

Joint Loss Management Committee
10/19/23 (Thursday) at 9:00 am
Via Zoom

Minutes

Attendees: Carrie Marsh, Kelly Seeley, James Beach, Lance Finamore, Steve Cortez, Emmie White, Amanda Zeller, Amy Cassidy, Sandy Van Sciver, Sam Boudreau, Kelly Ducharme, Ben Arria

1. Accident/Safety Reports – Carrie/Kelly
 - July thru September (see attached)
 - July, August & September (see attached)
 - Covered expansion on reporting and analysis requirements
2. Student Violence Prevention and Management Plan-Carrie
 - Addition to DOL law related to JLMC Committees
 - Draft plan approved by DOL - will send out to committee for feedback and then roll out to the buildings
3. Staff Wellness Programs for FY24 Identified –Carrie
 - Maintain Don't Gain
 - HealthTrust Wellness Programs-Staff Meetings-Feb/Mar
 - HB Open
 - Healthie Selfies featuring Flat Andy
 - Any suggestions to increase participation?
4. Sub-Committee Reports
 - SAU-Wide USDA Wellness Committee (Nutrition/Exercise Focus) – Kelly
 - New policy, new procedures - new baseline assessment for wellness coordinators to collect data
 - First meeting today
 - Looking to see improvements in data for May meeting
 - Health & Safety Committee (formerly EMT) – Dan M
 - Report on the October 10th meeting
 - Focus on reunification; all schools have goal to do full reunification drill this school year
 - Most are scheduled for Spring; RMMS complete
 - Traffic Safety Sub-Committee – Kelly S
 - Haven't met yet; likely meet in December
 - If you have anything to pass on to committee, please let Kelly know
5. Training Report-Carrie
 - Goal is 95% by 10/31 - 87.95%

- Will be adding Know and Tell training to this year's training plan
6. State School Inspections are Back-Lance
- This year: CSDA, HBHS, HBMS
 - DOE hired new inspector - Marlon Austin
 - Inspections done every 3-5 years
 - 2 hours per building
 - We should be in a pretty good place because we already do building inspections
7. School Inspections-Carrie
- Inspections have begun
 - This year we are doing the inspections in reverse order from last year
 - Committee members participate on a rotating basis-starting in November
 - Select follow-ups happen in May & June
8. FY24 Goal Review-Kelly S.
- Kelly went through each goal....none of them have been completed at this time:
- a. Wellness events for the year
 - b. Training Goal: 95% completion by 10/31/23
 - c. Analyze employee and student injury data
 - d. Building inspections-complete all schools and selected follow-ups
 - e. State required inspections - make sure we have captured all in a list
 - f. Update safety manual and FMP
 - g. Student Violence Prevention program
 - h. SDS sheets-Looking for improvements
 - i. Bylaws-Start this project this year
 - j. Entry procedures and signage-This project needs to be started this year as well
9. Chairperson for FY24 Still Open
- a. If we don't have a volunteer, the DOL will require us to pick someone; Kelly and Carrie will work on that
 - b. Must be an Employee (non-management) representative
10. Future Topics
11. Next meeting: **January 11th – 9:00 am, Zoom**
12. FY24 Meetings:
- January 11th
 - April 18th
 - May 30th