

UNION COUNTY EDUCATIONAL SERVICES COMMISSION
BOARD OF DIRECTORS MEETING
October 4, 2023

MINUTES

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.
The meeting was called to order at 7:02 pm.

1. ROLL CALL

Roll call by verbal roll call. There were present:

Berkeley Heights	Ms. Gale Bradford
Clark	
Cranford	
Elizabeth	
Garwood	Ms. Linda Koenig
Hillside	Ms. Joann Harton-Givens
Kenilworth	
Linden	
Mountainside	
New Providence	Ms. Stacey Gunderman (arrived 7:09)
Plainfield	
Rahway	Ms. Jennifer Moteiro
Roselle	
Roselle Park	
Scotch Plains/Fanwood	Ms. Debora Brody
Springfield	Mr. Hector Munoz
Summit	Ms. Walidah Justice
Union	
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	Ms. Leila Morrelli
Winfield	Ms. Vanessa Schroeder
Superintendent	Ms. Carrie Dattilo
Board Secretary	Mr. Eric Larson

2. Salute to the flag

3. Recognize the public and ask for comments on agenda items only - None

EXECUTIVE COMMITTEE ACTION:

It was moved by Ms. Horton-Givens and seconded by Ms. Bradford, and carried by roll call vote, to approve the items below:

4. Motion to approve the following Executive Committee Action taken on September 19, 2023

EXECUTIVE COMMITTEE ACTION: (Cont'd)

Personnel Agenda dated September 19, 2023
Emergency Virtual Or Remote Instruction Plan for 2023-2024

(Att. A)
(Att. B)

Ayes: Bradford, Koenig, Horton-Givens, Moteiro, Brody & Ryan

Nays: None

Abstain: Munoz
Justice
Morrelli
Schroeder

END OF EXECUTIVE COMMITTEE ACTION

MINUTES:

It was moved by Ms. Moteiro, seconded by Ms. Bradford, and carried by voice vote, to approve the minutes of the Board of Directors Meeting of September 6, 2023.

5. Motion to approve the minutes of the Board of Directors Meeting of September 6, 2023
(Att. 1)

Abstain: Koenig
Munoz
Schroeder
Horton-Givens
Justice
Morrelli

SUPERINTENDENT REPORT:

It was moved by Mr. Munoz, seconded by Ms. Morrelli, and carried by unanimous voice vote, to approve the following:

6. Motion to approve the report of the Superintendent for October 2023
(Att. 2)

FINANCE:

It was moved by Ms. Gunderman and seconded by Ms. Moteiro, and carried by roll call vote, to approve items 7-10:

7. Motion to approve the Secretary's Financial Reports:
Board Secretary Report dated August 2023 (Att. 3)
Budget Report dated September 30, 2023 (Att. 4)
Check Register for the month ended September 2023 in the amount of \$6,646,983.71 (Att. 5)
Budget transfers for September 2023 (Att. 6)
8. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of September 2023

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category
9. Motion to approve a stipend of \$45 per month for a cell phone for the Head Bus Driver from July 1, 2023 - June 30, 2024
10. Motion to continue to provide a suitable specialized alternative education program with Elizabeth Board of Education for Hillcrest Academy South and Hillcrest Academy North for the 2023-2024 school year for a tuition per student of \$23,597 for 204 students totaling \$4,813,788. This is the fourth year of a five-year contract.

Ayes: Bradford, Koenig, Horton-Givens, Gunderman, Moteiro, Brody, Munoz, Justice, Ryan, Morrelli & Schroeder

Nays: None

Abstain: None

PROGRAMS:

It was moved by Ms. Bradford and seconded by Mr. Munoz, and carried by roll call vote, to approve items 11-13:

11. Motion to approve the 2022-2023 NJSLA, DLM and NJGPA Score Summary Report (Att. 7, 8 & 9)
12. Motion to approve the syllabus and curriculum map for Algebra I Advanced

PROGRAMS: (Cont'd)

13. Motion to approve the submission of the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2022-2023 school year to the New Jersey Department of Education

(Att. 11)

Ayes: Bradford, Koenig, Horton-Givens, Gunderman, Moteiro, Brody, Munoz, Justice, Ryan, Morrelli & Schroeder

Nays: None

Abstain: None

TRANSPORTATION:

It was moved by Ms. Bradford and seconded by Mr. Munoz, and carried by roll call vote, to approve items 14-16:

14. Motion to approve Amendments to Existing Transportation Contracts dated October 04, 2023, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles

(Att. 12)

15. Motion to approve the Emergency Contract payments for the month of September to the listed contractors at the costs indicated

(Att. 13)

16. Motion to approve the attached Emergency/Negotiated Contracts

(Att. 14)

Ayes: Bradford, Koenig, Horton-Givens, Gunderman, Moteiro, Brody, Munoz, Justice, Ryan, Morrelli & Schroeder

Nays: None

Abstain: None

POLICIES AND REGULATIONS:

It was moved by Ms. Morrelli and seconded by Ms. Gunderman, and carried by roll call vote, to approve item #17:

17. Motion to approve the following new and/or revised policy and regulations for a second reading and adoption:

P 1642.01 Sick Leave
R 1642.01 Sick Leave
R 2419 School Threat Assessment Teams

Ayes: Bradford, Koenig, Horton-Givens, Gunderman, Moteiro, Brody, Munoz, Justice, Ryan, Morrelli & Schroeder

Nays: None

Abstain: None

TRAVEL AND RELATED EXPENSES:

It was moved by Ms. Moteiro and seconded by Ms. Bradford and carried by roll call vote, to approve item # 18:

18. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 15)

Ayes: Bradford, Koenig, Horton-Givens, Gunderman, Moteiro, Brody, Munoz, Justice, Ryan, Morrelli & Schroeder

Nays: None

Abstain: None

PERSONNEL:

It was moved by Mr. Munoz and seconded by Ms. Gunderman and carried by roll call vote, to approve items 19 & 20:

19. Motion to approve the Personnel Agenda dated October 4, 2023 as recommended by the Superintendent (Att. 16)
20. Motion to approve a job description and position for Assistant Business Administrator (Att. 17)

Ayes: Bradford, Koenig, Horton-Givens, Gunderman, Moteiro, Brody, Munoz, Justice, Ryan, Morrelli & Schroeder

Nays: None

Abstain: None

OLD BUSINESS: None

NEW BUSINESS: None

RECOGNIZE THE PUBLIC:

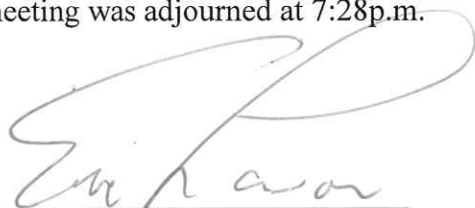
Bob Carten, a Westlake Teacher, offered candies and dog treats made by students for sale following the meeting.

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be November 1, 2023, at 7:00 pm.in the second-floor conference room at 45 Cardinal Drive, Westfield, NJ

ADJOURNMENT:

On the motion of Mr. Munoz seconded by Ms. Bradford and carried by unanimous voice vote, the meeting was adjourned at 7:28p.m.



Eric Larson, Board Secretary