. We are grateful to the Optimist Club of St. Paul for their continued support of SPPS students with this generous scholarship and student recognition.

The Mission of Optimist International says: "By providing hope and positive vision, Optimists bring out the best in youth, our communities and ourselves. The Optimist Club of St. Paul fulfills this mission across our community."

Here are this year's Saint Paul Optimist Club Scholarship winners:

**Thomas Kase**, Central Senior High  
**Kibret Tesfatsion**, Gateway to College  
**Joseph Ballard**, Gordon Parks High  
**Amaris Caballero**, Highland Park Senior High  
**Villiney Chang**, Harding Senior High  
**Nadia Vazquez Estudillo**, Harding Senior High  
**Kue Mu Say**, Humboldt High School  
**Kong M Zong Yang**, Humboldt High School  
**Troy Cleaton**, Johnson Senior High  
**Ariah Crosby**, Johnson Senior High  
**Megan Hummel**, Johnson Senior High  
**Chialia Vang**, Johnson Senior High  
**Evelin Henriquez Mancia**, LEAP High School

2. This item is submitted by Andrew Collins, Chief of Schools and Learning.

**B. RECOMMENDATION:**

The recommendation is that the Board of Education recognizes the students acknowledged above for their contributions and outstanding work.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** December 13, 2022

**TOPIC:** Acknowledgement of Good Work Provided by Outstanding District Employees

**A. PERTINENT FACTS:**

1. **Mary Dougherty**, legislative liaison for SPPS, is retiring this month after 35 years of service.

Mary has served as consultant in matters of legislation, political education and session and biennial objectives at the federal and state levels; and she assisted the District in developing its annual State Legislative program, monitored all pertinent legislative activity, including bill introductions, committee and subcommittee actions and floor sessions. She also represented the District at the State Legislature and assisted in the organization, drafting and presentation of legislative testimony; assisted legislators, legislative staff and other key opinion leaders in gathering information and gaining a better understanding regarding issues of importance and accomplishments of the District.

2. Horace Mann Elementary, Jie Ming Mandarin Immersion Academy and Randolph Heights Elementary, were all designated as Apple Distinguished Schools in 2019. The designation lasts three years. These three schools reapplied for this honor again this year and were awarded this distinction again.

Apple Distinguished Schools are incredibly innovative. They are schools of educational excellence that demonstrates a vision of exemplary learning environments. They use tools and resources provided by the PLTT referendum to inspire student creativity, collaboration, and critical thinking. Leadership in our recognized schools cultivate environments in which students are excited about learning, curiosity is fostered, and learning is a personal experience.

In Apple Distinguished Schools, learning experiences are active, personal, collaborative, and grounded in culturally responsive instruction—designed to empower learners to be creators who are visible in their teaching and learning experience and believe their work matters. Teaching is celebrated and inspired by a growth mindset and a school culture that supports the teacher as a learning experience designer. The environment is reliable and dynamic, and it inspires innovative learning and teaching.

Here to be recognized tonight are:

**Horace Mann Elementary School**

Principal Jim Litwin  
Jennifer Vincent  
Mariana Tennyson  
Anne Commers

**Jie Ming Mandarin Immersion Academy**

Principal Bobbie Johnson  
Alex Grummons  
Bobbi Jo Radermacher  
Samantha Ellis  
Xin Chen  
Wei Jiang  
Bonnie Laabs

**Randolph Heights Elementary**

Principal Timothy Williams

Jesse Buetow

Kirstin Bird

Nicole Agard

Brooke Deacon

**Office of Teaching and Learning**

Executive Director Craig Anderson

Assistant Director Maijue Lochungvu

Amanda Madsen

Chris Turnbull

Karen Vidlock

Matthew Sylva

**Apple Inc.**

Kelly Reagan

3. This item is submitted by Andrew Collins, Chief of Schools and Learning

**B. RECOMMENDATION:**

The recommendation is that the Board of Education recognizes the staff acknowledged above for their contributions and outstanding work.

# Resolution

SAINT PAUL PUBLIC SCHOOLS

## Recognition of Mary Dougherty for 35 Years of Service to Saint Paul Public Schools

**WHEREAS**, she served the district in matters of legislation, political education and session and biennial objectives at the federal and state levels; and

**WHEREAS**, she assisted the District in developing its annual State Legislative program; and

**WHEREAS**, she monitored all pertinent legislative activity, including bill introductions, committee and subcommittee actions and floor sessions.; and

**WHEREAS**, she represented the District at the State Legislature and assisted in the organization, drafting and presentation of legislative testimony; and

**WHEREAS**, she assisted legislators, legislative staff and other key opinion leaders in gathering information and gaining a better understanding regarding issues of importance and accomplishments of District; and

**WHEREAS**, she provided unparalleled service and immeasurable value to the District;

**THEREFORE BE IT RESOLVED**, the Board of Education for Saint Paul Public Schools recognizes and appreciates Mary Dougherty for her 35 years of service as the district's legislative liaison and celebrates her retirement on this thirteenth day of December in the Year Two Thousand and Twenty Two.

Board Resolution File: 33020  
Dated this 13th day of December, 2022

Jim Vue, Chair

Jessica Kopp, Vice Chair

Chauntyll Allen, Clerk

Uriah Ward, Treasurer

Zuki Ellis, Director

Jeanelle Foster, Director

Halla Henderson, Director

Dr. Joe Gothard, Superintendent



**Saint Paul**  
PUBLIC SCHOOLS



INDEPENDENT SCHOOL DISTRICT NO. 625  
Saint Paul, Minnesota

REGULAR MEETING OF THE BOARD OF EDUCATION  
360 Colborne Street  
Saint Paul, MN 55102, and

Available Streaming Online at [www.spps.org/boe](http://www.spps.org/boe) and Saint Paul Cable Channel 16

November 15, 2022  
6:05 p.m.

**MINUTES**

**I. CALL TO ORDER**

The meeting was called to order at 6:05 p.m. by Jim Vue, Chair.

**II. ROLL CALL**

Board of Education: H. Henderson, U. Ward, J. Vue, C. Allen, J. Kopp, Z. Ellis, J. Foster  
Superintendent Gothard

C. Long, General Counsel; S. Dahlke, Assistant Clerk

**II. APPROVAL OF THE ORDER OF THE MAIN AGENDA**

**MOTION:** Director Vue moved approval of the order of the main agenda. The motion was seconded by Director Ward.

The motion was approved by roll call vote:

|                    |     |
|--------------------|-----|
| Director Henderson | Yes |
| Director Ward      | Yes |
| Director Vue       | Yes |
| Director Allen     | Yes |
| Director Kopp      | Yes |
| Director Ellis     | Yes |
| Director Foster    | Yes |

**III. RECOGNITIONS**

**BF 32993** Acknowledgement of Good Work Provided by Students

**Alex Le**, a senior at Como Park Senior High School, received the Legion of Valor Bronze Cross award through the Como Park Marine Corps JROTC. The Bronze Cross is an elite honor earned annually by just six exceptional individuals from over 8,000 JROTC cadets across the entire world.

Le's accomplishments in JROTC began during his freshman year and increased over time to include not just higher rank and distinction within the program, but also excellence in challenging academic coursework, extracurricular activities, and community service.

Le is a top student at Como Park Senior High. He has led a Como Park High Knowledge Bowl team to the national JROTC finals in Washington D.C., three times, and has earned AP scholar status, and is a member of the National Honor Society with distinction. He has also earned multiple accolades, ran track and field, Nordic skiing, swimming, tennis and had leadership roles in several service projects within the community in addition to JROTC and school initiatives. Also, Le completed the Commander Naval Air Force Pilot Scholarship program this past summer at the Delaware State University, Dover.

The proclamation for the Legion of Valor Bronze Cross ceremony included roughly 40 other awards, achievements, and accomplishments. Le's resume is extensive, and his uniform is highly decorated. But the quality most admired by both instructors and fellow cadets is Le's determination.

The support Le has received from the Como Park MCJROTC, his teachers, and his parents Thephong Le and Danglan Nguyen will serve as a springboard as he pursues his Armed Forces Academy and college experiences. Alex Le has plans to study aeronautical engineering. The goal is to use the skills and commitment to excellence he's developed as a compass for succeeding in the military or college, career, and life.

#### **BF 32994**      Acknowledgement of Good Work Provided by Outstanding District Employees

**Errol Edwards**, counselor at St. Anthony Park Elementary (SAP), is the 2022 Minnesota Elementary School Counselor of the Year.

Errol is in his fifth year as an SPPS school counselor. Prior to his role at SAP, he was a school counselor at Barack & Michelle Obama Elementary. He was nominated by his elementary counselor peers because of his passion for equitable outcomes for students.

Errol encourages the adults around him to think outside of the box to meet his scholars where they are at. He does this while maintaining high academic and behavioral standards for all. He is a collaborator and has worked to improve mental health teams in our district. Errol has the ability to challenge the status quo and traditional thinking to create a more supportive environment for all students - especially our students of color. His positive attitude is infectious and it is not surprising that students are drawn to him. Colleagues grow from each interaction with Errol. He has helped us all put our beliefs into action in support of our scholars.

**John Eschenbacher**, counselor at Johnson Senior High School, is the 2022 Minnesota High School Counselor of the Year.

John started with SPPS as an Educational Assistant 22 years ago, and has been a school counselor for 19 years. Minnesota's High School Counselor of the Year because he completely represents what this prestigious award is for. As a counselor, he is very knowledgeable and familiar with the American School Counselor Association (ASCA) model, implementing building level and district wide innovations and development related to school counseling where we support every student's career, personal/social, and academic development. He demonstrates strong leadership, advocacy, and collaboration in his work to provide equitable opportunities and access for every student. He works closely with administration, staff, parents and students to provide a rigorous educational experience for all students.

He demonstrates on a daily basis his dedication, talent, effort, and contributions made to our counseling program both in our building and district wide. John is a counselor who is humble, personable, efficient, and hard working. He puts in countless hours above and beyond his daily work schedule.

**Jeanette Vyhanek**, counselor at Wellstone Elementary, is the overall Minnesota School Counselor of the Year for 2023.

Jeanette is in her first year with SPPS. Prior to joining the SPPS counseling team, Jeanette served in the Minneapolis Public School District for five years at the middle school level. Jeanette is a stand out school counselor - her authenticity, her bilingualism, her competency, her humility, and her fun yet serious presence - these are the things that draw students and families of all cultures and backgrounds to her. Her tireless leadership and servant mindset are remarkable. She makes time to connect with our young people, earns their trust quickly, holds space for their voice, advocates for their needs, and works alongside other educators to create better spaces for their learning.

Jeanette has the respect of her peers because of her demonstrated competency in college and career readiness curriculum development (with special attention to the needs of English Language learners and literacy supports), leading professional development, participating in Professional Learning Committees (PLC), her commitment to anti-racist education, and always asking the tough questions that push us all to be our best selves for students and families, day in and day out.

**BF 32995** Acknowledgement of Good Work Provided by Outstanding District Donors

In recognition of National Homelessness Awareness Month, Project REACH would like to lift up several donors and their ongoing support of the students in SPPS who are experiencing homelessness. Because of their generosity, students have winter coats, boots, food, supplies, beds and other needed items to reduce the barriers getting our students to school and ready for their day. The support they have given has allowed our students and their families to better access school and exhale for the first time in a long time. On behalf of the over 650 identified students experiencing homelessness in SPPS today, we are incredibly grateful!

**My Very Own Bed**

**Assistance League Minneapolis/St. Paul**

**ECMC Foundation**

**Saint Paul Regional Labor Federation**

**Mt. Zion Temple**

**Lexington/Hamline Neighborhood Association**

**IV. APPROVAL OF THE ORDER OF THE CONSENT AGENDA**

**MOTION: Director Vue moved approval of the Order of the Consent Agenda with no items pulled for separate consideration. The motion was seconded by Director Henderson.**

The motion was approved by roll call vote:

|                    |     |
|--------------------|-----|
| Director Henderson | Yes |
| Director Ward      | Yes |
| Director Vue       | Yes |
| Director Allen     | Yes |

|                 |     |
|-----------------|-----|
| Director Kopp   | Yes |
| Director Ellis  | Yes |
| Director Foster | Yes |

## V. APPROVAL OF THE MINUTES

- A. Minutes of the Regular Meeting of the Board of Education of October 11, 2022
- B. Minutes of the Special Meeting of the Board of Education of October 11, 2022
- C. Minutes of the Special Meeting of the Board of Education of November 9, 2022

**MOTION:** Director Vue moved approval of the Minutes of the Regular Meeting of the Board of Education of October 11, 2022; Minutes of the Special Meeting of the Board of Education of October 11, 2022; and the Minutes of the Special Meeting of the Board of Education of November 9, 2022. The motion was seconded by Director Henderson.

The motion was approved by roll call vote:

|                    |     |
|--------------------|-----|
| Director Henderson | Yes |
| Director Ward      | Yes |
| Director Vue       | Yes |
| Director Allen     | Yes |
| Director Kopp      | Yes |
| Director Ellis     | Yes |
| Director Foster    | Yes |

## VI. COMMITTEE REPORTS

- A. Minutes of the Committee of the Board Meeting of November 1, 2022

At the Committee of the Board Meeting on November 1, 2022, Superintendent Gothard welcomed everyone to the meeting and shared details on the celebration of the first Karen language class.

The first presentation focused on the 2023 Legislative Agenda. Discussion from the Board included details on building a strong presentation at the capitol as a community, common interests amongst legislators, the importance of relationships in our legislative work, and willingness from board members to help in legislative efforts.

Next, an update from the department of Security and Emergency Management was provided. This presentation sparked further requests for information on school emergency plans, data for the stop school violence grants, and the importance of everyone's participation in "active supervision" to keep our students, staff, families, and buildings safe.

Finally, Chair Vue and Vice Chair Kopp presented an introduction to Student Outcomes Focused Governance, and a report out from the Council of the Great City Schools Annual Fall Conference. Superintendent Gothard began by sharing details of this time at the conference, including task force meetings, and the executive meeting, as well as the topics presented by SPPS. He noted that one of the great aspects of the conference is the ability to connect with other urban districts across the country. The fundamentals of student outcomes focused governance were also shared, as well as next steps. From this presentation, board members then requested examples of items that would not be student outcomes focused, and personal experiences with the training. Further information was also provided on the

information provided at the meeting and the full manual of information from the Council of Great City Schools. Hesitation on this work was noted by some, and the need for further discussion in terms of limiting or narrowing the work of the Board, as well as in regards to the cost of the contract. Further discussion also involved the ways to tailor this work to SPPS, and that this work is based on the community, students, and profile of our district.

**MOTION:**        **Director Kopp moved that the Board accept the report of the Committee of the Board Meeting of November 1, 2022, and approve the recommended motions and minutes of that meeting as published. The motion was seconded by Director Foster.**

The motion was approved by roll call vote:

|                    |     |
|--------------------|-----|
| Director Henderson | Yes |
| Director Ward      | Yes |
| Director Vue       | Yes |
| Director Allen     | Yes |
| Director Kopp      | Yes |
| Director Ellis     | Yes |
| Director Foster    | Yes |

## **VII.        SUPERINTENDENT'S REPORT**

Superintendent Gothard then introduced the reports for the meeting, which are related, but two different approaches to enrollment - one is an update on the work of the enrollment committee, and the other is an update on current enrollment.

He then welcomed Maggie Brueken, Project Manager, and Jackie Turner, Chief of Staff and Operations to present the Enrollment and Retention Committee Update.

### **A. Enrollment and Retention Committee Update**

The presentation included details on the Enrollment and Retention Committee, including that it is a partnership between the Board of Education, Administration, and SPFE. The committee structure was reviewed, as well as the overall project goal for SPPS, SPFE and the Board of Education to jointly develop a student recruitment and retention plan to increase enrollment at under-enrolled elementary schools. We will meet the overall goal through a phased approach. The phases were also shared, with details and timeline of each phase. The progress of the committee so far was also reviewed. Strategies within Phase 1 were also discussed, including a brand awareness campaign, and district council outreach, Next steps were also shared, including the launch of Phase 2 in November/December 2022, with further details on this phase, including school selection and sustainability of the project.

The full presentation can be found in the BoardBook.

### **QUESTIONS/DISCUSSION:**

- Director Ward noted he is excited for this work, and there have been conversations about this from different parts of the community, including with families. SPFE has also been very vocal in addressing enrollment in an intentional way. He then noted that he presented a proposal to create an enrollment committee, and Chief Turner then reviewed the current work on this topic, and the work started from there. He believes this is an amazing and collaborative effort from SPPS communities with the Board, Administration, and SPFE.

- Director Henderson requested more information on the work with the district councils. Response: This idea came from a visioning session, and we saw the need for community engagement and outreach, and meeting our community where they are and live. Director Ward provided details on the work of the district councils as it relates to his current full-time job. The councils work to cultivate relationships with the communities they serve, and this is one way to utilize existing relationships and to try to ensure communities are aware of events and news that the governmental organizations who serve them. Director Henderson noted she is excited about the ways we can build relationships in other places, and the data of the number of folks who interact with each district council.
- Director Vue requested information on our definition of “stabilization”, and the criteria. Response: We do have outcome measurements related to different phases of the plan, and are able to establish looking at trends. One of the outcomes for Phase 1 measurements around stabilization includes that the number of students enrolled in 2022-23 does not decrease more than 1.5% the following school year. We are looking at trends from the past few years to ensure our goal is reachable as well.
- Director Ellis requested information on the criteria used for under enrolled schools, and determining that they are under enrolled. Response: More information can be provided, but there will be goal setting based on schools and their student population and numbers, with goals for each phase, and individual schools will build out metrics.
- Director Ward requested information on the decisions around which schools are selected in this process, and the criteria for marking them as under enrolled. Response: One of the criteria is physical space within the building, as well as looking within each neighborhood and determining the opportunities for growth.
- Director Ellis noted that she believes schools will feel uneasy if they are targeted as “under enrolled”. They may be nervous about future potential school closings, and we need to get them to a place of trust, especially after the Envision SPPS process of the previous year. There will be messages to community that may make them nervous about their schools, especially if the terms “under enrolled” and “stabilize” are used, and both intended and unintended messages will be conveyed through that. Response: That is a valid point, and will note that as we support schools. For the schools that are under enrolled, there will be a plan to be able to provide resources in human resources, financial services, personalized supports, and analyze data on reasons students may have left the school and other information. We are excited to offer a tailor-made full service model of supports. While we are not in the position to offer this opportunity to all schools, there has not been a shortage of interest from schools, and we will be able to offer this to 5-7 schools.
- Director Ellis noted there is the providing additional support and resources, but we will not be able to do so for every school in the district, which sounds confusing and inequitable. Language is important and actions are important. Chief Turner noted this committee focuses on recruitment and enrollment, not academics. She noted there are some buildings who are at capacity because of Envision SPPS, such as Phalen Lake. We will be working with schools with physical space to accommodate more students.
- It was noted that we are being intentional with efforts and build the baseline if it is successful with targeted supports and additional supports. Schools are willing to make configurations work at their schools to see themselves grow. Administration and families are excited to work with the process to increase enrollment. We need to be intentional and follow up with families, including school tours, and calling families to encourage them. We hope to learn and expand to multiple schools, with 7 as the maximum currently.
- Director Kopp noted that it has been a joy to serve on the planning committee, and there have been difficult conversations; schools are personal and we want them to be good, full of joy and learning spaces, which yield rich ideas and directions. It has been a good experience. Regarding

resources, specifically around marketing, she reflected on her experiences, and the value of a professional marketing role to understand the landscape, and we cannot expect schools to have this expertise. That role will be able to tell everyone about the greatness of that school community, and we hope to learn from this process, and apply it to sustainability going forward. She also appreciates the sensitivity about schools who may be under the microscope, and that language does matter, and that we continue to lift them up, and be mindful of folks in the schools who may be aware their school feel under enrolled. She also thanked Director Ward for his work on the steering committee, as well as Ms. Brueken.

- Director Ward noted that the concerns are important, and while he was not on the Board during the Envision process, he did pay close attention to it, and knew the community felt hurt by it, regardless of the outcomes and trends. He understands that any process where schools are selected as “needing help,” it may bring up memories, and at the same time, this is the kind of process we need to ensure we are giving our schools the best chance to ensure we don’t go through the Envision process again. Conversations were thoughtful, and while all were not in agreement all the time, everyone came forward with this best possible solution with the resources we have for schools to address this trend. He also thanked Director Kopp and the planning committee.

#### B. School Year 2022-23 Enrollment Overview

Next Superintendent Gothard welcomed Dr. Stacey Gray Akyea, Chief Strategy Officer, and Kara Arzamendia, Director of Research, Evaluation and Assessment to present information on the SY2022-23 Enrollment Overview. The presentation included information on the total number of students enrolled, which is 32,969 in PK/VPK-12, as well as K-12 enrollment of 31,888 compared to the projected enrollment of 31,883, and the state funded enrollment of 32,149. Details were also shared on the Fall to Projected Comparison, schools with higher than projected enrollment and schools with lower than projected enrollment. Enrollment trends were also reviewed, including K-12 enrollment from SY68-69 to SY22-23 and timelines and significant events within that time frame and trends in district enrollment by grade for SY19-20 to SY22-23. Details on market share were also discussed, including that in SY21-22 SPPS enrolled 61% of the 52,685 school age children who live in Saint Paul, as well as that approximately 20,000 students enroll outside of SPPS each year with more students enrolling in charter schools, followed by nonpublic schools and then other public districts outside of SPPS. Demographics of students who attend schools outside of SPPS were also reviewed as well as trends. Continuation details were also shared, including that the continuation rate for all grades PK-12 has been at or above 85%, with further figures and trends including trends around continuation for PK to K, continuation for Grade 5 to Grade 6, and continuation data for Grade 8 to Grade 9. Details on the schools affected by Envision SPPS were also shared, including the enrollment details of students in those schools that were impacted by Envision SPPS.

The full presentation can be found in the BoardBook.

#### QUESTIONS/DISCUSSION:

- Director Foster noted her appreciation for the detailed presentation.
- Director Vue requested more information on the projected enrollment figures, and how they align with previous years. Response: We are generally within 1.5% from projected enrollment on October 1. This year, we are coming in above the projected enrollment, but are still within the 1.5% of projected.
- Director Foster requested clarification on information contained within the presentation, which was other public schools with SPPS from the Envision slides. Response: This indicated another SPPS school site, and the individual school was not listed as it may have been 1-2 schools or students, smaller numbers, and to maintain privacy and for easy interpretation, they have been categorized

as “other SPPS school buildings”. Director Foster then encouraged the ease of information and transparency in this work for clear understanding.

C. Human Resources Transactions

**MOTION:** Director Vue moved approval of the HR Transactions for the period October 1 through October 31, 2022. Director Henderson seconded the motion.

The motion was approved by roll call vote:

|                    |     |
|--------------------|-----|
| Director Henderson | Yes |
| Director Ward      | Yes |
| Director Vue       | Yes |
| Director Allen     | Yes |
| Director Kopp      | Yes |
| Director Ellis     | Yes |
| Director Foster    | Yes |

**VII. CONSENT AGENDA**

**MOTION:** Director Vue moved approval of all items within the consent agenda withholding no items for separate consideration. Director Henderson seconded the motion.

The motion was approved by roll call vote:

|                    |     |
|--------------------|-----|
| Director Henderson | Yes |
| Director Ward      | Yes |
| Director Vue       | Yes |
| Director Allen     | Yes |
| Director Kopp      | Yes |
| Director Ellis     | Yes |
| Director Foster    | Yes |

A. Gifts

**BF 32996** Acceptance of Gift from Horace Mann School PTA

That the Board of Education authorize the Superintendent (designee) to accept the gift from Horace Mann School PTA.

**BF 32997** Acceptance of Gift from Minnesota State High School League Foundation

Authorize schools to apply for and the Superintendent (or Designee) to accept the gifts from the Minnesota State High School League Foundation.

**BF 32998** Acceptance of Gift from the Georgianna E. Herman Trust

That the Board of Education authorize the Superintendent (designee) to accept the gift from the Georgianna E. Herman Trust.

B. Grants

**BF 32999** — ~~Emergency Connectivity Fund Grant~~

~~That the Board of Education authorize administration to approve the proposal from Apple and T-Mobile for the purchase of iPads and Hotspots, along with reimbursement from the Emergency Connectivity Fund, in the amount not to exceed \$2,400,000.~~

(This item should not have been included on the agenda - it was sent as an example for another item. The Emergency Connectivity Grant item was approved at the Regular Meeting of September 21, 2021.)

C. Contracts

**BF 33000** Request Board approval for Dakhota Iapi Okhodakichiye to serve as our Sole Source Contractor for the NAL grant with the Indian Education Program

That the Board of Education authorize the Superintendent to approve Dakhota Iapi Okhodakichiye as a Sole Source contractor to provide Dakota Language Expertise for the remainder of our Federal NAL grant.

**BF 33001** Request to sign the Amendment with St. Catherine University to continue CNA Programming

That the Board of Education authorize the Superintendent (designee) to sign the amendment with St. Catherine University for FY23.

D. Agreements

**BF 33002** Approval of Memorandum of Agreement Between Independent School District No. 625, Saint Paul Public Schools and Minnesota Teamsters Public and Law Enforcement Employees Union Local No. 320, Nutrition Services

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for Minnesota Teamsters Public and Law Enforcement Employees Union Local No. 320, representing nutrition services employees in this school district; duration of said Agreement is for the period of 2022-2023 school year.

**BF 33003** College Preparation and Career Readiness Agreement between St. Olaf College TRIO Educational Talent Search (ETS) and Saint Paul Public Schools

That the Board of Education authorize the Superintendent (designee) to sign the agreement with St. Olaf TRIO Educational Talent Search.

**BF 33004** Request to Sign Concurrent Enrollment Joint Powers Agreement with Century College

That the Board of Education authorize the Superintendent (designee) to sign the Concurrent Enrollment Joint Powers Agreement between Saint Paul Public Schools and Century College for FY23.

**BF 33005** Request to Sign School Counseling Internship Agreement with University of North Dakota

That the Board of Education authorize the Superintendent (designee) to sign the School Counseling Internship Agreement between Saint Paul Public Schools and University of North Dakota.

**BF 33006** Approval of Employment Agreement Between Independent School District No. 625 and American Federation of State, County and Municipal Employees, District Council 5, Local Union No. 844, Representing Clerical and Technical Employees

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for American Federation of State, County and Municipal Employees, Local Union No. 844, District Council 5, representing clerical and technical employees in this school district; duration of said Agreement is for the period of July 1, 2022, through June 30, 2024.

E. Administrative Items

**BF 33007** Monthly Operating Authority

That the Board of Education approve and ratify the following checks and electronic transfers for the period September 1, 2022 through September 30, 2022

|                           |                                                                            |                               |
|---------------------------|----------------------------------------------------------------------------|-------------------------------|
| (a) General Account       | #752449-753536<br>#0004639-0004669<br>#7004535-7004567<br>#0007466-0007577 | \$48,651,215.64               |
| (b) Construction Payments | - 0 -                                                                      | \$3,190,797.28                |
| (c) Debt Service          | - 0 -                                                                      | <u>\$0</u><br>\$51,842,012.92 |

Included in the above disbursements are two payrolls in the amount of \$27,142,367.79 and overtime of \$144,815.42 or 0.53% of payroll

(d) Collateral Changes  
Released: None  
Additions: None

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending March 31, 2023.

**BF 33008** Recommendations for Exclusion of Students Non-Compliant with Minnesota Statute 121A.15 Health Standards: Immunizations

That the Board of Education exclude noncompliant students from school effective November 23, 2022, should they not comply with Minnesota State Health Standards for Immunizations on or before this date. **Crossroads** students would be excluded from school effective November 30, 2022.

