

**SAN MATEO-FOSTER CITY
SCHOOL DISTRICT**

REGULAR BOARD MEETING
08/24/2023 05:00 PM
1170 Chess Drive, Foster City, CA 94404

MEETING MINUTES

“The San Mateo – Foster City School District educates, inspires, and empowers every student in every school every day to live, lead, and learn with integrity and joy.” ~Vision Statement~

1. **CALL TO ORDER: 5:00 P.M.**
2. **CONVENE TO REGULAR MEETING**

A. Flag Salute

Trustee Chin led the flag salute.

B. Roll Call

The following board members were present:

LaTisa Brooks
Kenneth Chin
Alison Proctor
Maggie Trinh

C. Approval of Agenda: August 24, 2023

Motion Passed: Passed with a motion by Trustee Trinh and a second by Trustee Brooks.

Yes LaTisa Brooks
Yes Kenneth Chin
Yes Alison Proctor
Yes Maggie Trinh
Absent Shara Watkins

D. Approval of Minutes: June 22, 2023

Motion Passed: Passed with a motion by Trustee Proctor and a second by Trustee Trinh.

Yes LaTisa Brooks
Yes Kenneth Chin
Yes Alison Proctor
Yes Maggie Trinh
Absent Shara Watkins

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Public Comments:

Judith Alderman, a parent volunteer at George Hall Elementary School in the school garden, updated the board that the school gardeners are very excited that tomorrow they will propagate strawberry plants. They are also collecting data to make a list of all the District schools that have gardens or green teams.

4. RECESS TO CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (One (1) potential case)

5. RECONVENE TO OPEN SESSION

The Board reconvened to open session at 5:48 p.m.

- A. Report of Closed Session:
Nothing to report at this time.

6. STATEMENTS

- A. Public Statements Related to Non-agenda Topics:

None

- B. Public Statements Related to Agenda Items: Persons will be called on at the appropriate time

- C. Foundation / Committee / PTA Council Reports

Colleen Sullivan welcomed everyone to the 2023-24 school year. She expressed that she is very excited about the opportunities this year and that they are starting new projects; one was sending out back-to-school night slides that shared what the Education Foundation does for schools and are planning to do that in the future so that people understand how the PTA and the Education Foundation work together to serve all of our students.

Trustee Proctor reported that Trustee Watkins, Superintendent Ochoa, and Stacy Jimenes met with the Foster City Police Department and spoke about the MOU and the Foster City traffic safety around the schools.

- D. SMETA / CSEA / SMFCAA Updates

Katherine Pratt, SMETA President, updated that many staff members attended the Professional Development in June or August. They are preparing for the school year by setting up their classrooms after the construction. Also, thanked the custodians for preparing classrooms and welcomed 88 new certificated staff members. SMETA members attended the LMI this summer for the betterment of the community and staff.

Christian Rubalcaba welcomed the community and expressed that they are excited for the new year's opening, kindergarten through 8th grade, and thanked everyone for their hard work. Amanda Driscoll indicated that the association is expanding, and Amy Ruffo, Julie McArthur, and Karrie Haselton are our new members and look forward to collaborating this year. Amy Snow reported that their first event of the year was their backpack giveaway in San Mateo at the Event Center, and Beach Park is piloting a Rally reading program. Diego Perez indicated that they are partnering well with the community partners, and he thanked the board on behalf of the SMFCAA

E. Announcements

Trustee Trinh informed us that September 10-16; there is a National Week without Driving Challenge to understand the viewpoint of the community who do not drive for different reasons, which a disability rights organization started.

Trustee Chin indicated that the City of San Mateo is finalizing their general plan, which impacts the School District. They have several meetings; if anyone is interested, please attend.

F. Superintendent Report

Superintendent Ochoa strongly appreciated the support staff and School District for making a smooth school opening, indicating that the campuses and staff are shining.

He shared that the district has partnered with Restorative Solutions, a training provider focused on helping school districts reimagine how they work with kids and practices that reduce suspensions. Employees are learning all about powerful responses to create a safe community and class. Ten of our District's employees have the task to provide direct and consult support to our middle school students. He added that Resolution 02-2021, passed in 2020, established a resolution to Interrupt the School-to-Prison Pipeline. That was three years ago, and this takes time, but we are here, on the doorstep of it. Also, he thanked our TOSAS for student support and restorative practices.

Superintendent Ochoa indicated that our district has one vacancy, and we serve the most students in San Mateo County. He wanted the community to think about what it means for the excellence of our work and staff recruitment, what it means for all the professionals working here at the District Office and Human Resources and Assistant Superintendents leading this work, and all of our school principals and community members. He expressed that he feels very grateful for the work that we have done. Lastly, he stated that we will see in all of our district communications that our hashtag for the year is Teaching and Learning and that we have talented and experienced employees going beyond, setting the goal and creating the system, getting into the classroom, and facilitating and supporting what we do for students.

