

PUBLIC COMMENTS ON: (A) AGENDA ITEMS OR (B) NON-AGENDA ITEMS

Please complete section A or B below and all subsequent sections thereafter.

Board Meeting Date: _____ PLEASE EMAIL THIS FORM TO PUBCOMMENT@KLEINISD.NET OR DELIVER IT TO CHRISTINE JACKSON, 7200 SPRING CYPRESS ROAD, KLEIN, TX 77379. THE FORM MUST BE RECEIVED BY EMAIL OR IN PERSON NO LATER THAN **10:30 am** ON THE DAY OF THE MEETING.

A. PUBLIC COMMENT ON AGENDA ITEMS: The Board of Trustees will hear from individuals who wish to make public comments on agenda items. Individuals who wish to participate in this portion of the meeting shall sign up by completing the appropriate form available on the District website and submitting it in person or by sending an email with the form attached. In order to speak during this portion of the meeting, the form must be received by the designated district office no later than **10:30 am** on the day of the meeting. The Notice of Meeting/Agenda is posted 72 hours in advance of the Board Meeting.

B. PUBLIC COMMENT ON NON-AGENDA ITEMS: Although not legally obligated to do so, the Board allots time to hear individuals who desire to make comments on items not on the agenda. Persons who wish to participate in this portion of the meeting shall sign up by completing the appropriate form on the District website and submitting it in person or by sending an email with the form attached. In order to speak during this portion of the meeting, the form must be received by the designated district office no later than **10:30 am** on the day of the meeting.

Please identify which agenda item you wish to address:

Please identify the topic you wish to address:

Purpose: [Please identify why you wish to address this topic by selecting the appropriate box below.]

Agenda items may be taken out of order or Closed Session may cause a change in the timing of agenda items.

- Information Request
- Recitation of Policy
- Redress Grievance

In accordance with the law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the board agenda, in which case, it may be discussed by the Board. A written response or acknowledgement may be provided. Oral comments are limited in length and may be reduced at the discretion of the Board President in the interest of time and efficiency, unless extended by a majority of the Trustees, and must not mention any employee by name or position or contain any personally identifiable reference. If multiple people wish to address the same topic/item, the Board may request that a spokesperson be selected to speak.

Please review and provide all relevant information in the sections below. Kindly sign the form in the designated area to indicate your acknowledgment and compliance with the procedures outlined herein.

I am a:

- Klein ISD Resident **Full Name:** _____
- Klein ISD Employee **Address (Complete Legal Mailing Address):** _____
- Klein ISD Vendor _____
- Potential Vendor _____
- None of the Above **Phone Number:** _____

I am:

- Speaking for myself alone.
- An official representative of a group or organization. My title is: _____ My group or organization name is: _____
- Representative of a commercial enterprise. Name of company: _____ My title is: _____ Type of Business: _____
- I live in Klein ISD.
- I have children attending Klein ISD this year.
- I am a Klein ISD employee.

PLEASE SIGN HERE: _____ *My signature indicates that I acknowledge and agree to abide by the procedures of public comment as set forth in Board Policy BED and this form.*