**BF 33009** Establishment of the Unclassified Position of Community Education Program Coordinator for Independent School District No. 625 and Relevant Terms and Conditions of

## Employment

That the Board of Education of Independent School District No. 625 approve the establishment of the Community Education Program Coordinator job classification effective August 27, 2022; that the Board of Education declare the position of Community Education Program Coordinator as unclassified; and that the pay rate be in Salary Schedule 2 of the School and Community Services Personnel standard ranges.

### **BF 33010** Purchasing iPads to account for loss

That the Board of Education authorize administration to approve the purchasing of additional iPads for students and staff in the amount not to exceed \$625,000.

### **BF 33011** Upgrade of the Unclassified Position of Labor Relations Assistant for Independent School District No. 625 and Relevant Terms and Conditions of Employment

That the Board of Education of Independent School District No. 625 approve the establishment of the unclassified Labor Relations Assistant job classification effective October 4, 2022 to Grade 34; that the Board of Education declare the position of Labor Relations Assistant as unclassified; and that the pay rate be Grade 34 of the Classified Confidential Employees Association standard ranges.

### **BF 33012** Settlement of Partially Insured Claim

That the Board of Education approve the Settlement Agreement in the above referenced matter; authorize its Superintendent to sign the Settlement Agreement; and authorize School District administration to issue payment and otherwise perform the Settlement Agreement.

### **BF 33013** Phase Gate Approval of Frost Lake Elementary Building Addition & Renovation (Project # 1100-19-01): Gate #5.1 – Project Close-out; Gate #5.1A – Finance Plan Update

That the Board of Education accept the financial report provided for Frost Lake Elementary Addition and Renovation project (Project #s 1100-19-01) at Phase Gate Check #5.1 – Project Close-out; Phase Gate Check #5.1a – Finance Plan Update.

### **BF 33014** Project Budget Modification Request and Finance Plan Update for Theater and Stage Equipment Upgrades (Project # 0925-22-01)

That the Board of Education approve the budget modification to Theater and Stage Equipment Upgrades project # 0925-22-01.

## F. Bids

### **BF 33015** Phase Gate Approval of Theater and Stage Equipment Upgrades (Project # 0925-22-01): Gate #4 - Contract Award; Gate #4A – Finance Plan Update

That the Board of Education approve the award of Bid No. A23-2908-A for the Theater and Stage Equipment Upgrades project (Project #s 0925-22-01) to Market & Johnson, Inc. for a lump sum base bid plus Alternate #1, 2, 3 and 4 of \$1,880,795.

## G. Change Orders - None

## ITEMS PULLED FOR SEPARATE CONSIDERATION - None

### IX. OLD BUSINESS

Director Ward then introduced the below items. He noted the Board has been discussing these items since the beginning of this year, and it is exciting to put money where our values are. He recapped the process to determine what it would look like to divest from fossil fuels, and in conversation with the Board and Director Allen suggested the Board add a resolution preventing the investment in private prisons as well as divestment from fossil fuels. The Policy Work Group then worked through these suggestions, including the effects, and determination in two separate resolutions.

The first is a resolution preventing investment in private prisons, and the best we can do as an organization to serve our students, and there is also economic power in the ways in which we invest and use our power to cultivate the kind of world we want to build for our students and working towards a future our students deserve. This resolution specifically references the importance that funds go not go to organizations that operate private prisons. There are mass problems with mass incarceration, and the United States has 25% of the world's prison population, but 5% of the population. It is one of the most heavily incarcerated populations in the world, and our BIPOC members are targeted disproportionately. In trying to build the world we believe in for our students, this resolution shows that we do not currently invest in private prisons, and will also prevent any future investments in private prisons. This is exciting and we can be a leader on this issue.

#### A. Adopting a Saint Paul Public Schools Resolution Preventing Investment in Private Prisons

**BF 33016** Adopting a Saint Paul Public Schools Resolution Preventing Investment in Private Prisons

**MOTION:** Director Vue moved approval of Adopting a Saint Paul Public Schools Resolution Preventing Investment in Private Prisons. Director Allen seconded the motion.

The motion was approved by roll call vote:

|                    |     |
|--------------------|-----|
| Director Henderson | Yes |
| Director Ward      | Yes |
| Director Vue       | Yes |
| Director Allen     | Yes |
| Director Kopp      | Yes |
| Director Ellis     | Yes |
| Director Foster    | Yes |

#### B. Adopting a Saint Paul Public Schools Resolution Mandating the Divestment of and Preventing Further Investment in Fossil Fuels

**BF 33017** Adopting a Saint Paul Public Schools Resolution Mandating the Divestment of and Preventing Further Investment in Fossil Fuels

### **DISCUSSION/QUESTIONS:**

- Director Ward noted that climate change is a threat, and that the continuation of continuing to burn and extract fossil fuels without meaningful transitions further harms the planet, and creates less

health environments for our students. This is another way to align our money with our values, and this resolution would change where we invest our dollars.

- In speaking with our bank, they indicated that about \$9M would be moved as a result of this resolution because those funds are invested in fossil fuels and portfolios that include fossil fuels.
- He noted excitement in seeing the community come out to support this resolution and emails that have steadily arrived from community members. It is saying that our values and those of the school district align with the health and safety of our students, and this is exciting it it is bringing folks together.
- It was also noted that if both resolutions pass, SPPS will be the first school district in the country to pass either issue, and it is exciting to be a leader on these issues.

**MOTION: Director Vue moved approval of Adopting a Saint Paul Public Schools Resolution Mandating the Divestment of and Preventing Further Investment in Fossil Fuels. Director Ward seconded the motion.**

The motion was approved by roll call vote:

|                    |     |
|--------------------|-----|
| Director Henderson | Yes |
| Director Ward      | Yes |
| Director Vue       | Yes |
| Director Allen     | Yes |
| Director Kopp      | Yes |
| Director Ellis     | Yes |
| Director Foster    | Yes |

C. Action on Procedure 206.01.01: Guidelines for Public Comment

**BF 33018** Action on Procedure 206.01.01: Guidelines for Public Comment

**MOTION: Director Vue moved approval of changes to Procedure 206.01.01: Guidelines for Public Comment, which include:**

- Submittals of pre-recorded videos in lieu of in-person comments will not be accepted.
- Public comment shall occur during the regular board meeting for a maximum of 45 minutes. If there is less than 45 minutes of public comment, then the Board may proceed with the next item on the agenda.
- These guidelines will go into effect at the January 2023 regular meeting of the SPPS Board of Education (BOE).

**Director Ward seconded the motion.**

The motion was approved by roll call vote:

|                    |     |
|--------------------|-----|
| Director Henderson | Yes |
| Director Ward      | Yes |
| Director Vue       | Yes |
| Director Allen     | Yes |
| Director Kopp      | Yes |
| Director Ellis     | Yes |
| Director Foster    | Yes |

**X. NEW BUSINESS**

#### A. Action on Contract of the Superintendent

Chair Vue then introduced this item.

At the August Committee of the Board meeting, there was consensus among board members to begin the process of renewal of Superintendent Gothard's contract. At that time, the board noted Dr. Gothard's inclusion of systemic equity in his strategic plan, investments in improving communication across language groups, his public advocacy for school funding and district wide efforts to meet students in their classroom settings.

With his strategic plan SPPS Achieves, major capital project SPPS Builds, and ARP investment strategies in place, Superintendent Gothard is expected to work with the board in developing monitoring systems for student outcomes, evaluate implementation of culturally relevant instruction and implement tools of community engagement that are culturally responsive.

#### DISCUSSION/QUESTIONS:

- Director Vue reflected on his experience at the Council of the Great City Schools conference and seeing Superintendent Gothard talking with a former superintendent of SPPS, and in thinking about how far SPPS has come in that time, and where SPPS is going with Superintendent Gothard as its leader. The renewals of the superintendent contract is less about past production, and more about future returns. As Chair, that is what is important to focus on - working in the present to shape the future of SPPS.
- Director Kopp thanked Director Vue and her colleagues for the thoughtful engagement during this process. She noted that in August 2022, following robust discussion, the Board publicly shared the evaluation summary, and based on the 6 areas, rated the superintendent overall to be highly effective, as well as successes and key areas for growth. The Board unanimously agreed to pursue contract negotiations. One of the most important responsibilities of the Board is the hiring and evaluation of the superintendent, and this contract is underpinned primarily by the desire for continuity in 2+ years of disrupted learning. There is belief in the superintendent on the current progress and current initiatives, and to lead SPPS to a bright and beautiful future.

#### BF 33019      Action on Contract of the Superintendent

**MOTION:**      **Director Vue moved to approve the contract of the superintendent. Director Ellis seconded the motion.**

The motion was approved by roll call vote:

|                    |     |
|--------------------|-----|
| Director Henderson | Yes |
| Director Ward      | Yes |
| Director Vue       | Yes |
| Director Allen     | Yes |
| Director Kopp      | Yes |
| Director Ellis     | Yes |
| Director Foster    | Yes |

Superintendent Gothard thanked the Chair and Vice Chair, and Board for this process. He thanked them for their approval, and restated his commitment to the children, families, 6000 staff, and to the Board of Education. As he told the original Board that hired him, the process for SPPS takes time, and that was before the pandemic. The challenges continue to be numerous, and he thanked his senior leaders and

staff for their ongoing support to SPPS Achieves. He stated to the community, and to the Board of Education, that he is grateful to continue leading SPPS and for the opportunity to do so, and for the support.

## **XI. BOARD OF EDUCATION**

### A. Information Requests & Responses

### B. Items for Future Agendas

### C. Board of Education Reports/Communications

- Director Ellis provided a recap of events in which she has recently attended, including the Virtual Social-Emotional Learning Summit, school visits, the 20-Year Celebrations for Farnsworth, watching the new Black Panther movie with 8th grade students from Hazel Park, a tour of AIMS, and the Thinking College Early Fair, with a request to learn more about how SPPS supports students in funding for their post-secondary education, as well as her experience at the AMSD ReImagine conference, and a reminder about the MSBA Delegate Assembly for board members in December.
- Director Allen provided her experiences while on a HBCU tour with students in both Nashville, TN, and Dayton, OH, which was coordinated with her non-profit organization, Love First Community Engagement.

## **XI. FUTURE MEETING SCHEDULE**

### A. Board of Education Meetings (6:05 p.m. unless otherwise noted)

- December 13
- January 3, 2023 | Annual Meeting: 4:30 p.m.
- January 17
- February 21
- March 21
- April 18
- May 23
- June 13 | Special - Non-Renewals: 4:00 p.m.
- July 18

### B. Committee of the Board Meetings (4:30 p.m. unless otherwise noted)

- December 6
- January 3, 2023
- February 7
- March 7
- April 11
- May 9
- June 13

## **XII. ADJOURNMENT**

**Director Vue moved to adjourn the meeting; Director Ellis seconded the motion.**

The motion was approved by roll call vote:

Director Henderson

Yes

|                 |     |
|-----------------|-----|
| Director Ward   | Yes |
| Director Vue    | Yes |
| Director Allen  | Yes |
| Director Kopp   | Yes |
| Director Ellis  | Yes |
| Director Foster | Yes |

The meeting adjourned at 8:23 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625  
Saint Paul, Minnesota**

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF EDUCATION  
FOR A PUBLIC HEARING ON THE PAY23 LEVY**

**December 6, 2022**

**I. CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

**II. ROLL CALL**

PRESENT: Director Ward, Director Vue, Director Allen, Director Kopp, Director Ellis,  
Director Henderson, Superintendent Gothard, Mr. Long, General  
Counsel and Ms. Dahlke, Assistant Clerk

Director Foster was absent.

**III. APPROVAL OF THE ORDER OF THE MAIN AGENDA**

**MOTION:** Director Vue moved the Board approve the Order of the Main Agenda as published. The motion was seconded by Director Henderson.

The motion passed with the following roll call vote:

|                    |        |
|--------------------|--------|
| Director Ward      | Yes    |
| Director Vue       | Yes    |
| Director Allen     | Yes    |
| Director Kopp      | Yes    |
| Director Ellis     | Yes    |
| Director Foster    | Absent |
| Director Henderson | Yes    |

**IV. OLD BUSINESS**

**A. Pay22 Levy: Presentation of Proposal**

Superintendent Gothard then welcomed Tom Sager, Chief Executive of Financial Services, and Lisa Rider, Controller, to present.

The basic information of school levy authority was reviewed. The District Revenues and Expenditures Budget for FY 2022 and FY 2023 were also presented. Information was then shared, including graphs, on all funds: revenue by source, all funds: expenditure by fund, 2022-23 General Fund revenue sources equaling \$719,228,924, and 2022-23 General Fund expenditures equaling \$719,228,924. Information on the determination of property tax was also reviewed, including state legislature, taxing jurisdictions, and county assessor. Major factors impacting property taxes were reviewed, as well as factor impacting the Saint Paul levy, and factors impacting school levies. The major levy categories of Operating, Pension/OPEB/Contractual, Facilities, and Community Service were also shared. Figures were then shown for the levy recap including the difference in levy categories from the certified Pay22 levy and the SPPS proposed Pay23 levy ceiling with a percent change of -0.87%. Estimated impacts to home market values, apartment market values, and commercial market values, assuming an increase in market value for each were shared, with the average estimated changes at -0.87% and the impacts to property taxes. The Pay23 levy calendar was also reviewed, with the Board scheduled to act on the certification of the Pay23 levy at the December 13 regular meeting, and certification sent to Ramsey County by December 30.

### **QUESTIONS/DISCUSSION:**

- Director Ward requested information on the implications of setting the maximum. Mr. Sager noted that if we do underlevy, there is a possibility of losing state aid with the local levies. For different funding sources received from the State, the expectation from the State is that we levy the full amount to do our part in being fiscally responsible, and if not, we could lose those funding streams.

### **V. PUBLIC HEARING**

- Charlene Chan-Muehlbauer
- Peter Hendricks
- Rick Heller

### **VI. ADJOURNMENT**

**MOTION:** Director Vue moved to adjourn the meeting. The motion was seconded by Director Henderson.

The motion passed with the following roll call vote:

|                    |        |
|--------------------|--------|
| Director Ward      | Yes    |
| Director Vue       | Yes    |
| Director Allen     | Yes    |
| Director Kopp      | Yes    |
| Director Ellis     | Yes    |
| Director Foster    | Absent |
| Director Henderson | Yes    |

The meeting adjourned at 6:38 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by  
Sarah Dahlke  
Assistant Clerk,  
St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625  
Saint Paul, Minnesota**

**COMMITTEE OF THE BOARD MEETING  
360 Colborne Street  
Saint Paul, MN 55102**

**December 6, 2022  
4:30 p.m.**

**MINUTES**

**I. CALL TO ORDER**

The meeting was called to order at 4:32 p.m. by Vice Chair Kopp.

**II. ROLL CALL**

Board of Education: J. Kopp, J. Vue, U. Ward., Z. Ellis, C. Allen  
Superintendent Gothard

H. Henderson arrived at 4:40 p.m.

J. Foster was absent.

Staff: J. Turner, K. Thao, C. Long, A. Collins, N. Paez, Y. Vang, C. Anderson,  
S. Schmidt de Carranza, S. Dahlke, T. Parent. B. Natala, K. Kimani, E.  
Wacker, T. Sager, S. Gray Akyea, A. Kunz, P. Pratt-Cook, M. Yarborough,  
C. Green, B. Coleman, D. Abrams, J. Vollmer, A. Kelly, M. Langworthy

Community: L. Bolton, J. Verges, T. Lonetree, J. Farnsworth

**III. APPROVAL OF THE ORDER OF THE MAIN AGENDA**

**MOTION: Director Kopp moved approval of the Order of the Agenda. The motion was seconded by Director Allen. It passed by acclaim.**

**IV. SUPERINTENDENT'S ANNOUNCEMENTS**

Superintendent Gothard noted that with the Truth in Taxation Hearing at 6:00 p.m. and time certain, that he does not have announcements for this meeting.

**V. INCLUSIVE SCHOOL CALENDAR PROCESS**

Superintendent Gothard then welcomed Craig Anderson, Executive Director, Office of Teaching and Learning, to present the Inclusive School Calendar Process. He noted that Administration will be bringing forward two years of calendars, and it was heard loud and clear for additional engagement on the

calendar process, and to find ways to be more inclusive with days of observance, and how to embrace community feedback. Mr. Anderson also thanked SPFE for their role in this work as well.

Topics included in the presentation included the history of the calendar process, which included representatives from SPFE, SPPS administration and one parent met to develop the annual calendar recommendations to the Board. Next the call for inclusivity was reviewed, and that many districts have made changes to the school calendar to include days off for Eid, Yom Kippur and Rosh Hashanah; our SPPS community has expressed interest in more family engagement and staff input in the calendar process. The realities for SPPS were also shared. The MN state statute that clarifies the length of the school year and hours of instructions was also presented. The details of the 2022 calendar process were also discussed. Options for the calendars regarding spring break, winter break, and the end of the school year were also presented. PAC engagement details were shared, as well as meeting with bargaining groups. Data from survey responses from staff and families was shown, with the majority within both groups preferring a two-week winter break, one week of spring break, and the school year ending around June 11. The recommendation includes the approval of

2 years of calendars following Option #1: 2 weeks at winter break / 1 week at spring break; recognize cultural celebrations when possible (Rosh Hashanah, Yom Kippur and Eid); work to eliminate interruptions in the first three and last three weeks of the school year; and utilize e-learning days for inclement weather, when appropriate. This is scheduled to be voted upon by the Board at the Regular Meeting on December 13th. The proposed calendars for the 2023-2024, and 2024-2025 school years were also discussed.

The full presentation can be found in the BoardBook.

#### **QUESTIONS/DISCUSSION:**

- Director Ward requested information on recognizing cultural celebrations when possible. Response: There may be no school on that day, but staff will have professional development, with one example as Yom Kippur. Other holidays and days of observance may also occur on weekends or a day of a break. In 2024-2025, October 3 is Rosh Hashanah, which will be a professional learning day.
- How does it work for staff who may observe that holiday? Response: Contractually, they use a personal day to have that time off; one example is Good Friday, which is staff development. The same is true for Rosh Hashanah last year, where students did not have schools, but staff had two more days to prepare for students at the beginning of the school year.
- Clarification on the balance of interruptions of school time was also provided.
- More details were also provided on e-learning days. There are no digital learning days, as parents were very vocal about not appreciating digital learning days. E-learning days are used for inclement weather which appropriate, or for emergency purposes. We also will have school on Election Day.
- Director Ward also requested further information on e-learning days as opposed to snow days. Superintendent Gothard provided clarification on the use of e-learning days and their relation to scheduled breaks or days within the week. If we know of a strong winter system, schools do a great job of preparing students.
- Information was also requested on the expectations for preparation for an e-learning day, and what we expect of teachers and students. Response: Notifications are sent to staff, and letting them know to remind students to take their device home, and articulating preparedness steps to have in place, as well as posting in Schoology and Seesaw, and sharing with staff on the expectations to ensure students are engaged in learning.

- Further discussion and details were provided on e-learning days and the process for calling an e-learning day when the weather is inclement.
- Director Vue requested further details on the work to eliminate disruptions the first 3 weeks of school and the last 3 weeks of school. Superintendent Gothard noted that SY25-26 has some challenges, and waiting to allow more time to determine the calendar. Some holidays follow the lunar calendar, and move throughout the year, with examples provided. We want students and families to have a solid start and end to the school year, and will take more time to map out the SY25-26 for those holidays that may fall within those windows of the school year and adjust.
- Director Ellis requested information on support for families and connectivity for e-learning days. We work with families to ensure we are sharing district resources and resources from our partners for a level of connectivity throughout the school year.
- Vice Chair Kopp reminded board members that the approval of the calendars will be coming before the Board at the next Regular Meeting, and encouraged them to reach out with questions.

## **VI. STUDENT OUTCOMES FOCUSED GOVERNANCE: CONTRACT AND BUDGET REVIEW**

Vice Chair Kopp then presented the proposed budget and contract for Student Outcomes Focused Governance, as a continuation from the November Committee of the Board discussion. Proposed costs were reviewed for leadership training and support, subject matter experts, coaching support, and other expenses were shared, with the total budget not to exceed \$35,000.

The full presentation can be found in the BoardBook.

### **QUESTIONS/DISCUSSION:**

- Where are these funds coming from? Response: ARP funding for professional development.
- Where are we in the process of deciding whether to go forward or not? Response: That is a conversation we will continue to have, and the opportunity to discuss is at the Committee of the Board meetings, and trying to gauge interest in going forward.
- Director Ward also noted questions of where we are at the moment in this work, and if the ask is to consider buying into the next steps of SOFG. Response: In terms of signing the contract, that will not be until January at the earliest. At this point, we are still determining board interest in going forward.
- Director Ward noted it seems like the decision has been made with the review of committees and practices, and dates on the calendar for the training, and wants to ensure he knows where we are at in the process.
- Director Allen noted that there are four board seats up for election in 2023, and the possibility of needing to redo the training depending on the results.
- She also noted questions on the ongoing monthly coaching and what that includes. Response: The coaching is determined by our needs in the contract and what we decide. She also noted the annual training opportunities available to board members and aligning our funding with our priorities and values. There is also an allocation per board member in the Board budget for professional development that could be used. More information was requested on that amount per board member.
- Director Ellis noted that with those allocated funds within the Board budget for PD, there may not be additional dollars for any other type of professional development other than PD from the Council of the Great City Schools for SOFG.
- Director Henderson requested information on contract information for other districts.

- Director Ward noted that this seems like a lot of money for what it is, and that we already pay membership dues to CGCS, and that the individual training is \$3500 per person, which feels like a lot. He then shared his personal view of the training, and wondered if there are other governance trainings or team building programs that are a more reasonable cost. Director Kopp noted in comparison to our half-day of facilitators at the previous board retreats, that it is comparable, but is more drawn-out and more hours than the retreat training. Further information from Director Ward was requested on the coaching, and the rationale for coaching ourselves. This budget is laid out for if we need the funds and to ensure they are available. We do foresee the initial \$20,000 for the training, but after that we can evaluate as a Board on next steps.
- What is the plan for consensus? Response: One option is a vote on the contract, which does take time to put into place with both SPPS and CGCS, and the earliest would be in January.
- Vice Chair Kopp also noted that we implement the framework and what it looks like - and the training gives a better understanding of the framework. While she is hoping to proceed with this work and in a greater capacity to understand what it is and to practice it. She understands the hesitancy and is glad to have the conversation for community members to hear. It is important to do this work together and the fate of this is up for us to determine.
- Director Henderson noted it is concerning in being asked to do this and we are not always community-facing with talking about this work. Since we can't clearly define the impact, that's concerning and has hesitancy of asking the Board to implement this work when we can't clearly define it. Director Vue related his experience in this work in learning about the IEP process and the importance of goals and measurements throughout the year, and evaluating the progress as a parent. We will be going to the community to ask them what they see as important, and talk about goals, outcomes and performance as a place to start, and then adjust as needed.
- Director Allen noted concerns about the goals in SOFG and the loopholes historically used to meet those goals. Director Kopp noted there are guardrails in place that say "the superintendent cannot do this to attain a goal." Guardrails are protection of values that may not be passed to achieve the goal. Guardrails can also be adjusted, and the process for interim guardrails was shared with a regular cadence for review at board meetings. The process for removing a guardrail or changing was also discussed.
- Data used in the determination of goals was also discussed, with the Board being able to decide the data - it does not need to be test scores, and we can develop our own metric.
- Director Ward noted his concerns on the narrowing of focus with 3-5 goals and guardrails and the limit of the work of the Board. Another concern of his is voting on the contract in January, which means the Board will be voting to move forward prior to speaking to this topic in a public-facing way. There are a few community members at this meeting, but it is not live streamed. It seems like this is a big decision how to structure the Board's work and we need to invite community to help us to shape it.

## **VII. STUDENT OUTCOMES FOCUSED GOVERNANCE: COMMITTEE/SUBCOMMITTEE/WORK GROUP REVIEW**

Next Vice Chair Kopp led the Board through a discussion on committee and subcommittee work in preparation for the work session at the January 3 Committee of the Board Meeting. The relation to this presentation to SOFG is a discussion on the Board's use of time for this work. The internal, external, and those groups by policy/statute were reviewed, and discussion around the purpose of each, as well as future steps. Recommendations were also shared, including a plan to meet in January 2023 to set a meeting schedule and identify priorities for the upcoming year for internal work groups; if this is new commitment, consider checking in with board members who have previously participated to learn more

about the organization and develop process for notifying alternates for external assignments for external work groups. Next steps include preparing for the January 3rd work session by reviewing all available internal and external assignments and reflection on interests and availability. Policies related to this work were also shared.

The full presentation can be found in the BoardBook.

**QUESTIONS/DISCUSSION:**

- Regarding the Evaluation Work Group, Director Henderson noted it will be important to provide updates on the timeline, and monitoring. Director Ward is also interested in the process, and the value in reporting to the community.
- Director Ward noted the review of the board budget is important, and believes it will be important for the treasurer to be involved in the Board Governance and Operations group. He also noted interest in further review of line items within the board budget, and it is important to retain this group. Director Ellis noted that there is little change in the board budget year over year, except for SEAB funding changes
- There was also a review of the Equity Committee and new strategic plan focus area of Systemic Equity.
- Director Ellis noted a review of the cost of memberships and timeline for dues, as well as cost benefits. She also noted a short description of each external group will be helpful.

**MOTION:** Director Kopp moved to recess the meeting until after the adjournment of the Special Meeting regarding the Pay23 Levy and Truth in Taxation Hearing. Director Ward seconded the motion. It passed by acclaim.

The meeting recessed at 5:44 p.m.

The meet was then reconvened at 6:48 p.m.

**VIII. SPPS ADMINISTRATIVE RESPONSE TO THE 2021-2022 LATINO CONSENT DECREE (LCD) PARENT ADVISORY COUNCIL (PAC) ANNUAL REPORT TO THE SUPERINTENDENT AND BOARD OF EDUCATION**

Superintendent Gothard then welcomed staff to present the SPPS Administrative Response to the 2021-2022 LCD PAC Annual Report. The Latino Consent Decree and its history were shared. Required services under the LCD were also shared, as well as responsible parties for the LCD. Demographics of students were also presented. The LCD action plan and staff involved were discussed, and include the Spanish Language Assessment, Student Plan, Coordination of the LCD, Staffing, and Family Engagement. Details on the timeline were also shown for Phase 1 and Phase 2. Background details on each portion of the action plan were also discussed. The process includes Identification, Assessment, Language Proficiency Levels, Category, and Student Plan. Each are of the plan was then discussed, with details of each area. The full report can also be found in the BoardBook.

The full presentation can be found in the BoardBook.

**QUESTIONS/DISCUSSION:**

- Members of the LCD PAC requested information on the language assessment program, as well as the timeline for implementation, and use in the future.

