



Lenape Meadows School uses a web application called **PickUp Patrol** to help us better manage our dismissal process and make it easier for you to make changes to your child/children's dismissal plans. **On Tuesday, August 22nd you will receive an email with registration instructions to set up your account. Be sure to register right away because the link does expire.** (Helpful hint: look in your junk folder if you do not see it in your inbox).

- After you register, the first step will be to enter your child's regular daily dismissal plan (default plan) within the app. Dismissal options are: CAR PICK UP, BUS, BUS NO INFO, Aftercare YMCA.
- For example, if your child will be picked up by car M-F and they are being picked up by a babysitter, mark them as Car PICK UP M-F and put the name of the babysitter in the comment section.
- Please add all the authorized people who can pick up your child in comment section separated by commas.
- If your child will be a busser, please select your child's bus that is in the Realtime parent portal under the transportation section. **If you do not know your child's bus, please select BUS NO INFO.** The office staff will update PickUp Patrol to reflect their correct bus number/color.
- **Please enter your child's default plan as soon as possible, they are due by Friday, August 25th.** Having this information will help dismissal go smoothly for the first week of school. **Otherwise, they will get dismissed to the main office.**
- There is a link on the welcome email, and you can also find a link on the Lenape Meadows' website for PUP. Please save this address in your favorites to have easy access to the web application after you register:
 - <https://app.pickuppatrol.net/parents/>



- After the first day of school all default plans lock, and any changes will need to be emailed to lmattendance@mahwah.k12.nj.us or called into the main office 201-762-2261.

The PickUp Patrol app is:

- **Convenient:** Make changes days, weeks, or months in advance.
- **Reliable:** A confirmation email is sent to you each time you submit a plan change.
- **Safe:** Accurate dismissal tracking will help ensure a safe dismissal for all our students.

How it Works:

- PickUp Patrol is free to parents and is accessed from your smartphone or computer.
- To make a dismissal change, simply log in, select a date, your child, and a dismissal option. Then hit submit and that's it!
- Submit all same-day changes by **1:00PM.**

Teachers will be automatically notified of any dismissal changes for the day and will communicate them to your child.

Note: PickUp Patrol DOES NOT work with Internet Explorer.