



**General Advisory Council
February 22, 2023
11:30 a.m. - 12:30 p.m.
Sumner-Bonney Lake School District Zoom**

- 1. Be present, participate, listen***
- 2. Define purpose, outcomes and commitments***
- 3. Honor time, team decisions, and commitments***
- 4. Engage in respectful communication and conflict.***

Minutes

In Attendance: Ken Charboneau (Western Pulp Products), Aaron Tomin (Director CTE, SBLSD), Heather Trudgeon (SBLSD Operations Specialist), Kris Ilgavizis (CTE TOSA, SBLSD), Jeff Lueders (City of Tacoma), Markus Loftis (Kenworth Truck Co), Leslie Lacaze (Commencement Bank), Andria Bonney (Seattle Children's Hospital), Desi Shilling (Sitts & Hill Engineers, INC.), Kelly Denn (Assistant Superintendent SBLSD), Laurie Dent (Superintendent SBLSD), Delaney Knottnerus (King County), Kassie Meath (SHS Principal), Adrienne Chacon (Director of Human Resource SBLSD), Melissa Nelson (Career Specialist, SHS)

Aaron welcomed new members and had everyone introduce themselves.

New members Desi Shilling of Sitts & Hill Engineers INC. will be part of the STEM program specific advisory council

Ken reviewed the General Advisory Council meeting norms and asked members to adhere to them.

Approval of [Agenda](#)

Jeff Leuders motioned to approve the agenda

Andria Bonney seconded

No discussion

Approved

Approval of Previous [Meeting Minutes](#)

Jeff Leuders motioned to approve the previous meeting minutes

Markus Loftis seconded

No discussion

Approved

Approval of Consent Items

Approval of Valery Sundby and Desi Schilling as new GAC members

Markus Loftis motioned to approve new members

Andria Bonney seconded

No discussion

Approved

District Updates

Dr. Laurie Dent talked about planning for the future of the district. There is a Capital Facilities group it starts in March and goes for 16 months meeting once a month for 2hrs. They will discuss the needs of the districts. The application is on the [district website](#) if you are interested.

The District is offering internships within the district. We have had tech interns, maintenance & operations and now we will have an internship for custodial help. Exciting opportunities for our students.

Old Business

Ken went over the [GAC Roles](#) with all attendees

New Business

The State of CTE in SBLSD-

Preparing for New Courses (Sports Medicine, Cybersecurity, Intro Game Design II, JROTC)

Master Schedule Reflection

CTE Month-Heather talked about:

Swag- All students will receive a 6-1 pen, teachers will receive a couple CTE reusable bags, CTE sticky notes and program specific silicone bracelets to have competitions in class for who will receive them.

Social Media Blast- sharing on all social media platforms about our different programs offered.

Follow us on social media here:

Twitter [@SumnerSDCTE](#)

Facebook [@Sumner School District CTE](#)

Instagram [@sumnersdcte](#)

MS Outreach at Lunches-Career specialists will be going to all 3 Middle Schools to promote our High School programs. They will have HS students with them as well as some swag to hand out to students.

CLNA Elements- Recommendations from GAC on each element, Marketing Update

Element 1: Improving Equity and Access

Work-Based Learning in Every Class

Develop program marketing materials that reflect the diversity of our student population-

Show marketing materials. Future plan to highlight middle school programs.

<https://tinyurl.com/CTEShowcase2023>



What suggestions do you have to continue to improve our marketing materials?

Element 2: Evaluation of Student Performance- Need to do better with nontrad and ML students

Work with Language Specialists to support English Language Learners in our CTE courses.

Use our marketing plan to support more non-traditional enrollment in our courses.

Provide a variety of pathway options for students to graduate based on their high school and beyond plan.

Leverage the key sections of the District Strategic Plan to support improvement in key areas of growth identified above

Provide a variety of pathway options for students to graduate based on their high school and beyond plan.

Element 3: Evaluation of CTE Programs: Alignment including Size, Scope, & Quality

Hire a CTE TOSA to coach CTE teachers to improve instruction and learning.

Expand programs supporting high demand/high pay occupations in the region (health care, manufacturing, technology). Add courses to meet industry demand and retire courses that don't support the high demand and living wage jobs in career pathways every five years.

Develop a comprehensive marketing plan to recruit students to participate in CTE courses.

