

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**ANNUAL MEETING OF THE BOARD OF EDUCATION
360 Colborne Street
Saint Paul, MN 55102**

**January 3, 2023
4:30 p.m.**

MINUTES

I. CALL TO ORDER

The meeting was called to order at 4:31 p.m. by Chair Vue.

II. ROLL CALL

Board of Education: C. Allen, J. Kopp, Z. Ellis, J. Foster, H. Henderson, U. Ward, J. Vue

Administration: Superintendent Gothard, C. Long, S. Dahlke

III. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Vue moved approval of the Order of the Main Agenda. The motion was seconded by Director Foster.

The motion was approved by roll call vote:

Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes

IV. ELECTION OF OFFICERS

1. Chair of the Board of Education

The serving Chair opened nominations for the office of Chair of the Board of Education.

MOTION: Director Jessica Kopp nominated Director Jim Vue for the office of the Chair of the Board of Education.

Further nominations were called for, there being none the vote was called.

Motion was approved with the roll call vote as follows:

Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes

2. Vice Chair of the Board of Education

The re-elected Board Chair opened nominations for the office of the Vice Chair of the Board of Education.

MOTION: Director Jim Vue nominated Director Jessica Kopp for the office of the Vice Chair of the Board of Education.

Further nominations were called for, there being none the vote was called.

Motion was approved with the roll call vote as follows:

Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes

3. Clerk of the Board of Education

The Board Chair opened nominations for the office of the Clerk of the Board of Education.

MOTION: Director Zuki Ellis nominated Director Halla Henderson for the office of the Clerk of the Board of Education.

Further nominations were called for, there being none the vote was called.

Motion was approved with the roll call vote as follows:

Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes

4. Treasurer of the Board of Education

The Board Chair opened nominations for the office of the Treasurer of the Board of Education.

MOTION: Director Halla Henderson nominated Director Uriah Ward for the office of the Treasurer of the Board of Education.

Further nominations were called for, there being none the vote was called.

Motion was approved with the roll call vote as follows:

Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes

The Board of Education officer positions for 2023 are:

- Chair: Jim Vue
- Vice Chair: Jessica Kopp
- Clerk: Halla Henderson
- Treasurer: Uriah Ward

V. RESOLUTIONS

BF 33046 Appointment of the Assistant Treasurer

MOTION: Director Vue moved that the Board of Education approve the resolution that states as follows: BE IT RESOLVED, by the Board of Education of Independent School District No. 625, that it herewith appoints Tom Sager, Executive Chief of Financial Services, as the Assistant Treasurer of this school district for 2023. Motion seconded by Director Foster.

Motion was approved with the roll call vote as follows:

Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes

BF 33047 Appointment of the Assistant Clerk

MOTION: Director Vue moved that the Board of Education approve the resolution that states as follows: BE IT RESOLVED, by the Board of Education of Independent School District No. 625, that it herewith appoints Sarah Dahlke as the Assistant Clerk of this school district for 2023. Motion seconded by Director Ellis.

Motion was approved with the roll call vote as follows:

Director Allen	Yes
Director Kopp	Yes

Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes

BF 33048 Resolution Naming Depository Accounts

MOTION: Director Vue moved that the Board of Education approve the resolution naming the banks that are to serve as depositories of school district funds for the year 2023. Motion seconded by Director Ward.

Motion was approved with the roll call vote as follows:

Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes

BF 33049 Resolution Naming Banks as Custodians for Safekeeping of Collateral

MOTION: Director Vue moved that the Board of Education approve the resolution naming the banks that are to be used as custodians for safekeeping of pledged security for school district deposits. Motion seconded by Director Ellis.

Motion was approved with the roll call vote as follows:

Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes

BF 33050 Resolution Authorizing Investments of School District Funds

MOTION: Director Vue moved that the Board of Education approve the resolution that herewith authorizes the Assistant Treasurer to invest surplus funds of the school district from time to time, as provided in Minnesota Statutes and the School Board Investment Policy. Motion seconded by Director Ward.

Motion was approved with the roll call vote as follows:

Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes

Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes

BF 33051 Resolution Naming Brokerage Accounts

MOTION: Director Vue moved that the Board of Education approve the resolution naming the brokerage firms that are to handle the purchase and sale of securities and other property. Motion seconded by Director Foster.

Motion was approved with the roll call vote as follows:

Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes

BF 33052 Resolution Authorizing Entry into Joint Purchasing Agreements

MOTION: Director Vue moved that the Board of Education approve the resolution Authorizing Entry into Joint Purchasing Agreements and approve administration to continue current joint cooperative purchase agreements and to enter into other various Joint Cooperative Purchasing Agreements as deemed necessary. Motion seconded by Director Foster.

Motion was approved with the roll call vote as follows:

Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes

BF 33053 Resolution Naming the Official Newspaper

MOTION: Director Vue moved that the Board of Education approve the resolution naming the SAINT PAUL LEGAL LEDGER MINNESOTA LAWYER as the official newspaper of the School District. Motion seconded by Director Ellis.

Motion was approved with the roll call vote as follows:

Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes
Director Ward	Yes

Director Vue Yes

BF 33054 Resolution to Adopt and Confirm All Policies Contained in the SPPS Policy Manual

MOTION: Director Vue moved that the Board of Education approve the resolution confirming and adopting all policies contained in the Board Policy Manual. Motion seconded by Director Ellis.

