



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

BOARD OF SCHOOL DIRECTORS' MEETING – OCTOBER 9, 2023 A G E N D A

7:00 pm Study Session/Executive Session; Personnel, Confidential, Legal Information

1. Call to Order/Opening Exercises
2. Approval of minutes
 - a. [Prior Month Board Meeting](#)
 - b. [Athletics Sub-Committee](#)
3. Building reports
4. Student report
5. Assistant Superintendent report
6. Superintendent report
7. Public comment on agenda related items
8. [Honors/Recognitions](#)
9. Treasurer's report
10. Recommendations for Board action
 - a. [Finance](#)
 - b. [Ways & Means/Curriculum](#)
 - c. [Personnel](#)
 - d. [Property & Supplies/ Use of Facilities](#)
11. Other business which may properly come before the Board
12. Public comment on non-agenda items
13. [Dates to Remember](#)
14. Adjourn meeting

● [Link for Live YouTube Streaming](#)

● [Link for Public Comment](#)



CONEWAGO VALLEY SCHOOL DISTRICT

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BOARD OF SCHOOL DIRECTORS' MEETING – OCTOBER 9, 2023

A G E N D A

ITEMS RECOMMENDED FOR ACTION:

FINANCE

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$5,406,711.95

Check #10009062 to Check #10009191

Wire #8000000449 to Wire #8000000460

Wires include credit card transactions

Ach #9000034449 to Ach #9000035452

from the Capital Reserve Account **\$43,526.60.00**

Check #30000165

from the Cafeteria Account **\$108,426.68**

Check #50001240 to Check #50001260

and from the Construction Account Bond 2019: **\$477,913.00**

Check #45000529 to 45000531

for a total of **\$6,036,578.23**

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval of Resolution #131 - The sale of bonds on October 16, 2023 to fund renovations and additions to Conewago Township and New Oxford Elementary Schools.

[Resolution #131](#)

ADDITIONAL FINANCE

N/A

[To Agenda](#)

WAYS & MEANS/CURRICULUM

1. *(Ways & Means/Curriculum)* Recommend approval of the list of additional field trips below for the 2023-2024 school year.

CVSD 2023-2024 Field Trip Requests						
Building	Last Name	First Name	Grade	Date	Title/Place	Cost to District
NOHS	Kuhn	Kelly	9-12	10/18/2023	Floral Designs - Longwood Gardens	
NOHS	Karkuff	Eva	9-12	11/18/2023	Big Springs SD - NCAA Cross Country Championship	
NOHS	Wherley	Doug	9-12	12/8/2023 - 12/9/2023	Penn Manor Wrestling Tournament	
NOHS	Wherley	Doug	9-12	12/15/2023 - 12/16/2023	William Penn Wrestling Tournament	
NOHS	Bealmear	Patricia	9-12	12/19/2023	FBLA - Regional Leadership Conference	151.25
NOHS	Wherley	Doug	9-12	1/19/2024 - 1/20/2023	Upper Moreland Wrestling Tournament	

2. *(Ways & Means/Curriculum)* Recommend approval of the list of additional professional development and conferences below for the 2023-2024 school year.

CVSD 2023-2024 Professional Development Requests					
Building	Last Name	First Name	Date	Title/Place	Cost to District
CVIS	Trovato	Charles	12/11/2023	SAS Conference	0
CVIS	Lynch	Erin	12/11/2023	SAS Conference	500
NOHS	Olewiler	Kara	12/11/2023	SAS Conference	500

ADDITIONAL WAYS & MEANS/CURRICULUM

3. ***(Ways & Means/Curriculum)*** Recommend approval for Bill Huffman as the Conewago Valley School District representative for the ACTI - Joint Authority Committee.
4. ***(Ways & Means/Curriculum)*** Recommend adopting the following new updates and new Board Policies below:

Updated [Board Policy 824 - Maintaining Professional Adult/Student Boundaries](#)

[To Agenda](#)

