

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
REGULAR MEETING OF THE BOARD OF EDUCATION
Administration Building
360 Colborne Street
Saint Paul, Minnesota 55102

March 21, 2023
5:30 PM

A G E N D A

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#BoldSubject#

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2023

TOPIC: Acknowledgement of Good Work Provided by Students

A. PERTINENT FACTS:

1. **Keira Pursell**, a sixth grader from Hidden River Middle School, was honored recently during the Lions Club Mid-Winter Convention, where she received a plaque and monetary award among other prizes. She is the local and state (13 districts) level winner of the Lions Club Peace Essay.

The essay contest is open to students who are visually impaired and between the ages of 11-13. Keira read her essay, "Compassion Through Change," during the luncheon.

Keira has been invited to attend the Lions state level luncheon in St. Cloud in May. The winner at the state level wins an award and a cash prize.

The Lions Club works with local schools and area families to identify young people who are interested in participating and who could benefit from this program.

2. SPPS Online High School student **Kelly Yang** has placed in the top five of the BestPrep 2023 Educational Forum Student Spotlight Competition. The competition was created to broaden awareness of national and global issues affecting our community through a thought-provoking discussion.

Students who entered the competition were asked to respond to the following prompt: "Using written word, art, sculpture, music, theater, or another art form of your preference, share your thoughts on what you want the future to look like. If you had the opportunity to reimagine and create a more equitable society, what would that look like in your world? What can we do now to get closer to the world you imagine?"

Winners and their teachers attended the Educational Forum held this past January at the Minneapolis Convention Center.

BestPrep is a Minnesota-based nonprofit organization that provides educational programs to students in grades 4-12, with the mission of preparing students with business, career and financial literacy skills through hands-on experiences that inspire success in work and life.

3. Forty-eight SPPS teams competed in the SPPS FIRST LEGO League (FLL) Regional Tournament in January at Capitol Hill Gifted and Talented Magnet School. Teams from the following schools advanced to the state competition: Capitol Hill (3 teams), Farnsworth Aerospace Upper, Humboldt, Jie Ming (2 teams), Murray Middle School, Open World Learning and Randolph Heights.

Ten SPPS teams participated in the FLL state tournament at Roy Wilkins Auditorium on February 12, 2023. The SPPS teams scored very well during the regular match play rounds.

The teams and their coaches that advanced to the FLL state tournament were:

Capitol Hill Elementary, "**They Who Must Not Be Named**" coached by **Vergene Downs**

Capitol Hill Middle, "**The LEGO Wizards**" coached by **Riley McArdle**

Capitol Hill Middle, "**The LEGO Llamas**" coached by **Riley McArdle**

Farnsworth Aerospace (upper), "**The Galactic Gears**" coached by **Keesha Pfeifer**

Humboldt High School/Open World Learning (combined team) “**Better with Legos**” coached by **Clara Raineri**
Jie Ming Mandarin Immersion, “**Power Pandas**” coached by **Brad Mennicke**
Jie Ming Mandarin Immersion, “**Static Dragons**” coached by **Bonnie Laabs**
Murray Middle School, “**Misguided Steering Wheels**” coached by **Nick Altringer**
Open World Learning Middle School, “**Brick Birds**” coached by **Clara Raineri**
Randolph Heights, “**#SPARK SERPENTS**” coached by **Anne Pelltier**

Three SPPS teams also competed in FIRST Tech Challenge (FTC) Qualifying events. One team from SPPS qualified to advance to the FTC State Tournament at Roy Wilkins Auditorium on February 10-11, 2023.

The team and their coach that advanced to the FTC State Tournament was: Central High School, “**MillisecondBots**” coached by Jay Paska. This is the second time an SPPS team advanced to the FTC State Tournament.

Awards won either at a Qualifying or State Tournament:

Twyla Paska from Central High School won the Stratasys Project Leadership Scholarship. This award is presented to a student who demonstrated project leadership through team organization, the engineering notebook or team business plan.

The FIRST LEGO League (FLL) and FIRST Tech Challenge (FTC) competitions are organized through HighTech Kids. Thanks to a generous grant from 3M, SPPS had 48 FLL teams and three FTC teams across the district this year.

René Gervais & Jenni Ratté, Department of Alternative Education, coordinate the FLL program for SPPS. René Gervais also coordinates the FTC program for SPPS.

4. This item is submitted by Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

The recommendation is that the Board of Education recognizes the students acknowledged above for their contributions and outstanding work.

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota

REGULAR MEETING OF THE BOARD OF EDUCATION
360 Colborne Street
Saint Paul, MN 55102, and

Available Streaming Online at www.spps.org/boe and Saint Paul Cable Channel 16

February 21, 2023
5:30 p.m.

MINUTES

1. CALL TO ORDER

The meeting was called to order at 5:31 p.m. by Jim Vue, Chair.

2. ROLL CALL

Board of Education: Z. Ellis, J. Foster, H. Henderson, U. Ward, C. Allen, J. Vue, J. Kopp
Superintendent Gothard

C. Long, General Counsel; S. Dahlke, Assistant Clerk

3. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Vue moved approval of the order of the main agenda. The motion was seconded by Director Allen.

The motion was approved by roll call vote:

Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes

4. RECOGNITIONS

5. PUBLIC COMMENT

- | | |
|-----------------------------------|--------------------------|
| 1. <u>Angela Nguyen</u> | Harding solutions |
| 2. <u>Valeria Barrios Sanchez</u> | School safety |
| 3. <u>Latino Consent Decree</u> | Safety in Schools |
| 4. <u>Debbie Montgomery</u> | School Safety/SROs |
| 5. <u>Daryl Spence</u> | School safety |
| 6. <u>Gita Ghei</u> | Violence in high schools |

- | | |
|-------------------------------|-------------------------------|
| 7. <u>Nasira Budal</u> | Safety Concerns |
| 8. <u>Benjamin Wright</u> | School safety |
| 9. <u>Khulia Pringle</u> | School safety |
| 10. <u>Chris Baumhover</u> | Elementary safety |
| 11. <u>John Thompson</u> | Safe schools for our children |
| 12. <u>Julie</u> | |
| 13. <u>Emma Wolters</u> | Status of SROs |
| 14. <u>Miki Frost</u> | School safety |
| 15. <u>Mercedes Yarbrough</u> | School safety |
| 16. <u>Ali A.</u> | School safety |
| 17. <u>NK Nguyen</u> | SROs |

6. APPROVAL OF THE ORDER OF THE CONSENT AGENDA

MOTION: Director Vue moved approval of the Order of the Consent Agenda with no items pulled for separate consideration. The motion was seconded by Director Foster.

The motion was approved by roll call vote:

Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes

7. APPROVAL OF THE MINUTES

- A. Minutes of the Regular Meeting of the Board of Education of December 13, 2022
- B. Minutes of the Special Meeting of the Board of Education of January 17, 2023
- C. Minutes of the Regular Meeting of the Board of Education of January 17, 2023

MOTION: Director Vue moved approval of the Minutes of the Regular Meeting of the Board of Education of December 13, 2022; Minutes of the Special Meeting of the Board of Education of January 17, 2023; and Minutes of the Regular Meeting of the Board of Education of January 17, 2023. The motion was seconded by Director Foster.

The motion was approved by roll call vote:

Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes

8. COMMITTEE REPORTS

- A. Minutes of the Committee of the Board Meeting of January 3, 2023

At the Committee of the Board Meeting on February 7, 2023, Vice Chair Kopp welcomed everyone to the meeting.

The first presentation was the PreK-12 Math Curriculum Review and Adoption. This topic will be brought before the Board again at the March 7th Committee of the Board Meeting, and again for action on this item at the March 21st Regular Meeting. This presentation sparked questions regarding the use of MCA scores in the curriculum review process including guardrails that could be used without using MCA scores, information on culturally relevant instruction in the proposed models and the importance of aligning our values on this topic with our partners and vendors, location of the vendors and if they are national or local, the rationale for using one vendor across all grade levels or different vendors across grade levels, updates to curriculum and their roll-outs, impacts on the shift to digital learning during the pandemic on this process, information on the other districts served by EdReports, the MLL spectrum of supports in these vendors and the translations available, materials to complement the curriculum, and family supports within each to support our students in math.

Next was the policy update presentation on Policy 716.00 - Advertising in the Schools. Within the discussion on this topic, board members requested information as to the district and logo usage and the process to inform the Board of their use in community and with our partners, as well as questions on the enforceability of this policy and language within the contract provisions. Overall, the Board approved this policy update to move to the three-reading process.

Next, the Chair and Vice Chair reviewed the logic model for our work in student outcomes focused governance, as well as community engagement as we go forward with this work. Questions from board members included the rationale for the timeline of the community engagement process, information on the plans for conversations in community, and the recommendation for board members to engage with a set of standard questions across all engagement sessions for consistency and details on the process.

Next the Board then participated in a brainstorming session about venues and communities in which to engage, including clarifying questions on the process.

MOTION: Director Kopp moved that the Board accept the report of the Committee of the Board Meeting of February 7, 2023, and approve the recommended motions and minutes of that meeting as published. The motion was seconded by Director Foster.

The motion was approved by roll call vote:

Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes

9. FUTURE MEETING SCHEDULE

A. Board of Education Meetings (5:30 p.m. unless otherwise noted)

- January 3, 2023 | Annual Meeting: 4:30 p.m.
- January 17

- February 21
- March 21
- April 18
- May 23
- June 13 | Special - Non-Renewals: 4:00 p.m.
- July 18
- August 22
- September 19
- October 24
- November 14
- December 19

B. Committee of the Board Meetings (4:30 p.m. unless otherwise noted)

- January 3, 2023
- February 7
- March 7
- April 11
- May 9
- June 13
- August 9 - Wednesday
- September 5
- October 10
- November 8 - Wednesday
- December 5

10. SUPERINTENDENT'S ANNOUNCEMENTS

Superintendent Gothard began by providing words to Harding staff and the district for the outpouring of support for the tragic loss of Devin Scott. There are many ties to Harding, to this community, and to the children and staff of SPPS. There have and will be continued opportunities for engagement and noted that very few decisions of safety and well-being are binary – it is our ability to come together and find creative solutions to ensure the best in service to our students, families and staff. He then shared details on youth engagement opportunities, starting with the large high schools, to hear from our students and in a facilitated discussion to create a community where students feel comfortable sharing their experiences; as well as details on a planned safety survey. He also shared his experience at the Parent Meeting at Harding, and steps to support Harding during this time, and an update on the safety committee comprised of a multi-cross stakeholder groups. There will also be community of care meetings, and work with our partners in the community; as well as further discussion with our police department partners and with the Office of Neighborhood Safety.

He then went on to note the updates surrounding the winter weather, and the call for e-learning days and a snow day, as safety for our students, families and staff is a priority. He then shared details on the plans for the upcoming week and operations, as well as state statutes around e-learning and snow days in the calendar.

Board members then provided their reflections and thoughts. Director Allen noted the need for a change in education, including cultural identity and culturally responsive curriculum, and to create a space where students are safe and seen, and given the ability to solve problems, where they see and feel the humanity of themselves and others, as well as restorative justice practices. Director Henderson noted the greeting,

“How are the children?”, and the answer is the children are not okay – as we move back into buildings, recover from the pandemic, uprising, and police violence. The Board and community need to come together and support resources for our students to be okay. We need our students to be here with us and hearing their concerns. Our students need to be centered in this work and brought to the table; we need our students to be with us in this work. Director Ward noted his experience in talking with the Harding staff and community. He noted the concerns that were brought forth including that staff felt they were not heard in their concerns about school safety prior to the tragic event. It’s important to recognize that every single person who attends SPPS or works in SPPS deserves a safe school and environment. We need to be grounded in asking how our students are doing, what the research tells as effective, and with community. We need to ensure students are present as well. Director Ellis thanked the staff who showed up for supporting our schools, at Harding, and also at Central and Washington Tech. The events in our community affect our schools. She noted that she shared the concerns of her colleagues, and the timeline for changes to occur – it is not only on the school district to make those changes. The supports in each school are different – including the supports in elementary and middle schools. She noted equity for students across schools, and work with our community partners. Students and families need to know about the supports available to them as well. She also noted her own experience in feeling safe, and the definition of safety is different for each person, and we need to be clear in language going forward. We need to be purposeful in centering the voices of our young people. We need to stay focused on school safety, because another event will occur, and the attention will be directed elsewhere – we need short-term, mid-range, and long-term plans.

11. AGENDA ITEMS THAT REQUIRE BOARD ACTION

A. Consent Agenda

MOTION: Director Vue moved approval of all items within the consent agenda withholding no items for separate consideration. Director Henderson seconded the motion.

The motion was approved by roll call vote:

Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes

1. Gifts

BF 33091 Acceptance of Gift from South Robert Street Business

That the Board of Education authorize the Superintendent (designee) and Johnson Senior High School to accept this gift from South Robert Street Business. This gift will be deposited into intraschool fund: 19-230-291-000-5096-U001.

BF 33092 Highland Park Senior High School Gift Acceptance of \$5,000.00

That the Board of Education authorize the Superintendent (designee) to accept the donation of \$5,000.00 from Scott Milburn for continued library needs and that a letter of appreciation be sent to Scott Milburn.

BF 33093 Request for Permission to Accept a Donation from Global Arts Plus PTA

That the Board of Education authorize the Superintendent (designee) to accept the gift from Global Arts Plus PTA.

BF 33094 Scholarship Donation to Como Park Senior High School

That the Board of Education authorize the Superintendent (designee) to allow Como Park Senior High School to accept a monetary gift from S. Robert Street Business of \$5,000.00. The money will be deposited into the Scholarship Funds intra-school account, 19-212-960-340-5096-S120.

BF 33095 Science Museum of Minnesota Lending Library Award

That the Board of Education authorize the Superintendent (designee) to accept the Science Museum of Minnesota Lending Library Award for the value of \$8,046.72.

That the Superintendent (designee) send a letter of appreciation to Joanne Jones-Rizzi, Vice President of Science, Equity and Education, Science Museum of Minnesota, 120 W. Kellogg Blvd., St. Paul, MN 55102

BF 33096 Timothy W. Scott Donation

That the Board of Education authorize the Superintendent (designee) to accept the \$7,000 from Timothy W. Scott and provide a letter expressing appreciation for the gift.

BF 33097 Ratification of MSHSL Resolution and Acceptance of Gift from Minnesota State High School League Foundation

Ratify the MSHSL Resolution and Authorize schools to apply for and the Superintendent (or Designee) to accept the gifts from the Minnesota State High School League Foundation

2. Grants

BF 33098 Request for Permission to Accept a Grant from the Ecolab Foundation

The Board of Education authorizes the Superintendent (designee) to accept a grant from the Ecolab Foundation to support relationship building for teachers through team building activities as well as transportation support ; to accept funds; and to implement the project as specified in the award documents.

BF 33099 Request for Permission to accept a Grant from No Kid Hungry/Share Our Strength

That the Board of Education authorize the Superintendent (designee) to accept a grant from No Kid Hungry/Share Our Strength for the funds for the Summer Youth Ambassador Program and to implement the project as specified in the award documents.

BF 33100 Request for Permission to Accept a Grant from Special Olympics Minnesota Organization

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Special Olympics Minnesota to support the Unified Champion School Program Initiative; to accept funds, and to implement the project as specified in the award documents.

BF 33101 Request for Permission to Submit a Grant to the Minnesota Department of Education – Outdoor Learning to Support Kindergarten Transitions

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Minnesota Department of Education to promote instruction that supports the kindergarten tradition through outdoor and nature based learning experiences; to accept funds, if awarded; and to implement the project as specified in the award documents.

3. Contracts

BF 33102 2-Year Support Contract for Network Switches

That the Board of Education authorize award of RFP No. A22-2067-A to Insight Public Sector, Inc for the purchase of support contract for network switches for a 2-year period cost not to exceed \$1,286,879.29.

BF 33103 Ricoh Fleet All-In-One Copier Lease Renewal

That the Board of Education authorize administration to approve the lease renewal proposal from Ricoh for 24-months, in the amount not to exceed \$1,264,950.

BF 33104 Equipment Acquisition Award for FY23 A/V Replacement Program at Central High School and LEAP at John A. Johnson (Project # 0680-23-01)

That the Board of Education authorize award of A/V equipment for the FY23 A/V Replacement Program at Central High School and LEAP at John A. Johnson (Project # 0680-23-01) to Bluum of Minnesota for a lump sum base bid of \$204,630.

4. Agreements

BF 33105 Approval of Employment Agreement Between Independent School District No. 625 and Minnesota School Employees Association, Representing Classified Confidential Employees Association

That the Board of Education of Independent School District No. 625 enter into an Agreement concerning the terms and conditions of employment of those classified confidential employees in this school district for whom the Minnesota School Employees Association is the exclusive representative; duration of said Agreement is for the period of July 1, 2022 through June 30, 2024.

BF 33106 Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Principals' Association

That the Board of Education of Independent School District No. 625 approve and adopt the agreement concerning the terms and conditions of employment for principals' in this school district for whom the Saint Paul Principals' Association is the exclusive representative; duration of said agreement is for the period of July 1, 2021 through June 30, 2023.

BF 33107 Approval of Memorandum of Agreement with 3DE Minnesota Schools, LLC, Junior Achievement North and Saint Paul Public Schools

That the Board of Education authorize the Superintendent (designee) to approve this Memorandum of Agreement with 3DE National.

BF 33108 Request to Sign the Memorandum of Understanding between the City of Saint Paul Parks and Recreation (Right Track) and SPPS pertaining to the 3M STEP Program

That the Board of Education authorize the Superintendent (designee) to sign the Memorandum of Understanding with the City of Saint Paul Parks and Recreation (Right Track) for FY23.

BF 33109 Monitoring Equipment Site Lease Agreement with the Minnesota Pollution Control Agency

That the Board of Education authorize the execution of the Lease Agreement between the District and the Minnesota Pollution Control Agency at Harding.

