



General Advisory Council

October 19, 2022

11:30 a.m. - 12:30 p.m.

Sumner-Bonney Lake School District Zoom

- 1. Be present, participate, listen***
- 2. Define purpose, outcomes and commitments***
- 3. Honor time, team decisions, and commitments***
- 4. Engage in respectful communication and conflict.***

Minutes

In Attendance: Ken Charboneau (Greenhouse Megastore), Michelle Lewis (SBLSD Learning & Innovation Executive Director), Aaron Tomy (Director CTE, SBLSD), Heather Trudgeon (SBLSD Operations Specialist), Kris Ilgavizis (CTE TOSA, SBLSD), Jeff Lueders (City of Tacoma), Nicole Reif (Cetera Investors), Markus Loftis (Kenworth Truck Co), Leslie Lacaze (Commencement Bank), Andria Bonney (Seattle Children's Hospital), Anthony Clarke (Principal BLHS), Kim Bailey (Career Specialist, BLHS), Melissa Nelson (Career Specialist, SHS)

Aaron welcomed new members and had everyone introduce themselves.

New members Kim Bailey- Career specialist at Bonney Lake High School, Kris Ilgavizis-CTE TOSA, Anthony "Tony" Clarke-Principal at Bonney Lake High School.

Ken reviewed the General Advisory Council meeting norms and asked members to adhere to them.

Approval of Agenda

Nicole Reif motioned to approve the agenda

Leslie Lacaze seconded

No discussion

Approved

Approval of Previous Meeting [Minutes](#)

Leslie Lacaze motioned to approve the previous meeting minutes

Nicole Reif seconded

No discussion

Approved

Approval of Consent Items

[Approval of 2022-2023 CTE course offerings, instructors, conditional certificates, CLNA](#), and [5-Year Plan](#). The General Advisory Council has reviewed labor needs data and determines that the listed courses continue to be offered in the Sumner-Bonney School District as they meet local needs.

Leslie Lacaze motioned to approve course offerings, instructors, conditional certificates
Markus Loftis seconded
No discussion
Approved

CLNA, and 5-Year Plan
Markus Loftis motioned to approve CLNA & 5-year plan
Leslie Lacaze seconded
No discussion
Approved

Old Business

Ken went over the [GAC Roles](#) with all attendees

New Business

Aaron talked about The State of CTE in SBLSD-

Here are some of Last Year Highlights- IRCs, Dual Credit, CTSOs, Hiring out of HS

1195 industry recognized certifications earned last year. Here is what was earned by students.

Food Workers Cards, Adobe Certifications in Photoshop, Illustrator, InDesign, After Effects, Premiere Pro, Childcare Basics, Core Plus Aerospace Competency Certificate, CPR, First Aid, and AED, Autodesk Inventor, Microsoft Office in Word, Excel, Outlook, Powerpoint, Unity Certified User: Programmer, CTE Dual Credits Earned.

254 Dual Credit Earners that earned college credit for free while in our high school CTE courses. We are hoping to offer more opportunities next year.

Some other highlights from our CTE programs.

Boeing Internships; We had four students qualify for the 6-week Boeing paid internship program. 2 seniors were hired at Boeing.

Teaching Academy; 10 students pass the paraeducator test and at least one applied to our open paraeducator positions. For students that complete the Teaching Academy, they are guaranteed interviews in our district once they earn their teaching certificate. 1 student applies but unsure of status.

Culinary Arts; We have various students working in the Hospitality and Tourism fields with the skills learned in our Culinary Arts courses. Students in our advanced culinary arts classes also had the opportunity to do an internship at Farelli's during this past school year.

Our Career and Technical Student Organizations (CTSOs):

DECA- One student placed in the top 10 in the state; First Robotics- Top 7% of teams in the world; FFA- Food Science Team took first place at the State Competition. At the State Fair, students won Grand Champion FFA Market Lamb and the Supreme Grand Champion Market Lamb which were the two highest awards that anyone could receive. They leave for Nationals next week. FCCLA- Students placed 1st, 3rd, 4th, 10th, 15th in the national competitions; SkillsUSA- All competing students placed high in the interview portion of the competition. HOSA- One student competing internationally; ProStart @ BLHS- First place in the state and 8th in the nation. BLHS was the top HS that competed. The winning teams were Skills Centers.

This year we are Implementing Exploring Digital Media, this is for MS students to get an idea what Arts. A/V technology communications is about. They get a little bit of digital photo, graphic design and video production.

Preparing for New Courses (Sports Medicine, Cybersecurity, Intro Game Design II, JROTC)

Aaron talked about the CLNA (Comprehensive Local Needs Assessment) Elements- Recommendations from GAC on each element, Marketing Update. These were items that were asked at our last meeting in May.