- Members of the PAC also requested information on the student plan area of focus, and staff who will be able to review or edit the LCD tab in Campus, as well as informing staff about the custom tab and it's information.
- Members of the PAC also requested information about counselors meeting with elementary students, and personalized learning plans.
- Concerns were also noted about the language assessment being administered upon enrollment at Student Placement and that it may become a long day for families with assessments.
- Members of the PAC requested information on the language assessment being used ot guide content areas.
- Members of the PAC also requested information on the number of social workers available to help our students. Clarification was also requested on the commitment to hiring 5LCD teachers for the 2023-24 school year, and the relation to the available teaching positions.
- Information was requested on how to make SPPS and the LCD teaching position attractive to candidates. There needs to be balance of placement of teachers throughout the district as well.
- Board members also asked families about their experience with Xello, and Campus. Families noted that Campus is helpful, but they are not familiar with Xello. One parent also shared his experience with his student in monitoring and discussing from information in Campus.
- Board members also requested information on the identification, needs assessment and language proficiency, and at what point a student is identified to need EL services, with information provided on the home language questionnaire provided at Student Placement. Further discussion also focused on other assessments for students throughout their education. All EL students receive the Tier 1 supports automatically. Further details were also provided on the range of EL services for students, and where there may be barriers.
- More information was requested on the connection between Xello and Campus - there is not a current link between the two apps, but there is a family portal in Xello, and we are working to get information to families on that.
- The important of Parent Academy was also noted, especially for questions in navigating Campus and Xello.
- Mr. Matamoros thanked the PAC, as well as Ms. Brueken with the timeline, and noted that the conversation does not stop here, and the District is committed to regular meetings and dive deeper into these areas. Chief Turner thanked the families and staff for joining on this journey, and noted the work of the Innovation Office to implement these items with fidelity, and is excited for the progress made. She also thanked the Board for their support in this work.

## IX. ADJOURNMENT

**Director Kopp moved to adjourn the meeting. Director Henderson seconded the motion. It passed by acclaim.**

The meeting adjourned at 8:22 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education



**Saint Paul**  
PUBLIC SCHOOLS

# Envision SPPS

## Board of Education Update

Jackie Turner, Chief Operations Officer

December 13, 2022

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# Guide to Presentation

|   |                                       |
|---|---------------------------------------|
| 1 | Envision SPPS Implementation Overview |
| 2 | Planning and Progress Monitoring      |
| 3 | Activity Examples                     |
| 4 | Coming Next                           |

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# 1

# General Implementation

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# SPPS Envision Implementation Framework

- **Goal:** Supporting school transitions
- **Transparent accountability:**
  - ✓ Communications on closures/mergers and school choice options
  - ✓ Social emotional supports
  - ✓ Welcome activities between receiving and sending schools
    - **Envisioning plans/activities of new school community**
- Public can view on website: [spps.org/envision](https://spps.org/envision)

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# Envision SPPS Implementation Phases

|                                                                                                                                  |        |        |        |             |
|----------------------------------------------------------------------------------------------------------------------------------|--------|--------|--------|-------------|
| <b>Phase 1 (SY21-22):</b> Individual school communities build understanding/healing + support personal choices                   | Winter | Spring | Summer | Fall+       |
| <b>Phase 2 (SY21-22):</b> Sending and receiving school communities jointly plan for change, build relationships and community    | Winter | Spring | Summer | Fall+<br>37 |
| <b>Phase 3 (SY21-22):</b> Staff/administration develop and implement financial, instructional, and operational plans             | Winter | Spring | Summer | Fall+       |
| <b>Phase 4 (SY22-23):</b> School communities implement new programs, assess and plan next steps, and continue building together. | Winter | Spring | Summer | Fall+       |

# Envision Schools

## New school communities:

- Bruce Vento (JA Johnson)
- Cherokee (Riverview community)
- Hamline (Galtier)
- Hmong Language and Culture Middle School
- JJ Hill (Cherokee community)
- LNFI (lower campus)
- Maxfield (Jackson community)
- Phalen Lake (Jackson Hmong program)
- Riverview (immersion only)

## Transition support:

- Obama

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# 2 Evaluation

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# Final Envision SPPS Summative Evaluation

- Research, Evaluation and Assessment: February 2023 written report

## Evaluation Timeline

| Key Dates & Timeline                                    |                                                                                                    |               |                                 |                                                                                                                                                                |
|---------------------------------------------------------|----------------------------------------------------------------------------------------------------|---------------|---------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summer 2022                                             | Fall 2022                                                                                          | Winter 2022   | Spring 2023                     | Fall 2023 - 2025                                                                                                                                               |
| Evaluation Planning<br>Evaluation Planning and Approval | Data Collection<br>Data Collection on short term quantitative measures for secondary data analysis | Family Survey | Principal interviews            | Continued Evaluation<br>Continued data <sup>39</sup> collection, analysis and reporting on long term student and staff retention and school/program enrollment |
|                                                         |                                                                                                    | Staff Survey  | Family focus groups (if needed) |                                                                                                                                                                |

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# 3

## Activity Examples

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# Phase 4: School Name Changes

- Phalen Lake Hmong Magnet and Hmong Language & Culture Middle School
  - New name to reflect lower-upper campus pathway
  - Potential new mascot; New vision/mission
  - Engagement process: Engagement committee formed and will meet again in January to determine timeline and process for stakeholder input
- Riverview adding Spanish/English Dual Immersion designation
  - Refining tagline, vision/mission to reflect bilingual program focus
  - Engagement process: PTO, family event, survey

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# Obama Elementary: Supporting transitions

- Goal: 100% active school choice for families
- Student Placement onsite at events/conferences
  - To date: 28 (21%) applications out of 135 students
- Student Placement mailed each family tailored overview of school options
- Other personalized outreach during school choice season, MLK Day; staff follow up via phone and text
- Welcome events from receiving schools in spring

| Student Placement Center                                                                                                                                                                                                                                                              |                                                                                                                     |                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
|  <div> <b>2102 University Avenue West, Saint Paul MN 55114</b><br/>                     Mon, Tues, Wed, Fri 7:30am - 4:30pm<br/>                     Thurs 12:00pm - 4:30pm                 </div> |                                                                                                                     |                                                                                      |
|                                                                                                                                                                                                    |                                                                                                                     |                                                                                      |
| <b>Student:</b> Student ID & First and Last name<br><b>Home Address:</b> St Saint Paul MN 55<br><b>Area:</b>                                                                                                                                                                          |                                                                                                                     |                                                                                      |
| Your Community School                                                                                                                                                                                                                                                                 | School Video QR Code                                                                                                |                                                                                      |
| <b>Battle Creek Middle School</b><br>Grades 6-8 * 8:30am - 3:00pm<br>600 Weir Drive Woodbury MN 55125<br>651-293-8960<br><a href="http://spps.org/bcsm">spps.org/bcsm</a>                                                                                                             | <b>Busing:</b> (2.8 miles)<br>   |   |
| Regional and District Magnet Schools                                                                                                                                                                                                                                                  | School Video QR Code                                                                                                |                                                                                      |
| <b>E-STEM Middle School</b><br>Grades 6-8 * 8:30am - 3:00pm<br>600 Weir Drive Woodbury MN 55125<br>651-744-2900<br><a href="http://spps.org/estem">spps.org/estem</a>                                                                                                                 | <b>Busing:</b> (4.1 miles)<br>   |   |
| <b>Hazel Park Preparatory Academy</b><br>Grades PK-8 * 9:30am - 4:00pm<br>1140 White Bear Ave Saint Paul MN 55106<br>651-293-8970<br><a href="http://spps.org/hazelpark">spps.org/hazelpark</a>                                                                                       | <b>Busing:</b> (1.0 miles)<br>   |   |
| <b>American Indian Magnet School</b><br>Grades PK-8 * 9:30am - 4:00pm<br>1075 Third St. E Saint Paul MN 55106<br>651-778-3100<br><a href="http://spps.org/aims">spps.org/aims</a>                                                                                                     | <b>Busing:</b> (1.9 miles)<br>   |   |
| Other School Options                                                                                                                                                                                                                                                                  | School Video QR Code                                                                                                |                                                                                      |
| <b>Creative Arts Secondary School</b><br>Grades 6-12 * 8:30am - 3:00pm<br>65 Kellogg Blvd. Saint Paul MN 55101<br>651-292-3480<br><a href="http://spps.org/creativearts">spps.org/creativearts</a>                                                                                    | <b>Busing:</b> (3.4 miles)<br>   |   |
| <b>Capitol Hill Magnet</b><br>Grades 1-8 * 9:30am - 4:00pm<br>560 Concordia Ave Saint Paul MN 55103<br>651-325-2500<br><a href="http://spps.org/capitolhill">spps.org/capitolhill</a>                                                                                                 | <b>Busing:</b> (4.2 miles)<br>   |   |
| <b>Humboldt Secondary School</b><br>Grades 6-12 * 8:30am - 3:00pm<br>30 Baker St. E Saint Paul MN 55107<br>651-293-8600<br><a href="http://spps.org/humboldt">spps.org/humboldt</a>                                                                                                   | <b>Busing:</b> (4.2 miles)<br>   |   |
| <b>Open World Learning</b><br>Grades 6-12 * 8:30am - 3:00pm<br>640 Humboldt Ave Saint Paul MN 55107<br>651-293-8670<br><a href="http://spps.org/open">spps.org/open</a>                                                                                                               | <b>Busing:</b> (4.1 miles)<br>   |   |
| <b>Murray Middle School</b><br>Grades 6-8 * 8:30am - 3:00pm<br>2200 Buford Ave Saint Paul MN 55108<br>651-293-8740<br><a href="http://spps.org/murray">spps.org/murray</a>                                                                                                            | <b>Busing:</b> (6.5 miles)<br>   |   |
| <b>Global Arts Plus - Upper</b><br>Grades 5-8 * 9:30am - 4:00pm<br>810 Palace Ave Saint Paul MN 55102<br>651-293-8690<br><a href="http://spps.org/imap">spps.org/imap</a>                                                                                                             | <b>Busing:</b> (5.4 miles)<br> |  |

# Highwood Hills, LEAP, Wellstone

- Highwood Hills:
  - Current enrollment: 213; Projected 184
  - Polytechnic program off to strong start with 3-track program: Engineering (Oct.-Dec.; Technology (Jan.-March 17); Agriculture (March-June)
  - Key partners: 3M Engineers, Eagle Bluff, EDL Plus, MN Academy of Science, MN Zoo, Science from Scientists, Youth Farm
- LEAP: Has project management support for move plan similar to other Envision schools; LEAP moves to J.A. Johnson site for fall 2023
  - Yellow busing reinstated in January 2023
- Wellstone: Re-engaging via Spanish Two Way Program workgroup; starts January 2023 with report to Board late spring

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# Jackson building repurposing

- Planning on hold until other key facility initiatives are completed
- Monitoring internal and external landscape to maximize most strategic use of building, e.g., enrollment/demographic trends, early learning funding potential from state and federal government, etc.
- Continue to engage community organizations' potential interest to lease building or spaces

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# 4

## Coming Next

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# Written report updates

- Every other month in February, April, June timed with regular BOE meetings
  - Overall Envision updates, i.e., Obama transition support<sup>47</sup>
  - REA evaluation updates

# QUESTIONS?

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**HUMAN RESOURCE TRANSACTIONS**  
**November 1, 2022 – November 30, 2022**  
**December 13, 2022**

**NEW APPOINTMENT**

| <b><u>Name</u></b> | <b><u>Job Category</u></b>    | <b><u>Eff Date</u></b> | <b><u>Pay Rate</u></b> | <b><u>Location</u></b>    |
|--------------------|-------------------------------|------------------------|------------------------|---------------------------|
| Abts, J. P.        | Classroom Teacher             | 11/19/2022             | \$52.85                | Mississippi Creative Arts |
| Bywater, K.        | Classroom Teacher             | 11/05/2022             | \$28.70                | RiverEast Elem/Secondary  |
| Forestal, M.       | Classroom Teacher             | 11/19/2022             | \$31.97                | Harding Senior High       |
| Jacobs, N.         | Classroom Teacher             | 11/05/2022             | \$29.10                | Humboldt Secondary        |
| Koch, T. L.        | Classroom Teacher             | 11/12/2022             | \$50.28                | Four Seasons A+           |
| Landreville, K. K. | Classroom Teacher             | 11/05/2022             | \$57.11                | Agape High School         |
| Moser, H.          | Classroom Teacher             | 11/21/2022             | \$38.56                | Como Park Senior High     |
| Olson, A.          | Classroom Teacher             | 10/22/2022             | \$52.85                | Washington Tech Sec       |
| Tengwall, M. J.    | Classroom Teacher             | 11/28/2022             | \$53.65                | Obama Service Learning    |
| Vick, K. S.        | Classroom Teacher             | 11/07/2022             | \$50.63                | 271 Belvidere Bldg        |
| Yang, J. S.        | Classroom Teacher             | 11/07/2022             | \$29.71                | Battle Creek Middle       |
| Roberts, C. J.     | Classroom Teacher             | 11/07/2022             | \$28.70                | Hamline Elementary        |
| Moore, L.          | School/Community Professional | 11/12/2022             | \$37.43                | 271 Belvidere Bldg        |
| Yamashiro, P. M.   | School/Community Professional | 12/05/2022             | \$33.84                | Student Placement Center  |
| Dooher, L.         | Education Assistant           | 11/12/2022             | \$28.34                | Central Senior High       |
| Lauzon, M. K.      | Education Assistant           | 11/05/2022             | \$31.52                | Belwin Outdoor Science    |
| Tyler, E. R.       | Education Assistant           | 11/19/2022             | \$19.33                | Four Seasons A+           |
| Whitmore, C. A.    | Education Assistant           | 11/07/2022             | \$23.22                | Focus Beyond              |
| Anderson, C.       | Teaching Assistant            | 11/12/2022             | \$16.08                | Hidden River Middle       |
| Baker, J.          | Teaching Assistant            | 10/29/2022             | \$20.89                | Crossroads Montessori     |
| Burrell, A.        | Teaching Assistant            | 11/05/2022             | \$22.67                | Hazel Park Preparatory    |
| Burt, M.           | Teaching Assistant            | 10/22/2022             | \$16.06                | The Heights Community     |
| Cotton, A.         | Teaching Assistant            | 11/19/2022             | \$22.67                | Battle Creek Middle       |
| Dawis, A.          | Teaching Assistant            | 11/05/2022             | \$20.89                | Bruce F Vento Elementary  |
| Duron, C.          | Teaching Assistant            | 11/05/2022             | \$16.06                | Int'l Academy LEAP        |
| Gillespie, J. L.   | Teaching Assistant            | 11/19/2022             | \$16.08                | Benjamin Mays             |
| Golden, E.         | Teaching Assistant            | 11/19/2022             | \$22.67                | Benjamin Mays             |

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|--------------------|----------------------------|------------------------|------------------------|----------------------------|
| Haselhorst, S.     | Teaching Assistant         | 10/22/2022             | \$20.89                | The Heights Community      |
| Hill, K.           | Teaching Assistant         | 11/26/2022             | \$16.08                | Hidden River Middle        |
| Htoo, S. N.        | Teaching Assistant         | 11/05/2022             | \$16.08                | Washington Tech Sec        |
| Jones, E.          | Teaching Assistant         | 01/03/2023             | \$22.11                | Murray Middle School       |
| Kaboba, W.         | Teaching Assistant         | 11/03/2022             | \$16.08                | The Heights Community      |
| Kaplan, N.         | Teaching Assistant         | 11/05/2022             | \$19.50                | Farnsworth Aerospace Lower |
| Koland, S.         | Teaching Assistant         | 11/26/2022             | \$16.08                | Hidden River Middle        |
| Kpaw, H.           | Teaching Assistant         | 11/21/2022             | \$16.08                | Phalen Lake Hmong          |
| Lee, J.            | Teaching Assistant         | 11/12/2022             | \$20.89                | Nokomis Montessori North   |
| Mason, S.          | Teaching Assistant         | 11/01/2022             | \$22.67                | Mississippi Creative Arts  |
| Mckee Smith, C.    | Teaching Assistant         | 11/14/2022             | \$16.08                | Hazel Park Preparatory     |
| Moo, W. N.         | Teaching Assistant         | 11/01/2022             | \$16.06                | Highwood Hills             |
| Morrow, K.         | Teaching Assistant         | 11/14/2022             | \$20.89                | Battle Creek Elementary    |
| Morse, D.          | Teaching Assistant         | 11/19/2022             | \$19.50                | L Etoile du Nord French    |
| Richardson, S. M.  | Teaching Assistant         | 11/01/2022             | \$16.08                | Dayton's Bluff             |
| Rodriguez, E. L.   | Teaching Assistant         | 11/01/2022             | \$16.06                | Como Park Elementary       |
| Ross, K. A.        | Teaching Assistant         | 10/17/2022             | \$16.08                | Journeys Secondary         |
| Sagos, S.          | Teaching Assistant         | 10/31/2022             | \$20.89                | Hazel Park Preparatory     |
| Say, E. N.         | Teaching Assistant         | 11/28/2022             | \$19.50                | Crossroads Montessori      |
| Smith, T. D.       | Teaching Assistant         | 11/14/2022             | \$16.08                | Washington Tech Sec        |
| Soto Cardenas, P.  | Teaching Assistant         | 11/14/2022             | \$20.89                | Four Seasons A+            |
| Undo, Z. M.        | Teaching Assistant         | 11/07/2022             | \$22.67                | Washington Tech Sec        |
| Vue, Y.            | Teaching Assistant         | 11/12/2022             | \$22.11                | Washington Tech Sec        |
| Xiong, M.          | Teaching Assistant         | 12/05/2022             | \$20.44                | Phalen Lake Hmong          |
| Young, J. L.       | Teaching Assistant         | 11/12/2022             | \$20.89                | Highland Park Middle       |
| Miller, Z.         | Clerical                   | 11/26/2022             | \$18.62                | Washington Tech Sec        |
| Feustel, A.        | Custodian                  | 11/12/2022             | \$27.42                | American Indian Magnet     |
| Gruenewald, K.     | Custodian                  | 11/26/2022             | \$27.42                | Bruce F Vento Elementary   |

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| <b><u>Name</u></b> | <b><u>Job Category</u></b> | <b><u>Eff Date</u></b> | <b><u>Pay Rate</u></b> | <b><u>Location</u></b>   |
|--------------------|----------------------------|------------------------|------------------------|--------------------------|
| Todd, A. J.        | Custodian                  | 11/19/2022             | \$17.65                | Humboldt Secondary       |
| Williams, E. B.    | Custodian                  | 11/05/2022             | \$17.65                | Bruce F Vento Elementary |
| Jama, F.           | Nutrition Services         | 11/14/2022             | \$17.19                | Rondo Education Center   |
| Omar, H. A.        | Nutrition Services         | 11/21/2022             | \$17.19                | Rondo Education Center   |
| Zachariason, R. J. | Nutrition Services         | 08/27/2022             | \$15.53                | Highland Park Elementary |
| Aweis, K.          | Professional Employee      | 11/05/2022             | \$38.29                | Colborne Admin Offices   |
| Phomphone, S.      | Professional Employee      | 11/07/2022             | \$33.02                | Colborne Admin Offices   |
| Yang, X.           | Professional Employee      | 01/03/2023             | \$29.13                | Student Placement Center |
| Young, A. L.       | Professional Employee      | 11/05/2022             | \$29.48                | Student Placement Center |
| Halimi, T.         | Supervisory                | 12/03/2022             | \$41.57                | Como Service Center      |

**PROMOTION**

| <b><u>Name</u></b> | <b><u>Job Category</u></b>                                 | <b><u>Eff Date</u></b> | <b><u>Pay Rate</u></b> | <b><u>Location</u></b>  |
|--------------------|------------------------------------------------------------|------------------------|------------------------|-------------------------|
| Aung, L.           | Classroom Teacher<br>From: Education Assistant             | 11/12/2022             | \$28.70                | Wellstone Elementary    |
| Goret, D. R.       | Classroom Teacher<br>From: School/Community Professional   | 11/19/2022             | \$29.63                | Creative Arts Secondary |
| James, W.          | Classroom Teacher<br>From: Teaching Assistant              | 11/14/2022             | \$28.70                | Bridge View             |
| Ahmed, I. M.       | School/Community Professional<br>Career Progression        | 11/15/2022             | \$25.90                | 1780 W. 7th Street      |
| Booth, K.          | School/Community Professional<br>Career Progression        | 11/15/2022             | \$35.20                | Central Senior High     |
| Evans, A.          | School/Community Professional<br>Career Progression        | 11/15/2022             | \$30.48                | Central Senior High     |
| Feske, L. A.       | School/Community Professional<br>Career Progression        | 11/15/2022             | \$30.71                | 1780 W. 7th Street      |
| MaGee, D. O.       | School/Community Professional<br>Career Progression        | 11/15/2022             | \$29.84                | 1780 W. 7th Street      |
| Mansee, S.         | School/Community Professional<br>From: Education Assistant | 11/15/2022             | \$37.43                | 1780 W. 7th Street      |

**HUMAN RESOURCE TRANSACTIONS**  
**November 1, 2022 – November 30, 2022**  
**December 13, 2022**

**PROMOTION**

| <b><u>Name</u></b> | <b><u>Job Category</u></b>                                   | <b><u>Eff Date</u></b> | <b><u>Pay Rate</u></b> | <b><u>Location</u></b>   |
|--------------------|--------------------------------------------------------------|------------------------|------------------------|--------------------------|
| Murray, K.A.       | School/Community Professional<br>From: Teaching Assistant    | 11/12/2022             | \$25.02                | Creative Arts Secondary  |
| Nyo, N. L.         | School/Community Professional<br>From: Education Assistant   | 12/05/2022             | \$25.02                | 271 Belvidere Bldg       |
| Xiong, P.          | School/Community Professional<br>Career Progression          | 11/15/2022             | \$28.20                | 1780 W. 7th Street       |
| Retezan, V.        | Education Assistant<br>From: Teaching Assistant              | 11/05/2022             | \$27.03                | Como Park Elementary     |
| Binns, E. L.       | Clerical<br>Career Progression                               | 10/28/2022             | \$24.85                | Student Placement Center |
| Costilla, A. L.    | Clerical<br>Career Progression                               | 10/28/2022             | \$24.85                | Student Placement Center |
| Frias, B. F.       | Clerical<br>Career Progression                               | 10/28/2022             | \$25.62                | Student Placement Center |
| Nunez, A. M.       | Clerical<br>Career Progression                               | 10/28/2022             | \$24.85                | Student Placement Center |
| Biermaier, J. R.   | Custodian<br>Career Progression                              | 11/19/2022             | \$28.35                | Como Park Senior High    |
| Juracich, S. R.    | Custodian<br>Career Progression                              | 11/05/2022             | \$28.35                | Highland Park Senior     |
| Martin, S. D.      | Custodian<br>Career Progression                              | 11/19/2022             | \$27.42                | Como Service Center      |
| Bohland, R.J.      | Maintenance Supervisor<br>Career Progression                 | 11/19/2022             | \$36.04                | Como Service Center      |
| Larson, L. M.      | Maintenance Supervisor<br>Career Progression                 | 11/19/2022             | \$36.04                | Como Service Center      |
| King, T.           | Nutrition Services<br>Career Progression                     | 11/12/2022             | \$22.29                | Como Service Center      |
| Novosad, M.        | Nutrition Services<br>Career Progression                     | 11/19/2022             | \$51.76                | Como Service Center      |
| Giddings, F.       | Professional Employee<br>From: Clerical                      | 11/19/2022             | \$34.38                | Colborne Admin Offices   |
| Ross, A. M.        | Professional Employee<br>From: School/Community Professional | 11/19/2022             | \$31.13                | Colborne Admin Offices   |

**HUMAN RESOURCE TRANSACTIONS**  
**November 1, 2022 – November 30, 2022**  
**December 13, 2022**

**PROMOTION**

| <u>Name</u>  | <u>Job Category</u>                                             | <u>Eff Date</u> | <u>Pay Rate</u> | <u>Location</u>        |
|--------------|-----------------------------------------------------------------|-----------------|-----------------|------------------------|
| Zhang, Y.    | Professional Employee<br>From: Education Assistant              | 11/19/2022      | \$23.68         | Colborne Admin Offices |
| Noack, C. N. | School/Community<br>Professional<br>From: Professional Employee | 11/26/2022      | \$36.09         | Colborne Admin Offices |

**TEMPORARY APPOINTMENT**

| <u>Name</u>          | <u>Job Category</u> | <u>Eff Date</u> | <u>Pay Rate</u> | <u>Location</u>            |
|----------------------|---------------------|-----------------|-----------------|----------------------------|
| Bernard, C. B.       | Classroom Teacher   | 11/12/2022      | \$29.71         | Washington Tech Sec        |
| Reynolds, D. C.      | Classroom Teacher   | 11/12/2022      | \$28.70         | Farnsworth Aerospace Lower |
| Tuy, T. P.           | Classroom Teacher   | 12/12/2022      | \$34.76         | Washington Tech Sec        |
| Roback, L. M.        | Classroom Teacher   | 11/19/2022      | \$29.10         | Farnsworth Aerospace Lower |
| Rosenbaum, V. M.     | Classroom Teacher   | 11/07/2022      | \$28.70         | Hidden River Middle        |
| Solberg Salas, B. M. | Classroom Teacher   | 11/07/2022      | \$28.70         | Global Arts Plus - Upper   |

**LEAVE OF ABSENCE**

| <u>Name</u>       | <u>Job Category</u>   | <u>Eff Date</u> | <u>Location</u>          |
|-------------------|-----------------------|-----------------|--------------------------|
| Mohlenhoff, R. D. | Classroom Teacher     | 09/12/2022      | Eastern Heights          |
| Tolish, E. M.     | Classroom Teacher     | 10/25/2022      | Bruce F Vento Elementary |
| Revoir, J. A.     | Classroom Teacher     | 10/24/2022      | 271 Belvidere Bldg       |
| Sevlie, S. M.     | Professional Employee | 10/03/2022      | Como Service Center      |

**REHIRE**

| <u>Name</u>            | <u>Job Category</u>              | <u>Eff Date</u> | <u>Pay Rate</u> | <u>Location</u>          |
|------------------------|----------------------------------|-----------------|-----------------|--------------------------|
| Offerdahl Joyce, A. L. | Classroom Teacher                | 11/28/2022      | \$41.37         | 1780 W. 7th Street       |
| Bixby, R. A.           | School/Community<br>Professional | 11/05/2022      | \$34.05         | Nokomis Montessori North |
| Brown, E.              | School/Community<br>Professional | 11/05/2022      | \$31.70         | Four Seasons A+          |
| Clark, J. K.           | School/Community<br>Professional | 11/05/2022      | \$25.02         | Battle Creek Middle      |
| Cobbins, K. L.         | Teaching Assistant               | 11/05/2022      | \$20.89         | Hazel Park Preparatory   |
| Smith-Bosire, A.       | Teaching Assistant               | 10/24/2022      | \$22.67         | Washington Tech Sec      |
| Xiong, A.              | Clerical                         | 11/03/2022      | \$19.37         | Harding Senior High      |
| Lee, T. L.             | Nutrition Services               | 11/12/2022      | \$17.19         | Washington Tech Sec      |

**HUMAN RESOURCE TRANSACTIONS**  
**November 1, 2022 – November 30, 2022**  
**December 13, 2022**

**REINSTATEMENT FROM LEAVE OF ABSENCE**

| <u>Name</u>          | <u>Job Category</u>   | <u>Eff Date</u> | <u>Location</u>          |
|----------------------|-----------------------|-----------------|--------------------------|
| Thao, P. T.          | Classroom Teacher     | 10/31/2022      | Eastern Heights          |
| Smith, T. A.         | Classroom Teacher     | 10/31/2022      | Highland Park Elementary |
| Bossard, S.          | Principal             | 11/21/2022      | L Etoile du Nord French  |
| Flores Hernandez, G. | Education Assistant   | 11/01/2022      | Cherokee Hts Community   |
| Thein, L.            | Education Assistant   | 10/13/2022      | Global Arts Plus - Lower |
| James, W.            | Teaching Assistant    | 11/14/2022      | Harding Senior High      |
| Ekblad, K.           | Professional Employee | 11/14/2022      | Como Service Center      |

