



# Our Lady of the Lake Roman Catholic School

## Three-Time National Blue Ribbon School of Excellence

316 Lafitte Street + Mandeville, Louisiana 70448  
(985) 626-5678 + [www.ourladyofthelakeschool.org](http://www.ourladyofthelakeschool.org)

### Little Cardinals and K–5<sup>th</sup> Grades Application Requirements for 2024-2025 School Year

Requirements for the submission of Little Cardinals and Kindergarten - 5<sup>th</sup> grade applications:

- Children must be 2 years old by September 30, 2024, to be eligible for the Mother's Day Out Little Cardinals Program.
- Children must be 3 years old by September 30, 2024, to be eligible for the 3-year-old Little Cardinals Program. Children must be 4 years old by September 30, 2024, to be eligible for the 4-year-old Little Cardinals Program. All children, with the exception of Mother's Day Out, must be potty-trained (must be able to use restroom independently).
- Children must be 5 years old by September 30, 2024, to be eligible for the Kindergarten Program.
- Children must be 6 years old by September 30, 2024, to be eligible for first grade.

We will accept complete application packets for consideration beginning Monday, December 4, 2023, through Friday, January 12, 2024. All documents listed below must be received in order for the application packets to be considered "complete." **Only complete application packets will be reviewed for acceptance to Our Lady of the Lake Roman Catholic School.** *(All materials marked with an \* must be presented at the time of application submission and will be copied and returned at that time. We cannot accept a copy for \* items.)*

1. 2024-2025 OLL Application (completed and signed by a parent/legal guardian)
2. OLL Authorization and Release (completed and signed by a parent/legal guardian)
3. 2024-2025 OLL Tuition and Fee Agreement (completed and signed by a parent/legal guardian)
4. Certified or Notarized Birth Certificate\*
5. Baptismal Certificate, if Catholic \*
6. First Communion Certificate, if applicable\*
7. Applicant's Social Security card
8. Computer-generated Louisiana Department of Health form entitled "State of Louisiana Universal Certificate of Immunizations"
9. Parent's driver's license
10. Current custody records, if applicable
11. Preschool progress reports (most recent Preschool progress report, evaluation, assessment, or report card from 2023-2024 school year, and final Preschool progress report, evaluation, assessment, or report card from 2022-2023 school year) if applicable
12. Report cards (most recent report card from 2023-2024 school year, and final report card from 2022-2023 school year), if applicable
13. Standardized test scores from 2022-2023, if applicable
14. Application Fee of \$150 per child entering the Little Cardinals Program-5<sup>th</sup> grade, and an annual \$15 fee per family for the *Clarion Herald*
15. Voucher, in triplicate, for each child applying for acceptance in Little Cardinals Program-5<sup>th</sup> grade (if you are a parishioner of a church parish other than OLL)

**Application packets received after 3:30 p.m. on January 12, 2024, will be considered ONLY if space exists.**

**Notifications should be mailed during the week of February 12, 2024.**



Consistently Excellent + Faithfully Catholic + Confidently Innovative