5. Administrative Items

BF 33110 Monthly Operating Authority

That the Board of Education approve and ratify the following checks and electronic transfers for the period December 1, 2022 - December 31, 2022

(a) General Account	#755589-756660	\$83,577,637.19
	#0004731-0004769	
	#7004638-7004669	
	#0007809-0007918	
(b) Construction Payments	- 0 -	\$1,819,951.55
(c) Debt Service	- 0 -	<u>750.00</u>
		\$85,398,338.74
(d) Collateral Changes	Released: None	
	Additions: None	

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending June 30, 2023

BF 33111 Recommendations for Exclusion of Students Non-Compliant with Minnesota Statute 121A.15 Health Standards: Immunizations

That the Board of Education exclude noncompliant students from school effective March 1, 2023, should they not comply with Minnesota State Health Standards for Immunizations on or before this date.

Human Resources Transactions

BF 33112 Transactions for January 1-31, 2023

BF 33113 Approval to Create a Two Year Co-Operative Sponsorship between SPPS High Schools (Central, Como, Harding, Highland, Humboldt, Johnson, and Washington) and Two Rivers High School in both Girls and Boys Lacrosse

That the Board of Education authorize the Superintendent (designee) to approve a two year co-operative sponsorship between SPPS High Schools (Central, Como, Harding, Highland, Humboldt, Johnson, and Washington) and Two Rivers High School in both Girls and Boys Lacrosse.

BF 33114 Request to Approve BestPrep's Use of the SPPS Logo and District Name on Partner Communications

That the Board of Education authorize the Superintendent (designee) to approve BestPrep's request to use the SPPS logo and district name in partner communications.

BF 33115 Review of SPPS Policy 520.00 Technology Usage and Safety regarding CIPA compliance with internet safety guidelines

That the Board of Education authorize the Superintendent (designee) to accept the review of SPPS Policy 520.00 Technology Usage and Safety.

BF 33116 Approval to Create a Cooperative Sponsorship between St. Paul- Washington Technology Magnet and Liberty Classical Academy

Authorize the Superintendent (or Designee) to approve the Cooperative Sponsorship for Boys' Tennis with St. Paul- Washington Technology Magnet and Liberty Classical Academy.

BF 33117 Phase Gate Approval of the Wellstone Elementary Plumbing, Piping, and HVAC Replacement Project (Project #4260-23-01): Gate #2 – Project Charter; Gate #2A – Finance Plan Update

That the Board of Education approve the Wellstone Elementary Plumbing, Piping, and HVAC Replacement project (Project # 4260-23-01) at Phase Gate Check #2 – Project Charter; Gate Check #2a –Finance Plan Update.

BF 33118 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project (Project #1020-22-01): Gate #3 – Project Budget; Gate #3A – Finance Plan Update

That the Board of Education approve the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) at Phase Gate Check #3 – Project Budget; Gate Check #3a –Finance Plan Update, setting the final project budget at \$89,900,000 and indicating direction to proceed with construction bidding.

6. Change Orders

ITEMS PULLED FOR SEPARATE CONSIDERATION - None

B. Further Items that Require Board Action

1. American Indian Parent Committee Presentation of Annual Resolution 21/22

Members of the American Indian Parent Committee then presented their Annual Resolution. The District will have 60 days to respond. Janice LaFloe, chair of the Committee, then provided details on the resolution, and recommendations – she noted that the Committee met and voted a resolution of non-concurrence.

The full report can be found in the BoardBook.

QUESTIONS/DISCUSSION:

- Director Kopp thanked Ms. LaFloe for her leadership in the parent group, and she was struck by the compassion and purposefulness, and we are fortunate to have strong leaders who advocate for our students, and we look forward to the continued work together.

BF 33119 American Indian Parent Committee Presentation of Annual Resolution 21/22

MOTION: Director Vue moved acceptance of the American Indian Parent Advisory Committee 2023 Resolution of Non-Concurrence. Director Henderson seconded the motion.

The motion was approved by roll call vote:

Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes

12. AGENDA ITEMS THAT ARE INFORMATIONAL

A. Riverview Name Change

Superintendent Gothard then introduced Principal Licon-Gervich and Maggie Bruecken, Project Manager, to present the first presentation (of three total) of the Riverview Name Change. Details included in the presentation included the rationale for the change, options presented, engagement process, and voting results. The proposed name change is: Riverview Spanish/English Dual Immersion Program.

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION:

- Director Vue requested further information on the family engagement process.

B. Policy Update

1. FIRST READING: Policy 716.00 Advertising in the Schools

Superintendent Gothard then introduced Erica Wacker, Director of Communications, and Aquanetta Anderson, Assistant Director of Family Engagement and Community Partnerships to present the first reading of the policy update to Policy 716.00 – Advertising in the Schools. Details included the rationale for the overall changes, which include that it was last updated in April 2012, does not meet current partnership standards and best practices; current language is overly limiting, unclear and not consistently implemented; and the need to update to clarify impacts on partners, vendors and prospective advertisers. Proposed changes and rationale for those changes within the policy were also reviewed, as well as a link to the proposed updated policy, an example of a partner's website to feature the SPPS name/logo, and next steps.

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION:

- Director Henderson noted that transparency to the Board will be helpful as to where the logo is being used, and updates to the Board on its use. Response: Yes, as part of the changing procedures with contract language, there will be updates to the documentation.
- Director Allen requested information on the resolve for recognizing that the logo is being used without permission. Response: That will be a part of the process and procedure, and will work with our partners.
- Director Ward noted questions around the use of the SPPS logo in places such as a news report. Response: In terms of media use, media is not included in this policy, and they do have the permission to use our logo and photos in reporting. This policy included the copyright, ownership, name and logo use and the ability to control the use of them, outside of media usage.

C. Executive Audit Summary Presentation for Saint Paul Public Schools

Superintendent Gothard then welcomed Tom Sager, Executive Chief of Financial Services, and partners from the auditing firm CLA, to present the summary of the FY22 audit. Chief Sager thanked Ms. Hoffman, partner at CLA, and Finance staff for their work in this year's audit. This presentation will not require a board action at this meeting, as it is summary comments. The audit will be coming back before the Board at the March Regular Meeting, once all financial statements and letter have been reviewed by CLA with their rigorous review and internal controls. Chief Sager also reviewed the unassigned General Fund balance, and the balance of that fund.

The full report can be found in the BoardBook.

QUESTIONS/DISCUSSION: None

D. Envision SPPS Evaluation - Preliminary Results

Superintendent Gothard then introduced staff from Research, Evaluation and Assessment to present the preliminary results of Envision SPPS Evaluation. Details within the presentation included a review of the Envision timeline, evaluation areas and questions, and preliminary results of Envision Family survey results and Envision Staff survey results. Future areas of evaluation results were also highlighted – including student transportation distance analysis, principal interview analysis, well-rounded education analysis, and staff retention analysis.

QUESTIONS/DISCUSSION:

- Director Henderson noted concerns on the response rate from families as 9%. What was the response rate we were expecting, and are there other mechanisms to engage beyond the survey? Response: The response rate was low, and we generally expect or hope for 20-30%. We did not engage in other ways with families outside of the public hearings and meetings.
- Director Henderson noted tension with the missing information and the questions if families plan to continue to stay in SPPS – if that means families don't know to share the information or dissatisfaction is so great they did participate. She encouraged Administration to continue to push and think about how we are building relationships and collecting information.
- She also questioned if there was a different model for communicating or establishing relationships with our EAs and TAs, since the 10% for each is troubling.

- Director Vue noted questions around the goal of well-rounded education and if those details will be included in the final evaluations. Response: Yes, that will be included, and we are now offering well-rounded education in new and merged sites, and information will be available in Summer 2023.

13. BOARD OF EDUCATION

A. Information Requests/Responses and Items for Future Agendas

- Director Allen requested data on investments in restorative justice training and models in years 202-21, 2021-22, and the current practices in 2022-2023. She also requested the plan for 2023-2028, and disaggregated data with staff trained in RP and their titles and schools. It is important to see the percentage of staff in each school and are trained in RP work in order to build a culture for RP to really work.
- Director Foster noted two requests – an update on the school lunch debt figures, and an update on the Home Visit program as we are partnering with community and families.
- Director Vue requested information on the baseline of school safety services at each site, as well as preventative services for students in learning how to mitigate conflict, intervention services during a conflict, and services provided after a conflict, and how we are using that information to support all three phases as a wraparound service.

B. Board of Education Reports/Communications

- Director Henderson provided a report from her experience attending NAAPID events at Wellstone.
- Director Foster also provided a report from her experience in attending NAAPID events at Wellstone. She also recapped her experiences in a visit to Johnson Senior High and restorative practices there. She noted it is helpful to see the authenticity in our schools, as we talk about supports for staff and students. She also noted she was able to connect with students in the Black Student Union at Johnson and their events for NAAPID. She also shared her experience at Hazel Park for NAAPID, and was a great opportunity for our families to be celebrated in our district.
- Director Allen shared her experience with the Black Student Union at Highland Park Senior High, and their display of Black excellence, and the stepper group, as well as the students planning to attend an HBCU.
- Director Vue shared details about his meeting with community and the ongoing challenges from the neighborhood around arrivals and dismissals at Como Park Senior High, and Metro Transit has agreed to provide an additional Metro Transit bus eastbound at Maryland and Grotto. He noted we are working with stakeholders to find solutions for our students, families, staff, and neighbors.

14. ADJOURNMENT

Director Vue moved to adjourn the meeting; Director Henderson seconded the motion.

The motion was approved by roll call vote:

Director Ellis	Absent
Director Foster	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Kopp	Yes

The meeting adjourned at 8:31 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**SPECIAL MEETING OF THE BOARD OF EDUCATION
360 Colborne Street
Saint Paul, MN 55102**

**February 27, 2023
4:30 p.m.**

MINUTES

I. CALL TO ORDER

The meeting was called to order at 4:31 p.m. by Chair Vue.

II. ROLL CALL

Board of Education: J. Vue, J. Kopp, C. Allen, J. Foster
H. Henderson and U. Ward arrived shortly after Call to Order.
Z. Ellis was absent.

Administration: Superintendent Gothard, P. Pratt-Cook, A. Collins, T. Sager, D. Wells, J. Vollmer, C. Long, E. Wacker, J. Turner, K. Thao, S. Gray Akyea, S. Dahlke

III. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: It was moved by Director Vue, and seconded by Director Foster, to approve the order of the agenda. It passed by acclaim.

IV. MOTION TO CLOSE MEETING

MOTION: It was moved by Director Vue and seconded by Director Foster that the Board of Education close the special meeting and continue the meeting as a closed meeting to discuss the matter of strategy for labor negotiations for all bargaining units, including ASAP, Educational Assistants, Machinists, Nutrition Services Personnel, Principals, School and Community Service Professionals, Teachers, MMSA, PEA, SPSO, AFSCME, Bus Drivers, CCEA, Custodians, Tri-Council, Bricklayers, Carpenters, Cement Masons, Electricians, Glaziers, Painters, Pipe fitters, Plasterers, Plumbers, Roofers, Sheet Metal Workers, and Tri-Council Temps., as is provided for by Minnesota Statutes Section 13D.03. The motion passed by acclaim.

V. NEW BUSINESS

The Board of Education and staff discussed the matter of strategy for labor negotiations for all bargaining units, including ASAP, Educational Assistants, Machinists, Nutrition Services Personnel, Principals, School and Community Service Professionals, Teachers, MMSA, PEA, SPSO, AFSCME, Bus Drivers, CCEA, Custodians, Tri-Council, Bricklayers, Carpenters, Cement Masons, Electricians, Glaziers, Painters, Pipe fitters, Plasterers,

Plumbers, Roofers, Sheet Metal Workers, and Tri-Council Temps., as is provided for by Minnesota Statutes Section 13D.03.

VI. MOTION TO OPEN MEETING

MOTION: It was moved by Director Vue to conduct the remainder of this meeting as an open meeting. The motion was seconded by Director Foster. It passed by acclaim.

VIII. ADJOURNMENT

MOTION: It was moved by Director Vue, and seconded by Director Allen, to adjourn the meeting. It passed by acclaim.

The meeting adjourned at 6:00 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**SPECIAL MEETING OF THE BOARD OF EDUCATION
360 Colborne Street
Saint Paul, MN 55102**

**February 28, 2023
4:30 p.m.**

MINUTES

I. CALL TO ORDER

The meeting was called to order at 4:30 p.m. by Chair Vue.

II. ROLL CALL

Board of Education: J. Vue, J. Kopp, Z. Ellis, U. Ward
C. Allen and J. Foster arrived after Call to Order

Administration: Superintendent Gothard

III. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: It was moved by Director Vue, and seconded by Director Henderson, to approve the order of the agenda. It passed by acclaim.

IV. LISTENING SESSION: SCHOOL SAFETY

The full video of the special meeting can be found at:

<https://spps.eduvision.tv/default.aspx?q=3SfVi13wT7RT9%252bgoQxw82w%253d%253d>

Speakers:

1. Reier Erickson
2. Khulia Pringle
3. Alli Kildahl
4. Joyce Jones Strait
5. Emma Stalker
6. Gail Mulcahey
7. Nate Giles
8. Andrew Banker
9. Haruka Yukioka
10. Charles Richards
11. Errol Edwards
12. Beth Swanberg
13. Rene Myers
14. Kimberly Colbert

15. James Lo
16. Chris Baumhover
17. Jessica Grodin
18. Alanna Sweeney
19. Eric Sloane
20. Jennifer Bond
21. LaDarron
22. Robert Walden
23. David Palm
24. John Thompson
25. Jessica Schoenberg
26. Brooke Steigauf
27. Peter Hendricks
28. Mary Baltezore
29. Mahmud Kanyare
30. Dan Humes
31. Way Wah
32. Ginny DeLuca
33. Don Allen
34. Mafisa
35. Steve Winfield
36. Deb Waldon
37. Julia Schumacher
38. Juliann Shepard
39. Natalie Westin
40. Andre Fischer
41. Diedre Carlson
42. Janice LaFloe
43. Rosario Juro
44. Henry Scott
45. Jennifer McPherson
46. Ali Alawana
47. Daryl Spence
48. Sandy Lucas
49. Satara Strong-Allen
50. Les Lester
51. George Thawmoo
52. Kapate Clay
53. Tracy Boenburg
54. Hay Ray
55. Angela Stoddard
56. Cher Lee
57. Perla Hernandez
58. Joann Clark
59. Brenda Burnside
60. Robin Winfield
61. Christy Snyder
62. Quincy Poe

63. Jeff Dublaise

V. ADJOURNMENT

MOTION: It was moved by Director Vue, and seconded by Director Allen, to adjourn the meeting. It passed by acclaim.

The meeting adjourned at 7:23 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**SPECIAL MEETING OF THE BOARD OF EDUCATION - BOARD RETREAT
Wellstone Center
179 Robie Street
Saint Paul, MN 55107**

**March 3-4, 2023
8:30 a.m.**

MINUTES

I. CALL TO ORDER

The meeting was called to order at 8:30 a.m. on Friday, March 3, 2023 by Chair Vue.

II. ROLL CALL

Board of Education: J. Kopp, U. Ward, J. Vue, C. Allen, J. Foster
H. Henderson arrived after Call to Order on March 3, 2023.
Z. Ellis was absent.

Staff: Superintendent Gothard, J. Turner, S. Gray Akyea, L. Corey, P. Pratt-Cook, A. Collins, E. Wacker, T. Sager, K. Thao, S. Dahlke

Community: L. Bolton, C. Beckerly, A. Paz, A. Crabill

III. BOARD RETREAT

Board members and staff then conducted a board retreat, with facilitators Carol Beckerle and Ashley Paz, as well as A. J. Crabill, representing the Council of the Great City Schools, on training related to Student Outcomes Focused Governance.

IV. RECESS

MOTION: Director Vue moved to recess the meeting on Friday, March 3, 2023, and to meet back in the same location beginning Saturday, March 4, 2023 at 9:00 a.m. The motion was seconded by Director Foster. It passed by acclaim.

The meeting moved to recess at 4:14 p.m.

V. RETURN FROM RECESS

The meeting returned from recess at 9:00 a.m. on Saturday, March 4, 2023.

The retreat then continued for the second day regarding training related to Student Outcomes Focused Governance.

VI. ADJOURNMENT

MOTION: Director Vue moved to adjourn the meeting. The motion was seconded by Director Allen. It passed by acclaim.

The retreat adjourned at 3:25 p.m. on Saturday, March 4, 2023.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**SPECIAL MEETING OF THE BOARD OF EDUCATION
360 Colborne Street
Saint Paul, MN 55102**

**March 7, 2023
5:30 p.m.**

MINUTES

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chair Vue.

II. ROLL CALL

Board of Education: J. Vue, J. Kopp, C. Allen, J. Foster, H. Henderson, U. Ward, Z. Ellis

Administration: Superintendent Gothard, P. Pratt-Cook, A. Collins, T. Sager, D. Wells, J. Vollmer, C. Long, E. Wacker, J. Turner, S. Taylor, S. Gray Akyea, S. Dahlke

III. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: It was moved by Director Vue, and seconded by Director Foster, to approve the order of the agenda. It passed by acclaim.

IV. MOTION TO CLOSE MEETING

MOTION: It was moved by Director Vue and seconded by Director Allen that the Board of Education close the special meeting and continue the meeting as a closed meeting to discuss the matter of strategy for labor negotiations for all bargaining units, including ASAP, Educational Assistants, Machinists, Nutrition Services Personnel, Principals, School and Community Service Professionals, Teachers, MMSA, PEA, SPSO, AFSCME, Bus Drivers, CCEA, Custodians, Tri-Council, Bricklayers, Carpenters, Cement Masons, Electricians, Glaziers, Painters, Pipe fitters, Plasterers, Plumbers, Roofers, Sheet Metal Workers, and Tri-Council Temps., as is provided for by Minnesota Statutes Section 13D.03. The motion passed by acclaim.