PERSONNEL

1. **(Personnel)** Recommend acceptance for the resignation of Cloe Shermeyer, instructional aide at New Oxford Elementary School, effective September 26, 2023.
2. **(Personnel)** Recommend acceptance for the resignation of Elena Cabrera-Ramos, ESL instructional aide at Conewago Valley Intermediate School, effective September 27, 2023.
3. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Julie Huestis, library aide at Conewago Township Elementary School, such leave to begin approximately October 30, 2023 and extend through December 11, 2023, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
4. **(Personnel)** Recommend approval of the following transfer for the 2023-2024 school year:
 - Margaret Fitzwater from 10 month secretary (Category 1d) at New Oxford Middle School to 12 month secretary to the assistant superintendent (Category 1b) in the Conewago Valley District Office, retroactive to October 2, 2023.
5. **(Personnel)** Recommend employment of Judith (Elaine) Soper as an autistic support aide at New Oxford Elementary School, (Category: Full time - School Term) at the wage established in Addendum A*(Range 3a), retroactive to October 2, 2023, pending having met all required Federal, State, and local hiring regulations.
6. **(Personnel)** Recommend employment of Dwayne Smith as a school security officer, (Category: Full time - 10 month) at the wage established in Addendum A*(Range 8a), effective October 23, 2023, pending having met all required Federal, State, and local hiring regulations.
7. **(Personnel)** Recommend approval of the following returning extracurricular assignments for the 2023-2024 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>NAME</u>	<u>POSITION</u>
Jarrold Linn	Bowling
Nathan Myers	Boys Basketball Head Coach
Ian Bosserman	Boys Basketball Asst. Coach
Brandon Horick	Boys Basketball Asst. Coach (JH)
Derek Starner	Boys Basketball Asst. Coach (JH)
Wayne McIntyre	Girls Basketball Asst. Coach (JH)
Frederick (BJ) Wilke	Girls Basketball Asst. Coach (JH)
Brian Martin	Wrestling Head Coach
Cody Gladfelter	Wrestling Asst. Coach
Ben Olewiler	Swimming Head Coach
Kara Olewiler	Swimming Asst. Coach

8. **(Personnel)** Recommend approval of the following new extracurricular assignments for the 2023-2024 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Jessica Peres	Girls Basketball Asst. Coach	\$3,261.00
Kyle Flickinger	Wrestling Asst. Coach (JH)	\$3,261.00
Travis Martin	Wrestling Asst. Coach (JH)	\$3,540.42

9. **(Personnel)** Recommend approval of the attached list of bus/van drivers approved by Lincoln Coach Lines, Inc. to transport Conewago Valley students for the 2023-2024 school year.

[2023-2024 Lincoln Bus/Van Driver Listing](#)

10. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Rahman Azeez (retro 9/27/23)	Erin Baumgardner (retro 9/25/23)	Katie Brady (retro 9/29/23)
Anna Coale (retro 10/9/23)	Austin Plotica (retro 10/5/23)	

11. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Chelsea M. Adams	Mandy J. Brumgard	Nicolas A. Calvo-Peres
Kayla L. Chaudhuri	Katlyn A. Clugston	Jerimiah J. Dattoli
Yesica Garcia	Morgan A. Glass	Hanna C. Grau
Senada Hamzic	Catherine L. Hardy	Bryan R. Hess
Robin L. Neumann	Shawn M. Nicholas	Thomas C. Prisco
Daney L. Stevens	Tiffany A. Storm	Angela Thomas
Brianna Thomassy	Jessica M. Vigoletti	Janet M. Weigle
Angel M. Widener		

12. **(Personnel)** Recommend approval of the job description for the new position of HVAC Tech.

[HVAC Tech Job Description](#)

ADDITIONAL PERSONNEL

13. **(Personnel)** Recommend acceptance for the resignation of Penny Bailey, food service worker at Conewago Township Elementary School, effective October 2, 2023.

14. **(Personnel)** Recommend approval of the following transfer for the 2023-2024 school year:
- April Carstetter from substitute food service worker (Category 4f) to food service worker (cashier) at New Oxford Middle School (Category 4d), retroactive to October 2, 2023.
 - David Six, Jr. from substitute food service worker (Category 4f) to food service worker (cashier) at New Oxford Middle School (Category 4d), retroactive to October 2, 2023.