7. PROPOSED CONSENT AGENDA (v)

Trustee Proctor requested to pull item 7.A.6 for further discussion

Trustee Trinh requested to pull items 7.A.1, 7.A.3, and 7.A.8.

Motion Passed: Passed with a motion by Trustee Proctor and a second by Trustee Brooks.

Yes LaTisa Brooks
Yes Kenneth Chin
Yes Alison Proctor
Yes Maggie Trinh
Absent Shara Watkins

A. BUSINESS/FINANCE

1. Ratify Amendment 1 to Aedis Architects for the District Wide HVAC Study

Trustee Trinh requested more information about this item, specifically an HVAC complaint from Parkside Elementary School.

Patrick Gaffney indicated that the questions were that there was a series of communications with the parents from Parkside who had questions pertaining to ventilation that engaged the architectural firm. There are some Consultants to go through the questions, which were extensive from what I recall. So this four thousand dollar amount they're asking for as an added service was associated with the time they and their sub-consultants spent addressing these multiple questions.

Public Comments:

Randi Paynter inquired if this item would be postponed until clarified.

Board Comments:

None

The Board voted to move the item to after item 10 for further clarification.

Motion Passed: Passed with a motion by Trustee Trinh and a second by Trustee Brooks.

Yes LaTisa Brooks
Yes Kenneth Chin
Yes Alison Proctor
Yes Maggie Trinh
Absent Shara Watkins

2. Approval Of The District Zoom Subscription Renewal

3. Ratification of Agreement for Legal Services

Patrick Gaffney, Deputy Superintendent, and Chief Business Official, indicated that this item is for the district's different legal services with firms that specialize in particular areas. It does not have an explicit dollar amount but on an as-needed basis.

Clarifying questions from the Board:

Trustee Trhin had some clarifying questions about this item.

Public Comments:

Randi Paynter commented on this item.

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Trinh and a second by Trustee Brooks.

Yes	LaTisa Brooks
Yes	Kenneth Chin
Yes	Alison Proctor
Yes	Maggie Trinh
Absent	Shara Watkins

4. Approval of District Expenditure Report
5. Approval of Resolution No. 01/23-24 - Disposal of Equipment
6. Ratification of Contracts & Consultants \$45,000 and Under

Patrick Gaffney, Deputy Superintendent and Chief Business Official indicated that this item is a routine report providing a list of items below the forty-five thousand dollar threshold.

Clarifying Questions from the Board:

None

Public Comments:

None

Board Comments:

Trustee Proctor wanted to draw attention to this item since some items are repeated from the same vendor, and when they are added, it is over \$45,000. She would like to visit with the rest of the board members for a transparent point of view.

Superintendent Ochoa indicated that we can come back to our September Board meeting with some initial ideas to refine and bring it back in October for a board discussion.

Motion Passed: Passed with a motion by Trustee Proctor and a second by Trustee Brooks.

Yes	LaTisa Brooks
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Yes Kenneth Chin
Yes Alison Proctor
Yes Maggie Trinh
Absent Shara Watkins

7. Ratify Amendments 2 and 3 to HMC Architects for Parkside Montessori Multipurpose Room Project
8. Approval of Contract Extension with First Student

Patrick Gaffney, Deputy Superintendent and Chief Business Official, indicated that this item is an extension with First Student. The District's existing contract has a clause that enables the District and First Student to extend the contract for another year. The First Student contract extension is inclusive of a 10% increase. The District has shared with First Student the District's interest in receiving a lower increase. First Student has conveyed that the District is receiving a very competitive increase compared to other Districts they serve in the Bay Area.

Clarifying Questions from the Board

None

Public Comments:

Randi Panyter commented on this item.

Board Comments:

Trustee Trinh commented on this item and focused on the possibility of having our own drivers and district employees and having an additional route for late pickup.

Trustee Brooks inquired about bringing the services in-house.

Patrick Gaffney indicated that he had discussed opportunities countywide at a CBO meeting to partner with the SMUSHD.

Superintendent Ochoa indicated that transportation is complex, and we are considering getting an electrical fleet.

Motion Passed: Passed with a motion by Trustee Trinh and a second by Trustee Brooks.

