



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

BOARD OF SCHOOL DIRECTORS' MEETING – SEPTEMBER 18, 2023 A G E N D A

7:00 pm Study Session/Executive Session; Personnel, Confidential, Legal Information

1. Call to Order/Opening Exercises
2. Approval of minutes
3. Building reports
4. Student report
5. Assistant Superintendent report
6. Superintendent report
7. Public comment on agenda related items
8. [Honors/Recognitions](#)
9. Treasurer's report
10. Recommendations for Board action
 - a. [Finance](#)
 - b. [Ways & Means/Curriculum](#)
 - c. [Personnel](#)
 - d. [Property & Supplies/ Use of Facilities](#)
11. Other business which may properly come before the Board
12. Public comment on non-agenda items
13. [Dates to Remember](#)
14. Adjourn meeting

- [Link for Live YouTube Streaming](#)
- [Link for Public Comment](#)



CONEWAGO VALLEY SCHOOL DISTRICT

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BOARD OF SCHOOL DIRECTORS' MEETING – SEPTEMBER 18, 2023

A G E N D A

ITEMS RECOMMENDED FOR ACTION:

FINANCE

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$4,035,224.52

Check #10008939 to Check #10009061

Void Ck# 10008967

Wire #8000000437 to Wire #8000000448

Wires include credit card transactions

Ach #9000033662 to Ach #9000034448

from the Capital Reserve Account **\$109,390.12**

Check #30000162 to Check #3000164

from the Cafeteria Account **\$62,626.20**

Check #50001229 to Check #50001239

and from the Construction Account Bond 2019: **\$366,877.92**

Check #45000522 to Check #45000528

for a total of **\$4,574,118.76**

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval for the proposal from K&W Designing Environments and Crabtree, Rohrbaugh, & Associates for Conewago Township Elementary School.
[CTE Proposal Memorandum](#)
[CTE Proposal](#)
4. **(Finance)** Recommend approval for the proposal from K&W Designing Environments and Crabtree, Rohrbaugh, & Associates for New Oxford Elementary School.
[NOE Proposal Memorandum](#)
[NOE Proposal](#)

ADDITIONAL FINANCE

5. **(Finance)** Recommend approval of the Contract for Professional Services between Pennsylvania School Boards Association (PSBA) and Conewago Valley School District for a compensation analysis and market assessment for a total cost of \$6,400.00.

[PSBA Contract](#)

6. **(Finance)** Recommend The Board of Directors of the Conewago Valley School District does hereby authorize the Administration to work with PFM Financial Advisors, as Financial Advisor and Stock and Leader LLP, as Bond Counsel and Solicitor, in conjunction with the issuance of the General Obligation Bonds, Series 2023 via Internet Auction for the purpose of financing various capital projects, in an amount not-to-exceed \$15,000,000.00.
7. **(Finance)** Recommend a motion to approve [Resolution #129](#) adding certain property in Conewago Township to the District's LERTA program.
8. **(Finance)** Recommend a motion to approve [Resolution #130](#) adding certain property in Berwick Township to the District's LERTA program.

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WAYS & MEANS/CURRICULUM

1. ***(Ways & Means/Curriculum)*** Recommend approval of the Memorandum of Understanding between [Adams County Children and Youth and Conewago Valley School District](#) for the period of 3 years, ending June 30, 2026.
2. ***(Ways & Means/Curriculum)*** Recommend adopting the following new updates and new Board Policies below:
 - Updated [Board Policy 202 - Eligibility of Non Resident Students](#)
 - Updated [Board Policy 251 - Students Experiencing Homelessness, in Foster Care, and/or Experiencing Educational Instability](#)
 - Updated [Board Policy 805 - Emergency Preparedness and Response](#)
 - New [Board Policy 805.2 - School Security Personnel](#)
 - New [Board Policy 805.3 - School Security Personnel Weapons](#)
 - New [Board Policy 805.4 - Use of Force](#)
3. ***(Ways & Means/Curriculum)*** Recommend approval to retire Board Policy 255 - Educational Stability for Children in Foster Care, due to the contents now covered in Policy 251.

ADDITIONAL WAYS & MEANS/CURRICULUM

4. ***(Ways & Means/Curriculum)*** Recommend approval of the [Letter of Agreement between Wellspan Philhaven and Conewago Valley School District](#) regarding Family Based Mental Health Services from January 1, 2024 through January 1, 2026.
5. ***(Ways & Means/Curriculum)*** Recommend approval of the list of additional field trips below for the 2023-2024 school year.