15. **(Personnel)** Recommend employment of Morgan Culver as a Long-Term Substitute Employee - Science Teacher at New Oxford Middle School, at a salary equal to Instructional 1, Step 1 of the applicable negotiated agreement, effective October 23, 2023 and ending the last day of the 2023-2024 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
16. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Megan Martin (retro 10/3/23)

17. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Brummet, Katlyn

Colgan, Rebecca

Concepcion, Luis A

Dunkerly, Kheila

Koschoreck, Lindsay

McClure, Frances Ann

Smith, Connor

Snyder, Ashley

Summers, James

Whitemore Utermahlen, Ashley

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PROPERTY & SUPPLIES (USE OF FACILITIES)

1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Center for Youth and Community Development with Sami Slusser as representative, to use the New Oxford Elementary School cafeteria and gym on Mondays through Thursdays, beginning retroactively on October 9, 2023 and ending on May 23, 2024, from 3:00 pm to 6:30 pm for CFYCD Afterschool Program, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Center for Youth and Community Development with Sami Slusser as representative, to use the Conewago Township Elementary School cafeteria on Mondays through Thursdays, beginning retroactively on October 9, 2023 and ending on May 23, 2024, from 3:00 pm to 6:30 pm for CFYCD Afterschool Program, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Center for Youth and Community Development with Sami Slusser as representative, to use the New Oxford Middle School cafeteria and large group instruction area (LGIA) on Mondays through Thursdays, beginning retroactively on October 9, 2023 and ending on May 23, 2024, from 2:30 pm to 5:30 pm for CFYCD Afterschool Program, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for American Cancer Society Relay for Life of the Hanover Area with Joanne Weant as representative, to use the New Oxford High School gymnasium (inclement weather emergency shelter in place use only - bleachers only), track, stadium, football field 1, front, side, and back parking lots on Saturday, June 22, 2024 from 12:00 pm to 10:00 pm for the American Cancer Society Relay for Life of the Hanover Area, (set up on Friday, June 21, tear down on Saturday evening and/or Sunday, June 23, working at the discretion of our Athletic Director) with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
5. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Youth Girls Lacrosse with Erica Winpigler as representative, to use the Conewago Valley Intermediate School multipurpose fields on Mondays through Fridays, from March 4, 2024 and ending May 23, 2024 from 5:45 pm to 7:45 pm for New Oxford Youth girls lacrosse practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
6. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the York County and Adams County Pennsylvania Association of School Retirees (PASR) with Doris Deitzel as representative, to use the New Oxford Middle School cafeteria on Saturday, November 11, 2023, from 8:00 am to 12:00 pm for pre retirement workshop for York & Adams County school employees, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

CFYCD at NOE- \$400 Rental Charge; \$50.00 Utility Charge. Total estimated charges = \$450.00.

CFYCD at CTE- \$400 Rental Charge; \$50.00 Utility Charge. Total estimated charges = \$450.00.

CFYCD at NOMS- \$400 Rental Charge; \$50.00 Utility Charge. Total estimated charges = \$450.00.

American Cancer Society -\$200 Rental Charge; \$25.00 Outdoor Utility Charge; \$35 per hour Custodial Charge (2 hour minimum) @ 8 hours = 280.00. Total estimated charges = \$505.00.

New Oxford Youth Girls Lacrosse - \$ 25.00 Utility Charge; \$1,105.00 Field Paint Charge. Total estimated charges = \$1,130.00

York/Adams PASR- \$30 Rental Charge; \$25.00 Utility Charge; \$35 per hour Custodial Charge (2 hour minimum) @ 2 hours = 70.00. Total estimated charges = \$125.00.

ADDITIONAL PROPERTY & SUPPLIES / USE OF FACILITIES

N/A

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DATES TO REMEMBER

- **November 6, 2023** **Study Session - District Office - 7:00 PM**
- **November 13, 2023** **Board Meeting – District Office – 7:30 PM**
- **December 4, 2023** **Reorganization Board Meeting-District Office-6:30 PM**

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CONGRATULATIONS!

Congratulations to Allison Horick who was selected as the New Oxford High School Rotary Student of the Month for September!

Congratulations to Harvin Flowers (boys soccer) who was one of 5 students nominated for the Times Area Player of the Week for September 19, 2023!

Congratulations to Idriz Ahmetovic (football) who was nominated for the PA High School Player of the Week for September 21-23, 2023!

Congratulations to Brennan Holmes (football) who was nominated for the PA High School Player of the Week for September 21-23, 2023!

Congratulations to Brennan Holmes (football) who was one of 5 students nominated for the Times Area Player of the Week for September 26, 2023!