Yes LaTisa Brooks
Yes Kenneth Chin
Yes Alison Proctor
Yes Maggie Trinh
Absent Shara Watkins

9. Ratify Change Order No. 1 to Gonsalves & Stronck Construction Company Inc. for the Highlands Multi-Purpose Building

10. Ratify Change Order No. 6 to Rodan Builders Inc. for the George Hall Multi-Purpose Building
11. Ratify Contract to Rodan Builders, Inc. for the LEAD NEW MPR Project
12. Ratify CMAS Agreement with Sofsurfaces for the Sunnybrae ES New MPR Project
13. Ratification of Agreement Between the District and Maxim Healthcare Staffing Services, Inc.

B. HUMAN RESOURCES

1. Approval of Universities Intern and Student Teacher Agreements
2. Approval of Personnel Report: New Hires and Assignment Changes
3. Approval of Personnel Report: Resignations, Releases, and/or Retirements

C. EDUCATION SERVICES

1. Approval of Agreements with Myriad Music - Meadow Hts. Elementary Music & Parkside 6-8 Music Programs
2. Approval of Agreement with Music for Minors - Instrumental Elementary Music Program
3. Approval of Agreement with Music for Minors - TK-4th Grade Elementary Music Program
4. Approval of Agreement with the Stanford World Language Project - College Park Mandarin Immersion Program
5. Approval of Agreement with Playworks Energized for Social-Emotional/Play-based Recess Support at Lead Elementary

D. STUDENT SERVICES

1. Approval of 2023-2024 Special Education Consultant Contracts
2. Approval of 2023-2024 NPS Contract Summary
3. Approval of 2023-2024 NPA Contract Summary
4. Approval of Oversight Agreement between the San Mateo-Foster City School District and Annette Angulo, LMFT
5. Approval of CSPP Child Development Annual Program Self-Evaluation
6. Approval of Agreement between San Mateo-Foster City School District and Restorative Solutions, Inc.

7. Approval of Contract for Early Childhood Mental Health Consultation Services - #2
8. Approval of Consulting Agreement with Designed for Young Minds LLC
9. Approval of Contract for Early Childhood Mental Health Consultation Services

E. SUPERINTENDENT SERVICES / BOARD

1. Approval of Agreement for Legal Services with AALRR
2. Approval of Stanford University Rally Reader Study MOU

8. HUMAN RESOURCES

A. Approval of Variable Term Waiver - AR (v)

Diana Tavares indicated The California Commission on Teacher Credentialing allows districts to temporarily waive the California Basic Skills requirement and the English Learner Authorization for a maximum of one year. The District was able to recruit a qualified out-of-state educator to teach Science. Alfonso Rivera holds a Single Subject Science credential; however, he needs additional time to complete the California requirements for renewal. Mr. Rivera has over ten years of experience teaching Science.

Clarifying Questions from the Board:

None

Public Comments:

None

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Proctor and a second by Trustee Brooks

Yes	LaTisa Brooks
Yes	Kenneth Chin
Yes	Alison Proctor
Yes	Maggie Trinh
Absent	Shara Watkins

B. Approval of Variable Term Waiver - LZ (v)

Diana Tavares indicated that this teacher, Ms. Zepeda, holds a Multiple Subject Teaching Credential and is enrolled in the Preliminary Administrative Services Credential (PASC) program with National University. The Variable Term Waiver will allow Lydia Zepeda to be employed as an Assistant Principal at the San Mateo-Foster City School District. *At the same time*, she meets the requirements to obtain her Administrative Services

Credential. She is scheduled to be recommended for a Preliminary Administrative Services Credential by September 30, 2023.

Clarifying Questions from the Board:

None

Public Comments:

None

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Proctor and a second by Trustee Brooks.

Yes	LaTisa Brooks
Yes	Kenneth Chin
Yes	Alison Proctor
Yes	Maggie Trinh
Absent	Shara Watkins

9. EDUCATION SERVICES

- A. Review of Preliminary California Assessment of Student Performance & Progress (CAASPP) scores

David Chambliss reported that students in grades 3-8 annually participate in state-wide assessments as part of the CAASPP Program. These assessments measure student learning in key areas specific to the student's grade level and presented information on student performance on the CAASPP assessments.

Clarifying Questions from the Board:

Trustee Trinh inquired if the tests were taken at the end of the year.

Public Comments:

Colleen Sullivan commented on this item. She encouraged the District to look at 6th graders in 2022 and 7th graders in 2023. There is much information about that, but everything has stayed primarily similar.

Randi Paynter indicated that she would like to commend the District for this very honest presentation; it shows an apples-to-apples comparison and how improvement is measured.

Board Comments:

Trustee Proctor expressed that she is proud of the 6th graders going into 7th grade and would like to dig deeper into the data of the various student groups by school site. Where

can we see who has done what, where did we go right and not so right to learn what worked and what didn't? Trustee Proctor also thanked the District Administrators for a great job.