CVSD 2023-2024 Field Trip Requests						
Building	Last Name	First Name	Grade	Date	Title/Place	Cost to District
NOHS	Plotica	Jeanne	11 & 12	9/18/2023	Art 4/Portfolio Walking to New Oxford Square	0
NOHS	Shaffer-Tomecek	Crystal	11 & 12	10/13/2023	Small Business Trip to L2 Brands	75.62
NOE	Cobb	Christopher	K-3	10/17/2023	Race for Education	0
NOHS	Martin	Travis	10 & 11	10/18/2023	Health and Physical Education	0
NOHS	Bajaj	Monica	9-12	10/18/2023	Business Class to Deja Brew	0
NOHS	Bajaj	Monica	9 - 12	10/27/2023	Intro to Business to Deja Brew	0
NOHS	Tornabene	Chiara	11 & 12	11/10/2023	Earth Science to Immaculate Conception Cemetery	0

NOHS	Kline	Tyler	9-12	TBD	Applied Technology to Walking Photography Tour of New Oxford Circle	0
NOHS	Hunt	Brian	9-12	TBD	Applied Technology to Walking Photography Tour of New Oxford Circle	0

6. *(Ways & Means/Curriculum)* Recommend approval of the list of additional professional development and conferences below for the 2023-2024 school year.

CVSD 2023-2024 Professional Development Requests					
Building	Last Name	First Name	Date	Title/Place	Cost to District
CVIS	Manari	Christen	10/24/2023 - 10/26/2023	Basic Restorative Practices Training	450
CVIS	Manari	Christen	12/7/2023	PBIS Coaching Series	0
CVIS	Manari	Christen	1/30/2024	PBIS Coaching Series	0
CVIS	Manari	Christen	3/26/2024	PBIS Coaching Series	0
CVIS	Peterman	Kristina	10/19/2024	MTSS Leadership Series	453.75
CVIS	Rios	Jessica	10/19/2023	MTSS Leadership Series	453.75
CVIS	Manari	Christen	10/19/2023	MTSS Leadership Series	0
DO	Trovato	Charles	10/10/2023	Fall PennSEL Network	0
NOHS	Olewiler	Kara	10/10/2023	Fall PennSEL Network	302.50
NOHS	Myers	Shawn	September	FrAYSTEEL Technology and Engineering Education Leadership	151.25
NOSH	Olewiler	Kara	10/2/2023	FrAYSEL Network	151.25
CVIS	Knott	Joanna	September	FrAYSTEEL Technology and Engineering Education Leadership	151.25
CTE	Gantz	Melissa	September	Bridges Math Intervention Virtual Training	75
NOE	McWilliams	Kelly	September	Bridges Math Intervention Virtual Training	75
CVIS	Manari	Christen	11/1/2023	Integrated PaPBS Network and MTSS Implementers Forum	242.92
NOE	Stiner	Jenna	September	SCM Certification Training	1,589
CTE	Crabbs	Darrell	September	SCM Certification Training	1,909.95
DO	Sprankle	Ashley	4/8/2024	SNAPa Director's Workshop	350

DO	Sprankle	Ashley	7/29/2024	SNAPa Annual Conference	325
DO	Muller	Matthew	10/23/2023	NASRO	670
DO	SSO	TBD	10/23/2023	NASRO	670

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PERSONNEL

1. **(Personnel)** Recommend acceptance for the resignation of Denise Sponseller, instructional aide at Conewago Valley Intermediate School, effective her last day worked, May 26, 2023.
2. **(Personnel)** Recommend acceptance for the resignation of Travis Martin, chess club coach, effective September 6, 2023.
3. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Tyler Dell, instructional aide at Conewago Valley Intermediate School, such leave to begin approximately August 22, 2023 and extend through October 31, 2023, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
4. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Beth Lee, teacher at Conewago Valley Intermediate School, such leave to begin approximately September 12, 2023 and extend through December 30, 2023, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
5. **(Personnel)** Recommend approval of the following transfer for the 2023-2024 school year:
 - Jaime McMaster from grade 4 teacher to gifted teacher at Conewago Valley Intermediate School, retroactive to September 11, 2023.
 - Helene Campbell from instructional aide at Conewago Township Elementary School to instructional aide at Conewago Valley Intermediate School, retroactive to September 8, 2023.
 - Taylor Balderas from grade 8 science teacher at New Oxford Middle School to grade 4 teacher at Conewago Valley Intermediate School, retroactive to September 11, 2023.
 - Katie Brady from food services worker (Category: Part Time - school term) to instructional aide (Category: Full Time - school term) at the wage established in Addendum A*(Range 3b), with no change in hourly rate, at Conewago Township Elementary School, retroactive to September 11, 2023.
 - Jessica Peres instructional aide at New Oxford High School from 6 hours per day to 7 hours per day, wage range category change from 3b to 3a, with no change in hourly rate, retroactive to August 22, 2023.
6. **(Personnel)** Recommend employment of Haley Still as guidance paraprofessional at New Oxford High School, (Category: Full time - 10 months) at the wage established in Addendum A*(Range 1d), retroactive to August 16, 2023, pending having met all required Federal, State, and local hiring regulations.
7. **(Personnel)** Recommend approval of the following building substitute teacher for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Nicole Negley - NOE (retro from 9/11/23)
8. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

9. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Barbara Redding (retro from 8/22/23)
David Six, Jr. (retro from 9/11/23)

Peggy Sue Shope (retro from 9/11/23)

10. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Kayla D. Abbott
Colleen M. Bull
Hallie A. Deardorff
Janelle M. Geesey
Sarah M. Hagarman
Connie A. Henry
Brandy L. Kelican
Magali Lupian
Jaclyn M. Miller
Neal J. Navitsky
Stacia Runkle
Edith L. Staub
Erica M. Steckel
Jessica R. Wakelin

Mandy D. Ault
Jennifer R. Carbaugh
Heather L. Dehoff
Anna Green
Brandy L. Harman
Jeannette S. Holbrook
Erika R. Laughman
Joshua L. Mauston
Kimberly A. Murren
Brooke A. Parsley
Tracy M. Shue
Lisa M. Staub
Wendy B. Stoner
Trina L. Wigfield

Erin V. Baumgardner
Brittany N. Crider
Christine E. Downs
Katelyn B. Groft
Travis J. Harman
Holly M. Kehler
Akeyleean L. Lomauro
Alison R. McMaster
Alexandra M. Myers
Elizabeth M. Rhoads
Patricia F. Spencer
Rachel B. Staub
Elizabeth A. Swiger

ADDITIONAL PERSONNEL

11. **(Personnel)** Recommend acceptance for the resignation of Liam Dwyer, technology specialist at New Oxford Middle School, effective at the end of the day September 29, 2023.
12. **(Personnel)** Recommend acceptance for the resignation of Tanya O'Brien, food service worker at Conewago Valley Intermediate School, September 11, 2023.
13. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Brianna Smith, teacher at Conewago Township Elementary School, such leave to begin approximately November 13, 2023 and extend through March 4, 2024, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.
14. **(Personnel)** Recommend approval of the following transfer for the 2023-2024 school year:
- Elena Cabrera-Ramos EL instructional aide at Conewago Valley Intermediate School from 6 hours per day to 7 hours per day, wage range category change from 3b to 3a, with no change in hourly rate, retroactive to September 18, 2023.
 - Damiana Melendez EL instructional aide at Conewago Township Elementary School from 6 hours per day to 7 hours per day, wage range category change from 3b to 3a, with no change in hourly rate, retroactive to August 22, 2023.

15. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Morgan Culver
LisaJo Smith

Amanda Jackson
Megan Waltersdorff

Stephanie Rippeth
Tracy Warner

16. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Wanda J. Carbaugh

17. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Nicholas R. Cross
Deborah L. Redding

Darla M. Hagerman
Erick M. Steckel

Erika R. Laughman
Carl D. Wickline

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PROPERTY & SUPPLIES (USE OF FACILITIES)

