

WEBSTER PUBLIC SCHOOLS
WEBSTER SCHOOL COMMITTEE
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, October 10, 2023

Date: October 10, 2023

Time: 6:00 PM

Location: School Committee Conference Room

77 Poland Street, Webster

The meeting was called to order by: Chair Seddiki

The following Committee Members were present

- Member Millet
- Member Adamopoulos
- Vice Chair Napierata

The following Committee Members were absent:

- Member Blythe

I. Call to Order: Pledge of allegiance

II. Approval of September 12, 2023 Minutes

Motion: To approve September 12, 2023 Minutes as presented

The motion was made by Member Napierata

The motion was seconded by Member Millet

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

III. Superintendent's Report

Superintendent Update/ District Wide Reports / Correspondence

1. Personnel Update

New Hires Mollie Brunelle Instructional Assistant at PAE
 Samantha Lopez – Caf at WMS
 Gabrielle Cochrane – Science Teacher at BHS
 Stephanie Webster – Caf at BHS
Resignations Sherri Milkowski – ELA Teacher at BHS

Have begun to have exit interviews with employees leaving to get a gage on the pulse of the buildings.

2. Family and Community Engagement Update

- A summary of the ESSER / Title I Program Needs Assessment survey was completed – results are in the packet. A review of the responses was provided
- Was approached by a Webster resident that runs the Grandparents Raising Grandchildren group – they currently meet in Oxford – will be meeting with her to discuss possible meetings in Webster
- DESE is holding a Family Engagement Summit will be held on 10/26 – district will be sending a team (7) to this event

Member Millet questioned School Improvement Plans - given the responses of the survey it leads to the need of updated plan. Superintendent Pierangeli said it is a struggle getting participants for committees, will discuss this with DLT.

3. Instructional Leadership Update

This past Friday was the first half day of professional development. Jill Chapdelaine was present to offer highlights of the year long plan for PD. All the professional development days have been aligned to the district priorities. She also gave an overview of additional / summer PD opportunities for all of our staff. We survey staff after every PD to get their feedback. Last year a Professional Development Committee was formed – it has a cross section of staff.

GLEAM Update – Ms. Chapdelaine provided an update on the GLEAM (Growing Literacy Equity Across Massachusetts) initiative. We are in year 3 – the final year. Also working with TNTP (New Teacher Project) representatives. This year's goals are simplified that will walk thru's to monitor progress.

Updates

- Safety concerns at WMS. Behavior has been escalating, with social media and out of school time issues. Had a Parent Forum meeting, unfortunately there were only about 9 parents that attended this.
- Summer Program slides are on the district website
- WMS and PAE librarians continue to update the libraries. Thank you to the staff and volunteers that came out to support the PAE library this past weekend.

B. Business Manager Report

Ms. Kontoes was not present for the meeting – she had her last Selectman Meeting

1. School Building Committee Update

Ms. Pierangeli said the General Contractor bids have gone out and advertising has been done. The subcontractor bids are due 10/31/2023, GC bids are due 11/14/23. Modular punch list items have been addressed. The sewer pump has been installed. The heat trace is 75% complete. Custodian Al Young will be attending a training on maintenance for the modular.

Safety Meeting tomorrow that Ms. Kontoes will attend to address traffic concerns on Poland Street.

MAPFRE has allowed us to store items (athletic and music equipment) in a climate control space.

Next meeting is Tuesday, October 17th.

2. Maintenance Update

BHS ~ lights in the student parking lot are not working – it is being addressed

WMS ~ the extensive vandalism at WMS on 9/29 (27 window screens, 1 window, 2 security camera domes and 2 card swipes) are being assessed and repaired. Thank the Sheriff's Office for their quick response in cleaning up the campus, also shout out to the WMS staff, school resource officer and entire Webster PD for working through such a difficult situation

PAE ~ Continue work on outside maintenance. Had all outside fencing tightened as it was starting to loosen after normal wear and tear.

3. Budget Calendar

Starting FY25 budget process – calendar was included in packet

4. FY23 Food Services Update

Food Service Director Kelsey Sanders was present to provide an update on the FY23 budget closeout. She provided highlights on the continuation of local fresh fruits and vegetables with the assistance of grants and federal funds. Farm to School Committee has been having regular meeting with new members. Shout out to the food service staff and their hard work for their dedication. Over the summer WMS received a new pressure steamer (local funds and grant) is up and running.

There was discussion about excess food and how to best eliminate and/or donate

Mrs. Pierangeli said the food service is a self funding program – we are required to keep 3 months of expenses in the account, we are currently surpassing that. They are supporting themselves and doing well.

5. Other Updates

Have requested an extension on the End of Year Report – Ms. Kontoes and Ms. Pierangeli have begun the process

C. Principal Report – Amy Puliafico – Park Avenue Elementary School

1. Enrollment and Attendance

As of today 752 – 54 new enrollments not including PreK and K. Have had 34 withdrawals to date.