Trustee Trinh agreed with Trustee Proctor and indicated that we always want to put our resources into results and data-driven decision-making.

Trustee Brooks thanked David Chambliss and his team for putting this report together and all the educators for their hard work. She echoed her fellow trustees and looks forward to the future work and the results.

Superintendent Ochoa wanted to add to the conversation that, as a school district, the end-of-the-year CAASPP exams are important because they give you something that is common throughout the state of California and encourage the board and members of the public to go online and look around the region and pay attention to the excellence and achievement our students demonstrative and compare it to the district throughout the district and statewide. You will find that this district is unusual in its size, the number of schools we have, how many schools are achieving extraordinarily, and how many areas, grade levels, and student groups are achieving.

Trustee Chin thanked David Chambliss for the presentation and expressed that it gives us a snapshot of where we are.

10. SUPERINTENDENT SERVICES / BOARD

- A. Review of the proposed Memorandum of Understanding (MOU) Between the City of Foster City and The San Mateo-Foster City School District Regarding Police Engagement and collaboration

Superintendent Ochoa began by acknowledging and thanking the City of Foster City members, expressly Chief Tracy Avelar. She is a great partner for our district. The Memorandum of Understanding before the board is a written expression of the work, concepts, and values we want to use to define our relationship to allow the public, parents, and education to know how the City of Foster City Police Department and the SMFCSD are agreeing to enter into this work. This MOU is the first review for the board, and we look forward to the next 30 days' response from the board and the public to think about it and comment on it. We want that perspective included in the final product to add that voice. We feel very positive, and it defines positive and pro strategies.

Clarifying Questions from the Board:

Trustee Brooks thanked Superintendent Ochoa for sharing this information and inquired if this would expand to the City of San Mateo Police Department.

Superintendent Ochoa responded by acknowledging that as Superintendent, he is interested in pursuing that at some point, the process would be similar to this development, bringing it to the board for review and approval by the board.

Public Comments:

None

Board Comments:

Trustee Proctor thanked Superintendent Ochoa and the Foster City Chief for their work. She indicated that she looks forward to collaborating and partnering with the Foster City Police Department. She expressed that the roles are clearly defined and that she feels good about the relationship.

Trustee Trinh requested clarification on whether or not the police officers at the school's site would be wearing their vests and weapons, and she suggested that the police officers not carry their vests or weapons at the school site.

Trustee Brooks thanked everyone who has worked in this MOU and the Police department. She is glad to see that we are engaging in the process of this partnership. Foster City has been great in participating in our events and has been respectful and friendly to our kids.

Trustee Chin indicated that we should include Highlands unincorporated area and to contact the sheriff's department to include them, and he looks forward to the adoption.

11. BOARD MEMBER STATEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Trustee Chin welcomed everyone back to the beginning of the 23-24 school year and added that he is thankful for all the hard work the custodians and district office staff are doing and wished everyone a great year.

12. FUTURE MEETING DATES

Study Session - Equity-Focused Student Achievement

- September 14, 2023

Regular Board Meeting:

- September 28, 2023

13. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

The Board recess to close session at 7:45 pm

14. RECESS TO CLOSED SESSION

- A. Approval of Resolution Agreement - Office of Civil Rights Case No. 09-22-1083
- B. Approval of Existing Litigation (Gov. Code §54956.9(1)(d))
- C. Approval of Existing Litigation (Gov. Code §54956.9(1)(d))
- D. Conference with Labor Negotiators, pursuant to Government Code 54957.6

15. RECONVENE TO OPEN SESSION

- A. Report of Closed Session

Item 14. A. The board voted unanimously by all trustees to approve of the resolution agreement to settle OCR complaint number nine 20-22-1083

Item 14.B. A majority of the board voted unanimously to approve a compromise agreement with a student's parents to resolve potential and threatened claims against the district in exchange for specified reimbursement for student private placement and funding for related services for the 21-22 and 22-23 school years.

Item 14. C. A majority of the board moved unanimously to approve a compromise agreement with the parents of a student where the board has approved funding through reimbursement for alternative placement and reimbursement for related services for the 23-24 school year, including an extended school year in exchange for releases and waivers of potential or threatened legal claims against the district.

16. ADJOURNMENT

A. Adjournment (v)

Motion Passed: Passed with a motion by Trustee Trinh and a second by Trustee Brooks.

Yes	LaTisa Brooks
Yes	Kenneth Chin
Yes	Alison Proctor
Yes	Maggie Trinh
Yes	Shara Watkins

The Regular Board meeting adjourned at 8:22 p.m.