Dear Parent/Guardian:

The Richland School District Two Registrar’s Office is notifying all rising pre-K through 6th grade students of active duty military personnel residing on Fort Jackson of their eligibility to enroll in Richland School District Two. As an active duty military family residing on Fort Jackson, you have the choice to attend the DODEA schools located on Fort Jackson or attend one of the schools designated for students of active duty military residing on Fort Jackson in Richland School District Two. The enrolling students may be transitioning from attending school on Fort Jackson or making a new move to the base and prefer to enroll in Richland Two. This enrollment provision does not apply to children of active duty military already enrolled in Richland Two.

**Elementary School:** Students of active duty military personnel residing on Fort Jackson have no assigned elementary school zoned to attend. The list of schools are as follows:

- Bookman Road Elementary: 1245 Bookman Rd, Elgin, SC 29045, 803-691-1724 Ext. 68001
- Bridge Creek Elementary: 121 Bombing Range Rd, Elgin, SC 29045, 803-462-3900 Ext. 32425
- Conder Elementary School: 8040 Hunt Club Rd, Columbia, SC 29223, 803-736-8720 Ext. 73001
- Joseph Keels Elementary: 7500 Springcrest Drive, Columbia, SC 29223, 803-736-8754 Ext. 75036
- Lake Carolina Elementary Lower: 1151 Kelly Mill Rd. Blythewood, SC 29016, 803-714-1300 Ext. 22155
- Lake Carolina Elementary Upper: 1261 Kelly Mill Rd. Blythewood, SC 29016, 803-691-3360 Ext. 37106
- Windsor Elementary: 9800 Dunbarton Dr. Columbia, SC 29223, 803-736-8723 Ext. 77007

**Middle School:** Students of active duty military personnel residing on Fort Jackson are zoned to attend Dent Middle School: 2721 Decker Blvd, Columbia, SC 29223, 803-699-2750, Ext. 72010

**High School:** Students of active duty military personnel residing on Fort Jackson are zoned to attend Richland Northeast High School: 7500 Brookfield Rd, Columbia, SC 29223, 803-699-2800, Ext. 79827

**Important Information**

- If you wish for your pre-K student to attend a pre-K program in Richland Two, you will need to contact Mrs. Quinne Evans at the Center for Child Development at (803) 699-2536 (qevans@richland2.org) beginning in February 2024. The enrollment process for pre-K will require an application to determine eligibility for enrollment. Additionally, there will be limits on the number of available enrollment slots.

- If you plan to enroll a rising Kindergartener (five years old by September 1, 2024), you will need to complete the online registration that opens February 2024 at [www.richland2.org](http://www.richland2.org).

- If you wish for your rising K-6 student to attend one of the assigned schools listed above, then you will need to contact the school directly at the end of the student's current school year or upon your arrival to Richland School District Two.

- If you currently have a student attending any Richland School District Two school, the [Sibling Transfer](#) process can also be used to transfer a sibling to that school as well. Go to [www.richland2.org](http://www.richland2.org).

- Transportation will only be provided for students who attend Dent MS or Richland Northeast HS.

- If you wish for your child to attend a school other than the schools listed above, you must apply for a Choice program which includes Expanded Choice, Magnet Programs, Avid Early College (9th grade only), and/or the R2eSchool (middle and high school only).

- Obtaining one of these slots is not guaranteed. The designated number of slots for each program are filled through a selection process for each program. The slots are filled for Expanded Choice, Magnet Centers, and School-wide Magnets through lottery selections. The slots for School-Within-A-School Magnets, AVID Early College and the R2eSchool are filled using admission criteria for the selections.

Applications for Choice will be available on the Richland Two website from **November 7, 2023 at 8:00 am until December 15, 2024 at 5:00 pm.** Parents of students who participate in any of the district’s Choice programs must provide transportation for their students to and from school. You may apply at any time within the Choice period. Applying early has no more of an advantage than the person who applies on the last day.

Please visit the Choice Resources page located at [www.richland2.org](http://www.richland2.org). Search Choice Resources.
Richland School District Two students with an Individualized Education Plans (IEP) are served at their school of residence or if the school of residence does not offer appropriate programming, the student is placed at the school closest to their residence which does offer the programming. Students receiving special education may apply for choice to a magnet school, magnet program, virtual school, or another school within the district through the Choice program.

During application periods, parents/guardians apply online and follow the district’s school choice process. The decision to grant the choice request is based on the student's programming needs and program capacity at the school of choice. Richland Two adheres to state special education program capacity guidelines. Once a student is granted choice, all district transportation rules apply and the student is no longer eligible to receive district transportation, including Special Needs Transportation to and from school. Parents/guardians are responsible for transportation to their school of choice.

The rules of the South Carolina High School League determine eligibility for interscholastic athletics and activities for middle and high school students. It is the parents’ and students’ responsibility to be aware of these athletic procedures before applying for a Choice option. Any student who accepts a Choice program and participates in an athletic activity at the Choice school during the spring or summer (cheerleading tryouts, spring football practice, summer team camps) may have their eligibility affected. If you have questions regarding Choice and participation in interscholastic athletics, please contact your school’s athletic director prior to applying for a Choice program or a transfer to a school other than your zoned school. Additionally, many eligibility concerns are addressed in the athletics frequently asked questions.

Families who are pending PCSing into Richland Two's school district may apply for Choice at any time prior to actually residing in Richland Two. You will need to contact the Richland School District Two Registrar’s Office to supply them with the requested documentation and approval.

If you have any questions specifically related to activities, programs, or functions at your child's 2024-2025 school, contact the school directly. To assist you with any questions you may have, contact information is listed at the bottom of this email.

Best Regards,
Roger Wiley
Richland School District Two Registrar

WHO TO CONTACT IF YOU HAVE QUESTIONS

Richland Two Registrar’s Office and Expanded Choice: Mr. Roger Wiley, rwiley@richland2.org

Magnets: Mrs. Barbara Turner, baturner@richland2.org

R2eSchool: Dr. Emily Manigault, emanigault@richland2.org

AVID Early College: Mr. Jeffery McMicken, jmcmicken@richland2.org

Special Education/IEPs/504s: Mrs. Katinia Davis, kdavis@richland2.org

Bookman Road Elementary: Mrs. Mia Briggs, mibriggs@richland2.org

Bridge Creek Elementary: Ms. Ivenia Briggs, ibriggs@richland2.org

Conder Elementary School: Ms. Barbara Prinski, bprinski@richland2.org

Joseph Keels Elementary: Ms. Asianna Richardson, asrichardson@richland2.org

Lake Carolina Elementary Lower: Mrs. Johanna Potter, jpotter@richland2.org

Lake Carolina Elementary Upper: Ms. MaryBeth Gawrys, mgawrys@richland2.org

Windsor Elementary: Ms. LaTanya Stanmore, lstanmore@richland2.org

Dent Middle: Ms. Ophelia Weeks, qweeks@richland2.org

Richland Northeast High: Ms. Alexandra Brooks, albrooks@richland2.org