**RETIREMENT**

| <u>Name</u> | <u>Job Category</u> | <u>Eff Date</u> | <u>Location</u> |
|-------------|---------------------|-----------------|-----------------|
| Moreno, M.  | Teaching Assistant  | 11/05/2022      | Bridge View     |

**RECISION OF RESIGNATION**

| <u>Name</u>  | <u>Job Category</u> | <u>Eff Date</u> | <u>Pay Rate</u> | <u>Location</u>          |
|--------------|---------------------|-----------------|-----------------|--------------------------|
| Vavra, D. R. | Teaching Assistant  | 11/27/2022      | \$16.06         | Nokomis Montessori South |

**RESIGNATION**

| <u>Name</u>      | <u>Job Category</u>           | <u>Eff Date</u> | <u>Location</u>           |
|------------------|-------------------------------|-----------------|---------------------------|
| Steigauf, M.     | Classroom Teacher             | 11/26/2022      | Horace Mann School        |
| Martin, H. M.    | Classroom Teacher             | 11/19/2022      | Early Learning Hub - East |
| Adair, L. M.     | Classroom Teacher             | 12/02/2022      | Nokomis Montessori North  |
| Fox, A. L.       | Classroom Teacher             | 11/26/2022      | Early Learning Hub - West |
| Ruff, S.         | Classroom Teacher             | 11/18/2022      | Hamline Elementary        |
| Cappelen, L.     | Classroom Teacher             | 12/03/2022      | St. Paul Music Academy    |
| Catalano, C. A.  | Classroom Teacher             | 12/17/2022      | Central Senior High       |
| Flood, K.        | Classroom Teacher             | 12/17/2022      | Hamline Elementary        |
| Gostomski, J.    | Classroom Teacher             | 11/19/2022      | Virtual Learning School-  |
| Huttner, S. A.   | Classroom Teacher             | 12/14/2022      | 271 Belvidere Bldg        |
| Lee, L.          | Classroom Teacher             | 11/03/2022      | Maxfield Elementary       |
| Olson, A.        | Classroom Teacher             | 10/25/2022      | Washington Tech Sec       |
| Sandstrom, S. R. | Classroom Teacher             | 11/19/2022      | Global Arts Plus - Lower  |
| Chan, S.K.       | Superintendency               | 12/17/2022      | Colborne Admin Offices    |
| Gray, K. M.      | School/Community Professional | 12/14/2022      | Harding Senior High       |

**HUMAN RESOURCE TRANSACTIONS**  
**November 1, 2022 – November 30, 2022**  
**December 13, 2022**

**RESIGNATION**

| <b><u>Name</u></b> | <b><u>Job Category</u></b>    | <b><u>Eff Date</u></b> | <b><u>Location</u></b>     |
|--------------------|-------------------------------|------------------------|----------------------------|
| Lysongtseng, K. H. | School/Community Professional | 12/31/2022             | 271 Belvidere Bldg         |
| Yang, A.           | School/Community Professional | 12/17/2022             | Phalen Lake Hmong          |
| Diriye, F. M.      | Education Assistant           | 11/23/2022             | Four Seasons A+            |
| Franco, D.         | Education Assistant           | 12/17/2022             | Battle Creek Middle        |
| Hedesh, L.A.       | Education Assistant           | 12/17/2022             | 1780 West 7th St           |
| Kariye, S.         | Education Assistant           | 11/15/2022             | Cherokee Hts Community     |
| Arnold Jones, A.   | Teaching Assistant            | 11/05/2022             | Dayton's Bluff             |
| Capeti, Allicia    | Teaching Assistant            | 11/18/2022             | The Heights Community      |
| Freitag, R. L.     | Teaching Assistant            | 11/18/2022             | Nokomis Montessori North   |
| Gates, T.          | Teaching Assistant            | 10/29/2022             | Como Park Elementary       |
| Hegstrom, S.       | Teaching Assistant            | 11/12/2022             | Hamline Elementary         |
| Houghton, B. E.    | Teaching Assistant            | 12/14/2022             | Washington Tech Sec        |
| Kaul, T. J.        | Teaching Assistant            | 11/05/2022             | St Anthony Park            |
| Maciel, R. B.      | Teaching Assistant            | 11/09/2022             | Riverview School of        |
| Mason, S.          | Teaching Assistant            | 11/22/2022             | Mississippi Creative Arts  |
| Samuels, W. L.     | Teaching Assistant            | 11/05/2022             | Farnsworth Aerospace Upper |
| Thigpen, A.        | Teaching Assistant            | 12/03/2022             | Eastern Heights            |
| Vavra, D. R.       | Teaching Assistant            | 11/26/2022             | Nokomis Montessori South   |
| Williams, R.       | Teaching Assistant            | 11/03/2022             | Murray Middle School       |
| Simmons, D. S.     | Clerical                      | 11/30/2022             | L Etoile du Nord French    |
| Jones, M. A.       | Custodian                     | 10/08/2022             | Washington Tech Sec        |
| Haskell, P. N.     | Nutrition Services            | 11/18/2022             | Wellstone Elementary       |
| Lundgren, C. R.    | Nutrition Services            | 11/15/2022             | Central Senior High        |
| McColley, J.       | Professional Employee         | 11/05/2022             | Colborne Admin Offices     |
| Young, A. L.       | Professional Employee         | 12/03/2022             | Student Placement Center   |
| Spainhour, P. B.   | Supervisory                   | 11/05/2022             | Como Service Center        |

**HUMAN RESOURCE TRANSACTIONS**  
**November 1, 2022 – November 30, 2022**  
**December 13, 2022**

**TERMINATION**

| <b><u>Name</u></b> | <b><u>Job Category</u></b> | <b><u>Eff Date</u></b> |
|--------------------|----------------------------|------------------------|
| C., K.             | Teaching Assistant         | 11/1.1/2022            |
| D., C.             | Teaching Assistant         | 11/08/2022             |
| G., J.             | Teaching Assistant         | 10/29/2022             |
| S., C. L.          | Teaching Assistant         | 11/02/2022             |
| S., P.             | Teaching Assistant         | 11/18/2022             |
| G., A.             | Clerical                   | 11/05/2022             |
| B., A. L.          | Custodian                  | 11/24/2022             |
| C., C.             | Custodian                  | 11/16/2022             |
| H., M.             | Custodian                  | 11/15/2022             |
| J., S.             | Custodian                  | 11/26/2022             |

**TERMINATION OF TEMPORARY EMPLOYMENT**

| <b><u>Name</u></b> | <b><u>Job Category</u></b> | <b><u>Eff Date</u></b> |
|--------------------|----------------------------|------------------------|
| B., K. A.          | Classroom Teacher          | 11/19/2022             |
| R., V. M.          | Classroom Teacher          | 11/08/2022             |

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** December 13, 2022

**TOPIC:** Acceptance of Donation from Might Cause

**A. PERTINENT FACTS:**

1. Farnsworth PreK-4 Lower Campus would like to accept a donation of \$5,140.50 from Mighty Cause.
2. The amount of \$5,140.50 is for Farnsworth Lower, general education purposes, code 19-458-291-000-5096-U001.
3. This project will meet the District Strategic Plan Focus Area of Effective and Culturally Responsive Instruction.
4. This item is submitted by Christine Vang, Principal; Adam Kunz, Assistant Superintendent; and Andrew Collins, Chief of Schools.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to allow Farnsworth PreK-4 Lower Campus to accept this gift from Mighty Cause. This gift will be deposited to intra-school fund 19-458-291-000-5096-U001.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** December 13, 2022

**TOPIC:** Open World Learning Community Parent Teacher Organization Donation

**A. PERTINENT FACTS:**

1. Open World Learning Community Parent Teacher Organization donation is to be used towards field work/fall retreat expenses. These expenses include but are not limited to: buses, admission fees, supplies, and food/snack items.
2. The donation is \$25,000, and will be deposited into account 19-250-291-000-5096-U001,
3. This item will meet the District strategic plan focus area of Effective and Culturally Relevant Instruction.
2. This item is submitted by David Gundale, Principal; Dr. Yeu Vang, Assistant Superintendent; and Andrew Collins, Chief of Schools.

**B. RECOMMENDATION:**

That the Board of Education authorizes the Superintendent (designee) to allow Open World Learning to accept this gift in the amount of \$25,000 from the Open World Learning Community Parent Teacher Organization.

**INDEPENDENT SCHOOL DISTRICT NO. 625**  
**BOARD OF EDUCATION**  
**SAINT PAUL PUBLIC SCHOOLS**

**DATE:** December 13, 2022

**TOPIC:** Request for Permission to Approve Contract with Marnita's Table for School Year 2022-23 and 2023-24

**A. PERTINENT FACTS:**

1. This agenda item seeks approval to enter into a contract with Marnita's Table, a local nonprofit that has developed a proprietary community and stakeholder engagement model that supports honest and equitable conversations across race, class, culture and other means of self-identity.
2. SPPS is committed to authentic community engagement. Marnita's Table will work with the Innovation Office to implement and facilitate Outcome Consultation Groups, a strategy aimed at collecting community feedback to improve strategic decision-making. Marnita's Table will support SPPS by implementing their Intentional Social Interaction (IZI) model that brings together students, staff, families and communities as a whole in one room multiple times over the year to engage in dialogue and gather feedback that is reflective of the diversity that exists within the SPPS community.

Sole source (SS) notice was posted in St. Paul Legal Ledger on 11/7/2022 and 11/14/2022. Responses were due 11/21/2022. No responses/inquiries to the SS posting were received *per SPPS Purchasing on 11/22/2022 at 3:57:04 PM.*

3. Timeline is January 31, 2023 - January 31, 2024.
4. This contract will be funded using American Rescue Plan funds (ARP). Fees for services are not to exceed \$250,000 between Fiscal Year 2022-23 and Fiscal Year 2023-24.
5. This contract will address all areas of the District strategic plan by increasing transparency around all of the Focus Areas and offering community stakeholders the opportunity to provide feedback on the plan.
6. This item is submitted by Leah Corey, Director of Innovation, and Stacey Gray-Akyea, Chief of Equity, Strategy and Innovation.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to approve the expenditure of ARP funds in the amount not to exceed \$250,000 for Marnita's Table to plan, implement and facilitate Outcome Consultation Groups from January 31, 2023 through January 31, 2024.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** December 13, 2022

**TOPIC:** Design Services for the Highland Park Middle School Entry Addition, Renovation and Cafeteria Project (Project #3180-23-01) - Contract Award

**A. PERTINENT FACTS:**

1. This agenda item seeks approval to award design services for the Highland Park Middle School Entry Addition, Renovation and Cafeteria Project (Project #3180-23-01).
2. In alignment with Board and Procurement protocols, a Request for Qualifications (No. A21-1401-A) was issued Spring of 2021 to establish a slate of Board approved consultants with a standard contract form. The selected consultants were approved by the Board on June 22, 2021. The District will use this slate to issue targeted solicitations with Requests for Proposals (RFP) for specific projects. RFP responses are reviewed using consistent metrics and a consultant is selected for award of contract.
3. This contract amendment provides design services for the full duration of the Highland Park Middle School Entry Addition, Renovation and Cafeteria Project.
4. The Project phase gate schedule is currently:

| <b>Gate # and Description</b>                                 | <b>Date</b>                    |
|---------------------------------------------------------------|--------------------------------|
| #1 – Master Planning<br>#1A – Finance Update                  | March 23, 2021                 |
| #2 – Project Charter<br>#2A – Finance Update                  | September 20, 2022             |
| #3 – Project Budget<br>#3A – Finance Update                   | <b>December 2023 (current)</b> |
| #4 – Contract Award<br>#4A – Finance Update                   | May 2024 (anticipated)         |
| #5.1 – Project Close-Out<br>#5.1A – Finance Update            | September 2026 (anticipated)   |
| #5.2 – Final Project Summary<br>#5.2A – Final Finance Summary | October 2027 (anticipated)     |

5. Funding for this work is provided by Certificates of Participation. A summary of the current project budget is as follows:

| <b>Rough Order of Magnitude Estimate</b> | <b>Current Obligations</b> | <b>Invoiced to Date</b> | <b>Percent Invoiced</b> |
|------------------------------------------|----------------------------|-------------------------|-------------------------|
| \$46,000,000 –<br>52,000,000             | \$0                        | \$0                     | 0%                      |

6. The following vendor was selected:

Total Not-to-Exceed Fee

Armstrong Torseth Skold & Rydeen, Inc. (ATSR) .....\$2,120,550

7. A summary of current and anticipated funding is as follows:

| <b>Funding Source</b> | <b>Issuance</b> | <b>Amount</b> | <b>Date Issued</b> |
|-----------------------|-----------------|---------------|--------------------|
| COP FY23              | TBD             | \$2,105,226   | TBD                |
| LTFM Bond FY23        | 2022B           | \$1,173,222   | March 2022         |
| COP FY24              | TBD             | \$3,818,164   | TBD                |
| LTFM Bond FY24        | TBD             | \$1,989,807   | TBD                |
| COP FY25              | TBD             | \$24,304,859  | TBD                |
| LTFM Bond FY25        | TBD             | \$9,709,683   | TBD                |
| COP FY26              | TBD             | \$4,263,755   | TBD                |
| LTFM Bond FY26        | TBD             | \$1,735,284   | TBD                |

8. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
9. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Lisa Rider, Controller; Tom Sager, Executive Chief of Finance, and Jackie Turner, Chief Administration and Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize award of design services to Armstrong Torseth Skold & Rydeen, Inc. (ATSR) for the total not-to-exceed fee of \$2,120,550.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** December 13, 2022

**TOPIC:** Contract Amendment for the Hidden River Middle School (previously Ramsey Middle School) Renovation (Project # 3140-20-02)

**A. PERTINENT FACTS:**

1. The Board awarded design services for the Hidden River Middle School Renovation project to DLR Group, Inc. at the August 17, 2021 meeting.
2. This agenda item seeks approval for additional services on the Hidden River Middle School Renovation project. Additional services include the following:
  - a. Design services to support additional building performance system enhancements, including geothermal investigations and air conditioning; the addition of infrastructure cabling and low voltage systems, design services to support a more complex structural impact on the existing building structure, and design services to support the Hidden River program relocation to the Wilson site during construction.

3. The Project phase gate schedule is currently:

| <b>Gate # and Description</b>                                 | <b>Date</b>                |
|---------------------------------------------------------------|----------------------------|
| #1 – Master Planning<br>#1A – Finance Update                  | March 23, 2021             |
| #2 – Project Charter<br>#2A – Finance Update                  | March 23, 2021             |
| #3 – Project Budget<br>#3A – Finance Update                   | August 23, 2022            |
| #4 – Contract Award<br>#4A – Finance Update                   | August 2023 (anticipated)  |
| #5.1 – Project Close-Out<br>#5.1A – Finance Update            | October 2025 (anticipated) |
| #5.2 – Final Project Summary<br>#5.2A – Final Finance Summary | October 2026 (anticipated) |

4. Funding for this work is provided by Certificates of Participation. A summary of the current project budget is as follows:

| <b>Project Budget</b> | <b>Current Obligations</b> | <b>Invoiced to Date</b> | <b>Percent Invoiced</b> |
|-----------------------|----------------------------|-------------------------|-------------------------|
| \$54,200,000          | \$6,463,100                | \$468,928               | 0.9%                    |

5. The contract would be changed as follows:

|                                           | <u>Amount</u>    | <u>% Change</u> |
|-------------------------------------------|------------------|-----------------|
| Original contract sum                     | \$2,630,730      | -               |
| <b>Contract Amendment amount</b>          | <b>\$493,039</b> | <b>18.7%</b>    |
| New contract sum including this Amendment | \$3,123,769      | -               |

6. A summary of current and anticipated funding is as follows:

| <b>Funding Source</b>              | <b>Issuance</b> | <b>Amount</b> | <b>Date Issued</b> |
|------------------------------------|-----------------|---------------|--------------------|
| Certificates of Participation FY22 | 2020C           | \$217,937     | January, 2020      |
| Certificates of Participation FY23 | 2020C           | \$3,722,882   | January, 2020      |
| Certificates of Participation FY24 | TBD             | \$8,267,568   |                    |
| Capital Bonds FY24                 | TBD             | \$1,501,949   |                    |
| Certificates of Participation FY25 | TBD             | \$31,202,894  |                    |
| Certificates of Participation FY26 | TBD             | \$9,286,770   |                    |

7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
8. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Lisa Rider, Controller; Tom Sager, Executive Chief of Finance, and Jackie Turner, Chief Administration and Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education authorize Purchasing to execute Amendment #1 for DLR Group Inc. in the amount of \$493,039 for the Hidden River Middle School (previously Ramsey Middle School) Renovation (Project #3140-20-02).

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** December 13, 2022

**TOPIC:** Approval of Employment Agreement between Independent School District No. 625 and Professional Employees Association Representing Non-Supervisory Professional Employees

**A. PERTINENT FACTS:**

1. New Agreement is for a two-year period from January 1, 2022, through December 31, 2023.
2. Contract changes are as follows:

Wages: Effective January 1, 2022, the salary schedule is increased 1.5%. Effective July 1, 2023, the salary schedule is increased 1.5% and addition of new step 25 at 1.5% higher than step 20. Maintain step increases both years.

Retention Bonus: \$1,500 retention bonus for school year 2020-21. \$1,500 retention award for school year 2021-22.

Benefits: Effective January 1, 2023, the District monthly contribution for single coverage is \$653 and will be increased to \$733 per month; and family/single+1 coverage is \$1,375 and will be increased to \$1,455 per month.

Severance: Effective January 1, 2023, incentive pay for employees who submit a signed resignation notice to Human Resources three months prior to retiring will increase from \$2,500 to \$2,540. The maximum amount of severance pay, with incentive, is increased from \$23,000 to \$25,500. District contribution pay for unused sick leave will increase from \$125 a day to \$140. Severance pay maximum will increase from \$20,500 to \$22,960 for employees excluded from incentive pay.

3. The District has 105 FTE's in this bargaining unit.
4. The new total package costs for the agreement are estimated as follows:
  - in the 2022-23 budget year: \$ 10,017,198
  - in the 2023-24 budget year: \$ 10,195,194
5. This item will meet the District target area goal of alignment.
6. This request is submitted by Jim Vollmer, Interim Executive Director of Human Resources; Daniel Wells, Labor Relations Manager; Patricia Pratt-Cook, Chief Human Resources and Talent Management.

**B. RECOMMENDATION:**

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for Professional Employees Association in this school district; duration of said Agreement is for the period of January 1, 2022, through December 31, 2023.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** December 13, 2022

**TOPIC:** Approval of Memorandum of Agreement Between Independent School District No. 625, Saint Paul Public Schools and Minnesota Teamsters Public and Law Enforcement Employees Union Local No. 320, Teaching Assistants

**A. PERTINENT FACTS:**

1. New memorandum of agreement is for a period from September 10, 2022 through July 1, 2023.
2. Pertinent terms are as follows:

The District is interested in increasing the ability to recruit new Teaching Assistants I and Teaching Assistants II; and

Therefore, the District and Union agree to the following:

1. Step one of the Teaching Assistant I and step 1 of the Teaching Assistant II shall be increase by one dollar (\$1.00) above the current hourly wage amount of sixteen dollars and six cents (\$16.06) for Teaching Assistant I and sixteen dollars and eight cents (\$16.08) for Teaching Assistant II.
2. The increase to step 1 for both Teaching Assistant I and Teaching Assistant II shall be effective for October 8, 2022.

This request is submitted by Jim Vollmer, Interim Executive Director of Human Resources; Patricia Pratt-Cook, Chief Human Resources and Talent Management.

**B. RECOMMENDATION:**

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for Minnesota Teamsters Public and Law Enforcement Employees Union Local No. 320, representing teaching assistants in this school district; duration of said Agreement is for the period of September 10, 2022 through July 1, 2023.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** December 13, 2022

**TOPIC:** To Sign the Addendum to the Agreement between Ramsey County Workforce Solutions and Saint Paul Public Schools

**A. PERTINENT FACTS:**

1. This agreement details the partnership between Ramsey County Workforce Solutions and SPPS pertaining to the Earn As You Learn program. Due to the success of the program, we would like to extend the partnership for the 2022-23 school year.
2. The role of Ramsey County Workforce Solutions in this partnership is to provide processing and payroll support for students in Earn As You Learn. Ramsey County charges an 8% administrative fee. This addendum will allow us to process up to \$100,000 in student stipends for 2022-23 school year. Funding is provided through ARP funds.
3. Students in the Earn as You Learn program have the opportunity to earn a \$300 stipend while exploring career interests, working on industry certificates, preparing for the workplace, and learning financial literacy. Students can complete the work that is at a time convenient to them. SPPS students in grades 9-12 are eligible to participate. Students are accepted into the program on a first-come, first served basis.
4. This programming aligns with the District's long-term outcome of preparing all graduates for college, career and life.
5. This item is submitted by Carita Green, Executive Director, Office of College and Career Pathways and Student Supports, and Andrew Collins, Chief of Schools & Learning.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to sign the Addendum to the Agreement between Saint Paul Public Schools and Ramsey County Workforce Solutions for the remainder of the 2022-23 school year.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** December 13, 2022

**TOPIC:** Lease Agreements with Achievement Plus Partners at John A Johnson

**A. PERTINENT FACTS:**

1. Achievement Plus Partners Children's Dental Services, East Side Learning Center, Neighborhood House, Southern Minnesota Regional Legal Services, and Amherst H. Wilder Foundation all desire to enter into lease agreements at John A. Johnson, located at 740 York Ave.
2. The administration is agreeable to lease space to the Achievement Plus Partners.
3. Terms and conditions of the Lease Agreements include the following:
  - a. The lease term will be six (6) months commencing January 1, 2023 and terminating June 30, 2023.
  - b. The District will lease approximately Two Thousand Six Hundred Thirteen (2,613) square feet of dedicated space at 750 York Ave to Achievement Plus Partners.
  - c. There shall be no monthly rent for this term, consistent with Achievement Plus model.
4. The lease agreements meet the District strategic plan goals by aligning Program Evaluation and Resource Allocation to District priorities.
5. This item is submitted by Tom Parent, Executive Director of Operations and Administration, and Jackie Turner, Chief of Operations and Administration.

**B. RECOMMENDATIONS:**

That the Board of Education authorize the execution of the Lease Agreements between the District and Achievement Plus Partners at John A Johnson.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** 12/13/2022

**TOPIC:** Monthly Operating Authority

**A. PERTINENT FACTS:**

1. The Board of Education must authorize and approve all expenditures of the District.
2. The Board of Education must ratify any changes in collateral that have been previously approved by the Assistant Treasurer.
3. This item meets the District target area of goals alignment and sustainability.
4. This item is submitted by Tom Sager, Executive Chief of Financial Services

**B. RECOMMENDATIONS:**

1. That the Board of Education approve and ratify the following checks and electronic transfers for the period October 1, 2022 through October 31, 2022

|                           |                  |                 |
|---------------------------|------------------|-----------------|
| (a) General Account       | #753537-754586   | \$61,334,980.57 |
|                           | #0004670-0004700 |                 |
|                           | #7004568-7004601 |                 |
|                           | #0007591-0007683 |                 |
| (b) Construction Payments | - 0 -            | \$6,920,496.94  |
| (c) Debt Service          | - 0 -            | <u>0</u>        |
|                           |                  | \$68,255,477.51 |

Included in the above disbursements are two payrolls in the amount of \$41,591,936.82 and overtime of \$240,804.30 or 0.58% of payroll

(d) Collateral Changes

**Released:**

None

**Additions:**

None

2. That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending April 30, 2023

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** December 13, 2022

**TOPIC:** Recommendations for Exclusion of Students Non-Compliant with Minnesota Statute 121A.15 Health Standards: Immunizations

**A. PERTINENT FACTS:**

1. Minnesota immunization law (M.S. 121A. 15 Health Standards for Immunizations) requires that in order for a child to enroll in child care, early education programs, or school a parent must show they have received immunizations or an exemption.
2. Immunizations help protect children against disease or reduce the impact from that disease.
3. There are students in the District who are not in compliance with M.S. 121A.15 Health Standards for Immunizations. Noncompliant lists are reviewed and updated regularly.
4. Parents/guardians with a noncompliant student have been informed of required missing immunizations. They are provided information about immunization law, immunization resources and have been informed about medical or conscientious exemption options. Contacts are made via mail, phone and email and in home languages. Parents/guardians have had a minimum of 30 days to comply with the law after they are informed that their child is non-compliant.
5. Once in compliance (required immunization received or proof of meeting exemption requirement is provided) then students are allowed to return to school and programming.
6. This project will meet the District target area goals by ensuring high academic achievement for all students.
7. Requested by Mary Langworthy, Director, Health and Wellness, and Brenda Natala, Executive Director, Office of Specialized Services.

**B. RECOMMENDATION:**

That the Board of Education exclude noncompliant students from school effective January 4, 2023, should they not comply with Minnesota State Health Standards for Immunizations on or before this date.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** December 13, 2022

**TOPIC:** Establishment of the Unclassified Position of Fund Development Manager for Independent School District No. 625 and Relevant Terms and Conditions of Employment

**A. PERTINENT FACTS:**

1. The Innovation Office has a need for a position, Fund Development Manager that will play a key role in Saint Paul Public Schools by supporting staff across the organization in identifying and securing additional financial and in-kind resources to support the district's strategic plan. The Fund Development Manager develops and implements processes and procedures involved in competitive grant writing and fundraising. The position also supervises staff and manages relationships with local and national funders.
2. The Human Resource Department performed a job study to determine the proper job title and bargaining unit for this work. The recommendation from that study is to create a new job title, Fund Development Manager. This title would be within the unit jurisdiction of the Saint Paul Supervisor's Organization (SPSO) unit. The appropriate pay rate for this position would be equivalent to current professional incumbents. This salary range will remain in place for this title until such time as a successor agreement is reached after the 2022-2023 labor agreement for this unit. The benefits associated with this position will be as provided for other positions within this unit. This position is recommended to be an unclassified position.

The funds for this position will be provided from the approved Innovation Office Fiscal Year 2023 budget.

3. This request supports the District's target area goal of sustainability and SPPS Achieves.
4. This recommendation has been reviewed by Stacey Gray Akyea, Chief of Equity, Strategy and Innovation, Pat Pratt-Cook, Executive Chief of Human Resources, Leah Corey Director of Innovation Office, and Shannen Hafner, Workforce Design Specialist.

**B. RECOMMENDATION:**

That the Board of Education of Independent School District No. 625 approve the establishment of the Fund Development Manager job classification effective December 13, 2022; that the Board of Education declare the position of Fund Development Manager as unclassified; and that the pay rate be Grade 19 of the Saint Paul Supervisors' Organization (SPSO) standard ranges.



## **FUND DEVELOPMENT MANAGER**

**Job Code: TBD**  
**Bargaining Unit: SPSO**  
**Effective Date: TBD**

### **Position Summary**

The Fund Development Manager plays a key role in Saint Paul Public Schools by supporting staff across the organization in identifying and securing additional financial and in-kind resources to support the district's strategic plan. The Fund Development Manager develops and implements processes and procedures involved in competitive grant writing and fundraising. The position also supervises staff and manages relationships with local and national funders.

