

**PARK RIDGE BOARD OF EDUCATION**

**MONTHLY MEETING MINUTES**

Date: September 18, 2023

Public Started: 6:00 P.M.

Private Started: 6:05 P.M.

Public Started: 7:10 P.M.

Public Ended: 7:26 P.M.

*HIGH SCHOOL LITTLE THEATER*

**I. Roll Call**

J. Bucco J. Pierotti N. Agoos L. Sum D. Clare A. Wagner D. Bradler

X A X X X X X

Also Present:

R. Gamper R. Wright A. Gorrin

X X X

**II. Pledge of Allegiance – was led by Board President, David Bradler.**

**III. Open Public Meetings Statement – was read by Board President, David Bradler.**

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” the Park Ridge Board of Education on January 10, 2023 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on January 10, 2023 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on January 10, 2023 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

**IV. Adjournment to Private Session**

*Private Closed Session was read by President Bradler.*

The Park Ridge Board of Education will adjourn into private session to discuss item(s), which fall within specific exceptions contained in N.J.S.A. 10:4-12b.

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private

session, have been adequately notified (RICED – in accordance with Policy #0162, Notice of Board Meetings by the Board Secretary/Business Administrator).

Motion, second and vote to enter into private session at 6:05 pm.

M: NA S: DC  
JB JP NA LS DC AW DB  
Y A Y Y Y Y Y

Private Session Agenda

The Regular Session of the Board of Education was recalled at 7:10 pm.

M: AW S: LS  
JB JP NA LS DC AW DB  
Y A Y Y Y Y Y

**V. Minutes for Approval**

Private Meeting	August 28, 2023	Board Approved
Monthly Meeting	August 28, 2023	Board Approved

M: AW S: DB  
JB JP NA LS DC AW DB  
Y A Y Y Y Y Y

**VI. Special Presentations to the Board - None**

**VII. Hearing of Citizens - None**

Agenda Items Only

Hearing of Citizens will be restricted to three minutes per person for a total of thirty minutes for questions and/or comments on agenda items only.

**VIII. Student Representative’s Report**

*Amanda reported that the student body was planning a pep rally. It would take place on the turf field due to the current construction. Also in the planning stage was a Powder Puff football game. Auditions for the Fall drama play will begin next week. She reported that the Middle School outreach program has gone well. There will be another meeting this Wednesday. A Blood Drive is scheduled for 11/16. She mentioned that the Student Council had been discussing having a Homecoming dance but found out it was too late to book a venue. Instead, they will be doing something at the end of year.*

**IX. President’s Report**

*Mr. Bradler reported that the school year is off to a great start. He is hearing a lot of good things. He commented that the Football team is 3-0 and the Girl’s Soccer team is undefeated. He stated that it was great to see students participate in school activities. He also informed*

*the public that the AC unit in the Little Theater had been reconfigured over the summer. He noted how quiet it was now.*

**X. Superintendent’s Report**

 **HIB Update**

*Dr. Gamper reported that there was no HIB to report.*

*The High School Locker Room projects are fully under construction. Sections of the old gym have been removed along with the concrete walkway. The district is currently in a holding pattern as they discuss the path of the new sanitary sewer lines. Sports programs are all off to a great start. The new school year officially kicked off on 8/30. The opening day featured an Inspirational speaker. The rest of the day was spent by the staff doing professional development. He commented that it was a smooth start for students. He attended back to school nights at the Elementary schools. He commented that both were well attended by parents. He was also happy to see a lot of parents attend the West Ridge PTO meeting.*

**XI. BOE Committee Reports**

*Negotiations – Reported that they are working on negotiating a new contract with Local 68. They felt it was going well.*

*Policy – Discussed the Use of School Facilities Policy. The revision is being voted on tonight.*

**XII. Supplemental Agenda - None**

Supplemental resolutions, if any, will be available the night of the meeting.

**XIII. Consent Agenda**

*The Board reviewed the consent agenda. They tabled Regulation 5200 of PO1. The revised consent agenda was voted on and passed as follows:*

M: NA S: AW  
JB JP NA LS DC AW DB  
Y A Y Y Y Y Y

**XIV. Hearing of Citizens**

*A resident praised Jill Connolly and Ms. Maskin for bringing back the Basketball outing. She commented TEAM is Looking to do other things like arts and crafts.*

**XV. Board Comments – New/Unfinished Business - None**

**XVI. Adjournment – 7:26 pm**

M: AW S:LS  
JB JP NA LS DC AW DB  
Y A Y Y Y Y Y

Robert Wright  
Business Administrator/  
Board Secretary

## RESOLUTIONS FOR CONSENT AGENDA (XIII)

### EDUCATION RESOLUTIONS

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

E1. The Park Ridge Board of Education accepts the suspension, truancy and HIB reports from the Superintendent for the month of September.

