

Hinckley Elementary Arrival/Dismissal Procedures

There is one entrance/exit into Hinckley Elementary. The west lot, which faces Ridge Road, is designated for cars and the north lot is for buses and staff parking only.

Arrival-Car Riders

Students may be dropped off at the front doors 8:45 and 8:55 a.m. Cars must turn into the west lot and follow around the perimeter of the parking lot. Students are to be dropped off at the front of the building under the Hinckley Elementary Sign. (See arrows in the diagram below). Students must exit from the passenger side only.

Dismissal-Car Rider

Traffic will be routed around the school building in order to allow cars to get off of Ridge Road as soon as possible. Please review the procedures and map below.

1. Merge to the left when you pull in and head towards the bus parking lot stop at the gate. The gate will be opened at 3:00p.m.
2. Stay all the way to the left along the grass and away from the parked cars.
3. Please Do not arrive prior to 3:00p.m.
4. Remain in your vehicle at all times.
5. **Please, please, please** put the child's name card in the vehicle window. We cannot see the names if the cards are lying on the dash.
6. Follow the path outlined on the map below.
7. Students will still be picked up in front of building and exiting will be the same

