



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: September 8, 2023

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session - 7:00 P.M. - Monday, September 11, 2023 in the District Boardroom.

1. Call to Order/Opening Exercises
2. [Finance](#)
3. [Ways & Means/Curriculum](#)
4. [Property & Supplies / Use of Facilities](#)
5. [Superintendent's Report](#)
6. [Assistant Superintendent's Report](#)
7. Public Comment for agenda and non-agenda items
8. [Dates to Remember](#)
9. Adjourn meeting

- [Link for Public Comment](#)



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TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: September 8, 2023

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Finance

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$ _____
Check # _____ to Check # _____
Wire # _____ to Wire # _____
Ach # _____ to Ach # _____
Purchase Card # _____ to Purchase Card # _____
from the Capital Reserve Account \$ _____
Check # _____ to Check # _____
from the Cafeteria Account \$ _____
Check # _____ to Check # _____
and from the Construction Account: \$ _____
Check # _____ to Check # _____
for a total of \$ _____

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval for the proposal from K&W Designing Environments and Crabtree, Rohrbaugh, & Associates for Conewago Township Elementary School.

[CTE Proposal Memorandum](#)
[CTE Proposal](#)

4. **(Finance)** Recommend approval for the proposal from K&W Designing Environments and Crabtree, Rohrbaugh, & Associates for New Oxford Elementary School.

[NOE Proposal Memorandum](#)
[NOE Proposal](#)

[To Agenda](#)



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TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: September 8, 2023

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Ways & Means

WAYS & MEANS/CURRICULUM

1. *(Ways & Means/Curriculum)* Recommend approval of the Memorandum of Understanding between [Adams County Children and Youth and Conewago Valley School District](#) for the period of 3 years, ending June 30, 2026.

2. *(Ways & Means/Curriculum)* Recommend adopting the following new updates and new Board Policies below:

Updated [Board Policy 202 - Eligibility of Non Resident Students](#)

Updated [Board Policy 251 - Students Experiencing Homelessness, in Foster Care, and/or Experiencing Educational Instability](#)

Updated [Board Policy 805 - Emergency Preparedness and Response](#)

New [Board Policy 805.2 - School Security Personnel](#)

New [Board Policy 805.3 - School Security Personnel Weapons](#)

New [Board Policy 805.4 - Use of Force](#)

3. *(Ways & Means/Curriculum)* Recommend approval to retire Board Policy 255 - Educational Stability for Children in Foster Care, due to the contents now covered in Policy 251.

[To Agenda](#)



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NEW OXFORD, PENNSYLVANIA 17350

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: September 8, 2023

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Property & Supplies / Use of Facilities

PROPERTY & SUPPLIES / USE OF FACILITIES

1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the New Oxford Flames with Bj Wilke as representative, to use the New Oxford High School auxiliary gymnasium on Sundays, beginning on December 3, 2023 and ending on March 10, 2024 from 12:00 pm to 8:00 pm for indoor practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Chamber of Commerce with Jennifer Smith as representative, to use the New Oxford High/Middle and Elementary School parking lots on Saturday from October 28, 2023 from 7:25 pm to 5:05 pm for the 16th Annual Harvest Day Festival Parade lineup and vendor parking, at no charge, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Zumba with Tracy with Tracy Warner as representative, to use the Conewago Valley Intermediate School gymnasium on Sunday, October 15, 2023 from 12:00 pm to 4:00 pm for Zumbathon for a cause, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Thanksgiving Day Community Turkey Trot with Angelina Piraino as representative, to use the New Oxford Elementary School cafeteria and parking lot on Thursday November 23, 2023 from 6:45 am to 10:30 am for the Thanksgiving Day Community Turkey Trot, at no charge, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
5. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the New Oxford Junior Baseball with Kevin Strawsbaugh as representative, to use the New Oxford Elementary and Middle Schools outdoor baseball fields A, B, C, E, and F on Sundays, beginning on September 24, 2023 and ending on October 29, 2023 from 2:00 pm to 8:00 pm for fall season youth baseball, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

6. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the New Oxford High School Basketball Team with Nathan Edwards as representative, to use the New Oxford High School gymnasium on Saturday, October 21, 2023 from 9:00 am to 5:30 pm for Shoot for a Cure Classic, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
7. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Conewago Valley Youth Basketball Association (CVYBBA) with Brandon Horick as representative, to use the Conewago Valley Intermediate School gymnasium on weeknights, beginning on November 6, 2023 and ending on March 15, 2024 from 5:30 pm to 9:00 pm for youth basketball practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
8. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Conewago Valley Youth Basketball Association (CVYBBA) with Brandon Horick as representative, to use the Conewago Township Elementary School gymnasium on weeknights, beginning on November 6, 2023 and ending on March 15, 2024 from 5:30 pm to 8:30 pm for youth basketball practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
9. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Conewago Valley Youth Basketball Association (CVYBBA) with Brandon Horick as representative, to use the Conewago Valley Intermediate School gymnasium on October 1, 2, 3, and 4, 2023 from 5:30 pm to 9:00 pm for youth basketball tryouts, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
10. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Conewago Valley Youth Basketball Association (CVYBBA) with Brandon Horick as representative, to use the Conewago Valley Intermediate School cafeteria and gymnasium on October 29, 2023 from 5:00 pm to 8:00 pm for youth basketball parent meeting, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
11. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Conewago Valley Youth Basketball Association (CVYBBA) with Brandon Horick as representative, to use the Conewago Valley Intermediate School gymnasium on Saturdays, beginning on December 2, 2023 and ending on February 24, 2024 from 8:30 am to 10:30 am for CVYBBA Little Colonials practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

12. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Conewago Valley Youth Basketball Association (CVYBBA) with Brandon Horick as representative, to use the Conewago Valley Intermediate School gymnasium on Saturdays, beginning on December 2, 2023 and ending on March 16, 2024 from 11:00 am to 6:00 pm and on Sundays, beginning December 3, 2023 and ending March 17, 2024 from 12:00 pm to 6:00 pm for CVYBBA games, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

New Oxford Flames - \$80 Rental Charge; \$100.00 Utility Charge. Total estimated charges = \$180.00.

Zumba with Tracy - \$40.00 Gymnasium Rental Charge; 25.00 Utility Charge; \$35 per hour Custodial Charge (2 hour minimum). Total estimated charges = \$135.00

New Oxford Junior Baseball - \$25.00 Utility Charge. Total estimated charges = \$25.00.

NOHS Girls Basketball - 25.00 Utility Charge; \$35 per hour Custodial Charge (2 hour minimum). Total estimated charges = \$95.00

CVYBBA -750.00 Utility Charge; \$35 per hour Custodial Charge (2 hour minimum). Total estimated charges = \$2,990.00

[To Agenda](#)



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TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: September 8, 2023

RE: Items the Superintendent and the Assistant Superintendent lists to be shared at the workshop session to be held in the boardroom immediately following the Executive Session.

1. The Superintendent will report on:
 - a. PFM - Draw Schedule
 - b. Business Brief - Purchasing 101
 - c. 2 LERTAs
 - d. Civil Engineering
 - e. Board Policies

2. The Assistant Superintendent will report on:
 - a. Farm to School Grant
 - b. Grant Information (Operational/Academic)
 - c. September 25 Inservice

[To Agenda](#)

DATES TO REMEMBER

- **September 18, 2023** **New Teacher Reception - Middle School Media Center
Courtyard - 6:00 - 7:00 PM**
- **September 18, 2023** **Board Meeting – District Office – 7:30 PM**
- **October 2, 2023** **Study Session - District Office - 7:00 PM**
- **October 9, 2023** **Board Meeting – District Office – 7:30 PM**
- **November 6, 2023** **Study Session - District Office - 7:00 PM**
- **November 13, 2023** **Board Meeting – District Office – 7:30 PM**
- **December 4, 2023** **Reorganization Board Meeting-District Office-6:30 PM**

[To Agenda](#)