### **Reporting Relationship**

Report to the Innovation Office Director

### **Duties and Responsibilities**

The essential functions include, but are not limited to, the following duties:

#### **Strategic Planning & Grant Writing**

- Conceptualize, develop, and write grant applications for multi-partner, strategic initiatives and programs; Review, proof and edit final grant applications
- Create, implement and maintain a strategic plan for fundraising & development activities that coordinates existing information and leverages relationships with internal and external stakeholders.
- Support district administrators in effectively creating and implementing grant projects, fostering collaboration and accountability across departments and programs
- Identify staff with ideas for program improvements, match with funder priorities and ensure alignment to district's strategic plan
- Assist the Innovation Office Director in assessing and communicating the strategic planning and fund development needs of the school district.
- Work with Innovation Office project management staff to ensure comprehensive grant development and management coverage of the complete grant cycle.
- Monitor education and funding trends, help position the district ahead of major funding changes or trends, and seek out potential matches for strategic funding initiatives
- Implement and inform district policy and practice related to grants and fundraising
- Develop processes to ensure grant projects align with district plans and priorities
- Support Senior Executive Leadership Team to understand grant opportunities and determine interest in applying for specific competitions
- Support sustainability of strategic priorities by working with program leaders, external partners, funders, district leaders, etc.

## **FUND DEVELOPMENT MANAGER**

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- Collaborate with district lobbying efforts by providing data, information, needs

### **Relationship Management**

- Serve as the primary point of contact for corporate funders
- Develop and maintain state and federal contacts; attend training related to funding sources
- Expand and maintain community and agency contacts for collaboration
- Represent district among external stakeholders like MDE, US Dept. of Ed., corporate partners, nonprofit organizations
- Support other staff working with external partners by aligning processes, systems, ensuring we're coordinated in programming and funding solicitations
- Assist with Letters of Support requests from external partners as needed

### **Staff Support & Capacity Building**

- Develop and implement a grants training plan for district staff
- Provide advice and consultation to district administrators and employees in developing, implementing, negotiating, and evaluating grant proposals.
- Provide technical assistance to staff and external partners in preparing proposals; coordinate with content lead and other departments to develop federal and state proposals

### **Supervision & Administration**

- Supervise and evaluate the work of the Grants Assistant
- Coordinate the work of consultants hired for specific projects, including developing timelines and budgets and monitoring quality at all stages of project development.
- Maintain accurate records of all grant applications
- Monitor the spend down of grants as needed
- Assist with Board Agenda Items as needed

Perform other related duties as assigned.

## **Knowledge, Skills and Abilities**

- Considerable knowledge of communication, strategic planning, and evaluation.
- Considerable knowledge of writing, grant writing, and fund development.
- Considerable knowledge of project management and cost analysis/monitoring.
- Considerable knowledge of research techniques and data systems.
- Considerable knowledge of public policy issues and policy development.
- Knowledge of urban public schools and diverse populations.
- Considerable skill in the use of a computer, word processing, database systems, internet research tools, and desktop publishing software.
- Considerable ability to identify emerging issues that would impact the district and the strategic fund development process.
- Considerable ability to interact effectively with both individuals and groups and in a multicultural setting.

## **FUND DEVELOPMENT MANAGER**

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- Demonstrated leadership skills, high ethical standards and self-motivation.
- Ability to supervise and evaluate assigned staff.

### **Minimum Qualifications**

Bachelor's degree in communications, business, public relations, or related field and six years of professional level experience in proposal development and/or project administration, communications, marketing/promotions or public relations.

### **Preferred Qualifications**

- Previous supervisory/management experience

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** December 13, 2022

**TOPIC:** Establishment of the Unclassified Position of Violence Prevention Specialist for Independent School District No. 625 and Relevant Terms and Conditions of Employment

**A. PERTINENT FACTS:**

1. The Security and Emergency Management Department has a need for a position, Violence Prevention Specialist that will be responsible for developing, implementing, training, and evaluating a comprehensive continuum of evidence-based violence prevention strategies and advocacy services, which help reduce incidence of, and outcomes related to school violence. The work directly contributes to a healthy school community and actively encourages and supports all students to learn and grow academically, socially, and emotionally through safe school initiatives.
2. The Human Resource Department performed a job study to determine the proper job title and bargaining unit for this work. The recommendation from that study is to create a new job title, Violence Prevention Specialist. This title would be within the unit jurisdiction of the Professional Employees Association (PEA) unit. The appropriate pay rate for this position would be equivalent to current professional incumbents. This salary range will remain in place for this title until such time as a successor agreement is reached after the 2020-2021 labor agreement for this unit. The benefits associated with this position will be as provided for other positions within this unit. This position is recommended to be an unclassified position.
3. The funds for this position will be provided from the SEM awarded STOP School Violence DOJ Grant.
4. This request supports the District's target area goal of sustainability and SPPS Achieves.
5. This recommendation has been reviewed by Jackie Turner, Chief of Operations and Administration, Pat Pratt-Cook, Executive Chief of Human Resources, Laurie Olson, Director of Security and Emergency Management, and Shannen Hafner, Workforce Design Specialist.

**B. RECOMMENDATION:**

That the Board of Education of Independent School District No. 625 approve the establishment of the Violence Prevention Specialist job classification effective December 13, 2022; that the Board of Education declare the position of Violence Prevention Specialist as unclassified; and that the pay rate be Grade 17 of the Professional Employees Association standard ranges.



## VIOLENCE PREVENTION SPECIALIST

Job Code: TBD  
Bargaining Unit: PEA - 06  
December 13, 2022

### Position Summary

The Violence Prevention Specialist is responsible for developing, implementing, training, and evaluating a comprehensive continuum of evidence-based violence prevention strategies and advocacy services which help reduce incidence of, and outcomes related to school violence. The work directly contributes to a healthy school community and actively encourages and supports all students to learn and grow academically, socially, and emotionally through safe school initiatives.

### Reporting Relationship

Reports to the Director of Security and Emergency Management

### Responsibilities

- Increase school safety using evidence-based solutions to prevent violence against schools, staff and students.
- Assist with collecting, analyzing and disaggregating data.
- Prepare reports for District leadership, Board and funders regarding program performance.
- Collection and maintenance of records, program evaluation and reporting
- Contribute to program development and grant reporting to ensure the continuation of programs and services.
- Collaborate with other staff to ensure consistency of program standards across the District
- Conduct focus groups with diverse populations (students, staff, families, and community.)
- Facilitating groups (students/staff/families/community) and providing educational presentations.
- Assist in development of a customized safety protocols (violence prevention)
- Provide and carry out implementation, training (District staff and students), and on-going support of newly developed protocol.
- District lead for violence prevention protocol training in schools
- Create online training modules for continued expansion of protocol.
- Engage in relationship building activities to build trust within school communities.

- Build relationships in the community and conduct outreach, education, and training for internal and external stakeholders/collaborators/partners in accordance with the Violence Prevention plan and strategy.
- Foster strong collaborations with referral networks to support youth, staff, and families engaged in prevention programming.

### **Knowledge, Skills and Abilities**

- Demonstrated ability to lead focus groups with diverse populations within the schools and community.
- Demonstrated ability to collect and analyze data using a variety of methods and technology.
- Knowledge of prevention/intervention strategies related to school or domestic violence.
- Demonstrated cultural competence and commitment to supporting diverse populations
- Experience working in a diverse, multicultural workforce.
- Excellent facilitation and/or public speaking skills.
- Experience with facilitation of various sizes of groups.
- Knowledge of community resources
- Demonstrated success in personally building, developing, and retaining strong, positive relationships with youth, staff, schools or other organizational partners.
- Excellent time management skills, attention to detail, judgement, and ability to prioritize and manage multiple tasks.
- Strong administrative and organizational skills.
- Ability to work independently as well as collaboratively with other staff
- Excellent interpersonal written and verbal communication skills

### **Minimum Qualifications**

- Bachelor's Degree in Social Services, Education or related field.
- 2 years of experience in violence prevention, education and/or training (a combination of education and experience will be considered).

### **Preferred Qualifications**

- Experience working with youth
- Experience facilitating discussions and conducting focus groups with youth and adults.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** December 13, 2022

**TOPIC:** Add Controllers Lisa Rider and Lori Doehne as Signers to our MSDLAF Accounts and Remove Marie Schrul

**A. PERTINENT FACTS:**

1. Minnesota School District Liquid Asset Funds requires that in order to add Controllers, Lisa Rider and Lori Doehne, as signers to our accounts and remove Marie Schrul, the board should approve this in a formal meeting.
2. Once approved, SPPS is required to submit the meeting minutes with our request to MSDLAF.
3. This item is submitted by Tom Sager, Executive Chief of Financial Services.

**B. RECOMMENDATION:**

That the Board of Education authorize the addition of Lisa Rider, Controller, and Lori Doehne, Controller, as signers on the SPPS MSDLAF accounts.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** December 13, 2022

**TOPIC:** Changes to Board Policy 534.00 Unpaid Meal Charges

**A. PERTINENT FACTS:**

1. Per SPPS Policy 209.00 Development, Adoption, Implementation and Monitoring of Policies, “revisions that are required owing to a change in statute, rule, or other governmental mandate may be made through a consent agenda rather than through the three-reading process.” And, “minor editorial updates that do not affect the title or substance of the policy do not need to go through the formal approvals process.”
2. Policy 534.00 Unpaid Meal Charges will be updated through the consent agenda and not through the three-reading process because the revisions made are due to a change in statute and MN Attorney General Ellison’s binding opinion.
3. Phrases that will be added to the policy is based on MN Attorney General’s binding opinion and statute:
  - a. Paragraph I: “to minimize identification of students with insufficient funds”
  - b. Paragraph II.C: “per the scheduled menu”
  - c. Paragraph II.C.2: “who have been determined eligible” and “reimbursable”
  - d. Paragraph III.B: “Reminders for payment of outstanding student meal balances will not demean or stigmatize any student participating in the school lunch program, including, but not limited to, dumping meals, withdrawing a meal that has been served, announcing or listing students’ names publicly, or affixing stickers, stamps, or pins.”
  - e. Paragraph IV.E: “SPPS will not impose any other restriction prohibited under Minnesota Statutes section 123B.37 due to unpaid student meal balances. SPPS will not limit a student’s participation in any school activities, graduation ceremonies, field trips, athletics, activity clubs, or other extracurricular activities or access to materials, technology, or other items provided to students due to an unpaid student meal balance.”
4. Phrases that have been removed from the policy that are based on MN Attorney General’s binding opinion and statute are:
  - a. “The district is not legally required to serve meals to students who do not qualify for free or reduced-price meals when their meal account has a negative balance. However,”

- b. "Full pay students who have money "in hand" to pay for the current meal will be provided a meal even if the student has a negative account balance."
  - c. "If the parent/guardian fails to pay the unpaid meal charges after reasonable attempts have been made through this process, the student may receive an alternative meal."
  - d. "Alternative meals must be served in a discrete and respectful manner."
- 5. This project will meet the District strategic plan goal/goals of Positive School and District Culture.
- 6. This item is submitted by Jada Wollenzien, Program Manager of Leadership Development and Policy.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to approve the changes made to Policy 534.00 Unpaid Meal Charges.

534.00 UNPAID MEAL CHARGES

I. PURPOSE

Saint Paul Public Schools (SPPS) believes that well-nourished students are better equipped to learn. The purpose of this policy is to ensure that students receive healthy and nutritious meals through the SPPS Child Nutrition Program and that school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy seeks to minimize identification of students with insufficient funds, eliminate stigmatization of students who are unable to pay for school meals as well as to maintain the financial integrity of the school nutrition program.

II. PAYMENT OF MEALS

- A. Each year, all families should complete an Application for Education Benefits/Free or Reduced Priced Meals.
  - 1. Families that receive a letter prior to September 1st confirming that they are directly certified to receive free meal benefits do not need to complete an application.
  - 2. The application will be made available to families in multiple ways such as by mail and/or electronic distribution prior to the start of the school year, at the school's main office, Nutrition Services' website, and by request to Nutrition Services.
  - 3. Families seeking assistance in completing the application may contact Nutrition Services or the school's main office.
- B. Funds can be added to a student's meal account using cash, check, credit card, or debit card. The process for making payments can be found on the SPPS Nutrition Services website or by inquiring at the school's main office.
- C. All students will be provided a meal per the scheduled menu regardless of meal account status.
  - 1. ~~The district is not legally required to serve meals to students who do not qualify for free or reduced price meals when their meal account has a negative balance. However,~~ SPPS believes it is in the best interest of the entire school community when every student receives a nutritious meal.
  - 2. Students who have been determined eligible for free or reduced-price meals, including students enrolled in the Community Eligibility Provision, will be provided a reimbursable meal even if the student has a negative account balance.
  - 3. ~~Full pay students who have money "in hand" to pay for the current meal will be provided a meal even if the student has a negative account balance.~~
  - 4. If a student has a negative account balance, the response process as

described in Section IV below will be carried out. ~~If the parent/guardian fails to pay the unpaid meal charges after reasonable attempts have been made through this process, the student may receive an alternative meal.~~

5. ~~Alternative meals must be served in a discrete and respectful manner.~~
  6. No ala carte items will be sold to students unless there is sufficient funds in the student's meal account to cover the costs of the items.
- D. Under no circumstances may a meal be taken away from a student after the student has received it.

### III. NOTIFICATION OF LOW OR NEGATIVE ACCOUNT BALANCES

- A. The following steps are taken to notify parents/guardians when a student's account balance is low or negative:
1. For elementary school students, when the account has reached a negative balance of approximately two lunch meal charges, a notice will be given to the student's teacher to be sent home in the student's backpack.
  2. For all SPPS students,
    - i. When the account has reached a low balance of approximately five lunch charges, an automated phone call will be sent to the parent or guardian.
    - ii. When the account has reached a negative balance of approximately five lunch meal charges, the Office of Nutrition Services will mail a letter to the parent or guardian in a discrete, non-identifiable manner.
    - iii. When the account balance has reached approximately ten lunch meal charges, the school's principal will be notified. School staff will then engage with the parent or guardian to evaluate their needs, provide assistance, and request payment.
- B. **Reminders for payment of outstanding student meal balances will not demean or stigmatize any student participating in the school lunch program, including, but not limited to, dumping meals, withdrawing a meal that has been served, announcing or listing students' names publicly, or affixing stickers, stamps, or pins.**

### IV. UNPAID MEAL CHARGES

- A. Efforts for payment of negative student meal account balances will not demean or stigmatize any student.
- B. The district will make reasonable efforts to communicate with families to resolve unpaid charges. Families will be encouraged to apply for free and reduced-price meals for their children. Families who have previously completed an application, but have since faced significant changes, such as birth of a child, income changes, etc. may reapply. Families who are experiencing difficulty paying for lunch may contact Nutrition Services to set up a payment plan.

- C. The school district will make reasonable efforts to collect unpaid meal charges; however, when efforts do not result in payment, the unpaid meal charges will be charged back to the school to cover the unpaid charges from the school's budget.
  - D. The district may not enlist the assistance of non-school district employees, such as volunteers, to engage in debt collection efforts.
  - E. SPPS will not impose any other restriction prohibited under Minnesota Statutes section 123B.37 due to unpaid student meal balances. SPPS will not limit a student's participation in any school activities, graduation ceremonies, field trips, athletics, activity clubs, or other extracurricular activities or access to materials, technology, or other items provided to students due to an unpaid student meal balance.
- V. COMMUNICATION OF POLICY
- A. This policy and supporting information will be provided in writing (i.e. mail, email, back-to-school packet, student handbook, staff training, etc.) to:
    - 1. All families at or before the start of each school year;
    - 2. Students and families who transfer into the school district, at the time of enrollment; and
    - 3. All school district personnel who are responsible for enforcing this policy.
  - B. The policy will also be posted on the District's website.

#### LEGAL REFERENCES

**Minn. Stat. § 123B.37 (Prohibited Fees)**

Minn. Stat. § 124D.111, Subd. 4

42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)

7 C.F.R. § 210 *et seq.* (School Lunch Program Regulations)

7 C.F.R. § 220.8 (School Breakfast Program Regulations)

USDA Policy Memorandum SP 46-2016, Unpaid Meal Charges: Local Meal Charge Policies (2016)

USDA Policy Memorandum SP 47-2016, Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments (2016)

USDA Policy Memorandum SP 23-2017, Unpaid Meal Charges: Guidance and Q&A

#### CROSS REFERENCES:

Policy 533.00 – Wellness

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** December 13, 2022

**TOPIC:** Phase Gate Approval of the FY23 Paving Program (Project # 0800-23-01):  
Gate #3 – Project Budget; Gate #3A – Finance Plan Update

**A. PERTINENT FACTS:**

1. This agenda item seeks approval for the FY23 Paving Program at the following phase gate(s):
  - a. Gate #3 – Project Budget / Proceed to Bidding
  - b. Gate #3a - Finance Plan Update
2. The Project phase gate schedule is currently:

| Gate # and Description                                        | Date                        |
|---------------------------------------------------------------|-----------------------------|
| #1 – Master Planning<br>#1A – Finance Update                  | May 24, 2022                |
| #2 – Project Charter (Predesign)<br>#2A – Finance Update      | Not applicable              |
| #3 – Project Budget<br>#3A – Finance Update                   | December 13, 2022 (current) |
| #4 – Contract Award<br>#4A – Finance Update                   | December 13, 2022           |
| #5.1 – Project Close-Out<br>#5.1A – Finance Update            | Fall 2023 (anticipated)     |
| #5.2 – Final Project Summary<br>#5.2A – Final Finance Summary | Fall 2024 (anticipated)     |

3. A summary of the current project budget is as follows:

| Project Budget | Current Obligations | Invoiced to Date | Percent Invoiced |
|----------------|---------------------|------------------|------------------|
| \$1,224,000    | \$157,626           | \$93,040         | 7.6%             |

4. A summary of current and anticipated funding is as follows:

| Funding Source | Issuance | Amount    | Date Issued |
|----------------|----------|-----------|-------------|
| LTFM FY23      | N/A      | \$400,208 |             |
| LTFM FY24      | N/A      | \$823,792 |             |

5. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Lisa Rider, Controller; Tom Sager, Executive Chief of Finance, and Jackie Turner, Chief Administration and Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education approve the FY23 Paving Program (Project #0800-23-01) at Phase Gate Check #3 – Project Budget; Gate Check #3a –Finance Plan Update, setting the final project budget at \$1,224,000 and indicating direction to proceed with construction bidding.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** December 13, 2022

**TOPIC:** Phase Gate Approval of the Eastern Heights Playground Replacement (Project # 1070-23-01): Gate #3 – Project Budget; Gate #3A – Finance Plan Update

**A. PERTINENT FACTS:**

1. This agenda item seeks approval for the Eastern Heights Playground Replacement project at the following phase gate(s):
  - a. Gate #3 – Project Budget / Proceed to Bidding
  - b. Gate #3a - Finance Plan Update

2. The Project phase gate schedule is currently:

| <b>Gate # and Description</b>                                 | <b>Date</b>                        |
|---------------------------------------------------------------|------------------------------------|
| #1 – Master Planning<br>#1A – Finance Update                  | March 23, 2021                     |
| #2 – Project Charter (Predesign)<br>#2A – Finance Update      | Not applicable                     |
| <b>#3 – Project Budget<br/>#3A – Finance Update</b>           | <b>December 13, 2022 (current)</b> |
| #4 – Contract Award<br>#4A – Finance Update                   | December 13, 2022                  |
| #5.1 – Project Close-Out<br>#5.1A – Finance Update            | July 2023 (anticipated)            |
| #5.2 – Final Project Summary<br>#5.2A – Final Finance Summary | July 2024 (anticipated)            |

3. A summary of the current project budget is as follows:

| <b>Project Budget</b> | <b>Current Obligations</b> | <b>Invoiced to Date</b> | <b>Percent Invoiced</b> |
|-----------------------|----------------------------|-------------------------|-------------------------|
| \$484,000             | \$0                        | \$0                     | 0%                      |

4. A summary of current and anticipated funding is as follows:

| <b>Funding Source</b> | <b>Issuance</b> | <b>Amount</b> | <b>Date Issued</b> |
|-----------------------|-----------------|---------------|--------------------|
| LTFM FY23             | N/A             | \$13,500      |                    |
| Capital Bonds FY23    | 2023A           | \$235,250     | TBD                |
| Capital Bonds FY24    | N/A             | \$235,250     | TBD                |

5. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Lisa Rider, Controller; Tom Sager, Executive Chief of Finance, and Jackie Turner, Chief Administration and Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education approve the Eastern Heights Playground Replacement (Project #0170-23-01) at Phase Gate Check #3 – Project Budget; Gate Check #3a –Finance Plan Update, setting the final project budget at \$484,000 and indicating direction to proceed with construction bidding.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** December 13, 2022

**TOPIC:** Phase Gate Approval of the FY23 Paving Program (Project # 0800-23-01):  
Gate #4 - Contract Award; Gate #4A – Finance Plan Update

**A. PERTINENT FACTS:**

1. This agenda item seeks approval for the FY23 Paving Program at the following phase gate(s):
  - a. Gate #4: Contract Award
  - b. Gate #4a: Finance Plan Update
2. The FY23 Paving Program includes parking lot and drive work at Galtier Community Elementary School, Washington Technology Magnet School, Wheelock Early Learning Center, Phalen Lake Hmong Studies Magnet, and Focus Beyond Transitions.
3. The contract in this agenda item is for work at Washington Technology Magnet School.
4. The Project phase gate schedule is currently:

| Gate # and Description                                        | Date                               |
|---------------------------------------------------------------|------------------------------------|
| #1 – Master Planning<br>#1A – Finance Update                  | May 24, 2022                       |
| #2 – Project Charter (Predesign)<br>#2A – Finance Update      | Not applicable                     |
| #3 – Project Budget<br>#3A – Finance Update                   | December 13, 2022                  |
| <b>#4 – Contract Award<br/>#4A – Finance Update</b>           | <b>December 13, 2022 (current)</b> |
| #5.1 – Project Close-Out<br>#5.1A – Finance Update            | Fall 2023 (anticipated)            |
| #5.2 – Final Project Summary<br>#5.2A – Final Finance Summary | Fall 2024 (anticipated)            |

\* Please note Gate Check 3 is under separate concurrent consideration on the agenda.

5. A summary of the current project budget is as follows:

| Project Budget | Current Obligations | Invoiced to Date | Percent Invoiced |
|----------------|---------------------|------------------|------------------|
| \$1,224,000    | \$157,626           | \$93,040         | 7.6%             |

6. The following bids were received per the terms of State Contract #180300:  

Lump Sum Base Bid

Bituminous Roadways, Inc. ....\$242,946

7. Bids will be reviewed by Jamie Atkins, Purchasing Manager.

8. A summary of current and anticipated funding is as follows:

| Funding Source | Issuance | Amount       | Date Issued |
|----------------|----------|--------------|-------------|
| LTFM FY23      | N/A      | 87 \$400,208 |             |

|           |     |           |  |
|-----------|-----|-----------|--|
| LTFM FY24 | N/A | \$823,792 |  |
|-----------|-----|-----------|--|

9. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
10. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Lisa Rider, Controller; Tom Sager, Executive Chief of Finance, and Jackie Turner, Chief Administration and Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education approve the award as part of for the FY23 Paving Program (Project #0800-23-01) to Bituminous Roadways, Inc. for a lump sum base bid of \$242,946.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** December 13, 2022

**TOPIC:** Phase Gate Approval of the Eastern Heights Playground Replacement (Project # 1070-23-01): Gate #4 - Contract Award; Gate #4A – Finance Plan Update

**A. PERTINENT FACTS:**

1. This agenda item seeks approval for the Eastern Heights Playground Replacement project at the following phase gate(s):

- a. Gate #4: Contract Award
- b. Gate #4a: Finance Plan Update

2. The Project phase gate schedule is currently:

| Gate # and Description                                        | Date                               |
|---------------------------------------------------------------|------------------------------------|
| #1 – Master Planning<br>#1A – Finance Update                  | March 23, 2021                     |
| #2 – Project Charter (Predesign)<br>#2A – Finance Update      | Not applicable                     |
| #3 – Project Budget<br>#3A – Finance Update                   | <b>December 13, 2022 (current)</b> |
| #4 – Contract Award<br>#4A – Finance Update                   | December 13, 2022                  |
| #5.1 – Project Close-Out<br>#5.1A – Finance Update            | July 2023 (anticipated)            |
| #5.2 – Final Project Summary<br>#5.2A – Final Finance Summary | July 2024 (anticipated)            |

\* Please note Gate Check 3 is under separate concurrent consideration on the agenda.

3. A summary of the current project budget is as follows:

| Project Budget | Current Obligations | Invoiced to Date | Percent Invoiced |
|----------------|---------------------|------------------|------------------|
| \$484,000      | \$0                 | \$0              | 0%               |

4. The following bid was received per the terms of State Contract #218091:

Lump Sum Base Bid

Flagship Recreation.....\$271,855

5. Bids will be reviewed by Jamie Atkins, Purchasing Manager.

6. A summary of current and anticipated funding is as follows:

| Funding Source     | Issuance | Amount    | Date Issued |
|--------------------|----------|-----------|-------------|
| LTFM FY23          | N/A      | \$13,500  |             |
| Capital Bonds FY23 | 2023A    | \$235,250 | TBD         |
| Capital Bonds FY24 | N/A      | \$235,250 | TBD         |

7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.

8. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Lisa Rider, Controller; Tom Sager, Executive Chief of Finance, and Jackie Turner, Chief Administration and Operations Officer.

**B. RECOMMENDATION:**

That the Board of Education approve the award of playground equipment for the Eastern Heights Playground Replacement project (Project #s 1070-23-01) to Flagship Recreation for a lump sum base bid of \$271,855.

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** December 13, 2022

**TOPIC:** Certification of the 2023-24 School Year Tax Levy

**A. PERTINENT FACTS:**

1. This is the final part of the annual tax levy certification process that began in September. At the last board meeting, the district provided detailed information on the tax levy and district budget as part of the Truth in Taxation hearing.
2. This item is submitted by Tom Sager, Executive Chief of Financial Services.

**B. RECOMMENDATION:**

The administration recommends that the School Board certify a tax levy in the amount of \$201,032,248.14 for the 2023-2024 school year. This amount represents a -0.87 percent change from the 2022-2024 school district property tax levy.

# Inclusive School Calendar Process

92

December 2022



# History

Representatives from SPFE, SPPS administration and one parent met to develop annual calendar recommendation to the BOE.

93

*Thank you for your years of service!*



# Call for Inclusivity

Many districts have made changes to the school calendar to include days off for Eid, Yom Kippur and Rosh Hashanah

94

Our SPPS community has expressed interest in more family engagement and staff input in the calendar process.



# Realities for SPPS

- MDE required hours of instruction
- Starting after Labor Day
- 6-hour school day (30-minute lunch)
- Federal / SPPS holidays
- Contractual requirements (e.g. 187 teacher duty days)
- Parent / Teacher Conference Days
- Professional Development Days

95



# Minnesota State Statute

## 120A.41 LENGTH OF SCHOOL YEAR; HOURS OF INSTRUCTION

(a) A school board's annual school calendar must include at least 425 hours of instruction for a kindergarten student without a disability, **935 hours of instruction for a student in grades 1 through 6,** and **1,020 hours of instruction for a student in grades 7 through 12,** not including summer school.<sup>96</sup> The school calendar for **all-day kindergarten must include at least 850 hours** of instruction for the school year. The school calendar for a prekindergarten student under section [124D.151](#), if offered by the district, must include at least 350 hours of instruction for the school year. A school board's annual calendar must include at least 165 days of instruction for a student in grades 1 through 11 unless a four-day week schedule has been approved by the commissioner under section [124D.126](#).



# 2022 Calendar Process

| AUGUST                                      | SEPTEMBER                                                             | OCTOBER                                                                                                                    | NOVEMBER                                                                | DECEMBER                                        |
|---------------------------------------------|-----------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|-------------------------------------------------|
| SPPS staff create multiple calendar options | Survey and engagement framework created<br><br>Plans shared with SPFE | Survey sent to all families and staff<br><br>Parent Advisory Councils engaged<br><br>Meet and confer with bargaining units | Survey results and feedback analyzed<br><br>Senior leadership consulted | Board of Education informed and votes<br><br>97 |

# OPTION #1

A two-week winter break with a one-week spring break, and the school year ends around June 11.