Congratulations to Kelbie Linebaugh (field hockey) who was one of 5 students nominated for the Times Area Player of the Week for October 3, 2023!

Congratulations to Blaine Paris and Jessica Pfisterer who have been named Commended Students in the 2024 National Merit Scholarship Program!! The National Merit Scholarship Corporation comments: "Those being named Commended Students have demonstrated outstanding potential for academic success. These students represent a valuable national resource: recognizing their accomplishments, as well as the key role their schools play in their academic development, is vital to the advancement of educational excellence in our nation. We hope this recognition will help broaden their educational opportunities and encourage them as they continue their pursuit of academic success."

College Acceptance and Scholarship Monies Awarded

<i>First Name</i>	<i>Last Name</i>	<i>College Accepted To:</i>	<i>Scholarship \$ Awarded To Date</i>
			<i>\$168,000.00</i>
Kylie	Adams	Emory & Henry College	84,000.00
Kylie	Adams	Centenary University	----
Kylie	Adams	University of Kentucky	----
Breanna	Kessler	HACC	----
Emily	Mitchell	IUP	
Grace	Barnes	Messiah University	64,000.00
Joslyn	Loss	Penn State Mont Alto	----
Emily	Mitchell	IUP	20,000.00

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2023-2024 Lincoln Bus/Van Drivers

2023-2024 Lincoln Bus Drivers		
Althoff, Tammy	Hoffman, Sheila	Shaffer, Kim
Amador, Juan	Holyfield, Wilda	Shellhamer, Jessica
Andrews, Heather	Hoover, Kayla	Shrader, Coni
Arigo, Kayla	Hoover, Terra	Shue, Jessica
Baker, Bob	Hughes, Harl	Simmons, Kenneth
Baker, Lori Jo	Katzenberger, Jen	Simons, Kim
Bastida, Angela	Kelican, Carla	Smeak, Bill
Beatty, Richard	Kelly, Sharon	Smith, Harry
Becker, Susan	Lahue, Deborah	Smith, Linda
Beckner, Wendy	Lingle, Eugene	Sneeringer, Tiffanie
Beller, Mary Jo	McKinley, Eileen	Spangler, Brandy
Bigelow, Julia	McKinley, Ritchie	Staub, Cathy
Bonhoff, David	McLane, Jasmine	Staub, Melissa
Bowlin, Nicole	Miller, Amelia	Stevens, Timothy
Boyers, Angie	Miller, Harmoni	Stone, Christina
Brown, Teresa	Miller, Rick	Stoner, Dylan
Bush, Teri	Miller, Robert	Talley, Margaret
Campbell, Lauren	Miller, Thomas	Teal, Penny
Carbaugh, Holly	Miller, Vicki	Thomas, Kathleen
Choate, Corrie van	Mills, Joanna	Thomas, Roderick
Contreras, Michael	Miranda, Linda	Trich, Jim
Cordell, Rick	Moore, Phil	Trottier, Alexandra
Creamer, Casey	Mornelli, Christine	Turner, Kellie
Crystal, Jan	Myers, Mike	Vaughn, John
Diaz, Noemi	Parsley, Ashley	Wade, Donna
Duncan, Michelle	Parsley, Jessica	Wallen, James
Duncan, Phyllis	Peters, Katherine	Warner, Megan
Ebersole, Katie	Pritt, Austyn	Wildasin, David
Eline, Susan	Ray, Stacy	Wildasin, Donald
Ensminger, Ned	Reese, Chris	Wildasin, Jo
Fidler, Samantha	Reese, Richard	Wiles, Anne
Frey, Carla	Reese, Sherry	Williams, Jodie
Garcia, Crystal	Resh, Dwight	Wolf, Erica
Garcia, Kelly	Ringley, Veronica	Wolf, Larry
Garcia, Stephanie	Ross, Chelsea	Wolfe, Christina

Gaudiosi, Denise	Ruth, Denise	Wood, Harold
Gonzalez, Daniel	Ryder, Amy	Wood, Karen
Grillo, Ashley	Ryder, Brittany	Wren, Wanda
Groft, Donna	Scannell, David	Zimmerman, Brenda
Hale, Teresa	Scannell, Teresa	
Harris, Juwan	Senft, Tim	

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