Element 1: Improving Equity and Access; Get kids connected, Work-Based Learning in Every Class. Each CTE class is required to have a guest speaker both semesters. Develop program marketing materials that reflect the diversity of our student population, We are working on our marketing plan, this will include videos of our programs that show equality and flow charts with our pathways that are graphically pleasing to the eye and are easy to follow for access to the information.

Element 2: Evaluation of Student Performance- Need to do better with nontrad and EL students. Things that we are working on in this area: We work with Language Specialists to support English Language Learners in our CTE courses. Use our marketing plan to support more non-traditional enrollment in our courses. Provide a variety of pathway options for students to graduate based on their high school and beyond plan. Leverage the key sections of the District Strategic Plan to support improvement in key areas of growth identified above. Provide a variety of pathway options for students to graduate based on their high school and beyond plan.

Element 3: Evaluation of CTE Programs: Alignment including Size, Scope, & Quality, Do we have all the pieces to help? We hired a CTE TOSA to coach CTE teachers to improve instruction and learning. Expand programs supporting high demand/high pay occupations in the region (health care, manufacturing, technology). Add courses to meet industry demand and retire courses that don't support the high demand and living wage jobs in career pathways every five years. We are adding Coreplus to BLHS next year. Industry partners help build programs. Develop a comprehensive marketing plan to recruit students to participate in CTE courses.

Element 4: Implementation of Programs & CTE Programs of Study; Increase the number of locally developed CTE pathways to graduation and support students in choosing a pathway relevant to their interests. Creating pathways not just courses.

Element 5: Recruitment, Retention, and Training of CTE Educators; Provide professional learning for staff on diversity, equity, and inclusion.

Aaron talked about the 5 Year Plan- had members take a minute to reflect on what their program needs to complete this year. Example, this year STEM & Health Sciences have program reapproval. They need to update their frameworks from industry data (high pay, high demand jobs)

Aaron asked if there were any questions.

Leslie asked about multi-lingual students which classes are they in? Tony principal at BLHS said they are in the classes with everyone else. They have 1 section (class) of EL. Mark Orr is helping with staff training. He says we can't wait for students to be proficient in English to start teaching them. There are technology apps that help with translations.

2022-2023 Meeting Dates (11:30 a.m. - 12:30 p.m. Zoom Meetings)

February 22, 2023

May 24, 2023

Homework questions for our next meeting -

1. What are the current goals for the program area?

2. What Work Based Learning opportunities (field trips, internships, guest speakers, mock interviews, etc.) are students getting in this program?

These questions will be reported back to GAC at our next meeting. These should be a quick reportable answers.

Items from the floor

Career Specialists- Updates from School and Needs (Career Day and Industry Field Trips)

Career Day- Kim Bailey from BLHS talked about how there has not been a career day since 2018. They have been working with the Rotary to help. There will be a guest speaker schedule with lunch provided. There are 4 speaking sessions. The students will get a passport that they will take to each session. There will be guidelines sent out to the speakers. There are speakers needed in specific areas. They are: Culinary - Hospitality/Food-Agriculture-Arts & Communication-Business Management & Administration-Education & Training-Government & Public Administration-Transportation & Logistics. GAC is invited to connect with Kim Bailey.

Melissa Nelson from SHS talked about Current Work Based Learning Guidelines (Field trips, guest speakers, volunteers, etc.) What can you as GAC members do to help? We want to take kids to work sites, share opportunities, we want to be intentional with our visits. A few kids taken on the visits. Interviewers for Mock interviews at the MS level. Guest Speakers- Either virtual or in person is available and we need help getting more into the classrooms. Resumes- What does your industry look for on a resume. Would you be interested in giving input on this so we can help out students be better prepared. Career Readiness Cords we are asking for your help again with this process. We need people that can review resumes and applications, conduct interviews. We are changing the process on how we are going to do interviews. We are going to be doing them during the school day. We will pull kids out of their CTE classes we will have business partners do one-on-ones with students in a quick interview. If business partners want to help out via zoom we will have a computer set up. When it gets closer we will send out information for how you want and can help. We need as much help as possible. Here are the [slides](#) that has the contact information for our Career Specialists.

Industry Partners- Leslie wants to ask about scholarships- what is the process to offer a scholarship? We have a partnership with SBLEF it is 1 application for 50 scholarships. You can choose the requirements for the scholarship.

Recap of Shareable Information

Nothing we shared today is considered non-shareable.

Motion to Adjourn 12:25

- Markus Loftis motioned to adjourn the meeting
- Nicole Reif seconded the motion
- No discussion
- Approved

Next Meeting: February 22, 2023