V. NEW BUSINESS

The Board of Education and staff discussed the matter of strategy for labor negotiations for all bargaining units, including ASAP, Educational Assistants, Machinists, Nutrition Services Personnel, Principals, School and Community Service Professionals, Teachers, MMSA, PEA, SPSO, AFSCME, Bus Drivers, CCEA, Custodians, Tri-Council, Bricklayers, Carpenters, Cement Masons, Electricians, Glaziers, Painters, Pipe fitters, Plasterers, Plumbers, Roofers, Sheet Metal Workers, and Tri-Council Temps., as is provided for by Minnesota Statutes Section 13D.03.

VI. MOTION TO OPEN MEETING

MOTION: It was moved by Director Vue to conduct the remainder of this meeting as an open meeting. The motion was seconded by Director Ward. It passed by acclaim.

VIII. ADJOURNMENT

MOTION: It was moved by Director Vue, and seconded by Director Henderson, to adjourn the meeting. It passed by acclaim.

The meeting adjourned at 8:22 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**COMMITTEE OF THE BOARD MEETING
360 Colborne Street
Saint Paul, MN 55102**

**March 7, 2023
4:30 p.m.**

MINUTES

1. CALL TO ORDER

The meeting was called to order at 4:31 p.m. by Vice Chair Kopp.

2. ROLL CALL

Board of Education: J. Kopp, J. Vue, H. Henderson, J. Foster, U. Ward., Z. Ellis, C. Allen
Superintendent Gothard

Staff: K. Thao, C. Long, A. Collins, N. Paez, Y. Vang, C. Anderson,
S. Schmidt de Carranza, S. Dahlke, T. Parent, T. Sager, J. Turner, S.
Gray Akyea, J. Danielson, N. Páez, L. Olson, L. Corey, D. Abrams, A.
Kunz, E. Wacker, C. Green, C. Yang, M. Lochungvu

Community: L. Bolton, J. Verges, M. Wall, M. Arnosti, E. Campuzano

3. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Kopp moved approval of the Order of the Agenda. The motion was seconded by Director Ward. It passed by acclaim.

4. SUPERINTENDENT'S ANNOUNCEMENTS

Superintendent Gothard noted that he did not have reflections to share, but would incorporate them into the meeting agenda items. He also noted there is a professional learning day on Friday, and we are hoping the snow predictions do not cause an issue and the day can continue as planned. There are not a lot of PD days during the school year, and visitors, speakers, and spaces are pre-arranged and we are hopeful for a productive day. He also noted Recognitions at the upcoming meeting for our several teachers who are semi-finalists for MN Teacher of the Year.

QUESTIONS/DISCUSSION:

- What is the plan for Friday's PD if the weather does not cooperate? Response: The bulk of the day is centered around Teaching and Learning, and the schedule can be slightly modified to be virtual. It is difficult to reschedule these days, and we will work as hard as possible to continue with the day as planned, as there is no back-up date, and we will move it virtually to the extent possible. For elementary staff, it is a conference data, and for middle and high school staff, it is a full day of

professional learning. We are having partners join from across the country, and hands-on, in-person is ideal though.

5. K-12 MATH ADOPTION

Superintendent Gothard then welcomed Craig Anderson, Executive Director, Office of Teaching and Learning, and Maijue Lochungvu, Assistant Director, Office of Teaching and Learning to present the K-12 Math Adoption presentation. Included in the presentation were Process Overview Updates, including the timeline, MCA data, engagement sessions and culturally responsive curriculum. Within the K-12 Math Curriculum Recommendations for Elementary and Secondary portion, the recommendations for curriculum were reviewed, including Houghton Mifflin Harcourt (HMH) Into Math for elementary, with 70% of K-5 teachers, and details on the program structure and Waggle program within the curriculum. Culturally responsive curriculum examples and EL and SPED supports within this curriculum were also reviewed. Teacher tabletop flipcharts were shown, and support for families was also shared. The middle school and high school recommendation of SAVVAS was also shared, including teacher rankings for this curriculum, other districts in Minnesota who have implemented this curriculum, instructional models for both grades 6-8 and grades 9-12. Details on SuccessMaker intervention support were shown, as well as culturally responsive curriculum examples, and EL and SPED supports, and supports for families. The purchase costs of each were also shown, which is a total of \$10.5M. Each curriculum is a 10 year adoption, and details on the total investment for HMH and SAVVAS middle school and SAVVAS high school were shared, as well as cost per student per year for each. There will be a board agenda item presented at the March 21, 2023 Regular Meeting regarding this item.

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION:

- Director Ward noted questions on the language supports available. Response: Many will rely on Google translate, which is not ideal. Both curriculum programs do offer English and Spanish, which will be important for our immersion programs.
- Director Ellis requested information on the use of FAST with this new curriculum. Response: FAST testing will no longer be necessary since HMH has a built-in screener, as does SAVVAS. FAST also does not integrate into the new system and is a separate program. We also make an effort not to overtest students.
- Director Ellis requested information on other ways to screen and assess what students may know in math. Response: There are multiple ways - including MCAs, which does show one point in time, and in every lesson, teachers are expected to assess with formative assessments, and respond to the needs of students.
- How are our teacher providing feedback and how often? Response: For elementary, the professional development plan shows at the end of the school year, and throughout the summer, as well as other opportunities and job embedded PD. For secondary teachers, there will be three times throughout the year where feedback is gathered and PD will be tailored around that feedback. There is also a data dashboard for teachers or families to see the success of their student, and teachers and principals also have access to that, as well as district wide staff who can look at data from a classroom level as well as districtwide.
- Will the data from the dashboard be meaningful for families? Response: We are educating teachers on the new program, as well as ways to engage families in understanding the new programs.
- Director Ellis noted she does not believe Google Translate is a good option, especially for the \$10M investment.

- Staff noted that as we engage with our immersion programs, one of the features of the HMH program is the ability to download materials, and staff at the building can then translate. Through an MOU with immersion programs, there is time built for translations and curriculum writing by staff.
- Director Vue noted questions on the timeline and the 10 year adoption. Response: The 10-year window is around the timing of adoption of new standards again, and we hope to get on a path of a viable curriculum for a period of time and be in a cycle of refreshing. We want fresh, new materials that are ready to go and digital to allow for changes throughout the years. At about year 9, we'll go through this process again to ensure we are on a consistent pathway to have high quality materials for teachers and students.
- What kinds of supports will be available with the purchase of these programs? Response: With HMH, they will be supporting MN standards alignment for teachers. Teachers will also be training in the initial launch, and there will also be "train the trainer" model implemented where there will be a team of math teachers/experts who will become trained and well-versed in the program, and they will then go and support teachers in buildings. There will be 6 full days of that training, and 100 thirty minute sessions online, as well as training in data analysis from the programs.
- How will we know when staff feel comfortable with this new curriculum, if it is a gradual change? Response: We need to assess the systems and structures we have place, and to financially have the support and also be fiscally responsible and support the entire District. We have also learned a lot from the launch of the literacy program with TOSAs, coaches, "train the trainer" to be in a place where we will know if we are ready or not ready. There are different reports and ways to read them, and teachers know the program, and will be able to identify the students who may need additional support. We will follow up with HMH and SAVVAS to determine how to know when we are ready. In our planning, it is about intentional examining of systems and structures to lift this heavy work, and the resources in place as we think about our current resources in the Office of Teaching and Learning, and how to repurpose and reimagine this work.
- Director Foster requested further information on the program assessment from high school staff. Response: The other half did request HMH, however then it would be HMH at elementary, SAVVAS in middle school, and HMH again in high school. We were hoping for consensus across the board, but also wanted to honor what teachers wanted, and used a rank preference voting. It makes sense for us as a district for middle school and high school to be on the same program.
- Board members also noted that we need to be proactive about family engagement and language support about proactive strategies upfront - we cannot wait for families to ask.
- Director Allen noted that the MCA results show that the number of proficiency are low, and requested information on how this program pushes for better student outcomes. Response: The key in research comes in pedagogy, with staff who know how to teach the content and the materials used. In CRI work, with the idea that all students learn in a way that is systemic, and ways to activate their brain, dig in, and understand and own that as an independent learner, and that teachers are there to help. Further discussion also centered on this question, with the importance of the art of teaching, and to build the capacity of teachers in teaching mathematics to bring the cultural wealth and excellence of our students with us, set high expectations, and bring in additional resources. We need to be able to target and connect with students.
- Where does Black Excellence align? Response: Within these programs, students are able to ignite with problems proposed, and use their background knowledge to draw upon to bring into the solution with discussion and knowledge of the students experiences.
- Director Allen noted that the mathematical skills of the Mayans were incredible, and math is rooted in Africa, and giving that knowledge to our students so they will own their learning. When students see Black Excellence in their learning process, and when they own that, we will see their skills increase, and the teachers' job is to push to excellence in the understanding. She also noted the role of chemistry research and skills of members of the Asian community.

- Director Foster noted that we have experts in buildings who are phenomenal math and literacy folks and we need to tap into that knowledge, because teachers learn best from one another and we need to utilize the expertise in the district.
- She also noted issues around the MCAs and if there are any new conversations around the use of them. Response: MDE sets the standards and rules and benchmarks, and this test is nationally required under the Elementary and Secondary Education Act, and we are trying our best work politically and socially on this topic. MDE ultimately sets the MN Comprehensive Assessment and the comment period for the writing of the test is currently underway at MDE for the new test in 2025-2026, and encouraged all to submit their feedback to MDE. Administration can provide details to the Board on ways for the community, parents and educators to advocate.

6. REFLECTIONS ON FEBRUARY 28, 2023 SPECIAL MEETING AND LISTENING SESSION

Board members then discussed thoughts and reflections on the February 28, 2023 listening session, including what was shared at that meeting, to whom we have not talked to yet, and how to reach out to them.

Director Henderson noted that students were not present, and the few who were were powerful and clear in their messages, and she has also received correspondence from students about spaces for them, and ways to reach them directly in buildings and times that work for them. She also noted that the translators were not well used, and therefore our families who need them were not present, and thinking about that space, setting, and time, and how we are reaching out to families. She also noted that we did not hear from other folks in buildings, including EAs, TAs, and custodians, and if it was the right setting and time for them as well.

Director Foster noted that in thinking about multiple venues and multiple ways to engage, that this is also relevant now and we need to be doing it now, and need to having next steps out there to inform the community and let them know what is next and setting dates. Director Henderson echoed this, and in stressing that this work is not being dropped, and we are working toward and giving folks more time. It was too short of a timeline for when the listening session was announced and when it happened.

Director Foster also noted that in thinking of the size of the city, and focus school areas of A-F, and what engagement looks like in each area, and providing access and opportunities for those who would like to be involved.

Director Ellis noted that many families did not feel safe in the space we were hosting, and that families want to engage and converse. They do not only want to speak at the Board. They want to be in conversation with us. Families want smaller sessions, and to be language-specific. We need to be clear in offerings, and what engagement looks like specifically. Director Henderson noted similar comments, and that opportunities for the community to come together in round tables would be helpful - when it is two groups where one is silent and the other is yelling - there are other ways without the Board only being stones at a table. Director Allen noted similar feelings, and that community engagement is not only sitting at the front listening and it was no different than public comment at a regular board meeting. We need to go to community and ask them what would be comfortable for them, and how we can engage and have conversations.

She also noted that overall it was a hearing, and a lot of folks spoke on implementing restorative justice and practices, and heard a lot of need for counselors, social workers, and student supports. We have invested in RP in the past, and need to fully implement it across the district. All staff need to be trained and

understand what it means and use RP to resolve conflicts, and allow students to feel heard and seen. Those are important pieces to them in trusting adults. Teachers need to understand RP, and that the circle needs to be a safe situation, and not a punitive response.

Director Ward noted he agrees with more community engagement, and recognizes that the listening session allowed the Board to hear from 63 folks, and it gave the opportunity for folks to express their thoughts, and since it was livestreamed, it was accessible. He noted that speakers spoke at the Board, speakers expressed they didn't have enough time, and concerns they were not hearing from the Board and the reactions from the Board. People were also missing from the listening session. He is interested in more engagement opportunities to reach parts of the district who have not yet had the chance to be heard on this topic.

Superintendent Gothard noted that we heard emotion, fear, anger, sadness, and that our staff are going through a lot, even before the pandemic added more. With the increased mental health staff, SSLs, and dedicated staff, we can and must do more to improve both perceptions and reality of safety in our school. Doing more is up to all of us. There are no easy solutions - throughout the month, we will ensure we are hearing from as many students as possible on school safety with additional sessions planned. While the dates are not yet set, we have heard loud and clear that we need to do more and different things. Board members will also be meeting with students in each high school, as well as through the All PAC meeting coordinated by OFECP on March 22nd. We will also be hosting a Marnita's Table at the end of March with small group conversations, as well as a meal together. Staff survey results will also be available soon, as well as a student survey and one for parents as well. We will be using the input from the listening session, board meetings, public comment and others to determine changes to be made for safety in every one of our schools. He stressed the importance of working together with students at the center. The website is collecting information, and also includes the link to the listening session video. He also noted he continues to have meetings with the City, County, and community partners, for a common language with staff. We are taking the feedback and comments seriously and it is validated. There are themes and additional information, and need to build everyone's ability and willingness to deliver and embrace what we need for safety.

Director Kopp agreed that there are different ways we need to reach folks in the community, and thanked the team for pulling the listening session together, as well as learnings from that format. The engagement with the Board might look different, and there may be 2-3 board members in one space, and the collections of that feedback from our schools and students will need to be shared with the group. The different modes of interaction are also appreciated. She also noted that the Board knows what to do differently and what is possible - one question is Board capacity and how we will know when we have done enough, and targets to set, until we are confident we have heard from all square miles of the city of Saint Paul.

Director Vue noted that we need to continue to demonstrate to community that we are improving safety, and to show we are continuing to improve upon. The outcome is to understand our systems and practices in place to continuously improve, and to communicate about those improvements. Another item is data points and how to know when the Board has thoroughly engaged the community.

Director Henderson also noted the feedback that staff have felt and risen the alarm about safety and did not feel heard, and that speaks to the culture of how we show up and how folks feel in buildings. There are not simple solutions, but it is something we heard and need to think about in our future steps.

7. REFLECTIONS AND DISCUSSION ON MARCH 3-4, 2023 STUDENTS OUTCOMES FOCUSED GOVERNANCE TRAINING WORKSHOP AND RETREAT

Director Kopp then posed two questions to the Board on reflections and questions from the Workshop including:

- What is something you learned that you think could be applied to work as a board?
- What is a question or wondering you have after the workshop and would like to be answered?

Director Ward noted that he enjoyed the community engagement portion of the workshop, and in setting goals and guardrails of ongoing practice that needs to be accessible to the community.

Director Vue noted the monitoring progress portion, and showing community how we are moving and the direction. One thing he also noted he is not clear on is the SPPS-way of this work, and a way to find it work for our district and how it looks for us - that work is continuous and will need all seven members of the Board and superintendent in working with the community.

Director Henderson appreciated the aspects pertaining to community engagement and modes of that. Her questions involved other districts that have adopted this, and their progress, as well as overall scope and cost, and their contracts.

Director Ward appreciated aspects of the training and there are great things to use to be more meaningful and effective in this work and elevate how students are doing, but also does not believe it makes sense to go through the Council of the Great Schools for the contract. He feels it would be better to pull items from the training and build our own framework.

Director Allen appreciated the alignment from community and setting guardrails as it is important for the Board to set those, as well as the monitoring. It's a clear way to show community our focus and where we are going. She would also like to see data from districts where it has been adopted and been successful, as well as their size, demographics, location.

Director Foster continues to think about how the Board does not have its own goals, and what it will take for us to set those together. She is excited by the community engagement piece, and also to be realistic in setting the vision and values and directing the working of this district in the way we know community would like and know, how we are doing it, and how it looks throughout the process. We may be able to do that work on our own, but it has not yet happened since she has been on the Board and we need to be clear about our realities. There is a lot of noise that prevents us from doing the work and setting goals and identifying them, and we need to work with the community to show the outcomes that are monitored and deal with the noise on the side.

Director Kopp thanked everyone for their time and engagement at the workshop.

Superintendent Gothard shared similar reflections and appreciated the talk on student outcomes. The goal-setting, monitoring, and reflecting on data and enrollment and trends - this brings a sense of urgency to what the community is asking, and will hold us to improve. It doesn't mean the other work stops - we will continue to do that work and report on it.

Director Allen noted questions about the time spent meeting about student outcomes, including on committees, and the potential restructuring of committee assignments. Director Kopp noted that as board members have questions or reflections to be in touch and keep the conversation going for how we might like that to look, and the contract includes coaching to help as well.

Director Ward requested information on next steps from the Board. The next steps are approving the contract for professional services, highlighting the cost and contract expectations with the Board. Director Ward noted he does not want to pursue the contract. He noted that he doesn't think it makes sense for us, and that some things don't align with how a board should operate. Director Kopp noted that CGCS may recommend certain things, but the Board can align those with the best interests of our students and district, or choose not to use that portion of the framework. In the progress monitoring, someone will need to hold that, and that's where the coaching comes into play, as well as expertise in the monitoring calendar and technical expertise in goals and guardrails. She also noted the agenda redesign as an example of a way in which we took a step recommended by the Council, but made it our own in our own way, and followed a version that made sense for us. We have choices in this work and can choose how it will look.

Director Ward noted that the calendar is a good example of where we can do this work in our own way, and he is not interested in the ongoing coaching.

Will the Board have a contract to look at? Response: There is a standard contract used by CGCS, and we also have our own contract system, and we are currently working on marrying those two, and everyone will have a chance to view it - it will be clear in what we are paying and what we are receiving. We will include time in an upcoming meeting to continue the conversation as well.