M: S:  
JB JP NA LS DC AW DB

E2. The Park Ridge Board of Education approves the appointment of the following outside agency and/or consultants for services for the 2023/24 school year:

<u>NAME</u>	<u>SERVICE</u>	<u>AMOUNT NOT TO EXCEED</u>
Roaring Whisper Speech Therapy	Staff Training & Consultation	\$2,700.00

M: S:  
JB JP NA LS DC AW DB

E3. The Park Ridge Board of Education approves the tuition for the following students for the 2023/24 school year:

<u>STUDENT</u>	<u>PLACEMENT</u>	<u>DATES</u>	<u>AMOUNT NOT TO EXCEED</u>
829(a)-070	Sage Day Rochelle Park, NJ	9/8/23 - 6/30/24	\$71,656.00
219-070	BCSS HIP Midland Park, NJ	9/6/23 – 6/30/24	\$66,960.00

M: S:  
JB JP NA LS DC AW DB

E4. The Park Ridge Board of Education has reviewed and approves the District's Substance Abuse Program and its implementation for the 2023/24 school year. A copy is on file in the Superintendent's Office.

M: S:  
JB JP NA LS DC AW DB

E5. The Park Ridge Board of Education approves the following Option 2 Course offerings for the 2023/24 school year:

<u>COURSE NAME</u>	<u>CREDIT</u>	<u>SOURCE OF INSTRUCTION</u>	<u>LENGTH</u>	<u>STUDENT</u>
Sports Psychology	5	CourtSense Virtual High School	Full year	Student 916 - 050
Physical Education	5	CourtSense Virtual High School	Full year	Student 916 - 050
Sports Psychology	5	CourtSense Virtual High School	Full year	Student 1616 - 050
Physical Education	5	CourtSense Virtual High School	Full year	Student 1616 - 050

M:        S:  
 JB JP NA LS DC AW DB

**EDUCATION DISCUSSION**

- A. The Board reviewed the Graduation Pathways Profile report as reported to NJ SMART for the four-year cohort of 2023.

## FINANCE RESOLUTIONS

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's July 2023 monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 6:20 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510. ***“F1”***

M: S:  
JB JP NA LS DC AW DB

F2. The Park Ridge Board of Education accepts the Cafeteria Report for the month of \_\_N/A\_\_ 2023.

M: S:  
JB JP NA LS DC AW DB

F3. The Park Ridge Board of Education approves the Check Journal (List of Bills) containing Check #49136 - 49414 in the total amount of \$2,353,066.26, and EFTs using ACH technology #L55529 – L55531 in the amount of \$50,118.85. ***“F3”***

M: S:  
JB JP NA LS DC AW DB

F4. The Park Ridge Board of Education approves the payment of Athletic Vouchers #N/A in the total amount of \$N/A.

M: S:  
JB JP NA LS DC AW DB

F5. The Park Ridge Board of Education approves the Varsity Athletic Club Vouchers #N/A in the total amount of \$N/A.

M: S:  
JB JP NA LS DC AW DB

F6. The Park Ridge Board of Education approves the Unemployment Compensation Vouchers #1011 in the total amount of \$411.22. ***“F6”***

M: S:  
JB JP NA LS DC AW DB

F7. The Park Ridge Board of Education approves the July 2023 “Report of the Secretary to the Board of Education” and the “Report of the Treasurer” to the Board of Education. **“F7”**

M: S:  
JB JP NA LS DC AW DB

F8. The Park Ridge Board of Education approves the following 2023/24 General Fund Transfers for the month of July 2023 in the amount indicated per Appendix A. **“F8”**

M: S:  
JB JP NA LS DC AW DB

F9. The Park Ridge Board of Education approves the following staff members to be charged to 2023/24 Grants as follows:

<u>STAFF MEMBER</u>	<u>POSITION</u>	<u>GRANT</u>	<u>AMOUNT NOT TO EXCEED</u>
Garcia-Juarez, Alejandra	Paraprofessional	ESSA Title III	\$2,500.00
Ostrowski, Jennifer	Basic Skills Teacher	ESSA Title I	\$51,468.00

M: S:  
JB JP NA LS DC AW DB

F10. The Park Ridge Board of Education approves the following to provide contracted services at Our Lady of Mercy Academy, funded by Nonpublic IDEA Basic Grant, for the 2023/24 school year:

<u>NAME</u>	<u>SERVICE</u>	<u>AMOUNT NOT TO EXCEED</u>
Jerryl Pulis	P/T Special Education Teacher	\$29,682.00
Commission for the Blind	Services for the visually impaired	\$2,200.00

M: S:  
JB JP NA LS DC AW DB

F11. The Park Ridge Board of Education approves non-public security aid in the amount of \$29,600.00 for Our Lady of Mercy Academy for the 2023/2024 school year, to purchase security services through Anzilotti Group, LLC.

M: S:  
JB JP NA LS DC AW DB

F12. The Park Ridge Board of Education approves the Horizon Dental Rates for the 2023-24 school year, effective 8/1/2023, as per attached. **“F12”**

M: S:  
JB JP NA LS DC AW DB



F13. The Park Ridge Board of Education approves the following non-public nursing allocations for the 2023/24 school year:

- Nursing supervision services for Our Lady of Mercy academy with Bergen County Department of Health Services, in the amount of \$3,156.20.
- Board administration fee, 3% of state aid entitlement and equipment and supply Deduction, in the amount of \$601.20 and \$45.00, respectively.
- Nursing services provided by Suzanne Tobin in the amount of \$16,237.60.

M: S:  
JB JP NA LS DC AW DB

F14. The Park Ridge Board of Education accepts the E-Rate funding for the following projects: FY2023 Park Ridge C1 Fiber Network Build \$90,255.67. **"F14"**

M: S:  
JB JP NA LS DC AW DB

F15. WHEREAS the Park Ridge Board of Education put the project known as FY2023 Park Ridge C1 Fiber Network Build out for bid through the E-Rate system and;

WHEREAS the lowest responsible bidder was Millennium Communications Group at an amount of \$219,693.17;

NOW THEREFORE BE IT RESOLVED that the Park Ridge Board of Education approves the award of the project known as FY2023 Park Ridge C1 Fiber Network Build to Millennium Communications Group for an amount of \$219,693.17. **"F15"**

M: S:  
JB JP NA LS DC AW DB

F16. WHEREAS the Park Ridge Board of Education (the Board) has applied for and received funding approval for a project through the E-Rate and;

WHEREAS the Board has included said project in its long range facility plan on file with the State and;

WHEREAS the Board is desirous of moving forward with the project through the use of Capital Reserve funds;

NOW THEREFORE BE IT RESOLVED that the Board approves the transfer of funds from Capital Reserve to Capital Outlay as follows:

12-000-400-450-000-064-47	\$219,694.00
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M: S:  
JB JP NA LS DC AW DB

## BUILDINGS & GROUNDS RESOLUTIONS

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

BG1. The Park Ridge Board of Education approves the following payments to Parette Somjen Architects for the following projects: **"BG1"**

<u>PROJECT NO.</u>	<u>PROJECT NAME</u>	<u>AMOUNT</u>
9279	WR Restroom Renovations	\$2,060.68
9280	HS Locker Room Addition	\$5,175.34

M: S:  
JB JP NA LS DC AW DB

BG2. The Park Ridge Board of Education approves the Use of the Building Facilities Application by the Park Ridge Girl Scouts, for use of West Ridge classroom #17 as per Board Policy #7510 "Use of School Facilities," as attached. **"BG2"**

M: S:  
JB JP NA LS DC AW DB

BG3. The Park Ridge Board of Education approves the Use of the Building Facilities Application by the Park Ridge Girl Scouts, for use of East Brook Room #11 as per Board Policy #7510 "Use of School Facilities," as attached. **"BG3"**

M: S:  
JB JP NA LS DC AW DB

BG4. The Park Ridge Board of Education approves Payment #1 for Benard Associates, Inc., in the amount of \$395,505.25, for HS Locker Room Renovations. **"BG4"**