Motion was approved with the roll call vote as follows:

Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes

BF 33055 Resolution to Approve the 2023 Board of Education Meeting Schedule

MOTION: Director Vue moved that the Board of Education approve the Resolution to Approve the 2023 Board of Education Meeting Schedule, which states:

WHEREAS the Board of Education regular business meetings will typically be held on the second or third Tuesday of each month from 5:30 p.m. until adjournment, and will take place in Conference Rooms A and B at the District Administration Office (360 Colborne Street, Saint Paul, MN 55102) per the schedule below (unless otherwise noticed); and

WHEREAS the proposed regular business meeting dates for the 2023 calendar year are as follows:

- January 3, 2023 (Annual Organizational Meeting)
- January 17, 2023
- February 21, 2023
- March 21, 2023
- April 18, 2023
- May 23, 2023
- June 6, 2023 (Special Meeting – Non-Renewals)
- June 20, 2023
- July 18, 2023
- August 22, 2023
- September 19, 2023
- October 24, 2023
- November 14, 2023
- December 19, 2023

WHEREAS the Board of Education will also hold Committee of the Board (discussion) meetings on topics determined by the Chair in consultation with the Superintendent, during the 2023 calendar year. These meetings will typically be held on the first or second Tuesday of each month (except July) from 4:30 p.m. to adjournment, and will take place in Conference Room 5A at

the District Administration Office (360 Colborne Street, Saint Paul, MN 55102) per the schedule below (unless otherwise noticed); and

WHEREAS the proposed Committee of the Board meeting dates for the 2023 calendar year are as follows:

- January 3, 2023
- February 7, 2023
- March 7, 2023
- April 11, 2023
- May 9, 2023
- June 6, 2023
- August 9, 2023 – Wednesday
- September 5, 2023
- October 10, 2023
- November 8, 2023 – Wednesday
- December 5, 2023

WHEREAS Board of Education committees will determine their own meeting schedules, which shall be posted, duly noticed, and will typically occur on Tuesdays; and

WHEREAS special business meetings, emergency meetings, and meetings closed to the public shall be separately posted and duly noticed in accordance with applicable policies and laws.

THEREFORE BE IT RESOLVED that the Board of Education, Independent School District No. 625, hereby adopt the 2023 schedule of board meetings.

FURTHER BE IT RESOLVED that the Board Chair, in consultation with the Superintendent and in accordance with all meeting notice requirements, may modify dates and times as needed to adjust for unforeseen circumstances.

Motion seconded by Director Foster.

Motion was approved with the roll call vote as follows:

Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes

VI. ACKNOWLEDGMENT OF REVIEW OF ALL 200-LEVEL BOARD POLICIES

Per Policy 203.00, “At the annual January organizational meeting, Board members will be asked to sign a form that they have reviewed all 200-level Board policies.” Board members were provided a form to sign that they have reviewed all 200-level Board policies, as well as provided with hardcopies of all 200-level Board policies.

VII. COMMITTEE/SUBCOMMITTEE/WORK GROUP SELECTION AND SCHOOL AREAS SELECTION; 2023 GRADUATION SCHEDULE

Board members then determined their assignments on committees, subcommittees, and work groups (both internal and external), as well as their selected school focus areas, and board member attendance, for both providing the greeting and conferring of diplomas, at the 2023 graduation ceremonies.

VIII. FUTURE MEETING SCHEDULE

Chair Vue then noted the dates of the upcoming meetings, including the Regular Meeting on Tuesday, January 17, 2023 beginning at 5:30 p.m. He also reminded the Board and Community that starting with the January Regular Meeting, Public Comment will follow the newly approved process, and will be an agenda item within the meeting, and the Regular Meetings will begin at 5:30 p.m. (Director Ward mentioned that on the agenda, Board of Education Meetings are listed as beginning at 6:05, which was an error, and has since been corrected on the agenda and BoardBook. Regular Meetings are scheduled to begin at 5:30 p.m.)

Chair Vue also noted that for any questions regarding the schedule, please contact our board secretary at 651-434-1105. Special meetings may also be scheduled throughout the year, and notices will also be posted on the board website. To be added to the email/phone notification list, please contact our board secretary at 651-434-1105.

A. Board of Education Meetings (5:30 p.m. unless otherwise noted)

- January 3, 2023 (Annual Organizational Meeting)
- January 17, 2023
- February 21, 2023
- March 21, 2023
- April 18, 2023
- May 23, 2023
- June 6, 2023 (Special Meeting – Non-Renewals)
- June 20, 2023
- July 18, 2023
- August 22, 2023
- September 19, 2023
- October 24, 2023
- November 14, 2023
- December 19, 2023

B. Committee of the Board Meetings (4:30 unless otherwise noted)

- January 3, 2023
- February 7, 2023
- March 7, 2023
- April 11, 2023
- May 9, 2023
- June 6, 2023
- August 9, 2023 – Wednesday
- September 5, 2023

- October 10, 2023
- November 8, 2023 – Wednesday
- December 5, 2023

IX. ADJOURNMENT

Director Vue moved to adjourn the meeting; Director Ellis seconded the motion.

Motion was approved with the roll call vote as follows:

Director Allen	Yes
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes

The meeting adjourned at 5:15 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education