

Dear GCS After School Child Care Families:

November 2, 2023

Happy November and Thanksgiving! October was a fabulous month for us, and we are looking forward to November now as well. It is hard to believe that the Thanksgiving holiday will be here in just a few more weeks, but the beautiful leaves falling from the trees confirm the changing of seasons. It is also a great time to reflect on all of the things that we are thankful for, and we are very grateful for each one of you.

We do want to remind everyone that we will **not** have after school child care on Wednesday, Nov. 15th, as there is no school that day. We will not have school on Thursday and Friday, Nov. 23 and 24 either, as they are school holidays this month as well. Also, if there is an inclement weather day called for GCS, then our program will also be closed.

The October bills will go out by Monday, Nov. 6th, so please be sure to let us know if you do not receive yours via email. Payments are due by Nov. 20th, and they are due in full by the 20th of the month or a \$10 late fee will be applied to your balance. This will be strictly enforced. You can pay through the Procure app or with either cash or a check when you pick up your child, or you can call in a phone payment at the Board office from 7:30 to 4:00 p.m.

We continue to remind you that we have many security protocols in place for our building:

- We keep our buildings locked at all times for your child's safety, so everyone must come to the front of NOE, SME, the ECC, and the gym entrance at GIS to sign out your child. We will then bring them to you for pick-up.
- We will continue to check identification and cross reference emergency cards when an individual we do not recognize is picking up a child. Again, this is for the safety of the children. If you need to add someone to the authorized pick-up list, please call or email me and let me know.

Here are a few other important reminders--please let me know if you have any phone or address changes, or if there are any changes to your child's after school schedule. No snacks (because of allergies) or toys from home are allowed to come out of the children's backpacks here in our After School Child Care program, as we don't want any items disappearing or getting lost. Our program ends at 5:15pm, so any late pick-ups will be charged \$10 for every 15 minutes that you are late picking up your child. If you need to get ahold of our staff after the school offices have closed, please call SME at 989-619-0590, NOE at 989-619-5068, GIS at 989-619-4593, and ECC at 989-370-4046.

We have great staff members working with us this year, and I want to introduce them to you now. At SME we have Kathy, Julie, Dawna, Marlene, Linda, Renee, Peggy, Heather, Daniel, Cielo, Emma, Payton, and Cassie working with the children. We have Jodie, Sherry, Michele, Emily, Casey, Jackie, Taylor, Celina, Atlas, and Ashlyn watching the students at NOE. At GIS we have Ronda, Melissa, Nancy, Samantha, Jen, Alyssa, Breanna, Brittany, Jenna, and Kassi working with the 4th, 5th, and 6th graders. We have Kelli, Bailey, Aly, Brittany, McKenzie, and Constance at the ECC. In the spirit of this time of year, we want to thank all of you for choosing the GCS After School Care program, and we appreciate you very much.

Most Gratefully,

Karla Hawkins

Director of Licensed Programs for Gaylord Community Schools

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