



Welcome back to Lenape Meadows! For grades K-3, we are going to continue using the web application, **PickUp Patrol** (PUP) to help us better manage our dismissal process and make it easier for you to make changes to your child/children's dismissal plans. If your child was at Lenape Meadows School last year, you should already be registered for PickUp Patrol, however you will still need to go into the system and confirm dismissal plans for the current year 2023-2024.

- The first step will be to sign into your child's account.
- Enter your child's regular daily dismissal plan (default plan icon on the bottom of the screen)
- If the dismissal plan is the same as last year all you need to do is confirm it.
- Dismissal options are CAR, BUS, Aftercare/YMCA. For example, if your child will be picked up by car M-F, and they are being picked up by a babysitter, mark them as CAR PICK UP for all 5 days M-F and put the name of the babysitter in the comment section. You can also set different days with different plans. For example, you can set up your child to be car pick up 2 days and bus the other 3.
- Anyone you authorize to pick up your child should be added to the comment section separated by commas.
- If your child will be a busser, please select your child's bus that is in the Realtime parent portal under the transportation section. **If you do not know your child's bus, please select BUS NO INFO.** The office staff will update PickUp Patrol to reflect their correct bus number/color.
- **A welcome email will be sent on August 22nd. Be sure to register your child as soon as you can because the link will expire.** Also, there is a link on the Lenape Meadows' website for PUP. Please download the link onto your phone's homepage, or save this address in your favorite to have easy access to the web application:
 - <http://app.pickuppatrol.net/parents/>
- **Please enter your child's default plan by AUGUST 25th. Any child who does not have a dismissal plan set for the first day of school will be dismissed to the main office.**
- The default plan setup option locks before the first day of school. After it locks, default plan updates need to be emailed to the school office at lmattendance@mahwah.k12.nj.us or called in at 201-762-2261.
- Throughout the year you will have access to daily plan changes. Submit all same-day changes by 1:00 pm. If you miss the daily cut off time, please call 201-762-2261.



The PickUp Patrol app is:

- **Convenient:** Make changes days, weeks, or months in advance.
- **Reliable:** A confirmation email is sent to you each time you submit a plan change.
- **Safe:** Accurate dismissal tracking will help ensure a safe dismissal for all our students.

How it Works

- PUP is free to parents and is accessed from your smartphone or computer.
- To make a dismissal change, simply log in, select a date, your child, and a plan change option. Then hit submit!
- Teachers will be automatically notified of any dismissal changes for the day and will communicate them to your child.

Note: PickUP Patrol DOES NOT work with Internet Explorer.