2023-24 District Calendar \*\*\*Draft\*\*\*

Total Days of School: Pre-K and K: Elementary (1-5); Secondary (9-12)

IMPORTANT DATES (ECSE follows the Pre-K calendar)

AUGUST

21-25 New Educator Week

28-31 Opening Week

SEPTEMBER

4 Labor Day

5 First Day of School

5-6 No School, Welcome Meetings

7 First Day of School

25 No School, Yom Kippur

OCTOBER

19-20 No School, State Teacher Meeting MEA

27 No School, Conference Preparation

\*\*\*Digital Day for students in gr 6-8 at K-8 Schools\*\*\*

Secondary in session

NOVEMBER

7 Election Day (Digital Learning Day)

9 End of Quarter 1

10 No School, Parent-teacher conferences for PreK-5/

Secondary professional development

23-24 No School, Thanksgiving Break

DECEMBER

25-29 No School, Winter Break

JANUARY

15 No School, Winter Break

15 No School, Martin Luther King Jr. Day

25 End of Quarter 2

26 No School, Elementary professional development/

Secondary grading day

FEBRUARY

19 No School, Presidents Day

MARCH

8 No School, Elementary conference preparation/

Secondary professional development

28 No School, PK elementary Conference Day

\*\*\*Digital Day for students in gr 6-8 at K-8 Schools\*\*\*

End of Quarter 3 Secondary in Session

29 No School, Teacher professional development

APRIL

8-12 No School, Spring Break

10 No School, Eid Al Fitr

MAY

27 No School, Memorial Day

JUNE

11 Last Day of School

End of Quarter 4

12 Last Day of School for Teachers

Juneteenth (District Offices Closed)

GRADES

1-12

Pre-K & K

Pre-K & K

Pre-K-12

Pre-K-12

Pre-K-12

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98



# OPTION #2

About a 7-day winter break with a one-week spring break and the school year ends around June 6.



# 2023-24 District Calendar \*\*\*Draft\*\*\*

Total Days of School: Pre-K and K: Elementary (1-5); Secondary (6-12)

## IMPORTANT DATES (ECSE follows the Pre-K calendar)

| AUGUST                                                  |                                                   | GRADES |
|---------------------------------------------------------|---------------------------------------------------|--------|
| 21-25                                                   | New Educator Week                                 |        |
| 28-31                                                   | Opening Week                                      |        |
| SEPTEMBER                                               |                                                   | GRADES |
| 4                                                       | Labor Day                                         |        |
| 5                                                       | First Day of School                               |        |
| 5-6                                                     | No School, Welcome Meetings                       |        |
| 7                                                       | First Day of School                               |        |
| 25                                                      | No School, Yom Kippur                             |        |
| OCTOBER                                                 |                                                   | GRADES |
| 19-20                                                   | No School, State Teacher Meeting MEA              |        |
| 27                                                      | No School, Conference Preparation                 |        |
| ***Digital Day for students in gr 6-8 at K-8 Schools*** |                                                   |        |
| Secondary in session                                    |                                                   |        |
| NOVEMBER                                                |                                                   | GRADES |
| 7                                                       | Election Day (Digital Learning Day)               |        |
| 9                                                       | End of Quarter 1                                  |        |
| 10                                                      | No School, Parent-teacher conferences for PreK-5/ |        |
| Secondary professional development                      |                                                   |        |
| 23-24                                                   | No School, Thanksgiving Break                     |        |
| DECEMBER                                                |                                                   | GRADES |
| 25-29                                                   | No School, Winter Break                           |        |
| JANUARY                                                 |                                                   | GRADES |
| 1-5                                                     | No School, Winter Break                           |        |
| 15                                                      | No School, Martin Luther King Jr. Day             |        |
| 25                                                      | End of Quarter 2                                  |        |
| 26                                                      | No School, Elementary professional development/   |        |
| Secondary grading day                                   |                                                   |        |
| FEBRUARY                                                |                                                   | GRADES |
| 19                                                      | No School, Presidents Day                         |        |
| MARCH                                                   |                                                   | GRADES |
| 8                                                       | No School, Elementary conference preparation/     |        |
| Secondary professional development                      |                                                   |        |
| 28                                                      | No School, PK elementary Conference Day           |        |
| ***Digital Day for students in gr 6-8 at K-8 Schools*** |                                                   |        |
| End of Quarter 3 Secondary In Session                   |                                                   |        |
| 29                                                      | No School, Teacher professional development       |        |
| APRIL                                                   |                                                   | GRADES |
| 10                                                      | No School, Eid Al Fitr                            |        |
| MAY                                                     |                                                   | GRADES |
| 27                                                      | No School, Memorial Day                           |        |
| 31                                                      | Last Day of School                                |        |
| End of Quarter 4                                        |                                                   |        |
| JUNE                                                    |                                                   | GRADES |
| 3                                                       | Last Day of School for Teachers                   |        |
| 19                                                      | Juneteenth (District Offices Closed)              |        |

| July 2023 |   |    |   |    |   |    |
|-----------|---|----|---|----|---|----|
| Su        | M | Tu | W | Th | F | Sa |
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| August 2023 |   |    |   |    |   |    |
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|             |   |    |   |    |   | 31 |

| September 2023 |   |    |   |    |   |    |
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| October 2023 |   |    |   |    |   |    |
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| November 2023 |   |    |   |    |   |    |
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| December 2023 |   |    |   |    |   |    |
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| Su            | M | Tu | W | Th | F | Sa |
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| January 2024 |   |    |   |    |   |    |
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| February 2024 |   |    |   |    |   |    |
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| March 2024 |   |    |   |    |   |    |
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| Su         | M | Tu | W | Th | F | Sa |
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| April 2024 |   |    |   |    |   |    |
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| Su         | M | Tu | W | Th | F | Sa |
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|            |   |    |   |    |   |    |

Updated: 10/7/2022

# OPTION #3

About a 7-day winter break with no spring break, and the school year ends around May 31.

| Saint Paul<br>PUBLIC SCHOOLS                             |                                                   | 2023-24 District Calendar ***Draft***                                 |  |  |  |  |  |  |
|----------------------------------------------------------|---------------------------------------------------|-----------------------------------------------------------------------|--|--|--|--|--|--|
|                                                          |                                                   | Total Days of School: Pre-K and K, Elementary (1-5); Secondary (6-12) |  |  |  |  |  |  |
| <b>IMPORTANT DATES (ECSE follows the Pre-K calendar)</b> |                                                   |                                                                       |  |  |  |  |  |  |
| <b>AUGUST</b>                                            |                                                   | <b>GRADES</b>                                                         |  |  |  |  |  |  |
| 21-25                                                    | New Educator Week                                 |                                                                       |  |  |  |  |  |  |
| 28-31                                                    | Opening Week                                      |                                                                       |  |  |  |  |  |  |
| <b>SEPTEMBER</b>                                         |                                                   |                                                                       |  |  |  |  |  |  |
| 4                                                        | Labor Day                                         |                                                                       |  |  |  |  |  |  |
| 5-6                                                      | First Day of School                               |                                                                       |  |  |  |  |  |  |
| 7                                                        | No School, Welcome Meetings                       |                                                                       |  |  |  |  |  |  |
| 25                                                       | No School, Yom Kippur                             |                                                                       |  |  |  |  |  |  |
| <b>OCTOBER</b>                                           |                                                   |                                                                       |  |  |  |  |  |  |
| 19-20                                                    | No School, State Teacher Meeting MEA              |                                                                       |  |  |  |  |  |  |
| 27                                                       | No School, Conference Preparation                 |                                                                       |  |  |  |  |  |  |
| ***Digital Day for students in gr 6-8 at K-8 Schools***  |                                                   |                                                                       |  |  |  |  |  |  |
| Secondary In session                                     |                                                   |                                                                       |  |  |  |  |  |  |
| <b>NOVEMBER</b>                                          |                                                   |                                                                       |  |  |  |  |  |  |
| 7                                                        | Election Day (Digital Learning Day)               |                                                                       |  |  |  |  |  |  |
| 9                                                        | End of Quarter 1                                  |                                                                       |  |  |  |  |  |  |
| 10                                                       | No School, Parent-teacher conferences for PreK-5/ |                                                                       |  |  |  |  |  |  |
| Secondary professional development                       |                                                   |                                                                       |  |  |  |  |  |  |
| 23-24                                                    | No School, Thanksgiving Break                     |                                                                       |  |  |  |  |  |  |
| <b>DECEMBER</b>                                          |                                                   |                                                                       |  |  |  |  |  |  |
| 25-29                                                    | No School, Winter Break                           |                                                                       |  |  |  |  |  |  |
| <b>JANUARY</b>                                           |                                                   |                                                                       |  |  |  |  |  |  |
| 1-5                                                      | No School, Winter Break                           |                                                                       |  |  |  |  |  |  |
| 15                                                       | No School, Martin Luther King Jr. Day             |                                                                       |  |  |  |  |  |  |
| 25                                                       | End of Quarter 2                                  |                                                                       |  |  |  |  |  |  |
| 26                                                       | No School, Elementary professional development/   |                                                                       |  |  |  |  |  |  |
| Secondary grading day                                    |                                                   |                                                                       |  |  |  |  |  |  |
| <b>FEBRUARY</b>                                          |                                                   |                                                                       |  |  |  |  |  |  |
| 19                                                       | No School, Presidents Day                         |                                                                       |  |  |  |  |  |  |
| <b>MARCH</b>                                             |                                                   |                                                                       |  |  |  |  |  |  |
| 8                                                        | No School, Elementary conference preparation/     |                                                                       |  |  |  |  |  |  |
| Secondary professional development                       |                                                   |                                                                       |  |  |  |  |  |  |
| 28                                                       | No School, PK elementary Conference Day           |                                                                       |  |  |  |  |  |  |
| ***Digital Day for students in gr 6-8 at K-8 Schools***  |                                                   |                                                                       |  |  |  |  |  |  |
| End of Quarter 3 Secondary In Session                    |                                                   |                                                                       |  |  |  |  |  |  |
| 29                                                       | No School, Teacher professional development       |                                                                       |  |  |  |  |  |  |
| <b>APRIL</b>                                             |                                                   |                                                                       |  |  |  |  |  |  |
| 10                                                       | No School, Eid Al Fitr                            |                                                                       |  |  |  |  |  |  |
| <b>MAY</b>                                               |                                                   |                                                                       |  |  |  |  |  |  |
| 27                                                       | No School, Memorial Day                           |                                                                       |  |  |  |  |  |  |
| 31                                                       | Last Day of School                                |                                                                       |  |  |  |  |  |  |
| End of Quarter 4                                         |                                                   |                                                                       |  |  |  |  |  |  |
| <b>JUNE</b>                                              |                                                   |                                                                       |  |  |  |  |  |  |
| 3                                                        | Last Day of School for Teachers                   |                                                                       |  |  |  |  |  |  |
| 19                                                       | Juneteenth (District Offices Closed)              |                                                                       |  |  |  |  |  |  |

Updated: 10/7/2022

100



# PACs Engaged

- Hmong Parent Advisory Council
- Special Education Advisory Council
- Karen Parent Advisory Council
- American Indian Parent Advisory Council
- LCD Parent Advisory Council
- Somali Parent Advisory Council
- Parents of African American Students Advisory Council

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# Meet and Confer

SPFE

AFSCME

SPSO

TEAMSTERS



SAINT PAUL FEDERATION  
OF EDUCATORS LOCAL 28



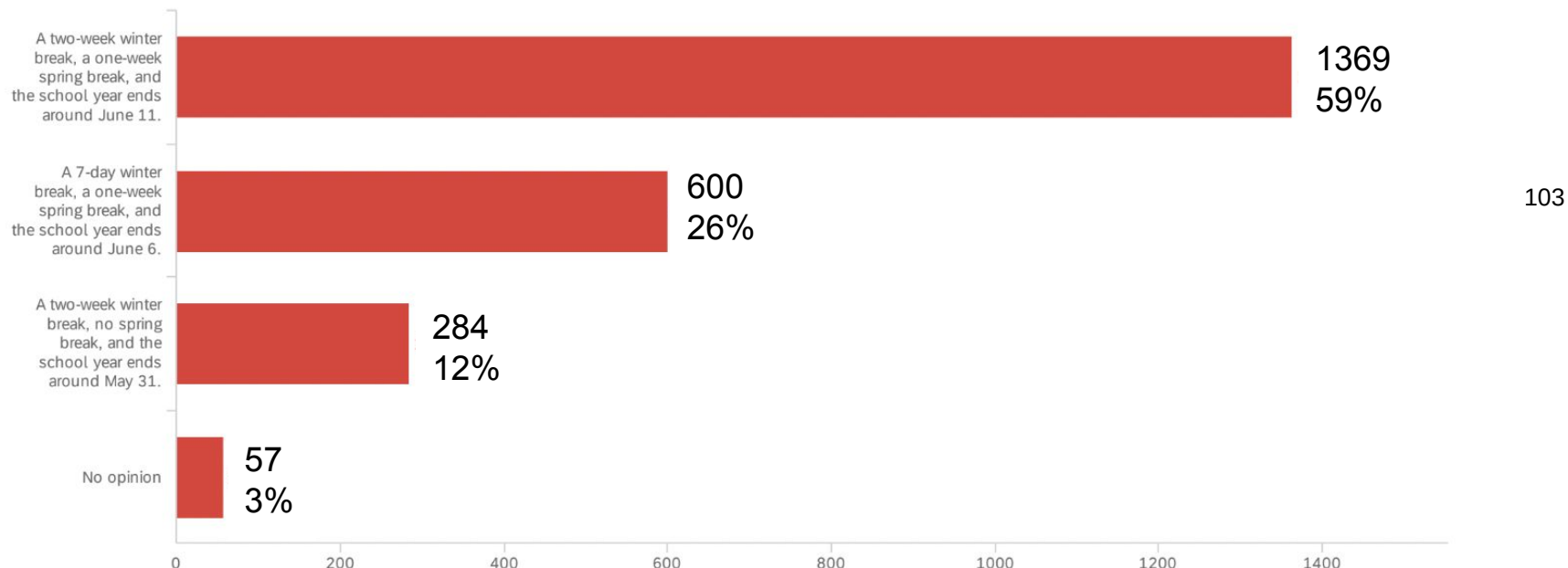
**SAINT PAUL SUPERVISORS' ORGANIZATION**



# Staff Survey

RESPONSES: 2,304

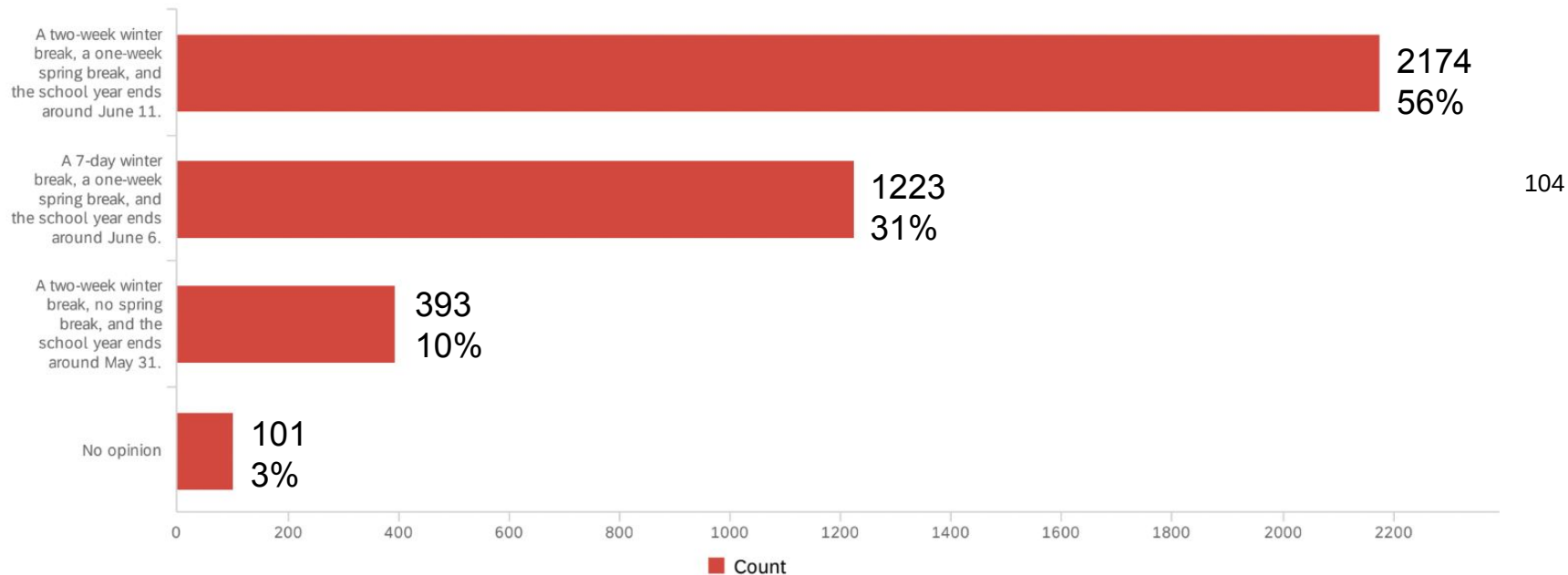
Q1 - Which of these options do you prefer?



# Family Survey

RESPONSES: 3,897

Which of these options do you prefer?



# Recommendation

- Approve 2 years of calendars following Option #1:  
2 weeks at winter break / 1 week at spring break
- Recognize cultural celebrations when possible (Rosh Hashanah, Yom Kippur and Eid)
- Work to eliminate interruptions in the first three and last three weeks of the school year
- Utilize e-learning days for inclement weather, when appropriate

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# Motion

Approve the school calendars for school years 2023-24 and 2024-25.

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# 2023-24 District Calendar - Staff

Total Days of School - PreK and K: 171; Elementary (1-5): 173; Secondary (6-12): 175

## IMPORTANT DATES (ECSE follows the PreK calendar)

### AUGUST

21-25 New Educator Week  
28-31 Opening Week

### GRADES

PreK-12  
PreK-12

### SEPTEMBER

1 Opening Week  
4 **No School**, Labor Day  
5 First Day of School  
5-6 No School, Parent-teacher conferences  
7 First Day of School  
25 **No School**, Professional Development (Yom Kippur)

1-12

PreK & K  
PreK & K  
PreK-12

### OCTOBER

19-20 **No School**, State Teacher Meeting (MEA)  
27 **No School**, Conference Preparation

PreK-12  
PreK-5

### NOVEMBER

9 End of Quarter 1  
10 **No School**, Parent-teacher conferences  
23-24 **No School**, Thanksgiving Break

PreK-5  
PreK-12

### DECEMBER

25-29 **No School**, Winter Break

PreK-12

### JANUARY

1-5 **No School**, Winter Break  
15 **No School**, Martin Luther King Jr. Day  
25 End of Quarter 2  
26 **No School**, Elementary Professional Development  
Secondary Grading Day

PreK-12  
PreK-12  
PreK-12

### FEBRUARY

19 **No School**, Presidents Day

PreK-12

### MARCH

8 **No School**, Conference Preparation  
28 End of Quarter 3  
29 **No School**, Parent-teacher conferences  
Secondary Professional Development

PreK-5  
PreK-12

### APRIL

8-12 **No School**, Spring Break  
10 **No School**, Eid Al Fitr

PreK-12  
PreK-12

### MAY

27 **No School**, Memorial Day

PreK-12

### JUNE

10 **Last Day of School**  
End of Quarter 4  
11 Last Day for Teachers  
19 **District Holiday**, Juneteenth

PreK-12

| July 2023 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | M  | Tu | W  | Th | F  | Sa |
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| 9         | 10 | 11 | 12 | 13 | 14 | 15 |
| 16        | 17 | 18 | 19 | 20 | 21 | 22 |
| 23        | 24 | 25 | 26 | 27 | 28 | 29 |
| 30        | 31 |    |    |    |    |    |

| January 2024 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | Sa |
|              | 1  | 2  | 3  | 4  | 5  | 6  |
| 7            | 8  | 9  | 10 | 11 | 12 | 13 |
| 14           | 15 | 16 | 17 | 18 | 19 | 20 |
| 21           | 22 | 23 | 24 | 25 | 26 | 27 |
| 28           | 29 | 30 | 31 |    |    |    |

| August 2023 |    |    |    |    |    |    |
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| Su          | M  | Tu | W  | Th | F  | Sa |
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| 5           | 6  | 7  | 8  | 9  | 10 | 11 |
| 12          | 13 | 14 | 15 | 16 | 17 | 18 |
| 19          | 20 | 21 | 22 | 23 | 24 | 25 |
| 26          | 27 | 28 | 29 | 30 | 31 |    |

| February 2024 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | M  | Tu | W  | Th | F  | Sa |
|               |    |    |    | 1  | 2  | 3  |
| 4             | 5  | 6  | 7  | 8  | 9  | 10 |
| 11            | 12 | 13 | 14 | 15 | 16 | 17 |
| 18            | 19 | 20 | 21 | 22 | 23 | 24 |
| 25            | 26 | 27 | 28 | 29 |    |    |

| September 2023 |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| Su             | M  | Tu | W  | Th | F  | Sa |
|                |    |    |    |    | 1  | 2  |
| 3              | 4  | 5  | 6  | 7  | 8  | 9  |
| 10             | 11 | 12 | 13 | 14 | 15 | 16 |
| 17             | 18 | 19 | 20 | 21 | 22 | 23 |
| 24             | 25 | 26 | 27 | 28 | 29 | 30 |

| March 2024 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| Su         | M  | Tu | W  | Th | F  | Sa |
|            |    |    |    |    | 1  | 2  |
| 3          | 4  | 5  | 6  | 7  | 8  | 9  |
| 10         | 11 | 12 | 13 | 14 | 15 | 16 |
| 17         | 18 | 19 | 20 | 21 | 22 | 23 |
| 24         | 25 | 26 | 27 | 28 | 29 | 30 |
| 31         |    |    |    |    |    |    |

| October 2023 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | Sa |
| 1            | 2  | 3  | 4  | 5  | 6  | 7  |
| 8            | 9  | 10 | 11 | 12 | 13 | 14 |
| 15           | 16 | 17 | 18 | 19 | 20 | 21 |
| 22           | 23 | 24 | 25 | 26 | 27 | 28 |
| 29           | 30 | 31 |    |    |    |    |

| April 2024 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| Su         | M  | Tu | W  | Th | F  | Sa |
|            | 1  | 2  | 3  | 4  | 5  | 6  |
| 7          | 8  | 9  | 10 | 11 | 12 | 13 |
| 14         | 15 | 16 | 17 | 18 | 19 | 20 |
| 21         | 22 | 23 | 24 | 25 | 26 | 27 |
| 28         | 29 | 30 |    |    |    |    |

| November 2023 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | M  | Tu | W  | Th | F  | Sa |
|               |    |    | 1  | 2  | 3  | 4  |
| 5             | 6  | 7  | 8  | 9  | 10 | 11 |
| 12            | 13 | 14 | 15 | 16 | 17 | 18 |
| 19            | 20 | 21 | 22 | 23 | 24 | 25 |
| 26            | 27 | 28 | 29 | 30 |    |    |

| May 2024 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | M  | Tu | W  | Th | F  | Sa |
|          |    |    | 1  | 2  | 3  | 4  |
| 5        | 6  | 7  | 8  | 9  | 10 | 11 |
| 12       | 13 | 14 | 15 | 16 | 17 | 18 |
| 19       | 20 | 21 | 22 | 23 | 24 | 25 |
| 26       | 27 | 28 | 29 | 30 | 31 |    |

| December 2023 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | M  | Tu | W  | Th | F  | Sa |
|               |    |    |    |    | 1  | 2  |
| 3             | 4  | 5  | 6  | 7  | 8  | 9  |
| 10            | 11 | 12 | 13 | 14 | 15 | 16 |
| 17            | 18 | 19 | 20 | 21 | 22 | 23 |
| 24            | 25 | 26 | 27 | 28 | 29 | 30 |
| 31            |    |    |    |    |    |    |

| June 2024 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | M  | Tu | W  | Th | F  | Sa |
|           |    |    |    |    |    | 1  |
| 2         | 3  | 4  | 5  | 6  | 7  | 8  |
| 9         | 10 | 11 | 12 | 13 | 14 | 15 |
| 16        | 17 | 18 | 19 | 20 | 21 | 22 |
| 23        | 24 | 25 | 26 | 27 | 28 | 29 |
| 30        |    |    |    |    |    |    |

## KEY

|  |                                  |  |                  |
|--|----------------------------------|--|------------------|
|  | No School Pre-K and Kindergarten |  | Important Dates  |
|  | No School All Grades (PreK-12)   |  | # End of Quarter |
|  | No School PreK-5                 |  |                  |

## Start End # Instructional Days

|    |       |       |         |
|----|-------|-------|---------|
| Q1 | 9/5   | 11/13 | 46 days |
| Q2 | 11/14 | 1/29  | 41 days |
| Q3 | 1/30  | 4/9   | 47 days |
| Q4 | 4/1   | 6/10  | 41 days |



# 2024-25 District Calendar - Staff

Total Days of School - Pre-K and K: 170; Elementary (1-5): 172; Secondary (6-12): 174

IMPORTANT DATES (ECSE follows the PreK calendar)

AUGUST

19-23 New Educator Week  
26-30 Opening Week

SEPTEMBER

2 No School, Labor Day  
3 First Day of School  
3-4 No School, Parent-teacher conferences  
5 First Day of School

OCTOBER

3 No School, Professional Development (Rosh Hashanah)  
17-18 No School, State Teacher Meeting (MEA)  
25 No School, Conference Preparation

NOVEMBER

8 End of Quarter 1  
22 No School, Elementray Parent-teacher conferences  
Secondary Professional Development  
28-29 No School, Thanksgiving Break

DECEMBER

23-31 No School, Winter Break

JANUARY

1-3 No School, Winter Break  
20 No School, Martin Luther King Jr. Day  
24 End of Quarter 2  
31 No School, Elementary Professional Development  
Secondary Grading Day

FEBRUARY

17 No School, Presidents Day

MARCH

7 No School, Elementary Conference Preparation  
Secondary Professional Development  
28 No School, Parent-teacher conferences  
End of Quarter 3  
31 No School, Eid Al Fitr