1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the New Oxford Flames with Bj Wilke as representative, to use the New Oxford High School auxiliary gymnasium on Sundays, beginning on December 3, 2023 and ending on March 10, 2024 from 12:00 pm to 8:00 pm for indoor practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Chamber of Commerce with Jennifer Smith as representative, to use the New Oxford High/Middle and Elementary School parking lots on Saturday from October 28, 2023 from 7:25 am to 5:05 pm for the 16th Annual Harvest Day Festival Parade lineup and vendor parking, at no charge, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Zumba with Tracy Warner as representative, to use the Conewago Valley Intermediate School gymnasium on Sunday, October 15, 2023 from 12:00 pm to 4:00 pm for Zumbathon for a cause, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Thanksgiving Day Community Turkey Trot with Angelina Piraino as representative, to use the New Oxford Elementary School cafeteria and parking lot on Thursday November 23, 2023 from 6:45 am to 10:30 am for the Thanksgiving Day Community Turkey Trot, at no charge, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
5. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the New Oxford Junior Baseball with Kevin Strawsbaugh as representative, to use the New Oxford Elementary and Middle Schools outdoor baseball fields A, B, C, E, and F on Sundays, beginning on September 24, 2023 and ending on October 29, 2023 from 2:00 pm to 8:00 pm for fall season youth baseball, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
6. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the New Oxford High School Basketball Team with Nathan Edwards as representative, to use the New Oxford High School gymnasium on Saturday, October 21, 2023 from 9:00 am to 5:30 pm for Shoot for a Cure Classic, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
7. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Conewago Valley Youth Basketball Association (CVYBBA) with Brandon Horick as representative, to use the Conewago Valley Intermediate School gymnasium on weeknights, beginning on November 6, 2023 and ending on March 15, 2024 from 5:30 pm to 9:00 pm for youth basketball practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

8. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Conewago Valley Youth Basketball Association (CVYBBA) with Brandon Horick as representative, to use the Conewago Township Elementary School gymnasium on weeknights, beginning on November 6, 2023 and ending on March 15, 2024 from 5:30 pm to 8:30 pm for youth basketball practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
9. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Conewago Valley Youth Basketball Association (CVYBBA) with Brandon Horick as representative, to use the Conewago Valley Intermediate School gymnasium on October 1, 2, 3, and 4, 2023 from 5:30 pm to 9:00 pm for youth basketball tryouts, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
10. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Conewago Valley Youth Basketball Association (CVYBBA) with Brandon Horick as representative, to use the Conewago Valley Intermediate School cafeteria and gymnasium on October 29, 2023 from 5:00 pm to 8:00 pm for youth basketball parent meeting, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
11. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Conewago Valley Youth Basketball Association (CVYBBA) with Brandon Horick as representative, to use the Conewago Valley Intermediate School gymnasium on Saturdays, beginning on December 2, 2023 and ending on February 24, 2024 from 8:30 am to 10:30 am for CVYBBA Little Colonials practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
12. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Conewago Valley Youth Basketball Association (CVYBBA) with Brandon Horick as representative, to use the Conewago Valley Intermediate School gymnasium on Saturdays, beginning on December 2, 2023 and ending on March 16, 2024 from 11:00 am to 6:00 pm and on Sundays, beginning December 3, 2023 and ending March 17, 2024 from 12:00 pm to 6:00 pm for CVYBBA games, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

New Oxford Flames - \$80 Rental Charge; \$100.00 Utility Charge. Total estimated charges = \$180.00.

Zumba with Tracy - \$40.00 Gymnasium Rental Charge; 25.00 Utility Charge; \$35 per hour Custodial Charge (2 hour minimum). Total estimated charges = \$135.00

New Oxford Junior Baseball - \$25.00 Utility Charge. Total estimated charges = \$25.00.

NOHS Girls Basketball - 25.00 Utility Charge; \$35 per hour Custodial Charge (2 hour minimum). Total estimated charges = \$95.00

CVYBBA -750.00 Utility Charge; \$35 per hour Custodial Charge (2 hour minimum). Total estimated charges = \$2,990.00

ADDITIONAL PROPERTY & SUPPLIES / USE OF FACILITIES

N/A

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DATES TO REMEMBER

- **September 25, 2023** **Athletic Sub Committee - District Office - 6:00 PM**
- **October 2, 2023** **Study Session - District Office - 7:00 PM**
- **October 9, 2023** **Board Meeting – District Office – 7:30 PM**
- **November 6, 2023** **Study Session - District Office - 7:00 PM**
- **November 13, 2023** **Board Meeting – District Office – 7:30 PM**
- **December 4, 2023** **Reorganization Board Meeting-District Office-6:30 PM**

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CONGRATULATIONS!

Congratulations to Idriz Ahmetovic (football) who was one of 5 students nominated for the Times Area Player of the Week for September 5, 2023!

Congratulations to Israel Felipe (boys' soccer) who was one of 5 students nominated for and subsequently won the Times Area Player of the Week for September 5, 2023!

College Acceptance and Scholarship Monies Awarded

<i>First Name</i>	<i>Last Name</i>	<i>College Accepted To:</i>	<i>Scholarship \$ Awarded To Date</i>
			<i>\$84,000.00</i>
Kylie	Adams	Emory & Henry College Centenary University University of Kentucky	84,000.00
Breanna	Kessler	HACC	
Emily	Mitchell	IUP	

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