M: S:  
JB JP NA LS DC AW DB

BG5. The Park Ridge Board of Education approves the Use of the Building Facilities Application by the Park Ridge Girl Scouts, for use of East Brook Room #5 on Fridays, as per Board Policy #7510 "Use of School Facilities," as attached. **"BG5"**

M: S:  
JB JP NA LS DC AW DB

BG6. The Park Ridge Board of Education approves the Use of the Building Facilities Application by the Park Ridge Girl Scouts, for use of East Brook Room #10 on Thursdays, as per Board Policy #7510 "Use of School Facilities," as attached. **"BG6"**

M: S:

JB JP NA LS DC AW DB

BG7. The Park Ridge Board of Education approves the Use of the Building Facilities Application by the Park Ridge Girl Scouts, for use of East Brook Room #25/27 on Fridays, as per Board Policy #7510 "Use of School Facilities," as attached. **"BG7"**

M: S:

JB JP NA LS DC AW DB

BG8. The Park Ridge Board of Education approves the Use of the Building Facilities Application by the Park Ridge Girl Scouts, for use of West Ridge Room #4 on, as per Board Policy #7510 "Use of School Facilities," as attached. **"BG8"**

M: S:

JB JP NA LS DC AW DB

BG9. The Park Ridge Board of Education approves Payment Application #2 to Billy Contracting for the project Restroom Renovations at West Ridge Elementary School, in the amount of \$120,099.00. **"BG9"**

M: S:

JB JP NA LS DC AW DB

## **POLICY RESOLUTIONS**

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

PO1. The Park Ridge Board of Education reviews the following Policies and Regulations for first reading on September 18, 2023, and with second reading and approval on October 16, 2023:  
***"PO1"***

Policy 0152	Board Officers
Policy 0161	Call, Adjournment, and Cancellation
Policy 0162	Notice of Board Meetings
Policy 2423	Bilingual and ESL Education
Regulation 2423	Bilingual and ESL Education
Policy 2425	Emergency Virtual or Remote Instruction Program
Regulation 2425	Emergency Virtual or Remote Instruction Program
Policy 5200	Attendance
<u>TABLED</u> Regulation 5200	Attendance
Policy 5512	Harassment, Intimidation, or Bullying
Policy 8140	Student Enrollments
Regulation 8140	Enrollment Accounting
Policy 8330	Student Records
Regulation 8330	Student Records
Regulation 8420.2	Bomb Threats
Regulation 8420.7	Lockdown Procedures
Regulation 8420.10	Active Shooter
Policy 0144	Board Member Orientation and Training
Policy 2520	Instructional Supplies
Regulation 2520	Instructional Supplies
Policy 3217	Use of Corporal Punishment
Policy 4217	Use of Corporal Punishment
Policy 5305	Health Services Personnel
Policy 5308	Student Health Records
Regulation 5308	Student Health Records
Policy 5310	Health Services
Regulation 5310	Health Services
Policy 6112	Reimbursement of Federal and Other Grant Expenditures
Regulation 6115.01	Federal Awards/Funds Internal Controls-Allowability of Costs
Policy 6115.04	Federal Funds – Duplication of Benefits
Policy 6311	Contracts for Goods and Services Funded by Federal Grants
Policy 7440	School District Security
Policy 9140	Citizens Advisory Committees
Policy 3436	Individual Leave
Regulation 7510	Use of School Facilities

M: S:  
 JB JP NA LS DC AW DB

PO2. The Park Ridge Board of Education reviews the following Abolished Policies and Regulations for first reading and approval on September 18, 2023: **"PO2"**

Policy 1648.11	The Road Forward COVID-19 Health and Safety
Policy 1648.13	School Employee Vaccination Requirements
Policy 9100	Public Relations
Regulation 9140	Citizens Advisory Committee

M: S:  
JB JP NA LS DC AW DB

## **PERSONNEL RESOLUTIONS**

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

- P1. The Park Ridge Board of Education approves the appointment of the following substitutes for the 2023/24 school year:

**SUBSTITUTE TEACHER**

Jerelyn Cotto

M: S:  
JB JP NA LS DC AW DB

- P2. The Park Ridge Board of Education approves and acknowledges the appointments of the following, as indicated in the areas and amounts listed, for the 2023/24 school year or as indicated:

