



# ADDISON NORTHWEST SCHOOL DISTRICT PROCEDURE

<b>PROCEDURE</b>	<b>504 Grievance Complaint Designated Persons</b>		
<b>SECTION</b>	<b>Students</b>	<b>CODE</b>	<b>C14R</b>

*Last Updated: August, 2023*

A person (an employee, student, or third party) who believes that they have been discriminated against by the District is encouraged, but is not required, to discuss the matter informally with the appropriate building principal (when the person is a student) or with his/her immediate supervisor (when the person is an employee). NOTE: If the building principal or the immediate supervisor is the subject of the complaint, or the grievant is not a student or employee, the grievant may, instead, contact the District Section 504 Grievance Coordinator using the contact information provided below:

504 Grievance Coordinator:

Peter Garrecht, Interim Director of Student Support Services

Address: 11 Main Street, Suite B100, Vergennes, VT 05491

Telephone number: 802-877-3332

Principal: Rae Donovan, Ferrisburgh Central School

Address: Little Chicago Road, Ferrisburgh, VT 05456-9560

Telephone number: 802-877-3463

Principal: Matt DeBlois, Vergennes Union Elementary School

Address: 43 East Street, Vergennes, Vermont 05491

Telephone number: 802-877-3761

Principal: Jody Chamberlin, Vergennes Union High School

Address: 50 Monkton Rd., Vergennes, VT 05491

Telephone number: 802-877-2938

Superintendent: Sheila Soule ANWSD

Address: 11 Main Street, Suite B100, Vergennes, VT 05491

Telephone number: 802-877-3332

Director of Finance and Operations: Elizabeth Jennings

Address: 11 Main Street, Suite B100, Vergennes, VT 05491

Telephone number: 802-877-3332