

# Residency Verification Requirements for Attendance in Spartanburg County District Four Schools

All students in Spartanburg County District Four are required to verify residency annually. [Click here](#) for directions on proving residency for the 2023-2024 school year.

## 2023-2024 Online Enrollment Instructions for Currently Enrolled Students

To complete online enrollment forms, you must have a parent portal account. If you do not have a parent portal account, please contact your child's school to obtain and submit this form. (All students attending the district should be listed on one form.)

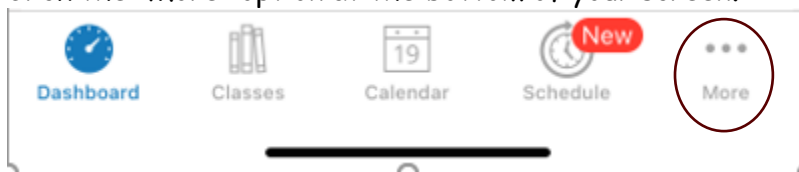
Once an account is setup, the Parent Portal Access Link is <https://spartanburg4.powerschool.com/public/>

Forms are now available using the PowerSchool Parent Portal App as well as a desktop, laptop, or tablet (such as iPad or Samsung Galaxy Tablet). Users may reset passwords by using the forgot password option on any device.

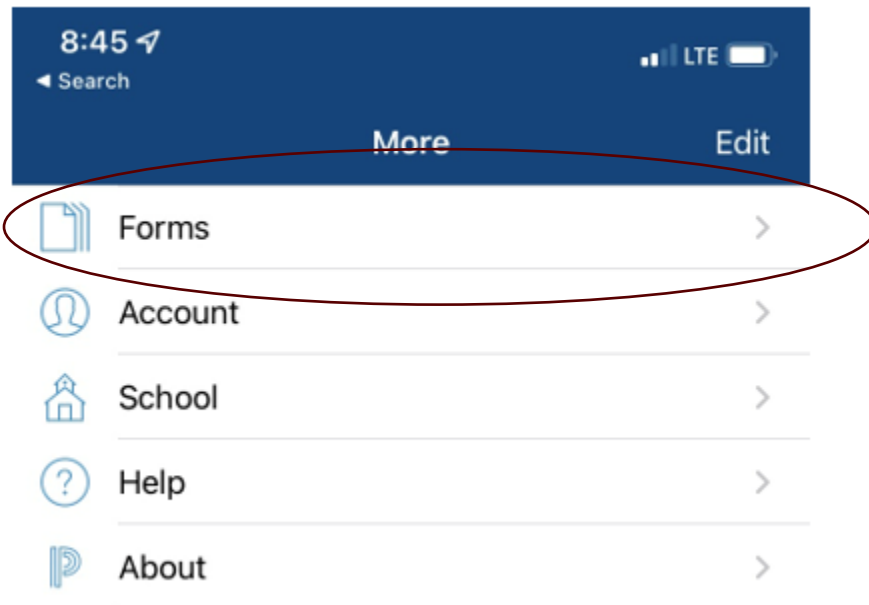
### Parent Portal App Instructions:

If you already have the PowerSchool Parent Portal app on your cellular device - you will need to delete your current app and reinstall before access to the 2023-2024 forms will be granted.

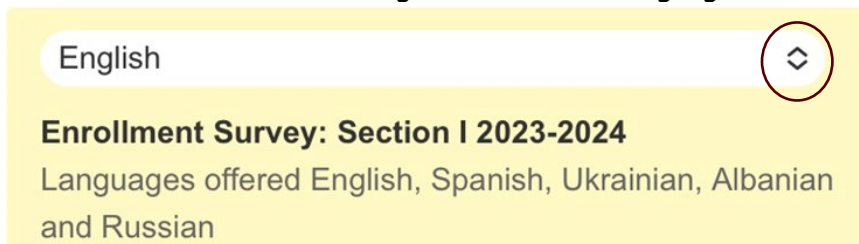
- The Spartanburg Four App code is GTHB.
- You will then enter your username and password.
- Click the "More" option at the bottom of your screen.