APRIL

1-4 No School, Spring Break  
18 No School, Teacher Professional Development

MAY

26 No School, Memorial Day

JUNE

10 Last Day of School  
End of Quarter 4  
11 Last Day for Teachers  
19 District Holiday, Juneteenth

GRADES

1-12  
PreK & K  
PreK & K

PreK-12  
PreK-12  
PreK-5

PreK-12  
PreK-12

PreK-12

PreK-12  
PreK-12  
PreK-12

PreK-12

PreK-12  
PreK-5  
PreK-12

PreK-12  
PreK-12

PreK-12

PreK-12

| July 2024 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | M  | Tu | W  | Th | F  | Sa |
|           | 1  | 2  | 3  | 4  | 5  | 6  |
| 7         | 8  | 9  | 10 | 11 | 12 | 13 |
| 14        | 15 | 16 | 17 | 18 | 19 | 20 |
| 21        | 22 | 23 | 24 | 25 | 26 | 27 |
| 28        | 29 | 30 | 31 |    |    |    |

| August 2024 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| Su          | M  | Tu | W  | Th | F  | Sa |
|             |    |    |    | 1  | 2  | 3  |
| 4           | 5  | 6  | 7  | 8  | 9  | 10 |
| 11          | 12 | 13 | 14 | 15 | 16 | 17 |
| 18          | 19 | 20 | 21 | 22 | 23 | 24 |
| 25          | 26 | 27 | 28 | 29 | 30 | 31 |

| September 2024 |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| Su             | M  | Tu | W  | Th | F  | Sa |
| 1              | 2  | 3  | 4  | 5  | 6  | 7  |
| 8              | 9  | 10 | 11 | 12 | 13 | 14 |
| 15             | 16 | 17 | 18 | 19 | 20 | 21 |
| 22             | 23 | 24 | 25 | 26 | 27 | 28 |
| 29             | 30 |    |    |    |    |    |

| October 2024 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | Sa |
|              |    | 1  | 2  | 3  | 4  | 5  |
| 6            | 7  | 8  | 9  | 10 | 11 | 12 |
| 13           | 14 | 15 | 16 | 17 | 18 | 19 |
| 20           | 21 | 22 | 23 | 24 | 25 | 26 |
| 27           | 28 | 29 | 30 | 31 |    |    |

| November 2024 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | M  | Tu | W  | Th | F  | Sa |
|               |    |    |    |    | 1  | 2  |
| 3             | 4  | 5  | 6  | 7  | 8  | 9  |
| 10            | 11 | 12 | 13 | 14 | 15 | 16 |
| 17            | 18 | 19 | 20 | 21 | 22 | 23 |
| 24            | 25 | 26 | 27 | 28 | 29 | 30 |

| December 2024 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | M  | Tu | W  | Th | F  | Sa |
| 1             | 2  | 3  | 4  | 5  | 6  | 7  |
| 8             | 9  | 10 | 11 | 12 | 13 | 14 |
| 15            | 16 | 17 | 18 | 19 | 20 | 21 |
| 22            | 23 | 24 | 25 | 26 | 27 | 28 |
| 29            | 30 | 31 |    |    |    |    |

| January 2025 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | Sa |
|              |    |    | 1  | 2  | 3  | 4  |
| 5            | 6  | 7  | 8  | 9  | 10 | 11 |
| 12           | 13 | 14 | 15 | 16 | 17 | 18 |
| 19           | 20 | 21 | 22 | 23 | 24 | 25 |
| 26           | 27 | 28 | 29 | 30 | 31 |    |

| February 2025 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | M  | Tu | W  | Th | F  | Sa |
|               |    |    |    |    |    | 1  |
| 2             | 3  | 4  | 5  | 6  | 7  | 8  |
| 9             | 10 | 11 | 12 | 13 | 14 | 15 |
| 16            | 17 | 18 | 19 | 20 | 21 | 22 |
| 23            | 24 | 25 | 26 | 27 | 28 |    |

| March 2025 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| Su         | M  | Tu | W  | Th | F  | Sa |
|            |    |    |    |    |    | 1  |
| 2          | 3  | 4  | 5  | 6  | 7  | 8  |
| 9          | 10 | 11 | 12 | 13 | 14 | 15 |
| 16         | 17 | 18 | 19 | 20 | 21 | 22 |
| 23         | 24 | 25 | 26 | 27 | 28 | 29 |
| 30         | 31 |    |    |    |    |    |

| April 2025 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| Su         | M  | Tu | W  | Th | F  | Sa |
|            |    | 1  | 2  | 3  | 4  | 5  |
| 6          | 7  | 8  | 9  | 10 | 11 | 12 |
| 13         | 14 | 15 | 16 | 17 | 18 | 19 |
| 20         | 21 | 22 | 23 | 24 | 25 | 26 |
| 27         | 28 | 29 | 30 |    |    |    |

| May 2025 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | M  | Tu | W  | Th | F  | Sa |
|          |    |    |    | 1  | 2  | 3  |
| 4        | 5  | 6  | 7  | 8  | 9  | 10 |
| 11       | 12 | 13 | 14 | 15 | 16 | 17 |
| 18       | 19 | 20 | 21 | 22 | 23 | 24 |
| 25       | 26 | 27 | 28 | 29 | 30 | 31 |

| June 2025 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | M  | Tu | W  | Th | F  | Sa |
| 1         | 2  | 3  | 4  | 5  | 6  | 7  |
| 8         | 9  | 10 | 11 | 12 | 13 | 14 |
| 15        | 16 | 17 | 18 | 19 | 20 | 21 |
| 22        | 23 | 24 | 25 | 26 | 27 | 28 |
| 29        | 30 |    |    |    |    |    |

| KEY                            |                                  |                  |
|--------------------------------|----------------------------------|------------------|
|                                | No School Pre-K and Kindergarten | Important Dates  |
|                                | No School All Grades (PreK-12)   | # End of Quarter |
|                                | No School PreK-5                 |                  |
| Start End # Instructional Days |                                  |                  |
| Q1                             | 9/3 11/8                         | 46 days          |
| Q2                             | 11/11 1/24                       | 41 days          |
| Q3                             | 1/27 3/28                        | 42 days          |
| Q4                             | 4/7 6/10                         | 45 days          |

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** December 13, 2022

**TOPIC:** Resolution Authorizing the Saint Paul Public Schools Participation in the MN Trust Local Government Investment Pool

**A. PERTINENT FACTS:**

1. School districts in Minnesota use two primary depositories to receive revenue from such sources as state aid payments, proceeds from bond sales, and federal funds. The Minnesota School District Liquid Asset Fund is one such depository. This depository is the one currently being used by the Saint Paul Public Schools. This fund is managed by PFM.
2. MN Trust is an additional approved depository to receive the district's sources of revenue, and provide financial and investment services. The fund is managed by PMA Financial Network. There are currently over 200 (of roughly 335) Minnesota public school districts participating in the MN Trust Fund.
3. Minnesota school districts are allowed to be members of both funds. The resolution entering into this agreement does not obligate the district to use these services; however, it does provide additional and alternative options for financial planning and services.
4. This project will meet the District Strategic Plan Focus Area of Program Evaluation and Resource Allocation.
5. This item is submitted by Tom Sager, Executive Chief of Financial Services.

**B. RECOMMENDATION:**

The administration recommends approval of the resolution authorizing the agreement with MN Trust and PMA Financial Network, Inc.

**BOARD RESOLUTION**

**CERTIFICATION OF MINUTES RELATING TO “MN TRUST”**

Issuer: Independent School District No. 625 (St. Paul), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting, held on November 15, 2022, at 6:05 o'clock p.m., at the District offices.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

**RESOLUTION AUTHORIZING ENTRY INTO JOINT  
POWERS AGREEMENT IN THE FORM OF A DECLARATION OF TRUST  
ESTABLISHING THE “MN TRUST” AND AUTHORIZING PARTICIPATION  
THEREIN**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this \_\_\_ day of \_\_\_\_\_, 20\_\_.

---

Clerk of the Board

Member \_\_\_\_\_ introduced the following resolution and moved its adoption, which motion was seconded by Member \_\_\_\_\_:

RESOLUTION AUTHORIZING ENTRY INTO JOINT POWERS AGREEMENT IN THE  
FORM OF A DECLARATION OF TRUST ESTABLISHING THE “MN TRUST” AND  
AUTHORIZING PARTICIPATION THEREIN

**WHEREAS**, Minnesota governmental units may invest their monies and enter into contracts and agreements as authorized by Minnesota Statutes, Section 118A.04 and Section 118A.05; and

**WHEREAS**, Minnesota Statutes, Section 471.59 (the Joint Powers Act) provides among other things that governmental units, by agreement entered into through action of their governing bodies, may jointly or cooperatively exercise any power common to the contracting parties; and

**WHEREAS**, MN Trust (the Fund) was established for the purpose of joint investment of governmental units’ moneys so as to enhance the investment earnings accruing to each of the governmental units pursuant to the Joint Powers Act by adoption of a joint powers agreement in the form of a Declaration of Trust by Independent School District No. 192 (Farmington) and Independent School District No. 241 (Albert Lea) acting as the initial participants thereof, and further, by filing the executed Declaration of Trust with the Minnesota Secretary of State pursuant to Minnesota Statutes, Chapter 318; and

**WHEREAS**, the Declaration of Trust authorizes governmental units of the State of Minnesota, including, and without limitation, any city, county, town, school district, and any other political subdivision or agency of the State of Minnesota, and including any instrumentality of a governmental unit, all as defined in the Joint Powers Act, to adopt and enter into the Declaration of Trust and become Fund participants (the Participants); and

**WHEREAS**, the Declaration of Trust and Information Statement, describing and summarizing certain details with respect to the Fund, have been presented to this School Board (the Board); and

**WHEREAS**, the Fund is governed by a Board of Trustees (the Trustees) in accordance with the terms of the Declaration of Trust; and

**WHEREAS**, the Board deems it advisable for Independent School District No. 625 ( St. Paul ), Minnesota (the District) to adopt and enter into that certain Declaration of Trust, as amended, dated April 11, 2007, (the Declaration of Trust) in order to become Participants; and

**WHEREAS**, the Board deems it advisable for the District to make use from time to time, in the discretion of its officials, of the Fund’s fixed income investment program and other Fund programs available to Participants; and

**WHEREAS**, the Board deems it advisable for the District to make use from time to time the services provided by PMA Financial Network, LLC, PMA Securities, LLC, Prudent Man Advisors, LLC, and Associated Bank, National Association and Associated Trust

Company, National Association, and/or their affiliates and successors, in connection with the District's utilization of the Fund.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

**Section 1.** The District shall adopt and enter into the Declaration of Trust, which is adopted by reference herein with the same effect as if it had been set out verbatim in this Resolution, and thereby become a Participant in the Fund. A copy of the Declaration of Trust shall be filed in the minutes of the meeting at which this Resolution was adopted. The Chair and the Clerk of the Board, being the officers charged with the responsibility for executing documents, are authorized to take such actions and execute any and all such documents as they may deem necessary and appropriate to effectuate the entry of the District into the Declaration of Trust and to utilize Fund programs and services through PMA Financial Network, LLC, PMA Securities, LLC, Prudent Man Advisors LLC, and Associated Bank.

**Section 2.** The District and those acting on its behalf are hereby authorized to invest its available moneys, not presently needed for other purposes or restricted for other purposes, from time to time and to withdraw such moneys from time to time in accordance with the provisions of the Declaration of Trust including investment through the Fund programs and other Fund services offered through PMA Financial Network, LLC, PMA Securities, LLC, Prudent Man Advisors, LLC, and Associated Bank. The following officers and officials of the District, and their respective successors in each office, are hereby designated as Authorized Officials (the Authorized Officials) with full power and authority to effectuate the investment and withdrawal of moneys of District from time to time in accordance with the Declaration of Trust, pursuant to the Fund's fixed income investment program and other Fund services available to Participants:

Lori Doehne, Controller

-----

Print Name/Title

-----

Signature

Joe Gothard, Superintendent of Schools

-----

Print Name/Title

-----

Signature

Lisa Rider, Controller

-----

Print Name/Title

-----

Signature

Tom Sager, Executive Chief of Financial Services

-----

Print Name/Title

-----

Signature

The District's Superintendent shall advise the Fund of any changes in Authorized Officials in accordance with the procedures established by the Trustees.

**Section 3.** The Trustees are hereby designated as having official custody of the District's moneys that are directed to be invested in accordance with the Declaration of Trust.

**Section 4.** Authorization is hereby given for members of the Board and officials of this District to serve as Trustees from time to time if selected as such pursuant to the provisions of the Declaration of Trust.

**Section 5.** Authorization is hereby given, until further notice, for the Superintendent to act as a representative and take action on behalf of the District as a Participant in the Fund.

**Section 6.** The District may open depository accounts, enter into wire transfer agreements, safekeeping agreements, collateral agreements, third party surety agreements securing deposits, and lockbox agreements with institutions participating in Fund programs including Associated Bank, its successor, or Fund programs of PMA Financial Network, LLC, PMA Securities, LLC, and Prudent Man Advisors, LLC and that these institutions shall be deemed eligible depositories pursuant to Minnesota Statutes, Section 118A.02. PMA Financial Network, LLC, and/or PMA Securities, LLC are authorized to act on behalf of the District as agent with respect to such Fund accounts and agreements.

**Section 7.** Financial institutions which qualify as depositories under Minnesota law and are included on a list approved and maintained for such purpose by the Fund's Administrator are hereby designated as depositories of the District pursuant to Minnesota Statutes, Section 118A.02 and moneys of the District may be deposited therein, from time to time in the discretion of the Authorized Officials, pursuant to the fixed income investment program available to Participants.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.



**Saint Paul**  
PUBLIC SCHOOLS

# **Fiscal Year 2021-22 Final Budget Revision**

114

## **Board of Education**

Tom Sager

Executive Chief of Finance Services

December 13, 2022

# Purpose

To present information on the Fiscal Year 2021-22 final budget revision for approval by the Board of Education.

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# FY22 Final Budget Revision

## (All Funds - Revenue Changes)

| Fund                             | Adopted Budget       | Previous Revision   | Final Revision      | Revised Budget       |
|----------------------------------|----------------------|---------------------|---------------------|----------------------|
| General Fund                     | \$571,611,152        | \$(642,346)         | \$859,507           | \$571,828,313        |
| General Fully Financed           | \$132,157,152        | \$47,523,477        | \$18,075,126        | \$197,755,755        |
| Food Service                     | \$37,702,556         | \$3,463,522         | \$6,600             | \$41,172,678         |
| Community Service                | \$22,989,646         | \$3,411,757         | \$264,782           | \$26,666,185         |
| Community Service Fully Financed | \$5,494,484          | \$229,493           | \$237,064           | \$5,961,041          |
| Building Construction            | \$58,800,000         | \$0                 | \$0                 | \$58,800,000         |
| Debt Service                     | \$50,243,309         | \$0                 | \$10,610,000        | \$60,853,309         |
| <b>Total Revenue</b>             | <b>\$878,998,299</b> | <b>\$53,985,903</b> | <b>\$30,053,079</b> | <b>\$963,037,281</b> |

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# FY22 Final Budget Revision

## (All Funds - Revenue Changes)

| Description                                                                                                                                                     | Amount                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| <b>General Fund:</b> <ul style="list-style-type: none"> <li>Adjustments to Achievement &amp; Integration revenue</li> <li>Gift revenue</li> </ul> <b>Total:</b> | \$832,255<br><u>\$27,252</u><br>\$859,507 |
| <b>Food Service Fund:</b> <ul style="list-style-type: none"> <li>Gift revenue</li> </ul>                                                                        | \$6,600 <sup>117</sup>                    |
| <b>Community Service Fund:</b> <ul style="list-style-type: none"> <li>Summer Preschool program adjustments</li> </ul>                                           | \$264,782                                 |
| <b>Debt Service Fund:</b> <ul style="list-style-type: none"> <li>Adjustment for Refunded Bonds</li> </ul>                                                       | \$10,610,000                              |

# FY22 Final Budget Revision

(All Funds - Expenditure Changes)

| Fund                                | Adopted Budget       | Previous Revision   | Final Revision      | Revised Budget         |
|-------------------------------------|----------------------|---------------------|---------------------|------------------------|
| General Fund                        | \$571,611,152        | \$13,396,255        | \$2,459,040         | \$587,466,447          |
| General Fund<br>Fully Financed      | \$132,157,152        | \$47,568,377        | \$18,029,084        | \$197,754,613          |
| Food Service                        | \$37,702,556         | \$3,463,522         | \$11,624            | \$41,177,702           |
| Community Service                   | \$22,976,829         | \$3,411,757         | \$86,425            | \$26,475,011           |
| Community Service<br>Fully Financed | \$5,494,484          | \$229,493           | \$237,064           | \$5,961,041            |
| Building Construction               | \$87,453,079         | \$0                 | \$0                 | \$87,453,079           |
| Debt Service                        | \$50,924,911         | \$0                 | \$10,610,000        | \$61,534,911           |
| <b>Total Expenditures</b>           | <b>\$908,320,163</b> | <b>\$68,069,404</b> | <b>\$31,433,237</b> | <b>\$1,007,822,804</b> |

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# FY22 Final Budget Revision

## (All Funds – Expenditure Changes)

| Description                                                                                                                                                                                                              | Amount                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| <b>General Fund:</b> <ul style="list-style-type: none"><li>Voluntary Pre-K School &amp; Program Adjustments</li></ul>                                                                                                    | \$2,459,040                              |
| <b>Food Service Fund:</b> <ul style="list-style-type: none"><li>Increase in program expenditure budget due to gift revenue</li><li>ARP (ESSER III) Food Service allocation (UFARS state reporting requirement)</li></ul> | \$6,600<br><u>\$5,024</u> <sup>119</sup> |
| <b>Food Service Total:</b>                                                                                                                                                                                               | \$11,624                                 |
| <b>Community Service Fund:</b> <ul style="list-style-type: none"><li>ARP (ESSER III) Community Service allocation (UFARS state reporting requirement)</li></ul>                                                          | \$86,425                                 |
| <b>Debt Service Fund:</b> <ul style="list-style-type: none"><li>Adjustment for Refunded Bonds</li></ul>                                                                                                                  | \$10,610,000                             |

# FY22 Final Budget Revision

## (Fully Financed Funds – Revenue and Expenditure Changes)

Reflects the approval of grants that were not in the adopted budget, as well as revisions to adopted grants and entitlements

|    | Description                                    | Revenue      | Expense <sup>120</sup> |
|----|------------------------------------------------|--------------|------------------------|
| 1. | General Fund Fully Financed Fund Increase      | \$18,075,126 | \$18,029,084           |
| 2. | Community Service Fully Financed Fund Increase | \$237,064    | \$237,064              |

# FY22 Final Budget Revision

Recommendation:

To approve the Fiscal Year 2021-22 Final Budget Revision  
as presented

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**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** December 13, 2022

**TOPIC:** Resolution Relating to Ratifying and Affirming the Sale of \$29,190,000  
General Obligation Facilities Maintenance Bonds and Award of Sale

**A. PERTINENT FACTS:**

1. At the September 28, 2022 School Board meeting, the School Board received information pertaining to an upcoming bond sale for purposes of obtaining the resources for ongoing Long Term Facility Maintenance needs. .

At the September 28 meeting, the School Board approved a resolution that authorized the Superintendent, Chief of Administration and Operations, or Controller and a Board Officer to execute a Bond Purchase Agreement for the stated purposes. The sale of these bonds commenced on Thursday December 1, 2022 and met all the parameters approved by the School Board to complete this sale.

Specially, bond proceeds will be applied to expenses related to deferred maintenance and health and safety projects as part of the District's capital plan, SPPS Builds, in accordance with the Long Term Facilities Maintenance Revenue program. Examples of those projects include flooring, mechanical, roofing, and fire safety system replacements.

2. This item is submitted by Tom Sager, Executive Chief of Financial Services.

**B. RECOMMENDATION:**

The administration recommends that the School Board approve the attached resolution relating to \$29,190,000 General Obligation Facilities Maintenance bonds, ratifying the award of sale.

**INDEPENDENT SCHOOL DISTRICT NO. 625**

**BOARD OF EDUCATION**

**SAINT PAUL PUBLIC SCHOOLS**

**RESOLUTION - GENERAL FORM**



**Board File No.** \_\_\_\_\_

**Date** \_\_\_\_\_

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**RESOLUTION RATIFYING AND AFFIRMING THE SALE OF  
\$29,190,000 GENERAL OBLIGATION FACILITIES MAINTENANCE BONDS,  
SERIES 2022E, PROVIDING FOR THEIR ISSUANCE, AND LEVYING  
A TAX FOR THE PAYMENT THEREOF**

A. WHEREAS, the School Board of Independent School District Number 625, Saint Paul, Minnesota (the "District") has heretofore determined and declared that it is necessary and expedient to issue \$29,190,000 General Obligation Facilities Maintenance Bonds, Series 2022E (Minnesota School District Credit Enhancement Program) (the "Bonds", or individually a "Bond"), pursuant to Minnesota Statutes, Section 123B.595, subdivision 5, and Chapter 475, as amended (collectively, the "Act"), to finance various deferred maintenance and health and safety projects at various existing District sites and facilities, as described and in accordance with its ten-year facilities maintenance plan approved by the Commissioner of Education (the "Projects"); and

B. WHEREAS, the District has heretofore authorized the publication of its Notice of Intent to Issue Facilities Maintenance Bonds to Finance Certain Projects Included in the District's Ten-Year Facility Plan (the "Notice"), which said Notice was published on November 7, 2022, in the official newspaper of the District as required by Minnesota Statutes, Section 123B.595, subdivision 5, clause (b); and

C. WHEREAS, offers to purchase the Bonds were solicited on behalf of the District by Baker Tilly Municipal Advisors, LLC ("Baker Tilly"); and

Adopted \_\_\_\_\_

\_\_\_\_\_  
CHAIR Board of Education

\_\_\_\_\_  
CLERK Board of Education

D. WHEREAS, pursuant to a resolution authorizing and setting the parameters for the issuance and sale of the Bonds, adopted by the District on September 28, 2022 (the

"Parameters Resolution"), the offer to purchase the Bonds by Janney Montgomery Scott LLC, in Philadelphia, Pennsylvania (the "Purchaser"), was accepted by the pricing committee identified in the Parameters Resolution (the "Pricing Committee"), pursuant to certain terms as further described herein.

NOW, THEREFORE, BE IT RESOLVED by the School Board of the Independent School District Number 625, Saint Paul, Minnesota, as follows:

1. Ratifying and Affirming Acceptance of Offer. The acceptance by the Pricing Committee, with the advice of Baker Tilly, pursuant to the Parameters Resolution, of the offer of the Purchaser, to purchase the Bonds in accordance with the terms of proposal, at the rates of interest hereinafter set forth, and to pay therefor the sum of \$31,670,483.04, plus interest accrued to settlement, being found, determined and declared to be the most favorable offer received, is hereby ratified and affirmed. The District Clerk is directed to retain the deposit of the Purchaser and to forthwith return to the others making offers their good faith deposits.

2. Terms of Bonds.

(a) Title; Original Issue Date; Denominations; Maturities. The Bonds shall be titled "General Obligation Facilities Maintenance Bonds, Series 2022E", shall be dated December 28, 2022, as the date of original issue, and shall be issued forthwith on or after such date as fully registered bonds. The Bonds shall be numbered from R-1 upward in the denomination of \$5,000 each or in any integral multiple thereof of a single maturity. The Bonds shall mature on February 1 in the years and amounts as follows:

| <u>Year</u> | <u>Amount</u> | <u>Year</u> | <u>Amount</u> |
|-------------|---------------|-------------|---------------|
| 2024        | \$780,000     | 2034        | \$1,460,000   |
| 2025        | 940,000       | 2035        | 1,530,000     |
| 2026        | 990,000       | 2036        | 1,605,000     |
| 2027        | 1,035,000     | 2037        | 1,690,000     |
| 2028        | 1,090,000     | 2038        | 1,775,000     |
| 2029        | 1,140,000     | 2039        | 1,840,000     |
| 2030        | 1,200,000     | 2040        | 1,915,000     |
| 2031        | 1,260,000     | 2041        | 1,995,000     |
| 2032        | 1,320,000     | 2042        | 2,075,000     |
| 2033        | 1,390,000     | 2043        | 2,160,000     |

(b) Book Entry Only System. The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York or any of its successors or its successors to its functions hereunder (the "Depository") will act as securities depository for the Bonds, and to this end:

(i) The Bonds shall be initially issued and, so long as they remain in book entry form only (the "Book Entry Only Period"), shall at all times be in the form of a separate single fully registered Bond for each maturity of the Bonds; and for purposes of complying with this requirement under paragraph 10 (with respect to registration, transfer and exchange) Authorized Denominations for any Bond shall be deemed to be limited during the Book Entry Only Period to the outstanding principal amount of that Bond.

(ii) Upon initial issuance, ownership of the Bonds shall be registered in a bond register maintained by U.S. Bank Trust Company, National Association, Saint Paul, Minnesota (the "Bond Registrar"), in the name of CEDE & CO., as the nominee (it or any nominee of the existing or a successor Depository, the "Nominee").

(iii) With respect to the Bonds neither the District nor the Bond Registrar shall have any responsibility or obligation to any broker, dealer, bank, or any other financial institution for which the Depository holds Bonds as securities depository (the "Participant") or the person for which a Participant holds an interest in the Bonds shown on the books and records of the Participant (the "Beneficial Owner"). Without limiting the immediately preceding sentence, neither the District, nor the Bond Registrar, shall have any such responsibility or obligation with respect to (A) the accuracy of the records of the Depository, the Nominee or any Participant with respect to any ownership interest in the Bonds, or (B) the delivery to any Participant, any Owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any notice of redemption, or (C) the payment to any Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the principal of or premium, if any, or interest on the Bonds, or (D) the consent given or other action taken by the Depository as the Registered Holder of any Bonds (the "Holder"). For purposes of securing the vote or consent of any Holder under this Resolution, the District may, however, rely upon an omnibus proxy under which the Depository assigns its consenting or voting rights to certain Participants to whose accounts the Bonds are credited on the record date identified in a listing attached to the omnibus proxy.

(iv) The District and the Bond Registrar may treat as and deem the Depository to be the absolute owner of the Bonds for the purpose of payment of the principal of and premium, if any, and interest on the Bonds, for the purpose of giving notices of redemption and other matters with respect to the Bonds, for the purpose of obtaining any consent or other action to be taken by Holders for the purpose of registering transfers with respect to such Bonds, and for all purpose whatsoever. The Bond Registrar, as paying agent hereunder, shall pay all principal of and premium, if any, and interest on the Bonds only to or upon the Holder of the Bonds as shown on the register, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to the principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid.

(v) Upon delivery by the Depository to the Bond Registrar of written notice to the effect that the Depository has determined to substitute a new Nominee in place of the existing Nominee, and subject to the transfer provisions in paragraph 10 hereof (with respect to registration, transfer and exchange), references to the Nominee hereunder shall refer to such new Nominee.

(vi) So long as any Bond is registered in the name of a Nominee, all payments with respect to the principal of and premium, if any, and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, by the Bond Registrar or District, as the case may be, to the Depository as provided in the Letter of Representations to the Depository required by the Depository as a condition to its acting as book-entry Depository for the Bonds (said Letter of Representations together with any replacement thereof or amendment or substitute thereto, including any standard procedures or policies referenced therein or applicable thereto respecting the procedures and other matters relating to the Depository's role as book-entry Depository for the Bonds, collectively hereinafter referred to as the "Letter of Representations").

(c) Letter of Representations. The provisions in the Letter of Representations are incorporated herein by reference and made a part of the resolution, and if and to the extent any such provisions are inconsistent with the other provisions of this resolution, the provisions in the Letter of Representations shall control.

3. Purpose. The Bonds shall provide funds to finance costs of the Projects. The total cost of the Projects, which shall include all costs enumerated in the Act, is estimated to be at least equal to the amount of the Bonds. Work on the Projects shall proceed with due diligence to completion. The District covenants that it shall do all things and perform all acts required of it to assure that work on the Projects proceeds with due diligence to completion and that any and all permits and studies required under law for the Projects are obtained.