Director Henderson noted she recommends not voting on a contract until we have data related to outcomes, and needs more time in conversations with questions raised. She also asked about the structure and what that will mean for voting on a potential contract. Director Kopp noted those will continue as other data requests or questions arise, and the goal is to make an as informed decision as possible, and the Board will continue to talk and be responsive to questions.

8. ADJOURNMENT

Director Kopp moved to adjourn the meeting. Director Ellis seconded the motion. It passed by acclain.

The meeting adjourned at 6:21 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke, Assistant Clerk, St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

TOPIC: Future Meeting Schedule

2023 Regular Meeting Schedule

Time: 5:30 p.m. (unless noted otherwise)

Location: Conference Rooms A and B – 360 Colborne Street, Saint Paul, MN 55102
(unless noted otherwise)

- January 3, 2023 (Annual Organizational Meeting)
- January 17, 2023
- February 21, 2023
- March 21, 2023
- April 18, 2023
- May 23, 2023
- June 6, 2023 (Special Meeting – Non-Renewals) | 4:00 p.m. | Conference Room 5A
- June 20, 2023
- July 18, 2023
- August 22, 2023
- September 19, 2023
- October 24, 2023
- November 14, 2023
- December 19, 2023

2023 Committee of the Board Meeting Schedule

Time: 4:30 p.m.

Location: Conference Room 5A – 360 Colborne Street, Saint Paul, MN 55102

- January 3, 2023
- February 7, 2023
- March 7, 2023
- April 11, 2023
- May 9, 2023
- June 6, 2023
- August 9, 2023 – Wednesday
- September 5, 2023
- October 10, 2023
- November 8, 2023 – Wednesday
- December 5, 2023

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2023

TOPIC: Winter Leadership Program

A. PERTINENT FACTS:

1. Como Park Senior High/MCJROTC would like to accept a monetary gift of \$5,000.00 from Bill Crawford, North Star Marine Veterans Corp.
2. Como Park Senior High/MCJROTC was designated to receive the gift because of the Winter Leadership Program which includes skiing, ice fishing, hiking, and horseback riding.
3. This donation was awarded to the Como Park Senior High/MCJROTC in the amount of \$5,000.00.
4. This project meets the District Strategic Plan focus area of Positive School and District Culture.
5. This item is submitted by Kirk Morris, Principal; Adam Kunz, Assistant Superintendent; and Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent to allow Como Park Senior High School/MCJROTC to accept a monetary gift from North Star Marine Veterans in the amount of \$5,000.00. The money will be deposited into the JROTC intra-school account, 19-212-291-000-5096-J001, and will be used for the above projects.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2023

TOPIC: Gift Acceptance of bicycles from Allina Health System

A. PERTINENT FACTS:

1. Health and Wellness would like to accept a gift of 104 refurbished and new bicycles from Allina Health System. These bicycles will be distributed to students and families of Hazel Park Preparatory Academy and Bruce Vento Elementary.
2. This donation supports the Safe Routes to School programming happening at both schools that encourages and supports safe walking and biking to school.
3. This donation supports the Strategic Focus Area of Family and Community Engagement.
4. This item is submitted by Mary Langworthy, Director, Health and Wellness, and Brenda Natala, Executive Director, Office of Specialized Services.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to allow Health and Wellness to accept a gift of 104 bicycles from Allina Health System with a letter of appreciation to follow.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2023

TOPIC: Scholarship-Funded New York Times Digital Access for SPPS Students and Teachers

A. PERTINENT FACTS:

1. The New York Times (NYT) receives sponsorship funding via donors annually to provide school districts with free digital access for all high school students (9-12) with districtwide subscriptions. Mark Condor who is the Enterprise Sales Manager for High Schools and Community Colleges from NYT reached out via email offering us sponsorship for one year. There is no cost to SPPS as digital access is funded entirely by their Student Sponsorship Initiative.
2. During the COVID shutdown the NYT and other publications offered free digital access to schools across the country. Many students and teachers utilized this resource for educational purposes. We, as a district, lost our access in 2021. There have been many requests from our educators for renewed access. It is our intention to request and hopefully receive this scholarship and free digital access of the NYT annually.
3. The donated digital subscription is annual.
4. Accepting this donation from the NYT will meet the District Strategic goals 1, 3, and 6 to create an inclusive school culture where students are supported to show up as their full selves and thrive as individual learners in a global society, increase our capacity to meet the instructional needs of each learner, and increases opportunities for students to envision their future, explore careers and prepare for college.
5. This item is submitted by Kirk Morris, Principal; Adam Kunz, Assistant Superintendent; and Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept this donation from the New York Times for free digital access for all high school students (9-12) in Saint Paul Public Schools

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2023

TOPIC: South Robert Street Business Donation

A. PERTINENT FACTS:

1. A donation in the amount of \$5,000 has been provided to fund student scholarships and is designated for the school scholarship fund.
2. The gift is designated by South Robert Street Business to support students who are pursuing a higher educational program.
3. All funds will be deposited into account 19-225-960-340-5096-S110.
4. All funds should be gifted during the school year 2022-2023.
5. Recipients will send a letter of thank you to South Robert Street Business.
3. This project will meet the District strategic plan goal of achievement.
4. This item is submitted by Valerie Littles-Butler, Principal, Humboldt High School; Dr. Yeu Vang, Assistant Superintendent; and Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept the \$5,000 from the South Robert Street Business and provide a letter expressing appreciation for the gift.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2023

TOPIC: Request for Permission to Accept a Grant from the Minnesota Office of Higher Education's Get Ready/GEAR UP Program

A. PERTINENT FACTS:

1. The Minnesota Office of Higher Education's Get Ready/GEAR UP Program utilizes a systems-level approach that helps it deliver a high-impact college and career readiness program.
2. SPPS Freedom Schools staff received a Get Ready/GEAR UP Program grant to provide social/emotional, academic and post-secondary support services during the Summer 2023 term.
3. Saint Paul Public Schools will serve as fiscal agent for the project. The grant is for approximately \$20,000.
4. This project will support the strategic focus area of College and Career Pathways.
5. This is a new grant-funded project.
6. This item is submitted by Leah Corey, Innovation Office Director ; Anthony Walker, Director, Community Education; Stacey Gray Akyea, Chief of Equity, Strategy & Innovation; and Jaqueline Turner, Chief of Administration & Operations.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from Minnesota Office of Higher Education's Get Ready/GEAR UP to fund college and career readiness program at Freedom Schools; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2023

TOPIC: Transportation Department FY 23/ FY 24 Purchases/Contracts over \$100,000

A. PERTINENT FACTS:

1. In the normal course of work, the Transportation Department must establish purchase orders/contracts with vendors which may incur costs in excess of \$100,000 through the fiscal year.
2. The following list indicates purchase orders/contracts anticipated to be over \$100,000 for the fiscal year with the vendor name, amount and reason.

Vendor	Description	Amount	Notes
Santander Bank c/o Hoglund Bus & Truck	2 Year lease extension for 7 school buses	\$181,000.00	National Joint Powers Alliance (NJPA) Contract # 102115-HBC

3. The contract extension has been submitted for approval in eRFP.
4. Funding will be provided from the approved Transportation Department Fiscal Year 23 and Fiscal Year 24 budget.
5. This project will meet the District strategic plan goals of aligning resource allocation to District priorities.
6. This item is submitted by Benjamin Harri, Director of Transportation, and Jackie Turner Executive Chief of Operations

B. RECOMMENDATION:

That the Board of Education authorize the purchase order/contract listed for the Transportation Department anticipated to be over \$100,000 in total.

Transportation Department
Saint Paul Public Schools
261 Chester Street
Saint Paul, MN 55107

EXSUM

Transportation Department FY 23 FY 24 Purchases/Contracts over \$100,000

March 21, 2023

BLUF: The SPPS Transportation Department purchase/lease school buses on a yearly basis in order to provide for a consistent cycle of replacement. Our buses transport students with special needs and the state of Minnesota reimburses the cost of leasing categorizing it as an operational cost.

Conclusion:

SPPS Transportation supports the leasing of school buses.

Benjamin Harri
Director of Transportation
Saint Paul Public Schools

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2023

TOPIC: Phase Gate Approval of FY23 Fire Safety System Program (Project # 0652-23-01): Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the FY23 Fire Safety Systems Program (Battle Creek Elementary, Groveland Elementary, Mississippi Elementary, Washington Technology Magnet, Wheelock Elementary, and Harding High School) at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This contract provides ancillary construction for fire safety systems work at Harding High School as part of the FY23 Fire Safety System Program.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	March 23, 2021
#2 – Project Charter (Predesign) #2A – Finance Update	Not applicable to project
#3 – Project Budget #3A – Finance Update	March 22, 2022
#4 – Contract Award #4A – Finance Update	March 21, 2023 (Current)
#5.1 – Project Close-Out #5.1A – Finance Update	Fall 2023 (anticipated)
#5.2 – Final Project Summary #5.2A – Final Finance Summary	Fall 2024 (anticipated)

4. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$4,490,000	\$1,537,808	\$671,625	15%

5. The following bid was received per the terms of Ramsey County Contract #RC-255:

Lump Sum Base Bid

RAK Construction, Inc.\$242,540

6. Bids will be reviewed by Purchasing.
7. A summary of current and anticipated funding is as follows:

Funding Source	Amount
LTFM FY22-24	\$4,490,000

*LTFM Bond FY24 funding is subject to FY24 Long Term Facility Maintenance (LTFM) Plan approval by the Board of Education and the Minnesota Department of Education

8. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
9. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Lisa Rider, Controller; Tom Sager, Executive Chief of Finance, and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award to Egan Company for the lump sum base bid of \$242,540 for work at Harding High School as part of the FY23 Fire Safety Systems Program (project # 0652-23-01) at Phase Gate Check #4 – Contract Award and Phase Gate Check #4a – Finance Plan Update.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2023

TOPIC: Phase Gate Approval of FY23 Fire Safety System Program (Project # 0652-23-01): Gate #4 – Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the FY23 Fire Safety Systems Program (Battle Creek Elementary, Groveland Elementary, Mississippi Elementary, Washington Technology Magnet, Wheelock Elementary, and Harding High School) at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This contract provides fire safety systems work at Harding High School as part of the FY23 Fire Safety System Program.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	March 23, 2021
#2 – Project Charter (Predesign) #2A – Finance Update	Not applicable to project
#3 – Project Budget #3A – Finance Update	March 22, 2022
#4 – Contract Award #4A – Finance Update	March 21, 2023 (Current)
#5.1 – Project Close-Out #5.1A – Finance Update	Fall 2023 (anticipated)
#5.2 – Final Project Summary #5.2A – Final Finance Summary	Fall 2024 (anticipated)

4. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$4,490,000	\$1,537,808	\$671,625	15%

5. The following bid was received per the terms of State Contract #F556(5):

Lump Sum Base Bid

Egan\$1,105,870

6. Bids will be reviewed by Purchasing.
7. A summary of current and anticipated funding is as follows:

Funding Source	Amount
LTFM FY22-24	\$4,490,000

*LTFM Bond FY24 funding is subject to FY24 Long Term Facility Maintenance (LTFM) Plan approval by the Board of Education and the Minnesota Department of Education

8. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
9. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Lisa Rider, Controller; Tom Sager, Executive Chief of Finance, and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award to Egan Company for the lump sum base bid of \$1,105,870 for work at Harding High School as part of the FY23 Fire Safety Systems Program (project # 0652-23-01) at Phase Gate Check #4 – Contract Award and Phase Gate Check #4a – Finance Plan Update.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2023

TOPIC: Phase Gate Approval of the FY23 Flooring Replacement Program (Project # 0225-23-01): Gate #4 - Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the FY23 Flooring Replacement Program project at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This is a multiple prime project in which the District holds many direct-to-Owner contracts. This contract provides for flooring work at multiple sites, including Highland Park High School, Wellstone, Phalen Lake, and Murray Middle School:
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	March 23, 2021
#2 – Project Charter (Predesign) #2A – Finance Update	Not Applicable
#3 – Project Budget #3A – Finance Update	March 21, 2023 (current)
#4 – Contract Award #4A – Finance Update	March 21, 2023 (current)
#5.1 – Project Close-Out #5.1A – Finance Update	Fall 2024 (anticipated)
#5.2 – Final Project Summary #5.2A – Final Finance Summary	Fall 2025 (anticipated)

* Please note Gate Check 3 is under separate concurrent consideration on the agenda.

4. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$1,113,000	\$0	\$0	0%

5. The following bid was received per the terms of Sourcewell Contract #43165:

Lump Sum Base Bid

H2I Group\$261,890

6. Bids will be reviewed by Purchasing.

7. A summary of current and anticipated funding is as follows:

Funding Source	Amount
LTFFM FY23-25	\$1,001,700
CAP FY23-25	\$111,300 ⁴⁷

8. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
9. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Lisa Rider, Controller; Tom Sager, Executive Chief of Finance, and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the award of flooring for the FY23 Flooring Replacement Program project (Project # 0225-23-01) to H2I Group for a lump sum base bid of \$261,890.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2023

TOPIC: Construction Manager as Advisor Services for the Highland Park Middle School Entry Addition, Renovation and Cafeteria Project (Project #3081-23-01) - Contract Award

A. PERTINENT FACTS:

1. This agenda item seeks approval to award construction manager as advisor services and pass through general conditions for the Highland Park Middle School Entry Addition, Renovation and Cafeteria Project (Project #3081-23-01). The Board approved Gate Check 2 on September 20, 2022 indicating the Board's direction to issue a request for proposal (RFP) to secure said services.
2. In alignment with Board and Procurement protocols, a Request for Qualifications (No. A21-1305-A) was issued early 2021 to review the qualifications of existing consultants and expand the slate of Board approved consultants. The selected consultants were approved by the Board on March 23, 2021. The District this slate to issue targeted solicitations with Requests for Proposals (RFP) for specific projects. RFP responses are reviewed using consistent metrics and a consultant is selected for award of contract.
3. This contract provides consultant Construction Manager as Advisor services and pass through general conditions for the the Highland Park Middle School Entry Addition, Renovation and Cafeteria Project.
4. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	March 23, 2021
#2 – Project Charter #2A – Finance Update	September 20, 2022
#3 – Project Budget #3A – Finance Update	June 2023 (anticipated)
#4 – Contract Award #4A – Finance Update	May 2024 (anticipated)
#5.1 – Project Close-Out #5.1A – Finance Update	September 2026 (anticipated)
#5.2 – Final Project Summary #5.2A – Final Finance Summary	October 2027 (anticipated)

5. Funding for this work is provided by Certificates of Participation and Long-Term Facilities Maintenance. A summary of the current project budget is as follows:

Rough Order of Magnitude Estimate	Current Obligations	Invoiced to Date	Percent Invoiced
\$46,000,000 – 52,000,000	\$2,122,569	\$2,019	0%

6. The following vendor was selected:

	<u>Total Not-to-Exceed Fee</u>
Kraus-Anderson.....	\$1,701,797

7. A summary of current and anticipated funding is as follows:

Funding Source	Amount
COP FY23-26	\$34,492,004
LTFM Bond FY23-26*	\$14,607,996

*LTFM Bond FY24-26 funding is subject to FY24 Long Term Facility Maintenance (LTFM) Plan approval by the Board of Education and the Minnesota Department of Education

8. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
9. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Lisa Rider, Controller; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of construction manager as advisor services and pass through general conditions to Kraus-Anderson for the total not-to-exceed fee of \$1,701,797.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2021

TOPIC: Phase Gate Approval of the John A. Johnson Renovations for LEAP (Project # 1140-23-01): Gate #4 - Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the John A. Johnson Renovations for LEAP (Project # 1140-23-01) project at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	December 1, 2021*
#2 – Project Charter (Predesign) #2A – Finance Update	Not Applicable
#3 – Project Budget #3A – Finance Update	March 21, 2023 (current)
#4 – Contract Award #4A – Finance Update	March 21, 2023 (current)
#5.1 – Project Close-Out #5.1A – Finance Update	Fall 2023 (anticipated)
#5.2 – Final Project Summary #5.2A – Final Finance Summary	Fall 2024 (anticipated)

*Due to the unique nature and timing of the Envision Initiative, these milestones are being considered as equivalent to our gate checks. This project will follow our typical gate check process henceforth through completion of the work.

** Please note Gate Check 3 is under separate concurrent consideration on the agenda.

3. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$1,154,000	\$35,000	\$0	0%

4. The following bid was received per the terms of Ramsey County Contract #RC-255:

Lump Sum Base Bid

RAK Construction, Inc.\$813,516

5. Bids will be reviewed by Purchasing.
6. A summary of current and anticipated funding is as follows:

Funding Source	Amount
LTFM FY23-24*	\$646,240
CAP FY23-24	\$507,760 ₅₁

*LTFM Bond FY24 funding is subject to FY24 Long Term Facility Maintenance (LTFM) Plan approval by the Board of Education and the Minnesota Department of Education.

7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
8. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Lisa Rider, Controller; Tom Sager, Executive Chief of Finance, and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the award of the John A. Johnson Renovations for LEAP (Project # 1140-23-01) project to RAK Construction, Inc. for a lump sum base bid of \$813,516.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2023

TOPIC: Contract Amendment for the Jie Ming Phase II Addition & Renovation (Project # 3090-21-01)

A. PERTINENT FACTS:

1. The Construction Manager as Advisor services for the Jie Ming Phase II Addition & Renovation project was awarded to Knutson at the September 2021 Board Meeting.
2. This agenda item seeks approval for additional services on the Jie Ming Phase II Addition & Renovation project. Additional services include the following General Conditions items which were paid by the Construction Manager as Advisor for schedule efficiency:
 - a. Permit Costs: Demo Permit, Footing and Foundation Permit, General Building Permit, and Minnesota Department of Health Permit
 - b. Site surveying
 - c. Sewer main video
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	March 23, 2021
#2 – Project Charter #2A – Finance Update	March 23, 2021
#3 – Project Budget #3A – Finance Update	February 22, 2022
#4 – Contract Award #4A – Finance Update	September 20, 2022
#5.1 – Project Close-Out #5.1A – Finance Update	August 2023 (anticipated)
#5.2 – Final Project Summary #5.2A – Final Finance Summary	August 2024 (anticipated)

4. Funding for this work is provided by Certificates of Participation. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$26,840,000	\$16,632,134	\$5,135,862	19.1%

5. The contract would be changed as follows:

	Amount	% Change
Original contract sum	\$1,569,541	-
Previous Amendments approved to date	\$15,180	9.7%
The contract sum prior to this Change Order was	\$1,584,721	
Contract Amendment amount	\$208,893	13.2%

New contract sum including this Amendment	\$1,793,614	-
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6. A summary of current and anticipated funding is as follows:

Funding Source	Amount
COP FY 22-23*	\$26,840,000

*FY2023 COP value represents remaining amount of COPs that may be sold to complete project. The FY2023 COPs potentially could be sold at a later date dependent upon construction progress and financial need.

