



ADDISON NORTHWEST SCHOOL DISTRICT PROCEDURE

PROCEDURE	Home Study Students PROCEDURE		
SECTION	Students	CODE	C6R

Last Updated: March 19, 2018

Specific Procedures Outline:

In response to a request for a home study student to participate in courses, programs, activities, services, and use of school educational materials, equipment, and facilities the appropriate school principal or designee shall:

- 1) Meet with the applicant to clearly define the nature of the support or access to school services that is desired.
- 2) Ensure that all related procedures, deadlines, and standards that apply to full-time students shall apply to home study students.
- 3) Discuss the request with the applicant, should further clarification be required, subsequent to submission of the Home Study request form.
- 4) Make a determination regarding the request that is consistent with policy as it applies to all full-time students.
- 5) Ensure that enrollment in academic classes is based on the registration process as applies to all full-time students. Driver Education represents an exception in which full-time students will be given priority.
- 6) Ensure that a student has a fully approved home study program in order to be eligible for participation in co-curricular or extracurricular activities under the same guidelines as all full-time students.
- 7) Ensure that appropriate support is provided should the request be granted or shall complete the Vermont Agency of Education form should a request for participation in co-curricular or extra-curricular activities be denied.
- 8) Provide the opportunity for appeal within five school days should a request be denied. Such appeal should be directed to the superintendent in written form. The superintendent shall respond, in writing, to such appeal within ten school days.

Clarification: This most recent procedure is the one that is to be used. All prior drafts are null and void.