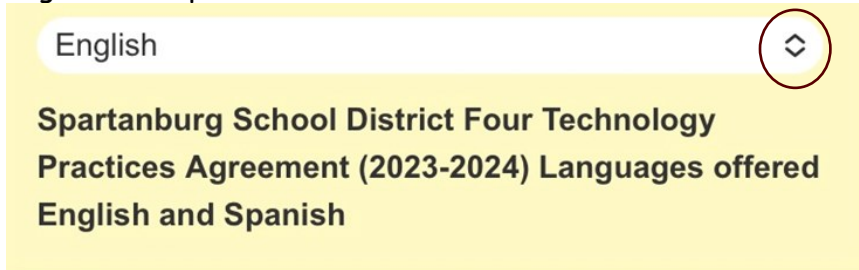
- Then click on the Forms option.



- Enrollment Survey Section 1 for 2023-2024 is offered in multiple languages. Please use the double arrow buttons to navigate to another language other than English.



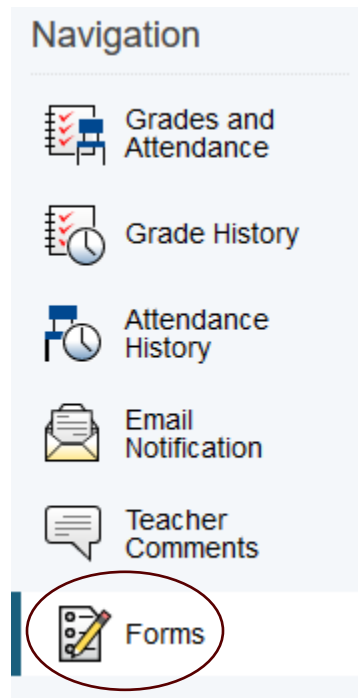
- Spartanburg School District Four Technology Practices Agreement for 2023-2024 is offered in English and Spanish. Please use the double arrow buttons to navigate to Spanish if needed.



**For All Other Devices:**

1. Please login to your parent portal. If you have more than one child enrolled in Spartanburg County School District Four, all names will be listed on the top tab above Navigation. **Each child will need all forms completed. If a child is missing from your parent portal access, please contact your child's school.**

2. Click on the Forms tab.



3. Complete all forms. The system is set to automatically navigate you to the next form once the one prior is completed.
4. The Enrollment Survey found under E-collect Student Screening is offered in the following languages: English, Spanish, Ukrainian, Albanian, and Russian.

[Enrollment Survey: Section I 2023-2024](#)  
Languages offered English, Spanish, Ukrainian, Albanian and Russian

To access this form in another language other than English, open the form. Language preference is found in the right-hand corner. **This will set the language for this form only.**

A rectangular box containing a dropdown menu. The menu is open, showing the word "English" in a light blue font. A small downward-pointing chevron is visible on the right side of the menu.

The Spartanburg School District Four Technology Practices Agreement is available in Spanish and English. To access this form in Spanish, open the form. Language preference is found in the right-hand corner. **This will set the language for this form only.**

A rectangular box containing a dropdown menu. The menu is open, showing the word "English" in a light blue font. A small downward-pointing chevron is visible on the right side of the menu.

Helpful Hints:

Once **ALL** forms are completed, you will see a final green check mark and the statement, **"All forms should be completed at this time. Please return to the forms icon on the left side of your parent portal, then click enrollment."**

All students enrolled in the school/district may participate in the breakfast and lunch program at no charge to them for the 2023-2024 academic year. Families will not have to fill out meal applications. Breakfast and lunch meals follow the United States Department of Agriculture (USDA) guidelines for healthy school meals. Please encourage students to participate in the school meal programs.