Element 4: Implementation of Programs & CTE Programs of Study

Increase the number of locally developed CTE pathways to graduation and support students in choosing a pathway relevant to their interests.

Creating pathways not just courses

Element 5: Recruitment, Retention, and Training of CTE Educators

Provide professional learning for staff on diversity, equity, and inclusion.

Economic Development Board Meet and Greet

April 27 at SHS-Pierce County has a strong group of directors. This event will have all CTE Directors & businesses. There will be 3 parts: What is CTE? CTE Director & Student Panels, and Networking sessions. This is a new event. All are welcome to attend. You will need to register by [clicking here on the link](#) it will take you to the flyer with the registration link. It will be in our new SHS building. Bring your hiring department and please share with anyone that may be interested.

Chamber of Commerce has it on their calendar per Leslie L.

What other events or connections can I attend or make that we do not currently have?

Currently attend some Sumner Rotary meetings and Chamber Collective meetings. Our goal is to connect students directly to industry through guest speakers, internships, mentorship, etc.

Program Share Outs

Homework Questions

What are the current goals for the program area?

What Work Based Learning opportunities (field trips, internships, guest speakers, mock interviews etc.) are students getting in this program?

AG- Aaron spoke for this group. There is 1 new teacher. They are trying to build out the program to be 4-year program 10th grade year to gap the program. They had a horse as a guest speaker. They see real live animals for real analyzing working with livestock. The farm that hosts sheep for FFA the farmer came in as well.

BAM- Leslie PD networking in the community, Reviewing the financial algebra curriculum. Student Store is up and running very well. SHS will be in the new building for their store, they will have a coffee bar and they will be training with Dillanos. Kelly Denn was Leslie's Algebra teacher.

Skilled Trades-Markus want to build the program big. CorePlus will be at BLHS next year. PD and Bates SkillsUSA fundraising. Getting students tours to manufacturing, Kenworth, & Boeing Tours. Council is growing. Internships at

Boeing and Fastenal. There will be a Boeing hiring event at each HS. Career signing day everything but 4-year. Markus shared an article about the lack of workers & ironworkers.

Health Sciences- Andria talked about Sports Medicine program starting at BLHS working on the curriculum. BLS certification of teachers. Industry trends offering the correct guest speakers- Nurses.

Human Services- Aaron spoke for the group. Teaching Academy have 2 vans now to transport students to their internships. Going to have a celebration for their certifications completing the program. Mountain view Community Center and other opportunities and tutoring. Teaching Academy and industry.

Ken- Appreciated all the input.

Items from the floor

Career Specialists- Updates from School and Needs

Career Readiness Cord Interviews- March 9 & 10 at SHS and 13 & 14 at BLHS

Need help with interviews, we have many students, also working on the community scholarships. Trades Day- 4/18 @ SHS Everything but a 4-year college. Job Fair 5/16 @ SHS. Spartan signing day on 5/1 just for the kids to have a plan. BLHS is still talking to principal regarding these events.

Principals/ Other Staff

Kassie Appreciat all of Aaron's hard work with the curriculum showcase and the videos.

Shout out to Melissa for organizing students for the 1st ML(multi-lingual) FAFSA night.

She stayed after to help students in targeted populations.

Industry Partners- What gaps do we have in our programs?

Leadership class of 23 leaders of Pierce County Fair and owners project to support School Districts. How can they help? Support with homeless or financial assistance. Help some with CTE fees for students that struggle-Leadership CTSO's help cover students meals? ASB? Donations to kids meals? Possibly look deeper into that?

Aaron answered our Business Services department is who we will need to reach out to as to how to route money to students that need it the most. There are legal hoops to go through to do it correctly.

Desi-Are there relationships with technical colleges fair? Tours? Instructors? Melissa Dual credit is our stepping stone for these. We have room to grow. Work with Melissa or Kim for field trips that you may have that would be helpful to students.

Future Meetings and Homework for next time

2022-2023 Meeting Dates (11:30 a.m. - 1:00 p.m. Zoom Meetings)

May 24, 2023

Student Panel-students from each HS

Come prepared with questions-You can send questions to us if you think about any.

Recap of Shareable Information

Nothing we shared today is considered non-shareable.

Motion to Adjourn 12:32

- Leslie Lacaze motioned to adjourn the meeting
- Desi Schilling seconded the motion
- No discussion
- Approved

Next Meeting: May 24, 2023 11:30-1:00 via zoom