SAU 41 Health & Safety Team

Minutes

October 10, 2023

3:30 p.m.

Via Zoom

Attendees: Kelly Seeley, Lance Finamore, Carrie Marsh, Jenn Dubois, Charles Corey, Paula Izbicki, Jenn Govostes, Stephanie Sayer, Dave Coffey, Deane Navaroli, Josh Hooper, Caitlin Carmellini, Heather Hoefs, Tricia Bouley, Patrick West, Adam Kushmerek, Charlene Lavey, Dan Molinari, Carol Tyler, Jeffery Stewart, Charles Corey, Tim Girzone

1. Meeting Dates for 2023-24 School Year via Zoom (for now) – Dan
    - Jan: 1/9/24
    - Apr: 4/9/24
    - Jun: 6/11/24

2. SAU-Wide Radio System Update - Kelly
    - The COPS SVPP
        - ✓ **have not heard back, Kelly assumes we were not granted the funds.**
        - ✓ **Deane thinks the potential still exists to be approved, it can take a while**
    - Radio System project is currently in Round 1 of each district's budget
        - ✓ **Since these are large dollar amounts in each district, there is a possibility that this project may not make it through the budgets. Phasing in new radios was suggested and discussed. It's not the preferred way to go but, if it was done, it should be over a short period of time, versus a longer time because the technology becomes obsolete.**

3. FY24 "Project" for Building Safety Committees: Complete Reunification Drill- Dan- **All schools will be working to schedule a full drill in FY23**
    - FY24-Each School Does a Full Drill-Schedule:
        - HBHS: Working on the date
        - HBMS: May 2024
        - HPS: Considering October 27, 2023
        - HUES: Partial only-spring 2025
        - RMMS: October 2023
        - CSDA: June 2023
    - Resources – Dan went through all the different sources of info for doing a reunification:

- Watch the RMMS Spring drill
- Involve SAU and Other Schools
- HSEM reunification links from the REMS TA website. The first one is a 45 minute webinar. A good introductory to reunification for school staff: PREPARING TO REUNIFY STUDENTS WITH FAMILIES AND GUARDIANS BEFORE, DURING, AND AFTER A SCHOOL EMERGENCY
  REMS TA Center Website (ed.gov)

- Reunification Resources
  Family Reunification | Topic-Specific Resources | Readiness and Emergency Management for Schools Technical Assistance Center (ed.gov)

4. Training Possibilities - Patrick
   - November PD Day- Not an Option This Year
   - Looking at Early Release Days, June Days (End of School) or Next November
     - Avoid, Deny and Defend – January Early Release date (1/29); For those that didn't attend previous training
     - ✓ **Avoid/Deny/Defend –potentially will be annual training due to staff turnover**
     - Psychological First Aid (DHHS)-Potentially on Early Release 2/7/24
     - Stop the Bleed-Most likely next year – **discussion to outsource this training, Josh Hooper (new SRO) is not trained in this, Jeff Stewart willing to be a trainer.**
     - **Jeff will check the cost of trauma sheers**

5. Crowd Manager Training Status – Kelly-**Coach and Advisors will also be assigned this training. Kelly reported that we only have a handful of people that have not completed this training.**

6. Surprise Drills – To be discussed during the principal's leadership meeting-Kelly
   - If done, it will be a surprise to the school but NOT a surprise to the first responders. **Please give first responders at least 24 hours notice, the more the better. There will be more on this in January based on the outcome of the leadership meeting discussion.**

7. Other Topics

   ✓ **Should doors be locked during clear hallway? If appropriate some schools lock doors, should staff cover windows in doorway during clear hallways? Each school shared what they do in their buildings.**

8. Completed FY24 Drills and Building Safety Meetings – Dan **- chart shared**

School	Monthly Safety Meetings	# of Evacuation Drills out of 6	Drop Cover Hold	Reverse Evacuation	SCAN	Secure Campus	Lock Down	Shelter in Place	Clear Hallways
CSDA									
HBHS	1	2							
HBMS	1	2							
HPS	1	1							
HUES									
RMMS	1	2							

Group Norms:

Begin/End on time, One person speaks at a time, Stay on topic/agenda, All points of view will be heard and respected, Presume positive intent