7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
8. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Lisa Rider, Controller; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of Amendment #2 for Knutson in the amount of \$208,893 for the Jie Ming Phase II Addition & Renovation (Project #3090-21-01).

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2023

TOPIC: Phase Gate Approval of the Jie Ming Phase II Addition & Renovation (Project # 3090-21-01) – WS 31A-SL: Gate #4 - Contract Award; Gate #4A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Jie Ming Phase II Addition & Renovation project at the following phase gate(s):
 - a. Gate #4: Contract Award
 - b. Gate #4a: Finance Plan Update
2. This is a multiple prime project in which the District holds many direct-to-Owner contracts. This contract provides earthwork, utilities, and demo for the south lot of the Jie Ming Phase II Addition and Renovation project.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	March 23, 2021
#2 – Project Charter (Predesign) #2A – Finance Update	March 23, 2021
#3 – Project Budget #3A – Finance Update	February 22, 2022
#4 – Contract Award #4A – Finance Update	March 21, 2023 (current)
#5.1 – Project Close-Out #5.1A – Finance Update	Fall 2023 (anticipated)
#5.2 – Final Project Summary #5.2A – Final Finance Summary	Fall 2024 (anticipated)

4. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$26,840,000	\$16,632,134	\$5,135,862	19.1%

5. The following bids were received:

	<u>Lump Sum Base Bid</u>
Rachel Contracting	\$417,800
Veit	\$466,600
Urban Companies.....	\$495,000
Carl Bolander and Sons	\$555,955

6. Bids will be reviewed by Purchasing.
7. A summary of current and anticipated funding is as follows:

Funding Source	Amount
COP FY22-23	\$26,840,000

8. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
9. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Lisa Rider, Controller; Tom Sager, Executive Chief of Finance, and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the award of Bid No. A23-3273-A for the Jie Ming Phase II Addition and Renovation project (Project #s 3090-21-01) to Rachel Contracting for a lump sum base bid of \$417,800.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2022

TOPIC: Memorandum of Understanding between Right Track and Saint Paul Public Schools

A. PERTINENT FACTS:

1. This MOU details the renewal of the partnership between Right Track and SPPS pertaining to the school year internship program.
2. The school year internship program will provide paid internship experiences connected to students' goals, interests, and Career Pathways. Internships will be virtual and in-person.
3. SPPS OCCR and Right Track will work collaboratively to:
 - recruit and support internship partners
 - recruit and support student interns
 - create and facilitate an employer and intern training.
4. The participation cost to SPPS for this programming will not exceed \$150,000. Cost is calculated by hours worked per student. SPPS will also fund a part-time Right Track job coach. Right Track will support the HR paperwork, hiring and payroll processes for student interns. Right Track will assign a job coach to each student intern and employer.
5. This programming aligns with the District's long-term outcome of preparing all graduates for college, career and life.
6. This item is submitted by Carita Green, Executive Director, Office of College and Career Pathways and Student Supports and Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Memorandum of Understanding between Saint Paul Public Schools and Right Track for the remainder of the 2022-23 school year.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: 03/21/2023

TOPIC: Monthly Operating Authority

A. PERTINENT FACTS:

1. The Board of Education must authorize and approve all expenditures of the District.
2. The Board of Education must ratify any changes in collateral that have been previously approved by the Assistant Treasurer.
3. This item meets the District target area of goals alignment and sustainability.
4. This item is submitted by Tom Sager, Executive Chief of Financial Services

B. RECOMMENDATIONS:

1. That the Board of Education approve and ratify the following checks and electronic transfers for the period January 1, 2023 - January 31, 2023

(a) General Account	#756661-757664 #0004770-0004799 #7004670-7004690 #0007919-0008059	\$106,497,572.52
(b) Construction Payments	- 0 -	\$3,184,600.39
(c) Debt Service	- 0 -	<u>2700.00</u>
		\$109,684,872.91

Included in the above disbursements
are two payrolls in the amount of
\$42,562,691.64 and overtime of
\$281,440.45 or 0.21% of payroll.

- (d) Collateral Changes

Released:

None

Additions:

None

2. That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending July 31, 2023

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2023

TOPIC: Recommendations for Exclusion of Students Non-Compliant with Minnesota Statute 121A.15 Health Standards: Immunizations

A. PERTINENT FACTS:

1. Minnesota immunization law (M.S. 121A. 15 Health Standards for Immunizations) requires that in order for a child to enroll in child care, early education programs, or school a parent must show they have received immunizations or an exemption.
2. Immunizations help protect children against disease or reduce the impact from that disease.
3. There are students in the District who are not in compliance with M.S. 121A.15 Health Standards for Immunizations. Noncompliant lists are reviewed and updated regularly.
4. Parents/guardians with a noncompliant student have been informed of required missing immunizations. They are provided information about immunization law, immunization resources and have been informed about medical or conscientious exemption options. Contacts are made via mail, phone and email and in home languages. Parents/guardians have had a minimum of 30 days to comply with the law after they are informed that their child is non-compliant.
5. Once in compliance (required immunization received or proof of meeting exemption requirement is provided) then students are allowed to return to school and programming.
6. This project will meet the District target area goals by ensuring high academic achievement for all students.
7. Requested by Mary Langworthy, Director, Health and Wellness, and Brenda Natala, Executive Director, Office of Specialized Services.

B. RECOMMENDATION:

That the Board of Education exclude noncompliant students from school effective March 29, 2023, should they not comply with Minnesota State Health Standards for Immunizations on or before this date.

HUMAN RESOURCE TRANSACTIONS
FEBRUARY 1, 2023 – FEBRUARY 28, 2023
March 21, 2023

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Beckstrand, K.	Classroom Teacher	02/21/2023	\$42.93	271 Belvidere Bldg
Crowe, E.	Classroom Teacher	02/04/2023	\$29.27	St Anthony Park Elementary
Henry, M.	Classroom Teacher	02/06/2023	\$50.64	Early Learning Hub-West
LaValle, S. M.	Classroom Teacher	02/06/2023	\$34.01	Gillette Childrens Hospital
Mills, A.	Classroom Teacher	02/21/2023	\$32.79	JJ Hill Montessori Magnet
Nudd, E. E.	Classroom Teacher	02/21/2023	\$29.27	Wellstone Elementary
Rehm, A. J.	Classroom Teacher	02/11/2023	\$32.33	Benjamin Mays/Museum
Krengel, A. M.	Classroom Teacher	02/06/2023	\$29.68	Battle Creek Middle School
Geoghegan, B.	Classroom Teacher	02/11/2023	\$30.30	Highland Park Elementary
Goudreault, M.	Classroom Teacher	03/04/2023	\$35.10	Colborne Admin Offices
Ament-Lemke, A.	Classroom Teacher	02/25/2023	\$38.44	Maxfield Elementary
Hansen, K. J.	Classroom Teacher	02/25/2023	\$55.58	Highland Park Elementary
Cannon, M. K.	School/Community Professional	02/21/2023	\$26.41	E-STEM Middle School
Kern, T.	School/Community Professional	02/21/2023	\$29.41	Washington Tech Sec
Wahab, H. A.	School/Community Professional	02/11/2023	\$27.79	Obama Service Learning
Gonzalez, J. L.	Education Assistant	02/25/2023	\$22.07	Battle Creek Middle School
Infante, A.	Education Assistant	02/13/2023	\$18.85	Four Seasons A+
Infante, G. M.	Education Assistant	02/25/2023	\$18.85	Cherokee Hts Community
Moua, M.	Education Assistant	02/18/2023	\$31.13	Colborne Admin Offices
Bass, J.	Teaching Assistant	02/25/2023	\$22.11	The Heights Community
Blakely, L.	Teaching Assistant	02/11/2023	\$19.50	Early Learning Hub-West
Blakely, P.	Teaching Assistant	02/21/2023	\$22.11	Hazel Park Preparatory
Callahan, J.	Teaching Assistant	02/04/2023	\$20.89	Four Seasons A+
Day, A.	Teaching Assistant	03/11/2023	\$24.83	Global Arts Plus - Lower
Li, W.	Teaching Assistant	02/11/2023	\$19.50	Jie Ming Mandarin Immr

HUMAN RESOURCE TRANSACTIONS
FEBRUARY 1, 2023 – FEBRUARY 28, 2023
March 21, 2023

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Nuorala, J.	Teaching Assistant	02/13/2023	\$22.67	Early Learning Hub-West
O'doubhlain, R.	Teaching Assistant	02/06/2023	\$17.08	Como Park Senior High
Olmstead, E.	Teaching Assistant	01/14/2023	\$17.06	1780 West 7th St
West, N. C.	Teaching Assistant	02/06/2023	\$20.89	Johnson Senior High
Williams, K. D.	Teaching Assistant	02/06/2023	\$17.08	Daytons Bluff Achievement
Deniz, S. E.	School Bus Driver	02/11/2023	\$25.08	Transportation Services
Velez, A. O.	School Bus Driver	02/25/2023	\$24.23	Transportation Services
Van Voorhis, A. D.	Clerical	02/18/2023	\$19.81	Colborne Admin Offices
Yang, E. H.	Clerical	02/28/2023	\$22.48	271 Belvidere Bldg
Adhikari, U.	Custodian	02/11/2023	\$17.65	Highland Park Senior High
Bjerketvedt, S. I.	Custodian	01/28/2023	\$17.65	Obama Service Learning
Cylkowski, T. G.	Custodian	02/11/2023	\$17.65	Como Service Center
Goss, T.	Custodian	02/04/2023	\$17.65	Como Park Elementary
Johnson, D.	Custodian	02/25/2023	\$17.65	Como Service Center
Powell, D.	Custodian	02/04/2023	\$17.65	Farnsworth Aerospace Lwr
Ali, A.	Nutrition Services	02/25/2023	\$15.00	Battle Creek Elementary
Cable, K.	Nutrition Services	02/11/2023	\$19.02	Agape High School
Fernandez Barraza, D.	Nutrition Services	02/11/2023	\$17.19	JJ Hill Montessori
Hudson, J. L.	Nutrition Services	02/04/2023	\$22.86	Riverview School of Excel
Jama, Z.	Nutrition Services	02/11/2023	\$17.19	Washington Tech Sec
Merdassa, N.	Nutrition Services	03/04/2023	\$17.19	Highland Park Senior
Noutonkou, A. J.	Nutrition Services	03/04/2023	\$17.19	Battle Creek Elementary
Poe, J. A.	Nutrition Services	03/04/2023	\$17.19	Bruce F Vento Elementary
Scarver, C.	Nutrition Services	02/21/2023	\$17.19	Murray Middle School
Karwacki, E.	Professional Employee	02/25/2023	\$37.34	Como Service Center
Larson, J. S.	Professional Employee	03/04/2023	\$38.62	Colborne Admin Offices
Morgan, B.	Professional Employee	02/25/2023	\$27.86	Como Service Center

HUMAN RESOURCE TRANSACTIONS
FEBRUARY 1, 2023 – FEBRUARY 28, 2023
March 21, 2023

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Huiett, K. M.	Supervisory	03/04/2023	\$56.93	Como Service Center
Del Rio Gutierrez, L.	Technical	02/25/2023	\$26.07	Como Service Center

PROMOTION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Collins, A. J.	Superintendency Career Progression	01/17/2023	\$93.75	Colborne Admin Offices
Gray Akyea, S. N.	Superintendency Career Progression	01/17/2023	\$84.13	Colborne Admin Offices
Pratt-Cook, P. C.	Superintendency Career Progression	01/14/2023	\$84.13	Colborne Admin Offices
Turner, J. E.	Superintendency Career Progression	01/17/2023	\$93.75	Colborne Admin Offices
Funches, T.	School/Community Professional Career Progression	01/28/2023	\$37.87	Humboldt Secondary School
Thompson, A. P.	School/Community Professional Career Progression	02/11/2023	\$35.90	1780 W. 7th Street
Busse, C.	Education Assistant From: Teaching Assistant	01/28/2023	\$22.07	Early Learning Hub-West
Dyslin, J. E.	Education Assistant From: Teaching Assistant	02/11/2023	\$25.85	Battle Creek Elementary
Thiede, C. A.	Education Assistant From: Teaching Assistant	01/28/2023	\$23.63	Early Learning Hub-West
La Day, M. R.	Clerical From: School Bus Driver	02/04/2023	\$29.71	Transportation Services
Wagner, M. T.	Clerical Career Progression	02/11/2023	\$23.92	Frost Lake Elementary
Aviles, V. B.	Custodian Career Progression	01/28/2023	\$27.42	Gordon Parks High School
Amuda, B. A.	Nutrition Services Career Progression	02/04/2023	\$20.62	L Etoile du Nord French
Bartok, L. A.	Nutrition Services Career Progression	01/28/2023	\$23.11	Horace Mann School
Suarez-Guzman, Y.	Nutrition Services Career Progression	02/25/2023	\$17.19	Como Park Senior High

HUMAN RESOURCE TRANSACTIONS
FEBRUARY 1, 2023 – FEBRUARY 28, 2023
March 21, 2023

PROMOTION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Hill, S. E.	Professional Employee From: Supervisory	02/21/2023	\$43.33	Colborne Admin Offices
Payne, J. D.	Professional Employee From: Teaching Assistant	02/11/2023	\$27.05	Como Service Center
Rochelle, G.	Professional Employee Career Progression	02/11/2023	\$49.19	Colborne Admin Offices
Shelby, B. A.	Professional Employee Career Progression	02/11/2023	\$49.19	Colborne Admin Offices
Stearns, J. D.	Supervisory Career Progression	02/11/2023	\$43.01	Colborne Admin Offices

TEMPORARY APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Liebo, A. N.	Classroom Teacher	01/30/2023	\$52.10	Washington Tech Sec
Woodward, T. C.	Classroom Teacher	02/21/2023	\$29.27	Central Senior High

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Busch, A. C.	Classroom Teacher	02/08/2023	American Indian Magnet
Doerr, M.	Classroom Teacher	02/16/2023	Frost Lake Elementary
Sederstrom, E. S.	Classroom Teacher	01/23/2023	Battle Creek Middle School
Jauert, A. L.	Classroom Teacher	01/26/2023	271 Belvidere Bldg
Burtness, G.	Education Assistant	01/17/2023	Focus Beyond
Malle, M.	Education Assistant	02/03/2023	American Indian Magnet
Anderson, C.	Teaching Assistant	01/30/2023	Hidden River Middle School
Duale, A. A.	Teaching Assistant	02/20/2023	Global Arts Plus - Upper
Prather, B. M.	Teaching Assistant	01/20/2023	Focus Beyond
Thoma, D. J.	Teaching Assistant	01/22/2023	Como Park Elementary
Vruno, D. J.	Clerical	01/03/2023	Highland Park Elementary
Allen, G.	Nutrition Services	02/08/2023	L Etoile du Nord French
Eubanks, M. L.	Nutrition Services	01/25/2023	Mississippi Creative Arts
Overton, T. L.	Nutrition Services	01/23/2023	Bridge View
Pilar, A. M.	Nutrition Services	02/06/2023	Como Park Elementary
Doherty, K.	Pipe Fitter	02/03/2023	Como Service Center

HUMAN RESOURCE TRANSACTIONS
FEBRUARY 1, 2023 – FEBRUARY 28, 2023
March 21, 2023

REHIRE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Idowu, S.	School/Community Professional	02/21/2023	\$36.79	Humboldt Secondary School
Williams, J. N.	School/Community Professional	01/30/2023	\$25.34	Humboldt Secondary School
Tilmon, T. R.	Teaching Assistant	02/06/2023	\$19.50	Four Seasons A+
Rust, N. D.	Clerical	03/11/2023	\$26.83	Como Service Center
Tangen, P. T.	Clerical	02/11/2023	\$29.26	Colborne Admin Offices
Cornejo, L. A.	Nutrition Services	02/25/2023	\$15.00	Hidden River Middle
Harris, A.	Professional Employee	03/11/2023	\$33.88	Colborne Admin Offices

REINSTATEMENT FROM LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Mullan, J. J.	Classroom Teacher	02/20/2023	Eastern Heights Elementary
Tucker, L.	Classroom Teacher	02/08/2023	Frost Lake Elementary
Vanyo, R.	Classroom Teacher	02/27/2023	Global Arts Plus - Upper
Williams, D. M.	Classroom Teacher	02/09/2023	RiverEast Elem/Secondary
Boe, N.	Education Assistant	02/11/2023	Colborne Admin Offices
Burtness, G.	Education Assistant	02/13/2023	Focus Beyond
Olson, M. M.	Education Assistant	02/14/2023	1780 West 7th St
Moreno, P.	Teaching Assistant	02/20/2023	Bridge View
Vang, K.	Teaching Assistant	02/13/2023	JJ Hill Montessori Magnet
Coleman, A. W.	Trades Laborer	02/13/2023	Como Service Center

RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Potter, M. M.	Central Administrator	07/08/2023	Early Learning Hub-West
Rhodes, E. A.	Classroom Teacher	06/17/2023	Humboldt Secondary School
Jackson, M. S.	Classroom Teacher	06/17/2023	Phalen Lake Hmong Studies
Lang, K. J.	Classroom Teacher	06/17/2023	Hamline Elementary
Cory, K.	Classroom Teacher	02/11/2023	Frost Lake Elementary
Stewart, K. J.	Education Assistant	06/15/2023	Federal Program Offices
Taylor, M. A.	Education Assistant	06/10/2023	Focus Beyond

HUMAN RESOURCE TRANSACTIONS
FEBRUARY 1, 2023 – FEBRUARY 28, 2023
March 21, 2023

RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Thomas, K.	Teaching Assistant	06/16/2023	Horace Mann School
Krostag, C. I.	Clerical	03/04/2023	Early Learning Hub-West
Clausen, J. M.	Custodian	03/02/2023	Adams Spanish Immersion

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Anderson, L. J.	Classroom Teacher	06/17/2023	Early Learning Hub-West
Drobinski, E.	Classroom Teacher	03/04/2023	Open World Learning
Kasahara, S. M.	Classroom Teacher	06/17/2023	Humboldt Secondary School
Poferl, S. L.	Classroom Teacher	02/17/2023	Four Seasons A+
Young, L. A.	Classroom Teacher	02/11/2023	Hazel Park Preparatory
Rohling, L. P.	Classroom Teacher	06/17/2023	Eastern Heights Elementary
Mendez, C. M.	School/Community Professional	02/18/2023	Mississippi Creative Arts
Smith-Pugh, Q.	School/Community Professional	03/01/2023	E-STEM Middle School
Kelly, L. L.	Education Assistant	02/09/2023	Mississippi Creative Arts
Mitchell, J. S.	Education Assistant	01/07/2023	American Indian Magnet
Booth, J.	Teaching Assistant	02/04/2023	Nokomis Montessori South
Durand, M. P.	Teaching Assistant	02/17/2023	Global Arts Plus – Lower
Kasella, L.	Teaching Assistant	03/04/2023	Murray Middle School
Mullins, L.	Teaching Assistant	02/18/2023	Mississippi Creative Arts
Richards, C. J.	Teaching Assistant	03/11/2023	Focus Beyond
Sullivan, A. E.	Teaching Assistant	02/18/2023	Highland Park Senior High
Camara, A.	Clerical	03/04/2023	Colborne Admin Offices
Paulick, L. R.	Clerical	02/18/2023	Colborne Admin Offices
Yang, G.	Clerical	03/01/2023	Mississippi Creative Arts
Hartzheim, M. O.	Professional Employee	02/25/2023	Colborne Admin Offices
Camara, M.	Technical	03/04/2023	Como Service Center

HUMAN RESOURCE TRANSACTIONS
FEBRUARY 1, 2023 – FEBRUARY 28, 2023
March 21, 2023

TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
C, M. K.	School/Community Professional	02/25/2023
S, K. B.	School/Community Professional	02/22/2023
D, T. L.	Teaching Assistant	02/04/2023
H, S.	Teaching Assistant	01/10/2023
M, K. R.	Teaching Assistant	02/27/2023
S, S. M.	Teaching Assistant	02/04/2023
Y, M.	Clerical	12/09/2022
B, D.	Custodian	02/08/2023
G, K.	Custodian	02/15/2023
H, E.	Custodian	02/22/2023

DISCHARGE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
H., G. A.	Nutrition Services	02/01/2023

TERMINATION OF TEMPORARY EMPLOYMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
J, W.	Classroom Teacher	06/17/2023
K, S.	Classroom Teacher	06/17/2023
W, T. C.	Classroom Teacher	06/17/2023
H, M.	Classroom Teacher	06/17/2023

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2023

TOPIC: Phase Gate Approval of the FY23 A/V Replacement Program at Central High School and LEAP at John A. Johnson (Project # 0680-23-01): Gate #3 – Project Budget; Gate #3A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the FY23 A/V Replacement Program at Central High School and LEAP at John A. Johnson project at the following phase gate(s):
 - a. Gate #3 – Project Budget / Proceed to Bidding
 - b. Gate #3a - Finance Plan Update
2. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	March 23, 2021
#2 – Project Charter (Predesign) #2A – Finance Update	Not applicable for projects of this size
#3 – Project Budget #3A – Finance Update	March 2023 (current)
#4 – Contract Award #4A – Finance Update	April 2023 (anticipated)
#5.1 – Project Close-Out #5.1A – Finance Update	December 2023 (anticipated)
#5.2 – Final Project Summary #5.2A – Final Finance Summary	December 2024 (anticipated)

3. A summary of the current project budget is as follows:

Proposed Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$2,500,000	\$381,432	\$0	0%

4. A summary of current and anticipated funding is as follows:

Funding Source	Issuance
Capital Bond FY23-FY24	\$2,500,000

5. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Lisa Rider, Controller; Tom Sager, Executive Chief of Finance, and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the FY23 A/V Replacement Program at Central High School and LEAP at John A. Johnson project (Project # 0680-23-01) at Phase Gate Check #3 – Project Budget; Gate Check #3a –Finance Plan Update, setting the final project budget at \$2,500,000 and indicating direction to proceed with construction bidding.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2023

TOPIC: Phase Gate Approval of the FY23 Flooring Replacement Program (Project # 0225-23-01): Gate #3 – Project Budget; Gate #3A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the FY23 Flooring Replacement Program project at the following phase gate(s):
 - a. Gate #3 – Project Budget / Proceed to Bidding
 - b. Gate #3a - Finance Plan Update
2. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	March 23, 2021
#2 – Project Charter (Predesign) #2A – Finance Update	Not Applicable
#3 – Project Budget #3A – Finance Update	March 21, 2023 (current)
#4 – Contract Award #4A – Finance Update	March 21, 2023 (current)
#5.1 – Project Close-Out #5.1A – Finance Update	Fall 2024 (anticipated)
#5.2 – Final Project Summary #5.2A – Final Finance Summary	Fall 2025 (anticipated)

3. A summary of the current project budget is as follows:

Proposed Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$1,113,000	\$0	\$0	0%

4. A summary of current and anticipated funding is as follows:

Funding Source	Amount
LTFM FY23-25	\$1,001,700
CAP FY23-25	\$111,300

5. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Lisa Rider, Controller; Tom Sager, Executive Chief of Finance, and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the FY23 Flooring Replacement project (Project # 0225-23-01) at Phase Gate Check #3 – Project Budget; Gate Check #3a –Finance Plan Update, setting the final project budget at \$1,113,000 and indicating direction to proceed with construction bidding.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2021

TOPIC: Phase Gate Approval of the John A. Johnson Renovations for LEAP (Project # 1140-23-01): Gate #3 – Project Budget; Gate #3A – Finance Plan Update

A. PERTINENT FACTS:

1. This agenda item seeks approval for the John A. Johnson Renovations for LEAP (Project # 1140-23-01) project at the following phase gate(s):
 - a. Gate #3 – Project Budget / Proceed to Bidding
 - b. Gate #3a - Finance Plan Update
2. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	December 1, 2021*
#2 – Project Charter (Predesign) #2A – Finance Update	Not Applicable
#3 – Project Budget #3A – Finance Update	March 21, 2023 (current)
#4 – Contract Award #4A – Finance Update	March 21, 2023 (current)
#5.1 – Project Close-Out #5.1A – Finance Update	Fall 2023 (anticipated)
#5.2 – Final Project Summary #5.2A – Final Finance Summary	Fall 2024 (anticipated)

*Due to the unique nature and timing of the Envision Initiative, these milestones are being considered as equivalent to our gate checks. This project will follow our typical gate check process henceforth through completion of the work.

3. A summary of the current project budget is as follows:

Proposed Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$1,154,000	\$35,000	\$0	0%

4. A summary of current and anticipated funding is as follows:

Funding Source	Amount
LTFM FY23-24*	\$646,240
CAP FY23-24	\$507,760

*LTFM Bond FY24 funding is subject to FY24 Long Term Facility Maintenance (LTFM) Plan approval by the Board of Education and the Minnesota Department of Education.

5. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.

6. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Lisa Rider, Controller; Tom Sager, Executive Chief of Finance, and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the John A. Johnson Renovations for LEAP (Project # 1140-23-01) at Phase Gate Check #3 – Project Budget; Gate Check #3a –Finance Plan Update, setting the final project budget at \$1,154,000 and indicating direction to proceed with construction bidding.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2023

TOPIC: Non-Employee Chaperone Approvals for Robotics Overnight Field Trip to La Crosse, WI

A. PERTINENT FACTS:

1. Washington Technology Magnet Robotics Team is attending a Robotics competition in La Crosse, Wisconsin from March 23 – March 26, 2023.
2. Overnight in-state field trip request has been approved.
3. Transportation, lodging, and meal costs are included in the request.
4. Chaperone roster includes the following non-employee personnel:
 - a. Ty Dwyer, Alex Gottschalk, Phil Moody, Barry Randall
3. This item meets the strategic plan focus area of: Positive School and District Culture.
4. This item is submitted by Elias Oguz, Principal; Nancy Páez, Assistant Superintendent; and and Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent to approve the attendance of the listed non-employee personnel for the field trip to La Crosse, Wisconsin.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2023

TOPIC: Non-Employee Chaperone Approvals for Robotics Overnight Field Trip to Duluth, MN

A. PERTINENT FACTS:

1. Washington Technology Magnet Robotics Team is attending a Robotics competition in Duluth, MN from March 1 – March 4, 2023.
2. Overnight in-state field trip request has been approved.
3. Transportation, lodging, and meal costs are included in the request.
4. Chaperone roster includes the following non-employee personnel:
 - a. Ty Dwyer, Alex Gottschalk, Phil Moody, Barry Randall
3. This item meets the strategic plan focus area of: Positive School and District Culture.
4. This item is submitted by Elias Oguz, Principal; Nancy Páez, Assistant Superintendent; and and Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent to approve the attendance of the listed non-employee personnel for the field trip to Duluth, MN.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2023

TOPIC: Bid No. A23-3261-A Contract Award for the Crossroads I-Zone Space Reimagined project (Project # 4120-24-01)

A. PERTINENT FACTS:

1. This project provides all labor, materials, equipment and services for the Crossroads I-Zone Space Reimagined project.
2. The following bids were received for the lump sum base bid:

	Lump Sum Base Bid:
Versacon, Inc.....	\$355,500
Sheehy Construction Company.....	\$411,300

3. This is an advertised bid and accordingly, contract documents for this project were made available for examination on the District's online platform and at the following:

Minnesota Builders Exchange
Dodge McGraw Hill Construction Plan Room
NAMC Plan Room
ConstructConnect
4. Bids will be reviewed by Purchasing Department.
5. Funding will be provided from the site budget.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Lisa Rider, Controller; Tom Sager, Executive Chief of Finance, and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the award of Bid No. A23-3261-A Crossroads I-Zone Space Reimagined project (Project # 4120-24-01) to Versacon, Inc. for a lump sum base bid of \$355,500.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2023

TOPIC: Furniture Acquisition Award for Jie Ming Phase II Addition & Renovation project
(Project # 3090-21-01)

A. PERTINENT FACTS:

1. This agenda item seeks approval to award the furniture contract for the Jie Ming Phase II Addition & Renovation project (Project # 3090-21-01).
2. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning #1A – Finance Update	March 23, 2021
#2 – Project Charter (Predesign) #2A – Finance Update	March 23, 2021
#3 – Project Budget #3A – Finance Update	February 22, 2022
#4 – Contract Award #4A – Finance Update	March 21, 2023 (current)
#5.1 – Project Close-Out #5.1A – Finance Update	Fall 2023 (anticipated)
#5.2 – Final Project Summary #5.2A – Final Finance Summary	Fall 2024 (anticipated)

3. A summary of the current project budget is as follows:

Rough Order of Magnitude Estimate	Current Obligations	Invoiced to Date	Percent Invoiced
\$26,840,000	\$16,632,134	\$5,135,862	19.1%

4. The following quote was received:

Lump Sum Base Bid

ACRE.....\$919,234

5. This quote was received in accordance with the following contracts:

Arcadia: NCPA #07-18
Artcobell – Equalis #EQ-052920-01
Integra: U42.106 plus SPPS Negotiated Discounting
National: Omnia #R191811
Smith System: E&I #EI00140
Sit On It: UofM TVR #932774
Steel Case: E&I #E100140-2021MA

6. A summary of current and anticipated funding is as follows:

Funding Source	Amount
COP FY22-23	\$26,840,000

7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
8. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Lisa Rider, Controller; Tom Sager, Executive Chief of Finance, and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of furniture for the Jie Ming Phase II Addition and Renovation project (Project #s 3090-21-01) to ACRE for a lump sum base bid of \$919,234.



Saint Paul
PUBLIC SCHOOLS

K-12 Math Adoption

Board Meeting
March 21, 2023

Guide to Presentation

1	Process Overview Updates
2	K-12 Math Curriculum Recommendations
3	BAI Recommendation

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Process Overview Updates

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Engagement Sessions

25 Sessions

- [12 Open House Sessions](#) (K-12 Teachers, PACs, Academic Offices)
- 7 PLC Sessions at the High Schools
- 3 Principal Sessions
- 3 Learning Lead & Math Lead Sessions

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Over 301 Educators Participated

- Elementary School - 209 Teachers
- Middle School - 46 Teachers
- High School - 46 Teachers



K-12 Math Curriculum Recommendations

82

Elementary & Secondary

Elementary Recommendation

70%



Houghton Mifflin Harcourt (HMH)⁸³
Into Math

K-5 Teachers
ranked HMH as
their first choice.

Middle & High School Recommendation

SAVVAS
LEARNING COMPANY

84

enVision®

Teachers' Ranking for SAVVAS

	1st Choice	2nd Choice	3rd Choice
Middle School	70%	24%	6% ⁸⁵
High School	49%	49%	2%

BAI Recommendation:

That the Board of Education authorize the Superintendent (designee) to enter into a purchase agreement with Houghton Mifflin Harcourt (HMH) and SAVVAS Learning Company. The total cost of this adoption may not exceed \$10,000,000.00.

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INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS

DATE: March 21, 2023

TOPIC: K-12 Math Curriculum Adoption

A. PERTINENT FACTS:

1. Provide high quality, culturally responsive K-12 math curriculum and materials aligned with the new Minnesota State Math Standards. This adoption will continue to improve math instruction by aligning to NCTM's guidelines of providing a curriculum that develops important mathematics along coherent learning progressions and develops connections among areas of mathematical study and between mathematics and the real world.
2. **Houghton Mifflin Harcourt (HMH)** is a new math program. It will replace the last elementary K-5 Math curriculum adoption which happened almost 20 years ago. The adoption will provide teachers with the curriculum and materials needed to meet the new Minnesota State Math Standards.

SAVVAS Learning, enVision is a new math program. It will replace the last Middle School 6-8 Math curriculum adoption which happened almost 20 years ago. The adoption will provide teachers with the curriculum and materials needed to meet the new Minnesota State Math Standards.

SAVVAS Learning, enVision is a new math program. It will replace the last High School 9-12 Math curriculum adoption which happened almost 20 year ago. The adoption will provide teachers with the curriculum and materials needed to meet the new Minnesota State Math Standards.

3. This is a **10 year** K-12 math adoption.

The purchase includes:

K-5 Houghton Mifflin Harcourt (HMH)- teacher resources (digital & print), student resources (digital), math manipulatives, Waggle (Tier 1 & 2 digital supplements), data dashboard, Family resources (digital), and Professional Learning (digital, virtual & in-person), Shipping & Handling to each site

6-8 SAVVAS, enVision- teacher resources (digital & print), data platform for teachers, parents, & students (digital), student resources (digital), limited classroom sets, math

manipulatives (digital & print), Savvy/MathXL/SuccessMaker (automated adaptive practice & intervention), diagnostic test (digital), Language support handbook (digital & print), Family resources (digital), and Professional learning (digital, virtual & in-person), Shipping & Handling to each site

9-12 SAVVAS, enVision- teacher resources (digital & print), data platform for teachers, parents, & students (digital), student resources (digital), limited classroom sets, math manipulatives (digital & print), Savvy/MathXL/SuccessMaker (automated adaptive practice & intervention), Language support handbook (digital & print), Family resources (digital), and Professional learning (digital, virtual & in-person), Shipping & Handling to each site

4. 10 Year Investment cost:

K-5 Houghton Mifflin Harcourt (HMH)

\$6,076,655.00 (10 Year Digital Subscription, Print Materials, Professional Development, Shipping & Handling)

6-12 SAVVAS, enVision

\$3,857,200.00 (10 Year Digital Subscription, Print Materials, Professional Development, Shipping & Handling)

5. This curriculum math adoption will meet the SPPS Achieves Strategic Plan Focus Areas of Effective and Culturally Responsive Instruction.
6. This item is submitted by Maijue Xiong Lochungvu, Assistant Director, Office of Teaching and Learning; Craig Anderson, Executive Director Office of Teaching and Learning; Andrew Collins, Chief of Schools and Learning; and Tom Sager, Chief Financial Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to enter into a purchase agreement with **Houghton Mifflin Harcourt (HMH)** and **SAVVAS Learning Company**. The total cost of this adoption may not exceed **\$10,000,000.00**.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: March 21, 2023
TOPIC: Fiscal Year 2021-2022 Audit
PREPARED BY: Tom Sager, Executive Chief of Financial Services

A. PERTINENT FACTS:

1. Michelle Hoffman of Clifton Larson Allen LLP (CLA) presented to the Board of Education a report on the status of the Fiscal Year Financial Statement Audit on February 21, 2023.
2. Since that point in time, the single audit and quality assurance review of the audit has been completed and the final statements are now issued.
3. The District was issued a “clean” or unmodified audit opinion. No Yellow Book Compliance issues were noted in the review of laws, regulations, contracts, and grants that could have significant financial implications to the District.
4. In fiscal 2022, the District increased its unassigned General Fund balance to \$73,504,019. This represents 10.2 percent of total General Fund expenses, and 37 days of operations.
5. CLA did identify some findings related to Internal Controls. Single Audit, and Legal Compliance. There were no findings noted in the Education Stabilization Fund.
6. The audit report for the fiscal year 2021-2022 year has given the district clear direction and valuable feedback for us to address in our continuous improvement processes.