**SCHEDULE "E" APPOINTMENTS:**

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Andresen, Robert	Owl Advisor	\$5,174.00
Barba, Christopher	EB Safety Patrol	\$1,863.00
Burgos, Ami	Asst. Cheering Coach Fall	\$3,551.00
Cheman, Kim	EB Teacher in Charge	\$1,656.00
Cheman, Kim	EB Homework Club Advisor (120 min/wk)	\$4,346.00
Gagliano, April	EB Homework Club Advisor (120 min/wk)	\$4,346.00
O'Brien, Stephanie	WR Homework Club Advisor (120 min/wk)	\$4,346.00
Twomey, Monica	EB Garden Club	\$1,552.00
Twomey, Monica	EB Spring Testing Coordinator	\$2,483.00
Vogel, Kerry	Asst. Cheering Coach Fall	\$3,551.00
Yates, Karen	WR Spring Testing Coordinator	\$2,483.00

**SCHEDULE "E" RESCINDS:**

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Andresen, Robert	Owl Advisor	\$3,829.00
Burgos, Ami	P/T Asst. Cheering Coach Fall	\$1,716.00
Vogel, Kerry	P/T Asst. Cheering Coach Fall	\$1,716.00
Williams, Kevin	Asst. Cheering Coach Fall	\$3,432.00
Williams, Kevin	Competition Cheer	\$3,432.00

**2023-24 RESIGNATIONS:**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
Weise, Benjamin	HS FT Paraprofessional	9/19/2023

**APPOINTMENTS FOR 2023/24 YEAR:**

<u>NAME</u>	<u>POSITION</u>	<u>RATE</u>
Baldino, Alyssa	EB Lunch Aide	\$18.63/hr.
Centurione, Danielle	Saturday Detention	\$65.00/session

Reiff, Lynn	Bus Aide 45min/day @5 days/week	\$28.14/hr.
Revie, Mary Ann	Substitute Paraprofessional	\$17.00/hr.
Russell, Jeanne	7 <sup>th</sup> Grade Orientation Nurse Coverage	5.5 hrs./ \$57.58/hr.
Strammiello, Debbie	Period 5/6 Fundamentals of Spanish I	\$8,458.27

RESCINDS FOR 2023/24 YEAR:

<u>NAME</u>	<u>POSITION</u>	<u>RATE</u>
Falkoff, Jennifer	Period 5/6 Fundamentals of Spanish I	\$5,512.70
Tracy, Heather	EB Lunch Aide	\$19.19/hr.

M: S:  
JB JP NA LS DC AW DB

- P3. The Park Ridge Board of Education approves the reimbursement of anticipated conference/seminar expenses for the following staff members for the 2023/24 school year:

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNT(S) NOT TO EXCEED</u>
David Bradler	NJSBA Fall Conference Atlantic City, NJ	10/23-10/26/23	\$450.00
Kelly Epstein	National Council for Social Studies Nashville, TN	11/30 – 12/3/23	\$2,000.00
Robert Gamper	NJSBA Fall Conference Atlantic City, NJ	10/23-10/26/23	\$450.00
Krista Kersting	NJSBA Fall Conference Atlantic City, NJ	10/23-10/26/23	\$450.00
Amara Wagner	NJSBA Fall Conference Atlantic City, NJ	10/23-10/26/23	\$450.00
Robert Wright	NJSBA Fall Conference Atlantic City, NJ	10/23-10/26/23	\$450.00

M: S:  
JB JP NA LS DC AW DB

- P4. The Park Ridge Board of Education approves the revised contract for David Librera for the 2023-24 school year, as per attached. **"P4"**

M: S:  
JB JP NA LS DC AW DB

- P5. The Park Ridge Board of Education approves additional hours for the following staff member for the summer 2023/24:

<u>Staff Member</u>	<u>Rate</u>	<u>Time</u>	<u>Assignment</u>
Demar, Gina	\$86.18/hr.	6 hours	Grading Gifted & Talented Assessments

M: S:  
JB JP NA LS DC AW DB

P6. The Park Ridge Board of Education approves the following staff to be approved for the 2023/24 school year:

<u>Staff Member</u>	<u>Assignment</u>
Hassan, Nadij	AM/PM Substitute Bus Aide
Napier, Lyzette	AM/PM Substitute Bus Aide
Reiff, Lynn	AM/PM Substitute Bus Aide

M: S:  
JB JP NA LS DC AW DB

P7. The Park Ridge Board of Education approves the appointment of Caroline Glynn as school bus driver for the 2023/24 school year.

M: S:  
JB JP NA LS DC AW DB