4. Interest. The Bonds shall bear interest payable semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing August 1, 2023, calculated on the basis of a 360-day year of twelve 30-day months, at the respective rates per annum set forth opposite the maturity years as follows:

| <u>Maturity<br/>Year</u> | <u>Interest<br/>Rate</u> | <u>Maturity<br/>Year</u> | <u>Interest<br/>Rate</u> |
|--------------------------|--------------------------|--------------------------|--------------------------|
| 2024                     | 5.00%                    | 2034                     | 5.00%                    |
| 2025                     | 5.00                     | 2035                     | 5.00                     |
| 2026                     | 5.00                     | 2036                     | 5.00                     |
| 2027                     | 5.00                     | 2037                     | 5.00                     |
| 2028                     | 5.00                     | 2038                     | 4.00                     |
| 2029                     | 5.00                     | 2039                     | 4.00                     |
| 2030                     | 5.00                     | 2040                     | 4.00                     |
| 2031                     | 5.00                     | 2041                     | 4.00                     |
| 2032                     | 5.00                     | 2042                     | 4.00                     |
| 2033                     | 5.00                     | 2043                     | 4.00                     |

5. Redemption. Bonds maturing on February 1, 2034, and thereafter, shall be subject to redemption and prepayment at the option of the District on February 1, 2033 and on any date thereafter, at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the District; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected registered holder of the Bonds at least 30 days prior to the date fixed for redemption unless otherwise required by law.

To effect any partial redemption of Bonds having a common maturity date, the Bond Registrar, prior to giving notice of redemption, shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers so assigned to such Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed. The Bonds to be

redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the District or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the District and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the District shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

6. Bond Registrar. U.S. Bank Trust Company, National Association, in Saint Paul, Minnesota, is appointed to act as bond registrar and transfer agent with respect to the Bonds (the "Bond Registrar"), and shall do so unless and until a successor Bond Registrar is duly appointed, all pursuant to any contract the District and Bond Registrar shall execute which is consistent herewith. The Bond Registrar shall also serve as paying agent unless and until a successor paying agent is duly appointed. Principal and interest on the Bonds shall be paid to the registered holders (or record holders) of the Bonds in the manner set forth in the Form of Bond set forth in paragraph 7 and in paragraph 12 of this resolution, with respect to interest payment and record date.

7. Form of Bonds. The Bonds, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereon, shall be in substantially the following form:

UNITED STATES OF AMERICA  
STATE OF MINNESOTA  
RAMSEY COUNTY  
INDEPENDENT SCHOOL DISTRICT NUMBER 625, SAINT PAUL, MINNESOTA

R-\_\_\_\_\_ \$\_\_\_\_\_

GENERAL OBLIGATION FACILITIES MAINTENANCE BOND, SERIES 2022E  
(MINNESOTA SCHOOL DISTRICT CREDIT ENHANCEMENT PROGRAM)

| <u>INTEREST<br/>RATE</u> | <u>MATURITY<br/>DATE</u> | <u>DATE OF<br/>ORIGINAL ISSUE</u> | <u>CUSIP</u> |
|--------------------------|--------------------------|-----------------------------------|--------------|
|--------------------------|--------------------------|-----------------------------------|--------------|

|                   |                   |
|-------------------|-------------------|
| February 1, _____ | December 28, 2022 |
|-------------------|-------------------|

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ DOLLARS

KNOW ALL PERSONS BY THESE PRESENTS that the Independent School District Number 625, Saint Paul, Minnesota (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, in the manner hereinafter set forth, the principal amount specified above, unless called for earlier redemption, on the maturity date specified above, and to pay interest thereon semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing August 1, 2023, at the rate per annum specified above (calculated on the basis of a 360-day year of twelve 30-day months) until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or, if no interest has been paid, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the designated office of U.S. Bank Trust Company, National Association, in Saint Paul, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Bond will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given to Bondholders not less than ten days prior to the Special Record Date. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America.

Optional Redemption. All Bonds of this issue (the "Bonds") maturing on February 1, 2034, and thereafter, are subject to redemption and prepayment at the option of the Issuer on February 1, 2033 and on any date thereafter, at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the Issuer; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the Bond Registrar and to each affected Holder of the Bonds at least 30 days prior to the date fixed for redemption.

All Bonds so called for redemption will cease to bear interest on the specified redemption date, provided funds for their redemption have been duly deposited.

Selection of Bonds for Redemption; Partial Redemption. To effect any partial redemption of Bonds having a common maturity date, the Bond Registrar, prior to giving notice of redemption, shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers assigned to the Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the Issuer or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

Issuance; Purpose; General Obligation. This Bond is one of an issue in the total principal amount of \$29,190,000, all of like date of original issue and tenor, except as to number, maturity, interest rate and denomination, which Bond has been issued pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, and pursuant to a resolution adopted by the School Board of the Issuer on December 13, 2022 (the "Resolution"). The Bonds have been issued to finance various deferred maintenance and health and safety projects at various existing District sites and facilities, as described and in accordance with its ten-year facilities maintenance plan approved by the Commissioner of Education, pursuant to Minnesota Statutes, Section 123B.595, subdivision 5, and Chapter 475, as amended. This Bond is payable out of the General Obligation Facilities Maintenance Bonds, Series 2022E Fund of the Issuer. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of its principal, premium, if any, and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged. In addition, the Issuer has covenanted and obligated itself to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee the payment of the principal and interest on the Bonds due.

Denominations; Exchange; Resolution. The Bonds are issuable solely as fully registered bonds in the denominations of \$5,000 and integral multiples thereof of a single maturity and are exchangeable for fully registered Bonds of other authorized denominations in equal aggregate principal amounts at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Transfer. This Bond is transferable by the Holder in person or by his, her or its attorney duly authorized in writing at the principal office of the Bond Registrar upon presentation and surrender hereof to the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the Bond Registrar. Thereupon the Issuer shall execute and the Bond Registrar shall authenticate and deliver, in exchange for this Bond, one or more new fully registered Bonds in the name of the transferee (but not registered in blank or to "bearer" or similar designation), of an authorized denomination or denominations, in aggregate principal amount equal to the principal amount of this Bond, of the same maturity and bearing interest at the same rate.

Fees upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owners. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided (except as otherwise provided herein with respect to the Record Date) and for all other purposes, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

No Designation of Qualified Tax-Exempt Obligation. This Bond has not been designated by the Issuer as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Bond Registrar.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law, and that this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its issuance and delivery to the original purchaser, does not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the Independent School District Number 625, Saint Paul, Minnesota, by its School Board has caused this Bond to be executed on its behalf by the facsimile signatures of its Chair and its Clerk.

Date of Registration:

\_\_\_\_\_, 2022

BOND REGISTRAR'S  
CERTIFICATE OF  
AUTHENTICATION

This Bond is one of the  
Bonds described in the  
Resolution mentioned  
within.

U.S. Bank Trust Company,  
National Association  
Saint Paul, Minnesota  
Bond Registrar

By \_\_\_\_\_  
Authorized Signature

Registrable by: U.S. BANK TRUST COMPANY,  
NATIONAL ASSOCIATION  
SAINT PAUL, MINNESOTA

Payable at: U.S. BANK TRUST COMPANY,  
NATIONAL ASSOCIATION  
SAINT PAUL, MINNESOTA

INDEPENDENT SCHOOL DISTRICT NUMBER 625,  
SAINT PAUL, MINNESOTA

/s/ Facsimile \_\_\_\_\_  
Chair

/s/ Facsimile \_\_\_\_\_  
Clerk

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM - as tenants in common

TEN ENT - as tenants by the entireties

JT TEN - as joint tenants with right of survivorship  
and not as tenants in common

UTMA - \_\_\_\_\_ as custodian for \_\_\_\_\_  
(Cust) (Minor)  
under the \_\_\_\_\_ Uniform  
(State)  
Transfers to Minors Act

Additional abbreviations may also be used though not in the above list.

## ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_ the within Bond and does hereby irrevocably constitute and appoint \_\_\_\_\_ attorney to transfer the Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Notice:

The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

\_\_\_\_\_

Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges or any other "Eligible Guarantor Institution" as defined in 17 CFR 240.17 Ad-15(a)(2).

The Bond Registrar will not effect transfer of this Bond unless the information concerning the transferee requested below is provided.

Name and Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Include information for all joint owners  
if the Bond is held by joint account.)

## PREPAYMENT SCHEDULE

This Bond has been prepaid in part on the date(s) and in the amount(s) as follows:

| <u>Date</u> | <u>Amount</u> | <u>Authorized Signature of Holder</u> |
|-------------|---------------|---------------------------------------|
| _____       | _____         | _____                                 |
| _____       | _____         | _____                                 |
| _____       | _____         | _____                                 |
| _____       | _____         | _____                                 |
| _____       | _____         | _____                                 |
| _____       | _____         | _____                                 |
| _____       | _____         | _____                                 |
| _____       | _____         | _____                                 |
| _____       | _____         | _____                                 |
| _____       | _____         | _____                                 |
| _____       | _____         | _____                                 |
| _____       | _____         | _____                                 |

8. Execution. The Bonds shall be in typewritten form, shall be executed on behalf of the District by the signatures of its Chair and Clerk, and shall be sealed with the seal of the District; provided, as permitted by law, both signatures may be photocopied facsimiles and the corporate seal may be omitted. In the event of disability or resignation or other absence of either such officer, the Bonds may be signed by the manual or facsimile signature of that officer who may act on behalf of such absent or disabled officer. In case either such officer whose signature or facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of the Bonds, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if he or she had remained in office until delivery.

9. Authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless a Certificate of Authentication on such Bond, substantially in the form hereinabove set forth, shall have been duly executed by an authorized representative of the Bond Registrar. Certificates of Authentication on different Bonds need not be signed by the same person. The Bond Registrar shall authenticate the signatures of officers of the District on each Bond by execution of the Certificate of Authentication on the Bond and by inserting as the date of registration in the space provided the date on which the Bond is authenticated, except that for purposes of delivering the original Bonds to the Purchaser, the Bond Registrar shall insert as a date of registration the date of original issue, which date is December 28, 2022. The Certificate of Authentication so executed on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution.

10. Registration; Transfer; Exchange. The District will cause to be kept at the principal office of the Bond Registrar a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the Bond Registrar shall provide for the registration of Bonds and the registration of transfers of Bonds entitled to be registered or transferred as herein provided.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, the District shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration (as provided in paragraph 9 with respect to authentication) of, and deliver, in the name of the designated transferee or transferees, one or more new Bonds of any authorized denomination or denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation.

At the option of the Holder, Bonds may be exchanged for Bonds of any authorized denomination or denominations of a like aggregate principal amount and stated maturity, upon surrender of the Bonds to be exchanged at the principal office of the Bond Registrar. Whenever any Bonds are so surrendered for exchange, the District shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration of, and deliver the Bonds which the Holder making the exchange is entitled to receive.

All Bonds surrendered upon any exchange or transfer provided for in this resolution shall be promptly cancelled by the Bond Registrar and thereafter disposed of as directed by the District.

All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the District evidencing the same debt, and entitled to the same benefits under this resolution, as the Bonds surrendered for such exchange or transfer.

Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the Holder thereof or his, her or its attorney duly authorized in writing.

The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost Bonds.

Transfers shall also be subject to reasonable regulations of the District contained in any agreement with the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates. The Treasurer is hereby authorized to negotiate and execute the terms of said agreement.

11. Rights Upon Transfer or Exchange. Each Bond delivered upon transfer of or in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond.

12. Interest Payment; Record Date. Interest on any Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered (the "Holder") on the registration books of the District maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth (15th) day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten (10) days prior to the Special Record Date.

13. Treatment of Registered Owner. The District and Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in paragraph 12 above with respect to interest payment and record date) on, such Bond and for all other purposes whatsoever whether or not such Bond shall be overdue, and neither the District nor the Bond Registrar shall be affected by notice to the contrary.

14. Delivery; Application of Proceeds. The Bonds when so prepared and executed shall be delivered by the Treasurer to the Purchaser upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

15. Fund and Accounts. There is hereby created a special fund to be designated the "General Obligation Facilities Maintenance Bonds, Series 2022E Fund" (the "Fund") to be administered and maintained by the District as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the District. The Fund and its accounts shall each be maintained in the manner herein specified until all of the Bonds herein authorized

and the interest thereon shall have been fully paid. There shall be maintained and created in the Fund two (2) separate accounts, to be designated the "Capital Account" and "Debt Service Account", respectively.

(a) Capital Account. To the Capital Account there shall be credited the proceeds of the Bonds less capitalized interest, if any, and any amount paid for the Bonds in excess of the minimum bid. From the Capital Account there shall be paid all costs of issuing the Bonds and all costs and expenses of the Projects, including all costs incurred and to be incurred of the kind authorized by the Act; and the moneys in said account shall be used for no other purpose except as otherwise provided by law; provided that the proceeds of the Bonds may also be used to the extent necessary to pay interest on the Bonds due prior to the anticipated date of commencement of the collection of taxes herein levied. The proceeds of the Bonds shall be used to fund the Projects.

(b) Debt Service Account. There is hereby created a Debt Service Account and there is irrevocably appropriated thereto: (i) the collections of all taxes herein or hereafter levied for the payment of the Bonds and interest thereon; (ii) all funds remaining in the Capital Account after the payment of all costs of the Projects; (iii) all investment earnings on funds held in the Debt Service Account; and (iv) any and all other moneys which are properly available and are appropriated by the governing body of the District to the Debt Service Account. The Debt Service Account shall be used solely to pay the principal and interest of the Bonds and any other general obligation certificates of the District hereafter issued by the District and made payable from said account as provided by law.

The moneys in the Debt Service Account shall be used solely to pay the principal of and interest on the Bonds or any other bonds hereafter issued and made payable from the Fund. No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (i) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued, and (ii) in addition to the above, in an amount not greater than the lesser of five percent (5%) of the proceeds of the Bonds or \$100,000. To this effect, any proceeds of the Bonds and any sums from time to time held in the Fund (or any other District account which will be used to pay principal and interest to become due on the Bonds) in excess of amounts which under the applicable federal arbitrage regulations may be invested without regard as to yield shall not be invested in excess of the applicable yield restrictions imposed by the arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. In addition, the proceeds of the Bonds and money in the Fund shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

16. Tax Levy; Coverage Test; Levy Reductions. To provide monies for the payment of principal and interest on the Bonds there is hereby levied upon all of the taxable property in the District a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of, other general property taxes in said District for the years and in the amounts as follows:

| Year of Tax | Year of Tax |
|-------------|-------------|
|-------------|-------------|

| <u>Levy</u> | <u>Collection</u> | <u>Amount</u>   |
|-------------|-------------------|-----------------|
| 2022        | 2023              | \$ 2,357,152.88 |
| 2023        | 2024              | 2,355,045.00    |
| 2024        | 2025              | 2,358,195.00    |
| 2025        | 2026              | 2,353,470.00    |
| 2026        | 2027              | 2,356,882.50    |
| 2027        | 2028              | 2,352,157.50    |
| 2028        | 2029              | 2,355,307.50    |
| 2029        | 2030              | 2,355,307.50    |
| 2030        | 2031              | 2,352,157.50    |
| 2031        | 2032              | 2,356,357.50    |
| 2032        | 2033              | 2,356,882.50    |
| 2033        | 2034              | 2,353,732.50    |
| 2034        | 2035              | 2,352,157.50    |
| 2035        | 2036              | 2,357,145.00    |
| 2036        | 2037              | 2,357,670.00    |
| 2037        | 2038              | 2,351,370.00    |
| 2038        | 2039              | 2,352,840.00    |
| 2039        | 2040              | 2,356,410.00    |
| 2040        | 2041              | 2,356,620.00    |
| 2041        | 2042              | 2,358,720.00    |

Said tax levies are such that if collected in full they, together with estimated collections of investment earnings and other revenues herein pledged for the payment of the Bonds, will, if collected when due, produce at least five percent (5%) in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levies shall be irrevocable so long as any of the Bonds are outstanding and unpaid, provided that the District reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

If the District's debt service revenue required to pay principal and interest on its facilities maintenance bonds issued pursuant to Minnesota Statutes, Section 123B.595 for any fiscal year exceeds the District's authorized long-term facilities maintenance revenue for the same fiscal year, the District's authorized general fund levy for that same fiscal year must be reduced by the amount of the excess.

17. General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Bonds as the same respectively become due, the full faith, credit and taxing powers of the District shall be and are hereby irrevocably pledged. If the balance in the Debt Service Account is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency shall be promptly paid out of any other funds of the District which are available for such purpose, and such other funds may be reimbursed with or without interest from the Debt Service Account when a sufficient balance is available therein.

18. Compliance with Reimbursement Bond Regulations. The provisions of this paragraph are intended to establish and provide for the District's compliance with United States Treasury Regulations Section 1.150-2 (the "Reimbursement Regulations") applicable to the

"reimbursement proceeds" of the Bonds, being those portions thereof which will be used by the District to reimburse itself for any expenditure which the District paid or will have paid prior to the closing date (a "Reimbursement Expenditure").

The District hereby certifies and/or covenants as follows:

(a) It shall not seek payment for a Reimbursement Expense from proceeds of the Bonds unless, not later than 60 days after the date of payment of a Reimbursement Expenditure, the District (or person designated to do so on behalf of the District) has made or will have made a written declaration of the District's official intent (a "Declaration") which effectively (i) states the District's reasonable expectation to reimburse itself for the payment of the Reimbursement Expenditure out of the proceeds of the Bonds; (ii) gives a general and functional description of the Projects for which the Reimbursement Expenditure is paid; and (iii) states the maximum principal amount of the Bonds expected to be issued by the District for the purpose of financing the Projects; provided, however, that no such Declaration shall necessarily have been made with respect to: (i) "preliminary expenditures" for the Projects, defined in the Reimbursement Regulations to include engineering or architectural, surveying and soil testing expenses and similar prefatory costs, which in the aggregate do not exceed 20% of the "issue price" of the Bonds, and (ii) a de minimis amount of Reimbursement Expenditures not in excess of the lesser of \$100,000 or 5% of the proceeds of the Bonds.

(b) Any such Reimbursement Expenditure shall be a capital expenditure or a cost of issuance of the Bonds or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Reimbursement Regulations.

(c) The "reimbursement allocation" described in the Reimbursement Regulations for each Reimbursement Expenditure shall and will be made forthwith following (but not prior to) the issuance of the Bonds and in all events within the period ending on the date which is the later of three years after payment of the Reimbursement Expenditure or one year after the date on which the Projects to which the Reimbursement Expenditure relates is first placed in service.

(d) Each such reimbursement allocation will be made in a writing that evidences the District's use of Bond proceeds to reimburse the Reimbursement Expenditure and, if made within 30 days after the Bonds are issued, shall be treated as made on the day the Bonds are issued.

Provided, however, that the District may take action contrary to any of the foregoing covenants in this paragraph 18 upon receipt of an opinion of its Bond Counsel for the Bonds stating in effect that such action will not impair the tax-exempt status of the Bonds.

19. Certificate of County Auditor. The Clerk is hereby directed to file a certified copy of this resolution with the County Auditor of Ramsey County, Minnesota, together with such other information as they shall require, and to obtain the County Auditor's Certificate that the Bonds have been entered in the County Auditor's Bond Register, and that the tax levies required by law for the Bonds have been made.

20. State Credit Enhancement Program; Facilities Maintenance Bonding.

(a) The District hereby ratifies and affirms its covenant in the Parameters Resolution, obligating itself to notify the Commissioner of Education of a potential default in payment of the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee the payment of principal and interest on the Bonds. The Chair and Clerk are hereby authorized and directed to enter into an agreement with the paying agent for the Bonds or any department of the State of Minnesota required by the provisions of Minnesota Statutes Section 126C.55.

(b) Furthermore, the District hereby ratifies and confirms its covenant in the Parameters Resolution, obligating itself to comply with the provisions of Minnesota Statutes, Section 123B.595, and any continuing obligations specified therein, including the requirements relating to annually updating its ten-year facility plan, submitting its facility maintenance plan to the Commissioner annually or as otherwise required, and accounting as required thereunder.

21. Records and Certificates. The officers of the District are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Bonds, certified copies of all proceedings and records of the District relating to the Bonds and to the financial condition and affairs of the District, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bonds as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the District as to the facts recited therein.

22. Negative Covenant as to Use of Proceeds and Project. The District hereby covenants not to use the proceeds of the Bonds, or to cause or permit them to be used, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

23. Investment Limitations; Rebate. The District shall comply with requirements necessary under the Code to establish and maintain the exclusion from gross income under Section 103 of the Code of the interest on the Bonds, including without limitation (i) requirements relating to temporary periods for investments, (ii) limitations on amounts invested at a yield greater than the yield on the Bonds, and (iii) the rebate of excess investment earnings to the United States. The District expects to satisfy the eighteen-month expenditure exemption for gross proceeds of the Bonds as provided in Section 1.148-7(d)(1) of the Regulations.

24. Defeasance. When all Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered holders of the Bonds shall, to the extent permitted by law, cease. The District may discharge its obligations with respect to any Bonds which are due on any date by irrevocably depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Bond Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The District may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates

as shall be required, subject to sale and/or reinvestment, to pay all amounts to become due thereon to maturity or, if notice of redemption as herein required has been duly provided for, to such earlier redemption date.

25. No Designation of Qualified Tax-Exempt Obligation. The Bonds shall not be designated by the Issuer as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Code.

26. Continuing Disclosure. The District is the sole obligated person with respect to the Bonds. The District hereby agrees, in accordance with the provisions of Rule 15c2-12 (the "Rule"), promulgated by the Securities and Exchange Commission (the "Commission") pursuant to the Securities Exchange Act of 1934, as amended, and a Continuing Disclosure Undertaking (the "Undertaking") hereinafter described to:

(a) Provide or cause to be provided to the Municipal Securities Rulemaking Board (the "MSRB") by filing at [www.emma.msrb.org](http://www.emma.msrb.org) in accordance with the Rule, certain annual financial information and operating data in accordance with the Undertaking. The District reserves the right to modify from time to time the terms of the Undertaking as provided therein.

(b) Provide or cause to be provided to the MSRB notice of the occurrence of certain events with respect to the Bonds in not more than ten (10) business days after the occurrence of the event, in accordance with the Undertaking.

(c) Provide or cause to be provided to the MSRB notice of a failure by the District to provide the annual financial information with respect to the District described in the Undertaking, in not more than ten (10) business days following such amendment.

(d) The District agrees that its covenants pursuant to the Rule set forth in this paragraph and in the Undertaking is intended to be for the benefit of the Holders of the Bonds and shall be enforceable on behalf of such Holders; provided that the right to enforce the provisions of these covenants shall be limited to a right to obtain specific enforcement of the District's obligations under the covenants.

The Chair and Clerk of the District, or any other officer of the District authorized to act in their place (the "Officers") are hereby authorized and directed to execute on behalf of the District the Undertaking in substantially the form presented to the School Board subject to such modifications thereof or additions thereto as are (i) consistent with the requirements under the Rule, (ii) required by the Purchaser of the Bonds, and (iii) acceptable to the Officers.

27. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

28. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

STATE OF MINNESOTA  
COUNTY OF RAMSEY  
INDEPENDENT SCHOOL DISTRICT NUMBER 625, SAINT PAUL, MINNESOTA

I, the undersigned, being the duly qualified and acting Clerk of the Independent School District Number 625, Saint Paul, Minnesota DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the School Board of said District, duly called and held on the date therein indicated, insofar as such minutes relate to providing for the issuance of \$29,190,000 General Obligation Facilities Maintenance Bonds, Series 2022E, of said District.

WITNESS my hand this \_\_\_\_ day of \_\_\_\_\_, 2022.

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Clerk

# Student Engagement and Advancement Board (SEAB)

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# SEAB Work Group (2020)

- SEAB Work Group formed to work closely with board administrator and SEAB members (Director Allen, Marchese and VC Kopp; later adding Director Henderson)
- SPRING 2020 – SEAB worked closely with the Restorative Practices Program<sup>144</sup>
- SEAB Work Group worked with Office of Strategic Planning and Office of Equity

# SEAB Work Group (2021-2022)

- Work Group worked closely with
  - Human Resources
  - Office of Finance
  - Director of Innovation Office
- Work Group received a proposal from a local non-profit organization, Youth Leadership Initiative

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# Youth Leadership Initiative (YLI)

The Youth Leadership Initiative, a Minnesota non-profit organization.

Vision: We envision a community that is inclusive, authentic and just.

Mission: We advance racial equity and social justice through:

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- Developing the next generation of leaders who reflect the diversity of the community to contribute their talents to create a thriving, inclusive, just and multicultural world;
- Elevating the voice, power and participation of young people;
- Building the capacity of individuals and organizations that work with youth; and
- Being a catalyst for justice, change and transformation in the systems that impact youth.

# Consultants

- Nou Yang – main consultant and lead
- Ntxheb Chang – consultant
- Sally Brown - consultant

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# Budget for Consultants

| Description of Activities                                                                                                                                                                                                          | Cost     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Landscape Analysis <ul style="list-style-type: none"> <li>- Review previous SEAB documents/materials/achievements/challenges</li> <li>- Focus Group with past SEAB members</li> <li>- Interviews with past facilitators</li> </ul> | \$13,600 |
| Need and Value Analysis <ul style="list-style-type: none"> <li>- Focus Group with current student leaders, including cultural clubs</li> <li>- Interviews with selected board members and key staff</li> </ul>                     | \$9,000  |
| Refresh SEAB Model <ul style="list-style-type: none"> <li>- Draft new model based on information gathered</li> <li>- Youth feedback on design</li> </ul>                                                                           | \$12,600 |
| TOTAL COST                                                                                                                                                                                                                         | \$35,200 |

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# SEAB Work Group Recommendation

The Board of Education partner with YLI to assist with assessing the state, value, and need of the Student Engagement and Advancement Board (SEAB) to further discover and co-design a process and content that meets the needs of students and SPPS.

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## BOARD OF EDUCATION | 2020-2022SY MEETING DATES

|             | COB                                | BOE                                                          |
|-------------|------------------------------------|--------------------------------------------------------------|
| <b>TIME</b> | 4:30pm<br>(unless otherwise noted) | Public Comment   5:30<br>Board of Education Meeting   6:05pm |

| 2022-2023SY |                                                |                                                                                   |
|-------------|------------------------------------------------|-----------------------------------------------------------------------------------|
| <b>SEPT</b> | 9/6/2022                                       | 9/20/2022                                                                         |
| <b>OCT</b>  | 10/4/2022                                      | <del>10/18/2022</del><br>10/11/2022                                               |
| <b>NOV</b>  | <del>11/15/2022</del><br>11/1/2022             | <del>11/22/2022</del><br>11/15/2022                                               |
| <b>DEC</b>  | 12/6/2022                                      | 12/13/2022                                                                        |
| <b>JAN</b>  | 1/3/2023   Following Annual                    | 1/3/2023   4:30 pm   Annual Meeting                                               |
|             |                                                | 1/17/2023                                                                         |
| <b>FEB</b>  | 2/7/2023                                       | 2/21/2023                                                                         |
| <b>MAR</b>  | 3/7/2023                                       | 3/21/2023                                                                         |
| <b>APR</b>  | 4/11/2023                                      | 4/18/2023                                                                         |
| <b>MAY</b>  | 5/9/2023                                       | 5/23/2023                                                                         |
| <b>JUNE</b> | 6/13/2023 - likely will be changed to 6/6/2023 | 6/13/2022   Special   Non-Renewals   4:00 pm - likely will be changed to 6/6/2023 |
|             |                                                | 6/20/2023                                                                         |
| <b>JULY</b> |                                                | 7/18/2023                                                                         |
| <b>AUG</b>  | Wed. 8/9/2023<br>(primary election)            | 8/22/2023                                                                         |
| <b>SEPT</b> | 9/5/2023                                       | 9/19/2023                                                                         |
| <b>OCT</b>  | 10/10/2023                                     | 10/24/2023                                                                        |
| <b>NOV</b>  | 11/7 or 8/2023<br>(Election Day)               | 11/14/2023                                                                        |
| <b>DEC</b>  | 12/5/2023                                      | 12/19/2023                                                                        |