B. RECOMMENDATION:

The recommendation is for the Board of Education to accept and approve the Fiscal Year 2021-2022 financial statement audit issued by Clifton Larson Allen LLP.



We'll get you there.

CPAs | CONSULTANTS | WEALTH ADVISORS

Executive Audit Summary Presentation for Saint Paul Public Schools

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Presented by: CLA

Michelle Hoffman, Principal

Audit Results Year Ended 6/30/2022

- Audit Opinion – The financial statements are fairly stated. We issued what is known as a “clean” or “unmodified” audit report
- Yellow Book Compliance - No compliance issues were noted in our review of laws, regulations, contracts, and grants that⁹¹ could have significant financial implications to the District

Audit Results Year Ended 6/30/2022 (Continued)

- Internal Controls
 - Material Weaknesses
 - Severance payable prior period restatement
 - Unearned revenue – student lunch balances & competitive grants
 - Significant Deficiencies
 - No documentation of review over key reconciliations

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Audit Results Year Ended 6/30/2022 (Continued)

- Single Audit:
 - Special Education:
 - Material Weaknesses
 - Maintenance of Effort
 - Earmarking
 - Procurement
 - Significant Deficiencies
 - Allowable Costs / Cost Principles
 - Suspension & Debarment
 - Education Stabilization Fund: No findings noted

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Audit Results Year Ended 6/30/2022 (Continued)

- Single Audit (Continued)

- State and Local Fiscal Recovery Funds:
 - Material Weakness
 - Procurement
 - Significant Deficiencies
 - Suspension & Debarment

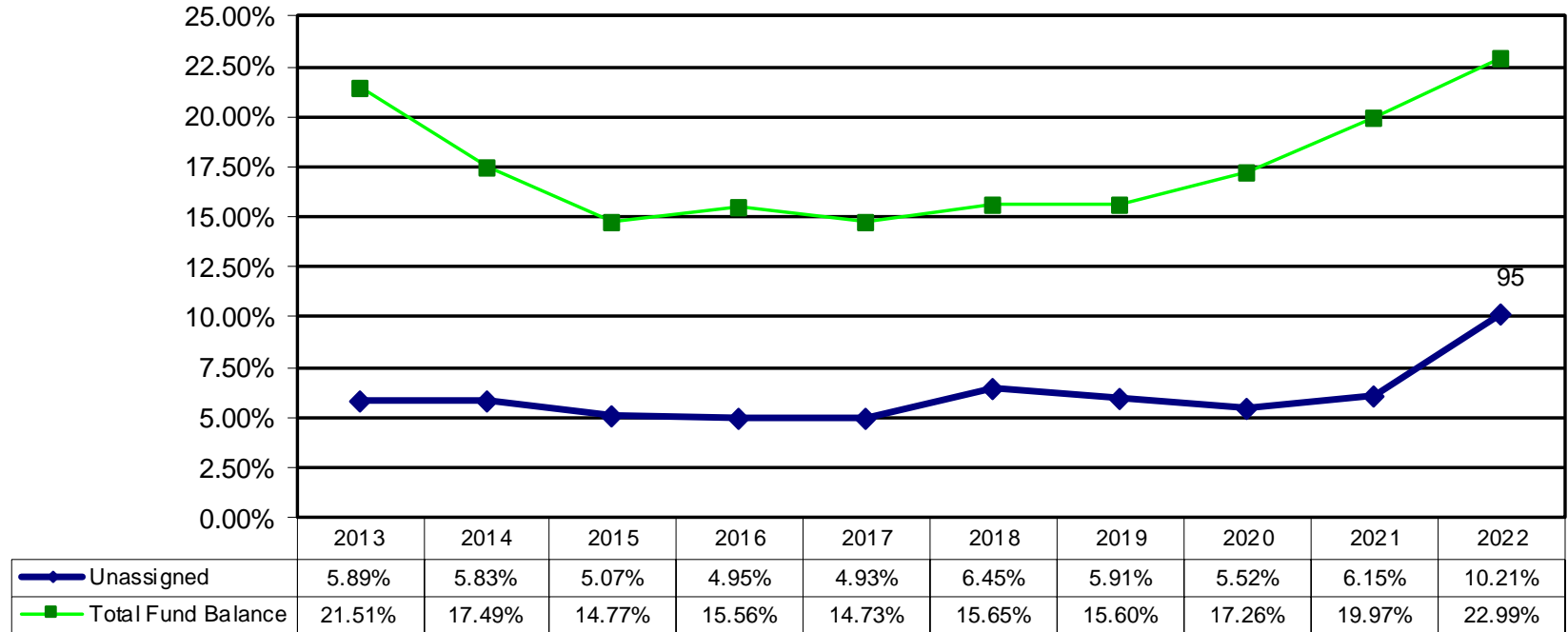
94

- Legal Compliance

- 6 of 45 disbursements selected for testing were not paid within the required standard payment period (35 days)
- The District is required to have an out of state travel policy formally adopted and on file. There is no such policy approved by the board
- EFT policy required to be developed and approved.

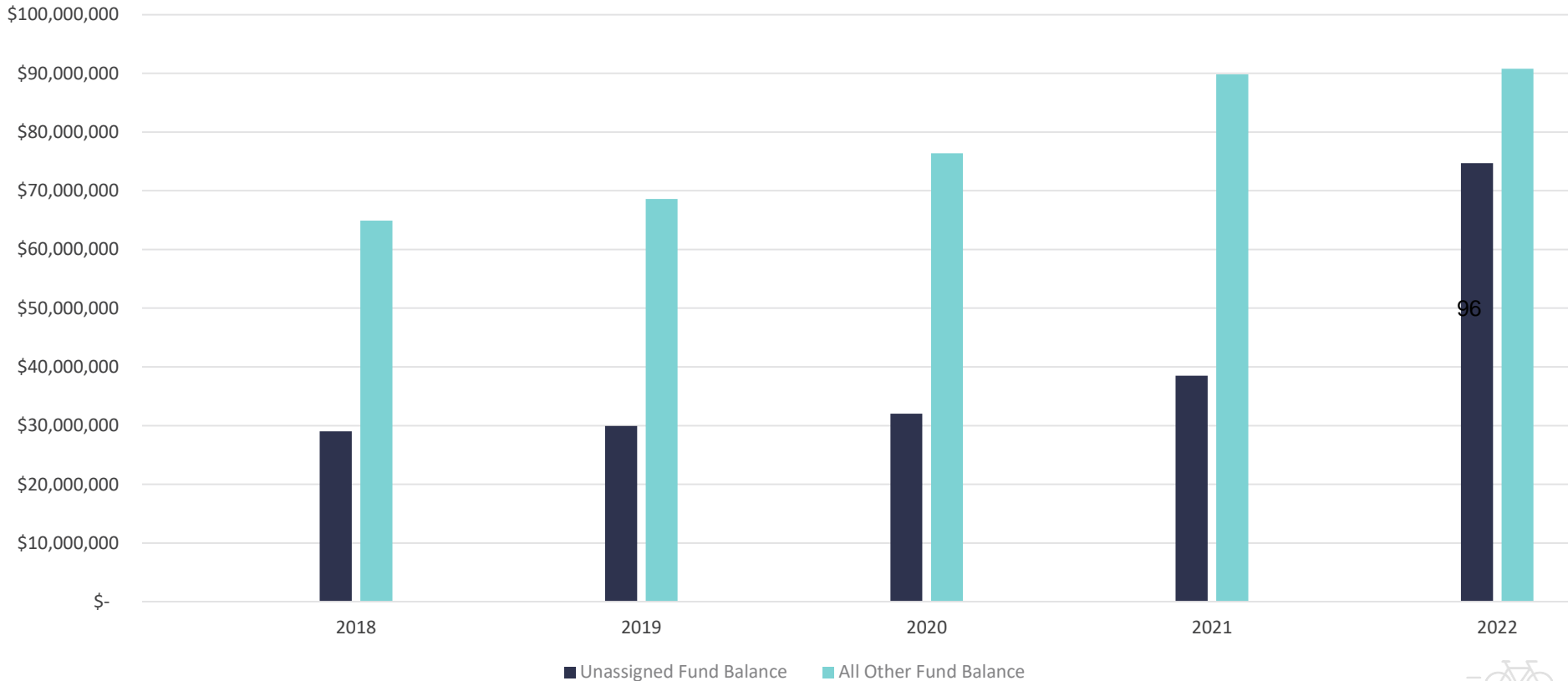


Fund Balance as a Percent of Expenditures in the General Fund

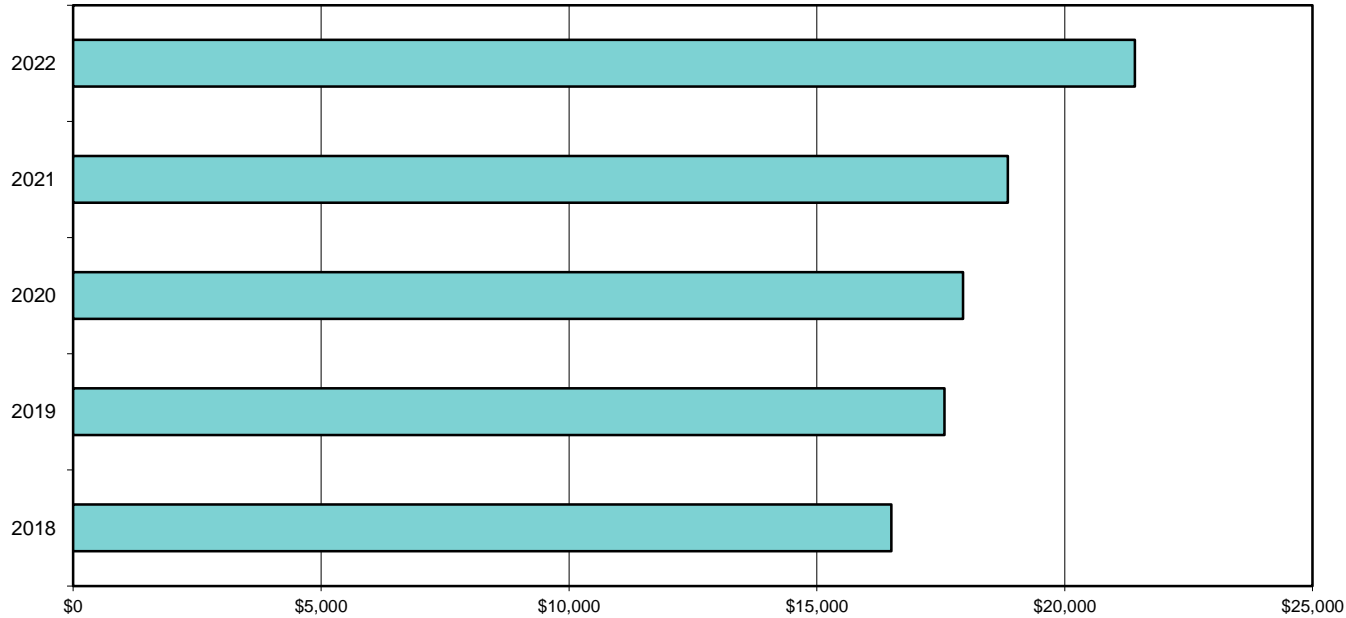


Saint Paul Public Schools

General Fund - Fund Balance Activity

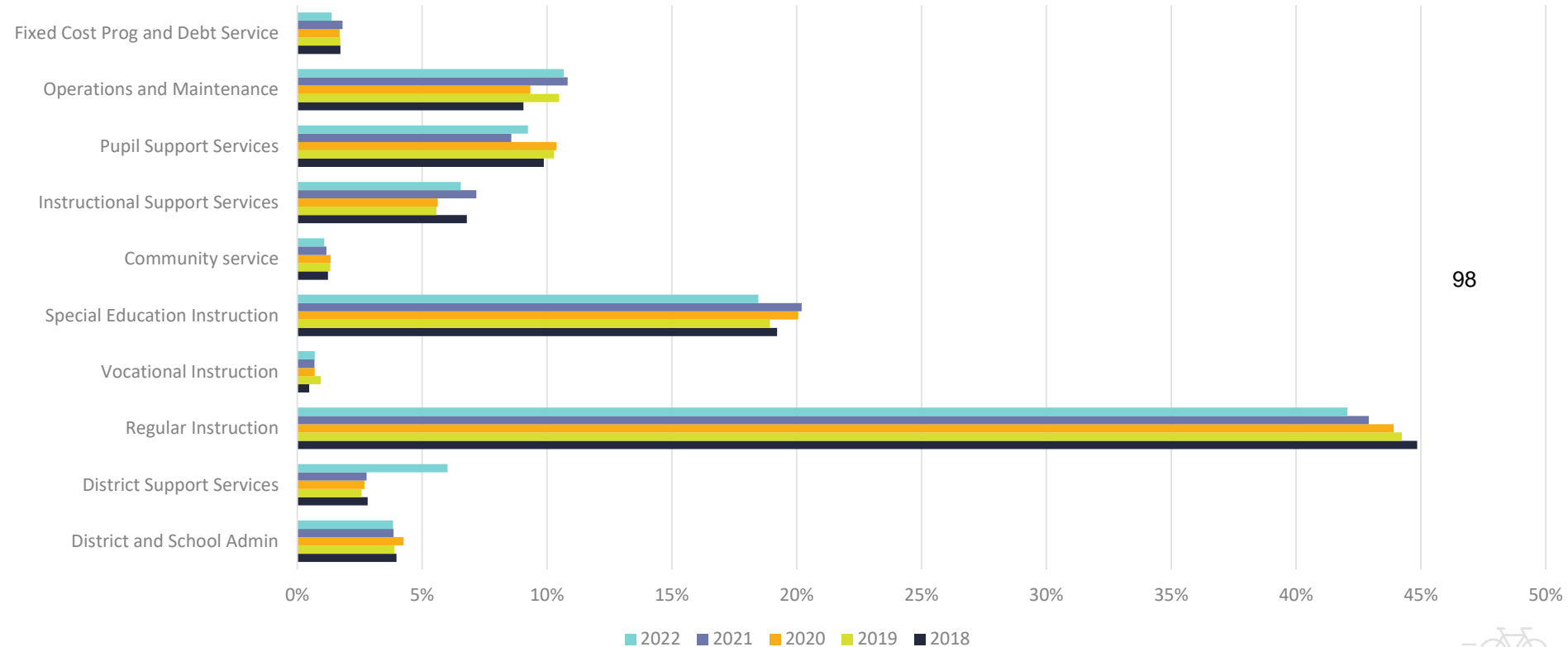


General Fund Expenditures Per Student ADM



	2018	2019	2020	2021	2022
General Fund - All Expenditures	\$16,502	\$17,576	\$17,948	\$18,853	\$21,413

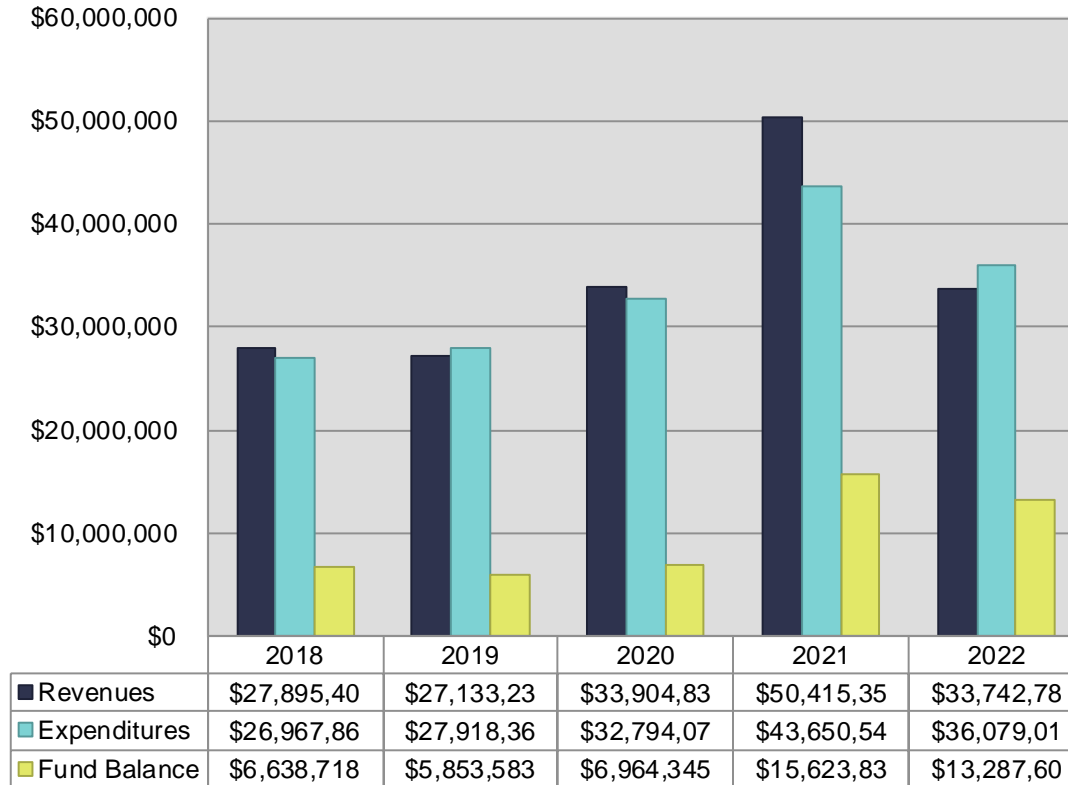
Saint Paul Public Schools General Fund % of Expenditures



