Chromebook Best Practices

DO's

- Keep password confidential.
- Safely store when not in use.
- "Lock" the laptop whenever your device is unattended.
- Report any issues to your teacher who will submit a technology work order.

DON'Ts

- Place stickers or labels anywhere on the device.
- Eat or drink near your device.
- Close the laptop with foreign objects on the keyboard, i.e. pencil or pen.



HP Chromebook

Carry Case Best Practices

DO's

- Insert name slip in clear pocket on case.
- Zip the case during transit.
- Hold by the handles when not in use.

DON'Ts

- Remove the device from protective the case.
- Place stickers or write on the case.
- Store any additional items.



Always-On Protective Case

Power Cord Best Practices

DO's

- Use to fully charge device at home.
- Return laptop and accessories when requested.*

DON'Ts

- Permanently label the power cord with your name.



Power Cord