Have about 94% student attendance

2. Student and Staff Events

Mr. Aronian started a Gr 4 Student Leadership Team

PAE NewsTeam – they start off the day with the PAE news

Had a PTO sponsored Staff Corn Hole event

3. Library Organization

This past weekend staff and school committee came out to help clean up and organize the library. Have funds to purchase new books. Over the summer volunteers from the Town Library came out to help organize as well

4. Summer Reading Celebrations

The Town Library and PAE had summer reading challenges. The Gr 1 winner came to school on a fire truck.

Regularly celebrate our PBIS students each week.

Have Merit winners - students that go above and beyond - those students get coins to use the new book vending machine.

5. Open House

Open House had 391 families attend. Had a Book Fair during the Open House.

Our new Family Liaison has set up a family resource center in her office for family access. She has done a lot of outreach for donations.

Upcoming – Book Bingo on 10/20 – Super Hero Theme

Fall Festival – PTO event on November 18th – more info to follow

Webster Night at the Worcester Railers ~ the WMS Chorus will be performing – October 21st

6. Professional Development

Focus on instructional priority – culture response materials.

7. Report Cards

This year report cards will come from PowerSchool. Thanks to the Report Card Committee. This year's report cards will be printed and sent home. Goal is to have them on-line like WMS and BHS currently do.

IV. Student Rep Update – Muhammad Aslam

Last week each senior had meeting with guidance to talk about future plans

A. Spirit Week Tuesday – Futbol vs Football
 Wednesday – Barbie Pink Day
 Thursday – Adam Sandler dress up day
 Friday – Bartlett Spirit Day

B. Homecoming. Saturday 10/14 with a dance for BHS Students – theme is Night in the City

C. Sports Update

V. Old Business

Monthly Fundraising Update

As a reminder it is not the role of the School Committee to approve fundraisers, only to review them.

- BHS Cheer – Concession sales at the Trunk & Treat
- BHS Volleyball – Bake Sale

- PAE PTO – Staff Corn Hole Tournament
- PAE PTO Fall Festival
- Class of 2025 & Student Council – sale of “Halloween Boo Grams”
- Bartlett GridIron Club – Merchandise sale at football games

IV. New Business

A. Approval of Surplus items –

- PAE - Preschool water/sand tables
- Metal Cabinet
- WMS - 150 Dictionaries
- PE Powerslides

Motion: To declare surplus items of Preschool water/sand tables, metal cabinet, 150 dictionaries, PE powerslides and to direct the Superintendent or Business Manager to auction off, donate or otherwise recycle/dispose of these materials in conjunction with provisions for MGL 30B

The motion was made by Member Napierata

The motion was seconded by Member Millet

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

B. Approval of Fundraising Organization – The GridIron Club

Ms. Pierangeli said this group supports the athletic program. They need to be approve annually

Chair Seddiki thanked all the member of the group

Motion: To approve The GridIron Club as an approved Fundraising Organization for the 2023-2024 school year

The motion was made by Member Napierata

The motion was seconded by Member Millet

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

C. Acceptance of Donations

PAE - Classroom supplies and \$5,000(split with 10 teachers) from Long Subaru
Box of school supplies form Harrington XRay Dept
48 Backpacks, Price Chopper Gift cards from Saints Constantine & Helen Church
Meal coupons from McDonalds
Gift cards from Panera
Diapers from Pernet Family Health Services
Pampers Wipes from Webster Dudley Food Share
Coat Rack from Patty Murray

WMS - 10 Backpacks from GOSH (non profit program)

Misc cleaning products from The Vacuum Store (closing their store)

Athletics - 60 Guardian Caps for Varsity and WMS Football Programs from GridIron Club

Ms. Pierangeli thanked everyone for their support and generous donations

Motion: To accept the donations as presented

The motion was made by Member Naperies

The motion was seconded by Member Millet

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

VII. Review / Transfer / Signing of Bills, Payrolls and Vouchers:

A. Approval of transfer request in the amount of \$6,932.23 from Bartlett High School Student Activity savings account to checking account

Motion: To approve the of transfer request in the amount of \$6,932.23 from Bartlett High School Student Activity savings account to checking account

The motion was made by Member Napierata

The motion was seconded by Member Millet

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

VIII. Adjournment

Motion: To adjourn the meeting at 7:28 PM

The motion was made by Member Napierata

The motion was seconded by Member Millet

The following roll call vote was taken:

4_ members having voted in the affirmative

_ members having voted in the negative

_ members having abstained

The motion: X passed

_____ Failed

Respectfully Submitted,

Lori Marrazzo

Documents included in the packet:

- September 12, 2023 Minutes
- ESSER Family Needs Assessment Survey
- FY25 Budget Calendar
- FY23 Food Services Report
- Fundraising Organization Application – The GridIron Club
- Monthly Fundraising Applications
- List of Surplus Items
- Bartlett HS Student Activity transfer request
- warrants