98



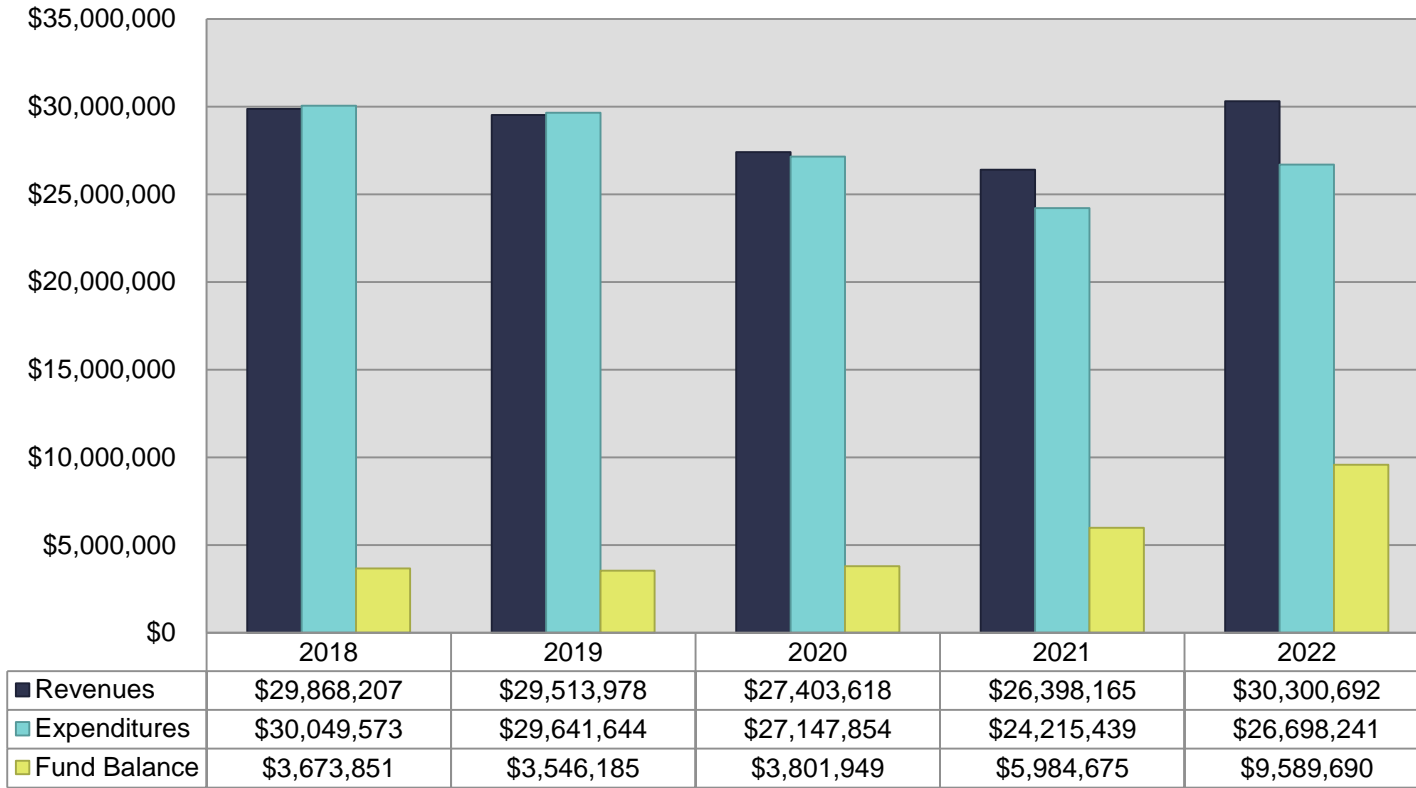
Revenue, Expenditures, and Fund Balance - Food Service Fund



99

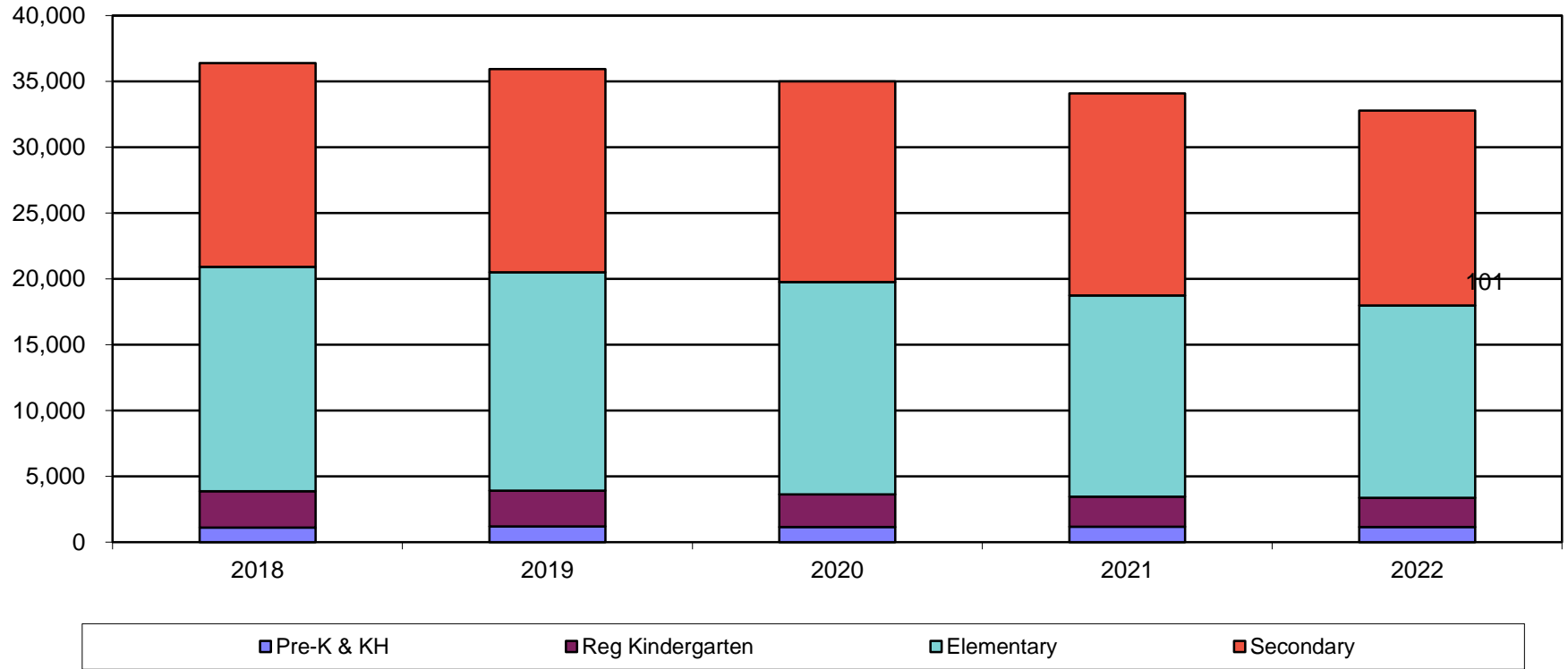


Revenue, Expenditures, and Fund Balance - Community Service Fund



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Saint Paul Public Schools Student Enrollment for Aid (in ADMs)



Questions and Feedback

- We welcome any questions pertaining to the audit, Governance Communication Letter, Internal Control Communication or other matters related to the engagement.
- We appreciate the opportunity to serve as the auditors for Saint Paul Public Schools and welcome any feedback relative¹⁰² to our performance.

Michelle Hoffman, CPA
Principal

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Manager

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CLAconnect.com



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Saint Paul
PUBLIC SCHOOLS

Riverview Name Change: Second Reading

Stivaliss Licon-Gervich, Principal

March 21, 2023

Rationale

Prior to the start of the 22/23 school year, Riverview housed 2 academic programs: **Community School** (English only) and **Dual Immersion Program** (English and Spanish).

As part of the Envision realignment, Riverview now houses only 1 program: **Dual Immersion Program in Spanish and English.**

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Reflecting on our current program and for clarity for parents while choosing a school, we are proposing a new tag line, that reflects our current program; The name “Riverview” will remain the same.

Taglines Options/Opciones de lemas

Option 1:



RIVERVIEW

Dual Immersion Program

Option 2:



RIVERVIEW

Spanish/English
Dual Immersion Program

Option 3:



RIVERVIEW

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English/Spanish
Dual Immersion Program

Engagement Process

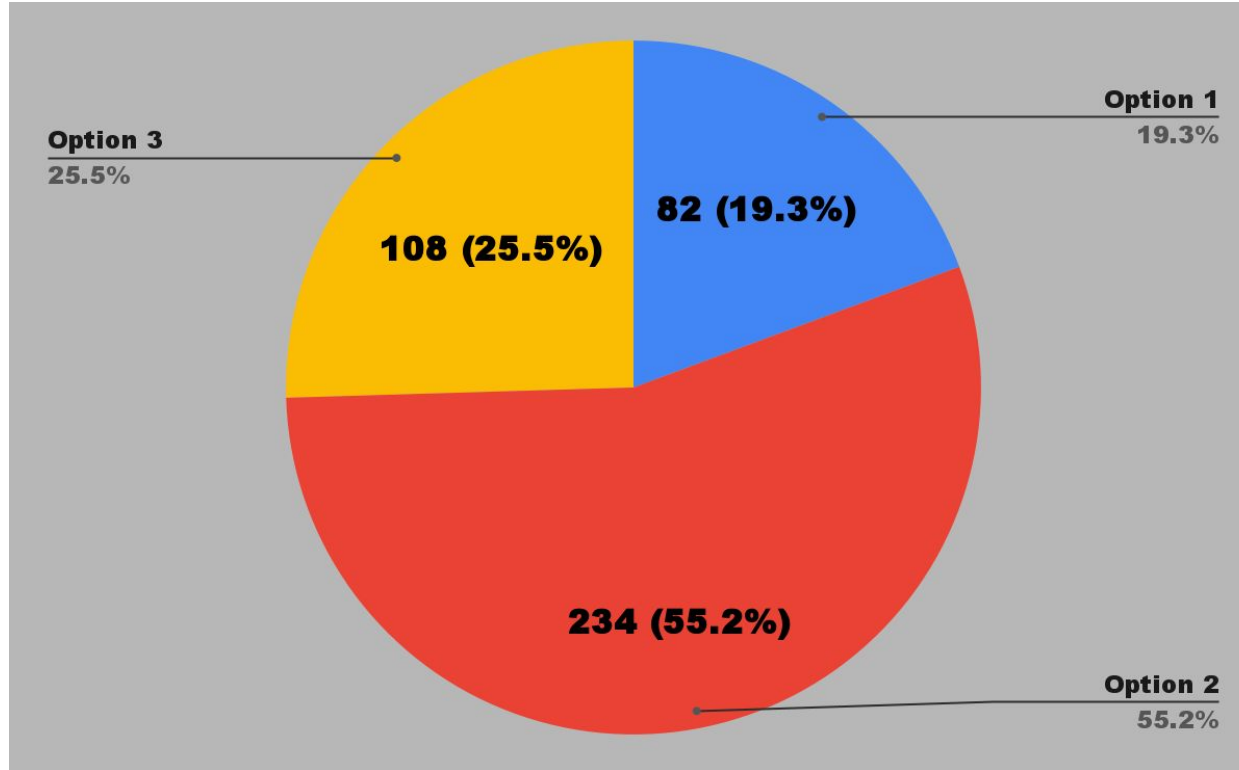


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Voting Results

Stakeholders	Option 1 Dual Immersion Program	Option 2 Spanish/English Dual Immersion Program	Option 3 English/Spanish Dual Immersion Program
Students	40	126	84
Families/Community	33	83	22
Employees	9	19	2
Target Group/PTO	0	6	0
Totals	82	234	108

Voting Results:



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Proposed Name Change:

Riverview Spanish/English Dual Immersion Program

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Questions

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Board of Education Meeting



Saint Paul
PUBLIC SCHOOLS

Second Reading of Policy 716.00 Advertising in the Schools

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Erica Wacker, Director of Communications
Aquanetta Anderson, Assistant Director of Family Engagement & Community Partnerships

March 21, 2023

Policy 716.00 Advertising in the Schools

Why are we proposing changes to Policy 716.00 Advertising in the Schools?

- Last updated in April 2012, does not meet current partnership standards and best practices
- Current language is overly limiting, unclear and not consistently implemented
- Need to update to clarify impacts on partners, vendors and prospective advertisers

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Proposed Changes to Policy 716.00 Advertising in the Schools

What	Current Language	Proposed New Language	Why
Title	Advertising in the Schools	District Advertising and Name or Logo Use	Current language does not accurately reflect what the policy addresses
Purpose Statement	Current language only addressed advertising in the purpose statement	New language addresses both advertising and logo use in the purpose statement	Provide clarity and consistency throughout ¹⁴ policy
Permission	Permission is granted by the Board	Either through contract or by Superintendent or designee	Waiting for Board approval runs the risk of missing opportunities
General Requirements	Current policy has four general requirements/ guidelines	Expands to eight requirements/guidelines	Provides more explicit requirements

Policy 716.00 Advertising in the Schools

See proposed changes [here](#).

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Procedure: Changes to Contract Language

- New process being created for partners/vendors to request use of the district name or logo as part of their contract in alignment with the proposed policy language
- District will determine which vendors/partners are granted permission as part of the contract process
- Permission to use the name/logo will expire along with contract

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Procedure: Tracking & Reporting

TRACKING

Short term

Add to Materials Distribution Request (MDR) form, create and add SPPS Logo Request form to SPPS Toolkit page where logos can be downloaded

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Longer-term

Investing in CRM platform (Salesforce) for tracking partnerships, including logo use

REPORTING

Provide quarterly report to Board of all active partners and other entities who have been approved to use the district's name/logo

Next Steps

- Third reading: April 18
- Vote at the April 18 BOE meeting
- Between today's reading and the vote in April, we can make adjustments to the proposed new language, if needed

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Questions?

Open up to Board members for questions and/or clarifications.

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716.00 DISTRICT ADVERTISING ~~IN THE SCHOOLS~~ AND NAME OR LOGO USE

PURPOSE

The Board recognizes that the resources that the District may derive from advertising will benefit the District, its schools and students. ~~The Board also recognizes that its name and logo are of value and wish to protect the District's reputation by monitoring the use of its name and logo.~~

~~Advertising in the Saint Paul Public Schools must support the District's mission, be consistent with District Policies and Administrative Procedures, and must not in any way compromise the educational programs or reputation of the District.~~

DEFINITION

~~For the purposes of this Policy, "Advertising" refers to commercial messages which call the attention of the public to a message by or for an entity other than the District, placed in District facilities or publications, including electronic media.~~

~~Display of brand names or logos to acknowledge monetary or other support, including grants or gifts, provided to the District from another entity is not considered advertising and is permitted, so long as it otherwise complies with this Policy.~~

~~GENERAL REQUIREMENTS~~ USE OF DISTRICT NAME AND/OR LOGO

1. No one shall employ by direct or indirect reference the name ~~or logo~~ of the school district ~~(or any of the District's schools or programs)~~ to endorse, ~~sanction, or approve~~ a commercial product or business enterprise, ~~without the permission of the Board unless~~

- A. ~~There exists a current contract between the school district and the entity requesting such use and that the contract explicitly grants the entity permission to use the school district name or logo; or~~
- B. ~~The Superintendent or the Superintendent's designee grants permission for such use.~~

2. No one shall employ by direct or indirect reference the name or logo of the school district (or any of the District's schools or programs) to endorse, sanction, or approve a commercial product or business enterprise that in any way compromises the educational programs or reputation of the District.

~~2. Any advertising by electronic means, including Internet or Web sites, must not link directly to another site that contains advertising.~~

~~2. Display of brand names or logos to acknowledge monetary or other support, including grants or gifts, provided to the District from another entity is not considered advertising and is allowed including through electronic media, as long as it meets the standards specified above.~~

- ~~3. Advertising to support district or school publications, including those produced or reproduced in electronic or digital media, such as Web pages, is permissible provided the subject matter meets the standards specified above.~~
~~4. All other advertising must be approved by the Superintendent or designee based on the Guidelines below.~~

GUIDELINES FOR APPROVED ADVERTISING GENERAL REQUIREMENTS

1. Advertising ~~shall~~ **will** not be approved for venues where it would be principally directed to students.
2. Advertising may be ~~allowed~~ **permitted** in venues where it would also be directed to members of the public.
3. Advertising shall not **be permitted if it** involves substantial modification of ~~plant/ school district~~ facilities or property.
4. Advertising must not contain content that is libelous, is obscene, is discriminatory, is sexually explicit, references products that are illegal for use by minors, interferes with the rights of others, or materially and substantially disrupts the school.
5. Advertising to support district or school publications, including those produced or reproduced in electronic or digital media is permissible provided it otherwise meets the standards contained in this Policy.
6. The District reserves the right to prohibit any advertising by any electronic means that links to any content that violates the standards in the Policy.
7. Advertising in the Saint Paul Public Schools must support the District's mission, be consistent with District Policies and Administrative Procedures, and must not in any way compromise the educational programs or reputation of the District.
8. Revenue or resources from advertising shall be distributed in an equitable way across the schools and programs of the District.

Policy 716.00
Page 1 of 2

LEGAL REFERENCES:

MN Statute § 123B.025 (School Sponsorship and Advertising Revenue)

CROSS REFERENCES:

SPPS Policy 414.00 – Tobacco Free Environment
SPPS Policy 504.00 – Drug-Free Schools
SPPS Policy 533.00 – Wellness Policy
SPPS Policy 617.00 – Multicultural, Intercultural, Non-Racist, Non-Sex-Biased, Gender and Disability Fair Education
SPPS Policy 801.01 – Buildings and Grounds: Name Selection
SPPS Policy 706.00 – Grants and Gifts
SPPS Materials Distribution Guidelines (<http://www.spps.org/flyers.html>)

